



**City Commission Meeting Agenda
2 Park Drive South, Great Falls, MT
Commission Chambers, Civic Center
December 17, 2024
7:00 PM**

The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

Public participation is welcome in the following ways:

- Attend in person.
- Provide public comments in writing by 12:00 PM the day of the meeting: Mail to City Clerk, PO Box 5021, Great Falls, MT 59403, or via email to: commission@greatfallsmt.net. Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.

Meeting Decorum Statement

1. Members of the public shall address their comments to the presiding officer and the Commission as a body and not to any individual member of the Commission or City staff.
2. Speakers shall keep their comments germane to the subject item on the agenda or, during petitions and communications, matters of significant public interest which are within the jurisdiction of the Commission.
3. Be respectful and do not engage in disorderly or boisterous conduct, including but not limited to applause, booing, or making any remarks that are, threatening, profane, abusive, personal, or slanderous that disturbs, disrupts, or otherwise impedes the orderly conduct of our meeting.
4. Signs, placards, banners, or other similar items shall not be permitted in the audience during our City Commission meeting.
5. Remain seated, unless addressing the body at the podium or entering or leaving the meeting. Private or informal conversations may occur outside of the Chambers. Obey any lawful order of the Presiding Officer to enforce the Rules of Decorum.
6. A complete copy of Rule 10 pertaining to the public participation is available on the table in the Commission Chambers and is included with the Meeting posting on the City's Website.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL / STAFF INTRODUCTIONS

AGENDA APPROVAL

CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS

COMMUNITY INITIATIVES

1. Miscellaneous Reports and announcements from Sheriff Jesse Slaughter.

PETITIONS AND COMMUNICATIONS

(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and either your address or whether you are a city resident for the record.)

2. Miscellaneous reports and announcements.

NEIGHBORHOOD COUNCILS

3. Miscellaneous reports and announcements from Neighborhood Councils.
4. Recognition of Neighborhood Council #5 Chair Eric Ray.

BOARDS AND COMMISSIONS

5. Miscellaneous reports and announcements from Boards and Commissions.

CITY MANAGER

6. Miscellaneous reports and announcements from City Manager.

CONSENT AGENDA

The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.

7. Minutes, December 3, 2024, City Commission Meeting.
8. Total Expenditures of \$2,863,748 for the period of November 21, 2024 through December 4, 2024, to include claims over \$25,000, in the amount of \$2,115,631.
9. Contracts List.
10. Approve Amendment No. 1 to the Professional Services Agreement in the amount of \$88,800.00 to Roadway Asset Services, LLC. for the Road Overall Condition Index project.
11. Approve final payment for the Public Works Backup Generator project in the amount of \$8,808.57 to United Electric and \$88.98 to the State Miscellaneous Tax Fund and authorize the City Manager to make the payments.

Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member. After motion is made, Mayor requests a second to the motion, public comment, Commission discussion, and calls for the vote.

PUBLIC HEARINGS

OLD BUSINESS

NEW BUSINESS

12. Change Order #1: Civic Center Infrastructure Renovations. *Action: Approve or not approve a change order in the amount of \$5,817.40 for AT Klemens for the Civic Center Infrastructure Renovations Project utilizing American Rescue Plan Act funds, and authorize the City Manager to execute the change order documents. (Presented by Sylvia Tarman)*

13. Furniture Order for Police Department Evidence Building Project. *Action: Approve or deny the furniture order for the Police Department Evidence Building in the amount of \$8,590.36, purchased under the State TIPS/Omnia contract. (Presented by Sylvia Tarman)*
14. Annual Comprehensive Financial Report (ACFR) and Audit Report, Fiscal Year 2024. *Action: Accept or deny the Fiscal Year 2024 Annual Comprehensive Financial Report and authorize staff to submit the related reports to other government agencies and financial institutions as necessary. (Presented by Melissa Kinzler)*
15. Construction Contract: Civic Center Elevator Modernization. *Actions:*
 - I. *Award or not award a contract in the amount of \$123,162.75 to Montana Elevator and Escalator Company for the Civic Center Elevator Modernization Project utilizing SLIPA and TIF funds, and authorize the City Manager to execute the construction contract documents.*
 - II. *Award or not award a contract in the amount of \$20,134.00 to Liberty Electric Inc. for the Civic Center Elevator Modernization Project utilizing SLIPA and TIF funds, and authorize the City Manager to execute the construction contract documents. (Presented by Sylvia Tarman)*
16. Final ARPA Allocations. *Actions:*
 - I. *Approve or not approve Change Order #1 in the amount of \$75,000.00 with Wadsworth Builders for the Police Department Evidence Building Project utilizing American Rescue Plan Act funds, and authorize the City Manager to execute the contract documents.*
 - II. *Approve or not approve Change Order #2 in the amount of \$123,040.91 with Wadsworth Builders for the Civic Center Court Relocation Project utilizing American Rescue Plan Act funds, and authorize the City Manager to execute the contract documents. (Presented by Sylvia Tarman)*

ORDINANCES / RESOLUTIONS

CITY COMMISSION

17. Miscellaneous reports and announcements from the City Commission.
18. Commission Initiatives.
19. Legislative Initiatives.

ADJOURNMENT

(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)

Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.

Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.