



City Commission Meeting Agenda
2 Park Drive South, Great Falls, MT
Gibson Room, Civic Center
June 18, 2024
7:00 PM

The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

Public participation is welcome in the following ways:

- Attend in person.
- Provide public comments in writing by 12:00 PM the day of the meeting: Mail to City Clerk, PO Box 5021, Great Falls, MT 59403, or via email to: commission@greatfallsmt.net. Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.

Meeting Decorum Statement

1. Members of the public shall address their comments to the presiding officer and the Commission as a body and not to any individual member of the Commission or City staff.
2. Speakers shall keep their comments germane to the subject item on the agenda or, during petitions and communications, matters of significant public interest which are within the jurisdiction of the Commission.
3. Be respectful and do not engage in disorderly or boisterous conduct, including but not limited to applause, booing, or making any remarks that are, threatening, profane, abusive, personal, or slanderous that disturbs, disrupts, or otherwise impedes the orderly conduct of our meeting.
4. Signs, placards, banners, or other similar items shall not be permitted in the audience during our City Commission meeting.
5. Remain seated, unless addressing the body at the podium or entering or leaving the meeting. Private or informal conversations may occur outside of the Chambers. Obey any lawful order of the Presiding Officer to enforce the Rules of Decorum.
6. A complete copy of Rule 10 pertaining to the public participation is available on the table in the Commission Chambers and is included with the Meeting posting on the City's Website.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL / STAFF INTRODUCTIONS

AGENDA APPROVAL

CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS

PROCLAMATIONS

1. 34th Annual Lewis & Clark Festival [June 21-22, 2024], Community is Stronger than Cancer Day [June 28, 2024], and Juneteenth [June 19, 2024].

COMMUNITY INITIATIVES

2. Miscellaneous Reports and announcements from City County Health Department.

PETITIONS AND COMMUNICATIONS

(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and either your address or whether you are a city resident for the record.)

3. Miscellaneous reports and announcements.

NEIGHBORHOOD COUNCILS

4. Miscellaneous reports and announcements from Neighborhood Councils.

BOARDS AND COMMISSIONS

5. Miscellaneous reports and announcements from Boards and Commissions.
6. Appointment to the Library Board.
7. Appointment to the Regional Airport Authority Board.

CITY MANAGER

8. Miscellaneous reports and announcements from City Manager.

CONSENT AGENDA

The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.

9. Minutes, June 4, 2024, City Commission Meeting.
10. Total Expenditures of \$791,552 for the period of May 23, 2024 through June 5, 2024, to include claims over \$25,000, in the amount of \$467,039.
11. Accept the low bid from Thatcher Company of Montana Inc., authorizing staff to purchase Liquid Aluminum Sulfate for the Water Treatment Plant in the amount of \$583 per ton, up to the maximum amount of 800 dry tons. (Annual Purchase)
12. Accept the low bid from Thatcher Company of Montana Inc., authorizing staff to purchase Liquid Ammonium Sulfate for the Water Treatment Plant in the amount of \$780 per ton, up to the maximum amount of 100 tons. (Annual purchase)
13. Accept the low bid from Thatcher Company of Montana Inc., authorizing staff to purchase Liquid Chlorine for the Water Treatment Plant in the amount of \$2,600 per ton, up to the maximum amount of 80 tons. (Annual Purchase)
14. Award a professional services agreement in the amount of \$92,287 to Great West Engineering, Inc. for the 5th Street Drainage and 10th Ave South Crossing project, and authorize the City Manager to execute the agreement documents.
15. Approve a Letter of Agreement with the Great Falls Public Library Foundation regarding financial responsibilities for the Professional Services Agreement for Architectural Design Services for the Library Remodel Design Project.

Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member. After motion is made, Mayor requests a second to the motion, public comment, Commission discussion, and calls for the vote.

PUBLIC HEARINGS

16. Tourism Business Improvement District (TBID) FY2024 Budget Amendment. *Action: Conduct a public hearing and approve or not approve the Budget Amendment. (Presented by Rebecca Engum)*
17. Resolution 10543, Budget Amendment Resolution. *Action: Conduct a public hearing and adopt or deny Res. 10543. (Presented by Melissa Kinzler)*

OLD BUSINESS

NEW BUSINESS

18. Carter Park CDBG Sidewalk Project. *Action: Award or not award a contract in the amount of \$838,150 to United Materials of Great Falls, Inc., and authorize or not authorize the City Manager to execute the necessary documents. (Presented by Christoff Gaub)*
19. Electric City Water Park Splash Pad Installation Project. *Actions:*
 - I. *Approve or not approve amending the CDBG Funding Agreement with an additional \$68,809.50 for a new total amount of \$268,809.50, If approved:*
 - II. *Award or not award a contract in the amount of \$143,750 to Smith River Construction LLC, utilizing Community Development Block Grant funds, and authorize the City Manager to execute the construction contract documents. (Presented by Sylvia Tarman)*
20. Electric City Water Park Splash Pad Demolition. *Action: Approve or deny the Change Order with United Materials, in the amount of \$2,500 utilizing Community Development Block Grant funds, and authorize or not authorize the City Manager to execute the contract documents. (Presented by Sylvia Tarman)*
21. Civic Center Court Relocation Project. *Action: Award or not award a contract in the amount of \$172,897.17 to AVI Systems Inc. for the Civic Center Court Relocation Project utilizing American Rescue Plan Act funds, and authorize or not authorize the City Manager to execute the contract documents. (Presented by Sylvia Tarman)*
22. Civic Center Court Relocation Project. *Action: Award or not award a contract in the amount of \$19,171.39 to Mountain Alarm Fire & Security for the Civic Center Court Relocation Project utilizing American Rescue Plan Act funds, and authorize or not authorize the City Manager to execute the contract documents. (Presented by Sylvia Tarman)*

ORDINANCES / RESOLUTIONS

CITY COMMISSION

23. Miscellaneous reports and announcements from the City Commission.
24. Commission Initiatives.

ADJOURNMENT

(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)

Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.

Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.