



GRASS VALLEY

Planning Commission Meeting

Tuesday, August 19, 2025 at 6:00 PM

Council Chambers, Grass Valley City Hall | 125 East Main Street, Grass Valley, California

Telephone: (530) 274-4310 - Fax: (530) 274-4399

E-Mail: info@cityofgrassvalley.com

Web Site: www.cityofgrassvalley.com

AGENDA

Any person with a disability who requires accommodations to participate in this meeting should telephone the City Clerk's office at (530)274-4390, at least 48 hours prior to the meeting to make a request for a disability related modification or accommodation.

COMMISSIONERS

Vice Chair Ari Brouillette, Commissioner Justin Gross, Commissioner Jacob McDonald, Commissioner Sherri Speights, Commissioner Matt Wich

MEETING NOTICE

Planning Commission welcomes you to attend the meetings electronically or in person at the City Hall Council Chambers, located at 125 E. Main St., Grass Valley, CA 95945. Regular Meetings are scheduled at 6:00 p.m. on the 3rd Tuesday of each month. Your interest is encouraged and appreciated.

This meeting is being broadcast "live" on Comcast Channel 17 & 18 by Nevada County Media, on the internet at www.cityofgrassvalley.com, or on the City of Grass Valley YouTube channel at <https://www.youtube.com/@cityofgrassvalley.com>.

Members of the public are encouraged to submit public comments via voicemail at (530) 274-4390 and email to public@cityofgrassvalley.com. Comments will be reviewed and distributed before the meeting if received by 5pm. Comments received after that will be addressed during the item and/or at the end of the meeting. Commission will have the option to modify their action on items based on comments received. Action may be taken on any agenda item.

Agenda materials, staff reports, and background information related to regular agenda items are available on the City's website: www.cityofgrassvalley.com. Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet will be made available on the City of Grass Valley website at www.cityofgrassvalley.com, subject to City staff's ability to post the documents before the meeting.

Please note, individuals who disrupt, disturb, impede, or render infeasible the orderly conduct of a meeting will receive one warning that, if they do not cease such behavior, they may be removed from the meeting. The chair has authority to order individuals removed if they do not cease their disruptive behavior following this warning. No warning is required before an individual is removed if that individual engages in a use of force or makes a true threat of force. (Gov. Code, § 54957.95.)

Council Chambers are wheelchair accessible and listening devices are available. Other special accommodations may be requested to the City Clerk 72 hours in advance of the meeting by calling (530) 274-4390, we are happy to accommodate.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA APPROVAL

ACTION MINUTES APPROVAL

1. Approval of the minutes for the regular scheduled Planning Commission meeting on July 15th, 2025.
2. Approve the minutes from the Special Planning Commission Meeting on July 31st, 2025

PUBLIC COMMENT - *Members of the public are encouraged to submit public comments via voicemail at (530) 274-4390 and email to public@cityofgrassvalley.com. Comments will be reviewed and distributed before the meeting if received by 5pm. Comments received after that will be addressed during the item and/or at the end of the meeting. The Planning Commission will have the option to modify their action on items based on comments received. Action may be taken on any agenda item.*

PUBLIC HEARING ITEMS

3. Draft Ordinance to establish standards for public art installations within City limits
Recommendation: 1. That the Planning Commission recommend that the City Council adopt the Ordinance regulating public art installation within City limits, which includes the following actions: a. A recommendation that City Council find the Ordinance is exempt under CEQA Guideline 15301, Categorical Exemption Class 1 (“Existing Facilities”) and under CEQA Guideline 15061(b)(3) (General Rule) b. A recommendation to adopt the ordinance of the City Council of the City of Grass Valley amending subsection (F) of section 17.38.080 and adding section 17.30.100 of Chapter 17.30 of Title 17 of the Grass Valley Municipal Code to establish standards for art installations in the City.

OTHER BUSINESS

4. Review of City Council Items.
5. Future Meetings, Hearings and Study Sessions

BRIEF REPORTS BY COMMISSIONERS

ADJOURN

POSTING NOTICE

This is to certify that the above notice of a Planning Commission Meeting, scheduled for Tuesday, August 19, 2025, at 6:00 p.m., was posted at City Hall, easily accessible to the public, as of 5:00 p.m. Thursday, August 14, 2025.

Taylor Whittingslow, City Clerk



GRASS VALLEY
Planning Commission Meeting

Tuesday, July 15, 2025 at 6:00 PM
Council Chambers, Grass Valley City Hall | 125 East Main Street, Grass Valley, California
Telephone: (530) 274-4310 - Fax: (530) 274-4399
E-Mail: info@cityofgrassvalley.com Web Site: www.cityofgrassvalley.com

MINUTES

CALL TO ORDER

Meeting called to order at 6:02 pm.

PLEDGE OF ALLEGIANCE

Pledge of allegiance led by Commissioner Speights.

ROLL CALL

PRESENT

Commissioner Justin Gross
Commissioner Sherri Speights
Chairman Ari Brouillette

ABSENT

Commissioner Matt Wich
Vice Chairman Jacob McDonald

AGENDA APPROVAL

Motion made by Commissioner Gross, Seconded by Commissioner Speights.
Voting Yea: Commissioner Gross, Commissioner Speights, Chairman Brouillette

ACTION MINUTES APPROVAL

Motion to approve the minutes as submitted by Commissioner Gross, Seconded by Commissioner Speights.
Voting Yea: Commissioner Gross, Commissioner Speights, Chairman Brouillette

1. Approval of the regularly scheduled Planning Commission Meeting Minutes of May 20, 2025

PUBLIC COMMENT -

Virtual comments attached.

PUBLIC HEARING ITEMS

2. Tentative condominium map application submitted by Martin Wood of SCO Planning and Engineering on behalf of property owner, Nevada County Publishing Co. to allow the property owner to create two saleable condominium units, along with three

common space lots at the existing building located at 464 Sutton Way (**25PLN-21**) Location/APN: 464 Sutton Way

Environmental Status: Categorical Exemption

Recommendation: 1. That the Planning Commission approve the Tentative Parcel Map application for the condominium conversion as presented, or as may be modified at the public hearing, which includes the following actions: a. Determine the Tentative Parcel Map project Categorically Exempt pursuant to Section 15301, Class 1, of the California Environmental Quality Act (CEQA) and Guidelines, as detailed in the staff report; b. Adopt Findings of Fact for approval of the Tentative Map Application as presented in the Staff Report; c. Approve the Tentative Map for the division of a ±1.37 parcel two saleable condominium units, along with three common space lots as presented and in accordance with the Conditions of Approval, attached to the Staff Report.

Amy Wolfson, City Planner, gave overview to the Commission.

Public Comment

Motion made by Commissioner Gross, Seconded by Commissioner Speights.

Voting Yea: Commissioner Gross, Commissioner Speights, Chairman Brouillette

3. Conditional Use Permit to allow a beer and wine bar within the Town Core (TC) zoning designation (**25PLN-22**) Location/APN: 120 West Main Street /008-342-004

Environmental Status: Exempt pursuant to CEQA Guidelines Section 15301

Recommendation: That the Planning Commission approve the Conditional Use Permit application to allow a bar/taproom, as may be modified at the public hearing, which includes the following actions: 1. A recommendation that the Conditional Use Permit is Categorically Exempt pursuant to Section 15301, Class 1, of the California Environmental Quality Act (CEQA) and Guidelines, as detailed in the staff report; and 2. Adopt Findings of Fact for approval of the Conditional Use Permit as presented in the Staff Report; and 3. Approve the Conditional Use Permit to allow the bar/taproom as presented in accordance with the Conditions of Approval, attached to the Staff Report; and

Commissioner Gross recused himself due to owning property within 500 ft. of project.

Public comment was heard and attached.

Item continued to not yet scheduled date.

OTHER BUSINESS

4. Review of City Council Items.
5. Future Meetings, Hearings and Study Sessions

BRIEF REPORTS BY COMMISSIONERS

ADJOURN

Ari Brouillette, Chair


Taylor Whittingslow, City Clerk

Taylor Whittingslow

From: WIRELESS CALLER - Voicemail box 8880 <noreply@voicemail.goto.com>
Sent: Tuesday, July 15, 2025 6:13 PM
To: Public Comments
Subject: Voicemail from [REDACTED] on Jul 15 2025 6:10 PM
Attachments: 1752628200-00001468.mp3



You received a new voicemail message

 New voicemail message

Time: Tuesday, July 15 2025 6:10 PM

From: [REDACTED]

Duration: 1 minute 38 seconds

Voicemail box: 8880

Transcript: Hi, this is Matthew Coulter commenting on the Planning Commission meeting number three item, which is the alcohol license for a business here in town and not specifically related to that business. But in general on these alcohol licenses, I know what the town is doing and I know that soon we'll have open container use in the downtown key area or whatever you want to call it. And Sacramento has done that in several block areas, already created problems, there's already been a shooting there actually. And I don't really think that's the way for the town to go, is just keep promoting alcohol. There were children downtown today with a lemonade stand and yesterday, and the police were called on them both days and had them removed from downtown. These little children were trying to raise money to go to a splash park in Sacramento. so would you rather have them selling fentanyl would that be

okay or can you guys on the Planning Commission set up a permanent booth so the drug addicts can have one place to get their drugs and one place to OD versus all over town and it's just really sad that the amount of drug use and I include alcohol in that in this town I encourage you to read the jail police the water and look on daily It's just nonstop drunk drivers and drunk violence. And it's got to stop. And it doesn't stop by spreading it out more places. Thank you.

[Rate this transcript's accuracy](#)



Mailbox Capacity: 97/99 available

© 2025 GoTo Group, Inc.

333 Summer St, Boston, MA 02210, United States


Follow us on [Twitter](#), [LinkedIn](#), [Facebook](#)

Taylor Whittingslow

From: WIRELESS CALLER - Voicemail box 8880 <noreply@voicemail.goto.com>
Sent: Tuesday, July 15, 2025 6:10 PM
To: Public Comments
Subject: Voicemail from [REDACTED] on Jul 15 2025 6:07 PM
Attachments: 1752628074-00001467.mp3



You received a new voicemail message

 New voicemail message

Time: Tuesday, July 15 2025 6:07 PM

From: [REDACTED]

Duration: 1 minute 20 seconds

Voicemail box: 8880

Transcript: Hi, this is Matthew Coulter trying to participate in the Planning Commission meeting and the audio is very garbled and very low audio and Amy needs to bring the microphone closer to herself and maybe the person's going to speak right now next to her can have a microphone because this is the case on Zoom that somebody is watching and I'm watching on YouTube and it's also very bad. So somehow there's got to be a way to fix the audio in these meetings and conduct them in a way that is beneficial to the community and not be just a rubber stamp episode for you guys, that you don't care that people want to listen or trying to listen, that you push people away by having literally over \$100 ,000 supposedly dedicated to fixing these problems in that room, that nothing has been done about it. TVs don't work, the audio is bad, constantly full of glitches. You can't even do what the restraining order

says you want it to do, which was keep me away from meetings and let me participate electronically. It just does not work at all. So you're violating my rights also. And I know you guys enjoy it, so eat it up, thanks.

[Rate this transcript's accuracy](#)



Mailbox Capacity: 97/99 available

© 2025 GoTo Group, Inc.

333 Summer St, Boston, MA 02210, United States


Follow us on [Twitter](#), [LinkedIn](#), [Facebook](#)

Taylor Whittingslow

From: WIRELESS CALLER - Voicemail box 8880 <noreply@voicemail.goto.com>
Sent: Tuesday, July 15, 2025 6:07 PM
To: Public Comments
Subject: Voicemail from [REDACTED] on Jul 15 2025 6:03 PM
Attachments: 1752627816-00001463.mp3



You received a new voicemail message

 New voicemail message

Time: Tuesday, July 15 2025 6:03 PM

From: [REDACTED]

Duration: 2 minutes 24 seconds

Voicemail box: 8880

Transcript: Hi, this is Matthew Colter commenting on the Planning Commission meeting. I'm glad three of you saw fit to actually show up to the meeting and not just blow it off. Public comment, Gate Park, you guys did a big faux pas on that. Faux pas on parking lots, the one that's set in the way or whatever you're calling that new little piece of street there against Idaho, Maryland, the destruction down to the creek with that project put in there. The Loma Rica project that's going on, the amount of dust that's coming off that project is just absolutely incredible. I know you're not code compliance, but code compliance won't do their jobs, so you have to realize the things that you approve are not going to be followed up on, and they're not going to be held into account, which right here on the investigation request for code compliance, it talks about unsanitary and unsafe property, trash, junk, and debris,

overgrown or piles of vegetation, abandoned and operative vehicles, environmental, building code violations, substandard housing conditions, deteriorated, dangerous, unsafe buildings, improper or unimproved use of occupancy. This is right across from City Hall. All this stuff's happening. Encroachment in public right-of-way. Cars are parked on sidewalks everywhere where they're unusable. Hazardous obstruction, I guess that falls into that category. Zoning violations, lots of those. Fencing violations, lots of those. Polluted water and other. So a lot of those things that you guys are approving are negatively impacting our town to such a degree it's becoming unbearable for a lot of folks. And it's being shared with a lot of folks that that is the case. They don't recognize their anymore. They don't even like living here anymore. It's really sad what you guys are doing to the town all for a very brief amount of time and money that you will reap from it. Extremely sad. And Kathleen Dykes I think is in the room. I'm still waiting for her to follow through on the illegal concrete dumping in my front yard that she was going to follow through on. The concrete is still in my front yard. Nothing's ever been done about it. Thank you, Planning Commission of Grass Valley, California. I'll call back on the number two and three.

[Rate this transcript's accuracy](#)



Mailbox Capacity: 97/99 available

© 2025 GoTo Group, Inc.
333 Summer St, Boston, MA 02210, United States
Follow us on [Twitter](#), [LinkedIn](#), [Facebook](#)



GRASS VALLEY
Special Planning Commission Meeting

Thursday, July 31, 2025 at 4:00 PM
Council Chambers, Grass Valley City Hall | 125 East Main Street, Grass Valley, California
Telephone: (530) 274-4310 - Fax: (530) 274-4399
E-Mail: info@cityofgrassvalley.com Web Site: www.cityofgrassvalley.com

MINUTES

CALL TO ORDER

Meeting called to order at 4:01 pm.

PLEDGE OF ALLEGIANCE

Commission Speights led the pledge of allegiance.

ROLL CALL

PRESENT

Commissioner Sherri Speights
Commissioner Matt Wich
Chairman Ari Brouillette

ABSENT

Commissioner Justin Gross
Vice Chairman Jacob McDonald

AGENDA APPROVAL

Motion to approve agenda as submitted by Commissioner Wich, Seconded by Commissioner Speights.

Voting Yea: Commissioner Speights, Commissioner Wich, Chairman Brouillette

PUBLIC COMMENT -

No public comments.

PUBLIC HEARING ITEMS

1. Conditional Use Permit to allow a beer and wine bar within the Town Core (TC) zoning designation (**25PLN-22**) Location/APN: 120 West Main Street /008-342-004
Environmental Status: Exempt pursuant to CEQA Guidelines Section 15301

Recommendation: That the Planning Commission approve the Conditional Use Permit application to allow a bar/taproom, as may be modified at the public hearing, which includes the following actions: 1. A recommendation that the Conditional Use Permit is Categorical Exempt pursuant to Section 15301, Class 1, of the California Environmental Quality Act (CEQA) and Guidelines, as detailed in the staff report; and 2. Adopt Findings of Fact for approval of the Conditional Use Permit

as presented in the Staff Report; and 3. Approve the Conditional Use Permit to allow the bar/taproom as presented in accordance with the Conditions of Approval, attached to the Staff Report

Amy Wolfson, City Planner, gave a presentation to the Commission, and Alison Fedorchak from Walk West was available for questions.

No public comments.

Motion to 1. A recommendation that the Conditional Use Permit is Categorically Exempt pursuant to Section 15301, Class 1, of the California Environmental Quality Act (CEQA) and Guidelines, as detailed in the staff report; and 2. Adopt Findings of Fact for approval of the Conditional Use Permit as presented in the Staff Report; and 3. Approve the Conditional Use Permit to allow the bar/taproom as presented in accordance with the Conditions of Approval, attached to the Staff Report by Commissioner Wich, Seconded by Commissioner Speights.

Voting Yea: Commissioner Speights, Commissioner Wich, Chairman Brouillette

ADJOURN

Meeting adjourned at 4:13 pm.

Ari Brouillette, Chair

Taylor Whittingslow, City Clerk

Adopted on: _____



Prepared by: Amy Wolfson, City Planner
Subject: Draft Ordinance to establish standards for public art installations within City limits

RECOMMENDATION:

1. That the Planning Commission recommend that the City Council adopt the Ordinance regulating public art installation within City limits, which includes the following actions:
 - a. A recommendation that City Council find the Ordinance is exempt under CEQA Guideline 15301, Categorical Exemption Class 1 (“Existing Facilities”) and under CEQA Guideline 15061(b)(3) (General Rule)
 - b. A recommendation to adopt the ordinance of the City Council of the City of Grass Valley amending subsection (F) of section 17.38.080 and adding section 17.30.100 of Chapter 17.30 of Title 17 of the Grass Valley Municipal Code to establish standards for art installations in the City.

BACKGROUND:

City Municipal Code Section 17.38.080(F) currently regulates mural installations as a category of signage. City staff is periodically asked to provide regulations for other types of artwork, such as sculpture, for which regulations do not exist. Staff has therefore drafted an expansion of the existing mural ordinance to encompass other forms of visual art.

PROPOSED ORDINANCE:

The draft ordinance provides a process for applicants to propose visual art installments both on private and on public property. Visual art proposed on private property will be required to be approved by the planning commission with a recommendation from the historic commission if proposed within the historic district. Visual art proposed on public property will be required to be approved by the city council with a recommendation from the planning commission, as well as from the historic commission if proposed within the historic district. The finding required to approve visual art within the city is the same as that which currently exists for mural installments, “that the colors, placement, and size of the artwork are visually compatible with the surrounding character of the area, and that the artwork will serve to enhance the aesthetics of the city.”

ENVIRONMENTAL DETERMINATION:

This Ordinance is exempt under CEQA Guideline 15301, Categorical Exemption Class 1 (“Existing Facilities”), because it regulates the ability of citizens to place visual art pieces on private and public property and does not authorize an expansion of use. This Ordinance is also exempt under CEQA Guideline 15061(b)(3) because it can be seen with certainty that there is no possibility that the Ordinance may have a significant effect on the environment as it is intended to regulate existing land uses rather than to promote new land uses.

ATTACHMENTS:

1. Draft ordinance for the regulation of visual art installation throughout the City
2. Draft Visual Art Application

ORDINANCE NO. XXX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRASS VALLEY AMENDING SUBSECTION (F) OF SECTION 17.38.080 AND ADDING SECTION 17.30.100 OF CHAPTER 17.30 OF TITLE 17 OF THE GRASS VALLEY MUNICIPAL CODE TO ESTABLISH STANDARDS FOR ART INSTALLATIONS IN THE CITY.

WHEREAS, the ordinance was initiated by City of Grass Valley staff to address questions regarding standards and approval processes for a range of types of artwork on public and private property (the “Ordinance”); and

WHEREAS, the City of Grass Valley desires to facilitate artwork on public and private property to enhance the city visually; and

WHEREAS, the City desires to amend the Zoning Code to establish requirements for artwork citywide to promote the general welfare of the community and to protect the public health, safety, and welfare; and

WHEREAS, the Planning Commission of the City of Grass Valley, after giving notice thereof as required by law, held a public hearing on _____ to review the draft **Ordinance No. XXXX**; and

WHEREAS, on _____, the Planning Commission of the City of Grass Valley adopted **Resolution No. XXXX** recommending City Council approval of **Ordinance No. XXXX**; and

WHEREAS, the City Council of the City of Grass Valley, after giving notice thereof as required by law, held a public hearing on _____ for a first hearing of **Ordinance No. XXXX**; and

THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GRASS VALLEY AS FOLLOWS:

SECTION 1. RECITALS. The recitals and findings set forth above are true and correct and incorporated herein by reference.

SECTION 2. CODE AMENDMENT. Subsection (F) Section 17.38.080 of Chapter 17.38 and Section 17.30.100 of Chapter 17.30 of Title 17 of the Grass Valley Municipal Code is hereby amended to read as follows (deletions denoted by ~~struck-through~~ text and additions denoted by underlined text):

17.38.080 – Standards for specific sign types.

...

F. Murals. A mural ~~placed~~ painted on the wall of a structure may be allowed in any commercial, industrial, and other nonresidential zone subject to the following requirements. ~~All murals shall be subject to the review and recommendation by the development review committee (DRC) and approval by the commission.~~

1. Murals on private property shall comply with requirements of Section 17.30.100(B) (Standards for visual art).

2. Murals on public property shall comply with requirements of Section 17.30.100(C) (Standards for visual art).

~~3. A mural without text visible from a public right-of-way may be approved in addition to (not counted as part of) the sign area allowed by Section [17.38.070](#) (zone sign standards), above; a mural with text shall comply with the sign area limitations applicable to the site.~~

~~2. Murals that illustrate the local setting, history, or cultural significance as sources of inspiration are encouraged.~~

~~3. The approval of a mural shall require that the review authority first find that the colors, placement, and size of the mural are visually compatible with the structure's architecture, and that the mural will serve to enhance the aesthetics of the city.~~

(NEW) 17.30.100 – Standards for visual art.

A. Applicability. The provisions of this section apply to any proposed installation of visual art on public or private property.

B. Visual Art on Private Property. Visual art may be allowed in any commercial, industrial, and other nonresidential zone subject to the following requirements. All visual art shall be subject to the review and recommendation by the development review committee (DRC) and approval by the planning commission.

1. Visual art without text visible from a public right-of-way may be approved in addition to (not counted as part of) the sign area allowed by

Section 17.38.070 (zone sign standards), above; visual art with text shall comply with the sign area limitations applicable to the site.

2. Visual art that illustrates the local setting, history, or cultural significance as sources of inspiration are encouraged.
3. Historic District: Visual Art that is proposed within the historic district shall be reviewed by the historical commission who shall provide a recommendation to the planning commission.
4. Review Authority and Finding: The approval of visual art shall require that planning commission first find that the colors, placement, and size of the artwork are visually compatible with the structure's architecture, and that the art will serve to enhance the aesthetics of the city.

C. Visual Art in Public Spaces. The following standards apply to visual art placed on public property in all zones. All visual art in public spaces shall be subject to the review and recommendation by the DRC and Planning Commission and approval by City Council.

1. Visual art in public spaces without visible text may be approved in addition to (not counted as part of) the sign area allowed by Section 17.38.070 (zone sign standards), above; visual art with text shall comply with the sign area limitations applicable to the site.
2. The composition of the artwork shall be of a permanent type of materials to be durable against vandalism, theft, and weather, and in order to require a low level of maintenance. Paintings and murals shall be treated with a protectant to prevent vandalism, fading, and wear.
3. Illumination of artwork shall comply with requirements of Section 17.30.060 (Outdoor lighting).
4. Artwork that illustrates the local setting, history, or cultural significance as sources of inspiration is encouraged.
5. Historic District: Visual Art that is proposed within the historic district shall be reviewed by the historical commission who shall provide a recommendation to the planning commission.
6. Planning commission: All visual art proposals shall be reviewed by the DRC and planning commission who will provide a recommendation to City Council.

7. Review Authority and Finding: The approval of visual arts shall require that the City Council first find that the colors, placement, and size of the artwork are visually compatible with the surrounding character of the area, and that the artwork will serve to enhance the aesthetics of the city.

Chapter 17.100 – Definitions

...

“Visual Art.” Original creations of art including, but not limited to, murals, paintings, drawings, carvings, mosaics, fountains, sculptures, and other artwork that are not intended to advertise or identify any business or product.

VISUAL ART APPLICATION



SUPPLEMENTAL APPLICATION INFORMATION

Application Request: _____

Property Address or Location: _____

SUPPLEMENTAL CHECKLIST

The following includes items required for a complete application. Some specific types of information may not apply to your project. If you are unsure, check with Planning Division Staff. A copy of this list will be returned to you if your application is determined to be incomplete.

A. Application Checklist:

- One completed copy of Universal Application form.
- One completed copy of the Environmental Review Checklist (if applicable).
- One electronic copy of the site plan and all other applicable plans/information.
- One materials sample board (if applicable).
- The appropriate non-refundable filing fee.

B. Site Plan:

- SITE PLAN; On electronic copy of the Site Plan for the property on which the sign(s) will be placed including:
 - Location of proposed artwork indicating the orientation of the art
 - Square footage of proposed artwork
 - Color elevation rendering clearly showing the artwork to scale in relation to its surroundings
 - Material specifications, including finishes
- A written statement by the artist describing any theme or development of the art

- For more than one art installment, please give each piece of art a number starting with the number 1
- If artwork includes text, provide height of lettering and square footage of text area

E. Mounting and Lighting Details (if applicable):

- Mounting details may be placed on the Sign Plan or as a separate sheet but must include the following:
 - Description of material used in construction of artwork.
 - Means of exterior or interior lighting including shielding, type, and size of fixtures (if applicable). Should include a photometric plan.
 - For sculptures or mounted art, provide details of footings, mounting hardware, etc. as applicable.