



**City Commission Meeting Agenda
2 Park Drive South, Great Falls, MT
Commission Chambers, Civic Center
August 18, 2020
7:00 PM**

UPDATES CONCERNING PROCESS OF MEETINGS

Due to the COVID-19 health concerns, the format of the City Commission meeting may be modified to accommodate Commission member attendance in person, via a remote location/virtual meeting method, or to appear telephonically. In order to honor the Right of Participation and the Right to Know (Article II, Sections 8 and 9 of the Montana Constitution), modifications have also been made for public participation. Public participation is welcome in the following ways:

- Attend in person. Refrain from attending in person if you are not feeling well. The City will require social distancing at the meeting, and may limit the number of persons in the meeting room according to applicable health guidelines.
- Provide public comments via email. Comments may be sent via email before 12:00 PM on Tuesday, August 18, 2020, to: commission@greatfallsmt.net. Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether a city resident. Due to tracking and dissemination requirements, written communication must be received by that time in order to be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.
- Call-in. The public may call in during specific public comment periods at [406-761-4786](tel:406-761-4786). All callers will be in a queued system and are asked to remain on hold and be patient. Calls will be taken in the order in which they are received. Callers will be restricted to customary time limits. We ask for your patience in the event there are technical difficulties.
- The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL / STAFF INTRODUCTIONS

AGENDA APPROVAL

CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS

PETITIONS AND COMMUNICATIONS/NEIGHBORHOOD COUNCILS/BOARDS AND COMMISSIONS

(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and either your address or whether you are a city resident for the record.)

1. Miscellaneous reports and announcements.

CITY MANAGER

2. Miscellaneous reports and announcements from City Manager.

CONSENT AGENDA

The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.

3. Minutes, August 4, 2020, City Commission Meeting.
4. Total Expenditures of \$2,725,206 for the period of July 17, 2020 through August 5, 2020, to include claims over \$5000, in the amount of \$2,460,309.
5. Contracts List.
6. Approve a Memorandum of Understanding between Montana Counterdrug Joint Task Force and Russell Country Drug Task Force.
7. Approve a Professional Services Agreement in the amount of \$187,868 to TD&H, for the Sewage Lift Station No. 1 River Crossing Feasibility Study, and authorize the City Manager to execute the agreement documents.
8. Approve the final payment for the Septage Receiving Station project, to Ed Boland Construction in the amount of \$23,598.62 and \$238.37 to the State Miscellaneous Tax Fund and authorize the City Manager to make the payments.
9. Approve the purchase of water meter equipment for the 2021 Fiscal Year from Ferguson Enterprises, Inc. in an amount not to exceed \$230,000.

Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member.

PUBLIC HEARINGS

10. Resolutions 10364 and 10365, Requests from the Downtown Development Partnership (DDP) to use up to \$12,000 per year in Downtown Urban Renewal District Tax Increment Financing (TIF) funds to assist with the cost of DDP operations for Fiscal year 2020 and 2021. *Action: Conduct a public hearing and adopt or deny Res. 10364 and adopt or deny Res.10365. (Presented by Craig Raymond)*
11. Ordinance 3218, to rezone the property located at 101 River Drive North and the adjacent unaddressed property legally described as: Tracts #1 and #2 of Certificate of Survey 3607, located in Sections 2 and 11, Township 20 North, Range 3 East, P.M.M., Cascade County, Montana, from M-2 Mixed-use transitional to C-4 Central business core. *Action: Conduct a public hearing and adopt or deny 3218 and the accompanying Findings of Fact. (Presented by Craig Raymond)*
12. Ordinance 3220, Repealing and Replacing Title 3 of the Official Code of the City of Great Falls (OCCGF), pertaining to Revenue and Finance and review of the proposed corresponding updates to the City of Great Falls Finance Policies. *Action: Conduct a public hearing and adopt or deny Ord. 3220 and approve or deny the Finance Policies. (Presented by Melissa Kinzler and Sara Sexe)*

OLD BUSINESS

NEW BUSINESS

ORDINANCES / RESOLUTIONS

13. Resolution 10351, Annual Tax Levy. *Action: Adopt or deny Resolution 10351. (Presented by Melissa Kinzler)*

14. Ordinance 3221, amending Title 17 of the Official Code of the City of Great Falls (OCCGF): Chapter 20 Land Use, Exhibit 20-1 Principal Uses by District, and Section 17.20.6.080 regarding the distance requirements between establishments seeking liquor licenses and worship facilities governed by Montana Statute; as well as consideration of Alternative Ordinance 3221, which would remove the current distance requirements between casinos and worship facilities. *Action: Accept or not accept Ord. 3221 and Alternate Ord. 3221 on first reading and set or not set a public hearing for September 15, 2020. (Presented by Craig Raymond)*

CITY COMMISSION

15. Miscellaneous reports and announcements from the City Commission.

ADJOURNMENT

(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)

Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.

Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.