



GRASS VALLEY

City Council Regular Meeting, Capital Improvements Authority and Redevelopment "Successor Agency"

Tuesday, February 14, 2023 at 7:00 PM

Council Chambers, Grass Valley City Hall | 125 East Main Street, Grass Valley, California

Telephone: (530) 274-4310 - Fax: (530) 274-4399

E-Mail: info@cityofgrassvalley.com

Web Site: www.cityofgrassvalley.com

AGENDA

Any person with a disability who requires accommodations to participate in this meeting should telephone the City Clerk's office at (530)274-4390, at least 48 hours prior to the meeting to make a request for a disability related modification or accommodation.

**Mayor Jan Arbuckle, Vice Mayor Hilary Hodge, Councilmember Bob Branstrom,
Councilmember Haven Caravelli, Councilmember Tom Ivy**

MEETING NOTICE

City Council welcomes you to attend the meetings electronically or in person at the City Hall Council Chambers, located at 125 E. Main St., Grass Valley, CA 95945. Regular Meetings are scheduled at 7:00 p.m. on the 2nd and 4th Tuesday of each month. Your interest is encouraged and appreciated.

This meeting is being broadcast "live" on Comcast Channel 17 by Nevada County Media, on the internet at www.cityofgrassvalley.com, or on the City of Grass Valley YouTube channel at <https://www.youtube.com/channel/UCdAaL-uwdN8iTz8bI7SCuPQ>.

Members of the public are encouraged to submit public comments via voicemail at (530) 274-4390 and email to public@cityofgrassvalley.com. Comments will be reviewed and distributed before the meeting if received by 5pm. Comments received after that will be addressed during the item and/or at the end of the meeting. Council will have the option to modify their action on items based on comments received. Action may be taken on any agenda item.

Agenda materials, staff reports, and background information related to regular agenda items are available on the City's website: www.cityofgrassvalley.com. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet will be made available on the City of Grass Valley website at www.cityofgrassvalley.com, subject to City staff's ability to post the documents before the meeting.

Council Chambers are wheelchair accessible and listening devices are available. Other special accommodations may be requested to the City Clerk 72 hours in advance of the meeting by calling (530) 274-4390, we are happy to accommodate.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA APPROVAL - *The City Council reserves the right to hear items in a different order to accomplish business in the most efficient manner.*

REPORT OUT OF CLOSED SESSION

INTRODUCTIONS AND PRESENTATIONS

1. Grand Jury Month Proclamation

PUBLIC COMMENT - *Members of the public are encouraged to submit public comments via voicemail at (530) 274-4390 and email to public@cityofgrassvalley.com. Comments will be reviewed and distributed before the meeting if received by 5pm. Comments received after 5pm will be addressed during the item and/or at the end of the meeting. Council will have the option to modify their action on items based on comments received. Action may be taken on any agenda item. There is a time limitation of three minutes per person for all emailed, voicemail, or in person comments, and only one type of public comment per person. For any items not on the agenda, and within the jurisdiction or interest of the City, please come to the podium at this time. If you wish to speak regarding a scheduled agenda item, please come to the podium when the item is announced. When recognized, please begin by providing your name and address for the record (optional).*

CONSENT ITEMS - *All matters listed under the Consent Calendar are to be considered routine by the City Council and/or Grass Valley Redevelopment Agency and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the City Council and/or Grass Valley Redevelopment Agency votes on the motion to adopt, members of the Council and/or Agency, staff or the public request specific items to be removed from the Consent Calendar for separate discussion and action but Council action is required to do so (roll call vote). Unless the Council removes an item from the Consent Calendar for separate discussion, public comments are invited as to the consent calendar as a whole and limited to three minutes per person.*

2. Approval of the Regular Meeting Minutes of January 24th, 2023.

Recommendation: Council approve minutes as submitted.

3. Local Emergency Proclamation (COVID-19)

CEQA: Not a project

Recommendation: Continuance of Novel Coronavirus (COVID-19) proclamation declaring a Local State of Emergency

4. Local Emergency Proclamation (Drought Conditions)

CEQA: Not a project

Recommendation: Drought Conditions proclamation declaring a Local State of Emergency

5. Five-year Printer Lease for City Facilities

CEQA: Not a project.

Recommendation: That Council 1) approve the City Manager to enter into a five-year lease and service agreement with UBEO for printers throughout City wide facilities for a total not to exceed \$80,000 subject to legal review, and 2) authorize Administrative Services Director to make any needed budget adjustments and/or budget transfers to complete this procurement.

6. Nevada County Transportation Commission - RSTP Allocation Request

CEQA: Not a project

Recommendation: That Council authorize the Mayor to execute a Resolution requesting Regional Surface Transportation Program Funds for street rehabilitation improvements.

7. A resolution authorizing the submittal of the Regional Early Action Planning Grant Program (REAP 2.0) to State of California Department of Housing and Community Development for an infrastructure grant in support of housing.

CEQUA: Not a Project

Recommendation: That Council adopt the attached resolution and authorize the Mayor to sign said resolution.

8. Job Description Approval - Community Development Director

CEQA: Not a project.

Recommendation: That Council approve a revised job description for the position of the Community Development Director.

ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION OR SEPARATE ACTION AND / OR ANY ADDED AGENDA ITEMS

REORGANIZATION RELATED ITEMS

PUBLIC HEARING

ADMINISTRATIVE

BRIEF REPORTS BY COUNCIL MEMBERS

ADJOURN

POSTING NOTICE

This is to certify that the above notice of a meeting of the City Council, scheduled for Tuesday, February 14, 2023 at 7:00 PM was posted at city hall, easily accessible to the public, as of 5:00 p.m. Friday, February 10, 2023.

Taylor Day, City Clerk



PROCLAMATION

GRAND JURY AWARENESS MONTH FEBRUARY 2023

Whereas, Grand Juries are crucial components of California's justice system; and

Whereas, Grand Juries have been in existence since the adoption of California's original Constitution in 1849 – 1850; and

Whereas, Grand Juries are impaneled to act as an "arm of the court," as authorized by the state constitution, to be a voice of the people and a conscience of the community; and

Whereas, like other California counties, Nevada County has a Grand Jury composed of individuals who dedicate their time for a full calendar year to serve in the Grand Jury system; and

Whereas, the primary duties of the Nevada County grand Jury are to investigate and report on local governmental operations to assure that the responsibilities are being fulfilled efficiently, honestly and in the best interest of the public; and

Whereas, it is appropriate to provide a designated opportunity to recognize the efforts of those who have volunteered, and are volunteering, their time and service to advance the work of the Nevada County Grand Jury; and

Whereas, the reward of being 19 grand jurors is the satisfaction received working with fellow residents of the county to improve local government for all of us.

NOW, THEREFORE, Be It Resolved that the Grass Valley City Council does hereby proclaim the month of February 2023, as GRAND JURY AWARENESS MONTH.

Dated this 14th day of February 2023

Jan Arbuckle, Mayor

Hilary Hodge, Vice Mayor

Bob Branstrom, Council Member

Haven Caravelli, Council Member

Thomas Ivy, Council Member



GRASS VALLEY

City Council Regular Meeting, Capital Improvements Authority and Redevelopment "Successor Agency"

Tuesday, January 24, 2023 at 7:00 PM

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MINUTES

CALL TO ORDER

Meeting called to order at 7:01 pm.

PLEDGE OF ALLEGIANCE

Mayor Arbuckle led the Pledge of Allegiance.

ROLL CALL

PRESENT

Councilmember Bob Branstrom

Councilmember Haven Caravelli

Councilmember Tom Ivy

Vice Mayor Hilary Hodge

Mayor Jan Arbuckle

AGENDA APPROVAL -

Tim Kiser, City Manager, request to remove item number 7 from the agenda to bring back at a later date.

Motion to approve agenda by Councilmember Branstrom, Seconded by Councilmember Caravelli.

Voting Yea: Councilmember Branstrom, Councilmember Caravelli, Councilmember Ivy, Vice Mayor Hodge, Mayor Arbuckle

REPORT OUT OF CLOSED SESSION

INTRODUCTIONS AND PRESENTATIONS

1. Overview of the Holiday festivities with our Police & Fire Departments.

PUBLIC COMMENT -

In person: Brenda English, Penny Short, Paula Newman

CONSENT ITEMS -

Motion made to approve agenda with removal of item number 7 from agenda by Councilmember Branstrom, Seconded by Vice Mayor Hodge.

Voting Yea: Councilmember Caravelli, Councilmember Ivy, Mayor Arbuckle

2. Approval of the Regular Meeting Minutes of January 10, 2023.

Recommendation: Council approve minutes as submitted.

3. Assembly Bill 361 Resolution

CEQA: Not a project

Recommendation: Adopt resolution R2023-02 authorizing remote teleconference meetings of the City Council and other legislative bodies of the City pursuant to government code section 54953(e)

4. Local Emergency Proclamation (COVID-19)

CEQA: Not a project

Recommendation: Continuance of Novel Coronavirus (COVID-19) proclamation declaring a Local State of Emergency

5. Local Emergency Proclamation (Drought Conditions)

CEQA: Not a project

Recommendation: Drought Conditions proclamation declaring a Local State of Emergency

6. Authorization to enter into an agreement to provide supplemental plan review, inspection, and other related services for the Building Department and the Fire Department.

CEQA: Not a project

Recommendation: That Council authorize the Community Development Director to enter into a contract, subject to legal review, for supplemental Building Department and Fire Department services.

7. Sewer System Management Plan

CEQA: Not a project

Recommendation: Council to adopt a revised Grass Valley Sewer System Management Plan (SSMP), subject to legal review.

8. Laboratory Testing and Analytical Services - Authorization to Award Contract

CEQA: Not a project

Recommendation: That Council 1) authorize the City Engineer to execute a contract with Cranmer Engineering, Inc., not to exceed \$150,000 plus contingency for the initial three year term of the agreement pending legal review, for Laboratory Testing and Analytical Services

9. On-Call Striping, Marking and Signing - Authorization to Award Contract

CEQA: Exempt - Existing Facilities 15301(c)

Recommendation: That Council 1) authorize the City Engineer to execute a contract with Sierra Traffic Markings Inc., not to exceed \$300,000 plus contingency for the initial term of the project, pending legal review, for on-call striping, marking and signing services.

10. Purchase of Two 2023 Toyota RAV 4 Hybrid SUVs for use by City Staff as part of the City Motor Pool.

CEQA: Not a project.

Recommendation: That Council 1) approve the Fire Chief to enter into an agreement with Freeway Toyota using the California State Contract to purchase two 2023 Toyota RAV 4 Hybrid SUVs not to exceed \$69,000 and 2) authorize Administrative Services Director to make any needed budget adjustments and/or budget transfers to complete this procurement.

11. Grant writing services for Assistance to Firefighter Grant (AFG) and Staffing for Adequate Fire and Emergency Response (SAFER) Grant.

CEQA: Not a project

Recommendation: That Council 1) approve the Fire Chief to enter into an agreement with BKF Engineering for grant writing services not to exceed \$15,000 2) authorize Administrative Services Director to make any needed budget adjustments and/or budget transfers to complete this procurement.

12. Public Works and Administrative Departments Restructuring

CEQA: Not a project

Recommendation: That Council 1) Review and approve the job description and associated salary schedule for the Deputy Public Works Director; 2) review the proposed employment agreement (including Appendix A) for City Clerk position, subject to legal review; 3) approve adding the Deputy Public Works Director and City Clerk positions to the allotted/authorized City positions; 4) authorize the City Manager to execute the agreement and associated promotions; and 5) authorize the Administrative Services Director to make any necessary budget adjustments and/or amendments to complete this action.

ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION OR SEPARATE ACTION AND / OR ANY ADDED AGENDA ITEMS

REORGANIZATION RELATED ITEMS

PUBLIC HEARING

ADMINISTRATIVE

13. Schedule a Special Meeting to discuss potential significant Capital Projects

CEQA: Not a project.

Recommendation: That Council schedule a Special Meeting to discuss and provide direction on potential future capital projects.

Council agreed to have special meeting on February 9th at noon held in Grass Valley City Council chambers.

BRIEF REPORTS BY COUNCIL MEMBERS

Councilmember Branstrom attended league of Cal Cities meeting. Councilmember Caravelli lunch with Janett and Gill from the ERC, and attended a meeting with Waste Management. Councilmember Ivy attended a meeting with Waste Management discussing the City's contract, and attended a meeting Nevada County Foundation. Vice Mayor Hodge attended a Chamber Mixer, and remind everyone below freezing temperatures are coming. Mayor Arbuckle attended Downtown Merchant Meeting, Nevada County Law and Fire Council Meeting, Countywide oversight board meeting, League of California New Mayor and Councilmembers meet and greet, Waste Management Meeting, County Wide Workshop, Martini's and a Movie, and she is starting up Monday's with the Mayor.

ADJOURN

Meeting adjourned at 7:37 pm.

Jan Arbuckle, Mayor

Taylor Day, City Clerk

Adopted on: _____



City of Grass Valley City Council Agenda Action Sheet

Title: Local Emergency Proclamation (COVID-19)

CEQA: Not a Project

Recommendation: Continuance of Novel Coronavirus (COVID-19) proclamation declaring a Local State of Emergency

Prepared by: Timothy M. Kiser, City Manager

Council Meeting Date: 2/14/2023

Date Prepared: 2/9/2023

Agenda: Consent

Background Information: On March 5, 2020 the City Manager, acting as the Director of Emergency Services for the City of Grass Valley and the Disaster Council (Vice Mayor Aguilar and Councilmember Arbuckle), declared a local State of Emergency to ensure emergency personnel can obtain equipment and resources in the most timely and effective manner. In accordance with the Emergency Services Act Section 8630 (b) the governing body must ratify the declared emergency within 7 days for it to remain in effect. On March 10, 2020, at the Grass Valley City Council Meeting, the City Council approved Resolution 2020-09, Proclamation of Local Emergency. The City Council shall review, at its regularly scheduled meeting until the local emergency is terminated, the need for continuing the local emergency.

Council Goals/Objectives: Continuance of the proclamation declaring a Local State of Emergency due to prepare against coronavirus COVID-19 executes portions of City Strategic Goal #6: Public Safety. The City of Grass Valley is devoted to providing a safe Place to Live, Work and Play.

Fiscal Impact: The changing variants of COVID19 make it very difficult to anticipate the Fiscal Impact moving forward. For FY 2022/23, it appears the impacts will be minimal compared to previous years, but due to the constantly changing impacts of COVID-19 the actual fiscal impact may change.

Funds Available: N/A

Account #: N/A

Reviewed by: ___ City Manager

Attachments: None



City of Grass Valley City Council Agenda Action Sheet

Title: Local Emergency Proclamation (Drought Conditions)

CEQA: Not a Project

Recommendation: Drought Conditions proclamation declaring a Local State of Emergency

Prepared by: Timothy M. Kiser, City Manager

Council Meeting Date: 2/14/2023

Date Prepared: 2/9/2023

Agenda: Consent

Background Information: On May 10, 2021, Governor Newsom modified a State of Emergency Proclamation that declared that a State of Emergency to exist in California due to severe drought conditions to include 41 counties, including Nevada County. The Proclamation directed state agencies to partner with local water suppliers to promote conservation through the Save Our Water campaign, a critical resource used by Californians during the 2012-2016 drought. Some municipalities have already adopted mandatory local water-saving requirements, and many more have called for voluntary water use reductions.

Nevada Irrigation District (NID) declared a drought emergency throughout the District's service area on April 28, 2021, which includes portions of the City of Grass Valley, and requested that customers conserve 10 percent of their normal water usage. Both NID and Nevada City have now mandated at least 20% conservation requirements.

On June 22, 2021, City Council approved Resolutions No. 2021-41 declaring a local emergency due to drought conditions and No.2021-42 mandating water conservation. All treated Water Customers are required to reduce water use by 20%.

Council Goals/Objectives: This resolution executes portions of work tasks towards achieving/maintaining Strategic Plan - Water and Wastewater Systems and Underground Infrastructure. The City of Grass Valley is devoted to providing a safe Place to Live, Work and Play.

Fiscal Impact: The Fiscal Impact to the Water Fund should be minor, but if the drought continues for several years the impact could be more significant.

Funds Available: N/A

Account #: N/A

Reviewed by: ___ City Manager



City of Grass Valley City Council Agenda Action Sheet

Title: Five-year Printer Lease for City Facilities

CEQA: Not a project.

Recommendation: That Council 1) approve the City Manager to enter into a five-year lease and service agreement with UBEO for printers throughout City wide facilities for a total not to exceed \$80,000 subject to legal review, and 2) authorize Administrative Services Director to make any needed budget adjustments and/or budget transfers to complete this procurement.

Prepared by: Taylor Day, City Clerk

Council Meeting Date: 02/14/2023

Date Prepared: 02/9/2023

Background Information: The City printers and copiers are used for a variety of tasks associated with daily business activities. This new lease will be replacing the existing leased printers by a different vendor in City Hall and adding serviced printer/copier/scanners at the Police Department, Animal Shelter, Fire Departments, and City Hall. By changing vendors, the City will be able to add printers under a service lease that includes maintenance and repair costs. Additionally, the City should see a cost savings over past practices. A copy of the proposal, lease agreement, and quote is attached for Council information.

Staff researched various procurement options; UBEO agreed to provide the printers and copiers through cooperative purchasing under the California State Contract #7-19-70-46-01.

Council Goals/Objectives: The action executes portions of work tasks towards achieving/maintaining Strategic Plan - High-Performance Government and Quality Service.

Fiscal Impact: Impact will be minor. Existing lease will be dissolved, and a majority of toner purchased for personal printers will no longer be required throughout the city.

Funds Available: Yes

Account #: 100-51110

Reviewed by: City Manager

Attachments: UBEO proposal, Lease agreement, and Quote.

UBEO

Findings and Recommendations

City of Grass Valley

2/10/2023



Business Analyst Division

a **ubeo** company





Proprietary & Confidential Information

Proprietary and Confidential Statement

The enclosed materials are proprietary to UBEO ("UBEO"), and UBEO reserves all right, title, and interest in and to such materials. The terms, conditions, and information set forth herein are confidential to UBEO and may not be disclosed in any manner to any person other than the addressee, together with its officers, employees, and agents who are solely responsible for evaluating the contents of these materials for the limited purpose intended. These materials may not be used in any manner other than for such limited purpose. Any unauthorized disclosure, use, reproduction, or transmission is expressly prohibited without the prior written consent of UBEO. These materials summarize a proposed equipment and/or services solution. They are intended for informational purposes only to assist you in your evaluation of UBEO as a potential business partner. These materials do not represent an offer or a binding agreement. Accordingly, neither you nor UBEO will have any obligations unless and until we enter mutually acceptable definitive written UBEO purchase, lease and/or service agreements. Such agreements will set forth the entire and specific understanding between us with respect to the actual equipment and/or services to be provided. We will be pleased to provide you with copies of such agreements upon request.

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1 UBEO Introduction & SLG Clients

UBEO wants to thank City of Grass Valley for allowing us to look into operations unique to your company. As always in these types of engagements, there are many things learned and uncovered, as well as the realization that there are so many more opportunities to dig deeper and explore further.

We seek to effectively communicate to City of Grass Valley that we are the premier vendor partner to support its Vision of Every Child Succeeds. 46 years in business with a proven track-record of customer excellence, strategic alliances with the most respected manufacturers in the industry, like HP, Canon, and Xerox, and an infrastructure constructed to support large organizations like City of Grass Valley are some of the key reasons UBEO is the best choice for City of Grass Valley.

We hope to partner with City of Grass Valley to help them provide all students the opportunity to achieve the knowledge and skills necessary to become contributing citizens in our diverse society.

Manufacturer Agnostic Approach

With UBEO's agnostic equipment approach, the recommended solutions are dictated by our analysis instead of those available to a specific manufacturer. This advantage is a critical differentiator and assures City of Grass Valley that the solutions recommended are neither biased nor limited.

In addition, our authorized dealer status with multiple manufacturers empowers us the ability to properly maintain a diverse fleet of devices, again not limited to a specific brand. For instance, we can support an MFD fleet of either HP or Canon, a production line of Xerox or Canon, plus desktop standardization or a City of Grass Valley owned desktop printer fleet of HP, Dell, Lexmark, etc., or any mix of the above.

With the information we have obtained thus far and to keep City of Grass Valley's options open for further discussion, we may submit 2 different recommendations: Ricoh and Canon with their respective software solutions to exceed City of Grass Valley's requirements.

Best in Class Service Delivery

UBEO's goal is to provide the best customer experience in the industry. Our Service Delivery Teams and Methodology are core to that mission. Our Elite Employee Focus is designed to build a site team of talented professionals capable of providing unrivaled, client focused customer service. As such, our Team Members are well compensated and provided outstanding benefits. This is critical to retaining great talent. Our employees are the reason customers choose us, so we invest in them heavily.

UBEO follows a service methodology, to ensure consistent delivery. This methodology focuses on key fundamental areas: Service Area Analysis and Design Strategies, Implementation Process, Operational Best Practices, Employee focus, and Customer Strategy and Collaboration.

Ultimately, in partnering with UBEO, Denver Public Schools will benefit by receiving: a Customized Solution tailored to your business needs and requirements; Measurable Results in real-time that will drive performance; Best in Class Customer Service from dedicated service delivery professionals; and a Solution driven Partnership with flexibility to meet your changing business objectives, industry practices and new technologies.

SLG Experience

UBEO is extremely familiar with “City Of” clients due to the large amount of relationships we’ve built with municipalities throughout California and now nationally. We understand the unique challenges that state and local government clients face in their business technology needs. Here is a list of some of our other local government clients.

- | | |
|--------------------------|--------------------------------------|
| ✓ City of Alturas | ✓ City of Riverbank |
| ✓ City of Anderson | ✓ City of San Leandro |
| ✓ City of Angels Camp | ✓ City of San Rafael |
| ✓ City of Arcata | ✓ City of Selma |
| ✓ City of Atwater | ✓ City of South Lake |
| ✓ City of Boulder | ✓ City of Sparks |
| ✓ City of Calistoga | ✓ City of Stockton |
| ✓ City of Carson | ✓ City of Susanville |
| ✓ City of Ceres | ✓ City of Taft |
| ✓ City of Corning | ✓ City of Tehachapi |
| ✓ City of Crescent | ✓ City of Tulare |
| ✓ City of Dinuba | ✓ City of Turlock |
| ✓ City of Dunsmuir | ✓ City of Vallejo |
| ✓ City of Elk Grove | ✓ City of Weed |
| ✓ City of Firebaugh | ✓ City of Wheatland |
| ✓ City of Fortuna | ✓ City of Willows |
| ✓ City of Fresno | ✓ City of Woodlake |
| ✓ City of Gustine | ✓ City of Yreka |
| ✓ City of Hughson | ✓ El Dorado County Superior Courts |
| ✓ City of Huron | ✓ Los Angeles County |
| ✓ City of Jackson | ✓ Shasta County |
| ✓ City of Lafayette | ✓ Siskiyou County |
| ✓ City of Lodi | ✓ Kern County |
| ✓ City of Manteca | ✓ Tulare County |
| ✓ City of Mill Valley | ✓ San Joaquin County |
| ✓ City of Modesto | ✓ Washoe County |
| ✓ City of Montague | ✓ Amador County |
| ✓ City of Morgan Hill | ✓ Sacramento County General Services |
| ✓ City of Morro Bay | Printing Department |
| ✓ City of Nevada | ✓ Sutter County |
| ✓ City of Oakdale | ✓ San Luis Obispo County |
| ✓ City of Oroville | ✓ Trinity County |
| ✓ City of Patterson | ✓ Modoc County |
| ✓ City of Pittsburg | ✓ Plumas County |
| ✓ City of Pleasanton | ✓ Madera County |
| ✓ City of Rancho Cordova | ✓ Butte County |

2 Current State – Business Print

Business Print (Fleet)

UBEO performed a walkthrough of the main locations for the City of Grass Valley multifunction devices. With the help of Taylor Day, we were able to identify areas of need/consolidation with printing and scanning equipment. An inventory was also taken of all devices that were within the scope of our assessment.

Due to the location being a completely new building, there are currently no costs associated to compare against.

Fleet Information

Location	Make	Model	Staple	Punch	Fax	CFU	CLR	Speed
Mail Room	KM	C558	External	Yes	Yes	High Cap	Yes	55
Main Printer	KM	C558	External	Yes	Yes	High Cap	Yes	55
PD Dispatch	Canon	C5235	Internal	No	No	4 Tray	Yes	35
PD Dispatch	HP	M501dn	No	No	No	No	No	45
PD Dispatch	HP	4250	No	No	No	No	No	45
Next to Squadroom	HP	MFP 586	No	No	No	No	Yes	50
Squadroom	HP	4250	No	No	No	No	No	45
Detectives Printer	HP	M553	No	No	No	No	Yes	40
Engineering	HP	M454dn	No	No	No	2nd Tray	Yes	28
Finance Vault	HP	M553	No	No	No	No	Yes	40

Fleet Metrics

Location	BW Volume	CLR Volume
Mail Room	800	600
Main Printer	800	600
PD Dispatch	300	150
PD Dispatch	300	150
PD Dispatch	200	50
Next to Squadroom	200	50
Detectives Printer	200	50
Squadroom	200	50
Engineering	200	50
Finance Vault	200	50

Walkthrough Observations & Notes

- Mail Room and Main Room redundancy important due to being highest use machines.
- Finance vault volume enough to worry business class multifunction/scanning benefit would help workflow
- Wide Format working fine since part replacement, no need to replace for now
- Wide Format with scanner not needed due to offline wide format scanner downstairs
- Detectives could use upgraded business class MFP
- PD Dispatch currently has a scanner right next to printer, can be combined into one MFP
 - PD Dispatch constantly scanning/printing without being able to get up
 - PD Dispatch current scanner max 50 pages, usually do larger jobs on MFP behind them

3 Recommendations

Business Print

UBEO Managed Services offers our City of Grass Valleys a managed option where we take over responsibility for all business print. We offer our City of Grass Valleys consolidated invoicing for all print related technologies.

- ✓ A comprehensive management solution built to not only apply innovative technology, but one that also leverages best in class service, and UBEO subject matter expertise.
- ✓ The UBEO follows a continuous improvement service methodology, to ensure consistent collaboration. This methodology steers us towards a successful partnership that enhances the customer experience.

UBEO assumes responsibility for managing all print technology financial billing under one UBEO managed program.

UBEO will continue to collaborate with City of Grass Valley to maintain a complete understanding of City of Grass Valley's financial, technology and business goals.

Benefits of our Managed program:

1. Program management for all document related services
2. New best in class document technology for all Business and Production print
3. Relationship management
 - a. Monthly performance reporting
 - i. Machine performance
 - ii. Service Performance
 - b. Quarterly/Annual Business Review
 - i. What is working
 - ii. What needs improvement
 - iii. Checkpoints to maintain alignment with your goals
 - iv. New Technologies
 - v. Budget status
 1. Forecast vs actual
 - c. Annual Customer Strategy
 - i. Align our service with your goals and objectives
 - ii. Budget road mapping

Equipment Recommendation

With the help of Taylor Day in narrowing down what features would be needed in the new machines and how much volume each would handle, UBEO recommends the following equipment.

New Model	Location	Unit Speed	CFU	Finisher/Tray	Fax	Punch
C5850	Mail Room	50	HC CFU	Tray		
C5850	Main Printer	50	HC CFU	Tray	Yes	Yes
C3835	PD Dispatch	35	CFU	Tray	Yes	
C3835	Firehouse 5 Main	35	CFU	Tray		
IC 1127C	PD Dispatch	28	Desktop			
IC 1127C	PD Dispatch	28	Desktop			
IC 1127C	Next to Squad room	28	Desktop			
IC 1127C	Detectives Printer	28	Desktop			
E50145	Squad room	45	Desktop			
E55040dn	Engineering	28	Desktop			
C357	Finance Vault	36	Desktop			
C357	Firehouse 1	36	Desktop			
C357	Firehouse 2	36	CFU			
C357	Firehouse 5 BC Office	36	Desktop			
C357	Animal Control	40.09	Desktop			
HP DJ		Owned				

All recommended state of the art Color MFD's with the following features

- Scan to via SMTP
- Scan to desktop folder
- Scan to network folder
- Reporting
- Usage reports
 - Machine usage
 - Department usage
 - Individual Usage

Pricing

60 Month FMV Lease Payment: **\$1,032.73**

Estimated Monthly Service: **\$268.77** (usage billed in arrears, CPC pay for what you print only)

Canon Hardware

Canon is known as the premiere MFD brand on the market today. BLI, a 3rd party print device testing and advisory organization, is the most comprehensive source of independent research and data in our industry. They run all print devices through a rigorous hands-on testing period of several weeks and compare manufacturers and their devices against one another, and give awards based on their findings.

BLI Technicians report service issues, misfeeds, error codes, and consumable wear as well as image quality defects throughout the test cycle. Other tests are designed to capture the ease of use of the user interface for copy, scan functions, job management, administration, and maintenance. Productivity and multitasking are also tested to help identify performance and workflow issues that may exist.

Some of the reasons behind these awards include:

- ✓ "Remarkable reliability"
- ✓ "Unbeatable and universal ease of use"
- ✓ "Extensive gamut of solutions...workflows"



BLI Awards from Keypoint Intelligence

<p>imageRUNNER ADVANCE DX</p> <p>BLI 2022 A3 Line of the Year Award From Keypoint Intelligence</p> <p>WINNER for 5 of the LAST 7 YEARS</p> <p>0 MISFEEDS in over 1 MILLION IMPRESSIONS across 6 MODELS tested in 2021</p>	<p>imageRUNNER ADVANCE</p> <p>BLI 2022 - 2024 Most Reliable Brand From Keypoint Intelligence</p> <p>ONLY 6 JAMS out of nearly 4.5 MILLION PAGES (That's a rate of 1 in 742,500) and ONLY 2 SERVICE CALLS across all 23 DEVICES in a 5-YEAR PERIOD</p>	<p>uniFLOW online</p> <p>BLI 2022 Pick Outstanding Cloud Management Solution From Keypoint Intelligence</p> <p>WINNER for 4 of the LAST 4 YEARS</p> <p>THANKS TO ITS:</p> <ul style="list-style-type: none"> • Support for Hybrid Work • Output Management Features • Capture Features • Cloud Service Integration
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4 Service Delivery

Field Service

All RMC technicians are manufacture trained and certified. They carry car stock to reduce the amount of call back visits. Focusing on **first call fixes** is key to maintaining the uptime you require when a field technician is needed.



Preventing Copier Emergencies

Gone are the days of shaking toner cartridges because someone forgot to order replacements on time! With Ray Morgan Company's **Proactive Maintenance and Automatic Replenishment**, problems are taken care of *before* they become an office emergency. Similar to routine maintenance for your car, Proactive Maintenance keeps equipment in optimal shape and prevents additional service calls, which can reduce copier downtime. And so long as it's connected to the network, Ray Morgan Company's Automatic Replenishment system enables office equipment to take care of itself!

Answering the Call

All calls are handled by a **LIVE** operator during business hours. Placing a service/supply call is quick and easy since all phone operators are cross-trained, thus eliminating the need for your call to be transferred. Toll Free 866-754-7677. Or use your personal web portal.

Service SLAs

We guarantee a 4-hours response time. We also guarantee our service technician will call the end user that placed the request within 1-hour.

Our technicians are bonused on "copies between calls", thus every call is a PM call. During a service call, the technician will run a scan on all consumable parts. If its determined that a part will need to be replaced prior to the time that the technician should be back out again, they will replace the part at that time. This increases uptime.

Automatic Meter Reporting & Toner Replenishment

RMC uses FMAudit to deliver an enterprise class managed print solution to report meters & replenish toner. SNMP is a network protocol that facilitates the exchange of information between network devices extracting data from the Management Information Base (MIB) and other locations within the print device. The MIB holds data such as the model name, toner levels, & meters. This information is communicated to RMC by sending an encoded and obfuscated XML stream over port 443 using the SOAP over HTTPS protocol.

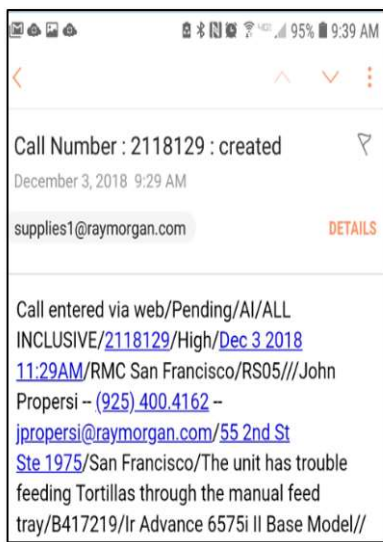
Automatic toner shipments occur once the device reports 20% life is left. Here are samples of what detail are included in the shipment (department/division, model, ID#):

Canon IWR

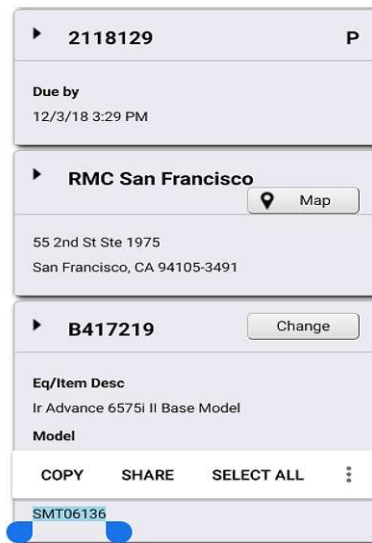
Canon's IWR solutions allow the Canon MFD to securely communicate to Canon's Universal GateWay (UGW) server. Information that is reported consists of meters, errors, jams, alarm notifications, toner levels, & part life cycles. SnapShot is the website that enables our authorized/Canon certified technicians to see all the information reported to the UGW server. This tool maximizes a technician's ability to best serve our customers.

Once a service ticket is generated (whether it is by personnel in our dispatch center or automatically through our webportal), the service technician receives an email on their mobile device:

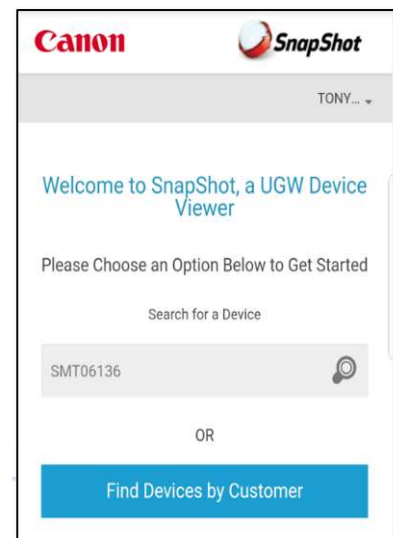
1. The technician receives the email with service ticket information:



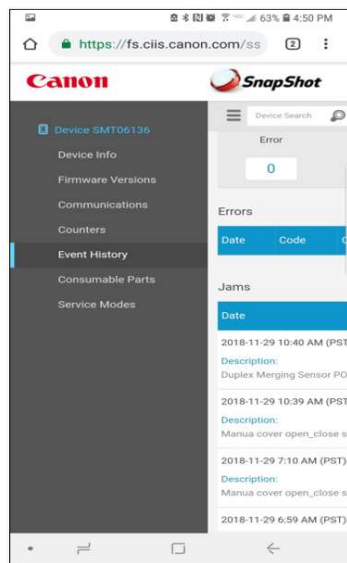
2. The technician opens the service ticket and copies the serial #



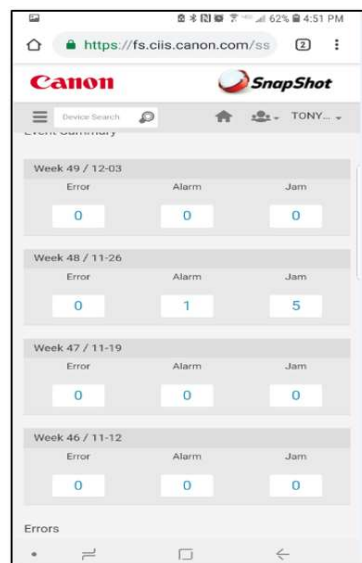
3. The technician pastes the serial # into SnapShot to view UGW



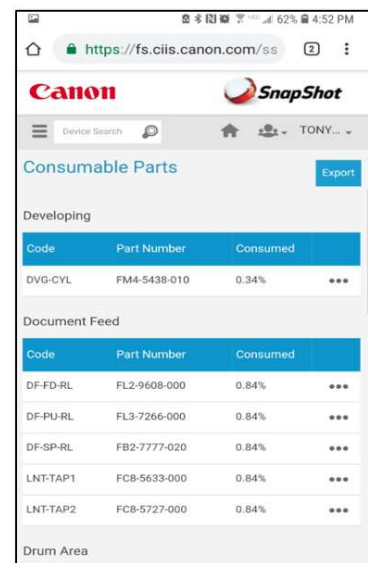
4. The technician accesses the MFD to view details



5. The technician remotely reviews event history



6. The technician views parts yield to best prepare for service call (PM)

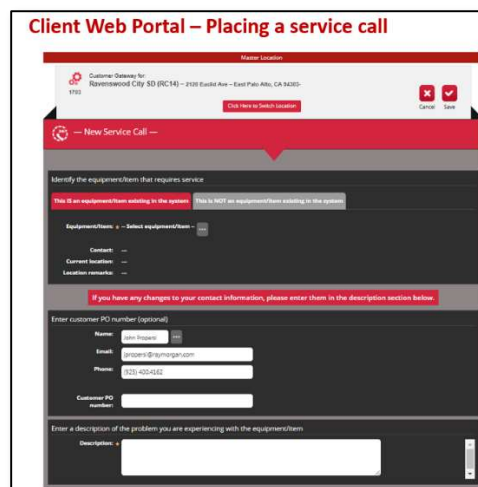
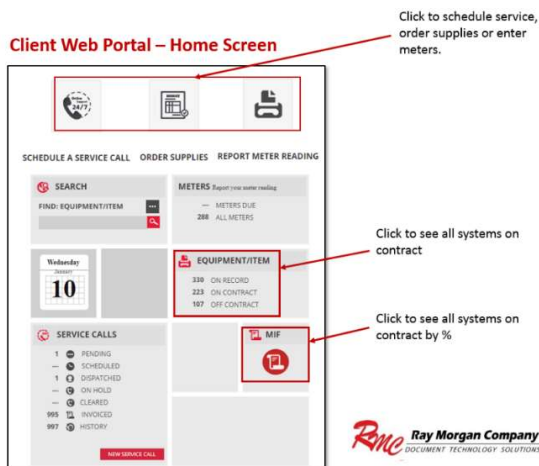


Service Ticket Request: When needing support for hardware or software systems, RMC has provided clients with multiple methods to request service.

- ✓ Phone: live operators will take the request.
- ✓ RMC Web Portal: (See the overview below) Each department can have their own customized web portal to log a service request. Once set up, the user will have a passcode that will bring them to a dashboard that will have their contact information already uploaded. All that is needed is the RMC ID# and the issue to be resolved.
- ✓ Email: The customer enters the RMC service address (service@raymorgan.com), ID# and issue. The sender information will also be logged for follow up communication.

Online Webportal

One of the most appreciated services that RMC provides clients is our online web portal. Users will have the ability to log into a secure web portal to access information on their account, view billing, request service and supplies and view usage by machine. The RMC customer web portal is the preferred method of managing the unit. All critical device information is available 24/7 and updated real-time.



Service Call Communication: Once the service call is logged the end user will receive an email confirmation. We also email an optional survey once a call has been completed to rate our performance.

Pre-Installation Preparation

The UBEO approach is very systematic with respect to implementation. Once again, communication is the cornerstone. City of Grass Valley's IT management will be included in all aspects of implementation as well as the lead power-users (if applicable). Below is an outline of how UBEO can develop an implementation for larger accounts. It is important that City of Grass Valley understands that UBEO is using a proven project management methodology.

UBEO created a spreadsheet that was collaborative and accessible to all key stakeholders within UBEO and City of Grass Valley that contained every important data-point to the successful replacement and deployment of new devices. Location, contact, old unit model and serial, IP address configuration and many more metrics were all included.

The spreadsheet starts out with empty columns which makes it very clear what information is needed. Leaving no missing elements is the goal. Having a real-time shared resource document makes is very clear where we are in the preparation timeline. The spreadsheet is the final resting point for deployment data. To ensure that everyone is aware of their role in the deployment process, UBEO has created implementation checklists and milestone documents. Setting clear expectations makes the process go smoothly.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Record #	Proj Tech	Deliv. Days	Trainer	Location	New Model	New Serial#	New RMC ID#	Old Make	Old Serial#	IP Address	Queue Name/DNS Name (Site-Location)	Print Server Name										
72	Complete	11/28/2017	Caesarine	Andrew Hill High School	6565i	SMJ04328	B416844	none	n/a	10.52.15.3	AH-WorkRm	UNIFLOWQ										
73	Complete	11/28/2017	Caesarine	Andrew Hill High School	8585i	SWN02767	B416815	PROB1105	E813C760064	10.25.15.3	AH-Cafeteria	UNIFLOWQ										
74	Complete	11/28/2017	Caesarine	Andrew Hill High School	C7565i	WFN04185	B416810	MP7502SP	W872LA00101	10.25.15.4	AH-Counseling	UNIFLOWQ										
55	Complete	11/28/2017	Rick / Clarissa	Apollo High School	C5540i	WXE12819	B416765	MP3352SP	W433L700787	10.40.15.8	AP-Office-CLR	UNIFLOWQ										
56	Complete	11/28/2017	Rick / Clarissa	Apollo High School	4551i	UMW04152	B416771	MP5002SP	W533L900360	10.40.15.6	AP-Office	UNIFLOWQ										
28	Complete	11/29/2017	Rick / Clarissa	Calero Alt HS	C7565i	WFN03958	B416843	MP5002SP	W533L800544	10.15.15.3	CH-FrontOffice	UNIFLOWQ										
29	Complete	11/29/2017	Rick / Clarissa	Calero Alt HS	6565i	SMJ04490	B416833	PROB1105	E813C760060	10.15.15.6	CH-CopyRm	UNIFLOWQ										
104	Complete	11/27/2017	Ryan/ Peter	District Office	C7565i	WFN03944	B416806	CS1005	E253C700321	10.52.15.32	EC-Supt	UNIFLOWQ										
105	Complete	11/27/2017	Ryan/ Peter	District Office	4551i	UMW04630	B416775	MP5002SP	W533L800904	10.52.15.35	EC-IT	UNIFLOWQ										
106	Complete	11/27/2017	Ryan/ Peter	District Office	4551i	UMW04631	B416753	MP5002SP	W533LA00755	10.52.15.17	EC-Studsvcs	UNIFLOWQ										
107	Complete	11/27/2017	Ryan/ Peter	District Office	4551i	UMW04617	B416776	MP5002SP	W533L800905	10.52.15.8	EC-Transport	UNIFLOWQ										
108	Complete	11/27/2017	Ryan/ Peter	District Office	4551i	UMW04089	B416752	MP5002SP	W533L800834	10.52.15.11	EC-Nutrition	UNIFLOWQ										
109	Complete	11/27/2017	Ryan/ Peter	District Office	4551i	UMW04135	B416755	MP7502SP	W873L700254	10.52.15.2	EC-HR	UNIFLOWQ										
110	Complete	11/27/2017	Ryan/ Peter	District Office	4551i	UMW04222	B416757	MP7502SP	W873L600276	10.52.15.6	EC-Instrctsvcs	UNIFLOWQ										
111	Complete	11/27/2017	Ryan/ Peter	District Office	4551i	UMW04149	B416762	MP7502SP	W873700314	10.52.15.7	EC-SpecialEd	UNIFLOWQ										

UBEO understands that in a large deployment a specific scope of work is required for the implementation and installation of the devices and the software (if any) required to connect the units to the network. The goal is to make sure that we set the correct expectations and completion dates for the tasks required by individual assignment. These documents are introduced at the initial "kickoff" meeting and are completed as the project unfolds.

Equipment Installation

Prior to devices loading on the truck for delivery, each unit is configured and tested at the UBEO warehouse. Every function (copy, scan, staple, collate, etc.) is tested with supervisor sign-off. Once all hardware and software has been configured and tested, the delivery dates can be confirmed. UBEO publishes all the forms and spreadsheets used in the implementation phase. In addition to the forms listed above, UBEO will create a Gantt Chart schedule to ensure that all timelines are transparent and discussed. There is a lot of preparation logistically inside each activity on the Gantt chart. The scheduling piece works hand-in-hand with the Implementation Checklist to expose all facets of the project.

Training

UBEO will have dedicated training staff to support City of Grass Valley. There will be no cost for initial and follow up training. UBEO has a database of training resources that will be used to support City of Grass Valley. The curriculum will focus on:

End User Training:

- Hardware program & usage
- Scanning capabilities
- Print driver properties & capabilities
- Paper path interruption & supply management
- How to get help - accessing UBEO Support & trouble tickets
- Key Operators / Power Users
- More in depth focus on job processing features
- Escalation for paper issues

Technical Training for IT:

- Assessing web server for the devices to configuration adjustments
- Escalation process for print, scan, and authentication issues
- All server-based software as part of the UBEO solution. This training will be based on the degree that City of Grass Valley wants to be part of the first level support.

All training, curriculum and scheduling will be reviewed and approved by City of Grass Valley. As the users get experience with the devices, it may become apparent that not all users retained the information from the initial training sessions. UBEO will communicate with departments on what areas need additional attention and create an updated curriculum for the follow-up training. UBEO will review the contents and arrange the follow up instruction. UBEO has a production facility where training videos are created.

UBEO Total Performance Guarantee

At UBEO we measure our success by one standard: **TOTAL CUSTOMER SATISFACTION**. Every one of our employees are committed to insuring that this is not just a marketing slogan but part of our every day company culture.

As part of the above commitment we are pleased to extend to all of our customers who purchase a new or reconditioned product from us the following Performance Guarantee:



- If at any time and for a period of up to 5 years from the date of purchase of any copier equipment from UBEO, and as long as the unit is continually covered under a UBEO Maintenance Agreement, we will, at your request and for cause, replace the machine in question with another one of same or similar model, age or newer and meter at absolutely no cost to you.
- All we ask is that you will provide us with a written description of what your equipment complaint is and give us 30 days to resolve the problem to your satisfaction. Should we fail with a remedy within the stated timeframe we will then promptly exchange the machine in question.

This Performance Guarantee is extended only to the original purchaser and is not transferable to a third party should the original purchaser relinquish title of the equipment in question. Additionally, acts of God or other damages or acts of user negligence not covered under UBEO's Maintenance Agreements are not included.

imageRUNNER ADVANCE DX C357iF Series

Print up to 36 ppm (BW/color)

Scan up to 200 ipm (300 dpi) (BW/color, duplex)

Print up to 8-1/2" × 14"

2,300-sheet maximum paper capacity

Canon's comprehensive portfolio of imageRUNNER ADVANCE DX multifunction printers and integrated solutions can help **simplify** the end user experience and management of technology, better **control** sensitive information and print-related costs, and help ensure that technology investments proactively **evolve** with changing needs.

Color
Compact
Multifunction



WORKFLOW EFFICIENCY

- 10.1" intuitive touch screen with smartphone-like usability.
- A unique, customized experience tailored to individual preferences using My ADVANCE.
- Supports mobile solutions and integration with many popular cloud services like Google Drive.¹
- Scan and convert documents to searchable digital files in a variety of file formats.
- Integration with Canon and various third-party software with embedded application platform.
- Hot Folders allow users to drag and drop a file into a hot folder and automatically print with pre-defined settings such as number of copies and finishing requirements.



SECURITY

- Advanced standard security feature set to help safeguard sensitive information and assist in regulatory compliance.
- Integrates with existing, third-party SIEM^{*2} systems to help provide real-time, comprehensive insights into potential threats to the network and printers.
- Technology to verify that the device boot process, firmware, and applications initialize without alteration at startup. McAfee Embedded Control³ utilizes a whitelist to protect against malware and tampering of firmware and applications.
- Security policy settings can be controlled with a dedicated password, configured from a central location, and exported to other supported devices.
- Control access to the device and specific features, using a host of flexible authentication methods—PIN code, user name/password, or card access.⁴



QUALITY AND RELIABILITY

- Canon's signature reliability and engine technologies help keep productivity high and minimize the impact on support resources.
- Outstanding imaging technologies and toner allow for consistently striking images, thanks to Canon's V² color profile.
- Designed to achieve maximum uptime with status notifications that help keep supplies replenished plus intuitive maintenance videos for consumables replacement.
- imageRUNNER ADVANCE models have received many awards and recognition from leading industry analysts, often referencing strong reliability.



DEVICE AND FLEET MANAGEMENT

- Designed for quick, easy deployment.
- Remote diagnostics and parts life management for proactive maintenance and rapid fixes.
- Easy and intuitive to monitor device status and consumable levels, turn off devices remotely, observe meter readings, manage settings, and implement security policies.
- Common firmware and regular updates with Unified Firmware Platform (UFP) for continuous improvements and consistency across a fleet.



COST MANAGEMENT

- Track and assess print, copy, scan, and fax usage and allocate costs to departments or projects.
- Apply print policies and restrict usage by user to help reduce unnecessary printing and contribute to cost efficiency.
- Standard cloud-based solution provides a centralized dashboard with up-to-the-minute insights into printer activity.
- Upgrade to uniFLOW server or cloud-based solutions for full accounting and reporting for compatible Canon and third-party devices, pull printing, job routing, and powerful scan workflows.



Item # 5.

SUSTAINABILITY

- A combination of fusing technologies and low-melting-point toner minimizes power requirements and helps achieve low energy consumption.
- Encourage environmentally conscious work practices by enabling multiple settings that can help save paper and energy.
- ENERGY STAR® certified and rated EPEAT® Gold.⁵

CONFIGURATION OPTIONS



STAPLE FINISHER-Z1

- One tray, 500-sheet capacity
- Corner stapling, up to 30 sheets



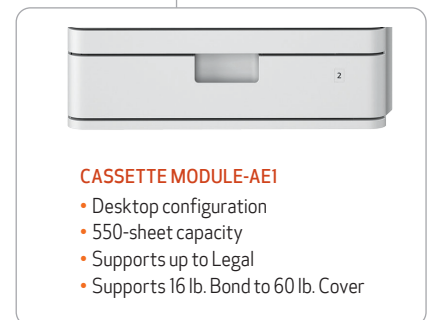
CASSETTE FEEDING UNIT-AJI

- 550-sheet capacity and cabinet for storage
- Supports up to Legal
- Supports 16 lb. Bond to 60 lb. Cover



CASSETTE FEEDING UNIT-AKI

- 1,650-sheet capacity
- Supports up to Legal
- Supports 16 lb. Bond to 60 lb. Cover



CASSETTE MODULE-AEI

- Desktop configuration
- 550-sheet capacity
- Supports up to Legal
- Supports 16 lb. Bond to 60 lb. Cover

Main Unit

Type

Color Laser Multifunctional

Core Functions

Print, Copy, Scan, Send, Store, Fax

Processor

1.75GHz Dual Core Processor

Control Panel

10.1" TFT LCD WSVGA Color Touch-panel

Memory

3.0 GB RAM

Hard Disk Drive

320 GB (available disk space: 200 GB)

Interface Connection

Network: 1000Base-T/100Base-TX/10Base-T,
Wireless LAN (IEEE 802.11 b/g/n)

Optional: Bluetooth Low Energy

Others

Standard: USB 2.0 x1 (Host), USB 3.0 x1 (Host),
USB 2.0 x1 (Device)

Optional: Serial Interface, Copy Control Interface

Paper Capacity (LTR, 20 lb. Bond)

Standard: 650 Sheets

Maximum: 2,300 Sheets

Paper Sources (LTR, 20 lb. Bond)

Standard: 550-sheet Paper Cassette, 100-sheet
Multi-Purpose Tray

Optional: 550-sheet Paper Cassette (CASSETTE
MODULE-AE1), 550-sheet Paper Cassette
with cabinet (CASSETTE FEEDING UNIT-
AJ1), Triple 550-sheet Paper Cassettes
(CASSETTE FEEDING UNIT-AK1)

Paper Output Capacity (LTR, 20 lb. Bond)

Standard: 250 Sheets

Maximum: 500 Sheets (with STAPLE FINISHER-Z1)

Finishing Capabilities

Standard: Collate, Group

With External

Finisher: Collate, Group, Offset, Staple

Supported Media Types

Multi-Purpose Thin, Plain, Heavy, Recycled, Color,
Tray: Transparency, Pre-punched, Bond,
Label, Envelope

Paper Thin, Plain, Heavy, Recycled, Color,
Cassette: Pre-punched, Bond, Envelope

Supported Media Sizes

Standard Size: Legal, Letter, Executive, Statement
Custom Size: 3-7/8" x 5-7/8" to 8-1/2" x 14"
(98.0 x 148.0 mm to 216.0 x 355.6 mm)

Envelopes: COM10 No.10, Monarch, DL, ISO-C5

Envelope 3-7/8" x 5-7/8" to 8-1/2" x 14"

Custom Size: (98.0 x 148.0 mm to 216.0 x 355.6 mm)

Paper Cassette

Standard size: Legal, Letter, Executive, Statement
Custom Size: 3-7/8" x 7-1/2" to 8-1/2" x 14"
(98.0 x 190.5 mm to 216.0 x 355.6 mm)

Envelopes: COM10 No.10, Monarch, DL, ISO-C5

Supported Media Weights

Cassettes: 16 lb. Bond to 60 lb. Cover (60 to 163 g/m²)

Multi-Purpose 16 lb. Bond to 80 lb. Cover (60 to 220 g/m²)

Tray:

Duplexing: 16 lb. Bond to 60 lb. Cover (60 to 163 g/m²)

Print/Copy Speed (BW and Color)

C357iF: Up to 36 ppm (Letter);

Up to 29 ppm (Legal)

C257iF: Up to 26 ppm (Letter);

Up to 21 ppm (Legal)

Warm-up Time

From Power Approx. 10 Seconds⁶

On:

From Sleep Approx. 10 Seconds⁷

Mode:

Quick Startup Approx. 4 Seconds⁸

Mode:

Dimensions (W x D x H)

Standard 20-1/2" x 25-7/8" x 25-1/8"

(Desktop): (519 mm x 658 mm x 638 mm)

Installation Space (W x D)

Basic: 33-1/2" x 35-3/4" (852 mm x 908 mm)
(with Paper Cassette Open + Multi-Purpose
Tray Extended)

Fully 55-3/8" x 35-3/4" (1407 mm x 908 mm)

Configured: (with Staple Finisher-Z1 + Paper Cassette
Open + Multi-Purpose Tray Extended)

Weight⁹

Standard

(Desktop): Approx. 108 lb. (49 kg)

Print Specifications

Print Resolution (dpi)

1200 x 600

Standard Page Description Languages

UFR II, PCL[®]6, Adobe[®] PS[®] 3

Supported File Types

PDF, TIFF, JPEG, EPS, XPS

Printing from Mobile Devices and Cloud-based Services

A range of standard and optional software and MEAP-based solutions (including AirPrint, Mopria, Universal Print by Microsoft[®], Canon PRINT Business, and uniFLOW Online) are available to provide printing from mobile devices or internet-connected devices and cloud-based services depending on your requirements. Please contact your sales representative for further information.

Fonts

PCL: 93 Roman, 10 Bitmap fonts, 2 OCR fonts,
Andalé Mono WT J/K/S/T (Japanese,
Korean, Simplified and Traditional Chinese),¹⁰

Barcode Fonts¹¹

PS: 136 Roman

Operating System¹²

UFR II/PS: Windows[®] 7/8.1/10/Server 2008/
Server 2008 R2/Server 2012/
Server 2012 R2/Server 2016 /
Server 2019, Mac OS X (10.10 or later)

PCL: Windows[®] 7/8.1/10/Server 2008/Server
2008 R2/Server 2012/Server 2012 R2/
Server 2016/Server 2019

PPD: Windows[®] 7/8.1/10, Mac OS X (10.9 or later)

Copy Specifications

First-Copy-Out Time (LTR)

C357iF: As fast as 5.1 seconds (BW)/
6.9 seconds (Color)

C257iF: As fast as 6.9 seconds (BW)/
9.4 seconds (Color)

Copy Resolution (dpi)

With Platen: 600 x 600

With DADF: 300 x 600

Multiple Copies

Up to 999

Magnification

25%-400% (1% Increments)

Preset Reduction/Enlargement:

25%, 50%, 64%, 78%, 100% (1:1), 129%, 200%, 400%

Scan Specifications

Type

Single-pass Duplexing Automatic Document Feeder¹³

Document Feeder Paper Capacity

Up to 100 Sheets (20 lb. Bond)

Document Feeder Supported Media Sizes

Legal, Letter, Statement

Custom Size: 1-7/8" x 5" to 8-1/2" x 14" (48.0 mm x
128.0 mm to 216.0 mm x 355.6 mm)

Business Card: 1-7/8" x 3-3/8" to 2-1/8" x 3-5/8" (48.0 mm x
85.0 mm to 55.0 mm x 91.0 mm)

Document Feeder Supported Media Weights

One-Sided 13.3 to 34 lb. Bond (50 to 128 gsm) (BW), 17 to

Scanning: 34 lb. Bond (64 to 128 gsm) (CL)

Two-Sided 13.3 to 34 lb. Bond (50 to 128 gsm) (BW), 17 to

Scanning: 34 lb. Bond (64 to 128 gsm) (CL)

Note:

Business Card: 21.3 lb bond to 80 lb cover (80 to 220 gsm)

Platen Acceptable Originals

Sheet, Book, 3-Dimensional Objects

Pull Scan

Color Network ScanGear2 for both Twain and WIA

Supported OS: Windows[®] 7/8.1/10/Server 2008/

Server 2008 R2/Server 2012/

Server 2012 R2/Server 2016

Scan Resolution (dpi)

Scan for Copy: 600 x 600

Scan for Send: (Push) 600 x 600 (SMB/FTP/WebDAV/IFAX),
(Pull) 600 x 600

Scan for Fax: 600 x 600

Scan to Mobile Devices and Cloud-based Services

A range of solutions is available to provide scanning to compatible mobile devices and certain cloud-based services depending on your requirements.

Scan Speed (LTR)

Send: Automatic Color Select "OFF" (300 x 300 dpi):

Single-Sided Scanning: 100 ipm

Double-Sided Scanning: 200 ipm

Automatic Color Select "ON" (300 x 300 dpi):

Single-Sided Scanning: 50 ipm

Double-Sided Scanning: 100 ipm

Copy: Scan Speed priority (300 x 600 dpi):

Single-Sided Scanning: 50 ipm

Double-Sided Scanning: 100 ipm

Image Quality priority (600 x 600 dpi):

Single-Sided Scanning: 30 ipm

Double-Sided Scanning: 50 ipm

Send Specifications

Destination

Email/Internet Fax (SMTP), SMB v3.0, FTP, WebDAV, Mail
Box, Super G3 Fax, IP Fax (Optional)

Address Book

LDAP (2,000)/Local (1,600)/Speed Dial (200)

Send Resolution (dpi)

Push: Up to 600 x 600

Pull: Up to 600 x 600

Communication Protocol

File: FTP (TCP/IP), SMB v3.0, WebDAV

Email: SMTP, POP3

File Format

TIFF, JPEG, PDF (Compact, Searchable, Apply policy,
Optimize for Web, PDF A/1-b, Trace & Smooth, Encrypted,
Device Signature, User Signature), XPS (Compact,
Searchable, Device Signature, User Signature), Office
Open XML (PowerPoint, Word)

Fax Specifications

Maximum Number of Connection Lines

2

Modem Speed

Super G3: 33.6 Kbps
G3: 14.4 Kbps

Compression Method

MH, MR, MMR, JBIG

Resolution (dpi)

400x400 (Ultra Fine), 200x400 (Super Fine), 200x200 (Fine), 200x100 (Normal)

Sending and Recording Size

Statement to Legal

Fax Memory

Up to 30,000 Pages (2,000 jobs)

Speed Dials

Max. 200

Group Dials/Destinations

Max. 199 Dials

Sequential Broadcast

Max. 256 Addresses

Memory Backup

Yes

Store Specifications

Mail Box (Number Supported)

100 User In-boxes, 1 Memory RX Inbox, 50 Confidential Fax In-boxes, Maximum 10,000 Pages (2,000 jobs) Stored

Advanced Box

Communication SMB or WebDAV

Protocol:

Supported Windows (Windows 8.1/10)
Client PC:

Concurrent Connections (Max.)

SMB: 64

WebDAV: 3 (Active Sessions)

Advanced Box Available Disc Space

Approx. 16 GB

Security Specifications

Authentication

Standard: Universal Login Manager, uniFLOW Online Express,¹⁴ User Authentication, Department ID Authentication, Access Management System, Device and Function Level Log-in uniFLOW

Optional:

Data

Standard: Trusted Platform Module (TPM), Hard Disk Password Lock, Hard Disk Drive Erase, Mail Box Password Protection, Hard Disk Drive Encryption (FIPS140-2 Validated), Verify System at Startup,³ McAfee Embedded Control¹³
Optional: IEEE 2600.2 Common Criteria Certification, Data Loss Prevention (Requires uniFLOW)

Network

Standard: Encrypted Secure Print, IP/Mac Address Filtering, IPsec, TLS Encrypted Communication (v1.0/1.1/1.2/1.3), SNMP V3.0, IEEE 802.1X, IPv6, SMTP Authentication, POP Authentication before SMTP, S/MIME, SIEM Integration

Document

Standard: Secure Watermarks, Secure Print, Adobe LiveCycle® Rights Management ES2.5 Integration, Encrypted PDF, Encrypted Secure Print, Device Signature
Optional: User Signatures

Environmental Specifications

Operating Environment

Temperature: 50 to 86 °F
Humidity: 20 to 80% RH (Relative Humidity)

Power Requirements

110-127V AC 60 Hz, 6.9 A

Plug (Main Unit)

NEMA 5-15P

Power Consumption

Maximum: Approx. 1,500 W
Standby: Approx. 38.9 W¹⁵
Sleep Mode: Approx. 0.8 W or Less¹⁶
Typical Electricity Consumption (TEC) Rating¹⁷
C357iF: 0.36 kWh
C257iF: 0.25 kWh

Standards

ENERGY STAR® Certified
Rated EPEAT® Gold⁵

Consumables

Toner

NP58 Toner

Toner Yield (Estimated @ 5% Coverage)

Black: 23,000 Pages
Color (C, M, Y): 18,000 Pages

¹ Subscription to a third-party cloud service required. Subject to third-party cloud service providers' Terms and Conditions.

² Third-party SIEM system required. Subject to third-party SIEM system's Terms and Conditions. Canon cannot ensure compatibility with all third-party SIEM systems.

³ This feature is off by default and must be turned on by the user. Warm-up times are affected once turned on.

⁴ Requires additional option.

⁵ For current EPEAT rating (Gold/Silver/Bronze), please visit www.epeat.net.

⁶ Time from device power-on until copy ready (not print reservation).

⁷ Time from exiting Sleep Mode to when printing is operational.

⁸ Time from device power ON to when the copy icon appears and is enabled to operate on the touch panel display.

⁹ Includes consumables.

¹⁰ Requires the optional PCL International Font Set-A1.

¹¹ Requires the optional Barcode Printer Kit-D1.

¹² Other operating systems and environments, including AS/400, UNIX, Linux, and Citrix may be supported. Some of these solutions are chargeable. SAP Device Types are available via the SAP Market Place. For more information, contact your authorized sales representative.

¹³ Multi-Sheet Feed Detector Supported.

¹⁴ No charge for this solution; however, activation is required.

¹⁵ Reference value (measured one unit).

¹⁶ 0.8 W Sleep Mode not available in all circumstances due to certain settings.

¹⁷ Based on ENERGY STAR Product Specification for Imaging Equipment Version 3.0.

Item # 5.

For more information,
call 1.800.815.4000
or visit csa.canon.com/enterprisesolutions



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To learn about Canon's many awards, visit
ess.csa.canon.com

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Color imageCLASS X MF1127C

Print up to 28 ppm (Color)

Print up to 8-1/2" x 14"

850-sheet maximum paper capacity

Supports uniFLOW and uniFLOW Online

Designed for small workgroups within an office, or home environments used as part of an organization's extended print fleet, the Canon Color imageCLASS X MF1127C offers feature-rich capabilities with high-quality imaging and minimal maintenance. Print, copy, scan, and fax capabilities help you accomplish necessary tasks with just one machine. A 5" color touchscreen delivers an intuitive user experience and can be customized by a device administrator to simplify many daily tasks.



Color
Compact
Multifunction



WORKFLOW EFFICIENCY

- 5" intuitive color touchscreen with smartphone-like usability.
- A unique, customized device experience with Application Library.
- Supports certain compatible mobile solutions for printing and scanning.¹
- Scan and convert documents to searchable digital files through a single-pass, duplex document feeder.
- Designed for small print jobs with first-print-out time as fast as 7.5 seconds.
- Provides consistency with the imageRUNNER ADVANCE DX Series.



SECURITY FEATURES

- Helps reduce the risk of confidential information loss, since documents are only stored in short-term memory.
- With imageWARE Enterprise Management Console Device Configuration Manager Plug-in, security settings can be captured and exported to other devices on the same network.²
- Remotely control device access and set rules via optional uniFLOW or uniFLOW Online.
- Limit document distribution by implementing Send-to-Myself-only.
- Verify System at Startup is a process to help verify the validity of the device firmware and Application Library from unauthorized modifications.



COST MANAGEMENT

- Leverage optional uniFLOW or uniFLOW Online for full accounting and reporting for Canon and third-party devices, pull printing, and job routing.
- Service parts are designed for machine's life cycle to help minimize the need for proactive maintenance and potentially reduce service calls.
- High-capacity, all-in-one cartridge helps reduce overall supply costs.
- Out-of-the-box, standard, two-sided printing plus the ability to print multiple pages onto one sheet help to reduce paper consumption.



DEVICE AND FLEET MANAGEMENT

- Designed for quick, easy deployment.
- Remote diagnostics for rapid service response.
- Easily monitor device status and consumable levels, observe meter readings, manage settings, and implement security settings.



QUALITY AND RELIABILITY

- Canon's signature reliability and engine technologies help keep productivity high and minimize the impact on support resources.
- Designed to achieve maximum uptime with status notifications to help keep supplies replenished.
- Intuitive maintenance videos for common tasks like consumables replacement.

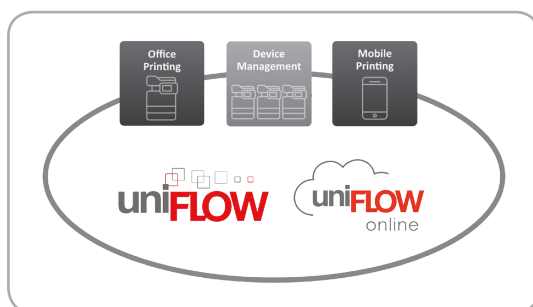


SUSTAINABILITY

- A combination of fusing technologies and low-melting-point toner minimizes power requirements and helps achieve lower energy consumption.
- Encourages environmentally conscious work practices by enabling multiple settings that can help save paper and energy.
- ENERGY STAR® certified and currently rated EPEAT® Silver.³

Item # 5.

KEY FEATURES



MANAGE OUTPUT WITH uniFLOW SOFTWARE

The optional uniFLOW portfolio offers an on-premise or cloud solution that imageCLASS devices can utilize with flexible authentication. With either card-based or PIN-code-based authentication, imageCLASS devices can help secure output management, track costs with reporting, and operate mobile printing—one platform for your print, scan, and device management.



FLEET MANAGEMENT TOOLS

imageWARE Enterprise Management Console can be used by a device administrator to centrally manage the Canon printer fleet, including consumables, status notifications, meters, and configuration settings. imageWARE Remote software allows for the service provider to manage devices proactively, including remote diagnosis and reporting. Local Content Delivery System facilitates remote firmware download at the device level.



FAST, SINGLE-PASS DUPLEX SCANNING

The Color imageCLASS X MF1127C model leverages a single-pass document feeder for two-sided scanning at up to 51 images per minute (ipm) in black-and-white or up to 27 ipm in color. Easily scan directly to PC, USB, email, or the network. Scanned files can be converted into multiple file formats, including Hi-Compression PDF and Searchable PDF (OCR).



EASY TO USE WITH APPLICATION LIBRARY

Unique to the Canon product line, the Application Library platform allows for one-touch button creation of key functions: Print Template, Standby Slide (screen saver), Scan-to-Preset Destination, ID Card Copy, Consumables Information, Copy (Eco), Copy (Bleed Reduce), Passport Copy, Fax and Store, Name and Scan, Copy (Enhanced Text), and Language.



Main Unit

Core Functions

Standard: Print, Copy, Scan, Fax, Send (Lite)

Processor

Canon Custom Processor

Control Panel

5" Color Touch Panel

Memory

1 GB

Standard Interface Connection

USB 2.0 x2 (Host), USB 2.0 x1 (Device) High-Speed,
10/100/1000Base-T Ethernet (Network), Wi-Fi 802.11b/g/n,
Wi-Fi® Direct Connection, Near Field Communication

Paper Capacity (Letter, 20 lb. Bond)

Standard: 300 Sheets
Maximum: 850 Sheets

Paper Sources (Letter, 20 lb. Bond)

Standard: 250-sheet Paper Cassette,
50-sheet Stack Bypass
Optional: 550-sheet Paper Cassette
(Cassette Unit AF-1)

Paper Output Capacity (Letter, 20 lb. Bond)

Standard: 75 Sheets

Supported Media Types

Cassettes: Thin, Plain, Recycled, Color, Thick, Coated,
Label, Letter, Envelope (10 Envelopes)
Stack Bypass: Thin, Plain, Recycled, Color, Thick, Coated,
Label, Letter, Envelope (1 Envelope)

Supported Media Sizes

Cassettes: Letter, Legal, Statement, Executive,
Envelope: COM10, Monarch, C5, DL,
Custom (Min. 3" x 5" to Max. 8.5" x 14")
Stack Bypass: Letter, Legal, Statement, Executive
Envelope: COM10, Monarch, C5, DL
Custom (Min. 3" x 5" to Max. 8.5" x 14")

Supported Media Weights

Cassettes: 16 lb. Bond to 53 lb. Bond
(60 to 200 g/m²)
16 lb. Bond to 53 lb. Bond
Stack Bypass: (60 to 200 g/m²)

Warm-Up Time

From Power On: 13 Seconds or Less
From Sleep Mode: 6.1 Seconds or Less

Dimensions (W x D x H)

Standard: 18.8" x 18.8" x 18.4"
(Desktop): (478 mm x 478 mm x 467 mm)
Box: 24.0" x 23.0" x 23.2"
(610 mm x 584 mm x 589 mm)

Installation Space (W x D x H)

Standard: 21.4" x 43.8" x 29"
(Desktop): (544 mm x 1113 mm x 736 mm)
Fully Configured: 21.4" x 43.8" x 34.1"
(544 mm x 1113 mm x 866 mm)

Weight⁴

Unit: Approx. 64 lb. (29 kg)
Boxed Weight: Approx. 76 lb. (35 kg)

Supported OS

Windows® 7/Windows 8.1/Windows 10/Windows Server
2008/Windows Server 2008 R2/Windows Server 2012/
Windows Server 2012 R2/Windows Server 2016/Mac OS X
v10.9.5 (or later)

Print Specifications

Printing Method

Laser Beam Printing

Print Speed (Color)⁵

Up to 28 ppm (Letter); Up to 22.9 ppm (Legal)

First-Print-Out Time

Approx. 7.5 Seconds

Recommended Monthly Page Volume

750 - 4,000 Pages

Print Resolution (dpi)

600 x 600

Standard Page Description Languages

UFR II, PCL®6, PCL®5, Adobe PostScript® 3™

Double-Sided Printing

Automatic (Standard)

Direct Print

Available from USB Memory (JPEG, TIFF, PDF)

Printing from Mobile and Cloud-based Services¹

Apple® AirPrint®, Canon PRINT Business, Mopria™ Print
Service, Optional uniFLOW Secure Mobile Printing

Fonts

PCL: 93 Fonts
PS: 136 Fonts

Print Features

Secure Print, Page Border, Header/Footer, Page Layout,
Two-sided Printing, Collating, Booklet Printing, Grouping,
Mixed Paper Sizes/Orientations

Copy Specifications

Copy Speed

Up to 28 ppm (Letter); Up to 22.9 ppm (Legal)

First-Copy-Out Time (Letter)

Platen: 11.2 seconds/13.1 seconds (BW/Color)
ADF: 9.9 seconds/11.8 seconds (BW/Color)

Copy Resolution (dpi)

600 x 600

Copy Size

Platen: Up to Letter
ADF: Up to Legal

Multiple Copies

Up to 999 Copies

Magnification

25% - 400% (1% Increments)

Preset Reductions

25%, 50%, 64%, 78%

Preset Enlargements

129%, 200%, 400%

Copy Features

Paper Setting, Favorite Setting, Two-sided, Original Type
Selection, Cancel, N-on-1, Density Adjustment, Sharpness,
Erase Frame, Collate, Copy ID Card

Scan Specifications

Type

Single-Pass Duplexing Automatic Document Feeder

Document Feeder Paper Capacity

50 Sheets (20 lb. Bond)

Document Feeder Supported Media Sizes

Legal, Letter, Statement

Document Feeder Supported Media Weights

13-28 lb. Bond (50-105 g/m²)

Platen Acceptable Originals

Sheet, Book

Pull Scan

ScanGear MF for TWAIN, and WIA

Scan Resolution (dpi)

Push Scan: Up to 300 x 600
Pull Scan: Up to 600 x 600

Scan-to-Mobile Devices

Canon PRINT Business

Scan Speed (Letter)

Single-sided: 14/28 ipm (300 x 600 dpi) (Color/BW)
Double-sided: 27/51 ipm (300 x 600 dpi) (Color/BW)

Memory Media

Standard USB Memory (JPEG, TIFF, PDF)

Send Specifications

Destination

Email/Internet FAX (SMTP), SMB, FTP

Address Book

LDAP (50)/Local (300)/Speed Dial (281)

Send Resolution (dpi)

600 x 600 (Pull Scan), 196 x 204 (iFax), 300 x 300 (Other)

Communication Protocol

File: FTP, SMB
Email/iFax: SMTP, POP3, iFax (Simple)

File Format

Standard: TIFF, JPEG, PDF (Compact, Searchable)
Optional: PDF (Encrypted, Digital Signature)

Fax Specifications

Modem Speed

Super G3: 33.6 Kbps
G3: 14.4 Kbps

Compression Method

MH, MR, MMR, JBIG

Resolution (dpi)

400 x 400, 200 x 400, 200 x 200, 200 x 100

Sending/Recording Size

Statement to Legal

Fax Memory

Up to 512 Pages

Speed Dials

Max. 281

Group Dials/Destinations

Max. 299 Dials

Sequential Broadcast

Max. 310 Addresses

Memory Backup

Yes

Fax Features

RX Mode, Resolution, Two-sided Original, Density, Sharpness,
Favorite Settings, Duplex Fax

Security Specifications

Authentication

Standard: Embedded Universal Login Manager,
Department ID Authentication
Optional: uniFLOW, uniFLOW Online

Data

Standard: Verify System at Startup

Network

Standard: IP/MAC Address Filtering, IPSEC, TLS
Encrypted Communication, SNMP V3.0,
IEEE 802.1X (Wired Only), IPv6, SMTP
Authentication, POP Authentication, POP
Authentication before SMTP

Document

Standard: Secure Print

Wi-Fi Authentication Methods

Wi-Fi: WEP 64/128 bit, WPA-PSK (TKIP/AES),
Infrastructure WPA2-PSK (AES)
Mode:
Wi-Fi Access: WPA2-PSK (AES)
Point:

Environmental Specifications

Operating Environment

Temperature: 50 to 86°F
Humidity: 20 to 80% RH (No Condensation)

Power Requirements

AC 120-127 V: 6.5 A, 60 Hz

Power Consumption

Maximum: Approx. 1470 W
Standby: Approx. 20.5 W
Sleep Mode: Approx. 0.6 W
Typical: 0.31 kWh
Electricity
Consumption
(TEC) Rating:

Standards

ENERGY STAR® Qualified, Rated EPEAT Silver³

CONFIGURATION AND ACCESSORIES



OPTIONAL CASSETTE AF-1

Accessories

Card Readers⁶MiCard Readers⁷

Proximity card reader designed to be used with uniFLOW for card authentication.

Copy Card Reader-F1

Department ID authentication with Canon magnetic stripe cards.

Print/Scan Accessories

Barcode Print Kit-E1

Installs bar code fonts for bar code printing.

Send PDF Security Kit-E1

Send encrypted PDFs and add digital device signatures.

Extended Service Packs

Canon eCarePAK

Canon Extended Service Plans offer coverage beyond the standard one-year limited warranty⁸ up to four years.

GENUINE[®] CONSUMABLES

Always look for the Canon anti-counterfeiting hologram on your Canon GENUINE product packaging.



Toner T09 Black	Yields 7,600 Pages
Toner T09 Cyan	Yields 5,900 Pages
Toner T09 Magenta	Yields 5,900 Pages
Toner T09 Yellow	Yields 5,900 Pages

Use of Canon GENUINE toner cartridges helps provide longer equipment life, high yields, reliable performance, high-quality output, and minimal jamming or issues. Black Toner (yielding 2,300 pages) and C/M/Y Toners (yielding 2,100 pages each) are included in the box.

¹ Canon PRINT Business is a free app available on the App Store[®] and Google Play[™] Store. For more information, including compatibility, please visit <https://www.usa.canon.com/mobile-app>. Please see the respective websites for Apple AirPrint and Mopria Print Service for compatibility and additional information.

² Please reference user manuals for details on settings available to export.

³ For latest EPEAT ratings (Gold/Silver/Bronze), please visit www.epeat.net.

⁴ Includes consumables.

⁵ Print speed is based on internal testing. Print speed may vary, depending on the number of copies selected as well as the settings for size, type, and orientation of paper.

⁶ Attachment kit required.

⁷ Ask your Canon Solutions America sales representative for reader compatibility information.

⁸ Limited warranty program is subject to certain conditions and restrictions. See warranty card for details.

For more information,
call 1.800.815.4000
or visit csa.canon.com

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CSA-20-0901-4995

0920-iCXMFI127C-PDF-IH

imageRUNNER ADVANCE DX C3800 Series

Print up to 35 ppm (BW/color)

Scan up to 270 ipm (300 dpi) (BW/color, duplex)

Print up to 12" × 18"

2,300-sheet maximum paper capacity

Canon's comprehensive portfolio of imageRUNNER ADVANCE DX multifunction printers and integrated solutions can help **simplify** the end user experience and management of technology, better **control** sensitive information and print-related costs, and help ensure that technology investments proactively **evolve** with changing needs.

Color
Low- to Mid-volume
Multifunction



WORKFLOW EFFICIENCY

- 10.1" intuitive touchscreen with smartphone-like usability.
- A unique, customized experience tailored to individual preferences using My ADVANCE.
- Supports mobile solutions and integration with many popular cloud services like Google Drive!
- Scan and convert documents to searchable digital files in a variety of file formats.
- Integration with Canon and various third-party software with embedded application platform.
- Hot Folders allow users to drag and drop a file into a hot folder, and automatically print with predefined settings such as number of copies and finishing requirements.



SECURITY

- Advanced standard security feature set to help safeguard sensitive information and assist in regulatory compliance.
- Integrates with existing, third-party SIEM*² systems to help provide real-time, comprehensive insights into potential threats to the network and printers.
- Technology to verify that the device boot process, firmware, and applications initialize without alteration at startup. McAfee Embedded Control³ utilizes a whitelist to protect against malware and tampering of firmware and applications.
- Security policy settings can be controlled with a dedicated password, configured from a central location, and exported to other supported devices.
- Control access to the device and specific features, using a host of flexible authentication methods—PIN code, user name/password, or card access.⁴



QUALITY AND RELIABILITY

- Canon's signature reliability and engine technologies help keep productivity high and minimize the impact on support resources.
- Outstanding imaging technologies and toner allow for consistently striking images, thanks to Canon's V² color profile.
- Designed to achieve maximum uptime with status notifications that help keep supplies replenished and intuitive maintenance videos for consumables replacement.
- imageRUNNER ADVANCE models have received many awards and recognition from leading industry analysts, often referencing strong reliability.



DEVICE AND FLEET MANAGEMENT

- Designed for quick, easy deployment.
- Remote diagnostics and parts life management for proactive maintenance and rapid fixes.
- Easy and intuitive to monitor device status and consumable levels, turn off devices remotely, observe meter readings, manage settings, and implement security policies.
- Common firmware and regular updates with Unified Firmware Platform (UFP) for continuous improvements and consistency across a fleet.



COST MANAGEMENT

- Track and assess print, copy, scan, and fax usage and allocate costs to departments or projects.
- Apply print policies and restrict usage by user to help reduce unnecessary printing and contribute to cost efficiency.
- Standard cloud-based solution provides a centralized dashboard with up-to-the-minute insights into printer activity.
- Upgrade to uniFLOW server or cloud-based solutions for full accounting and reporting for compatible Canon and third-party devices, pull printing, job routing, and powerful scan workflows.



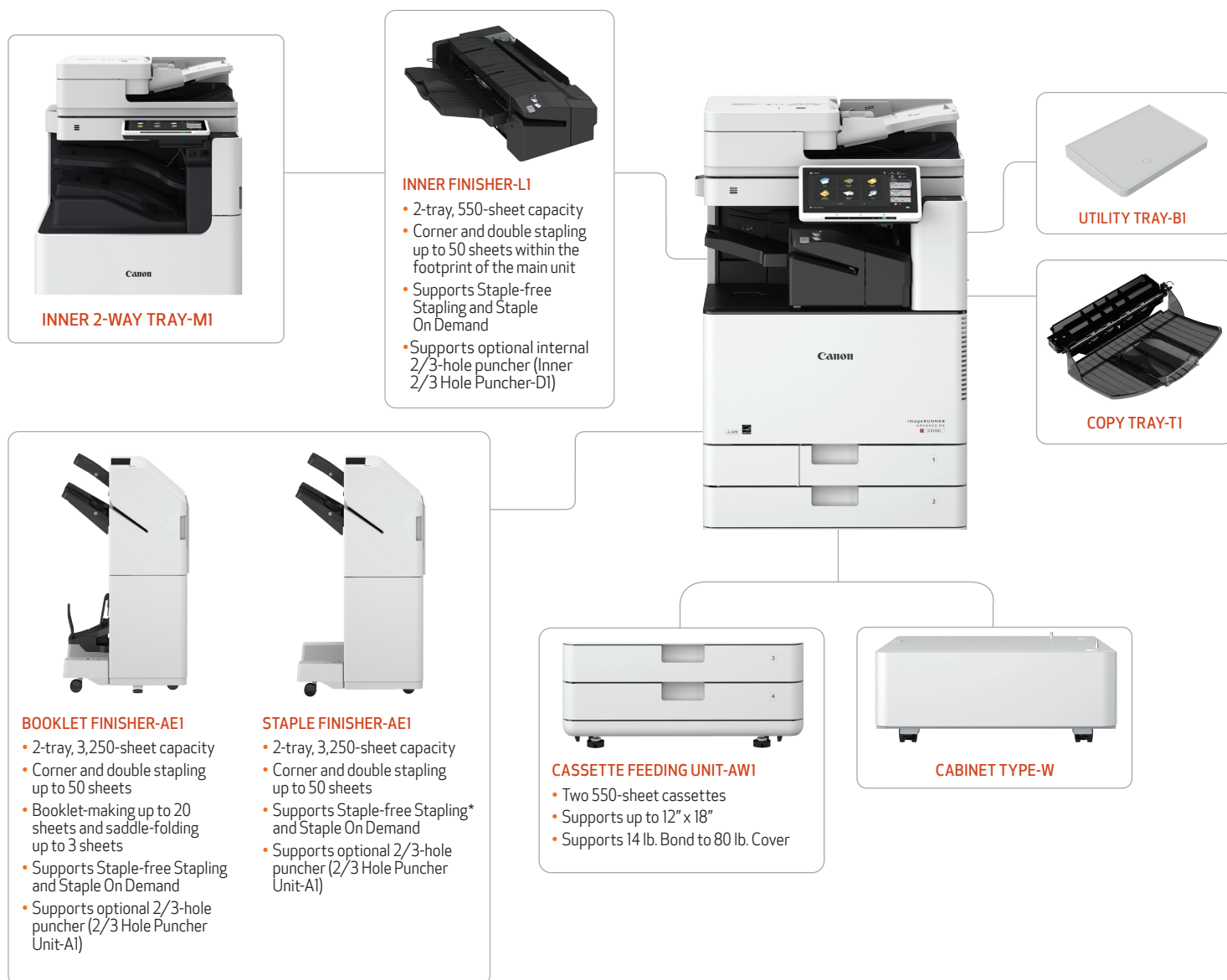
Item # 5.

SUSTAINABILITY

- A combination of fusing technologies and low-melting-point toner minimizes power requirements and helps achieve low energy consumption.
- Encourage environmentally conscious work practices by enabling multiple settings that can help save paper and energy.
- ENERGY STAR® certified and rated EPEAT® Gold.⁵

CONFIGURATION OPTIONS

imageRUNNER ADVANCE DX C3800 Series



* Staple-Free stapling, up to 10 pages of 17 lb. Bond.

Main Unit

Type

Color Laser Multifunctional

Core Functions

Standard: Print, Copy, Scan, Send, Store
Optional: Fax

Processor

1.8 GHz Dual Core Processor

Control Panel

10.1" TFT LCD WSVGA Color Touch-panel

Memory

3.5 GB RAM

Solid State Drive

Standard: 256 GB/Maximum: 1 TB

Interface Connection

Network: 1000Base-T/100Base-TX/10Base-T,
Wireless LAN (IEEE 802.11 b/g/n)
Optional: NFC, Bluetooth Low Energy

Others

Standard: USB 2.0 x1 (Host), USB 3.0 x1 (Host),
USB 2.0 x1 (Device)
Optional: Copy Control Interface

Paper Capacity (LTR, 20 lb. Bond)

Standard: 1,200 Sheets
Maximum: 2,300 Sheets

Paper Sources (LTR, 20 lb. Bond)

Standard: Dual 550-sheet Paper Cassettes, 100-sheet
Multipurpose Tray
Optional: Dual 550-sheet Paper Cassettes
(Cassette Feeding Unit-AW1)

Paper Output Capacity (LTR, 20 lb. Bond)

Standard: 250 Sheets
Maximum: 3,450 Sheets
(with Staple Finisher-AE1/Booklet Finisher-AE1 and Copy Tray-T1)

Finishing Capabilities

Standard: Collate, Group
With Finishers: Collate, Group, Offset, Staple, Saddle-Stitch,
Hole Punch, Eco Staple, Staple On Demand

Supported Media Types

Multi-purpose Tray: Thin, Plain, Heavy, Recycled, Coated, Color,
Tracing, Bond, Transparency, Label, Pre-punched, Envelope, Letterhead
Upper Cassette: Thin, Plain, Heavy, Recycled, Color, Tracing,
Bond, Transparency, Pre-punched, Envelope, Letterhead
Lower Cassette: Thin, Plain, Heavy, Recycled, Color, Bond,
Transparency, Pre-punched, Envelope⁶, Letterhead

Supported Media Sizes

Multi-purpose Tray: 12"x18", 11"x17", Legal, Letter, Letter-R,
Executive, Statement, Statement-R
Custom Size/Free Size: 4" x 5-7/8" to 12" x 18", Envelopes (COM10 No.10, Monarch, ISO-C5, DL), Envelope Custom Size (3-7/8" x 3-7/8" to 12-5/8" x 18")
Upper Cassette: Letter, Executive, Statement-R
Custom Size (4-1/8" x 5-7/8" to 11-3/4" x 8-1/2"), Envelopes (ISO-C5)
Lower Cassette: 12" x 18", 11" x 17", Legal, Letter, Letter-R,
Executive, Statement-R, Custom Size (4-1/8" x 5-7/8" to 12" x 18"), Envelopes⁶ (COM10 No.10, Monarch, DL)

Supported Media Weights

Cassettes: 14 lb. Bond to 140 lb. Index (52 to 256 g/m²)
Multipurpose Tray: 14 lb. Bond to 110 lb. Cover (52 to 300 g/m²)
Tray: Duplexing: 14 lb. Bond to 80 lb. Cover (52 to 220 g/m²)

Print/Copy Speed (BW and Color)

C3835i: Up to 35 ppm (Letter); Up to 23 ppm (Letter-R); Up to 17 ppm (Legal/11" x 17")
C3830i: Up to 30 ppm (Letter); Up to 20 ppm (Letter-R); Up to 15 ppm (Legal/11" x 17")
C3826i: Up to 26 ppm (Letter); Up to 20 ppm (Letter-R); Up to 15 ppm (Legal/11" x 17")

Warm-up Time

From Power On: Approx. 10 Seconds⁷
From Sleep: Approx. 10 Seconds⁸
Mode: Quick Startup: Approx. 4 Seconds⁹
Mode:

Dimensions (W x D x H)

22-1/4" x 28-1/2" x 35-3/8" (565 mm x 722 mm x 897 mm)¹⁰

Installation Space (W x D)

Basic: 38-1/2" x 44-1/8" (978 mm x 1119 mm)¹¹
Fully Configured: 65" x 44-1/8" (1651 mm x 1119 mm)¹²

Weight

Approx. 185.2 lb. (84 kg)¹³

Print Specifications

Print Resolution (dpi)

1200 x 600, 1200 x 1200

Standard Page Description Languages

UFR II, PCL[®] 6, Adobe[®] PS[®] 3

Supported File Types

PDF, TIFF, JPEG, EPS, XPS

Printing from Mobile Devices and Cloud-based Services

A range of standard and optional software and MEAP-based solutions (including AirPrint, Mopria, Universal Print by Microsoft[®], Canon PRINT Business, and uniFLOW Online) are available to provide printing from mobile devices or internet-connected devices and cloud-based services depending on your requirements. Please contact your sales representative for further information.

Fonts

PCL: 93 Roman, 10 Bitmap fonts, 2 OCR fonts, Andale Mono WT J/K/S/T (Japanese, Korean, Simplified and Traditional Chinese);¹⁴ Barcode Fonts¹⁵
PS: 136 Roman

Operating System¹⁶

UFR II/PS: Windows[®] 8.1/10/Server 2012/Server 2012 R2/Server 2016/Server 2019, Mac OS X (10.11 or later)
PCL: Windows[®] 8.1/10/Server 2012/Server 2012 R2/Server 2016/Server 2019
PPD: Windows[®] 8.1/10, Mac OS X (10.11 or later)

Copy Specifications

First-Copy-Out Time (LTR)

C3835i: Approx. 5.5 seconds (BW)/
7.4 seconds (Color)
C3830i/ C3826i: Approx. 6.1 seconds (BW)/
8.4 seconds (Color)

Copy Resolution (dpi)

600 x 600

Multiple Copies

Up to 999

Magnification

25%-400% (1% Increments)

Preset Reduction/Enlargement

25%, 50%, 64%, 73%, 78%, 100% (1:1), 121%, 129%, 200%, 400%

Scan Specifications

Type

Single-pass Duplexing Automatic Document Feeder¹⁷

Document Feeder Paper Capacity

Up to 200 Sheets (20 lb. Bond)

Document Feeder Supported Media Sizes

11" x 17", Legal, Letter, Letter-R, Statement, Statement-R, Custom Size: 2-3/4" x 5-1/2" to 12" x 17" (69.9 mm x 139.7 mm to 304.8 mm x 431.8 mm)

Document Feeder Supported Media Weights

BW/Color
Original: 13.3 lb. Bond to 80 lb. Cover (50 to 220 g/m²)

Platen Acceptable Originals

Sheet, Book, 3-Dimensional Objects

Platen Maximum Scanning Size

Up to 11-3/4" x 17" (297.0 mm x 431.8 mm)

Pull Scan

Color Network ScanGear2 for both Twain and WIA
Supported OS: Windows[®] 8.1/10/Server 2012/Server 2012 R2/Server 2016

Scan Resolution (dpi)

Scan for Copy: 600 x 600
Scan for Send: Push (600 x 600), SMB/FTP/WebDAV, Pull (600 x 600)
Scan for Fax: 600 x 600

Scan to Mobile Devices and Cloud-based Services

A range of solutions is available to provide scanning to mobile devices and cloud-based services depending on your requirements.

Scan Speed (LTR) (BW/CL)

Single-sided: 135 ipm (300 dpi)/80 ipm (600 dpi)
Scanning: Double-sided: 270 ipm (300 dpi)/160/90 ipm (600 dpi)
Scanning:

Send Specifications

Destination

Standard: E-mail/Internet FAX (SMTP), SMB 3.0, FTP, WebDAV, Mail Box
Optional: Super G3 FAX, IP Fax

Address Book

LDAP (2,000)/Local (1,600)/Speed Dial (200)

Send Resolution (dpi)

Push: Up to 600 x 600 dpi
Pull: Up to 600 x 600 dpi

Communication Protocol

File: FTP (TCP/IP), SMB 3.0 (TCP/IP), WebDAV
Email: SMTP, POP3

File Format

TIFF, JPEG, PDF (Compact, Searchable, Apply Policy, Optimize for Web, PDF/A-1b, Trace & Smooth, Encrypted, Device Signature, User Signature), XPS (Compact, Searchable, Device Signature, User Signature), Office Open XML (PowerPoint, Word)

Fax Specifications

Maximum Number of Connection Lines

2

Modem Speed

Super G3: 33.6 Kbps
G3: 14.4 Kbps

Compression Method

MH, MR, MMR, JBIG

Resolution (dpi)

400 x 400, 200 x 400, 200 x 200, 200 x 100

Sending/Receiving Size

Statement-R to 11" x 17"

Fax Memory

Up to 30,000 Pages (2,000 Jobs)

Speed Dials

Max. 200

Group Dials/Destinations

Max. 199 Dials

Sequential Broadcast

Max. 256 Addresses

Memory Backup

Yes

Store Specifications

Box (Number Supported)

100 User In-boxes, 1 Memory RX In-box, 50 Confidential Fax In-boxes, Maximum 10,000 Pages (2,000 Jobs Stored)

Advanced Box

Communication Protocol: SMB or WebDAV
Supported
Client PC: Windows (Windows 8.1/10)
Concurrent Connections (Max.):
SMB: 64
WebDAV: 3 (Active Sessions)

Advanced Box Available Disc Space

Standard: 16 GB (With Option: max. 480 GB)

Security Specifications

Authentication and Access Control

User Authentication (Picture Login, Picture and PIN Login, Card Login, Username and Password Login, Function Level Login, Mobile Login), Department ID Authentication (Department ID and PIN Login, Function Level Login), uniFLOW Online Express¹⁸ (PIN Login, Picture Login, Picture and PIN Login, Card Login, Card and PIN Login, Username and Password Login, Department ID and PIN Login, Function Level Login), Access Management System (Access Control)

Document Security

Print Security (Secure Print, Encrypted Secure Print, Forced Hold Printing, uniFLOW Secure Print¹⁹), Receive Data Security (Confidential Fax Inbox Forwarding Received Documents Automatically), Scan Security (Encrypted PDF, Device Signature PDF/XPS, User Signature PDF/XPS, Adobe LiveCycle[®] Rights Management ES2.5 Integration), BOX Security (Mail Box Password Protected, Advanced Space Access Control), Send Data Security (Setting for requesting password input per transmission, Restricted E-mail/File send functions, Confirming FAX number, Allow/Restrict Fax Driver Transmissions, Allow/Restrict Sending from History, S/MIME Support), Document Tracking (Secure Watermark)

Network Security

TLS 1.3, IPSec, IEEE802.1X authentication, SNMP V3.0, Firewall Functionality (IP/MAC Address Filtering), Dual Network Support (Wired LAN/Wireless LAN, Wired LAN/Wired LAN), Disabling Unused Functions (Enabling/Disabling Protocols/Applications, Enabling/Disabling Remote UI, Enabling/Disabling USB Interface), Communication Line Separation (G3 FAX, USB Port, Advanced Space, Scan and Send-Virus Concerns for E-mail Reception)

Device Security

Protecting SSD Data [SSD Data Encryption (FIPS140-2 Validated), SSD Lock], Standard SSD Initialize, Trusted Platform Module (TPM), Job Log Conceal Function, Protecting MFP Software Integrity, Checking MFD Software Integrity (Verify System at Startup, Runtime Intrusion Detection)

Device Management and Auditing

Administrator Password, Digital Certificate and Key Management, Audit Log, Cooperating with External Security Audit System (Security Information and Event Management), Image Data Logging, Security Policy Setting

Environmental Specifications

Operating Environment

Temperature: 50 to 86 °F
Humidity: 20 to 80 % RH (Relative Humidity)

Power Requirements

110V-127V, 60Hz, 8.5A

Power Consumption

Maximum: Approx. 1,500 W
Standby: Approx. 43.9 W²⁰
Sleep Mode: Approx. 0.8 W²¹
Typical Electricity Consumption (TEC) Rating²²
C3835i: 0.38 kWh
C3830i: 0.34 kWh
C3826i: 0.30 kWh

Standards

ENERGY STAR[®] Certified
Rated EPEAT[®] Gold⁵

Consumables

Toner²³

GPR-53 Toner BK/C/M/Y
GPR-53L Toner C/M/Y

Toner Yield (Estimated @ 5% Coverage)

GPR-53 Toner
BK: 36,000 pages
GPR-53 Toner
C/M/Y: 19,000 pages
GPR-53L Toner
C/M/Y: 8,500 pages

- ¹ Subscription to a third-party cloud service required. Subject to third-party cloud service providers' Terms and Conditions.
² Third-party SIEM system required. Subject to third-party SIEM system's Terms and Conditions. Canon cannot ensure compatibility with all third-party SIEM systems.
³ This feature is off by default and must be turned on by the user. Warm-up times are affected once turned on.
⁴ Requires additional option.
⁵ For current EPEAT rating (Gold/Silver/Bronze), please visit www.epeat.net.
⁶ Envelope Feeder Attachment A (standard) is required.
⁷ Time from device power-on until copy ready (not print reservation).
⁸ Time from exiting Sleep mode to when printing is operational.
⁹ Time from device power-on to when the copy icon appears and is enabled to operate on the touch panel display.
¹⁰ Includes Single Pass DADF.
¹¹ With right cover open + Multi-purpose tray extension extended + paper cassette open.
¹² Includes Staple Finisher-AE1/Booklet Finisher-AE1 + Copy Tray-T1 extension extended + paper cassette open.
¹³ Includes toner.
¹⁴ Requires the optional PCL International Font Set-A1.
¹⁵ Requires the optional Barcode Printer Kit-D1.
¹⁶ Other operating systems and environments, including AS/400, UNIX, Linux, and Citrix, may be supported. Some solutions are chargeable. SAP Device Types are available via the SAP Market Place. For more information, contact your sales representative.
¹⁷ Detect Feeder Multi Sheet Feed is supported.
¹⁸ No charge for this solution; however, activation is required.
¹⁹ Requires uniFLOW Online/uniFLOW.
²⁰ Reference value (measured one unit).
²¹ 0.8 W Sleep mode not available in all circumstances due to certain settings.
²² Based on ENERGY STAR Product Specification for Imaging Equipment Version 3.0.
²³ GPR-53L Toner also available for Color (C, M, Y). Yield (estimated @ 5% coverage) is 8,500 images.



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imageRUNNER ADVANCE DX C5800 Series

Print up to 70 ppm (BW/color)

Scan up to 270 ipm (300 dpi) (BW/color, duplex)

Print up to 12" × 18"

6,350-sheet maximum paper capacity

Canon's comprehensive portfolio of imageRUNNER ADVANCE DX multifunction printers and integrated solutions can help **simplify** the end user experience and management of technology, better **control** sensitive information and print-related costs, and help ensure that technology investments proactively **evolve** with changing needs.

Color
Mid-volume
Multifunction



WORKFLOW EFFICIENCY

- 10.1" intuitive touchscreen with smartphone-like usability.
- A unique, customized experience tailored to individual preferences using My ADVANCE.
- Supports mobile solutions and integration with many popular cloud services like Google Drive.¹
- Scan and convert documents to searchable digital files in a variety of file formats.
- Integration with Canon and various third-party software with embedded application platform.
- Hot Folders allow users to drag and drop a file into a hot folder and automatically print with pre-defined settings such as number of copies and finishing requirements.



SECURITY

- Advanced standard security feature set to help safeguard sensitive information and assist in regulatory compliance.
- Integrates with existing, third-party SIEM*² systems to help provide real-time, comprehensive insights into potential threats to the network and printers.
- Technology to verify that the device boot process, firmware, and applications initialize without alteration at startup. McAfee Embedded Control³ utilizes a whitelist to protect against malware and tampering of firmware and applications.
- Security policy settings can be controlled with a dedicated password, configured from a central location, and exported to other supported devices.
- Control access to the device and specific features, using a host of flexible authentication methods—PIN code, user name/password, or card access.⁴



QUALITY AND RELIABILITY

- Canon's signature reliability and engine technologies help keep productivity high and minimize the impact on support resources.
- Outstanding imaging technologies and toner allow for consistently striking images, thanks to Canon's V² color profile.
- Designed to achieve maximum uptime with status notifications that help keep supplies replenished and intuitive maintenance videos for consumables replacement.
- imageRUNNER ADVANCE models have received many awards and recognition from leading industry analysts, often referencing strong reliability.



DEVICE AND FLEET MANAGEMENT

- Designed for quick, easy deployment.
- Remote diagnostics and parts life management for proactive maintenance and rapid fixes.
- Easy and intuitive to monitor device status and consumable levels, turn off devices remotely, observe meter readings, manage settings, and implement security policies.
- Common firmware and regular updates with Unified Firmware Platform (UFP) for continuous improvements and consistency across a fleet.



COST MANAGEMENT

- Track and assess print, copy, scan, and fax usage and allocate costs to departments or projects.
- Apply print policies and restrict usage by user to help reduce unnecessary printing and contribute to cost efficiency.
- Standard cloud-based solution provides a centralized dashboard with up-to-the-minute insights into printer activity.
- Upgrade to uniFLOW server or cloud-based solutions for full accounting and reporting for compatible Canon and third-party devices, pull printing, job routing, and powerful scan workflows.



SUSTAINABILITY

Item # 5.

- A combination of fusing technologies and low-melting-point toner minimizes power requirements and helps achieve low energy consumption.
- Encourage environmentally conscious work practices by enabling multiple settings that can help save paper and energy.
- ENERGY STAR® certified and rated EPEAT® Gold⁵

CONFIGURATION OPTIONS

imageRUNNER ADVANCE DX C5800 Series



STAPLE FINISHER-AB1

- 2-tray, 3,250-sheet capacity
- Corner and double stapling up to 50 sheets
- Supports Staple-free Stapling and Staple On Demand
- Supports optional internal 2/3-hole puncher (2/3 Hole Puncher Unit-A1)



BOOKLET FINISHER-AB1

- 2-tray, 3,250-sheet capacity
- Corner and double stapling up to 50 sheets
- Booklet-making up to 20 sheets and saddle-folding up to 3 sheets
- Supports Staple-free Stapling and Staple On Demand
- Supports optional internal 2/3-hole puncher (2/3 Hole Puncher Unit-A1)



INNER FINISHER-L1*

- 2-tray, 550-sheet capacity
- Corner and double stapling up to 50 sheets within the footprint of the main unit
- Supports Staple-free** Stapling and Staple on Demand
- Supports optional internal 2/3-hole puncher (Inner 2/3 Hole Puncher-D1)



INNER 2-WAY TRAY-M1



HIGH CAPACITY CASSETTE FEEDING UNIT-C1

- 2,450-sheet capacity
- Supports up to Letter
- 14 lb. Bond to 140 lb. Index

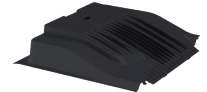


CASSETTE FEEDING UNIT-AQ1

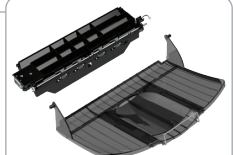
- Two 550-sheet cassettes
- Supports up to 12" x 18"
- 14 lb. Bond to 140 lb. Index



CABINET TYPE-V



INNER TRAY*



COPY TRAY KIT



PAPER DECK UNIT-F1

- 2,700-sheet capacity
- 14 lb. Bond to 140 lb. Index
- Supports Letter



imagePASS-R1

- Delivers fast processing speed, outstanding image quality, and time-saving workflow
- Personalized printing with the built-in, entry-level Fiery FreeForm™ or with the supported variable data (VDP) format

* Inner Finisher-L1 not available on imageRUNNER ADVANCE DX C5870i.

** Staple-free stapling, up to ten pages of 17 lb. Bond.

▪ Required when Staple Finisher-AB1 or Booklet Finisher-AB1 is not installed.

Main Unit

Type

Color Laser Multifunctional

Core Functions

Standard: Print, Copy, Scan, Send, Store
Optional: Fax

Control Panel

10.1" TFT LCD WSVGA Color Flat-panel

Memory

5.0 GB RAM

Solid State Drive

Standard: 256 GB
Optional: 1 TB

Interface Connection

Network: 1000Base-T/100Base-TX/10Base-T,
Wireless LAN (IEEE 802.11 b/g/n)
Optional: Bluetooth Low Energy

Others
Standard: USB 2.0 (Host) x1, USB 3.0 (Host) x1,
USB 2.0 (Device) x1
Optional: Copy Control Interface

Paper Output Capacity (LTR, 20 lb. Bond)

Standard: 250 Sheets
Maximum: 3,450 Sheets
(with Staple Finisher-AB1 or Booklet Finisher-AB1 and 3rd Copy Tray Kit-A1)

Paper Sources (LTR, 20 lb. Bond)

Standard: Dual 550-sheet Paper Cassettes,
100-sheet Stack Bypass
Optional: Dual 550-Sheet Paper Cassettes
(Cassette Feeding Unit-AM1), 2,450-Sheet
High Capacity Paper Cassette (High
Capacity Cassette Feeding Unit-C1),
2,700-Sheet Paper Deck
(Paper Deck Unit-F1)

Paper Capacity (LTR, 20 lb. Bond)

Standard: 1,200 Sheets
Maximum: 6,350 Sheets

Finishing Capabilities

Standard: Collate, Group
With Options: Collate, Group, Offset, Staple, Saddle-Stitch,
Hole Punch, Staple Free Stapling, Staple On
Demand⁶

Supported Media Types

Multi-Purpose Tray: Thin, Plain, Recycled, Color, Heavy, Coated,
Tracing, Bond, Transparency, Label,
Pre-punched, Letterhead, Tab, Envelope
Paper: Thin, Plain, Recycled, Color, Heavy, Bond,
Cassettes: Transparency, Pre-punched, Letterhead,
Envelope⁷

Supported Media Sizes

Upper Cassette: Letter, Executive, Statement-R, Envelope
[No.10 (COM10), Monarch, DL, ISO-C5],
Custom Size (3-7/8" x 5-7/8" to 11-3/4" x
8-1/2")
Lower Cassette: 12" x 18", 11" x 17", Legal, Letter, Letter-R,
Executive, Statement-R, Envelope
[No.10 (COM10), Monarch, DL, ISO-C5],
Custom Size (3-7/8" x 5-7/8" to 12" x 18")
Multi-Purpose Tray: 12" x 18", 11" x 17", Legal, Letter, Letter-R,
Executive, Statement, Statement-R,
Envelope [No.10 (COM10), Monarch, DL,
ISO-C5], Envelope Custom Size (3-7/8" x
3-1/2" to 12-5/8" x 18"), Custom Size/
Free Size (3-7/8" x 5-1/2" to 12-5/8" x 18")

Supported Media Weights

Cassettes: 14 lb. Bond to 140 lb. Index (52 to 256 g/m²)
Stack Bypass: 14 lb. Bond to 110 lb. Cover (52 to 300 g/m²)
Duplexing: 14 lb. Bond to 140 lb. Index (52 to 256 g/m²)

Print/Copy Speed (BW and Color)

C5870i: Up to 70 ppm (Letter); Up to 42 ppm
(Letter-R); Up to 40 ppm (Legal);
Up to 35 ppm (11" x 17")
C5860i: Up to 60 ppm (Letter); Up to 36 ppm
(Letter-R); Up to 34 ppm (Legal);
Up to 32 ppm (11" x 17")
C5850i: Up to 50 ppm (Letter); Up to 30 ppm
(Letter-R); Up to 29 ppm (Legal);
Up to 27 ppm (11" x 17")
C5840i: Up to 40 ppm (Letter); Up to 24 ppm
(Letter-R); Up to 23 ppm (Legal);
Up to 21 ppm (11" x 17")

Warm-up Time

From Power On: Approx. 6 Seconds⁸

From Sleep Mode⁹

C5870i: Approx. 7 Seconds
C5860i/ C5850i/ C5840i: Approx. 6 Seconds

Quick Startup Mode: Approx. 4 Seconds¹⁰

Dimensions (W x D x H)

24-3/8" x 28-1/2" x 36-7/8" (620 x 722 x 937 mm)¹¹

Installation Space (W x D)

Basic: 44-7/8" x 45-3/4" (1,138 x 1,162 mm)
(Right Cover Open with Multi-purpose
tray extended + Cassette Drawers Open)
Fully Configured: 73-1/2" x 45-3/4" (1,866 x 1,162 mm)
(Staple Finisher-AB1 or Booklet Finisher-AB1
with the extension tray extended + Paper
Deck Unit-F1 + Cassette Drawers open)

Weight¹²

C5870i: Approx. 238.1 lb. (108 kg)
C5860i/ C5850i: Approx. 231.5 lb. (105 kg)
C5840i: Approx. 229.3 lb. (104 kg)

Print Specifications

Print Resolution (dpi)

1200 x 1200

Standard Page Description Languages

UFR II, PCL6, Adobe PS 3

Supported File Types

PDF, TIFF, JPEG, EPS,¹³ XPS

Printing from Mobile Devices and Cloud-based Services

A range of standard and optional software and MEAP-based solutions (including AirPrint, Mopria, Universal Print by Microsoft®, Canon PRINT Business, and uniFLOW Online) are available to provide printing from mobile devices or internet-connected devices and cloud-based services depending on your requirements. Please contact your sales representative for further information.

Fonts

PCL: 93 Roman, 10 Bitmap fonts, 2 OCR fonts,
Andalé Mono WT J/K/S/T (Japanese,
Korean, Simplified and Traditional Chinese),¹⁴
Barcode Fonts¹⁵
PS: 136 Roman

Operating System¹⁶

UFR II/PS: Windows® 7/8.1/10/Server2008/
Server2008 R2/Server2012/Server2012
R2/Server2016/Server2019, Mac OS X
(10.11 or later)
PCL: Windows® 7/8.1/10/Server2008/
Server2008 R2/Server2012/Server2012
R2/Server2016/Server2019
PPD: Windows® 7/8.1/10, Mac OS X(10.10 or later)

Copy Specifications

First-Copy-Out Time

C5870i: As fast as 2.7 seconds (BW)/
3.7 seconds (Color)
C5860i: As fast as 2.9 seconds (BW)/
4.2 seconds (Color)
C5850i: As fast as 3.3 seconds (BW)/
4.9 seconds (Color)
C5840i: As fast as 4.1 seconds (BW)/
6.1 seconds (Color)

Copy Resolution (dpi)

600 x 600

Multiple Copies

Up to 999

Magnification

25%-400% (1% Increments)

Preset Reductions/Enlargements

25%, 50%, 64%, 73%, 78%, 100% (1:1), 121%, 129%,
200%, 400%

Scan Specifications

Type

Single-Pass Duplexing Automatic Document Feeder

Document Feeder Paper Capacity

Up to 200 Sheets (20 lb. Bond)

Document Feeder Supported Media Sizes

11" x 17", Legal, Letter, Letter-R, Statement, Statement-R,
Custom Size: 2-3/4" x 5-1/2" to 12" x 17"

Document Feeder Supported Media Weights

Single-Sided Scanning: 13.3 lb. Bond to 80 lb. Cover (50 to 220 gsm)
(BW, CL)
Double-Sided Scanning: 13.3 lb. Bond to 80 lb. Cover (50 to 220 gsm)
(BW, CL)

Platen Acceptable Originals

Sheet, Book, 3-Dimensional Objects

Pull Scan

Color Network ScanGear2 for both Twain and WIA
Supported OS: Windows® 7/8.1/10/Server 2008/
Server 2008 R2/Server 2012/
Server 2012 R2/Server 2016

Scan Resolution (dpi)

Scan for Copy: 600 x 600
Scan for Send: (Push) 600 x 600 (SMB/FTP/WebDAV/
IFAX), (Pull) 600 x 600
Scan for Fax: 600 x 600

Scan to Mobile Devices and Cloud-based Services

A range of solutions is available to provide scanning to compatible mobile devices and certain cloud-based services depending on your requirements.

Scan Speed (LTR) (BW/CL)

Single-sided Scanning: 135/135 (300 dpi), 80/80 (600 dpi)
Double-sided Scanning: 270/270 (300 dpi), 160/90 (600 dpi)

Send Specifications

Destination

Standard: E-mail/Internet FAX (SMTP), SMB3.0, FTP,
WebDAV, Mail Box
Optional: Super G3 FAX, IP Fax

Address Book

LDAP (2,000)/Local (1,600)/Speed Dial (200)

Send Resolution (dpi)

Push: Up to 600 x 600
Pull: Up to 600 x 600

Communication Protocol

File: FTP(TCP/IP), SMB3.0 (TCP/IP), WebDAV
Email: SMTP, POP3

File Format

Standard: TIFF, JPEG, PDF (Encrypted, Compact,
Searchable, Apply Policy, Optimize for
Web, User Signature, PDF A/1-b, Limited
Color, Device Signature, User Signature),
XPS (Compact, Searchable, Device Signature,
User Signature), Office Open XML
(PowerPoint, Word)

Fax Specifications (Optional)

Modem Speed

Super G3: 33.6 Kbps
G3: 14.4 Kbps

Compression Method

MH, MR, MMR, JBIG

Resolution (dpi)

400 x 400, 200 x 400, 200 x 200, 200 x 100

Sending/Recording Size

Statement-R to 11" x 17"

Fax Memory

Up to 30,000 Pages (2,000 jobs)

Speed Dials

Max. 200

Group Dials/Destinations

Max. 199 Dials

Sequential Broadcast

Max. 256 Addresses

Memory Backup

Yes

Store Specifications

Mail Box (Number Supported)

100 User In-boxes, 1 Memory RX In-box, 50 Confidential Fax In-boxes, Maximum 10,000 Pages (2,000 jobs) Stored

Advanced Box

Communication Protocol: SMB or WebDAV

Supported

Client PC: Windows (Windows 8.1/10)

Concurrent Connections (Max.)

SMB: 64

WebDAV: 3

Advanced Box Available Disc Space

Approx. 16 GB (Standard HDD)

Approx. 480 GB (With Optional 1 TB HDD)

Security Specifications

Authentication and Access Control

User Authentication (Picture Login, Picture and PIN Login, Card Login, Username and Password Login, Function Level Login, Mobile Login), Department ID Authentication (Department ID and PIN Login, Function Level Login), uniFLOW Online Express¹⁷ (PIN Login, Picture Login, Picture and PIN Login, Card Login, Card and PIN Login, Username and Password Login, Department ID and PIN Login, Function Level Login), Access Management System (Access Control)

Document Security

Print Security (Secure Print, Encrypted Secure Print, Forced Hold Printing, uniFLOW Secure Print¹⁸), Receive Data Security (Confidential Fax Inbox Forwarding Received Documents Automatically), Scan Security (Encrypted PDF, Device Signature PDF/XPS, User Signature PDF/XPS, Adobe LiveCycle® Rights Management ES2.5 Integration), BOX Security (Mail Box Password Protected, Advanced Box Access Control), Send Data Security (Setting for requesting password input per transmission, Restricted E-mail/File send functions, Confirming FAX number, Allow/Restrict Fax Driver Transmissions, Allow/Restrict Sending from History, S/MIME Support), Document Tracking (Secure Watermark)

Network Security

TLS 1.3, IPsec, IEEE802.1X authentication, SNMP V3.0, Firewall Functionality (IP/MAC Address Filtering), Dual Network Support (Wired LAN/Wireless LAN, Wired LAN/Wired LAN), Disabling Unused Functions (Enabling/Disabling Protocols/Applications, Enabling/Disabling Remote UI, Enabling/Disabling USB Interface), G3 FAX separation from LAN, USB Port separation from LAN, Prohibit the execution of files stored in Advanced Box in the MFP, Scan and Send-Virus Concerns for E-mail Reception

Device Security

Protecting SSD Data [SSD Data Encryption (FIPS140-2 Validated), SSD Lock], Standard SSD Initialize, Trusted Platform Module (TPM), Job Log Conceal Function, Protecting MFD Software Integrity, Checking MFD Software Integrity (Verify System at Startup, Runtime Intrusion Detection)

Device Management and Auditing

Administrator Password, Digital Certificate and Key Management, Audit Log, Cooperating with External Security Audit System (Security Information and Event Management), Image Data Logging, Security Policy Setting

Environmental Specifications

Operating Environment

Temperature: 50 to 86°F

Humidity: 20 to 80% RH (Relative Humidity)

Power Requirements

C5870i/ C5860i/ 110-127V, 60Hz, 12A

C5850i: 110-127V, 60Hz, 10A

Power Consumption

Maximum: Approx. 1,800 W

Standby: Approx. 56.1 W¹⁹

Sleep Mode: Approx. 0.8 W²⁰

Typical Electricity Consumption (TEC) Rating²¹

C5870i: 0.86 kWh

C5860i: 0.71 kWh

C5850i: 0.57 kWh

C5840i: 0.47 kWh

Standards

ENERGY STAR® Certified

Rated EPEAT® Gold

Consumables

Toner²²

GPR-61L Toner BK/C/M/Y

GPR-61L Toner C/M/Y

Toner Yield (Estimated @ 5% Coverage)

GPR-61L Toner

BK: 71,000 Pages

GPR-61L Toner

C/M/Y: 60,000 Pages

GPR-61L Toner

C/M/Y: 26,000 Pages

¹ Subscription to a third-party cloud service required. Subject to third-party cloud service providers' Terms and Conditions.

² Third-party SIEM system required. Subject to third-party SIEM system's Terms and Conditions. Canon cannot ensure compatibility with all third-party SIEM systems.

³ This feature is off by default and must be turned on by the user. Warm-up times are affected once turned on.

⁴ Requires additional option.

⁵ For current EPEAT rating (Gold/Silver/Bronze), please visit www.epeat.net.

⁶ Finishing capabilities vary depending on the options connected.

⁷ Envelope Feeder Attachment (standard) is required.

⁸ Time from device power-on, until copy ready (not print reservation).

⁹ Time from exiting Sleep mode to when printing is operational.

¹⁰ Time from device power-on to when the copy icon appears and is enabled to operate on the touch panel display.

¹¹ Includes main unit and either Cassette Feeding Unit-AQ1, High Capacity Cassette Feeding Unit-C1, or Cabinet Type-V.

¹² Includes main unit, consumables, and Cassette Feeding Unit-AQ1.

¹³ EPS can be printed directly only from the Remote User Interface.

¹⁴ Requires the optional PCL International Font Set-A1.

¹⁵ Requires the optional Barcode Printer Kit-D1.

¹⁶ Other operating systems and environments, including AS/400, UNIX, Linux, and Citrix may be supported. Some of these solutions are chargeable. SAP Device Types are available via the SAP Market Place. For more information, contact your sales representative.

¹⁷ No charge for this solution; however, activation is required.

¹⁸ Requires uniFLOW Online/uniFLOW.

¹⁹ Reference Value (measured one unit).

²⁰ 0.8 W Sleep mode not available in all circumstances due to certain settings.

²¹ Based on ENERGY STAR Product Specification for Imaging Equipment Version 3.0.

²² GPR-61L Toner also available for Color (C, M, Y). Yield (estimated @ 5% coverage) is 26,000 images.

For more information,
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or visit csa.canon.com



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The words "User," "Lessee," "you" and "your" refer to **Customer**. The words "Owner," "Lessor," "we," "us" and "our" refer to **UBEO West, LLC**.

CUSTOMER INFORMATION

FULL LEGAL NAME City of Grass Valley			STREET ADDRESS 125 E Main Street	
CITY Grass Valley	STATE CA	ZIP 95945	PHONE 530-274-4350	FAX
BILLING NAME (IF DIFFERENT FROM ABOVE)			BILLING STREET ADDRESS	
CITY	STATE	ZIP	E-MAIL	
EQUIPMENT LOCATION (IF DIFFERENT FROM ABOVE)				

EQUIPMENT DESCRIPTION

MAKE/MODEL/ACCESSORIES	SERIAL NO.	STARTING METER	NOT FINANCED UNDER THIS AGREEMENT
(2) Canon imageRUNNER ADVANCE DX C3835i			<input type="checkbox"/>
(2) Canon imageRUNNER ADVANCE DX C5850			<input type="checkbox"/>
(4) Canon imageCLASS MF X 1127C			<input type="checkbox"/>
(5) Canon imageRUNNER ADVANCE C357			<input type="checkbox"/>
HP E50145dn			<input type="checkbox"/>
HP E555040dn			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>

☐ See attached Schedule A

☐ See attached Billing Schedule

TERM AND PAYMENT INFORMATION

60	Payments* of \$	\$1032.73	<i>If you are exempt from sales tax, attach your certificate.</i>	<i>*plus applicable taxes</i>
The payment ("Payment") period is monthly unless otherwise indicated.				
Payment includes	SCHED A	B&W images per month	Overages billed at \$	SCHED A per B&W image*
Payment includes	SCHED A	General Color images per month	Overages billed at \$	SCHED A per General Color image*
Payment includes		Pro. Color images per month	Overages billed at \$	per Pro. Color image*
Payment includes		scans per month	Overages billed at \$	per scan*

Please check one: **Meter Readings verified:** ☐ Monthly ☐ Quarterly ☐ Other: _____ (If nothing is selected, then Quarterly will be your Meter Reading option.)

Upon acceptance of the Equipment, THIS AGREEMENT IS NONCANCELABLE, IRREVOCABLE AND CANNOT BE TERMINATED.
OWNER ACCEPTANCE
UBEO West, LLC

OWNER SIGNATURE TITLE DATED

CUSTOMER ACCEPTANCE
BY SIGNING BELOW OR AUTHENTICATING AN ELECTRONIC RECORD HEREOF, YOU CERTIFY THAT YOU HAVE REVIEWED AND DO AGREE TO ALL TERMS AND CONDITIONS OF THIS AGREEMENT ON THIS PAGE AND ON PAGE 2 ATTACHED HERETO.
City of Grass Valley


CUSTOMER (as referenced above) SIGNATURE TITLE DATED

FEDERAL TAX I.D. #

PRINT NAME

TERMS AND CONDITIONS (Continued on Page 2)

1. AGREEMENT: You agree to rent from us the goods, together with all replacements, parts, repairs, additions, and accessions incorporated therein or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries ("Equipment") and, if applicable, finance certain software, software license(s), software components and/or professional services in connection with software (collectively, the "Financed Items," which are included in the word "Equipment" unless separately stated) from software licensor(s) and/or supplier(s) (collectively, the "Supplier"), all as described in this Agreement and in any attached schedule, addendum or amendment hereto ("Agreement"). You represent and warrant that you will use the Equipment for business purposes only. You agree to all of the terms and conditions contained in this Agreement, which, with the acceptance certification, is the entire agreement between you and us regarding the Equipment and which supersedes any purchase order, invoice, request for proposal, response or other related document. This Agreement becomes valid upon execution by us. In order to facilitate an orderly transition, the start date of this Agreement will be the date the Equipment is delivered to you or a date designated by us, as shown on the first invoice. If a later start date is designated, in addition to all Payments and other amounts due hereunder, you agree to pay us a transitional payment equal to 1/30th of the Payment, multiplied by the number of days between the date the Equipment is delivered to you and the designated start date. The first Payment is due 30 days after the start of this Agreement and each Payment thereafter shall be due on the same day of each month. In addition, should this Agreement replace a previous UBEO West, LLC generated equipment rental, a CLOSING BILL on the agreement being replaced, up to the installation date of the new equipment, will be sent approximately (10) days after delivery of the new equipment. You agree to pay this CLOSING BILL charges as they represent valid charges for product and services provided under the prior agreement up to the installation date of the new equipment. If any provision of this Agreement is declared unenforceable, the other provisions herein shall remain in full force and effect to the fullest extent permitted by law.

2. OWNERSHIP; PAYMENTS; TAXES AND FEES: We own the Equipment, excluding any Financed Items. Ownership of any Financed Items shall remain with Supplier thereof. You will pay all Payments, as adjusted, when due, without notice or demand and without abatement, set-off, counterclaim or deduction of any amount whatsoever. If any part of a Payment is more than 5 days late, you agree to pay a late charge of 10% of the Payment which is late or, if less, the maximum charge allowed by law. The Payment may be adjusted proportionately upward or downward: (i) if the shipping charges or taxes differ from the estimate given to you; and/or (ii) to comply with the tax laws of the state in which the Equipment is located. You shall pay all applicable taxes, assessments and penalties related to this Agreement, whether levied or assessed on this Agreement, on us (except on our income) or you, or on the Equipment, its rental, sale, ownership, possession, use or operation. If we pay any taxes or other expenses that are owed hereunder, you agree to reimburse us when we request. You agree to pay us a yearly processing fee of up to \$50 for personal property taxes we pay related to the Equipment. You agree to pay us a fee of up to \$50 for filing and/or searching costs required under the Uniform Commercial Code ("UCC") or other laws. You agree to pay us an origination fee of \$125 for all closing costs. We may apply all sums received from you to any amounts due and owed to us under the terms of this Agreement. If for any reason your check is returned for insufficient funds, you will pay us a service charge of \$30 or, if less, the maximum charge allowed by law. We may make a profit on any fees, estimated tax payments and other charges paid under this Agreement.

3. **EQUIPMENT; SECURITY INTEREST:** At your expense, you shall keep the Equipment: (i) in good repair, condition and working order, in compliance with applicable laws, ordinances and manufacturers' and regulatory and clear of all liens and claims; and (iii) at your address shown on page 1, and you agree not to move it unless we agree in writing. You grant us a security interest in the Equipment to secure all amounts you owe us under any other agreement with us ("Other Agreements"), except amounts under Other Agreements which are secured by land and/or buildings. You authorize and ratify our filing of any financing statement(s) to show our change your name, state of organization, headquarters or residence without providing prior written notice to us. You will notify us within 30 days if your state of organization revokes or terminates your existence.

Item # 5.

4. **INSURANCE; COLLATERAL PROTECTION; INDEMNITY; LOSS OR DAMAGE:** You agree to keep the Equipment fully insured against all risk, with us named as lender's loss payee, in an amount not less than the full replacement value of the Equipment until this Agreement is terminated. You also agree to maintain commercial general liability insurance with such coverage and from such insurance carrier as shall be satisfactory to us and to include us as an additional insured on the policy. You will provide written notice to us within 10 days of any modification or cancellation of your insurance policy(s). You agree to provide us certificates or other evidence of insurance acceptable to us. If you do not provide us with acceptable evidence of property insurance within 30 days after the start of this Agreement, we may, at our sole discretion, to do so as provided in either (A) or (B) below, as determined in our discretion: (A) We may obtain insurance covering our interest (and only our interest) in the Equipment for the Agreement term and renewals. Any insurance we obtain will not insure you against third party or liability claims and may be cancelled by us at any time. You may be required to pay us an additional amount each month for the insurance premium and an administrative fee. The cost may be more than the cost of obtaining your own insurance; or (B) We may charge you a monthly property damage surcharge of up to .0035 of the Equipment cost as a result of our credit risk and administrative and other costs, as would be further described on a letter from us to you. We may make a profit on this program. **NOTHING IN THIS PARAGRAPH WILL RELIEVE YOU OF RESPONSIBILITY FOR LIABILITY INSURANCE ON THE EQUIPMENT.** We are not responsible for, and you agree to hold us harmless and reimburse us for and to defend on our behalf against, any claim for any loss, expense, liability or injury caused by or in any way related to delivery, installation, possession, ownership, renting, manufacture, use, condition, inspection, removal, return or storage of the Equipment. All indemnities will survive the expiration or termination of this Agreement. You are responsible for any loss, theft, destruction or damage to the Equipment ("Loss"), regardless of cause, whether or not insured. You agree to promptly notify us in writing of any Loss. If a Loss occurs and we have not otherwise agreed in writing, you will promptly pay to us the unpaid balance of this Agreement, including any future Payments to the end of the term plus the anticipated residual value of the Equipment, both discounted to present value at 2%. Any proceeds of insurance will be paid to us and credited against the Loss. You authorize us to sign on your behalf and appoint us as your attorney-in-fact to endorse in your name any insurance drafts or checks issued due to a Loss.

5. **ASSIGNMENT: YOU SHALL NOT SELL, TRANSFER, ASSIGN, ENCUMBER, PLEDGE OR SUBRENT THE EQUIPMENT OR THIS AGREEMENT, without our prior written consent which will not be unreasonably withheld.** You shall not consolidate or merge with or into any other entity, distribute, sell or dispose of all or any substantial portion of your assets other than in the ordinary course of business, without our prior written consent, and the surviving, or successor entity or the transferee of such assets, as the case may be, shall assume all of your obligations under this Agreement by a written instrument acceptable to us. No event shall occur which causes or results in a transfer of majority ownership of you while any obligations are outstanding hereunder. We may sell, assign, or transfer this Agreement without notice to or consent from you. You agree that if we sell, assign or transfer this Agreement, our assignee will have the same rights and benefits that we have now and will not have to perform any of our obligations. **You agree that our assignee will not be subject to any claims, defenses, or offsets that you may have against us.** This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective successors and assigns.

6. **DEFAULT AND REMEDIES:** You will be in default if: (i) you do not pay any Payment or other sum due to us or you fail to perform in accordance with the covenants, terms and conditions of this Agreement or any other agreement with us or any of our affiliates or fail to perform or pay under any material agreement with any other entity; (ii) you make or have made any false statement or misrepresentation to us; (iii) you or any guarantor dies, dissolves, liquidates, terminates existence or is in bankruptcy; (iv) you or any guarantor suffers a material adverse change in its financial, business or operating condition; or (v) any guarantor defaults under any guaranty for this Agreement. If you are ever in default, at our option, we can cancel this Agreement and require that you pay the unpaid balance of this Agreement, including any future Payments to the end of term plus the anticipated residual value of the Equipment, both discounted to present value at 2%. We may recover default interest on any unpaid amount at the rate of 12% per year. Concurrently and cumulatively, we may also use any remedies available to us under the UCC and any other law and we may require that you immediately stop using any Financed Items. If we take possession of the Equipment, you agree to pay the costs of repossession, moving, storage, repair and sale. The net proceeds of the sale of any Equipment will be credited against what you owe us under this Agreement and you will be responsible for any deficiency. In the event of any dispute or enforcement of our rights under this Agreement or any related agreement, you agree to pay our reasonable attorneys' fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee. **WE SHALL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES FOR ANY DEFAULT, ACT OR OMISSION BY ANYONE.** Any delay or failure to enforce our rights under this Agreement will not prevent us from enforcing any rights at a later time. You agree that this Agreement is a "Finance Lease" as defined by Article 2A of the UCC and your rights and remedies are governed exclusively by this Agreement. You waive all rights under sections 2A-508 through 522 of the UCC. If interest is charged or collected in excess of the maximum lawful rate, we will refund such excess to you, which will be your sole remedy.

7. **INSPECTIONS AND REPORTS:** We have the right, at any reasonable time, to inspect the Equipment and any documents relating to its installation, use, maintenance and repair. Within 30 days after our request (or such longer period as provided herein), you will deliver all requested information (including tax returns) which we deem reasonably necessary to determine your current financial condition and faithful performance of the terms hereof. This may include: (i) compiled, reviewed or audited annual financial statements (including, without limitation, a balance sheet, a statement of income, a statement of cash flow, a statement of changes in equity and notes to financial statements) within 120 days after your fiscal year end, and (ii) management-prepared interim financial statements within 45 days after the requested reporting period(s). Annual statements shall set forth the corresponding figures for the prior fiscal year in comparative form, all in reasonable detail without any qualification or exception deemed material by us. Unless otherwise accepted by us, each financial statement shall be prepared in accordance with generally accepted accounting principles consistently applied and shall fairly and accurately present your financial condition and results of operations for the period to which it pertains. You authorize us to obtain credit bureau reports for credit and collection purposes and to share them with our affiliates and agents.

8. **END OF TERM:** At the end of the initial term, this Agreement shall renew for successive 12-month renewal term(s) under the same terms hereof unless you send us written notice between 90 and 150 days before the end of the initial term or at least 30 days before the end of any renewal term that you want to return the Equipment, and you timely return the Equipment. You shall continue making Payments and paying all other amounts due until the Equipment is returned. As long as you have given us the required written notice, you will return all of the Equipment to a location we specify, at your expense, in retail re-saleable condition, full working order and complete repair. At the end of the term or upon repossession of the Equipment after a default, you agree to pay us a minimum return fee of \$250, which will cover up to 10 units of returned Equipment and will not be prorated, and in addition, a supplemental return fee of up to \$50 per each unit of returned Equipment in excess of 10 units (collectively, the "Return Fee"). If, in our sole discretion, we allow you to return any Equipment prior to the end of the term, you shall pay us the Return Fee each time you return Equipment. **YOU ARE SOLELY RESPONSIBLE FOR REMOVING ANY DATA THAT MAY RESIDE IN THE EQUIPMENT, INCLUDING BUT NOT LIMITED TO HARD DRIVES, DISK DRIVES OR ANY OTHER FORM OF MEMORY.**

9. **USA PATRIOT ACT NOTICE; ANTI-TERRORISM AND ANTI-CORRUPTION COMPLIANCE:** To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each customer who opens an account. When you enter into a transaction with us, we ask for your business name, address and other information that will allow us to identify you. We may also ask to see other documents that substantiate your business identity. You and any other person who you control, own a controlling interest in, or who owns a controlling interest in or otherwise controls you in any manner ("Representatives") are and will remain in full compliance with all laws, regulations and government guidance concerning foreign asset control, trade sanctions, embargoes, and the prevention and detection of money laundering, bribery, corruption, and terrorism, and neither you nor any of your Representatives is or will be listed in any Sanctions-related list of designated persons maintained by the U.S. Department of Treasury's Office of Foreign Assets Control or successor or the U.S. Department of State. You shall, and shall cause any Representative to, provide such information and take such actions as are reasonably requested by us in order to assist us in maintaining compliance with anti-money laundering laws and regulations.

10. **MISCELLANEOUS:** Unless otherwise stated in an addendum hereto, the parties agree that: (i) this Agreement and any related documents hereto may be authenticated by electronic means; (ii) the "original" of this Agreement shall be the copy that bears your manual, facsimile, scanned or electronic signature and that also bears our manually or electronically signed signature and is held or controlled by us; and (iii) to the extent this Agreement constitutes chattel paper (as defined by the UCC), a security interest may only be created in the original. You agree not to raise as a defense to the enforcement of this Agreement or any related documents that you or we executed or authenticated such documents by electronic or digital means or that you used facsimile or other electronic means to transmit your signature on such documents. Notwithstanding anything to the contrary herein, we reserve the right to require you to sign this Agreement or any related documents hereto manually and to send to us the manually signed, duly executed documents via overnight courier on the same day that you send us the facsimile, scanned or electronic transmission of the documents. You agree to execute any further documents that we may request to carry out the intents and purposes of this Agreement. Whenever our consent is required, we may withhold or condition such consent in our sole discretion, except as otherwise expressly stated herein. From time to time, Supplier may extend to us payment terms for Equipment financed under this Agreement that are more favorable than what has been quoted to you or the general public, and we may provide Supplier information regarding this Agreement if Supplier has assigned or referred it to us. All notices shall be mailed or delivered by facsimile transmission or overnight courier to the respective parties at the addresses shown on this Agreement or such other address as a party may provide in writing from time to time. By providing us with a telephone number for a cellular phone or other wireless device, including a number that you later convert to a cellular number, you are expressly consenting to receiving communications, including but not limited to prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system, from us and our affiliates and agents at that number. This express consent applies to each such telephone number that you provide to us now or in the future and permits such calls for non-marketing purposes. Calls and messages may incur access fees from your cellular provider. You authorize us to make non-material amendments (including completing and conforming the description of the Equipment) on any document in connection with this Agreement. Unless stated otherwise herein, all other modifications to this Agreement must be in writing and signed by each party or in a duly authenticated electronic record. This Agreement may not be modified by course of performance.

11. **WARRANTY DISCLAIMERS:** WE ARE RENTING THE EQUIPMENT TO YOU "AS-IS." YOU HAVE SELECTED SUPPLIER AND THE EQUIPMENT BASED UPON YOUR OWN JUDGMENT. IN THE EVENT WE ASSIGN THIS AGREEMENT, OUR ASSIGNEE DOES NOT TAKE RESPONSIBILITIES FOR THE INSTALLATION OR PERFORMANCE OF THE EQUIPMENT. SUPPLIER IS NOT AN AGENT OF OURS AND WE ARE NOT AN AGENT OF SUPPLIER, AND NOTHING SUPPLIER STATES OR DOES CAN AFFECT YOUR OBLIGATIONS HEREUNDER. **YOU WILL MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE OF A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, OF, AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, CONDITION, QUALITY, ADEQUACY, TITLE, DATA ACCURACY, SYSTEM INTEGRATION, FUNCTION, DEFECTS, INFRINGEMENT OR ANY OTHER ISSUE IN REGARD TO THE EQUIPMENT, ANY ASSOCIATED SOFTWARE AND ANY FINANCED ITEMS.** SO LONG AS YOU ARE NOT IN DEFAULT UNDER THIS AGREEMENT, WE ASSIGN TO YOU ANY WARRANTIES IN THE EQUIPMENT GIVEN TO US.

12. **LAW; JURY WAIVER:** This Agreement will be governed by and construed in accordance with the law of the principal place of business of Owner or, if assigned, its assignee. You consent to jurisdiction and venue of any state or federal court in the state of the Owner or, if assigned, its assignee has its principal place of business and waive the defense of inconvenient forum. For any action arising out of or relating to this Agreement or the Equipment, **BOTH PARTIES WAIVE ALL RIGHTS TO A TRIAL BY JURY.**

13. **MAINTENANCE AND SUPPLIES:** You have elected to enter into a separate arrangement with Supplier for maintenance, inspection, adjustment, parts replacement, drums, cleaning material required for proper operation and toner and developer ("Arrangement"). You agree to pay all amounts owing under this Agreement regardless of any claim you have against Supplier relating to the Arrangement. Supplier will be solely responsible for performing all services and providing all supplies under the Arrangement. You agree not to hold Owner (if different from Supplier) or any assignee of this Agreement responsible for Supplier's obligations under the Arrangement. As a convenience to you, we will provide you with one invoice covering amounts owing under this Agreement and the Arrangement. If necessary, Supplier's obligations to you under the Arrangement may be assigned by us. You have been informed that a surge protector is recommended to protect your electronic investment from harmful high voltage power disturbances. Said surge protectors should have network protection when connected in a network environment. Units that provide network protection are available through UBEO West, LLC. You are responsible for providing manufacturer recommended adequate power supply. Check one of the following: ☐ Purchased ☐ Has existing ☐ Declined and will be responsible for damage caused by not having a surge protector. You agree to pay a monthly supply freight fee to cover the costs of shipping supplies to you. An image/scan is equal to a single sided 8.5" x 11" copy or print. Each month, you are entitled to produce the minimum number of images/scans shown on page 1 of this Agreement for each applicable image/scan type. Regardless of the number of images/scans made, you will never pay less than the minimum Payment. You agree to provide periodic meter readings on the Equipment. If at any time during the term of this Agreement meter readings are not collected electronically there will be a \$5 fee assessed per device, per month for the term of this Agreement or until the meter readings are set-up electronically. You agree to pay the applicable overage charge for each metered image/scan that exceeds the applicable minimum number of images/scans. Images/scans made on equipment marked as not financed under this Agreement will be included in determining your image/scan and overage charges. At the end of the first year of this Agreement, and once each successive 12-month period thereafter, the maintenance and supplies portion of the Payment and the overage charges may be increased by a maximum of 15% of the existing payment or charge. If you have multiple devices at the installation address, which use the same supplies provided under this Agreement, all devices using the same supplies must be covered under an active agreement with Supplier. UBEO West, LLC agrees not to disclose any customer information to manufacturers or competitors that is not required by law.

14. **EXCLUSIONS:** Maintenance service under the Arrangement is contingent upon proper use of the device. The Arrangement does not include: a) Repairs resulting from causes other than normal use; your willful act, use of any paper stock that does not meet device specifications, negligence or misuse including, without limitation, damage to any part or mechanisms and/or use or supplies or spare parts not manufactured and/or use or supplies or spare parts not manufactured by the original equipment manufacturer and which cause abnormally high service calls or service problems; accident, transportation, failure of electrical power, air conditioning or humidity control related problems, acts of nature (fire, flood etc.), theft, or any other unusual circumstance. b) Repairs made necessary by service performed by personnel other than UBEO West, LLC representative. c) Work which you request to be performed outside regular business hours. d) Reconditioning or modification to the Equipment except those specified by UBEO West, LLC's Technical Service Department to assure greater performance of the Equipment. e) Any and all work related to data flow between the covered device and your computers, software or computer network; or work on your computers, software or computer network independent of the Equipment. f) Repairs to the Equipment that is past the manufacturer's end of service life.

Lease Pricing per
Month

New Model	Location	Unit Price	CFU/CA B	Finisher/ Tray	Fax	Punch	Total Lease	BW Rate	CLR Rate	BW Volume	CLR Volume	SVC Cost	Everything Total
C5850	Mail Room	\$ 155.98	\$ 26.47	\$ 7.70				\$ 0.0074	\$ 0.0500	800	600	\$ 35.92	226.07
C5850	Main Printer	\$ 155.98	\$ 26.47	\$ 16.89	\$ 11.27	\$ 9.52		\$ 0.0074	\$ 0.0500	800	600	\$ 35.92	256.05
C3835	PD Dispatch	\$ 122.83	\$ 20.43	\$ 16.89	\$ 11.27			\$ 0.0090	\$ 0.0620	300	150	\$ 12.00	183.42
C3835	Firehouse 5 Main	\$ 122.83	\$ 20.43	\$ 16.89				\$ 0.0090	\$ 0.0620	300	150	\$ 12.00	172.15
IC 1127C	PD Dispatch	\$ 12.72			Standard			\$ 0.0200	\$ 0.1800	300	150	\$ 33.00	45.72
IC 1127C	PD Dispatch	\$ 12.72			Standard			\$ 0.0200	\$ 0.1800	200	50	\$ 13.00	25.72
IC 1127C / or Service	Next to Squadroom	\$ 12.72			Standard			\$ 0.0200	\$ 0.1800	200	50	\$ 13.00	25.72
IC 1127C	Detectives Printer	\$ 12.72			Standard			\$ 0.0200	\$ 0.1800	200	50	\$ 13.00	25.72
E50145/ or Service	Squadroom	\$ 15.01						\$ 0.0150		200	50	\$ 3.00	18.01
E55040dn	Engineering	\$ 17.52						\$ 0.0120	\$ 0.0800	200	50	\$ 6.40	23.92
C357	Finance Vault	\$ 40.09			Standard			\$ 0.0137	\$ 0.0780	200	50	\$ 6.64	46.73
C357	Firehouse 1	\$ 40.09			Standard			\$ 0.0137	\$ 0.0780	200	50	\$ 6.64	46.73
C357	Firehouse 2	\$ 40.09	\$ 7.02		Standard			\$ 0.0137	\$ 0.0780	200	50	\$ 6.64	53.75
C357	Firehouse 5 BC	\$ 40.09			Standard			\$ 0.0137	\$ 0.0780	200	50	\$ 6.64	46.73
C357	Animal Control	\$ 40.09			Standard			\$ 0.0137	\$ 0.0780	200	50	\$ 6.64	46.73
HP DJ		Owned						Flat		50	15	58.33	58.33
Total		\$ 841.48	\$ 100.82	\$ 58.37	\$ 22.54	\$ 9.52	\$ 1032.73					\$ 268.77	\$ 1,301.50

This Equipment Schedule A is to be attached to and become part of the item description for the Agreement. Dated _____ by and between the undersigned and Ray Morgan Company

EQUIPMENT INFORMATION							Black and White				Color Pool			
Model #	Serial #	Ownership	Location	Address	City	Zip	Start Meter	Pool #	Covered Copies	Overage Rate	Start Meter	Pool #	Covered Copies	Overage Rate
Canon IR C5850	TBD	Lessor	Mail Room	125 E Main St.	Grass Valley	95945		BW 1	Zero	\$0.00740		CLR 1	Zero	\$0.0500
Canon IR C5850	TBD	Lessor	Main Printer	125 E Main St.	Grass Valley	95945		BW 1	Zero	\$0.00740		CLR 1	Zero	\$0.0500
Canon IR C3835	TBD	Lessor	PD Dispatch	129 S Auburn St	Grass Valley	95945		BW2	Zero	\$0.00900		CLR 2	Zero	\$0.0620
Canon IR C3835	TBD	Lessor	Firehouse 5 Main	129 S Auburn St	Grass Valley	95945		BW2	Zero	\$0.00900		CLR 2	Zero	\$0.0620
Canon imageCLASS MF 1127C	TBD	Lessor	PD Dispatch	129 S Auburn St	Grass Valley	95945		BW3	Zero	\$0.02000		CLR 3	Zero	\$0.1800
Canon imageCLASS MF 1127C	TBD	Lessor	PD Dispatch	129 S Auburn St	Grass Valley	95945		BW3	Zero	\$0.02000		CLR 3	Zero	\$0.1800
Canon imageCLASS MF 1127C	TBD	Lessor	Next to Squadroom	129 S Auburn St	Grass Valley	95945		BW3	Zero	\$0.02000		CLR 3	Zero	\$0.1800
Canon imageCLASS MF 1127C	TBD	Lessor	Detectives Printer	129 S Auburn St	Grass Valley	95945		BW3	Zero	\$0.02000		CLR 3	Zero	\$0.1800
HP E50145dn	TBD	Lessor	Squadroom	129 S Auburn St	Grass Valley	95945		BW 4	Zero	\$0.01500				
HP E55040dn	TBD	Lessor	Engineering	125 E Main St.	Grass Valley	95945		BW 4	Zero	\$0.01500		CLR 4	Zero	\$0.0780
Canon IR C357	TBD	Lessor	Finance Vault	125 E Main St.	Grass Valley	95945		BW 5	Zero	\$0.01370		CLR 4	Zero	\$0.0780
Canon IR C357	TBD	Lessor	Firehouse 1	472 Brighton St	Grass Valley	95945		BW 5	Zero	\$0.01370		CLR 4	Zero	\$0.0780
Canon IR C357	TBD	Lessor	Firehouse 2	213 Sierra College Dr	Grass Valley	95945		BW 5	Zero	\$0.01370		CLR 4	Zero	\$0.0780
Canon IR C357	TBD	Lessor	Firehouse 5 BC Office	125 E Main St.	Grass Valley	95945		BW 5	Zero	\$0.01370		CLR 4	Zero	\$0.0780
Canon IR C357	TBD	Lessor	Animal Control	556 Freeman Lane Suite B	Grass Valley	95945		BW 5	Zero	\$0.01370		CLR 4	Zero	\$0.0780

CUSTOMER ACCEPTANCE

This Equipment Schedule A is hereby Verified as correct by the undersigned Lessee, who acknowledges receipt of a copy:

Dated: _____ Customer: _____ Signature: _____ Title: _____ Print Name: _____

STATE AND LOCAL GOVERNMENT ADDENDUM (AK, AZ, CA, CO, HI, ID, MT, NV, NM, OR, UT, WA, WY)

Addendum to Agreement # 2961612 and any future supplements/schedules thereto, between **City of Grass Valley**, as Customer ("Customer") and **UBEO West, LLC**, as Lessor. The words "you" and "your" refer to Customer. The words "we" and "us" refer to Lessor. In the event of any conflict between the terms and conditions of the Agreement and this Addendum, the terms and conditions of this Addendum shall control, and in the event of any conflict between the general provisions of this Addendum and any provision of this Addendum that expressly applies to you only if you are a political subdivision, county, city, or school district of specific state ("State-Specific Provision"), then the State Specific Provision shall control.

1. The parties wish to amend the above-referenced Agreement by adding the following language:

REPRESENTATIONS AND WARRANTIES OF CUSTOMER: You hereby represent and warrant to us that: (i) you have been duly authorized under the Constitution and laws of the applicable jurisdiction and by a resolution or other authority of your governing body to execute and deliver this Agreement and to carry out your obligations hereunder; (ii) all legal requirements have been met, and procedures have been followed, including public bidding, in order to ensure the enforceability of this Agreement; (iii) this Agreement is in compliance with all laws applicable to you, including any debt limitations or limitations on interest rates or finance charges; (iv) the Equipment will be used by you only for essential governmental or proprietary functions of you consistent with the scope of your authority, will not be used in a trade or business of any person or entity, by the federal government or for any personal, family or household use, and your need for the Equipment is not expected to diminish during the term of this Agreement; (v) you have funds available to pay Payments until the end of your current appropriation period, and you intend to request funds to make Payments in each appropriation period, from now until the end of the term of this Agreement; and (vi) your exact legal name is as set forth on page one of this Agreement.

INITIAL TERM AND RENEWAL TERM(S): The term of the Agreement consists of an initial term beginning on the date we pay Supplier and ending at the end of your fiscal year in which we pay Supplier, and a series of renewal terms, each co-extensive with your fiscal year. Except to the extent required by applicable law, if you do not exercise your right to terminate the Agreement under the Non-Appropriation or Renewal paragraph as of the end of any fiscal year, the Agreement will be deemed automatically renewed for the next succeeding renewal term.

An election by you to terminate the Agreement under the Non-Appropriation or Renewal paragraph is not a default.

Notwithstanding anything to the contrary set forth in the Agreement, if we cancel the Agreement following a default by you, we may require that you pay the unpaid balance of Payments under the Agreement through the end of your then-current fiscal year, but we may not require you to pay future Payments due beyond that fiscal year or the anticipated residual value of the Equipment. If we sell the Equipment following a default by you, you will not be responsible for a deficiency, except to the extent of our costs of repossession, moving, storage, repair and sale, and our attorneys' fees and costs.

NON-APPROPRIATION OR RENEWAL: If either sufficient funds are not appropriated to make Payments or any other amounts due under this Agreement or (to the extent required by applicable law) this Agreement is not renewed either automatically or by mutual ratification, this Agreement shall terminate and you shall not be obligated to make Payments under this Agreement beyond the then-current fiscal year for which funds have been appropriated. Upon such an event, you shall, no later than the end of the fiscal year for which Payments have been appropriated or the term of this Agreement has been renewed, deliver possession of the Equipment to us. If you fail to deliver possession of the Equipment to us, the termination shall nevertheless be effective but you shall be responsible, to the extent permitted by law and legally available funds, for the payment of damages in an amount equal to the portion of Payments thereafter coming due that is attributable to the number of days after the termination during which you fail to deliver possession and for any other loss suffered by us as a result of your failure to deliver possession as required. You shall notify us in writing within seven days after (i) your failure to appropriate funds sufficient for the payment of the Payments or (ii) to the extent required by applicable law, (a) this Agreement is not renewed or (b) this Agreement is renewed by you (in which event this Agreement shall be mutually ratified and renewed), provided that your failure to give any such notice under clause (i) or (ii) of this sentence shall not operate to extend this Agreement or result in any liability to you.

SUPPLEMENTS; SEPARATE FINANCINGS: To the extent applicable, in the event that the parties hereafter mutually agree to execute and deliver any supplement or schedule ("Supplement") under the above-referenced Agreement, such Supplement, as it incorporates the terms and conditions of the Agreement, shall be a separate financing distinct from the Agreement or other Supplements thereto. Without limiting the foregoing, upon the occurrence of an event of default or a non-appropriation event with respect to the Agreement or a Supplement (each, a separate "Contract"), as applicable, we shall have the rights and remedies specified in the Agreement with respect to the Equipment financed and the Payments payable under such Contract, and we shall have no rights or remedies with

respect to Equipment financed or Payments payable under any other Contract unless an event of default or non-appropriation event has also occurred under such other Contract.

2. The parties wish to amend the above-referenced Agreement by restating certain language as follows:

Any provision in the Agreement stating that you shall indemnify and hold us harmless is hereby amended and restated as follows: "You shall not be required to indemnify or hold us harmless against liabilities arising from this Agreement. However, as between you and us, and to the extent permitted by law and legally available funds, you are responsible for and shall bear the risk of loss for, shall pay directly, and shall defend against any and all claims, liabilities, proceedings, actions, expenses, damages or losses arising under or related to the Equipment, including, but not limited to, the possession, ownership, lease, use or operation thereof, except that you shall not bear the risk of loss of, nor pay for, any claims, liabilities, proceedings, actions, expenses, damages or losses that arise directly from events occurring after you have surrendered possession of the Equipment in accordance with the terms of this Agreement to us or that arise directly from our gross negligence or willful misconduct."

Any provision in the Agreement stating that the Agreement is governed by a particular state's laws and you consent to such jurisdiction and venue is hereby amended and restated as follows: "This Agreement will be governed by and construed in accordance with the laws of the state where you are located. You consent to jurisdiction and venue of any state or federal court in such state and waive the defense of inconvenient forum."

Any provision in the Agreement stating this Agreement supersedes any invoice and/or purchase order is hereby amended and restated as follows: "You agree that the terms and conditions contained in this Agreement, which, with the acceptance certification, is the entire agreement between you and us regarding the Equipment and which supersedes any purchase order, invoice, request for proposal, response or other related document."

Any provision in the Agreement stating that this Agreement shall automatically renew unless the Equipment is purchased, returned or a notice requirement is satisfied is hereby amended and restated as follows: "Unless the purchase option is \$1.00 or \$101.00, you agree to send us written notice at least 30 days before the end of the final renewal term that you want to purchase or return the Equipment, and you agree to so purchase or return the Equipment not later than the end of the final renewal term. If you fail to so purchase or return the Equipment at or before the end of the final renewal term, you shall be a holdover tenant with respect to this Agreement and the Equipment, and this Agreement shall renew on a month-to-month basis under the same terms hereof until the Equipment has been purchased or returned."

Any provision in the Agreement stating that we may assign this Agreement is hereby amended and restated as follows: "We may sell, assign, or transfer this Agreement without notice to or consent from you, and you waive any right you may have to such notice or consent."

Any provision in the Agreement stating that you grant us a security interest in the Equipment to secure all amounts owed to us under any agreement is hereby amended and restated as follows: "To the extent permitted by law, you grant us a security interest in the Equipment to secure all amounts you owe us under this Agreement and any supplements hereto. You authorize and ratify our filing of any financing statement(s) and the naming of us on any vehicle title(s) to show our interest."

Any provision in the Agreement stating that a default by you under any agreement with our affiliates or other lenders shall be an event of default under the Agreement is hereby amended and restated as follows: "You will be in default if: (i) you do not pay any Payment or other sum due to us under this Agreement when due or you fail to perform in accordance with the covenants, terms and conditions of this Agreement; (ii) you make or have made any false statement or misrepresentation to us; or (iii) you dissolve, liquidate, terminate your existence or are in bankruptcy."

Any provision in the Agreement stating that you shall pay our attorneys' fees is hereby amended and restated as follows: "In the event of any dispute or enforcement of rights under this Agreement or any related agreement, you agree to pay, to the extent permitted by law and to the extent of legally available funds, our reasonable attorneys' fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee."

Any provision in the Agreement requiring you to pay amounts due under the Agreement upon the occurrence of a default, failure to appropriate funds or failure to renew the

NOTE: CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.

Agreement is hereby amended to limit such requirement to the extent permitted by law and legally available funds.

3. If your end-of-term option is the purchase of all Equipment for \$1.00 or \$101.00, the following applies: Unless otherwise required by law, upon your acceptance of the Equipment, title to the Equipment shall be in your name, subject to our interest under this Agreement; provided, however, that if you are a political subdivision of the State of Colorado, and if your end-of-term option is the purchase of all Equipment for \$1.00 or \$101.00, title to the Equipment shall be in our name, subject to your interest under the Agreement.

4. With respect to any "Financed Items," the following provisions shall be applicable to such Financed Items:

This Addendum concerns the granting to you of certain software and/or software license(s) ("Licensed Software"), the purchase by you of certain software components, including but not limited to, software maintenance and/or support ("Products") and/or the purchase by you of certain implementation, integration, training, technical consulting and/or professional services in connection with software ("Services") (collectively, the "Financed Items") from software licensor(s) and/or supplier(s) (collectively, the "Supplier"), all as further described in the agreement(s) between you and Supplier (collectively, the "Product Agreement"). For essential governmental purposes only, you have requested and we have agreed that instead of you paying the fees pursuant to the Product Agreement to Supplier for the Financed Items, we will satisfy your obligation to pay such fees to Supplier, and in consideration thereof, you shall repay the sums advanced by us to Supplier by promptly making certain installment payments to us, which are included in the Payments set forth in the Agreement.

To the extent permitted by law, you grant us a security interest in the license(s), including without limitation, all of your rights in the Licensed Software granted thereunder, the Products, all rights to payment under the Product Agreement, the Financed Items, and all proceeds of the foregoing to secure all amounts you owe us under this Agreement. You authorize and ratify our filing of any financing statement(s) to show our interest.

Ownership of any Licensed Software shall remain with Supplier thereof. All Financed Items shall be provided by a Supplier unrelated to us, and your rights with respect to such Financed Items shall be governed by the Product Agreement between you and Supplier, which shall not be affected by this Agreement. IN NO EVENT SHALL WE HAVE ANY OBLIGATION TO PROVIDE ANY FINANCED ITEMS, AND ANY FAILURE OF SUPPLIER TO PROVIDE ANY FINANCED ITEMS SHALL NOT EXCUSE YOUR OBLIGATIONS TO US IN ANY WAY. YOU HAVE SELECTED SUPPLIER AND THE FINANCED ITEMS BASED UPON YOUR OWN JUDGMENT. WE DO NOT TAKE RESPONSIBILITY FOR THE INSTALLATION OR PERFORMANCE OF THE FINANCED ITEMS. SUPPLIER IS NOT AN AGENT OF OURS AND WE ARE NOT AN AGENT OF SUPPLIER, AND NOTHING SUPPLIER STATES OR DOES CAN AFFECT YOUR OBLIGATIONS HEREUNDER. **YOU WILL MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE OF A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, AS TO THE FINANCED ITEMS COVERED BY THE PRODUCT AGREEMENT AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE OR AS TO ANY PATENT, TRADEMARK OR COPYRIGHT INFRINGEMENT, CONDITION, QUALITY, ADEQUACY, TITLE, DATA ACCURACY, SYSTEM INTEGRATION, FUNCTION, DEFECTS OR ANY OTHER ISSUE IN REGARD TO THE FINANCED ITEMS. YOU HEREBY WAIVE ANY CLAIM (INCLUDING ANY CLAIM BASED ON STRICT LIABILITY OR ABSOLUTE LIABILITY IN TORT) THAT YOU MAY HAVE AGAINST US FOR ANY LOSS, DAMAGE (INCLUDING, WITHOUT LIMITATION, LOSS OF PROFITS, LOSS OF DATA OR ANY OTHER DAMAGES) OR EXPENSE CAUSED BY THE FINANCED ITEMS COVERED BY THE PRODUCT AGREEMENT OR A TERMINATION OF THE FINANCED ITEMS PURSUANT TO AN EVENT OF DEFAULT, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE, LOSS, EXPENSE OR COST.**

By signing this Addendum, Customer acknowledges the applicable changes noted above are incorporated by reference into the Agreement. In all other respects, the terms and conditions of the Agreement remain in full force and effect and remain binding on Customer. Customer has caused this Addendum to be executed by its duly-authorized officer as of the date below.

UBEO West, LLC

Lessor

Signature

Title

Date

The following shall be additional events of default under the Agreement: (i) you fail to comply with the covenants, terms and conditions of the Product Agreement, or (ii) the Product Agreement is terminated, suspended, materially restricted or limited. **Item # 5.**

The following shall be additional remedies we have for your default under the Agreement: We shall have the right to: (a) cause the termination of the Financed Items and you irrevocably consent to such termination of the Financed Items by Supplier; and (b) require you to immediately stop using the Financed Items (regardless of whether you are in default under the Product Agreement) and you shall, at our option, either deliver to us a certification executed by a duly authorized officer certifying that you have ceased use of the Financed Items or deliver the Financed Items to a location designated by us. In the event you are entitled to transfer the right to use the Financed Items to any third party, you hereby agree to transfer any such right to use the Financed Items to any third party selected by us and acknowledge that you shall have no right to fees payable by any third party in connection with such transfer. However, we shall not be required to mitigate our damages caused by a default by transferring any Financed Items to a third party.

5. If you are a political subdivision of the State of Arizona, the following applies: We understand that you may cancel the Agreement within three years after the start date of the Agreement if any person significantly involved in negotiating, drafting, securing or obtaining the Agreement for or on your behalf becomes, during the term of the Agreement, our employee or agent or becomes, during the term of the Agreement, a consultant to us with respect to the subject matter of the Agreement.

6. If you are a school district in the State of California and your end-of-term option is the purchase of all Equipment for \$1.00 or \$101.00, the following applies: You will be deemed to have acquired title to the Equipment from the Supplier on the date we pay for it, and you hereby sell, transfer and convey the Equipment to us on that date. You represent to us that the resolution of your governing body authorizing the execution and delivery of the Agreement contained a finding that the Equipment is a major item of equipment or data processing equipment and that the sale and leaseback of the Equipment was the most economical means of providing the Equipment to you.

7. If you are a political subdivision of the State of Idaho, the following applies: If you are required under the Agreement to make any payments to us (other than a Payment) during any fiscal year during the term of the Agreement in the event of (a) a late payment charge for Payments, (b) an advance by us which you are required to repay, (c) an indemnity payment you owe to us, or (d) any other additional payment obligation you owe to us under the Agreement (collectively, the "Additional Payments"), the Additional Payments shall be payable solely from legally appropriated funds available for such fiscal year ("Available Funds"). To the extent Available Funds are not available for such fiscal year for payment of the Additional Payments, then the Additional Payments shall be subject to appropriation for the following fiscal year, or the fiscal year following the final fiscal year of the term of the Agreement, if the Additional Payment was incurred in the final fiscal year of the term of this Agreement. Failure to so appropriate the Additional Payments for the following fiscal year in each such case shall be a non-appropriation described in the Non-Appropriation or Renewal paragraph of the Agreement, providing the remedies to us for such an event in said paragraph. You will not be entitled to prepay the Agreement or to exercise your option to purchase the Equipment at the end of the term of the Agreement so long as any Additional Payments are outstanding and unpaid.

8. If you are a political subdivision of the State of Nevada, the following applies: You represent to us that, to the extent required by applicable law (a) the Agreement has been approved by the Executive Director of the Nevada Tax Commission, (b) the Agreement was approved by resolution of your governing body, and such resolution was approved by two-thirds of the members of such governing body, and (c) the resolution approving the Agreement was in form that complies with Nevada Revised Statutes Section 350.087, including the required findings of fact, and was published in accordance with the requirements of Section 350.087. To the extent required by applicable law, you agree to update your plan for capital improvements in accordance with the requirements of Nevada Revised Statutes Section 350.091.

Customer

X

Signature

Title

Date

NOTE: CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.



City of Grass Valley City Council Agenda Action Sheet

Title: Nevada County Transportation Commission - RSTP Allocation Request

CEQA: Not a Project

Recommendation: That Council authorize the Mayor to execute a Resolution requesting Regional Surface Transportation Program Funds for street rehabilitation improvements.

Prepared by: Bjorn P. Jones, City Engineer

Council Meeting Date: 2/14/2023

Date Prepared: 2/9/2023

Agenda: Consent

Background Information: Title 23-Section 133 of the Federal Surface Transportation Program permits the use of Regional Surface Transportation Program (RSTP) funds for construction of street improvements. The Nevada County Transportation Commission (NCTC) manages the RSTP for Nevada County. The City of Grass Valley currently has approximately \$300,000 available to allocate to street improvement projects.

The City has identified the need for RSTP for construction funding of the planned 2022 Annual Street Rehabilitation Project to complete street repair and resurfacing of various streets in the Race Street neighborhood.

Staff requests that Council authorize the Mayor to execute the attached resolution, requesting Regional Surface Transportation Program funds for construction of street improvement projects as described above. Upon execution of the resolution, staff will submit a claim form to NCTC with the resolution attached per NCTC's Policies and Procedures Manual.

Council Goals/Objectives: Execution of the proposed Resolution executes portions of work tasks towards achieving/maintaining Strategic Plan Goal - City Infrastructure Investment.

Fiscal Impact: Supplementing street rehab project budgets with RSTP funds will enable the project scope and area to be expanded.

Funds Available: N/A

Account #: 300-406-61330

Reviewed by: __ City Manager

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRASS VALLEY REQUESTING
THE NEVADA COUNTY TRANSPORTATION COMMISSION ALLOCATE REGIONAL
SURFACE TRANSPORTATION PROGRAM FUNDS FOR FISCAL YEAR 2022/23**

WHEREAS, Title 23-Section 133 of the Federal Surface Transportation Program permits the use of Regional Surface Transportation Program (RSTP) funds for construction of a variety of transportation improvement projects; and

WHEREAS, the Nevada County Transportation Commission (NCTC) manages the RSTP for Nevada County; and

WHEREAS, RSTP funds for the maintenance of roadways and pedestrian improvements are available for allocation to the City; and

WHEREAS, the City of Grass Valley is requesting \$300,000 in RSTP funds; and

WHEREAS, the proposed projects are consistent with adopted plans and programs and are in conformity with the Regional Transportation Plan; and

WHEREAS, the proposed projects were included in the City's Capital Improvement Program of which public comment was solicited and encouraged.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRASS VALLEY, as follows:

1. That the foregoing statements are true and correct; and
2. That \$300,000 in available RSTP funds be allocated towards the 2022 Annual Street Rehabilitation Project.
3. That the City Engineer of the City of Grass Valley, or his designated representative, is hereby authorized to submit claim forms to NCTC for the allocation and payment of \$300,000 in RSTP funds for the maintenance of roadways and pedestrian improvements.
4. That these allocation requests and funding will be used as specified.

ADOPTED as a Resolution by the City Council of the City of Grass Valley at a regular meeting thereof held on the 14th day of February 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

RESOLUTION NO. 2023-04

Item # 6.

APPROVED AS TO FORM:

Michael G. Colantuono, CITY ATTORNEY

Jan Arbuckle, MAYOR

ATTEST:

Taylor Day, CITY CLERK



City of Grass Valley City Council Agenda Action Sheet

Title: A resolution authorizing the submittal of the Regional Early Action Planning Grant Program (REAP 2.0) to State of California Department of Housing and Community Development for an infrastructure grant in support of housing.

CEQUA: Not a Project

Recommendation: That Council adopt the attached resolution and authorize the Mayor to sign said resolution.

Prepared by: Thomas Last, Community Development Director

Council Meeting Date: 2/08/2023

Date Prepared: 2/14/2023

Agenda: Consent

Background Information: On December 29, 2022, staff applied for a \$2,000,000 infrastructure grant. This funding, REAP 2.0, is part of a larger sum of funds set aside by the state to support new housing. If approved the funds would supplement the costs of a planned sewer lift station and force main (project) in the recently annexed land south of the city (Berriman Ranch south of McKnight Crossing Shopping Center). The project has been designed and is considered shovel ready. August 2022 estimates for construction were approximately \$2,800,000 (almost triple the original anticipated costs from 2020). The project is within the City's wastewater Capital Improvement Program and needed to support the new housing proposed in Berriman Ranch. Both the City and property owner would provide remaining funds to construct the project.

As part of this grant, the City Council must adopt the attached resolution to support the application. The state extended the deadline to submit the resolution to mid-February because of the short application time frame provided last year.

Council Goals/Objectives: This action implements the goals and projects in the Strategic Plan associated with expediting housing projects, improving livability and encouraging economic development, and having a diverse, sustainable economy.

Fiscal Impact: Approval of this resolution has no direct fiscal impact. If awarded the grant, the remaining funds for the construction of sewer lift station would be shared between City impact fees and the property owner.

Funds Available: N/A

Account #: N/A

Reviewed by: ___ City Manager

Attachments: Resolution 23-03

Resolution 23-03
City of Grass Valley

**A RESOLUTION OF THE CITY OF GRASS VALLEY AUTHORIZING SUBMITTAL OF
AN APPLICATION FOR THE REGIONAL EARLY ACTION PLANNING GRANTS
PROGRAM (REAP 2.0)**

A necessary quorum and majority of the City Council of the City of Grass Valley a Rural Entity (“Applicant”) hereby consents to, adopts and ratifies the following resolution:

- A. WHEREAS the Department is authorized to provide up to \$30,000,000 to Rural Entities (“Applicant”) listed in Health and Safety Code Section 50515.08, subdivisions (a)(1)-(6) under the Regional Early Action Planning grants program (REAP 2.0), as detailed in Health and Safety Code Section 50515.08-10.
- B. WHEREAS the State of California (the “State”), Department of Housing and Community Development (“Department”) issued a Notice of Funding Availability on July 26, 2022, for REAP 2.0 grants available to Rural Entities.
- C. WHEREAS Applicant is a Rural Entity eligible to submit a Request for Funds pursuant to Health and Safety Code Section 50515.08(c) to develop and accelerate the implementation of the requirements described in Health and Safety Code section 50515.08(c)(1).
- D. WHEREAS the Department shall approve the Request for Funds, subject to the terms and conditions of Eligibility, Guidelines, NOFAs, Program requirements, and the Standard Agreement by and between the Department and REAP 2.0 Grant Recipients.

NOW THEREFORE BE IT RESOLVED THAT:

- 1. The City of Grass Valley is hereby authorized and directed to request an allocation of funds not to exceed **\$ 2,000,000** (the amount allocated pursuant to Health and Safety Code section 50515.07(a) consistent with the methodology described in 50515.09(a)).
- 2. The Community Development Director is authorized to execute the Request for Funds, on behalf of the City of Grass Valley as required by the Department for receipt of REAP 2.0 funds.
- 3. When the City of Grass Valley receives an allocation of REAP 2.0 funds in the authorized amount of **\$ 2,000,000** from the Department pursuant to the above referenced Request for Funds, it represents and certifies that it will use all such funds only for eligible activities as set forth in Health and Safety Code section 50515.08(c)(1), as approved by the Department and in accordance with all REAP 2.0 requirements, guidelines, all applicable state and federal statutes, rules, regulations, and the Standard Agreement executed by and between the Applicant, City of Grass Valley, and the Department.
- 4. The Community Development Director is authorized to enter into, execute, and deliver a State of California Standard Agreement for the amount of **\$2,000,000**, and any and all other documents required or deemed necessary or appropriate to evidence and secure the REAP 2.0

Allocation, the City of Grass Valley obligations related thereto and all amendments the Department deems necessary and in accordance with REAP 2.0.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Grass Valley this 14th day of February 2023 by the following vote:

AYES: Council Member

NOES: Council Member

ABSENT: Council Member

ABSTAINING: Council Member

Jan Arbuckle, Mayor

ATTEST:

Taylor Day, City Clerk

APPROVAL AS TO FORM:

Michael Colantuono, City Attorney



City of Grass Valley City Council Agenda Action Sheet

Title: Job Description Approval - Community Development Director

Recommendation: That Council approve a revised job description for the position of the Community Development Director.

Prepared by: Timothy M. Kiser, City Manager

Council Meeting Date: 02/14/2023

Date Prepared: 02/09/2023

Agenda: Consent

Background Information: With the soliciting of a replacement for the Community Development Director, staff is looking to update the existing job description to reflect current requirements. The updated job description for the Community Development Director is attached for Council review and approval.

Council Goals/Objectives: This action executes portions of work tasks towards achieving/maintaining Strategic Plan objectives of Productive and Efficient Workforce.

Fiscal Impact: There would be no significant salary impacts as this would fill a vacant position.

Funds Available: Yes

Account #: Various

Reviewed by: Tim Kiser, City Manager

Attachments:

1. Job Descriptions for Community Development Director

City of Grass Valley
JOB DESCRIPTION

Item # 8.



Community Development Director

Department: Community Development Director

FLSA Status: Exempt

Reports To: City Manager

Unit: Contract (At Will)

SUMMARY OF JOB PURPOSE *Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

This is a full-time, salaried, executive level position in the Community Development Department. The Community Development Director is the manager of the Community Development Department, serving at the pleasure of the City Manager on a contract basis (at will), and receives administrative direction from the City Manager.

Under the administrative direction of the City Manager, this position plans, directs, manages and evaluates the activities, operations, and staff of the Community Development Department; provides expert professional assistance and support to the City Manager, City Council, Planning Commission and Department Heads. The Community Development Director coordinates activities with other City officials, departments, outside agencies, contractors, organizations and the public; establishes department goals, objectives, policies and procedures; performs other related duties as required.

DISTINGUISHING CHARACTERISTICS

The Director of Development Services is the Department Head level class responsible for the overall operation of the City's Development Services Department, including Planning, Building Services and Housing operations. This classification is distinguished from the next higher class of City Manager in that the latter has overall responsibility for administering the City's operations.

SUPERVISION RECEIVED AND EXERCISED

Receives administrative direction from the City Manager. Exercises direct and indirect supervision over management, professional, technical and office support personnel.

ESSENTIAL FUNCTIONS *The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.*

This job description indicates in general the nature and levels of work, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required. The City of Grass Valley is an EQUAL OPPORTUNITY EMPLOYER.



Community Development Director

1. Directs and participates in all advanced and current planning, building, housing and design review activities for the City; directs and participates in the maintenance and update of the City's General Plan.
2. Plans, organizes, assigns, directs, reviews and evaluates the activities, operations, and staff within the Community Development Department, including Planning, Building and Code Compliance.
3. Responsible for overseeing development plans, building inspections and permits, code enforcement, environmental studies and the housing programs.
4. Develops and directs the implementation of goals, objectives, policies, procedures and work standards for the Community Development Department.
5. Confers with and provides professional assistance to City staff members on Community Development matters.
6. Establishes, within City policy, appropriate service and staffing levels; allocates resources accordingly.
7. Plans, directs and coordinates, through subordinate managers, the department's work plan; meets with management staff to identify and resolve problems; assigns projects and programmatic areas of responsibility.
8. Directs building plan review and inspection activities.
9. Reviews and prepares recommendations on all commercial, industrial and residential developments and redevelopment projects; coordinates the processing of all Community Development planning projects through project completion; consults with developers, engineers, architects, outside agencies and others regarding proposed development plans.
10. Coordinates procedures for developing and implementing an efficient project review and project permitting process among the two divisions, as well as with affected outside agencies.
11. Analyzes plans for major development projects for compliance with the City's goals and policies, regulations and standards, and General Plan; reviews plans and studies that affect the City of Grass Valley and projects within surrounding jurisdictions or those proposed by other regional agencies.



Community Development Director

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12. Periodically prepares and/or coordinates the preparation of environmental assessments and impact reports; makes recommendations on the impacts and mitigation measures for major development projects.
 13. Conducts special planning, zoning, annexation and environmental studies; prepares related reports.
 14. Administers the City's zoning, subdivision and other land use ordinances and policies; prepares recommendations for revisions of such ordinances to conform to community characteristics and needs.
 15. Participates in various professional organizations, and serves on various boards, commissions and committees; attends civic and other community organizations to explain and promote the activities and functions of the department and to establish favorable public relations.
 16. Stays abreast of legislation, new trends and innovations in the areas of responsibility.
 17. Responds to difficult or sensitive complaints and requests for information from the public, news media and City staff.
 18. Attends and makes presentations at council, interagency, committee and other meetings and conferences.
 19. Directs, prepares, and oversees the preparation of a wide variety of reports and presentations to the City Council, City Executive Team and outside agencies; reviews press releases and materials for dissemination to the media and public.
 20. Provides high level research, analysis and recommendations to the City Manager, Planning Commission and/or City Council on matters relating to policy development, strategies, management planning, project management, departmental, intergovernmental and community problems.
 21. Works with community organizations citizen groups in developing and implementing programs to achieve City priorities and solve problems in areas of assignment.
 22. Prepares and reviews City Council and/or Planning Commission agenda reports, follows up on policy concerns prior to meetings.
 23. Plans, directs, coordinates and implements Code Compliance actions; assigns work activities, projects and programs; reviews and evaluates work products, methods and procedures; meets with staff to identify and resolve problems, may take the lead in managing more complex code enforcement cases.



Community Development Director

- 24. Manages multiple State and Federal grants.
- 25. Manages consultants that provide specific service to the City related to community development.

KNOWLEDGE, SKILLS AND ABILITIES: *The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

Knowledge of:

- 1. Administrative principles and methods, including goal setting, program and budget development, implementation and control, personnel management and supervision.
- 2. City organization and functions; pertinent local, State, and Federal laws, ordinances and rules.
- 3. Principles and practices of program development and administration.
- 4. Practices of contract negotiation, preparation and administration.
- 5. Principles and practices of computer-based project management and project scheduling.
- 6. Principles and practices of leadership, team building and conflict resolution.
- 7. Community Development Block Grants.
- 8. Principles, practices, policies, and procedures of redevelopment and municipal housing rehabilitation programs.
- 9. Methods and techniques of marketing, advertising, media relations and public relations.
- 10. English usage, spelling, grammar and punctuation.
- 11. Modern office practices and technology including personal computer hardware and software.



Community Development Director

Ability to:

1. Plan, organize, assign, direct, review, and evaluate the activities, operations and staff of the Community Development Department.
2. Select, train, motivate and evaluate staff.
3. Develop, implement, and interpret goals, objectives, policies, procedures and work standards.
4. Analyze complex problems, evaluate alternatives and make sound recommendations related to Community Development Department activities.
5. Analyze department support needs and ensure prompt and efficient delivery of service, materials and supplies.
6. Interpret, apply and ensure project compliance with applicable federal, state and local policies, procedures, laws, regulations, codes and ordinances.
7. Develop plans, schedules, specifications and cost estimates for assigned projects; read and interpret design/technical specifications and drawings.
8. Negotiate and administer service contracts.
9. Use and apply principles and practices of budget preparation, financial principles and administration.
10. Prepare clear, concise and accurate reports, correspondence and other written materials including bids and financial information.
11. Establish maintain and foster positive and harmonious working relationships with those contacted in the course of work.
12. Use tact, initiative, prudence and independent judgment within general policy, procedural and legal guidelines.
13. Use computer technology and applications in the performance of daily activities.
14. Meet the physical requirements to safely and effectively perform assigned duties.



Community Development Director

Minimum Qualifications:

Any combination of training and experience that would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

1. Equivalent to a bachelor's degree from an accredited college or university with major course work in public or business administration, urban or urban planning or a closely related field AND six (6) years of progressively responsible experience in regional planning or community development, including at least three (3) years of management experience.
2. A Master's Degree in public administration, business administration, urban or regional planning, engineering, or a closely related field is highly desirable.

GENERAL QUALIFICATIONS

License Requirements

A valid California Class C driver license or higher is required at the time of appointment. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.

Physical Requirements

Incumbents appointed to this class must have the mobility to work in a standard office or field environment, use standard office equipment and attend off-site meetings; intermittently operate a motor vehicle on surface streets with occasional exposure to weather conditions, and construction and traffic hazards; mobility to traverse uneven terrain, periodically standing, stooping, bending, climbing and kneeling to perform fieldwork; intermittently sit at desk for long periods of time; lift light to moderately heavy weights; vision to read handwritten and printed materials and a computer screen; hearing and speech to communicate in person and by telephone; manual dexterity to operate small equipment, tools and standard office equipment and supplies, and to manipulate both single sheets of paper and large document holders (binders, manuals, etc.).

Working Conditions

Employees work in an office environment with moderate noise levels, controlled temperature conditions and no direct exposure to hazardous physical substances, and in the field and are occasionally exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, substantial heights, vibration, confined

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JOB DESCRIPTION

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Community Development Director

workspaces, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives, and contractors in interpreting and enforcing departmental policies and procedures. The incumbent may be required to work various shifts on evenings, weekends and holidays, and participate in after-hours on-call assignments.

GENERAL

The City reserves the right to revise or change classification duties and responsibilities as the need arises. This description does not constitute a written or implied contract of employment.

I have read and understand the contents of this job description, and I have received a copy of this job description for my records.

Print Name: _____

Signature: _____ Date: _____

Adopted:

Revised: