



**City Commission Meeting Agenda
2 Park Drive South, Great Falls, MT
Commission Chambers, Civic Center
December 20, 2022
7:00 PM**

The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.

Public participation is welcome in the following ways:

- Attend in person.
- Provide public comments in writing by 12:00 PM the day of the meeting: Mail to City Clerk, PO Box 5021, Great Falls, MT 59403, or via email to: commission@greatfallsmt.net. Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL / STAFF INTRODUCTIONS

AGENDA APPROVAL

CONFLICT DISCLOSURE / EX PARTE COMMUNICATIONS

PETITIONS AND COMMUNICATIONS

1. Miscellaneous reports and announcements.

(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 3 minutes. When at the podium, state your name and either your address or whether you are a city resident for the record.)

NEIGHBORHOOD COUNCILS

2. Miscellaneous reports and announcements from Neighborhood Councils.

BOARDS AND COMMISSIONS

3. Miscellaneous reports and announcements from Boards and Commissions.

CITY MANAGER

4. Miscellaneous reports and announcements from City Manager.

CONSENT AGENDA

The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.

5. Minutes, December 6, 2022, City Commission Meeting.

6. Total Expenditures of \$3,196,747 for the period of November 18, 2022 through December 7, 2022, to include claims over \$25,000, in the amount of \$2,744,965.
7. Contracts List.
8. Grants List.
9. Approve the final payment for the Valeria Way Storm Drain Phase 2, in the amount of \$79,958.04 to Western Municipal Construction, Inc, and \$807.66 to the State Miscellaneous Tax Fund and authorize making the payments.
10. Set a public hearing for January 3, 2023 to consider a lease agreement of City owned property located in the Community Recreation Center with A Child's World, LLC.
11. Set a public hearing for January 17, 2023 on Resolution 10480, A request from Brian Miller for a Conditional Use Permit for a "Two-family residence" land use upon the property located at the corner of 6th Ave South and 20th St South, legally described as Lot 8, Block 9, Huy Addition, Section 7.
12. Set a public hearing for January 17, 2023 on Resolution 10486, West Bank Tax Increment Financing funding application for infrastructure build out to serve West Bank Landing North Phase, Lots 4B, 5, and 6B.

Action: Approve Consent Agenda as presented or remove items for separate discussion and/or vote by any Commission member. After motion is made, Mayor requests a second to the motion, public comment, Commission discussion, and calls for the vote.

PUBLIC HEARINGS

OLD BUSINESS

NEW BUSINESS

13. Annual Comprehensive Financial Report (ACFR) and Audit Report, Fiscal Year 2022. *Action: Accept or deny the Fiscal Year 2022 Annual Comprehensive Financial Report, the Required Client Communication Letter, and the City's response to the Required Client Communication Letter; and authorize or not authorize staff to submit the related reports to other government agencies and financial institutions as necessary. (Presented by Melissa Kinzler)*
14. IT Infrastructure Installation: Civic Center HR Remodel Project. *(Presented by Sylvia Tarman)*
 - I. IT Infrastructure Installation Costs from Central Technologies, *Action: Approve or deny costs in the amount of \$15,795.00, utilizing American Rescue Plan Act funds, and (authorize/not authorize) the City Manager to execute the contract documents.*
 - II. IT Infrastructure Installation Costs from High Point Networks, *Action: Approve or deny costs in the amount of \$6,011.48, utilizing American Rescue Plan Act funds, and (authorize/not authorize) the City Manager to execute the contract documents.*
15. Change Order #2: Civic Center HR Remodel Project. *Action: Approve or deny Change Order #2 in the amount of \$164,597.53 and increase the total contract amount to \$814,530.08 utilizing American Rescue Plan Act funds, and (authorize/not authorize) the City Manager to execute the contract documents. (Presented by Sylvia Tarman)*

ORDINANCES / RESOLUTIONS

CITY COMMISSION

16. Miscellaneous reports and announcements from the City Commission.

17. Commission Initiatives.

ADJOURNMENT

(Please exit the chambers as quickly as possible. Chamber doors will be closed 5 minutes after adjournment of the meeting.)

Assistive listening devices are available for the hard of hearing, please arrive a few minutes early for set up, or contact the City Clerk's Office in advance at 455-8451. Wi-Fi is available during the meetings for viewing of the online meeting documents.

Commission meetings are televised on cable channel 190 and streamed live at <https://greatfallsmt.net>. City Commission meetings are re-aired on cable channel 190 the following Wednesday morning at 10 am, and the following Tuesday evening at 7 pm.