



**City Commission Meeting Agenda  
2 Park Drive South, Great Falls, MT  
Commission Chambers, Civic Center  
July 16, 2024  
7:00 PM**

The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

Public participation is welcome in the following ways:

- Attend in person.
- Provide public comments in writing by 12:00 PM the day of the meeting: Mail to City Clerk, PO Box 5021, Great Falls, MT 59403, or via email to: [commission@greatfallsmt.net](mailto:commission@greatfallsmt.net). Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.

**Meeting Decorum Statement**

1. Members of the public shall address their comments to the presiding officer and the Commission as a body and not to any individual member of the Commission or City staff.
2. Speakers shall keep their comments germane to the subject item on the agenda or, during petitions and communications, matters of significant public interest which are within the jurisdiction of the Commission.
3. Be respectful and do not engage in disorderly or boisterous conduct, including but not limited to applause, booing, or making any remarks that are, threatening, profane, abusive, personal, or slanderous that disturbs, disrupts, or otherwise impedes the orderly conduct of our meeting.
4. Signs, placards, banners, or other similar items shall not be permitted in the audience during our City Commission meeting.
5. Remain seated, unless addressing the body at the podium or entering or leaving the meeting. Private or informal conversations may occur outside of the Chambers. Obey any lawful order of the Presiding Officer to enforce the Rules of Decorum.
6. A complete copy of Rule 10 pertaining to the public participation is available on the table in the Commission Chambers and is included with the Meeting posting on the City's Website.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL / STAFF INTRODUCTIONS**

**AGENDA APPROVAL**

**CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS**

**COMMUNITY INITIATIVES**

1. Miscellaneous Reports and announcements from City County Health Department.

## **PETITIONS AND COMMUNICATIONS**

*(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and either your address or whether you are a city resident for the record.)*

2. Miscellaneous reports and announcements.

## **NEIGHBORHOOD COUNCILS**

3. Miscellaneous reports and announcements from Neighborhood Councils.

## **BOARDS AND COMMISSIONS**

4. Miscellaneous reports and announcements from Boards and Commissions.
5. Reappointment to the Audit Committee.
6. Reappointment/Appointment to the Police Commission.

## **CITY MANAGER**

7. Miscellaneous reports and announcements from City Manager.

## **CONSENT AGENDA**

*The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.*

8. Minutes, July 2, 2024, City Commission Meeting.
9. Total Expenditures of \$5,593,665 for the period of June 20, 2024 through July 3, 2024, to include claims over \$25,000, in the amount of \$4,659,864.
10. Contracts List.
11. Set a public hearing for Resolution 10556 to Levy and Assess the General Boulevard District No. 3570 for August 20, 2024.
12. Set a public hearing for Resolution 10557 to Levy and Assess Great Falls Park District No. 1 for August 20, 2024.
13. Set a public hearing for Resolution 10558 to Levy and Assess Properties within Special Improvement Lighting Districts for August 20, 2024.
14. Set a public hearing for Resolution 10559 to Levy and Assess the Portage Meadows Maintenance District No. 1195 for August 20, 2024.
15. Set a public hearing for Resolution 10560 to Levy and Assess the Street Maintenance District for August 20, 2024.
16. Approve Final Payment for the 7th Avenue Northwest Paving project, in the amount of \$135,067.68 to United Materials of Great Falls, Inc., and \$1,364.32 to the State Miscellaneous Tax Fund and authorize the City Manager to execute the necessary documents.
17. Award a contract in the amount of \$849,396.60 to Insituform Technologies, LLC, for the Sanitary Sewer Trenchless Rehabilitation Phase 26, and authorize the City Manager to execute the necessary documents.

**Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member. After motion is made, Mayor requests a second to the motion, public comment, Commission discussion, and calls for the vote.**

## **PUBLIC HEARINGS**

18. Business Improvement District (BID) FY 2025 Budget and Work Plan. *Action: Conduct a public hearing and accept or reject the Budget and Work Plan. (Presented by Kellie Pierce)*
19. Tourism Business Improvement District (TBID) 2024/2025 Budget and Work Plan. *Action: Conduct a public hearing and accept or reject the Budget and Work Plan. (Presented by Rebecca Engum)*
20. CDBG & HOME 2024-2025 Annual Action Plan Public Needs Hearing. *Action: Conduct a public hearing, no other formal action required. (Presented by Tom Hazen)*
21. Resolution 10552, Intent to Increase Property Tax. *Action: Conduct a public hearing and adopt or deny Res. 10552. (Presented by Melissa Kinzler)*
22. Resolution 10551, Annual Budget Resolution. *Action: Conduct the Annual Budget Hearing and adopt or deny Res. 10551. (Presented by Melissa Kinzler)*

## **OLD BUSINESS**

## **NEW BUSINESS**

## **ORDINANCES / RESOLUTIONS**

## **CITY COMMISSION**

23. Miscellaneous reports and announcements from the City Commission.
24. Commission Initiatives.

## **ADJOURNMENT**

*(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)*

*Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.*

*Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.*