



GRASS VALLEY

Measure E Meeting

Monday, June 24, 2024 at 4:00 PM

Mayor's Conference Room, Grass Valley City Hall | 125 East Main Street, Grass Valley, CA

Telephone: (530) 274-4310 - Fax: (530) 274-4399

E-Mail: info@cityofgrassvalley.com

Web Site: www.cityofgrassvalley.com

AGENDA

Any person with a disability who requires accommodations to participate in this meeting should telephone the City Clerk's office at (530)274-4390, at least 48 hours prior to the meeting to make a request for a disability related modification or accommodation.

MEETING NOTICE

Measure E Committee welcomes you to attend the meetings electronically or in person at the City Hall Council Chambers, located at 125 E. Main St., Grass Valley, CA 95945. Your interest is encouraged and appreciated.

Members of the public are encouraged to submit public comments via voicemail at (530) 274-4390 and email to public@cityofgrassvalley.com. Comments will be reviewed and distributed before the meeting if received an hour prior to the meeting. Comments received after that will be addressed during the item and/or at the end of the meeting. The committee will have the option to modify their action on items based on comments received. Action may be taken on any agenda item.

Agenda materials, staff reports, and background information related to regular agenda items are available on the City's website: www.cityofgrassvalley.com. Materials related to an item on this agenda submitted to the Committee after distribution of the agenda packet will be made available on the City of Grass Valley website at www.cityofgrassvalley.com, subject to City staff's ability to post the documents before the meeting.

Please note, individuals who disrupt, disturb, impede, or render infeasible the orderly conduct of a meeting will receive one warning that, if they do not cease such behavior, they may be removed from the meeting. The chair has authority to order individuals removed if they do not cease their disruptive behavior following this warning. No warning is required before an individual is removed if that individual engages in a use of force or makes a true threat of force. (Gov. Code, § 54957.95.)

Council Chambers are wheelchair accessible and listening devices are available. Other special accommodations may be requested to the City Clerk 72 hours in advance of the meeting by calling (530) 274-4390, we are happy to accommodate.

CALL TO ORDER

AGENDA APPROVAL

PUBLIC COMMENT - *Members of the public are encouraged to submit public comments via voicemail at (530) 274-4390 and email to public@cityofgrassvalley.com. There is a time limitation of three minutes per person. For items not on the agenda and within the jurisdiction or interest of the City, please address the Measure E Committee at this time. For items on the agenda please address the Committee when the number and subject matter are announced. Comments will be reviewed and distributed before the meeting if received an hour prior to meeting. Comments received after that will be addressed during the item and/or at the end of the meeting. The Measure E Committee will have the option to modify their action on items based on comments received. Action may be taken on any agenda item.*

ADMINISTRATIVE

1. Overview of FY24-25 Budget with discussion of PD, Fire, Park & Street Projects.

ADJOURN

POSTING NOTICE

This is to certify that the above notice of a Measure E Meeting, scheduled for Monday, June 24, 2024 at 4:00 PM was posted at city hall, easily accessible to the public, as of 5:00 p.m. Thursday, June 20, 2024.

Taylor Whittingslow, City Clerk

City of Grass Valley
Fiscal Year 2024-25 Preliminary Budget
Measure E Fund (Fund 200)

	Actual FY 2020-21	Actual FY 2021-22	Preliminary FY 2022-23	Estimated FY 2023-24	Prelim, Budget FY 2024-25
Revenues:					
Measure N Sales Tax	\$ -	-	-	-	-
Measure E Sales Tax	6,634,724	6,987,724	6,992,271	7,366,331	7,350,000
Fire Department Response Reimbursement	23,087	3,576	979	5,000	5,000
Interest Income	17,371	16,131	34,911	25,000	7,500
Other Income	5,790	227,362	219,718	-	-
	<u>\$ 6,680,972</u>	<u>7,234,793</u>	<u>7,247,879</u>	<u>7,396,331</u>	<u>7,362,500</u>
Expenditures:					
Police - Personal Services	\$ 1,442,142	1,474,359	1,620,204	1,707,516	1,698,043
Police - Non-Personal Services	46,818	129,807	161,830	150,000	162,000
Fire - Personal Services	902,742	1,351,543	1,429,289	1,604,224	1,442,608
Fire - Non-Personal Services	95,286	129,072	161,041	158,894	169,000
Public Works - Personal Services	-	-	-	-	-
Public Works - Non-Personal Services	20,433	34,560	16,210	7,000	7,000
Safety - CalPERS UAAL Amortization	253,308	312,237	72,781	-	63,783
Safety - Liability Insurance	58,965	70,688	92,121	145,000	161,949
Safety - Worker's Compensation Costs	43,734	71,990	84,498	80,000	82,000
Police - Capital Outlay	\$ 129,937	283,037	435,671	328,395	254,000
Fire - Capital Outlay	265,298	89,489	228,200	268,948	805,000
Debt Service - Parks Funding	-	-	662,829	654,000	654,000
Direct Capital Outlay - Streets / Parks / PS	1,011,674	1,794,564	679,685	196,316	200,000
Transfers Out - Capital Projects Fund	916,780	1,445,910	1,711,222	934,602	6,080,000
Transfers Out - General Fund (For POB DS)	-	-	207,637	211,440	211,440
Transfers Out - Gas Tax Fund	-	-	263,269	-	-
	<u>\$ 5,187,117</u>	<u>7,187,256</u>	<u>7,826,487</u>	<u>6,446,335</u>	<u>11,990,823</u>
Excess (deficit) of revenues over expenditures	\$ 1,493,855	47,537	(578,608)	949,996	(4,628,323)
Beginning Fund Balance	\$ 2,923,713	4,417,568	4,465,105	3,886,497	4,836,493
Ending Fund Balance	<u>\$ 4,417,568</u>	<u>4,465,105</u>	<u>3,886,497</u>	<u>4,836,493</u>	<u>208,170</u>

City of Grass Valley
Fiscal Year 2024-25 Preliminary Budget
Measure E Fund (Fund 200)

Capital Expenditure Detail

Capital Expenditures	Actual FY 2020-21	Actual FY 2021-22	Preliminary FY 2022-23	Estimated FY 2023-24	Prelim. Budget FY 2024-25
Police Capital - Vehicles / Buildout	\$ 118,900	215,325	435,671	328,395	204,000
Police Capital - Equipment	11,037	67,712	-	-	50,000
Fire Capital - Fire Truck	-	-	-	-	700,000
Fire Capital - Vehicles / Buildout	8,311	8,429	223,420	268,948	105,000
Fire Capital - Equipment / Radios	256,987	81,060	4,780	-	-
63910 - Police Dept. Radio Infrastructure	6,428	921,984	339,861	21,316	-
64140 - Measure E Park Projects / Maintenance	1,005,246	872,580	339,824	175,000	200,000
Trf to Capital 63350 - Wolf Creek Trail Study	-	-	-	10,288	-
Trf to Capital 66101 - Sierra College Fields	-	-	-	-	1,000,000
Trf to Capital XXXX - Main Street Resealing	-	-	-	-	300,000
Trf to Capital XXXX - Megenta Drain Restore.	-	-	-	-	10,000
Trf to Capital 61220 - Annual Street Mtc	-	-	48,363	-	-
Trf to Capital 61330 - Annual Street Rehab	38,726	389,156	38,702	88,000	-
Trf to Capital 61420 - Pavement Mgmt Plan	1,699	-	-	-	-
Trf to Capital 63850 - Measure E Street Projects	806,290	-	178,587	50,000	1,800,000
Trf to Capital 64140 - Measure E Parks	60,017	47,008	44,842	10,000	1,850,000
Trf to Capital 64150 - Memorial Park Pool / Fac	10,048	748,883	400,000	226,314	-
Trf to Capital 63370 - Condon Connector	-	-	-	-	-
Trf to Capital XXXX - S. Auburn Street Renov	-	-	-	-	1,120,000
Trf to Capital 63440 - Mill Street Pkg Lot	-	5,601	-	-	-
Trf to Capital 63850 - Measure E Park Projects	-	9,636	-	-	-
Trf to Capital 66005 - Mill Street Ped Plaza	-	-	1,000,000	500,000	-
Trf to Capital 66006 - Slate Creek Drainage	-	243,014	-	-	-
Trf to Capital 66007 - HSIP Improvements	-	2,612	728	50,000	-
	\$ 2,323,689	3,613,000	3,054,778	1,728,261	7,339,000

FY 2024-25 Staff Allocations - Measure E Fund:

Police Department - 10.9 FTE

Fire Department - 11.2 FTE

**Draft Measure E Parks Projects
for Fiscal Year 2024/25**

MEASURE E PARK PROJECTS	Budget	Measure E Current Year	Measure E Lease Funds	Measure E Future Years	Description
Annual Park/Playground Maintenance	\$ 25,000	\$ 25,000	\$ -	\$ -	General maintenance, new equipment, misc improvements
Annual Restroom Maintenance	\$ 100,000	\$ 100,000	\$ -	\$ -	General maintenance, new equipment
Annual Landscape Maintenance	\$ 75,000	\$ 75,000	\$ -	\$ -	Maintenance contracts for Mautino, Memorial, Minnie, Gilmore, misc areas
Restroom Improvements (Condon, S Church Parking Lot)	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	Install prefab restrooms at Condon and S Church parking lot. Restroom and caretaker house demo. Grading, parking and accessibility improvements
Condon Park Repaving Project	\$ 300,000	\$ 300,000	\$ -	\$ -	Repave and restripe acces roads and parking areas
Bike Park Construction Project	\$ 1,784,000	\$ 1,184,000	\$ 600,000	\$ -	Pump track construction at Sutton/Idaho Maryland property
Loma Rica Trail Improvements	\$ 280,000	\$ 280,000	\$ -	\$ -	Grade and install base rock on trail from Brunswick to access road
Mautino Park Garden	\$ 60,000	\$ 60,000	\$ -	\$ -	Design and prep for community gradens
Magenta Drain Restoration	\$ 20,000	\$ 20,000	\$ -	\$ -	Restore the Magenta Drain waterway through Memorial Park
Memorial Park Softball Improvements	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	Replace bleachers, new lighting, new fencing, sidewalk and perimeter improvements
Lyman Gilmore Lighting and Improvements	\$ 600,000	\$ -	\$ 600,000	\$ -	Install field lighting, regrade and improve perimeter area with bleachers and sitting areas
Condon Park Baseball Improvements Phase 1	\$ 800,000	\$ -	\$ 800,000	\$ -	Rehabilitate bleachers, dugouts and drive aisles. Drainage and perimeter improvements
Center for the Arts - Student Matinee Program	\$ 16,000	\$ 16,000	\$ -	\$ -	The program has presented professional theater productions to more than 800 Grass Valley school children
				\$ -	
				\$ -	
NOT FUNDED/ FUTURE PROJECTS					
Dow Alexander Playground	\$ 600,000	\$ -		\$ 600,000	Replace and upgrade playground
Condon Park Baseball Improvements Phase 2	\$ 1,800,000	\$ -		\$ 1,800,000	Replace and expand Major ball field. Building demo and perimeter improvements
Condon Park Trail and Accessibility Projects Phase 1	\$ 800,000	\$ -		\$ 800,000	New shared use trail connections from Packard Gate to skatepark. Walkways from new restrooms to picnic area and skatepark
Condon Park Trail and Accessibility Projects Phase 2	\$ 800,000	\$ -		\$ 800,000	New shared use trail connections skatepark to Lyman Gilmore gate and Peabody Creek trail
Condon Park Bocce Ball and Volleball Courts	\$ 300,000	\$ -		\$ 300,000	Replace bocce court at new location by picnic area. Replace volleyball courts
Mautino Park Trail and Accessibility Projects	\$ 700,000	\$ -		\$ 700,000	Improve access connections to field. Construct sitting and picnic areas. Install formal perimeter trail with connections to facilities
Mautino Park Garden	\$ 100,000	\$ -		\$ 100,000	To be Determined. Just a place holder for potential improvements and start-up costs
Wolf Creek Trail	TBD			TBD	Match for grants
Condon Playground	\$ 400,000	\$ -		\$ 400,000	Future Need to replace in next 2 to 4 years
Mautino Park Playground	\$ 600,000	\$ -		\$ 600,000	Future Need to replace in next 3 to 5 years
Condon Park Disc Golf Restroom and Misc. Improvments	\$ 350,000			\$ 350,000	Demo existing restroom and install prefab restroom. Miscellaneous signage, seattng and accessibility improvements.
Memorial Park Multiuse Building	\$ 800,000			\$ 800,000	Install prefab multiuse building at Memorial Park near playground restrooms
Condon Park Pond Deck Replacement Project	\$ 50,000			\$ 50,000	Replace observation deck at the Condon Park pond.
TOTAL	\$ 13,360,000	\$ 3,060,000	\$ 3,000,000	\$ 7,300,000	

City of Grass Valley

Fiscal Year 2024-25

Proposed Budget – Measure E Fund



June 17, 2024

FY 2024-25 Proposed Budget

- Measure E Fund -

	<u>Revenues</u>	<u>Expenditures</u>
FY 2023-24 Estimated	\$ 7,396,331	\$ 6,446,335
FY 2024-25 Proposed Budget	\$ 7,362,500	\$ 11,990,823

FY 2023-24 anticipated addition to reserves: \$949,996

- Staff – Essentially all positions filled
- Infrastructure Capital ~ \$1.1 million / Outlay ~ \$600,000
- Parks COP Debt Service - \$654,000

FY 2024-25 *Proposed* anticipated use of reserves: \$4,628.323

- Staff – All positions assumed filled for entirety of budget year
- Infrastructure Capital ~ \$6.28 million / Outlay ~ \$1,059,000
- Parks COP Debt Service - \$654,000

FY 2024-25 Proposed Budget

- Measure E Fund -

Measure E Staffing

	Police		Fire	
	FY 2023-24 Estimated	FY 2024-25 Proposed	FY 2023-24 Estimated	FY 2024-25 Proposed
Authorized Positions:	10.9	10.9	11.2	11.2
Full Staffing Cost:	\$ 1,707,516	\$ 1,698,043	\$ 1,604,224	\$ 1,442,608

Other Staffing-Related Costs – FY 2024-25:

- CalPERS UAL Bond Debt Service: \$211,440
- Workers Compensation - \$63,783
- General Liability Insurance - \$161,949



FY 2024-25 Proposed Budget

- Measure E Fund -

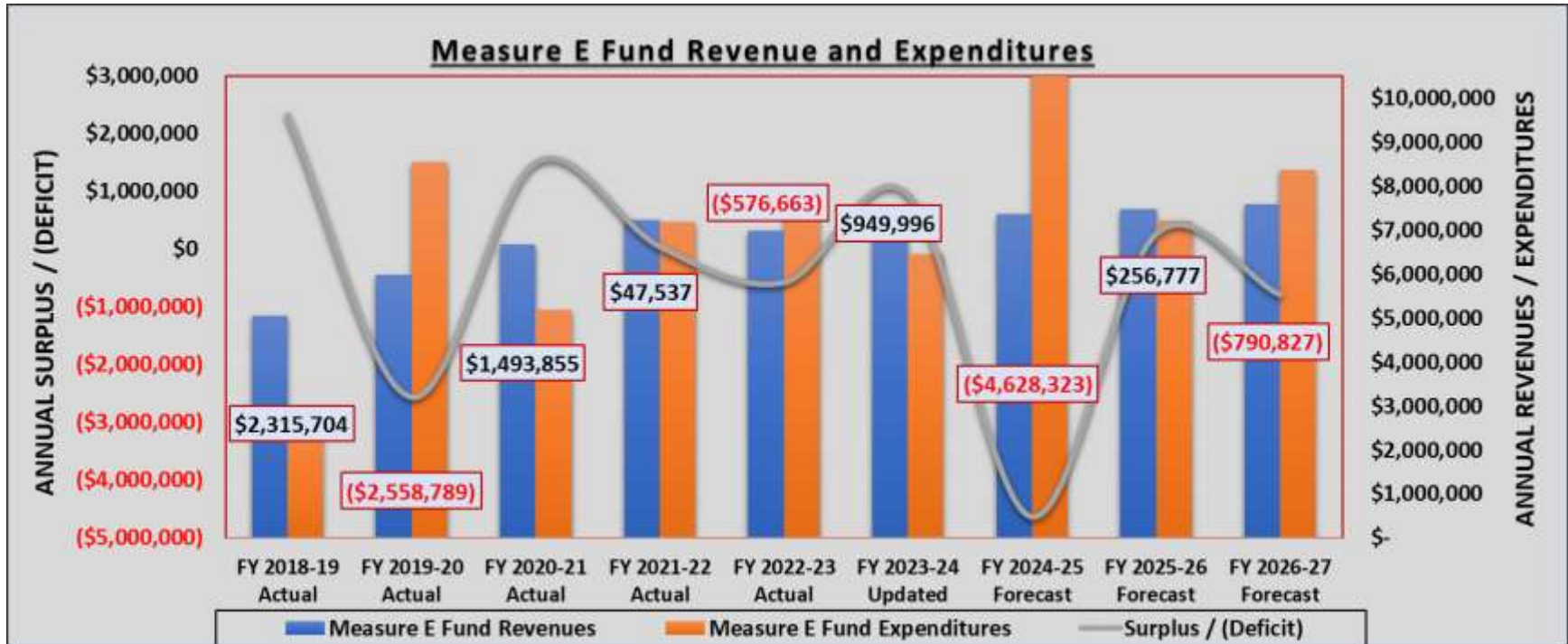
Measure E Capital Outlay

	Police		Fire	
	FY 2023-24 Estimated	FY 2024-25 Proposed	FY 2023-24 Estimated	FY 2024-25 Proposed
Vehicle Leases	\$ 204,000	\$ 204,000	\$ -	\$ -
Buils for Cars	124,395	50,000	-	-
New Fire Engine	-	-	-	700,000
Utility Vehicle	-	-	-	85,000
Fire Chief Vehicle	-	-	-	-
Radio / Other Eqpt.	-	-	-	20,000
Cell Tower Infrs.	21,316	-	-	-
Total:	\$ 349,711	\$ 254,000	\$ -	\$ 805,000



FY 2024-25 Proposed Budget - Measure E Fund -

Measure E Forecast



- New Fire Engine in FY 2024-25
- New Ladder Truck in FY 2026-27
- \$2.9 million annually towards Streets / Parks (includes debt pay)
- 22.1 FTE funded throughout forecast