



**City Commission Meeting Agenda
2 Park Drive South, Great Falls, MT
Commission Chambers, Civic Center
September 05, 2023
7:00 PM**

The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

Public participation is welcome in the following ways:

- Attend in person.
- Provide public comments in writing by 12:00 PM the day of the meeting: Mail to City Clerk, PO Box 5021, Great Falls, MT 59403, or via email to: commission@greatfallsmt.net. Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL / STAFF INTRODUCTIONS

AGENDA APPROVAL

CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS

PROCLAMATIONS:

Vets4Vets Month [September 2023]

MILITARY UPDATES

1. Miscellaneous Reports and announcements from Malmstrom Air Force Base.

PETITIONS AND COMMUNICATIONS

(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and either your address or whether you are a city resident for the record.)

2. Miscellaneous reports and announcements.

NEIGHBORHOOD COUNCILS

3. Miscellaneous reports and announcements from Neighborhood Councils.

BOARDS AND COMMISSIONS

4. Appointment to the Audit Committee.
5. Miscellaneous reports and announcements from Boards and Commissions.

CITY MANAGER

6. Miscellaneous reports and announcements from City Manager.

CONSENT AGENDA

The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.

7. Minutes, August 15, 2023, City Commission Meeting.
8. Total Expenditures of \$6,812,956 for the period of August 03, 2023 through August 23, 2023, to include claims over \$25,000, in the amount of \$5,795,385.
9. Grants List
10. Approve the Agreement for Mutual Aid for suppression of fires and the management of other emergency incidents between Great Falls Fire Rescue and Montana Air National Guard (MTANG) Fire Department.
11. Approve the final payment for the Missouri River North Bank Stabilization Phase 1, in the amount of \$34,386.44 to Winkler Excavating, Inc, and \$347.34 to the State Miscellaneous Tax Fund and authorize the City Manager to execute the necessary documents and to make the payments.
12. Award the bid of \$179,257.00 to United Electric, LLC for the Public Works Backup Generator & Electrical Upgrades, a project identified and approved through the Fiscal Year 2024 budget process, and authorize the City Manager to execute the contract documents.

Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member. After motion is made, Mayor requests a second to the motion, public comment, Commission discussion, and calls for the vote.

PUBLIC HEARINGS

13. Resolution 10519, To establish Engineering Division Review Fees for the Planning and Community Development Department and the Public Works Department. *Action: Conduct a public hearing and adopt or deny Res. 10519. (Presented by Christoff Gaub)*
14. Resolution 10521, To amend Planning and Community Development Land Development Application Fees in the City of Great Falls. *Action: Conduct a public hearing and adopt or deny Res. 10521. (Presented by Brock Cherry)*
15. Resolution 10522, To raise permit fees for building, plumbing, mechanical, electrical and other related permit processes by eight percent (8%) in the City of Great Falls. *Action: Conduct a public hearing and adopt or deny Res. 10522. (Presented by Brock Cherry)*
16. Resolution 10527, Approving a request from the Great Falls Planning & Community Development Department Application to use up to \$31,052 of Downtown Urban Renewal District Tax Increment Financing (TIF) funds for the upgrade of non-compliant pedestrian curb ramps on Central Avenue from Park Drive to 6th Street. *Action: Conduct a public hearing and adopt or deny Res. 10527. (Presented by Brock Cherry)*

17. Resolution 10526, Approving a request from the Great Falls Public Works Department to use up to \$243,000 of Downtown Urban Renewal District Tax Increment Financing (TIF) funds for the installation of streetscape and compliant pedestrian curb ramps on the east side of 7th St. S. from Central Ave. to 1st Ave. S. *Action: Conduct a public hearing and adopt or deny Res. 10526. (Presented by Brock Cherry)*

OLD BUSINESS

18. Indoor Aquatics and Recreation Center, Change Order No. 4. *Action: Approve or not approve a change order to Swank Enterprises in the amount of a \$588,052.50 for the and authorize the City Manager to execute the documents.(Presented by Steve Herrig)*

NEW BUSINESS

ORDINANCES / RESOLUTIONS

19. Resolution 10525, Revising City of Great Falls Animal Shelter Related Service Fees. *Action: Set or not set a public hearing on Res. 10525 for September 19, 2023. (Presented by Chuck Anderson)*
20. Resolution 10511, Annual Tax Levy. *Action: Adopt or deny Res. 10511. (Presented by Melissa Kinzler)*

CITY COMMISSION

21. Miscellaneous reports and announcements from the City Commission.
22. Commission Initiatives.

ADJOURNMENT

(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)

Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.

Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.