



City Commission Meeting Agenda
2 Park Drive South, Great Falls, MT
Gibson Room, Civic Center
May 21, 2024
7:00 PM

The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

Public participation is welcome in the following ways:

- Attend in person.
- Provide public comments in writing by 12:00 PM the day of the meeting: Mail to City Clerk, PO Box 5021, Great Falls, MT 59403, or via email to: commission@greatfallsmt.net. Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.

Meeting Decorum Statement

1. Members of the public shall address their comments to the presiding officer and the Commission as a body and not to any individual member of the Commission or City staff.
2. Speakers shall keep their comments germane to the subject item on the agenda or, during petitions and communications, matters of significant public interest which are within the jurisdiction of the Commission.
3. Be respectful and do not engage in disorderly or boisterous conduct, including but not limited to applause, booing, or making any remarks that are, threatening, profane, abusive, personal, or slanderous that disturbs, disrupts, or otherwise impedes the orderly conduct of our meeting.
4. Signs, placards, banners, or other similar items shall not be permitted in the audience during our City Commission meeting.
5. Remain seated, unless addressing the body at the podium or entering or leaving the meeting. Private or informal conversations may occur outside of the Chambers. Obey any lawful order of the Presiding Officer to enforce the Rules of Decorum.
6. A complete copy of Rule 10 pertaining to the public participation is available on the table in the Commission Chambers and is included with the Meeting posting on the City's Website.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL / STAFF INTRODUCTIONS

AGENDA APPROVAL

CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS

PROCLAMATIONS

1. National Public Works Week [May 19-25, 2024]

COMMUNITY INITIATIVES

2. Miscellaneous Reports and announcements from City County Health Department.

PETITIONS AND COMMUNICATIONS

(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and either your address or whether you are a city resident for the record.)

3. Miscellaneous reports and announcements.

NEIGHBORHOOD COUNCILS

4. Miscellaneous reports and announcements from Neighborhood Councils.

BOARDS AND COMMISSIONS

5. Miscellaneous reports and announcements from Boards and Commissions.

CITY MANAGER

6. Miscellaneous reports and announcements from City Manager.

CONSENT AGENDA

The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.

7. Minutes, May 7, 2024, Special City Commission Meeting.
8. Minutes, May 7, 2024, City Commission Meeting.
9. Total Expenditures of \$5,037,244 for the period of April 18, 2024 through May 8, 2024, to include claims over \$25,000, in the amount of \$3,946,918.
10. Contracts List.
11. Approve final payment for the Wastewater Treatment Plant Clarifier Rehabilitation project, totaling \$108,887; which includes \$107,798.13 allocated to Sletten Construction Company and \$1,088.87 to the State Miscellaneous Tax Fund and authorize the City Manager to execute these payments.
12. Approve the 2024 Memorandum of Agreement for the Great Falls Metropolitan Transportation Planning Process.
13. Approve the cancellation of City of Great Falls checks that remain outstanding and unpaid for a period of one (1) year or longer as authorized by section 7-6-4303 MCA.

Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member. After motion is made, Mayor requests a second to the motion, public comment, Commission discussion, and calls for the vote.

PUBLIC HEARINGS

14. Resolution 10547, A request from Elmore Roberts Community Partners, LP to use Downtown Urban Renewal district Tax Increment Financing (TIF) funds in the amount of \$430,000 for the rehabilitation of Roberts Building located at 6 6th Street South. *Action: Conduct a public hearing and adopt or deny Res. 10547. (Presented by Lonnie Hill)*

OLD BUSINESS

NEW BUSINESS

15. Growth Policy Update - Consultant Contract. *Action: Approve or deny the proposed Growth Policy Update Contract with Orion Planning & Design in the amount of \$371,184. (Presented by Lonnie Hill and Andrew Finch)*
16. City of Great Falls Growth Policy Update Steering Committee. *Action: Approve or deny the recommended appointments listed in the Agenda Report to the Growth Policy Update Steering Committee. (Presented by Lonnie Hill and Andrew Finch)*

ORDINANCES / RESOLUTIONS

CITY COMMISSION

17. Appointments, Great Falls Citizen's Council. *Action: Appoint two Commissioners to serve on the Great Falls Citizen Council for the May 28, 2024 meeting.*
18. Miscellaneous reports and announcements from the City Commission.
19. Commission Initiatives.

ADJOURNMENT

(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)

Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.

Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.