



**City Commission Meeting Agenda
2 Park Drive South, Great Falls, MT
Commission Chambers, Civic Center
July 05, 2022
7:00 PM**

The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

Public participation is welcome in the following ways:

- Attend in person.
- Provide public comments in writing by 12:00 PM the day of the meeting: Mail to City Clerk, PO Box 5021, Great Falls, MT 59403, or via email to: commission@greatfallsmt.net. Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL / STAFF INTRODUCTIONS

AGENDA APPROVAL

CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS

MILITARY UPDATES

1. Miscellaneous Reports and announcements from Malmstrom Air Force Base.

PETITIONS AND COMMUNICATIONS

2. Miscellaneous reports and announcements.

(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and either your address or whether you are a city resident for the record.)

NEIGHBORHOOD COUNCILS

3. Miscellaneous reports and announcements from Neighborhood Councils.

BOARDS AND COMMISSIONS

4. Miscellaneous reports and announcements from Boards and Commissions.

CITY MANAGER

5. Miscellaneous reports and announcements from City Manager.

CONSENT AGENDA

The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.

6. Minutes, June 21, 2022, Special City Commission Meeting.
7. Minutes, June 21, 2022, City Commission Meeting.
8. Total Expenditures of \$5,239,585 for the period of June 1, 2022 through June 22, 2022, to include claims over \$25,000, in the amount of \$4,554,219.
9. Contracts List.
10. Approve a Professional Services Agreement in the amount not to exceed \$115,669 to Advanced Engineering and Environmental Services, Inc. (AE2S), for engineering services for the City water distribution system model project, and authorize the City Manager to execute the agreement documents.
11. Approve the CDBG Funding Agreement in the amount of \$200,000 to the City of Great Falls, Park & Recreation for the conversion of the baby pool at the Electric City Water Park into a splash pad.
12. Award the base bid of \$216,661.80 plus the additive bid number 1 of \$19,500.00 for a total amount of \$236,161.80 to Capcon, LLC for the Elk's Riverside Park Force Main Replacement, and authorize the City Manager to execute the contract documents.
13. Approve the Cartegraph Solutions Master Agreement MA-22-04760 for Asset Management Software Subscription and Support Service for a 3 year term in total amount of \$210,378.79, and authorize the City Manager to execute the Agreement documents.
14. Approve the Final Payment for the Central Montana Agriculture and Technology Park (CMATP) TIF Phase IV Storm Drain, in the amount of \$32,678.64 to Shumaker Trucking & Excavating Contractors, Inc., and \$330.09 to the State Miscellaneous Tax Fund and authorize making the payments.
15. Set the Annual Budget Hearing on Resolution 10460, Annual Budget Resolution, for July 19, 2022.
16. Set a public hearing for Resolution 10464, to levy and assess the General Boulevard District, for August 2, 2022.
17. Set a public hearing for Resolution 10465, to levy and assess Great Falls Park District No. 1, for August 2, 2022.
18. Set a public hearing for Resolution 10466, to levy and assess properties within Special Improvement Lighting Districts, for August 2, 2022.
19. Set a public hearing for Resolution 10467, to levy and assess the Portage Meadows Maintenance District, for August 2, 2022.
20. Set a public hearing for Resolution 10468, to levy and assess the Street Maintenance District, for August 2, 2022.
21. Set a public hearing on Resolution 10469, Intent to Increase Property Tax, for July 19, 2022.

22. Set a public hearing for the Business Improvement District (BID) FY 2023 Budget and Work Plan for July 19, 2022.
23. Set a public hearing for the Tourism Business Improvement District (TBID) 2022/2023 Budget and Work Plan for July 19, 2022.

Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member.

PUBLIC HEARINGS

24. Tourism Business Improvement District (TBID) 2021/2022 Budget Amendment. *Action: Conduct a public hearing and accept or reject the Budget Amendment. (Presented by Rebecca Engum)*
25. Resolution 10458, Conditional Use Permit for a “Two-family residence” land use upon the property addressed as 3125 8th Avenue North. *Action: Conduct a public hearing and adopt or deny Resolution 10458. (Presented by Craig Raymond)*
26. CDBG & HOME Grant Annual Action Plan and Amended Consolidated Plan Public Hearing. *Action: Conduct a public hearing and adopt or deny the Annual Action Plan and the Amended 2020-2024 Consolidated Plan. (Presented by Craig Raymond)*

OLD BUSINESS

27. Indoor Aquatics and Recreation Center - Change Order No. 2. *Action: Approve or deny a change order to Swank Enterprises in the amount of a \$91,029.58, and authorize or not authorize the City Manager to execute the change order documents. (Presented by Steve Herrig)*
28. Indoor Aquatics and Recreation Center - Amendment No. 1 to Professional Services Agreement with LPW Architects. *Action: Approve or deny an amendment in the amount of a \$56,450 for additional work items relating to storm water management and certain compaction and materials testing services, and authorize not authorize the City Manager to execute the amendment documents. (Presented by Steve Herrig)*

NEW BUSINESS

29. Human Resources Office Remodel. *Action: Award or not award a construction contract in the amount of \$626,500, to be paid with an allocation of American Rescue Plan Act (ARPA) funds, to Wadsworth Builders Company, Inc. and to authorize or not authorize the City Manager to execute the construction contract documents. (Presented by Craig Raymond)*

ORDINANCES / RESOLUTIONS

30. Ordinance 3245, Providing that the Charter of the City of Great Falls be Amended to Allow for One or More Elected Municipal Court Judges and Submitting Such Charter Amendment to the Electors of the City of Great Falls. *Action: Accept or not accept Ord. 3245 on first reading and set or not set a second reading for July 19, 2022. (Presented by Jeff Hindoien)*

CITY COMMISSION

31. Miscellaneous reports and announcements from the City Commission.
32. Commission Initiatives.

ADJOURNMENT

(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)

Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.

Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.