



GRASS VALLEY

City Council Regular Meeting, Capital Improvements Authority and Redevelopment "Successor Agency"

Tuesday, August 26, 2025 at 6:00 PM

Council Chambers, Grass Valley City Hall | 125 East Main Street, Grass Valley, California

Telephone: (530) 274-4310 - Fax: (530) 274-4399

E-Mail: info@cityofgrassvalley.com

Web Site: www.cityofgrassvalley.com

AGENDA

Any person with a disability who requires accommodations to participate in this meeting should telephone the City Clerk's office at (530)274-4390, at least 48 hours prior to the meeting to make a request for a disability related modification or accommodation.

**Mayor Hilary Hodge, Vice Mayor Haven Caravelli, Councilmember Jan Arbuckle,
Councilmember Joe Bonomolo, Councilmember Tom Ivy**

MEETING NOTICE

City Council welcomes you to attend the meetings electronically or in person at the City Hall Council Chambers, located at 125 E. Main St., Grass Valley, CA 95945. Regular Meetings are scheduled at 6:00 p.m. on the 2nd and 4th Tuesday of each month. Your interest is encouraged and appreciated.

This meeting is being broadcast "live" on Comcast Channel 17 & 18 by Nevada County Media, on the internet at www.cityofgrassvalley.com, or on the City of Grass Valley YouTube channel at <https://www.youtube.com/@cityofgrassvalley.com>

Members of the public are encouraged to submit public comments via voicemail at (530) 274-4390 and email to public@cityofgrassvalley.com. Comments will be reviewed and distributed before the meeting if received by 5pm. Comments received after that will be addressed during the item and/or at the end of the meeting. Council will have the option to modify their action on items based on comments received. Action may be taken on any agenda item.

Agenda materials, staff reports, and background information related to regular agenda items are available on the City's website: www.cityofgrassvalley.com. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet will be made available on the City of Grass Valley website at www.cityofgrassvalley.com, subject to City staff's ability to post the documents before the meeting.

Please note, individuals who disrupt, disturb, impede, or render infeasible the orderly conduct of a meeting will receive one warning that, if they do not cease such behavior, they may be removed from the meeting. The chair has authority to order individuals removed if they do not cease their disruptive behavior following this warning. No warning is required before an individual is removed if that individual engages in a use of force or makes a true threat of force. (Gov. Code, § 54957.95.)

Council Chambers are wheelchair accessible and listening devices are available. Other special accommodations may be requested to the City Clerk 72 hours in advance of the meeting by calling (530) 274-4390, we are happy to accommodate.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA APPROVAL - *The City Council reserves the right to hear items in a different order to accomplish business in the most efficient manner.*

REPORT OUT OF CLOSED SESSION

INTRODUCTIONS AND PRESENTATIONS

CITY UPDATE

1. Police Department Retirement

PUBLIC COMMENT - *Members of the public are encouraged to submit public comments via voicemail at (530) 274-4390 and email to public@cityofgrassvalley.com. Comments will be reviewed and distributed before the meeting if received by 5pm. Comments received after 5pm will be addressed during the item and/or at the end of the meeting. Council will have the option to modify their action on items based on comments received. Action may be taken on any agenda item. There is a time limitation of three minutes per person for all emailed, voicemail, or in person comments, and only one type of public comment per person. Speaker cards are assigned for public comments that are on any items not on the agenda, and within the jurisdiction or interest of the City. Speaker Cards can be pulled until the opening of public comment at which time sign ups will no longer be allowed. These cards can be found at the City Clerks desk. If you wish to speak regarding a scheduled agenda item, please come to the podium when the item is announced. When recognized, please begin by providing your name and address for the record (optional). Thirty minutes of public comment will be heard under this item in order of the speaker card assigned and the remaining general public comments will be heard at the end of the meeting. We will begin with number one.*

CONSENT ITEMS - *All matters listed under the Consent Calendar are to be considered routine by the City Council and/or Grass Valley Redevelopment Agency and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the City Council and/or Grass Valley Redevelopment Agency votes on the motion to adopt, members of the Council and/or Agency, staff or the public request specific items to be removed from the Consent Calendar for separate discussion and action but Council action is required to do so (roll call vote). Unless the Council removes an item from the Consent Calendar for separate discussion, public comments are invited as to the consent calendar as a whole and limited to three minutes per person.*

2. Approval of the Regular Meeting Minutes of August 12, 2025

Recommendation: Council approve minutes as submitted.

3. 530 Freeman Lane building reroofing project.

CEQA: Categorically Exempt - Section 15301 "Existing Facilities"

Recommendation: The Council 1) approves the Deputy Public Works Director to execute a contract with Demartini Roofing to reroof the building at 530 Freeman Ln subject to legal review; 2) allow Deputy Public Works Director to approve a 5% contingency; 3) allow Finance Director to make any necessary budget adjustments and transfers.

4. Opioid Settlement with Purdue Pharma L.P. and the Sackler Family, Authorizing the City Manager to Execute the Related Participation Agreements, and Granting Authority to the City Manager to Execute and Enter into Future Agreements Related to the Nationwide Opioid Settlements

CEQA: Not a project

Recommendation: Adopt the resolution approving the opioid settlement with Purdue Pharma and the Sackler family, authorizing the City Manager to execute related agreements and to enter into future agreements relating to the nationwide opioid settlements.

5. Resolution to Incorporate Credit Card Processing Fees into the City's Municipal Fee Schedule.

CEQA: Not a Project.

Recommendation: That the City Council adopt Resolution No. 2025-46, incorporating credit card processing fees into the City's Municipal Fee Schedule pursuant to Government Code Section 6159.

6. Travel for training course to establish a Designated Infection Control Officer (DICO).

CEQA: Not a Project

Recommendation: That Council approve the out-of-state travel for the EMS Supervisor to attend a required course establishing a Designated Infection Control Officer for the Fire and Police Departments.

ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION OR SEPARATE ACTION AND / OR ANY ADDED AGENDA ITEMS

PUBLIC HEARING

ADMINISTRATIVE

7. Residential Permit Parking Program

CEQA: Not a project

Recommendation: (1) Introduce the attached ordinance 836, waive full reading, and read by title only; and (2) approve Resolution 2025-44 effective upon passage of the ordinance

BRIEF REPORTS BY COUNCIL MEMBERS

CONTINUATION OF PUBLIC COMMENT

ADJOURN

POSTING NOTICE

This is to certify that the above notice of a meeting of The City Council, scheduled for Tuesday, August 26, 2025, at 6:00 p.m., was posted at city hall, easily accessible to the public, as of 5:00 p.m. Friday, August 22, 2025.

Taylor Whittingslow, City Clerk



GRASS VALLEY

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MINUTES

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Mayor Hodge led the pledge of allegiance.

ROLL CALL

PRESENT

Councilmember Jan Arbuckle

Councilmember Joe Bonomolo

Councilmember Tom Ivy

Vice Mayor Haven Caravelli

Mayor Hilary Hodge

AGENDA APPROVAL -

Motion made by Councilmember Arbuckle, Seconded by Vice Mayor Caravelli.

Voting Yea: Councilmember Arbuckle, Councilmember Bonomolo, Councilmember Ivy, Vice Mayor Caravelli, Mayor Hodge

REPORT OUT OF CLOSED SESSION

No closed door.

CITY UPDATE

PUBLIC COMMENT -

In public comment: Robin Galvin-Davis

Virtual comments attached.

CONSENT ITEMS -

Mayor Hodge made a motion to remove item #6 (Responses to the Nevada County Grand Jury Report "A Long and Winding Road for the Homeless of Nevada County") for discussion.

Seconded by Councilmember Ivy. Voting Yea: Councilmember Arbuckle, Councilmember Bonomolo, Councilmember Ivy, Vice Mayor Caravelli, Mayor Hodge

Approve Consent with the removal of item #6 (Responses to the Nevada County Grand Jury Report "A Long and Winding Road for the Homeless of Nevada County") by Councilmember

Ivy, Seconded by Councilmember Arbuckle.

Voting Yea: Councilmember Arbuckle, Councilmember Bonomolo, Councilmember Ivy, Vice Mayor Caravelli, Mayor Hodge

1. Approval of the Regular Meeting Minutes of July 22nd, 2025

Recommendation: Council approve minutes as submitted.

2. Approval of the Special Meeting Minutes of August 5th, 2025

Recommendation: Council approve minutes as submitted.

3. Updated Job Description for Fire Engineer and Fire Captain

CEQA: Not a Project

Recommendation: That Council approve the updated job descriptions for Fire Engineer and Fire Captain, subject to legal review.

4. Slate Creek Lift Station Pump Replacement Project - Authorization to Bid

CEQA: Categorically Exempt - Section 15301 "Existing Facilities"

Recommendation: That Council 1) approve the findings that the project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA); and 2) authorize the advertisement for bids.

5. NID/ Grass Valley Water Service Area Boundaries - Execute Agreement Amendment

CEQA: N/A - Not a Project

Recommendation: That Council authorize the Mayor to sign the "Second Amendment to the Contract Between Nevada Irrigation District and City of Grass Valley for Water Supply"

6. Updated Appointment of City Councilmembers and Staff to Boards and Commissions

CEQA: Not a Project

Recommendation: Approve Mayor Hodge's updated recommendation of appointments of Councilmembers and Staff to various Boards and Commissions.

ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION OR SEPARATE ACTION AND / OR ANY ADDED AGENDA ITEMS

7. Responses to the Nevada County Grand Jury Report "A Long and Winding Road for the Homeless of Nevada County"

CEQA: Not a Project

Recommendation: That Council accept and file responses to the Nevada County Grand Jury "A Long and winding Road for the Homeless of Nevada County."

Tim Kiser, City Manager, gave a presentation to the council.

Public Comment: Tom Durcan

Virtual comments attached.

Motion to accept and file responses to the Nevada County Grand Jury "A Long and winding Road for the Homeless of Nevada County" made by Vice Mayor Caravelli, Seconded by Councilmember Arbuckle.

Voting Yea: Councilmember Arbuckle, Councilmember Bonomolo, Councilmember Ivy, Vice Mayor Caravelli, Mayor Hodge

REORGANIZATION RELATED ITEMS

PUBLIC HEARING

ADMINISTRATIVE

8. Community Farms Planning for Mautino Park

CEQA: Not a project.

Recommendation: That Council 1) receive and file the Final Community Food Campus report submitted by Interfaith Food Ministry and Sierra Harvest; 2) consider the proposal's findings and recommendations; and 3) provide direction to staff on next steps for the development at Mautino Park.

Sierra Harvest and Interfaith Food Ministry gave a presentation to the council.

Public comment: Bob Branstrom, Denny, unnamed, Jacob McDonald, Sandy Frizzell, Lily Mora, Patty, Tarica Peterson, Jonathan Keen,

Virtual public comments attached.

The Council directed staff to provide a report to the Measure E committee members and seek funding for this project and to continue the conversation and get a closer look at the project and bring it to a 25,000 ft level rather than 180,000 ft level and hold more community meetings.

Break taken at 7:21 pm. Meeting resumed at 7:28n pm.

9. Residential Permit Parking Program Discussion

CEQA: Not a project

Recommendation: Provide direction to staff on the implementation of a Residential Permit Parking program for implementation of terms via future ordinance/resolution adoption

Councilmember Ivy & Vice Mayor Caravelli recused themselves due to owning property too close to the city parking lot.

Public comment: Michelle, Zara, Amy, Bob Branstrom, Robin Davis,

Discussion was had amongst the Council and requested that staff bring back a draft resolution looking at the pricing, and eligibility of the residential parking permits.

10. Identification and Implementation of Supplemental City Goals - FY 2025-2026

CEQA: Not a Project

Recommendation: That the City Council 1) Review the proposed supplemental (non-budgeted) City Goals for FY 2025-2026; 2) Provide input on additional potential goals for consideration; and 3) Identify and prioritize the top five non-budgeted goals/activities to help guide staff focus and resource allocation during the upcoming fiscal year.

Tim Kiser, City Manager, gave an overview to the council.

Virtual public comments attached.

Public comments: Eliza Tudor, Jonna Onex, unnamed, Rick Panos, Lisa Swarthout, Bob Branstrom, Robin Davis,

Motion made to 1) Review the proposed supplemental (non-budgeted) City Goals for FY 2025-2026; 2) Provide input on additional potential goals for consideration; and 3) Identify and prioritize the top five non-budgeted goals/activities to help guide staff focus and resource allocation during the upcoming fiscal year. by

Councilmember Arbuckle, Seconded by Vice Mayor Caravelli.

Voting Yea: Councilmember Arbuckle, Councilmember Bonomolo, Councilmember Ivy, Vice Mayor Caravelli, Mayor Hodge

BRIEF REPORTS BY COUNCIL MEMBERS

Councilmember Ivy attended a County Climate meeting and went to San Luis Obispo. Councilmember Bonomolo went to the fair and participated in the City Booth on Friday at the fair. Councilmember Arbuckle attended a GVDA Chamber joint meeting, chamber mixer at RV park, On the Town, opening ceremonies for the fair, National Night Out, Kiwanis backpack giveaway, National League of Cities webinars, and a meeting with the City of Auburn regarding Cannabis. Vice Mayor Caravelli attended the Habitat Humanity Donor dinner, the opening ceremonies at the fair, the ag auction, and an ERC board meeting. Mayor Hodge attended a Lion King Jr. performance and the Project Hope distribution drive.

CONTINUATION OF PUBLIC COMMENT

ADJOURN

The meeting was adjourned at 9:02 pm.

Hilary Hodge, Mayor

Taylor Whittingslow, City Clerk

Adopted on: _____

Taylor Whittingslow

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New voicemail message

Time: Tuesday, August 12 2025 8:20 PM

From: [REDACTED]

Duration: 1 minute 38 seconds

Voicemail box: 8880

Transcript:

Hello, this is Matthew Coulter commenting on number 10, city goals, public communication and engagement. Does that mean more lawsuits against the citizens of Grass Valley? Because that is obviously how you like to communicate with me. And the joint animal shelter that definitely is way overdue, our animal shelter in Grass Valley slash Nevada City has to smell the sewage treatment plant as well as listen to the gunfire at the police range. The development code update, that's good, because the code really isn't followed in so many ways. So it'd be nice just to have like first signage, for example, to have people follow that code. That would be fantastic. The city dispatch, that would be a nightmare. Yeah. We all know why. Fire services feature planning. Please stop decimating our environment with your masticator. It's probably broken because I see things that you've run over that were

not meant to be run over, metal and asphalt and concrete and things of that nature.
Rebar and annexation strategy I wish we could take care of what we have before we
start adding more to it. Thank you. Have a good night.

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Time: Tuesday, August 12 2025 7:35 PM

From: [REDACTED]

Duration: 1 minute 25 seconds

Voicemail box: 8880

Transcript: This is Matthew Colter. You know, I come to a lot of meetings or watch a lot of meetings from afar and Every two weeks is the tax increase on the people of Grass Valley One way or another you call it one thing or another but it's a tax increase and it's every two weeks Every two weeks I say it's got to stop but every two weeks. There's another tax increase \$20 a month no big deal Joe but you know I don't have it you have it if you do give it to me because I don't have it and a lot of other people don't have it either so it's ridiculous to think that you can just keep taxing people and expect anyone to be able to afford to live here except for your rich tourists that come in and Airbnb and you to your drinking festivals. Thanks a lot, but parking is an issue in Grass Valley and the people that businesses shouldn't park in front of them, like the Chamber of Commerce, all those folks park in front. I could go on and on with the

people that park in front or as close as they can possibly be, including walking the lanes and public walking access, just so they can park close to their business. Thank you.

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Time: Tuesday, August 12 2025 6:34 PM

From: [REDACTED]

Duration: 20 seconds

Voicemail box: 8880

Transcript: I think that they're amazing. Hi, Matthew culture. I wanted to ask about water usage. I didn't hear water being brought up at all and being that the city water plant is there in that same facility. I'm wondering about how much water it's going to take to operate the garden once it's established. Thank you.

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Item # 2.

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Time: Tuesday, August 12 2025 6:12 PM

From: [REDACTED]

Duration: 1 minute 23 seconds

Voicemail box: 8880

Transcript:

limits camping on private property and regulate yes my public comment on the number six on the homelessness and the grand jury response would be to fire tim kaiser he has no idea what's going on with the homeless population in his own city he has no idea what's going on with the homeless population in the county he has no compassion for such folks nor does he have any interest because they don't pay TOT tax and they aren't the type of people that he deems to be part of the community so it's very sad that he himself has put the city in a position of having so many homeless people on the streets with absolutely no place to go being moved doorway to doorway punish different businesses depending on which one they land in and happen to vomit in or go bathroom in. It's ongoing in the Brunswick Basin. We keep losing businesses one after another and it's got to stop. So the fact that just

ignoring the homeless is not going to make them go away. A lot of people are here from other places and they're not going back. They're here to stay. Thanks a lot, Matthew Coulter.

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Time: Tuesday, August 12 2025 6:08 PM

From: [REDACTED]

Duration: 1 minute 41 seconds

Voicemail box: 8880

Transcript:

Hi, this is Matthew Colter commenting on number five, six, and seven on the agenda at the city council on the 12th of August five and ID in the GV city water. There was a person found face down deceased in the canal that feeds grass valleys water. And my question is, is the automated system adjust for things that fall into the water supply before it reaches the plant? homeless and stuff because there's a lot of stuff going on upstream and number six the homeless check by the grand jury shall we say a little bit misplaced but the folks from Dorsey Marketplace basically moved across the street in Idaho Maryland in the Bennett Street camp and I wish you guys would take care of that there's been fires there's been all kinds of things going on over there Number seven, the mayor's appointments, there's a lot of unfilled things going on in the city, which graphic police oversight. The housing committee is not

active. The sidewalk committee that used to be active is no longer and it would be great to bring these things back, especially dealing with the traffic and the police. That would help the community a lot to know that there was some oversight in some way. Thank you. And I tried to do public comment, but it was too short to get it in there.

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New voicemail message

Time: Tuesday, August 12 2025 5:33 PM

From: [REDACTED]

Duration: 48 seconds

Voicemail box: 8880

Transcript:

Hello, Grass Valley City Council. My name is Kiana Kraft. I'm a resident of Grass Valley and I'm calling in regards to agenda item number nine regarding the residential permit program. I live on Mill Street and I do not have any parking at my residence and there's very little street parking available on top of that. This makes it really challenging to park anywhere near my residence and really inaccessible for my older family members as they cannot walk as far as I can. It would be very helpful to have a residential parking permit for the public lot on Mill Street. That would open up more parking for people like me who live downtown and don't have a designated

parking space. Please vote in favor of this program. Thank you very much. Thanks
for watching!

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New voicemail message

Time: Tuesday, August 12 2025 5:24 PM

From: [REDACTED]

Duration: 2 minutes 1 second

Voicemail box: 8880

Transcript:

Hello, this is Jed Adia from 322 Mill Street and I'm calling about the residential parking permit program. I just want to say good evening council members. I would like to, first of all, thank Police Chief Gamelgaard for taking the topic of residential parking and working with us and moving it forward. I also think Mayor Hodge and Councilmember Arbuckle are probably thankful to you as well, as they are probably glad to stop having meetings with me and the neighbors about the parking. But in all seriousness, thank you Mayor Hodge and Council Member Arbuckle for meeting with me and the other residents over the years on this topic. Secondly, I just want to give a little bit of a history on the conversations as it goes back to February 13, 2018 when

the property at 309 Mill Street was brought forward to be purchased for a parking lot. In the discussions, it was requested to include a residential parking, as many of the residents on Mill Street used the empty lot for parking. Vice Mayor Lisa Schwartzow at the time even stated, I really like that this property has a dual purpose and it will serve the residential neighborhood and the downtown businesses. Then during our Planning Commission meeting about the parking lot, residential parking was also brought up. And one of the approval conditions by the Planning Commission was that it include a overnight parking. Then at each of the city council meetings since then whenever parking was brought up to the council members we have been there to remind the council of the previous discussions and each time the councils have agreed to include a residential overnight parking at 309 Mill Street. So I am glad to see this has finally come before the council and I ask that you agree to move forward with this item and take the next steps of it becoming a reality for the residents to park there. Thank you. Have a wonderful evening.

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City of Grass Valley City Council Agenda Action Sheet

Title: 530 Freeman Lane building reroofing project.

CEQA: Categorically Exempt - Section 15301 "Existing Facilities"

Recommendation: The Council 1) approves the Deputy Public Works Director to execute a contract with Demartini Roofing to reroof the building at 530 Freeman Ln subject to legal review; 2) allow Deputy Public Works Director to approve a 5% contingency; 3) allow Finance Director to make any necessary budget adjustments and transfers.

Prepared by: Zac Quentmeyer, Deputy Public Works Director

Council Meeting Date: 8/26/2025

Date Prepared: 8/20/2025

Agenda: Consent

Background Information: The City purchased the former AT&T corporation yard property at 530 Freeman Ln in 2019. Purchase of the property provided opportunities to expand operations at the adjacent Public Works Corp Yard, Animal Control Shelter and Wastewater Treatment Plant. Currently the property is utilized for storage of various supplies, equipment and vehicles for Police, Publics Works, and Community Risk Reduction Departments as well as some minimal office use. The property houses a 6,200 square foot office and storage building constructed circa 1975. The current roof of the building is thought to be the original roof and is leaking in several areas. The reroofing project will protect the building from further water damage, improve indoor air quality and increase energy efficiency with the addition of roof insulation.

Staff recently solicited several contractors to inspect the roof and provide recommendations for repair. A bid from Dimartini Roofing was identified to provide the most cost-effective solution.

Council Goals/Objectives: Reroofing the 530 Freman Ln building fulfills High Performance Government and Quality Service objectives outlined in the adopted Grass Valley Strategic Plan.

Fiscal Impact\$115,997.75 (includes 5% contingency, Water Fund: \$57,998.88, Sewer Fund: \$57,998.87

Funds Available: Yes

Account #: Water Fund 200, Sewer Fund 210.

Reviewed by: City Manager

Attachments: Pictures of roof/leaks

Current Roof



+



Water damage from roof leak





City of Grass Valley City Council Agenda Action Sheet

Title: Opioid Settlement with Purdue Pharma L.P. and the Sackler Family, Authorizing the City Manager to Execute the Related Participation Agreements, and Granting Authority to the City Manager to Execute and Enter into Future Agreements Related to the Nationwide Opioid Settlements

CEQA: Not a project

Recommendation: Adopt the resolution approving the opioid settlement with Purdue Pharma and the Sackler family, authorizing the City Manager to execute related agreements and to enter into future agreements relating to the nationwide opioid settlements.

Prepared by: David Ruderman, City Attorney

Council Meeting Date: 8/26/2025

Date Prepared: 8/22/2025

Agenda: Administrative

Background: In recent years various states, cities, and counties have sued opioids manufacturers and distributors for their role in the opioid addiction epidemic. Several high-profile, nationwide settlements have been reached between these government entities and the producers, manufacturers, and distributors of opioids. Under the terms of these settlements, the opioid defendants are paying billions of dollars to state and local governments, which the government entities must use to address the opioid addiction epidemic in their communities.

Now, government entities have reached a new settlement with Purdue Pharma L.P. and its owners, the Sackler family. This settlement totals \$7.4 billion and is expected to bring as much as \$440 million dollars over the next 15 years to the State of California. Like prior settlements, the settlement with Purdue and the Sackler family will resolve the legal claims of state and local governments.

Local governments that were not party to the litigation, like the City of Grass Valley, may sign on to receive a share of the settlement proceeds. In doing so, not only will additional funds be directed toward Nevada County, but the total amount of settlement funds available for California increases when the state hits higher percentages of city and county approval. The City of Grass Valley has not yet been allocated a percentage

of the above amount, as settlement case managers are still gathering the necessary information. The funds will be disbursed over the next 15 years.

The City's share of the settlement proceeds are sent by default to the County of Nevada for a coordinated, county-wide remediation effort. However, the City may elect to directly receive the funds. Direct receipt would entail compliance with strict accounting and reporting requirements, including annual written reports regarding the use of funds, tracking of all deposits and expenditures, and state audits. The City does not currently offer opioid abatement services, such as the settlement requires.

Due to the costs of compliance, it is recommended the City participate in the settlement and allow its share to go to the County, as the City did in the past with the Distributor and Janssen (Johnson & Johnson) settlements. If the City does choose to offer such services in the future, it may also choose to receive funds directly.

The City must opt into the settlement by September 30, 2025. Opting in requires release of claims against Purdue Pharma and the Sackler family. If the City takes no action its share of the funds will be allocated to the State of California as opposed to the County. Further, if local governments do not opt in, it will reduce the share of California as a whole.

Staff recommends that the City Council authorize the City Manager to act on their behalf to avoid missing the opportunity to join the settlement. Furthermore, staff recommends the City authorize the City Manager to act and opt into future settlement agreements related to the opioid litigation. Currently, a settlement with eight generic manufacturers is anticipated to need approval by the end of October. Granting the City Manager authorization to opt-in to further settlements will avoid the need to take the generic manufacturer and other future settlements to Council for approval.

Council Goals/Objectives: This item executes portions of work tasks towards achieving/maintaining Strategic Plan - Community Safety

Fiscal Impact: None.

Funds Available: N/A

Account #: N/A

Reviewed by:

Attachments:

Resolution 2025-45

RESOLUTION NO. 2025-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRASS
VALLEY APPROVING OPIOID SETTLEMENT AGREEMENT WITH
PURDUE PHARMA L.P. AND SACKLER FAMILY, AUTHORIZING
CITY MANAGER TO EXECUTED THE RELATED PARTICIPATION
AGREEMENTS, AND GRANTING AUTHORITY TO THE CITY
MANAGER TO EXECUTE AND ENTER INTO FUTURE
AGREEMENTS RELATED TO THE NATIONAL OPIOID
SETTLEMENTS

WHEREAS, on or about June 16, 2025, a proposed nationwide tentative settlement was reached between the plaintiffs in multi-district litigation and Purdue Pharma L.P. and its owners the Sackler family (collectively, "Purdue and Sackler"); and

WHEREAS, the United States is facing an ongoing public health crisis related to the use of opioids, resulting in the State of California and local governments spending billions of dollars each year to address the consequences of this crisis; and

WHEREAS, since 2017 state and local governments in the United States have pursued litigation against the manufacturers, distributors, and retailers of opioid pharmaceuticals in an effort to hold these parties financially responsible for the impact of the opioid epidemic and the resources used to address the crisis; and

WHEREAS, such litigation has resulted in settlements between the manufacturers, distributors, and retailers of opioid products and state and local governments; and

WHEREAS, a new settlement between Purdue and Sackler and state and local governments (the "Settlement") has been proposed; and

WHEREAS, under the terms of the Settlement, Purdue and Sackler will pay \$7.4 billion over a 15-year period; and

WHEREAS, under the terms of Settlement, California state and local governments are scheduled to receive as much as \$440 million, some of which will be distributed to cities and counties; and

WHEREAS, although the City is not a party to this litigation, it may opt into the Settlement and receive its benefits in exchange for releasing its claims against Purdue and Sackler; and

WHEREAS, the more cities with populations greater than 10,000, such as the City, which opt into the agreement the more funds their respective counties and states are to receive under the Settlement; and

WHEREAS, opting into the settlement will allow the City to receive, or to transfer to the County, funds from the Settlement, which can be used to treat opioid use disorder and for related purposes; and

WHEREAS, the City wishes to agree to the material terms of the proposed Settlement; and

WHEREAS, jurisdictions must opt into the Settlement before September 30, 2025.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRASS VALLEY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. RECITALS. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. APPROVAL OF PARTICIPATION IN NATIONAL OPIOID SETTLEMENT. The City Council hereby:

- a) Approves the Settlement with Purdue and Sackler on behalf of the City.
- b) Authorizes the City Manager to execute the related Participation Agreements and any and all documents ancillary thereto including allocating the City's funds to the County of Nevada.
- c) Grants the City Manager the authority to execute and enter into future agreements and any and all documents ancillary thereto, including allocation of funds to the County of Nevada, related to the Nationwide Opioid Settlements.

Section 3. RATIFICATION OF ACTIONS. All actions heretofore taken by the City Council and other appropriate public officers and agents of the City with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.

Section 4. SEVERABILITY CLAUSE. Should any section, clause, or provision of this Resolution be found invalid by a court of competent jurisdiction, that finding shall not affect the validity of the Resolution as a whole, or parts thereof, other than the part declared to be invalid.

Section 5. CERTIFICATION. The City Clerk shall certify to the passage and adoption of this Resolution and shall give notice of it if and as required by law.

Section 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the City Council of City of Grass Valley, this 26th day of Augst 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Hilary Hodge, Mayor

ATTEST:

Taylor Whittingslow, City Clerk

APPROVED AS TO FORM:

David Ruderman, City Attorney



City of Grass Valley City Council Agenda Action Sheet

Title: Resolution to Incorporate Credit Card Processing Fees into the City's Municipal Fee Schedule.

CEQA: Not a Project.

Recommendation: That the City Council adopt Resolution No. 2025-46, incorporating credit card processing fees into the City's Municipal Fee Schedule pursuant to Government Code Section 6159.

Prepared by: Jennifer Styczynski, Deputy Finance Director

Council Meeting Date: 08/26/2025

Date Prepared: 08/21/2025

Agenda: Consent

Background: The City of Grass Valley ("City") accepts a variety of payment methods for City services, including cash, checks, and electronic payments. In recent years, customer use of credit cards, debit cards, and eChecks has steadily increased for payments such as:

- Utility bills (water and sewer)
- Business license taxes and renewals
- Development-related permits and plan review fees
- Parks and recreation activities and facility rentals
- Police-related permits, fines, and citations

While electronic payments provide convenience to the community, they generate significant processing fees charged by merchant service providers and payment brands (Visa, MasterCard, American Express, etc.). At present, the City absorbs these processing fees, which continue to grow annually with increased card use.

California Government Code Section 6159 expressly authorizes local agencies to accept payment by credit card, debit card, or electronic funds transfer, and to impose a surcharge or convenience fee to recover the actual costs incurred in providing this payment option.

Discussion: In Fiscal Year 2024/25, the City incurred approximately \$288,500 in payment processing costs related to electronic transactions. These costs directly impact the Enterprise Fund and the General Fund.

To address this growing burden, staff recommends incorporating credit card processing fees into the City's Municipal Fee Schedule. Incorporating these fees into the adopted

schedule ensures transparency, provides the legal authority for cost recovery, and aligns with Government Code Section 6159.

The processing fees assessed by the third-party vendors to use credit/debits cards and other payment types typically will be:

- Credit/Debit Cards: A percentage of the transaction amount (generally 2.0% - 3.5% as determined by the credit/debit card provider).
- eChecks: A nominal percentage (0.15% - 1.0%) plus a flat per-transaction charge.

Processing fees will be itemized separately on customer receipts and will be collected directly by third-party merchant services providers, not retained by the City.

To support consistent application across departments, the City Manager, or designee, will develop administrative procedures and internal policies governing how the fees are applied, including:

- Establishing minimum and maximum transaction thresholds.
- Proper integration into cash handling and reconciliation processes.
- Ensuring customers are informed of fee amounts before completing a transaction and are aware of alternative no-fee payment methods.

Council Goals/Objectives: Recovering processing fees ensures that the City recovers the growing costs of providing electronic payment options without diverting resources away from essential public services which supports the City's Fiscal Sustainability

Fiscal Impact: Approval will result in annual cost avoidance of approximately \$288,500, once fees are fully integrated into the Municipal Fee Schedule. Savings will be realized primarily in the Enterprise Funds, with additional benefits to the General Fund.

Funds Available: N/A

Account #: N/A

Reviewed by: City Manager

Attachments: Resolution 2025-46
Fee Schedule

RESOLUTION NO. 2025-46**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRASS VALLEY INCORPORATING CREDIT CARD PROCESSING FEES INTO THE CITY'S MUNICIPAL FEE SCHEDULE**

WHEREAS, the City of Grass Valley ("City") accepts payment for City services through various methods including cash, checks, credit cards, debit cards, and electronic funds transfers; and

WHEREAS, increased customer use of credit cards, debit cards, and eChecks has resulted in significant processing costs to the City, totaling approximately \$288,500 in Fiscal Year 2024/25; and

WHEREAS, California Government Code Section 6159 authorizes local agencies to accept credit card, debit card, and electronic funds transfer payments, and to recover associated processing costs by including such fees in the agency's schedule of fees; and

WHEREAS, incorporating processing fees into the City's Municipal Fee Schedule ensures cost recovery, transparency, and equitable treatment of all payers while maintaining customer choice through alternative no-fee payment methods.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Grass Valley as follows:

1. **Incorporation into Fee Schedule.** The City Council hereby incorporates credit card and eCheck processing fees into the City's Municipal Fee Schedule, consistent with Government Code Section 6159.
2. **Fee Collection.** Processing fees shall be disclosed to customers prior to transaction completion, itemized separately on receipts, and paid directly to third-party merchant service providers.
3. **Administrative Implementation.** The City Manager, or designee, is directed to develop administrative procedures and internal policies to implement this action.

ADOPTED as a Resolution of the City Council of the City of Grass Valley at a regular meeting held on the 26th day of August 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

Hilary Hodge, Mayor

ATTEST:

Taylor Whittingslow, City Clerk

APPROVED AS TO FORM:

David Ruderman, City Attorney

City of Grass Valley

Fee Schedule

Fiscal Year 2025 / 2026

MASTER FEE RESOLUTION
Effective Date: August 26, 2025

Description	Page
Table of Contents	Fee 1
Introduction	Fee 2
Administration and Finance	Fee 2
Police	Fee 5
Animal Control	Fee 7
Fire	Fee 9
Development	Fee 13
Planning	Fee 17
Building	Fee 20
Engineering	Fee 30
Public Works	Fee 32
Parks, Recreation and Facilities	Fee 32
Water	Fee 35
Wastewater	Fee 39

FEES EFFECTIVE August 26, 2025

INTRODUCTION

The City of Grass Valley contracted with Revenue & Cost Specialists, LLC to perform a Cost of Services Study for the City of Grass Valley. The results of this study, dated March 28, 2005, were incorporated into the user fees included in this fee schedule.

Every reference in this Fee Schedule to the "Actual Cost" refers to the billing of staff time and materials incurred in order to provide the particular service. The staff time cost is the number of hours by position times the "Fully Allocated Hourly Rates" which consists of salary, benefits and overhead expenses.

ADMINISTRATION AND FINANCE

A.	Public Record / Information Request		
	1. Photocopies		
	8 ½" x 11" or less - single sided		\$0.47 / page
	8 ½" x 11" or less - double sided		\$0.93 / page
	11" x 17" - single sided		\$0.66 / page
	11" x 17" - double sided		\$1.30 / page
	Police, Fire and Arson reports are exempt from this section (see Police and Fire).		
B.	Special Services		
	1. Labor Cost for special services provided by City staff where special interests are served (other than the general public)	Fully Burdened Rate	
	2. Certification of Documents		\$11.00
	3. Bond payoff calculation not collected in advance (if fees were not collected in advance)		\$204.00
	4. Duplicate and amended Business license fee		\$55.00
C.	Transient Occupancy Tax (Municipal Code 3.16.030)		
	1. Rent charged / Room	10% of Rent charged / Room	
	2. Up to 30 days delinquent	+ 10% Penalty	
	3. Beyond 30 days delinquent	+ 15% Penalty	
	4. Interest on delinquencies	+ 1 1/2% per month	
D.	Real Property Transfer Tax (Municipal Code 3.20.020)	\$0.275 / \$500.00 of sale price	
E.	Handbills & Circulars (Municipal Code 5.28.090) - Distribution License		
	for 1 year		\$35.00
	for 3 months		\$20.00
	for 1 week		\$10.00
F.	Returned Check fee		\$25.00
G.	Franchise Fees		
	PG&E - Municipal Code 5.24 - (Gas) and Ordinance 35 N.S. (Electric)		
	Waste Management - Solid Waste Pickup set by contract reference Resolution #2012-69		
	Cable Television - Municipal Code 5.16.120		
H.	Auctioneers License - refer to Municipal Code 5.08.050		
			\$20.00/ day

1. Having maintained business in City within 2 years where goods were sold
2. All others

- a. First class license - one day only \$150.00
- b. Second class license - yearly \$1,000.00

I. Downtown Business Improvement District - refer to Municipal Code 12.40.040 - basic rates:

<u># Employees</u>	<u>Zone 1 Rate</u>	<u>Zone 2 Rate</u>
1	\$ 22.50	\$ 17.50
2	39.00	32.50
3	57.00	47.50
4	75.00	62.50
5	93.00	77.50
6	108.00	90.00
7	123.00	102.50
8	138.00	115.00
9	153.00	127.50
10	168.00	140.00
11	180.00	150.00
12	192.00	160.00
13	204.00	170.00
14	216.00	180.00
15	228.00	190.00
16	237.00	197.50
17	246.00	205.00
18	255.00	212.50
19	264.00	220.00
20	273.00	227.50
21	279.00	232.50
22	285.00	237.50
23	291.00	242.50
24	297.00	247.50
25	303.00	252.50

Business type factors:

Retail	8
Bars, Restaurants, Theaters or Amusements	4
Professional, Services, Financial Lending, Hotels & other	3

The total assessment is calculated by multiplying the employee rate times the business type factor. For over 25 employees use the 25-employee rate plus \$ 2.00 per each additional employee.

Minimum assessment	Zone 1 \$100.00
	Zone 2 \$75.00

- | | | |
|----|---|---------------------|
| J. | Standard Appeal fee - Appeal of Staff decision to Council
(Refunded if City Council finds in favor of appellant) | \$445.00 |
| K. | Subpoena for City Staff as Witness in Civil case
Government Code Section 68096.1, Subdivision (b) | \$275.00 per
Day |
| L. | Subpoena for Records (Evidence Code 1563) | |
| | a) 8 ½" x 11" Copies | \$0.10 page |
| | b) Microfilm copies | \$0.20 page |
| | c) Oversized Document/other Documents | Actual Cost |
| | d) Clerical Cost | \$25.00 an hr |

- M. Credit Card Processing Fee**
Any fees assessed by third-party vendors for the use of credit cards, debit cards, or other electronic payment methods will be passed on to the customer at the rate charged by the vendor.

POLICE

A.	DUI Investigation and Reports	\$2.00/ minute	
	Using <i>per minute rate</i> , costs shall be recovered based upon the total number of minutes expended by the police department during the response.		
B.	Record Request Fee	\$5.00 1st 10 pages \$ 0.25 per additional page	
C.	Parking Permits	\$60.00 / quarter	
D.	Parking Violation Penalty Fees		
	<u>CITATION</u>	<u>ORIGINAL</u>	<u>WITH FIRST PENALTY *</u>
	Disabled parking	\$390.00 (State Law)	\$460.00
	Parking - Red, Yellow, White, and Green Zones	\$65.00	\$75.00
	Posted No Parking and Blocking Crosswalk	\$65.00	\$75.00
	Expired Registration	\$140.00	\$175.00
	Use of Street for Storage	\$60.00	\$100.00
	Other Parking Violations	\$60.00	\$100.00
	Listed Below:		
	Blocking Driveway; On Sidewalk; Double Parked; Over 18 inches from curb; Facing Wrong Way; Parked in Traffic Lane; Wheel Cramp; Fire Hydrant; Permit Parking; Overtime Parking; Parking Out of space; and all other Parking Violations.		
	*If the original bail is not paid within 15 days of the date of the issuance of the citation.		
	**If the bail is not paid and is submitted to DMV for a hold.		
	Administrative Fee – Dismissal of Disabled Cite	\$30.00	
E.	Vehicle Abatement - Public or Private Property	\$390.00	
F.	Concealed Weapon License Processing Fee (Municipal Code 9.20.020)		
	New	\$400.00 plus curent DOJ fee (\$93) & psychological exam fee (\$500)	
	Renewal	\$80.00 plus curent DOJ fee & psychological exam fee	
G.	Solicitors		
	1. Department of Justice (DOJ) Check Required	Current DOJ fee	
	2. Bond or Cash if Demanding Deposit of money in advance of final delivery or performance of services (Municipal Code 5.36.060)	\$0	
	3. Peddler / Vendor Permit Application Fee (No Fee allowed per City Attorney)	\$0	
H.	Bicycle Fees (Municipal Code 10.26.020)		
	License	\$1.00	

	Transfer Ownership	\$1.00
	Fine for Violation	up to \$10.00
I.	Second Hand Dealer Permit (Annual Renewal)	\$75.00 plus current DOJ fee \$25 + Current DOJ fee
J.	Alcohol Permits Filing Fee	\$5.00
K.	Special Events Fee - must be a benefit to all the residents of Grass Valley (includes Veterans Building events)	\$40.00
L.	Vehicle Release - Impounded - Administrative Hearing Required - (Repo Fee- \$25, as per AB)	\$175.00
M.	False Alarm Response Fee - After Notification	
	1st Alarm	\$55.00
	2nd Alarm	\$125.00
	Each subsequent alarm per year	\$250.00
N.	Booking Fee Recovery	
	Misdemeanor	County Cost + \$2.00 City Admin Fee
	Felony	County Cost + \$2.00 City Admin Fee
O.	Firearm Dealer Permit	
	Application	\$300.00
	Renewal Fee	\$50.00
P.	Taxicabs & Horse drawn carriages - Drivers Permit (Municipal Code 5.40.200)	
	First year	\$100.00/ Driver plus DOJ fingerprint fee
	Renewal Fee per year (Municipal Code 5.40.230)	\$100.00 / Driver plus DOJ
	Taxicab Stand Permits / year (Municipal Code 5.40.290)	\$60.00 / cab
Q.	Special Services (i.e. Filming, Photography)	Actual Cost
	Deposit	Estimated cost of providing this service
R.	Local Criminal History Review	\$80.00
S.	Visa clearance letter for City residents	\$30.00
T.	Card room license (per card table annually)	\$225.00
U.	Towed Vehicle Release/Non-Impound Admin Fee	\$75.00
V.	Massage Operator's Permit - New	\$100.00
W.	Massage Operator's Permit - Renewal	\$40.00
X.	Massage Operator's Permit - Ownership Change	\$40.00
Y.	Juvenile Hall Transportation Fee (per MOU w/Probation)	\$200.00 per trip

ANIMAL CONTROL

A.	Licensing		
	15% Senior Discount		
1.	Dog (spayed or neutered)		
	1 Year		\$19.00
	2 Year		\$35.00
	3 Year		\$40.00
2.	Dog (unaltered)		
	1 Year		\$44.00
	2 Year		\$80.00
	3 Year		\$110.00
3.	Tag Fee for all New or Replacement Tags		\$6.00
4.	Late Penalty		\$15.00
5.	Guide Dog		\$0.00
6.	Law Enforcement Dog		\$0.00
B.	Impounding	<u>Dogs</u>	<u>Cats</u>
	1st Offense	\$ 90.00 + Board	\$ 35.00 + Board
	2nd Offense	\$135.00 + Board	\$ 50.00 + Board
	3rd Offense	\$180.00 + Board	\$ 70.00 + Board
	4th Offense	\$220.00 + Board	\$150.00 + Board
	5th Offense and Subsequent	\$350.00 + Board	\$150.00 + Board
	Microchip – State mandated for Animal taken into shelter		\$15.00
C.	Redemption of unaltered pets**		
	1 st offense		\$80.00
	2 nd offense		\$125.00
	3 rd offense		\$250.00
	**May have additional fees of Impounding and Boarding		
D.	Boarding – Dog		\$45.00/Day
	Boarding – Cat		\$30.00/Day
	Other Animals		Cost of food/space/time
E.	Animal Turn-in Fee		
	Dogs – Altered		\$45.00
	Dogs – Un-Altered		\$90.00
	Cats – Altered		\$40.00
	Cats – Un-Altered		\$50.00
	Other		\$25.00
F.	Animal Quarantine		
	Dogs or Cats		\$125.00
	Other Animals		Cost + 30%

G.	Animal Adoption	
	15% Senior Discount	
	Puppy	\$115.00
	Dog	\$100.00
	Cat	\$60.00
	Feral cats/Working cats	\$45.00
H.	Animal Disposal – Cat / Small Dog	\$50.00
	Animal Disposal – Med. / Lg. Dog	\$75.00
	<u>Other charges:</u>	
	Other services provided such as veterinary services, services after normal operating hours and capture services shall be charged at the actual costs.	

FIRE

=====

Fees apply to all state required inspections and permits as well as California Fire Code Inspections. **All fees are a deposit applied towards the actual cost of service. Permits will not be issued until all fees have been invoiced and are paid**

	Hourly Rate	\$123.00/Hour
A.	Inspections	
	Standard Inspection	\$123.00/Hour (1 Hr.Minimum)
	Residential Care / Child Care	1 to 8, \$130.00
	Residential Care / Child Care	9 to 14, \$235.00
	Inspections after business hours	\$260.00
	Special inspections	\$260.00
	Operational Use Permit	\$180.00
	Temporary Use Permit	\$130.00

Failure to cancel any scheduled inspection before inspectors leave office for the inspection will result in the following charges: 10% of the original fee + the original fee.

Plan Review Hourly Rate \$132.00/Hour

CONSTRUCTION:

B.	Commercial Building Plan Review Deposits: <u>New Occupancies</u>	
	Building Plan Review fees are due at the time the plans are submitted to the Building Department. Fees will be charged in accordance with the following:	
	1 - 2,499 sf	\$260.00
	2,500 - 4,999 sf	\$520.00
	5,000 - 9,999 sf	\$858.00
	10,000 - 24,999 sf	\$1,950.00
	25,000 - 39,999 sf	\$2,610.00
	40,000 and greater sf	\$3,265.00
C.	Commercial Building Plan Review Deposits: <u>Existing Occupancies</u>	
	Building Plan Review fees are due at the time the plans are submitted to the Building Department. Fees will be charged in accordance with the following:	
	1 - 2,499 sf	\$260.00
	2,500 - 4,999 sf	\$390.00
	5,000 - 9,999 sf	\$780.00
	10,000 - 24,999 sf	\$1,305.00
	25,000 - 39,999 sf	\$1,565.00
	40,000 and greater sf	\$1,955.00
D.	Residential Plan Review Deposit: New & Remodel	\$260.00

FIRE PROTECTION SYSTEMS:

E.	Fire Alarm Systems Plan Review Deposit:	
	Fee includes plan review, one (1) field inspection and testing of the system	

	New & Existing system; 1 - 9,999 sf	\$260.00
	New & Existing system; 10,000 sf or greater	\$390.00
F.	Fire Sprinkler Systems Plan Review Deposits: Fee includes plan review, Hydro Test of sprinkler system only, piping inspection and final inspection	
	COMMERCIAL – PER HEAD	
	New systems; 1 - 49 heads	\$650.00
	New systems; 50 - 99 heads	\$780.00
	New systems; greater than 99 heads	\$910.00
	Alterations or Additions to an existing system; 1 - 49 heads	\$184.00
	Alterations or Additions to an existing system; greater than 49 heads	\$260.00
	RESIDENTIAL:	
	Residential - fee includes the plan review, inspection and testing	\$258.00
G.	Hood / Duct Systems Plan Review Deposit: Fee includes plan review, one (1) field inspection and testing of the hood /duct fire suppression system	\$260.00
H.	Spray Booth / Suppression Plan Review Deposit: Fee includes plan review, one (1) field inspection, and testing	\$325.00
I.	Private Underground Supply Line for Fire Sprinkler Systems New systems, Alterations or Additions to an existing system This Deposit includes plan review, Hydro Test, field inspection and flushing	\$264.00
J.	Hydrant plan review Deposit is for plan check, one (1) field inspection, hydro test and flow test Hydrant Flow Test – per hydrant (Performed by Public Works)	\$390.00 \$195.00
K.	Plan Review Deposit - Water Storage System	\$264.00
L.	LAND USE: Subdivision or Other Site Design Approval Plan Review Second dwelling Subdivision or other site design approvals Subdivision or other site design approvals Subdivision or other site design approvals	\$325.00 1 - 4 parcels, \$325.00 5 - 9 parcels, \$390.00 10 or more parcels, \$650.00
	SITE: Site Plan Deposit covers any map or plan submitted for approval of fire access roads, protection systems and other related items	\$130.00
M.	Fuel Tank Installation - Under or Above Ground Each additional (under or above)	\$390.00 \$65.00

N.	Tank Removal	\$260.00
	Each additional	\$65.00

ADMINISTRATION:

Incident Response:

O.	Hazardous Materials Response	FBR
P.	Alarm Activations - False Alarms	\$173.00 penalty, plus actual response costs
	Response to alarm activations will be charged upon the third and subsequent alarm activation within a one year period.	
Q.	False Calls - Negligence Calls - Assistance Calls	Actual Costs
	Costs may be recovered for responses to those calls that would otherwise not be considered an emergency but were dispatched as such, based upon information relayed to the Emergency Dispatch Center. This may also pertain to non-emergency responses to care facilities where trained in-house staff is provided.	
R.	DUI Emergency Response Recovery Fee	Actual Costs, \$260.00 minimum

Reports:

S.	Report Fees	
	Incident reports	Actual Costs, \$10.00 minimum
	Investigation reports / Inspection reports	
	1 to 5 pages – per page	\$10.00
	5 to 10 pages – per page	\$10.00
	11 or more pages – per page	\$20.00
	Each page over 20	\$1.00

Photographs:

T.	Photograph 8x10 w/thumbnail pics	\$20.00
	(+ \$1.00 each additional page)	
	Photo CD with all pics	\$28.00
U.	Permit Fees - Required Occupancies / Processes	
	Annual Fees for permits, as provided by Section 105 of the 2016 California Fire Code, shall be charged on an hourly standard inspection basis. Permits shall not be valid until the applicant has paid the required fee at the time of the receipt of the permit. Permits are good until renewed, revokes, or expiration date on permit. Business license fees are in addition to this fee.	
V.	Vegetation Management and Yard Debris Removal (Municipal Code 8.16.200 & 1.14)	Actual Costs (Lien on Property)

GENERAL FIRE DEPARTMENT REQUIREMENTS

1. **If the plans submitted for review are, in the opinion of the Fire Marshal and/or Plan Reviewer, complicated or would take an excessive amount of time to review, he/she may submit such plans to an outside agency or person for review. The fee billed for the plan review shall be that which the outside agency or person charges for the plan review, plus inspection fees.**
2. If the plans submitted for review are, in the opinion of the Fire Marshal and or the Plan Checker, incomplete or unreadable, he/she may return the plans for revisions to be made. The fee for this shall be the Standard Inspection Rate (\$123/hr), one (1) hour minimum, plus the plan review fee as listed in this fee schedule.
3. Information contained on plans and notes shall be of sufficient detail to allow determination of the code and standard compliance by the examiner. Plans shall bear the stamp and number of the registered professional engineer or licensed contractor responsible for submittal.
4. Business inspection fees are to be billed and collected by the fire department.
Note: Plan review fees for building plan reviews shall be collected by the City of Grass Valley Building Department, at the time of submittal. Subdivision plan review fees shall be paid to the City of Grass Valley Planning Department, at the time of submittal.
5. Plan review fees are due upon plan submittal. Additional fees imposed, i.e., extra inspections, firefighter / equipment stand by, etc, shall be paid in full 30 days after mailing date of notice of payment. Fees not paid within 30 days will be assessed late fees of 20% of the outstanding balance. Fees more than 60 days late may be turned over to a collection agency.
6. The Fire Chief and/or the Fire Marshal for the City of Grass Valley Fire Department shall reserve the right to determine the level of staffing / equipment standby required for any special event.
7. **Those services for which a flat fee is charged, and that require a significant amount of time in excess of the amount of time used to calculate the flat fee, may result in additional charges based upon the actual excess time spent at \$123.00 per hour.**

DEVELOPMENT

A. RESIDENTIAL DEVELOPMENT IMPACT FEES

	<800 sq.ft.	800 - 1,200 sq.ft.	>1,200 - 2,100 sq.ft.	> 2,100 sq.ft.	ADU <750 sq. ft.	ADU > 750 sq. ft.**
<u>Park Improvements</u>	\$2,815.30	\$2,963.47	\$3,111.65	\$3,259.82		
<u>Park Trails</u>	\$276.91	\$291.49	\$306.06	\$320.63		
<u>Fire Services</u>	\$307.72	\$489.56	\$629.43	\$769.31	EXEMPT	(See Below) **
<u>Police Services</u>	\$421.43	\$526.80	\$632.16	\$702.40		
<u>General Government</u>	\$1,092.23	\$1,149.72	\$1,207.21	\$1,264.70		
<u>Total per Dwelling unit*</u>	\$4,913.60	\$5,421.04	\$5,886.50	\$6,316.85	EXEMPT	

*Not including the Drainage, GVTIF, & RTMF

** ADU > 750 sq.ft. - Fee is based on the ratio of its floor area in relation to the primary unit, multiplied by the fee that the primary unit would pay, if it was being built today.
((Impact fee for Primary unit) x (ADU sq.ft. divided by Primary Unit sq.ft.))

B. RESIDENTIAL DRAINAGE IMPACT FEES (per ACRE)

<1,200 Sq. Ft. per Acre	\$2,692.31
>1,200 Sq. Ft. per Acre	\$1,794.87
ADU <750 sq.ft.	EXEMPT
ADU >750 sq.ft.	See impact fee notes

1. Per Resolutions 2024-46, the following table shows the GVTIF and RTMF for residential development:

C. RESIDENTIAL GVTIF & RTMF FEES (per DWELLING UNIT): Per Resolution 2024-46

	<u>GVTIF</u> (with Admin.) (Per Unit)	<u>RTMF</u> (with Admin.) (Per Unit)	<u>Total GVTIF + RTMF</u> (with Admin.) (Per Unit)
Single-Family per Dwelling Unit			
Small (<1,500 sq.ft.)	\$3,201.00	\$3,528.00	\$6,729.00
Medium (1,500 - 2,500 sq.ft.)	\$3,866.00	\$4,263.00	\$8,129.00
Large (> 2,500 sq.ft.)	\$4,287.00	\$4,725.00	\$9,012.00
Multi-Family per Dwelling Unit			
Small (<1,500 sq.ft.)	\$1,862.00	\$2,052.00	\$3,914.00
Medium (1,500 - 2,500 sq.ft.)	\$2,249.00	\$2,479.00	\$4,728.00
Large (> 2,500 sq.ft.)	\$2,492.00	\$2,748.00	\$5,240.00
Mobile Home per Dwelling Unit			
Small (<1,500 sq.ft.)	\$2,919.00	\$3,219.00	\$6,138.00
Medium (1,500 - 2,500 sq.ft.)	\$3,526.00	\$3,888.00	\$7,414.00
Large (> 2,500 sq.ft.)	\$3,909.00	\$4,309.00	\$8,218.00

Senior Housing per Dwelling Unit				
Small (<1,500 sq.ft.)	\$1,548.00	\$1,706.00	\$3,254.00	
Medium (1,500 - 2,500 sq.ft.)	\$1,870.00	\$2,061.00	\$3,931.00	
Large (> 2,500 sq.ft.)	\$2,073.00	\$2,285.00	\$4,358.00	
ADU <750 sq.ft.		EXEMPT		
ADU >750 sq.ft.		See impact fee notes		

D. NON - RESIDENTIAL DEVELOPMENT IMPACT FEES: Public Safety and General Administration (no Park/Recreation Fees for non-residential projects):

	<u>Fire Services</u>	<u>Police Services</u>	<u>General Government</u>	<u>Total per dwelling unit*</u>
<u>Commercial per KSF**</u>	\$388.06	\$1,480.03	\$551.56	\$2,419.65
<u>Hotel/ Lodging per Room**</u>	\$626.38	\$484.82	\$126.51	\$1,237.70
<u>Office per KSF**</u>	\$106.73	\$228.99	\$490.84	\$826.55
<u>Medical Office per KSF**</u>	\$691.57	\$1,472.67	\$470.59	\$2,634.84
<u>Hospital Facilities per Bed**</u>	\$2,306.71	\$1,578.84	\$3,663.58	\$7,549.12
<u>Light Industrial per KSF**</u>	\$46.07	\$125.83	\$217.59	\$389.49
<u>Manufacturing per KSF**</u>	\$107.23	\$62.41	\$313.73	\$483.37
<u>Warehouse per KSF**</u>	\$43.46	\$108.87	\$96.14	\$248.47
<u>College/University per Student</u>	\$1.60	\$3.21	\$50.60	\$55.41

The commercial rate is applied to all developments on land zoned OP, C-1, C-2, C-2A and C-3 and not requiring a use permit.

The industrial rate is applied to all developments on land zoned CBP, -1, -2 and M-L and not requiring a use permit.

*Not including the Drainage, GVTIF & RTMF

***KSF = 1,000 gross square feet of building area, Room= hotel guest room, Bed = patient bed

E. NON-RESIDENTIAL DRAINAGE IMPACT FEES (per ACRE)

Storm Drainage

Commercial:

Hotel/ Lodging	
Office	
Medical Office	\$3,589.74
Hospital Facilities	

Industrial:

Light Industrial	
Manufacturing	\$3,589.74
Warehouse	

Public/Quasi-Public:

K-12 Public Schools
College/University

\$1,974.36

**F. NON-RESIDENTIAL GVTIF & RTMF FEES: Per Resolutions 2024-46
FY 2024/2025**

	<u>GVTIF</u>	<u>RTMF</u>	<u>Total GVTIF + RTMF</u> <u>(with Admin.)</u>
	<u>(with Admin.)</u> <u>(Per Unit)</u>	<u>(with Admin.)</u> <u>(Per Unit)</u>	<u>(Per Unit)</u>
Office per KSF*	\$1,633.00	\$782.00	\$2,415.00
Industrial per KSF*	\$608.00	\$291.00	\$899.00
Warehouse per KSF*	\$456.00	\$219.00	\$675.00
Retail/service - Low per KSF*	\$2,767.00	\$1,326.00	\$4,093.00
Retail/service - Medium per KSF*	\$6,465.00	\$3,097.00	\$9,562.00
Retail/service - High per KSF*	\$11,768.00	\$5,638.00	\$17,406.00
Lodging per Room*	\$539.00	\$258.00	\$797.00
Public & Quasi-Public		EXEMPT	
School k-12th		EXEMPT	
Public College		EXEMPT	

Per Grass Valley Transportation Impact Fee 2024 Nexus Study Updated:

¹ Retail – Low primarily means retail or service development generating a low intensity of vehicle trips. Specific uses include furniture stores, discount home furnishing superstores, tire stores, department stores, factory outlets, home improvement superstores and new car sales.

² Retail – Medium primarily means retail or service development generating an average number of vehicle trips. Specific uses include discount stores, shopping centers, electronics superstores, building materials and lumber stores, hardware/paint stores, arts and crafts stores, auto parts stores and specialty retail centers.

³ Retail – High primarily means retail or service development generating an excessive number of vehicle trips. Specific uses include apparel stores, nurseries/garden centers, daycares (14 students equates to 1,000 sf), restaurants, pharmacies/drugstores, supermarkets and banks.

⁴ Office primarily means office development. Specific uses include general offices, single tenant offices, office parks, business parks, clinics and medical-dental offices.

⁵ Industrial primarily means industrial development. Specific uses include general light industry, general heavy industry, industrial parks and manufacturing.

G. OTHER DEVELOPMENT IMPACT FEES AND POLICIES

1. Appeals filed with City Council	\$432.00
2. In Lieu of off street parking in downtown area	\$2,648.43 / 200 square feet of building area or fraction thereof - refer to Ordinance No. 350 N.S
3. Recapture fees for McKnight Way Interchange	\$1,525 per acre or \$.30 / square foot - refer to Resolution 88-275

4. When existing buildings on the same lot are demolished to allow for new construction, the impact fee amount for the new construction will be offset by an amount equal to fees calculated based on the buildings demolished. In any case, the credit will not exceed the total impact fee for the new development.
5. A credit of up to 50% for the Fire Service portion of the City's Development Impact fee may be approved in writing by the Fire Chief if automatic sprinkling and other advanced fire prevention equipment is installed in a new building that, given the use, can demonstrably and factually justify a proportionate reduction in the ongoing need for fire service.
6. A credit of up to 50% for the Police Service portion of the City's Development Impact fee may be approved in writing by the Chief of Police if advanced security equipment is installed in a new building that, given the use, can demonstrably and factually justify a proportionate reduction in the ongoing need for police service.
7. Any future conversion in use of a development subject to these Impact Fees that creates a higher impact on City services than the original use will require the payment of additional Impact Fees. This amount shall be equal to the difference in fee calculation between the two uses calculated using the current Impact Fee rates.

D. ADMINISTRATIVE APPEALS PROVISION

1. A developer of any project subject to development impact fees may apply to the City Council for a waiver, reduction or adjustment to the fees. The application shall be made in writing and filed with the City Community Development Director, or his or her designee (for purposes of this Section, the Director). The application shall state in detail the factual basis for the request for waiver, reduction, or adjustment. The Director shall make a recommendation to the City Council for consideration at a public meeting. Subject to the applicants' right to protest, the decision of the City Council shall be final. If a reduction, adjustment or waiver is granted, any change in use within the project shall invalidate the waiver, adjustment or reduction of the fee.
2. Fee Protests. Any landowner, developer or other aggrieved party may file a protest of the Development Impact fees provided for herein in the manner provided and within the times provided for in sections 66020 and 66021 of the Government Code. For the purposes of determining the applicable time and limitation periods set for this, the date of the imposition of fees under this Article shall be the date of the earliest legislative approval by the City of the Development project upon which the fees are imposed as a condition of approval of the project.

E. ANNUAL UPDATE

The City Engineer shall, as part of the City's annual budget process, update the Development Impact Fee program by applying an inflation/escalation cost factor (i.e. Engineering News Record Construction Cost Index) and calculate the change in development impact fees for consideration by Council either during the public hearing on the budget/fee package or at a separate public hearing for this specific purpose. If needed, project lists will be modified appropriately.

PLANNING

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A.	Agenda Cover Sheet Mailing	
	1. City Council	\$25.00 / year
	2. All other Legislative Body (per body)	\$10.00 / year
B.	Agenda Packet Mailing	
	1. City Council	\$495.00 / year
	2. Planning Commission	\$150.00 / year
	3. All other Legislative Body (per body)	\$40.00 / year
C.	Annexation Application (Plus \$20.00 per Acre)	Actual Costs - Deposit \$8,785.00
D.	Appeals	
	1. Planning Commission	\$490.00
	2. All Others to City Council	\$445.00 or 20% of Application whichever is greater
	Appeal fees are refunded if ruling is in favor of the appellant.	
D.	Condominium Conversions (Plus \$25/Unit or \$25/1000 Sq. Ft. com.)	Actual Costs - Deposit \$5,515.00
E.	Sign Reviews/Permits	
	1. Minor - DRC, Historic District, Monument Signs or other districts having specific design criteria	\$350.00
	2. Major – Master Sign Programs	\$1,450.00
	3. Exceptions to Sign Ordinance	\$1,080.00
F.	Development Review	
	1. Minor Development Review - Any expansion or new construction for a building or facility under 10,000 sq ft. and new or substantial modifications to parking lots	\$2,030.00
	2. Major Development Review - Any expansion or new construction for a building or facility over 10,000 sq ft.	\$3,685.00
	3. Other Development Review/Applications:	
	a. DRC Conceptual Review - minor - 1 meeting; façade changes Historic District	\$500.00
	b. DRC Conceptual Review - major - 2 meetings	\$875.00
	c. Plan Revisions (Staff review)	\$350.00
	d. Plan Revisions (DRC/PC review)	\$930.00
	e. Extensions of Time (Staff review)	\$315.00
	f. Extensions of Time (DRC/PC review)	\$680.00
G.	Development Agreements (Deposit + Cost of Staff & Consultant min. \$300)	
	1. New	Actual Costs - Deposit \$20,600.00
	2. Revision	Actual Costs -Deposit \$7,700.00
H.	Easements (covenants and releases)	\$1,850.00
I.	Environmental Review (+ Staff Costs)	
	1. Initial Study	\$1,900.00

	2.	EIR Preparation	Actual Costs - Deposit \$34,000.00
	3.	Notice of Determination	\$165.00 + Dept. of Fish and Game Fees
	4.	Notice of Exemption (From CEQA)	\$165.00 + County Filing Fee
J.		General Plan Amendments	\$8,260.00
K.		Planned Unit Developments (+ \$100/Unit or \$100/1000 Sq. Ft.)	\$9,130.00
L.		Specific Plan Review (Deposit + Cost of Staff & Consultant min. \$300)	
	1.	New	Actual Costs - Deposit \$19,000.00
	2.	Amendments/Revisions	Actual Costs - Deposit \$7,800.00*
	*Depending on amendment, deposit can be reduced by Community Development Director		
M.		Tentative Parcel Map Review (+ \$100 / Lot)	\$3,900.00
		Tentative Tract Map Review	
	1.	5 to 10 lots \$1,800 + \$100/lot – 10 lots shown	\$5,400.00
	2.	11 to 25 lots \$1,800 + \$75/lot – 25 lots shown	\$7,200.00
	3.	26 to 50 lots \$1,800 + \$50/lot – 50 lots shown	\$9,900.00
	4.	> 51 lots \$1,800 + \$40/lot – 75 lots shown	\$14,600.00
	5.	Minor Amendment to Approved Map (staff)	\$1,240.00
	6.	Major Amendment to Approved Map (public hearing)	\$2,700.00
	7.	Reversion to Acreage	\$850.00
	8.	Tentative Map Extensions	\$1,170.00
	9.	Lot line adjustments	\$1,350.00 (Deposit)
	10.	Quimby Act Park Fees in lieu of dedication of park land as required by Chapter 17.86 of the Development Code (paid prior to recordation of the map).	
		<u>Single Family</u> <u>Duplex</u> <u>Multifamily</u>	
		Per lot type \$1,400.00 \$1,150.00 \$1,180.00	
N.		Use Permits	
	1.	Limited Term Permits (Reduction to address community events & non-profit groups)	\$780.00
	2.	Minor Use Permit – Staff Review	\$580.00
	3.	Major Use Permit – Planning Commission Review	\$3,400.00
O.		Variances	
	1.	Minor Variance – Staff Review	\$580.00
	2.	Major Variance – Planning Commission Review	\$2,270.00
P.		Zoning Review	
	1.	Zoning Interpretation and Compliance Letters Includes review of Home Occupation and Second Unit proposals: all written interpretations on zoning issues	\$250.00
	2.	Zoning Text Amendment	\$3,450.00
	3.	Zoning Map Amendment	\$5,600.00
Q.		Other Fees	
	1.	Department of Fish and Game Fees - Varies according to environmental determination	

Note: Fish and Game Fees vary according to the environmental determination (Negative Declaration or Environmental Impact Report). In all cases the applicant is responsible for paying the fee upon filing a notice of determination with the Nevada County Clerk's Office. The Ca. Dept. of Fish and Game and County Clerk fees are listed on the City's application form.

2. Other Agency Review Fees Varies according to Agency
 Note - Other Agency review fees are the responsibility of the applicant to pay directly to the particular Public Agency upon request.

3. Hourly Rate for Special Meetings
 a. Planning Commission First Hour - \$960.00
Each Add'l Hr. - \$215.00
 b. Development Review Committee First Hour - \$1,350.00
Each Add'l Hr. - \$215.00
 4. Research – Staff Fully Burdened Rate
 If possible, allow the requestor to do the research in order to free up staff.

- R. Multiple Applications – If a proposed project includes multiple applications, one of which is a deposit-based application, the City shall process the applications as a deposit-based account. If a project includes multiple different applications, with none being deposit based, the Community Development Director may allow the applications to be processed as a deposit-based account; this decision will be based on the size and complexity of the project. The applicant shall submit an initial deposit of at least \$5,000 and shall be responsible for maintaining a minimum balance of \$2,000 during the processing of the project. The minimum initial deposit for larger complex projects and ones that include an EIR, shall be based on the two largest application fees.

S.	Landscape/Irrigation Permit	\$260.00
T.	Commercial Cannabis Screening Application	\$5,500.00
U.	Commercial Cannabis Permit	\$2,570.00

BUILDING

TABLE "A" ADMINISTRATIVE FEES

<u>CODE</u>		<u>FEE</u>
102	Administrative Support/Research Time (Minimum 15 minutes)	Actual Cost
103	Inspection/Unit/Site Visit (5 minutes Support Time + 10 minutes Travel Time + 20 minutes Inspection Time = 35 minutes total)	\$200.00
104	Pre-Alteration Inspection A general inspection to establish the requirements or feasibility to a permitted activity or application	\$200.00
105	Compliance Inspection A general inspection to determine if all improvements have been permitted and check on potential code compliance issues	\$200.00
106	Inspections Outside Normal Business Hours (if staff is available) At Cost based on time and a half rate with 2 hour minimum	\$380.00
107	Re-inspection/Additional Inspection Fee during Normal Business Hours Fee assessed for each additional site visit required to approve the portion of work for which inspection was requested. Assessed fees to be paid prior to next site inspection (30 minute minimum)	\$120.00
108	Certificate of Occupancy Inspection Commercial projects with no building modifications. Required for all changes in use or occupancy classification set (1 hour minimum)	\$240.00
109	Site Plan Approval (additions, revisions/changes to approved plans)	\$155.00
110	Miscellaneous Plan Checks (review of plans for building, plumbing, mechanical and electrical)	65% of building permit fee
111	Preliminary Project Review (2 hour minimum)	\$435.00
112	Technical Report Review Fee (2 hour minimum) Review of reports relating to soils engineering, energy, hydrology, geotechnical, snow study, wind, structural analysis, etc.	\$382.00
113	Replacement of Inspection Record Card For a Residential or Commercial Project	\$74.00
114	Replacement of Expired Permit (Requires a requesting letter)	\$149.00
114A	Extension of Time for issued permits	\$65.00
115	Transfer of Permit (Requires a requesting letter)	\$74.00
116	Copies of Approved Plans	Actual Cost
117	Photocopying, per page face	\$0.47/page
118	Publications	Actual Cost

119	Witness Fee (Cost as provided in Govt. Code Section 68096.1)	Actual Cost
120	Building Code Investigation Fee (work without a permit) Fee: Pursuant to CMC Section 15.08.070	Actual Cost
121	Code Enforcement Assistance Expenses (30 minute minimum)	\$305.00
122	Compliance Letters (Written request describing information or documentation required at 90 minute minimum)	\$295.00
123	Refund Processing Fee	\$90.00
124	Appeals Board Application Fee: Pursuant to CMC Section 15.08.030 (Refund if appeal granted)	\$350.00
125	Full Time/Continuous Inspection The provision of this service is subject to staff and/or availability of consultant	Actual Cost - Minimum Deposit \$1,400.00
126	Temporary/Conditional Occupancy (subsequent to an existing permit) Request for occupancy (max. 90 days) premature to final	\$610.00
127 Thru 140	Construction Permit Inspection and Plan Review Fees - see New and Remodel Construction Fee Schedule	

New and Remodel Construction Fee Schedule

*Fee = Base Rate Plus Square Footage Times Rate per Sq. Ft.		TOTAL BASE RATE	PER SQUARE FOOT RATE
Code			
127	Residence (Site Built) - Includes single family and secondary/guest house and the square footage of any attached garage, porches, patios and decks. Up to 1,600 sq ft After 1,600 sq ft	\$1,200.00	\$0.82 \$0.58
128	Residence (Factory Built) - Includes modular homes and the square footage of any attached garage, porches, patios and decks. Up to 1,700 sq ft After 1,700 sq ft	\$550.00	\$0.73 \$0.54
129	Residential Additions/Conversions - Includes additions/conversions to residential structures and occupancy changes to existing floor areas Up to 300 sq ft After 300 sq ft	\$1,830.00	\$1.98 \$1.50
130	Residential Remodels Up to 500 sq ft After 500 sq ft	\$242.00	\$1.58 \$1.19
131	Garages/Carports/Shops/Sheds - Includes workshop, carport, garage (new or detached) Up to 500 sq ft After 500 sq ft	\$840.00	\$1.98 \$1.50
132	Offices - Includes banks, offices, hospital, fire station	\$3,190.00	

	Up to 3,500 sq ft		\$0.39
	After 3,500 sq ft		\$0.31
133	Industrial/Manufacturing	\$1,060.00	
	Up to 15,000 sq ft		\$0.32
	After 15,000 sq ft		\$0.25
134	Retail Buildings - Includes restaurant and retail store	\$1,260.00	
	Up to 5,000 sq ft		\$1.14
	After 5,000 sq ft		\$0.86
135	Parking Structure (Public Garage)	\$835.00	
	Up to 25,000 sq ft		\$0.18
	After 25,000 sq ft		\$0.12
136	Assembly Buildings/Schools - Includes auditoriums, churches, theaters	\$340.00	
	Up to 3,300 sq ft		\$0.54
	After 3,300 sq ft		\$0.42
137	Auto Service/Fuel - Includes service station, canopies over pump areas. Food mart or retail sales not included (covered under retail buildings).	\$115.00	
	Up to 15,000 sq ft		\$0.27
	After 15,000 sq ft		\$0.18
138	Multi-Residential - Includes two or more attached units including duplexes, triplexes, apartments and hotels/motels	\$5,440.00	
	Up to 20,000 sq ft		\$1.14
	After 20,000 sq ft		\$0.86
139	Hangers/warehouses - Includes hangers, mini-storage, warehouses	\$2,925.00	
	Up to 10,000 sq ft		\$0.70
	After 10,000 sq ft		\$0.52
140	Remodel/commercial conversion/tenant improvements to existing building - Includes all commercial interior changes	\$445.00	
	Up to 3,000 sq ft		\$0.52
	After 3,000 sq ft		\$0.42

Notes:

- 1) To complete calculations for commercial projects, the highest intensity occupancy or use of the building or structure shall determine the occupancy for the total square footage. Residential calculations are based on each specific use or category and use per square foot and then highest base rate for each.
- 2) Fees include electrical, mechanical, plumbing plan review and inspection.
- 3) Plan review fee covers initial plan check and one plan review re-check. **Additional plan reviews and reviews to approved plans will be assessed a plan check fee at the Department Hourly Rates.**
- 4) Inspection Fee covers the basic required schedule of inspections plus one re-inspection. Re-inspections and progress inspections will be assessed an inspection fee at the Department Hourly Rate or 30 minute minimum.

A PLAN CHECK FEE IS COLLECTED WHEN PLANS ARE SUBMITTED AND BASED ON 65% OF THE BUILDING PERMIT FEE (plan check fee is included in the building fee).

TABLE "B" BUILDING PERMIT FEES**GENERAL NOTES**

- Permit fees for TABLE B (when plan review is not required):
Site visit(s)/inspection unit plus 15 minutes Administrative support time at FBR
- Plan review fees for TABLE B:
Plan review time plus 30 minutes Administrative support time / both at FBR
- Additional site visits:
One inspection unit assessed for each additional site visit

<u>CODE</u>	<u>PERMIT TYPE</u>	<u>FEE</u>
201	DEMOLITION 2 Inspections required: Pre-Inspection/Final	\$288.00
202	FOUNDATION (under existing buildings) Plan Review Required 3 Inspections required: Footing / Frame / Final	\$810.00
203	SIDING (not allowed over asbestos shingles) 2 Inspections required: Pre-alteration / final	\$288.00
204	REROOF (does not include skylights) Tear off with new sheathing: 3 Inspections required per building: Pre-sheathing/Sheathing/Final	\$400.00
205	Tear off using existing sheathing: 2 Inspections required: Sheathing / Final	\$288.00
206	ROOF OVERLAY: 2 Inspections required: Pre-inspect / Final	\$288.00
207	PATIO ENCLOSURES (manufactured) Plan Review Required 1 Inspections required: Final	\$380.00
208	PATIO COVERS Open with solid roof / freestanding or attached Plan Review Required 3 Inspections required: Footing / Frame & sheathing / Final	\$660.00
209	Open with non- solid roof / freestanding or attached (Includes wood and metal gazebos and trellises) Plan Review Required 2 Inspections required: Footing / Final	\$490.00
210	WOOD DECKS / BALCONIES (with or without covers) Plan Review Required 2 Inspections required: Footing / Final	\$545.00
211	STAIRS (wood / metal / other) Plan Review Required (unless replacing like for like) 2 Inspections required: Frame/Final	\$490.00
212	RETAINING AND OTHER WALLS Plan Review Required (must be engineered)	

Note: Permit required if wall height exceeds four feet (4')
measured from bottom of footing

Masonry

Inspections required: Foundation / Each grout lift \$490.00
Additional lifts = 1 site visit / Inspection unit each

213 Concrete

2 Inspections required: Footing, forms and wall / Final \$530.00
Additional pours = 1 site visit/inspection unit each

DOORS AND WINDOWS (exterior, fire, commercial, rated corridors, etc.)

214 With structural alterations:

Plan Review Required
2 Inspections required: Frame / Final \$490.00

215 With no structural alterations:

2 Inspections required: Frame / Final \$175.00

SKYLIGHTS (Note: Product specs must be rated for applicable snow loads)

216 With structural alterations:

Plan Review Required (engineering may also apply)
2 Inspections required: Frame / Final \$490.00

217 With no structural alterations:

Plan Review Required (engineering may also apply)
1 Inspections required: Final \$270.00

218 MASONRY FIREPLACE

Plan Review Required
3 Inspections required: Footing / Throat / Final \$595.00

219 SHOWER / TUB (tile lined)

2 Inspections required: Water Test/Final \$400.00
(Note - corrected as adopted - reduced from 3 site visits)

220 FENCES (over seven feet in height)

2 Inspections required: Footing / Final \$288.00

STORAGE SHEDS

(No electrical, mechanical or plumbing /non-habitable use only)

Notes: Permit required if floor size exceeds 120 sq ft

221 Site built (over 120 sq ft):

Plan Review Required
3 Inspections required: Foundation/Frame & sheathing / Final \$660.00

222 Manufactured (over 120 sq ft):

Plan Review Required
1 Inspections required: Final \$380.00

WALLS / MISCELLANEOUS (commercial or residential)

223 Structural:

Plan Review Required
3 Inspections required: Frame / Drywall / Final \$620.00

224 Non-structural:

Plan Review Required

	Interior non-bearing partitions including the openings, electrical, plumbing and mechanical work	
	3 Inspections required: Frame / Drywall / Final	\$490.00
225	MINOR AND INCIDENTAL / REPAIRS	
	1 Inspection required: Final	\$175.00
226	AWNINGS (Note: snow load regulations apply)	
	Plan Review Required	
	1 Inspections required: Final	\$380.00
227	SPRAY BOOTHS	
	Plan Review Required	
	1 Inspection required: Final	\$480.00
228	SIGNS (includes electrical)	
	Plan Review Required (all signs)	
	<u>Pole mounted</u>	
	Note: engineered design required	
	2 Inspections required: Foundation & rough elect. / Final	\$490.00
229	<u>Freestanding / monument</u>	
	Note: engineered design required	
	2 Inspections required: Foundation & rough electrical / Final	\$545.00
230	<u>Building mounted / projecting / window</u>	
	1 Inspection required: Final	\$175.00
231	SEISMIC REINFORCEMENT	
	Plan Review Required	
	2 Inspections required: Frame / Final	\$490.00
232	ABOVE GROUND TANK	
	Plan Review Required	
	3 Inspections required: Pre-site / Foundation / Final	\$760.00
233	TEMPORARY STRUCTURE (i.e. trailers, tents, booths, etc.>120 Sq. Ft.)	
	Notes: Fee does not include electrical, if needed add one site visit.	
	1 Inspections required: Final	\$175.00
	SWIMMING POOLS / HOT TUBS / SPAS	
234	<u>Above ground</u>	
	2 Inspections required: Rough piping & electrical / Final	\$288.00
235	<u>In ground</u>	
	Plan Review Required for all installations (engineered design required)	
	4 Inspections required: (vinyl lined): Footing / Sidewall / Frame pre-deck / Final	\$1,030.00
236	3 Inspections required (pre-manufactured shell)	
	Pre-install / Pre-deck / Final	\$630.00
237	3 Inspections required (gunite): Pre-gunite / pre-deck / final	\$630.00

238	RESIDENTIAL SOLAR Plan Review Required 1 Inspection required: Final	\$449.00
239	COMMERCIAL SOLAR Plan Review Required 1 Inspection required: Final	\$325.00
240	RESIDENTIAL GENERATOR Plan Review Required 2 Inspection required: Rough Plumbing / Final	\$455.00

TABLE "C" PLUMBING PERMIT FEES

<u>CODE</u>		<u>FEE</u>
301	Plumbing installation Relocation, repair, alteration, addition 1 Inspection required: Final	\$167.00
302	Plumbing installation Relocation, repair, alteration, addition 2 Inspections required: Rough/Final	\$288.00

Notes:

Additional site visits will be assessed as one inspection unit
Plans and plan review may be required based on complexity,
type and location of installation, for association with other work,
and for non-residential work.

Fees applicable to (but not limited to):

Water heaters (electric or gas)
Residential, commercial, industrial water piping
Underground water piping
Main water service piping
Lawn sprinkler systems
Water treatment equipment (permanent)
Water meter/service reconnect (meter disconnected or locked out by City or
NID)
Vacuum breaker and/or backflow prevention device (above and
below ground)
Drain, waste and vent systems
Sewer piping
Backwater valves (for sewer piping)
Storm drainage
Fuel piping (no minimum quantity)
Medical gas systems
Gas meter/service reconnect (previous meter disconnected by utility
company)
Solar panels
Grease traps (above or below ground)
Grease interceptors (above or below ground)
Above ground swimming pools, hot tubs and spas (fee per 502 / electrical
included)

Table "D" MECHANICAL PERMIT FEES

<u>CODE</u>		<u>FEE</u>
401	Mechanical installation Relocation, repair, alteration, addition 1 Inspection required: Final	\$177.00
402	Mechanical installation Relocation, repair, alteration, addition 2 Inspections required: Rough/Final	\$288.00

Notes:

Additional site visits will be assessed as one inspection unit
 Plumbing permit fees apply, if new gas piping is installed to service mechanical installations
 Plans and plan review may be required based on complexity, type and location of installation, for association with other work, and for non-residential work

Fees applicable to (but not limited to)

Water heaters (electric or gas)
 Heating facilities
 Forced air units
 Gravity units
 Free standing room heaters
 Floor furnace
 Wood stoves
 Wood or gas inserts
 Pellet stoves
 Suspended units
 Chimneys and vents
 Evaporative coolers
 Air conditioning units
 Residential and commercial ventilation and/or exhaust systems
 Duct systems
 Refrigeration units
 Boilers

TABLE "E" ELECTRICAL PERMIT FEES

<u>CODE</u>		<u>FEE</u>
501	Electrical installation Relocation, repair, alteration, addition 1 Inspection required: Final	\$177.00
502	Electrical installation Relocation, repair, alteration, addition 2 Inspections required: Rough/final	\$288.00

Notes:

Additional site visits will be assessed as one inspection unit
Plans and plan review may be required based on complexity, type and location of installation, for association with other work, and for non-residential work

Fees applicable to (but not limited to)

Residential, commercial and industrial wiring and rewiring
Receptacles, switches, lighting outlets (no quantity limit)
Installation of new, or upgrades to, utilities needed for residential and commercial appliances and/or apparatus (e.g. room or wall air conditioners, cooking equipment, heaters, dishwashers, clothes washers and dryers, refrigeration equip., motors, etc.)
Residential, commercial and industrial main and subservice upgrades & changes
Meter/Service reconnect (previous meter disconnected by utility company)
Temporary meters and power poles
Temporary lighting (e.g. seasonal / events)
Underground installations
Vehicle recharging systems

ENGINEERING

- A. Development and/or Reimbursement Agreement
Preparation of a development or reimbursement agreement for negotiating special conditions and for providing security for future improvements Actual Cost – Deposit \$4,250.00
- B. Grading / Improvement Plans (*Cost per Sheet*)
Per Sheet Actual Cost – Deposit \$930/ per sheet
Inspection Fee Actual Cost – Deposit \$4,140.00
- C. Other Development Review Costs
- | <u>DESCRIPTION</u> | <u>FEE</u> |
|-------------------------------------|-----------------------------------|
| Assessment District Reapportionment | Actual Cost – Deposit \$1,700.00 |
| Easements | \$930.00 |
| Certificate of Compliance | \$1,290.00 |
| Parcel Map – 4 parcels or less | Actual Cost – Deposit \$3,660.00 |
| Final Map – 5 or more lots | Actual Cost – Deposit \$10,000.00 |
| Parcel Merger | \$1,290.00 |
- D. Street or Easement Vacation Actual Cost – Deposit \$3,890.00
- E. Improvement Standards Available Online
- F. Encroachment Permits issued pursuant to the Municipal Code 12.48
- | | |
|---|--|
| Short Term and Blanket Permits (see H Inspection Fees below) | \$275.00 + \$5.00/ day parking (if applicable) |
| Short Term (No Construction Inspection, i.e.: Parking / Debris Container / Transport) | \$50.00 permit + \$5.00/ day parking (if applicable) |
| Blanket Permit Initial Deposit required | \$3,300.00 |
| Violations / Penalty per Municipal Code 12.48.690 | up to \$500 |
- Initial deposit shall be released upon request of the permittee only after all fees associated with the work performed under a given blanket permit have been paid. Applicants may request to be billed monthly and may be required to enter into an agreement with the City to do so. Monthly billing will be at the option of the City Engineer. A blanket permittee must complete a separate encroachment permit application for each work location covered by the blanket permit.
- G. Inspection Fees
- a. Basic Inspection Rate \$50.00 / half hour
- b. New Encroachment Permits (short & long term)
- Except as stated below, applicants for all NEW encroachment permits shall be charged for inspection at the time of permit issuance. Such fees shall be non-refundable.
 - Additional inspection fees, based on the actual inspection time required, may be charged upon completion of the permitted work. The Basic Inspection Rate will be used to determine additional inspection fees.

- c. Renewal of Long-Term Encroachment Permits
 - 1. No inspection fees will apply to renewal of long-term encroachment permits, providing no modifications to the encroachment have been made.
 - 2. If modifications to the permitted long-term encroachment have been made, the applicant will pay for actual inspection time, based on the Basic Inspection Rate, prior to issuance of the permit.

- d. Blanket Encroachment Permits
 - 1. Blanket permit inspection fees will be charged the Basic Inspection Rate unless overtime costs are incurred which will be passed on to the applicant.
 - 2. Blanket Permittees will be billed, at most, monthly for actual inspection time for all work covered by the permit.

H. Performance Security Required

- a. Encroachment permits
 - 1. Except as stated in Sections 12.48.270 and 12.48.300, all applicants for new encroachment permits, upon issuance of the permit, must provide the City with a bond or a cash deposit in an amount equal to Five (5) % of the total cost of the work covered by the permit
 - 2. The performance security will be released to the permittee after final acceptance of the work by the City Engineer.
- b. Renewal of long-term encroachment permits.
No performance security will be required.
- c. Blanket encroachment permits
 - 1. Pursuant to Section 12.48.300, no performance security will be required for blanket encroachment permits obtained by any public utility or public agency authorized to establish or maintain facilities within the City.

I. Base Mapping Reproduction Fees

24" x 36" (full sheet), blue line, (no discount for smaller sheets)	\$9.90
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PUBLIC WORKS

Streets

A.	Tree Removal Permits –	
	No Permit required if DBH<10"	
	Tree Permit if 10" <DBH<24"	No Cost
	Tree Permit if DBH>24"	\$195.00
B.	Tree Removal Application Appeal (Refund to appellant if appeal granted)	\$400.00
C.	Fine for Removal of Tree without Permit (Municipal Code 12.36.130)	\$500 minimum
D.	Tree Preservation Fund Fee (in Lieu of Tree Replacement Requirement)	\$150
E.	Sidewalk Repair (Municipal Code 12.08)	Actual Costs
F.	Spilled Load Cleanup	Actual Costs

Parks, Recreation and Facilities

A. Facility Rental Fees

1. L.O.V.E. Building – Condon Park

	Friday - Sunday	\$500.00 / day
Daily Rental, includes use of the kitchen	Monday – Thursday	\$300.00 / day
Cleaning Deposit w/Alcohol		\$500.00 Deposit
Cleaning Deposit without alcohol		\$300.00 Deposit
2. Scout Lodge – Memorial Park

Rental includes use of the kitchen	CURRENTLY ONLY USED BY SCOUT TROOPS
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3. Pre Event or Post event Set-Up/Clean Up
(see reservation policies for details) \$40.00
5. Condon Park – BBQ Areas \$120.00
6. Baseball/Softball Field - Memorial Park or Condon Park

Hourly Rental	\$10.00 / hour
Hourly Rental with Lights	\$35.00 / hour
7. Lyman Gilmor, Scotten, & De Mautino Field Rentals

Hourly Rental – Full Field	\$22.00 / hour
Hourly Rental – Half Field	\$11.00 / hour
Grass Valley Charter Field	
Hourly Rental	\$5.00 / hour
8. Disc Golf Course – Condon Park - tournament or event \$400.00 / day
 Tennis Court Events – Memorial, Britton, Mautino – 2 courts/ day \$135.00 / day
 Bocci Ball Court – Condon Park – Tournament or event \$80.00 / day
 Skatepark – Condon Park – competition or event \$550.00 / day
 Basketball Courts \$80.00 / day
 Other miscellaneous park space or facility reservation \$235.00
9. Special Recreation Services - Cancellation Charge (non-refundable portion of rental fee), insurance processing charge, park vending permit \$55.00
10. City Building Rentals

Mayors Conference Room (City Hall)	\$ 130.00 up to 2 hours + \$45 to add hr
Hullender Room	\$ 130.00 up to 2 hours + \$30 to add hr
Fire Station #2 Classroom	\$ 125.00 up to 2 hours + \$10 to add hr
Fire Station #2 Combined Classrooms	\$ 200.00 up to 2 hours + \$20 to add hr
Refundable Security / Cleaning Deposit	\$ 250.00
11. Booking/Cleaning/Damage Deposit - Facility user applicants will be required to pay a refundable Booking/Cleaning/Damage deposit in an amount that will promote the use of Parks & Recreation facilities in a responsible manner. The deposit is required at the time of the application. The amount of the deposit shall be \$40, \$115, \$315 or \$530 (depending on the facility reserved and the type of event). Funds are deposited and will

be returned two to four weeks after the event date (if no rules were violated, the facility is cleaned and vacated on time and no damage occurs). All or part of the deposit may be forfeited if an event causes a need for:

1. Unanticipated staffing due to a failure to clean and/or vacate the facility on time.
2. Cleaning beyond the normal facility maintenance.
3. Repairs or replacement due to facility or equipment damage.

If charges for staffing, cleaning and/or repairs exceed the amount of the deposit, the applicant will be required to pay the additional amount.

- B Recreation program activity fees and charges shall be established by staff, reviewed by the Director of Finance and approved by the Public Works Director. Program activity fees shall be developed to recover costs up to but not in excess of the estimated direct costs. Direct costs include: facilities, labor, materials and equipment.

The Grass Valley Parks & Recreation Program reserves the right to cancel or combine programs at any time. Programs or activities may be canceled due to low enrollment or unforeseen circumstances.

The Grass Valley Parks & Recreation Program will issue full refunds if it cancels a program or activity.

WATER

- =====
- A. Reinstatement of service (Municipal Code 13.04.260) \$100.00
- B. Penalty if service is discontinued for non-payment 25% of delinquent amount
(Municipal Code 13.04.120D)
- C. Turn on/off service \$39.00
Tampering with facility Fully Burdened Rate
- D. Ownership change/meter re-read \$100.00
- E. Water Utility User Fees include both of the following monthly service charges in dollars:

Water Meter Base Water Rate:	Effective
<u>Meter Size</u>	<u>July 2024</u>
5/8"	\$ 23.16
3/4"	39.69
1"	54.72
1 1/2"	92.33
2"	137.45
3"	618.78
4"	957.22
6"	1,897.31
8"	3,025.44

Monthly Quantity charges in Dollars per Thousand Gallons:

Residential	\$ 4.46
Commercial (and temp use)	4.46

Water service is billed monthly after service is provided.

F. Low Income Discount

A 15% discount will be applied to residential users whose combined total annual household income is below 150% the federal poverty level. Application for such discount must be made annually & include such information as needed to verify total maximum household income.

G. Water Connection Fees

The connection fee is made up of two components; the meter installation charge and the impact fee.

New Water Service and Meter installation charge (Municipal Code 13.04.090)	Actual Cost - Deposit \$1,500.00
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New Water Meter installation only	Actual Cost - Deposit \$580.00
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The impact fee represents the customer's share of capital costs associated with the City's

treated water system. Cost components included are for the treatment plant, storage facilities and distribution pipelines and are based on the capacity requirements of a water service. These charges are non-refundable if service is terminated at a later date.

Water Capacity Charge

<u>Water Meter Size</u>	<u>Demand Ratio</u>		<u>Charge</u>
Up to 3/4"	1.00	\$	12,512
1"	1.67	\$	20,853
1 1/2"	3.33	\$	41,705
2"	5.33	\$	66,729
3"	10.00	\$	133,458
4"	16.67	\$	208,527
6"	33.33	\$	417,053
8"	53.33	\$	667,285

Any water service to a mixed commercial/residential type of use shall be charged for the commercial water meter size plus the amount for each residential type unit as a secondary unit.

H. Other provision of the connection fee schedule:

A. General requirements:

Whenever the use of an existing structure is proposed to be changed in any manner which would cause a greater impact upon the City's water system, in accordance with this schedule, an additional water connection fee based upon the new type of use shall be charged to the owner of such property and said additional connection fee shall be paid prior to the commencement of such use or the issuance of a building permit relating to such use. The additional connection fee required under this provision shall be calculated by using the fees above and comparing the proposed use to the existing use.

- b. Services shall be sized according to the meter manufacturer, AWWA & plumbing design criteria. The owner of the property to be served may request a different meter size within the fee schedule; provided that in such a case the property owner shall hold the City harmless from any liability related thereto. If the City determines that the meter capacity – either continuous or maximum flow – is being exceeded per these design criteria, the meter will be changed to the size required & an additional impact fee paid by the owner as required above.
- c. No refund of fees is given if a smaller size meter is required than previously existed.
- d. Connection fees shall not be transferable from one property to another.
- e. Connection fees are payable at time of building permit or prior to service meter enlargement.
- f. The City Engineer shall, as part of the City's annual budget process, update the Water System Development Impact Fee by applying an inflation/escalation cost factor (i.e. *Engineering News Record* Construction Cost Index) and calculate the change in development impact fees for consideration by Council either during the public hearing on the budget/fee package or at a separate public hearing for this specific purpose. If needed, project list will be modified appropriately.

I. Private Fire Service Rate:

No Quantity Charge for fire suppression use. Illegal use of fire service will be charged at five (5) times the estimated usage applied to the commercial quantity charge outlined in Section C.

J. Miscellaneous Charges and Applicable Criteria related to Water Utility:

In addition to the provisions of Municipal Code 13.04, Rules and Regulations of the Public Works Department and the Finance Department (pursuant to City Charter Article VIII, Section 3) concerning the water utility, the following are also hereby authorized:

1. Temporary Water Meter: requires a fee of \$145.00 for setting up an account, setting the meter and removing the meter and a deposit of \$1,900.00 for replacement of the meter in case of loss or damage. A minimum monthly charge equal to the "Water Meter Base Water Rate" for a 1" meter and the cost of the Monthly Quantity for "Commercial" uses indicated in Section E will be applied.

Water Use By Load: basis is available at the Public Works Corporation Yard only and requires an advance water usage deposit of \$340.00. A minimum monthly charge equal to the "Water Meter Base Water Rate" for a 1" meter and the cost of the Monthly Quantity for "Commercial" uses indicated in Section E will be applied.

2. Dispute of a bill shall not justify nonpayment thereof, and the bill shall be paid in full when due, or under payment terms upon the settlement of the dispute as authorized and determined in writing by the City or the City's designee.
3. Checks returned by the bank unpaid shall be returned to the account. A fee of \$25.00 per returned check shall be added to the water customer's account. In the event of repeat instances of checks returned by the same customer (two or more) payment will be accepted only in the form of cashier's check, money order or cash.
4. The City or contracted third party is authorized to bill customers on a monthly, bi-monthly, or other basis as necessary for the efficient operation, administration, and financing of the water utility.
5. A turn-off notification fee of \$95.00 per notice shall be added to the water customer's account whenever a shut-off notice is sent in accordance with Municipal Code Section 13.04.310.
6. A request for service call fee concerning a special meter reading (in addition to the normal billing process), or the pressure or the quantity of water being received, or the detection of leaks, of \$125.00 will be charged but only if it is determined that City facilities are operating satisfactorily and the problem lies within the customer's facilities.
7. Sprinkler system service Four (4) times regular service rates for water use per Municipal Code 13.04.340

8. Non-beneficial use of water adjustment - A billing credit for unexplained and very large non-beneficial water usage can be approved by the City. Very large usage would be evidenced by usage at least 2 ½ times the normal usage at the property for a comparable time period. The credit can be approved only once every five years per property.

K. Hydrant Flow Test - Fee is for requested hydrant flow tests \$195.00 per hydrant

WASTEWATER

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A. Penalty for delinquent/non-payment of service 25% of delinquent amount
(Municipal Code 13.12.110)

A.1 Reinstatement of bill service \$14.00
(Municipal Code 12.12.115)

B. Wastewater Utility User Fees Schedule - Monthly Wastewater Utility user fees include the following *flat or base* rate and quantity rate and shall be billed to each user by classification:

Classification:	Effective July 1, 2024
<u>Residential</u> (Residential Flat Rates are per living unit)	
Single Family/Duplex	\$53.82
Multi-Family	37.78
Mobile Home Park	37.78

Commercial

Flat Monthly Charge per Commercial Unit	33.28
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Quantity Rate per 1,000 Gallons

Class A – Standard Strength <i>General Comm'l, Theaters, Laundries, Fairground, dumping at WWTP</i>	4.61
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Class B – Moderate Strength Hotels/Motels	5.79
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Class C – High Strength Restaurants	13.58
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Class D – Schools	4.18
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Commercial Base Rates apply to each business per connection.

Sewer accounts are billed two months after the service is received.

C. Low Income Discount

A 15% discount will be applied to residential users whose combined total annual household income is below 150% the federal poverty level. Application for such discount must be made annually & include information to verify total maximum household income.

D. Initial Wastewater Connection (Municipal Code 13.12.050 K) Actual Costs - \$855.00

E. Wastewater Utility Connection Rights

The connection rights fee represents the customer's share of capital costs associated with the City's wastewater system. Cost components included are for the treatment plant and collection system and are based on the demand ratios of a wastewater service. These charges are not refundable if service is terminated at a later date.

Residential Development:

<u>Water Meter size (inches)</u>	<u>Demand Ratio</u>	<u>Impact Fee Per Meter</u>
Up to 3/4"	1.00	\$ 9,405
1"	1.67	\$ 15,675
1 1/2"	3.33	\$ 31,355
2"	5.33	\$ 50,169
3"	10.00	\$ 92,976
4"	16.67	\$ 156,781
Non Residential (Fee per 100 gpd of estimated wastewater discharge)		\$ 4,924

F. Other provisions of the connection rights fee schedule:

- a. Any residential wastewater service shall be charged by each water meter size (3/4" minimum meter size).
- b. Whenever the use of an existing structure is proposed to be changed in any manner which would cause a greater impact upon the City's wastewater system, in accordance with this schedule, an additional wastewater connection fee based upon the new type of use shall be charged to the owner of such property and said additional connection fee shall be paid prior to the commencement of such use or the issuance of a building permit relating to such use. The additional connection fee required under this provision shall be calculated by using the fees above for changed use and for remaining uses with a credit for the maximum pre-existing connected use(s) in accordance with the City records since April 1, 1969, and calculated in accordance with the fee schedule above.
- c. If a water meter is not to be installed, an equivalent water meter size will be determined & this meter size will be used as the basis for changed use determination. For new uses where no sewer connection exists or where a changed use would require a larger water meter service, the impact fee will be determined from the above schedule with credit based on water meter size that would have been used (changed or expanded use only).
- d. Services shall be sized according to the meter manufacturers AWWA and plumbing design criteria. The owner of the property to be served may request a different meter size within the fee schedule; provided, however, that in such a case the property owner shall hold the City harmless from any liability related thereto. If the City determines that the meter capacity - either continuous or maximum flow - is being exceeded per these design criteria, the meter will be changed to the size required and an additional impact fee paid by the owner as required above.

- e. There shall not be any refund of fees if a smaller size meter is required than would have previously existed.
- f. Connection fees shall not be transferable from one property to another.
- g. Connection fees are payable at time of building permit or prior to service meter enlargement if connection rights have not been purchased in advance of connection.
- h. No wastewater connection fee will be charged where a separate water meter exists & no facilities are connected to the sewer system, such as irrigation only water service.
- i. The City Engineer shall, as part of the City's annual budget process, update the Wastewater System Development Impact Fee by applying an inflation/escalation cost factor (i.e. *Engineering News Record* Construction Cost Index) and calculate the change in development impact fees for consideration by Council either during the public hearing on the budget/fee package or at a separate public hearing for this specific purpose. If needed, project list will be modified appropriately.

G. Industrial Wastewater

- 1. Pre-treated industrial wastewater disposal permit \$175.00
- 2A. Disposal of pre-treated industrial wastewater \$0.07 per gallon – minimum
 - a. Quality, quantity, and condition of delivery as approved by the wastewater treatment supervisor and Director of Public Works \$185.00
- 2B. Disposal of standard septage at wastewater treatment plant \$0.14 per gallon
 - a. Quality, quantity, and condition of delivery as approved by the wastewater treatment supervisor and Director of Public Works
- 3. Industrial Wastewater Discharge Permit \$700.00 every three years
Subject to the following:
 - a. Letter of authorization of Nevada County Department of Environmental Health
 - b. Proof of compliance (laboratory analysis of report) to meet City requirements for wastewater discharge permit as issued by CA. Regional Water Quality Control Board.
 - c. Quality, quantity, and condition of delivery as approved by the wastewater treatment supervisor and Director of Public Works.

H. Other charges and provisions related to the Wastewater System

In addition to the provisions of the Municipal Code 13.12, Rules and Regulations of the Public Works Department and the Finance Department (pursuant to City Charter Article VIII, Section 3) concerning the wastewater utility, the following are also hereby authorized:

- 1. Dispute of a bill shall not justify nonpayment thereof, and the bill shall be paid in full when due, or under payment terms upon the settlement of the dispute as

determined in writing and authorized by the City or the City's designee.

2. Checks returned by the bank unpaid shall be returned to the customer. A fee of \$25.00 per returned check shall be added to the customer's wastewater account. In the event of repeat instances of checks returned by the same customer (two or more) payment will be accepted only in the form of cashier's check, money order or cash.
3. The City or contracted third party is authorized to bill customers on a monthly, bi-monthly, or other basis deemed necessary for the efficient operation, administration, and financing of the wastewater utility.
4. Commercial flat rate portions are applied on a per business basis not a connection basis. If businesses share wastewater facilities then the Public Works Director can authorize that the commercial flat rate be applied on a connection basis.
5. A delinquent notification fee of \$90.00 per notice shall be added to the customer's wastewater account whenever a shut-off notice is sent in accordance with Municipal Code 13.12.100 B.
6. Any combined usage will be governed by the higher rate classification.
7. Rest homes, rest care facilities and hospitals are considered "other commercial".
8. The water usage amount for the Nevada Union High School is to be based on the average winter water usage as provided by NID.
9. Non-metered commercial service shall be calculated by taking the percentage increase in single family residential rate for all rate increases since the rates set forth in Resolution # 83-13 were adopted and multiplying this factor by the said rate.
10. Non-beneficial use of water adjustment commercial customers - A billing credit for unexplained and very large non-beneficial water usage can be approved by the City or the City's designee. Very large usage would be evidenced by usage at least 2-½ times the normal usage at the property for a comparable time period. The credit can be approved only once every five years per property. When a customer has NID water service, credit will be applied to water usage adjustment approved by NID.
11. Credits for vacancies on multi-family dwellings of 75% of the billing rate will be allowed when it is not possible to discontinue water service to a unit without affecting an occupied unit. Such credits must be requested in writing by the property owner or the property owner's agent prior to the start of the billing month (credits will not be allowed retroactively) and will be allowed only when the vacancy is for a full billing month. Vacancy shall be subject to verification by City. Any unit found to be occupied when presented as vacant will be backed billed for the full billing rate.
12. An additional connection fee for parcels served by the Douglas/Donald Sewer Improvements applies per Resolution 2013-04 (expires February 12, 2023).



City of Grass Valley City Council Agenda Action Sheet

Title: Travel for training course to establish a Designated Infection Control Officer (DICO).

CEQA: Not a Project

Recommendation: That Council approve the out-of-state travel for the EMS Supervisor to attend a required course establishing a Designated Infection Control Officer for the Fire and Police Departments.

Prepared by: Mark Buttron- Fire Chief

Council Meeting Date: 08/26/2025

Date Prepared: 08/12/2025

Agenda: Consent

Background Information: The Ryan White Law states that each fire, EMS and law enforcement agency must have a designated officer to manage exposure issues for the department. This 2-day course is designed to prepare the Infection Control Officer to fully meet the requirements for this position established under NFPA 1581, OSHA, and the Ryan White Law. Understanding this role and the many aspects of this job is important to assist with department risk management and department member advocacy. The training program will lay out the various laws and regulations that must be taken into account to establish a comprehensive program.

In addition, participants will learn the core regulations that must be taken into account to establish a comprehensive program, and participants will learn the core components of an effective post-exposure management program. The roles and responsibilities along with a job description are presented. Step-by-step program formulation is presented to enable the course participant to return to his/her workplace and set up a working program. A well trained designated officer will be an effective advocate for both the members of the departments as well as the administration.

Unfortunately, no in-person DICO classes are currently scheduled in California, requiring travel out of state to attend. While the DICO course is available online, the virtual format is far less valuable than the in-person environment, which offers greater opportunities for networking and interactive learning.

Council Goals/Objectives: Exceptional Public Safety consistent with the City of Grass Valley Strategic Plan

Fiscal Impact: Funds are available within established training budget (\$750)

Funds Available: Yes **Account #:** Training **Reviewed by:** City Manager

Basic Designated Infection Control Officer Training Course - Snohomish, WA

The Ryan White Law states that each fire, EMS and law enforcement agency must have a designated officer to manage exposure issues for the department. This 2-day course is designed to prepare the Infection Control Officer to fully meet the requirements for this position established under NFPA 1581, OSHA, and the Ryan White Law. Understanding this role and the many aspects of this job is important to assist with department risk management and department member advocacy. The training program will lay out the various laws and regulations that must be taken into account to establish a comprehensive program.

In addition, participants will learn the core regulations that must be taken into account to establish a comprehensive program, and participants will learn the core components of an effective post-exposure management program. The roles and responsibilities along with a job description are presented. Step-by-step program formulation is presented to enable the course participant to return to his/her workplace and set up a working program. A well trained designated officer will be an effective advocate for both the members of the departments as well as the administration.

*For in-person classes, late cancellations are subject to a \$60.00 fee, as lunches have been ordered and course materials have been prepared. **No refunds will be given for course no-shows.***

Event Properties

Event Date	09-10-2025 8:30 am
Event End Date	09-11-2025 5:00 pm
Cut off date	09-01-2025
Capacity	35
Individual Price	\$495.00
Location	Snohomish County EMS



City of Grass Valley City Council Agenda Action Sheet

Title: Residential Permit Parking Program

CEQA: Not a project

Recommendation: (1) Introduce the attached ordinance 836, waive full reading, and read by title only; and (2) approve Resolution 2025-44 effective upon passage of the ordinance

Prepared by: Alexander K. Gammelgard, Chief of Police

Council Meeting Date: 08/26/2025

Date Prepared: 08/18/2025

Agenda: Administrative

Background Information: After a presentation from staff at the last Council meeting, Mayor Hodge, and council members Arbuckle and Bonomolo provided direction related to implementation of a residential permit parking (RPP) program. Background information about the evolution of the program and history can be found in the staff report for the 08/12/2025 meeting. Note: In the previous staff report and discussion with Council, the cost of a traditional City parking permit was incorrectly stated at \$60/quarter. The actual cost is \$55/quarter under the existing fee schedule.

Council provided direction to staff to provide the framework for implementation of the RPP program. The attached ordinance and resolution set policy for implementation. The ordinance is being introduced at this meeting, with a second reading to be conducted at the first regularly scheduled council meeting in September (09/09/2025). If adopted, it would be effective 30 days after the second reading (10/09/2025). The resolution, if adopted, will be effective on the same date the ordinance takes effect.

The following are the terms of the RPP program as found in the attached ordinance and resolution:

- Proximity eligibility
 - Eligible residents of residential properties with a parcel within 200ft of the 309 Mill Street parcel are eligible to apply for a permit
- Cost for an RPP permit is set at \$55 per quarter or \$200 per year
 - The dates of issuance will be the same as other permits for quarterly permits
 - The date of issuance for annual permits will be for the calendar year (Jan-Dec)
- Assignment of spaces
 - Spaces in the lower section of the Mill Street Parking lot (309 Mill Street) will be available for both RPP permits and regular permits. There are a total of nineteen (19) spaces in the lower area (see attached overhead for designated spaces).
- Number of RPP Permits
 - The City will issue no more than eight (8) RPP permits at any given time on a first come first served basis.

Council Goals/Objectives: The execution of this action attempts to achieve Strategic Goal #1 - Community and sense of place; and, #6 - Exceptional Public Safety

Fiscal Impact: The issuance of RPP permits is anticipated to increase revenues to the City general fund by approximately \$1,400 per year, assuming 75% full-rate and 25% income-eligible issues of 100% of permits on an annual basis. Actual revenues will depend on issuance interval (quarterly or annual), use rate, and income-eligibility qualifying rate.

Attachments:

- RPP ordinance 836, including language cleanup from existing code
- RPP Resolution 2025-44
- Overhead image of Mill Street Parking Lot showing eligible spaces

Funds Available: Yes.

Account #: 100-41700

Reviewed by: City Manager

ORDINANCE NO. 836

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRASS VALLEY AMENDING CHAPTERS 10.04 AND 10.48 OF TITLE 10 OF THE GRASS VALLEY MUNICIPAL CODE REGULATING OFF-STREET PARKING LOTS

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GRASS VALLEY

SECTION 1. CODE ADOPTION. Chapter 10.04 (“Definitions”) of Title 10 (“Vehicles and Traffic”) of the Grass Valley Municipal Code is hereby amended as set forth in Exhibit “A” attached to this Ordinance and incorporated by reference.

SECTION 1. CODE ADOPTION. Chapter 10.48 (“Off-Street Parking Lots”) of Title 10 (“Vehicles and Traffic”) of the Grass Valley Municipal Code is hereby amended and restated as set forth in Exhibit “B” attached to this Ordinance and incorporated by reference.

SECTION 2: CEQA FINDINGS. This Ordinance sets out the rules and regulations pertaining to off-street parking lots. As a purely administrative and regulatory action, it will not affect the physical environment. This Ordinance is not a project within the meaning of California Environmental Quality Act (CEQA) Guidelines, California Code of Regulations, title 14, section 15378 because it has no potential to result in physical change in the environment, directly or indirectly. It is also exempt from CEQA review under CEQA Guidelines, California Code of Regulations, title 14, section 15061(b)(3) because it can be seen with certainty that there is no possibility that the adoption of this Ordinance may have a significant effect on the environment.

SECTION 3. SEVERABILITY. If any section, subsection, sentence, clause, phrase or portion of this Ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to other persons and circumstances. The City Council of the City of Grass Valley hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional and, to that end, the provisions hereof are hereby declared to be severable.

SECTION 4. INCONSISTENT PROVISIONS. Any provision of the Grass Valley Municipal Code inconsistent with this Ordinance, to the extent of such inconsistencies and no further, is hereby repealed or modified to the extent necessary to give effect to this Ordinance.

SECTION 5. EFFECT OF ADOPTION. It is the intent of the City Council of the City of Grass Valley that the Grass Valley Municipal Code sections affected by this Ordinance shall not be considered repealed and reenacted in their amended form; that the portions which are not altered are to be considered as having been the law from the time when they were enacted; that the new provisions are to be considered as having been enacted at the time of the amendment; and that the omitted portions are to be considered as having been repealed at the time of the amendment.

SECTION 6. EFFECTIVE DATE. This Ordinance shall be in full force and effect 30 days after its adoption pursuant to Article VII, § 2 of the Grass Valley City Charter.

SECTION 7. PUBLICATION. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published once in *The Union*, a newspaper of general circulation printed, published, and circulated within the City.

INTRODUCED and first read at a regular meeting of the City Council on the 26th day of August 2025.

FINAL PASSAGE AND ADOPTION by the City Council was at a meeting thereof held on the ____ day of _____, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

Hilary Hodge, Mayor

APPROVED AS TO FORM:

ATTEST

Michael G. Colantuono, City Attorney

Taylor Whittingslow, City Clerk

The following sections of the Grass Valley Municipal Code is are hereby amended to read as follows
(~~strikeout~~ is used to denote existing text being deleted; underline is used to denote new text being added):

Chapter 10.04 DEFINITIONS

Sections:

10.04.010 - Definitions.

- A. Whenever any words or phrases used in this chapter are not defined, but are defined in the Vehicle Code of the State of California and amendments thereto, such definitions shall apply.
- B. The following words and phrases, when used in this chapter, shall for the purpose of this chapter, have the meaning respectively ascribed to them in this section.

“Alley” means any street less than twenty-five feet in width between the property lines.

“City council” means the council of the City of Grass Valley.

“Coach” means any motor bus, motor coach, trackless trolley, or passenger stage used as a common carrier of passengers.

“Curb” means the lateral boundary of the roadway, whether such curb is marked by curbing construction or not so marked; the word “curb” as used in this title shall not include the line dividing the roadway of a street from parking strips in the center of a street, nor from tracts of rights-of-way of public utility companies.

“Dwelling unit” shall mean a self-contained residential house, apartment, stock cooperative unit, or condominium unit occupied by a single household exclusively for residential purposes.

“Eligible driver” means a licensed driver identified as the registered owner of a currently registered vehicle who resides in a dwelling unit eligible for residential parking permits.

“Eligible residence” shall refer to a dwelling unit located on a parcel that is within a radius of 200 feet of a municipal lot with spaces designated for residential parking permits.

“Holidays” means all days recognized by the state as legal holidays.

“Loading zone” means the space adjacent to a curb reserved for the exclusive use of vehicles during the loading or unloading of passengers or materials.

“Official time standard” means standard time or daylight saving time as may be in current use in this city.

“Official traffic signals” means any device, whether manually, electrically or mechanically operated, by which traffic is alternately directed to stop and to proceed, and which is erected by authority of a public body or official having jurisdiction.

“Parkway” means that portion of a street other than a roadway or sidewalk.

“Passenger loading zone” means the space adjacent to a curb reserved for the exclusive use of vehicles during the loading or unloading of passengers.

“Pedestrian” means any person who is afoot or who is using a means of conveyance propelled by human power other than a bicycle.

“Police officer” means every officer of the police department of this city or any person authorized to direct or regulate traffic or to make arrests for violations of traffic regulations.

“Shall” and “may”. “Shall” is mandatory and “may” is permissive.

“Speed zone” means a portion of a public road along which a specified maximum vehicular speed limit has been determined by the city council and so posted.

“Stop” when required means complete cessation of movement.

“Stop or stand” when prohibited, means any stopping of a vehicle except when necessary to conflict with other traffic or in compliance with direction of a police officer or official traffic-control device.

“Vehicle” means a device by which any person or property may be propelled, moved or drawn upon a highway, except a device moved by human power or used exclusively upon stationary rails or tracks.

“Vehicle Code” means the vehicle code of the State of California.

The following sections of the Grass Valley Municipal Code is are hereby amended or added to read as follows (~~strikeout~~ is used to denote existing text being deleted; underline is used to denote new text being added):

Chapter 10.48 OFF-STREET PARKING LOTS

Sections:

10.48.010 Established—Applicability.

Municipal off-street parking lots are established in the city and all of the provisions of this chapter shall be applicable thereto. Such off-street parking lots are those areas so designated by resolution of the city council.

10.48.020 Method of regulation and control of use.

The method of regulation and control of parking or standing of vehicles in municipal off-street parking lots shall be determined by the city council, and may be by paid parking meters devices, attendants or any other appropriate means.

10.48.030 Length of time parking allowed.

- A. The limit of parking time which shall apply on municipal off-street parking lots shall be established by the city manager or designee.
- B. It is unlawful for any person to park a vehicle or cause, allow, or permit to be parked, a vehicle in any municipal off-street parking lot in violation of signs erected or parking time established pursuant to this chapter.
- C. It is unlawful for any person to cause, allow, or permit any vehicle to remain in or upon any municipal off-street parking lot for more than the time paid for or time indicated by signs erected pursuant to this chapter.

10.48.040 Permit parking in municipal lot—Generally.

- A. The city manager or designee may designate specific parking spaces within a municipal parking lot as permit parking spaces. Permit parking spaces shall be clearly identified by curb markings and/or posted signage stating the applicable permit requirements, hours, and restrictions. The city manager or designee may amend, suspend, or revoke any permit parking restrictions.
- B. It shall be unlawful for any person to park a vehicle in a municipal off-street parking lot space which requires a parking permit unless such person has acquired a valid parking permit to park in such space from the city.
- C. The city manager or designee may adopt policies and/or administrative regulations to implement permit policies according to this chapter, including, but not limited to, the establishment of permit parking restrictions and the criteria for the issuance, eligibility, duration, and quantity of permits, consistent with this chapter and other applicable laws.
- D. The following exemptions apply to permit parking spaces:
 - 1. Vehicles displaying disabled person or disabled veteran license plate or placard, as described in Vehicle Code Section 22511.5(a)(1), shall be exempt from the provisions of this article.

2. A parking permit as designated by the council shall not guarantee or reserve to the holder thereof any permitted parking space in municipal lots.
3. Permit parking restrictions shall not apply to police vehicles, authorized emergency vehicles, or city-owned vehicles when used for official business.

10.48.045 Permit parking in municipal lot—Residential parking permits.

- A. The city manager or designee may designate specific municipal parking lots, or portions thereof, to include permit parking spaces eligible for use with residential parking permits. Residential parking permits issued under this chapter shall be valid only in lots so designated and only in designated residential permit parking spaces within those lots.
- B. Vehicles associated with a valid residential parking permit may only be exempt from overnight parking restrictions, paid parking regulations, and parking time limits as posted in the municipal lot for which the permit was issued. Nothing in this section shall be construed as permitting any person to park a vehicle in violation of any other restriction on parking.
- C. The police department may issue residential parking permits with the following terms:
 1. The number of residential parking permits available for purchase per eligible residence shall be set or modified by resolution of the city council.
 2. If an existing placard system is in effect, the program shall maintain its current policies with the intention to transition to a virtual permit system. If a virtual permit system is available, the program can execute the following criteria:
 - a. Duration. A parking permit shall be issued with a term not to exceed one year from the date of issuance, unless earlier revoked or terminated, provided however that a permit shall automatically terminate when the permit holder ceases to reside in an eligible residence.
 - b. Eligibility. A residential parking permit may be issued only to an eligible driver who can demonstrate that they currently reside at an eligible residence. Persons may apply for residential parking permits per guidelines established by the city manager or designee to be issued a residential parking permit. Each eligible driver shall provide the following information:
 - i. The applicant's full, true name and home address, and proof of residence;
 - ii. The applicant's driver license;
 - iii. A valid and current vehicle registration and license plate number of the vehicle for which a permit is being requested; and
 - iv. Other information as required by the city manager or designee.
- D. The applicable permit fee shall be established by city council resolution and shall be charged at the time of issuance and/or renewal. The council may modify fees by resolution.
- E. Any person who has been denied a permit or had a permit revoked by the police department may appeal that decision to the city manager or designee within ten (10) days after the decision of the police department.

10.48.050 Speed limit.

No person shall move any vehicle on any municipal off-street parking lot at any speed exceeding five miles per hour.

10.48.060 Use of entrances and exits.

- A. No person shall enter any municipal off-street parking lot over any area or driveway or the portion between any curb returns which is not marked with the word "entrance" or otherwise indicated by arrows, signs or words that it is a driveway or place for the entering of such parking lot.

- B. No person shall move any vehicle from any such parking lot into any public way over any area except an area marked with the word “exit” or otherwise indicated by arrows, signs or words that it is a driveway or place for the leaving of such parking lot.

10.48.070 Use of designated parking spaces—Blocking of traffic.

Parking spaces on municipal off-street parking lots shall be designated by lines or other appropriate markings. When parking spaces are so designated, it shall be unlawful for the operator of any vehicle to stop, stand or park such vehicle other than in a regular designated parking space, across any such line or marking, or in such position that such vehicle shall not be entirely within the area so designated a parking space. No vehicle shall be parked, stopped or left standing either wholly or partially in any driveway of any municipal off-street parking lot or in any manner which shall obstruct or interfere with the free movement of vehicles in such driveway or drive-aisle or in any manner so as to obstruct or otherwise prevent or interfere with ingress to or egress from any regularly designated parking space.

10.48.080 Size of vehicles permitted.

- A. No person, without first obtaining authority from the police department, shall stop, stand or park any vehicle having a gross weight in excess of ~~five~~ ten-thousand ~~nine hundred and ninety-nine~~ pounds in any municipal off-street parking lot.
- B. No person shall stop, stand or park any vehicle having an overall length in excess of twenty-three ~~one~~ feet in any municipal off-street parking lot.

10.48.090 House trailers and truck trailers prohibited.

No person shall stop, stand or park any house trailer or truck trailer in any municipal off-street parking lot.

10.48.100 Removal of vehicles from off-street parking lots.

- A. The police department of the city is empowered to remove, or cause to have removed to the nearest garage or other place of safety, or to a garage designated or maintained by the city, any vehicle that is stopped, standing or parked on any municipal off-street parking lot in violation of this chapter, or which is left on such municipal off-street parking lot for a period exceeding twenty-four hours, or seventy-two hours with a valid residential parking permit. The expense for such removal shall be the responsibility of the registered owner.
- B. The provisions of Article 2, Chapter 10, Division 11, of the Vehicle Code of the State of California pertaining to notice to owner and to garage keeper’s lien, shall apply in the event of such removal.

10.48.110 Violations and penalties.

- A. For any violation of any provision of this chapter, the police department may issue notices to appear or citations in the usual form and manner as provided in the vehicle code of the state.
- B. Regarding parking permits, violations of this section include:
1. Falsely representing oneself as eligible for a parking permit or furnishing false information in association with obtaining a parking permit.
 2. Copying, reproducing, or otherwise bringing into existence a counterfeit parking permit or permits without written authorization from the city manager or designee.
 3. Knowingly using or displaying a facsimile or counterfeit parking permit in order to evade posted parking restrictions.

4. Selling, transferring or exchanging, or offering to sell, transfer, or exchange a parking permit(s) with any other person, or any other vehicle without written authorization from the city manager or designee, except as provided for in this chapter.
5. Knowingly committing any act that is prohibited by the terms of this chapter or any ordinance or resolution enacted by authority granted by this chapter.

C. Parking penalties shall be established by resolution of the city council.

10.48.120 Prima facie presumption in prosecution for violation.

In any prosecution charging a violation of any of the provisions of this chapter governing the stopping, standing or parking of a vehicle in any municipal off-street parking lot, proof that the particular vehicle described in the complaint was stopped, left standing or parked in violation of any provision of this chapter, together with proof that the defendant named in the complaint was at the time such stopping, standing or parking the registered owner of such vehicle, shall constitute in evidence a prima facie presumption that the registered owner of such motor vehicle was the person who stopped, left standing or parked such motor vehicle at the point where and for the time during which such violation occurred.

RESOLUTION NO. 2025-44

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRASS VALLEY ADOPTING REGULATIONS FOR RESIDENTIAL PERMIT PARKING (309 MILL STREET)

WHEREAS, the City Council has adopted Ordinance 836, an amendment to Chapters 10.04 and 10.48 of the Grass Valley Municipal Code (“GVMC”) regulating the use of off-street parking lots;

WHEREAS, off-street parking lots are designated by resolution of the City Council;

WHEREAS, the parking lot at 309 Mill Street is owned by the City and is a designated off-street parking lot;

WHEREAS, the City Council desires to allow for residential permit parking at the off-street parking lot located at 309 Mill Street;

WHEREAS, Chapter 10.48, as adopted by Ordinance 836, requires a resolution to set the method of regulation and control, the number of permits to be issued, and fees for such permits;

WHEREAS, the City Council finds it desirable to enact off-street residential permit parking regulations as set forth in this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRASS VALLEY, as follows:

SECTION 1. The foregoing recitals are each true and correct and incorporated herein by this reference.

SECTION 2. The City Council hereby designates the lower portion of the off-street parking lot located at 309 Mill Street (consisting of 19 spaces) for permit and residential permit parking (see attached map).

SECTION 3. The City Council hereby sets the number of residential permit parking permits to be issued as eight (8) at any given time.

SECTION 4. The City Council hereby sets the fee for a residential permit parking permit at a quarterly cost of \$55 and an annual cost of \$200.

SECTION 5. The adoption of this Resolution is not a project within the meaning of Section 15378 of the California Environmental Quality Act (CEQA) Guidelines because it has no potential to result in physical change in the environment, directly or indirectly. The adoption of this Resolution is also exempt from CEQA by CEQA Guideline 15061(b)(3) because it can be seen with certainty that there is no possibility that prohibiting certain use of wheeled devices in the downtown core may have a significant effect on the environment.

SECTION 6. This Resolution shall be effective 30 days after the adoption of Ordinance 836 adding amending Chapters 10.04 and 10.48 of Title 10 of the Grass Valley Municipal Code.

SECTION 7. The City Clerk shall certify to the passage and adoption of this Resolution and shall cause the same to be published or posted according to law.

ADOPTED as a Resolution of the Council of the City of Grass Valley at a meeting thereof held on the 26th day of August 2025 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAINING:

Hilary Hodge, Mayor

ATTEST:

Taylor Whittingslow, City Clerk

APPROVED AS TO FORM:

David Ruderman, City Attorney

