



GRASS VALLEY

City Council Regular Meeting, Capital Improvements Authority and Redevelopment "Successor Agency"

Tuesday, October 28, 2025 at 6:00 PM

Council Chambers, Grass Valley City Hall | 125 East Main Street, Grass Valley, California

Telephone: (530) 274-4310 - Fax: (530) 274-4399

E-Mail: info@cityofgrassvalley.com

Web Site: www.cityofgrassvalley.com

AGENDA

Any person with a disability who requires accommodations to participate in this meeting should telephone the City Clerk's office at (530)274-4390, at least 48 hours prior to the meeting to make a request for a disability related modification or accommodation.

**Mayor Hilary Hodge, Vice Mayor Haven Caravelli, Councilmember Jan Arbuckle,
Councilmember Joe Bonomolo, Councilmember Tom Ivy**

MEETING NOTICE

City Council welcomes you to attend the meetings electronically or in person at the City Hall Council Chambers, located at 125 E. Main St., Grass Valley, CA 95945. Regular Meetings are scheduled at 6:00 p.m. on the 2nd and 4th Tuesday of each month. Your interest is encouraged and appreciated.

This meeting is being broadcast "live" on Comcast Channel 17 & 18 by Nevada County Media, on the internet at www.cityofgrassvalley.com, or on the City of Grass Valley YouTube channel at <https://www.youtube.com/@cityofgrassvalley.com>

Members of the public are encouraged to submit public comments via voicemail at (530) 274-4390 and email to public@cityofgrassvalley.com. Comments will be reviewed and distributed before the meeting if received by 5pm. Comments received after that will be addressed during the item and/or at the end of the meeting. Council will have the option to modify their action on items based on comments received. Action may be taken on any agenda item.

Agenda materials, staff reports, and background information related to regular agenda items are available on the City's website: www.cityofgrassvalley.com. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet will be made available on the City of Grass Valley website at www.cityofgrassvalley.com, subject to City staff's ability to post the documents before the meeting.

Please note, individuals who disrupt, disturb, impede, or render infeasible the orderly conduct of a meeting will receive one warning that, if they do not cease such behavior, they may be removed from the meeting. The chair has authority to order individuals removed if they do not cease their disruptive behavior following this warning. No warning is required before an individual is removed if that individual engages in a use of force or makes a true threat of force. (Gov. Code, § 54957.95.)

Council Chambers are wheelchair accessible and listening devices are available. Other special accommodations may be requested to the City Clerk 72 hours in advance of the meeting by calling (530) 274-4390, we are happy to accommodate.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA APPROVAL - *The City Council reserves the right to hear items in a different order to accomplish business in the most efficient manner.*

REPORT OUT OF CLOSED SESSION

INTRODUCTIONS AND PRESENTATIONS

1. Sister City Bodmin Exchange Update

CITY UPDATES

2. Burn Bot Demo

PUBLIC COMMENT - *Members of the public are encouraged to submit public comments via voicemail at (530) 274-4390 and email to public@cityofgrassvalley.com. Comments will be reviewed and distributed before the meeting if received by 5pm. Comments received after 5pm will be addressed during the item and/or at the end of the meeting. Council will have the option to modify their action on items based on comments received. Action may be taken on any agenda item. There is a time limitation of three minutes per person for all emailed, voicemail, or in person comments, and only one type of public comment per person. Speaker cards are assigned for public comments that are on any items not on the agenda, and within the jurisdiction or interest of the City. Speaker Cards can be pulled until the opening of public comment at which time sign ups will no longer be allowed. These cards can be found at the City Clerks desk. If you wish to speak regarding a scheduled agenda item, please come to the podium when the item is announced. When recognized, please begin by providing your name and address for the record (optional). Thirty minutes of public comment will be heard under this item in order of the speaker card assigned and the remaining general public comments will be heard at the end of the meeting. We will begin with number one.*

CONSENT ITEMS - *All matters listed under the Consent Calendar are to be considered routine by the City Council and/or Grass Valley Redevelopment Agency and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the City Council and/or Grass Valley Redevelopment Agency votes on the motion to adopt, members of the Council and/or Agency, staff or the public request specific items to be removed from the Consent Calendar for separate discussion and action but Council action is required to do so (roll call vote). Unless the Council removes an item from the Consent Calendar for separate discussion, public comments are invited as to the consent calendar as a whole and limited to three minutes per person.*

- [3.](#) Approval of the Regular Meeting Minutes of October 14th, 2025

Recommendation: Council approve minutes as submitted.

- [4.](#) Landscaping and Lighting District Maintenance - Authorization to Award Contract

CEQA: Categorically Exempt - Section 15301 “Existing Facilities”

Recommendation: That Council 1) authorize the City Engineer to execute a contract with Weiss Landscaping Inc., pending legal review, for landscaping maintenance services for an initial annual amount of \$127,320.00, subject to legal review, and 2) authorize the City Engineer to approve contract change orders of 10% of the contract amount.

5. Slate Creek Lift Station Pump Replacement Project - Authorization to Award Contract

CEQA: Categorically Exempt - Section 15301 “Existing Facilities”

Recommendation: That Council 1) award a contract for the Slate Creek Lift Station Pump Replacement Project to LaFleur Engineering, Inc., 2) authorize the Mayor to execute the construction contract, subject to legal review and, 3) authorize the City Engineer to approve construction change orders for up to 10% of the contract amount.

6. Approval of modification of Deputy Police Chief Appendix A Item E. language.

CEQA: Not a project

Recommendation: That Council 1) approve change to Appendix A, Item E. of the Deputy Police Chief contract as the Fourth Amended Employment Agreement (“Agreement”); 2) authorize the City Manager to execute the Agreement subject to legal review; 3) approve the limited duration/limited assignment position in the budget for Deputy Police Chief; and 4) authorize the Finance Director to make any necessary budget adjustments and/or amendments to complete this action.

ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION OR SEPARATE ACTION AND / OR ANY ADDED AGENDA ITEMS

REORGANIZATION RELATED ITEMS

PUBLIC HEARING

ADMINISTRATIVE

7. Historical Commission Quarterly Update

CEQA: Not a project

Recommendation: That Council receives quarterly update from Historical Commission.

8. Appeal of Sign Exception Application 25PLN-0031 at 2001 Nevada City Highway.

CEQA: Exempt under CEQA Guideline §15301, Categorical Exemption Class 1 (“Existing Facilities”)

Recommendation: Find the project Categorically Exempt pursuant to Section 15301, Class 1, of the California Environmental Quality Act (CEQA) and Guidelines, as detailed in the staff report; Review appeal made by the applicant and determine whether to overturn or uphold the planning commission’s decision to deny the internal illumination of the “Shell” symbol on the two canopies at three locations and on the monument price sign at 2001 Nevada City Highway.

9. Quarterly Financial Report - First Quarter of Fiscal Year 2025-26

CEQA: Not a Project.

Recommendation: That the City Council receive and file the Fiscal Year 2025-26 First Quarter Financial Report for the City’s major operating funds.

CONTINUATION OF PUBLIC COMMENT
BRIEF REPORTS BY COUNCIL MEMBERS
ADJOURN

POSTING NOTICE

This is to certify that the above notice of a meeting of The City Council, scheduled for Tuesday, October 28, 2025, at 6:00 p.m., was posted at City Hall, easily accessible to the public, as of 5:00 p.m. Friday, October 24, 2025.

Taylor Whittingslow, City Clerk



GRASS VALLEY

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Tuesday, October 14, 2025 at 6:00 PM

Council Chambers, Grass Valley City Hall | 125 East Main Street, Grass Valley, California

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Web Site: www.cityofgrassvalley.com

MINUTES

CALL TO ORDER

Meeting called to order at 6:02 pm.

PLEDGE OF ALLEGIANCE

Mayor Hodge led the Pledge of Allegiance.

ROLL CALL

PRESENT

Councilmember Jan Arbuckle

Councilmember Joe Bonomolo

Councilmember Tom Ivy

Vice Mayor Haven Caravelli

Mayor Hilary Hodge

AGENDA APPROVAL - *The City Council reserves the right to hear items in a different order to accomplish business in the most efficient manner.*

Motion made by Councilmember Arbuckle, Seconded by Vice Mayor Caravelli.

Voting Yea: Councilmember Arbuckle, Councilmember Bonomolo, Councilmember Ivy, Vice Mayor Caravelli, Mayor Hodge

REPORT OUT OF CLOSED SESSION

No reportable action on items 1 through 4, and on item #5 gave direction to staff to apply for a renewal of the restraining order against Matthew Ward Coulter.

INTRODUCTIONS AND PRESENTATIONS

1. Update from Wayward Journey
2. Breast Cancer Awareness Month Proclamation

CITY UPDATE

3. Skate Park Progress

PUBLIC COMMENT -

Virtual Public comment attached.

In-person public comments: Speakers 1 through 4

CONSENT ITEMS -

Public comment: unnamed

Motion made to approve the consent as submitted by Councilmember Arbuckle, Seconded by Councilmember Bonomolo.

Voting Yea: Councilmember Arbuckle, Councilmember Bonomolo, Councilmember Ivy, Vice Mayor Caravelli, Mayor Hodge

4. Approval of the Regular Meeting Minutes of September 23, 2025

Recommendation: Council approve minutes as submitted.

5. Change of Regularly Scheduled City Council Meeting Date from November 11, 2025, to November 12, 2025

CEQA: Not a project.

Recommendation: That the City Council approve changing the regularly scheduled City Council meeting date from Tuesday, November 11, 2025, to Wednesday, November 12, 2025, in observance of the Veterans Day holiday.

6. Musco Lighting System - Approve Purchase Agreement

CEQA: N/A - Not A Project

Recommendation: That Council 1) approve the purchase of a complete field Light-Structure System from Musco Sports Lighting, LLC and 2) authorize the City Engineer to execute a purchase agreement with Musco in an amount not to exceed \$225,000

ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION OR SEPARATE ACTION AND / OR ANY ADDED AGENDA ITEMS

REORGANIZATION RELATED ITEMS

PUBLIC HEARING

7. Memorial Park Magenta Drain Restoration Project Update

CEQA: N/A - Procedural Motion

Recommendation: That Council 1) holds a public hearing on the Magenta Drain Restoration Project; 2) receives public input; and 3) provides comments to staff.

Zac Quentmeyer, Deputy Public Works Director, gave a presentation to the council.

Joe Bonomolo made a comment to reflect in the minutes that he made a mistake on his vote for item number #6 (Musco Lighting System - Approve Purchase Agreement).

Public comment: Johnathan Keen, Craig Thrush

A discussion was held about continuing conversations with the state parks and receiving more public comments.

ADMINISTRATIVE

8. Appeal of Sign Exception Application 25PLN-0031 at 2001 Nevada City Highway.

CEQA: Exempt under CEQA Guideline §15301, Categorical Exemption Class 1 ("Existing Facilities")

Recommendation: That Council 1) find the project Categorical Exempt pursuant to Section 15301, Class 1, of the California Environmental Quality Act (CEQA) and Guidelines, as detailed in the staff report; 2) review appeal made by the applicant; and 3) determine whether to overturn or uphold the planning commission's decision to deny the internal illumination of the "Shell" symbol on the two canopies at three locations and on the monument price sign at 2001 Nevada City Highway.

Amy Wolfson, City Planner, gave a presentation to the council.

The applicant had difficulty joining the meeting.

Motion to continue the item to the next scheduled meeting made by Councilmember Arbuckle. Seconded by Vice Mayor Caravelli.

Voting Yea: Councilmember Arbuckle, Councilmember Bonomolo, Councilmember Ivy, Vice Mayor Caravelli, Mayor Hodge

BRIEF REPORTS BY COUNCIL MEMBERS

Councilmember Bonomolo shared he'll attend a solid waste meeting and expects the next skate park ad hoc meeting soon, noting community feedback on road conditions and encouraging patience as improvements continue. Councilmember Ivy highlighted attending the Nevada County Sustainability Summit, Briar Patch EV charger unveiling, and meetings on trail connectivity and future roundabout planning. Councilmember Arbuckle reported attending the GVDA/Chamber board meeting, ERC summit, and state conferences, where she was re-elected to the League of California Cities board and emphasized advocating for rural communities. Vice Mayor Caravelli spoke about the ERC summit, meetings with Habitat for Humanity, the Common Resource Center opening, and Sierra Harvest events. Mayor Hodge reflected on positive regional economic forecasts, small business growth, the resiliency summit, arts and housing innovation, and reminded the public of "Wednesdays with the Mayor" open office hours. The meeting adjourned after closing remarks.

CONTINUATION OF PUBLIC COMMENT

ADJOURN

Meeting adjourned at 7:47 pm.

Hilary Hodge, Mayor

Taylor Whittingslow, City Clerk

Adopted: _____



CITY OF GRASS VALLEY CITY COUNCIL MEETING

10/14/20
Item # 3.

GENERAL PUBLIC COMMENT SIGN IN SHEET

WELCOME to the City of Grass Valley City Council meeting! Public Comments provide an opportunity for the public to address the City Council on any subject which is not on the agenda but in the jurisdiction of the council. If you wish to speak, please indicate in the appropriate box when you sign in and take the number corresponding to your name. Each individual can have up to 3 minutes of public comment. At the beginning of the meeting, there will be an allotted 30 minutes of general public comments and the remainder of comments will be heard at the end of the agenda. Speakers will be called in order of the numbers given.

When you are recognized by the mayor:

1. Please stand before the podium and give your name and address. (optional)
2. Please limit your comments to three minutes per speaker.
3. If previous speakers have made the same point, you may simply indicate your support or disagreement, unless you have new information.

Thank you for your participation.

#'s	Print Name or N/A	Address (optional)	Self/Business (optional)
1	Bob Branstrom		
2	ROBIN DAVIES		GVDA/CHAMBER
3	lauren Hays	GV	
4	XilyMarie Mora	GV	retired
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			

Taylor Whittingslow

From: Kristen Hein Strohm [REDACTED]
Sent: Tuesday, October 14, 2025 4:06 PM
To: Public Comments
Subject: Public Comment Magenta Drain Memorial Park WCCA
Attachments: Public Comment Magenta Drain Memorial Park WCCA.pdf

You don't often get email from [REDACTED]. [Learn why this is important](#)

Please see attached. Thank you for the opportunity to comment.

--

Kristen Hein Strohm (she/her)
Programs Director
Wolf Creek Community Alliance
wolfcreekwatershed@gmail.com
<https://wolfcreekalliance.org/>

Public Comment for the City of Grass Valley's October 14th City Council Meeting:

Public Hearing for the Memorial Park Magenta Drain Restoration Project

Sent to: public@cityofgrassvalley.com

As Programs Director of Wolf Creek Community Alliance, I am writing to encourage the City to consider recent arsenic discharges from Empire Mine into Magenta Drain and Memorial Park, before completing their plans to take down the fencing and encourage public access to the creek. Low levels of arsenic are continually present in this stream, and higher levels in violation of the State Park's NPDES permit occurred in March and April 2023 and June 2024. Twenty discharge violations for excess manganese and/or iron also occurred in 2023-24.

It is unclear to us at this time whether these concentrations of arsenic were high enough to be of potential health concern if they were to recur in the future after the fences are removed and toddlers are invited to splash in the creek. Our hope is that they would not be, but we have engaged a toxicologist to review the data and provide objective third-party expertise. We hope to have their review available before the City plans to finalize the restoration plan and design in Feb/March 2026 and put the construction out for bid.

These discharges appear to have occurred as a result of circumstances outside the State Park's control, and corrective actions undertaken by the State Park last winter appear to have improved the discharge conditions considerably. Additional actions are still needed, however, and are planned for upcoming seasons including summer 2026. We encourage the City to be in communication with the State Park regarding these additional clean-out actions within the Magenta Drain Passive Treatment System, and to consider the timing of these actions when making decisions relative to the Memorial Park project and its construction/public access timeline.

The State Park is implementing additional plans for preventing future discharge recurrences to the extent feasible. As the Magenta Drain Passive Treatment System will need to be maintained in perpetuity, however, there will also need to be communication protocols in place between the State Park, City, and Memorial Park visitors for the potentiality of future discharges if public access to the creek is restored. It may also be helpful for the restoration project design to consider the potential for rare, temporary closures to public access if/when problematic discharges recur.

We plan to launch a community engagement project in relation to the Empire Mine cleanups later this season. We would love to collaborate with the City as part of this work, in service of the community.

In general, Wolf Creek Community Alliance is very much in favor of restoration projects such as this. Before the recent arsenic discharges, we have advocated for this very project of Magenta Drain restoration within Memorial Park. It may still be a wonderful project for the community, but must be planned with nuance given the information upstream, for the best interests of community environmental health.

Thank you for the opportunity to express these concerns.

With gratitude for all you do for our community,

Kristen Hein Strohm (she/her)
Programs Director
Wolf Creek Community Alliance
wolfcreekwatershed@gmail.com
cell (530) 277-3487
<https://wolfcreekalliance.org/>

Taylor Whittingslow

From: star carroll [REDACTED]
Sent: Tuesday, October 14, 2025 4:36 PM
To: Public Comments
Cc: Leslie Warren
Subject: Public comment: Magenta Drain

You don't often get email from [REDACTED] [Learn why this is important](#)

Greetings Madam Mayor and Council members;

Star Carroll, member of the California Native Plant Society's local Redbud Chapter of Placer & Nevada County, commenting on the Magenta Drain project.

I was pleased to read that Dudek Consulting has included native plant restoration in the project. I'm asking you to require they give preference to local nurseries, and choose locally native plants for the restoration plan, if they have not already done so. Doing so will provide plants that can thrive in the location, which is a good return on the investment, and help the local economy as well, by choosing area businesses.

CNPS "Calscape" website provides accurate information on appropriate and useful plants, as well as nurseries that carry those plants.
(<https://calscape.org/>

Thank you,
Star Carroll
Nevada City
Redbud Chapter CNPS

Taylor Whittingslow

From: GRASS VALLEY CA - Voicemail box 8880 <noreply@voicemail.goto.com>
Sent: Tuesday, October 14, 2025 6:41 PM
To: Public Comments
Subject: Voicemail from [REDACTED] on Oct 14 2025 6:37 PM
Attachments: 1760492264-00000679.mp3



You received a new voicemail message



New voicemail message

Time: Tuesday, October 14 2025 6:37 PM

From: [REDACTED]

Duration: 2 minutes 12 seconds

Voicemail box: 8880

Transcript:

My last one, I feel strongly about it, but I absolutely want your input. Ever since I get on this, this Massey culture continues to be a destructive force towards us, the volunteers in here. And I think the invitation from Terry in September was extremely sincere and very positive, and inviting him to work with us in a more positive way, bringing forth this idea in a more constructive manner. But he continues to use cruise language, personal attacks, which is not acceptable. No pay-in for you should have to put up with that, but let me volunteer. That's your historic commissioner today in the historic commission meeting. This is Matthew Coulter. I have some really good news too. You guys are suing me again. I am so happy about that because as a disabled veteran and the treatment that I've received from this town and the documentation that I've been compiling since 2017 on you guys is enough to make everyone so

joyous. I look forward to exposing the repeat violence, physical violence that you've directed at me through your police department, your construction workers, your city employees. And this is fantastic. I'm so happy. I'm so happy to bring you this good news because this is a good news night for Grass Valley. We all want to get good news all the time. And I hope that we can go to court, maybe in Truckee or Sacramento, get a change of venue so we can get an honest opinion and not your bought-off judges here in Nevada County. But good luck seeing you in court, and pretty disgusting what's going on in town. There's a woman laying in a ditch over in Brunswick right now, and a full medical and police response to it, so that's, you know, a huge amount of money. But there's no worries for you guys, because you're the one to sue me, and that's your prerogative. Go for it, because we're all going to be happy together. Happy.

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Taylor Whittingslow

From: KIMMICH RUDOLF - Voicemail box 8880 <noreply@voicemail.goto.com>
Sent: Tuesday, October 14, 2025 6:51 PM
To: Public Comments
Subject: Voicemail from [REDACTED] on Oct 14 2025 6:50 PM
Attachments: 1760493013-0000067f.mp3



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New voicemail message

Time: Tuesday, October 14 2025 6:50 PM

From: [REDACTED]

Duration: 49 seconds

Voicemail box: 8880

Transcript: I'd like to have a moment of silence for my three minutes, because as I watch our city die, it's quite sad.

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Item # 3.

Taylor Whittingslow

From: KIMMICH RUDOLF - Voicemail box 8880 <noreply@voicemail.goto.com>
Sent: Tuesday, October 14, 2025 6:58 PM
To: Public Comments
Subject: Voicemail from [REDACTED] on Oct 14 2025 6:53 PM
Attachments: 1760493205-00000680.mp3



You received a new voicemail message



New voicemail message

Time: Tuesday, October 14 2025 6:53 PM

From: [REDACTED]

Duration: 2 minutes 43 seconds

Voicemail box: 8880

Transcript:

Hi, this is Matthew Coulter commenting on the magenta drain. The reason it's called that is because it used to be the color of magenta before the project was put into Empire Mine to clean out the runoff coming out of that one particular shaft which is where that water comes from out of the mine. Now if there's a problem upstream at the mine state operation which has been multiple pipe then it could have bad discharge coming down the hill. That's just something to be aware of as you open it up. I used to clean it out by hand and the Public Works just absolutely hated that because they had to pick up the green waste which was just too difficult for them. There's a lot of really nice plants in there. They've been planted over the hundred years of the park and they're engulfed now in Blackberries, which is pretty sad. Peabody Creek is signed from one end to the other with sewage signs, danger

sewage. Has that water in Magenta been tested recently by anyone in the park area, anywhere through there, because they're also pipe leaching into the creek from both directions in the park. from up on Ray Street side and across from the other side from Colfax. Just things to consider since I played it as a child and know a lot of history about it. There used to be owls and fox and all kinds of things there just a few years ago. But with the destruction of Memorial Park and turning into a sports complex, all those animals have left and I haven't seen any in quite a while since I lived right next door. basically the closest house to Memorial Park on one part of it. One part of the creek, the neighbor throws a dozen alcohol bottles in it daily, small ones, he likes the small ones. That might be something we could consider changing. That's on Memorial Lane. Yeah, there's a lot of positive things that could happen with that. Waterway, as well as all our other waterways in town, are totally being abused by dumping things in. The things I saw behind the parking lot on Mill Street today, all the trash and people cutting at the trees right on the creek. I look forward to see what comes out of this. The Peabody Creek project turned out pretty nice. Thanks a lot. Bye.

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Taylor Whittingslow

From: BIANCHI DOUGLAS - Voicemail box 8880 <noreply@voicemail.goto.com>
Sent: Tuesday, October 14, 2025 7:07 PM
To: Public Comments
Subject: Voicemail from [REDACTED] on Oct 14 2025 7:05 PM
Attachments: 1760493935-00000682.mp3



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New voicemail message

Time: Tuesday, October 14 2025 7:05 PM

From: [REDACTED]

Duration: 59 seconds

Voicemail box: 8880

Transcript:

Hello, this is Star Carol, 124 Boulder Street, Nevada City, member of the local chapter Native Plant Society. I'm very happy to see the design plans and the careful attention to the restoration and the native plants. I couldn't quite see what was in the maps and the text, so hopefully in the future following completion of restoration, consider the option of public education by maybe signing the native plants. That would be really cool. The plants and the wildlife that will be present in the creek as it's restored, fish, other wildlife, birds, et cetera, could be signed so that visitors, residents can be more engaged with their backyard. Thanks a lot. I really appreciate this project going forward.

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Sent: Tuesday, October 14, 2025 7:30 PM
To: Public Comments
Subject: Voicemail from [REDACTED] on Oct 14 2025 7:26 PM
Attachments: 1760495217-00000685.mp3



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New voicemail message

Time: Tuesday, October 14 2025 7:26 PM

From: [REDACTED]

Duration: 1 minute 22 seconds

Voicemail box: 8880

Transcript: Yes, on the sign waivers and variances, that's all you got to do because that's what everyone else does waivers and variances, right? Get whatever you want in Grass Valley. And on that matter, all the way out East Main in Vettacity Highway, there's signs that aren't conformed to the sign code and all these rotting vinyl banners and waving flags and different things blocking sidewalks and streets and hanging in weird places. Those I do not believe are anywhere in the code that I've been able to find. I know recently we did that little A-frame sign thing for downtown for the merchants. I haven't heard of any accidents on those so that's worked out well but I don't see many of them either. So, really, an inventory for signage, Amy doesn't sound like she knows which gas stations have what, and in the process of going from gas station to gas station from McKnight Way through town out to Nevada City

Highway, you could look at the signage as you drive through, and it is extensive in some places, and it's not really as it should be. Thank you.

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City of Grass Valley City Council Agenda Action Sheet

Title: Landscaping and Lighting District Maintenance - Authorization to Award Contract

CEQA: Categorically Exempt - Section 15301 "Existing Facilities"

Recommendation: That Council 1) authorize the City Engineer to execute a contract with Weiss Landscaping Inc., pending legal review, for landscaping maintenance services for an initial annual amount of \$127,320.00, subject to legal review, and 2) authorize the City Engineer to approve contract change orders of 10% of the contract amount.

Prepared by: Bjorn P. Jones, PE, City Engineer

Council Meeting Date: 10/28/2025

Date Prepared: 10/21/2025

Agenda: Consent

Background Information: On September 18, 2025, Staff issued a Requests for Proposals for Residential and Commercial Landscaping and Lighting District - Landscape Maintenance Services. The City of Grass Valley is responsible for the management of numerous Landscaping and Lighting (L&L) Districts citywide, including six (6) Residential and two (2) Commercial Zones, as well as three (3) Business Assessment Districts (BAD). L&L and BAD Districts are funding mechanisms used to pay for landscaping, lighting and other improvements and services in public areas. As a form of benefit assessment, they are funded by levies placed on the property tax bills each year in a defined area of benefit and collected by the City to pay for improvements and services in those areas.

Although many firms expressed interest in the RFP, only one consultant ultimately submitted a proposal by the deadline, Weiss Landscaping, Inc. The proposal was reviewed by Staff and deemed responsive, and Weiss has a history of successful contract on other landscape installation and maintenance work for the City.

The initial contract term will be a three-year agreement and the contract amount for base landscape maintenance services proposed by Weiss is \$10,610 monthly or \$127,320.00 annually. Additionally, variable added work is often required in L&L and BAD zones throughout the year; either unexpected repair work, plant and facility replacements or other one-time improvements proposed by the Engineer's Report prepared for each District annually.

Staff requests that Council authorize the City Engineer to execute a contract with Weiss Landscaping Inc., for landscaping maintenance services for an initial annual amount of \$127,320.00 and authorize the City Engineer to approve contract change orders up to 10% of the contract amount.

Council Goals/Objectives: A contract for Landscape Maintenance Services executes portions of work tasks towards achieving/maintaining Strategic Plan Goal - Community & Sense of Place, Recreation and Parks and High-Performance Government and Quality Service

Fiscal Impact: Maintenance services and improvements in L&L and BAD Districts are 100% funded by property tax bill levies collected by the City.

Funds Available: Yes

Account #: Various

Reviewed by: City Manager

Attachments: Weiss Proposal



**CITY OF GRASS VALLEY
PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION**

CITY OF GRASS VALLEY

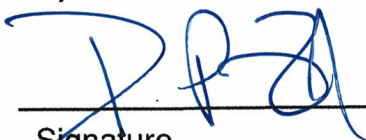
PROPOSAL

FOR

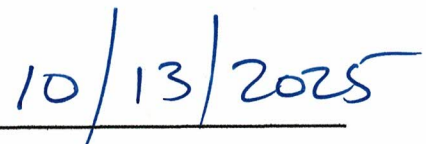
Residential and Commercial Landscaping and Lighting District – Landscape Maintenance Services

PROPOSER NAME: Robert Zucca

I acknowledge that I have reviewed and accepted the City of Grass Valley's sample agreement (attachment A) with or without qualifications.



Signature



Date

ADDENDUM NO. 1

PROJECT: Residential and Commercial Landscaping and Lighting District –
Landscape Maintenance Services

SUBMITTAL DEADLINE: October 14, 2025, 5:00 PM

REVISIONS TO REQUEST FOR PROPOSALS:

1. Add the following paragraph to Section VIII "General Terms & Conditions"

Contract Term: The initial contract term will be for a period of three (3) years. Additional extensions may be approved, as agreed upon by both parties, if doing so will be cost effective to the City. No price escalation will be built in within the initial three-year period, however after the first year, the City and Contractor shall meet to discuss the level of service for each zone. Contract value adjustments may be proposed for significant scope changes or if the Contractor can demonstrate that the level of service provided by the existing contract value is not suitable to achieve maintenance objectives, as approved by the City. The Contractor may propose price escalations for consideration by the City, to become effective during any subsequent extension period, as approved.

GENERAL INFORMATION REGARDING REQUEST FOR PROPOSALS:

The following table of existing contract values and estimated budgets for each Landscaping and Lighting Zone is provided as supplemental information to help guide preparation of proposals. Please refer to the full RFP for a discussion of the variability of maintenance budgets and desire to build account reserves as appropriate.

ZONE	CURRENT CONTRACT VALUE (/MO)	2025/26 ESTIMATED BUDGET (/MO)	2025/26 ESTIMATED BUDGET (ONE-TIME)
Morgan Ranch	\$428	\$1,500	\$40,000
Ventana Sierra	\$143	\$150	\$0
Scotia Pines	\$805	\$500	\$0
Ridge Meadows	\$622	\$600	\$0
Loma Rica Ranch	N/A	\$7,000	\$10,000
Whispering Pines	\$583	\$1,400	\$40,000
Litton Business Park	\$225	\$300	\$12,000

END OF REVISIONS

Issued By:


Bjorn P. Jones, PE
City Engineer

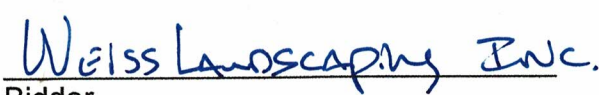
10/10/25

Date

I HAVE READ AND UNDERSTAND THIS ADDENDUM


Signature

Robert Zucca CIO
10/13/2025


Bidder

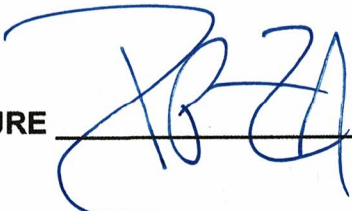
CONTRACTOR INFORMATION**NAME OF CONTRACTOR** Weiss Landscaping Inc.**BUSINESS ADDRESS** 402 Lower Grass Valley Rd, Nevada City CA, 95959**MAILING ADDRESS** 402 Lower Grass Valley Rd, Nevada City CA, 95959**TELEPHONE NUMBER** (530) 913 - 3205**EMAIL** bob@goweisslandscaping.com**CONTRACTOR'S DIR NUMBER** 1000010284**CONTRACTOR'S LICENSE NUMBER/CLASSIFICATION(S)** 992981, C-27 and C-8

I warrant that no official or employee of the City has an interest, has been employed or retained to solicit in the procuring of the resulting contract, nor that any such person will be employed in the performance of such contract without immediate divulgence of such fact to the City.

I warrant that this proposal is made without previous understanding, agreement or connection with any person, firm or corporation submitting a separate proposal for the same project and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action.

I have reviewed the City's Standard Agreement form and the Terms and Conditions of this RFP and take no exceptions unless otherwise listed herein.

I declare under penalty of perjury that I have the authority to execute this proposal and that the foregoing is true and correct.

SIGNATURE**DATE**October 13, 2025**SUBMITTED BY (Name and Title)** Robert Zucca, CFO

CONTRACTOR INFORMATION

Weiss Landscaping was established in 2007 and became incorporated (S-CORP) in 2010. Weiss has provided commercial landscape maintenance services throughout Nevada County for the past eighteen years. Weiss offers the highest level of commercial maintenance services in our area. Currently, we service 65 accounts each month, delivering exceptional results with a strong focus on accountability, attention to detail, and responsiveness to client requests. In addition, we are fully equipped to provide emergency services whenever required.

KEY PERSONNEL

Our Maintenance Director, Dan Henslee, brings 30 years of landscape maintenance experience and has worked with Weiss Landscaping for 13 years, offering extensive expertise and leadership to our operations. Our maintenance team includes eleven dedicated professionals, featuring highly skilled foremen and a crew of experienced landscape technicians.

Dan also oversees a specialized irrigation staff who provide expert irrigation services to all commercial maintenance accounts. This ensures outstanding landscape quality throughout the year, with irrigation challenges handled promptly and efficiently to keep systems operating optimally.

We are honored to maintain several properties for the City of Grass Valley and have developed an excellent working relationship with city staff, built on trust, reliability, and consistent performance.

We appreciate the opportunity to submit proposals for the various projects the City has made available for bid.

WORK EXPERIENCE

Provide locations and contact information regarding three (3) work or services that have been completed by your company in the last three years

LOCATION AND OWNER/AGENCY Eskaton Village Grass Valley, HOA

CONTACT PERSON AND INFO Liz Coots; lizziecoots@gmail.com

DATES PERFORMED 2016 - Current

TYPE OF WORK PERFORMED Landscape Maintenance of patio homes and common area

CONTRACT AMOUNT \$14,410.00 Monthly

LOCATION AND OWNER/AGENCY 400 Sierra College Drive, Grass Valley

CONTACT PERSON AND INFO Tim Brady; tim.bradyconsulting@gmail.com

DATES PERFORMED 2016 - current

TYPE OF WORK PERFORMED Landscape Maintenance of commercial site

CONTRACT AMOUNT \$700 Monthly

LOCATION AND OWNER/AGENCY Briar Patch Co-op, Grass Valley

CONTACT PERSON AND INFO Dave Thomas; davet@briarpatch.coop

DATES PERFORMED 2017 - Current

TYPE OF WORK PERFORMED Landscape Maintenance of commercial site

CONTRACT AMOUNT \$1,660 Monthly

COST PROPOSAL

ZONE	L&L NAME	MONTHLY COST	ANNUAL COST
R1	Morgan Ranch *see additional info*	\$990	\$11,880
R2	Ventana Sierra *see additional info*	\$455	\$5,460
R3	Scotia Pines	\$505	\$6,060
R5	Ridge Meadows	\$505	\$6,060
R6	Loma Rica Ranch *see additional info*	\$6,780	\$81,360
C1	Whispering Pines *see additional info*	\$1,175	\$14,100
C2	Litton Business Park *see additional info*	\$200	\$2,400

TOTAL ANNUAL COST: \$ 127,320.00



Additional Information

Based on our visual inspection and onsite observations of each property, we offer the following recommendations:

Sites: Morgan Ranch, Ventana Sierra, Whispering Pines and Litton Buisness Park Roundabout

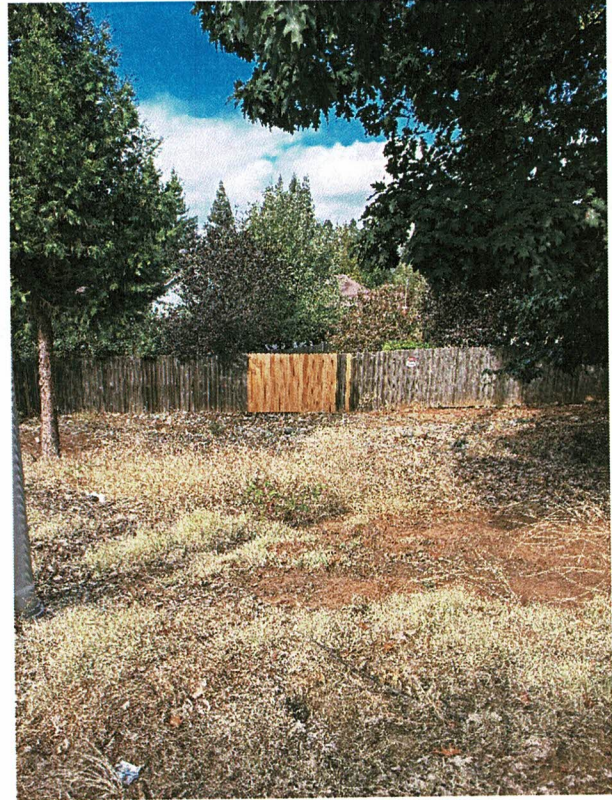
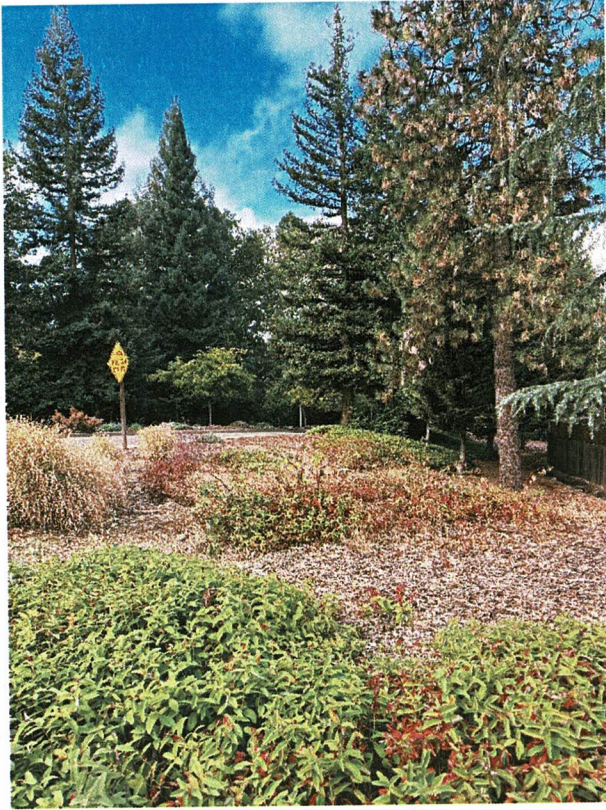
- Within our proposed monthly budget for each site (see attached), we will complete the removal of dead plant material, perform weed abatement, and conduct general cleanup
- These actions will result in a significant improvement compared to the current site conditions.
- All improvements are expected to be completed within the first four months of service.





Front Entrance to Morgan Ranch

Remove dead plant material

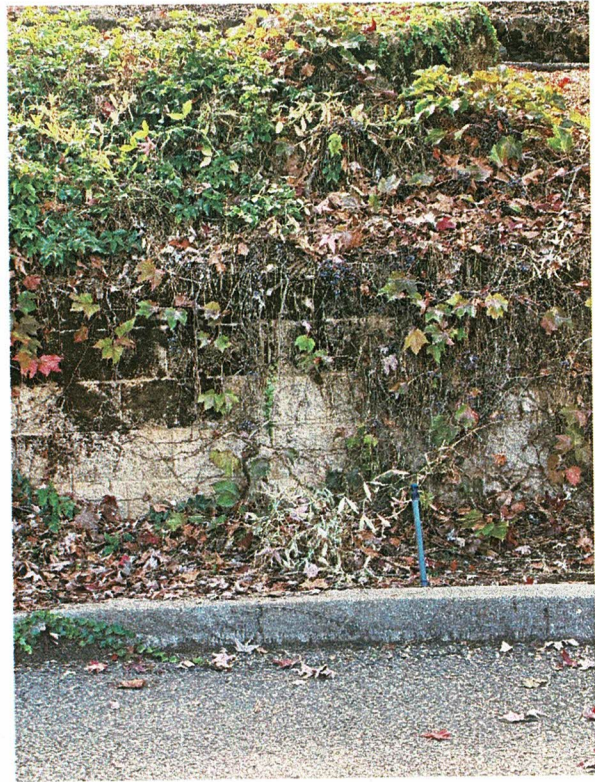


Right side of Ridge Road at Entrance of Morgan Ranch
Properly weed-eat area and remove dead plant material



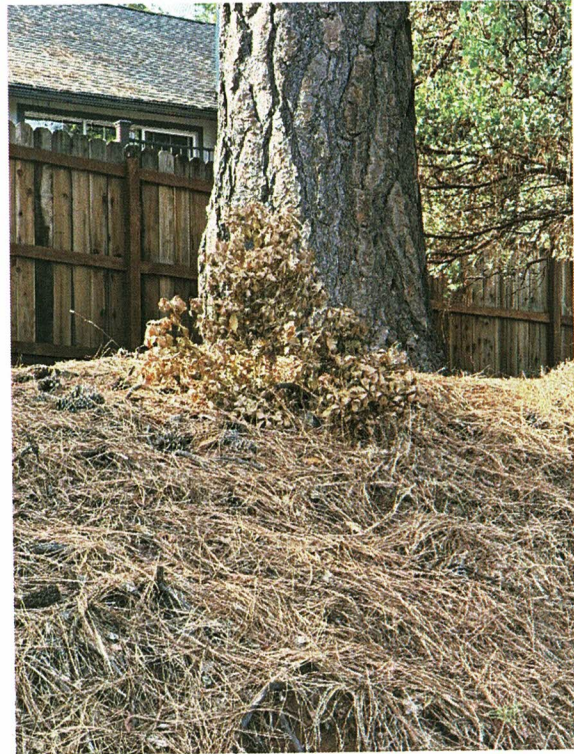
Ridge Road and Woodcrest Way

Weed-eating, clean up and removal of dead plant material



Ventana Ct

Remove sweet pea plants, clean up, and remove ivy from curbs



Sierra Blanca Ct

Remove all dead shrubs, remove all pine needles, and clean up area



Loma Rica Ranch Subdivision

Maintenance Overview

- **Trash Removal:**

- Empty all trash receptacles weekly.

- **Blackberry Control:**

- Monitor and control blackberry growth along the White Water Creek and Wolf Creek Trails to prevent encroachment and maintain trail accessibility.

- **Irrigation System Monitoring:**

- Due to complex soil conditions and variable percolation rates throughout the site, the 64-station irrigation system will require weekly monitoring for eight months of the year to ensure proper performance and water efficiency.

- **Plant Maintenance (Trees, Shrubs, Perennials, and Grasses):**

- Pruning needs will be evaluated weekly and performed according to the appropriate seasonal timing for each plant species.
- Apply an all-purpose fertilizer seasonally to maintain plant health and vigor.

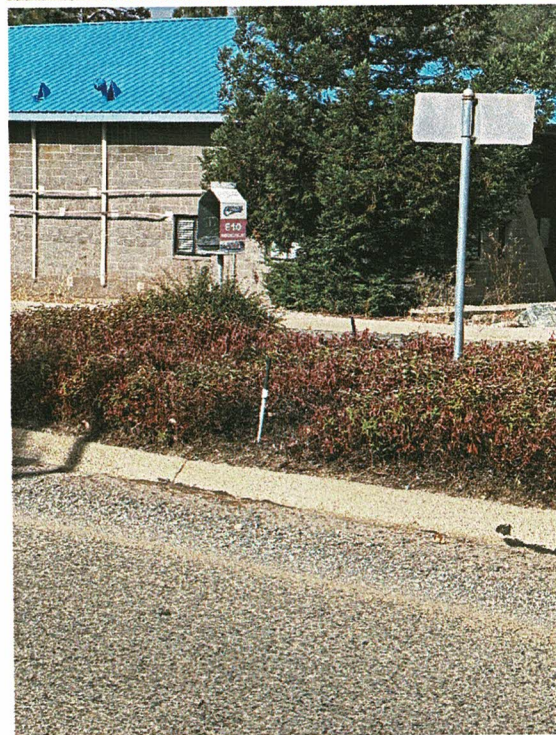
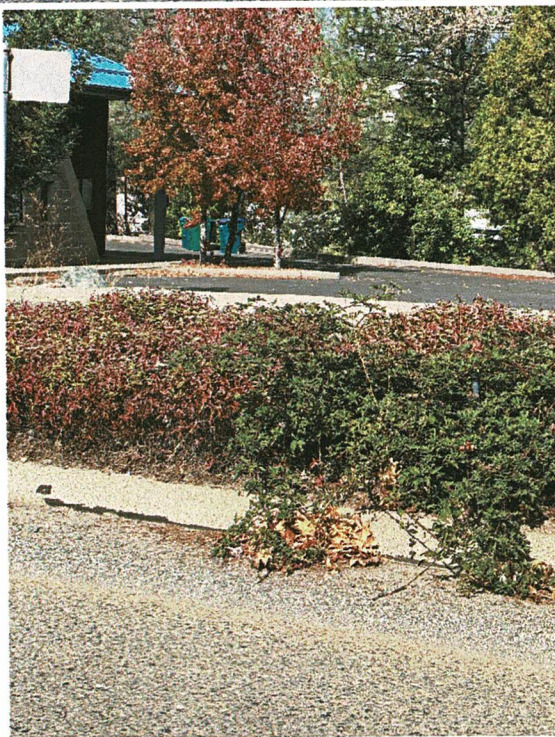
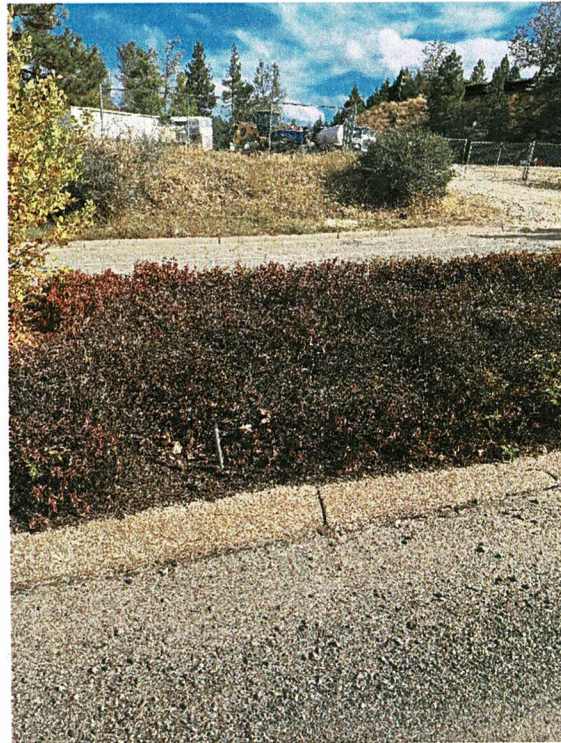
- **Weed Abatement:**

- Pesticide applications will be performed on a regular basis as the primary method of weed control.
- Apply pre-emergent herbicides seasonally to control weed growth.

- **Hardscape Maintenance:**

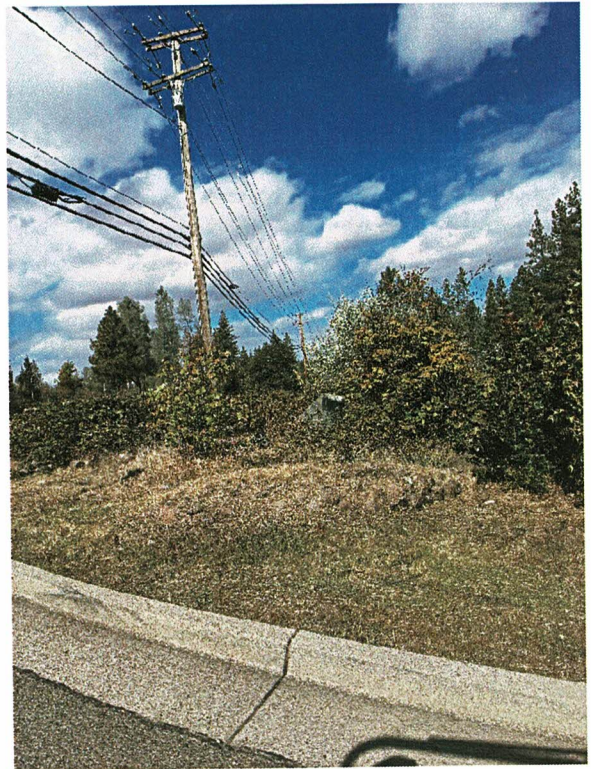
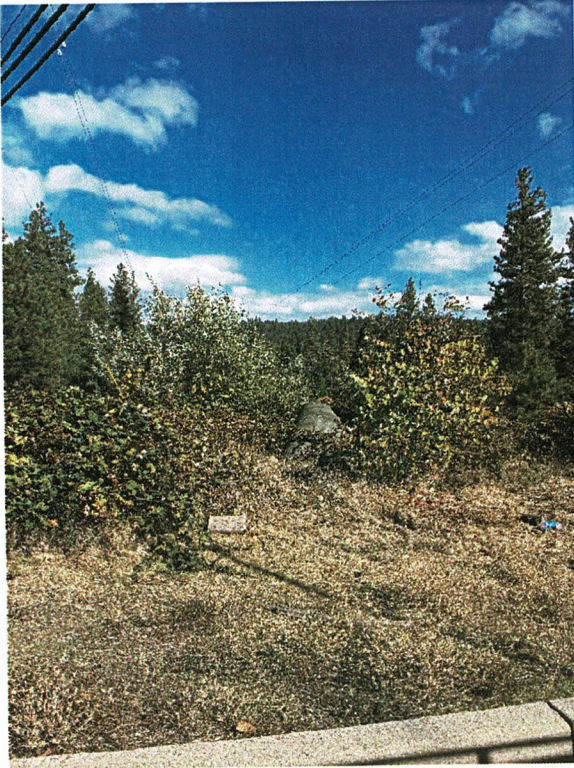
- All hardscape surfaces will be blown free of green waste and debris to maintain a clean and well-kept appearance.





Whispering Pines

Remove all dead plant material, remove blackberries on street, and remove sweet peas



Entrance to Wispering Pines off Brunswick Road

Weed-eat and remove dead debris



Litton Business Park Roundabout

Weiss Landscaping is adding this to the weekly maintenance route in and around Litton and Sierra College Drive at no cost to the City of Grass Valley



City of Grass Valley City Council Agenda Action Sheet

Title: Slate Creek Lift Station Pump Replacement Project - Authorization to Award Contract

CEQA: Categorically Exempt - Section 15301 "Existing Facilities"

Recommendation: That Council 1) award a contract for the Slate Creek Lift Station Pump Replacement Project to LaFleur Engineering, Inc., 2) authorize the Mayor to execute the construction contract, subject to legal review and, 3) authorize the City Engineer to approve construction change orders for up to 10% of the contract amount.

Prepared by: Bjorn P. Jones, PE, City Engineer

Council Meeting Date: 10/28/2025

Date Prepared: 10/21/2025

Agenda: Consent

Background Information: The Slate Creek Lift Station Pump Replacement Project involves upgrades and modernization work to the existing lift station in accordance with current design standards and the City's Wastewater Master Plan. Specifically, the project includes the demolition and replacement of major components of the lift station, modification of the wet well, installation of new pumps, piping and valves, and electrical system upgrades.

Bids were opened on October 9, 2025, and 7 bids were received. A bid summary is attached. Staff reviewed the low bid of \$473,588.00 submitted by LaFleur Engineering, Inc. and determined the bid to be complete and responsive.

Staff recommends that Council authorize award and execution of a contract for the Slate Creek Lift Station Pump Replacement Project to LaFleur Engineering, Inc. in the amount of \$473,588.00 and authorize the City Engineer to approve construction change orders for up to 10% of the contract amount.

Council Goals/Objectives: The Slate Creek Lift Station Pump Replacement Project executes portions of work tasks towards achieving/maintaining Strategic Plan Goal - Water & Wastewater Systems & Underground Infrastructure.

Fiscal Impact: The Slate Creek Lift Station Pump Replacement Project is fully funded in the FY 2025/2026 CIP Budget with Sewer Rate Program funds.

Funds Available: Yes

Account #: 510-406-66940

Reviewed by: ____ City Manager

Attachments: Bid Summary

**SLATE CREEK LIFT STATION PUMP REPLACEMENT PROJECT
PROJECT #17-09
BID SUMMARY**

Date: October 9, 2025; 3:30 p.m.

Engineer's Estimate: \$500,000.00

BIDDER	DATE/TIME REC'VD	AMOUNT
TNT Industrial Contractors, Inc. 3800 Happy Lane Sacramento, CA 95827	10/9/2025 2:57 PM	\$679,500.00
Dutch Contracting, Inc. 6930 26 th Street Rio Linda, CA 95673	10/9/2025 3:03 PM	\$770,740.00
Lorang Brothers Construction, Inc. 1175 South Auburn Street Colfax, CA 95713	10/9/2025 3:07 PM	\$608,575.00
Koch & Koch, Inc. 13084 John Bauer Avenue Grass Valley, CA 95945	10/9/2025 3:08 PM	\$559, 963.82
Pacific River Construction, Inc. 1838 Pico Rivera Drive Roseville, CA 95747	10/9/2025 3:21 PM	\$778,250.00
C&D Contractors, Inc. PO Box 822 Nevada City, CA 95959	10/9/2025 3:22 PM	\$598,315.00
Lafleur Engineering 1588 Bedell Court, Unit B Roseville, CA 95747	10/9/2025 3:25 PM	*\$473, 588.00

*** Apparent Low Bidder**



City of Grass Valley City Council Agenda Action Sheet

Title: Approval of modification of Deputy Police Chief Appendix A Item E. language.

CEQA: Not a project

Recommendation: That Council 1) approve change to Appendix A, Item E. of the Deputy Police Chief contract as the Fourth Amended Employment Agreement (“Agreement”); 2) authorize the City Manager to execute the Agreement subject to legal review; 3) approve the limited duration/limited assignment position in the budget for Deputy Police Chief; and 4) authorize the Finance Director to make any necessary budget adjustments and/or amendments to complete this action.

Prepared by: Timothy M. Kiser, City Manager

Council Meeting Date: 10/28/2025

Date Prepared: 10/23/2025

Agenda: Consent

Background Information: The deputy police chief is eligible to retire under the City’s contracted CalPERS public safety retirement plan. Retirement of the deputy police chief is in the financial interest of the City in that it will create both near-term and long-term budgetary savings. There is existing language within labor contracts of the City that allow for enhanced retiree health plan benefits not currently offered to the deputy police chief, who has served well over 25 years with the City. The proposed amendment to the deputy police chief’s employment agreement would be consistent with those benefits provided to Unit 8 of the City’s labor units. To accomplish this change, the City will need to execute the Agreement (attached), and if approved, the Agreement will become effective upon approval.

As an added benefit to the City’s police department, the deputy police chief would be eligible to return to limited duration/limited assignment specialty roles as a PERS annuitant, the cost of which would be borne by the police department personnel budget savings.

Council Goals/Objectives: This proposed action executes portions of the work tasks towards achieving / maintaining the Strategic Plan goal to maintain a Productive and Efficient Workforce.

Fiscal Impact: Cost differential savings will be realized through the under-filling of the deputy police chief position with the rank of Captain. Vacancy savings, during the vacancy period will result in police department salary budget savings, off-set by unbudgeted cashout payments for vested leaves. The estimated incremental annual costs differential savings is \$74,000+/-, diminishing over time. Any annuitant work

completed post-retirement by the deputy police chief will be covered by vacancy savings in the Police budget.

Funds Available: Yes

Account #: 100-201

Reviewed by: City Manager

Attachments:

- Modified Appendix A for Deputy Police Chief

**FOURTH AMENDED EMPLOYMENT AGREEMENT BETWEEN
CITY OF GRASS VALLEY AND STEVE JOHNSON**

This Fourth Amended Employment Agreement (“Agreement”) is effective as of the 28th day of October 2025 by and between the City of Grass Valley (“City”) and Steve Johnson (“Deputy Police Chief” or “Employee”) (collectively, the “Parties”).

RECITALS

WHEREAS, the City and Employee entered into an Employment Agreement (the “Original Agreement”) for their service in the position of Deputy Police Chief effective 2/20/2022; and amended that Original Agreement effective June 26, 2022 (“First Amendment”); and amended the Second Amendment Agreement Effective June 25, 2023 (“Second Amendment”); and amended the Third Amendment Agreement Effective October 8, 2024 (“Third Amendment”)

WHEREAS, the City Council desires to provide the Employee with modified retiree health plan benefits in recognition of exemplary service to the City, to retain long-serving employees with more than twenty (20) years of service; and

WHEREAS, parties may modify the Agreement upon mutual written agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein the adequacy of which is hereby acknowledged by the PARTIES to be sufficient, the PARTIES agree as follows:

TERMS AND CONDITIONS

1. Remove and replace Item E. of *Appendix A - Compensation and Benefits* related to Life Insurance and Long-Term Disability, EAP, Retiree Health Plan, other Benefits, and Special Provisions section, with the attached *Appendix A – Compensation and Benefits* dated October 28, 2025, reflecting a change in retiree health plan benefits.
2. All other terms, conditions, and provisions of the Original Agreement, First Amendment, Second Amendment, and Third Amendment to the extent not modified by this Agreement, shall remain in full force and effect.

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

CITY
City of Grass Valley

EMPLOYEE

By: _____
Tim Kiser
City Manager

By: _____
Steve Johnson

Date: _____

Date: _____

Attest:

By: _____
Taylor Whittingslow
Deputy City Manager

Date: _____

Approved as to form:

By: _____
David Ruderman,
City Attorney

Date: _____

Appendix A - Compensation and Benefits

Life Insurance and Long-Term Disability, EAP, Retiree Health Plan, other Benefits, and Special Provisions

A. EMPLOYEE CONTRIBUTIONS

Employee contributions towards health benefits are on a pre-tax basis and subject to IRS rules.

B. LIFE INSURANCE

The City shall provide term Life insurance benefits for the Employee, without cost to the Employee, of 1.5 times their annual salary up to two hundred thousand dollars (\$200,000) for the Employee, five thousand dollars (\$5,000) for the Employee's spouse and fifteen hundred dollars (\$1,500) for eligible dependent children without cost to the employee.

C. SHORT TERM/LONG TERM DISABILITY INSURANCE

Short Term – There is no short-term disability coverage however employee may elect to pay into State Disability Insurance (SDI) at no cost to the City, or they may use any leave bank to cover short term disability exceeding 10 workdays and with a doctor's note.

Long Term - The City shall provide without cost to the Employee an income protection insurance program that shall insure an Employee's income to a maximum of sixty-six and two thirds percent (66 2/3%) of monthly earnings with a ceiling of six thousand dollars (\$6,000) in calculated base. Conditions of coverage shall be controlled by the master agreement with the insurance company.

D. EMPLOYEE ASSISTANCE PROGRAM

The City has an established Employee Assistance Program. This program provides confidential counseling help for employees and their families. The Employee Assistance program provides for up to 3 visits.

E. RETIREE HEALTH PLAN BENEFIT

Employees who retire from the City in good standing, who have at least twenty years of Grass Valley service, who are of full retirement age shall be eligible for the following retiree health insurance benefit:

- a. The City will pay the statutory administrative fee for PERS coverage.
- b. The City will pay 50% of the cost for health coverage for the employee or employee plus 1. The amount will not exceed 50% of the lowest cost available PERS insurance plan for Nevada County of the medical plans offered by the City to active employees through PERS, regardless of the plan selected by the employee.

Appendix A - Compensation and Benefits

If the Employee so desires, his/her spouse or family member(s) may be added at the additional cost difference and the Employee pays the difference. If the Employee retiree selects a health plan that costs less than the City's contribution, they will not be eligible to receive the cash difference from the City.

Employees waiving health care coverage shall receive two hundred fifty dollars (\$250) per month less the cost of any elected dental or vision insurance per month until eligible for Medicare or is hired and has healthcare coverage available from the new employment. Employees waiving health care coverage must produce evidence of insurance through another source. Any payment due Employees for waiving medical insurance coverage shall be paid in a lump sum per month.

Personal Leave

The purpose of Personal Leave is to provide Employees the ability to accrue time for vacation, sick leave and personal leave situations.

Employees shall accrue Personal Leave hours at a rate of no less than 256 hours and no more than 328 hours per year based on years of service as set forth below. One twenty-sixth (1/26) of such Personal Leave amount shall accrue each pay period.

No Employee may carry a balance of more than 520 hours of their Personal Leave. Employees who have accumulated 520 hours of Personal Leave will accrue no further Personal Leave until they have used Personal Leave in an amount sufficient to bring their accumulated Personal Leave balance below 520 hours. Employees may convert up to 160 hours of accrued Personal Leave to salary compensation once each year. Personal Leave conversion of a maximum of 160 hours to salary must be submitted by December 20th of each year. 100% of Personal Leave hours in excess of the maximum accrual amount may be converted to banked PERS service credit in accordance with CalPERS regulations.

Employees who become subject to this Plan after July 1, 2011, must convert all accumulated Vacation Leave, Sick Leave to "Personal Leave". Those hours of Sick Leave or Vacation Leave combined in excess of 520 hours will be placed in a Sick Leave and Vacation Leave bank account to be utilized by the Employee, or paid out upon separation from service as set forth herein, or converted to banked PERS service credit in accordance with CalPERS regulations. Upon separation from service, the City shall pay employee a one-time lump sum calculated on Fifty (50%) Percent of the employee's banked unused Sick Leave and one hundred (100%) percent of the employee's banked Vacation Leave. (For example, if an employee is compensated for 450 hours of sick leave at the 50% rate, the uncompensated 225 hours would go to PERS service credit as allowed by PERS.)

Appendix A - Compensation and Benefits

Employees will accrue Personal Leave time at the following rates:

1 to 2 years of city service = 256 hours
 2 plus years to 5 years = 272 hours (10.46 hours biweekly)
 5 plus years to 10 years = 296 hours (11.38 hours biweekly)
 10 plus years to 20 years = 316 hours (12.15 hours biweekly)
 20 plus years = 328 hours (12.62 hours biweekly)

After 2 plus years of city service, credit for prior public service may be included for purposes of calculating annual time subject to the City Manager approval. Prior public service shall be similar in nature to the duties being performed by the Employee for City to be eligible for this benefit.

Certifications

The City shall pay the costs associated with obtaining and maintaining special certificates that are required by the State of California, the City of Grass Valley or any governmental agency to obtain and maintain as a condition of employment.

Holidays

Employees are entitled to 12 paid holidays as listed below.
 Recognized Holidays shall include:

New Year's Eve	New Year's Day
Presidents Day	Veterans Day
Martin Luther King Day	Thanksgiving Day
Memorial Day	The Day After Thanksgiving
July 4 th	Christmas Eve
Labor Day	Christmas Day

A paid holiday is equivalent to eight hours, for a total of 96 hours per year. Holiday hours are accrued outside of Personal Leave, must be used within the calendar year accrued. Unused holiday hours may not be carried over into any subsequent calendar year or "cashed out."

Appendix A - Compensation and Benefits

Special Provisions

A. PUBLIC SAFETY ALLOWANCE

The Police Chief, Deputy Police Chief, and Fire Chief shall be provided a uniform and cleaning allowance. The amount of the benefit will be the same as established under Unit 6 for the Police Chief & Deputy Police Chief and under Unit 8 for the Fire Chief.

The Police Chief & Deputy Police Chief shall receive an annual stipend of \$1,000 for attending community events.

B. VEHICLE ALLOWANCE

The Police Chief, Deputy Police Chief, Fire Chief and Public Works Director shall be provided a vehicle. Other Employees may be granted a car allowance subject to the City Manager's approval and in accordance with City adopted policies. Employees will have access to City "Pool" vehicles for conducting City business or will be eligible for mileage reimbursement for personal vehicle use when conducting City business in accordance with City adopted policies.

C. TRAINING/MEMBERSHIPS

Employees shall be entitled to training, travel, workshops, and professional memberships, for the purpose of personal growth and enrichment subject to the annual amounts budgeted each year in the respective department for this purpose. City agrees to reimburse Employee for reasonable expenses for training, travel, workshops and professional memberships which have been authorized by the City Budget and approved in advance by the City Manager. Employee must submit expense receipts, statements or personal affidavits, and audit thereof in like manner as other demands against the City.

D. PUBLIC EMPLOYEES RETIREMENT SYSTEM

All Employees will be members of the California Public Employees Retirement System as provided by the terms of the contracts between the City of Grass Valley and the California Public Employees Retirement System.

Appendix A - Compensation and Benefits

Salary Schedule

<i>Position</i>	<i>Annual Salary</i>		
	<i>Min</i>	<i>Mid</i>	<i>Max</i>
Administrative Services Director	\$ 139,107.94	\$ 169,938.80	\$ 200,769.66
Deputy Administrative Services Director	\$ 132,628.24	\$ 156,660.48	\$ 180,692.72
City Clerk	\$ 86,941.63	\$ 102,520.72	\$ 118,099.80
Deputy City Clerk/Management Services Analyst	\$ 78,248.07	\$ 92,268.95	\$ 106,289.82
Deputy City Manager I	\$ 108,665.00	\$ 126,446.04	\$ 144,237.08
Deputy City Manager II	\$ 139,107.94	\$ 169,938.80	\$ 200,769.66
City Engineer	\$ 130,413.71	\$ 159,686.70	\$ 188,959.68
City Planner	\$ 108,665.00	\$ 126,446.04	\$ 144,237.08
Community Development Director	\$ 130,413.71	\$ 159,686.70	\$ 188,959.68
Community Risk Reduction	\$ 93,000.00	\$ 108,500.00	\$ 124,000.00
Finance Director	\$ 130,413.71	\$ 159,686.70	\$ 188,959.68
Deputy Finance Director	\$ 119,380.30	\$ 146,187.92	\$ 172,986.37
Fire Chief	\$ 152,149.54	\$ 185,317.09	\$ 218,484.63
Information Technology Manager	\$ 119,371.20	\$ 146,182.40	\$ 172,993.60
Police Chief	\$ 159,478.26	\$ 194,180.73	\$ 228,883.20
Deputy Police Chief	\$ 143,530.43	\$ 176,535.74	\$ 209,535.04
Public Works Director of Operations	\$ 130,413.71	\$ 159,686.70	\$ 188,959.68
Utilities Director	\$ 130,413.71	\$ 159,686.70	\$ 188,959.68



**City of Grass Valley
City Council
Agenda Action Sheet**

Title: Historical Commission Quarterly Update

CEQA: Not a project

Recommendation: That Council receives quarterly update from Historical Commission.

Prepared by: Miranda Bacon, Community Services Analyst

Council Meeting Date: 10/28/2025

Date Prepared: 10/21/2025

Agenda: Administrative

Background Information:

Receive the Grass Valley Historical Commission report to the City Council, and the attached items.

Council Goals/Objectives: This executes portions of work tasks to achieve/maintain the Strategic Plan—Open and Collaborative City Government.

Fiscal Impact: N/A

Funds Available: N/A

Account #: N/A

Reviewed by: City Manager

Attachments: Report to City Council

Scheduled, October 28, 2025

Progress:

- Citizen Star event, recognition of Howard and Peggy Levine, well received
- Historic Commission Legacy Award plaque – present and ask that it be hung in lobby, a submission was sent to City Council.
- Lake Olympia – update Clamps (Kevin ?) interested in assisting with maintenance
- Date selected with partners for History Day in Nevada County, May 9, 2026, 10 am 4 pm
- Walking tours success, May – September
- Funds are raised to purchase Historic Banners
- Fire House and Saw Mill / Brewery recognition approved by Landmarks commission, need funding.
- Heritage Home tour booklets are on sale at Booksellers and Chambers office.
- Significant work has been accomplished updating the walking tour which will include narratives on 18 locations and be presented on mobile device, website, audio and hard copy.

Plans:

- Round about art recognition, East Main/Idaho Maryland, art work honors, Maidu, Chinese, Cornish and Gilmore.
- Place QR code on Stamp Mill, brief narrative on Citizen Stars, copies provided.
- Banners – 27 names/places identified, list provided, please provide feedback on selections. Next steps, gather photos and then move forward with purchase, requesting installation ahead of History Day.
- Looking into Information Kiosks (permanent story boards, much like at Memorial Park) at each end of town to advertise the history, map of the town and walking tour availability.
- Requesting staff to review the 1872 township perimeters to include a Historic Commission review for new building as well as remodels. Requesting clarification on design standards and ADU standards for Historic sites.

Closing:

- Do we have the City Council's approval to move forward with the items reviewed in our plans?
- Is there anything the City Council would like the Historic Commission to look into?

Citizen Star Award

The Citizen Star Award is a community-led program that requires a minimum of 10 letters of support from community member, donations to fund the star plaque, and final approval by the Grass Valley City Council.

Please scan the QR code for information about the recipients and their community involvement which led to their award.

Citizen Star Award

Peggy and Howard Levine

2025



Howard and Peggy Levine played indispensable roles in helping to establish the Grass Valley we know today and will know into the future.

In 1975, Peggy and Howard along with their young family moved to Grass Valley where they purchased the old Jones Hospital which they converted to a bed and breakfast named the Swan Levine House. Both became active in a range of local issues, including arts, politics, education and the environment.

From 2000-2012, Howard served as the director for the Grass Valley Downtown Association. In 2012, he was elected to the Grass Valley City Council and served a term as Major. In 2018, Howard was awarded the prestigious Lambert Award for his outstanding community service.

Peggy was a member of the Nevada County Grand Jury and served as the first woman foreperson. She was a founding member of the Center for the Arts and a thirty year member of the Ladies Relief Society. She also served on the Grass Valley Historical Commission.

Both Howard and Peggy were accomplished artists and much of their art referenced places and scenes in Nevada County. They were also members of local school boards, founding members of the North Star House Conservancy and the Nevada County Arts Council, managing partners of the Holbrooke Hotel and sponsors/lodgers of local visiting artists and performers.

Peggy and Howard contributed so much for so long that Grass Valley would not be the city we know today without them.

Citizen Star

Gerard Tassone

2010



Gerard Tassone passed away on March 20, 2020, at the age of 67, after fighting a courageous battle with pancreatic cancer. Gerard was born in 1952 in Grass Valley, was the youngest of 12 children, and graduated from Mount Saint Mary's School and Nevada Union High School. He attended Santa Clara University where he studied Music and Humanities and attended Sacramento State University where he studied Communications.

Gerard was a dedicated community servant. He was a volunteer Fire Chief and Fire Ground Commander for the Ophir Hill Fire District. Soon after his service with the Department, he was encouraged to become involved with local politics. He was appointed to the City of Grass Valley's Planning Commission before being elected to the City Council in 1989 (in a recall election). He was reelected for four more terms and served as Mayor twice. He was a solid leader and a true problem solver.

Gerard worked in the video broadcast industry in the area for 32 years. He loved working with his colleagues, traveling the world to a variety of trade shows, and meeting with various clients.

He was also a part of the Celebration Arts Team at Twin Cities Church where he enjoyed playing the acoustic and electric guitar and was proud to be a part of such an outstanding musical team.

Gerard became a volunteer for the Grass Valley Police Department in 2011. Shortly thereafter, he served as a Reserve Officer and continued to serve until January 2020.

Christopher Stevens— Ambassador

Sarah and John Kidder— Railroad Owners

Lyman Gilmore— Aviator, Inventor

Arthur/Mary Hallock Foote— Mine
Engineer/Author

Lola Montez— Entertainer

Josiah Royce— Philosopher

Lotta Crabtree— Entertainer

Sr. Mary Baptiste Russell— Religious Leader

James Hague— Mining Engineer

Arletta Douglass— Civic Leader

Bill Hullander— Mayor

Gerard Tassone— Civic Leader

Dee Mautino— Mayor

Peggy and Howard Levine— Community
Organizers

Glenn Jones— Business Leader

Jerry Angove— Educator

Fr. Thomas Dalton— Founder of Convent &
Orphanage

Lorenzo Sawyer— Jurist

Charles Cully— Maidu Leader

Kan Tin-Loy— Business Leader

David Comstock— Author/ Publisher

Alonzo Delano— Humorist, Author

Edmund Kinyon— Union Editor

Melville Attwood— Inventor of
Mining Equipment

Errol MacBoyle— Mine Owner

George Starr— Mine Engineer

Issac Sanks— Former Slave, Religious
Leader

Golden Gate Saloon

Odd Fellows Hall

Nevada County Bank

GV Opera House

Memorial Park

North Star Powerhouse

Empire Mine

North Star House

Old Post Office

Emanuel Episcopal

Holbrooke Hotel

Jones Hospital

Kidder Mansion

Lake Olympia

Lola Montez House

Lotta Crabtree House

St. Josephs

GV Carnegie Library

Welcome Miner

The Union Building

Elks Lodge

St. Patricks Church

Ben Taylor home

Del Oro Theatre

Hansen Home

Veterans Building

Alpha Hardware Building



City of Grass Valley City Council Agenda Action Sheet

Title: Appeal of Sign Exception Application 25PLN-0031 at 2001 Nevada City Highway.

CEQA: Exempt under CEQA Guideline §15301, Categorical Exemption Class 1 (“Existing Facilities”)

Recommendation: Find the project Categorical Exempt pursuant to Section 15301, Class 1, of the California Environmental Quality Act (CEQA) and Guidelines, as detailed in the staff report; Review appeal made by the applicant and determine whether to overturn or uphold the planning commission’s decision to deny the internal illumination of the “Shell” symbol on the two canopies at three locations and on the monument price sign at 2001 Nevada City Highway.

Prepared by: Amy Wolfson, City Planner

Council Meeting Date: October 28, 2025

Date Prepared: October 14, 2025

Agenda: Administrative

Background Information: This appeal was heard by City Council at their regular meeting held on October 14, 2025, but due to technical difficulties, the applicant was unable to participate. Council continued the item so that the applicant had a chance to provide comment and present their appeal. The subject gas station was constructed around 1980 when the property was in the jurisdiction of Nevada County. The monument sign appears to have been installed around 1990. Most recently, the site has been operated by the gas company, Speedway. The property owner has decided to rebrand as a Shell station. In the process of this rebranding, and in reviewing the proposed signage, staff determined that several proposed sign features, all having to do with lighting, were in conflict with the signage code.

Applicant Sal Pablo, on behalf of SEI Fuel Services, applied for a sign exception permit in August 2025. The application included the following three sign exception requests to allow for the following sign features:

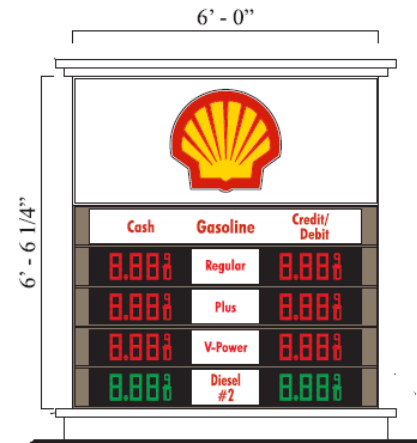
- A light bar proposed around the perimeter of the two pump canopies;
- An internally illuminated price sign; and
- An internally illuminated “Shell” symbol on the two canopies at three locations, as well as on the monument sign.

The Development Review Committee reviewed the sign exception at their meeting on September 9, 2025, and unanimously recommended that the Planning Commission approve the internally illuminated price signage, as well as the internally illuminated “Shell” symbol signage. However, they recommended against approving the light bar proposed around the canopy structures citing that they could not make the required finding that the feature “enhances the building architecture.”

The planning commission reviewed the sign exception at their meeting on September 16, 2025 and they approved only the price sign illumination and denied both the illuminated logos and the illuminated light bars around the canopies with 3 ayes (McDonald, Wich, and Brouillette), 1 no

(Gross), and 1 absent (Speights). Commissioner Gross voted no to the motion because he was in favor of allowing the illuminated “Shell” symbol signage.

The applicant filed an appeal of the decision to deny the illuminated “Shell” signs only. Their appeal form and correspondence to staff have indicated they are only seeking overturning of the decision to deny the illuminated “Shell” signage at three locations on the two canopies and on the monument sign. They have indicated that they are open to reducing light levels during nighttime hours as may be specified by City Council.



Proposed internally illuminated “Shell” symbol and price sign (Light bar not sought under appeal)



Existing Site

Regulatory Authority: Section 17.38.050 of the City Municipal Code prohibits internally illuminated signage “except where authorized by a sign exception permit and determined by the review authority to constitute a design element that is integrated with and enhances building architecture.”

Pursuant to Table 3-9 GVMC, a sign exception permit may be granted by the planning commission, with a recommendation by the Development Review Committee, when a sign “exceeds standards specified in the sign ordinance.” In this case, the proposed signage exceeds the standard of prohibiting internally illuminated signage and explicitly states that it can only be allowed with a sign exception permit.

Environmental Determination: The proposed project qualifies for a Categorical Exemption pursuant to Section 15301, Class 1, of the California Environmental Quality Act (CEQA) and Guidelines.

Class 1 Categorical Exemption consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alternation of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. The proposed sign exception is intended to aid in navigation to the business and will not result in an expansion of use of the commercial property on which it will be located.

Council Goals/Objectives: This appeal is not in support of a specified strategic goal but is a required step in the applicant's due process for a sign exception application.

Fiscal Impact: Drafting of the ordinance required staff time.

Funds Available: None **Account #:** TBD **Reviewed by:** City Manager

Attachments:

1. Vicinity/Aerial Map
2. Applications (Appeal, Universal, Sign Exception)
3. Sign Proposal (as presented to planning commission)

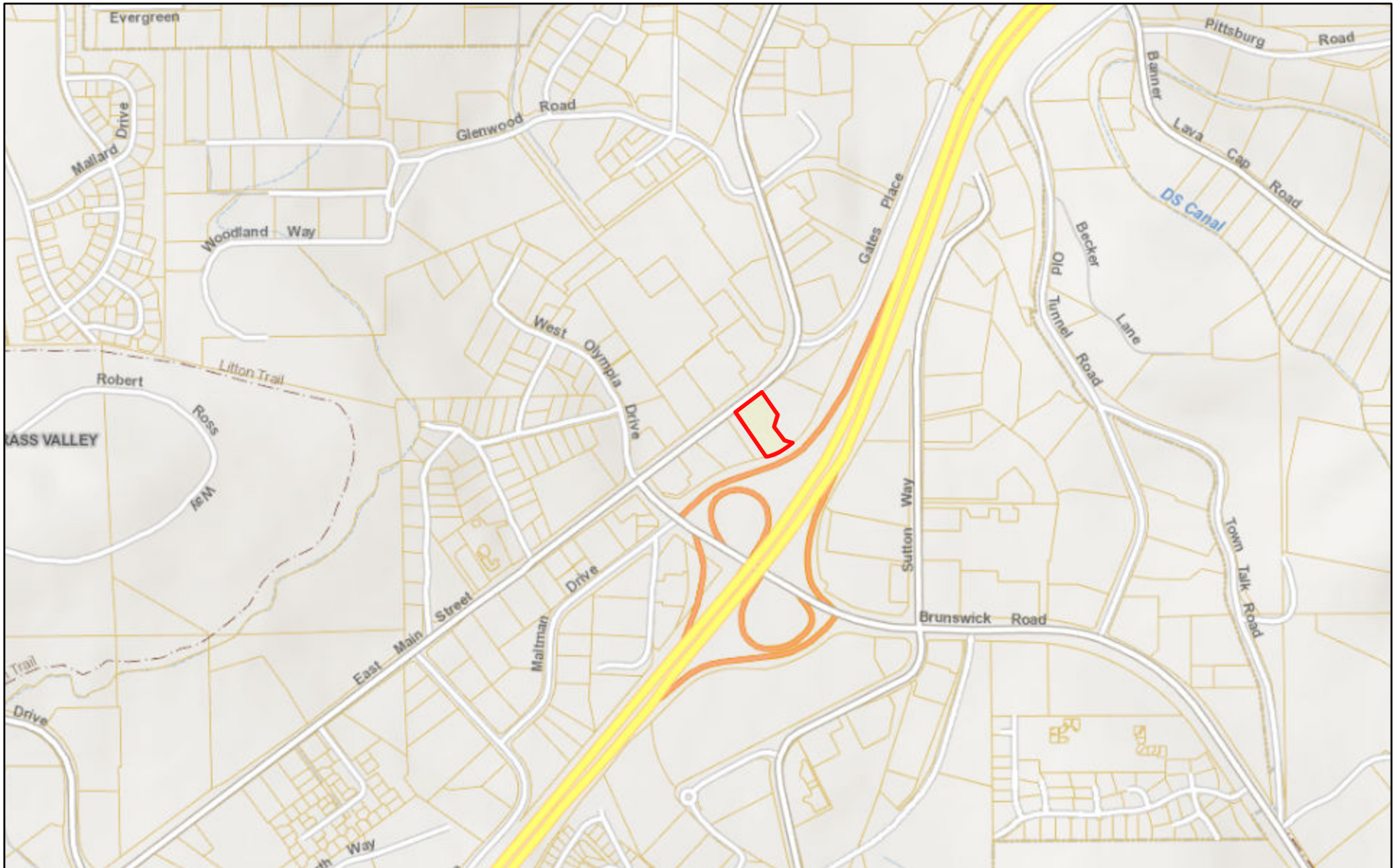
Shell Sign Exception (25PLN-31)

2001 Nevada City Highway

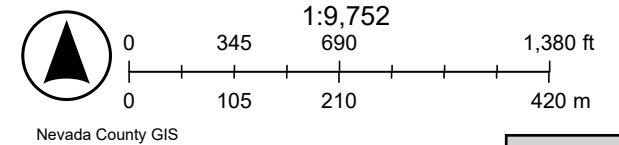
1. Vicinity/Aerial Map
2. Applications (Appeal, Universal, Sign Exception)
3. Sign Proposal

2001 NC Hwy - Vicinity

Item # 8.



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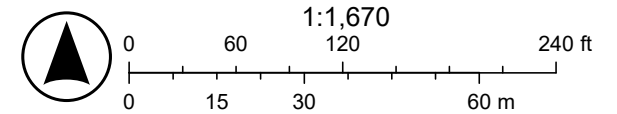
Page 62

2001 NC Hwy - Aerial

Item # 8.



8/11/2025, 12:21:20 PM



Page 63



CITY OF GRASS VALLEY APPEAL APPLICATION

The Grass Valley Development Code, Chapter 17.91 provides that any person not satisfied with an action of the Grass Valley Planning Commission may appeal said action to the City Council. Such appeal shall be made by filing a written application with the City Clerk's Office within fifteen (15) calendar days following the date the decision was rendered. Said written application shall specify the particular action or decision, or portion thereof, which is being appealed, and shall describe the reasons for the appeal, and should include suggested remedies. Return the completed application, along with the current appeal fee available through City Staff or can be found in the City's Current Fee Schedule.

City Clerk's Office
125 East Main Street
Grass Valley, CA 95945

I, Sal Pablo (Sign Development Inc.)

(Printed Name of Appellant)

Hereby appeal the below noted action(s)

|

Date of Planning Commission Action:

September 16, 2025

Project Name/Application No. (s):

Sign Exception Permit #25PLN-31

(Use Permit, Subdivision map, etc.)

Project Location:

2001 Nevada City Hwy

Assessor's Parcel Number:

N/A

Mailing Address:

1366 W Ninth Street Upland CA 91786

Phone: (909)920-5534 ext. 541

Email: spablo@sdi-signs.com

10/01/25

Signature of Appellant

Date

For City Staff Use Only

Date: _____ Receipt No.: _____ Received by: _____ Fee Paid: _____



CITY OF GRASS VALLEY
APPEAL APPLICATION

Planning Commission Action/Condition:

Planning Commission decided that the proposed SHELL Canopy Logo Pectens not be illuminated.

Reason for Appeal:

RE-FACE EXISTING D/F PRICE/ID MONUMENT SIGN WITH NEW LED PRICERS. INSTALL NEW LED
INTERNAL ILLUMINATION TO EXISTNIG SIGN CABINET. USE EXISTING ELECTRICAL.
RE-IMAGE CANOPY FASCIA ON BOTH CANOPY STRUCTURES.
INSTALL NEW ACM PANELS YELLOW//RED & NEW ILLUMINATED CANOPY LOGO SHELL PEDCTEN SIGNS.
INSTALL ILLUMINATED RED BARS ON EACH THREE ELEVATIONS OF EACH CANOPY STRUCTURES.
RE-IMAGE ALL EXISTING DISPENER PUMPS WITH SHELL GRAPHICS AND WARNING DECALS.

Suggested Remedy:

Possibly to limit the illumination to certain time during the evening.

UNIVERSAL PLANNING APPLICATION



Item # 8.

Application Types

Administrative

- ☐ Limited Term Permit
\$757.00
- ☐ Zoning Interpretation
\$243.00

Development Review

- ☐ Minor Development Review – under 10,000 sq. ft.
\$1,966.00
- ☐ Major Development Review – over 10,000 sq. ft.
\$3,571.00
- ☐ Conceptual Review - Minor
\$497.00
- ☐ Conceptual Review – Major
\$847.00
- ☐ Plan Revisions – Staff Review
\$342.00
- ☐ Plan Revisions – DRC / PC Review
\$901.00
- ☐ Extensions of Time – Staff Review
\$306.00
- ☐ Extensions of Time – DRC / PC Review
\$658.00

Entitlements

- ☐ Annexation
\$8,505.00 (deposit) + \$20.00 per acre
- ☐ Condominium Conversion
\$5,339.00 (deposit) + \$25 / unit or \$25 / 1,000 sf com.
- ☐ Development Agreement – New
\$20,023.00 (deposit) + cost of staff time & consultant minimum \$300
- ☐ Development Agreement – Revision
\$7,486.00 + cost of staff time & consultant minimum \$300
- ☐ General Plan Amendment
\$8,000.00
- ☐ Planned Unit Development
\$8,839.00 + \$100.00 /unit and / or \$100 / 1,000 sf floor area
- ☐ Specific Plan Review - New
Actual costs - \$18,399.00 (deposit) (+ consultant min. \$300)
- ☐ Specific Plan Review - Amendments / Revisions
Actual costs - \$7,576.00 (deposit) (+ consultant min. \$300)
- ☐ Zoning Text Amendment
\$3,364.00
- ☐ Zoning Map Amendment
\$5,501.00
- ☐ Easements (covenants & releases)
\$1,794.00

Environmental

- ☐ Environmental Review – Initial Study
\$1,858.00
- ☐ Environmental Review – EIR Preparation
Actual costs - \$34,274.00 (deposit)
- ☐ Environmental Review - Notice of Determination
\$162.00 (+ Dept. of Fish and Game Fees)

☐

Environmental Review - Notice of Exemption
\$162.00 (+ County Filing Fee)

Sign Reviews

- ☐ Minor – DRC, Historic District, Monument Signs or other districts having specific design criteria
\$330.00
- ☐ Major – Master Sign Programs
\$1,407.00
- ☒ Exception to Sign Ordinance
\$1,046.00

Subdivisions

- ☐ Tentative Map (4 or fewer lots)
\$3,788.00
- ☐ Tentative Map (5 to 10 lots)
\$5,267.00
- ☐ Tentative Map (11 to 25 lots)
\$7,053.00
- ☐ Tentative Map (26 to 50 lots)
\$9,668.00
- ☐ Tentative Map (51 lots or more)
\$14,151.00
- ☐ Minor Amendment to Approved Map (staff)
\$1,208.00
- ☐ Major Amendment to Approved Map (Public Hearing) \$2,642.00
- ☐ Reversion to Acreage
\$829.00
- ☐ Tentative Map Extensions
\$1,136.00
- ☐ Tentative Map - Lot Line Adjustments/Merger
\$1,325.00

Use Permits

- ☐ Minor Use Permit - Staff Review
\$562.00
- ☐ Major Use Permit - Planning Commission Review
\$3,292.00

Variances

- ☐ Minor Variance - Staff Review
\$562.00
- ☐ Major Variance - Planning Commission Review
\$2,200.00

Application	Fee
Exception to Sign Ordinance	\$1,046.00
Total*:	\$1,046.00

**Additional fees may be assessed by Nevada County Environmental Health and/or NSAQMD for services rendered for application review.*

Below is the Universal Planning Application form and instructions for submitting a complete planning application. In addition to the Universal Planning Application form, a project specific checklist shall be submitted. All forms and submittal requirements must be completely filled out and submitted with any necessary supporting information.

Upon receipt of the **completed forms, site plan/maps, and filing fees**, the Community Development Department will determine the completeness of the application. This review will be completed as soon as possible, but within thirty (30) days of the submittal of the application. If the application is determined to be complete, the City will begin environmental review, circulate the project for review by agencies and staff, and then schedule the application for a hearing before the Planning Commission.

If sufficient information **has not** been submitted to adequately process your application, you will receive a notice that your application is incomplete along with instructions on how to complete the application. Once the City receives the additional information or revised application, the thirty (30) day review period will begin again.

Since the information contained in your application is used to evaluate the project and in the preparation of the staff report, it is important that you provide complete and accurate information. Please review and respond to each question. If a response is not applicable, N/A should be used in the space provided. Failure to provide adequate information could delay the processing of your application.

Additional information may be obtained at www.cityofgrassvalley.com regarding the 2020 General Plan and Zoning. You may also contact the Community Development Department for assistance.

ADVISORY RE: FISH AND GAME FEE REQUIREMENT

Permit applicants are advised that pursuant to Section 711.4 of the Fish and Game Code a fee of **\$3,445.25** for an Environmental Impact Report and **\$2,480.25** for a Negative Declaration* shall be paid to the County Recorder at the time of recording the Notice of Determination for this project. This fee is required for Notices of Determination recorded after January 1, 1991. A Notice of Determination cannot be filed and any approval of the project shall not be operative, vested, or final until the required fee is paid. This shall mean that building, public works and other development permits cannot be approved until this fee is paid. These fees are accurate at the time of printing, but **increase the subsequent January 1st** of each year.

This fee is **not** a Grass Valley fee; it is required to be collected by the County pursuant to State law for transmission to the Department of Fish and Game. This fee was enacted by the State Legislature in September 1990, to be effective January 1, 1991.

*If the City finds that the project will not have an impact on wildlife resources, through a De Minimis Impact Finding, the City will issue certificate of fee exemption. Therefore, this fee will not be required to be paid at the time an applicant files the Notice of Determination with the County Recorder. The County's posting and filing fees will still be required.

<u>Applicant/Representative</u>	<u>Property Owner</u>
Name: Sign Development Inc.(Sal Pablo)	Name: SEI Fuel Services Inc.(Patricia Vega)
Address: 1366 W. Ninth Street	Address: 3200 Hackberry Road
Upland, CA 91786	Irving TX 75063
Phone: (909)920-5534 ext. 541	Phone: (972)567-2471
E-mail: spablo@sdi-signs.com	E-mail: patricia.vega@7-11.com

<u>Architect</u>	<u>Engineer</u>
Name:	Name:
Address:	Address:
Phone: ()	Phone: ()
E-mail:	E-mail:

1. Project Information

- a. Project Name SHELL
- b. Project Address 2001 NEVADA CITY HIGHWAY
- c. Assessor's Parcel No(s) 035-400-021
(include APN page(s))
- d. Lot Size N/A

2. Project Description RE-IMAGE EXISTING SPEEDWAY GAS STATION TO SHELL IMAGGE OR BRAND.

RE-FACE EXISTING D/F PRICE/ID MONUMENT SIGN WITH NEW LED PRICERS. INSTALL NEW LED

INTERNAL ILLUMINATION TO EXISTNIG SIGN CABINET. USE EXISTING ELECTRICAL.

RE-IMAGE CANOPY FASCIA ON BOTH CANOPY STRUCTURES.

INSTALL NEW ACM PANELS YELLOW//RED & NEW ILLUMINATED CANOPY LOGO SHELL PEDCTEN SIGNS.

INSTALL ILLUMINATED RED BARS ON EACH THREE ELEVATIONS OF EACH CANOPY STRUCTURES.

RE-IMAGE ALL EXISTING DISPENSER PUMPS WITH SHELL GRAPHICS AND WARNING DECALS.

3. General Plan Land Use: EXISTING GAS STATION**4. Zoning District:** N/A

- 4. Cortese List:** Is the proposed property located on a site which is included on the Hazardous Waste and Substances List (Cortese List)? Y _____ N xxxxxx

The Cortese List is available for review at the Community Development Department counter. If the property is on the List, please contact the Planning Division to determine appropriate notification procedures prior to submitting your application for processing (Government Code Section 65962.5).

- 5. Indemnification:** The City has determined that City, its employees, agents and officials should, to the fullest extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, expense, attorney's fees, litigation expenses, court costs or any other costs arising out of or in any way related to the issuance of this permit, or the activities conducted pursuant to this permit. Accordingly, to the fullest extent permitted by law, the applicant shall defend, indemnify and hold harmless City, its employees, agents and officials, from and against any liability, claims, suits, actions, arbitration proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including, but not limited to, actual attorney's fees, litigation expenses and court costs of any kind without restriction or limitation, incurred in relation to, as a consequence of, arising out of or in any way attributable to, actually, allegedly or impliedly, in whole or in part, the issuance of this permit, or the activities conducted pursuant to this permit. Applicant shall pay such obligations as they are incurred by City, its employees, agents and officials, and in the event of any claim or lawsuit, shall submit a deposit in such amount as the City reasonably determines necessary to protect the City from exposure to fees, costs or liability with respect to such claim or lawsuit.
- 6. Appeal:** Permits shall not be issued until such time as the appeal period has lapsed. A determination or final action shall become effective on the 16th day following the date by the appropriate review authority, where no appeal of the review authority's action has been filed in compliance with Chapter 17.91 of the City's Development Code.

The 15-day period (also known as the "appeal" period in compliance with Chapter 17.91) begins the first full day after the date of decision that the City Hall is open for business, and extends to the close of business (5:00 p.m.) on the 15th day, or the very next day that the City Hall is open for business.

I hereby certify, to the best of my knowledge, that the above statements are correct.

Property Owner/*Representative Signature: _____

****Property owner must provide a consent letter allowing representative to sign on their behalf.***

Applicant Signature: _____

--OFFICE USE ONLY--	
Application No.:	Date Filed:
Fees Paid by:	Amount Paid:
Other Related Application(s):	

MASTER SIGN PROGRAM MURALS & SIGN EXCEPTIONS



SUPPLEMENTAL APPLICATION INFORMATION

Application Request: SIGN EXCEPTIONS FOR INTERNAL ILLUMINATION OF THE EXISTING PRICE/ID SIGN, NEW PROPOSED CANOPY SIGNS, AND THE NEW PROPOSED LED RED BARS ON THE CANOPY FASCIA.

Property Address or Location: 2001 NEVADA CITY HIGHWAY

SUPPLEMENTAL CHECKLIST

The following includes items required for a complete application. Some specific types of information may not apply to your project. If you are unsure, check with Planning Division Staff. A copy of this list will be returned to you if your application is determined to be incomplete.

A. Application Checklist:

- ☒ One completed copy of Universal Application form.
- ☐ One completed copy of the Environmental Review Checklist (if applicable).
- ☒ One electronic copy of the site plan and all other applicable plans/information.
- ☐ One materials sample board (if applicable).
- ☒ If a sign exemption is being requested, list the reasons for the exemption.
- ☒ The appropriate non-refundable filing fee.

B. Site Plan:

- ☒ SITE PLAN; On electronic copy of the Site Plan for the property on which the sign(s) will be placed including:
- ☒ Location of existing and proposed signs on site.
- ☒ Provide square footage and type of each sign and total square footage for all signs.
- ☒ For more than one sign, please give each sign a number starting with the number 1.
- ☐ For suspended or projecting signs please note distance from sidewalk to bottom of sign.

- ☐ For wall signs add an additional sheet showing dimensions and square footage of building walls on which signs will be placed.
- ☐ For monument, shopping center, or other freestanding signs show sight distance from driveways and intersection corners.

C. Sign Illustrations:

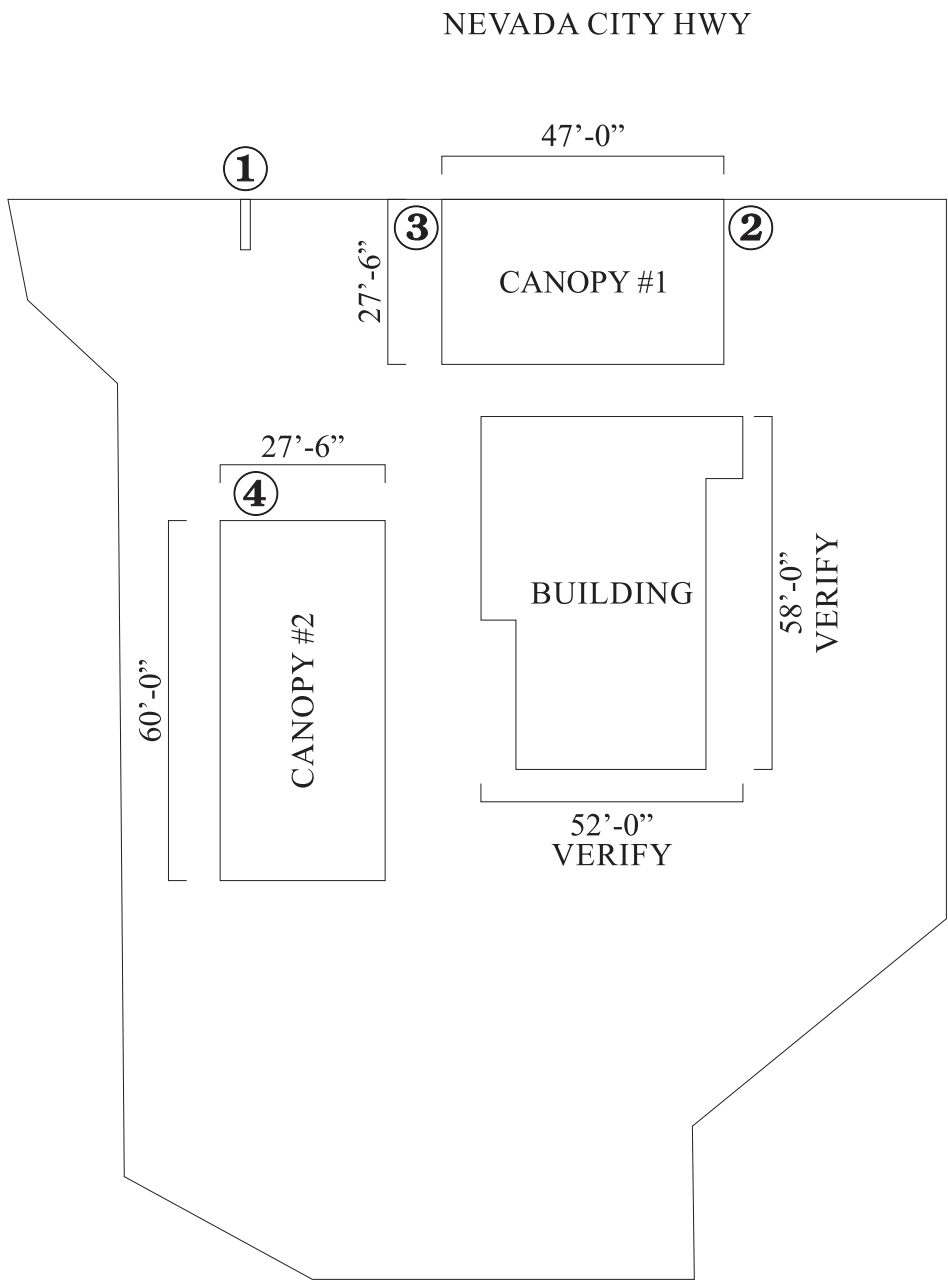
- ☒ Color drawing of each proposed sign including:
- ☒ Number each sign corresponding to number shown on the site plan.
- ☒ Message on sign including; typeface, font, and design details.
- ☒ Dimensions in feet and total square footage area of proposed sign.
- ☒ Overall height of all monument and freestanding signs.

D. Murals: A mural placed on a wall of a structure may be allowed in any commercial, industrial, and other non-residential zone subject to the following requirements. All murals shall be subject to the review and recommendation by the Development Review Committee (DRC) and approval by the Commission.

- ☐ A mural without text visible from the public right-of-way may be approved in addition to (not counted as part of) the sign area allowed by the Development Code; a mural with text shall comply with the sign area limitations applicable to the site.
- ☐ Murals that illustrate the local setting, history, or cultural significance as sources of inspiration are encouraged.
- ☐ The approval of a mural shall require that the review authority first find that the colors, placement, and size of the mural are visually compatible with the structure's architecture, and that the mural will serve to enhance the aesthetics of the City.

E. Mounting Details:

- ☐ Mounting details may be placed on the Sign Plan or as a separate sheet but must include the following:
- ☐ Description of material used in construction of sign.
- ☐ Thickness and approximate weight of sign for suspended or projecting signs.
- ☐ Means of exterior or interior lighting including shielding, type, and size of lamps (if applicable).
- ☐ For suspended signs provide details of anti-sway devices.



EXISTING SITE

SITE PLAN
SCALE: 1/32" = 1'-0"

SUBJECT TO CITY AND SHELL APPROVALS



Sign Development Inc.

License #576277

Upland, CA 91786 (909) 920-5535

PROPRIETARY INFORMATION. The information disclosed in this document, including all drawings, designs and related materials, is the valuable and proprietary information of Sign Development Inc. It is provided solely for the purpose of evaluation for purchase and, without the express written authorization of Sign Development Inc., may not be disclosed or duplicated, in whole or in part, for any reason. Sign Development Inc. expressly reserves all patent, copyright and other proprietary rights to this document, including all design, manufacturing, reproduction, use, and sales rights thereto. © 2011 SIGN DEVELOPMENT INC.

CUSTOMER APPROVAL

SIGN AND PRINT FULL NAME

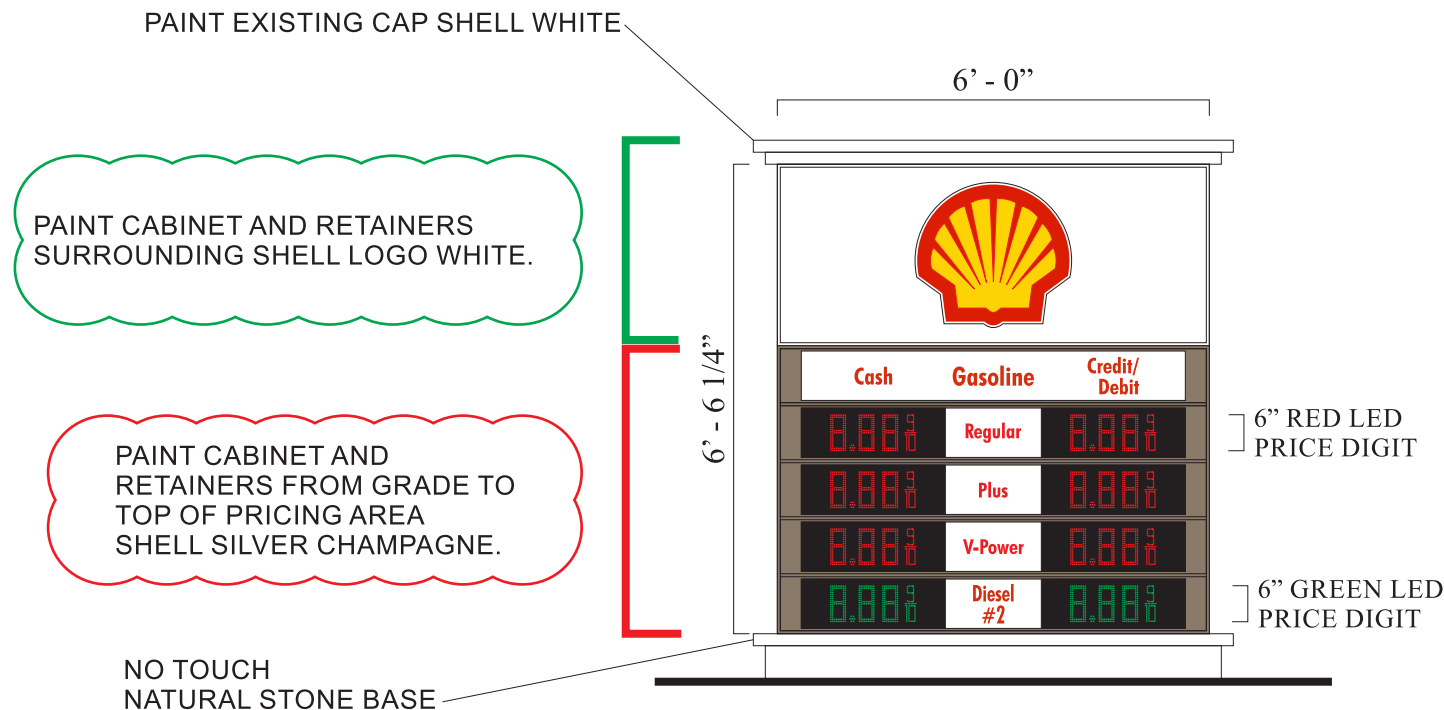
DATE

NO. Z1610
DATE: 06.10.25BA
REV: 06.11.25BA

PAGE: 1 OF 10



2001 NEVADA CITY HWY.
GRASS VALLEY, CA 95945



IMPORTANT: INSTALLER MUST REGISTER ALL LED SIGNS WITH ABLE. PLEASE CALL 614-388-8866 BEFORE 2:00PST TO REGISTER. MUST FORWARD CONFIRMATION NUMBER TO SDI AND WRITE REGISTRATION # INSIDE CABINET. FAILURE TO PROVIDE SDI WITH REGISTRATION # WILL DELAY PAYMENT.

INSTALL NEW 25 AMP PHOTO CELL TO CONTROL ALL BACKLIGHTING.

INSTALLER TO ADD SILICONE TO WIRE WAY INSIDE NIPPLE.

INCLUDES POS INTERFACE HANDSET

- ① INSTALL NEW LED INTERNAL ILLUMINATION TO EXISTING SIGN CABINET. USING EXISTING ELECTRICAL. REFACE EXISTING D/F PRICE/ID SIGN.
- ELECTRICAL: EXISTING SHOULD BE DEDICATED CIRCUITS, SDI IS NOT RESPONSIBLE FOR RUNNING NEW CIRCUITS OR SEPARATING EXISTING CIRCUITS FROM OTHER EQUIPMENT.**

EXISTING SIGN CABINET DOES NOT HAVE INTERNAL ILLUMINATION

REMOVE EXISTING GROUND MOUNTED SPOT LIGHTS. DISCONNECT AND CAP ELECTRICAL.



EXISTING D/F PRICE/ID SIGN

SUBJECT TO CITY AND SHELL APPROVALS



Sign Development Inc.

License #576277

Upland, CA 91786 (909) 920-5535

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CUSTOMER APPROVAL

SIGN AND PRINT FULL NAME

DATE

NO. Z1610

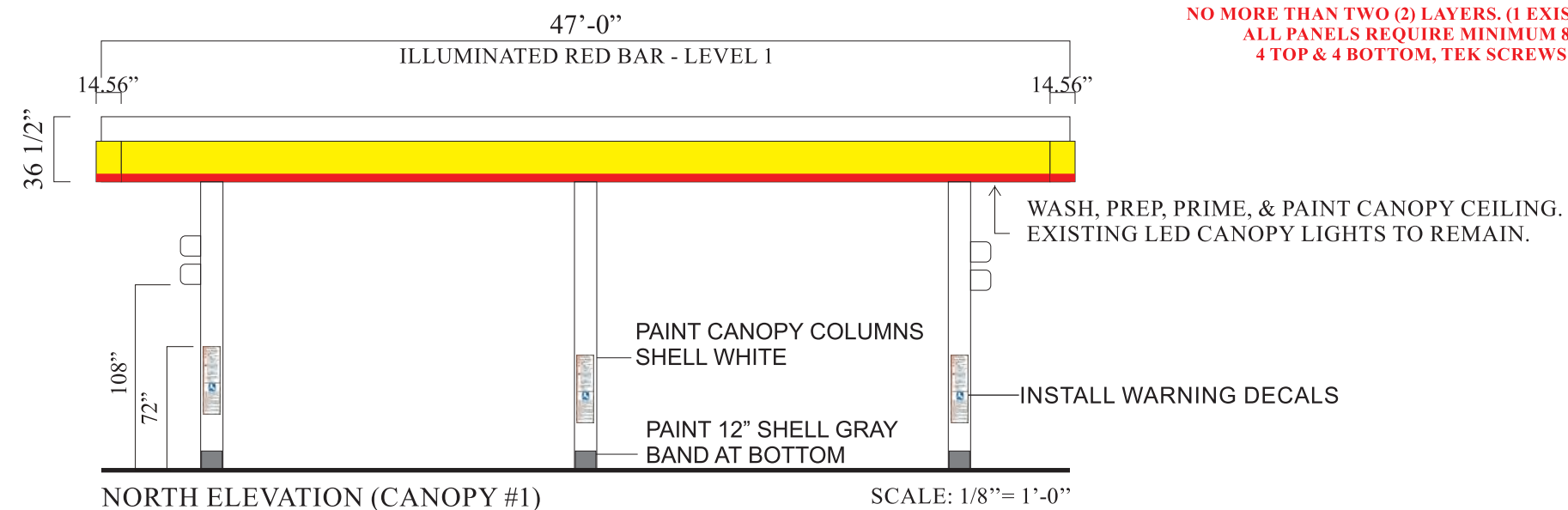
PAGE: 2 OF 10

DATE: 06.10.25BA

REV: 06.11.25BA



2001 NEVADA CITY HWY.
GRASS VALLEY, CA 95945



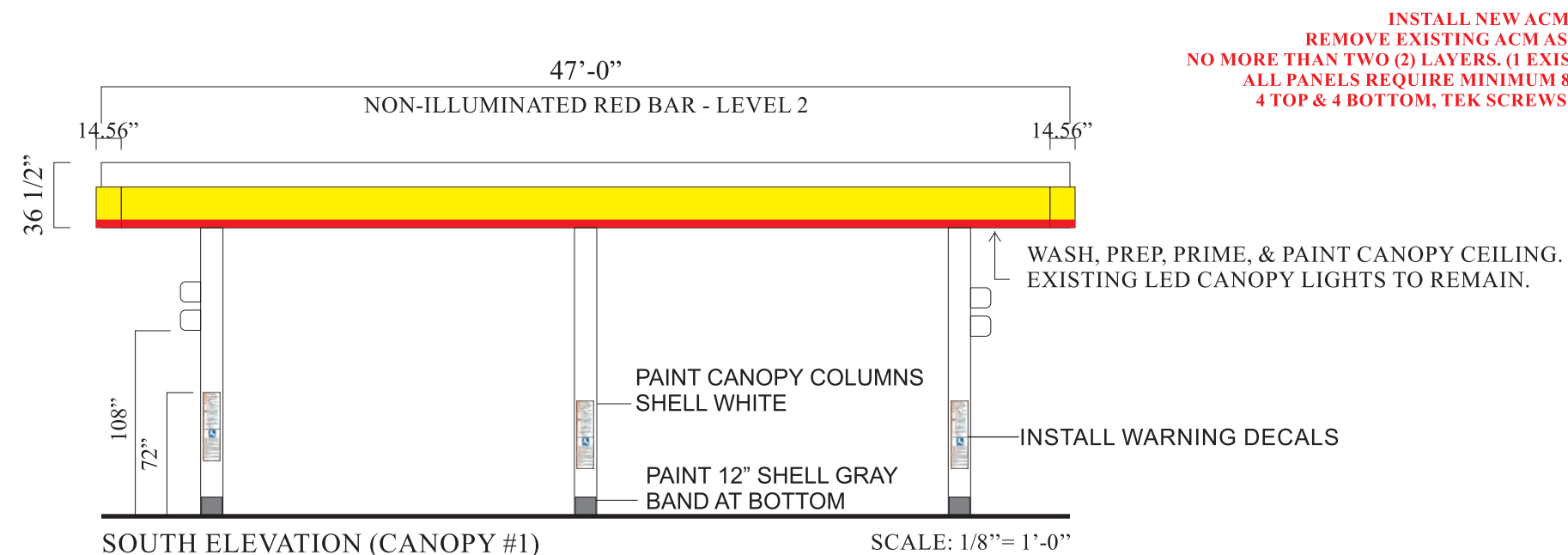
INSTALL NEW ACM.
REMOVE EXISTING ACM AS NEEDED,
NO MORE THAN TWO (2) LAYERS. (1 EXISTING + 1 NEW LAYER)
ALL PANELS REQUIRE MINIMUM 8 TECH SCREWS,
4 TOP & 4 BOTTOM, TEK SCREWS PER 10' PANEL



EXISTING NORTH ELEVATION (CANOPY #1)

PAINT CANOPY COLUMNS SHELL WHITE WITH 12" SHELL GRAY BAND AT BOTTOM.
PAINT BUMPER POLES SHELL WHITE WITH 12" SHELL GRAY BAND AT BOTTOM.
SUPPLY AND INSTALL FOUR (4) LARGE CSUs.
SUPPLY AND INSTALL FLAG SIGNS.
SUPPLY AND INSTALL TANK TAGS. (TAKE BEFORE AND AFTER PHOTOS OF NEW TANKS INSTALLED.)

PAINT FILL TANK LIDS PER EXISTING COLORS
**ELECTRICAL: EXISTING SHOULD BE DEDICATED CIRCUITS,
SDI IS NOT RESPONSIBLE FOR RUNNING NEW CIRCUITS OR
SEPARATING EXISTING CIRCUITS FROM OTHER EQUIPMENT**



INSTALL NEW ACM.
REMOVE EXISTING ACM AS NEEDED,
NO MORE THAN TWO (2) LAYERS. (1 EXISTING + 1 NEW LAYER)
ALL PANELS REQUIRE MINIMUM 8 TECH SCREWS,
4 TOP & 4 BOTTOM, TEK SCREWS PER 10' PANEL

SUBJECT TO CITY AND SHELL APPROVALS



Sign Development Inc.

License #576277

Upland, CA 91786 (909) 920-5535

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CUSTOMER APPROVAL

SIGN AND PRINT FULL NAME

DATE

NO. Z1610

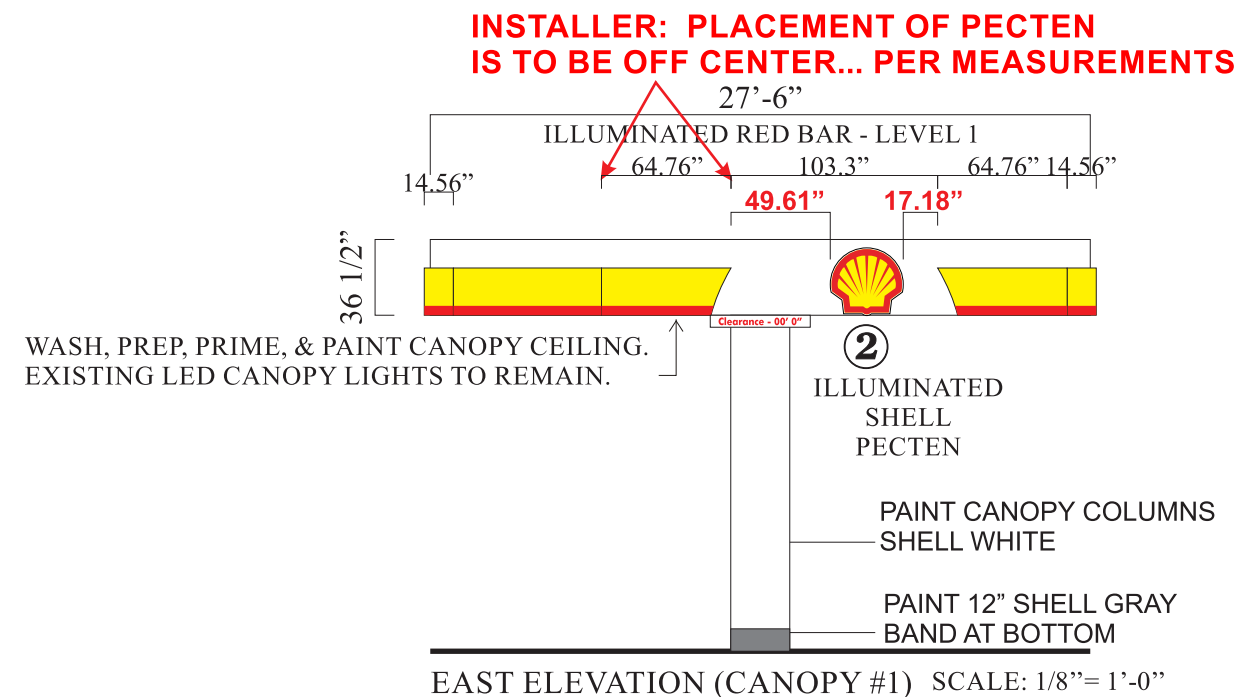
PAGE: 3 OF 10

DATE: 06.10.25BA

REV: 06.11.25BA



2001 NEVADA CITY HWY.
GRASS VALLEY, CA 95945

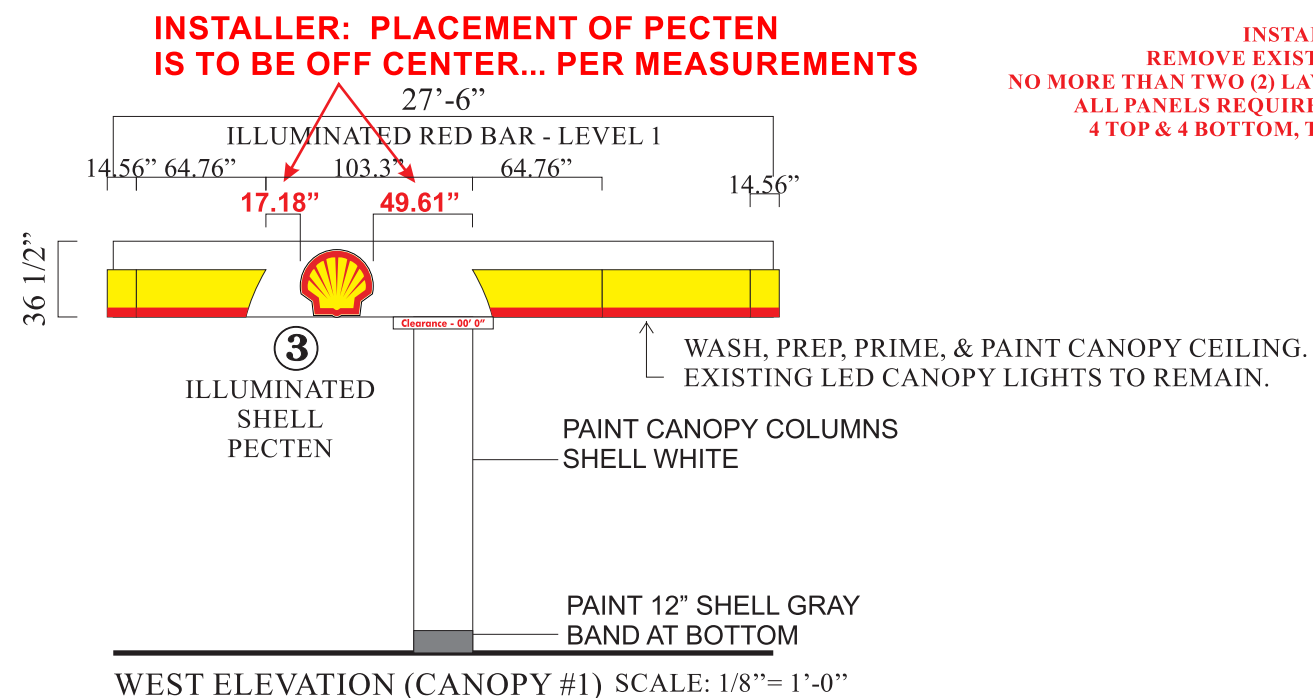


INSTALL NEW ACM.
REMOVE EXISTING ACM AS NEEDED,
NO MORE THAN TWO (2) LAYERS. (1 EXISTING + 1 NEW LAYER)
ALL PANELS REQUIRE MINIMUM 8 TECH SCREWS,
4 TOP & 4 BOTTOM, TEK SCREWS PER 10' PANEL



EXISTING EAST ELEVATION (CANOPY #1)

PAINT CANOPY COLUMNS SHELL WHITE WITH 12" SHELL GRAY BAND AT BOTTOM.
PAINT BUMPER POLES SHELL WHITE WITH 12" SHELL GRAY BAND AT BOTTOM.
SUPPLY AND INSTALL FOUR (4) LARGE CSUs.
SUPPLY AND INSTALL FLAG SIGNS.
SUPPLY AND INSTALL TANK TAGS. (TAKE BEFORE AND AFTER PHOTOS OF NEW TANKS INSTALLED.)
PAINT FILL TANK LIDS PER EXISTING COLORS
ELECTRICAL: EXISTING SHOULD BE DEDICATED CIRCUITS, SDI IS NOT RESPONSIBLE FOR RUNNING NEW CIRCUITS OR SEPARATING EXISTING CIRCUITS FROM OTHER EQUIPMENT



INSTALL NEW ACM.
REMOVE EXISTING ACM AS NEEDED,
NO MORE THAN TWO (2) LAYERS. (1 EXISTING + 1 NEW LAYER)
ALL PANELS REQUIRE MINIMUM 8 TECH SCREWS,
4 TOP & 4 BOTTOM, TEK SCREWS PER 10' PANEL

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SIGN AND PRINT FULL NAME

DATE

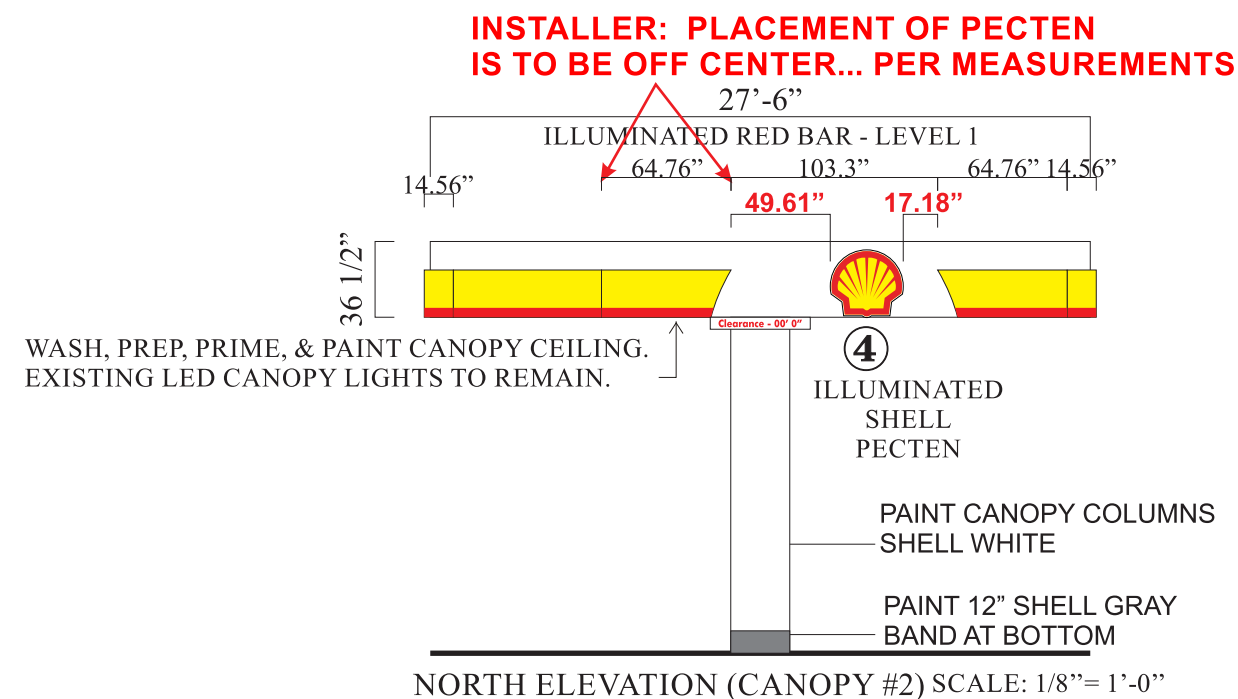
NO. Z1610

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DATE: 06.10.25BA

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GRASS VALLEY, CA 95945



INSTALL NEW ACM.
REMOVE EXISTING ACM AS NEEDED,
NO MORE THAN TWO (2) LAYERS. (1 EXISTING + 1 NEW LAYER)
ALL PANELS REQUIRE MINIMUM 8 TECH SCREWS,
4 TOP & 4 BOTTOM, TEK SCREWS PER 10' PANEL

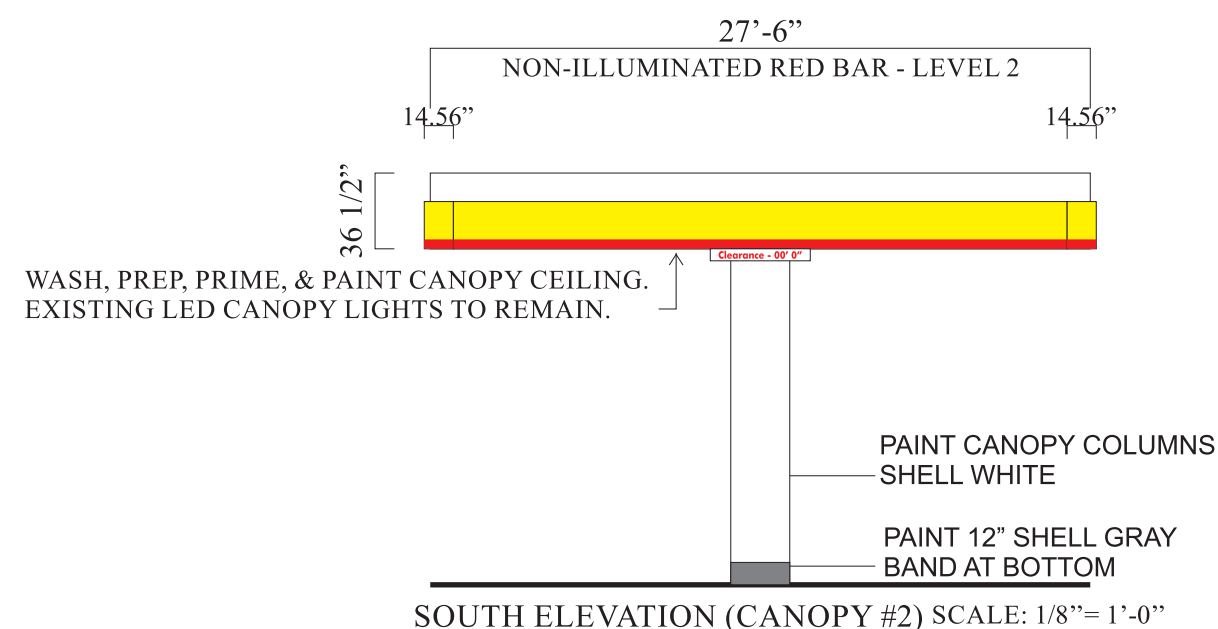


EXISTING NORTH ELEVATION (CANOPY #2)

PAINT CANOPY COLUMNS SHELL WHITE WITH 12" SHELL GRAY BAND AT BOTTOM.
PAINT BUMPER POLES SHELL WHITE WITH 12" SHELL GRAY BAND AT BOTTOM.
SUPPLY AND INSTALL FOUR (4) LARGE CSUs.
SUPPLY AND INSTALL FLAG SIGNS.
SUPPLY AND INSTALL TANK TAGS. (TAKE BEFORE AND AFTER PHOTOS OF NEW TANKS INSTALLED.)

PAINT FILL TANK LIDS PER EXISTING COLORS

**ELECTRICAL: EXISTING SHOULD BE DEDICATED CIRCUITS,
SDI IS NOT RESPONSIBLE FOR RUNNING NEW CIRCUITS OR
SEPARATING EXISTING CIRCUITS FROM OTHER EQUIPMENT**



INSTALL NEW ACM.
REMOVE EXISTING ACM AS NEEDED,
NO MORE THAN TWO (2) LAYERS. (1 EXISTING + 1 NEW LAYER)
ALL PANELS REQUIRE MINIMUM 8 TECH SCREWS,
4 TOP & 4 BOTTOM, TEK SCREWS PER 10' PANEL

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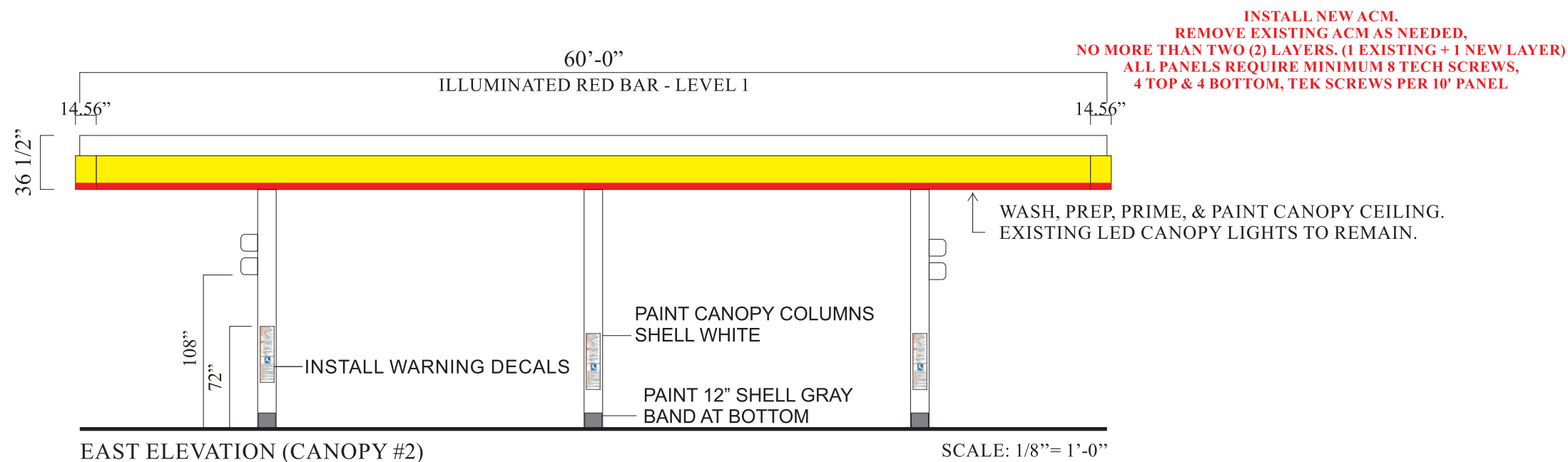
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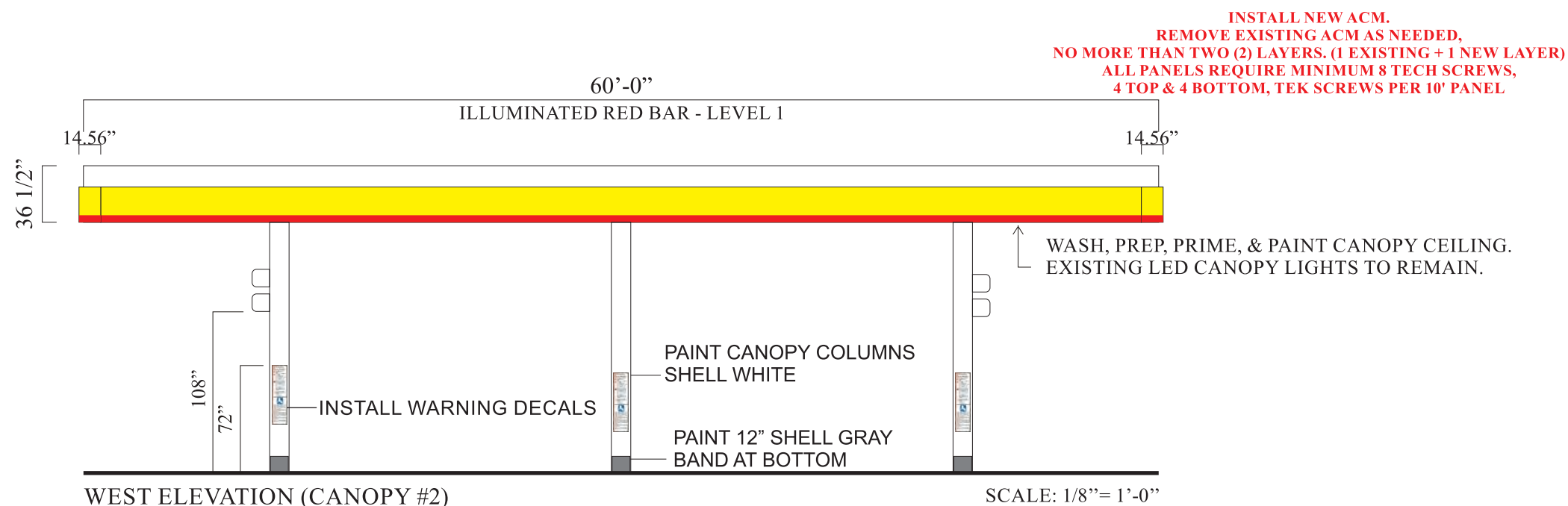


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GRASS VALLEY, CA 95945**



EXISTING EAST ELEVATION (CANOPY #2)

PAINT CANOPY COLUMNS SHELL WHITE WITH 12" SHELL GRAY BAND AT BOTTOM.
PAINT BUMPER POLES SHELL WHITE WITH 12" SHELL GRAY BAND AT BOTTOM.
SUPPLY AND INSTALL FOUR (4) LARGE CSUs.
SUPPLY AND INSTALL FLAG SIGNS.
SUPPLY AND INSTALL TANK TAGS. (TAKE BEFORE AND AFTER PHOTOS OF NEW TANKS INSTALLED.)
PAINT FILL TANK LIDS PER EXISTING COLORS
**ELECTRICAL: EXISTING SHOULD BE DEDICATED CIRCUITS,
SDI IS NOT RESPONSIBLE FOR RUNNING NEW CIRCUITS OR
SEPARATING EXISTING CIRCUITS FROM OTHER EQUIPMENT**



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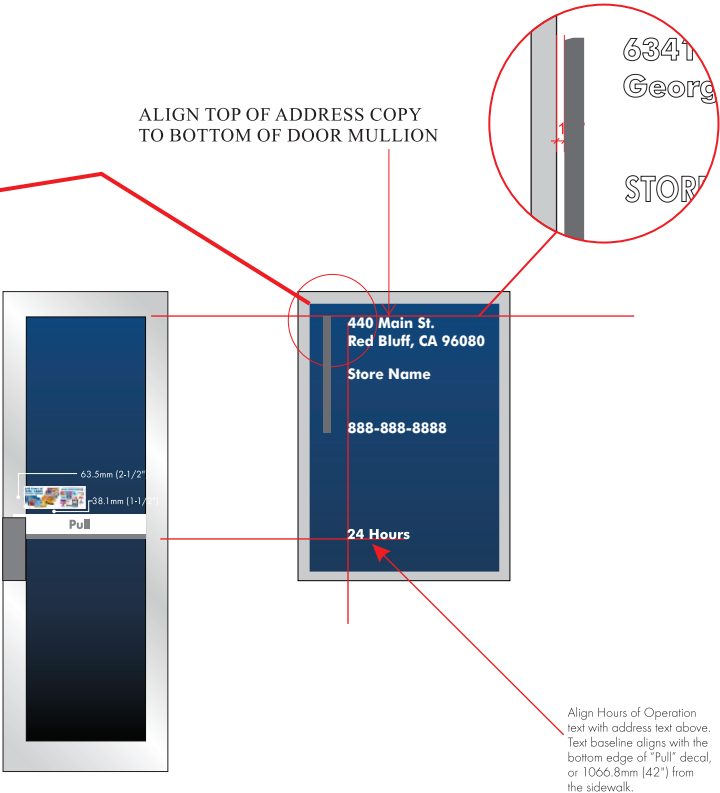
DATE

NO. Z1610**PAGE: 6 OF 10****DATE: 06.10.25BA****REV: 06.11.25BA**

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NO TOUCH - DO NOT PAINT BUILDING



INSTALL SHELL REQUIRED DOOR DECALS

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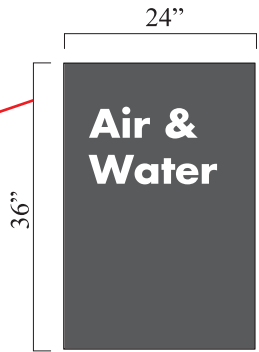
PAGE: 7 OF 10

DATE: 06.10.25BA

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**2001 NEVADA CITY HWY.
GRASS VALLEY, CA 95945**



INSTALL NEW
NON-ILLUMINATED
AIR & WATER SIGN

FILL LID COLOR



REGULAR



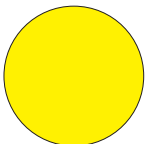
PLUS



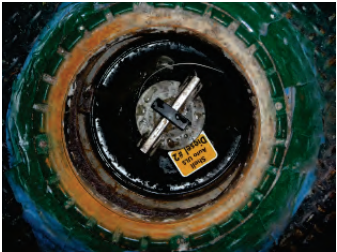
INSTALL IF NECESSARY



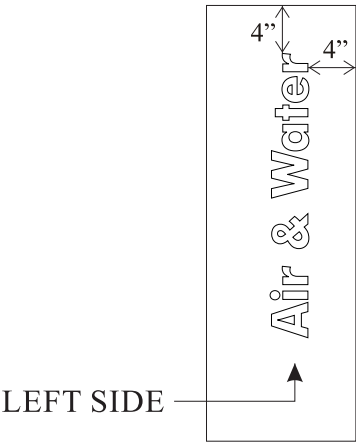
V-POWER



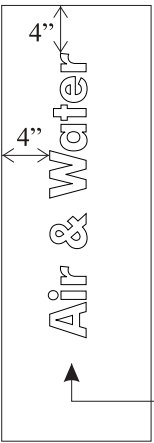
DIESEL #2



INSTALL NON-ILLUMINATED VINYL COPY
TO BOTH SIDES OF UNIT 4" FROM TOP AND
4" FROM FRONT OF CABINET.



LEFT SIDE



RIGHT SIDE

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DATE

NO. Z1610

PAGE: 8 OF 10

DATE: 06.10.25BA

REV: 06.11.25BA



OWNER TO REPAIR CANOPY DAMAGE, PRIOR TO REIMAGE.



PAINT ALL BUMPER POLES SHELL WHITE
WITH 12" SHELL GRAY BAND AT BOTTOM.
NO TOUCH - DO NOT PAINT PERIMETER WALL.
NO TOUCH - DO NOT PAINT NATURAL CONCRETE
PERIMETER CURBS.



PAINT ALL BUMPER POLES SHELL WHITE
WITH 12" SHELL GRAY BAND AT BOTTOM.
NO TOUCH - DO NOT PAINT PERIMETER WALL.
NO TOUCH - DO NOT PAINT NATURAL CONCRETE
PERIMETER CURBS.

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RE-STRIPE ALL PARKING LOT STRIPES AND HANDICAP ZONES



PAINT FILL TANK LIDS PER EXISTING COLORS

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PAGE: 10 OF 10

DATE: 06.10.25BA

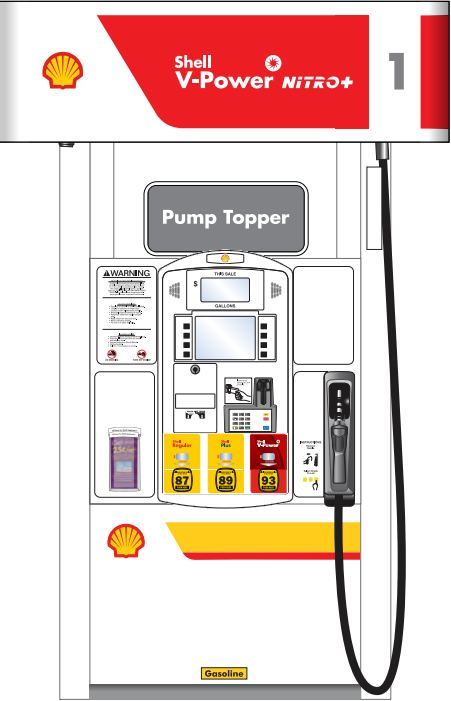
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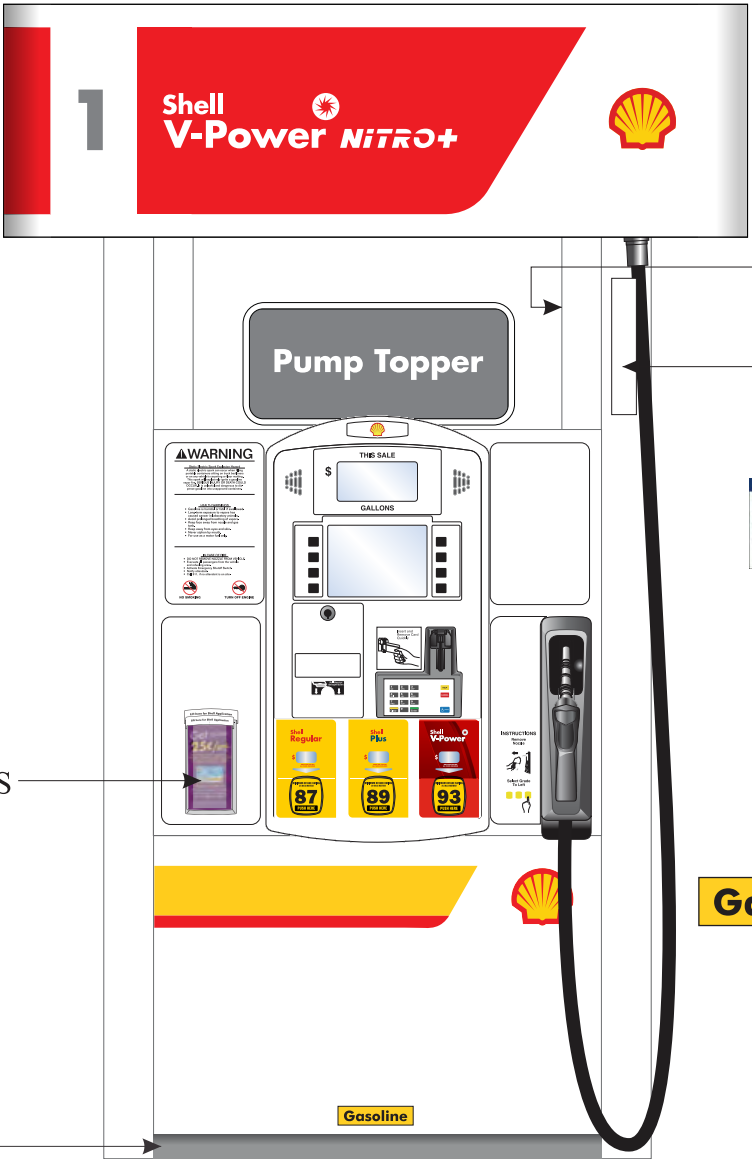
**2001 NEVADA CITY HWY.
GRASS VALLEY, CA 95945**

SUPPLY AND INSTALL MATERIALS TO IMAGE FOUR (4) DISPENSERS
(2) 3+0 AND (2) 3+1
AS PER SHELL MVI IMAGE REQUIREMENTS.
INCLUDES NEW VALANCES AND WHITE FACE PLATES.
DOES NOT INCLUDE NEW RISERS.

SIDE B:



SIDE A:



WARNING:
Breathing the air in the area of this contact with petroleum products can expose you to chemicals including benzene, motor vehicle exhaust and carbon monoxide, which are known to the State of California to cause cancer and birth defects or other reproductive harm. Do not stay in this area longer than necessary.
For more information, go to: www.p65warnings.ca.gov/hazardous-chemicals

INSTALL RISER PROTECTORS

IMPORTANT NOTICES
1. All Shell products are manufactured and distributed by Shell International Trading Corporation, a subsidiary of Shell International Petroleum Company Limited, a company incorporated in the United Kingdom.
2. All Shell products are manufactured and distributed by Shell International Trading Corporation, a subsidiary of Shell International Petroleum Company Limited, a company incorporated in the United Kingdom.
3. All Shell products are manufactured and distributed by Shell International Trading Corporation, a subsidiary of Shell International Petroleum Company Limited, a company incorporated in the United Kingdom.
4. All Shell products are manufactured and distributed by Shell International Trading Corporation, a subsidiary of Shell International Petroleum Company Limited, a company incorporated in the United Kingdom.
5. All Shell products are manufactured and distributed by Shell International Trading Corporation, a subsidiary of Shell International Petroleum Company Limited, a company incorporated in the United Kingdom.
6. All Shell products are manufactured and distributed by Shell International Trading Corporation, a subsidiary of Shell International Petroleum Company Limited, a company incorporated in the United Kingdom.
7. All Shell products are manufactured and distributed by Shell International Trading Corporation, a subsidiary of Shell International Petroleum Company Limited, a company incorporated in the United Kingdom.
8. All Shell products are manufactured and distributed by Shell International Trading Corporation, a subsidiary of Shell International Petroleum Company Limited, a company incorporated in the United Kingdom.
9. All Shell products are manufactured and distributed by Shell International Trading Corporation, a subsidiary of Shell International Petroleum Company Limited, a company incorporated in the United Kingdom.
10. All Shell products are manufactured and distributed by Shell International Trading Corporation, a subsidiary of Shell International Petroleum Company Limited, a company incorporated in the United Kingdom.

Gasoline

NOTE:
CREDIT CARD APPLICATION HOLDERS MUST BE INSTALLED ON THE DISPENSERS.

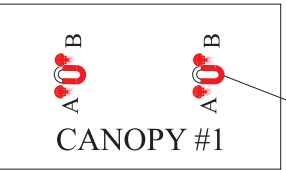
BOTTOM REVEAL BELOW DISPENSER DOOR
PAINTED SHELL GRAY

INSTALL NEW SHELL BRANDED TANK TAGS.

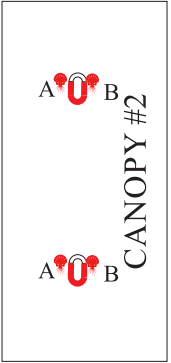


EXISTING 3+0 DISPENSER

NEVADA CITY HWY



BUILDING



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DATE

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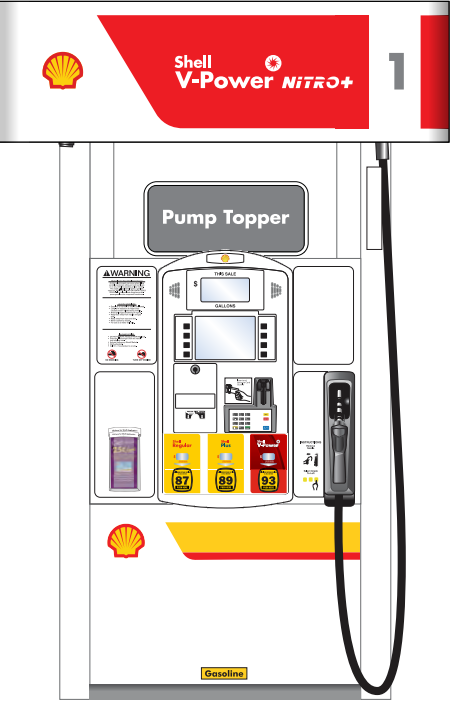
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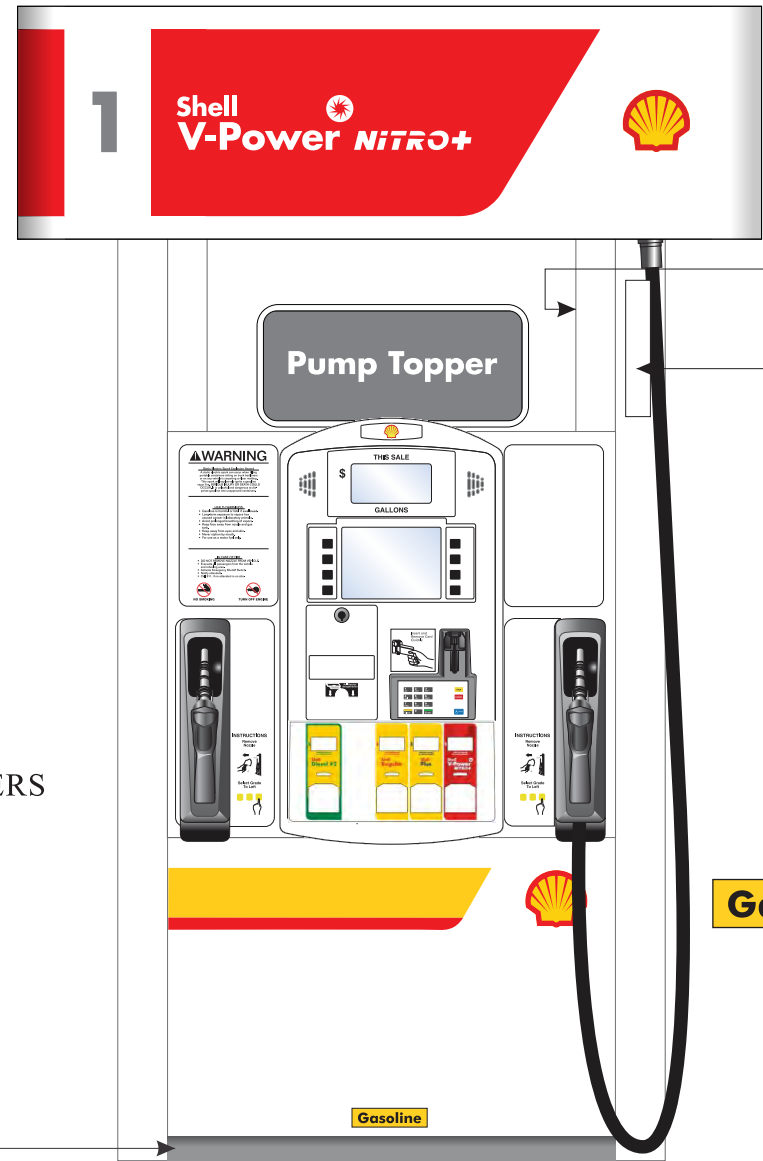
REV: 06.11.25BA

SUPPLY AND INSTALL MATERIALS TO IMAGE FOUR (4) DISPENSERS
(2) 3+0 AND (2) 3+1
AS PER SHELL MVI IMAGE REQUIREMENTS.
INCLUDES NEW VALANCES AND WHITE FACE PLATES.
DOES NOT INCLUDE NEW RISERS.

SIDE B:



SIDE A:



WARNING:
Breathing the air in the area of this contact with petroleum products can expose you to chemicals including benzene, motor vehicle exhaust and carbon monoxide, which are known to the State of California to cause cancer and birth defects or other reproductive harm. Do not stay in this area longer than necessary.
For more information, go to: www.p65warnings.ca.gov/cancerinfo

INSTALL RISER PROTECTORS

IMPORTANT NOTICES
1. All signs must be installed in accordance with the instructions provided in the sign kit.
2. All signs must be installed in a location that is clearly visible to the public.
3. All signs must be installed in a location that is not subject to damage from vehicles or other equipment.
4. All signs must be installed in a location that is not subject to damage from weather or other environmental factors.
5. All signs must be installed in a location that is not subject to damage from vandalism or other malicious acts.
6. All signs must be installed in a location that is not subject to damage from fire or other hazards.
7. All signs must be installed in a location that is not subject to damage from theft or other unauthorized removal.
8. All signs must be installed in a location that is not subject to damage from any other cause.
9. All signs must be installed in a location that is not subject to damage from any other cause.
10. All signs must be installed in a location that is not subject to damage from any other cause.

Gasoline

NOTE:
CREDIT CARD
APPLICATION HOLDERS
MUST BE INSTALLED
ON THE DISPENSERS.

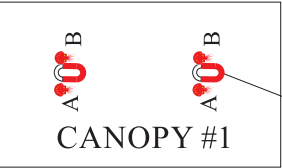
BOTTOM REVEAL BELOW
DISPENSER DOOR
PAINTED SHELL GRAY

**INSTALL NEW SHELL
BRANDED TANK TAGS.**

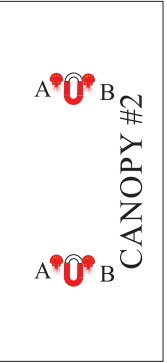
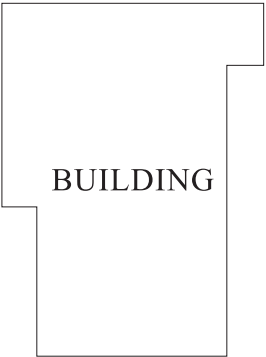


EXISTING 3+1 DISPENSER

NEVADA CITY HWY



VALANCE
ORIENTATION



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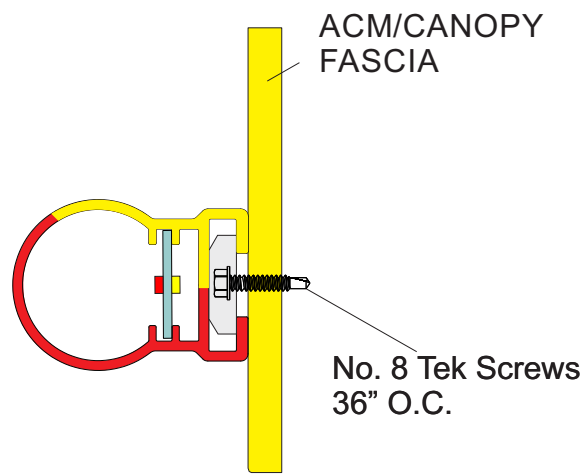
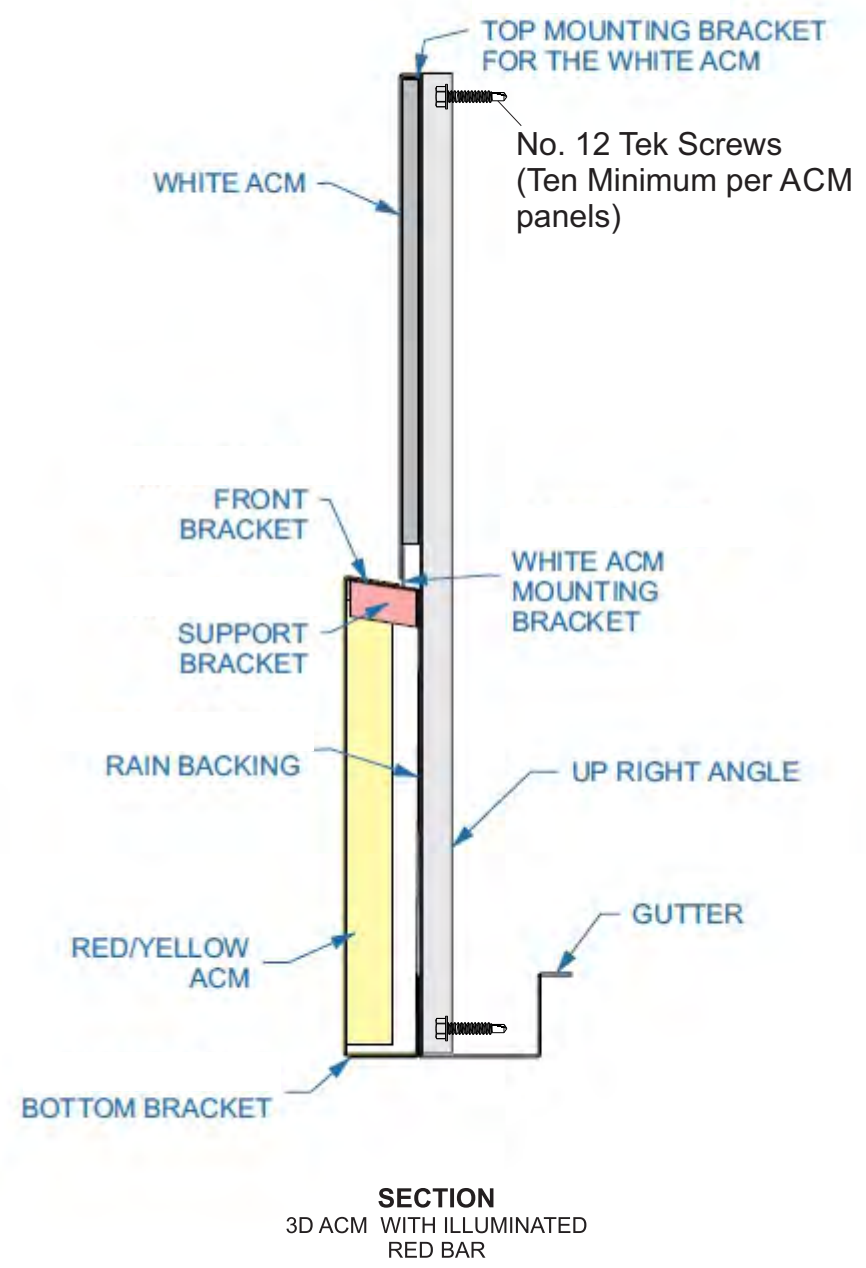
DATE

NO. Z1610

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DATE: 06.10.25BA

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TYP. SECTION VIEW

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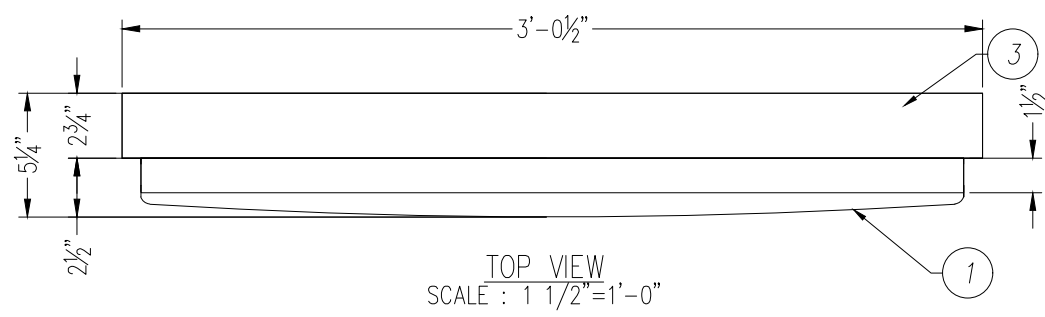
CUSTOMER APPROVAL	
_____	_____
SIGN AND PRINT FULL NAME	DATE

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DATE: 06.10.25BA	
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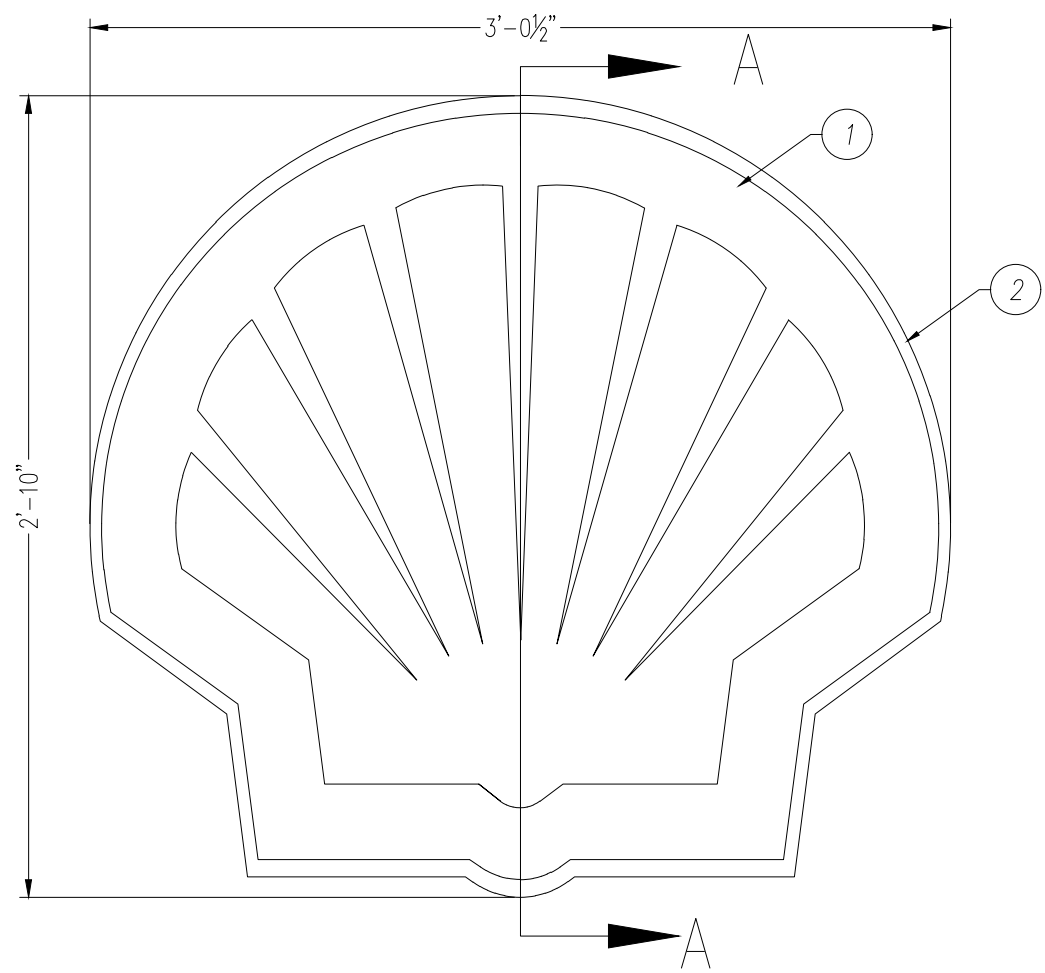


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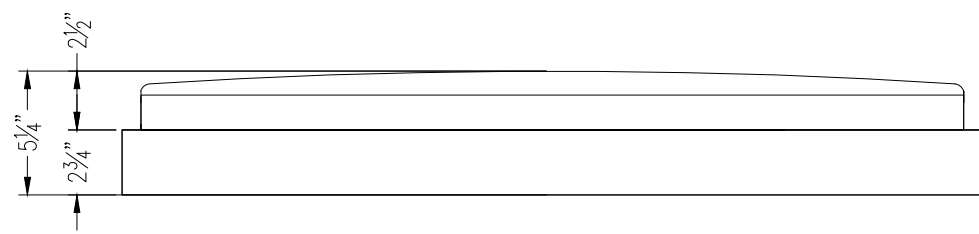
GRASS VALLEY, CA 95945



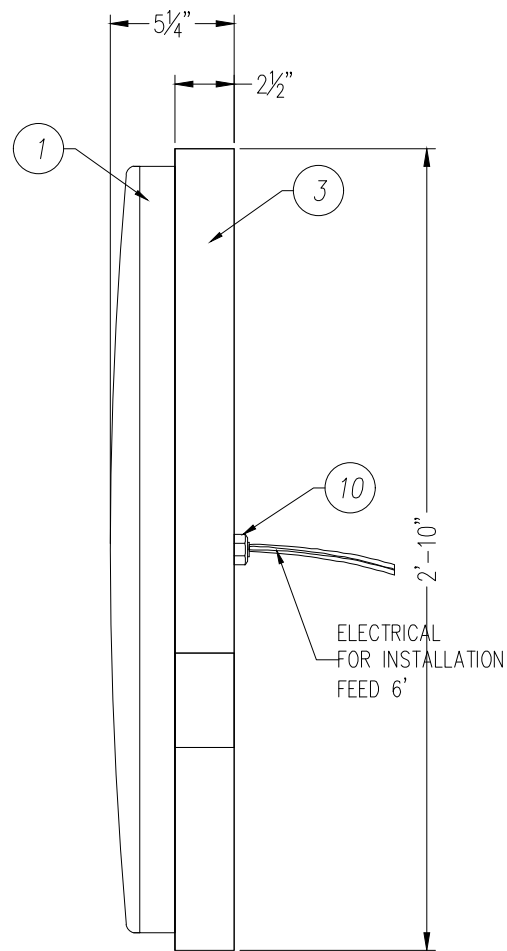
TOP VIEW
SCALE : 1 1/2"=1'-0"



FRONT VIEW
SCALE : 1 1/2"=1'-0"



BOTTOM VIEW
SCALE : 1 1/2"=1'-0"



SIDE VIEW
SCALE : 1 1/2"=1'-0"

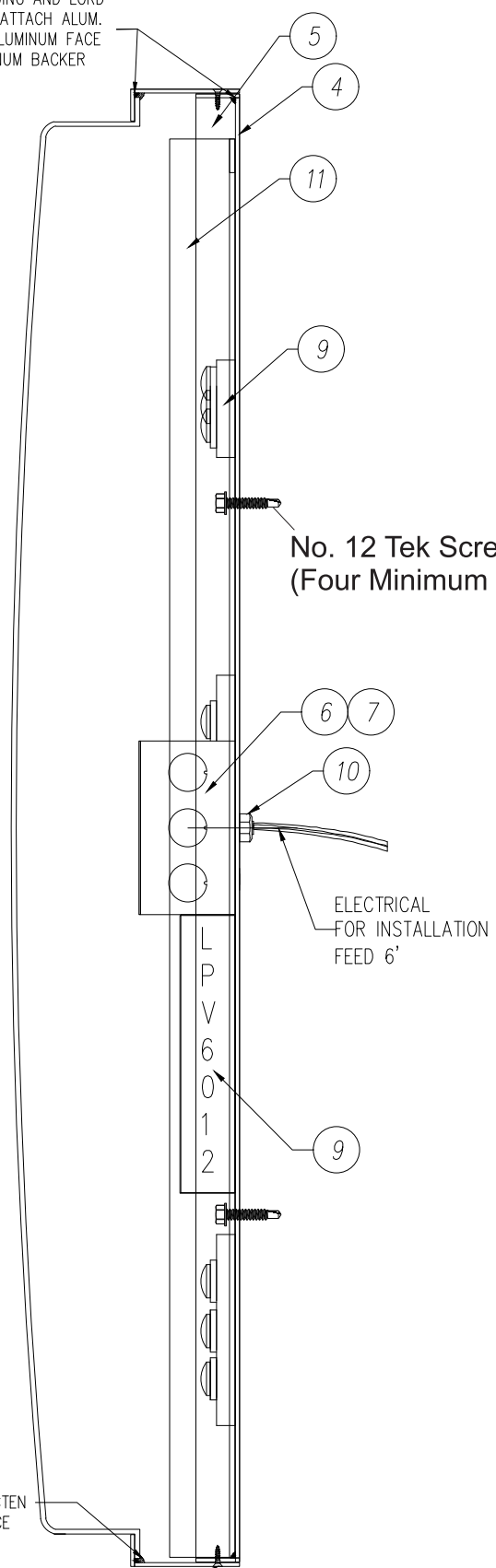
8.61 sq.ft PER LOGO

USE TAC WELDING AND LORD ADHESIVE TO ATTACH ALUM. RETURN TO ALUMINUM FACE AND ALUMINUM BACKER

USE SILICON OR LORD ADHESIVE TO ATTACH PECTEN FACE TO ALUMINUM FACE

#8 X 3/4" COUNTER SINK SCREWS

SECTION A-A
SCALE : 3"=1'-0"



P.O. Box 549 – Maywood CA 90270
800 423-4283 – 323 771-2098 – Fax 323 560-7143
Website: www.Signresource.net

Item # 8.

RV	DESCRIPTION	DATE	BY
A	INITIAL DRAWING RELEASE	01/18/23	VA

1	3MVI34PEC	34" PECTEN FORMED FACE	1
2	0ASH0960103	.090" ALUMINUM FACE	1
3	0ASH0960103	.090" ALUMINUM FACE RETURN	1
4	0ASH0960103	.090" ALUMINUM BACKER	1
5	0ASH0960103	.090" ALUMINUM BACKER RETURN	1
6	0ECF000103	4"x4" JUNCTION BOX W/DUPLEX	1
7	0ECF000102	4" X 4" BLANK HANDY BOX COVER	1
8	0LEDPLV6012	60W 12V POWER SUPPLY MEANWELL	1
9	0LED00VLP23K	SLOAN LED PRISM WHITE	16
10	0ECF000024	1/2" LIQUID TIGHT FLEX CONNECTOR STRAIGHT	1
11	0EXT000420	1 X 1.5 X .1875 ALUM ANGLE 42 3/4"	2

Voltage	120.0 V	Circuits	1	Current	1.12 AMP.	Drawn By	VA	Date	01/18/23
Description								Checked By	
34"X36 1/2" SINGLE FACE CANOPY FASCIA PECTEN LOGO								~	
Sign Size	8.61 SQ FT	Design Load	30 PSF	Client	SHELL	Page	1 OF 2		
Part Number	MVIPECTEN34-LED	Drawing No.	MVIPECTEN34-LED				Rev.	A	

Sign Lighting

CERTIFICATE OF COMPLIANCE	
<i>This document is used to demonstrate compliance with requirements in 110.9, 110.12, 130.0/ 160.5, 130.3/ 160.5(d), 140.8/ 170.2(e) and 141.0(b)2M/ 180.2(b)4Bvi for sign lighting scopes using the prescriptive path. Exit signs and traffic signs are not required to comply with prescriptive requirements per exceptions to 140.8/ 170.2(e) and do not need to complete this compliance document.</i>	
Project Name: Grass Valley SHELL	Report Page: (Page 1 of 5)
Project Address: 2001 Nevada City Hwy. Grass Valley, CA 95945	Date Prepared: 2025-06-16T20:57:57-04:00

A. GENERAL INFORMATION			
01	Project Location (city)	Grass Valley	
02	Climate Zone	11	
03	Occupancy Types within Project	☐	Healthcare Facility
		☐	Multifamily/ MF Mixed-use >= 4 stories (includes dormitory, senior living)

B. PROJECT SCOPE				
<i>This table includes illuminated signs that are within the scope of the permit application and are demonstrating compliance using the prescriptive path outlined in 140.8/ 170.2(e) or 141.0(b)2M/ 180.2(b)4Bvi for alterations. Exit signs and traffic signs are not required to comply with prescriptive requirements per exceptions to 140.8/ 170.2(e) and do not need to complete this compliance document.</i>				
01	02	03	04	05
Name or Item Tag	Complete Sign Description	Sign Status ¹	Sign Type	Compliance Method ²
Existing Price/ID monument sign	Reface existing Price/ID monument sign with new LED pricers	Altered	Outdoor	Alternate Light Sources
New canopy signs SHELL Logo Pecten	New canopy fascia SHELL Logo Pecten signs	New	Outdoor	Alternate Light Sources
New LED Illuminated canopy fascia Red Bars	New LED illuminated Red Bars around the canopy fascia	New	Outdoor	Alternate Light Sources

¹FOOTNOTE: Sign alterations that increase the connected lighting load, replace and rewire more that 50% of the ballasts, or relocate the sign to a different location must comply with 140.8/ 170.2(e). See 141.0(b)2M/ 180.2(b)4Bvi for more details.

²The ENERGY VERIFIED Label compliance method is only applicable if the sign has a permanent, factory-installed, ENERGY VERIFIED label certified by UL or comparable, confirming the sign complies with 140.8/ 170.2(e). Note that using an ENERGY VERIFIED label is an optional compliance path, not a mandatory requirement. See the tooltips for this table for more details.

CERTIFICATE OF COMPLIANCE	
Project Name: Grass Valley SHELL	Report Page: (Page 2 of 5)
	Date Prepared: 2025-06-16T20:57:57-04:00

C. COMPLIANCE RESULTS									
Results in this table are automatically calculated from data input and calculations in Tables B through H. Note: If any cell on this table says "COMPLIES with Exceptional Conditions" refer to Table D. Exceptional Conditions for guidance or see applicable Table referenced below.									
01	02	03		04		05		06	07
Name or Item Tag (See Table B)	Complete Sign Description (See Table B)	Total Allowed (Watts) (See Table F)	≥	Total Designed (Watts) (See Table F)	OR	Compliant Light Sources (See Table G)	OR	ENERGY VERIFIED Label (See Table H)	Compliance Results
Existing Price/ID monument sign	Reface existing Price/ID monument sign with new LED pricers		≥		OR	YES	OR		COMPLIES
Controls Compliance (See Table F/G/H for Details)									COMPLIES
New canopy signs SHELL Logo Pecten	New canopy fascia SHELL Logo Pecten signs		≥		OR	YES	OR		COMPLIES
Controls Compliance (See Table F/G/H for Details)									COMPLIES
New LED Illuminated canopy fascia Red Bars	New LED illuminated Red Bars around the canopy fascia		≥		OR	YES	OR		COMPLIES
Controls Compliance (See Table F/G/H for Details)									COMPLIES

D. EXCEPTIONAL CONDITIONS
This table is auto-filled with uneditable comments because of selections made or data entered in tables throughout the form.

E. ADDITIONAL REMARKS
This table includes remarks made by the permit applicant to the Authority Having Jurisdiction.

CERTIFICATE OF COMPLIANCE	
Project Name: Grass Valley SHELL	Report Page: (Page 3 of 5)
	Date Prepared: 2025-06-16T20:57:57-04:00

F. MAXIMUM ALLOWED LIGHTING POWER AND CONTROLS

This section does not apply to this project.

G. LIGHT SOURCES AND CONTROLS

This table includes illuminated signs using the Alternate Lighting Sources compliance method per 140.8(b)/ 170.2(e) as indicated on Table B of this compliance document. It also demonstrates compliance with mandatory controls requirements from 130.3 / 160.5(d) by indicating control types for each sign.

01	02	03	04			05	
Name or Item Tag	Complete Sign Description	Compliant Light Sources ^{1,2}	Mandatory Controls			Field Inspector	
			Shut-Off	Dimming	Demand Response ³	Pass	Fail
Existing Price/ID monument sign	Reface existing Price/ID monument sign with new LED pricers	LED + pwr supply 80%+ eff.	Automatic Time Switch + Photocontrol (outdoor)	NA: Outdoor 24x7x365 use		☐	☐
New canopy signs SHELL Logo Pecten	New canopy fascia SHELL Logo Pecten signs	LED + pwr supply 80%+ eff.	Automatic Time Switch + Photocontrol (outdoor)	NA: Outdoor 24x7x365 use		☐	☐
New LED Illuminated canopy fascia Red Bars	New LED illuminated Red Bars around the canopy fascia	LED + pwr supply 80%+ eff.	Automatic Time Switch + Photocontrol (outdoor)	NA: Outdoor 24x7x365 use		☐	☐

* NOTES: Controls with a * require a note in the space below explaining how compliance is achieved. EX: Sign within tunnel illuminated day and night; EXCEPTION to 130.3(a)2A.

¹ FOOTNOTE: Dropdown choices have been abbreviated, please refer to 140.8(b) / 170.2(e) to confirm compliance with the specific light source technologies listed.

² Authority having jurisdiction may ask for cutsheets to confirm compliance of light source.

³ Demand response controls are only required for an Electronic Message Center having a new connected lighting power load greater than 15 kW per 110.12(d).

Sign Lighting

CERTIFICATE OF COMPLIANCE	
Project Name: Grass Valley SHELL	Report Page: (Page 4 of 5)
	Date Prepared: 2025-06-16T20:57:57-04:00

I. DECLARATION OF REQUIRED CERTIFICATES OF INSTALLATION
<i>Selections have been made based on information provided in this document. If any selection have been changed by permit applicant, an explanation should be included in Table E. Additional Remarks. These documents must be provided to the building inspector during construction and can be found online</i>
Form/Title
NRCI-LTS-E - Must be submitted for all buildings

J. DECLARATION OF REQUIRED CERTIFICATES OF ACCEPTANCE
<i>There are no forms required for this project.</i>

CERTIFICATE OF COMPLIANCE	
Project Name: Grass Valley SHELL	Report Page: (Page 5 of 5)
Project Address: 2001 Nevada City Hwy. Grass Valley, CA 95945	Date Prepared: 2025-06-16T20:57:57-04:00

DOCUMENTATION AUTHOR'S DECLARATION STATEMENT	
I certify that this Certificate of Compliance documentation is accurate and complete.	
Documentation Author Name: Gus Ortega	Documentation Author Signature: Sal Pablo
Company: Sign Development Inc.	Signature Date: 06/16/25
Address: 1366 W. Ninth Street	CEA/ HERS Certification Identification (if applicable): 576277 C-45
City/State/Zip: Upland, CA 91786	Phone: (909)920-5535 ext. 541
RESPONSIBLE PERSON'S DECLARATION STATEMENT	
I certify the following under penalty of perjury, under the laws of the State of California:	
1. The information provided on this Certificate of Compliance is true and correct. 2. I am eligible under Division 3 of the Business and Professions Code to accept responsibility for the building design or system design identified on this Certificate of Compliance (responsible designer) 3. The energy features and performance specifications, materials, components, and manufactured devices for the building design or system design identified on this Certificate of Compliance conform to the requirements of Title 24, Part 1 and Part 6 of the California Code of Regulations. 4. The building design features or system design features identified on this Certificate of Compliance are consistent with the information provided on other applicable compliance documents, worksheets, calculations, plans and specifications submitted to the enforcement agency for approval with this building permit application. 5. I will ensure that a completed signed copy of this Certificate of Compliance shall be made available with the building permit(s) issued for the building, and made available to the enforcement agency for all applicable inspections. I understand that a completed signed copy of this Certificate of Compliance is required to be included with the documentation the builder provides to the building owner at occupancy.	
Responsible Designer Name: Sal Pablo	Responsible Designer Signature: Sal Pablo
Company: Sign Development Inc.	Date Signed: 06/16/25
Address: 1366 W. Ninth Street	License: 576277 C-45
City/State/Zip: Upland, CA 91786	Phone: (909)920-5535 ext. 541



City of Grass Valley City Council Agenda Action Sheet

Title: Quarterly Financial Report - First Quarter of Fiscal Year 2025-26

CEQA: Not a Project.

Recommendation: That the City Council receive and file the Fiscal Year 2025-26 First Quarter Financial Report for the City's major operating funds.

Prepared by: Jennifer Styczynski, Finance Director

Council Meeting Date: 10/28/2025

Date Prepared: 10/21/2025

Agenda: Administrative

Summary: This report provides a financial overview of the City's General Fund, Measure E Sales Tax Fund, Measure B Sales Tax Fund, Water Enterprise Fund, and Sewer Enterprise Fund through the first quarter ending September 30, 2025.

At the end of the first quarter, Citywide revenues total approximately 6-21% of budgeted amounts, which is consistent with the normal timing of when the City receives and records its major revenues. Expenditures across all major funds average approximately 13-27% of annual budgets, aligning with the expected pace for this point in the fiscal year.

It is important to note that sales tax revenues received during the first quarter only reflect one month of activity (July) due to state reporting and payment lags. This timing difference occurs each year and is normal and expected. Full quarterly sales tax receipts will be reflected in the second quarter's report.

No fiscal concerns are noted at this time.

Background: The City prepares quarterly financial reports to provide transparency regarding the City's fiscal condition and budget performance.

Revenue is recorded as the City earns income from sources such as taxes, service charges, and investment earnings. Because property tax and certain state revenues are received later in the fiscal year, first-quarter revenues appear low relative to the annual budget. Sales tax receipts also lag by approximately two months due to state reporting timelines.

Analysis: The City's overall financial condition remains stable through the first quarter of FY 2025-26. Revenue and expenditure activity in each major fund is generally tracking with expectations. A summary of each major fund follows.

General Fund (Fund 100)

- **Total Budgeted Revenues:** \$19,029,615
- **Actual Revenues to Date:** \$1,089,634 (5.7% of budget)
- **Total Budgeted Expenditures:** \$19,029,418
- **Actual Expenditures to Date:** \$4,843,879 (25.4% of budget)

Analysis: Revenues are below the pro-rated target as property tax and franchise revenues will be received later in the fiscal year. Sales tax revenues reflected in the General Fund also include only one month (July) due to the standard state reporting delay. Additional sales tax receipts for August and September will be recognized in the second quarter. Charges for services and investment income are within expected levels. Expenditures aligned with expected spending patterns, as both the annual liability insurance premium and CalPERS unfunded liability were paid in the first quarter, and no budgetary concerns have been identified.

Measure E Sales Tax Fund (Fund 200)

- **Total Budgeted Revenues:** \$7,489,000
- **Actual Revenues to Date:** \$581,600 (7.8% of budget)
- **Total Budgeted Expenditures:** \$10,226,599
- **Actual Expenditures to Date:** \$1,324,954 (13.0% of budget)

Analysis: Revenues reflect the first allocation of local sales tax received for July only. Because of the two-month delay in state reporting, August and September receipts will appear in the second quarter. This pattern is normal and occurs every fiscal year. Expenditure primarily represents personnel costs for public safety operations and annual liability insurance payments. Fund performance is consistent with expectations.

Measure B Sales Tax Fund (Fund 207)

- **Total Budgeted Revenues:** \$2,631,000
- **Actual Revenues to Date:** \$215,577 (8.2% of budget)
- **Total Budgeted Expenditures:** \$3,401,254
- **Actual Expenditures to Date:** \$551,985 (16.2% of budget)

Analysis: Measure B revenues reflect July sales tax collections only, with subsequent months to be received and recorded in the next quarter due to normal state reporting timelines. Expenditures remain low as mitigation project activity typically accelerates later in the fiscal year. No concerns are noted.

Water Enterprise Fund (Fund 500)

- **Total Budgeted Revenues:** \$2,688,200
- **Actual Revenues to Date:** \$551,806 (20.5% of budget)
- **Total Budgeted Expenditures:** \$3,708,777
- **Actual Expenditures to Date:** \$1,010,686 (27.3% of budget)

Analysis: Water Fund revenues are consistent with the quarterly billing cycle and seasonal consumption patterns. Expenditures are within expected levels and reflect regular operations, maintenance activities, and scheduled semi-annual loan payments. The fund remains in a stable financial position.

Sewer Enterprise Fund (Fund 510)

- **Total Budgeted Revenues:** \$5,641,000
- **Actual Revenues to Date:** \$1,208,254 (21.4% of budget)
- **Total Budgeted Expenditures:** \$10,431,097
- **Actual Expenditures to Date:** \$1,762,845 (16.9% of budget)

Analysis: Revenues are tracking above 20% due to steady quarterly billing activity and investment earnings. Expenditures are proportionate with operations and maintenance costs. No fiscal issues are identified.

Across all major funds, expenditures are pacing slightly ahead of revenues due to the normal timing of when the City receives property tax and sales tax revenues. This is typical for the first quarter of the fiscal year and expected to balance out in the coming quarters as additional revenues are received.

Staff will continue to monitor results and report any material variances to the City Council.

Council Goals/Objectives: This action is consistent the City's Strategic Plan by advancing the goal of maintaining a High-Performance Government and delivering Quality Service to the community.

Fiscal Impact: There is no direct fiscal impact from this report. The City's financial condition remains stable, and expenditures are within adopted budget parameters.

Funds Available: N/A

Account #: N/A

Reviewed by: City Manager

Attachments: FY 2025-26 Q1 Revenue Budget Report by Fund
FY 2025-26 Q1 Expenditure Budget Report by Fund



Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 100 - General Fund						
Revenue						
40 - Taxes & Assessments	14,613,296.00	14,613,296.00	689,455.73	773,900.89	-13,839,395.11	5.30%
41 - Licenses & Permits	262,724.00	262,724.00	23,848.58	31,853.28	-230,870.72	12.12%
42 - Franchises	1,066,025.00	1,066,025.00	0.00	0.00	-1,066,025.00	0.00%
43 - Fines & Forfeitures	200.00	200.00	0.00	0.00	-200.00	0.00%
44 - Charges for Services	680,145.00	680,145.00	79,050.31	203,052.72	-477,092.28	29.85%
45 - Intergovernmental	555,000.00	555,000.00	0.00	0.00	-555,000.00	0.00%
46 - Use of Money & Property	290,052.00	290,052.00	-86,460.51	42,741.72	-247,310.28	14.74%
47 - Reimbursements	1,286,747.00	1,286,747.00	4,737.03	19,323.94	-1,267,423.06	1.50%
48 - Miscellaneous Revenue	35,000.00	35,000.00	1,755.92	18,761.01	-16,238.99	53.60%
49 - Transfers In	240,426.00	240,426.00	0.00	0.00	-240,426.00	0.00%
Revenue Total:	19,029,615.00	19,029,615.00	712,387.06	1,089,633.56	-17,939,981.44	5.73%
Fund: 100 - General Fund Total:	19,029,615.00	19,029,615.00	712,387.06	1,089,633.56	-17,939,981.44	5.73%
Fund: 200 - GF Measure E Sales Tax						
Revenue						
40 - Taxes & Assessments	7,090,000.00	7,090,000.00	542,374.60	542,374.60	-6,547,625.40	7.65%
45 - Intergovernmental	200,000.00	200,000.00	0.00	0.00	-200,000.00	0.00%
46 - Use of Money & Property	55,000.00	55,000.00	33,971.13	33,971.13	-21,028.87	61.77%
47 - Reimbursements	0.00	0.00	3,349.13	5,253.91	5,253.91	0.00%
48 - Miscellaneous Revenue	144,000.00	144,000.00	0.00	0.00	-144,000.00	0.00%
Revenue Total:	7,489,000.00	7,489,000.00	579,694.86	581,599.64	-6,907,400.36	7.77%
Fund: 200 - GF Measure E Sales Tax Total:	7,489,000.00	7,489,000.00	579,694.86	581,599.64	-6,907,400.36	7.77%
Fund: 207 - GF Measure B Sales Tax						
Revenue						
40 - Taxes & Assessments	2,576,000.00	2,576,000.00	203,824.20	203,824.20	-2,372,175.80	7.91%
45 - Intergovernmental	50,000.00	50,000.00	0.00	0.00	-50,000.00	0.00%
46 - Use of Money & Property	5,000.00	5,000.00	6,752.83	6,752.83	1,752.83	135.06%
48 - Miscellaneous Revenue	0.00	0.00	3,000.00	5,000.00	5,000.00	0.00%
Revenue Total:	2,631,000.00	2,631,000.00	213,577.03	215,577.03	-2,415,422.97	8.19%
Fund: 207 - GF Measure B Sales Tax Total:	2,631,000.00	2,631,000.00	213,577.03	215,577.03	-2,415,422.97	8.19%
Fund: 500 - Water Enterprise Fund						
Revenue						
44 - Charges for Services	2,468,200.00	2,468,200.00	-6,370.35	520,438.23	-1,947,761.77	21.09%
46 - Use of Money & Property	219,500.00	219,500.00	21,309.54	31,329.90	-188,170.10	14.27%
48 - Miscellaneous Revenue	500.00	500.00	0.00	38.00	-462.00	7.60%
Revenue Total:	2,688,200.00	2,688,200.00	14,939.19	551,806.13	-2,136,393.87	20.53%
Fund: 500 - Water Enterprise Fund Total:	2,688,200.00	2,688,200.00	14,939.19	551,806.13	-2,136,393.87	20.53%
Fund: 510 - Sewer Enterprise Fund						
Revenue						
44 - Charges for Services	5,416,000.00	5,416,000.00	56,683.22	1,134,245.05	-4,281,754.95	20.94%
46 - Use of Money & Property	225,000.00	225,000.00	74,008.91	74,008.91	-150,991.09	32.89%
Revenue Total:	5,641,000.00	5,641,000.00	130,692.13	1,208,253.96	-4,432,746.04	21.42%
Fund: 510 - Sewer Enterprise Fund Total:	5,641,000.00	5,641,000.00	130,692.13	1,208,253.96	-4,432,746.04	21.42%
Report Total:	37,478,815.00	37,478,815.00	1,651,290.27	3,646,870.32	-33,831,944.68	9.73%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100 - General Fund	19,029,615.00	19,029,615.00	712,387.06	1,089,633.56	-17,939,981.44	5.73%
200 - GF Measure E Sales Tax	7,489,000.00	7,489,000.00	579,694.86	581,599.64	-6,907,400.36	7.77%
207 - GF Measure B Sales Tax	2,631,000.00	2,631,000.00	213,577.03	215,577.03	-2,415,422.97	8.19%
500 - Water Enterprise Fund	2,688,200.00	2,688,200.00	14,939.19	551,806.13	-2,136,393.87	20.53%
510 - Sewer Enterprise Fund	5,641,000.00	5,641,000.00	130,692.13	1,208,253.96	-4,432,746.04	21.42%
Report Total:	37,478,815.00	37,478,815.00	1,651,290.27	3,646,870.32	-33,831,944.68	9.73%



MinorClas...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 100 - General Fund						
Expense						
Department: 101 - City Council						
500 - Personnel Services - Salaries	33,600.00	33,600.00	2,800.00	6,600.00	27,000.00	19.64%
501 - Personnel Services - Benefits	2,571.00	2,571.00	214.22	504.95	2,066.05	19.64%
510 - Supplies and Materials	13,753.00	13,753.00	2,101.59	2,891.17	10,861.83	21.02%
541 - Other Costs	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00%
Department: 101 - City Council Total:	62,924.00	62,924.00	5,115.81	9,996.12	52,927.88	15.89%
Department: 102 - City Manager						
500 - Personnel Services - Salaries	297,221.00	297,221.00	20,257.22	56,542.87	240,678.13	19.02%
501 - Personnel Services - Benefits	115,427.00	115,427.00	9,186.42	25,529.58	89,897.42	22.12%
510 - Supplies and Materials	10,055.00	10,055.00	711.44	696.45	9,358.55	6.93%
511 - Professional & Contractual	27,900.00	27,900.00	4,400.00	13,200.00	14,700.00	47.31%
541 - Other Costs	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00%
Department: 102 - City Manager Total:	453,603.00	453,603.00	34,555.08	95,968.90	357,634.10	21.16%
Department: 103 - Human Resources						
511 - Professional & Contractual	30,000.00	30,000.00	1,200.00	2,400.00	27,600.00	8.00%
Department: 103 - Human Resources Total:	30,000.00	30,000.00	1,200.00	2,400.00	27,600.00	8.00%
Department: 104 - Finance						
500 - Personnel Services - Salaries	188,029.00	188,029.00	14,012.91	37,542.56	150,486.44	19.97%
501 - Personnel Services - Benefits	74,318.00	74,318.00	5,886.17	15,767.18	58,550.82	21.22%
510 - Supplies and Materials	2,770.00	2,770.00	1,304.73	1,335.88	1,434.12	48.23%
511 - Professional & Contractual	108,850.00	108,850.00	2,455.49	5,138.93	103,711.07	4.72%
541 - Other Costs	3,450.00	3,450.00	2.50	11.04	3,438.96	0.32%
Department: 104 - Finance Total:	377,417.00	377,417.00	23,661.80	59,795.59	317,621.41	15.84%
Department: 105 - Information Technology						
500 - Personnel Services - Salaries	147,743.00	147,743.00	10,699.20	28,658.54	119,084.46	19.40%
501 - Personnel Services - Benefits	53,789.00	53,789.00	4,230.16	11,299.75	42,489.25	21.01%
510 - Supplies and Materials	337,156.00	337,156.00	13,283.67	149,296.76	187,859.24	44.28%
511 - Professional & Contractual	35,000.00	35,000.00	3,110.00	8,630.00	26,370.00	24.66%
512 - Other Overhead Trf / Reimbursements	-136,062.00	-136,062.00	0.00	0.00	-136,062.00	0.00%
541 - Other Costs	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00%
Department: 105 - Information Technology Total:	440,626.00	440,626.00	31,323.03	197,885.05	242,740.95	44.91%
Department: 106 - City Attorney						
511 - Professional & Contractual	315,000.00	315,000.00	28,515.50	53,865.84	261,134.16	17.10%
512 - Other Overhead Trf / Reimbursements	-78,750.00	-78,750.00	0.00	0.00	-78,750.00	0.00%
Department: 106 - City Attorney Total:	236,250.00	236,250.00	28,515.50	53,865.84	182,384.16	22.80%
Department: 201 - Police						
500 - Personnel Services - Salaries	3,257,399.00	3,257,399.00	282,826.08	733,237.44	2,524,161.56	22.51%
501 - Personnel Services - Benefits	1,308,466.00	1,308,466.00	107,425.45	300,018.75	1,008,447.25	22.93%
510 - Supplies and Materials	353,246.00	353,246.00	28,505.21	93,548.63	259,697.37	26.48%
511 - Professional & Contractual	1,026,598.00	1,026,598.00	8,402.81	37,162.77	989,435.23	3.62%
541 - Other Costs	129,500.00	129,500.00	2,178.39	8,278.88	121,221.12	6.39%
Department: 201 - Police Total:	6,075,209.00	6,075,209.00	429,337.94	1,172,246.47	4,902,962.53	19.30%
Department: 202 - Animal Services						
500 - Personnel Services - Salaries	155,210.00	155,210.00	7,180.11	18,652.25	136,557.75	12.02%
501 - Personnel Services - Benefits	61,542.00	61,542.00	3,115.14	8,299.69	53,242.31	13.49%
510 - Supplies and Materials	25,100.00	25,100.00	4,062.45	6,575.41	18,524.59	26.20%
511 - Professional & Contractual	31,580.00	31,580.00	3,412.19	7,586.75	23,993.25	24.02%
541 - Other Costs	4,300.00	4,300.00	0.00	0.00	4,300.00	0.00%

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Minor Clas...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 202 - Animal Services Total:	277,732.00	277,732.00	17,769.89	41,114.10	236,617.90	14.80%
Department: 203 - Fire						
500 - Personnel Services - Salaries	2,694,666.00	2,694,666.00	260,741.50	678,060.49	2,016,605.51	25.16%
501 - Personnel Services - Benefits	912,019.00	912,019.00	73,106.48	213,446.55	698,572.45	23.40%
510 - Supplies and Materials	209,820.00	209,820.00	15,886.35	31,997.53	177,822.47	15.25%
511 - Professional & Contractual	334,600.00	334,600.00	20,513.77	26,775.40	307,824.60	8.00%
541 - Other Costs	195,300.00	195,300.00	13,006.73	16,811.47	178,488.53	8.61%
Department: 203 - Fire Total:	4,346,405.00	4,346,405.00	383,254.83	967,091.44	3,379,313.56	22.25%
Department: 301 - Planning						
500 - Personnel Services - Salaries	237,330.00	237,330.00	14,632.80	30,916.29	206,413.71	13.03%
501 - Personnel Services - Benefits	101,174.00	101,174.00	8,072.59	18,660.44	82,513.56	18.44%
502 - Personnel Services - Overhead Trf	-3,000.00	-3,000.00	-1,591.27	-1,591.27	-1,408.73	53.04%
510 - Supplies and Materials	21,127.00	21,127.00	123.55	10,435.25	10,691.75	49.39%
511 - Professional & Contractual	12,185.00	12,185.00	268.18	765.20	11,419.80	6.28%
541 - Other Costs	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00%
Department: 301 - Planning Total:	370,816.00	370,816.00	21,505.85	59,185.91	311,630.09	15.96%
Department: 302 - Building						
500 - Personnel Services - Salaries	229,453.00	229,453.00	16,592.00	42,721.70	186,731.30	18.62%
501 - Personnel Services - Benefits	88,575.00	88,575.00	6,912.83	18,405.53	70,169.47	20.78%
510 - Supplies and Materials	18,218.00	18,218.00	710.81	15,852.36	2,365.64	87.01%
511 - Professional & Contractual	38,548.00	38,548.00	9,827.82	11,084.43	27,463.57	28.75%
541 - Other Costs	7,500.00	7,500.00	591.59	13,655.68	-6,155.68	182.08%
Department: 302 - Building Total:	382,294.00	382,294.00	34,635.05	101,719.70	280,574.30	26.61%
Department: 401 - Public Works - Administration & Engineering						
500 - Personnel Services - Salaries	215,122.00	215,122.00	12,722.94	43,901.70	171,220.30	20.41%
501 - Personnel Services - Benefits	95,790.00	95,790.00	5,957.80	20,437.36	75,352.64	21.34%
510 - Supplies and Materials	11,631.00	11,631.00	3,613.96	4,492.73	7,138.27	38.63%
511 - Professional & Contractual	4,642.00	4,642.00	344.00	1,923.17	2,718.83	41.43%
541 - Other Costs	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00%
Department: 401 - Public Works - Administration & Engineering Tot...	328,885.00	328,885.00	22,638.70	70,754.96	258,130.04	21.51%
Department: 402 - Public Works - Streets Maintenance						
500 - Personnel Services - Salaries	254,120.00	254,120.00	23,869.83	53,754.24	200,365.76	21.15%
501 - Personnel Services - Benefits	114,705.00	114,705.00	10,391.26	24,816.93	89,888.07	21.64%
510 - Supplies and Materials	97,084.00	97,084.00	932.32	2,006.03	95,077.97	2.07%
511 - Professional & Contractual	37,600.00	37,600.00	5,409.72	6,913.74	30,686.26	18.39%
541 - Other Costs	36,500.00	36,500.00	632.03	2,196.85	34,303.15	6.02%
Department: 402 - Public Works - Streets Maintenance Total:	540,009.00	540,009.00	41,235.16	89,687.79	450,321.21	16.61%
Department: 403 - Public Works - Fleet						
500 - Personnel Services - Salaries	151,766.00	151,766.00	36,033.27	53,861.18	97,904.82	35.49%
501 - Personnel Services - Benefits	63,384.00	63,384.00	6,813.71	15,024.20	48,359.80	23.70%
510 - Supplies and Materials	94,575.00	94,575.00	576.61	28,064.99	66,510.01	29.67%
511 - Professional & Contractual	6,800.00	6,800.00	260.55	781.65	6,018.35	11.49%
541 - Other Costs	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00%
Department: 403 - Public Works - Fleet Total:	331,525.00	331,525.00	43,684.14	97,732.02	233,792.98	29.48%
Department: 404 - Public Works - Facilities						
500 - Personnel Services - Salaries	60,437.00	60,437.00	4,869.92	13,004.91	47,432.09	21.52%
501 - Personnel Services - Benefits	27,204.00	27,204.00	2,078.64	5,718.65	21,485.35	21.02%
510 - Supplies and Materials	15,938.00	15,938.00	383.18	1,389.11	14,548.89	8.72%
511 - Professional & Contractual	18,428.00	18,428.00	208.95	1,036.73	17,391.27	5.63%
541 - Other Costs	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00%
Department: 404 - Public Works - Facilities Total:	125,007.00	125,007.00	7,540.69	21,149.40	103,857.60	16.92%
Department: 501 - Parks - Administration						
500 - Personnel Services - Salaries	286,335.00	286,335.00	22,087.34	54,435.68	231,899.32	19.01%
501 - Personnel Services - Benefits	116,664.00	116,664.00	9,331.00	24,382.32	92,281.68	20.90%
510 - Supplies and Materials	96,172.00	96,172.00	3,018.02	5,274.88	90,897.12	5.48%
511 - Professional & Contractual	101,380.00	101,380.00	10,248.19	34,616.81	66,763.19	34.15%

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Minor Clas...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
541 - Other Costs	3,500.00	3,500.00	0.00	442.41	3,057.59	12.64%
Department: 501 - Parks - Administration Total:	604,051.00	604,051.00	44,684.55	119,152.10	484,898.90	19.73%
Department: 502 - Parks - Swimming Pool						
510 - Supplies and Materials	34,000.00	34,000.00	2,803.45	13,789.98	20,210.02	40.56%
511 - Professional & Contractual	80,000.00	80,000.00	1,345.00	9,970.00	70,030.00	12.46%
541 - Other Costs	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00%
Department: 502 - Parks - Swimming Pool Total:	119,000.00	119,000.00	4,148.45	23,759.98	95,240.02	19.97%
Department: 503 - Parks - Recreation						
510 - Supplies and Materials	6,860.00	6,860.00	35.00	72.17	6,787.83	1.05%
511 - Professional & Contractual	8,700.00	8,700.00	1,632.40	2,558.80	6,141.20	29.41%
541 - Other Costs	5,000.00	5,000.00	28.59	296.19	4,703.81	5.92%
Department: 503 - Parks - Recreation Total:	20,560.00	20,560.00	1,695.99	2,927.16	17,632.84	14.24%
Department: 601 - Non-Departmental						
501 - Personnel Services - Benefits	942,868.00	942,868.00	10,875.18	823,435.46	119,432.54	87.33%
510 - Supplies and Materials	533,897.00	533,897.00	26,585.06	86,577.15	447,319.85	16.22%
511 - Professional & Contractual	104,253.00	104,253.00	69,644.91	71,093.30	33,159.70	68.19%
520 - Capital and Outlay	24,000.00	24,000.00	0.00	0.00	24,000.00	0.00%
540 - Insurance Costs	569,085.00	569,085.00	0.00	534,971.17	34,113.83	94.01%
541 - Other Costs	114,140.00	114,140.00	1,503.05	44,429.93	69,710.07	38.93%
550 - Debt Service Payments	1,433,862.00	1,433,862.00	0.00	0.00	1,433,862.00	0.00%
580 - Contingency	100,000.00	100,000.00	0.00	96,939.00	3,061.00	96.94%
590 - Transfers Out	85,000.00	85,000.00	0.00	0.00	85,000.00	0.00%
Department: 601 - Non-Departmental Total:	3,907,105.00	3,907,105.00	108,608.20	1,657,446.01	2,249,658.99	42.42%
Expense Total:	19,029,418.00	19,029,418.00	1,285,110.66	4,843,878.54	14,185,539.46	25.45%
Fund: 100 - General Fund Total:	19,029,418.00	19,029,418.00	1,285,110.66	4,843,878.54	14,185,539.46	25.45%
Fund: 200 - GF Measure E Sales Tax Expense						
Department: 201 - Police						
500 - Personnel Services - Salaries	1,355,659.00	1,355,659.00	93,573.67	294,640.03	1,061,018.97	21.73%
501 - Personnel Services - Benefits	421,969.00	421,969.00	32,870.53	96,478.55	325,490.45	22.86%
510 - Supplies and Materials	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00%
511 - Professional & Contractual	162,736.00	162,736.00	190.55	609.75	162,126.25	0.37%
520 - Capital and Outlay	196,500.00	196,500.00	0.00	0.00	196,500.00	0.00%
541 - Other Costs	0.00	0.00	1,271.54	3,088.46	-3,088.46	0.00%
550 - Debt Service Payments	244,076.00	236,504.00	17,880.15	54,073.64	182,430.36	22.86%
Department: 201 - Police Total:	2,420,940.00	2,413,368.00	145,786.44	448,890.43	1,964,477.57	18.60%
Department: 203 - Fire						
500 - Personnel Services - Salaries	1,379,643.00	1,379,643.00	127,275.72	348,750.76	1,030,892.24	25.28%
501 - Personnel Services - Benefits	426,086.00	426,086.00	34,596.72	103,766.75	322,319.25	24.35%
510 - Supplies and Materials	65,540.00	65,540.00	8,533.58	9,638.05	55,901.95	14.71%
511 - Professional & Contractual	82,500.00	82,500.00	12,040.63	33,525.07	48,974.93	40.64%
520 - Capital and Outlay	780,000.00	780,000.00	0.00	0.00	780,000.00	0.00%
541 - Other Costs	12,000.00	12,000.00	175.00	175.00	11,825.00	1.46%
Department: 203 - Fire Total:	2,745,769.00	2,745,769.00	182,621.65	495,855.63	2,249,913.37	18.06%
Department: 406 - Public Works Capital						
510 - Supplies and Materials	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00%
511 - Professional & Contractual	152,000.00	152,000.00	3,987.83	10,289.66	141,710.34	6.77%
520 - Capital and Outlay	70,000.00	70,000.00	0.00	0.00	70,000.00	0.00%
Department: 406 - Public Works Capital Total:	232,000.00	232,000.00	3,987.83	10,289.66	221,710.34	4.44%
Department: 601 - Non-Departmental						
501 - Personnel Services - Benefits	217,601.00	217,601.00	0.00	207,331.00	10,270.00	95.28%
511 - Professional & Contractual	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00%
540 - Insurance Costs	173,832.00	173,832.00	0.00	162,587.74	11,244.26	93.53%
550 - Debt Service Payments	662,829.00	662,829.00	0.00	0.00	662,829.00	0.00%

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MinorClas...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
590 - Transfers Out	3,777,000.00	3,777,000.00	0.00	0.00	3,777,000.00	0.00%
Department: 601 - Non-Departmental Total:	4,835,462.00	4,835,462.00	0.00	369,918.74	4,465,543.26	7.65%
Expense Total:	10,234,171.00	10,226,599.00	332,395.92	1,324,954.46	8,901,644.54	12.96%
Fund: 200 - GF Measure E Sales Tax Total:	10,234,171.00	10,226,599.00	332,395.92	1,324,954.46	8,901,644.54	12.96%
Fund: 207 - GF Measure B Sales Tax						
Expense						
Department: 102 - City Manager						
500 - Personnel Services - Salaries	207,627.00	207,627.00	15,670.20	41,973.75	165,653.25	20.22%
501 - Personnel Services - Benefits	104,115.00	104,115.00	6,836.58	35,577.27	68,537.73	34.17%
510 - Supplies and Materials	9,040.00	9,040.00	4,455.50	6,059.71	2,980.29	67.03%
511 - Professional & Contractual	1,550,000.00	1,550,000.00	136.85	5,310.55	1,544,689.45	0.34%
520 - Capital and Outlay	200,000.00	200,000.00	5,400.00	197,188.09	2,811.91	98.59%
541 - Other Costs	261,000.00	261,000.00	3,874.50	5,274.99	255,725.01	2.02%
Department: 102 - City Manager Total:	2,331,782.00	2,331,782.00	36,373.63	291,384.36	2,040,397.64	12.50%
Department: 203 - Fire						
500 - Personnel Services - Salaries	728,883.00	728,883.00	72,421.41	177,662.79	551,220.21	24.37%
501 - Personnel Services - Benefits	265,589.00	265,589.00	20,212.06	78,054.81	187,534.19	29.39%
510 - Supplies and Materials	55,000.00	55,000.00	2,764.79	4,883.32	50,116.68	8.88%
511 - Professional & Contractual	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00%
541 - Other Costs	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00%
Department: 203 - Fire Total:	1,069,472.00	1,069,472.00	95,398.26	260,600.92	808,871.08	24.37%
Expense Total:	3,401,254.00	3,401,254.00	131,771.89	551,985.28	2,849,268.72	16.23%
Fund: 207 - GF Measure B Sales Tax Total:	3,401,254.00	3,401,254.00	131,771.89	551,985.28	2,849,268.72	16.23%
Fund: 500 - Water Enterprise Fund						
Expense						
Department: 406 - Public Works Capital						
501 - Personnel Services - Benefits	0.00	0.00	129.27	553.44	-553.44	0.00%
520 - Capital and Outlay	580,000.00	580,000.00	2,592.04	3,533.79	576,466.21	0.61%
Department: 406 - Public Works Capital Total:	580,000.00	580,000.00	2,721.31	4,087.23	575,912.77	0.70%
Department: 601 - Non-Departmental						
590 - Transfers Out	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00%
Department: 601 - Non-Departmental Total:	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00%
Department: 701 - Water - Administration						
500 - Personnel Services - Salaries	371,355.00	371,355.00	25,071.50	68,521.26	302,833.74	18.45%
501 - Personnel Services - Benefits	243,448.00	243,448.00	10,771.09	118,693.34	124,754.66	48.76%
510 - Supplies and Materials	97,140.00	97,140.00	1,826.52	29,076.34	68,063.66	29.93%
511 - Professional & Contractual	9,802.00	9,802.00	0.00	0.00	9,802.00	0.00%
512 - Other Overhead Trf / Reimbursements	107,406.00	107,406.00	0.00	0.00	107,406.00	0.00%
540 - Insurance Costs	169,647.00	169,647.00	0.00	158,674.23	10,972.77	93.53%
541 - Other Costs	70,280.00	70,280.00	3,906.17	28,493.16	41,786.84	40.54%
550 - Debt Service Payments	335,832.00	335,832.00	74,328.99	154,922.78	180,909.22	46.13%
590 - Transfers Out	61,442.00	61,442.00	0.00	0.00	61,442.00	0.00%
Department: 701 - Water - Administration Total:	1,466,352.00	1,466,352.00	115,904.27	558,381.11	907,970.89	38.08%
Department: 702 - Water - Plant						
500 - Personnel Services - Salaries	116,762.00	116,762.00	9,072.59	26,545.26	90,216.74	22.73%
501 - Personnel Services - Benefits	53,949.00	53,949.00	4,156.07	11,307.32	42,641.68	20.96%
510 - Supplies and Materials	71,366.00	71,366.00	3,263.79	24,571.20	46,794.80	34.43%
511 - Professional & Contractual	50,644.00	50,644.00	849.63	25,128.40	25,515.60	49.62%
541 - Other Costs	484,000.00	484,000.00	60,101.54	114,246.04	369,753.96	23.60%
Department: 702 - Water - Plant Total:	776,721.00	776,721.00	77,443.62	201,798.22	574,922.78	25.98%
Department: 703 - Water - Distribution						
500 - Personnel Services - Salaries	251,674.00	251,674.00	16,004.62	46,559.21	205,114.79	18.50%
501 - Personnel Services - Benefits	128,335.00	128,335.00	7,808.99	22,614.03	105,720.97	17.62%
510 - Supplies and Materials	73,600.00	73,600.00	15,237.27	42,471.39	31,128.61	57.71%
511 - Professional & Contractual	31,595.00	31,595.00	1,619.99	2,289.99	29,305.01	7.25%

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Minor Clas...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
541 - Other Costs	500.00	500.00	0.00	132,484.50	-131,984.50	26,496.90%
Department: 703 - Water - Distribution Total:	485,704.00	485,704.00	40,670.87	246,419.12	239,284.88	50.73%
Expense Total:	3,708,777.00	3,708,777.00	236,740.07	1,010,685.68	2,698,091.32	27.25%
Fund: 500 - Water Enterprise Fund Total:	3,708,777.00	3,708,777.00	236,740.07	1,010,685.68	2,698,091.32	27.25%
Fund: 510 - Sewer Enterprise Fund						
Expense						
Department: 406 - Public Works Capital						
501 - Personnel Services - Benefits	0.00	0.00	3,075.95	5,471.74	-5,471.74	0.00%
520 - Capital and Outlay	5,170,000.00	5,170,000.00	6,491.28	11,903.10	5,158,096.90	0.23%
Department: 406 - Public Works Capital Total:	5,170,000.00	5,170,000.00	9,567.23	17,374.84	5,152,625.16	0.34%
Department: 601 - Non-Departmental						
590 - Transfers Out	178,984.00	178,984.00	0.00	0.00	178,984.00	0.00%
Department: 601 - Non-Departmental Total:	178,984.00	178,984.00	0.00	0.00	178,984.00	0.00%
Department: 801 - Sewer - Administration						
500 - Personnel Services - Salaries	371,555.00	371,555.00	25,530.86	69,759.52	301,795.48	18.78%
501 - Personnel Services - Benefits	284,112.00	284,112.00	10,989.67	158,412.17	125,699.83	55.76%
510 - Supplies and Materials	114,256.00	114,256.00	1,794.53	34,196.95	80,059.05	29.93%
511 - Professional & Contractual	29,304.00	29,304.00	190.64	380.56	28,923.44	1.30%
512 - Other Overhead Trf / Reimbursements	107,406.00	107,406.00	0.00	0.00	107,406.00	0.00%
540 - Insurance Costs	503,807.00	503,807.00	0.00	471,218.48	32,588.52	93.53%
541 - Other Costs	160,000.00	160,000.00	7,392.24	49,473.68	110,526.32	30.92%
550 - Debt Service Payments	784,336.00	784,336.00	0.00	592,946.70	191,389.30	75.60%
Department: 801 - Sewer - Administration Total:	2,354,776.00	2,354,776.00	45,897.94	1,376,388.06	978,387.94	58.45%
Department: 802 - Sewer - Plant						
500 - Personnel Services - Salaries	464,246.00	464,246.00	36,290.46	106,181.57	358,064.43	22.87%
501 - Personnel Services - Benefits	218,700.00	218,700.00	17,007.46	46,931.25	171,768.75	21.46%
510 - Supplies and Materials	723,832.00	723,832.00	15,669.05	77,363.15	646,468.85	10.69%
511 - Professional & Contractual	277,900.00	277,900.00	31,827.57	54,031.02	223,868.98	19.44%
520 - Capital and Outlay	125,000.00	125,000.00	0.00	0.00	125,000.00	0.00%
541 - Other Costs	55,000.00	55,000.00	0.00	6,280.33	48,719.67	11.42%
Department: 802 - Sewer - Plant Total:	1,864,678.00	1,864,678.00	100,794.54	290,787.32	1,573,890.68	15.59%
Department: 803 - Sewer - Collection						
500 - Personnel Services - Salaries	253,674.00	253,674.00	15,545.02	45,320.35	208,353.65	17.87%
501 - Personnel Services - Benefits	124,535.00	124,535.00	7,430.96	21,360.34	103,174.66	17.15%
510 - Supplies and Materials	76,150.00	76,150.00	1,033.60	2,346.77	73,803.23	3.08%
511 - Professional & Contractual	31,300.00	31,300.00	594.33	1,633.28	29,666.72	5.22%
520 - Capital and Outlay	350,000.00	350,000.00	0.00	0.00	350,000.00	0.00%
541 - Other Costs	27,000.00	27,000.00	1,803.26	7,633.89	19,366.11	28.27%
Department: 803 - Sewer - Collection Total:	862,659.00	862,659.00	26,407.17	78,294.63	784,364.37	9.08%
Expense Total:	10,431,097.00	10,431,097.00	182,666.88	1,762,844.85	8,668,252.15	16.90%
Fund: 510 - Sewer Enterprise Fund Total:	10,431,097.00	10,431,097.00	182,666.88	1,762,844.85	8,668,252.15	16.90%
Report Total:	46,804,717.00	46,797,145.00	2,168,685.42	9,494,348.81	37,302,796.19	20.29%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100 - General Fund	19,029,418.00	19,029,418.00	1,285,110.66	4,843,878.54	14,185,539.46	25.45%
200 - GF Measure E Sales Tax	10,234,171.00	10,226,599.00	332,395.92	1,324,954.46	8,901,644.54	12.96%
207 - GF Measure B Sales Tax	3,401,254.00	3,401,254.00	131,771.89	551,985.28	2,849,268.72	16.23%
500 - Water Enterprise Fund	3,708,777.00	3,708,777.00	236,740.07	1,010,685.68	2,698,091.32	27.25%
510 - Sewer Enterprise Fund	10,431,097.00	10,431,097.00	182,666.88	1,762,844.85	8,668,252.15	16.90%
Report Total:	46,804,717.00	46,797,145.00	2,168,685.42	9,494,348.81	37,302,796.19	20.29%