



**City Commission Meeting Agenda
2 Park Drive South, Great Falls, MT
Commission Chambers
June 16, 2020
7:00 PM**

UPDATES CONCERNING PROCESS OF MEETINGS

Due to the COVID-19 health concerns, the format of the City Commission meeting may be modified to accommodate Commission member attendance in person, via a remote location/virtual meeting method, or to appear telephonically. In order to honor the Right of Participation and the Right to Know (Article II, Sections 8 and 9 of the Montana Constitution), modifications have also been made for public participation. Public participation is welcome in the following ways:

- Attend in person. Refrain from attending in person if you are not feeling well. The City will require social distancing at the meeting, and may limit the number of persons in the Commission Chambers according to applicable health guidelines.
- Provide public comments via email. Comments may be sent via email before 5:00 PM on Tuesday, June 16, 2020, to: commission@greatfallsmt.net. Include the agenda item or agenda item number in the subject line, and include the name and address of the commenter. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.
- Call-in. The public may call in during specific public comment periods at [406-761-4786](tel:406-761-4786). All callers will be in a queued system and are asked to remain on hold and be patient. Calls will be taken in the order in which they are received. Callers will be restricted to customary time limits. We ask for your patience in the event there are technical difficulties.
- The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>. Public comment will be taken during the meeting as indicated on the agenda with an asterisk.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL / STAFF INTRODUCTIONS

AGENDA APPROVAL

CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS

FIREFIGHTER OATHS

1. Firefighter Oaths: Keenan Watt and Kessler Leonard.

PETITIONS AND COMMUNICATIONS/NEIGHBORHOOD COUNCILS/BOARDS AND COMMISSIONS

(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and address for the record.)

2. Miscellaneous reports and announcements.

* Members of the public participating telephonically, please follow along with the City Commission meeting at <https://greatfallsmt.net/livestream> or on cable channel 190. The Mayor will announce Agenda Item 2. At that time call 406-761-4786. You will be placed in a queue until the City Clerk or Mayor calls on you to speak, at which time your line will be unmuted and you will be able to address the City Commission for up to three minutes, first giving your name and address for the record. You will be able to hear the meeting through the phone, so you should continue to follow along online or on your television. When it is your turn to speak, please mute your online or television audio to avoid time-delayed background noise/feedback through the phone, and do not use speakerphone when commenting.

CITY MANAGER

3. Miscellaneous reports and announcements from City Manager.

CONSENT AGENDA

The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.

4. Minutes, June 2, 2020, City Commission Meeting.
5. Total Expenditures of \$2,733,384 for the period of May 16, 2020 through June 3, 2020, to include claims over \$5000, in the amount of \$2,494,829.
6. Contracts List.
7. Approve the corrected purchase amount of \$197,740 for one new Farber Super Duty model Bookmobile that was originally approved during the June 2, 2020 Commission meeting under agenda item #14.
8. Approve the Professional Services Agreement Amendment No. 2, increasing the agreement amount by \$7,625.00 between the City of Great Falls and Black and Veatch Corporation for engineering services on the Water Treatment Plant Facility Upgrades Project for a total fee not to exceed \$7,044,989.00, and authorize the City Manager to execute the Amendment.
9. Approve the purchase of 250 tons of Liquid Asphalt CRS-2P from Western States Asphalt, LLC of Butte for a total of \$128,500.
10. Award a contract in the amount of \$2,481,170.00 for the Base Bid and Bid Alternate-1 to United Materials for the Lower Northside Water Main Replacement and Street Reconstruction project and authorize the City Manager to execute the construction contract documents.
11. Reject all bids for the Park District Project for Irrigation Upgrades for Jaycee, Roosevelt, and Valleyview Parks and recommend staff re-advertise this project.
12. Setting a Public Hearing for proposed amendments to the 2019/2020 Annual Action Plan and Citizen Participation Plan

Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member.

* Members of the public participating telephonically, please follow along with the City Commission meeting at <https://greatfallsmt.net/livestream> or on cable channel 190. After the motion is presented the Mayor will ask if there are any comments from the public pertaining to the consent agenda items 4-12. At this time call 406-761-4786. You will be placed in a queue until the City Clerk or Mayor calls on you to speak, at which time your line will be unmuted and you will be able to address the City Commission for up to five minutes, first giving your name and address for the record. You will be able to hear the meeting through the phone, so you should continue to follow along online or on your television. When it is your turn to speak, please mute your online or television audio to avoid time-delayed background noise/feedback through the phone, and do not use speakerphone when commenting.

PUBLIC HEARINGS

13. Tourism Business Improvement District (TBID) 2019/2020 Budget Amendment. *Action: Conduct a public hearing and approve the 2019/2020 Tourism Business Improvement District Budget Amendment in the amount of \$52,100. (Presented by Rebecca Engum)*

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14. Resolution 10347, Fixing the Ambulance Services Rates Pursuant to Title 8, Chapter 5, Section 250, of the Official Code of the City of Great Falls (OCCGF). *Action: Conduct a public hearing and adopt or deny Res. 10347. (Presented by Jeremy Jones and Justin Grohs)*

* Members of the public participating telephonically, please follow along with the City Commission meeting at <https://greatfallsmt.net/livestream> or on cable channel 190. After the staff presentation and motion is presented the Mayor will ask if there are any comments from the public pertaining to the agenda item 14. At this time call 406-761-4786. You will be placed in a queue until the City Clerk or Mayor calls on you to speak, at which time your line will be unmuted and you will be able to address the City Commission for up to five minutes, first giving your name and address for the record. You will be able to hear the meeting through the phone, so you should continue to follow along online or on your television. When it is your turn to speak, please mute your online or television audio to avoid time-delayed background noise/feedback through the phone, and do not use speakerphone when commenting.

15. Resolution 10348, a Conditional Use Permit for a “two-family residence” land use upon the property addressed as 4921 9th Avenue South. *Action: Conduct a public hearing and approve or deny Resolution 10348. (Presented by Craig Raymond)*

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OLD BUSINESS

NEW BUSINESS

16. Defense Critical Infrastructure Program (DCIP) Grant Application. *Action: Authorize or not authorize the City Manager to submit a proposal to the Defense Community Infrastructure Pilot Program (DCIP), to apply for assistance in the amount of \$10 million and acknowledge that the DCIP Grant will be matched by \$10 million from Park Maintenance District #1 revenues if awarded. (Presented by Greg Doyon)*

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ORDINANCES / RESOLUTIONS

17. Ordinance 3215, Repealing Title 17, Chapter 12, Article 3, and Ordinance 3216 Repealing Title 15, Chapter 1, Section 020 of the Official Code of the City of Great Falls (OCCGF), Pertaining to the Great Falls Design Review Board. *Action: Adopt or deny Ord. 3215 and Ord. 3216. (Presented by Sara Sexe)*

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18. Ordinance 3219, Assisting in Reducing or Eliminating Litigation Risk, to Title 15 Of The Official Code Of The City Of Great Falls (OCCGF), Pertaining To Buildings and Construction. *Action: Accept or not accept Ord. 3219 on first reading and set a public hearing for July 7, 2020. (Presented by Craig Raymond and Sara Sexe)*

* Members of the public participating telephonically, please follow along with the City Commission meeting at <https://greatfallsmt.net/livestream> or on cable channel 190. After the staff presentation and motion is presented the Mayor will ask if there are any comments from the public pertaining to the agenda item 18. At this time call 406-761-4786. You will be placed in a queue until the City Clerk or Mayor calls on you to speak, at which time your line will be unmuted and you will be able to address the City Commission for up to five minutes, first giving your name and address for the record. You will be able to hear the meeting through the phone, so you should continue to follow along online or on your television. When it is your turn to speak, please mute your online or television audio to avoid time-delayed background noise/feedback through the phone, and do not use speakerphone when commenting.

19. Resolution 10349, Amending Resolution 10299, Extending the Effective Period Thereof in which to complete the nuisance abatement of Certain Property located at 520 8th Avenue South. *Action: Adopt or deny Res. 10349. (Presented by Craig Raymond)*

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761-4786. You will be placed in a queue until the City Clerk or Mayor calls on you to speak, at which time your line will be unmuted and you will be able to address the City Commission for up to five minutes, first giving your name and address for the record. You will be able to hear the meeting through the phone, so you should continue to follow along online or on your television. When it is your turn to speak, please mute your online or television audio to avoid time-delayed background noise/feedback through the phone, and do not use speakerphone when commenting.

CITY COMMISSION

20. Miscellaneous reports and announcements from the City Commission.

21. Requirement for providing address during Public Comment.

ADJOURNMENT

(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)

Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.

Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.