



---

## GRASS VALLEY

### City Council Regular Meeting, Capital Improvements Authority and Redevelopment "Successor Agency"

---

Tuesday, December 10, 2024 at 6:00 PM

Council Chambers, Grass Valley City Hall | 125 East Main Street, Grass Valley, California

Telephone: (530) 274-4310 - Fax: (530) 274-4399

E-Mail: [info@cityofgrassvalley.com](mailto:info@cityofgrassvalley.com)

Web Site: [www.cityofgrassvalley.com](http://www.cityofgrassvalley.com)

## AGENDA

Any person with a disability who requires accommodations to participate in this meeting should telephone the City Clerk's office at (530)274-4390, at least 48 hours prior to the meeting to make a request for a disability related modification or accommodation.

**Mayor Jan Arbuckle, Vice Mayor Hilary Hodge, Councilmember Bob Branstrom,  
Councilmember Haven Caravelli, Councilmember Tom Ivy**

## MEETING NOTICE

City Council welcomes you to attend the meetings electronically or in person at the City Hall Council Chambers, located at 125 E. Main St., Grass Valley, CA 95945. Regular Meetings are scheduled at 6:00 p.m. on the 2nd and 4th Tuesday of each month. Your interest is encouraged and appreciated.

This meeting is being broadcast "live" on Comcast Channel 17 by Nevada County Media, on the internet at [www.cityofgrassvalley.com](http://www.cityofgrassvalley.com), or on the City of Grass Valley YouTube channel at <https://www.youtube.com/@cityofgrassvalley.com>

Members of the public are encouraged to submit public comments via voicemail at (530) 274-4390 and email to [public@cityofgrassvalley.com](mailto:public@cityofgrassvalley.com). Comments will be reviewed and distributed before the meeting if received by 5pm. Comments received after that will be addressed during the item and/or at the end of the meeting. Council will have the option to modify their action on items based on comments received. Action may be taken on any agenda item.

Agenda materials, staff reports, and background information related to regular agenda items are available on the City's website: [www.cityofgrassvalley.com](http://www.cityofgrassvalley.com). Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet will be made available on the City of Grass Valley website at [www.cityofgrassvalley.com](http://www.cityofgrassvalley.com), subject to City staff's ability to post the documents before the meeting.

Please note, individuals who disrupt, disturb, impede, or render infeasible the orderly conduct of a meeting will receive one warning that, if they do not cease such behavior, they may be removed from the meeting. The chair has authority to order individuals removed if they do not cease their disruptive behavior following this warning. No warning is required before an individual is removed if that individual engages in a use of force or makes a true threat of force. (Gov. Code, § 54957.95.)

Council Chambers are wheelchair accessible and listening devices are available. Other special accommodations may be requested to the City Clerk 72 hours in advance of the meeting by calling (530) 274-4390, we are happy to accommodate.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**AGENDA APPROVAL** - *The City Council reserves the right to hear items in a different order to accomplish business in the most efficient manner.*

**REPORT OUT OF CLOSED SESSION**

**INTRODUCTIONS AND PRESENTATIONS**

1. Presentation of the 2024 Mayors Award

**PUBLIC COMMENT** - *Members of the public are encouraged to submit public comments via voicemail at (530) 274-4390 and email to public@cityofgrassvalley.com. Comments will be reviewed and distributed before the meeting if received by 5pm. Comments received after 5pm will be addressed during the item and/or at the end of the meeting. Council will have the option to modify their action on items based on comments received. Action may be taken on any agenda item. There is a time limitation of three minutes per person for all emailed, voicemail, or in person comments, and only one type of public comment per person. Speaker cards are assigned for public comments that are on any items not on the agenda, and within the jurisdiction or interest of the City. Speaker Cards can be pulled until the opening of public comment at which time sign ups will no longer be allowed. These cards can be found at the City Clerks desk. If you wish to speak regarding a scheduled agenda item, please come to the podium when the item is announced. When recognized, please begin by providing your name and address for the record (optional). Thirty minutes of public comment will be heard under this item in order of the speaker card assigned and the remaining general public comments will be heard at the end of the meeting. We will begin with number one.*

**CONSENT ITEMS** - *All matters listed under the Consent Calendar are to be considered routine by the City Council and/or Grass Valley Redevelopment Agency and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the City Council and/or Grass Valley Redevelopment Agency votes on the motion to adopt, members of the Council and/or Agency, staff or the public request specific items to be removed from the Consent Calendar for separate discussion and action but Council action is required to do so (roll call vote). Unless the Council removes an item from the Consent Calendar for separate discussion, public comments are invited as to the consent calendar as a whole and limited to three minutes per person.*

2. Approval of the Regular Meeting Minutes of November 26, 2024

**Recommendation:** Council approve minutes as submitted.

3. Confirming the purchase of properties at 110 Springhill Drive (APN's 009-720-035, 009-720-036, 009-720-037, and 009-720-038) for \$995,000

**CEQA:** Categorically Exempt - Section 15301 of CEQA Guidelines (Existing Facilities)

**Recommendation:** That Council 1) approve the purchase agreement with Lewis Family Trust for the properties at 110 Springhill Drive (APN's 009-720-035, 009-720-036, 009-

720-037, and 009-720-038), subject to legal review; 2) approve the purchase amount of \$995,000, 3) authorize the City Manager to sign all real estate documents required to complete the purchase with Lewis Family Trust, subject to legal review and the Planning Commission finding that this land purchase is in compliance with the City's General Plan; and 4) approve the Finance Director to make the necessary budget adjustments and transfers to complete these actions.

4. Loma Rica Ranch - Accept Open Space Dedication and M1 Zone parcel

**CEQA:** Not a Project pursuant to Government Code §21065 because the land dedication will not cause a physical change in the environment

**Recommendation:** That Council 1) accept a Grant Of Open Space Land ("Agreement") across portions of the Loma Rica Ranch property and 10 Acres of M1 adjacent to Brunswick Road, 2) authorize the City Manager to execute any necessary agreements for the land dedication to the city, subject to results of an Environmental Site Assessment, the Planning Commission's finding that this land purchase is in compliances with the City's General Plan, and subject to legal review and 3) authorize the City Clerk to sign the Certificate of Acceptance for the grant deed.

5. Prefabricated Restrooms - Approve Purchase Agreements

**CEQA:** N/A - Not A Project

**Recommendation:** That Council 1) approve the purchase of three prefabricated restrooms from Public Restroom Company, 2) authorize the City Engineer to execute purchase agreements with Public Restroom Company in the amount not to exceed \$240,000 per installed turnkey structure, subject to legal review, and 3) authorize the Finance Director to execute the necessary budget transfer of Measure E funds to fully fund the purchases.

6. HSIP Pedestrian Crossing Improvements Project - Final Acceptance

**CEQA:** N/A - Project is Complete

**Recommendation Motion:** That Council: 1) accept the HSIP Pedestrian Crossing Improvements Project as complete, and 2) authorize the City Engineer to file a Notice of Completion with the County Recorder.

7. Second reading of Ordinance No. 78- Municipal Code Section 8.16 Fire Control Regulations

**CEQA:** Not a project

**Recommendation:** That Council: 1) hold a second reading by title only and adopt Non-Urgency Ordinance 78 - 8.16 Fire Control Regulations

8. Staffing allocation and job description adoption

**CEQA:** Not a project

**Recommendation:** That the Council: (1) adopt the attached job descriptions and associated salary schedules; (2) authorize the filling of job classes as presented; and (3) direct the Finance Director to make necessary budget adjustments.

**ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION OR SEPARATE ACTION AND / OR ANY ADDED AGENDA ITEMS**

## **REORGANIZATION RELATED ITEMS**

### **PUBLIC HEARING**

## **REORGANIZATION RELATED ITEMS**

9. Canvass and Statement of Results for the November 5, 2024 General Municipal Election.

**CEQA:** Not a project

**Recommendation:** Adopt Resolution No. 2024-83, finding and declaring the results of the November 5, 2024 General Municipal Election.

At this time, Council Member Branstrom will vacate his seat at the dais, and Council Member Arbuckle and Ivy will step down for their swearing-in.

10. New Council Member Installation - Jan Arbuckle, Joe Bonomolo, & Tom Ivy

**CEQA:** Not a project

**Recommendation:** The City Clerk will administer the oath of office to newly elected Council Members Jan Arbuckle, Joe Bonomolo, and Tom Ivy for a four-year term commencing December 10, 2024, and continuing through December 12, 2028, or until their successor is elected and the election has been certified.

At this time, Council Member Arbuckle, Council Member Bonomolo, and Council Member Ivy will take seats at the dais.

11. Council Reorganization - Selection of Mayor and Vice Mayor

**CEQA:** Not a project

**Recommendation:** The City Clerk should conduct the election of the Mayor. The City Clerk will then turn the meeting over to the new Mayor, who will conduct the election of the Vice Mayor.

## **BRIEF REPORTS BY COUNCIL MEMBERS**

### **CONTINUATION OF PUBLIC COMMENT**

### **ADJOURN**

## **POSTING NOTICE**

This is to certify that the above notice of a meeting of the City Council, scheduled for Tuesday, December 10, 2024, at 6:00 PM, was posted at city hall, easily accessible to the public, as of 5:00 PM Friday, December 6, 2024.

---

Taylor Whittingslow, City Clerk