



City Commission Meeting Agenda
2 Park Drive South, Great Falls, MT
Commission Chambers, Civic Center
April 01, 2025
7:00 PM

The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

Public participation is welcome in the following ways:

- Attend in person.
- Provide public comments in writing by 12:00 PM the day of the meeting: Mail to City Clerk, PO Box 5021, Great Falls, MT 59403, or via email to: commission@greatfallsmt.net. Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.

Meeting Decorum Statement

1. Members of the public shall address their comments to the presiding officer and the Commission as a body and not to any individual member of the Commission or City staff.
2. Speakers shall keep their comments germane to the subject item on the agenda or, during petitions and communications, matters of significant public interest which are within the jurisdiction of the Commission.
3. Be respectful and do not engage in disorderly or boisterous conduct, including but not limited to applause, booing, or making any remarks that are, threatening, profane, abusive, personal, or slanderous that disturbs, disrupts, or otherwise impedes the orderly conduct of our meeting.
4. Signs, placards, banners, or other similar items shall not be permitted in the audience during our City Commission meeting.
5. Remain seated, unless addressing the body at the podium or entering or leaving the meeting. Private or informal conversations may occur outside of the Chambers. Obey any lawful order of the Presiding Officer to enforce the Rules of Decorum.
6. A complete copy of Rule 10 pertaining to the public participation is available on the table in the Commission Chambers and is included with the Meeting posting on the City's Website.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL / STAFF INTRODUCTIONS

AGENDA APPROVAL

CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS

MILITARY UPDATES

1. Miscellaneous Reports and announcements from Montana Air National Guard.

PETITIONS AND COMMUNICATIONS

(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and either your address or whether you are a city resident for the record.)

2. Miscellaneous reports and announcements.

NEIGHBORHOOD COUNCILS

3. Miscellaneous reports and announcements from Neighborhood Councils.

BOARDS AND COMMISSIONS

4. Miscellaneous reports and announcements from Boards and Commissions.

CITY MANAGER

5. Miscellaneous reports and announcements from City Manager.

CONSENT AGENDA

The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.

6. Minutes, March 18, 2025, City Commission Meeting.
7. Minutes, March 18, 2025, Special City Commission Meeting.
8. Total Expenditures of \$2,460,405 for the period of February 27, 2025 through March 12, 2025, to include claims over \$25,000, in the amount of \$1,852,383.
9. Contracts List.
10. Approve the Amendment to Section A. of the City Manager Employment Agreement and extend the term for the Agreement an additional three years through March 24, 2029.
11. Set a public hearing for April 15, 2025 on Resolution 10569, Revising Fee Schedule for Great Falls Fire Rescue.
12. Set a public hearing for May 6, 2025 on Resolution 10573, Establishing Residential and Commercial Sanitation Service Collection Rates Effective June 1, 2025.
13. Set a public hearing for May 6, 2025 on Resolution 10574, Establishing Residential and Commercial Water, Sewer and Storm Drain Utility Service Rates Effective June 1, 2025.
14. Approve a change order in the amount of \$8,500 to Guy Tabacco Construction for the SLIPA GFPD Secure Front Desk Project utilizing SLIPA and City funds, and authorize the City Manager to execute the change order documents.

Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member. After motion is made, Mayor requests a second to the motion, public comment, Commission discussion, and calls for the vote.

PUBLIC HEARINGS

OLD BUSINESS

NEW BUSINESS

15. Water Treatment Plant Sedimentation Basin Upgrades Project, Professional Services Agreement for Engineering Services. *Action: Approve or not approve a Professional Services Agreement with Advanced Engineering and Environmental Services, Inc. in the amount not to exceed \$446,462 and authorize or not authorize the City Manager to execute the agreement documents. (Presented by Christoff Gaub)*
16. 5th St and 10th Ave S Storm Drainage Crossing Project, Professional Services Agreement Amendment No. 1. *Action: Approve or not approve a Professional Services Agreement Amendment No. 1 in the amount of \$68,344 to Great West Engineering, Inc. and authorize or not authorize the City Manager to execute the agreement documents. (Presented by Christoff Gaub)*
17. 5th St and 10th Ave S Storm Drainage Crossing Project, Construction Agreement. *Action: Award or not award a construction agreement in the amount of \$948,620 to Ed Boland Construction and authorize or not authorize the City Manager to execute the agreement documents. (Presented by Christoff Gaub)*

ORDINANCES / RESOLUTIONS

18. Ordinance 3272, Amending Title 5, Chapters 1-3, Title 6, Chapter 1, Title 8, Chapter 14, and Title 17, Chapter 20 of the Official Code of the City of Great Falls (OCCGF) pertaining to Business Licenses, Permits, and Safety Inspection Certificates provisions. *Action: Accept or not accept Ord. 3272 on first reading and set or not set second reading for April 15, 2025. (Presented by Brock Cherry)*
19. Resolution 10570, Amending Resolution 10536 to Establish Park and Recreation Fees to waive fees aligning with training requirements for Malmstrom Air Force base and Air National Guard at the Scheels Aim High Big Sky Facility. *Action: Adopt or deny Res. 10570. (Presented by Greg Doyon/Commission)*

CITY COMMISSION

20. Miscellaneous reports and announcements from the City Commission.
21. Commission Initiatives.
Financing for the Fire Training Center Renovations
22. Legislative Initiatives.

ADJOURNMENT

(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)

Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.

Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.