

#### **GRASS VALLEY**

## **Historical Commission Meeting**

Tuesday, February 13, 2024 at 4:00 PM

Council Chambers, Grass Valley City Hall | 125 East Main Street, Grass Valley, California Telephone: (530) 274-4310 - Fax: (530) 274-4399

E-Mail: <a href="mailto:info@cityofgrassvalley.com">info@cityofgrassvalley.com</a> Web Site: <a href="mailto:www.cityofgrassvalley.com">www.cityofgrassvalley.com</a>

## **AGENDA**

Any person with a disability who requires accommodations to participate in this meeting should telephone the City Clerk's office at (530)274-4390, at least 48 hours prior to the meeting to make a request for a disability related modification or accommodation.

## **MEETING NOTICE**

Historical Commission welcomes you to attend the meetings electronically or in person at the City Hall Council Chambers, located at 125 E. Main St., Grass Valley, CA 95945. Regular Meetings are scheduled at 4:00 p.m. on the 2nd Tuesday of each month. Your interest is encouraged and appreciated.

Members of the public are encouraged to submit public comments via voicemail at (530) 274-4390 and email to public@cityofgrassvalley.com. Comments will be reviewed and distributed before the meeting if received by 9 am. Comments received after that will be addressed during the item and/or at the end of the meeting. The commission will have the option to modify their action on items based on comments received. Action may be taken on any agenda item.

Agenda materials, staff reports, and background information related to regular agenda items are available on the City's website: www.cityofgrassvalley.com. Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet will be made available on the City of Grass Valley website at www.cityofgrassvalley.com, subject to City staff's ability to post the documents before the meeting.

Please note, individuals who disrupt, disturb, impede, or render infeasible the orderly conduct of a meeting will receive one warning that, if they do not cease such behavior, they may be removed from the meeting. The chair has authority to order individuals removed if they do not cease their disruptive behavior following this warning. No warning is required before an individual is removed if that individual engages in a use of force or makes a true threat of force. (Gov. Code, § 54957.95.)

Council Chambers are wheelchair accessible and listening devices are available. Other special accommodations may be requested to the City Clerk 72 hours in advance of the meeting by calling (530) 274-4390, we are happy to accommodate.

## REGISTRATION FOR VIRTUAL MEETING

## Registration

Link: https://us06web.zoom.us/webinar/register/WN\_IfzuQHovRTSWkt9XnXRMLA

Please note that to register for the virtual meeting you will be required to provide an email address. If you wish to participate in the meeting without providing an email address, you may attend the meeting in person at 125 East Main Street, Grass Valley, CA 95945 in the Council Chambers.

## **CALL TO ORDER**

## **ROLL CALL**

## **ADMINISTRATIVE**

1. Discussion of who will Chair meeting and Take minutes.

## **APPROVAL OF MINUTES**

- 2. Approval of November 14, 2024 minutes.
- 3. Approval of December 12, 2024 minutes.

PUBLIC COMMENT - Members of the public are encouraged to submit public comments via voicemail at (530) 274-4390 and email to public@cityofgrassvalley.com. Comments will be reviewed and distributed before the meeting if received by 3pm. Comments received after 3pm will be addressed during the item and/or at the end of the meeting. Historical Commission will have the option to modify their action on items based on comments received. Action may be taken on any agenda item. There is a time limitation of three minutes per person for all emailed, voicemail, or in person comments, and only one type of public comment per person. For any items not on the agenda, and within the jurisdiction or interest of the City, please come to the podium at this time. If you wish to speak regarding a scheduled agenda item, please come to the podium when the item is announced. When recognized, please begin by providing your name and address for the record (optional).

## <u>ANNOUNCEMENTS</u>

## **AGENDA ITEMS**

- 4. Add exterior staircase to a priority 4 rated building within the City's Historic District. Location/APN: 138 East Main Street/008-343-020
- Development Review Permit for the remodel of a three-story, 9,256 square foot building on a 0.09-acre property and Variance for encroachment into rear setback. Location/APN: 145 Mill St. / 008-372-012

Recommendation: 1. That the Historical Commission recommend that the Development Review Committee approve the Development Review Permit for the exterior improvements to the building at 145 Mill Street as presented, as may be modified by the review body, which includes the following actions: a. A recommendation that the Development Review Committee find the project is Categorically Exempt pursuant to Sections 15301, Class 1 and 15305, Class 5 of the California Environmental Quality Act (CEQA) and Guidelines, as detailed in the staff report; and b. Adopt Findings of Fact for approval of the Development Review Permit as presented in the Staff Report; and, c. Approve the Variance request for encroachment of a rear patio and balcony into the 10-foot rear setback. d. Approve

the Development Review Permit for the exterior alterations to the building at 145 Mill Street.

## **ADJOURN**

## **POSTING NOTICE**

This is to certify that the above notice of a meeting of a Historical Commission, scheduled for Tuesday, February 13, 2024 at 4:00 PM was posted at city hall, easily accessible to the public, as of 5:00 p.m. Friday, February 9, 2024.

Taylor Day, City Clerk

# Grass Valley Historical Commission Minutes Meeting of November 14, 2023

**Call to Order:** The meeting was called to order at 4:05 P.M.

**Roll Call:** Roll was called and those present were Chair Linda Jack, Vice Chair Chris Enss, Teresa Poston, Dyane Albrecht, and Terry McAteer.

**Approval of Minutes:** Copies of minutes that need approval are August 8, August 29, and October 10, 2023 were not available for approval.

**Announcements:** Terry McAteer and Dyane Albrecht updated the Commission on information concerning their research into Walking Tour apps.

**Public Comments:** There were no public comments.

## **Agenda Items:**

1. The Historical Commission had earlier recommended that the city commemorate the importance of Memorial Park by submitting a city-sponsored application to the Nevada County Landmarks Commission to mark the park as a county landmark. At present there are several plaques within the park marking some sections such as those in the memorial area, but no plaque for the park in its entirety. City Planner Amy Wolfson provided information about the process for the city's application for such a landmark. See report in the agenda materials. Draft text for the plaque was also included and approved by the Commissioners with the exception of the plaque's location. The Commissioners discussed possible locations for the plaque and recommended that it be placed in the pool area where there is an existing concrete wall for installation and where there is maximum foot traffic. It was noted that the first draft of the plaque text had located the plaque at the Memorial Courtyard, so that text will need to be edited if the plaque is located elsewhere such as near the pool. Amy Wolfson will work with Landmarks Commission Chair Bernie Zimmerman to move the project forward.

Adjourn: The meeting was adjourned at 4:52 P.M.

Respectfully submitted by Linda Jack, Chair

## **Grass Valley Historical Commission**

## Minutes for the Meeting of December 12, 2023

Call to Order: The meeting was called to order at 4:00 P.M.

**Roll Call:** Roll was called and those present were Chair Linda Jack, Vice Chair Chris Enss, Teresa Poston, and Terry McAteer. Dyane Albrecht was absent

**Approval of Minutes:** Copies of minutes that need approval are August 8, August 29, October 10, and November 11, 2023 were not available for approval.

**Announcements:** Commissioners Chris Enss and Linda Jack announced their resignatios from the Historical Commission effective December 31, 2023.

**Public Comments:** Please see transcripts for caller public comments.

## **Agenda Items:**

1 Historical Commission Recommendation to Replace Windows and a door on a Priority 2 Rated Building in the City's 1872 Historic Townsite, 150 South Auburn Street.

City Planner Amy Wolfson provided a report and background information about the property owners proposed door and window changes to the Mission Revival style building at this location. The Commissioners recommended that the owners make every effort to preserve the characteristics of the style, which often included arched windows.

#### 2. Discussion on Historic Walking Tour Platform

Amy Wolfson reported that city staff is working with ArcGIS, a vendor with which the city already has an existing subscription to use their platform to host a Walking Tour in the StoryMap app. The app is already being used for the Heritage Homes tour, although use statistics by the public are not available. Wolfson encouraged the Commissioners to connect to the links provided in Agenda materials to explore how other communities are using the app for discussions at future meetings..

Adjourn: The meeting was adjourned at 4:57 P.M.

Respectfully submitted by Linda Jack, Chair

## HISTORICAL COMMISSION STAFF REPORT FEBRUARY 13, 2024

**Prepared by:** Amy Wolfson, City Planner

**DATA SUMMARY:** 

**Application Number:** 20BLD-442

**Subject:** Add exterior staircase to a priority 4 rated building within the

Citv's Historic District

**Location/APN:** 138 East Main Street/008-343-020 **Applicant:** Russell Davidson, project architect

Zoning/General Plan: Town Core/Commercial

**Entitlement:** Building Permit

**Environmental Status:** Categorical Exemption

## **RECOMMENDATION:**

That the Historical Commission recommend that the Development Review Committee approve the proposed exterior staircase as may be modified at the public meeting, and which includes the following actions:

- Determine the project Categorically Exempt as the appropriate level of environmental review in accordance with the California Environmental Quality Act (CEQA) and Guidelines;
- 2. Adoption of Findings of Fact for approval of the window replacement as presented in the Staff Report; and
- 3. Approval the exterior staircase in accordance with the Conditions of Approval as presented in the Staff Report.

#### **BACKGROUND:**

In August 2020, the applicant filed a building permit for the exterior staircase but was told a lot line adjustment would be required to accommodate the staircase and the applicant withdrew the permit. The building was built some time before 1977 according to city records. and is considered a Priority 4 building per the city's historic rating system. A Priority 4 rating is applied to properties that are designated as modern infill, with a total loss of historic fabric.

## **PROJECT DESCRIPTION:**

138 and 142 East Main Street have a common owner, who is willing to record an easement over 142 East Main Street to accommodate the staircase. The city currently leases 142 East Main for a city parking lot. The staircase will be added to the east side of the building, within the adjacent parking lot. It will be setback approximately 35 feet from East Main Street, and approximately 84 feet from Richardson Street. The staircase material will be a weathered

steel and will necessitate the addition of a shed roof, replacement of a window to a door, and relocation of a window, all on the second floor.

## **HISTORIC DESIGN GUIDELINES:**

For properties rated Priority 4, preservation is not an objective according to the Design Review Guidelines for the 1972 Historic Townsite. In these cases, the guidelines for new construction apply. Alterations to the properties may occur that are compatible with the overall character of the district. Demolition applications for structures in this category are generally handled through normal city permitting procedures.

## SITE DESCRIPTION AND ENVIRONMENTAL SETTING:

The property is located between East Main Street and Richardson Street, within the original boundaries of the 1872 townsite. It is bordered by a priority 2 rated building to the west and a commercial parking lot to the east.

## **ENVIRONMENTAL DETERMINATION:**

The project qualifies for a Class 1 Categorical Exemption. A Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use.

## **GENERAL PLAN AND ZONING:**

<u>General Plan</u> - The project area has a land use designation of Commercial with a Town Center overlay, according to the City of Grass Valley 2020 General Plan. The Commercial designation is a broad category intended to encompass all types of retail and commercial service establishments and the Town Center overlay is intended to designate selected properties for mixed uses whereby special development criteria may be applied pursuant to the development code.

<u>Zoning -</u> The property is within the Tow Core zoning designation and within the Historical combining zone (TC-H). The primary intent of this zone is to strengthen the mixed-use, pedestrian-oriented nature of the existing historic downtown. The Historical combining zone is intended to identify important cultural resource sites and structures in the city, to ensure that any proposal to alter the state of the site or structure is carefully considered prior to implementation.

## **FINDINGS**:

In accordance with Section 17.81.060 of the Development Code, the Development Review Committee is required to make specific findings before it approves a Development Review Permit.

1. The Community Development Department determined the project is Categorically Exempt as the appropriate environmental review in accordance with the California Environmental Quality Act (CEQA).

- 2. The Grass Valley Historical Committee reviewed the application at its regularly scheduled meeting on February 13, 2024.
- 3. The Grass Valley Development Review Committee reviewed the application at its regularly scheduled meeting on \_\_\_\_\_\_.
- 4. The project is consistent with the applicable sections and development standards in the Development Code.
- The project, as conditioned and to the extent feasible, complies with the City of Grass Valley Community Design Guidelines and the Design Review Guidelines for the 1872 Historic Townsite.
- 6. The proposed use is allowed within the applicable zone and complies with all other applicable provisions of this Development Code and the Municipal Code.
- 7. The design, location, size, and operating characteristics of the proposed activity are compatible with the existing and future land uses in the vicinity.

## A. GENERAL CONDITIONS:

- 1. The effective approval date for this permit is January 24, 2024 (16 days after approval pursuant to 17.74.020 of the municipal code). The Development Review Permit is approved for a period of 1 year and shall expire on January 24, 2025 unless the project has been effectuated (i.e., building permit has been obtained) or the applicant requests a time extension that is approved by the Grass Valley Development Review Committee pursuant to the Development Code.
- 2. The project shall be constructed in accordance with the plans approved by the Development Review Committee for Building Permit 20BLD-442 unless changes are approved by the Development Review Committee prior to commencing such changes. Minor design changes may be approved by the Community Development Department as determined appropriate by the Community Development Director. Major changes, as determined by the Community Development Director, shall be approved by the Development Review Committee.
- Prior to issuance of a building permit, the applicant shall review the lease agreement with the City to determine if updates are required due to the loss of a parking space. If required, an updated lease agreement shall be executed prior to issuance of a building permit.
- 4. Prior to issuance of a building permit, a deed restriction requiring an access easement, to be prepared in substantial conformance to the form provided in Exhibit A, shall be reviewed by city staff prior to recording at the Nevada County Recorder's Office.

- 5. This plan has not been reviewed by Fire, Building or Engineering Departments. Prior to construction, the applicant shall obtain the requisite building, permits from the building division, in compliance with the California Codes.
- 6. The applicant agrees to defend, indemnify, and hold harmless the City of Grass Valley in any action or proceeding brought against the City of Grass Valley to void or annul this discretionary land use approval.

## **ATTACHMENTS:**

Attachment 1 - Vicinity Map

Attachment 2 - Aerial Photograph

Attachment 3 - Staircase Improvement Plans

Conditions of Approval Exhibit A – Sample Deed Restriction

# 138/142 East Main Street Development Review Committee 20BLD-442

## **ATTACHMENTS:**

Attachment 1 - Vicinity Map

**Attachment 2 –** Aerial Photograph

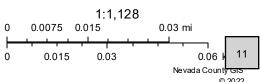
**Attachment 3 –** Staircase Improvement Plans

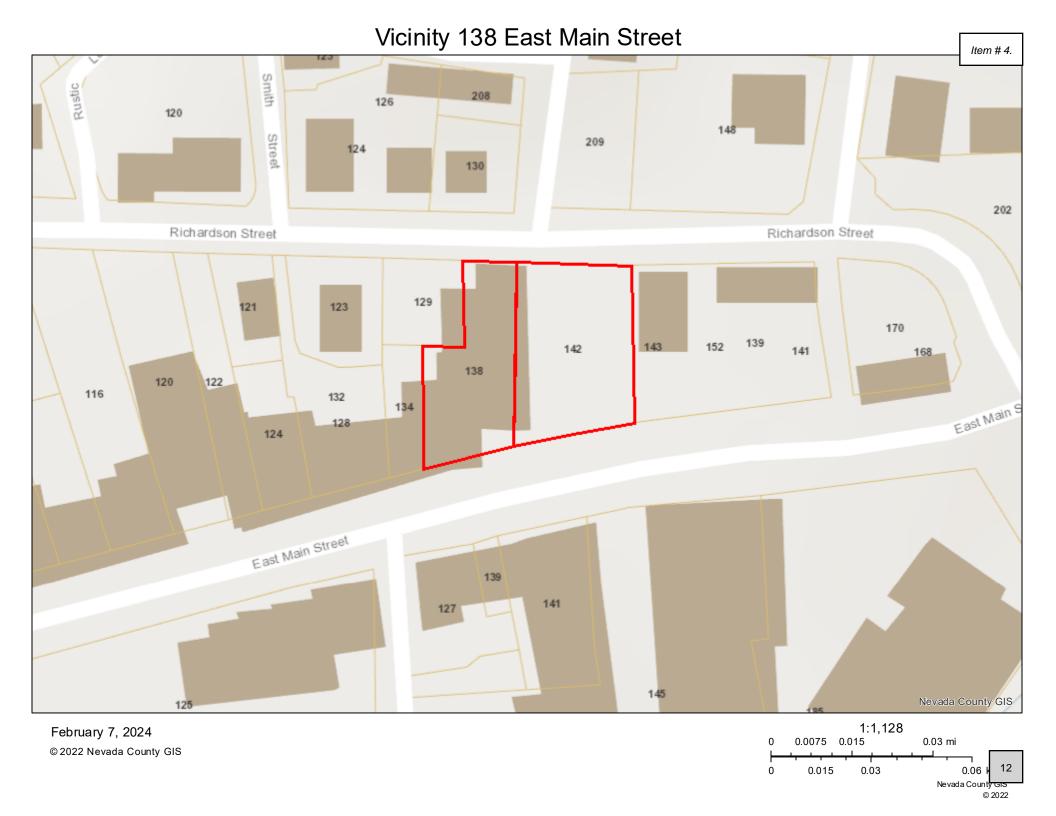
Conditions of Approval Exhibit A – Sample Deed Restriction

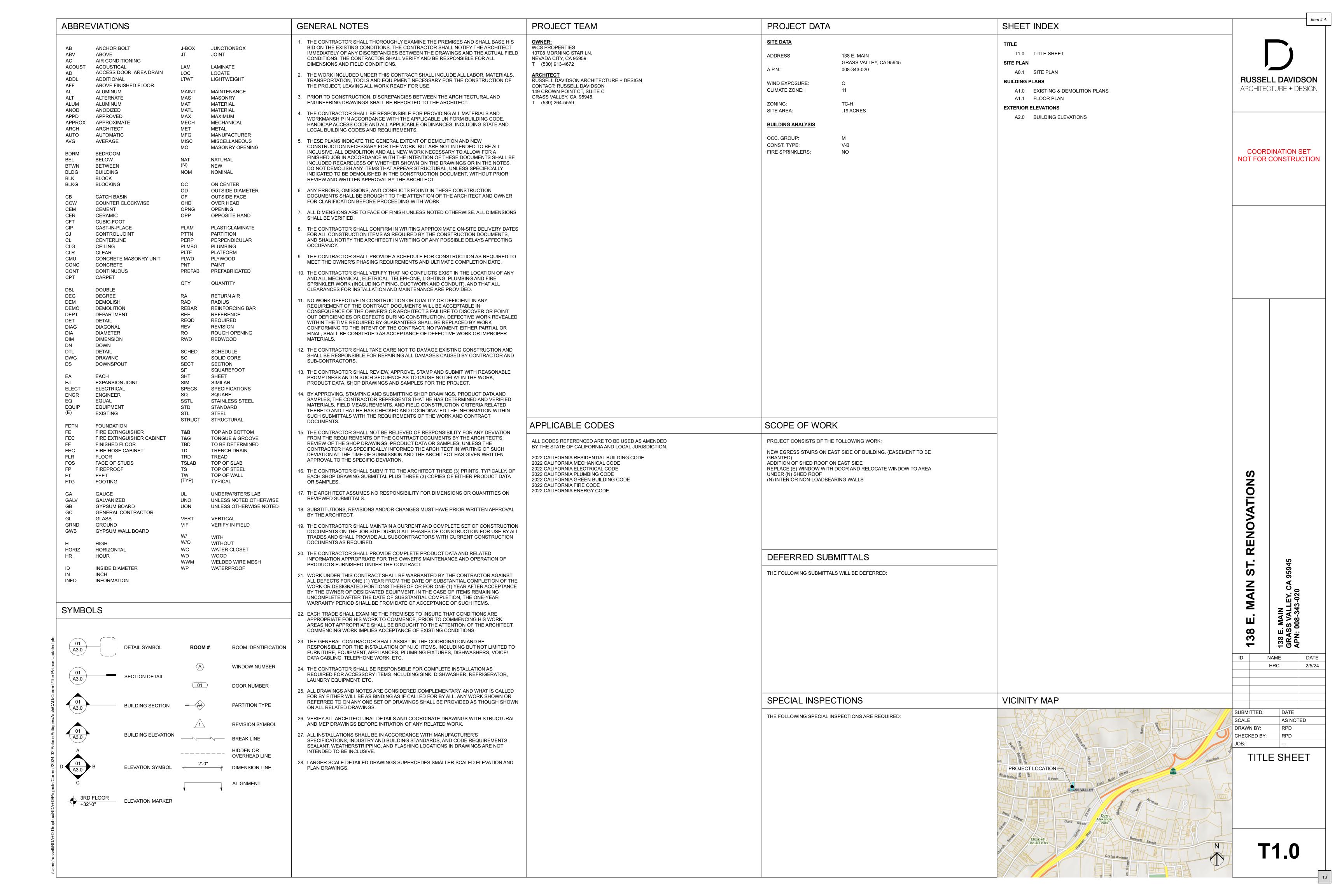
## Aerial 138 East Main Street

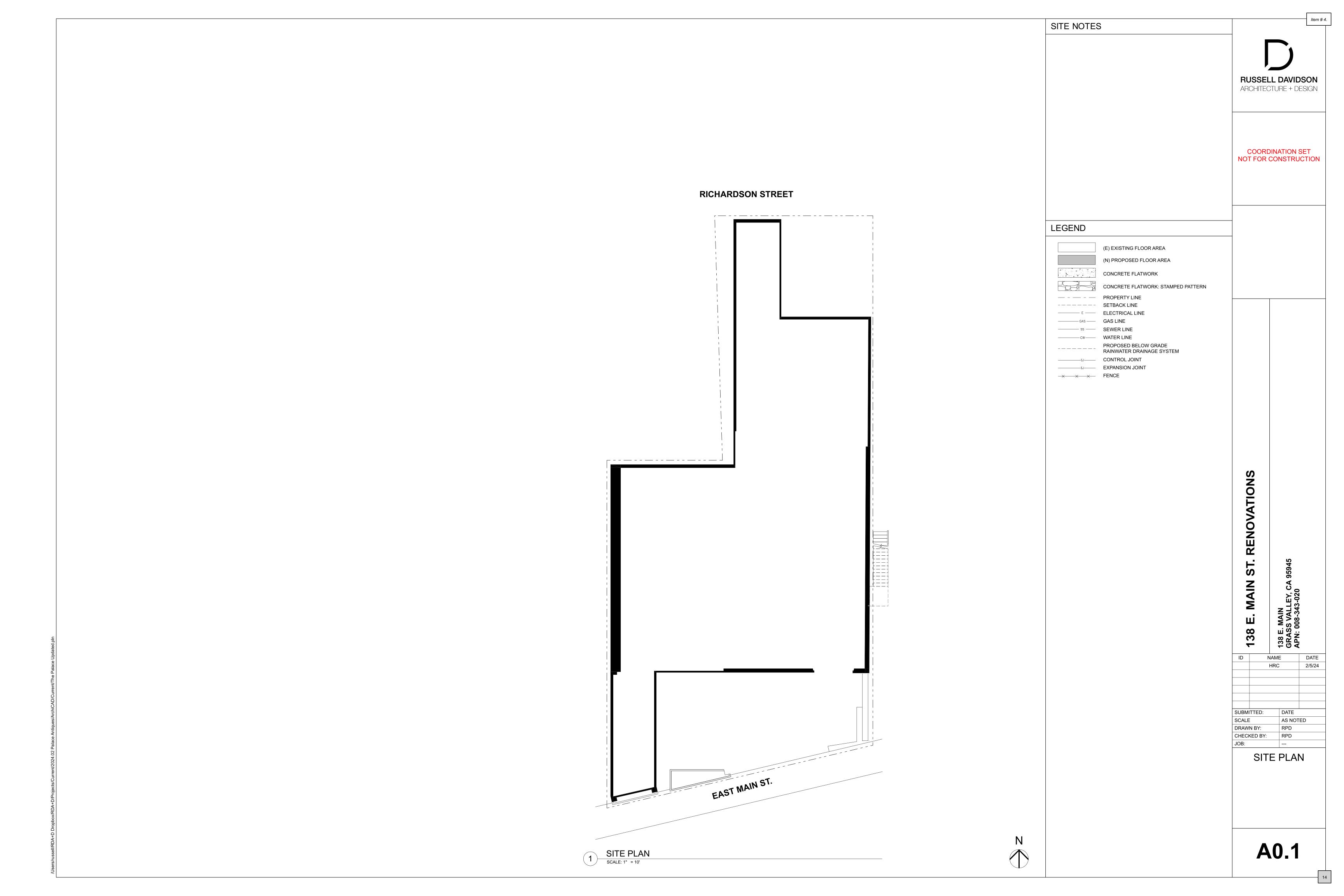


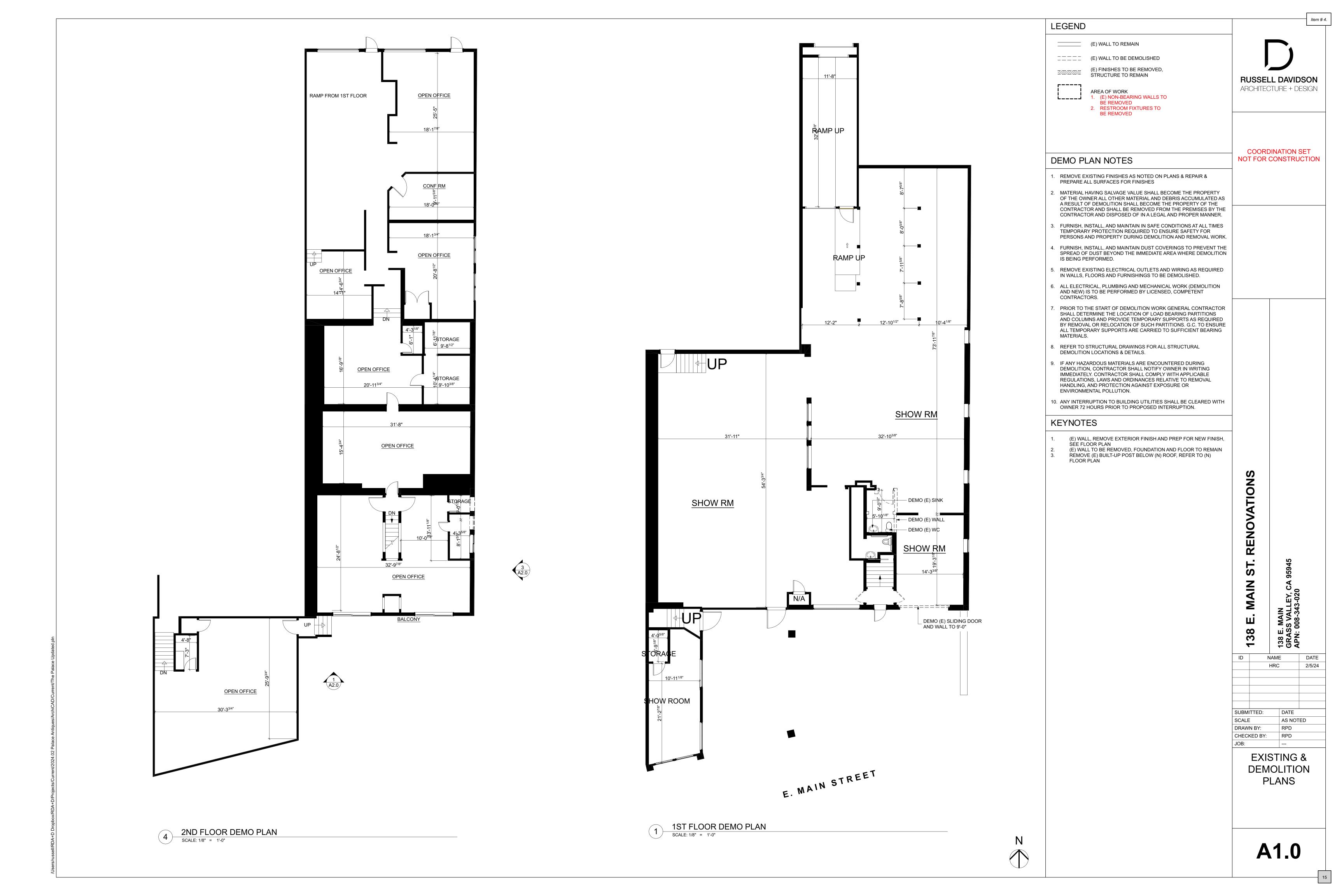
February 7, 2024 © 2022 Nevada County GIS

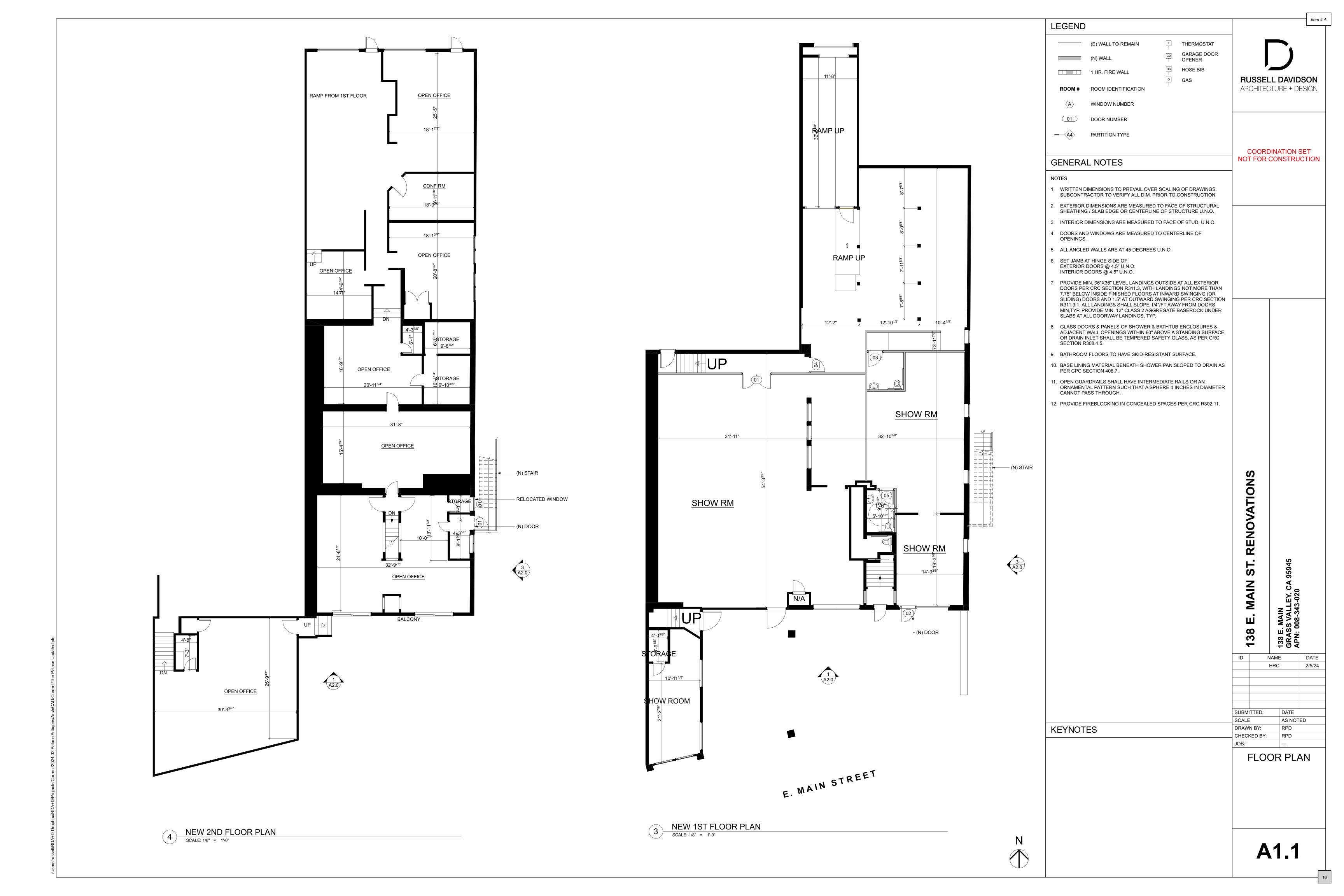






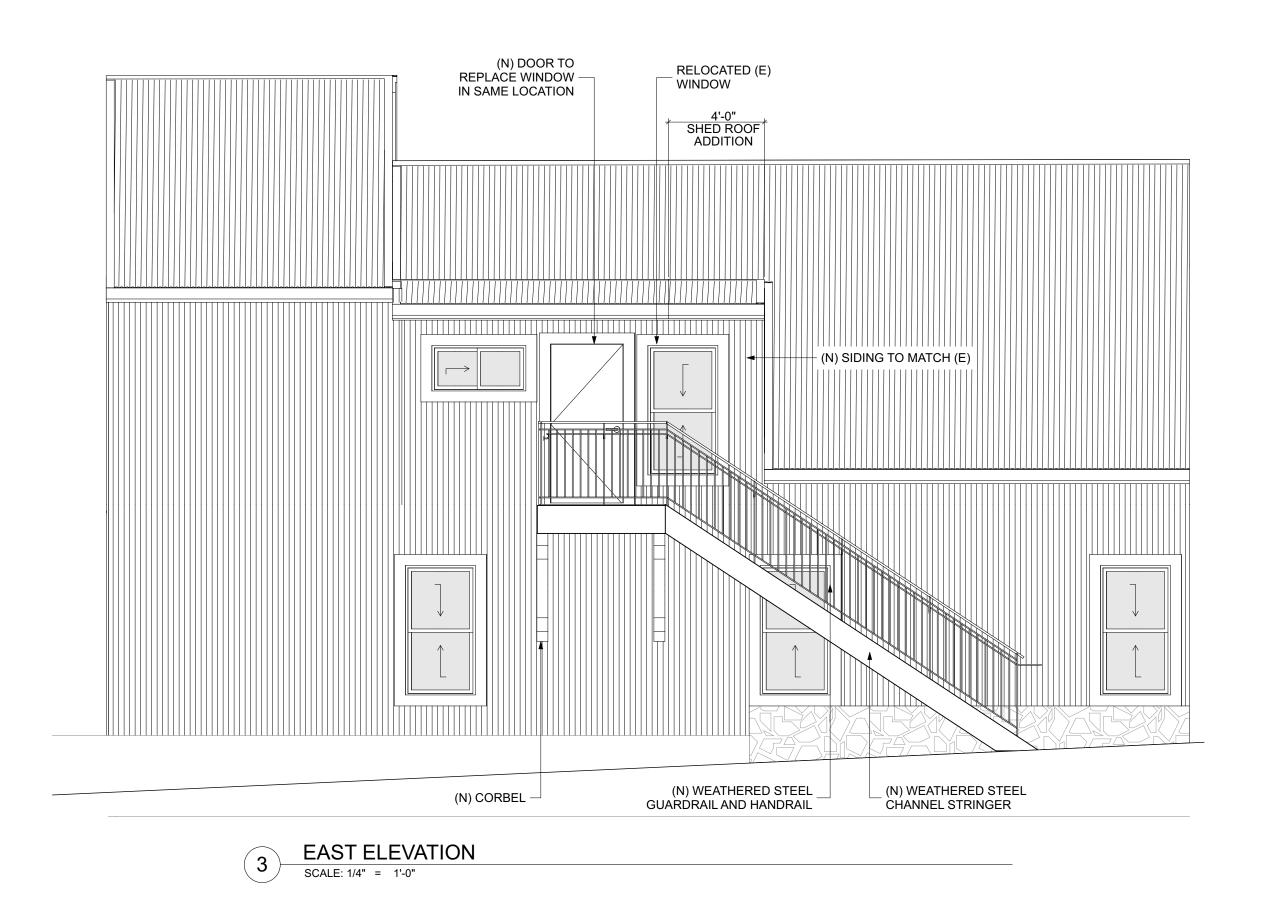








4 EXISTING SIDE VIEW
SCALE: 1:3.93



2 EXISTING FRONT VIEW
SCALE: 1:0.98



RUSSELL DAVIDSON ARCHITECTURE + DESIGN

COORDINATION SET NOT FOR CONSTRUCTION

138 E. MAIN ST. RENOVATIONS

SUBMITTED: DATE

SCALE AS NOTED

DRAWN BY: RPD

CHECKED BY: RPD

JOB: ---

NAME

BUILDING ELEVATIONS

**A2.0** 

## RECORDED AT THE REQUEST OF

**Grass Valley Planning Department** 

AND WHEN RECORDED MAIL TO

Planning Department City of Grass Valley 125 East Main Street Grass Valley, CA 95945

------ Space Above for Recorders Use

# DEED RESTRICTION REOUIRING AN ACCESS EASEMENT

Declarant,	<u>Name</u>	, is the owner of that property(ies) located within				
Nevada County, State of California, described as follows:						

## Provide Legal Description of parcel(s).

Declarant does herein restrict the above-described properties such that an access easement is required at the time there is a transfer of ownership of one or both parcels. The easement shall allow pedestrian access through the parking lot at 142 East Main Street (008-343-009) for access to a building at 138 East Main Street (008-343-020). The access easement shall provide full pedestrian access across the staircase to a public right-of-way. This restriction is a voluntary covenant as a result of a permit to construct a staircase on a property to serve a building on an adjacent parcel, with Grass Valley Building Department file number [provide City File numbers], to comply with the Development Review Committee Final Conditions of Approval, [note the condition if from an approval Planning file]; and the Grass Valley Municipal Code, Table 2.1: Town Core (TC) Zone Allowed Land Uses and Permit Requirements, which does not allow a staircase as a primary use on a parcel.

Without the herein deed restriction, a transfer of property ownership without an access easement being recorded would result in violations of the above code section. This deed restriction shall constitute a covenant which runs with the land and shall permanently bind the herein Declarant, heirs, assigns, and successors in interest for the benefit of the citizens and property owners in the County of Nevada, unless or until said restriction is relinquished or modified as provided below.

The herein deed restriction shall not be relinquished or altered in whole or in part without the recorded written consent of the City of Grass Valley, California. Abandonment or modification

## Exhibit A: Conditions of Approval, 20BLD-442

in whole or in part, without the consent of the City of Grass Valley, California, shall constitute grounds for zoning violation code enforcement action and shall require compliance with this restriction.

Dated:	
[Owner's Name]	
By:	
Name:	
Title:	
Sign in the presence of a Notary Public a	nd Attach Notary's Acknowledgement
A notary public or other officer completing this certificate versifies of the individual who signed the document to which this cert not the truthfulness, accuracy, or validity of that document.	
State of California	
County of	
On before me, (here insert name a	personally appeared nd title of the officer)
who proved to me on the basis of satisfactory evidence to be within instrument and acknowledged to me that he/she/they capacity(ies), and that by his/her/their signature(s) on the ins which the person(s) acted, executed the instrument.	executed the same in his/her/their authorized
I certify under PENALTY OF PERJURY under the laws	of the State of California that the foregoing paragraph
is true and correct.	Notary Public Seal
WITNESS my hand and official seal.	rotary I done Scar
Notary Public Signature	

## HISTORICAL COMMISSION STAFF REPORT **FEBRUARY 13, 2024**

Prepared by: Amy Wolfson, City Planner

**DATA SUMMARY:** 

**Application Number:** 24PLN-01

Subject: Development Review Permit for the remodel of a three-story, 9,256

square foot building on a 0.09-acre property and Variance for

encroachment into rear setback

Location/APN: 145 Mill St. / 008-372-012

Owner: **RHF** Properties

Russell Davidson, project architect Applicant:

Zoning/General Plan: Town Core-Historic District (TC-H)/ Commercial

**Entitlements: Development Review Permit** 

## **RECOMMENDATION:**

- 1. That the Historical Commission recommend that the Development Review Committee approve the Development Review Permit for the exterior improvements to the building at 145 Mill Street as presented, as may be modified by the review body, which includes the following actions:
  - a. A recommendation that the Development Review Committee find the project is Categorically Exempt pursuant to Sections 15301, Class 1 and 15305, Class 5 of the California Environmental Quality Act (CEQA) and Guidelines, as detailed in the staff report; and
  - b. Adopt Findings of Fact for approval of the Development Review Permit as presented in the Staff Report; and,
  - c. Approve the Variance request for encroachment of a rear patio and balcony into the 10-foot rear setback.
  - d. Approve the Development Review Permit for the exterior alterations to the building at 145 Mill Street.

#### **BACKGROUND:**

The subject building is situated along the Mill Street Pedestrian Plaza and features three levels, one of which is a basement level that backs up to the city parking lot at 144 South Auburn Street. According to the Assessor records, the building was constructed in 1900 and is 9,256 square feet. The 1912 Sanborn Map shows the rear portion of the building was constructed sometime later.

1



## **PROJECT DESCRIPTION:**

Development Review Permit – This is a Development Review for exterior alterations for a building at 145 Mill Street, located within the Historic District in order to accommodate interior uses of one residential dwelling, one accessory dwelling, two office spaces, and two retail spaces. Exterior alterations include the following:

#### Alteration

## Front elevation (west):

- o replace existing guardrail with a 42-inch guardrail,
- $\circ\quad$  replace a window with a door on the second level;

## Rear elevation (east):

- replace corrugated metal siding with Hardie board and batten siding,
- replace three windows with glass slider door,
- replace one window with new door,
- replace three remaining windows with new casement windows,
- add a balcony with guardrail with wood support posts on the first level;
- add three casement windows and one door (some framing is existing),
- add patio with privacy fencing to basement level;

## North side elevation:

- change siding from corrugated metal to Hardie board and batten,
- replace window with a fixed window,
- relocate a door to access the basement level without steps.

All new windows are proposed to be aluminum-framed.

## Renderings





The project is in the Town Core Zone within the Historic Combining district (TC-H), which allows the residential, retail, and office uses as proposed, contingent upon recommendation by the Historical District and approval of a Development Review Permit for the architectural building design in accordance with the City's Design Guidelines, and development standards of the City Municipal Code. The project plans include the following Development Review details:

Site Plan & Setbacks – The Town-Core base zone does not require any setbacks except for the rear setback which must maintain a minimum of 10 feet from the property line of an adjacent use, whereby balconies can encroach up to 4 feet within the rear setback (for a minimum setback of 6 feet). In this case, the existing building is setback only 7'9" so already encroaches into the rear setback. The only building extension proposed is for the balcony, which is proposed to extend fully to the rear property line. The applicant is therefore requesting a variance from the 6-foot rear balcony setback to allow construction of the balcony to the property line. The Variance request is discussed in further detail below.

Parking – There are no parking stalls that currently exist for the existing building and none are proposed for the proposed building uses. The only existing unconditioned space being converted to an active use is that of the basement which will be converted to an 881 square foot ADU with 262 square foot balcony. Pursuant to the parking table in the Town Core Standards (17.21.040 GVMC), no parking is required for expanded uses under 3,000 square feet.

Lighting – No lighting is currently proposed. If lighting is proposed in the future, a building permit will be required and the fixture design will be required to be reviewed by the Historical Commission and the Development Review Committee.

## **VARIANCE:**

Pursuant to section 17.72.070, the purpose of a Variance process is to consider requests to waive or modify standards in the development code due to special circumstances applicable to the property. In this case, the applicant is requesting that the review authority consider the special circumstance to be the lack of outdoor space available due to the small size of the lot, along with the city's desire to preserve historic buildings, which in this case extends the full width and nearly the full length of the lot, leaving only the small area in the rear to create outdoor space for tenants. There are several balconies, primarily along front facades, that extend to, or often times over the property line so the request also meets the Variance criteria that this would not amount to a privilege that other properties within the same zone don't already have.

## **HISTORIC DISTRICT DESIGN GUIDELINES:**

The following policies, outlined in the Design Review Guidelines for the 1872 Historic Townsite, are applicable to the proposed alterations for this project:

## 6.3.4 Window and Doors

(2) Windows and doors on the fronts of ancillary buildings should be preserved as well. Avoid creating an additional opening or removing existing ones on facades that are visible from the street. Maintain the historic subdivisions of window lights. Maintain original window and door proportions. Altering the original size and shape is inappropriate. Do not close down an original opening to accommodate a smaller window.

- (3) Restoring an original opening which has been altered over time is encouraged. Consider reconstructing windows and doors that no longer exist in a primary facade. Such reconstruction should occur only if it can be substantiated by physical or pictorial evidence.
- (7) When replacing a window or door is necessary on an historic structure, match the original design as closely as possible. Preserve the original casing, and use it with the replacement.
- (8) Use the same material (wood) as that used historically. Vinyl clad and aluminum windows are generally inappropriate.
- (10) A new window or door opening, if needed, should be placed on a secondary facade and not the primary facade. A new opening should be similar in location, size and type to those seen traditionally. A general rule for a window opening is that the height should be twice the dimension of the width. Windows should be simple in shape, arrangement and detail.
- (11) Windows and doors should be finished with trim elements similar to those used traditionally. This trim should have a dimension similar to that was used historically.

## 8.2.2 New Additions

- 8. The materials of an addition should be compatible with those of the primary structure. Matching the historic material is an appropriate approach, although new materials may also be considered.
- 9. Windows in an addition that are visible from the public way should be compatible with those of the historic structure.

## SITE DESCRIPTION AND ENVIRONMENTAL SETTING:

The project site is developed with an historic building, with its front-facing façade along the Mill Street pedestrian plaza. The property is surrounded by similar historic buildings, with commercial uses on either side, and a public parking lot to the rear.

## **GENERAL PLAN AND ZONING:**

<u>General Plan</u> - The project area has a land use designation of Commercial with a Town Center overlay, according to the City of Grass Valley 2020 General Plan. The Commercial designation is a broad category intended to encompass all types of retail and commercial service establishments and the Town Center overlay is intended to designate selected properties for mixed uses whereby special development criteria may be applied pursuant to the development code.

<u>Zoning -</u> The property is within the Tow Core zoning designation and within the Historical combining zone (TC-H). The primary intent of this zone is to strengthen the mixed-use, pedestrian-oriented nature of the existing historic downtown. The Historical combining zone is intended to identify important cultural resource sites and structures in the city, to ensure that any proposal to alter the state of the site or structure is carefully considered prior to implementation.

## **ENVIRONMENTAL DETERMINATION:**

Pursuant to the California Environmental Quality Act (CEQA) an Initial Study is required to be prepared in the absence of an appliable exemption pursuant to CEQA Guidelines. In this case, all the proposed uses are permitted within the Town Core zone whereby the city exercises ministerial authority and, as such, are exempt from CEQA pursuant to section 15300.1 of the CEQA Guidelines.

The exterior alterations are consistent with Categorical Exemption Class 1, which includes minor alterations of private buildings involving a negligible expansion of use. The Variance request qualifies for a Categorical Exemption pursuant to Section 15305, Class 5, of the California Environmental Quality Act (CEQA) and Guidelines. A Class 5 Categorical Exemption consists of minor alterations to land use limitations where the site has an average slope not exceeding 20% and there is no change in land use density "including set back variances not resulting in the creation of any new parcel."

#### **FINDINGS:**

In accordance with Sections 17.72.30 J (Development Review Permit) of the Development Code, the Planning Commission is required to make the following specific findings before it approves the Development Review permit.

- 1. The City received a complete application (24PLN-01).
- 2. The Development Review Committee reviewed the project in compliance with the California Environmental Quality Act and recommends that the Planning Commission find the project qualifies for a Class 1, Categorical Exemption (Existing Facilities) in accordance with the California Environmental Quality Act and CEQA Guidelines.
- 3. The 2020 General Plan designates the project site as Commercial, within the Town Center overlay. The Project is consistent with the General Plan.
- 4. The proposed project is allowed within the applicable zone and complies with all other applicable provisions of the Development Code and the City Municipal Code.
- 5. The design, location, size, and characteristics of the proposed project is in compliance with any project-specific design standards in effect and any standards and guidelines for Development Review Permits.
- 6. The project complies with all applicable provisions of the City's Design Guidelines.

## **RECOMMENDED CONDITIONS OF APPROVAL:**

## **PLANNING**

- 1. The approval date for Development Review is <TBD> with an effective date of Thursday, <TBD> pursuant to Section 17.74.020 GVMC. This project is approved for a period of one year and shall expire on December 28, 2024 unless the project has been effectuated or the applicant requests a time extension that is approved by the Development Review Committee pursuant to the Development Code.
- 2. The final design shall be consistent with the Development Review application and plans provided by the applicant and approved by the Development Review Committee (24PLN-01).

The project is approved subject to plans on file with the Community Development Department. The Community Development Director may approve minor changes as determined appropriate.

- 3. If lighting is proposed in the future, a building permit will be required and the fixture design will be required to be reviewed by the Historical Commission and the Development Review Committee.
- 4. The applicant agrees to defend, indemnify, and hold harmless the City of Grass Valley in any action or proceeding brought against the City of Grass Valley to void or annul this discretionary land use approval.

## FIRE:

5. The project shall be designed and constructed in accordance with all applicable codes and standards, including but not limited to, the 2022 editions of the California Fire and Building Codes (as amended and adopted by the City of Grass Valley), NFPA 13-22, 24-19, and 72-22, and the City of Grass Valley. If a domestic meter is requested to serve the project, prior to issuance of a grading permit or a building permit the applicant shall perform a Water Demand Analysis to determine meter size and fees.

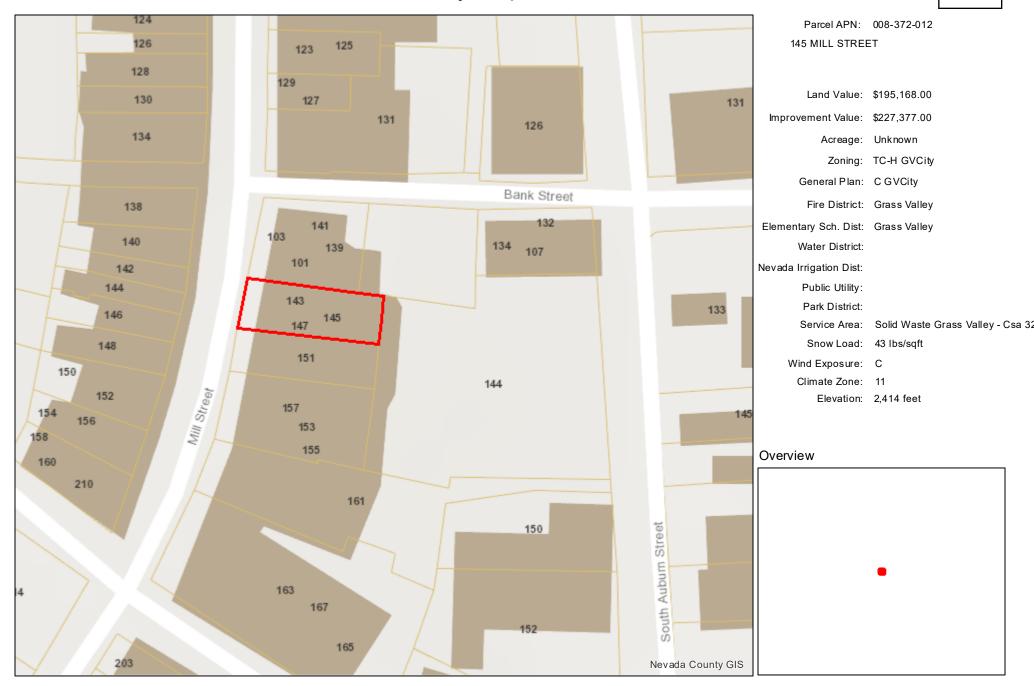
## **ATTACHMENTS:**

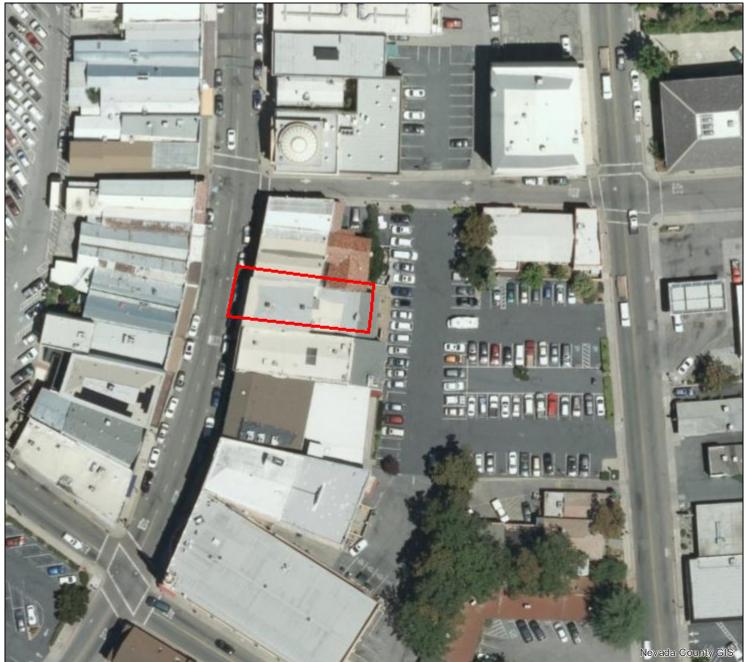
- 1. Aerial and Vicinity Maps
- 2. Applications
- 3. Improvement Plans

## 145 Mill Development Review, 24PLN-01

## **ATTACHMENT LIST**

- 1. Vicinity and Aerial Map
- 2. Universal and DRC Applications
- 3. Improvement Plans:
  - a. Existing / Proposed Floor Plans
  - b. Existing / Proposed Front Elevation (west)
  - c. Existing / Proposed Rear (east) and north Elevations
  - d. Section drawings, window and door schedule
  - e. Exterior alteration renderings





Parcel APN: 008-372-012

145 MILL STREET

Land Value: \$195,168.00

Improvement Value: \$227,377.00

Acreage: Unknown

Zoning: TC-H GVCity

General Plan: C GVCity

Fire District: Grass Valley

Elementary Sch. Dist: Grass Valley

Water District:

Nevada Irrigation Dist:

Public Utility:

Park District:

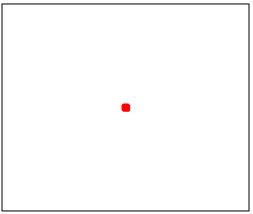
Service Area: Solid Waste Grass Valley - Csa 32

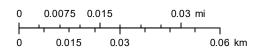
Snow Load: 43 lbs/sqft

Wind Exposure: C
Climate Zone: 11

Elevation: 2,414 feet

#### Overview





CITY OF GRASS VALLEY Community Development Department 125 E. Main Street Grass Valley, California 95945 (530) 274-4330 (530) 274-4399 fax

# UNIVERSAL PLANNING APPLICATION

\* DUE WITH EVERY PLANNING APPLICATION \*



## **Application Types**

Adminis	strative	Sign Re	eviews	
	Limited Term Permit	ΓĬ	Minor - DRC, Historic Distr	ict, Monument Signs
Ш	\$698.00	ш	or other districts having spe	
	Zoning Interpretation		\$313.00	3
	\$224.00		Major – Master Sign Progra	ıms
	·	ш	\$1,279.00	
Develop	oment Review		Exception to Sign Ordinanc	Δ.
<b>V</b>	Minor Development Review – 10,000 or less sq. ft.		\$964.00	
브	\$1,813.00		φ904.00	
1	Major Development Review – over 10,000 sq. ft.	Subdiv	isions	
	\$3,293.00		Tentative Map (4 or fewer lo	ots)
	Conceptual Review - Minor		\$3,493.00	,
ш	\$459.00		Tentative Map (5 to 10 lots)	1
	Conceptual Review – Major	Ш	\$4,857.00	
Ш	\$782.00		Tentative Map (11 to 25 lots	s)
	Plan Revisions – Staff Review		\$6,503.00	3)
	\$316.00			a)
			Tentative Map (26 to 50 lots	>)
	Plan Revisions – DRC / PC Review		\$8,915.00	>
	\$831.00		Tentative Map (51 lots or m	ore)
	Extensions of Time – Staff Review		\$13,049.00	
	\$282.00		Minor Amendment to Appro	oved Map
	Extensions of Time – DRC / PC Review		(staff) \$1,114.00	
	\$607.00		Major Amendment to Appro	ved Map
Entitlem	nonts		(Public Hearing) \$2,436.00	
	Annexation		Reversion to Acreage	
			\$765.00	
	\$7,843.00 (deposit)		Tentative Map Extensions	
	Condominium Conversion	ш	\$1,047.00	
_	\$4,923.00 (deposit)		Tentative Map - Lot Line Ac	liustments
	Development Agreement – New		\$1,200.00	,,
$\equiv$	\$18,463.00 (deposit)			
	Development Agreement – Revision	Use Pe		
=	\$6,903.00		Minor Use Permit - Staff Re	view
	General Plan Amendment		\$480.00	
	\$7,377.00	1 1	Major Use Permit - Planning	g Commission Review
	Planned Unit Development	Ш	\$3,035.00	
	\$8,150.00 (minimum charge) + 100.00 / dwelling			
	unit and / or \$100 / every 1,000 sq. ft.	Variand		
	commercial floor area		Minor Variance - Staff Revi	ew
	Specific Plan Review - New	=	\$518.00	
Ш	Actual costs - \$16,966.00 (deposit)		Major Variance - Planning (	Commission Review
	Specific Plan Review - Amendments / Revisions		\$2,029.00	
Ш				
	Actual costs - \$6,986.00 (deposit)		<u>Application</u>	<u>Fee</u>
$\Box$	Zoning Text Amendment		MDD	1012.00
	\$3,102.00		MDR	1813.00
	Zoning Map Amendment			
	\$5,073.00			
Environ	mental			
	Environmental Review – Initial Study			
ш	\$1.713.00			
	Environmental Review – EIR Preparation			
Ш	\$31,604.00 (deposit)	<u> </u>		
	Environmental Review - Notice of Determination			
ш	\$149.00 (+ Dept. of Fish and Game Fees)			
	Environmental Review - Notice of Exemption			
Ш	\$149.00(+ County Filing Fee)			
	# 143.00(* County Filling Fee)		Totale	\$1813.00
			ı Ulal.	ΨΙΟΙΟΙΨ

Below is the Universal Planning Application form and instructions for submitting a complete planning application. In addition to the Universal Planning Application form, a project specific checklist shall be submitted. All forms and submittal requirements must be completely filled out and submitted with any necessary supporting information.

Upon receipt of the <u>completed forms, site plan/maps, and filing fees</u>, the Community Development Department will determine the completeness of the application. This review will be completed as soon as possible, but within thirty (30) days of the submittal of the application. If the application is determined to be complete, the City will begin environmental review, circulate the project for review by agencies and staff, and then schedule the application for a hearing before the Planning Commission.

If sufficient information <u>has not</u> been submitted to adequately process your application, you will receive a notice that your application is incomplete along with instructions on how to complete the application. Once the City receives the additional information or revised application, the thirty (30) day review period will begin again.

Since the information contained in your application is used to evaluate the project and in the preparation of the staff report, it is important that you provide complete and accurate information. Please review and respond to each question. If a response is not applicable, N/A should be used in the space provided. Failure to provide adequate information could delay the processing of your application.

Additional information may be obtained at <a href="www.cityofgrassvalley.com">www.cityofgrassvalley.com</a> regarding the 2020 General Plan and Zoning. You may also contact the Community Development Department for assistance.

## ADVISORY RE: FISH AND GAME FEE REQUIREMENT

Permit applicants are advised that pursuant to Section 711.4 of the Fish and Game Code a fee of \$3,539.25 for an Environmental Impact Report and \$2,548.00 for a Negative Declaration\* shall be paid to the County Recorder at the time of recording the Notice of Determination for this project. This fee is required for Notices of Determination recorded after January 1, 1991. A Notice of Determination cannot be filed and any approval of the project shall not be operative, vested, or final until the required fee is paid. This shall mean that building, public works and other development permits cannot be approved until this fee is paid. These fees are accurate at the time of printing, but **increase the subsequent January 1**st of each year.

This fee is <u>not</u> a Grass Valley fee; it is required to be collected by the County pursuant to State law for transmission to the Department of Fish and Game. This fee was enacted by the State Legislature in September 1990, to be effective January 1, 1991.

\*If the City finds that the project will not have an impact on wildlife resources, through a De Minimus Impact Finding, the City will issue certificate of fee exemption. Therefore, this fee will not be required to be paid at the time an applicant files the Notice of Determination with the County Recorder. The County's posting and filing fees will still be required.

		_
Item	#	5

Applicant/Representative	Property Owner	Item
Name: Russell Davidson	Name: RHF Properties	
Address: 149 Crown Point Court, Suite C	Address: 10656 Alta Street	
Grass Valley, CA 95945	Grass Valley, CA 95945	
Phone: 530-264-5559	Phone:530-559-3366	
E-mail:russ@davidsonarch.com	E-mail:Craig@rhf.properties	
Architect	Engineer	

<u>Architect</u>	<u>Engineer</u>
Name: Russell Davidson	Name:
Address: 149 Crown Point Court, Suite C	Address:
Grass Valley, CA 95945	
Phone: 530-264-5559	Phone: ( )
E-mail:russ@davidsonarch.com	E-mail:

1. 1 10 10 0t 11 11 0t 11 1 1 1 1 1 1 1 1	<ol> <li>Project Inform</li> </ol>	natio	1
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- a. Project Name 145 Mill Street
- b. Project Address 145 Mill Street, Grass Valley, CA 95945
- c. Assessor's Parcel No(s)008-372-012 (include APN page(s))
- d. Lot Size3875 SF

2.	Pr	ni	e	ct	D	es	C	ri	n	ti	O	n
<b>~</b> .		•	•	υL	$\mathbf{r}$	CO.	•		v	u	v	

renant improvement with addition of two new residential units and two new commercial office spaces, all within existing building
footprint.
Level 2 - 1738 GSF (same as existing)

3. General Plan Land Use: C GVCITY

4. Zoning District: TC-H GVCITY

Item	#	5.

4. Cortese List: Is the proposed property located on a site which is included on the Hazard Waste and Substances List (Cortese List)? Y \_\_\_\_ N N\_\_\_

The Cortese List is available for review at the Community Development Department counter. If the property is on the List, please contact the Planning Division to determine appropriate notification procedures prior to submitting your application for processing (Government Code Section 65962.5).

- 5. Indemnification: The City has determined that City, its employees, agents and officials should, to the fullest extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, expense, attorney's fees, litigation expenses, court costs or any other costs arising out of or in any way related to the issuance of this permit, or the activities conducted pursuant to this permit. Accordingly, to the fullest extent permitted by law, the applicant shall defend, indemnify and hold harmless City, its employees, agents and officials, from and against any liability, claims, suits, actions, arbitration proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including, but not limited to, actual attorney's fees, litigation expenses and court costs of any kind without restriction or limitation, incurred in relation to, as a consequence of, arising out of or in any way attributable to, actually, allegedly or impliedly, in whole or in part, the issuance of this permit, or the activities conducted pursuant to this permit. Applicant shall pay such obligations as they are incurred by City, its employees, agents and officials, and in the event of any claim or lawsuit, shall submit a deposit in such amount as the City reasonably determines necessary to protect the City from exposure to fees, costs or liability with respect to such claim or lawsuit.
- **6. Appeal:** Permits shall not be issued until such time as the appeal period has lapsed. A determination or final action shall become effective on the 16<sup>th</sup> day following the date by the appropriate review authority, where no appeal of the review authority's action has been filed in compliance with Chapter 17.91 of the City's Development Code.

The 15-day period (also known as the "appeal" period in compliance with Chapter 17.91) begins the first full day after the date of decision that the City Hall is open for business, and extends to the close of business (5:00 p.m.) on the 15<sup>th</sup> day, or the very next day that the City Hall is open for business.

OFFICE USE ONLY				
Application No.:	Date Filed:			
Fees Paid by:	Amount Paid:			
Other Related Application(s):				

CITY OF GRASS VALLEY Community Development Department 125 E. Main Street Grass Valley, California 95945 (530) 274-4330 (530) 274-4399 fax

I. Project Characteristics:

## DEVELOPMENT REVIEW



## SUPPLEMENTAL APPLICATION INFORMATION

This document will provide necessary information about the proposed project. It will also be used to evaluate potential environmental impacts created by the project. Please be as accurate and complete as possible in answering the questions. Further environmental information could be required from the applicant to evaluate the project.

## PLEASE PRINT CLEARLY OR TYPE USE A SEPARATE SHEET, IF NECESSARY, TO EXPLAIN THE FOLLOWING:

	<del></del>
Α.	Describe all existing buildings and uses of the property: The property currently consists of
	Tenant improvement with addition of two new residential units and two new commercial office spaces, all within existing building
	footprint.
B.	Describe surrounding land uses:
	North: Occupied building
	South: Occupied building
	East: Public parking lot
	West: Mill Street public way
_	
C.	Describe existing public or private utilities on the property: Public utilities consist of water, sewer,
	electricity and natural gas.
	Draw and building airs (if resulting stories list the accuracy factors for each floor).
υ.	Proposed building size (if multiple stories, list the square footage for each floor):  Basement - 3562 GSF (same as existing)
	Level 1 - 3525 GSF (same as existing)
	Level 2 - 1738 GSF (same as existing)
	Level 2 - 1730 COI (Same as existing)
_	Proposed building height (measured from average finished grade to highest point):
ь.	28' at Mill Street. 29' at rear of building.
	20 at this otroot. 20 at roar or banang.
F	Proposed building site plan:
٠.	(1) Building coverage <u>3,591</u> Sq. Ft. <u>92.7</u> % of site
	(2) Surfaced area 75 Sq. Ft. 1.9 % of site
	(3) Landscaped area 209 Sq. Ft. 5.4 % of site
	(4) Left in open space Sq. Ft % of site
	Total Sq. Ft. 100 %
	<b>54.</b> 1 to 70

G.	Construction phasing: If the project is a portion of an overall larger project, describe future phases or extension. Show all phases on site plan.  There is no proposed phasing on this project.			
Н.	Exterior Lighting:			
	Identify the type and location of exterior lighting that is proposed for the project.      Any lights added will be on the rear of the building and will conform to any requirements of energy usage and historical context.			
	Describe how new light sources will be prevented from spilling on adjacent properties or roadways. Shielded downlighting will be not spill over the property line.			
I.	Total number of parking spaces required (per Development Code): 2			
J.	Total number of parking spaces provided: N/A			
K.	Will the project generate new sources of noise or expose the project to adjacent noise sources? No			
L.	. Will the project use or dispose of any potentially hazardous materials, such as toxic substances, flammables, or explosives? If yes, please explain. No			
M.	Will the project generate new sources of dust, smoke, odors, or fumes? If so, please explain. No			
lf a	n outdoor use is proposed as part of this project, please complete this section.			
A.	Type of use:			
	Sales Processing Storage Manufacturing Other			
В.	Area devoted to outdoor use (shown on site plan).			
	Square feet/acres 278 SF Percentage of site 7.8%			
C.	Describe the proposed outdoor use: Tenant balcony and ground floor open space.			

II.

# SITE PLAN REQUIREMENTS DEVELOPMENT REVIEW CHECKLIST

The following list includes all the items you must submit for a complete application. Some specific types of information may not apply to your project and, as noted, some items are not normally required. If you are not sure, ask Planning Division Staff. Planning Staff will use a copy of this list to check your application for completeness after it is submitted. If your application is not complete, a copy of the list will be returned to you marked according to the legend.

Α.	App	lication Checklist:
		One completed copy of Universal Application form.
		One completed copy of the Environmental Review Checklist (if applicable).
		Preliminary Title Report dated no later than 6 months prior to the application filing date.
		The appropriate non-refundable filing fee.
В.	Site	e Plan
	Se 12	teen (15) Copies of Plan Sets for <b>Major</b> Development Review or Eight (8) Copies of Plan ets for <b>Minor</b> Development Review on standard 24" x 36" size paper fan-folded to 9" x ", one (1) reduced copy at 8 1/2" x 11" and e-mail electronic .pdf version which includes e following information:
		Neighborhood Site Plan showing surrounding development improvements and natural features within 200 feet of the project site.
		Project Site Plan drawn to scale and indicating:
		<ul> <li>□ Dimensioned property lines, north arrow, and any easements on the site</li> <li>□ Points of access, vehicular circulation, location and dimension of parking areas and spaces</li> </ul>
		□ Location and any existing structures (specifying building setbacks), including the location and use of the nearest structures on adjacent property, and an indication of structures to be removed
		<ul> <li>Location of any existing or proposed utilities such as water, wastewater and storm drainage</li> </ul>
		<ul> <li>☐ Location of any proposed structures and uses (including building setbacks)</li> <li>☐ Open space and buffer areas</li> </ul>
		<ul> <li>         □ Walkways, bicycle facilities (bike lanes, parking racks, etc), and ADA compliance facilities on the project site and providing connections to existing off site facilities     </li> </ul>
		<ul> <li>Pedestrian and bicycle connections to adjacent development (pursuant to the City's Community Design Guidelines)</li> </ul>
		<ul><li>☐ Mailbox locations and trash enclosures</li><li>☐ Other site features such as outdoor seating areas</li></ul>

Preliminary Grading and Drainage Plan showing:
<ul> <li>Existing and proposed contours using City datum (cut and fill slopes)</li> <li>Existing drainage characteristics of the site and a proposed preliminary drainage improvements (including drop inlets, detention basins, etc.</li> <li>Creek flow lines and flow directions</li> </ul>
<ul> <li>Retaining wall locations, materials, and heights.</li> <li>Locations of existing trees (over 8" in trunk diameter at breast height) and their status (species and to be removed or retained as part of the development (including preservation measures, such as fencing, pavers blocks, etc)</li> <li>Rock outcroppings and other major natural site features</li> <li>Location and construction of temporary and permanent erosion and sedimentation</li> </ul>
control measures
<u>Architectural Plans</u> , including elevations of all sides of the building indicating the form and exterior treatment, overall height, roof materials, proposed exterior mechanical equipment, building lighting, building materials and colors.
<u>Conceptual Landscape Plans</u> indicating general locations of landscaping improvements, including locations of retained trees, newly planted trees, landscape buffers and berms, retaining and/or garden walls and any hardscape areas.
<u>Cross sections</u> : (If the project site has an average cross slope of greater than ten (10) percent). Two or more sectional views of the project, approximately through the middle and at right angles to each other, showing existing and proposed grades and relationship of buildings, parking and landscaping at maturity, including major features and structures on adjacent properties at the most severe grades at two foot intervals.
Exterior Lighting Plan including locations of all light standards and placement of building lighting. This plan shall include power rating details, heights, shielding design and cut sheets lighting designs. Include a photo-metric lighting plan, overlaid onto the project site plan, showing lighting levels across the entire site and at property lines.
<u>Schematic Floor Plan</u> showing interior building layouts, rooms or use areas, square footages of bedrooms, entrances and relationship to exterior use areas.
<u>Signs</u> : Note if to be submitted under separate permit or include general locations of contemplated signage on building or grounds should be included. Additional details, such as sign construction and materials should also be included, if available. If a major feature of the project involves signage, then the following additional information should be included in the package:
<ul> <li>□ Dimensions and square footage of all signs.</li> <li>□ Dimensions and square footage of building walls on which signs are located.</li> <li>□ Means of lighting.</li> <li>□ Heights of all signs.</li> <li>□ Message that will appear on each sign.</li> <li>□ Description of materials and colors for letters and background.</li> <li>□ A scaled drawing of each sign showing typefoce and design details.</li> </ul>
☐ A scaled drawing of each sign showing typeface and design details.

ltem	# 5	
1112111	# :).	

		Color Architectural Elevations: One copy reduced to 8 ½" x 11" colored architectural elevations.	
		Reduced Site Plan and Architectural Elevations: One copy each reduced 8 ½" x 11".	
		Materials Sample Board with colors and textures of exterior architectural materials securely mounted on a maximum 8 ½" x 14" size illustration or poster board.	
C.	Opti	ptional Items	
		Site Photographs of the project site, including neighboring development and including a key map of where each photo has been taken.	
		Perspective rendering as required by staff, the Development Review Committee, or the Planning Commission.	
		Photo Articulation of proposed physical improvements overlaid onto photos of site.	
		Scaled Model upon request of the Development Review Committee or Planning Commission.	

CITY OF GRASS VALLEY Community Development Department 125 E. Main Street Grass Valley, California 95945 (530) 274-4330 (530) 274-4399 fax

## **VARIANCE**



### SUPPLEMENTAL APPLICATION INFORMATION

This document will provide necessary information about the proposed project. It will also be used to evaluate potential environmental impacts created by the project. Please be as accurate and complete as possible in answering the questions. Further environmental information could be required from the applicant to evaluate the project.

# PLEASE PRINT CLEARLY OR TYPE USE A SEPARATE SHEET, IF NECESSARY, TO EXPLAIN THE FOLLOWING:

- I. Provide a written response for the variance request and provide a written justification statement to support findings listed in Section 17.72.070 F of the Development Code, including the following:
  - A. There are special circumstances applicable to the property, including location, shape, size, surroundings, and topography, so that the strict application of this Development Code deprives the property of privileges enjoyed by other property in the vicinity and within the same zone;
  - B. The approval of the Variance or Minor Variance includes conditions of approval as necessary to ensure that the adjustment granted does not constitute a grant of special privileges inconsistent with the limitations upon other properties in the vicinity and within the same zone; and,
  - C. The granting of the application will not authorize an activity or use which is not otherwise expressly authorized by the zone governing the parcel of property for which the application is made.

#### II. Project Characteristics:

Α.	Describe all existing buildings and uses of the property: The property currently consists of
	Tenant improvement with addition of two new residential units and two new commercial office spaces, all within existing building
	footprint.
	Level 2 - 1738 GSF (same as existing)
B.	Describe surrounding land uses:
٥.	Becombe carroanang lana acce.
	North: Occupied building

North: Occupied building
South: Occupied building
East: Public parking lot
West: Mill Street public way

### SITE PLAN REQUIREMENTS

A site plan is a scale drawing that depicts a property's size and shape, existing improvements on the property, and improvements or additions which are intended to be added. The site plan should be as complete and accurate as possible since it will be used by several City departments to check various requirements of the development application. Please place a check or N/A on the line provided in the below checklist. Submit this page along with the map and application packet.

Α.	. Application Checklist:			
		One completed copy of Universal Application form.		
		One completed copy of the Environmental Review Checklist (if applicable).		
		Preliminary Title Report dated no later than 6 months prior to the application filing date.		
		The appropriate non-refundable filing fee.		
B. Site Plan Submittal:				
		Site Plan size – one 8-1/2" $\times$ 11", 15 larger folded copies (folded to 9" $\times$ 12") with one 8.5 $\times$ 11" reduced copy and e-mail electronic .pdf file.		
		Graphic scale and north arrow.		
		Vicinity map (showing property location to major roads or major landmarks).		
		Show location and dimensions of existing and proposed structures and walls.		
		(Identify existing as a solid line and proposed as a dashed line).		
		Label the use of all existing and proposed structures or area.		
		Show the distance between structures and to the property lines.		
		Show site access, location and dimensions of adjacent street right-of-way, property lines, building setback lines, sidewalks and easements.		
		Show off-street parking facilities, including parking area and layout, loading areas trash storage areas, dimensions and numbers of individual parking spaces (including handicapped spaces) and aisles.		



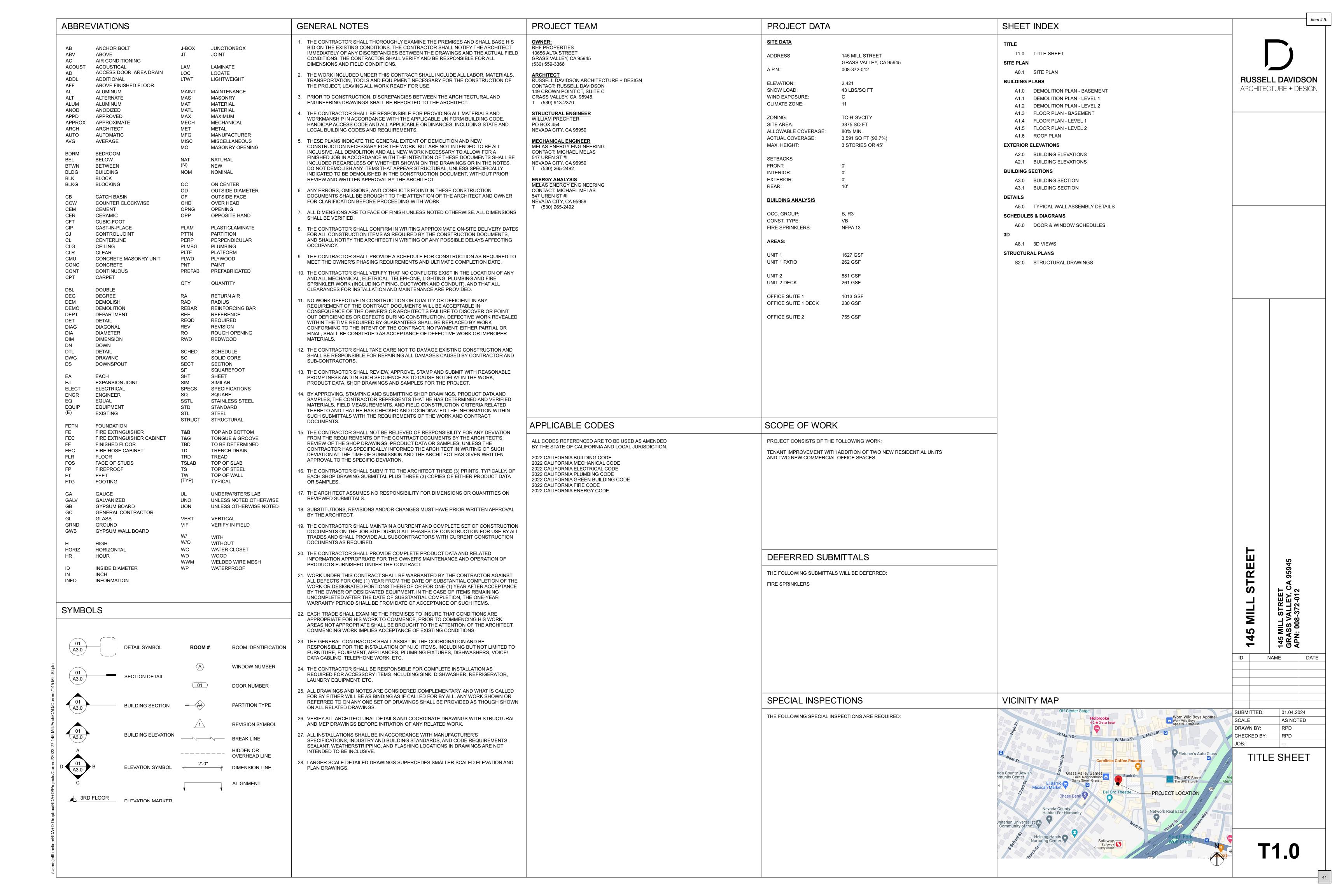
Jeff Hineline Russell Davidson Architecture + Design 149 Crown Point Ct. Suite C Grass Valley, CA 95945 jeff@davidsonarch.com (530) 264-5559

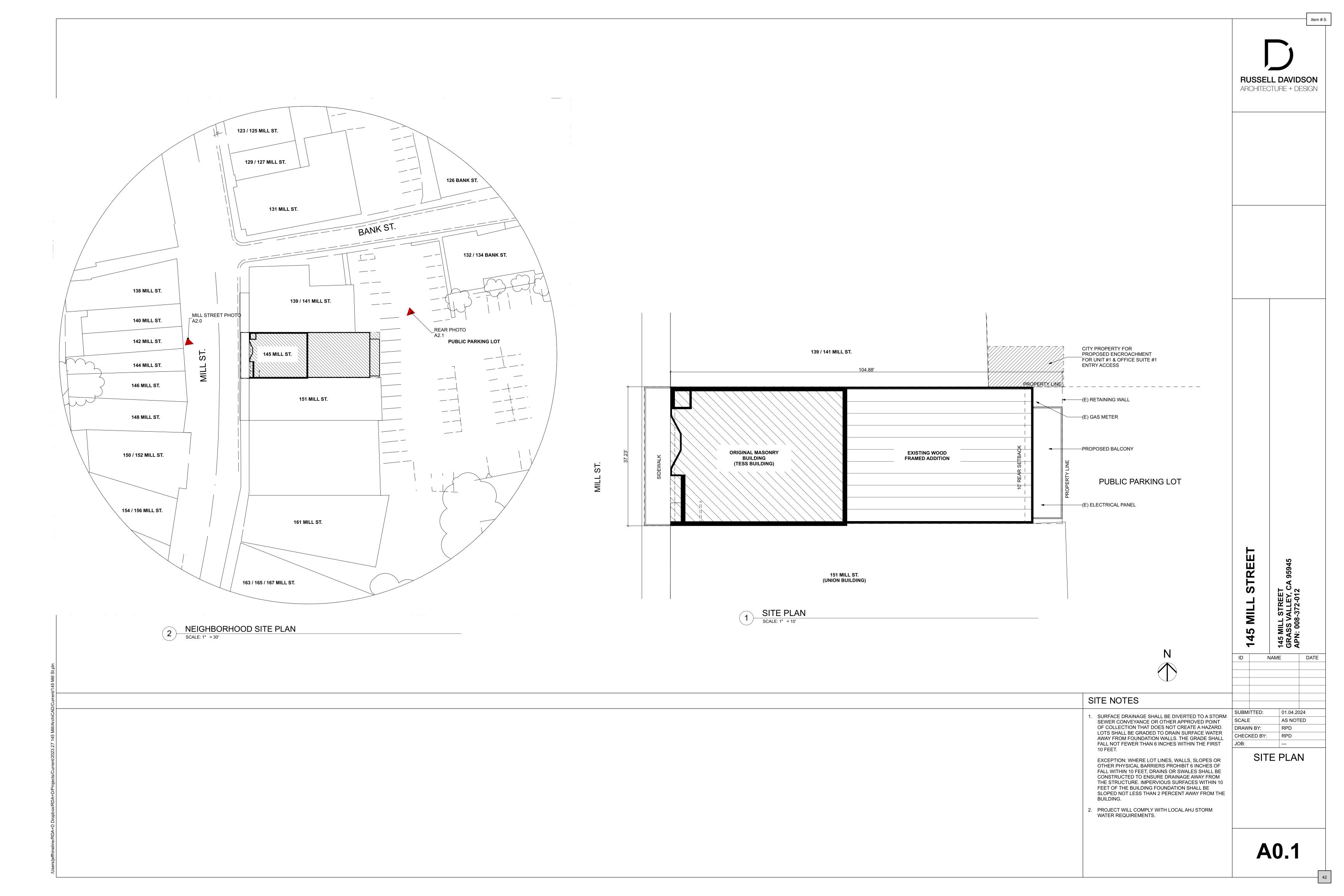
February 6, 2024 Subject: Variance Request - 145 Mill Street

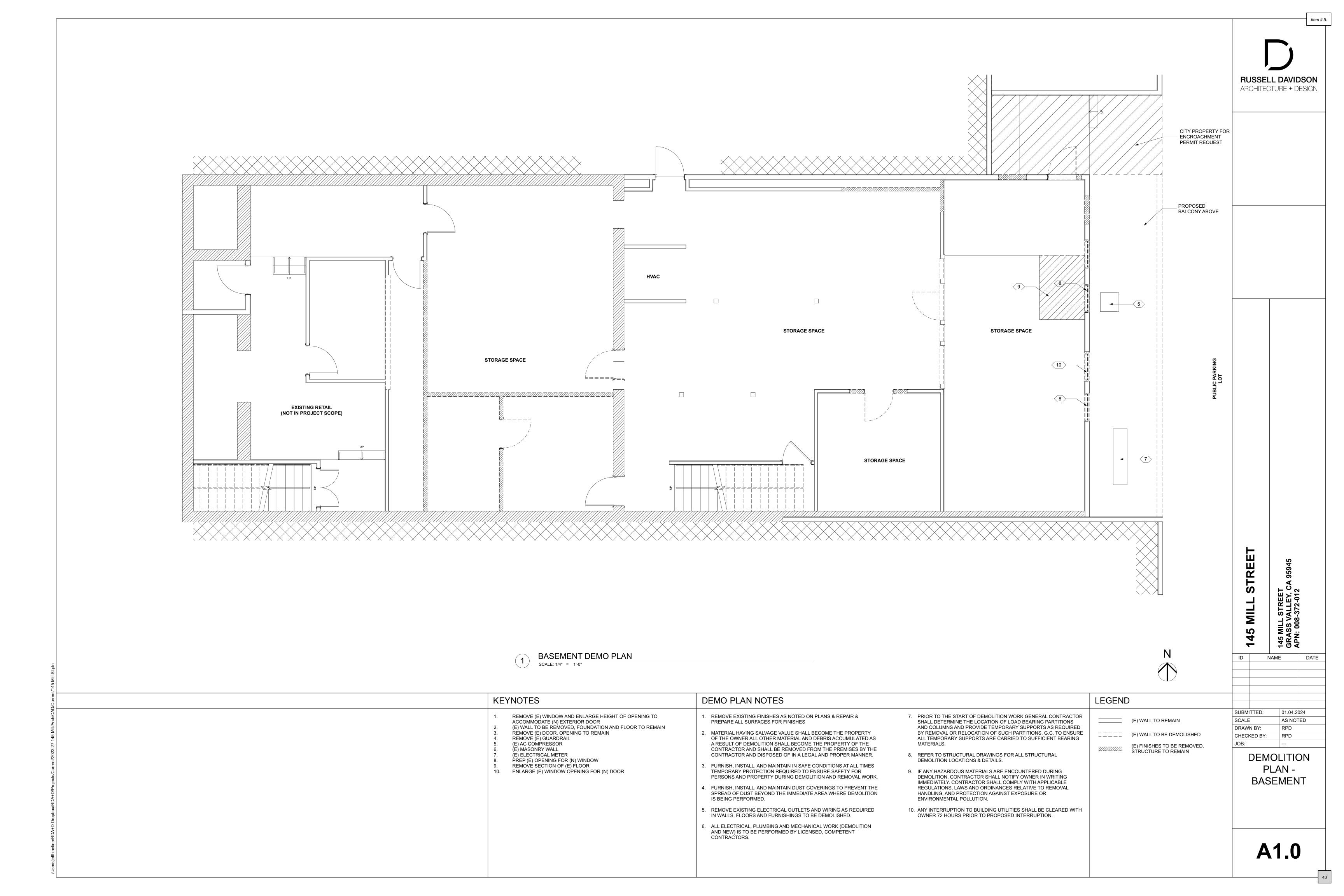
To whom it may concern,

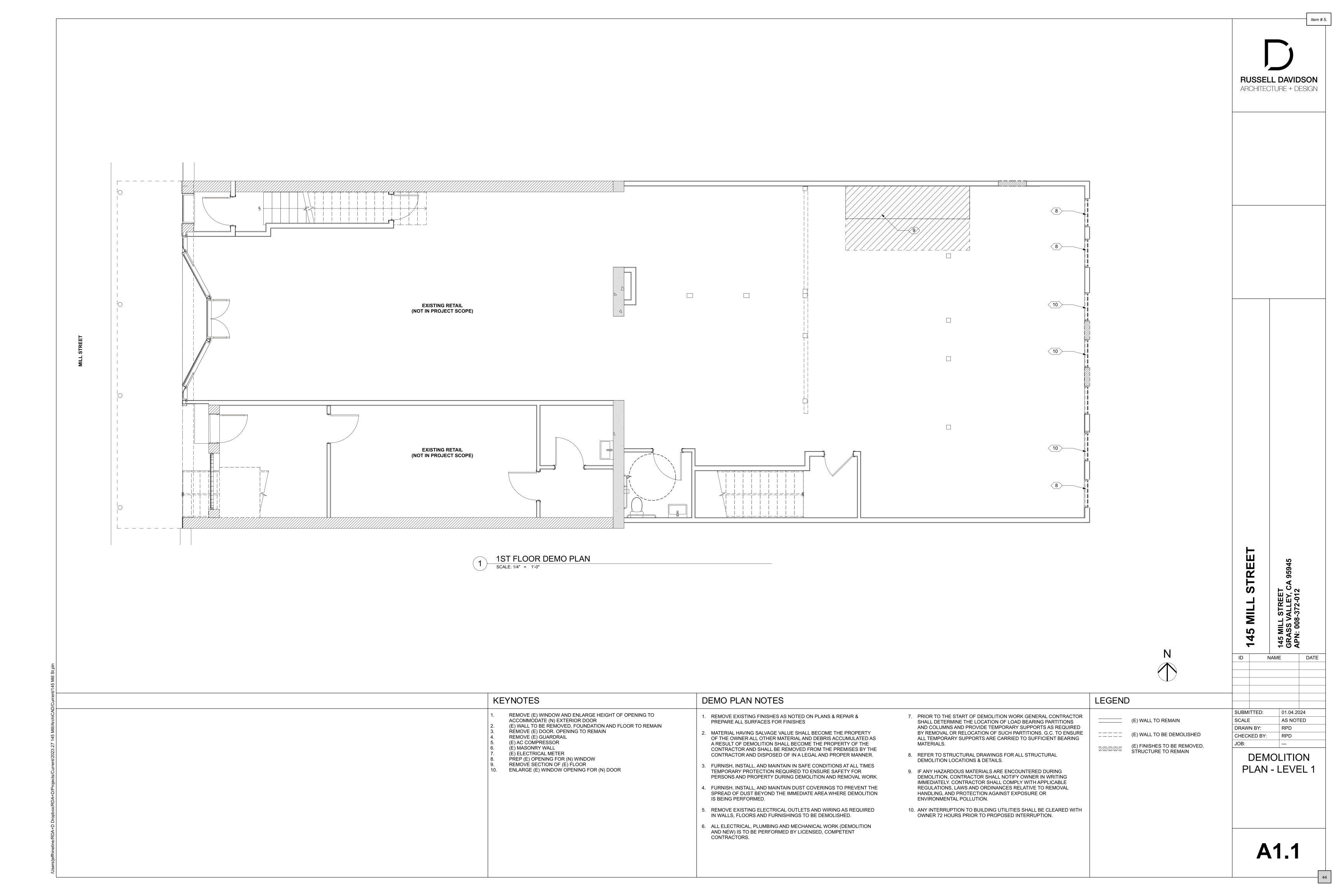
On behalf of the building owner at 145 Mill Street, we would like to apply for a variance to allow a balcony to encroach into the 4' required setback at the rear of the property. Adhering to a 4' setback would only allow for a 3'-9" deep deck, which is functionally insufficient for our proposed occupancy. As the rear portion of the building is an addition that is not part of the original historic building, we do not feel a new balcony would affect its historic integrity. It is our opinion that a new balcony would not only add both aesthetic and functional value, but would also align with a previous use. We have discovered existing post bases on top of the existing retaining wall on the property line, indicating a former balcony in the same area we are proposing.

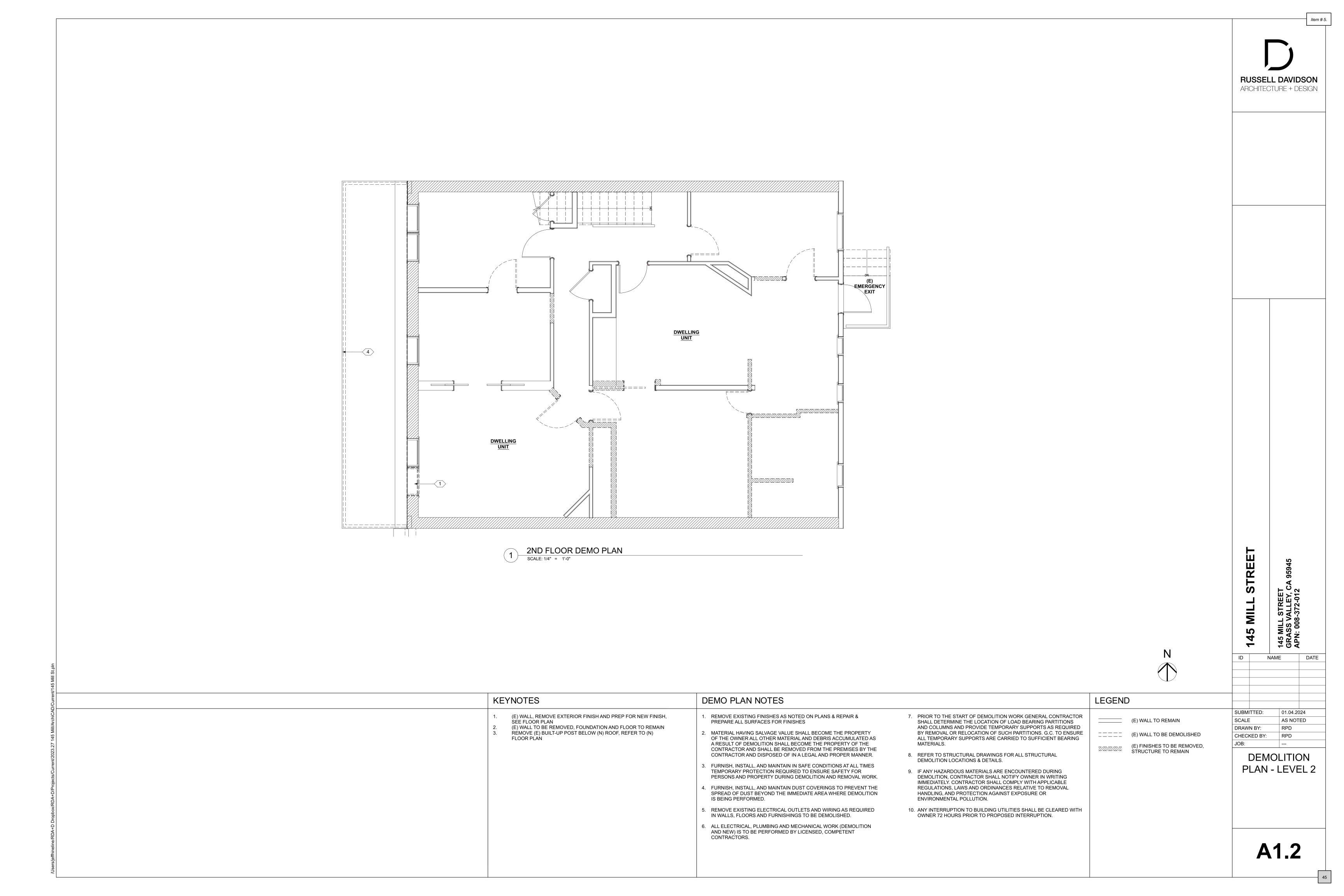
Sincerely, Jeff Hineline Architect

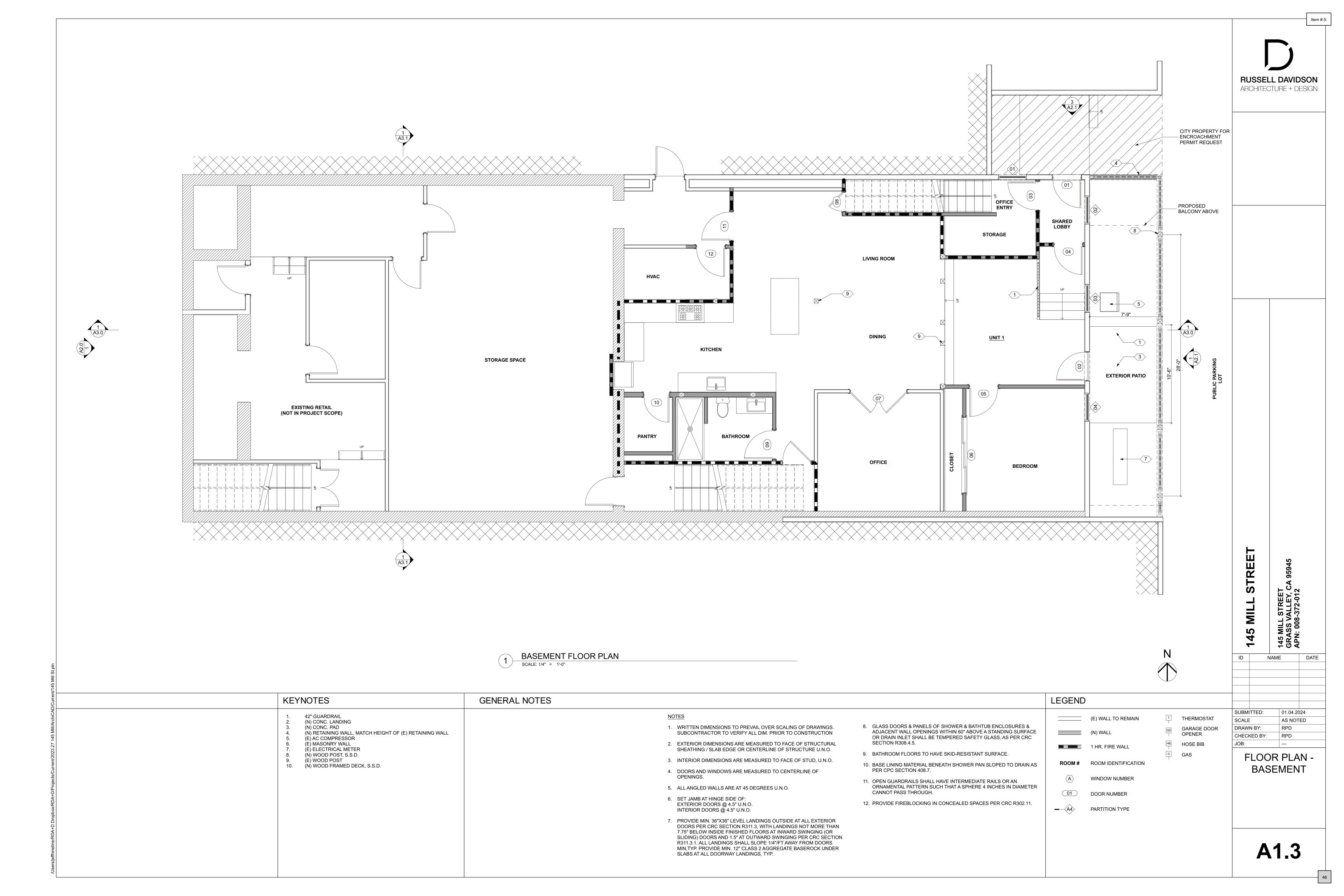


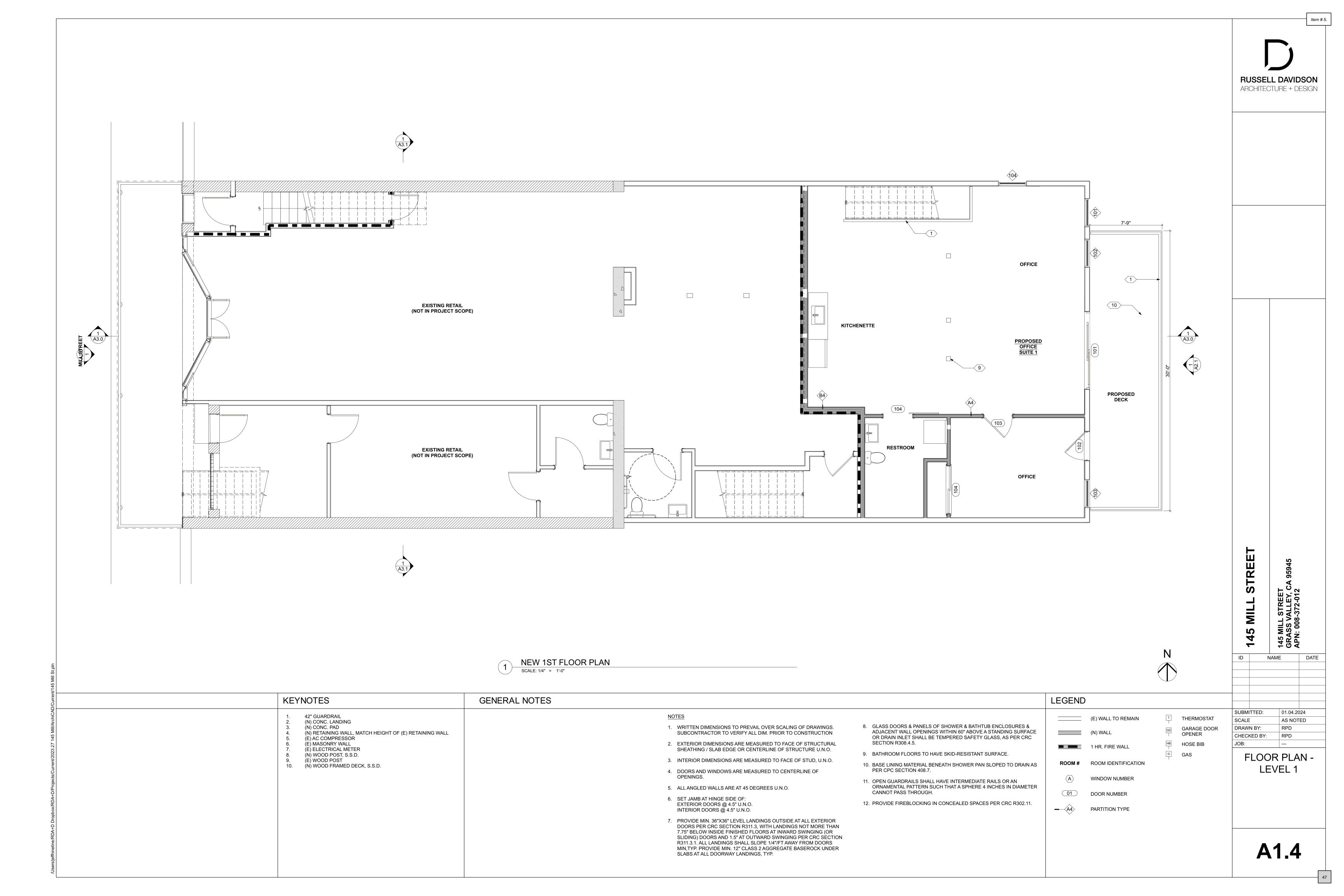


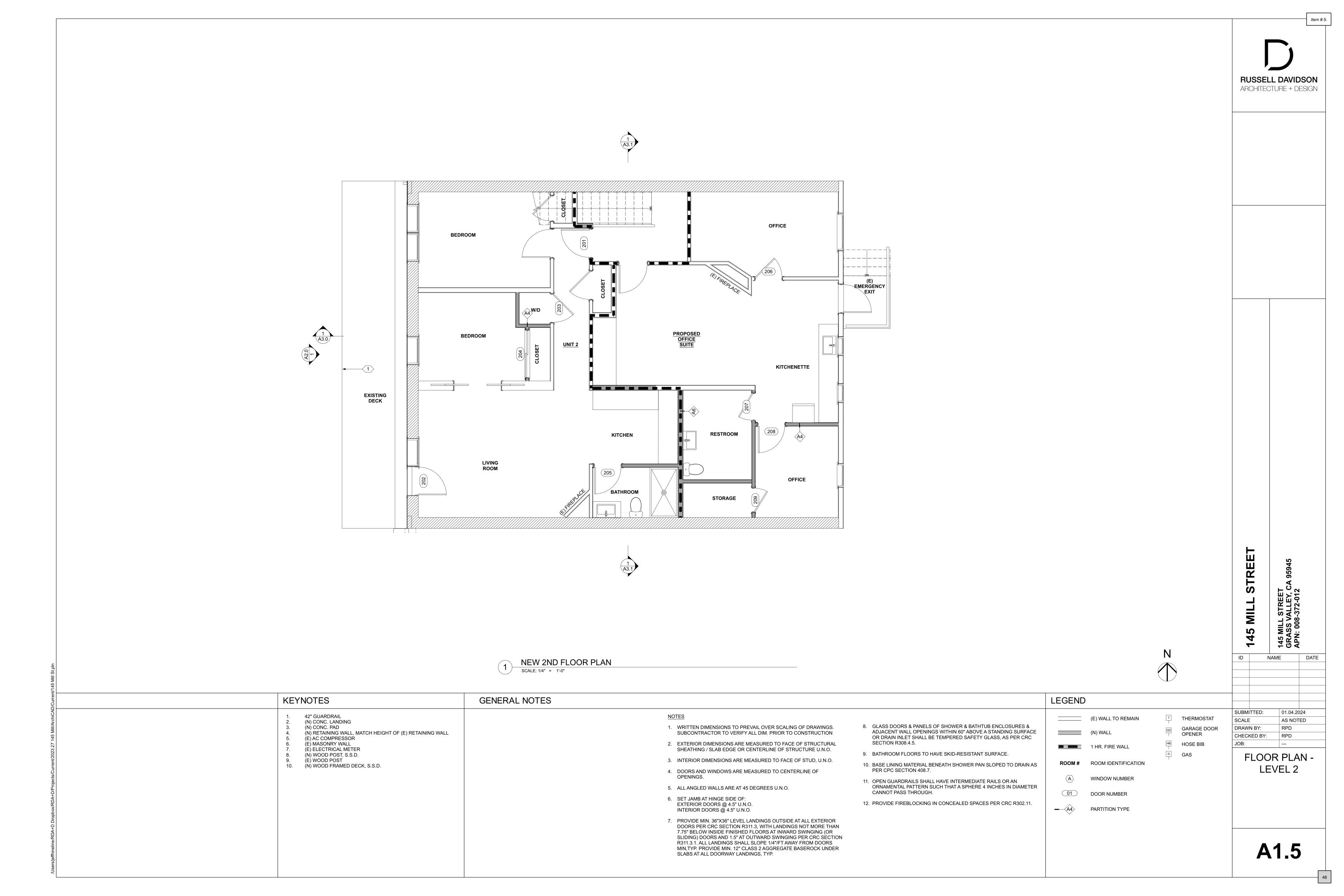


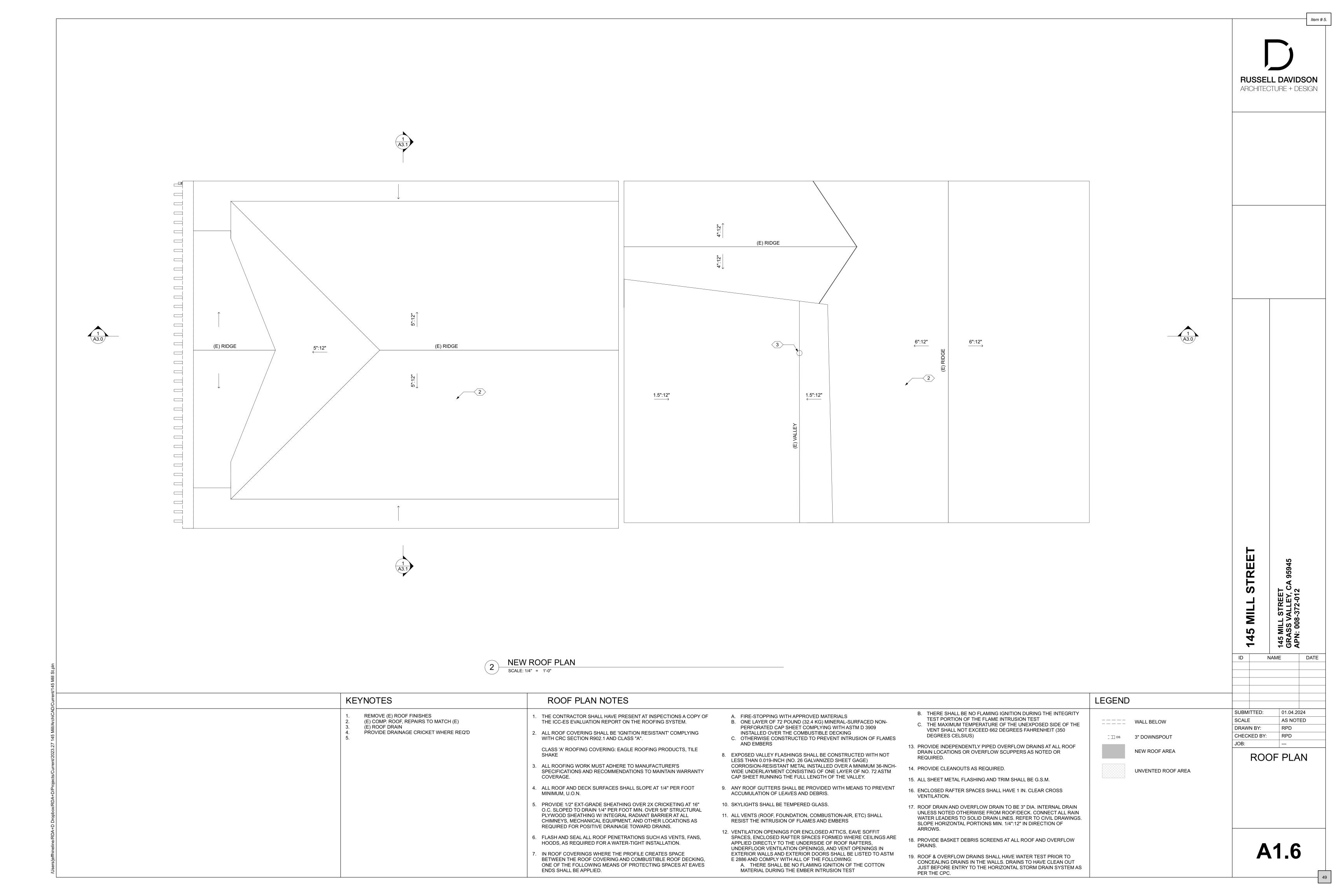




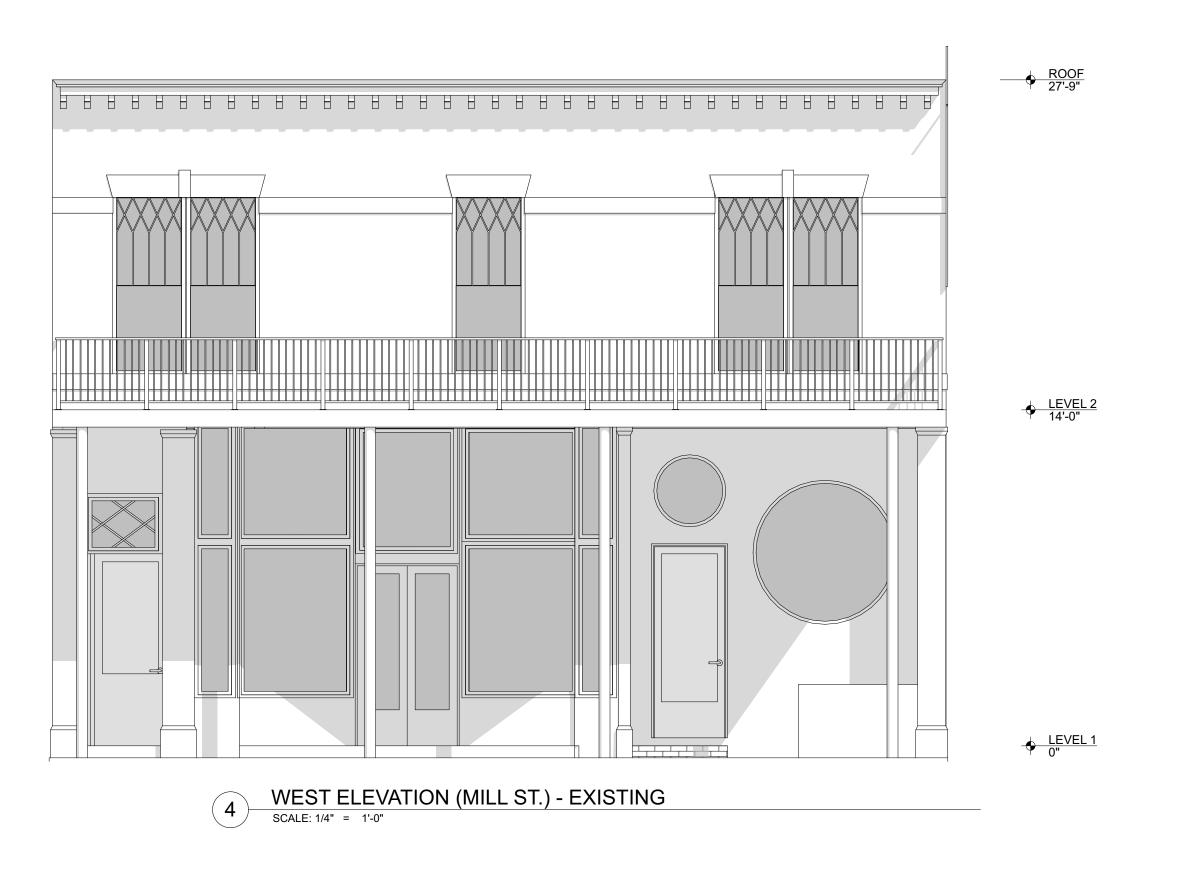










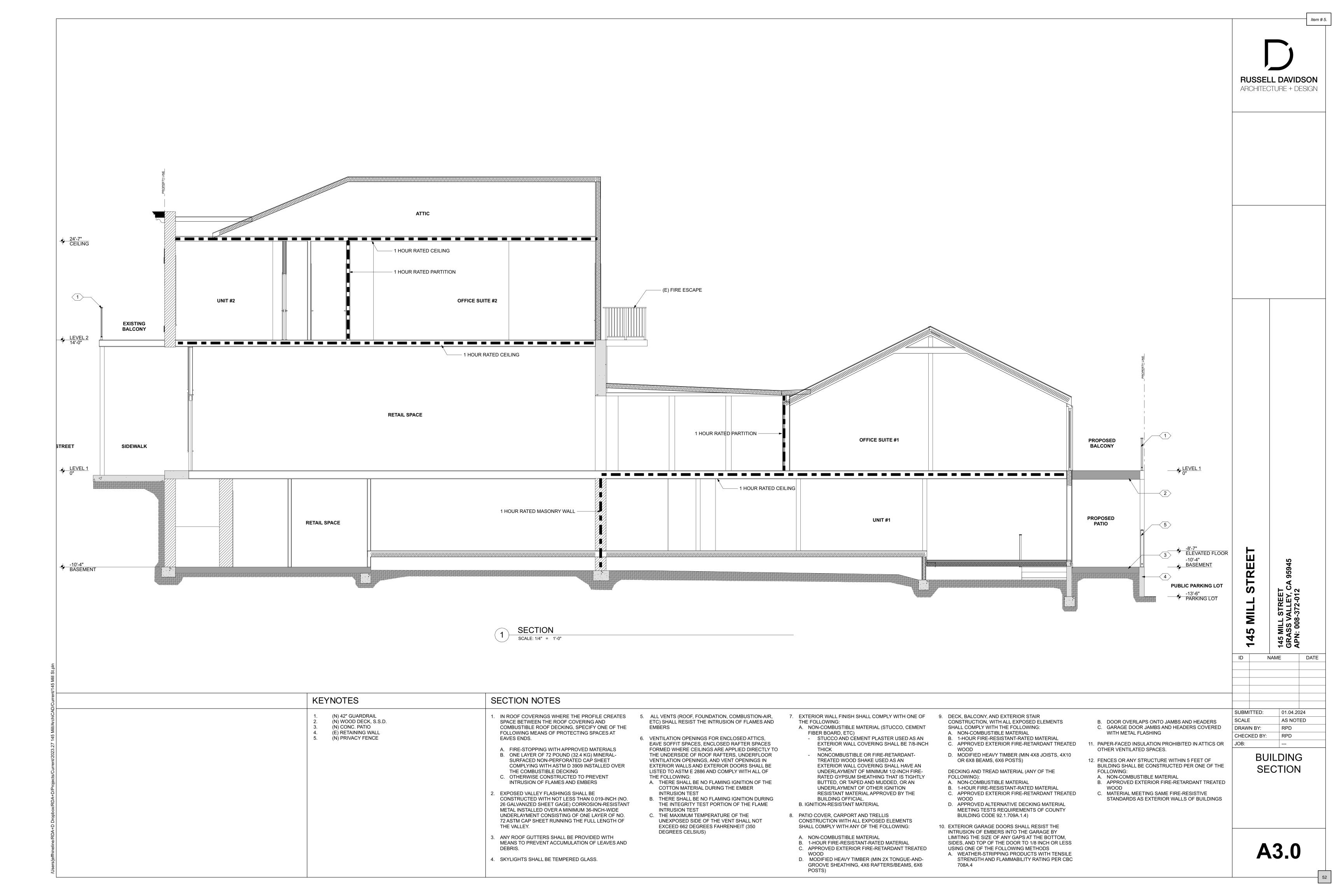


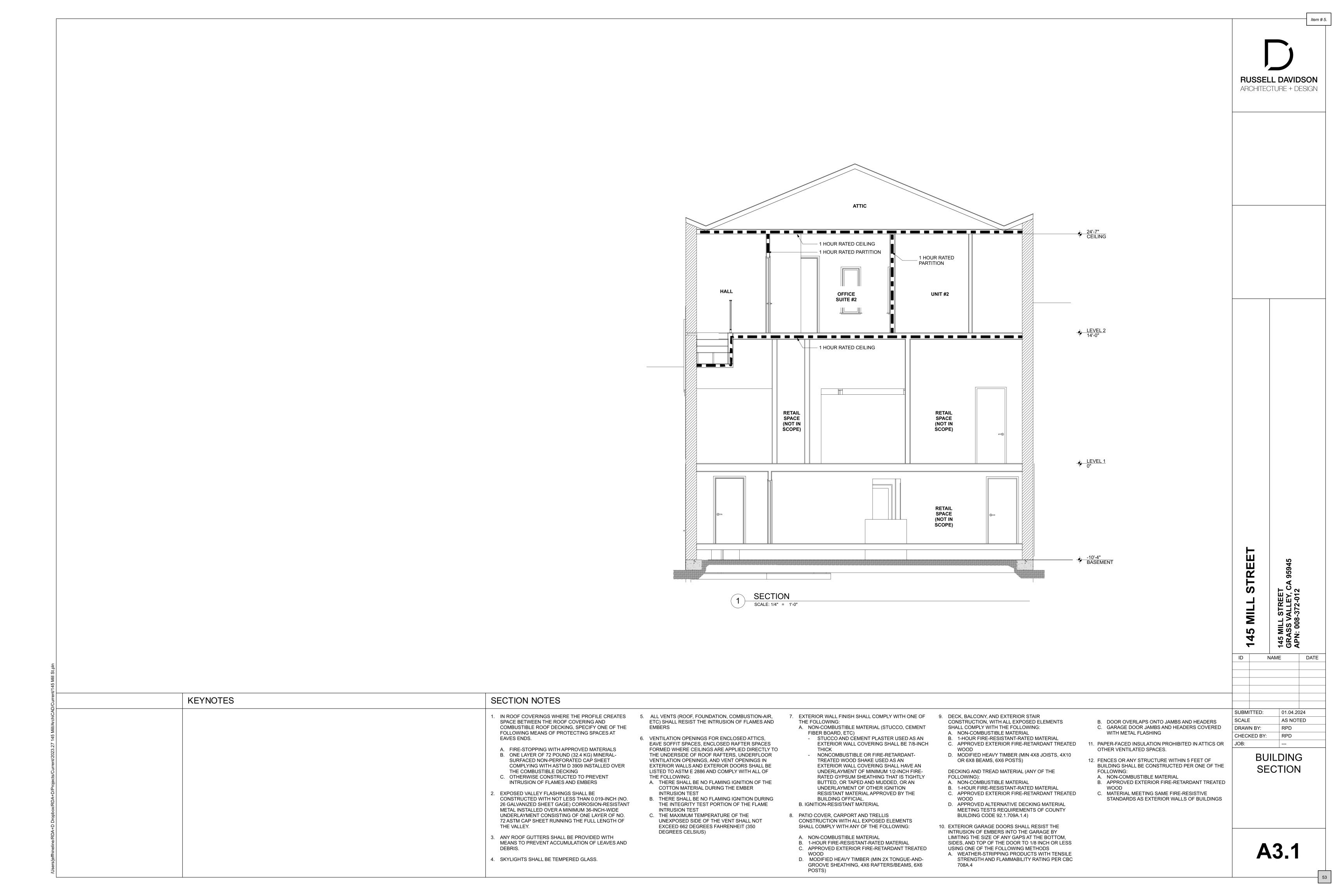


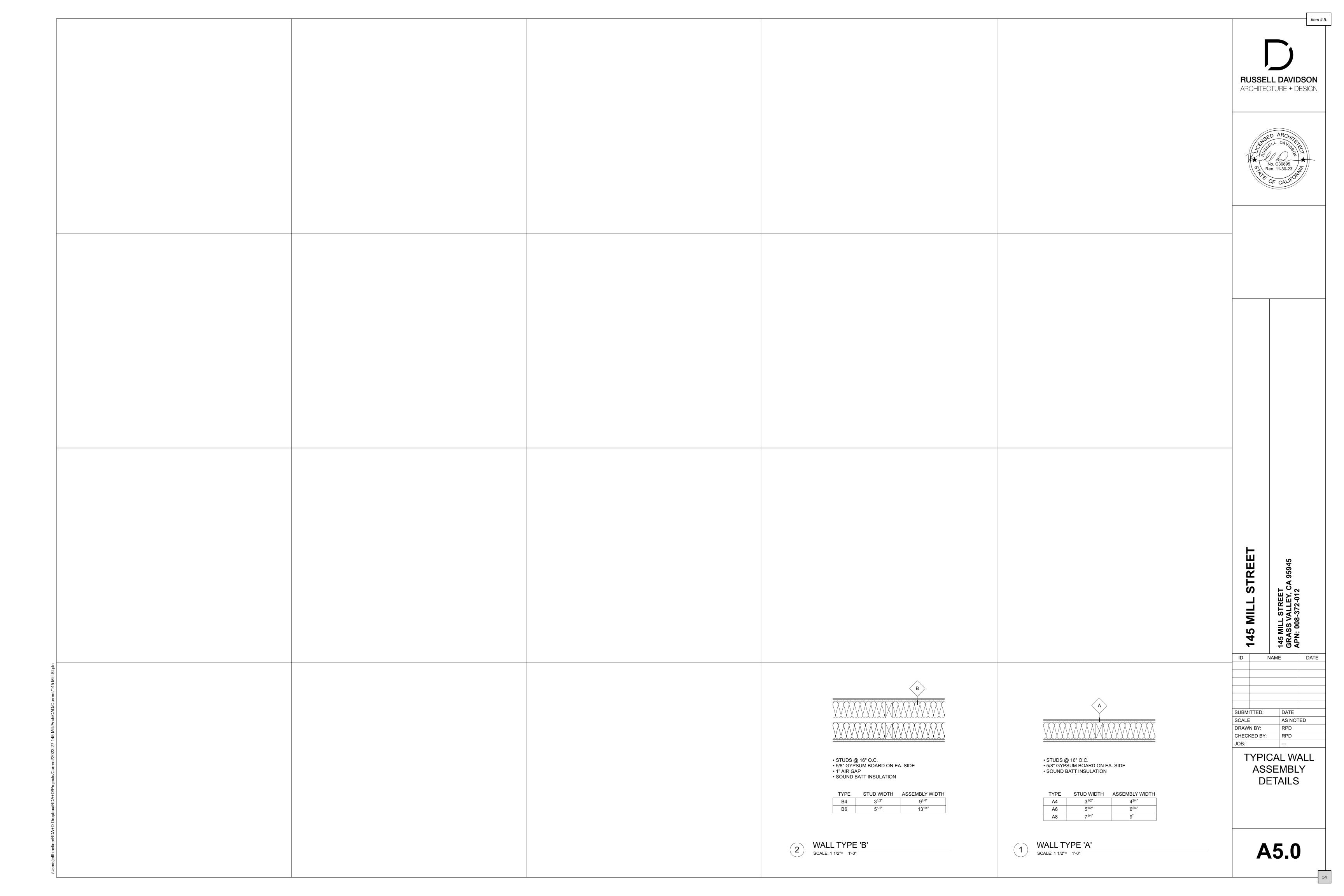
GENERAL NOTES 1. REFER TO SHEET A6.0 FOR WINDOW & DOOR SCHEDULES. 2. INSTALL ALL FINISHES PER MANUFACTURER SPECIFICATIONS **RUSSELL DAVIDSON** ARCHITECTURE + DESIGN FINISH KEYNOTES F1 ROOF
MANUFACTURE:
TYPE:
PRODUCT:
FINISH: GAF ASPHALT SHINGLES, MATCH (E) MATCH (E) MATCH (E) F2 WALL - TYPICAL MANUFACTURE: BOARD & BATTEN PANEL & TRIM TYPE: PRODUCT: SMOOTH, PAINT COLOR TBD WHITE DOVE OC-17 FINISH: COLOR: F3 GUTTER AND DOWNSPOUT
MANUFACTURE: TBD
PROFILE: "O/G" STYLE, MATCH (E)
SIZE: MATCH (E)
COLOR:MATCH (E) KEYNOTES (N) 42" GUARDRAIL (N) DOOR IN (E) WINDOW OPENING. DOOR PROFILE TO MATCH (E) WINDOW PROFILE
(E) CONC. RETAINING WALL
(E) AIR CONDITIONING COMPRESSOR (E) TILE FACADE (E) TILE FACADE
(E) BRICK FACADE
(E) STUCCO FACADE
ALL (E) STOREFRONT TO REMAIN, U.O.N.
(N) WOOD POST
(N) WOOD FRAMED DECK, S.S.D.
(N) PRIVACY FENCE
(N) WINDOW IN (E) OPENING
(N) DOOR IN (E) WINDOW OPENING. MODIFY SILL HEIGHT TRE S MILL 145 NAME 01.04.2024 SUBMITTED: AS NOTED DRAWN BY: CHECKED BY: BUILDING **ELEVATIONS A2.0** 

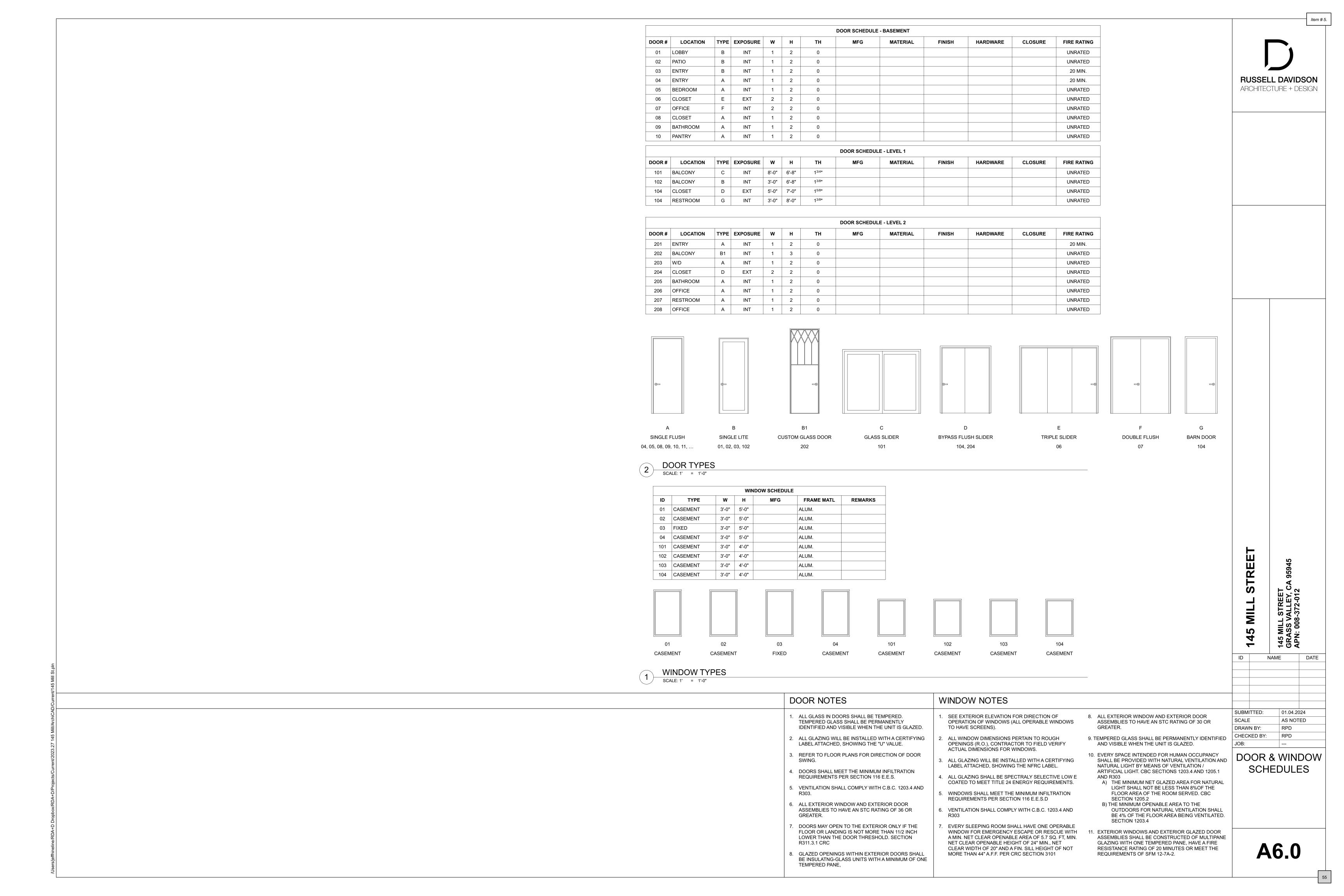
+D Dropbox/RDA+D/Projects/Current/2023.27 145 Mill/Arch



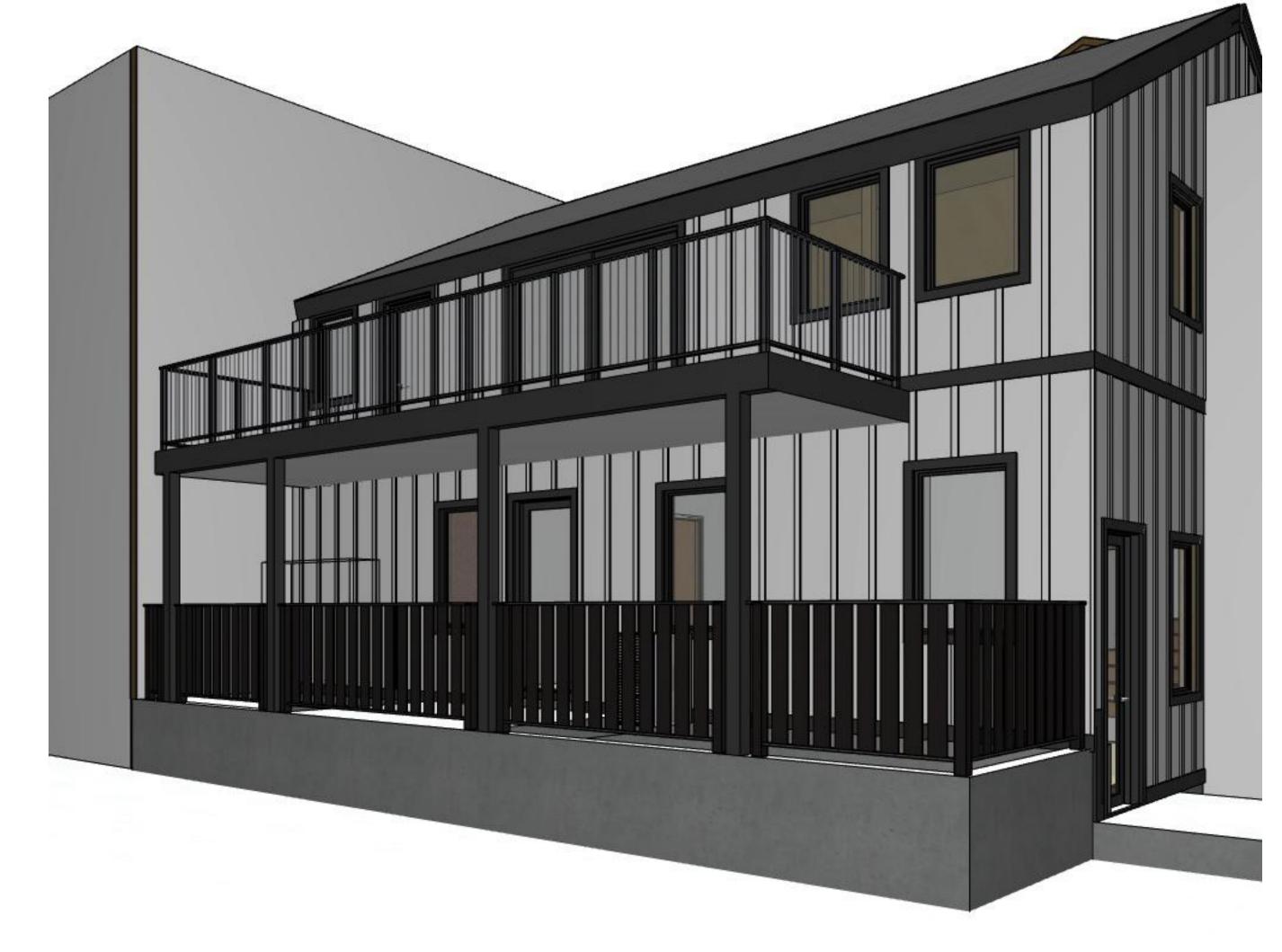
















MILL STREET

SCALE: 1/4" = 1'-0"

145 MILL STREET

145 MILL STREET

GRASS VALLEY, CA 95945

APN: 008-372-012

3D VIEWS

AS NOTED

**A8.1** 

