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## GRASS VALLEY

### City Council Regular Meeting, Capital Improvements Authority and Redevelopment "Successor Agency"

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Tuesday, September 12, 2023 at 7:00 PM

Council Chambers, Grass Valley City Hall | 125 East Main Street, Grass Valley, California

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## AGENDA

Any person with a disability who requires accommodations to participate in this meeting should telephone the City Clerk's office at (530)274-4390, at least 48 hours prior to the meeting to make a request for a disability related modification or accommodation.

**Mayor Jan Arbuckle, Vice Mayor Hilary Hodge, Councilmember Bob Branstrom,  
Councilmember Haven Caravelli, Councilmember Tom Ivy**

## MEETING NOTICE

City Council welcomes you to attend the meetings electronically or in person at the City Hall Council Chambers, located at 125 E. Main St., Grass Valley, CA 95945. Regular Meetings are scheduled at 7:00 p.m. on the 2nd and 4th Tuesday of each month. Your interest is encouraged and appreciated.

This meeting is being broadcast "live" on Comcast Channel 17 by Nevada County Media, on the internet at [www.cityofgrassvalley.com](http://www.cityofgrassvalley.com), or on the City of Grass Valley YouTube channel at <https://www.youtube.com/channel/UCdAaL-uwdN8iTz8bI7SCuPQ>.

Members of the public are encouraged to submit public comments via voicemail at (530) 274-4390 and email to [public@cityofgrassvalley.com](mailto:public@cityofgrassvalley.com). Comments will be reviewed and distributed before the meeting if received by 5pm. Comments received after that will be addressed during the item and/or at the end of the meeting. Council will have the option to modify their action on items based on comments received. Action may be taken on any agenda item.

Agenda materials, staff reports, and background information related to regular agenda items are available on the City's website: [www.cityofgrassvalley.com](http://www.cityofgrassvalley.com). Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet will be made available on the City of Grass Valley website at [www.cityofgrassvalley.com](http://www.cityofgrassvalley.com), subject to City staff's ability to post the documents before the meeting.

**Council Chambers are wheelchair accessible and listening devices are available. Other special accommodations may be requested to the City Clerk 72 hours in advance of the meeting by calling (530) 274-4390, we are happy to accommodate.**

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

**AGENDA APPROVAL** - *The City Council reserves the right to hear items in a different order to accomplish business in the most efficient manner.*

## **REPORT OUT OF CLOSED SESSION**

## **INTRODUCTIONS AND PRESENTATIONS**

1. City Events Coordinator will give brief introduction and update on City events.

**PUBLIC COMMENT** - *Members of the public are encouraged to submit public comments via voicemail at (530) 274-4390 and email to [public@cityofgrassvalley.com](mailto:public@cityofgrassvalley.com). Comments will be reviewed and distributed before the meeting if received by 5pm. Comments received after 5pm will be addressed during the item and/or at the end of the meeting. Council will have the option to modify their action on items based on comments received. Action may be taken on any agenda item. There is a time limitation of three minutes per person for all emailed, voicemail, or in person comments, and only one type of public comment per person. For any items not on the agenda, and within the jurisdiction or interest of the City, please come to the podium at this time. If you wish to speak regarding a scheduled agenda item, please come to the podium when the item is announced. When recognized, please begin by providing your name and address for the record (optional).*

**CONSENT ITEMS** - *All matters listed under the Consent Calendar are to be considered routine by the City Council and/or Grass Valley Redevelopment Agency and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the City Council and/or Grass Valley Redevelopment Agency votes on the motion to adopt, members of the Council and/or Agency, staff or the public request specific items to be removed from the Consent Calendar for separate discussion and action but Council action is required to do so (roll call vote). Unless the Council removes an item from the Consent Calendar for separate discussion, public comments are invited as to the consent calendar as a whole and limited to three minutes per person.*

2. Approval of the Regular Meeting Minutes of August 22, 2023.

**Recommendation:** Council approve minutes as submitted.

3. Public Works purchase of skid-mounted vacuum and valve turner at a Total Cost of \$87,075.00

**CEQA:** Not a project

**Recommendation:** Council to authorize the Utilities Director to purchase a WACHS skid-mounted vacuum and valve turning machine from WACHS.

4. Appointment of Councilmember Hodge's Nominee, Elizabeth Poston, for the Measure E Oversight Committee

**CEQA:** Not a Project

**Recommendation:** That the City Council appoint Measure E Oversight Committee member Poston to a term ending December 2026.

5. Extension of the agreement for School Resource Officer services between the City of Grass Valley and Nevada Joint Union High School District

**CEQA:** Not a project

**Recommendation:** Approve the extension of the agreement to provide School Resource Officer services for Nevada Joint Union High School District

6. Procurement of a Remote-Control Masticator and Flatbed Trailer, Sole Source Procurement Authorization funded by BSCC Proposition 64 Grant

**CEQA:** Not a Project

**Recommendation:** That Council adopt Resolution No 2023-56 declaring sole source procurement of a remote-controlled masticator and flatbed trailer for the preservation of health and property in accordance with municipal code section 3.08.140 Sole Source Procurement (requires 4/5 roll call vote).

7. Procurement of a 2023 Chevrolet Silverado PPV, fully outfitted, Patrol Vehicle (Park Resource Officer Patrol Vehicle) Sole Source Procurement Authorization, and 'Zero' Electric Motorcycle for the Parks Resource Officer funded by BSCC Proposition 64 Grant

**CEQA:** Not a Project

**Recommendation:** That Council take the following action: 1) adopt Resolution No 2023-58 authorizing the purchase of a fully outfitted Park Resource Officer Patrol Vehicle without a competitive bid process in accordance with the City's Municipal Code Section 3.08.140 Sole Source Procurement (requires 4/5 roll call vote); and 2) approve the purchase of an Electric Motorcycle in accordance with the City's Municipal Code Section 3.08.130.

#### **ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION OR SEPARATE ACTION AND / OR ANY ADDED AGENDA ITEMS**

#### **REORGANIZATION RELATED ITEMS**

#### **PUBLIC HEARING**

#### **ADMINISTRATIVE**

8. Updating the City's Code of Conduct and Meeting Agendas to reflect Civility Pledge

**CEQA:** Not a Project.

**Recommendation:** That Council consider and provide direction to staff on updating the City's Code of Conduct and meeting agendas to include a Civility Pledge.

9. Street Rehabilitation Funding and Expenditures - Informational Update

**CEQA:** Exempt - Not a Project

**Recommendation:** That Council 1) receive an informational update on the sources and amounts of funding available for use on street rehabilitation projects and 2) review an accounting of expenditures on street maintenance projects over the past 20 years and street improvements projects under development.

10. Public meeting to discuss Fire Resiliency and Vegetation Management concerns and consider approving Resolution No. 2023-57 of the City Council of the City of Grass

Valley declaring a Fiscal Emergency relating to combating wildfires and extreme weather conditions.

**CEQA:** Not a Project.

**Recommendation:** That Council 1) declare a fiscal emergency due to the lack of necessary funding for fire personnel and land management required to combat wildfires and extreme weather conditions as stated in Resolution No. 2023-57; 2) conduct a public meeting to gain additional input from the community on Fire and Vegetation Management and a potential tax; and 3) develop a schedule of next steps with City Council.

11. Grass Valley Downtown Association Request for 2023 Business Improvement District Allotment

**CEQA:** Not a Project.

**Recommendation:** That Council 1) receive a presentation from the Grass Valley Downtown Association (GVDA) request for the distribution of \$60,000 of Business Improvement District (BID) Assessment funds; 2) review and approve the proposed distribution of BID Assessment funds; and 3) authorize City to pay the proposed invoice from the GVDA.

12. Direction to staff to prepare a Request for Proposals (RFP) to conduct a feasibility study and a traffic study to support the drafting of an ordinance to incentivize the conversion of under-utilized upper and basement level spaces to residential use within the Town Core (TC) zoning designation.

**CEQA:** Not a project under CEQA; If directed to prepare an ordinance, the appropriate CEQA review will be completed at that time

**Recommendation:** That Council direct staff to prepare an RFP for a feasibility study and traffic study to support the drafting of an ordinance that would incentivize conversion of under-utilized upper and basement level spaces to residential use within the TC zoning designation.

**BRIEF REPORTS BY COUNCIL MEMBERS**

**ADJOURN**

**POSTING NOTICE**

This is to certify that the above notice of a meeting of The City Council, scheduled for Tuesday, September 12, 2023 at 7:00 PM was posted at city hall, easily accessible to the public, as of 5:00 p.m. Thursday, September 7, 2023.

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**Taylor Day, City Clerk**