



**Board of Adjustments /Appeals Agenda  
January 28, 2021 3:00 P.M.  
Civic Center 2 Park Drive South, Great Falls, MT  
Planning and Community Development Conference Room,  
Civic Center**

UPDATES CONCERNING PROCESS OF MEETINGS Due to the COVID-19 health concerns, the format of the Board of Adjustments/Appeals meeting will be held in a virtual video-conferencing environment. In order to honor the Right of Participation and the Right to Know (Article II, Sections 8 and 9 of the Montana Constitution), the City of Great Falls and Planning Advisory Board/Zoning Commission are making every effort to meet the requirements of open meeting laws:

- Board of Adjustments/Appeals members and City staff will attend the meeting via a remote location, using a virtual meeting method.
- The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>.
- Public comment will be taken during the meeting. Public participation is welcome in the following ways:
  - Attend in person. Refrain from attending in person if you are not feeling well. The City will require social distancing at the meeting, and may limit the number of persons in the Conference Room according to applicable health guidelines.
  - Provide public comments via email. Comments may be sent via email before 12:00 PM on Thursday, January 28, 2021, to: [jnygard@greatfallsmt.net](mailto:jnygard@greatfallsmt.net). Include the agenda item or agenda item number in the subject line, and include the name and address of the commenter. Written communication received by that time will be shared with the Board of Adjustments/Appeals and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.

**OPEN MEETING**

1. Call to Order - 3:00 P.M.
2. Roll Call - Board Introductions
  - Jule Stuver - Chair**
  - Krista Smith - Vice Chair**
  - Joe McMillen**
  - Aspen Northerner**
  - Christian Stone**
3. Recognition of Staff
4. Approval of Meeting Minutes - November 5, 2020

## **CONFLICT DISCLOSURE/EX PARTE COMMUNICATIONS**

### **BOARD ACTIONS REQUIRING PUBLIC HEARING**

### **BOARD ACTIONS NOT REQUIRING PUBLIC HEARING**

5. Election of Officers for the 2021 calendar year

### **COMMUNICATIONS**

6. Appeal of a City decision to deny a request for a fence encroachment in the public right of way at 1020 Valley View Drive

### **PUBLIC COMMENT**

*Public Comment on any matter and that is within the jurisdiction of the Board of Adjustment/Appeals. Please keep your remarks to a maximum of five (5) minutes. Speak into the microphone, and state your name and address for the record.*

### **ADJOURNMENT**

*(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)*

*Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.*

*Board of Adjustment/Appeals meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. Meetings are re-aired on cable channel 190 the following Friday morning at 10 a.m.*