



**City Commission Meeting Agenda**  
**2 Park Drive South, Great Falls, MT**  
**Gibson Room ~~Commission Chambers~~, Civic Center**  
**July 07, 2020**  
**7:00 PM**  
**\*REVISED\***

**City Commission members and City staff will attend the meeting via remote location, using a virtual meeting method.**

**UPDATES CONCERNING PROCESS OF MEETINGS**

Due to the COVID-19 health concerns, the format of the City Commission meeting may be modified to accommodate Commission member attendance in person, via a remote location/virtual meeting method, or to appear telephonically. In order to honor the Right of Participation and the Right to Know (Article II, Sections 8 and 9 of the Montana Constitution), modifications have also been made for public participation. Public participation is welcome in the following ways:

- Attend in person. Refrain from attending in person if you are not feeling well. The City will require social distancing at the meeting, and may limit the number of persons in the ~~Commission Chambers~~ **Gibson Room** according to applicable health guidelines.
- Provide public comments via email. Comments may be sent via email before 5:00 PM on Tuesday, July 7, 2020, to: [commission@greatfallsmt.net](mailto:commission@greatfallsmt.net). Include the agenda item or agenda item number in the subject line, and include the name and address of the commenter. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.
- Call-in. The public may call in during specific public comment periods at [406-761-4786](tel:406-761-4786). All callers will be in a queued system and are asked to remain on hold and be patient. Calls will be taken in the order in which they are received. Callers will be restricted to customary time limits. We ask for your patience in the event there are technical difficulties.
- The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>. Public comment will be taken during the meeting as indicated on the agenda with an asterisk.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL / STAFF INTRODUCTIONS**

**AGENDA APPROVAL**

**CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS**

**PETITIONS AND COMMUNICATIONS/NEIGHBORHOOD COUNCILS/BOARDS AND COMMISSIONS**

*(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and address for the record.)*

1. Miscellaneous reports and announcements.

\* Members of the public participating telephonically, please follow along with the City Commission meeting at <https://greatfallsmt.net/livestream> or on cable channel 190. The Mayor will announce Agenda Item 1. At that time call 406-761-4786. You will be placed in a queue until the City Clerk or Mayor calls on you to speak, at which time your line will be unmuted and you will be able to address the City Commission for up to three minutes, first giving your name and address for the record. You will be able to hear the meeting through the phone, so you should continue to follow along online or on your television. When it is your turn to speak, please mute your online or television audio to avoid time-delayed background noise/feedback through the phone, and do not use speakerphone when commenting.

2. Reappointment to the Tourism Business Improvement District Board.

\* Members of the public participating telephonically, please follow along with the City Commission meeting at <https://greatfallsmt.net/livestream> or on cable channel 190. After the motion is presented the Mayor will ask if there are any comments from the public pertaining to the agenda item 2. At that time call 406-761-4786. You will be placed in a queue until the City Clerk or Mayor calls on you to speak, at which time your line will be unmuted and you will be able to address the City Commission for up to five minutes, first giving your name and address for the record. You will be able to hear the meeting through the phone, so you should continue to follow along online or on your television. When it is your turn to speak, please mute your online or television audio to avoid time-delayed background noise/feedback through the phone, and do not use speakerphone when commenting.

3. Appointment to the Business Improvement District Board of Trustees.

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4. Appointment to the Library Board.

\* Members of the public participating telephonically, please follow along with the City Commission meeting at <https://greatfallsmt.net/livestream> or on cable channel 190. After the motion is presented the Mayor will ask if there are any comments from the public pertaining to the agenda item 4. At that time call 406-761-4786. You will be placed in a queue until the City Clerk or Mayor calls on you to speak, at which time your line will be unmuted and you will be able to address the City Commission for up to five minutes, first giving your name and address for the record. You will be able to hear the meeting through the phone, so you should continue to follow along online or on your television. When it is your turn to speak, please mute your online or television audio to avoid time-delayed background noise/feedback through the phone, and do not use speakerphone when commenting.

5. Appointments to the Police Commission.

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## **CITY MANAGER**

6. Miscellaneous reports and announcements from City Manager.

## **CONSENT AGENDA**

*The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.*

7. Minutes, June 16, 2020, City Commission Meeting.
8. Total Expenditures of \$3,933,607 for the period of June 2, 2020 through June 24, 2020, to include claims over \$5000, in the amount of \$3,512,017.
9. Contracts List.
10. Approve the 2020-2021 School Resource Officer (SRO) Agreement between the City of Great Falls and the Great Falls Public Schools District.
11. Approve Change Order No. 1 in the amount of \$20,400 and approve a final payment for the 2019 CDBG ADA Handicap Ramps and Sidewalk in the amount of \$5,634.88 to David Kuglin Construction and \$56.92 to the State Miscellaneous Tax Fund and authorize the City Manager to make the payments.
12. Approve Change Order No. 1 in the amount of \$58,605 to Missouri River Trucking and Excavation, Inc. (MRTE) for the Gibson Park and Elks Park Trail Restoration project and authorize the City Manager to execute the document.
13. Approve the agreement with OpWorks for reporting software to enhance the recent Ignition upgrade of the Water Plant's Supervisory Control and Data Acquisition (SCADA) program.
14. Approve a Professional Services Agreement in the amount of \$125,326 to Morrison-Maierle, Inc. for the America's Water Infrastructure Act Risk and Resilience Assessment and Emergency Response Plan, and authorize the City Manager to execute the agreement.
15. Approve a final payment for the Gore Hill Water Tower Replacement, to Landmark Structures I, L.P. in the amount of \$50,559.32 and \$510.70 to the State Miscellaneous Tax Fund and authorize the City Manager to make the payments.
16. Set the Annual Budget Hearing on Resolution 10350, Annual Budget Resolution for July 21, 2020.
17. Set a public hearing for Resolution 10354 to levy and assess the Street Maintenance District for August 4, 2020.
18. Set a public hearing for Resolution 10355 to levy and assess the General Boulevard Maintenance District No. 3570 for August 4, 2020.

19. Set a public hearing for Resolution 10356 to levy and assess the Portage Meadows Maintenance District No. 1195 for August 4, 2020.
20. Set a public hearing for Resolution 10357 to levy and assess properties within Special Improvement Lighting Districts for August 4, 2020.
21. Set a public hearing for Resolution 10358 to levy and assess Great Falls Park District No. 1 for August 4, 2020.
22. Set a public hearing for Tourism Business Improvement District (TBID) 2020/2021 Budget and Work Plan for July 21, 2020.

**Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member.**

\* Members of the public participating telephonically, please follow along with the City Commission meeting at <https://greatfallsmt.net/livestream> or on cable channel 190. After the motion is presented the Mayor will ask if there are any comments from the public pertaining to the consent agenda items 7-22. At this time call 406-761-4786. You will be placed in a queue until the City Clerk or Mayor calls on you to speak, at which time your line will be unmuted and you will be able to address the City Commission for up to five minutes, first giving your name and address for the record. You will be able to hear the meeting through the phone, so you should continue to follow along online or on your television. When it is your turn to speak, please mute your online or television audio to avoid time-delayed background noise/feedback through the phone, and do not use speakerphone when commenting.

## **PUBLIC HEARINGS**

23. Proposed Amendments to the 2019/2020 Annual Action Plan and Citizen Participation Plan.  
*Action: Conduct a public hearing and approve or deny the Annual Action Plan and the Citizen Participation Plan. (Presented by Craig Raymond)*

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## **OLD BUSINESS**

## **NEW BUSINESS**

## **ORDINANCES / RESOLUTIONS**

24. Resolution No. 10359, Amending Resolution 10322, Rule 10.1 of the City of Great Falls Commission Rules of Conduct and Procedure of Commission Meetings. *Action: Adopt or deny Res. 10359. (Presented by Sara Sexe)*

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## **CITY COMMISSION**

25. Miscellaneous reports and announcements from the City Commission.

## **ADJOURNMENT**

*(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)*

*Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.*

*Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.*