



City Commission Meeting Agenda
2 Park Drive South, Great Falls, MT
Commission Chambers, Civic Center
February 04, 2025
7:00 PM

The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

Public participation is welcome in the following ways:

- Attend in person.
- Provide public comments in writing by 12:00 PM the day of the meeting: Mail to City Clerk, PO Box 5021, Great Falls, MT 59403, or via email to: commission@greatfallsmt.net. Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.

Meeting Decorum Statement

1. Members of the public shall address their comments to the presiding officer and the Commission as a body and not to any individual member of the Commission or City staff.
2. Speakers shall keep their comments germane to the subject item on the agenda or, during petitions and communications, matters of significant public interest which are within the jurisdiction of the Commission.
3. Be respectful and do not engage in disorderly or boisterous conduct, including but not limited to applause, booing, or making any remarks that are, threatening, profane, abusive, personal, or slanderous that disturbs, disrupts, or otherwise impedes the orderly conduct of our meeting.
4. Signs, placards, banners, or other similar items shall not be permitted in the audience during our City Commission meeting.
5. Remain seated, unless addressing the body at the podium or entering or leaving the meeting. Private or informal conversations may occur outside of the Chambers. Obey any lawful order of the Presiding Officer to enforce the Rules of Decorum.
6. A complete copy of Rule 10 pertaining to the public participation is available on the table in the Commission Chambers and is included with the Meeting posting on the City's Website.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL / STAFF INTRODUCTIONS

AGENDA APPROVAL

CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS

MILITARY UPDATES

1. Miscellaneous Reports and announcements from Montana Air National Guard.

PETITIONS AND COMMUNICATIONS

(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and either your address or whether you are a city resident for the record.)

2. Miscellaneous reports and announcements.

NEIGHBORHOOD COUNCILS

3. Miscellaneous reports and announcements from Neighborhood Councils.

BOARDS AND COMMISSIONS

4. Miscellaneous reports and announcements from Boards and Commissions.

CITY MANAGER

5. Miscellaneous reports and announcements from City Manager.

CONSENT AGENDA

The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.

6. Minutes, January 21, 2025, City Commission Meeting.
7. Total Expenditures of \$3,615,909 for the period of January 3, 2025 through January 15, 2025, to include claims over \$25,000, in the amount of \$3,096,932.
8. Contracts List.
9. Approve final payment for the Great Falls Wastewater Treatment Plant Solids Building Ventilation Upgrades to Central Plumbing & Heating, Inc. in the amount of \$53,114.41 and \$536.51 to the State Miscellaneous Tax Fund and authorize the City Manager to execute the necessary documents.
10. Approve Amendment No. 1 to the Professional Services Agreement with Terracon Inc. in the amount of \$18,645 for the Giant Springs Road Slide Repair project, and authorize the City Manager to execute the agreement documents.
11. Approve the Highpoint Networks Master Services Agreement and Statement of Work for Microsoft 365 migration, licenses and backup services in the first year amount of \$130,691.86, and authorize the City Manager to sign the agreement documents.

Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member. After motion is made, Mayor requests a second to the motion, public comment, Commission discussion, and calls for the vote.

PUBLIC HEARINGS

OLD BUSINESS

12. Central Ave / 3rd Street Drainage Improvements Phase 2. *Action: Approve or not approve the Professional Services Agreement Amendment No. 2 in the amount of \$122,897 to Great West Engineering, and authorize or not authorize the City Manager to execute the agreement documents. (Presented by Christoff Gaub)*

NEW BUSINESS

13. Malmstrom AFB Installation Resilience Study, Professional Services Agreement. *Action: Approve or not approve a Professional Services Agreement in the amount not to exceed \$400,000 to Advanced Engineering and Environmental Services, LLC and (authorize/not authorize) the City Manager to execute the agreement documents. (Presented by Christoff Gaub)*
14. Three Year Audit Services Contract. *Action: Approve or not approve a three year contract for audit services with Eide Bailly, LLP at a cost of \$115,400 for Fiscal Year 2025, \$119,700 for Fiscal Year 2026, and \$124,250 for Fiscal Year 2027; approve or not approve Amendment One of the Contract, and authorize or not authorize the City Manager to execute the agreement documents. (Presented by Melissa Kinzler)*

ORDINANCES / RESOLUTIONS

CITY COMMISSION

15. Miscellaneous reports and announcements from the City Commission.
16. Commission Initiatives.
17. Legislative Initiatives.

ADJOURNMENT

(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)

Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.

Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.