



GRAND RAPIDS PUBLIC UTILITIES COMMISSION

MEETING AGENDA

Wednesday, May 27, 2026

4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, May 27, 2026 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL:

PUBLIC FORUM:

APPROVAL OF MINUTES:

1. Consider a motion to approve the April 22, 2026 Work Session and the April 22, 2026 Regular Meeting Minutes.

VERIFIED CLAIMS:

2. Consider a motion to approve \$776,223.36 in verified claims for May 2026.

COMMISSION REPORTS:

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

3. Consider a motion to ratify the resignation of Chad Troumbly as Electric Department Manager effective May 13, 2026.
4. Consider a motion to ratify the procurement contract with NOS Automation for the Landfill Loadout 2 PLC Upgrade for \$16,500.
5. Consider a motion to ratify the procurement contract with Advanced Engineering and Environmental Services for engineering services for the blend tank renovation project for \$20,500.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

OPERATIONS & CAPITAL BUSINESS:

6. Operations & Capital Updates
7. Consider a motion to confirm the retirement of Doug Trbojevich effective June 1, 2026; declare the position vacant, approve the updated job description, and authorize staff to begin recruitment.

CONTRACTS:

8. Consider a motion to approve the procurement of a Vermeer VX50-500 Vacuum Excavator and authorize the General Manager to sign the Purchase Order for \$75,390.73.
9. Consider a motion to approve a Master Services Agreement with HDR Engineering for electric system professional services and authorize the General Manager to sign the Agreement.
10. Consider a motion to award the SE Quadrant Vegetation Management Project contract to Rob's Bobcat Service for an estimated total amount of \$298,000 and authorize the General Manager to sign the contract.
11. Consider a motion to approve the procurement of temporary electrician labor services.
12. Consider a motion to approve the procurement contract with Badger State Inspection for the purchase and installation of a GridBee mixer into both the middle and south tower for \$53,600 and allow the General Manager to sign the contract.
13. Consider a motion to approve the procurement contract with Lakehead Constructors Inc. for repairing hangers and insulation for the watermain at the Horn bridge for \$26,479 and authorize the General Manager to sign the contract.
14. Consider a motion to approve the procurement contract with Bolton and Menk for preliminary engineering services for the septic hauler relocation project for \$28,600 and allow the General Manager to sign the contract.
15. Consider a motion to approve the procurement contract with Polydyne Inc. for the purchase of C-9545 cationic polymer for sludge dewatering for \$312,000 and authorize the General Manager to sign the contract.
16. Consider a motion to approve the procurement contract with Nuss Truck and Equipment for the purchase of a Mack Granite 64BR chassis and fitting of a Towmaster Dump Box for \$235,262.24 and allow the General Manager to sign the contract and authorize the sale of 2001 Chevy Kodiak at auction.

REPORTS:

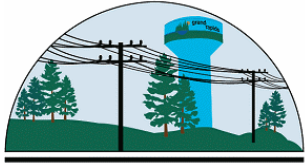
17. Monthly Reports

To help keep agenda packets from becoming excessively large, we include the memo and supporting explanation in the packet, but not the full contracts. Copies of the contracts are available upon request by emailing mrsjostrand@grpuc.org.

ADJOURNMENT:

The next Work Session is scheduled for Wednesday, June 10, 2026 at 3:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is scheduled for Wednesday, June 24, 2026 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.



**GRAND RAPIDS
PUBLIC UTILITIES**
Service is Our Nature

**GRAND RAPIDS PUBLIC UTILITIES COMMISSION
WORK SESSION**

MEETING MINUTES

Wednesday, April 22, 2026

3:15 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Work Session Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, April 22, 2026 at 3:15 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

Secretary Francisco called the meeting to order at 3:19 PM

CALL OF ROLL:

PRESENT: Secretary Luke Francisco, Commissioner Nancy Saxhaug, Commissioner Rick Smith, Council Representative Rick Blake

ABSENT: President Tom Stanley with notice

OTHERS: Julie Kennedy, Steve Mattson, Michael LeClaire, Dave Berg, Jean Lane

BUSINESS:

1. Electric Rate Study Preliminary Presentation

Dave Berg gave the Electric Rate Study Preliminary Presentation

ADJOURNMENT:

There being no further business, the meeting adjourned at 3:49PM.

Respectfully submitted,

Julie Kennedy



GRAND RAPIDS PUBLIC UTILITIES COMMISSION

MEETING MINUTES

Wednesday, April 22, 2026

4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, April 22, 2026 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

Secretary Francisco called the meeting to order at 4:01 PM

CALL OF ROLL:

PRESENT: Secretary Luke Francisco, Commissioner Nancy Saxhaug, Commissioner Rick Smith, Council Representative Rick Blake

ABSENT: President Tom Stanley with notice

OTHERS: Julie Kennedy, Steve Mattson, Michael LeClaire, Dave Berg, Jean Lane

PUBLIC FORUM:

No one from the public was present.

APPROVAL OF MINUTES:

1. Consider a motion to approve the March 11, 2026 Work Session and the March 25, 2026 Regular Meeting Minutes.

Motion made by Commissioner Smith, Seconded by Council Representative Blake to approve the March 11, 2026 Work Session and the March 25, 2026 Regular Meeting Minutes.

Voting Yea: Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

VERIFIED CLAIMS:

2. Consider a motion to approve \$1,658,331.79 in verified claims for March and April 2026.

Motion made by Commissioner Saxhaug, Seconded by Commissioner Smith to approve \$1,658,331.79 in verified claims for March and April 2026.

Voting Yea: Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

COMMISSION REPORTS:

Council Representative Rick Blake gave an update on the Legislative events he has been attending.

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

Motion made by Council Representative Blake, Seconded by Commissioner Smith to approve the consent agenda as presented.

Voting Yea: Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

3. Consider a motion to ratify the quote with Flexible Pipe Tools & Equipment for implementation and annual software licensing in the amount of \$16,250.00.

Approved on consent agenda.

4. Consider a motion to ratify the quote with Badger State Inspection for drawing review, shop inspection and field installation inspection for the AT&T project on the south tower for \$12,200.

Approved on consent agenda.

5. Consider a motion to ratify the quote with Badger State Inspection for drawing review, shop inspection and field installation inspection for the AT&T project on the north tower for \$9,163.

Approved on consent agenda.

6. Consider a motion to ratify the procurement contract with Graybar Inc. for a Yaskawa 180 amp variable frequency drive for the industrial screen house for \$11,134.07.

Approved on consent agenda.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

Motion made by Commissioner Saxhaug, Seconded by Council Representative Blake to approve the regular agenda as presented.

Voting Yea: Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

OPERATIONS & CAPITAL BUSINESS:

7. Operations & Capital Updates

GRPU staff presented the Operations & Capital Updates.

8. Consider a motion to approve the Unpaid Internship Agreement with Emma Bradford to provide her with educational experience and training in GIS within the Information Systems Department.

Motion made by Council Representative Blake, Seconded by Commissioner Smith to approve the Unpaid Internship Agreement with Emma Bradford to provide her with educational experience and training in GIS within the Information Systems Department.

Voting Yea: Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

9. Consider a motion to approve updates to the GRPU Frozen Water Service Line policy.

Motion made by Commissioner Saxhaug, Seconded by Commissioner Smith to approve updates to the GRPU Frozen Water Service Line policy.

Voting Yea: Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

10. Consider a motion to adopt Resolution Number 04-22-26-05 approving revisions to the Customer Utility Services Policy regarding cash payment penny rounding.

Motion made by Council Representative Blake, Seconded by Commissioner Saxhaug to adopt Resolution Number 04-22-26-05 approving revisions to the Customer Utility Services Policy regarding cash payment penny rounding.

Voting Yea: Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

CONTRACTS:

11. Consider a motion to approve the procurement contract with Eaton/Cannon for new electrical meters and authorize the General Manager to sign the contract for \$129,168.00.

Motion made by Commissioner Smith, Seconded by Commissioner Saxhaug to approve the procurement contract with Eaton/Cannon for new electrical meters and authorize the General Manager to sign the contract for \$129,168.00.

Voting Yea: Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

12. Consider a motion to approve the procurement contract with Border States for new transformers and authorize the General Manager to sign the contract for \$130,734.06.

Motion made by Council Representative Blake, Seconded by Commissioner Smith to approve the procurement contract with Border States for new transformers and authorize the General Manager to sign the contract for \$130,734.06.

Voting Yea: Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

13. Consider a motion to award the 12th & 14th Avenue SW Electric UG Project contract to Castrejon Incorporated for an estimated total amount of \$180,800 and authorize the General Manager to sign the contract.

Motion made by Commissioner Saxhaug, Seconded by Council Representative Blake to award the 12th & 14th Avenue SW Electric UG Project contract to Castrejon Incorporated for an estimated total amount of \$180,800 and authorize the General Manager to sign the contract.

Voting Yea: Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

14. Consider a motion to award the 29th Street & Crystal Springs Road UG Projects contract to Lake States Construction for an estimated total amount of \$89,205 and authorize the General Manager to sign the contract.

Motion made by Council Representative Blake, Seconded by Commissioner Smith to award the 29th Street & Crystal Springs Road UG Projects contract to Lake States Construction for an estimated total amount of \$89,205 and authorize the General Manager to sign the contract.

Voting Yea: Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

REPORTS:

15. Monthly Reports

ADJOURNMENT:

There being no further business, the meeting adjourned at 4:35PM.

Respectfully submitted,



Julie Kennedy



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: May 27, 2026

AGENDA ITEM: Consider a motion to approve \$776,223.36 in verified claims for May 2026.

PREPARED BY: Taylor Bird, Finance Manager

BACKGROUND:

See attached check registers:

Bill list:	\$429,420.34
Bill payments with prior approval:	\$ 346,803.02
Total	\$ 776,223.36

RECOMMENDATION:

Approve \$776,223.36 in verified claims for May 2026.

Grand Rapids Public Utilities
Meeting Date: 5/27/2026
GRPU: Bill List

Item 2.

PUC Meeting Identifier	Vendor	Vendor Name	Payment Amount
Commission Meeting	Cannon Technologies Incorporated	Cannon Technologies Incorporated	1,400.00
Commission Meeting	Compass Minerals	Compass Minerals	4,668.66
Commission Meeting	Ferguson dba Pollardwater	Ferguson Waterworks	3,744.84
Commission Meeting	Harcros Chemicals Incorporated	Harcros Chemicals Incorporated	13,000.00
Commission Meeting	Power Process Equipment Incorporated	Ferguson Enterprises LLC #1657	4,345.50
Commission Meeting	SEH	SEH	14,099.04
Commission Meeting	Stuart C Irby Company	Stuart C Irby Company	73,190.00
Commission Meeting	Temporary Vendor- Rebates	Craig Simon	150.00
Commission Meeting	Temporary Vendor- Rebates	Dennis Jerome	100.00
Commission Meeting	Temporary Vendor- Rebates	Debra Lantz	100.00
Commission Meeting	Vessco Incorporated	Vessco Incorporated	2,382.51
Commission Meeting	Wesco	Wesco	169,120.00
Commission Meeting	XPO Logistics Freight Incorporated	XPO	3,321.44
Commission Meeting	SpryPoint Services	SpryPoint Services	139,798.35
Total			429,420.34

Grand Rapids Public Utilities
 Meeting Date: 5/27/2026
 Checks/EFT/Auto: 5/9/2026-5/22/2026
 PUC: Bill Payments w/ Prior Approvals

PUC Meeting Identifier	Name	Sum of Bill Amount
Prior Approval	V04532 Messerli Kramer P.A.	204.26
Prior Approval	V04481 General Repair Service	1,579.61
Prior Approval	V04461 Temporary Vendor- Customer Refund	73.27
Prior Approval	V04434 Voya Institutional Trust Company	11,500.52
Prior Approval	V04432 IEA	2,875.00
Prior Approval	V03546 City of LaPrairie	18,751.11
Prior Approval	V03357 US Bank Equipment Finance	243.11
Prior Approval	V03330 SEH	6,633.43
Prior Approval	V03310 McCoy Construction and Forestry	565.52
Prior Approval	V03201 Idexx Laboratories Inc	1,535.08
Prior Approval	V03166 Grainger	1,043.65
Prior Approval	V02991 American Eagle Security Systems Incorporated	1,218.75
Prior Approval	V02941 North Central Laboratories	316.20
Prior Approval	V02894 Rapid Crane & Rigging LLC	2,800.00
Prior Approval	V02790 Customer Refunds Utility Accounts	975.40
Prior Approval	V02785 Vestis	132.45
Prior Approval	V02700 Internal Revenue Service (Payroll)	33,427.44
Prior Approval	V02619 Rapid Garage Door	179.00
Prior Approval	V02578 WEX Health	1,173.75
Prior Approval	V02454 Power Process Equipment Incorporated	3,495.85
Prior Approval	V02304 MN Energy Resources Corporation	642.86
Prior Approval	V01919 MN Department of Labor & Industry	145.00
Prior Approval	V01916 Davis Petroleum	1,377.38
Prior Approval	V01900 MN Child Support Payment Center	446.70
Prior Approval	V01697 MN Department of Health	23.00
Prior Approval	V01658 USA Bluebook	1,380.00
Prior Approval	V01632 Wesco	5,618.28
Prior Approval	V01608 Nalco Chemical Company	468.60
Prior Approval	V01601 MN Department of Commerce	3,344.55
Prior Approval	V01550 Public Employees Retirement Association	18,998.67
Prior Approval	V01393 MN Council 65	1,964.16
Prior Approval	V01353 Viking Electric Supply Incorporated	282.02
Prior Approval	V01258 Stuart C Irby Company	1,340.32
Prior Approval	V01255 Herc U Lift Incorporated	302.84
Prior Approval	V01210 Hach Chemicals	360.40
Prior Approval	V01206 Graybar Electric Company Incorporated	2,649.84
Prior Approval	V01173 Sandstrom's Incorporated	1,159.66
Prior Approval	V01002 First Net AT & T Mobility	691.77
Prior Approval	V00977 Metro Sales Incorporated	850.71
Prior Approval	V00901 Core & Main	11,026.35
Prior Approval	V00801 Altec Industries Incorporated	7,193.68
Prior Approval	V00734 MN Department of Revenue	86,667.00
Prior Approval	V00428 Central McGowan	2,083.82
Prior Approval	V00396 UNUM Life Insurance Company of America	5,653.60
Prior Approval	V00372 Climate Makers Incorporated	1,520.92
Prior Approval	V00161 MN Department of Revenue (Payroll)	5,702.05
Prior Approval	V00122 RMB Environmental Laboratories Incorporated	1,710.40
Prior Approval	V00048 Emergent Software LLC	12,167.26
Prior Approval	V00965 Northeast Service Cooperative	82,307.78
Total		346,803.02



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: May 27, 2026

AGENDA ITEM: Consider a motion to ratify the resignation of Chad Troumbly as Electric Department Manager effective May 13, 2026.

PREPARED BY: Julie Kennedy, General Manager

BACKGROUND:

On April 13, 2026, Chad Troumbly, Electric Department Manager, submitted notification of his resignation effective May 13, 2026. Chad served GRPU since February 2023 and we extend our appreciation for his contributions and wish him well in his future endeavors.

As we move forward, we are pausing recruitment for this role while we take the opportunity to thoughtfully assess the structure and needs of our management team.

RECOMMENDATION:

Ratify the resignation of Chad Troumbly as Electric Department Manager effective May 13, 2026.



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: May 27, 2026

AGENDA ITEM: Consider a motion to ratify the procurement contract with NOS Automation for the Landfill Loadout 2 PLC Upgrade for \$16,500.

PREPARED BY: Steve Mattson, Water/Wastewater Department Manager

BACKGROUND:

This procurement is for an approved Water Wastewater Capital project with a budget of \$36,907. \$0 has been spent to date.

Leachate from the sumps of the open landfill phases 5-8 pump into a 20,000 gallon leachate storage tank. The levels in the sumps, storage tanks, pump controls, flow measurement and loadout of leachate into the tanker is all controlled by the loadout 2 PLC. The existing PLC is beyond its useful life and showing signs of failure. The asset management plan indicates it is due for replacement.

The GRPUC Procurement Policy was followed. Two contractors provide quotes based on the RFQ. NOS Automation was the low quote.

The vendor's Certificate of Insurance has been verified to meet the contract requirement and is on file.

RECOMMENDATION:

Consider a motion to ratify the procurement contract with NOS Automation for the Landfill Loadout 2 PLC Upgrade for \$16,500.



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: May 27, 2026

AGENDA ITEM: Consider a motion to ratify the procurement contract with Advanced Engineering and Environmental Services for engineering services for the blend tank renovation project for \$20,500.

PREPARED BY: Steve Mattson, Water/Wastewater Department Manager

BACKGROUND:

This procurement contract is for an approved 2026 W WW capital project with a budget of \$207,032. Only internal labor for project planning has been spent to date for the project.

This project scope is to review existing tank conditions, evaluate repair options and prepare preliminary opinion of probable cost summarized in a technical memorandum. Prepare a scope of work, technical specifications, and schematic drawings for Construction. Coordinate proposals from Materials Testing consultants to GRPUC for specialty inspection services of tank welds and coatings.

The GRPUC Procurement Policy was followed as two quotes were received for the engineering services. AE2S provided the low quote.

The vendor's Certificate of Insurance has been verified to meet the contract requirement and is on file.

RECOMMENDATION:

Approve a motion to ratify the procurement contract with Advanced Engineering and Environmental Services for engineering services for the blend tank renovation project for \$20,500



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: May 27, 2026
AGENDA ITEM: Operations & Capital Updates
PREPARED BY: GRPU Staff

BACKGROUND:

GRPU Operating & Capital Updates

RECOMMENDATION:

None. Review Only.

Grand Rapids Public Utilities

May 27, 2026

Operational and Capital Updates

GRPU Management Team





MISSION VISION VALUES

WHO WE ARE

Grand Rapids Public Utilities (GRPU) is a statutory municipal utility established by the city of Grand Rapids, Minnesota. The Grand Rapids Public Utilities Commission (GRPUC) provides full control, operation and management of the GRPU electric power distribution system, the water production, treatment and distribution systems, and the wastewater collection and treatment systems.



Our Vision

Our vision is to be a dynamic public asset for the thriving community of Grand Rapids, enhancing lives and fostering growth through excellence in the provision of essential utility services.



Our Mission

Our mission is to empower GRPU team members to deliver safe, reliable, affordable, sustainable, and customer-focused utility services for our community.



Our Values

- Safety** We hold paramount the well-being of our employees and the public in all operations.
- Integrity** We uphold ethical standards and foster trust with all stakeholders.
- Customer Focus** We prioritize customer needs and satisfaction in all our decisions and actions.
- Efficiency** We maximize resources to provide cost-effective services without compromising quality.
- Reliability** We consistently deliver high-quality utility services and strive for uninterrupted access.
- Sustainability** We employ environmentally responsible practices in our operations and services.
- Transparency** We openly share information and decision-making processes, promoting informed community involvement.



Uninterrupted, High-Quality Utility Services (US)

Operations: Hydrant Flushing 2026 by Steve Mattson

- Purpose: to remove sediment, rust, and stagnant water from water mains, helping maintain water quality and proper disinfectant levels throughout the distribution system

It is also to verify hydrants are working properly for adequate firefighting

- Last completed May 2025
- Dechlorination is now required to protect environment
- Flushed May 19-21
- North side – water quality normal, 1-2 calls
- South side – quality good, some sediment, no calls
- LaPrairie – quality normal, no calls





Strategic and Sustainable Fiscal Management (FM)

Capital: ISD 318 Admin Building Redevelopment by Steve Mattson

Description: The old ISD 318 administration building location on north Pokegama avenue is being redeveloped for single family homes called Crystal Lake estates.

Purpose: This project will add eight more single family homes to the city that includes new services for E/W/S.

Status/Win/Issue/Risk: This a win for Grand Rapids.

Next Steps: Successful connection of all utilities will add 8 connections to the utility for water, sewer and electric.



Execution Phase: Estimated Budget (± 3-10%)

Dept	Project #	Strategic Goal	Materials / Inventory	Consultant / Contractor	Vehicle Usage	Internal Labor	Total Project	Funding Sources
600	WRCP6076	FM-3	\$0	\$345,000	\$0	\$2,600	\$347,600	Replacement

Engaging and Educating the Community (EC)

Item 6.

Operations: Storm Safety Campaign by Julie Kennedy

When Thunder Roars.. Go Indoors!

If you can hear thunder, you are close enough to be struck by lightning.

Stay Safe During Severe Weather

- Seek shelter in a sturdy building
- Stay away from windows
- Avoid electrical equipment and plumbing
- Bring pets indoors
- Get off the lake immediately — even if the fish are biting!



For power outage information, visit GRPUC.org

Engaging and Educating the Community (EC)

Item 6.

Operations: Planned Electric Outage by Julie Kennedy

Power will be out from **2 am to 4 am on Thursday, May 28** (alternate date of June 4 if inclement weather)

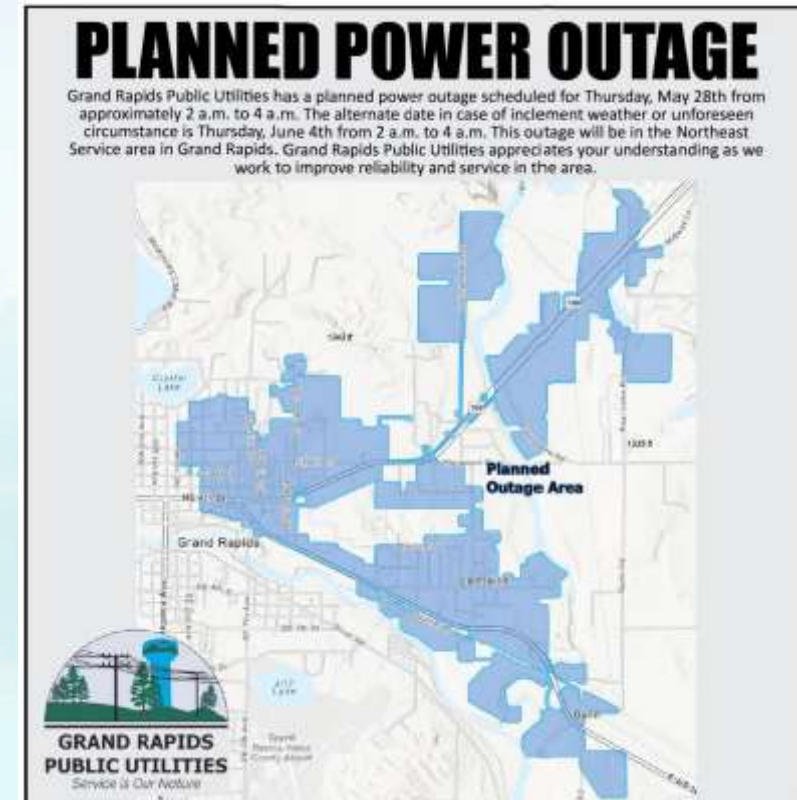
GRPU recommends customers do the following prior to the outage:

- ensure backup power arrangements are in place for electrically powered medical equipment,
- unplug sensitive electronics such as TVs, computers, routers, and gaming systems prior to the outage,
- turn off stoves, space heaters, and similar appliances,

When your power is restored, wait a few minutes before reconnecting electronics and restarting large appliances.

If your outage matches the planned outage area and timeframe listed, there is no need to report it to dispatch.

We appreciate your patience and understanding as we complete this important work to improve reliability in our electric system.



For more information, visit

GRPUC.org or

facebook.com/grpucmn



Use and Stewardship of the Natural Environment (NE)

Item 6.

Capital: Tower Mixers by Steve Mattson

Description: Installing a GridBee mixer in a water tower improves water quality by continuously circulating stored water, which prevents thermal stratification, reduces disinfectant loss, and minimizes conditions that lead to taste, odor, and biological growth issues.

Purpose: By keeping the tank well-mixed, it helps maintain consistent chloramine residuals, reduces the risk of nitrification, reduce ice damage, ultimately supporting regulatory compliance and more reliable distribution system performance.

Status/Win/Issue/Risk: Recommended per asset management plan, consultants and regulatory agencies.

Next Steps: Procurement, MDH approval, scheduling, installation.



Execution Phase: Estimated Budget (± 3-10%)

Dept	Project #	Strategic Goal	Materials / Inventory	Consultant / Contractor	Vehicle Usage	Internal Labor	Total Project	Funding Sources
600	WRCP6063	NE-1	\$4,600	\$67,779	\$0	\$6,975	\$79,354	Replacement funds



Use and Stewardship of the Natural Environment (NE)

Item 6.

Capital: Landfill Loadout 2 PLC by Steve Mattson

Description: Leachate from the sumps of the open landfill phases 5-8 pump into a 20,000-gallon leachate storage tank. The levels in the sumps, storage tanks, pump controls, flow measurement and loadout of leachate into the tanker is all controlled by the loadout 2 PLC.

Purpose: To be able to manage leachate loadout effectively from load out station 2, PLC beyond useful life and showing signs of failure. The asset management plan indicates it is due for replacement.

Status/Win/Issue/Risk: The sump of phase 5-8 must be managed to prevent violation of landfill permit. The PLC is a critical to manage leachate.

Next Steps: Procurement followed by installation and training.



Execution Phase: Estimated Budget (± 3-10%)

Dept	Project #	Strategic Goal	Materials / Inventory	Consultant / Contractor	Vehicle Usage	Internal Labor	Total Project	Funding Sources
485	WTCP8510	NE-1	\$2,000	\$31,757	\$0	\$2,620	\$36,377	Customer Contributions/Replacement Funds



Use and Stewardship of the Natural Environment (NE)

Item 6.

Capital: Sludge Blend Tank Improvements

Description: The sludge blend tank is used to mix primary solids with waste activated sludge (WAS) to be pumped into the dewatering operation.

Purpose: To renovate the blend tank to improve the chemical resistivity and mixing of the sludge. Asset management plan identified tank is exposed to H₂S and zinc chloride with corrosion observed, requiring extensive repairs and coating. Failure to do could impact operation of the dewatering process.

Status/Win/Issue/Risk: Further tank deterioration would lead to significant downtime. This project will provide the necessary tank protection to protect the asset into the future.

Next Steps: Engineering/planning, followed by installation.



Execution Phase: Estimated Budget (± 3-10%)

Dept	Project #	Strategic Goal	Materials / Inventory	Consultant / Contractor	Vehicle Usage	Internal Labor	Total Project	Funding Sources
481	WTCP8304	NE-1	\$15,000	\$177,482	\$0	\$14,550	\$207,032	Customer contributions



Use and Stewardship of the Natural Environment (NE)

Item 6.

Capital: Sludge Dump Truck

Description: The sludge dump trucks are used for dewatered sludge storage but also is the only means to transfer the sludge to the open landfill one mile away. WW operators manage the dewatering process utilizing the fleet of dump trucks.

Purpose: Rolling stock dump truck is past useful life. The asset management plan recommends replacement of 25 year-old machine.

Status/Win/Issue/Risk: The WW operators use the trucks for sludge storage and sludge management and need the entire fleet to be able to run the dewatering plant efficiently.

Next Steps: Procurement followed by delivery and training. Sale of old machine at auction.



Execution Phase: Estimated Budget (± 3-10%)

Dept	Project #	Strategic Goal	Materials / Inventory	Consultant / Contractor	Vehicle Usage	Internal Labor	Total Project	Funding Sources
481	WTCP8303	NE-1	\$0	\$255,840	\$0	\$3,057	\$258,897	Customer contributions



Operational Excellence (OE)

Operations: May Safety Summary by Julie Kennedy

Safety Topic This Month:

Safety Brad trained required employees on Chainsaw Safety on May 20.

Safety Committee Program Review This Month:

The Safety Committee met on May 20 and reviewed the Wastewater Treatment Plant Service Center Mock OSHA Inspection.

Incidents Reported last Month by Department:

(thru April workdays)

Administration: None

Business Services: None

Electric: None

Water-Wastewater: None

Cumulative Incidents for 2026

Recordable Incidents	1	
Lost Time Days 2026	0	
Restricted Days 2026	0	
First Aid Only (not recordable)	0	
Total FROI		1

Recordable Incident 5-year History

	2022	2023	2024	2025	2026
ADMIN	0	0	0	0	0
BUS SVCS	0	1	0	0	0
ELEC	0	0	1	0	0
W-WW	0	0	0	0	1
TOTAL	0	1	1	0	1

Operations: MMUA Interacting on the Issues by Julie Kennedy

Protecting, promoting, and strengthening your hometown utility

MMUA's 2026 statewide *Interacting on the Issues* policy tour is your opportunity to hear how this year's legislative and regulatory actions will impact utilities and their community.

MMUA's policy experts will break down what passed, what didn't, and what it means for Minnesota's municipal utilities.

The MMUA Government Relations team looks forward to connecting with us to talk through the implications of new laws, identify our needs and perspectives, and carry forward our commitment to protecting, promoting, and strengthening hometown utilities. Our commissioners and city council members are strongly encouraged to join GRPU and MMUA in these important conversations.



Grand Rapids Public Utilities

Upcoming Commission Meetings

Work Session: June 10, 2026

Regular Meeting: June 24, 2026





GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: May 27, 2026

AGENDA ITEM: Consider a motion to confirm the retirement of Doug Trbojevich effective June 1, 2026; declare the position vacant, approve the updated job description, and authorize staff to begin recruitment.

PREPARED BY: Julie Kennedy, General Manager

BACKGROUND:

Doug Trbojevich, Electrical Maintenance, submitted notice on April 13 of his intent to retire on June 1, 2026. Doug has contributed extensive electrical expertise during his nearly seven years with GRPU, supporting operations across all facilities and projects. Staff extend their appreciation for his dedicated service and valuable contributions.

In anticipation of this staffing change, Human Resources reviewed the position's job description and responsibilities. With input from relevant staff, HR recommends updating the position title to *Electrician* and relocating it from the Electric Department to the Water/Wastewater Department's Maintenance Division. This adjustment will better align the role with the appropriate workload, oversight, and coordination needs.

GRPU staff recommend declaring a vacancy for this position effective June 1, 2026, and authorizing an internal posting and external recruitment process, if needed.

RECOMMENDATION:

Confirm the retirement of Doug Trbojevich effective June 1, 2026; declare the position vacant, approve the updated job description, and authorize staff to begin recruitment.



Grand Rapids Public Utilities
 500 SE 4th Street
 Grand Rapids, MN 55744
 218-326-7189
HR@grpuc.org

Job Description Electrician

Position Title: Electrician

Department: Electric

FLSA Status: Non-exempt

Pay Grade: 5

State Job Match: Electrician

Date: June 2026

Commission Approval Date: May 27, 2026

Primary Objective of Position

Under general supervision, this position performs skilled installation, alteration, maintenance, and troubleshooting of electrical wiring, apparatus and equipment in an industrial utility environment. Work includes the construction and maintenance of the utility's high- and low-voltage electrical systems, including automation equipment, to ensure the safe and timely operations necessary to provide reliable Utility services. All work is completed according to specifications in the National and State Electrical Codes and National Electrical Safety Code (NESC) to ensure the delivery of safe and reliable service.

Essential Functions of the Position

Essential duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is similar, related, or logical to the position.

- Install, maintain, troubleshoot, and repair electrical systems including high-voltage switchgear, transformers, and control systems.
- Perform skilled work for low-voltage distribution, secondary sub-panels, and standby generators.
- Inspect and test components of electrical systems and identify electrical problems using a variety of testing devices.
- Program and calibrate various electrical equipment, including instrumentation, controls, and SCADA systems.
- Respond to electrical system failures and identify issues with elevators, alarm circuits, and signal circuits.

- Ensure all electrical wiring and equipment installations meet National and State Electrical Codes and assess arc flash hazard assessments for the Utility's facilities.
- Operate motorized vehicles, power tools, and electronic measuring devices safely and efficiently.
- Maintain accurate records of work performed, materials utilized, and equipment inspections through the Utility's management system.
- Communicate effectively with customers, vendors, and staff regarding service needs and project status.

Subject Matter Expertise

This position serves as a technical Subject Matter Expert (SME) for the Utility. The incumbent is required to maintain authoritative knowledge and provide guidance in the following areas:

- Code Compliance: Expert application of the National Electric Code (NEC), State Electrical Codes, and the National Electrical Safety Code (NESC) to all Utility projects.
- Control Systems: Advanced troubleshooting and programming of Supervisory Control and Data Acquisition (SCADA) systems, PLC controllers, and electronic motor controls.
- Apparatus Maintenance: Technical mastery of high-voltage switchgear, transformer theory, and the calibration of precision electrical instrumentation.
- System Diagnostics: Systematic identification of complex electrical failures using specialized test equipment and technical diagrams.

Examples of Performance Criteria

- Demonstrates expert knowledge of National and State Electrical Codes and NESC safety guidelines.
- Troubleshoots and corrects electrical problems in a systematic method using standard and specialized test equipment.
- Maintains equipment in good working condition and shows initiative in identifying system improvements.
- Completes assignments in a timely, professional manner while adhering to all safety regulations.
- Exhibits effective interpersonal skills to build positive working relationships with internal and external stakeholders.
- Ability to read and interpret complex blueprints and technical diagrams accurately.

Minimum Qualifications

- High school diploma or GED certificate.
- Must hold a State-issued Class A Journeyman's License.
- Successful completion of a vocational training program in electrical construction and maintenance, or a minimum of 5 years of related experience.
- Valid State of Minnesota Driver's License.

Desirable Qualifications

- Experience working with industrial electronic control equipment, including PLC controllers and motor controls.
- Ability to read and interpret blueprints and technical drawings.

- Familiarity with municipal electric utility operations and SCADA systems.
- Demonstrated history of safe work habits and a clean driving record.

Supervision

- Manager: Water/Wastewater Manager
- Supervision of others: May assist in providing on-site direction or training to assigned employees, apprentices, or contractors.

Working Conditions

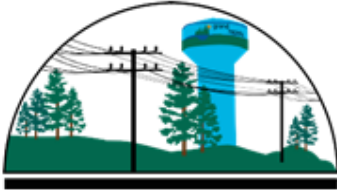
- Work is performed both indoors and outdoors, involving exposure to extreme weather, traffic, and noise.
- Duties include working at heights, in precarious places, and in proximity to high-voltage equipment.
- Regularly required to use hands to handle tools, reach with arms, and operate heavy utility equipment.
- Frequently required to stand, walk, climb, balance, stoop, and kneel. Must frequently move up to 25 pounds and occasionally move up to 100 pounds.
- Vision requirements include color vision, depth perception, and the ability to adjust focus.
- May be required to participate in an on-call rotation for after-hours emergencies.

Conditions of Employment

- Successfully pass a criminal background check and drug & alcohol screening
- Successfully complete a Physical Demand Analysis.
- Serve and complete a six-month probationary period.
- Participate in and remain enrolled in the Drug & Alcohol testing program.
- Maintain a valid Class A commercial driver's license.
- Comply with all organizational and departmental policies and procedures.

This position description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the utility and requirements of the job change.

Grand Rapids Public Utilities is an Equal Opportunity Employer in compliance with the Americans with Disabilities Act. It will provide reasonable accommodations for qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.



**GRAND RAPIDS
PUBLIC UTILITIES**

Service is Our Nature

500 SE Fourth Street • Grand Rapids, Minnesota 55744

**NOTICE TO EMPLOYEES
OF THE PUBLIC UTILITIES COMMISSION
CITY OF GRAND RAPIDS, MINNESOTA**

NOTICE OF VACANCY

DATE POSTED: May 28, 2026

POSITION: Electrician

DEPARTMENT: Water/Wastewater Department

ACCOUNTABLE TO: Water/Wastewater Department Manager

RATE: \$41.15-\$59.83 (2026 rate per Appendix A, of the Collective Bargaining Agreement)

QUALIFICATIONS: See attached position description.
Applicant's qualifications may be subject to verification and testing.

If you are interested in posting for this position, please email a brief letter of interest and a statement of your qualifications to Megan Sjostrand, Executive/HR Assistant, HR@grpuc.org no later than the below date.

POSTING CLOSES: June 4, 2026 at 4:30 PM

Posted in accordance with Local 3456, AFSCME, and the Public Utilities Commission Collective Bargaining Agreement dated January 1, 2024 to December 31, 2026, Article 8, Section 1, Vacancies and Promotions.

**ELECTRICIAN
GRAND RAPIDS PUBLIC UTILITIES
GRAND RAPIDS, MINNESOTA**

Grand Rapids Public Utilities (GRPU) is seeking qualified candidates for the position of Electrician. Under general supervision, this position performs skilled installation, alteration, maintenance, and troubleshooting of electrical wiring, apparatus and equipment in an industrial utility environment. Work includes the construction and maintenance of the utility's high- and low-voltage electrical systems, including automation equipment, to ensure the safe and timely operations necessary to provide reliable Utility services.

Qualified applicants must have:

- High school diploma or GED certificate.
- Must hold a State-issued Class A Journeyman's License.
- Successful completion of a vocational training program in electrical construction and maintenance, or a minimum of 5 years of related experience.
- Valid State of Minnesota Driver's License.

The wage range is \$41.15-\$59.83 per hour and GRPU provides an excellent health insurance and benefit package.

The complete position description and application are available at www.grpuc.org or by contacting Grand Rapids Public Utilities at 218-326-7189.

Please email completed applications along with required documentation to Megan Sjostrand at HR@grpuc.org or mail to Grand Rapids Public Utilities, 500 SE 4th Street, Grand Rapids, MN 55744.

Applications will be accepted through 4:30 p.m. on Monday, June 29, 2026.

GRPU is an equal employment opportunity employer.



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: May 27, 2026

AGENDA ITEM: Consider a motion to approve the procurement of a Vermeer VX50-500 Vacuum Excavator and authorize the General Manager to sign the Purchase Order for \$75,390.73.

PREPARED BY: Julie Kennedy, General Manager

BACKGROUND:

This purchase represents the second phase of the mini-excavator acquisition completed earlier this year. Mini excavators and vacuum excavator trailers work hand-in-hand in electric utility construction to safely expose buried lines, dig precise trenches, and set utility poles in congested rights-of-way. The vacuum trailer safely uncovers hidden lines without damage, while the mini excavator handles the heavy digging, material placement, and backfilling. The electric crew evaluated the appropriate trailer size and tested a unit to confirm it meets operational needs. Although this equipment is new to GRPU, all line crew members have experience using similar equipment with previous employers.

We recommend purchasing a 2023 Vermeer VX50-500 model that was previously rented by a single user for two years and has only 140 operating hours. Because it is a prior model year, we were able to secure a significant discount. The quote was obtained through Sourcewell's cooperative purchasing program.

Under Minnesota Statutes §471.345, subdivision 15, GRPU is authorized to participate in cooperative purchasing arrangements such as Sourcewell, allowing procurement without the standard competitive bidding process. Section 5 of the Sourcewell/Vermeer Contract confirms that GRPU, as a "Participating Entity," receives all contractual benefits. Section 6 allows GRPU and Vermeer to enter into a separate contract if additional terms are needed.

Our legal team reviewed both the Sourcewell/Vermeer Contract and GRPU's standard procurement contract and determined that the Sourcewell agreement includes all essential protections. Key advantages include strong warranty terms, a broad indemnification provision requiring Vermeer to indemnify GRPU, and comprehensive insurance requirements that list GRPU as an additional insured on Vermeer's CGL policy.

Based on this review, the legal team recommends proceeding with Vermeer's Purchase Order without creating a separate contract, as the existing Sourcewell agreement sufficiently protects GRPU's interests.



RECOMMENDATION:

Approve the procurement of a Vermeer VX50-500 Vacuum Excavator and authorize the General Manager to sign the Purchase Order for \$75,390.73.



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: May 27, 2026

AGENDA ITEM: Consider a motion to approve a Master Services Agreement with HDR Engineering for electric system professional services and authorize the General Manager to sign the Agreement.

PREPARED BY: Julie Kennedy, General Manager

BACKGROUND:

GRPU intends to engage a consultant to provide professional engineering services for the electric system. The Master Services Agreement (MSA) defines the terms and conditions of this engagement. Establishing an MSA enables the consultant to develop a deeper understanding of our electric system over time, leading to more efficient future design work and more effective troubleshooting support. As a best practice, GRPU will review its MSA agreements every five years to ensure they remain current and continue to meet organizational needs. Individual task orders will be developed and submitted for approval as needed for projects such as switchgear programming, distribution system and fuse coordination studies, preliminary substation tie-line design, and on-call support services. The MSA has been reviewed by our legal team.

RECOMMENDATION:

Approve a Master Services Agreement with HDR Engineering for electric system professional services and authorize the General Manager to sign the Agreement.



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: May 27, 2026

AGENDA ITEM: Consider a motion to award the SE Quadrant Vegetation Management Project contract to Rob's Bobcat Service for an estimated total amount of \$298,000 and authorize the General Manager to sign the contract.

PREPARED BY: Julie Kennedy, General Manager

BACKGROUND:

The 2026 Electric Vegetation Management Project, located in the SE portion of the Electric Service Area, is part of GRPU's routine vegetation management efforts along overhead power lines to maintain safe and reliable electric service. Trees and branches are one of the leading causes of power outages, especially during storms and high winds. Trimming vegetation away from power lines helps reduce outages, improve public safety, protect utility equipment, and allow crews safe access for maintenance and emergency restoration work. Vegetation Management work includes selective cutting, tree pruning, site restoration, and vegetation disposal.

The bid package was prepared by SEH and publicly advertised, with bids opened on May 20, 2026. As outlined in SEH's attached recommendation letter, two bids were received.

SEH recommends awarding the contract to the low bidder, Rob's Bobcat Service.

RECOMMENDATION:

GRPU staff recommend the award the SE Quadrant Vegetation Management Project contract to Rob's Bobcat Service for an estimated total amount of \$298,000 and authorize the General Manager to sign the contract.



Building a Better World
for All of Us®

April 14, 2026

RE: Grand Rapids Public Utilities
12th & 14th Ave SW Electrical ELCP5034
SEH No. GRAPU 183149

Grand Rapids Public Utilities
Attn: Julie Kennedy
500 SE 4th St
Grand Rapids, Minnesota, 55744

Dear Julie,

Bids on the referenced project were opened via Microsoft Teams at 11:00 AM on Tuesday, April 14, 2026
The bids received are summarized with the Engineer's estimate as follows:

<u>Contractor</u>	<u>Bid</u>	<u>Note</u>
Lake States Construction LLC	\$162,700.00	Bid rejected due to MN § 363A.36
Castrejon Incorporated	\$180,800.00	Lowest qualifying responsible bid
MP Technologies, LLC	\$186,126.23	
Parsons Electric	\$208,502.00	
Apex Drainage LLC	\$251,650.00	
Hunt Electric Corporation	\$909,539.16	
Engineer's Estimate	\$280,000.00	

SEH has reviewed the bids and recommends that Grand Rapids Public Utilities award a contract to Castrejon Incorporated for their low bid amount of \$180,800.00.

If you require further information or have any questions, please do not hesitate to call me at 218.322.4513.

Sincerely,

Sara Christenson, PE (MN)
Client Service Manager



Building a Better World
for All of Us®

May 20, 2026

RE: Grand Rapids Public Utilities
Electric Vegetation Management
SEH No. GRAPU 183149

Grand Rapids Public Utilities
Attn: Julie Kennedy
500 SE 4th St
Grand Rapids, Minnesota, 55744

Dear Julie,

Bids on the referenced project were opened via Microsoft Teams at 11:00 AM on Wednesday, May 20, 2026. The bids received are summarized below:

<u>Contractor</u>	<u>Bid</u>
Rob's Bobcat Service Inc	\$298,000.00
UtiliTree Inc	\$415,225.00

SEH has reviewed the bids and, if funding is available by GRPU, recommends that Grand Rapids Public Utilities award a contract to Rob's Bobcat Service Inc for their low bid amount of \$298,000.00.

If you require further information or have any questions, please do not hesitate to call me at 218.322.4513 or email schristenson@sehinc.com.

Sincerely,

Sara Christenson, PE (MN)
Client Service Manager

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1200 SE 4th Avenue, Suite 200, Grand Rapids, MN 55744-4304

218.322.4500 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: May 27, 2026

AGENDA ITEM: Consider a motion to approve the procurement of temporary electrician labor services from 218 Electric.

PREPARED BY: Julie Kennedy, General Manager

BACKGROUND:

Due to the retirement of GRPU Electrical Maintenance employee Doug Trbojevich, staff recommends contracting for temporary electrician services until a new full-time GRPU electrician is hired.

The contractor would provide approximately 8 hours per week of routine electrical support on identified projects at GRPU facilities, working under the direction of the Maintenance Foreman. In addition, the contractor would be available on an on-call basis to respond to emergency electrical needs that occur outside normal working hours.

GRPU staff requested quotes from multiple local contractors to provide both routine and emergency services. Quotes were due back on Tuesday, May 26 and reviewed. Based on cost and the ability to meet our service needs, staff is recommending hiring 218 Electric.

RECOMMENDATION:

Approve the procurement of temporary electrician labor services from 218 Electric.



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: May 27, 2026

AGENDA ITEM: Consider a motion to approve the procurement contract with Badger State Inspection for the purchase and installation of a GridBee mixer into both the middle and south tower for \$53,600 and allow the General Manager to sign the contract.

PREPARED BY: Steve Mattson, Water/Wastewater Department Manager

BACKGROUND:

This procurement is for an approved Water Wastewater capital project with a budget of \$79,354. \$0 has been spent to date.

Installing a GridBee mixer in a water tower improves water quality by continuously circulating stored water, which prevents thermal stratification, reduces disinfectant loss, and minimizes conditions that lead to taste, odor, and biological growth issues. By keeping the tank well-mixed, it helps maintain consistent chloramine residuals throughout the system, reduces the risk of nitrification, ultimately supporting regulatory compliance and more reliable distribution system performance.

The GRPUC Procurement Policy was followed as two quotes were solicited and received for the project.

The vendor's Certificate of Insurance has been verified to meet the contract requirement and is on file.

RECOMMENDATION:

Approve a motion to approve the procurement contract with Badger State Inspection for the purchase and installation of a GridBee mixer into both the middle and south tower for \$53,600 and allow the General Manager to sign the contract.



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: May 27, 2026

AGENDA ITEM: Consider a motion to approve the procurement contract with Lakehead Constructors Inc. for repairing hangers and insulation for the watermain at the Horn bridge for \$26,479 and authorize the General Manager to sign the contract.

PREPARED BY: Steve Mattson, Water/Wastewater Department Manager

BACKGROUND:

This procurement is for an unapproved 2026 Water Wastewater O&M project. This repair will hit the maintenance distribution main budget and there are sufficient funds to cover this expense.

Upon investigation it was discovered that pipe hangers and insulation were missing on the water main underneath the Horn bridge. Short Elliot Hendrickson was consulted to provide structural engineering support for the necessary repairs. The repair will require traffic control and specialized equipment to access the water main.

Due to the specialized work it was difficult to obtain multiple quotes. One contractor admitted it was too small of a job and another said they didn't have the right equipment.

The vendor's Certificate of Insurance has been verified to meet the contract requirement and is on file.

RECOMMENDATION:

Approve a motion to approve the procurement contract with Lakehead Constructors Inc. for repairing hangers and insulation for the watermain at the Horn bridge for \$26,479 and authorize the General Manager to sign the contract.



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: May 27, 2026

AGENDA ITEM: Consider a motion to approve the procurement contract with Bolton and Menk for preliminary engineering services for the septic hauler relocation project for \$28,600 and allow the General Manager to sign the contract.

PREPARED BY: Steve Mattson, Water/Wastewater Department Manager

BACKGROUND:

This procurement contract is for an approved 2026 W WW capital project. Only internal labor for project planning has been spent to date for the project.

This project scope is to relocate the septic receiving station to accommodate potential housing development at the former wastewater treatment plant site while improving operational efficiency through more accurate load volume measurement, streamlined billing processes, enhanced screening protection for wastewater infrastructure, and improved regulatory compliance.

The GRPUC Procurement Policy was followed as two quotes were received for the engineering services. Bolton and Menk provided the low quote and the project team also utilized the rubric process to further evaluate the services.

The vendor's Certificate of Insurance has been verified to meet the contract requirement and is on file.

RECOMMENDATION:

Approve a motion to approve the procurement contract with Bolton and Menk for preliminary engineering services for the septic hauler relocation project for \$28,600 and allow the General Manager to sign the contract.



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: May 27, 2026

AGENDA ITEM: Consider a motion to approve the procurement contract with Polydyne Inc. for the purchase of C-9545 cationic polymer for sludge dewatering for \$312,000 and authorize the General Manager to sign the contract.

PREPARED BY: Steve Mattson, Water/Wastewater Department Manager

BACKGROUND:

This procurement is for an approved 2026 Water Wastewater operating expense.

Polymer is used in wastewater sludge dewatering to improve the separation of water from solids by binding small sludge particles together into larger clumps called flocs. This process allows dewatering equipment (rotary screw thickeners and screw presses) to remove water more efficiently and producing a drier sludge cake with better solids capture. Effective polymer use helps reduce sludge hauling and disposal costs, improves equipment performance, and returns cleaner water back to the treatment process.

Polydyne provides polymer to greater than 95% of municipal wastewater plants. GRPU ran a competitive trial a few years ago with another supplier and the most suitable polymer was 40% more expensive and roughly 90% as effective.

The vendor's Certificate of Insurance has been verified to meet the contract requirement and is on file.

RECOMMENDATION:

Approve a motion to approve the procurement contract with Polydyne Inc. for the purchase of C-9545 cationic polymer for sludge dewatering for \$312,000 and authorize the General Manager to sign the contract.



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: May 27, 2026

AGENDA ITEM: Consider a motion to approve the procurement contract with Nuss Truck and Equipment for the purchase of a Mack Granite 64BR chassis and fitting of a Towmaster Dump Box for \$235,262.24 and allow the General Manager to sign the contract and authorize the sale of 2001 Chevy Kodiak at auction.

PREPARED BY: Steve Mattson, Water/Wastewater Department Manager

BACKGROUND:

This procurement is for an approved Water Wastewater capital project with a budget of \$259,200. \$0 has been spent to date.

The sludge dump trucks are used for dewatered sludge storage but also are the only means to transfer the sludge to the open landfill one mile away. WW operators manage the dewatering process utilizing the fleet of dump trucks. The asset management plan listed the 2001 Chevy Kodiak machine as an immediate priority of replacement and it will be sold at public auction for an estimate of \$5,000-\$15,000.

The GRPUC Procurement Policy was followed as state bid pricing was utilized.

The vendor's Certificate of Insurance has been verified to meet the contract requirement and is on file.

RECOMMENDATION:

Approve a motion to approve the procurement contract with Nuss Truck and Equipment for the purchase of a Mack Granite 64BR chassis and fitting of a Towmaster Dump Box for \$235,262.24 and allow the General Manager to sign the contract and authorize the sale of 2001 Chevy Kodiak at auction.



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: May 27, 2026

AGENDA ITEM: Monthly Reports

PREPARED BY: GRPU Staff

BACKGROUND:

The following reports have been submitted and stored into Laserfiche:

04-2026 Water Analysis Report

04-2026 Wastewater Analysis Report

2026 Chronic Toxicity Evaluation for Grand Rapids WWTF's Effluent

Customer Home Energy Audits

Customer Thermal Reports

Envelope Leakage Test

Water Main Break Report

RECOMMENDATION:

None. Review Only.