



**City Commission Meeting Agenda  
2 Park Drive South, Great Falls, MT  
Commission Chambers, Civic Center  
January 20, 2026  
7:00 PM**

The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

Public participation is welcome in the following ways:

- Attend in person.
- Provide public comments in writing by 12:00 PM the day of the meeting: Mail to City Clerk, PO Box 5021, Great Falls, MT 59403, or via email to: [commission@greatfallsmt.net](mailto:commission@greatfallsmt.net). Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.

**Meeting Decorum Statement**

1. Members of the public shall address their comments to the presiding officer and the Commission as a body and not to any individual member of the Commission or City staff.
2. Speakers shall keep their comments germane to the subject item on the agenda or, during petitions and communications, matters of significant public interest which are within the jurisdiction of the Commission.
3. Be respectful and do not engage in disorderly or boisterous conduct, including but not limited to applause, booing, or making any remarks that are, threatening, profane, abusive, personal, or slanderous that disturbs, disrupts, or otherwise impedes the orderly conduct of our meeting.
4. Signs, placards, banners, or other similar items shall not be permitted in the audience during our City Commission meeting.
5. Remain seated, unless addressing the body at the podium or entering or leaving the meeting. Private or informal conversations may occur outside of the Chambers. Obey any lawful order of the Presiding Officer to enforce the Rules of Decorum.

A complete copy of Rule 10 pertaining to the public participation is available on the table in the Commission Chambers and is included with the Meeting posting on the City's Website.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL / STAFF INTRODUCTIONS**

**AGENDA APPROVAL**

**CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS**

## **PETITIONS AND COMMUNICATIONS**

*(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and either your address or whether you are a city resident for the record.)*

1. Miscellaneous reports and announcements.

## **NEIGHBORHOOD COUNCILS**

2. Miscellaneous reports and announcements from Neighborhood Councils.

## **BOARDS AND COMMISSIONS**

3. Miscellaneous reports and announcements from Boards and Commissions.

## **CITY MANAGER**

4. Miscellaneous reports and announcements from City Manager.

## **CONSENT AGENDA**

*The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.*

5. Minutes, January 6, 2026, City Commission Meeting.
6. Total Expenditures of \$6,810,503 for the period of December 18, 2025 through December 31, 2025, to include claims over \$25,000, in the amount of \$6,305,319.
7. Contracts List.
8. Approve the cancellation of City of Great Falls checks that remain outstanding and unpaid for a period of one (1) year or longer as authorized by § 7-6-4303, MCA, and authorize redistribution to the General Fund and the Municipal Court Unclaimed Restitution Fund.
9. Approve Amendment No. 1 to the Memorandum of Agreements with the Montana Department of Transportation for the 9th St NW and Watson Coulee Rd. projects and authorize the City Manager to execute the agreement documents.
10. Approve the final payment for the Mansfield Theater Seating Project, in the amount of \$47,215.98 to Wadsworth Construction, and \$476.93 to the State Miscellaneous Tax Fund, and authorize the City Manager to make the payments.
11. Approve the final payment for the 5th Street and 10th Avenue South Storm Drainage Crossing project in the amount of \$44,857.95. This comprises \$44,409.37 to Ed Boland Construction and \$448.58 to the State Miscellaneous Tax Fund and authorizes the City Manager to make the payments.
12. Approve the final payment for the South Great Falls Storm Drain Middle Basin project in the amount of \$86,306.84. This comprises \$85,443.77 to United Materials of Great Falls and \$863.07 to the State Miscellaneous Tax Fund and authorizes the City Manager to make the payments.

**Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member. After motion is made, Mayor requests a second to the motion, public comment, Commission discussion, and calls for the vote.**

## **PUBLIC HEARINGS**

13. Business Improvement District (BID) FY 2026 Budget Amendment. *Action: Conduct a public hearing and approve or deny the budget amendment. (Presented by Kellie Pierce)*
14. Resolution 10611, Declaring Certain Property Located at 816 3rd Avenue South, Lot 005, Block 424, Great Falls Original Townsite, Cascade County, Montana a Nuisance, order the Nuisance be abated, and authorize City Staff to force abatement if necessary. *Action: Conduct a public hearing and adopt or deny Res. 10611. (Presented by Brock Cherry)*
15. Lease agreement of City owned property located at 410 16th Street SW in Community Hall Park with the Boys and Girls Club of Cascade County for a community garden program. *Action: Conduct a public hearing and approve or deny the lease agreement. (Presented by Bryan Lockerby)*
16. Resolution 10613, Establishing Great Falls Police Department Fingerprint Fees. *Action: Conduct a public hearing and adopt or deny Res. 10613. (Presented by Jeff Newton)*
17. Ordinance 3283, Amending Title 10, Chapters 9 and 10 of the Official Code of the City of Great Falls (OCCGF) pertaining to the administration and operation of the City's parking system; and Resolution 10612 establishing the rates, fees, and penalties associated with Title 10 of the Official Code of the City of Great Falls (OCCGF) pertaining to the City's Downtown Parking System. *Action: Vacate the public hearing set for January 20, 2026 and set or not set the joint public hearing for Ord. 3283 and Res. 10612 for February 3, 2026. (Presented by Brock Cherry)*

## **OLD BUSINESS**

### **NEW BUSINESS**

18. Annual Comprehensive Financial Report (ACFR) and Audit Reports, Fiscal Year 2025. *Action: Accept or deny the ACFR and Independent Auditor's Reports. (Presented by Melissa Kinzler)*

## **ORDINANCES / RESOLUTIONS**

### **CITY COMMISSION**

19. Appointment of Municipal Court Judge to fill the Department A vacancy. *Action: Appoint or not appoint a Judge for Department A to serve the unexpired portion of the term through December 31, 2027, at a beginning salary of \$119,859.75.*
20. Miscellaneous reports and announcements from the City Commission.
21. Commission Initiatives.

## **ADJOURNMENT**

*(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)*

*Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.*

*Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.*