



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY COUNCIL MEETING AGENDA
Monday, March 25, 2024
5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids City Council will be held on Monday, March 25, 2024 at 5:00 PM in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

POSITIVE HAPPENINGS IN THE CITY:

PUBLIC FORUM:

COUNCIL REPORTS:

APPROVAL OF MINUTES:

1. Approve minutes for Monday, March 11, 2024 Worksession and Regular meetings and Closed meeting summary.

VERIFIED CLAIMS:

2. Approve the verified claims for the period March 5, 2024 to March 18, 2024 in the total amount of \$947,988.08 of which \$309,526.25 are debt service payments.

CONSENT AGENDA:

3. Consider authorizing the Police Department to sell four (4) city owned police squads through Mid State Auto online auction.
4. Consider approving changes to snowplow order
5. Consider adopting a resolution approving a loan to the Enterprise Fund-Pokegama Golf Course.
6. Consider adopting a resolution approving reimbursement of expenditures for the new joint City/GRPU Enterprise Planning System (ERP) software.
7. Consider authorizing the Police Department to enter into Educational Tobacco Compliance Check annual plan agreement / contract with Minnesota Department of Human Services.
8. Consider adopting a resolution to authorize an operating transfer from the General Fund to the Civic Center Capital Project Fund.
9. Consider soliciting quotes for acoustic panels at Yanmar Arena

- [10.](#) Consider an agreement with Loren Solberg for professional services
- [11.](#) Consider accepting the Grand Rapids EDA Annual Report for the year 2023.
- [12.](#) Consider approving purchase of golf course maintenance utility vehicle
- [13.](#) Consider adopting a resolution accepting a grant award of \$72,325.00 from the Office of Traffic Safety (OTS) to be used toward a traffic safety vehicle.
- [14.](#) Consider approval of three artist agreements for art concepts to be placed at the public dock on Crystal Lake
- [15.](#) Consider approving change orders for Yanmar Arena Project
- [16.](#) Consider hiring Seasonal PW Summer Maintenance I worker
- [17.](#) Consider approving final payment in the amount of \$56,845.63 for Work Scope 5 on the Civic Center Project

SET REGULAR AGENDA:

ADMINISTRATION:

- [18.](#) Consider appointment of Jeff Madsen, Joseph O’Toole, and Phillip Murphy to the positions of Police Officer with the Grand Rapids Police Department.

COMMUNITY DEVELOPMENT:

- [19.](#) Consider adopting a resolution approving a Purchase Agreement with the Grand Rapids Economic Development Authority related to the L&M Distribution Center Project

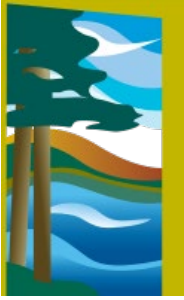
ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR APRIL 8, 2024, AT 5:00 PM

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

MEETING PROTOCOL POLICY: Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council’s desire to conduct all City meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

ATTEST: Kimberly Gibeau, City Clerk



CITY OF
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CITY COUNCIL CLOSED MEETING SUMMARY
Monday, March 11, 2024
5:15 PM

Mayor Connelly called the meeting to order at 5:18 PM.

PRESENT: Mayor Tasha Connelly, Councilor Dale Adams, Councilor Molly MacGregor, Councilor Tom Sutherland, Councilor Rick Blake

STAFF: Chad Sterle, Kimberly Gibeau

Mayor Connelly noted the purpose for the noticed closed meeting was to conduct the annual performance review for Tom Pagel, City Administrator. Mayor Connelly called for a motion to close the meeting.

Motion made by Councilor Adams, Second by Councilor MacGregor to close the meeting. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

1. Conduct annual performance review for Tom Pagel, City Administrator.

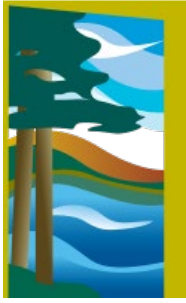
Council conducted performance review. Continued discussion will be held at another closed session scheduled for Monday, April 22, 2024.

Motion made by Councilor Sutherland, Second by Councilor Adams to close the closed meeting. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

There being no further business, the meeting adjourned at 5:55 PM.

Respectfully submitted:

Kimberly Gibeau
 Kimberly Gibeau, City Clerk



CITY OF
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CITY COUNCIL MEETING MINUTES

Monday, March 11, 2024

5:00 PM

Mayor Connelly called the meeting to order at 5:00 PM.

PRESENT: Mayor Tasha Connelly, Councilor Dale Adams, Councilor Molly MacGregor, Councilor Tom Sutherland, Councilor Rick Blake

STAFF: Chad Sterle, Dan Swenson, Jeremy Nelson, Andy Morgan, Rob Mattei, Barb Baird, Tom Beaudry

POSITIVE HAPPENINGS IN THE CITY:

Mayor Connelly congratulated local athletes for appearance and accomplishments at State High School athletic tournaments.

PUBLIC FORUM:

No one from the public wished to speak.

COUNCIL REPORTS:

Councilor Adams provided overview of meeting conducted regarding the Legionella Outbreak.

Mayor Connelly commented on the upcoming City Government Academy and application process. Also provided information regarding the IEDC Snow Business Assistance program for small businesses affected by weather and how to apply.

APPROVAL OF MINUTES:

1. Approve Council minutes for Monday, February 26, 2024 Worksession and Regular meetings.

Motion made by Councilor Adams, Second by Councilor MacGregor to approve Council minutes as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

VERIFIED CLAIMS:

2. Approve the verified claims for the period February 21, 2024 to March 4, 2024 in the total amount of \$544,628.66.

Motion made by Councilor Blake, Second by Councilor Sutherland to approve the verified claims as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

3. Consider donating property of the community bike share program to the Itasca County Family YMCA.
4. Consider allowing the Public Works Department to retire and sell equipment
5. Consider approving the agreements between the Grand Rapids Police Department and Grand Rapids Fire Department and the Itasca County Radio Board.
6. Consider authorizing changes to the Snow Plow Truck order for the Public Works Department
7. Consider approving the updated Memorandum of Understanding for the Outdoor Activities Complex Partnership at the Itasca County YMCA.
8. Consider a request by the police department to apply for a traffic safety vehicle grant through the Office of Traffic Safety (OTS).
9. Adopt a Resolution Accepting a State Grant in the amount of \$65,175.60 for the purchase of a new mower and authorize the Mayor and City Clerk to execute.

Adopted Resolution 24-20

10. Consider entering into an agreement with Marco Technologies
11. Consider authorizing quotes and awarding a contract to Neo Electrical Solutions for the TH 169 South, Phase 2 Lighting Project
12. Consider adopting a resolution accepting a grant from the MN Dept. of Iron Range Resources Commercial Redevelopment Program

Adopted Resolution 24-21

13. Consider approving On-Sale Liquor License for Empire Sales & Marketing dba Unwined Up North
14. Adopt a resolution approving LG 214 Premises Permit for Grand Rapids Amateur Hockey Association.

Adopted Resolution 24-22

15. Consider approving change orders for Yanmar Arena Project
16. Consider Pay Range for PT, Seasonal, and Temporary Employees.
17. Consider approving Seasonal Golf Employees and Seasonal Golf Employee Wages

Motion made by Councilor Adams, Second by Councilor MacGregor to approve the Consent agenda as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

SET REGULAR AGENDA:

Motion made by Councilor Blake, Second by Councilor Sutherland to approve the Regular agenda as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

POLICE:

18. Consider adopting a resolution accepting a GRPD Canine Program donation from the Deb and Don Moebakken.

Motion made by Councilor Sutherland, Second by Councilor Adams to **adopt Resolution 24-23**, accepting a donation from Deb & Don Moebakken for the Police Department Canine Program. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

CITY COUNCIL:

19. Consider appointing a Council member to serve as Chair for March 25, 2024 Council meetings.

Motion made by Councilor Adams, Second by Councilor MacGregor to appoint Councilor Dale Adams to act as Chair at the March 25, 2024 City Council meeting in the absence of Mayor Connelly and Mayor Pro-Tem Sutherland. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

20. Consider appointing members to the Climate Action Advisory Committee.

Councilor MacGregor reviewed applicants and recommends the appointment of Bill Schnell, Simon Gretton, Amy Blomquist, and Derek Holl.

Motion made by Councilor MacGregor, Second by Councilor Blake to appoint Bill Schnell, Simon Gretton, Amy Blomquist and Derek Holl as recommended. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

21. Consider appointment applicant to Economic Development Authority

Motion made by Councilor MacGregor, Second by Councilor Adams to appoint Malissa Bahr to the Grand Rapids EDA for a term to expire March 1, 2030. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

There being no further business, the meeting adjourned at 5:12 PM.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



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CITY COUNCIL WORKSESSION MINUTES
Monday, March 11, 2024
4:00 PM

Mayor Connelly called the meeting to order at 4:00 PM.

ROLL CALL:

PRESENT: Mayor Tasha Connelly, Councilor Dale Adams, Councilor Molly MacGregor, Councilor Tom Sutherland, Councilor Rick Blake

STAFF: Chad Sterle, Shawn Graeber, Travis Cole

BUSINESS:

1. Human Rights Commission - 2024 Work Plan

Angie Erickson, Human Rights Commission, provided overview of Commission activities, collaboration efforts with other boards and commissions and Council. Also highlighted were items on the 2024 commission work plan.

DEPARTMENT HEAD REPORT:

2. Fire Department - Fire Chief Travis Cole

Fire Chief Travis Cole provided annual report to Council. Call volume including comparisons such as incidents by districts; cities and townships served; staff and positions covered; types of calls, etc. are some of the topics covered. A full copy of the report is available in Administration upon request.

REVIEW OF REGULAR AGENDA:

Upon review, no changes or additions are noted.

There being no further business, the meeting adjourned at 4:30 PM.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk

DATE: 03/21/2024
 TIME: 11:43:00
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/25/2024

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
CITY WIDE		
1915248	SHI INTERNATIONAL CORP	1,971.00
1920240	CHAD B STERLE	487.50
TOTAL CITY WIDE		2,458.50
SPECIAL PROJECTS-NON BUDGETED		
0508450	EHLERS AND ASSOCIATES INC	2,212.50
TOTAL SPECIAL PROJECTS-NON BUDGETED		2,212.50
ADMINISTRATION		
0221650	BURGGRAF'S ACE HARDWARE	26.98
1301020	MADDEN GALANTER HANSEN, LLP	1,682.35
TOTAL ADMINISTRATION		1,709.33
BUILDING SAFETY DIVISION		
0112600	ALPHA CARD SYSTEMS, LLC	480.00
0118100	ARAMARK UNIFORM SERVICES	109.31
0221650	BURGGRAF'S ACE HARDWARE	80.31
0401804	DAVIS OIL INC	323.11
0920005	ITASCA AUTO BODY SHOP	7,614.80
1901535	SANDSTROM'S INC	334.04
1920236	STELLAR MEDICAL & EQUIPMENT	1,905.50
TOTAL BUILDING SAFETY DIVISION		10,847.07
COMMUNITY DEVELOPMENT		
0401804	DAVIS OIL INC	236.27
1920555	STOKES PRINTING & OFFICE	13.95
TOTAL COMMUNITY DEVELOPMENT		250.22
FINANCE		
1309332	MN STATE RETIREMENT SYSTEM	264.26
TOTAL FINANCE		264.26
FIRE		
0112223	ALEX AIR APPARATUS 2 LLC	300.00

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/25/2024

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
FIRE		
0118100	ARAMARK UNIFORM SERVICES	43.65
0221650	BURGGRAF'S ACE HARDWARE	5.67
0401804	DAVIS OIL INC	242.95
0920059	ITASCA COUNTY SHERIFFS DEPT	8,810.88
1200500	L&M SUPPLY	23.32
TOTAL FIRE		9,426.47
PUBLIC WORKS		
0103325	ACHESON TIRE INC	30.00
0121721	AUTO VALUE - GRAND RAPIDS	190.99
0221650	BURGGRAF'S ACE HARDWARE	67.02
0301685	CARQUEST AUTO PARTS	181.05
0401420	DAKOTA FLUID POWER, INC	80.73
0401804	DAVIS OIL INC	1,339.99
0513233	EMERGENCY AUTOMOTIVE TECH INC	293.48
0601690	FASTENAL COMPANY	1,023.89
0920060	ITASCA COUNTY TREASURER	123.98
1201730	LATVALA LUMBER COMPANY INC.	39.39
1303039	MCCOY CONSTRUCTION & FORESTRY	270.74
1415544	NORTHLAND PORTABLES	382.50
1621125	PUBLIC UTILITIES COMMISSION	6,000.00
2018560	TROUT ENTERPRISES INC	1,025.00
TOTAL PUBLIC WORKS		11,048.76
FLEET MAINTENANCE		
0301685	CARQUEST AUTO PARTS	235.10
0401804	DAVIS OIL INC	97.73
0415529	DONDELINGER FORD	166.24
0601690	FASTENAL COMPANY	158.51
1301720	MATCO TOOLS	57.75
1500700	OSI ENVIRONMENTAL BR 50	100.00
TOTAL FLEET MAINTENANCE		815.33
POLICE		
0103325	ACHESON TIRE INC	35.00
0124550	AXON ENTERPRISE INC	34,846.24
0221650	BURGGRAF'S ACE HARDWARE	39.98
0421725	DUTCH ROOM INC	197.14
0615640	FOREMOST PROMOTIONS	2,471.81
0718021	GRAND RAPIDS GM INC	15.15

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 03/25/2024

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
POLICE		
0718060	GRAND RAPIDS HERALD REVIEW	118.80
0920059	ITASCA COUNTY SHERIFFS DEPT	16,189.80
0920060	ITASCA COUNTY TREASURER	495.91
1200500	L&M SUPPLY	62.98
1500500	OMG NATIONAL	569.28
1920233	STREICHER'S INC	1,754.20
1920555	STOKES PRINTING & OFFICE	22.99
TOTAL POLICE		56,819.28
RECREATION		
1421155	NUCH'S IN THE CORNER	22.00
1901535	SANDSTROM'S INC	726.44
TOTAL RECREATION		748.44
CENTRAL SCHOOL		
0118100	ARAMARK UNIFORM SERVICES	387.62
1309050	MIDWEST SECURITY & FIRE INC	312.00
TOTAL		699.62
AIRPORT		
0401804	DAVIS OIL INC	174.00
0513233	EMERGENCY AUTOMOTIVE TECH INC	293.48
1303039	MCCOY CONSTRUCTION & FORESTRY	234.85
1612045	PLAGEMANN'S LANDSCAPING INC	1,000.00
TOTAL		1,702.33
CIVIC CENTER		
GENERAL ADMINISTRATION		
0221650	BURGGRAF'S ACE HARDWARE	28.23
0701650	GARTNER REFRIGERATION CO	3,124.80
1415489	NORTHERN LAUNDRY SYSTEMS	171.65
TOTAL GENERAL ADMINISTRATION		3,324.68
STATE HAZ-MAT RESPONSE TEAM		

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/25/2024

VENDOR #	NAME	AMOUNT DUE
STATE HAZ-MAT RESPONSE TEAM		
1415480	NORTHERN HEALTH & FITNESS PLUS	606.00
	TOTAL	606.00
CEMETERY		
0401804	DAVIS OIL INC	1,093.68
	TOTAL	1,093.68
DOMESTIC ANIMAL CONTROL FAC		
0118100	ARAMARK UNIFORM SERVICES	30.00
	TOTAL	30.00
GO STATE-AID BONDS 2012B		
0315515	COMPUTERSHARE TRUST CO, NA	309,526.25
	TOTAL	309,526.25
TIF 1-12 PILLARS/KTJ338, LLC		
0508450	EHLERS AND ASSOCIATES INC	2,160.00
	TOTAL	2,160.00
PARK ACQUISITION & DEVELOPMENT NO PROJECT		
0118230	ARENA WAREHOUSE, LLC	14,362.60
	TOTAL NO PROJECT	14,362.60
CAPITAL EQPT REPLACEMENT FUND CAPITAL OUTLAY-PUBLIC WORKS		
0513233	EMERGENCY AUTOMOTIVE TECH INC	0.00
	TOTAL CAPITAL OUTLAY-PUBLIC WORKS	0.00

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/25/2024

VENDOR #	NAME	AMOUNT DUE
CAPITAL EQPT REPLACEMENT FUND		
CAPITAL OUTLAY-POLICE		
0104085	ADAMS ARMS HOLDINGS, LLC	24,200.00
0712225	GLEN'S ARMY NAVY STORE INC	3,720.00
TOTAL CAPITAL OUTLAY-POLICE		27,920.00
GR ARTS & CULTURE CPTL PRJS		
1601301	TOM PAGE SCULPTURE STUDIO	250.00
T001222	GREG MUELLER	250.00
T001473	ANN KLEFSTAD	250.00
TOTAL		750.00
CIVIC CENTER CAPITAL IMP PJT		
IRA CIVIC CENTER RENOVATION		
0801670	HART ELECTRIC	3,900.00
TOTAL IRA CIVIC CENTER RENOVATION		3,900.00
2024 INFRASTRUCTURE BONDS		
CP2010-1 3RD AVE NE RECON		
0718060	GRAND RAPIDS HERALD REVIEW	327.75
TOTAL CP2010-1 3RD AVE NE RECON		327.75
PIR-PERMANENT IMPRV REVOLV FND		
HWY 169 S STREET LIGHTING		
0215460	BOLTON & MENK, INC	3,974.00
1000080	J T SERVICES	47,820.00
TOTAL HWY 169 S STREET LIGHTING		51,794.00
STORM WATER UTILITY		
0301685	CARQUEST AUTO PARTS	62.43
0315455	COLE HARDWARE INC	85.64
0401420	DAKOTA FLUID POWER, INC	9,994.65
0401804	DAVIS OIL INC	286.77
1415030	NAPA SUPPLY OF GRAND RAPIDS	20.89
TOTAL		10,450.38
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$525,247.45

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/25/2024

VENDOR #	NAME	AMOUNT DUE
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0100053	AT&T MOBILITY	4,331.21
0113105	AMAZON CAPITAL SERVICES	657.64
0205640	LEAGUE OF MN CITIES INS TRUST	2,000.00
0305530	CENTURYLINK QC	277.00
0309600	CIRCLE K/HOLIDAY	4,019.77
0514730	ENTERPRISE FM TRUST	30,986.74
0718015	GRAND RAPIDS CITY PAYROLL	299,143.52
0718070	GRAND RAPIDS STATE BANK	411.59
1015323	KIM JOHNSON-GIBEAU	192.87
1201402	LAKE COUNTRY POWER	53.11
1215250	LOFFLER COMPANIES INC	645.88
1301145	MARCO TECHNOLOGIES, LLC	282.22
1305046	MEDIACOM LLC	156.90
1305065	MEDTOX LABORATORIES INC	26.38
1309098	MINNESOTA MN IT SERVICES	460.71
1309199	MINNESOTA ENERGY RESOURCES	299.39
1309304	MN DEPT OF PUBLIC SAFETY	25.00
1601750	PAUL BUNYAN COMMUNICATIONS	1,392.58
1621130	P.U.C.	45,549.65
2209665	VISA	5,220.75
2209705	VISIT GRAND RAPIDS INC	23,658.49
2301700	WM CORPORATE SERVICES, INC	2,949.23
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$422,740.63
TOTAL ALL DEPARTMENTS		\$947,988.08



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REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 25, 2024

AGENDA ITEM: Consider authorizing the Police Department to sell four (4) city owned police squads through Mid State Auto online auction.

PREPARED BY: Chief Andy Morgan

BACKGROUND:

The Police Department has used the Minnesota DNR or Mid State Auto online action in the past to dispose of city owned, forfeited and abandoned vehicles. The auctions are continuously running and many government agencies are observed to frequently add assets in attempts to sell such. The following vehicle is a GRPD asset. It was previously utilized as a patrol squad but was replaced.

Squad	Year	Make	VIN	Model
317	2010	Dodge	2B3AA4CV3AH231957	Charger
304	2013	Chevy	1GNSK2E08DR301860	Tahoe
307	2011	Dodge	3D4PH1FG1BT539902	Journey
1501	2015	Chevy	1GNSK3EC0FR279419	Tahoe

REQUESTED COUNCIL ACTION:

Make a motion authorizing the Police Department to sell four (4) city owned police squad through Mid State Auto online auction.



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REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 25th, 2024
AGENDA ITEM: Consider approving changes to snowplow order
PREPARED BY: Matt Wegwerth

BACKGROUND:

At the February 12th meeting, council approved the purchase 2 new pickup snowplows from Martin's Snowplow and Equipment. The original quote inadvertently omitted the connection harnesses. The additional cost of these harnesses is \$69.20.

The updated total cost for two plows is \$21,796.50, from \$21,727.30.

REQUESTED COUNCIL ACTION:

Make a motion approving the price increase and approve payment to Martin's Snowplow & Equipment in the amount of \$69.20.

GC 2024 Cart Loan

Compound Period : Annual

Nominal Annual Rate : 2.500 %

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	02/29/2024	190,000.00	1		
2 Payment	08/01/2025	41,328.28	5	Annual	08/01/2029

AMORTIZATION SCHEDULE - Normal Amortization

Date	Payment	Interest	Principal	Balance
Loan 02/29/2024				190,000.00
2024 Totals	0.00	0.00	0.00	
1 08/01/2025	41,328.28	6,804.21	34,524.07	155,475.93
2025 Totals	41,328.28	6,804.21	34,524.07	
2 08/01/2026	41,328.28	3,886.90	37,441.38	118,034.55
2026 Totals	41,328.28	3,886.90	37,441.38	
3 08/01/2027	41,328.28	2,950.86	38,377.42	79,657.13
2027 Totals	41,328.28	2,950.86	38,377.42	
4 08/01/2028	41,328.28	1,991.43	39,336.85	40,320.28
2028 Totals	41,328.28	1,991.43	39,336.85	
5 08/01/2029	41,328.28	1,008.00	40,320.28	0.00
2029 Totals	41,328.28	1,008.00	40,320.28	
Grand Totals	206,641.40	16,641.40	190,000.00	



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REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 25, 2024

AGENDA ITEM: Consider adopting a resolution approving a loan to the Enterprise Fund-Pokegama Golf Course.

PREPARED BY: Barb Baird

BACKGROUND:

On November 28, 2022, Director of Golf, Bob Cahill requested the Council to consider approving the purchase of 50 new golf carts in the amount of \$283,150 with a delivery date in April 2024.

The new golf carts were delivered to the Pokegama Golf Course in February 2024. The 2011 & 2016 golf carts have been sold to vendors out of the area receiving approximately \$50,000. Part of the financing for the new golf carts included an internal loan in the amount of \$190,000 at an interest rate of 2.5% over a period of five years.

Tom Pagel, City Administrator and Barb Baird, Director of Finance are recommending a loan to the Pokegama Golf Course in the amount of \$190,000 for a term of 5 years with a 2.5% percent interest rate.

REQUESTED COUNCIL ACTION:

Make a motion adopting a resolution approving a loan to the Enterprise Fund-Pokegama Golf Course in the amount of \$190,000 for a term of 5 years with a 2.5% percent interest rate starting February 29, 2024.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 24-

A RESOLUTION APPROVING A LOAN TO THE ENTERPRISE FUND-POKEGAMA GOLF COURSE IN THE AMOUNT OF \$190,000 FOR A TERM OF 5 YEARS WITH A 2.5% INTEREST RATE STARTING ON FEBRUARY 29, 2024

WHEREAS, on November 28, 2022, at the City Council meeting Bob Cahill, Director of Golf discussed the proposed funding of the 50 new golf carts, and

WHEREAS, the Pokegama Golf Course is planning to sell (18) 2011 golf carts and (15) 2016 golf carts to generate revenues to buy down the loan amount, and

WHEREAS, the City Administrator Tom Pagel and Barb Baird, Director of Finance is recommending a loan to the Enterprise fund-Pokegama Golf Course in the amount of \$190,000 be over a period of 5 years with a 2.5% percent interest rate starting on February 29, 2024, and

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, approves a loan to the Enterprise Fund-Pokegama Golf Course in the amount of \$190,000 for a term of 5 years with a 2.5% percent interest rate starting on February 29, 2024.

Adopted this 25th day of March 2024.

Tasha Connelly, Mayor

Attest:

Kim Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 25, 2024

AGENDA ITEM: Consider adopting a resolution approving reimbursement of expenditures for the new joint City/GRPU Enterprise Planning System (ERP) software.

PREPARED BY: Barb Baird

BACKGROUND:

The joint city/utility ERP software cost was received and total \$739,351, of which the city share is \$345,628 and GRPU share is \$393,723.

The City would be looking to issue debt for \$1,000,000 for seven years. Ehlers has provided issuance options, summary and background financial information.

In order to bond for the City's share of the project, a reimbursement resolution is necessary.

REQUESTED COUNCIL ACTION:

Make a motion adopting a resolution approving reimbursement of expenditures for the new joint City/GRPU Enterprise Planning System (ERP) software and implementation costs.

**RESOLUTION
NO. 24-**

**DECLARING THE OFFICIAL INTENT OF
THE CITY OF GRAND RAPIDS TO REIMBURSE
CERTAIN EXPENDITURES FROM THE PROCEEDS
OF BONDS TO BE ISSUED BY THE CITY**

WHEREAS, the Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the “Reimbursement Regulations”) providing that proceeds of tax-exempt obligations used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; and

WHEREAS, the Grand Rapids Public Utilities Commission (the “GRPUC”), which is the municipal utility of the City of Grand Rapids, Minnesota (the “City”) and the City expect to incur certain expenditures that may be financed temporarily from sources other than tax-exempt obligations, and reimbursed from the proceeds of a tax-exempt obligation; and

WHEREAS, the City has determined to make this declaration of official intent (the “Declaration”) to reimburse certain costs from proceeds of tax-exempt obligations in accordance with the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

1. The GRPUC and the City propose to undertake the acquisition and installation of new computer software including but not limited to an enterprise resource planning system (the “Project”).

2. The City reasonably expects to reimburse itself and the GRPUC for the expenditures made for certain costs of the Project from the proceeds of tax-exempt obligations in an estimated maximum principal amount of \$1,225,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the tax-exempt obligations, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

3. This Declaration has been made not later than sixty (60) days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of tax-exempt obligations, except for the following expenditures: (a) costs of issuance of tax-exempt obligations; (b) costs in an amount not in excess of \$100,000 or five percent (5%) of the proceeds of an issue; or (c) “preliminary expenditures” up to an amount not in excess of twenty percent (20%) of the aggregate issue price of the issue or issues that finance or are reasonably expected by the City to finance the project for which the preliminary expenditures were incurred. The term “preliminary expenditures” includes architectural, engineering, surveying, tax-exempt obligation issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

4. This Declaration is an expression of the reasonable expectations of the City based on the facts and circumstances known to the City as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the tax-exempt obligations described in paragraph 2 are consistent with the City’s budgetary and financial circumstances. No sources other than proceeds of tax-exempt obligations to be issued by the City are, or are reasonably expected to be, reserved, allocated on a long-term

basis, or otherwise set aside pursuant to the City’s budget or financial policies to pay such Project expenditures.

5. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

Approved this March 25, 2024 by the City Council of the City of Grand Rapids, Minnesota.

CITY OF GRAND RAPIDS, MINNESOTA

Mayor

ATTEST:

City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 25, 2024

AGENDA ITEM: Consider authorizing the Police Department to enter into Educational Tobacco Compliance Check annual plan agreement / contract with Minnesota Department of Human Services.

PREPARED BY: Chief Andy Morgan

BACKGROUND:

The Police Department is interested in collaborating with Minnesota Department of Human Services to conduct annual tobacco compliance checks. This program is educational in purpose and does not impose a penalty for noncompliance. If authorized, a GRPD Staff member will conduct the 22 educational tobacco compliance checks on the 22 locally licensed tobacco vendors by June 30, 2024. Per contract, the City of Grand Rapids would be compensated \$50 per compliance check. GRPD has considerable history and recognizes the value in participating in this program.

GRPD also participates in another annual Tobacco Compliance Check per MN Statute 461.12 that does impose fines for noncompliance

REQUESTED COUNCIL ACTION:

Make a motion authorizing the Police Department to enter into annual plan agreement / contract with Minnesota Department of Human Services allowing for 2024 Educational Tobacco Compliance Checks.

DHS USE ONLY	Vendor Name Grand Rapids Police Department	Supplier ID 0000195352-003	PO Number
EIOR Number 272217	Originator Name Vicki Berg	Division Behavioral Health Division	

FY 2024 ANNUAL PLAN AGREEMENT

T# 24A55/ Contract Number 228957

STATE OF MINNESOTA, DEPARTMENT OF HUMAN SERVICES

A. VENDOR INFORMATION

- 1. Legal Name: Grand Rapids Police Department
- 2. Address: 420 N Pokegama Ave Grand Rapids, MN 55744
- 3. E-Mail Address: tdirkes@grandrapidsmn.gov
- 4. Phone: 218-326-3464

B. AGREEMENT INFORMATION

- 1. Dates of Service: **February 27, 2024** to **June 30, 2024**
(SFY24 ends June 30, 2024)
- 2. Compensation: \$ 1,100 = 22 checks @ \$50 per compliance check
- 3. Expenses*: \$ 0.00
- 4. Total to Encumber: \$ **1,100**
(*See "[Commissioner’s Plan](#)", page 125, Section 15 for allowable rates)

This Annual Plan Agreement (“Agreement”) is between the State of Minnesota, acting through its Department of Human Services **Behavioral Health Division** (“STATE”), and **Grand Rapids Police Department, 420 N Pokegama Ave., Grand Rapids, MN 55744**, an independent contractor, and not an employee of the State of Minnesota (“VENDOR”).

By signing the Agreement, VENDOR agrees to perform the following work under the terms and conditions listed below:

- 1. **Terms of Agreement.** The effective date of the Agreement is **February 27, 2024** or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2,

The expiration date of this Agreement is **June 30, 2024**, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2. Vendor’s Duties.

DHS USE ONLY	Vendor Name Grand Rapids Police Department	Supplier ID 0000195352-003	PO Number
EIOR Number 272217	Originator Name Vicki Berg	Division Behavioral Health Division	

A. **VENDOR**, which is not a State employee, agrees to perform the following work and services under the terms and conditions listed below:

1. Conduct educational tobacco compliance checks (“compliance checks”) with the approved number of retailers within **VENDOR**’s jurisdiction.
 - Pursuant to Minn. Stat. § 461.12, subd. 5, compliance checks must involve persons at least 17 years old, but under the age of 21.
 - Compliance checks will NOT fulfill the statutorily required compliance checks under Minn. Stat. § 461.12, subd. 5. because there is NO penalty imposed and are educational based only.
2. Complete up to twenty-two (**22**) compliance checks by **June 30, 2024**. Compliance checks will be reimbursed at \$50 per compliance check.
3. Ensure that no penalty is levied on the clerk or the business owner from the county or city as a result of these compliance checks.
4. Provide an educational publication to the clerk who fails the compliance check. **VENDOR** will review the educational publication with the clerk at the time of the failed compliance check.
5. Provide the clerk who passes the compliance check with a certificate of appreciation signed by the **VENDOR**.
6. Provide business owner with a publication that includes the date the compliance check was conducted and the result of the compliance check (pass or fail).
7. Complete a short online survey that will be emailed to **VENDOR** after STATE receives the completed vendor invoice form. **The online survey must be completed before payment is issued.** Please email vendor invoice form to vicki.berg@state.mn.us for payment **no later than July 07, 2024**.

3. Scope of Agreement. VENDOR must not perform any work under this Agreement until STATE has signed this document and STATE’s Authorized Representative notifies VENDOR to begin work.

4. Conditions of Payment. All services that **VENDOR** provides pursuant to this Agreement must be performed to STATE’s satisfaction, as STATE determines in its sole discretion. STATE will not pay **VENDOR** for any work that STATE considers unsatisfactory, or performed in violation of federal, state or local law, ordinance, rule, regulation, or policy. Under Minnesota Statutes, section 16C.08, subdivision 2(10), STATE will not pay more than 90 percent (90%) of the amount due under this Agreement until STATE’s agency head reviews and approves the final product that **VENDOR** delivers under this Agreement. Accordingly, the STATE will pay full invoice amounts equal to ninety percent (90%) of the total obligation, and then withholding the remaining ten percent (10%). Once work is complete, **VENDOR** will invoice for the withheld retainage.

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- 5. **Consideration and Terms of Payment.** STATE will pay for all services that VENDOR performs under this Agreement as follows:
 - A. **Invoices.** STATE will pay VENDOR promptly after VENDOR’s presentation of invoices for services performed if STATE’s Authorized Representative accepts the invoices and services as satisfactory.
 - B. **Compensation.** STATE will pay VENDOR for services satisfactorily performed (as stated in section 3) according to the rate and expense amount specified on Page 1 of this Agreement.
 - C. **Travel and Subsistence Expense.** STATE will reimburse VENDOR for travel and subsistence expenses in the same manner and in no greater amount than is provided in the current “Commissioner’s Plan” promulgated by the Commissioner of Minnesota Management and Budget, which is incorporated by reference.¹ STATE will not reimburse VENDOR for travel and subsistence expense incurred outside the State of Minnesota unless STATE has given VENDOR prior written approval for such out-of-State travel. Minnesota will be considered the home state for determining whether travel is out of state.
 - D. **Withholding.** STATE will deduct and withhold compensation payable under this Agreement that is subject to withholding under state or federal law.
 - E. **Total Obligation.** The total obligation of STATE for all compensation and reimbursements to VENDOR shall not exceed **one thousand one hundred dollars (\$1100)**.
 - F. **Federal funds.** Payments are to be made from federal funds. If at any time such funds become unavailable, this Agreement shall be terminated immediately upon written notice of such fact by STATE to VENDOR. In the event of such termination, VENDOR shall be entitled to payment, determined on a pro rata basis, for services satisfactorily performed. STATE has determined that VENDOR is a “contractor” pursuant to 2 C.F.R section 200.331.

- 6. **Termination.** STATE or the Commissioner of the State Department of Administration may terminate this Agreement at any time, with or without cause, after providing 30 days’ written notice of the termination to VENDOR. In the event of such a termination, VENDOR will be entitled to payment, determined on a pro rata basis, for the work or services satisfactorily performed.

- 7. **Authorized Representatives and Responsible Authority.**
 - A. **State.** STATE'S authorized representative is **Vicki Berg, Behavioral Health Division, vicki.berg@state.mn.us** or successor, who has the responsibility to monitor VENDOR’S performance and the authority to accept the services provided under this contract. If the services are satisfactory, STATE’S Authorized Representative will certify acceptance on each invoice submitted for payment.

¹ <https://mn.gov/mmb/employee-relations/labor-relations/labor/commissioners-plan.jsp>

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B. Vendor. VENDOR’S Authorized Representative is **Tim Dirkes, Sergeant** , **tdirkes@grandrapidsmn.gov** or successor. If the VENDOR’S Authorized Representative changes at any time during this contract, VENDOR must immediately notify STATE.

8. Indemnification. In the performance of this Agreement by VENDOR (which for the purposes of this clause is defined to include VENDOR’S agents and employees), VENDOR must indemnify, save, and hold harmless STATE, its agents, and employees, from any claims or causes of action, including attorney’s fees incurred by STATE, to the extent caused by VENDOR’S:

- A. Intentional, willful, or negligent acts or omissions
- B. Actions that give rise to strict liability, or
- C. Breach of contract or breach of warranty

The indemnification obligations of this section do not apply in the event the claim or cause of action is the result of STATE’S sole negligence. This clause will not be construed to bar any legal remedies VENDOR may have for STATE’S failure to fulfill its obligation under this Agreement.

9. State Audit. Under Minnesota Statutes, 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices of VENDOR and its employees, agents, subcontractors, or representatives, relevant to this Agreement must be made available and subject to examination by STATE, including the contracting Agency/Division, Legislative Auditor, and State Auditor, for a minimum of six years from the end date of this agreement.

10. Information Privacy and Security.

- A. It is expressly agreed that STATE will not be disclosing or providing information protected under the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 (the “Data Practices Act”), as “not public data” on individuals to VENDOR under this Agreement. “Not public data” means any data that is classified as confidential, private, nonpublic, or protected nonpublic by statute, federal law, or temporary classification. Minn. Stat. § 13.02, subd. 8a.
- B. It is expressly agreed that VENDOR will not create, receive, maintain, or transmit "protected health information," as defined in the Health Insurance Portability Accountability Act (“HIPAA”), 45 C.F.R. § 160.103, on behalf of STATE for a function or activity regulated by 45 C.F.R. § 160 or 164. Accordingly, VENDOR is not a "business associate" of STATE, as defined in HIPAA, 45 C.F.R. § 160.103 as a result of, or in connection with, this Agreement. Therefore, VENDOR is not required to comply with the privacy provisions of HIPAA as a result of, or for purposes of, performing under this Agreement. If VENDOR has responsibilities to comply with the Data Practices Act or HIPAA for reasons other than this Agreement, VENDOR will be responsible for its own compliance.
- C. Notwithstanding paragraphs A and B, in its capacity as VENDOR under this Agreement, VENDOR must comply with the provisions of the Data Practices Act as if it were a governmental entity as defined by the Data Practices Act, to the extent that VENDOR will be performing functions of a government entity under Minn. Stat. § 13.05, subd. 11. Any data created, collected, received,

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stored, used, maintained or disseminated by VENDOR in performing its duties under this Agreement is subject to the protections of the Data Practices Act. The civil remedies of Minnesota Statutes, section 13.08 apply to the release of the data governed by the Data Practices Act, Minnesota Statutes, Chapter 13, by either VENDOR or STATE.

- D. If VENDOR receives a request to release data created, collected, received, stored, used, maintained or disseminated by VENDOR in performing its duties under this Agreement, VENDOR must immediately notify and consult with STATE’s Authorized Representative as to how VENDOR should respond to the request.
 - E. Under this Agreement, VENDOR will be performing the functions of a government entity including, but not limited to, responding appropriately pursuant to Minn. Stat. §§ 13.03 and 13.04 to requests for data created, collected, received, stored, used, maintained, or disseminated by VENDOR in performing its duties under this Agreement.
11. **Intellectual Property Rights.** Except in the case of intellectual property rights previously acquired by VENDOR, STATE owns all rights, title, and interest in all of the intellectual property, including copyrights, patents, trade secrets, trademarks, and service marks in the *Works created and paid for under this Agreement*. The Works will be the exclusive property of STATE and VENDOR must immediately return all such Works to STATE upon completion or cancellation of this Agreement. “Works,” means all inventions, improvements, discoveries (whether or not patentable or copyrightable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by VENDOR, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this Agreement. “Works,” includes “Documents.” “Documents” are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, that VENDOR, its employees, agents, or subcontractors, prepares in the performance of this Agreement.
 12. **Data Disclosure.** Under Minn. Stat. § 270C.65, subd. 3 and other applicable law, VENDOR consents to disclosure of its social security number, federal employer tax identification number, and Minnesota tax identification number, already provided to STATE, to federal and state agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state laws which could result in action requiring VENDOR to file state tax returns, pay delinquent state tax liabilities, if any, or pay other state liabilities. STATE will not approve this Agreement unless VENDOR provides these numbers.
 13. **Governing Law, Jurisdiction and Venue.** This Agreement is governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this Agreement, or breach thereof, will be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.
 14. **Survival of Terms.** The following clauses survive cancellation of this Agreement: Indemnification; State Audit; Information Privacy and Security; Intellectual Property Rights, and Governing Law, Jurisdiction and Venue.

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15. Prohibition on Weapons. VENDOR agrees that none of its employees or agents will carry or possess a weapon wherever and whenever they perform services within the scope of this Agreement, including in their personal vehicles when they are using the vehicles to perform work under this Agreement. Any violations of this policy by VENDOR or VENDOR's employees may be grounds for immediate suspension or termination of the agreement.

If VENDOR is a law enforcement agency pursuant to Minn. Stat. § 626.84, subd. 1(f), VENDOR's peace officers as defined in Minn. Stat. § 626.84, subd. 1(c) are exempt from clause 15 while performing duties within the scope of this Agreement.

16. Assignment. VENDOR may neither assign nor transfer any rights or obligations under this Agreement without STATE's prior written consent and a fully executed Assignment Agreement, approved by the same parties who executed and approved this Agreement, including authorized representatives.

17. Amendments. Any amendment to this Agreement must be written and will not be effective until it has been executed and approved by the same parties who executed and approved the original contract, including authorized representatives.

18. Waiver. If STATE fails to enforce any provision of this Agreement, that failure does not waive the provision or STATE'S right to enforce it.

19. Severability. If any provision of this Agreement is held unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Agreement shall remain in full force and effect.

20. Debarment by State, its Departments, Commissions, Agencies or Political Subdivisions. VENDOR Certifies that neither it nor its principles is presently debarred or suspended by the STATE, or any of its departments, commissions, agencies, or political subdivisions. VENDOR's certification is a material representation upon which the contract award was based. VENDOR shall provide immediate written notice to the STATE'S authorized representative if at any time it learns that this certification was erroneous when submitted or becomes erroneous by reason of changed circumstances.

21. Entire Agreement. This Agreement contains all negotiations and agreements between STATE and VENDOR. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

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SIGNATURE PAGE FOLLOWS.

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IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

APPROVED:

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes, chapter 16A and section 16C.05 or Department of Administration Policy 21-01.

By: _____

Date: _____

Purchase Order No: _____

3. STATE AGENCY

By: _____
(With delegated authority)

Title: _____

Date: _____

2. VENDOR

Vendor certifies it is not a State employee and is an independent contractor. Signatory certifies that VENDOR'S articles of incorporation, by-laws, or corporate resolutions authorize Signatory both to sign on behalf of and bind the VENDOR to the terms of this Agreement. VENDOR and Signatory agree that the State Agency relies on the Signatory's certification herein.

By: _____

Title: _____

Date: _____

Distribution (fully executed contract to each):
Contracts & Legal Compliance Division
Vendor
Agency



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 25, 2024

AGENDA ITEM: Consider adopting a resolution to authorize an operating transfer from the General Fund to the Civic Center Capital Project Fund.

PREPARED BY: Barb Baird

BACKGROUND:

On March 27, 2023, the Grand Rapids City Council approved hiring a Project Manager for the Civic Center Capital Project. The Project Manager wages have been paid out of the General Fund and we are now requesting them to transfer to the Capital Project as of December 31, 2023.

REQUESTED COUNCIL ACTION:

Make a motion adopting a resolution to authorize an operating transfer from the General Fund to the Civic Center Capital Project Fund in the amount of \$39,807 for Project Manager wages as of December 31, 2023.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 24-

**A RESOLUTION TO AUTHORIZE THE FOLLOWING OPERATING TRANSFER
FROM THE GENERAL FUND TO THE CIVIC CENTER CAPITAL PROJECT FUND
IN THE AMOUNT OF \$39,807 FOR PROJECT MANAGER WAGES AS OF
DECEMBER 31, 2023**

WHEREAS, on March 27, 2023, the Grand Rapids City Council approved hiring a Project Manager for the Civic Center Capital Project, and,

WHEREAS, the wages for the Project Manager was paid out of the General Fund, and are now requesting to transfer to the Capital Project as follows;

\$39,807 from the General Fund to the Civic Center Capital Project Fund,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, authorizes the following operating transfer from the General Fund to the Civic Center Capital Project Fund in the amount of \$39,807 for Project Manager wages as of December 31, 2023.

Adopted this 25th day of March 2024.

Tasha Connelly, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



KVERNSTOEN, RÖNNHOLM & ASSOCIATES
CONSULTANTS IN ARCHITECTURAL ACOUSTICS

1/16/2024

John Erickson
DSGW Architects
2 West First Street, Suite 201
Duluth, Minnesota 55802

Acoustics Report: IRA Civic Center

1. Acoustical testing and observations

We visited IRA Civic Center in Grand Rapids, MN on 12/12/2023 to study the existing conditions and perform acoustical testing in the Ice Arena and Lobby.

Currently neither space has acoustical ceiling or wall treatment, and excess room reverberation is an issue, particularly in the Ice Arena where it affects speech intelligibility during events and hockey practice, and makes communication difficult during practice.

Reverberation Time testing was performed in the Ice Arena and Lobby using balloons as impulsive noise sources and Larson Davis Model 824 Type 1 sound level meter for measurements. The tested Reverberation Times are shown in Table 1 below:

Table 1: Ice Arena and Lobby RT's

	125	250	500	1k	2k	4k Hz
Ice Arena	8.6	7.4	8.1	7.3	5.0	3.1 sec
Lobby	1.75	1.7	2.4	2.6	2.0	1.3 sec

The tested Reverberation Times are very high in both spaces. The recommended maximum mid-frequency RT for large sport facilities with sound amplification is 2 seconds. There are no industry guidelines for lobby spaces, but the RTs are high for this size space.

In addition to testing we subjectively evaluated the quality of amplified speech in the Ice Arena. Based on observation excess reverberation is the primary cause for poor speech intelligibility. There seemed to be some sound reflected back from the opposite surfaces and seating to the risers where we were observing, but when the space is occupied this is likely reduced.

2. Analysis and recommendations

2.1 Ice Arena

When the Ice Arena is occupied the audience will provide a significant amount of sound absorption. To determine what the Reverberation Times are during an event we calculated the RTs with 100% and 50% occupancy. The occupied RTs are shown in Table 1 below.

Table 1: Ice Arena RT's with 100% and 50% occupancy

Occupancy	125	250	500	1k	2k	4k Hz
100% (2,400)	5.0	4.5	4.4	3.1	2.6	2.0 sec
50% (1,200)	6.4	5.6	5.7	4.4	3.4	2.4 sec

When the space is occupied the RTs are significantly lower than when it is unoccupied, but still in 4.4-5.7 second range.

The Ice Arena has a curved wood deck. Acoustically the ideal solution would be to treat a significant area of the wood deck with sound absorptive material, but for aesthetic reasons this is undesirable. For that reason we have evaluated an option for wall treatment only.

Wall surfaces that would be available for acoustical treatment include the upper surfaces on the north and south wall, and potentially a 4' high band of vertical surface on the north, east and west wall that currently has metal advertisement plaques.

Assuming a 10' high band of NRC 1.0 rated acoustical panels on the north wall and an 8' high band on the south wall (see the Materials Appendix, Panel 1) a total of 1,592 square feet of acoustical panels would be placed on the upper wall surfaces. See Figures 1 and 2 below. (This is schematic. The panels would need to be coordinated with beams, ducts etc.)

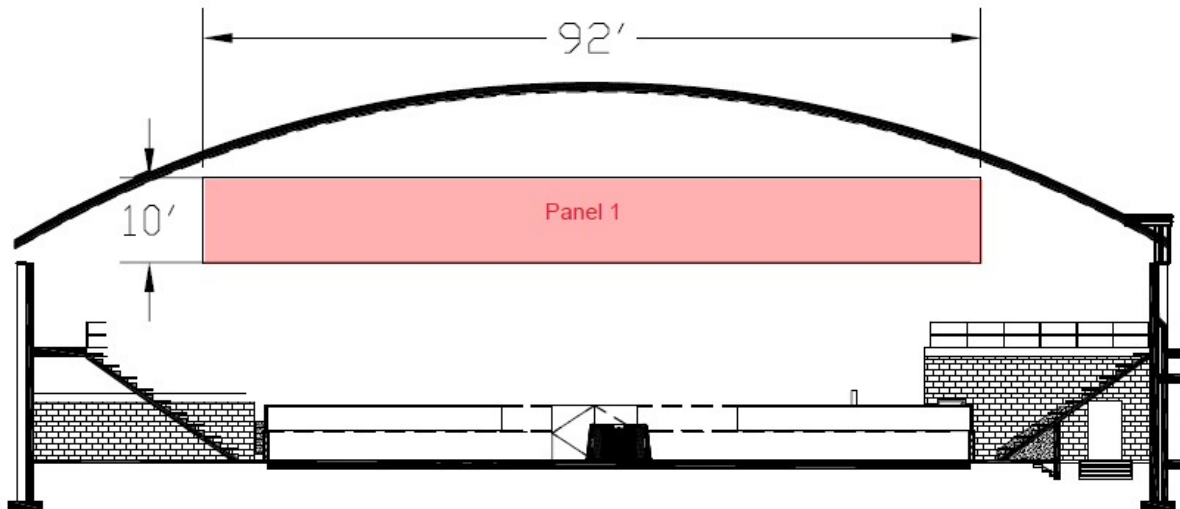


Figure 1: Ice Arena north wall acoustical treatment

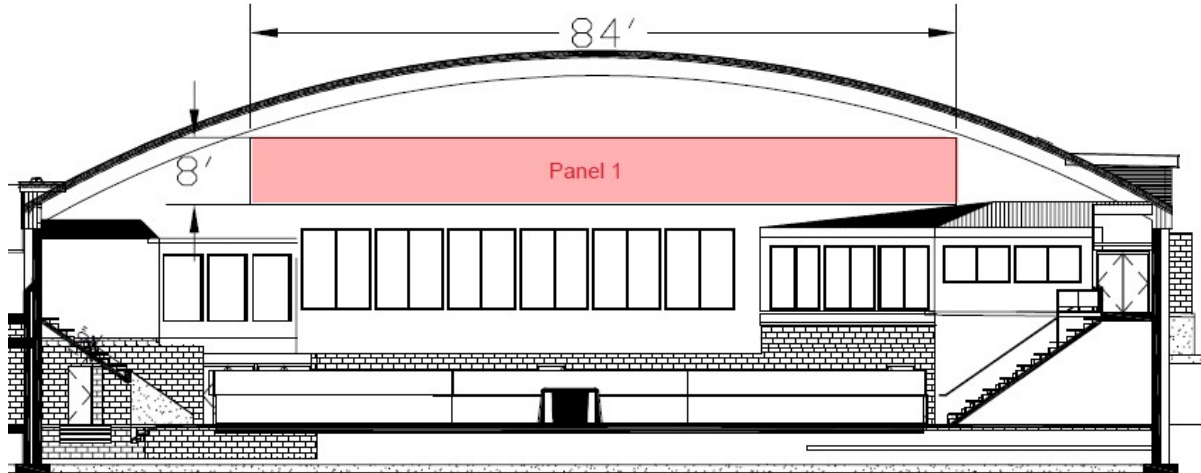


Figure 2: Ice Arena south wall acoustical treatment

With the above treatment the projected RTs with different occupancies would be as follows:

Table 2: Ice Arena RT's with 1,592 sf of Panel 1

Occupancy	125	250	500	1k	2k	4k Hz
Unoccupied	8.1	6.4	6.5	6.0	4.3	2.8 sec
100 %	4.8	4.1	3.9	2.8	2.4	1.9 sec
50%	6.1	5.0	4.9	3.9	3.1	2.2 sec

Adding the panels on the upper wall surfaces of the north and south wall would reduce mid-frequency RTs by 0.5-1.6 seconds. It would have greater effect on unoccupied than occupied RTs. For hockey practice this treatment would be expected to provide very limited benefit because it is so far removed from where the players and coaches are on the ice, and because the RTs would still be very high.

Considering the small reduction particularly for occupied RTs with the above treatment we calculated RTs if the 4' high vertical surface with the advertisement plaques were sound absorptive as well. (NRC 1.0) Treating that surface would add approximately 1,760 sf of sound absorptive material for a total of 3,352 sf. This is assuming that the advertisement plaques could be sound absorptive, either acoustical panels with advertisement printed on the fabric finish (most manufacturers provide this option), or possibly microperforated with sound absorptive panels placed behind.

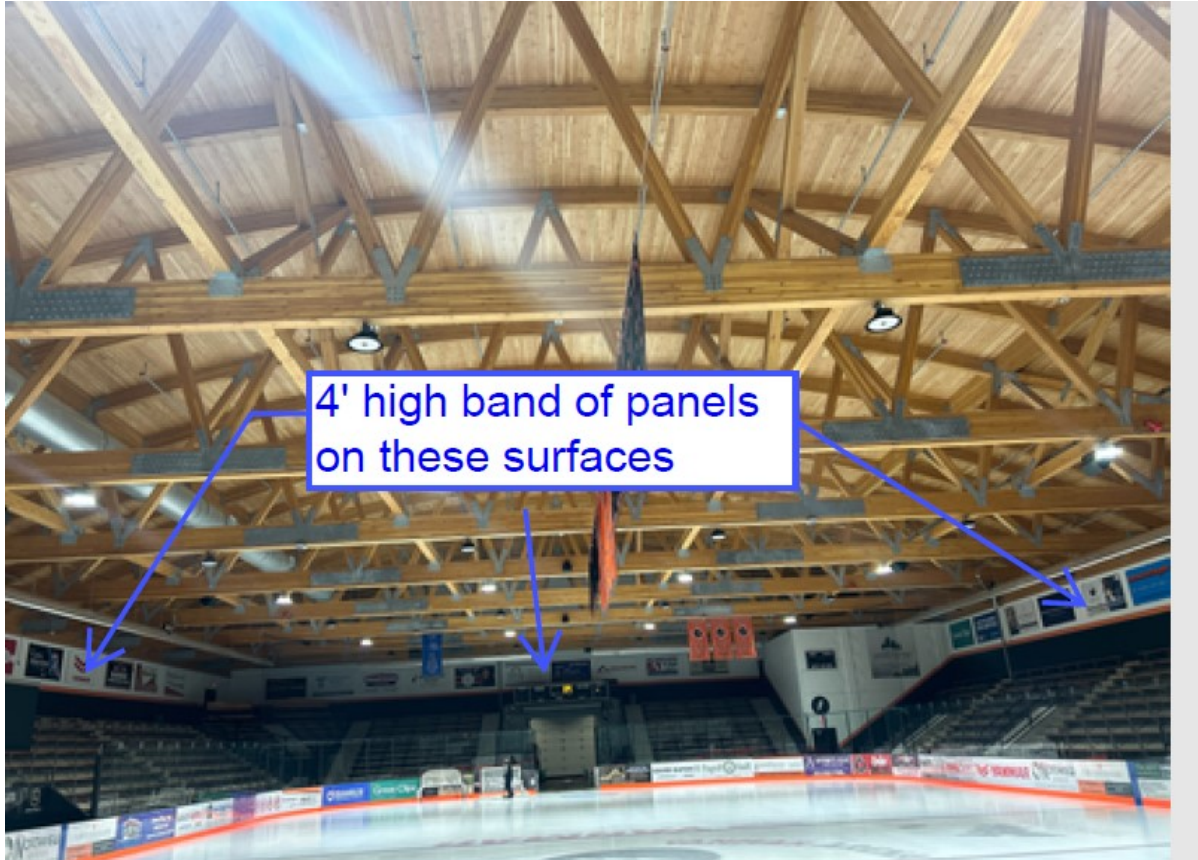


Figure 3: Treatment location on vertical surfaces

With 3,352 sf of NRC 1.0 rated acoustical wall treatment the projected RTs are as follows:

Table 3: Ice Arena RT's with 3,352 sf of NRC 1.0 rated panels (Panel 1 or equal)

Occupancy	125	250	500	1k	2k	4k Hz
Unoccupied	7.5	5.5	5.3	5.0	3.8	2.6 sec
100 %	4.6	3.7	3.4	2.6	2.2	1.8 sec
50%	5.8	4.4	4.2	3.4	2.8	2.1 sec

Unoccupied RTs would be reduced by 2.8 seconds, and occupied RTs by 1.0-1.5 seconds.

This would make a more noticeable difference, and when the space is fully occupied the environment would likely be acceptable. However, with lower occupancies and for practice the space would still be quite live.

If ceiling treatment is not acceptable, we would recommended placing treatment both on the upper wall surfaces of the north and south wall, as well as on the 4' high vertical band.

As an alternative option we evaluated placing acoustical treatment in the ceiling. The advantage of this would be that more of the treatment would be located closer to where sound is produced, and a greater area of treatment could be provided without modifications to the advertisement plaques.

Acoustically vertical acoustical baffles or lapendary panels hung from the deck would be the most effective treatment. Baffles provide a greater amount of sound absorption than direct attached panels because they absorb sound from both sides. However, visually direct attached panels would be less noticeable, particularly if the fabric were to match the wood color of the deck, and the panels were located above the seating areas. See Figure 4 below.

We calculated the acoustical effect of providing a 12' wide band of NRC 1.0 rated acoustical panels direct attached to deck above the east and west seating. The total amount of absorption would be approximately 4,000 sf. See Figure 4 below.

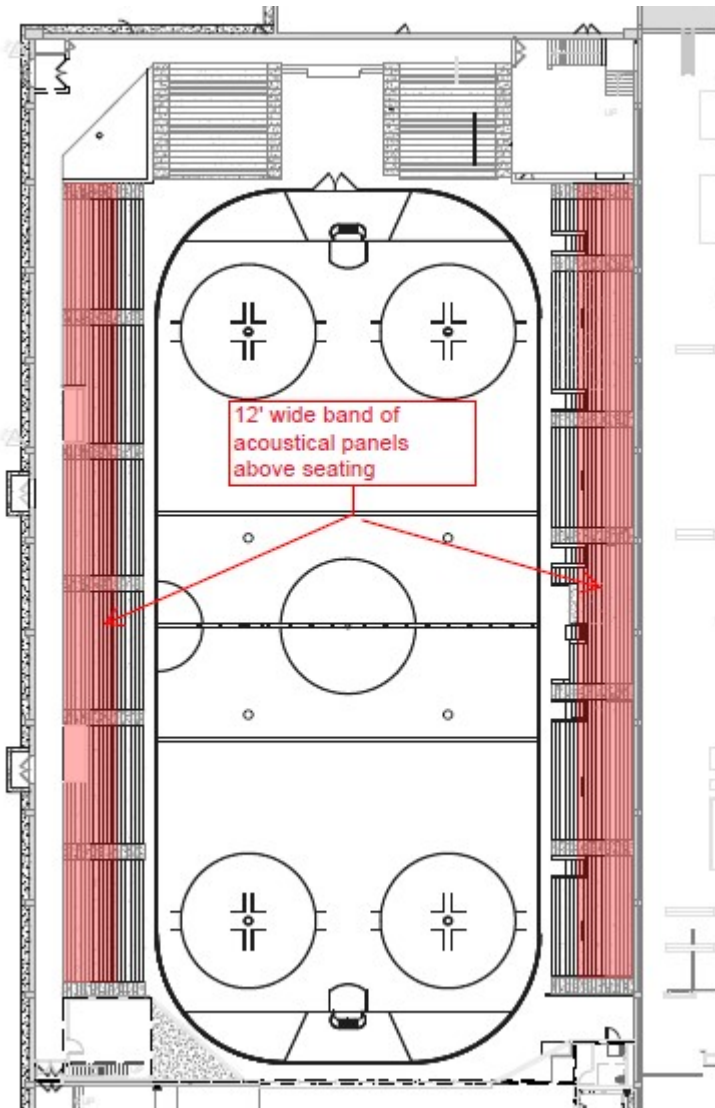


Figure 4: Acoustical ceiling treatment option

With 4,000 sf of NRC 1.0 rated acoustical ceiling treatment the projected RTs are s follows:

Table 4: Ice Arena RT's with 4,000 sf of NRC 1.0 rated ceiling treatment

Occupancy	125	250	500	1k	2k	4k Hz
Unoccupied	7.4	5.3	5.0	4.7	3.6	2.5 sec
100 %	4.6	3.6	3.3	2.5	2.2	1.7 sec
50%	5.7	4.3	4.0	3.3	2.7	2.0 sec

The RTs would still not be at the recommended 2-second mid-frequency range for large sport facilities with sound amplification, but still noticeably improved.

2.2 Lobby

Room reverberation amplifies conversational noise in the Lobby. Ideally this space also would have sound absorptive ceiling treatment, but for aesthetic reasons it is desirable to keep the wood deck exposed.

We recommend placing acoustical panels on the upper wall surface of the south wall as shown in Figure 5 below.

With the above treatment the room reverberation times in the Lobby are expected to be reduced by approximately 1 second. For the projected RTs see Table 5 below.

Table 5: Lobby RTs

	125	250	500	1k	2k	4k Hz
current	1.75	1.7	2.4	2.6	2.0	1.3 sec
new	1.5	1.3	1.5	1.6	1.3	1.0 sec

When the space is filled with people we would expect mid-frequency RTs to be in 1 second range, which would be a reasonable RT for this size lobby.

2.3 Meeting rooms

The meeting room have exposed metal deck at approximately 12-6" and no acoustical treatment. With the ductwork, Lights, etc. in place surface attached acoustical treatment would be the most feasible option. We recommend 2" thick black acoustical panels direct attached to the deck. These panels would need to be coordinated with the roof structure, ductwork, and lights, but we estimated that it would be possible to cover approximately 50% of the deck area with panels. A schematic lay-out would be 4' wide bands of panel 8' o.c. The following products would be acoustically effective and would be easy to field cut, if necessary:

2" acoustical foam panels <https://www.pinta-acoustic.com/en/support/ceiling-and-wall-systems/willtec.html>

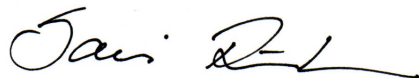
2" thick black fiberglass board: <https://www.owenscorning.com/en-us/insulation/products/selectsound-black-acoustic-board>

Assuming 50% coverage the projected RTs for the meeting rooms are as follows:

Table 5: Meeting room RTs

125	250	500	1k	2k	4k Hz
1.1	1.1	1.0	1.0	0.9	0.8 sec

These RTs would be in appropriate range for the size and use of the spaces.



Sari Rönholm

MATERIALS APPENDIX

Panel 1	Fabric-wrapped, glass fiber panels, 2" thickness, 6-7 lb. density and NRC of 0.90 to 1.0.
<u>Sound Concepts</u>	http://www.soundconceptscan.com/
<u>Conwed</u>	Respond A https://www.conwed.com/products/walls/
<u>Kinetics</u>	HardSide https://kineticsnoise.com/interiors/hardsidepanel.html

2" acoustical foam panels <https://www.pinta-acoustic.com/en/support/ceiling-and-wall-systems/willtec.html>

(click on "Product information" on the left, and color chart)

2" thick black fiberglass board ("theater board"): <https://www.owenscorning.com/en-us/insulation/products/selectsound-black-acoustic-board>



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 3-25-24

AGENDA ITEM: Consider soliciting quotes for acoustic panels at Yanmar Arena

PREPARED BY: Tom Pagel, City Administrator

BACKGROUND:

The new improvements at Yanmar Arena contain almost all hard surfaces. This is detrimental to quality sound. A report with recommendations for acoustic panel placement has been prepared and is attached. City staff is recommending soliciting quotes for the supply and installation of acoustic panels as recommended.

REQUESTED COUNCIL ACTION:

Make a motion to soliciting quotes for acoustic panels at Yanmar Arena.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 3-25-24

AGENDA ITEM: Consider an agreement with Loren Solberg for professional services

PREPARED BY: Tom Pagel, City Administrator

BACKGROUND:

The City is pursuing funding from the State for improvements to Central School. In previous years the City utilized Loren Solberg's services to arrange meetings with legislators and promote the City's priorities.

Loren has been cutting back on his workload but has agreed to assist us the remainder of this legislative session. The agreement is attached for reference.

REQUESTED COUNCIL ACTION:

Make a motion to approve an agreement with Loren Solberg for professional services.

LOREN SOLBERG CONSULTING
32314 PRAIRIE LAKE LANE
Grand Rapids, MN 55744

This agreement is created and commenced between the City of Grand Rapids, hereafter referred to as the "City", and Loren Solberg Consulting, LLC, hereafter referred to as "Consultant".

Whereas, the City desires to purchase professional services to assist with State Government Relations and lobbying activities with the legislature, state agencies, and other administratively related matters;

And Whereas, Loren Solberg is a registered lobbyist with the State of Minnesota;

Therefore, the parties agree to contract for professional services which include representing the City's interests as designated by the City during a period of March 1, 2024 to August 31, 2024 as follows:

GENERAL SERVICES

- Provide professional lobbying services for the City at the legislature for the period of time identified in this contract.
- Assist the Grand Rapids City staff and board members in development of any legislative or agency strategies as authorized by the City.
- Coordinate, monitor, and meet with relevant legislators, State Agencies, and potential developers to promote economic development opportunities for the Grand Rapids area.
- Consultant shall work cooperatively with staff and other professional or elected officials of the City to promote goals or parameters established by the city.
- To coordinate informational tours or meetings which will promote the policies or interests of the City.
- Facilitate requested meetings with state legislators or agency personnel.
- Report periodically as requested by the City on activities either in person, by phone, or in writing to the City Council or their designated representative.
- Meet as requested with the City staff or appropriate City personnel.
- Notify the City regarding any potential conflict of interest while representing other clients. Notification shall be to the City Contact Agent. For the purpose of this contract the Agent is the Grand Rapids City Administrator.

Consultant shall at all times be free to exercise initiative, judgment, and discretion as to how to best perform or provide services identified herein.

The parties mutually recognize the need to coordinate activities and information associated with legislative initiatives and administrative policies. Therefore, Consultant shall abide by policy, direction, and specific assignments as directed by City the Administrator or designated representatives, as long as directive is not in conflict with state law or rules. Failure to do so may be grounds for immediate termination of this Agreement.

INDEPENDENT CONTRACTOR

At all times and for all purposes hereunder, Consultant shall be an independent contractor and is not an employee of City for any purpose. No statement contained in

this Agreement shall be construed so as to find Consultant to be an employee of the City or including, but not limited to, workers' compensation, health/death benefits, and indemnification for third-party personal injury/property damage claims.

Consultant acknowledges and agrees that no withholding or deduction for State and Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due Consultant and that it is Consultant's sole obligation to comply with the applicable provisions of all Federal and State tax laws.

SUBCONTRACTING, ASSIGNMENT AND INDEMNIFICATION

Consultant shall not assign any interest in this Agreement and shall not transfer any interest in same, whether by subcontracting, assignment or notation, without the prior written consent.

This provision is not intended to create any cause of action in favor of any third party against Consultant or the City or to enlarge in any way Consultant's liability, but is solely to provide for indemnification of City and from liability for damages or injuries to third persons or property arising from Consultant or Consultants' agents' performance hereunder.

COMPLIANCE WITH NON-DISCRIMINATION LAWS AND DISCLOSURE OF DATA

Consultant agrees to maintain and protect received data on individuals, or which Consultant has access, according to the statutory provisions applicable to the data. No private or confidential data developed, maintained, or received by Consultant under this Agreement may be released to the public by Consultant or its employees or representatives. The City shall prominently mark all data shared with Consultant with the data's classification under the Minnesota Government Data Practices Act.

The Consultant agrees to comply with all federal, state and local laws, resolutions, ordinances, rules, regulations, and executive orders pertaining to unlawful discrimination on account of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, or age. When required by law and requested by the City, Consultant shall furnish a written affirmation plan.

The Consultant further agrees to comply with all federal, state, and local laws or ordinances and all applicable rules, regulations, and standards established by any agency of such governmental units, which are now or hereafter promulgated insofar as they relate to Consultant's performance of the provisions of this Agreement. It shall be the obligation of Consultant to apply for, pay for, and obtain all permits and/or licenses required by any governmental agency for the provision of those services contemplated herein.

PROFESSIONAL LIABILITY INSURANCE

Consultant shall obtain a valid policy of insurance covering professional liability, arising from the acts of omission of Consultant, its agent and employees.

COMPENSATION

In consideration of Consultant's services to be performed pursuant to this Agreement, the City agrees to make payment to Consultant of \$1,600 per month plus approved expenses. Approved expenses include but are not limited to mileage when traveling outside of Itasca County at the approved federal rate, liability insurance, parking, approved meals and approved lodging when outside the county while providing consulting and lobbying services. Consultant is responsible for all expenses related to necessary supplies, equipment, communication costs, incidental office expenses, taxes, and FICA.

Consultant shall provide an invoice on a monthly basis, which includes a written statement of services provided. The City agrees to pay pursuant to said invoice within thirty (30) days of receipt and approval by the City Council. The City reserves the right to deny payment if sufficient information is not provided.

TERMINATION

This contract may be terminated by either party at any time, with or without cause, upon thirty (30) days written notice delivered by mail or in person to the other party, unless termination is by City for failure to follow policy or direction, in which case termination may be immediate and may be verbal. This contract may be renewed and/or extended by mutual agreement.

MODIFICATIONS/ADDENDA

This Agreement may be modified by mutual consent and be valid when modifications are in writing and signed by authorized representatives of City and Consultant.

NOTICE/COMMUNICATIONS

All notices and demands pursuant to this Agreement shall be directed in writing to: Mr. Tom Pagel, City Administrator.

Consultant

Loren Solberg Consultant, LLC

City of Grand Rapids

By: _____ Date _____

Name Tasha Connelly, Mayor

Attest

By _____ Date _____

Name Kimberly Gibeau, City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 25, 2024

AGENDA ITEM: Consider accepting the Grand Rapids EDA Annual Report for the year 2023.

PREPARED BY: Rob Mattei, Director of Community Development

BACKGROUND:

The Bylaws of the Grand Rapids Economic Development Authority establish that: "GREDA shall prepare an annual report describing its activities and providing an accurate statement of its financial condition, together with additional matters and recommendations it deems advisable for the economic development of the City of Grand Rapids".

The attached GREDA 2023 Annual Report is provided to fulfill that obligation.

REQUESTED COUNCIL ACTION:

Make a motion to accept the Grand Rapids EDA Annual Report for the year 2023.

Grand **R**apids **E**conomic **D**evelopment **A**uthority

2023 Annual Report



Prepared by:

Rob Mattei
Director of Community Development
GREDA Executive Director

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Mission

The Mission of the Grand Rapids Economic Development Authority (GREDA) is to advance the growth of our local economy through efforts focused on business recruitment, retention, and expansion.

As the City of Grand Rapids' economic development agent, GREDA strives to provide a high level of service, to encourage economic investment and prosperity in the City and surrounding region. GREDA works closely with businesses to identify creative solutions to challenging problems, generate enhanced opportunities for growth, and help them achieve their short and long-term goals.

Governance

The Grand Rapids Economic Development Authority is a public body governed by Minnesota Statute chapter 469, and Enabling Resolutions enacted by the City Council of the City of Grand Rapids.

The management of all the affairs, property and business of GREDA is vested in a Board of Commissioners consisting of 7 members, 2 of which must be members of the City Council. GREDA annually elects its President, Vice President, and Secretary/Treasurer. Staff support is provided to GREDA primarily through the Community Development Department, with the Director of Community Development acting as the GREDA Executive Director, and with the Community Development Administrative Assistant acting as the Recorder.

The GREDA Board of Commissioners includes the following volunteers:

Member	Position	Affiliation/Occupation	Term Expires
Sholom Blake	President	Private Business Owner/CPA	3/1/25
Molly MacGregor	Commissioner	City Council/Student Support Specialist	12/31/26 Concurrent with Council Term
Wayne Bruns	Commissioner	Banking Executive	3/1/25
Al Hodnik	Vice President	Ret. Business Executive	3/1/27
Bill Martinetto	Commissioner	Business Financial Officer	3/1/27
Malissa Bahr	Commissioner	GR Area Chamber President	3/1/30
Tom Sutherland	Commissioner	City Council/Conservation Officer	12/31/26 Concurrent with Council Term

*The Director of City Finance serves as the Asst. Treasurer

Also providing valued service to the GREDA during 2023 was City Council Member Tasha Connelly and Mike Korte.

Article VII, Section 1, of the Bylaws of the Grand Rapids Economic Development Authority establishes that: "GREDA shall prepare an annual report describing its activities and providing an accurate statement of its financial condition, together with additional matters and recommendations it deems advisable for the economic development of the City of Grand Rapids."

This report summarizes GREDA's activities and financial condition for the year ending December 31, 2023.

Respectfully submitted,



Sholom Blake, Grand Rapids EDA President



Development Property and Leasable Assets

Beginning in 1969, GREDA and its predecessor organization, the Grand Rapids Industrial Park Commission, have invested in the creation of four industrial park areas in Grand Rapids. Those industrial parks have become the home for 24 businesses, providing over 1,000 jobs in our community.

The attraction of industrial business to our community is pursued by GREDA within a competitive environment. Communities in the Arrowhead Region, including Grand Rapids, have had to counterbalance weaknesses, such as our distance from major market areas, by providing incentives to businesses for locating in our community. A primary means of providing that incentive involves providing development sites for business at a competitive rate, most often below actual cost.

GREDA has also actively pursued the development of underutilized properties in the Downtown and Mississippi Riverfront areas. As examples, the GREDA has sold land, which led to the development of the Glorvigen office building, KAXE Northern Public Radio station, and the Rapids Brewing project. The GREDA also exercised their authority to purchase and sell lands in support of the private redevelopment of Block 37, located at the corner of TH 2 and TH 169. GREDA currently owns property in Blocks 20 & 21, immediately north of the library, which they continue to market to developers interested in creating professional office, residential and other compatible uses. GREDA also owns and markets for sale and development the former North Country Recycling property, a site referred to as the Block 5 Site. More recently, GREDA acquired the VFW/Rose properties within Block 18 downtown, following the fire that destroyed those buildings in March of 2020.

Land Inventory Summary:

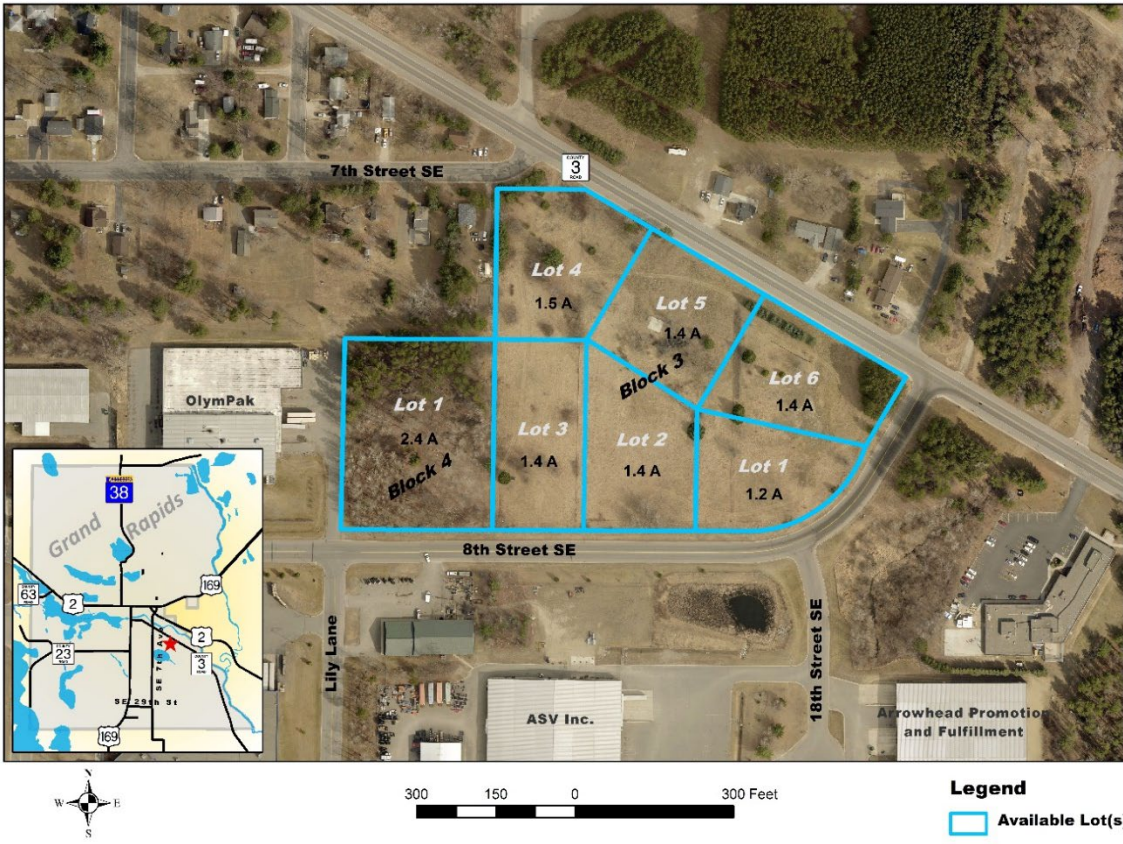
Site Description	Number of Developable Lots (GREDA Owned)	<u>Acreege Total</u>
Industrial Park Two	1	2.38
Industrial Park East	6	8.30
Airport South Industrial Park — Phase 1 & 2	11	17.61
Airport Property (unplatted)	1	22.5
Blocks 20 & 21 Riverfront Dev. Site	1	1.46
Block 5 Riverfront Dev. Site	1	1.8
Block 23 — Third Division Commercial Site	1	0.57
Block 18 — Downtown Site	1	0.16
Totals:	23	54.78

Central School:

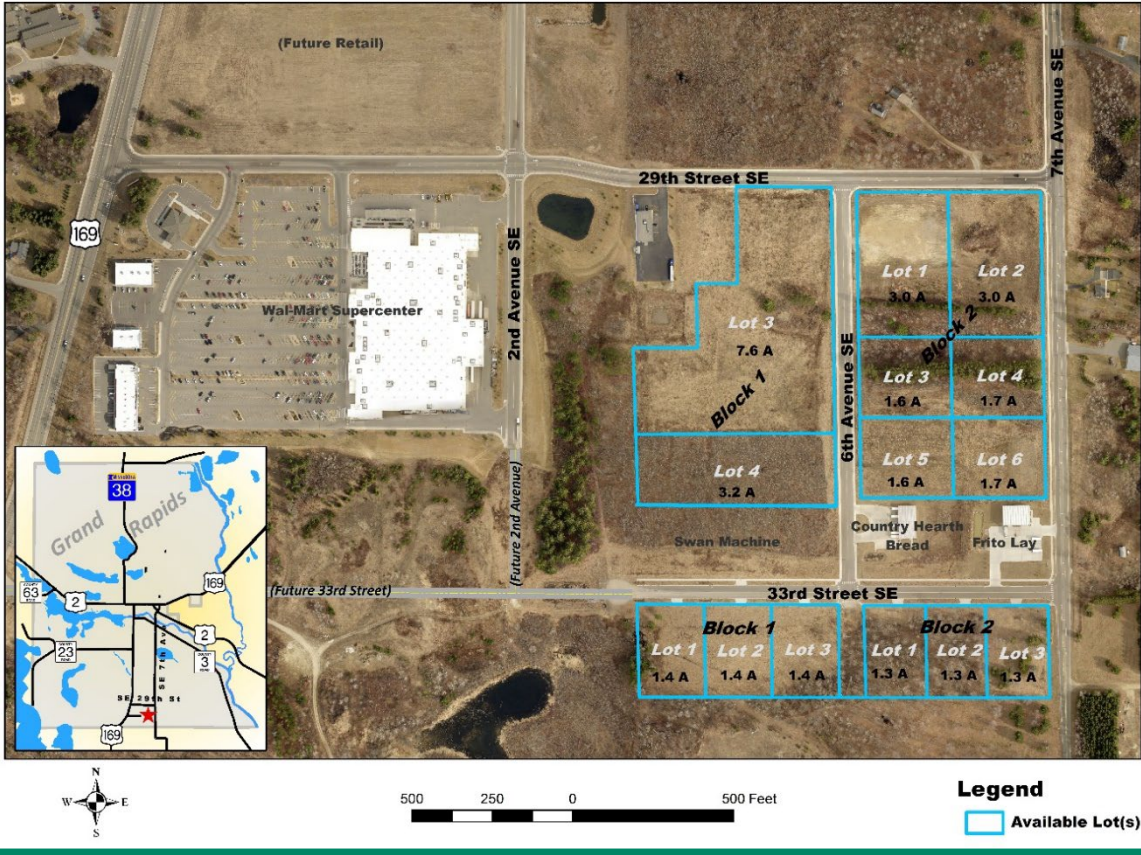
The City redeveloped Central School in 1983 and has since operated it as a multi-tenant leased space for a mixture of commercial retail and office uses. Central School contains 15 suites totaling 10,250 square feet of leasable space. In 2014, the City Council tasked GREDA with the management of leasing. At the time of this report, 64% of the Central School space is occupied.



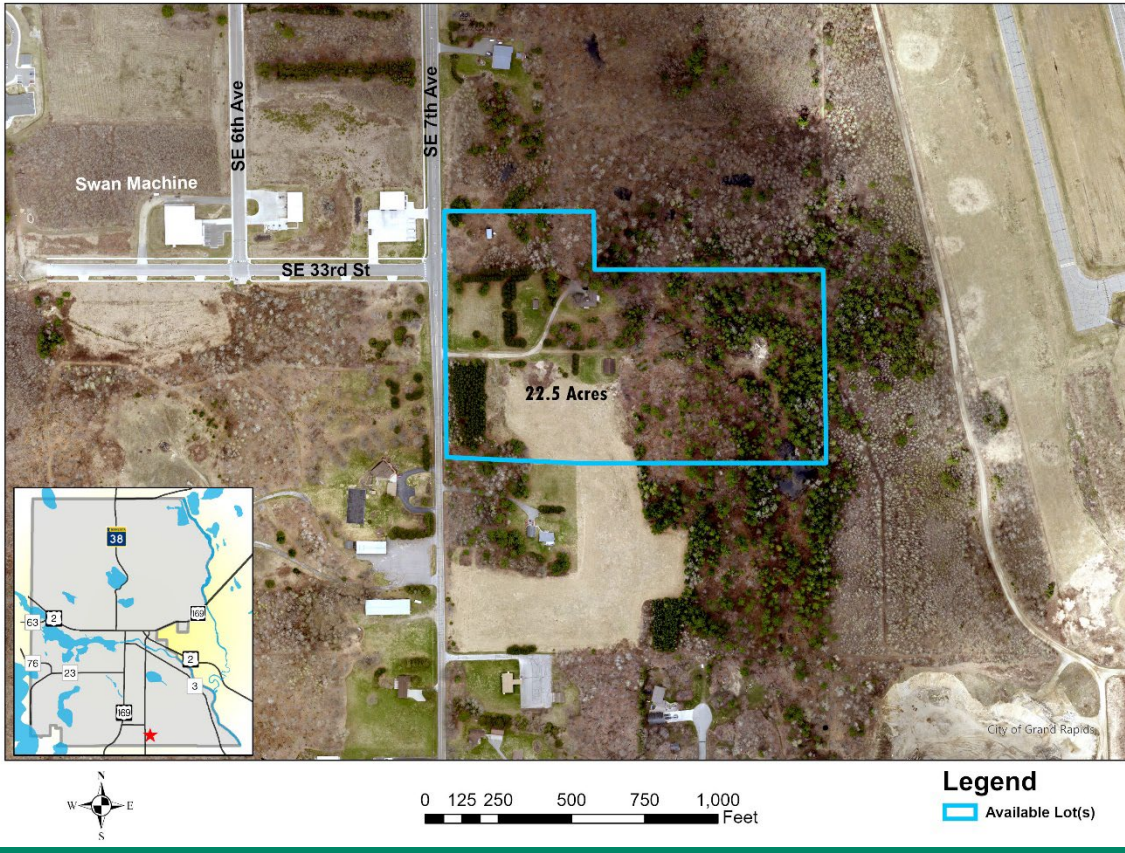
Grand Rapids Industrial Park East



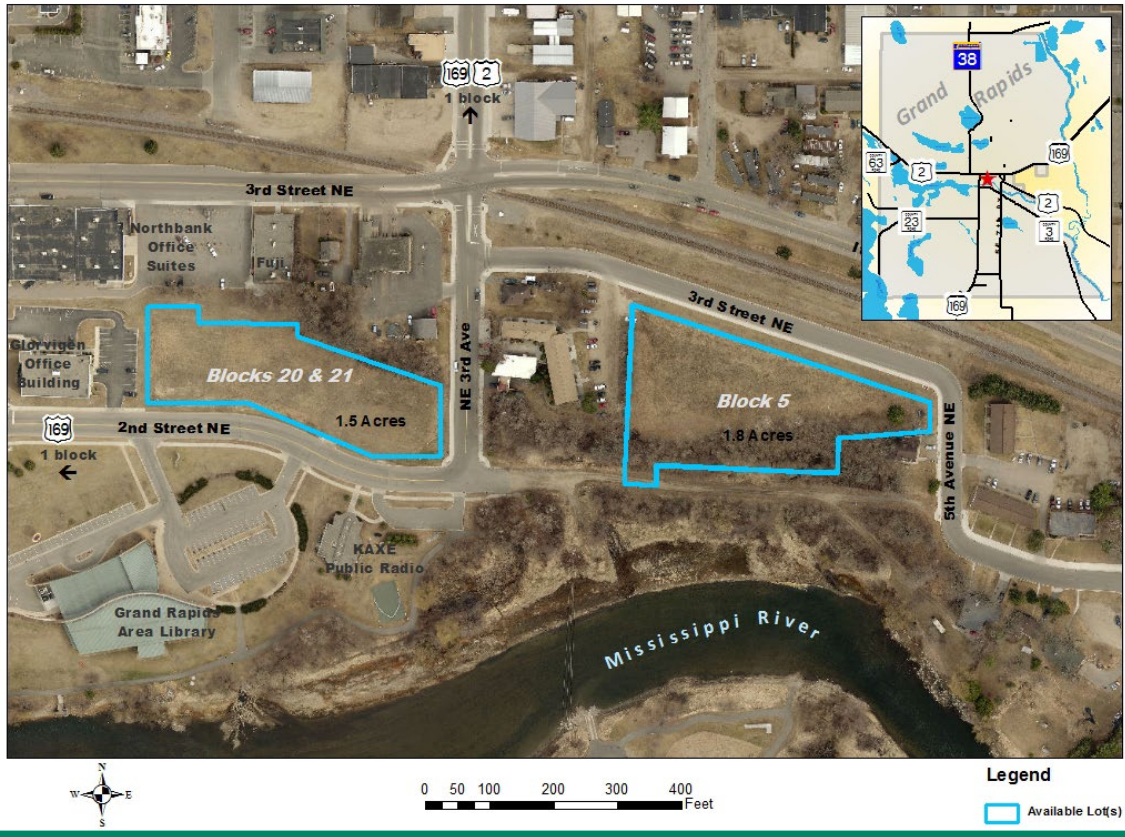
Grand Rapids Airport South Industrial Park: Phases I & II



Grand Rapids Airport Property (unplatted)



Grand Rapids "Blocks 20 & 21" and "Block 5" Commercial Sites

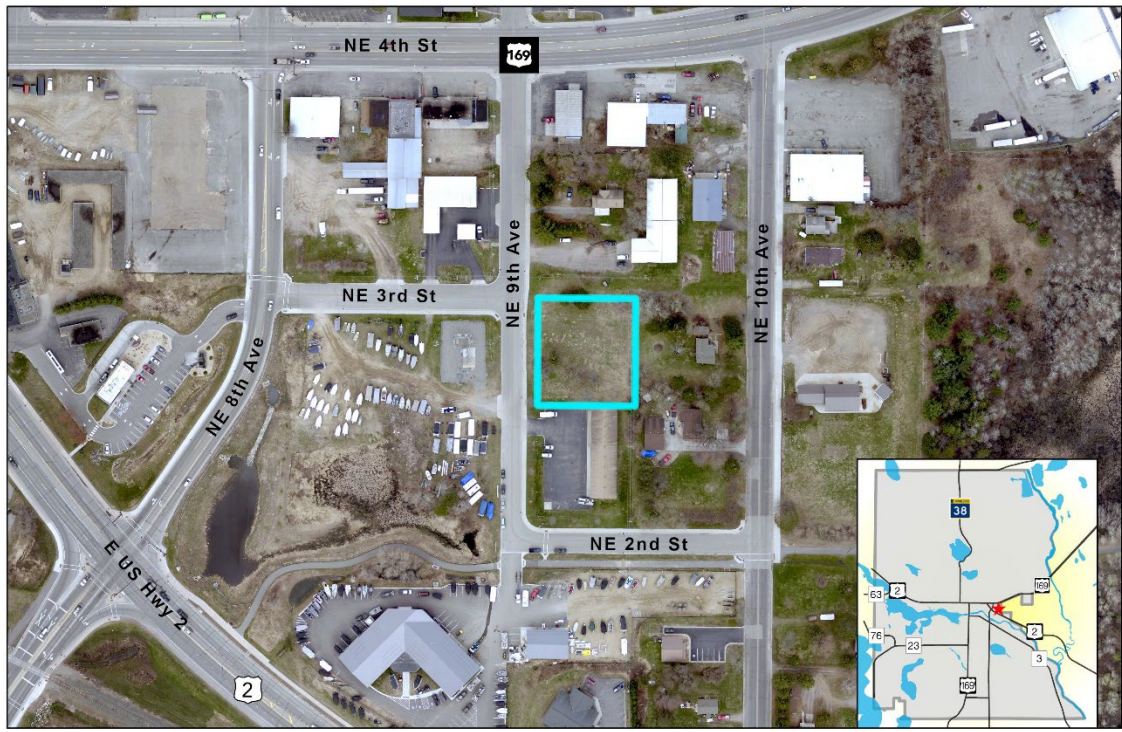


Grand Rapids "Downtown Block 18"



Legend
Available Lot(s)

Block 23 Third Division



Legend
Available Lot(s)



To advance their economic development goals, GREDA pools their resources together with those of other local, state and federal economic development agencies. Examples of those business assistance programs are listed in the following table:

Source	Program
Federal EDA	<ul style="list-style-type: none"> ▪ Public Works Grant ▪ Economic Adjustment Grant ▪ Economic Development Planning Grant
Iron Range Resources and Rehabilitation Board	<ul style="list-style-type: none"> ▪ Commercial Redevelopment Program ▪ Development Infrastructure Program ▪ Business Financing
Department of Employment and Economic Development (DEED)	<ul style="list-style-type: none"> ▪ Business Development Public Infrastructure Grant ▪ Minnesota Investment Fund ▪ Small Cities Development Program ▪ Job Creation Fund ▪ Redevelopment Grant Program ▪ Contamination Investigation and Cleanup ▪ Job Skills Partnership Program
Itasca Economic Development Corporation (IEDC)	<ul style="list-style-type: none"> ▪ Building Development Loan Program
City of Grand Rapids	<ul style="list-style-type: none"> ▪ Tax Increment Financing ▪ Tax Abatement

Commercial Building Improvement Loan (CBIL) Program - In certain situations, the underwriting standards used by private financial institutions would constrain their willingness or ability to provide a complete, attractive, financing package to a small business seeking to invest in property improvements. GREDA has created and maintains a revolving loan fund, named the Commercial Building Improvement Loan (CBIL) Program, which is intended to leverage private sector investment. The GREDA CBIL Program fills this capital market void by providing below market rate financing to eligible commercial enterprises within the City of Grand Rapids.

The CBIL is intended primarily to help building owners and tenants improve the appearance and function of their existing buildings. Secondary benefits of the CBIL program include: the removal of blight, increased competitiveness, strengthening of the tax base and improved viability of small businesses in the Grand Rapids commercial districts.

Eligible improvements to any retail/commercial building or site are qualified for consideration under the CBIL, within the following business zones: (LB, GB, CBD, SGB, SLB, I-1, SI-1). Program funds may be used for: building construction and expansion, building renovation and remodeling, landscaping and parking lot improvements and signage.

The Commercial Building Improvement Loan Program funds may finance up to 75% of the project cost, or \$40,000, which ever may be less. The interest rate for improvement loans is currently set at two percent (2%), with a maximum term of 5 years. Loans are amortized over a twenty-year period with a balloon payment due at the end of the term, and no penalty for early repayment.

There currently is a portfolio of nineteen loans with a combined principal loan amount of \$613,693.



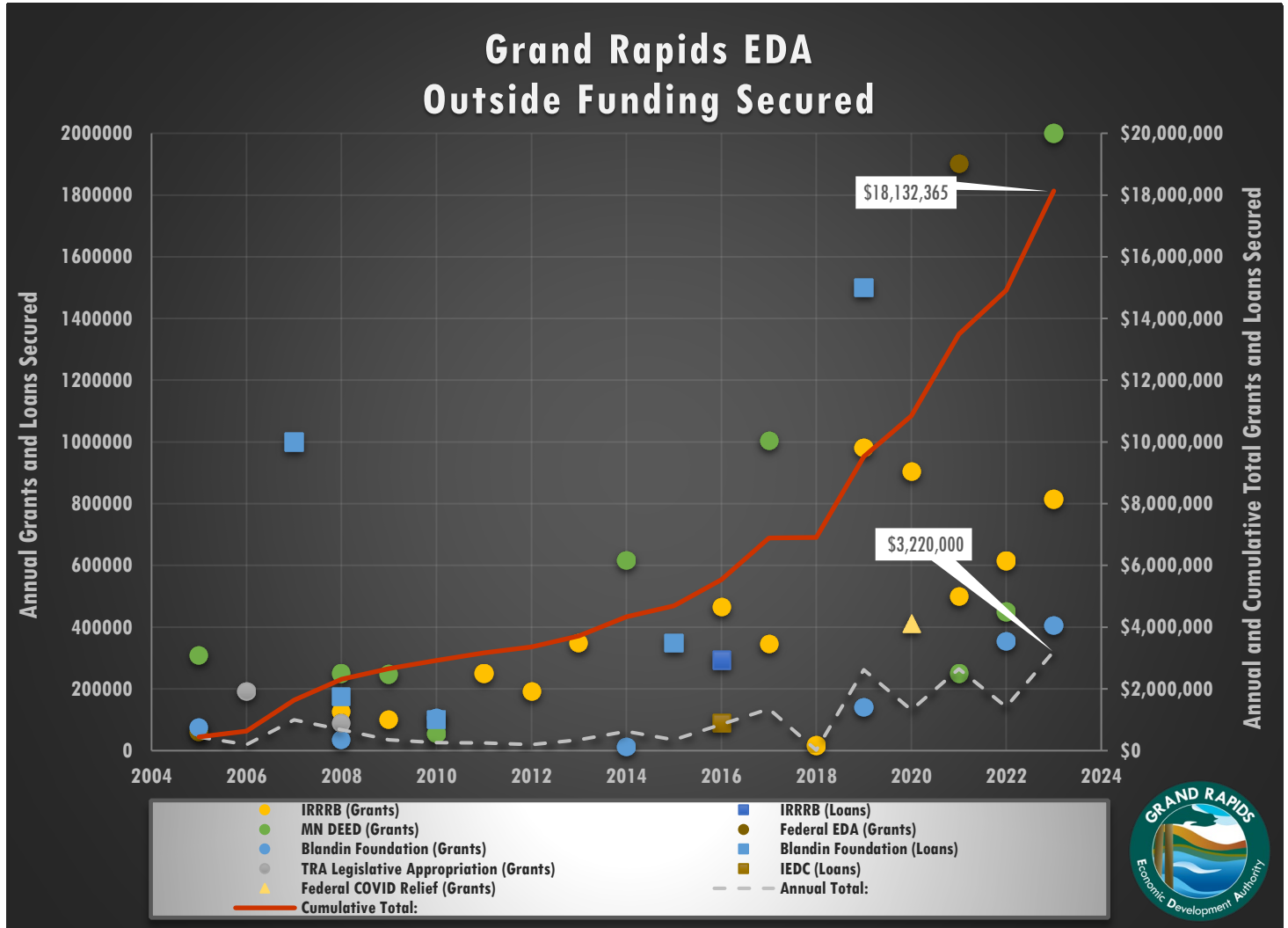
Downtown Mandated Building Improvement Loan (MBIL) Program – With a grant provided by the Blandin Foundation in 2023, GREDA has established a loan program to assist entrepreneurs with funds for additional improvements mandated by the Minnesota State Building Code. These additional required improvements, such as to address handicapped accessibility, are more common in older buildings. The costs of these improvements are often unanticipated by entrepreneurs and tend to limit or stifle investment in and new uses of these buildings. Downtown MBIL Program funds may finance up to \$50,000 of these costs. The interest rate for MBIL loans is currently set at one percent (1%), with a term of 10 years.

Repayment of principal and interest is deferred during the 10-year term, with 10% of the principal balance forgiven each year the building owner maintains ownership.

There currently is a portfolio of one loan with a in the principal loan amount of \$50,000.



The following chart provides a eighteen year history of the outside funding secured by GREDA:



Summary of 2023 Funding Represented Above

Source	Project	Grant/Loan	Amount
Minnesota IRRR	Oppidan Workforce Housing	Grant	\$200,000
	Downtown Organization Project	Grant	\$15,000
	KOOTASCA Early Childhood Hub	Grant	\$300,000
	Forest Lake Addition Utilities	Grant	\$300,000
Minnesota DEED	L&M Distribution Center MIF Loan	Grant	\$2,000,000
Blandin Foundation	Downtown Mandated Improvement Loan Program	Grant	\$350,000
	Downtown Organization Project	Grant	\$55,000
Total:			\$3,220,000



2023 Project Funding Not Represented in the Previous Chart

Item 11.

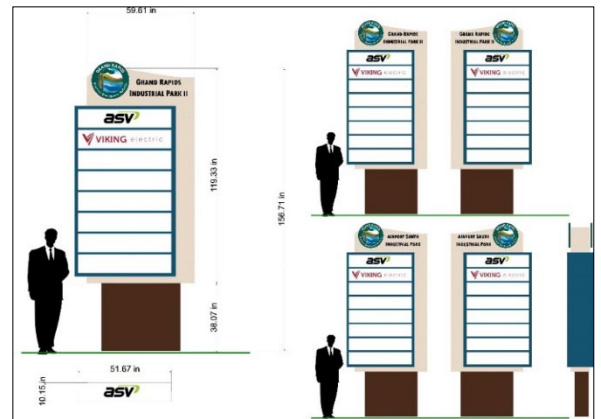
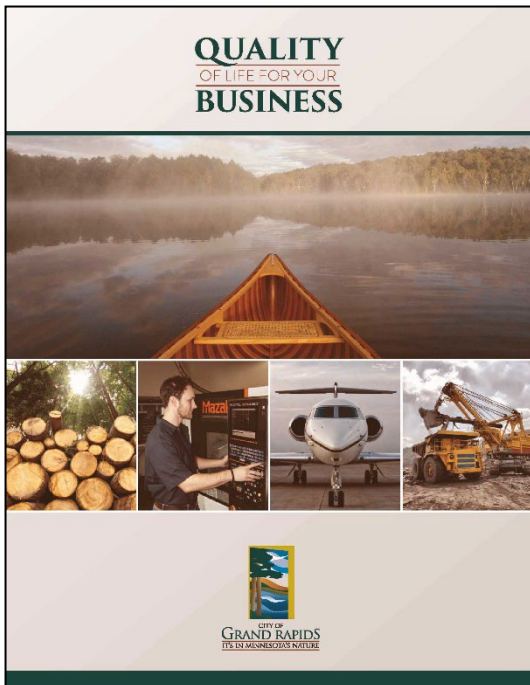
Source	Project	Grant/Loan	Amount
Minnesota IRRR	HWY 35 Project	Business Loan	\$10,000,000
	L&M Distribution Center Project	Business Loan	\$2,500,000
Minnesota DEED	HWY 35 Project	Business Loan	\$10,000,000
Total:			\$22,500,000

Business Retention, Attraction and Marketing

GREDA views regular interaction with resident companies, such as through a Business Retention and Expansion (BRE) program of structured interviews, as an important component of the Grand Rapids area economic development action plan. The importance of BRE is highlighted by a well-known statistic: “up to 80 percent of new jobs and capital investment in any community is generated by existing businesses”.

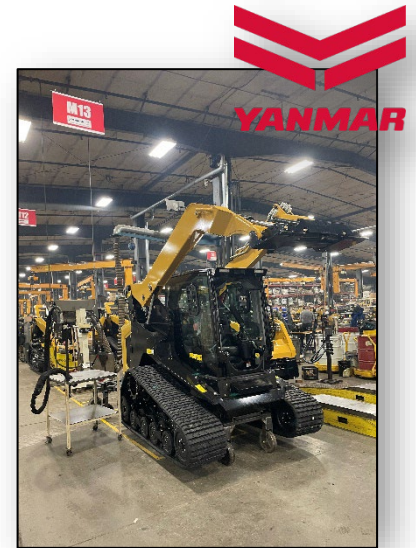
This is not to say, however, that GREDA disregards the value of business attraction efforts, as evidenced by their expanding industrial park areas. With a well-rounded inventory of sites to offer, GREDA has begun to dedicate additional resources to their marketing efforts, including:

- ❖ Updated electronic and printed brochures featuring their property.
- ❖ An increased presence on the *northlandconnection.com* regional business portal
- ❖ The GREDA website launched in September 2011 at www.grandrapidseda.com with updated property listing/mapping functions added in 2018.
- ❖ GREDA twitter account launched October 2012: @GR_EconDevAuth
- ❖ Industrial Park entrance signs, completed in 2022.



Yanmar Expansion Project

- ❖ On June 2, 2023, Yanmar Compact Equipment North America broke ground for their 32,000 s.f. expansion to provide new/upgraded painting capacity.
- ❖ GREDA assistance to this project involved:
 - \$350,000 grant received from MN IRRR for site development.
 - \$450,000 grant from MN DEED, which GREDA used to provide an equipment loan with forgivable terms.
 - GREDA also coordinated the review and consideration of a \$234,000 City Tax Abatement and worked with Itasca County in their consideration of a \$196,000 Tax Abatement.
- ❖ The expansion project is substantially complete, and a certificate of occupancy has been issued.
- ❖ In 2003 the project added 49 of the 300+ direct jobs it is estimated to add, in total, over the next four years.



Grand Rapids/Cohasset Industrial Park Infrastructure Project

- ❖ This infrastructure project, to serve the former Ainsworth Industrial Site with sanitary sewer and water, which was funded with contributions from the Federal Economic Development Administration, MN DEED, MN IRRR, GRPUC, GREDA, City of Grand Rapids, City of Cohasset and IEDC, is now complete.
- ❖ The project final construction cost came in at \$4,566,590, which was \$131,000 under the original bid contract.
- ❖ All sources of funding have been claimed and received in full, except for the final 10% disbursement of funds from the Federal EDA, which is in process.
- ❖ This infrastructure has already proven to be an important asset, as it was a required feature of the site for the proposed HWY 35 Cannabis Grow & Manufacturing project, featured later in this report.

GREDA Commercial Building Improvement Loan Program

- ❖ The objective of the CBIL is to fill the financing gap between project costs and private debt financing and private equity by making direct, below market interest, loans to building owners and leaseholders improve the appearance and function of their buildings.
- ❖ Since the restructuring of the program in 2006, GREDA has provided \$1,016,000 in loans to 34 projects.
- ❖ The CBIL program can provide up to \$40,000 per project. Loans are amortized over 20 years at an interest rate of 2%, with a 5-year balloon.
- ❖ In 2023, GREDA provided one \$40K loan to Kreklow Dental for interior renovations and accessibility improvements.



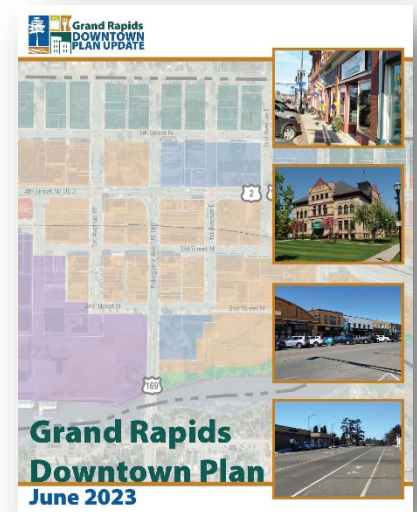
GREDA Downtown Mandated Building Improvement Loan Program

Item 11.

- ❖ GREDA applied for and received a \$350,000 grant from the Blandin Foundation to establish a loan program with forgivable terms to provide financing for building improvements to buildings in Downtown Grand Rapids that are mandated by the Minnesota State Building Code, such as handicapped accessibility improvements.
- ❖ Buildings in the Downtown are some of the oldest in the community and present a higher level of required investment to address Code deficiencies.
- ❖ The Program can provide up to \$50,000 per project. Loans are amortized over 10 years at an interest rate of 1%. Payments on these loans are deferred and are completely forgivable if the borrower retains ownership of the property for the full term.
- ❖ In 2023, GREDA provided a \$50K loan to Kreklow Dental Clinic for handicapped accessibility improvements made with their interior renovations.

Downtown Plan Projects and Initiatives

- ❖ GREDA has begun implementing goals identified by the Downtown Plan, which was completed in June of 2023
- ❖ GREDA issued a \$75K loan under the Downtown Entertainment Loan program for Riverfest, which was paid back in full.
- ❖ GREDA established a loan program with forgivable terms for upgrades mandated by the State Building Code to older downtown buildings. (additional detail in this report)
- ❖ GREDA received grants from the Blandin Foundation and MN IRRR to fund the Downtown Organization Project. GREDA has hired Economic Development Services, Janna King, to lead an advisory group of 20 Downtown stakeholders through the process of structuring a sustainable downtown organization.
- ❖ GREDA staff worked with a developer/retailer that is considering the renovation of the former Pluemers Furniture store.
- ❖ GREDA staff worked with a developer/restaurantier considering a downtown location.
- ❖ GREDA staff worked with the Free-Range Food Co-op in their search for a location for their planned grocery store.



Plat of Great River Acres – Single Family Residential Sites

- ❖ GREDA continues to market the remaining single-family home sites and one large multi-family site.
- ❖ Three single-family homes have been developed to date, with at least one additional planned for 2024 construction.
- ❖ Available properties are listed on www.grandrapidseda.com



Single Family Housing – Redevelopment of former Forest Lake School Site

- ❖ GREDA developed and recorded a new subdivision entitled Forest Lake Addition creating 22 single family home lots.
- ❖ GREDA discounted and sold 8 lots to Itasca County HRA for their development of owner-occupied single-family affordable homes, structured as a Community Land Trust.
- ❖ In 2024, GREDA will consider the sale of 8 more lots to Itasca County HRA.
- ❖ GREDA discounted and sold 2 lots to Itasca County Habitat for Humanity, also for owner-occupied single-family affordable homes.



Multi-Family Housing and Manufactured Housing Community Prospects

Item 11.

- ❖ GREDA has a preliminary development agreement in place with Oppidan Inc., the developers of the Pillars project. Oppidan is performing due diligence on a proposed 132-unit apartment on a GREDA parcel located north of the West Elementary School in the plat of Great River Acres.
 - On GREDA's behalf, the City received a \$200,000 grant from MN IRRR for pre-development work such as soil borings, phase 1 environmental report and preliminary site design.
 - GREDA staff has submitted a \$750,000 grant request to the new MN IRRR Housing grant program.
 - GREDA staff is currently working with Oppidan to prepare an MHFA Workforce Housing grant application for an April 30, 2024, submittal.
- ❖ GREDA staff is in early conversations with a developer developing a concept for market rate apartments on the GREDA Block 20/21 site, located north of the library.
- ❖ Staff continues to work with local investors performing due diligence on a concept for a 60-unit housing community on the former WWTP site.

L&M Fleet Supply Distribution Center Project

- ❖ L&M Fleet Supply accepted a proposal from the City and GREDA to provide TIF and Tax Abatement business assistance as well as a land write down on GREDA's sale of a 46-acre site for the development of a new 210,000 square foot, state of the art distribution center for L&M Fleet Supply. That assistance, together with our partners at MN IRRR and MN DEED was as shown below.



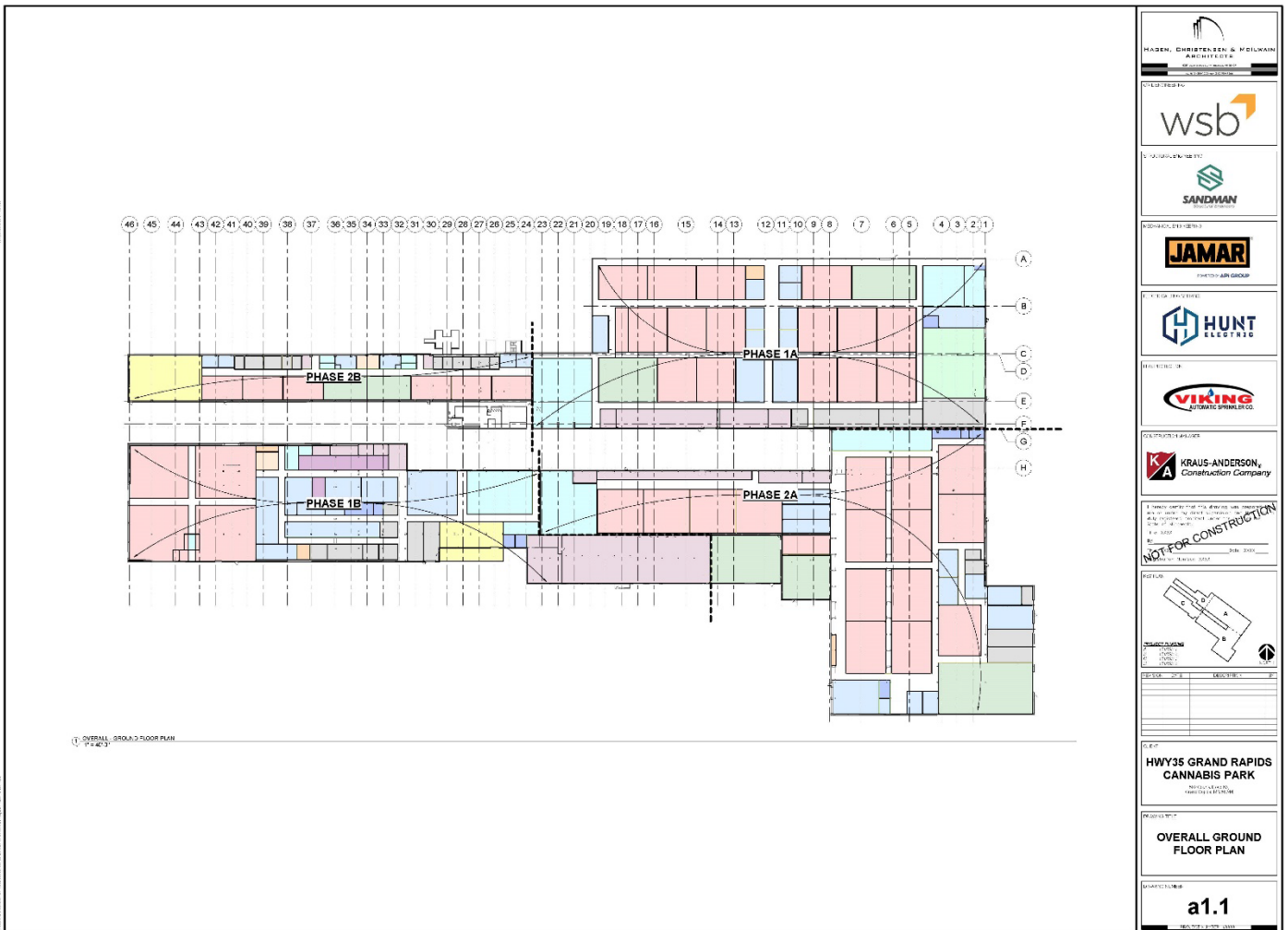
	MN IRRR	MN DEED/GREDA	Equity	Bank	City	Itasca County	Total
Property Acquisition		717,160	78,460	235,390			1,031,010
Site Work Construction			1,189,600	3,568,800			4,758,400
Building Construction			2,632,700	24,856,400	4,251,800	1,401,100	33,142,000
Purchase of M&E	2,500,000	2,000,000		10,452,000			14,952,000
FFE and Software			537,500	1,612,500			2,150,000
Total Project Cost	\$2,500,000	\$2,717,160	\$4,438,260	\$40,725,090	\$4,251,800	\$1,401,100	\$56,033,410

- ❖ The L&M Distribution Center Project will retain the 81 FTE positions currently employed in the existing distribution facility in LaPrairie. In addition, the project will create 31 full-time positions within the first two years of operation.
- ❖ The average hourly wage of the new positions including the value of benefits is \$36.61.
- ❖ GREDA closed on the acquisition of private property and simultaneous sale to SE 7th Avenue Distribution (L&M Supply subsidiary) in mid-December.
- ❖ Construction is set to begin in May of 2024.



Redevelopment of the former Ainsworth Industrial Site – HWY 35 Cannabis Grow and Manufacturing Facility

- ❖ In July 2023, GREDA and the City responded to an opportunity to support a proposed redevelopment of the former Ainsworth industrial site at 502 Co. Rd. 63. The proposed project involved the purchase of the site by the newly formed Minnesota Company, HWY 35, LLC.
- ❖ HWY 35 sought support and assistance from MN IRRR, MN DEED, the City and GREDA for the renovation of the vacant industrial building and site for cannabis grow and manufacturing facility.
- ❖ The proposed \$67MM project involves the buildout of 240,000 s.f. of the building in two equally sized phases, creating indoor grow area for two 30,000 s.f. canopies, growing area for immature plants, processing, packaging, and laboratories for the manufacturing of marijuana infused products.
- ❖ Each of the two phases of the project is anticipated to add 200 jobs in Grand Rapids, ranging in wages from \$18-\$30/hour.
- ❖ Two business loans, with forgivable terms based on reaching employment targets, totaling \$20MM, were approved by MN IRRR in October of 2023. GREDA led the effort to gather letters and resolutions of support from GREDA, the City of Grand Rapids, Itasca County and the Grand Rapids Area Chamber of Commerce.
- ❖ HWY 35 closed on their purchase of the property in February of 2024, and has plans to begin their buildout in April of 2024.



**CITY OF GRAND RAPIDS
ECONOMIC DEVELOPMENT AUTHORITY**
COMBINING STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE TWELVE MONTHS ENDING DECEMBER 31, 2023
With Comparative Totals for the Period Ending December 31, 2022

Preliminary	2022 ACTUAL TO 12/31/22	YTD ACTUAL TO 12/31/23	2023 ANNUAL BUDGET	
Fund Balance 1/1/XX:	\$ 18,096	\$ 4,296	\$ 4,296	
<hr/>				
REVENUES:				
Taxes	-	35,000	35,000	0%
Supplemental Aid	-	-	-	0%
Miscellaneous	-	-	-	0%
Interest - Investments	103	128	200	64%
Interest - Loans	-	-	-	0%
Mortgage Payment	-	-	-	0%
Fund Balance Usage	-	-	-	0%
TOTAL REVENUES	<u>103</u>	<u>35,128</u>	<u>35,200</u>	<u>100%</u>
EXPENDITURES:				
Supplies/Materials	148	7	100	7%
Other Services/Charges	13,755	14,130	16,050	88%
TOTAL EXPENDITURES	<u>13,903</u>	<u>14,138</u>	<u>16,150</u>	<u>88%</u>
REVENUES > EXPENDITURES	<u>(13,800)</u>	<u>20,991</u>	<u>19,050</u>	
<hr/>				
FUND BALANCE				
Fund Balance Usage	<u>(13,800)</u>	<u>20,991</u>	<u>-</u>	
FUND BALANCE 12/31/XX	<u>\$ 4,296</u>	<u>\$ 25,287</u>	<u>\$23,346</u>	



**CITY OF GRAND RAPIDS
ECONOMIC DEVELOPMENT AUTHORITY
CAPITAL PROJECTS FUND**

*Schedule of Changes in Revenue, Expenditures, and Fund Balance
FOR THE TWELVE MONTHS ENDING DECEMBER 31, 2023*

Preliminary

FUND BALANCE 1/1/23	\$ 1,090,453
<hr/>	
REVENUES:	
Taxes	40,083
Supplemental Aid	3,706
ST/MN-IRRRB Grant	20,000
Blandin Foundation Grant	655,720
Interest-Investments	14,139
Net Change Fair Value Investments	9,934
Interest-Loans	5,151
Nat'l Gas CIAC Fee	4,080
Rent-EDA House	17,853
Miscellaneous	199
Principal-CBIL Payments	45,443
Principal-EWCL Payments	152,967
Loan Proceeds/Repayments	75,000
Sale of Land Held in Inventory	<u>292,390</u>
TOTAL REVENUES	1,336,664
EXPENDITURES:	
Miscellaneous	30,316
Commercial Building Improvement Loan Program	40,000
Downtown Block 18-21	-
Airport South Industrial Parks	64,247
Downtown Plan Project	156,032
Great River Acres	5,438
Forest Lake School Redevelopment	36,251
Blandin Foundation PRI Loan	125,746
L&M Distribution Center	1,084,733
Ainsworth Facility Redevelopment	1,885
ASV-Yanmar Parts Distribution Center	<u>4,491</u>
TOTAL EXPENDITURES	<u>1,549,139</u>
2023 REVENUES > EXPENDITURES	(212,476)
<hr/>	
FUND BALANCE 12/31/23	<u><u>877,977</u></u> (1)

Please Note:

(1) The Fund Balance includes designations for Com Bldg Imp Loans of \$34,421



The GREDA Board of Commissioners recently completed the development of their 2024 Work Plan. The work plan development process first involved a review of the unfinished business from the 2023 Work Plan, and a review of the goals stated within the Economic Development Element of the Comprehensive Plan. From that exercise, the GREDA Commissioners identified a list of potential objectives for 2024. Those potential objectives were examined and ranked by the individual GREDA members, and, through additional group discussion, GREDA approved a list of priorities and a work approach for the issues they will take a lead role in completing and those that they will partner with others on.

In developing the list of priority issues, the GREDA considered the following criteria:

Community impact: If the goal is achieved, will the impact be substantial in the community?

Chances of success: Is the objective reasonably attainable?

Resource availability: Does EDA/City of Grand Rapids possess adequate resources to achieve this goal?

EDA ownership: But for the EDA, will any other entity, commission or department achieve this objective?

The resulting work plan is shown on the following five pages of this report.





Grand Rapids Economic Development Authority 2024 Work Plan

* Results of Issue Identification and Ranking			* Desired Outcomes/Work Approach/Schedule			
Issue/Task/Work Item	Role	Term (years) Short 1-2 Med. 3-5 Long 6+	Q1	Q2	Q3	Q4
Industry Advancement/Support						
Continue to assist the L&M Distribution Center project.	Lead	S	<ul style="list-style-type: none"> ▪ Complete the process of removing FAA encumbrances on City parcel. ▪ Acquire and convey City parcel to L&M 			<ul style="list-style-type: none"> ▪ Administer MIF loan for equipment
Continue to support Yanmar Expansion project	Lead	S	<ul style="list-style-type: none"> ▪ Administer MIF loan for equipment. 	<ul style="list-style-type: none"> ▪ Work with Yanmar on next phase – high bay warehouse 		
Pursue and support initiatives addressing housing shortages	Lead	S	<ul style="list-style-type: none"> ▪ Continue to support private development interest in housing projects by reviewing proposed uses of TIF and/or Tax Abatement. ▪ Support the development of housing on GREDA owned parcels 	<ul style="list-style-type: none"> ▪ Work with housing developers, MN IRRR, MHFA, GMHF and Blandin Foundation to incentivize and remove financial barriers for projects. ▪ Secure the development of one or more multi-family housing developments. 		



* Results of Issue Identification and Ranking			* Desired Outcomes/Work Approach/Schedule			
Issue/Task/Work Item	Role	Term (years) Short 1-2 Med. 3-5 Long 6+	Q1	Q2	Q3	Q4
Industry Advancement/Support						
Continue to work with HWY 35 LLC on current and future development opportunities	Lead	S	<ul style="list-style-type: none"> Review and advise the City Council on any application for a TIF Redevelopment District. Prepare development agreements. 	<ul style="list-style-type: none"> Explore opportunities for collaboration with MN North Itasca Campus Work with spinoff developers/bus inesses interested in co-location. 		
Ensure an adequate inventory of industrial sites and facilities exist in the community.	Lead	S		<ul style="list-style-type: none"> Consider opportunities to make strategic property acquisitions for future industrial development. 	<ul style="list-style-type: none"> Continue to explore funding opportunities that would support the development of a speculative, flexible, industrial/ware house building in Grand Rapids. 	
Support initiatives addressing workforce and childcare shortages	Partner	M	<ul style="list-style-type: none"> Communicate with industries about their challenges and provide support or connections to support. 			
Provide as needed support for wood product industries.	Lead	S	<ul style="list-style-type: none"> Continue ongoing regular communications with Blandin Paper management regarding as needed assistance. 		<ul style="list-style-type: none"> Meet with MN Power Boswell officials and explore collaborative opportunities. 	



* Results of Issue Identification and Ranking			* Desired Outcomes/Work Approach/Schedule			
Issue/Task/Work Item	Role	Term (years) Short 1-2 Med. 3-5 Long 6+	Q1	Q2	Q3	Q4
Industry Advancement/Support						
Continue to support our medical service providers to ensure that Grand Rapids maintains and grows its position as a regional hub.	Lead	S	▪	▪	▪ Communicate with major providers, Grand Itasca and Essential about trends in rural health care and the buildout of services and jobs to support growth.	▪
Assist with the redevelopment of the Boswell site.	Partner	M	▪	▪ Support County efforts to implement energy transition strategies.	▪ Identify energy transition funding state and federal programs that may be applicable to GREDA efforts toward economic diversification.	▪
Transportation/Logistics						
Plan for highway transportation and corridor land use improvements to address underperforming commercial areas and blighted conditions within the City.	Lead	S	▪	▪ Apply for funding and create a corridor plan along Highway 2 between 6th Ave. E. and 19th Ave. W. that addresses multi-model transportation issues, city utility replacement needs, blight, environmental contamination, visual appeal and underinvestment	▪	▪
Transportation/Logistics						



* Results of Issue Identification and Ranking			* Desired Outcomes/Work Approach/Schedule			
Issue/Task/Work Item	Role	Term (years) Short 1-2 Med. 3-5 Long 6+	Item 11.			
			Q1	Q2	Q3	Q4
Continue to advocate for highway transportation route improvements to improve linkages between Grand Rapids and the interstate, the Duluth port.	Lead	L	▪	▪ Have discussions with appropriate agencies, government, and elected officials and sponsor research that supports the prioritization of improvements to the TH2 corridor to Duluth.	▪	▪
Redevelopment & Downtown						
Downtown Plan Implementation.	Lead	S	<ul style="list-style-type: none"> ▪ Implement the Downtown Organization project. ▪ Assist with the redevelopment of downtown sites, specifically: Pluemers building, IEDC building, GREDA lots, and Block 36. 	▪	▪ Assist in advancing an updated vision for use of Central School and its needed building upgrades.	▪
Consider ways to support the relocation/renovation of local small businesses and assist with ADA compliance improvement funding options.	Lead	S	▪	▪ Increase marketing of Downtown Mandated Building Improvement Loan program.	<ul style="list-style-type: none"> ▪ Have discussions with Blandin Foundation about the possibilities of expanding the geographic boundaries of the program. ▪ 	▪



* Results of Issue Identification and Ranking			* Desired Outcomes/Work Approach/Schedule			
Issue/Task/Work Item	Role	Term (years) Short 1-2 Med. 3-5 Long 6+	Q1	Q2	Q3	Q4
Redevelopment & Downtown						
Support the redevelopment of strategic commercial sites outside of the downtown.	Lead	S	<ul style="list-style-type: none"> Support investment interest in the redevelopment of infill sites such as the former Kmart site, former Ray's Sport & Marine, Grand Rapids Marine, Itasca County Farm Co-op, Ben's Bait, Dondelinger Dodge and Ford, former Sawmill Inn site. 			
Administration						
Consider ways to diversify the membership of the Commission and amend the meeting format to include updates from local partners/organizations.	Lead	S	<ul style="list-style-type: none"> As membership opportunities arise, recruit applicants that further a diverse board. Invite local partner organizations to provide updates, one presentation per quarter. 			
Enhance the marketing of GREDA services and programs.	Lead	S	<ul style="list-style-type: none"> Consider comprehensive updates to the GREDA website under a new platform. Utilize media to communicate the many GREDA successes and raise awareness of GREDA programs. 			





CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 25, 2024

AGENDA ITEM: Consider approving purchase of golf course maintenance utility vehicle

PREPARED BY: Tom Beaudry

BACKGROUND:

During the budget process, for 2024, Steve Ross indicated the need for an additional utility vehicle. The cost of the vehicle was indicated in the Golf CIP debt schedule in the fall of 2023. The bid from TORO is listed at their government pricing.

REQUESTED COUNCIL ACTION:

Make a motion to approve the purchase of a TORO Workman GTX EFI in the amount of \$13,302.03.



MTI Distributing
Equipment Quote
March 19, 2024



Quote Expiration Date: 4/18/2024

Steve Ross
Pokegama Golf Course
City of Grand Rapids

OMNIA PARTNERS CONTRACT PRICING - CONTRACT #2017025

Qty	Model Number	Description	Quote Price Each	Quote Price Extended
1	07409	Workman GTX EFI	\$9,760.14	\$9,760.14
1	07047	Bench Seat Kit	\$741.78	\$741.78
1	07046	Plastic Cargo Bed	\$977.34	\$977.34
1	07144	12v Electric Lift Kit	\$794.82	\$794.82
			Equipment Total	\$12,274.08
			8.375% Sales Tax	\$1,027.95
			Total	\$13,302.03

Quote validity: As a result of supply chain disruptions effecting availability and pricing, the pricing above cannot be guaranteed. Should you commit to a non-binding purchase commitment, a firm quote (including finance rates) will be provided when product becomes available.

- Net 30 Terms with qualified credit
- New Toro commercial equipment comes with a two-year manufacturer warranty
- Equipment delivery and set-up at no additional charge
- All commercial products purchased by a credit card will be subject to a 2.5% service fee.

Thank you for the opportunity to submit this quote. If you have any questions, please do not hesitate in contacting us.

Ryan Pannhoff
Outside Sales Representative
630-742-9058

Karen Wangenstein
Inside Sales Representative
763-592-5643

MTI Distributing, Inc. • 4830 Azelia Avenue N. #100 • Brooklyn Center, MN 55429

I commit to the purchase as detailed on quote above. I reserve the right to opt out of intended purchase at any time prior to scheduled delivery. I understand that the quoted pricing above is not guaranteed and that I will be provided a new proposal when product becomes available.

Name:
Signature:
Date:



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 25, 2024

AGENDA ITEM: Consider accepting a grant award of \$72,325.00 from the Office of Traffic Safety (OTS) to be used toward a traffic safety vehicle.

PREPARED BY: Kevin Ott

BACKGROUND:

The Grand Rapids Police Department (GRPD) was notified that OTS has opened a request for proposal (RFP) for law enforcement agencies to apply for a traffic safety vehicle. The purpose of this squad car would be to give law enforcement officers a higher vantage point when conducting traffic enforcement. Higher vantage points allow for officers to effectively detect distracted driving, hands free violations, seat belt violations and child passenger restraint violations.

OTS would award up to \$95,000.00 for each grant for the purchase of a traffic safety vehicle. The vehicle is required to have a higher vantage point and will likely be a full-size truck. A local match of 20% by the agency receiving the grant is also required.

Council supported GRPD submitting the grant during the March 11, 2024, council meeting.

On March 14, 2024, GRPD was notified by OTS that our application was successful and that we have been awarded \$72,325.00 toward a traffic safety vehicle. Our local match of 20% would result in a commitment of \$14,465.00

This purchase is not a budgeted item. Understanding the opportunity and considerable savings, GRPD leadership has committed to utilizing Minnesota Public Safety Aid funds.

REQUESTED COUNCIL ACTION:

Make a motion adopting a resolution to accept the awarded grant of \$72,325.00 from the Office of Traffic Safety (OTS) to be used toward a traffic safety vehicle and authorize the purchase of a

2024 Chevrolet Silverado from North Country GM for the state bid purchase of the vehicle in the amount of \$53,586.00 plus any applicable taxes and fees. In addition, authorize police department staff to utilize the remaining amount of the grant to outfit and supply the vehicle with necessary emergency vehicle equipment.



NORTH COUNTRY GM

BOB OHARA | 218-349-8955 | rwohara01@aol.com

Item 13.

GRAND RAPIDS PD

Prepared For: JEREMY NELSON

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck





NORTH COUNTRY GM

BOB OHARA | 218-349-8955 | rwohara01@aol.com

Item 13.

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✔ Complete)

Quote Worksheet

	MSRP
Base Price	\$45,800.00
Dest Charge	\$1,995.00
Total Options	\$10,261.00
Subtotal	\$58,056.00
BID ASSIST	(\$3,200.00)
SPOTLIGHT	\$897.60
TONNEAU COVER ROLLUP	\$650.00
MUD FLAPS	\$220.00
WEATHER TECH MATS F&R	\$275.00
BLACK ASSIST STEPS	\$699.00
Subtotal Pre-Tax Adjustments	(\$458.40)
Less Customer Discount	(\$4,011.00)
Subtotal Discount	(\$4,011.00)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$53,586.60
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$53,586.60

Dealer Signature / Date

Customer Signature / Date

Selected Model and Options

MODEL		
CODE	MODEL	MSRP
CK10543	2024 Chevrolet Silverado 1500 4WD Crew Cab 147" Work Truck	\$45,800.00

COLORS	
CODE	DESCRIPTION
GBA	Black

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Data Version: 22002. Data Updated: Mar 20, 2024 6:43:00 PM PDT.



NORTH COUNTRY GM

BOB OHARA | 218-349-8955 | rwohara01@aol.com

Item 13.

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✔ Complete)

EMISSIONS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
FE9	Emissions, Federal requirements	0.00 lbs	0.00 lbs	\$0.00

ENGINE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
L84	Engine, 5.3L EcoTec3 V8 (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm); featuring available Dynamic Fuel Management that enables the engine to operate in 17 different patterns between 2 and 8 cylinders, depending on demand, to optimize power delivery and efficiency (Requires (G80) auto-locking differential on CC10543 Crew Cab models. Not available with C*10703 Regular Cab model.)	111.00 lbs	0.00 lbs	\$1,595.00

TRANSMISSION

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
M12	Transmission, 10-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (Included and only available with (9C1) Police Pursuit Package, (5W4) Special Services Package or (FHS) E85 FlexFuel capability.)	17.00 lbs	3.00 lbs	Inc.

GVWR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
C5Y	GVWR, 7100 lbs. (3221 kg) (Requires Crew Cab 4WD model with (L84) 5.3L EcoTec3 V8 engine.)	0.00 lbs	0.00 lbs	Inc.

AXLE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
GU5	Rear axle, 3.23 ratio (Included and only available with (L84) 5.3L EcoTec3 V8 engine.)	0.00 lbs	3.00 lbs	Inc.

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Item 13.

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✔ Complete)

PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
1WT	Work Truck Preferred Equipment Group includes standard equipment	0.00 lbs	0.00 lbs	\$0.00

WHEELS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
PXT	Wheels, 20" x 9" (50.8 cm x 22.9 cm) Black painted steel (Included and only available with (9C1) Police Pursuit Package.)	29.00 lbs	29.00 lbs	Inc.

TIRES

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
QAE	Tires, 275/60R20SL all-terrain, blackwall (Included and only available with (9C1) Police Pursuit Package.)	12.00 lbs	12.00 lbs	Inc.

SPARE TIRE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
RMW	Tire, spare 275/60R20 all-terrain, blackwall (Included and only available with (9C1) Police Pursuit Package.)	-1.00 lbs	10.00 lbs	Inc.

PAINT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
GBA	Black	0.00 lbs	0.00 lbs	\$0.00

SEAT TYPE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
AZ3	Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)	0.00 lbs	0.00 lbs	\$0.00

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Item 13.

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✔ Complete)

SEAT TRIM				
CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
H0U	Jet Black, Cloth seat trim (On 1WT models requires (ZLQ) WT Fleet Convenience Package and (A2X) 10-way power driver seat adjuster. Not available with (ZW9) pickup bed delete.)	0.00 lbs	0.00 lbs	\$0.00

RADIO				
CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
IOR	Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)	0.00 lbs	0.00 lbs	\$0.00

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Item 13.

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✔ Complete)

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
9C1	Police Pursuit Package includes (K47) high-capacity air filter, (KW5) 220-amp alternator, (K14) 120-volt power outlet, (KC9) 120-volt bed-mounted power outlet, (J55) Heavy Duty Brakes, (PXT) 20" Black painted steel wheels, (RNQ) 20" Black painted steel spare wheel, (QAE) 275/60R20SL all-terrain, blackwall tires, (RMW) 275/60R20 all-terrain, blackwall spare tire, (VZ2) speedometer calibration, (JHD) Hill Descent Control, (5J1) Calibration, keyless remote panic button exterior lights/horn disable, (NZZ) skid plates, (G80) auto-locking differential, (K34) cruise control, (NQH) 2-speed transfer case, (5J3) calibration and surveillance mode interior & exterior lighting, (6J7) headlamp and taillamp flasher system, (5LO) red/red taillamp flasher calibration and (5J9) red/white taillamp flasher calibration (Requires (Z71) Z71 Off-Road Package or (Z7X) Suspension Package. Requires CK10543 4WD Crew Cab Short Bed, (L84) 5.3L EcoTec3 V8 engine and either (ZLQ) WT Fleet Convenience Package or (PCV) WT Convenience Package. Not available with (5W4) Special Service Package or (9B9) Governor, electronic speed sensor set to 70 MPH.	0.00 lbs	0.00 lbs	\$4,495.00
Z71	Z71 Off-Road Package includes (Z71) Off-Road suspension, (JHD) Hill Descent Control, (NZZ) skid plates and (K47) heavy-duty air filter (Requires Crew Cab or Double Cab 4WD model, (L84) 5.3L EcoTec3 V8 engine, (Z82) Trailering Package and AT or MT tires. Includes Z71 hard badge, (G80) locking differential and (NQH) 2-speed transfer case. Not available with (L3B) TurboMax engine.)	0.00 lbs	0.00 lbs	\$0.00
Z82	Trailering Package includes trailer hitch, 7-pin and 4-pin connectors and (CTT) Hitch Guidance (With (L84) 5.3L EcoTec3 V8 engine requires (G80) locking differential. Included with (PEB) WT Value Package.)	-4.00 lbs	19.00 lbs	\$425.00
ZLQ	WT Fleet Convenience Package includes (K34) cruise control and (DLF) power mirrors (Upgradeable to (DPO) trailer mirrors and includes (DD8) auto dimming rearview mirror. Not available with (PCV) WT Convenience Package.)	0.00 lbs	0.00 lbs	\$370.00

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NORTH COUNTRY GM

BOB OHARA | 218-349-8955 | rwohara01@aol.com

Item 13.

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✔ Complete)

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
G80	Auto-locking rear differential (Required with (L84) 5.3L EcoTec3 V8 engine when (Z82) Trailering Package is ordered. Included with (Z71) Z71 Off-Road Package or (9C1) Police Pursuit Package.)	0.00 lbs	2.00 lbs	Inc.
J55	Brakes, Heavy-Duty 4-wheel antilock, 4-wheel disc (Included and only available with (9C1) Police Pursuit Package.)	3.00 lbs	0.00 lbs	Inc.
JHD	Hill Descent Control (Included and only available with (Z71) Z71 Off-Road Package or (9C1) Police Pursuit Package.)	0.00 lbs	0.00 lbs	Inc.
JL1	Trailer brake controller, integrated (Requires (Z82) Trailering Package.)	3.00 lbs	1.00 lbs	\$275.00
K05	Engine block heater	2.00 lbs	0.00 lbs	\$100.00
K47	Air filter, heavy-duty (Included and only available with (BAQ) Work Truck Package, (Z71) Z71 Off-Road Package, (VYU) Snow Plow Prep Package, (5W4) Special Service Package or (9C1) Police Pursuit Package. Available free flow as a SEO.)	0.00 lbs	0.00 lbs	Inc.
KC4	Cooling, external engine oil cooler (Included and only available with V8 engines.)	0.00 lbs	0.00 lbs	Inc.
KNP	Cooling, auxiliary external transmission oil cooler (Included and only available with V8 engines.)	0.00 lbs	0.00 lbs	Inc.
NQH	Transfer case, two-speed electronic Autotrac with push button control (4WD models only) (Included and only available with (Z71) Z71 Off-Road Package or (9C1) Police Pursuit Package. Free flow requires Regular Cab model.)	8.00 lbs	3.00 lbs	Inc.
NZZ	Skid Plates (Included with (BAQ) Work Truck Package, (Z71) Z71 Off-Road Package, (VYU) Snow Plow Prep Package or (9C1) Police Pursuit Package.)	6.00 lbs	1.00 lbs	Inc.

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ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
5J9	Calibration, Taillamp Flasher, Red/White Calibration flashes back-up (white) and brake (red) lamps alternatingly when activated. (Requires C*10*43 model. Included and only available with (5W4) Special Service Vehicle or (9C1) Police Pursuit Package.)	0.00 lbs	0.00 lbs	Inc.
5LO	Calibration, Taillamp Flasher, Red/Red Calibration flashes back-up (red) and brake (red) lamps alternatingly when activated. (Requires C*10*43 model. Included and only available with (5W4) Special Service Vehicle or (9C1) Police Pursuit Package.)	0.00 lbs	0.00 lbs	Inc.
6J3	Wiring, Provisions for grille lamps and siren speakers (Requires (5W4) Special Services Package or (9C1) Police Pursuit Package, Silao Production and (GEZ) Kerr Industries ship thru.)	0.00 lbs	0.00 lbs	\$207.00
6J4	Wiring, Horn and siren circuit (Requires (5W4) Special Services Package or (9C1) Police Pursuit Package, Silao Production and (GEZ) Kerr Industries ship thru.)	0.00 lbs	0.00 lbs	\$105.00
6J7	Flasher System Headlamp and taillamp, DRL compatible with control wire (Requires C*10*43 model. Included and only available with (5W4) Special Service Vehicle or (9C1) Police Pursuit Package.)	0.00 lbs	0.00 lbs	Inc.
7X3	Spotlamp, Left-hand pillar mounted, LED (Requires (5W4) Special Services Package or (9C1) Police Pursuit Package, Silao Production and (GEZ) Kerr Industries ship thru. Not available with any other SEO spotlamps.)	5.00 lbs	1.00 lbs	\$1,020.00
AKO	Glass, deep-tinted (Included with (PCV) WT Convenience Package.)	0.00 lbs	0.00 lbs	\$200.00
B1J	Wheelhouse liners, rear (Not available on Regular Cab models, 2WD Crew Cab or Double Cab models, or with (ZW9) pickup bed delete.)	0.00 lbs	6.00 lbs	\$140.00
CGN	Chevytec spray-on bedliner, Black (does not include spray-on liner on tailgate due to Black composite inner panel) (Not available with (ZW9) pickup bed delete. Double Cab and Crew Cab models are available with Ship Thru codes (VCO), (VDT), (VYC) or (VYS). Crew Cab and Regular Cab models are available with Ship Thru codes (A6T), (TW3), (VI1), (VDJ), (VKZ) or (WEZ).)	2.00 lbs	30.00 lbs	\$545.00
DLF	Mirrors, outside heated power-adjustable (Standard on Regular Cab models. Included and only available with (ZLQ) WT Fleet Convenience Package or (PCV) WT Convenience Package on Crew Cab and Double Cab models. When (PQA) WT Safety Package is ordered, includes (DP6) high gloss Black mirror caps.)	1.00 lbs	0.00 lbs	Inc.
QT5	Tailgate, gate function manual with EZ Lift includes power lock and release	0.00 lbs	4.00 lbs	\$150.00

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RNQ	Wheel, full-size spare, matching 20" (50.8 cm) steel wheel without center cap (Included and only available with (9C1) Police Pursuit Package.)	-2.00 lbs	16.00 lbs	Inc.
UF2	LED Cargo Area Lighting located in pickup bed, activated with switch on center switch bank or key fob	0.00 lbs	1.00 lbs	\$125.00
VK3	License plate kit, front (will be shipped to orders with ship-to states that require front license plate)	1.00 lbs	0.00 lbs	\$0.00

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ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
5J1	Calibration, keyless remote panic button exterior lights/horn disable (Requires C*10*43 model and included and only available with (5W4) Special Service Vehicle or (9C1) Police Pursuit Package.)	0.00 lbs	0.00 lbs	Inc.
5J3	Calibration, Surveillance Mode Interior & Exterior Lighting Calibration to disable interior & exterior automatic lighting. Feature is activated by adding wire connection to the BCM by customer/upfitter. (Requires C*10*43 model and included and only available with (5W4) Special Service Vehicle or (9C1) Police Pursuit Package.)	0.00 lbs	0.00 lbs	Inc.
5T5	Seats, Front cloth and second row vinyl (Requires C*10*43 model and (5W4) Special Service Vehicle or (9C1) Police Pursuit Package.)	0.00 lbs	0.00 lbs	\$0.00
6E2	Key, common All keys are coded alike. Not compatible with Tahoe or prior years Silverados equipped with SEO 6E2 (Requires C*10*43 model, (5W4) Special Service Vehicle or (9C1) Police Pursuit Package, (SAF) spare tire lock, (UTQ) Alarm, Horn Content Theft Deterrent, Disabled and Government type order.)	0.00 lbs	0.00 lbs	\$25.00
6N5	Inoperative rear windows (Requires C*10*43 model and (5W4) Special Service Vehicle or (9C1) Police Pursuit Package.)	0.00 lbs	0.00 lbs	\$50.00
6N6	Door locks and handles Inside rear doors inoperative (doors can only be opened from outside) (Requires (5W4) Special Services Package or (9C1) Police Pursuit Package, Silao Production and (GEZ) Kerr Industries ship thru.)	0.00 lbs	0.00 lbs	\$69.00
A2X	Seat adjuster, driver 10-way power including lumbar (Requires (ZLQ) WT Fleet Convenience Package, (H0U) Jet Black interior and (KI4) 120-volt power outlet.)	6.00 lbs	4.00 lbs	\$290.00
K34	Cruise control, electronic with set and resume speed, steering wheel-mounted (Included with (ZLQ) WT Fleet Convenience Package, (PCV) WT Convenience Package or (9C1) Police Pursuit Package. Upgradeable to (KSG) Adaptive Cruise Control.)	0.00 lbs	0.00 lbs	Inc.
KC9	Power outlet, bed mounted, 120-volt (400 watts shared with (KI4) interior power outlet) (Included and only available with (KI4) Power outlet. Not available with (ZW9) pickup bed delete.)	0.00 lbs	1.00 lbs	Inc.
KI4	Power outlet, interior power outlet, 120-volt (400 watts shared with (KC9) bed mounted power outlet) (Requires (QT5) EZ Lift power lock and release tailgate. Included with (5W4) Special Service Package and (9C1) Police Pursuit Package. Includes (UBI) USB ports on Crew and Double Cab models only.)	3.00 lbs	2.00 lbs	Inc.
N06	Steering column lock, electrical	0.00 lbs	0.00 lbs	\$0.00

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Item 13.

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✔ Complete)

UBI	USB ports, rear, dual, charge-only (Included and only available with (K14) 120-volt power outlet on Crew and Double Cab models only.)	0.00 lbs	0.00 lbs	Inc.
UTQ	Alarm, Horn Content Theft Deterrent, Disabled Calibration disables the horn for the theft deterrent alarm (Requires C*10*43 model and (5W4) Special Service Vehicle or (9C1) Police Pursuit Package..)	0.00 lbs	0.00 lbs	\$75.00

ADDITIONAL EQUIPMENT - SAFETY-INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
CTT	Hitch Guidance dynamic single line to aid in trailer alignment for hitching (Included and only available with (Z82) Trailering Package.)	0.00 lbs	0.00 lbs	Inc.
Options Total		202.00 lbs	148.00 lbs	\$10,261.00

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$45,800.00
Total Options	\$10,261.00
Vehicle Subtotal	\$56,061.00
Destination Charge	\$1,995.00
Grand Total	\$58,056.00

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Item 13.

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Standard Equipment

Package

Chevy Safety Assist includes (UHY) Automatic Emergency Braking, (UKJ) Front Pedestrian Braking, (UHX) Lane Keep Assist with Lane Departure Warning, (UE4) Following Distance Indicator, (UEU) Forward Collision Alert and (TQ5) IntelliBeam

Mechanical

Durabed, pickup bed

Engine, TurboMax (310 hp [231 kW] @ 5600 rpm, 430 lb-ft of torque [583 Nm] @ 3000 rpm) (STD) (Not available with (Z71) Z71 Off-Road Package, (VYU) Snow Plow Prep Package or (ZW9) pickup bed delete.)

Transmission, 8-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (STD) (Included and only available with (L3B) TurboMax engine. Requires (AZ3) front 40/20/40 split-bench seats.)

Rear axle, 3.42 ratio

GVWR, 7000 lbs. (3175 kg) (STD) (Requires Crew Cab or Double Cab 4WD model and (L3B) TurboMax engine.)

Push Button Start

Automatic Stop/Start (Not available with (5W4) Special Services Package, (9C1) Police Pursuit Package or (FHS) E85 FlexFuel capability.)

Transfer case, single speed electronic Autotrac with push button control (4WD models only)

Four wheel drive

Battery, heavy-duty 730 cold-cranking amps/80 Amp-hr, maintenance-free with rundown protection and retained accessory power

Alternator, 220 amps (Included with (L3B) TurboMax engine, (VYU) Snow Plow Prep Package, (5W4) Special Service Package or (9C1) Police Pursuit Package.)

Recovery hooks, front, frame-mounted, Black

Frame, fully-boxed, hydroformed front section

Suspension Package, Standard

Steering, Electric Power Steering (EPS) assist, rack-and-pinion

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Brake lining wear indicator

Capless Fuel Fill

Exhaust, single outlet

Exterior

Wheels, 17" x 8" (43.2 cm x 20.3 cm) Ultra Silver painted steel (STD)

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Exterior

- Tires, 255/70R17 all-season, blackwall (STD)
- Tire, spare 255/70R17 all-season, blackwall (STD) (Included with (QBN) 255/70R17 all-season, blackwall tires.)
- Wheel, 17" x 8" (43.2 cm x 20.3 cm) full-size, steel spare
- Tire carrier lock, keyed cylinder lock that utilizes same key as ignition and door
- Bumpers, front, Black (semi-gloss)
- Bumpers, rear, Black (semi-gloss)
- CornerStep, rear bumper
- Cargo tie downs (12), fixed rated at 500 lbs per corner
- Headlamps, halogen reflector with halogen Daytime Running Lamps
- IntelliBeam, automatic high beam on/off
- Lamps, cargo area, cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel (incandescent on Regular Cab models, LED on Crew Cab and Double Cab models)
- Taillamps with incandescent tail, stop and reverse lights
- Mirrors, outside manual, Black (Standard on Crew Cab and Double Cab models only. Not available on Regular Cab models.)
- Glass, solar absorbing, tinted
- Door handles, Black
- Tailgate and bed rail protection cap, top
- Tailgate, standard
- Tailgate, locking utilizes same key as ignition and door (Removed when (QT5) EZ Lift power lock and release tailgate is ordered.)
- Tailgate, gate function manual, no EZ Lift

Entertainment

- Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)
- Sirius XM, delete (Can be upgraded to (U2K) SiriusXM.)
- Audio system feature, 6-speaker system (Requires Crew Cab or Double Cab model.)
- Wireless phone projection for Apple CarPlay and Android Auto
- Bluetooth for phone, connectivity to vehicle infotainment system
- Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

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Interior

- Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)
- Seat trim, Vinyl
- Seat adjuster, driver 4-way manual
- Seat adjuster, passenger 4-way manual
- Seat, rear 60/40 folding bench (folds up), 3-passenger (includes child seat top tether anchor) (Requires Crew Cab or Double Cab model.)
- Floor covering, rubberized-vinyl (Not available with LPO floor liners.)
- Steering wheel, urethane
- Steering column, Tilt-Wheel, manual with wheel locking security feature
- Instrument cluster, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure
- Driver Information Center, 3.5" diagonal monochromatic display
- Exterior Temperature Display located in radio display
- Compass located in instrument cluster
- Window, power front, drivers express up/down
- Window, power front, passenger express down
- Windows, power rear, express down (Not available with Regular Cab models.)
- Door locks, power
- Remote Keyless Entry, with 2 transmitters
- Power outlet, front auxiliary, 12-volt
- USB Ports, 2, Charge/Data ports located on instrument panel
- Air conditioning, single-zone manual
- Air vents, rear, heating/cooling (Not available on Regular Cab models.)
- Mirror, inside rearview, manual tilt
- Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted
- Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

Safety-Mechanical

- Automatic Emergency Braking
- Front Pedestrian Braking
- StabiliTrak, stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

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Safety-Exterior

Daytime Running Lamps with automatic exterior lamp control

Safety-Interior

Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

HD Rear Vision Camera

Lane Keep Assist with Lane Departure Warning

Following Distance Indicator

Forward Collision Alert

Rear Seat Reminder (Requires Crew Cab or Double Cab model.)

Rear Seat Belt Indicator (Requires Crew Cab or Double Cab model.)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings menu

Tire Pressure Monitoring System, auto learn includes Tire Fill Alert (does not apply to spare tire)

3 Years of Remote Access. The Remote Access Plan gives you simplified remote control of your properly equipped vehicle and unlocks a variety of great features in your myChevrolet mobile app. See dealer for details. (Remote Access Plan does not include emergency or security services. See onstar.com for details and limitations. Available on select Apple and Android devices. Service availability, features and functionality vary by vehicle, device, and the plan you are enrolled in. Terms apply. Device data connection required.)

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WARRANTY

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Silverado TurboMax™ engines, 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Silverado TurboMax™ engines, 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

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Technical Specifications

Powertrain

Transmission

Drivetrain	Four Wheel Drive	Trans Order Code	MI2
Trans Type	10	Trans Description Cont.	Automatic
Trans Description Cont. Again	N/A	First Gear Ratio (:1)	4.69
Second Gear Ratio (:1)	2.98	Third Gear Ratio (:1)	2.15
Fourth Gear Ratio (:1)	1.8	Fifth Gear Ratio (:1)	1.52
Sixth Gear Ratio (:1)	1.28	Reverse Ratio (:1)	4.86
Clutch Size	N/A	Trans Power Take Off	N/A
Final Drive Axle Ratio (:1)	N/A	Transfer Case Model	Magna MP3023/4
Transfer Case Gear Ratio (:1), High	1.00	Transfer Case Gear Ratio (:1), Low	2.69
Transfer Case Power Take Off	N/A	Seventh Gear Ratio (:1)	1.00
Eighth Gear Ratio (:1)	0.85	Ninth Gear Ratio (:1)	0.69
Tenth Gear Ratio (:1)	0.63		

Mileage

EPA Fuel Economy Est - Hwy	19 MPG	Cruising Range - City	360.00 mi
EPA Fuel Economy Est - City	15 MPG	Fuel Economy Est-Combined	16 MPG
Cruising Range - Hwy	456.00 mi	Estimated Battery Range	N/A

Engine

Engine Order Code	L84	Engine Type	Gas V8
Displacement	5.3L/325	Fuel System	Direct Injection
SAE Net Horsepower @ RPM	355 @ 5600	SAE Net Torque @ RPM	383 @ 4100
Engine Oil Cooler	N/A		

Electrical

Cold Cranking Amps @ 0° F (Primary)	730	Cold Cranking Amps @ 0° F (2nd)	N/A
Cold Cranking Amps @ 0° F (3rd)	N/A	Maximum Alternator Capacity (amps)	220

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Data Version: 22002. Data Updated: Mar 20, 2024 6:43:00 PM PDT.



NORTH COUNTRY GM

BOB OHARA | 218-349-8955 | rwohara01@aol.com

Item 13.

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✔ Complete)

Powertrain

Cooling System

Total Cooling System Capacity N/A

Vehicle

Emissions

Tons/yr of CO2 Emissions @ 15K mi/year 11.0

EPA Greenhouse Gas Score 3

Chassis

Weight Information

Standard Weight - Front 1.00 lbs

Standard Weight - Rear 0.00 lbs

Base Curb Weight N/A

Gross Axle Wt Rating - Front 3800 lbs

Gross Axle Wt Rating - Rear 3800 lbs

Curb Weight - Front 2845 lbs

Curb Weight - Rear 1981 lbs

Option Weight - Front 202.00 lbs

Option Weight - Rear 148.00 lbs

Reserve Axle Capacity - Front 752.00 lbs

Reserve Axle Capacity - Rear 1671.00 lbs

As Spec'd Curb Weight 5177.00 lbs

As Spec'd Payload 1923.00 lbs

Maximum Payload Capacity 2274.00 lbs

Gross Combined Wt Rating 15000 lbs

Gross Axle Weight Rating 7600.00 lbs

Curb Weight 4826.00 lbs

Reserve Axle Capacity 2423.00 lbs

Total Option Weight 350.00 lbs

Payload Weight Front 0 lbs

Payload Weight Rear 0 lbs

Gross Vehicle Weight Rating 7100.00 lbs

Trailer

Dead Weight Hitch - Max Trailer Wt. 5000 lbs

Dead Weight Hitch - Max Tongue Wt. 500 lbs

Wt Distributing Hitch - Max Trailer Wt. 9400 lbs

Wt Distributing Hitch - Max Tongue Wt. 940 lbs

Fifth Wheel Hitch - Max Trailer Wt. 9600 lbs

Fifth Wheel Hitch - Max Tongue Wt. 2400 lbs

Maximum Trailering Capacity 9400 lbs

Frame

Frame Type Box Ladder

Sect Modulus Rails Only N/A

Frame RBM N/A

Frame Strength N/A

Frame Thickness N/A

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Data Version: 22002. Data Updated: Mar 20, 2024 6:43:00 PM PDT.



NORTH COUNTRY GM

BOB OHARA | 218-349-8955 | rwohara01@aol.com

Item 13.

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✔ Complete)

Chassis

Suspension

Suspension Type - Front	Independent	Suspension Type - Rear	Solid Axle
Spring Capacity - Front	3800 lbs	Spring Capacity - Rear	3850 lbs
Axle Type - Front	N/A	Axle Type - Rear	N/A
Axle Capacity - Front	3800 lbs	Axle Capacity - Rear	3800 lbs
Axle Ratio (:1) - Front	3.23	Axle Ratio (:1) - Rear	3.23
Shock Absorber Diameter - Front	N/A	Shock Absorber Diameter - Rear	N/A
Stabilizer Bar Diameter - Front	1.30 in	Stabilizer Bar Diameter - Rear	N/A

Tires

Front Tire Order Code	QAE	Rear Tire Order Code	QAE
Spare Tire Order Code	RMW	Front Tire Size	275/60R20SL
Rear Tire Size	275/60R20SL	Spare Tire Size	275/60R20
Front Tire Capacity	3800 lbs	Rear Tire Capacity	3800 lbs
Spare Tire Capacity	N/A	Revolutions/Mile @ 45 mph - Front	N/A
Revolutions/Mile @ 45 mph - Rear	N/A	Revolutions/Mile @ 45 mph - Spare	N/A

Wheels

Front Wheel Size	20 x 9 in	Rear Wheel Size	20 x 9 in
Spare Wheel Size	20 x 9 in	Front Wheel Material	Steel
Rear Wheel Material	Steel	Spare Wheel Material	Steel

Steering

Steering Type	Electric Rack & Pinion	Steering Ratio (:1), Overall	N/A
Steering Ratio (:1), On Center	N/A	Steering Ratio (:1), At Lock	N/A
Turning Diameter - Curb to Curb	46.9 ft	Turning Diameter - Wall to Wall	N/A

Brakes

Brake Type	Pwr	Brake ABS System	4-Wheel
Brake ABS System (Second Line)	N/A	Disc - Front (Yes or)	Yes
Disc - Rear (Yes or)	Yes	Front Brake Rotor Diam x Thickness	N/A

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Data Version: 22002. Data Updated: Mar 20, 2024 6:43:00 PM PDT.



NORTH COUNTRY GM

BOB OHARA | 218-349-8955 | rwohara01@aol.com

Item 13.

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✔ Complete)

Chassis

Brakes

Rear Brake Rotor Diam x Thickness	N/A	Drum - Rear (Yes or)	N/A
Rear Drum Diam x Width	N/A		

Fuel Tank

Fuel Tank Capacity, Approx	24 gal	Aux Fuel Tank Capacity, Approx	N/A
Fuel Tank Location	N/A	Aux Fuel Tank Location	N/A

Dimensions

Interior Dimensions

Passenger Capacity	6	Front Head Room	43.03 in
Front Leg Room	44.53 in	Front Shoulder Room	66.02 in
Front Hip Room	61.18 in	Second Head Room	40.12 in
Second Leg Room	43.4 in	Second Shoulder Room	65.16 in
Second Hip Room	60.24 in		

Exterior Dimensions

Wheelbase	147.4 in	Length, Overall w/o rear bumper	N/A
Length, Overall w/rear bumper	N/A	Length, Overall	231.88 in
Width, Max w/o mirrors	81.24 in	Height, Overall	75.51 in
Overhang, Front	N/A	Overhang, Rear w/o bumper	N/A
Front Bumper to Back of Cab	N/A	Cab to Axle	N/A
Cab to End of Frame	N/A	Ground to Top of Load Floor	N/A
Ground to Top of Frame	N/A	Frame Width, Rear	N/A
Ground Clearance, Front	8.08 in	Ground Clearance, Rear	8.08 in
Body Length	0.00 ft	Cab to Body	N/A

Cargo Area Dimensions

Cargo Box Length @ Floor	69.92 in	Cargo Box Width @ Top, Rear	N/A
Cargo Box Width @ Floor	71.4 in	Cargo Box Width @ Wheelhousings	50.63 in
Cargo Box (Area) Height	22.4 in	Tailgate Width	N/A

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Data Version: 22002. Data Updated: Mar 20, 2024 6:43:00 PM PDT.



NORTH COUNTRY GM

BOB OHARA | 218-349-8955 | rwohara01@aol.com

Item 13.

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✔ Complete)

Dimensions

Cargo Area Dimensions

Cargo Volume	62.9 ft³	Ext'd Cab Cargo Volume	N/A
--------------	----------	------------------------	-----

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Data Version: 22002. Data Updated: Mar 20, 2024 6:43:00 PM PDT.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 24-

A RESOLUTION ACCEPTING A \$72,325.00 GRANT FROM THE MN OFFICE OF TRAFFIC SAFETY TO THE GRAND RAPIDS POLICE DEPARTMENT TOWARDS THE PURCHASE OF A HIGH VANTAGE POINT VEHICLE

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The MN Office of Traffic Safety has awarded \$72,325.00, with a 20% match required, towards the purchase of a high vantage point vehicle for the Grand Rapids Police Department.

Adopted this 25th day of March, 2024

Tasha Connelly, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

ARTWORK DESIGN AGREEMENT

This Agreement is between the City of Grand Rapids (“City”) and Greg Mueller, PO Box 196, Lutsen Mountain, MN 55612 (“Artists”) chosen to participate in the Phase 2 of a sculpture artist selection process in Grand Rapids, Minnesota.

WHEREAS, City wishes to create a visible and creative project to engender visible improvements and encourage citizen engagement within the City of Grand Rapids; and

WHEREAS, City has selected a group of three artists (“Artists”) to participate in Phase 2 of the project;

NOW, THEREFORE, in exchange for the promises and other consideration set forth below, the parties agree as follows:

1. Scope of Work.

Artists agree to meet the following criteria with regard to the design concepts:

Phase 2: Design concepts must meet the following criteria:

- Design concepts are engaging, interactive in some way, and evoke curiosity of passers-by either through color, movement, material, whimsicality, or other considerations.
- Artworks should take into consideration all seasons in MN, and should be safe and low maintenance.
- Artworks convey artistic excellence and innovation.

Additional considerations:

- Art should be welcoming, accessible and appropriate to the site.
- Artists should address how they would work with the Arts and Culture Commission to engage the community in some way.

2. Schedule. The Artists shall prepare the preliminary design concepts, including graphic depictions of the proposed artwork, a brief narrative description, and presentations to the Commission, by April 2, 2024.

3. Compensation. The Artists shall each be paid a stipend of \$500 to prepare the design concepts, with payment to be made as follows: one-half upon execution of the agreement and one-half upon final submittal of Phase 2 requirements.

4. Insurance. City waives any insurance requirements for Artists.

IN WITNESS WHEREOF the parties have signed this Agreement as of the date set forth below.

City of Grand Rapids:

By: _____

Name: Tasha Connelly

By: _____

Name: Kimberly Gibeau

Date: _____

ARTISTS:

Printed Name: Greg Mueller

Date: _____

ARTWORK DESIGN AGREEMENT

This Agreement is between the City of Grand Rapids (“City”) and Ann Klefstad, 5913 London Road, Duluth, MN 55804 (“Artists”) chosen to participate in the Phase 2 of a sculpture artist selection process in Grand Rapids, Minnesota.

WHEREAS, City wishes to create a visible and creative project to engender visible improvements and encourage citizen engagement within the City of Grand Rapids; and

WHEREAS, City has selected a group of three artists (“Artists”) to participate in Phase 2 of the project;

NOW, THEREFORE, in exchange for the promises and other consideration set forth below, the parties agree as follows:

1. Scope of Work.

Artists agree to meet the following criteria with regard to the design concepts:

Phase 2: Design concepts must meet the following criteria:

- Design concepts are engaging, interactive in some way, and evoke curiosity of passers-by either through color, movement, material, whimsicality, or other considerations.
- Artworks should take into consideration all seasons in MN, and should be safe and low maintenance.
- Artworks convey artistic excellence and innovation.

Additional considerations:

- Art should be welcoming, accessible and appropriate to the site.
- Artists should address how they would work with the Arts and Culture Commission to engage the community in some way.

2. Schedule. The Artists shall prepare the preliminary design concepts, including graphic depictions of the proposed artwork, a brief narrative description, and presentations to the Commission, by April 2, 2024.

3. Compensation. The Artists shall each be paid a stipend of \$500 to prepare the design concepts, with payment to be made as follows: one-half upon execution of the agreement and one-half upon final submittal of Phase 2 requirements.

4. Insurance. City waives any insurance requirements for Artists.

IN WITNESS WHEREOF the parties have signed this Agreement as of the date set forth below.

City of Grand Rapids:

By: _____

Name: Tasha Connelly

By: _____

Name: Kimberly Gibeau

Date: _____

ARTISTS:

By: _____

Printed Name: Ann Klefstad

Date: _____



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 3-25-24

AGENDA ITEM: Consider approval of three artist agreements for art concepts to be placed at the public dock on Crystal Lake

PREPARED BY: Tom Pagel, City Administrator

BACKGROUND:

The Arts and Culture Commission has abandoned the public art project at Legion Park until a master plan has been complete. As a result, they have decided to move forward with a sculpture located near the public fishing dock on the east side of Crystal Lake. Part of the process is artist selection. The attached agreements assist the three artists in developing concepts for the commission to consider.

REQUESTED COUNCIL ACTION:

Make a motion to approve three artist agreements for art concepts to be placed at the public dock on Crystal Lake.

ARTWORK DESIGN AGREEMENT

This Agreement is between the City of Grand Rapids (“City”) and Tom Page, 34603 Rebel Beach Road, Cohasset, MN 55721 (“Artists”) chosen to participate in the Phase 2 of a sculpture artist selection process in Grand Rapids, Minnesota.

WHEREAS, City wishes to create a visible and creative project to engender visible improvements and encourage citizen engagement within the City of Grand Rapids; and

WHEREAS, City has selected a group of three artists (“Artists”) to participate in Phase 2 of the project;

NOW, THEREFORE, in exchange for the promises and other consideration set forth below, the parties agree as follows:

1. Scope of Work.

Artists agree to meet the following criteria with regard to the design concepts:

Phase 2: Design concepts must meet the following criteria:

- Design concepts are engaging, interactive in some way, and evoke curiosity of passers-by either through color, movement, material, whimsicality, or other considerations.
- Artworks should take into consideration all seasons in MN, and should be safe and low maintenance.
- Artworks convey artistic excellence and innovation.

Additional considerations:

- Art should be welcoming, accessible and appropriate to the site.
- Artists should address how they would work with the Arts and Culture Commission to engage the community in some way.

2. Schedule. The Artists shall prepare the preliminary design concepts, including graphic depictions of the proposed artwork, a brief narrative description, and presentations to the Commission, by April 2, 2024.

3. Compensation. The Artists shall each be paid a stipend of \$500 to prepare the design concepts, with payment to be made as follows: one-half upon execution of the agreement and one-half upon final submittal of Phase 2 requirements.

4. Insurance. City waives any insurance requirements for Artists.

IN WITNESS WHEREOF the parties have signed this Agreement as of the date set forth below.

City of Grand Rapids:

ARTISTS:

By: _____

Name: Tasha Connelly

Printed Name: Tom Page

By: _____

Date: _____

Name: Kimberly Gibeau

Date: _____



ICS
104 Park Ave N, Suite 201
Park Rapids, Minnesota 56470
Phone: (763) 354-2670

Project: S19041C - IRA Civic Center- Grand Rapids
1401 NW 3rd Ave
Grand Rapids, Minnesota 55744

Contract Change Order #014: CE #113 - FWO Roof Drain

CONTRACT COMPANY:	Rapids Plumbing and Heating 25767 US Hwy 2 Grand Rapids, Minnesota 55744	CONTRACT FOR:	SC-S19041C-007:WS 07 - Mechanical - Rapids P & H
DATE CREATED:	3/14/2024	CREATED BY:	Austin May (ICS - Park Rapids, MN)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION:	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Field Work Order
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	\$1,514.54

DESCRIPTION:
CE #113 - FWO Roof Drain
This CE is for the replacement of the 6" roof drain in the upper lobby area.

ATTACHMENTS:
[FWO-RoofDrain.pdf](#)

CHANGE ORDER LINE ITEMS:
CCO #014

#	Cost Code	Description	Type	Amount
1	5--5.07 - Work Scope 07	FWO Roof Drain	Other	\$ 1,514.54
Subtotal:				\$1,514.54
Grand Total:				\$1,514.54

The original (Contract Sum)	\$ 836,440.00
Net change by previously authorized Change Orders	\$ 215,756.38
The contract sum prior to this Change Order was	\$ 1,052,196.38
The contract sum would be changed by this Change Order in the amount of	\$ 1,514.54
The new contract sum including this Change Order will be	\$ 1,053,710.92
The contract time will not be changed by this Change Order by 0 days	

ICS
104 Park Ave N, Suite 201
Park Rapids, Minnesota 56470

Rapids Plumbing and Heating
25767 US Hwy 2
Grand Rapids Minnesota 55744

City of Grand Rapids
420 North Pokegama Ave
Grand Rapids Minnesota 55744

City of Grand Rapids
420 North Pokegama Ave
Grand Rapids Minnesota 55744

SIGNATURE _____ DATE _____ SIGNATURE _____ DATE _____ SIGNATURE _____ DATE _____ SIGNATURE _____ DATE _____

Rapids Plumbing & Heating, Inc.

Date: Nov 15, 2023

To: CMTA

Rapids Plumbing & Heating is pleased to provide a cost breakdown for the following project:

IRA Civic Center-6" Roof Drain

* Replace 6" Roof Drain in Lobby (upper) Area

Mat'l-----	\$ 645.85
Tax-----	54.10
10% OH&P-----	64.59
Labor-----	750.00 (6 hrs @ \$125.00/hr)

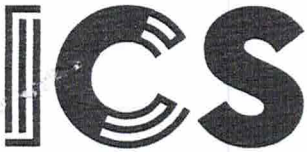
TOTAL-----\$ 1,514.54

Joel S. Zimmer, President



This quote may be withdrawn if not accepted within 30 days.

25767 US Hwy 2, Grand Rapids, MN 55744 (218-326-0073) Fax (218-326-0835)



FIELD WORK ORDER

Contractor: Rapids Plb & Htg	FWO Number:
	Date: 7/27/2023
Address:	ICS Project #:
	Project Name IRA Civic Center

In accordance with the Project Specifications, you are hereby authorized and instructed to perform the described work herein. Work is to be performed on a time and material basis. Labor unit rates are to be agreed on by all parties prior to the commencement of work. Material and equipment costs to be itemized as per the contract. **Daily time/material/equipment sheets must be signed and dated by the Construction Manager each day work is being performed.** Work performed without a daily approval will not be paid. Work shall not extend beyond projected estimates without obtaining approval. Upon completion of this work, an itemized breakdown is to be submitted with copies of the signed daily sheets before a change order can be issued. ICS holds the right to review the final scope and costs to ensure that the work is outside of the contract documents.

DESCRIPTION: 6" roof drain replacement in Lobby (upper) Area.
Projected Time:
Projected Equipment:
Projected Material:

Received by:

Contractor

Title

Date

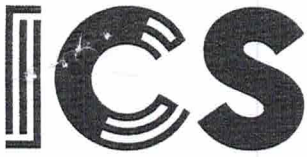
Owner

Date

Issued by:

Construction Manager – ICS

Date



DAILY TIME/MATERIAL/EQUIPMENT SHEET

Contractor: <i>Rapids Plb & Htg</i>	ICS Project #:
	Date: <i>7/27/23</i>
FWO#	

Manhours: *6*

Material:

<i>20' 6" pvc</i>	<i>1</i>	<i>\$ 133.00</i>
<i>1- 6" 45' pvc</i>		<i>\$ 24.50</i>
<i>1- 6" st 45' pvc</i>		<i>\$ 20.50</i>
<i>2- 6" clevis hangers</i>		<i>\$ 19.00</i>
<i>1- 6" pvc x cast base</i>		<i>\$ 46.25</i>
<i>1- 6" roof drain wide?</i>		<i>\$ 390.40</i>
<i>6 glue/Primer</i>		<i>\$ 10.00</i>
		<hr/> <i>\$ 645.85</i>

Jacob J
Contractor Signature

7/27/23
Date

Chap
CM Signature

7/27 23
Date



ICS
 104 Park Ave N, Suite 201
 Park Rapids, Minnesota 56470
 Phone: (763) 354-2670

Project: S19041C - IRA Civic Center- Grand Rapids
 1401 NW 3rd Ave
 Grand Rapids, Minnesota 55744

Contract Change Order #013: CE #111 - Reinstall controls for dehumidification unit

CONTRACT COMPANY:	Rapids Plumbing and Heating 25767 US Hwy 2 Grand Rapids, Minnesota 55744	CONTRACT FOR:	SC-S19041C-007:WS 07 - Mechanical - Rapids P & H
DATE CREATED:	3/14/2024	CREATED BY:	Austin May (ICS - Park Rapids, MN)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Field Work Order
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	\$3,650.00

DESCRIPTION:
CE #111 - Reinstall controls for dehumidification unit
 Needed to reinstall the controls for the dehumidification unit on the west side.

ATTACHMENTS:
[Invoice_21632_from_Rapids_Plumbing_and_Heating_Inc.pdf](#)

CHANGE ORDER LINE ITEMS:
CCO #013

#	Cost Code	Description	Type	Amount
1	5--5.07 - Work Scope 07	Reinstall controls for dehumidification unit	Other	\$ 3,650.00
Subtotal:				\$3,650.00
Grand Total:				\$3,650.00

The original (Contract Sum)	\$ 836,440.00
Net change by previously authorized Change Orders	\$ 215,756.38
The contract sum prior to this Change Order was	\$ 1,052,196.38
The contract sum would be changed by this Change Order in the amount of	\$ 3,650.00
The new contract sum including this Change Order will be	\$ 1,055,846.38
The contract time will not be changed by this Change Order by 0 days	

ICS
 104 Park Ave N, Suite 201
 Park Rapids, Minnesota 56470

Rapids Plumbing and Heating
 25767 US Hwy 2
 Grand Rapids Minnesota 55744

City of Grand Rapids
 420 North Pokegama Ave
 Grand Rapids Minnesota 55744

City of Grand Rapids
 420 North Pokegama Ave
 Grand Rapids Minnesota 55744

SIGNATURE	DATE	SIGNATURE	DATE	SIGNATURE	DATE	SIGNATURE	DATE
-----------	------	-----------	------	-----------	------	-----------	------

Rapids Plumbing and Heating, Inc.
 25767 US Highway 2
 Grand Rapids, MN 55744 US
 218-326-0073
 billing@rapidsplumbingandheating.com

Invoice Item 15.

BILL TO
ICS

SHIP TO
ICS

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
21632	12/21/2023	\$3,650.00	01/20/2024	Net 30	

DATE	ACTIVITY	DESCRIPTION	AMOUNT
12/20/2023	Labor and Materials	Provided labor and material to install the controls for the existing west dehumidifier unit.	3,650.00

Thank you for your business.

SUBTOTAL	3,650.00
TAX	0.00
TOTAL	3,650.00
BALANCE DUE	\$3,650.00

All credit card payments will be charged an extra 4%.



ICS
104 Park Ave N, Suite 201
Park Rapids, Minnesota 56470
Phone: (763) 354-2670

Project: S19041C - IRA Civic Center- Grand Rapids
1401 NW 3rd Ave
Grand Rapids, Minnesota 55744

Contract Change Order #006: CE #112 - Misc. Roofing Field Work Order

CONTRACT COMPANY:	Thelen Heating & Roofing, Inc. 1717 13th Street S.E. Brainerd, Minnesota 56401	CONTRACT FOR:	SC-S19041C-004:WS 04 Roofing - Thelen
DATE CREATED:	3/14/2024	CREATED BY:	Austin May (ICS - Park Rapids, MN)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION:	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Field Work Order
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	\$2,340.00

DESCRIPTION:
CE #112 - Misc. Roofing Field Work Order
This CE is for the work to install new roof curbs for hanging the unit as well as moving an existing exhaust pipe.

ATTACHMENTS:
[COR#003.pdf](#)

CHANGE ORDER LINE ITEMS:
CCO #006

#	Cost Code	Description	Type	Amount
1	5--5.04 - Work Scope 04	Misc. Roofing Field Work Order	Other	\$ 2,340.00
Subtotal:				\$2,340.00
Grand Total:				\$2,340.00

The original (Contract Sum)	\$ 728,000.00
Net change by previously authorized Change Orders	(\$1,945.00)
The contract sum prior to this Change Order was	\$ 726,055.00
The contract sum would be changed by this Change Order in the amount of	\$ 2,340.00
The new contract sum including this Change Order will be	\$ 728,395.00
The contract time will not be changed by this Change Order by 0 days	

ICS
104 Park Ave N, Suite 201
Park Rapids, Minnesota 56470

Thelen Heating & Roofing, Inc.
1717 13th Street S.E.
Brainerd Minnesota 56401

City of Grand Rapids
420 North Pokegama Ave
Grand Rapids Minnesota
55744

City of Grand Rapids
420 North Pokegama Ave
Grand Rapids Minnesota
55744

SIGNATURE DATE SIGNATURE DATE SIGNATURE DATE SIGNATURE DATE



DATE: November 9, 2023

Revised: December 12, 2023

SUBMITTED TO: Sean Lewis @ ICS

PROJECT: IRA Civic Center – Grand Rapids

PROPOSAL DESCRIPTION: Change Order Request #003

Job Invoice #3987
~~Roof in red iron to wall.~~
Roof in new curbs for hanging unit.
Move existing exhaust pipe.

Material	\$ 1,044
<u>Labor 12 hrs. @ \$108</u>	<u>\$ 1,296</u>
Total:	\$ 2,340

**Work related to PR#45 has been removed.

QUOTED PRICE: add \$2,340

Proposal By: Nick Haglin

Accepted By: _____

Proposal Valid for 30 days

As: _____

Date: _____

The amount of Performance Bond (will / will not) be affected by quote

AN EQUAL OPPORTUNITY EMPLOYER
1717 THIRTEENTH STREET SOUTHEAST • BRAINERD, MN 56401
218 - 829-1491 • FAX 218 - 829 - 2059



REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 25, 2024

AGENDA ITEM: Consider approving change orders for Yanmar Arena Project

PREPARED BY: Glen Hodgson

BACKGROUND:

Three change orders related to the Yanmar Arena project are presented for Council approval.

Change Order 13 for Work Scope 7 (Mechanical) with Rapids Plumbing and Heating:

- Provides for labor and materials necessary to reinstall the controls for the dehumidification unit in the west venue.
- The unit was disconnected during the original roof removal operations, but the project drawings had no provisions for reconnecting the unit controls. Rapids Plumbing and Heating was directed to perform the reconnection under a field work order.
- Increases the RPH contract by \$3,650.00.

Change Order 14 for Work Scope 7 (Mechanical) with Rapids Plumbing and Heating:

- Provides for the replacement of an existing roof drain on the upper lobby roof.
- During construction the roof drain was found to be essentially nonfunctional. Rapids Plumbing and Heating was directed to replace the drain under a field work order.
- Increases the RPH contract by \$1,514.54.

Change Order 6 for Work Scope 4 (Roofing) with Thelen Heating and Roofing:

- Provides for extra roofing work made necessary when RTU 2 (roof top unit 2 air handling equipment) was relocated.
- Increases the Thelen contract by \$2,340.00.

The net change to the overall project cost due to these three change orders is an increase of \$7,504.54.

Sufficient funds remain in the project contingency to cover this increase.

REQUESTED COUNCIL ACTION:

Make a motion approving these 3 change orders.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 25, 2024
AGENDA ITEM: Consider hiring Seasonal PW Summer Maintenance I worker
PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

The Public Works Department hires part-time and seasonal workers for the Spring/Summer Maintenance Season to work on all City owned property, such as ball fields.

Jack (Christopher) Hoover, a seasonal hire will work as a PW Summer Maintenance I, beginning April 9, 2024, through October 15, 2024, with an hourly rate of \$15.50 per hour. His supervisor will be Dale Anderson, Director of Parks & Recreation.

All costs associated with this employment are included in the 2024 budget.

REQUESTED COUNCIL ACTION:

Make a motion to hire Jack (Christopher) Hoover as a PW Summer Maintenance I worker between the timeframe of April 9, 2024, through October 15, 2024, with a rate of pay of \$15.50 per hour, and Dale Anderson acting as his supervisor.



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 25, 2024

AGENDA ITEM: Consider approving final payment in the amount of \$56,845.63 for Work Scope 5 on the Civic Center Project

PREPARED BY: Glen Hodgson

BACKGROUND:

The contract for Work Scope 5 (Ice Plant System) with Commercial Refrigeration Systems is complete and ready for final payment. Final payment has been recommended by ICS, and I concur with that recommendation.

The amount of this final payment is \$56,845.63.

Original Contract Amount = \$2,270,571.00

Final Contract Amount = \$2,275,164.00

No balancing change order is required for this contract. Previous change orders have brought the final contract amount to the number stated above.

This payment will not appear on the Council bill list until the 4/8/24 meeting.

REQUESTED COUNCIL ACTION:

Make a motion approving final payment in the amount of \$56,845.63 for Work Scope 5 on the Civic Center Project.



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 24, 2024

AGENDA ITEM: Consider appointment of Jeff Madsen, Joseph O'Toole, and Phillip Murphy to the positions of Police Officer with the Grand Rapids Police Department.

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

Since the first of this year, the Grand Rapids Police Department (GRPD) had three (3) Police Officers resign. City Council authorized Human Resources to post, interview, and hire for these positions. From this posting, the City received 13 applications. The interview committee interviewed 10 of the 13 applications and are recommending the appointment of the following individuals:

Jeffrey Madsen, to the position of Police Officer, subject to a background check, drug testing, physical examination, and psychological testing. A start date will be determined at a later date, based on the results of the pre-employment testing. Jeff has an extensive background in law enforcement. He is strongly committed to the Grand Rapids area and has spent many hours volunteering and coaching for area youth. He is highly respected and will be an asset to the Grand Rapids Police Department. Based on the current Law Enforcement Labor Services (LELS) Agreement, the Memorandum of Understanding approved at the March 13, 2023 City Council Meeting, and the Memorandum of Agreement approved at the February 12, 2024, City Council Meeting, Jeff will be given the maximum length of service credit, or eight (8) years of experience, with a starting wage of \$36.91 per hour, and he will be given eight (8) years credit for placement on the Flexible Time Off (FTO) table.

Joseph O'Toole, to the position of Police Officer, subject to a background check, drug testing, physical examination, psychological testing, and Law Enforcement Academy completion. A start date will be determined at a later date, based on the results of the pre-employment testing and Law Enforcement Academy completion. Joseph has a bachelor's degree in business administration and a minor in communications. He has worked for the last four (4) years primarily in hospice and home care. He will complete his Emergency Medical Responder (EMR) certification in May and will also complete the skills portion of the Law Enforcement Academy in July.

Joseph is an excellent communicator and will fit in well with the Police Department. Based on the current Law Enforcement Labor Services (LELS) Agreement, the Memorandum of Understanding approved at the March 13, 2023, City Council Meeting, and the Memorandum of Agreement approved at the February 12, 2024, City Council Meeting, Joseph will be starting as a new Police Officer with a starting wage of \$30.72 per hour and will follow the schedule for a new Police Officer for placement on the Flexible Time Off (FTO) table.

Phillip Murphy, to the position of Police Officer, subject to a background check, drug testing, physical examination, psychological testing, and Law Enforcement Academy completion. A start date will be determined at a later date, based on the results of the pre-employment testing and Law Enforcement Academy completion. Phillip is a Veteran of the United States Army. While in the Army, he served as a team leader. During this time, he gained exceptional leadership skills ensuring the safety and effectiveness of the team. He has been active in our community and will be an asset to the Grand Rapids Police Department. Based on the current Law Enforcement Labor Services (LELS) Agreement, the Memorandum of Understanding approved at the March 13, 2023, City Council Meeting, and the Memorandum of Agreement approved at the February 12, 2024, City Council Meeting, Phillip will be starting as a new Police Officer with a starting wage of \$30.72 per hour and will follow the schedule for a new Police Officer for placement on the Flexible Time Off (FTO) table.

REQUESTED COUNCIL ACTION:

Make a motion to appoint the individuals listed above to the position of Police Officer, subject to a background check, drug testing, physical exam, psychological test, and Law Enforcement completion (for Joseph O'Toole and Phillip Murphy only), and salary and FTO placement as listed above, and a start date to be determined at a later date, as mentioned above.

JOSEPH O'TOOLE

BACHELORS DEGREE IN BUSINESS

I have a bachelor's degree in business administration and a minor in communication. The past 4 years, I have been working in the business field, with a primary focus on hospice and home care. I have put everything aside to pursue my passion of becoming a police officer in the area I grew up in, which is Grand Rapids, MN.

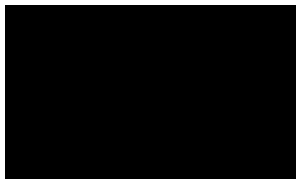
LEADERSHIP

I have pushed everything aside, including money, my career, my four-year education, and so much more, to pursue being a police officer. Making these sacrifices has only made me more eager to work hard and make a lifelong commitment out of this career.

SKILLS

- Communication
- Problem Solving
- Critical Thinking

CONTACT



WORK EXPERIENCE

HOME CARE CONSULTANT- HOME INSTEAD

St. Cloud MN

Hitting monthly goals by seeking business anywhere I could find clients for our services. Having difficult conversations with family members to allow them to understand why our services are needed inside their home.

HOSPICE CARE CONSULTANT- MOMENTS HOSPICE

Grand Rapids MN

Marketing in skilled nursing facilities, assisted living's, memory care's, hospitals, and educating them about our services and what we provide. Having conversations with family on their worst days and managing it by being sympathetic and understanding, all while maintaining professionalism and being goal-oriented.

EDUCATION

BS BUSINESS ADMINISTRATION - UNIVERSITY OF WISCONSIN

2020

SUPERIOR

Minor- Communication

I managed to earn this degree all while I was working 30 hours a week, running a small business, and going to school full time.

ACTIVITIES

I really enjoy the outdoors, including things such as hunting, fishing, hiking, and four-wheeling. My favorite hobby that I do every day is exercise and lifting weights. I am always trying to get more educated and better myself mentally. I have been on a missions trip to Puerto Rico and helped very poor communities there, as well as volunteered time in soup kitchens in Grand Rapids, MN, and Chicago, IL, during Easter. I also volunteered time with the Itasca County Sheriff's Office this past fall, taking buoys out of the lakes and rivers throughout the county.

Employment Application

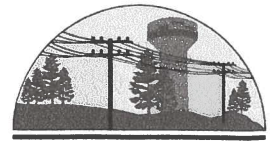
Item 18.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

420 N. Pokegama Avenue
Grand Rapids, MN 55744
(218)326-7606
(218)326-7608 Fax
www.cityofgrandrapids.com

500 SE 4th Street
Grand Rapids, MN 55744
(218)326-7024
(218)326-7698 Fax
www.grpuc.org



**GRAND RAPIDS
PUBLIC UTILITIES**
Service is Our Nature

Equal Opportunity Employers

Please complete by printing in ink or typing. The application must be signed for employment consideration.

Thank you for considering employment with the City of Grand Rapids and Grand Rapids Public Utilities. We welcome you as an applicant and look forward to reviewing your application information. It is our policy to provide equal opportunity in employment. The City of Grand Rapids and Grand Rapids Public Utilities will not discriminate on the basis of race, color, creed, age, religion, national origin, marital status, disability, sex, sexual orientation, familial status, status with regard to public assistance, local human rights commission activity, or any other basis protected by law.

Please furnish complete information on the application form, so we may accurately and completely assess your qualifications. You may attach any other information that provides additional details about your qualifications for employment in the position you seek. Please refer to the Applicant Data Practices Advisory for guidance regarding how your application information will be used, the consequences of providing or not providing information, and more.

The City of Grand Rapids and Grand Rapids Public Utilities accommodates qualified persons with disabilities in all aspects of employment, including the application process. If you believe you need a reasonable accommodation to complete the application process, please contact Human Resources at 218-326-7606.

PERSONAL INFORMATION

NAME Last O'Toole	First Joseph	Middle Hagen	POSITION APPLIED FOR: FT police officer
MAILING ADDRESS [REDACTED]			TODAY'S DATE: 1/26/2024 DATE AVAILABLE TO WORK: 7/2024
[REDACTED]			STATUS DESIRED: <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Seasonal
[REDACTED]			[REDACTED]
Are you a U.S. citizen or do you have legal Authorization to work in the U.S.? Proof of age and/or eligibility to work may be requested.		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Do you have a valid driver's license? (For driving positions only)
Will your continued employment require employer sponsorship?		<input type="checkbox"/> <input checked="" type="checkbox"/>	Are you <u>under</u> 18 years of age? <input type="checkbox"/> <input checked="" type="checkbox"/>

EDUCATIONAL INFORMATION

School Name, City and State		Major Area of Study
High School: Greenway High School	Diploma <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO GED <input type="checkbox"/> YES <input type="checkbox"/> NO	
College: University of Wisconsin Superior	Degree Completed: <input checked="" type="checkbox"/> YES <input type="checkbox"/> Associates <input checked="" type="checkbox"/> Bachelors <input type="checkbox"/> Masters <input type="checkbox"/> Other <input type="checkbox"/> NO # of years completed <u>5</u> Semester/Credit hours earned <u>132</u>	Business Administration Minor - Communication
Graduate School:	Degree Completed: <input type="checkbox"/> YES <input type="checkbox"/> Associates <input type="checkbox"/> Bachelors <input type="checkbox"/> Masters <input type="checkbox"/> Other <input type="checkbox"/> NO # of years completed _____ Semester/Credit hours earned _____	
Technical or Vocational Programs: Hibbing community college	(indicate type of certificate earned) I will be done with Law Enforcement Academy in July.	

List any other courses, seminars, workshops, or training you have that may provide you with skills related to this position:

- Helping people on their worst days

List any current licenses or certificates you possess which may be related to this position:

- EMR (May 2024)

List any current registration(s) or membership(s) related to the position for which you are applying:

EMPLOYMENT EXPERIENCE

CURRENT EMPLOYMENT INFORMATION			
EMPLOYER [REDACTED]	DATES EMPLOYED		JOB TITLE:
	FROM	TO	Bartender
	Sept '23	July '24	NAME OF LAST SUPERVISOR: Shar Havens
DESCRIBE YOUR WORK IN THIS JOB:			
May we contact this employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Full-time <input checked="" type="checkbox"/> Part-time <input type="checkbox"/> Other			<ul style="list-style-type: none"> • Pouring Drinks • Talking with Customers • Cleaning • Keeping tracking of cash flow
REASON FOR LEAVING: Finding a FT police job			

PREVIOUS EMPLOYMENT INFORMATION			
List all positions held including full-time, part-time, military, summer, volunteer work and any periods of unemployment. Explain any period of unemployment. Attach additional sheet if necessary.			
EMPLOYER [REDACTED]	DATES EMPLOYED		JOB TITLE:
	FROM	TO	Recreation worker
	Nov '23	present	NAME OF LAST SUPERVISOR: Pat Geyer
DESCRIBE YOUR WORK IN THIS JOB:			
May we contact this employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Full-time <input checked="" type="checkbox"/> Part-time <input type="checkbox"/> Other			<ul style="list-style-type: none"> • Drive the Zamboni • Clean • engage with the fans • Keep the schedule on time
REASON FOR LEAVING: Finding a FT police job			

EMPLOYER Home Instead St. cloud	DATES EMPLOYED		JOB TITLE:
	FROM	TO	Home care consultant
ADDRESS 1545 Northway Dr	Feb '23	Sep '23	NAME OF LAST SUPERVISOR: Jason Crane
CITY, STATE, ZIP St. cloud MN 56303	DESCRIBE YOUR WORK IN THIS JOB:		
TELEPHONE Area Code + Number 320 258 3055	<ul style="list-style-type: none"> • Market our company • Creating revenue by finding clients • Manage paperwork • Finding business • Resolving issues / problem solving 		
May we contact this employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other			
REASON FOR LEAVING: To pursue Law Enforcement			

PREVIOUS EMPLOYMENT INFORMATION CONTINUED			
List all positions held including full-time, part-time, military, summer, volunteer work and any periods of unemployment. Explain any period of unemployment. Attach additional sheet if necessary.			
EMPLOYER	DATES EMPLOYED		JOB TITLE:
	FROM	TO	
Moments Hospice	Aug 21	Feb 23	Hospice care consultant
ADDRESS 4897 Miller trunk Hwy	NAME OF LAST SUPERVISOR: Miriam Campbell		
CITY, STATE, ZIP Hermantown MN 55811	DESCRIBE YOUR WORK IN THIS JOB:		
TELEPHONE Area Code + Number 218-520-0870	<ul style="list-style-type: none"> Marked the company Hitting monthly goals Manage paper work Selling our service problem solving Talking with people on hard days 		
May we contact this employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other			
REASON FOR LEAVING: Better opportunity			

EMPLOYER	DATES EMPLOYED		JOB TITLE:
	FROM	TO	
160 Driving Academy	Jan '21	Aug '21	Branch Manager
ADDRESS 1215 15th St N	NAME OF LAST SUPERVISOR: Michelle Brown		
CITY, STATE, ZIP St. Cloud MN 56303	DESCRIBE YOUR WORK IN THIS JOB:		
TELEPHONE Area Code + Number 320 201-7701	<ul style="list-style-type: none"> Find business managing cash flow Selling our service manage paperwork 		
May we contact this employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other			
REASON FOR LEAVING: Childs health issues/better opportunity			

EMPLOYER	DATES EMPLOYED		JOB TITLE:
	FROM	TO	
Play It Again Sports	Sep '18	Dec '20	Store manager
ADDRESS 1256 W Arrowhead Rd	NAME OF LAST SUPERVISOR: Steven Hollappa		
CITY, STATE, ZIP Duluth MN 55811	DESCRIBE YOUR WORK IN THIS JOB:		
TELEPHONE Area Code + Number 218-724-1700	<ul style="list-style-type: none"> Selling our product Keeping employees on task managing cash flow at end of shift finding solutions for upset customers 		
May we contact this employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other In summer			
REASON FOR LEAVING: Graduated college with a bachelors degree			

UNPAID EXPERIENCE

Describe any unpaid or volunteer experience relevant to the position for which you are applying (you may include, if you wish, information which would reveal race, sex, religion, age, disability, or other protected status).

• Helping Itasca County Sheriff's office pull buoys off the lakes this past fall.
• Missions trip to Puerto Rico • multiple soup kitchens

MILITARY EXPERIENCE

Did you serve in the U.S. Armed Forces? Yes No

Describe your duties:

Do you wish to apply for Veteran's Preference points: Yes No

If you answered "yes," you must complete the enclosed application for Veterans' Preference Points, and submit the application and required documentation to the City of Grand Rapids by the application deadline of the position for which you are applying.

AUTHORIZATION

PLEASE READ CAREFULLY BEFORE SIGNING

I certify that all information I have provided in this application for employment is true and complete to the best of my knowledge. Any misrepresentation or omission of any fact in my application, resume or any other materials, or during any interviews, can be justification for refusal of employment, or if employed, will be grounds for dismissal, regardless of length of employment or when the misrepresentation or omission is discovered.

I understand that submission of an application does not guarantee employment. I acknowledge that I have received a copy of the job description summary for the position/s for which I am applying. I further acknowledge my understanding that employment with the City of Grand Rapids and/or Grand Rapids Public Utilities is "at will," and that employment may be terminated by either the City of Grand Rapids, Grand Rapids Public Utilities, or me at any time, with or without notice. I understand that none of the documents, policies, procedures, actions, statements of the City of Grand Rapids, Grand Rapids Public Utilities, or its representatives used during the employment process is deemed a contract of employment, real or implied. I further understand that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of the City of Grand Rapids and/or Grand Rapids Public Utilities. In consideration for employment, if employed, I agree to conform to the rules, regulations, policies, and procedures of the City of Grand Rapids and/or Grand Rapids Public Utilities at all times and understand that such obedience is a condition of employment.

I understand that if offered a position with the City of Grand Rapids or Grand Rapids Public Utilities, I may be required to submit to a pre-employment medical and psychological examination, drug screening and background check as a condition of employment. I understand that unsatisfactory results from, refusal to cooperate with, or any attempt to affect the results of these pre-employment tests and checks will result in withdrawal of any employment offer or termination of employment, if already offered.

With my signature below, I am providing the City of Grand Rapids and/or Grand Rapids Public Utilities authorization to verify all information I provided within this application packet, including contacting current or previous employers. However, I understand that if, in the Employment Experience section I have answered "No" to the question, "May we contact your current employer?," contact with my current employer will not be made without my specific authorization.

I have read the included Applicant Data Practices Advisory, and I further understand that criminal history checks may be conducted (after I have been selected for an interview, in the case of non-public safety positions) and that a conviction of a crime related to this position may result in my being rejected for this job opening. I also understand it is my responsibility to notify the City of Grand Rapids and/or Grand Rapids Public Utilities, in writing, of any changes to information reported in this application for employment.

Joseph O'Toole
Signature

01/26/2024
Date

Name and telephone number of person completing this form if other than applicant: Joseph O'Toole [Redacted]

IMPORTANT FACTS ABOUT INFORMATION ON YOUR APPLICATION

This application is to assist in the process of referring you for possible employment. Certain information requested on the application is private; that is, it may be released only to you or to agencies where you may be considered for employment (to comply with M.S. 13.43, Subd 2)

Private Data	Why We Ask For It	Are You Legally Obligated	What May Happen If
		To Provide It?	You Don't Provide It
Name	To distinguish you from all other applicants	Yes	Failure to provide information may be cause for rejecting an application.
Address	To be able to send you notices	Yes	Failure to provide information may be cause for rejecting an application.
Home Telephone	To be able to contact you to determine availability for interview and to notify you when we need you to work on short notice	No	We may not be able to employ you in certain jobs where you may be required to come to work on short notice

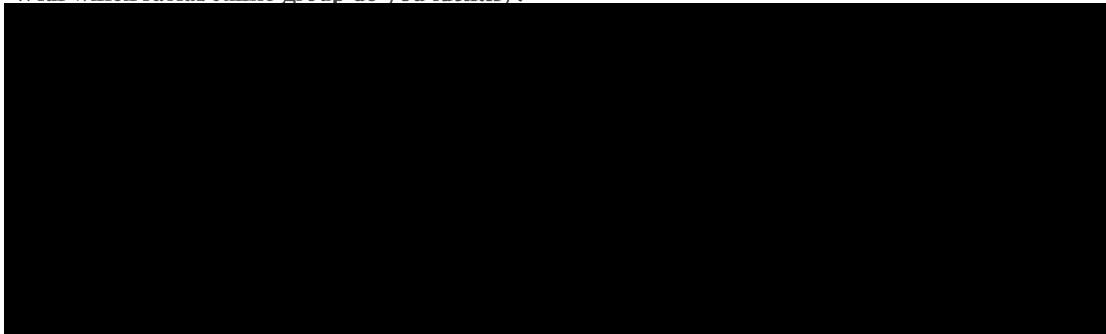
EQUAL EMPLOYMENT OPPORTUNITY INFORMATION

The information asked of you will be used to evaluate our overall efforts in reaching all segments of the population. The following information is VOLUNTARY and CONFIDENTIAL. This information is NOT A PART of the application file and is REMOVED from the application when received by our office. The City of Grand Rapids and Grand Rapids Public Utilities appreciates your cooperation in our efforts to ensure affirmative action and equal opportunity.

Position(s) for which you are applying: *FT Police officer*

Gender: Male Female

With which racial/ethnic group do you identify?



Disability status, defined as:

- 1) Has a physical or mental condition that substantially or materially limits a major life activity (such as walking, talking, seeing, hearing or learning);
- 2) Has a history of a disability (such as cancer that is in remission);
- 3) Is regarded as having such an impairment.

Do you claim disability status? Yes No

VETERANS' PREFERENCE

Complete this form ONLY if you are claiming Veterans' Preference

NOTE: VETERAN'S PREFERENCE POINTS CANNOT BE CONSIDERED WITHOUT SUPPORTING DOCUMENTATION. ATTACH COPY OF "MEMBER COPY 4" VETERAN'S DD214, OR OTHER DOCUMENTATION VERIFYING SERVICES. DOCUMENTATION MUST BE RECEIVED BY THE APPLICATION DEADLINE OF THE POSTING IN ORDER TO BE CONSIDERED. (VETERAN IS DEFINED BY MINN. STAT. §197.447)

You must submit a PHOTOCOPY of your "Member Copy 4" of your DD214 or other documentation verifying service to substantiate the services information requested on the form. Claims not accompanied by proper documentation will not be processed. For assistance in obtaining a copy of your "Member Copy 4" of your DD214, or other documentation verifying service, contact your County Veterans' Service Office.

The City of Grand Rapids and Grand Rapids Public Utilities operates under a point preference system, which awards points to qualified veterans to supplement their application. Ten (10) points are granted to non-disabled veterans on open competitive examinations; Fifteen (15) points are awarded if the veteran has a service connected compensable disability as certified by the U.S. Department of Veterans Affairs (USDVA).

To qualify for preference for a **competitive exam**, you must have earned a passing score and been separated under honorable conditions from any branch of the armed forces of the United States after having served on active duty for 181 consecutive days, or by reason of disability incurred while serving on active duty, or after having served the full period called or ordered for federal, active duty and be a United States citizen or resident alien. Veteran's preference may be used by the surviving spouse of a deceased veteran, who died on active duty or as a result of active duty, any by the spouse of a disabled veteran who is unable to qualify because of the disability.

To qualify for preference on a **promotional exam**, a veteran must have earned a passing exam score and received a USDVA active duty service connected disability rating of 50% or more. For a promotional exam, a qualified disabled veteran is entitled to be granted five (5) points. Disabled veterans eligible for such preference may use the five points preference only for the first promotion after securing employment with the City of Grand Rapids or Grand Rapids Public Utilities.

Claims must be made on the form below and submitted with your application by the application deadline of the position for which you are applying. If the "Member Copy 4" DD214, or other documentation verifying service, is submitted to our office separate from this sheet, please attach a note with it indicating the position for which you are applying and your present address.

Name: (Last)	(First)	(MI)	Position for which you applied:	
			Closing Date:	
Address: (Street)	(City)	(State)	(Zip)	Phone Number:
				Are you a US Citizen or Resident Alien?
				<input type="checkbox"/> Yes <input type="checkbox"/> No

VETERAN (10 POINTS):

("Member Copy 4" of DD214 or DD215, or other documentation verifying service, must be submitted to receive points)
 Honorably discharged veteran Yes No

DISABLED VETERAN (15 POINTS):

("Member Copy 4" of DD214, or other documentation verifying service, and USDVA letter of disability rating decision of 10% or more must be submitted to receive points)
 Percent of Disability: _____ %
 Have you ever been promoted within the City of Grand Rapids employment: Yes No

SPOUSE OF DECEASED VETERAN (10 points or 15 if the veteran was disabled at time of death):

("Member Copy 4" of DD214 or DD215, or other documentation verifying service, photocopy of marriage certificate, spouse's death certificate and proof veteran died on or as a result of active duty must be submitted to receive points. You are ineligible to receive points if you have remarried or were divorced from the veteran.)

Date of Death: _____ Have you remarried? Yes No

SPOUSE OF DISABLED VETERAN (15 points):

("Member Copy 4" of DDE214 or DD215, or other documentation verifying service, and USDVAQ letter of disability rating decision of 10% or more must be submitted to receive points).

How does Veteran's disability prevent performance of a stated job "requirement?" Due to the veteran's service-connected disability the veteran is unable to qualify for this position because (be specific):

Thank you for your military service and for your interest in employment with the City of Grand Rapids and Grand Rapids Public Utilities. Please contact Human Resources at 218-326-7606 if you have questions regarding veteran's preference.

AFFIDAVIT: I hereby claim Veteran's Preference points for this examination and swear/affirm that the information given is true, complete and correct to the best of my knowledge. I hereby acknowledge that I am responsible to obtain the required Veterans' Preference verification documents and submit them to the City of Grand Rapids or Grand Rapids Public Utilities by the required deadline.

Signature

Date

PHILLIP MURPHY

EDUCATION

Minnesota North Community College – Hibbing Campus, August 2022 – current

Associate of Applied Sciences in Law Enforcement

Overall GPA: 3.78/4.00

Honors/Relevant Factors: Drill Team Sergeant, Law Enforcement Club Member, Dean's List 2/2 semesters

Lake Superior Community College, August 2021 – May 2022

Overall GPA: 3.72/4.00

Honors: Dean's List 2/2 semesters

RELEVANT EXPERIENCE

United States Army Infantryman Sergeant, U.S. Joint Base Lewis-McChord, WA, February 2018 – June 2021

Utilized advanced communication equipment and technology to relay critical information swiftly and accurately, facilitating seamless coordination during operations.

Conducted rigorous training exercises to enhance the combat readiness of the unit, resulting in improved overall performance and mission success.

Managed and maintained a variety of advanced weapons and equipment, ensuring optimal functionality and readiness for deployment.

Fulfilled a specialty assignment as a combatives coach for fellow soldiers, using direct and indirect teaching methods of mixed martial arts skills to equip them with life-saving hand-to-hand combatives tactics.

United States Army Team Leader, U.S. Joint Base Lewis-McChord, WA, June 2020 – June 2021

Led a team of infantry soldiers in various combat situations, demonstrating exceptional leadership skills and ensuring the safety and effectiveness of the team.

Developed and presented classes on relevant topics, including Sexual Harassment and Rape Prevention, mission tasks, weapon qualification, and hand-to-hand combat.

Counseled team members with specific, constructive feedback when task performance deficiency occurred.

WORK EXPERIENCE

Concrete Construction Worker, Schauer's Concrete, Bovey, MN, May 2021 – current

Execute the pouring and finishing of concrete, consistently delivering high-quality results in adherence to project timelines.

Conduct routine maintenance checks on equipment to ensure optimal performance and longevity.

Adapt to changing project requirements and communicate effectively to address challenges and meet deadlines.

Effectively communicate with clients and project stakeholders to understand their needs and preferences, providing updates on project progress and addressing any concerns promptly.

RELEVANT VOLUNTEER EXPERIENCE / COMMUNITY INVOLVEMENT

Safe Walk Volunteer, 2022 – 2023

Drug Abuse Resistance Education Spaghetti Feed Volunteer, 2023

Polar Plunge Volunteer, 2023

Yellow Ribbon Citizens Committee Veteran's Day Volunteer, 2022 – 2023

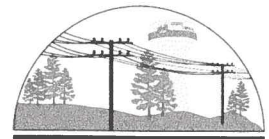
Employment Application

Item 18.



420 N. Pokegama Avenue
Grand Rapids, MN 55744
(218)326-7606
(218)326-7608 Fax
www.cityofgrandrapids.com

500 SE 4th Street
Grand Rapids, MN 55744
(218)326-7024
(218)326-7698 Fax
www.grpuc.org



**GRAND RAPIDS
PUBLIC UTILITIES**
Service is Our Nature

CITY OF
GRAND RAPIDS
LIES IN MINNESOTA'S NATURE

Equal Opportunity Employers

Please complete by printing in ink or typing. The application must be signed for employment consideration.

Thank you for considering employment with the City of Grand Rapids and Grand Rapids Public Utilities. We welcome you as an applicant and look forward to reviewing your application information. It is our policy to provide equal opportunity in employment. The City of Grand Rapids and Grand Rapids Public Utilities will not discriminate on the basis of race, color, creed, age, religion, national origin, marital status, disability, sex, sexual orientation, familial status, status with regard to public assistance, local human rights commission activity, or any other basis protected by law.

Please furnish complete information on the application form, so we may accurately and completely assess your qualifications. You may attach any other information that provides additional details about your qualifications for employment in the position you seek. Please refer to the Applicant Data Practices Advisory for guidance regarding how your application information will be used, the consequences of providing or not providing information, and more.

The City of Grand Rapids and Grand Rapids Public Utilities accommodates qualified persons with disabilities in all aspects of employment, including the application process. If you believe you need a reasonable accommodation to complete the application process, please contact Human Resources at 218-326-7606.

PERSONAL INFORMATION

NAME Last Murphy	First Phillip	Middle Karl	POSITION APPLIED FOR: Police Officer
			TODAY'S DATE: 02/08/24 DATE AVAILABLE TO WORK:
			STATUS DESIRED: <input checked="" type="checkbox"/> Full-time <input checked="" type="checkbox"/> Part-time <input type="checkbox"/> Seasonal
			EMAIL ADDRESS: [REDACTED]
Are you a U.S. citizen or do you have legal Authorization to work in the U.S.? Proof of age and/or eligibility to work may be requested.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Do you have a valid driver's license? (For driving positions only)
Will your continued employment require employer sponsorship?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are you <u>under</u> 18 years of age? <input type="checkbox"/> <input checked="" type="checkbox"/>

EDUCATIONAL INFORMATION

School Name, City and State		Major Area of Study
High School: Grand Rapids MN	Diploma <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO GED <input type="checkbox"/> YES <input type="checkbox"/> NO	
College: Minnesota North	Degree Completed: <input type="checkbox"/> YES <input type="checkbox"/> Associates <input type="checkbox"/> Bachelors <input type="checkbox"/> Masters <input type="checkbox"/> Other <input checked="" type="checkbox"/> NO # of years completed <u>2</u> Semester/Credit hours earned <u>104</u>	Law Enforcement
Graduate School: N/A	Degree Completed: <input type="checkbox"/> YES <input type="checkbox"/> Associates <input type="checkbox"/> Bachelors <input type="checkbox"/> Masters <input type="checkbox"/> Other <input type="checkbox"/> NO # of years completed _____ Semester/Credit hours earned _____	
Technical or Vocational Programs: N/A	(indicate type of certificate earned)	

List any other courses, seminars, workshops, or training you have that may provide you with skills related to this position:

Basic Leaders Course


List any current licenses or certificates you possess which may be related to this position:

N/A

List any current registration(s) or membership(s) related to the position for which you are applying:

N/A

EMPLOYMENT EXPERIENCE

CURRENT EMPLOYMENT INFORMATION			
EMPLOYER 	DATES EMPLOYED		JOB TITLE: Laborer
	FROM	TO	
	05/21		NAME OF LAST SUPERVISOR: Michael Schauer
DESCRIBE YOUR WORK IN THIS JOB: In this role, I executed the pouring and finishing of concrete to ensure consistent, high-quality results for clients. In order to maintain the quality of the product, I regularly conducted maintenance checks on equipment, adapted to changing project requirements, and communicated effectively with clients, project stakeholders, and colleagues.			
May we contact this employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other			
REASON FOR LEAVING: N/A			

PREVIOUS EMPLOYMENT INFORMATION			
List all positions held including full-time, part-time, military, summer, volunteer work and any periods of unemployment. Explain any period of unemployment. Attach additional sheet if necessary.			
EMPLOYER United States Army	DATES EMPLOYED		JOB TITLE: Team Leader
	FROM	TO	
ADDRESS 3735 Stryker Ave	02/27	06/18	NAME OF LAST SUPERVISOR: Stephen Nustad
CITY, STATE, ZIP Tacoma, WA 98433	DESCRIBE YOUR WORK IN THIS JOB: In this role, I served as an infantryman team leader. Specifically, I led my team in effective trainings, which focused on numerous drills and classes to ensure my team was combat ready and able to fulfill their essential duties to promote optimal function of the squad.		
TELEPHONE Area Code + Number (361) 494-9676			
May we contact this employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other			
REASON FOR LEAVING: Completed the duration of my contract			

EMPLOYER	DATES EMPLOYED		JOB TITLE:
	FROM	TO	
ADDRESS			NAME OF LAST SUPERVISOR:
CITY, STATE, ZIP	DESCRIBE YOUR WORK IN THIS JOB:		
TELEPHONE Area Code + Number			
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			
<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other			
REASON FOR LEAVING:			

PREVIOUS EMPLOYMENT INFORMATION CONTINUED			
List all positions held including full-time, part-time, military, summer, volunteer work and any periods of unemployment. Explain any period of unemployment. Attach additional sheet if necessary.			
EMPLOYER	DATES EMPLOYED		JOB TITLE:
	FROM	TO	
ADDRESS			NAME OF LAST SUPERVISOR:
CITY, STATE, ZIP	DESCRIBE YOUR WORK IN THIS JOB:		
TELEPHONE Area Code + Number			
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			
<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other			
REASON FOR LEAVING:			

EMPLOYER	DATES EMPLOYED		JOB TITLE:
	FROM	TO	
ADDRESS			NAME OF LAST SUPERVISOR:
CITY, STATE, ZIP	DESCRIBE YOUR WORK IN THIS JOB:		
TELEPHONE Area Code + Number			
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			
<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other			
REASON FOR LEAVING:			

EMPLOYER	DATES EMPLOYED		JOB TITLE:
	FROM	TO	
ADDRESS			NAME OF LAST SUPERVISOR:
CITY, STATE, ZIP	DESCRIBE YOUR WORK IN THIS JOB:		
TELEPHONE Area Code + Number			
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			
<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other			
REASON FOR LEAVING:			

UNPAID EXPERIENCE

Describe any unpaid or volunteer experience relevant to the position for which you are applying (you may include, if you wish, information which would reveal race, sex, religion, age, disability, or other protected status).

I have completed a variety of unpaid volunteer experiences related to this position, including serving as a Safe Walk Volunteer, volunteering for the Drug Abuse Resistance Education Spaghetti Feed, serving as a Polar Plunge volunteer, and volunteering for the Yellow Ribbon Citizens Committee Veteran's Day. These volunteer experiences have allowed me to serve and connect with individuals within my own and surrounding communities.

MILITARY EXPERIENCE

Did you serve in the U.S. Armed Forces? Yes No

Describe your duties:

I served as an Infantryman Sergeant in the United States Army. In this position, I utilized advanced communication equipment and technology to relay information, thus promoting seamless coordination during operations, conducted rigorous training exercises, including an overseas training in Singapore, to enhance my combat readiness and promote mission success, managed and maintained a variety of advanced weapons and equipment, and fulfilled a specialty assignment as a ~~combatives coach for fellow soldiers~~.

Do you wish to apply for Veteran's Preference points: Yes No

If you answered "yes," you must complete the enclosed application for Veterans' Preference Points, and submit the application and required documentation to the City of Grand Rapids by the application deadline of the position for which you are applying.

AUTHORIZATION

PLEASE READ CAREFULLY BEFORE SIGNING

I certify that all information I have provided in this application for employment is true and complete to the best of my knowledge. Any misrepresentation or omission of any fact in my application, resume or any other materials, or during any interviews, can be justification for refusal of employment, or if employed, will be grounds for dismissal, regardless of length of employment or when the misrepresentation or omission is discovered.

I understand that submission of an application does not guarantee employment. I acknowledge that I have received a copy of the job description summary for the position/s for which I am applying. I further acknowledge my understanding that employment with the City of Grand Rapids and/or Grand Rapids Public Utilities is "at will," and that employment may be terminated by either the City of Grand Rapids, Grand Rapids Public Utilities, or me at any time, with or without notice. I understand that none of the documents, policies, procedures, actions, statements of the City of Grand Rapids, Grand Rapids Public Utilities, or its representatives used during the employment process is deemed a contract of employment, real or implied. I further understand that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of the City of Grand Rapids and/or Grand Rapids Public Utilities. In consideration for employment, if employed, I agree to conform to the rules, regulations, policies, and procedures of the City of Grand Rapids and/or Grand Rapids Public Utilities at all times and understand that such obedience is a condition of employment.

I understand that if offered a position with the City of Grand Rapids or Grand Rapids Public Utilities, I may be required to submit to a pre-employment medical and psychological examination, drug screening and background check as a condition of employment. I understand that unsatisfactory results from, refusal to cooperate with, or any attempt to affect the results of these pre-employment tests and checks will result in withdrawal of any employment offer or termination of employment, if already offered.

With my signature below, I am providing the City of Grand Rapids and/or Grand Rapids Public Utilities authorization to verify all information I provided within this application packet, including contacting current or previous employers. However, I understand that if, in the Employment Experience section I have answered "No" to the question, "May we contact your current employer?," contact with my current employer will not be made without my specific authorization.

I have read the included Applicant Data Practices Advisory, and I further understand that criminal history checks may be conducted (after I have been selected for an interview, in the case of non-public safety positions) and that a conviction of a crime related to this position may result in my being rejected for this job opening. I also understand it is my responsibility to notify the City of Grand Rapids and/or Grand Rapids Public Utilities, in writing, of any changes to information reported in this application for employment.


Signature

02/08/2024
Date

Name and telephone number of person completing this form if other than applicant: _____

IMPORTANT FACTS ABOUT INFORMATION ON YOUR APPLICATION

This application is to assist in the process of referring you for possible employment. Certain information requested on the application is private; that is, it may be released only to you or to agencies where you may be considered for employment (to comply with M.S. 13.43, Subd 2)

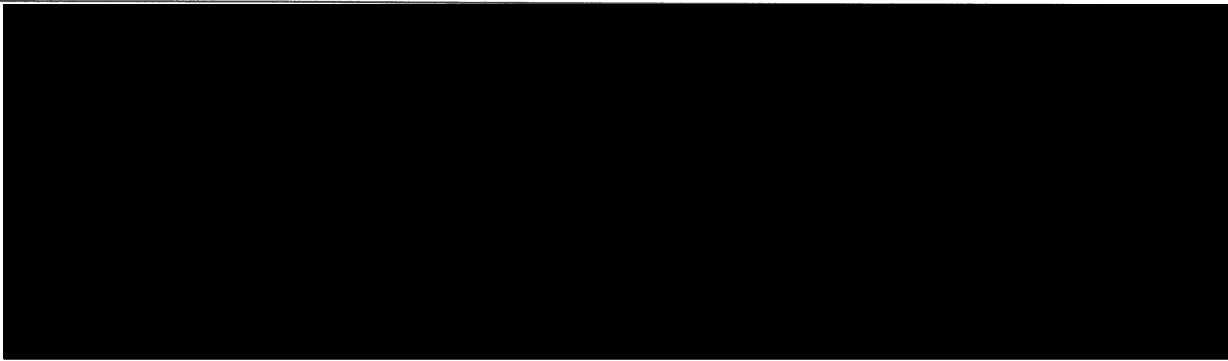
Private Data	Why We Ask For It	Are You Legally Obligated To Provide It?	What May Happen If You Don't Provide It
Name	To distinguish you from all other applicants	Yes	Failure to provide information may be cause for rejecting an application.
Address	To be able to send you notices	Yes	Failure to provide information may be cause for rejecting an application.
Home Telephone	To be able to contact you to determine availability for interview and to notify you when we need you to work on short notice	No	We may not be able to employ you in certain jobs where you may be required to come to work on short notice

EQUAL EMPLOYMENT OPPORTUNITY INFORMATION

The information asked of you will be used to evaluate our overall efforts in reaching all segments of the population. The following information is VOLUNTARY and CONFIDENTIAL. This information is NOT A PART of the application file and is REMOVED from the application when received by our office. The City of Grand Rapids and Grand Rapids Public Utilities appreciates your cooperation in our efforts to ensure affirmative action and equal opportunity.

Position(s) for which you are applying: **Police Officer**

Gender: Male Female



Disability status, defined as:

- 1) Has a physical or mental condition that substantially or materially limits a major life activity (such as walking, talking, seeing, hearing or learning);
- 2) Has a history of a disability (such as cancer that is in remission);
- 3) Is regarded as having such an impairment.

Do you claim disability status? Yes No

VETERANS' PREFERENCE

Complete this form ONLY if you are claiming Veterans' Preference

NOTE: VETERAN'S PREFERENCE POINTS CANNOT BE CONSIDERED WITHOUT SUPPORTING DOCUMENTATION. ATTACH COPY OF "MEMBER COPY 4" VETERAN'S DD214, OR OTHER DOCUMENTATION VERIFYING SERVICES.

You must submit a PHOTOCOPY of your "Member Copy 4" of your DD214 or other documentation verifying service to substantiate the services information requested on the form. Claims not accompanied by proper documentation will not be processed. For assistance in obtaining a copy of your "Member Copy 4" of your DD214, or other documentation verifying service, contact your County Veterans' Service Office.

The City of Grand Rapids and Grand Rapids Public Utilities operates under a point preference system, which awards points to qualified veterans to supplement their application. Ten (10) points are granted to non-disabled veterans on open competitive examinations; Fifteen (15) points are awarded if the veteran has a service connected compensable disability as certified by the U.S. Department of Veterans Affairs (USDVA).

To qualify for preference for a **competitive exam**, you must have earned a passing score and been separated under honorable conditions from any branch of the armed forces of the United States after having served on active duty for 181 consecutive days, or by reason of disability incurred while serving on active duty, or after having served the full period called or ordered for federal, active duty and be a United States citizen or resident alien. Veteran's preference may be used by the surviving spouse of a deceased veteran, who died on active duty or as a result of active duty, any by the spouse of a disabled veteran who is unable to qualify because of the disability.

To qualify for preference on a **promotional exam**, a veteran must have earned a passing exam score and received a USDVA active duty service connected disability rating of 50% or more. For a promotional exam, a qualified disabled veteran is entitled to be granted five (5) points. Disabled veterans eligible for such preference may use the five points preference only for the first promotion after securing employment with the City of Grand Rapids or Grand Rapids Public Utilities.

Claims must be made on the form below and submitted with your application by the application deadline of the position for which you are applying. If the "Member Copy 4" DD214, or other documentation verifying service, is submitted to our office separate from this sheet, please attach a note with it indicating the position for which you are applying and your present address.

Name: (Last) Murphy	(First) Phillip	(MI) K	Position for which you applied: Police Officer		
Address: (Street) [REDACTED]			(City) [REDACTED]	(State) [REDACTED]	(Zip) [REDACTED]
Closing Date:			Phone Number: [REDACTED]	Are you a US Citizen or Resident Alien? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

VETERAN (10 POINTS):

("Member Copy 4" of DD214 or DD215, or other documentation verifying service, must be submitted to receive points)
Honorably discharged veteran Yes No

DISABLED VETERAN (15 POINTS):

("Member Copy 4" of DD214, or other documentation verifying service, and USDVA letter of disability rating decision of 10% or more must be submitted to receive points)
Percent of Disability: _____ %
Have you ever been promoted within the City of Grand Rapids employment: Yes No

SPOUSE OF DECEASED VETERAN (10 points or 15 if the veteran was disabled at time of death):

("Member Copy 4" of DD214 or DD215, or other documentation verifying service, photocopy of marriage certificate, spouse's death certificate and proof veteran died on or as a result of active duty must be submitted to receive points. You are ineligible to receive points if you have remarried or were divorced from the veteran.)

Date of Death: _____ Have you remarried? Yes No

SPOUSE OF DISABLED VETERAN (15 points):

("Member Copy 4" of DDE214 or DD215, or other documentation verifying service, and USDVAQ letter of disability rating decision of 10% or more must be submitted to receive points).

How does Veteran's disability prevent performance of a stated job "requirement?" Due to the veteran's service-connected disability the veteran is unable to qualify for this position because (be specific):

Thank you for your military service and for your interest in employment with the City of Grand Rapids and Grand Rapids Public Utilities. Please contact Human Resources at 218-326-7606 if you have questions regarding veteran's preference.

AFFIDAVIT: I hereby claim Veteran's Preference points for this examination and swear/affirm that the information given is true, complete and correct to the best of my knowledge. I hereby acknowledge that I am responsible to obtain the required Veterans' Preference verification documents and submit them to the City of Grand Rapids or Grand Rapids Public Utilities by the required deadline.

Phillip M...
Signature

02/08/2024
Date

CAUTION: NOT TO BE USED FOR IDENTIFICATION PURPOSES

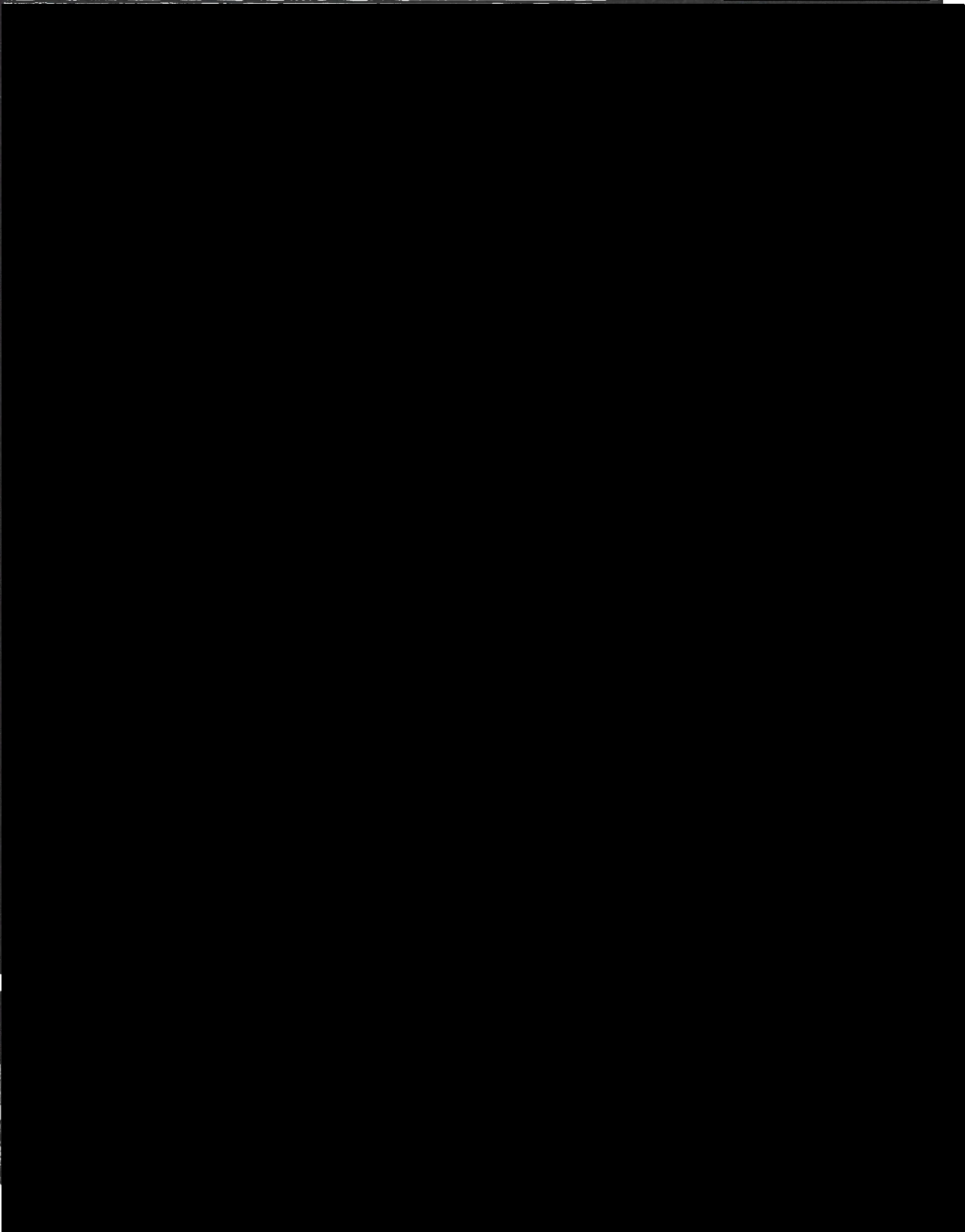
THIS IS AN IMPORTANT RECORD. SAFEGUARD IT.

ANY ALTERATIONS IN SHADED AREAS RENDER FORM VOID

CERTIFICATE OF RELEASE OR DISCHARGE FROM ACTIVE DUTY

This Report Contains Information Subject to the Privacy Act of 1974, As Amended.

1. NAME (Last, First, Middle) MURPHY, PHILLIP KARL	2. DEPARTMENT, COMPONENT AND BRANCH ARMY/RA	3. SOCIAL SECURITY NUMBER [REDACTED]
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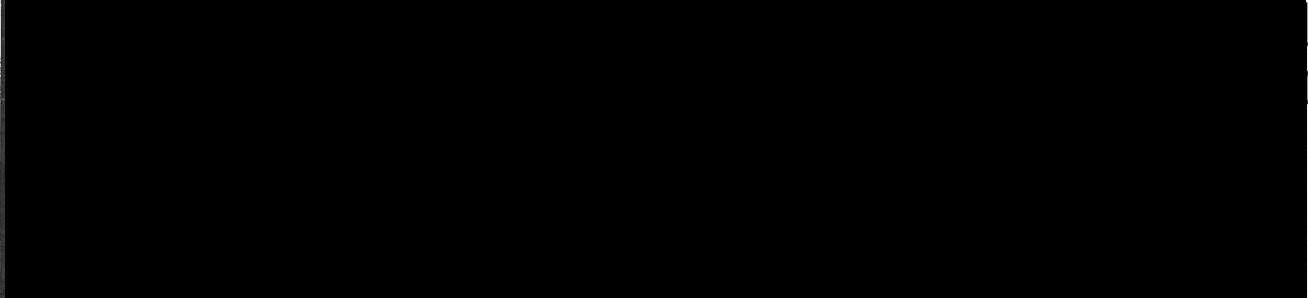
CAUTION: NOT TO BE USED FOR IDENTIFICATION PURPOSES

ANY ALTERATIONS IN SHADED AREAS RENDER FORM VOID

**CORRECTION TO DD FORM 214,
CERTIFICATE OF RELEASE OR DISCHARGE FROM ACTIVE DUTY**

This Report Contains Information Subject to the Privacy Act of 1974, As Amended.

1. NAME (Last, First, Middle) MURPHY, PHILLIP KARL	2. DEPARTMENT, COMPONENT AND BRANCH ARMY/RA/	3. SOCIAL SECURITY NUMBER (Also, Service Number if applicable)
4. MAILING ADDRESS (Include ZIP Code)		



7. DATE (YYYYMMDD)
20210506

8. OFFICAL AUTHORIZED TO SIGN

a. TYPED NAME (Last, First, Middle Initial) WILLIAM T MARCZAK JR	b. GRADE GS09	c. TITLE CHIEF, TC	d. SIGNATURE ESIGNED BY: MARCZAK, WILLIAM. THADDEU S. JR. 1027772125
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6. MEMBER REQUESTS COPY 6 BE SENT TO (Specify state/locality) MN	OFFICE OF VETERANS AFFAIRS	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
a. MEMBER REQUESTS COPY 3 BE SENT TO THE CENTRAL OFFICE OF THE DEPARTMENT OF VETERANS AFFAIRS (WASHINGTON, DC)		<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

From: Jeff Madsen



Date: 02/05/2024

To: City of Grand Rapids, Police Department

RE: Grand Rapids Police Department, Position of Police Officer

I am submitting my Letter of Interest for the position of Police Officer. With my extensive background in Law Enforcement, I hope you find that I would be a great candidate for the position. I believe it is well known I have made efforts and have shown great interest in becoming an Officer for the City of Grand Rapids

I started my Law Enforcement Career with the Coleraine Police Department, Keewatin Police Department, Nashwauk Police Department and the Itasca County Sheriff's Office in 1999. From that time I have held continuous employment in Law Enforcement. In 2002 I lost my position as a full time officer with the City of Nashwauk due to government/financial cuts, from there I obtained a full time position with the Hill City Police Department and eventually became the Chief of Police. I maintained full time employment as Peace Officer from 1999-2016 and have continued working part time since leaving the position as Chief of Police.

Throughout my career I have worked for the following departments; Coleraine Police Department, Keewatin Police Department, Nashwauk Police Department, Itasca County Sheriff's Office, Hill City Police Department and Aitkin County Sheriff's Office. During this time I have received training and experience in Standardized DWI Field Sobriety, Drugs that Impair, Occupant Protection Usage and Enforcement, First Witness Child Abuse Investigation and Interviewing, Domestic Violence Investigation and Interviewing, Physical and Neglect Child Abuse Injury Reconstruction, Investigating Computer Facilitated Crimes Against Children, Auto Theft Latent Prints, Tazer M26 and X26 Usage, Safety and Loss Control, Blandin Community Leadership Program, CLEO and Command (Chief Law Enforcement Officers Training), Crisis Intervention Training and I'm trained as a D.A.R.E instructor. I also possess the experience in working within a government position. People skills and public relations are always a very important quality to have and maintain in this position, which I believe I possess. Through my Law Enforcement career, I have received numerous hours of training in Personnel Management, Conflict Communications & Interventions, and Leadership Training Programs.

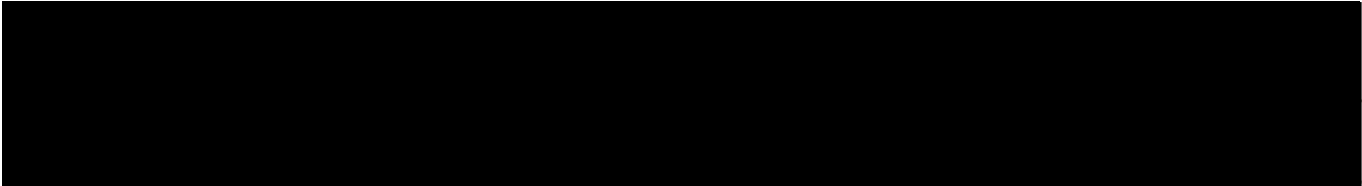
With the combinations of my experiences I feel I would make a great fit for the position. My family and I have been lifelong attributes to the Grand Rapids area, where we have chosen to stay. I have a strong history of commitment and hope to obtain a position as I feel I would be a great asset to the City of Grand Rapids.

Thank you for your time and consideration, I look forward to meeting with you in the near future.

Sincerely,


Jeff Madsen

Jeffrey Allen Madsen



CAREER OBJECTIVE

To obtain a progressive position which focuses on teamwork, employee/employer relationships with the ability for growth with my extensive background.

EDUCATION

HIBBING COMMUNITY COLLEGE, Hibbing, MN

- * *Associates in Applied Science/Law Enforcement*
 - o *Certificate of Completion of the Law Enforcement Program*

CAREER HISTORY



	<i>2004-2010</i>	Deputy Sheriff
HILL CITY POLICE DEPARTMENT, Hill City, MN	<i>2016-Present</i>	Patrol Officer
	<i>2005-2016</i>	Chief of Police
GRAND RAPIDS POLICE DEPARTMENT, GRAND RAPIDS, MN	<i>2018-2021</i>	Security Officer
NASHWAUK POLICE DEPARTMENT, Nashwauk, MN	<i>1999-2006</i>	Patrol Officer
KEEWATIN POLICE DEPARTMENT, Keewatin, MN	<i>1999-2006</i>	Patrol Officer
COLERAINE POLICE DEPARTMENT, Coleraine, MN	<i>1999-2006</i>	Patrol Officer
ITASCA COUNTY SHERIFF'S OFFICE, Grand Rapids, MN	<i>1999-2002</i>	Deputy Sheriff

Duties in my Law Enforcement Career

- * *Facilitate the day-to-day operations of the Police Department*
 - o *Scheduling*
 - o *Budgeting*
 - o *Training assistance*
 - o *Vehicle maintenance*
 - o *IT management of department computers and software*
 - o *Participation in the hiring process*
 - o *Working with City Departments and the City Council*
- * *Enforce the Federal, State and Local laws*
- * *Cooperative work with county and state agencies*
- * *Conduct arrests and transport criminals to appropriate facilities*
- * *Responsible for first line of support for all emergency situations*
- * *Represent Hill City Police Department with regards to court hearings*
- * *Research and apply for grants to acquire revenue and equipment*
- * *Public relationship building*
- * *Work with local businesses and schools*
- * *Coordinate coverage for special events*

COMPUTER LITERACY

***Microsoft Word *Excel *Windows *Outlook *Internet Explorer *Zuercher *Google**

LICENSES AND CERTIFICATES

***Crisis Intervention, MNCIT**

***DWI Detection & Standardized Field Sobriety Testing, Drugs that Impair Driving**

***Occupant Protection Usage and Enforcement**

***Safety & Loss Control, League of Minnesota Cities**

***Domestic Violence Investigation and Intervention**

***D.A.R.E. Instructor**

***Physical and Neglect, Child Abuse Injury Reconstruction Techniques**

***Investigating Computer Facilitated Crimes Against Children**

***First Witness, Child Abuse Investigative Interviewing**

***Chief Law Enforcement Officers Training, MN Chiefs of Police Association**

***Blandin Leadership Training Program**

VOLUNTEER EXPERIENCE

***FireFighter and First Responder for City of Hill City**

COMMUNITY ACTIVITIES

***Swim Instructor for Grand Rapids YMCA**

***Little League Baseball Coach for Itasca Little League**

***Grand Rapids Area Hockey Association, assist with skating instruction for youth hockey**

***Active with activities with my children, in and out of school settings**

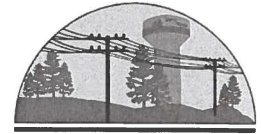
Employment Application



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

420 N. Pokegama Avenue
Grand Rapids, MN 55744
(218)326-7606
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Please complete by printing in ink or typing. The application must be signed for employment consideration.

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Please furnish complete information on the application form, so we may accurately and completely assess your qualifications. You may attach any other information that provides additional details about your qualifications for employment in the position you seek. Please refer to the Applicant Data Practices Advisory for guidance regarding how your application information will be used, the consequences of providing or not providing information, and more.

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PERSONAL INFORMATION

NAME Last Madsen, Jeffrey	First Allen	Middle	POSITION APPLIED FOR: Patrol Officer
[REDACTED]			TODAY'S DATE: 02/05/24 +
			DATE AVAILABLE TO WORK: Open
			STATUS DESIRED: <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Seasonal
[REDACTED]			EMAIL ADDRESS: [REDACTED] +
			Are you a U.S. citizen or do you have legal Authorization to work in the U.S.? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Proof of age and/or eligibility to work may be requested.
Will your continued employment require employer sponsorship? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			Do you have a valid driver's license? (For driving positions only) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Are you <u>under</u> 18 years of age? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

EDUCATIONAL INFORMATION

School Name, City and State		Major Area of Study
High School: Unity, Balsam lake WI	Diploma <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO GED <input type="checkbox"/> YES <input type="checkbox"/> NO	
College: Hibbing Community Col.	Degree Completed: <input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> Associates <input type="checkbox"/> Bachelors <input type="checkbox"/> Masters <input type="checkbox"/> Other <input type="checkbox"/> NO # of years completed <u>3</u> Semester/Credit hours earned _____	AAS, Law Enforcement
Graduate School:	Degree Completed: <input type="checkbox"/> YES <input type="checkbox"/> Associates <input type="checkbox"/> Bachelors <input type="checkbox"/> Masters <input type="checkbox"/> Other <input type="checkbox"/> NO # of years completed _____ Semester/Credit hours earned _____	
Technical or Vocational Programs:	(indicate type of certificate earned)	

List any other courses, seminars, workshops, or training you have that may provide you with skills related to this position:

Professional Peace Officers Education, Standardized Field Sobriety Testing, Advanced Field Sobriety Testing, Drugs that Impair, Occupant Protection Usage and Enforcement, First Responder, Maximizing the Opportunity Interview and Interrogation, First Witness Investigative Interviewing, Auto Theft Latent Prints, Domestic Violence Investigation and Intervention, Physical and Neglect Child Abuse Injury Reconstruction Techniques, Investiation Computer Facilitated Crimes. Railroad Accident Investiation. DARE

List any current licenses or certificates you possess which may be related to this position:

[REDACTED]

List any current registration(s) or membership(s) related to the position for which you are applying:

I currently belong to LELS through Aitkin County which provides me with MPPOA, Minnesota Police and Peace Officers Association and LDF, Legal Defense Fund

EMPLOYMENT EXPERIENCE

CURRENT EMPLOYMENT INFORMATION			
EMPLOYER [REDACTED]	DATES EMPLOYED		JOB TITLE: Transport/Security Deputy
	FROM	TO	
	07/22	Present	NAME OF LAST SUPERVISOR: Dan Guida or Heidi Lenk
DESCRIBE YOUR WORK IN THIS JOB: Screen visitor to the Judicial Center, Monitor Cameras for the entire Government/Judicial Center, Respond to calls within the Government/Judicial Center, Work with County Safety Committee, Work and process evidence in the evidence room, to include processing new evidence, sort and organize all evidence, Paperwork and other duties as assigned. Public Relations			
May we contact this employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other			
REASON FOR LEAVING: N/A			

PREVIOUS EMPLOYMENT INFORMATION			
List all positions held including full-time, part-time, military, summer, volunteer work and any periods of unemployment. Explain any period of unemployment. Attach additional sheet if necessary.			
EMPLOYER [REDACTED]	DATES EMPLOYED		JOB TITLE: Patrol Officer
	FROM	TO	
	06/16	Present	NAME OF LAST SUPERVISOR: Ron Saxton
DESCRIBE YOUR WORK IN THIS JOB: Responding to Calls of the Citizens, Enforce Federal, State and Local Laws, Traffic Enforcement, Preventative Patrols, Paper Services, Public Relations and Regular Contact and Support with Other Law Enforcement Agencies and Government Bodies.			
May we contact this employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
<input type="checkbox"/> Full-time <input checked="" type="checkbox"/> Part-time <input type="checkbox"/> Other			
REASON FOR LEAVING: N/A			

EMPLOYER Hibbing Taconite Company	DATES EMPLOYED		JOB TITLE: Pro-Truck Operator/ ERT
	FROM	TO	
ADDRESS 4950 Taconite Access Rd	09/21	7/22	NAME OF LAST SUPERVISOR: Carl Boben +
CITY, STATE, ZIP Hibbing MN, 55746	DESCRIBE YOUR WORK IN THIS JOB: Operate pro-trucks to assigned locations throughout the mine, inspect equipment prior to and at the end of shift, other duties as assigned.		
TELEPHONE Area Code + Number 2182625950	ERT (emergency Response Team), respond to medical emergencies within the mine, attend monthly trainings/meetings.		
May we contact this employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other			
REASON FOR LEAVING: to back into Law Enforcement			

UNPAID EXPERIENCE

Describe any unpaid or volunteer experience relevant to the position for which you are applying (you may include, if you wish, information which would reveal race, sex, religion, age, disability, or other protected status).

I have assisted with Polar Plunge, National Night Out and Shop with a Hero, I have taught Swimming lessons at the YMCA, Coached Baseball and Hockey, many hours assisting with



MILITARY EXPERIENCE

Did you serve in the U.S. Armed Forces? Yes No

Describe your duties:

Do you wish to apply for Veteran's Preference points: Yes No

If you answered "yes," you must complete the enclosed application for Veterans' Preference Points, and submit the application and required documentation to the City of Grand Rapids by the application deadline of the position for which you are applying.

AUTHORIZATION

PLEASE READ CAREFULLY BEFORE SIGNING

I certify that all information I have provided in this application for employment is true and complete to the best of my knowledge. Any misrepresentation or omission of any fact in my application, resume or any other materials, or during any interviews, can be justification for refusal of employment, or if employed, will be grounds for dismissal, regardless of length of employment or when the misrepresentation or omission is discovered.

I understand that submission of an application does not guarantee employment. I acknowledge that I have received a copy of the job description summary for the position/s for which I am applying. I further acknowledge my understanding that employment with the City of Grand Rapids and/or Grand Rapids Public Utilities is "at will," and that employment may be terminated by either the City of Grand Rapids, Grand Rapids Public Utilities, or me at any time, with or without notice. I understand that none of the documents, policies, procedures, actions, statements of the City of Grand Rapids, Grand Rapids Public Utilities, or its representatives used during the employment process is deemed a contract of employment, real or implied. I further understand that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of the City of Grand Rapids and/or Grand Rapids Public Utilities. In consideration for employment, if employed, I agree to conform to the rules, regulations, policies, and procedures of the City of Grand Rapids and/or Grand Rapids Public Utilities at all times and understand that such obedience is a condition of employment.

I understand that if offered a position with the City of Grand Rapids or Grand Rapids Public Utilities, I may be required to submit to a pre-employment medical and psychological examination, drug screening and background check as a condition of employment. I understand that unsatisfactory results from, refusal to cooperate with, or any attempt to affect the results of these pre-employment tests and checks will result in withdrawal of any employment offer or termination of employment, if already offered.

With my signature below, I am providing the City of Grand Rapids and/or Grand Rapids Public Utilities authorization to verify all information I provided within this application packet, including contacting current or previous employers. However, I understand that if, in the Employment Experience section I have answered "No" to the question, "May we contact your current employer?," contact with my current employer will not be made without my specific authorization.

I have read the included Applicant Data Practices Advisory, and I further understand that criminal history checks may be conducted (after I have been selected for an interview, in the case of non-public safety positions) and that a conviction of a crime related to this position may result in my being rejected for this job opening. I also understand it is my responsibility to notify the City of Grand Rapids and/or Grand Rapids Public Utilities, in writing, of any changes to information reported in this application for employment.


Signature

02/05/2024
Date

Name and telephone number of person completing this form if other than applicant: _____

IMPORTANT FACTS ABOUT INFORMATION ON YOUR APPLICATION

This application is to assist in the process of referring you for possible employment. Certain information requested on the application is private; that is, it may be released only to you or to agencies where you may be considered for employment (to comply with M.S. 13.43, Subd 2)

Private Data	Why We Ask For It	Are You Legally Obligated To Provide It?	What May Happen If You Don't Provide It
Name	To distinguish you from all other applicants	Yes	Failure to provide information may be cause for rejecting an application.
Address	To be able to send you notices	Yes	Failure to provide information may be cause for rejecting an application.
Home Telephone	To be able to contact you to determine availability for interview and to notify you when we need you to work on short notice	No	We may not be able to employ you in certain jobs where you may be required to come to work on short notice

EQUAL EMPLOYMENT OPPORTUNITY INFORMATION

The information asked of you will be used to evaluate our overall efforts in reaching all segments of the population. The following information is VOLUNTARY and CONFIDENTIAL. This information is NOT A PART of the application file and is REMOVED from the application when received by our office. The City of Grand Rapids and Grand Rapids Public Utilities appreciates your cooperation in our efforts to ensure affirmative action and equal opportunity.

Position(s) for which you are applying: **Police Officer**

Gender: Male Female

Disability status, defined as:

- 1) Has a physical or mental condition that substantially or materially limits a major life activity (such as walking, talking, seeing, hearing or learning);
- 2) Has a history of a disability (such as cancer that is in remission);
- 3) Is regarded as having such an impairment.

Do you claim disability status? Yes No

N/A

VETERANS' PREFERENCE

Complete this form ONLY if you are claiming Veterans' Preference

NOTE: VETERAN'S PREFERENCE POINTS CANNOT BE CONSIDERED WITHOUT SUPPORTING DOCUMENTATION. ATTACH COPY OF "MEMBER COPY 4" VETERAN'S DD214, OR OTHER DOCUMENTATION VERIFYING SERVICES. DOCUMENTATION MUST BE RECEIVED BY THE APPLICATION DEADLINE OF THE POSTING IN ORDER TO BE CONSIDERED. (VETERAN IS DEFINED BY MINN. STAT. §197.447)

You must submit a PHOTOCOPY of your "Member Copy 4" of your DD214 or other documentation verifying service to substantiate the services information requested on the form. Claims not accompanied by proper documentation will not be processed. For assistance in obtaining a copy of your "Member Copy 4" of your DD214, or other documentation verifying service, contact your County Veterans' Service Office.

The City of Grand Rapids and Grand Rapids Public Utilities operates under a point preference system, which awards points to qualified veterans to supplement their application. Ten (10) points are granted to non-disabled veterans on open competitive examinations; Fifteen (15) points are awarded if the veteran has a service connected compensable disability as certified by the U.S. Department of Veterans Affairs (USDVA).

To qualify for preference for a **competitive exam**, you must have earned a passing score and been separated under honorable conditions from any branch of the armed forces of the United States after having served on active duty for 181 consecutive days, or by reason of disability incurred while serving on active duty, or after having served the full period called or ordered for federal, active duty and be a United States citizen or resident alien. Veteran's preference may be used by the surviving spouse of a deceased veteran, who died on active duty or as a result of active duty, any by the spouse of a disabled veteran who is unable to qualify because of the disability.

To qualify for preference on a **promotional exam**, a veteran must have earned a passing exam score and received a USDVA active duty service connected disability rating of 50% or more. For a promotional exam, a qualified disabled veteran is entitled to be granted five (5) points. Disabled veterans eligible for such preference may use the five points preference only for the first promotion after securing employment with the City of Grand Rapids or Grand Rapids Public Utilities.

Claims must be made on the form below and submitted with your application by the application deadline of the position for which you are applying. If the "Member Copy 4" DD214, or other documentation verifying service, is submitted to our office separate from this sheet, please attach a note with it indicating the position for which you are applying and your present address.

Name: (Last)	(First)	(MI)	Position for which you applied:	
			Closing Date:	
Address: (Street)	(City)	(State)	(Zip)	Phone Number:
				Are you a US Citizen or Resident Alien?
				<input type="checkbox"/> Yes <input type="checkbox"/> No

VETERAN (10 POINTS):

("Member Copy 4" of DD214 or DD215, or other documentation verifying service, must be submitted to receive points)
 Honorably discharged veteran Yes No

DISABLED VETERAN (15 POINTS):

("Member Copy 4" of DD214, or other documentation verifying service, and USDVA letter of disability rating decision of 10% or more must be submitted to receive points)
 Percent of Disability: _____ %
 Have you ever been promoted within the City of Grand Rapids employment: Yes No

SPOUSE OF DECEASED VETERAN (10 points or 15 if the veteran was disabled at time of death):

("Member Copy 4" of DD214 or DD215, or other documentation verifying service, photocopy of marriage certificate, spouse's death certificate and proof veteran died on or as a result of active duty must be submitted to receive points. You are ineligible to receive points if you have remarried or were divorced from the veteran.)

Date of Death: _____ Have you remarried? Yes No

SPOUSE OF DISABLED VETERAN (15 points):

("Member Copy 4" of DDE214 or DD215, or other documentation verifying service, and USDVAQ letter of disability rating decision of 10% or more must be submitted to receive points).

How does Veteran's disability prevent performance of a stated job "requirement?" Due to the veteran's service-connected disability the veteran is unable to qualify for this position because (be specific):

Thank you for your military service and for your interest in employment with the City of Grand Rapids and Grand Rapids Public Utilities. Please contact Human Resources at 218-326-7606 if you have questions regarding veteran's preference.

AFFIDAVIT: I hereby claim Veteran's Preference points for this examination and swear/affirm that the information give is true, complete and correct to the best of my knowledge. I hereby acknowledge that I am responsible to obtain the required Veterans' Preference verification documents and submit them to the City of Grand Rapids or Grand Rapids Public Utilities by the required deadline.

Signature

Date

Volunteer Work:

YMCA, Day Care Swimming Instructor, 2004-2015
Itasca Little League, Coach, Farm & Minor League Baseball, 2007-2015
Grand Rapids Amateur Hockey Association, Assist Coach, Beginners, 2008, 2009, 2010 & 2023
Grand Rapids Park and Recreation, Assist Coach, Tee-Ball, 2008, 2009
Hill City 1st Responders 2005-Present
Hill City Fire Department 2006-Present

Employer: City of Grand Rapids, Police Department **Telephone #:** 218-326-3464
Address: 420 N Pokegama Ave, Grand Rapids, MN 55744
Position Title: Hospital Security Officer, Part Time **Supervisor:** Kevin Ott
Job Duties: **Length of Employment**
Patrol the grounds of Grand Itasca Hospital and Clinic **From:** 11-18
Respond to distress calls of staff and patients **To:** 12-21
Regular door checks of facility
Monitor patients on holds for crisis intervention
Public Relations
Reason For Leaving: Inability to assist in filling shifts

Employer: Schwartz Redi-Mix **Telephone #:** 218-245-2165
Address: 2482 Glenwood Dr, Grand Rapids, MN 55744
Position Title: Redi-Mix Driver, Batcher **Supervisor:** Bob or Tim Schwartz
Job Duties: **Length of Employment**
Deliver Redi-Mix to assigned customers **From:** 06-18
Operate Equipment- Loaders **To:** 09-21
Clean and Maintenance of plant as needed
Perform state gradation tests and paperwork
Batch trucks for delivery
Reason For Leaving: Left for year round employment

Employer: Hawkinson Redi-Mix
Address: 3000 Rangeline Rd, Grand Rapids, MN 55744
Position Title: Redi-Mix Driver
Job Duties:
Deliver Redi-Mix to assigned customers
Operate Equipment- Loaders, Fork Lift, Tele-Handler
Clean and Maintenance of plant as needed
Perform state gradation tests and paperwork
Batch trucks as a fill in Batcher
Reason For Leaving: Company sold to Schwartz

Telephone #: 218-326-6681
Supervisor: Paul Bernier
Length of Employment
From: 05-16
To: 06-18

Employer: City of Hill City, Police Department
Address: 125 Lake Ave. PO Box 160, Hill City, MN 55748
Position Title: Chief of Police, Full-Time
Job Duties:
Patrol Assigned area/schools
Enforce Federal State and Local Laws
Investigative Work
Assist other Agencies and Officers as Needed
Public Relations
Reason For Leaving: Personal Reasons, was looking for something different at the time

Telephone #: 218-697-8210
Supervisor: Larry Baker
Length of Employment
From: 05-07
To: 06-16

Employer: Aitkin County, Sheriff's Department
Address: 217 2nd St NW, Aitkin, MN 56431
Position Title: Deputy Sheriff, Part-Time
Job Duties:
Patrol Assigned area/schools
Enforce Federal State and Local Laws
Investigative Work
Assist other Agencies and Officers as Needed
Public Relations
Reason For Leaving: Sheriff discontinued use of Part-Time Staff with minimal hours worked

Telephone #: 218-927-2138
Supervisor: Scott Turner
Length of Employment
From: 05-07
To: 2010(?)

Employer: Aitkin County, Sheriff's Department

Telephone #: 218-927-2138

Address: 217 2nd St NW, Aitkin, MN 56431

Position Title: Deputy Sheriff, Full-Time

Supervisor: Scott Turner

Job Duties:

Length of Employment

Patrol Assigned area/schools

From: 06-04

Enforce Federal State and Local Laws

To: 05-07

Investigative Work

Assist other Agencies and Officers as Needed

Public Relations

Reason For Leaving: To return to the City of Hill City for family reasons

Employer: City of Hill City, Police Department

Telephone #: 218-697-8210

Address: 125 Lake Ave, PO Box 160, Hill City, MN 55748

Position Title: Chief of Police, Full-Time

Supervisor: Larry Baker

Job Duties:

Length of Employment

Patrol Assigned area/schools

From: 05-03

Enforce Federal State and Local Laws

To: 06-04

Investigative Work

Assist other Agencies and Officers as Needed

Public Relations

Reason For Leaving: To work for Aitkin County

Employer: City of Hill City, Police Department

Telephone #: 218-697-8210

Address: 125 Lake Ave, PO Box 160, Hill City, MN 55748

Position Title: Patrol Officer, Full-Time

Supervisor: Brian Mattson

Job Duties:

Length of Employment

Patrol Assigned area/schools

From: 09-02

Enforce Federal State and Local Laws

To: 05-03

Investigative Work

Assist other Agencies and Officers as Needed

Public Relations

Reason For Leaving: Promotion

Employer: City of Nashwauk, Police Department
Address: 301 Central Ave, Nashwauk, MN 55769
Position Title: Patrol Officer, Part-Time

Telephone #: 218-885-1000

Job Duties:

- Patrol Assigned area/schools
- Enforce Federal State and Local Laws
- Investigative Work
- Assist other Agencies and Officers as Needed
- Public Relations

Supervisor: Paul Vraa
Length of Employment
From: 07-02
To: 05-06

Reason For Leaving: To open up part-time position for other candidates, due to full-time employment

Employer: City of Nashwauk, Police Department
Address: 301 Central Ave, Nashwauk, MN 55769
Position Title: Patrol Officer, Full-Time

Telephone #: 218-885-1000

Job Duties:

- Patrol Assigned area/schools
- Enforce Federal State and Local Laws
- Investigative Work
- Assist other Agencies and Officers as Needed
- Public Relations

Supervisor: Paul Vraa
Length of Employment
From: 06-99
To: 07-02

Reason For Leaving: Layoff

Employer: City of Coleraine, Police Department
Address: PO Box 670, Coleraine, MN 55709
Position Title: School Officer, Part-Time Officer

Telephone #: 218-245-1056

Job Duties:

- Patrol Assigned area/schools
- Enforce Federal State and Local Laws
- Investigative Work
- Assist other Agencies and Officers as Needed
- Public Relations

Supervisor: Jerry Nohr
Length of Employment
From: 02-99
To: 05-06

Reason For Leaving: To open up part-time position for other candidates, due to full-time employment

Employer: City of Keewatin, Police Department

Telephone #: 218-778-6366

Address: PO Box 36, Keewatin, MN 55753

Position Title: Patrol Officer, Part-Time

Supervisor: Bill King

Job Duties:

Length of Employment

Patrol Assigned area/schools

From: 03-99

Enforce Federal State and Local Laws

To: 05-06

Investigative Work

Assist other Agencies and Officers as Needed

Public Relations

Reason For Leaving: To open up part-time position for other candidates, due to full-time employment

Employer: Itasca County Sheriffs Department

Telephone #: 218-326-9444

Address: 440 1st Ave NE, Grand Rapids, MN 55744

Position Title: Campground Patrol/Deputy Sheriff

Supervisor: Pat Medure

Job Duties:

Length of Employment

Patrol Assigned Campgrounds

From: 05-99 05-02

Enforce Federal State and Local Laws

To: 09-00 09-02

Investigative Work

Assist other Agencies and Officers as Needed

Public Relations

Reason For Leaving: Seasonal Employment

Employer: Domino's Pizza

Telephone #: 218-326-9444

Address: 1006 Pokegama Ave S, Grand Rapids, MN 55744

Position Title: Shift-Runner

Supervisor: Dan Thompson

Job Duties:

Length of Employment

Assist Managing Store

From: 09-98

Customer Representative

To: 02-99

Nightly Paper Work

Make and Deliver Pizzas

Manage Currencies

Reason For Leaving: Field Related Position

Employer: Department of Natural Resources

Address: PO Box 95, Effie, MN 56639

Position Title: Campground Security

Job Duties:

Patrol Assigned Campgrounds

Pick up Registration Forms and Money

Customer Representative

Enforce State Campground Rules

Maintain Campgrounds

Reason For Leaving: Seasonal

Telephone #: 218-743-3694

Supervisor: Jim Rupert

Length of Employment

From: 06-98

To: 10-98

Employer: General Security Service

Address: 1610 Maple Grove RD, Duluth, MN 55811

Position Title: Security Officer

Job Duties:

Traffic Count

Monitor Traffic

Log all Non-Employees Entering

Check for and Issue Gate Passes

Paper Work

Reason For Leaving: Field Related Position

Telephone #: 218-744-7655

Supervisor: Pam Jensen

Length of Employment

From: 12-97

To: 06-98

Employer: Domino's Pizza

Address: 2508 East Beltline, Hibbing, MN 55746

Position Title: Shift-Runner

Job Duties:

Assist Managing Store

Customer Representative

Nightly Paper Work

Make and Deliver Pizzas

Manage Currency

Reason For Leaving: Field Related Position

Telephone #: 218-262-6695

Supervisor: Greg Kujala

Length of Employment

From: 09-96

To: 12-97

Employer: Domino's Pizza
Address: 121 2nd St. Bemidji, MN 56601
Position Title: Manager in Training
Job Duties:
Assist Managing Store
Customer Representative
Nightly Paper Work
Make and Deliver Pizzas
Order Supplies
Reason For Leaving: To Return to School

Telephone #: 218-828-5096
Supervisor: Shawn Carter
Length of Employment
From: 03-96
To: 08-96

Employer: Domino's Pizza
Address: 1006 Pokegama Ave S. Grand Rapids, MN 55744
Position Title: Driver
Job Duties:
Deliver Pizzas
Customer Representative
Prepare Products as Needed
Clean Store Nightly
Manage Currency
Reason For Leaving: Advancement

Telephone #: 218-326-9444
Supervisor: John Cogswell
Length of Employment
From: 11-94
To: 03-96

Employer: Super America
Address: 1002 Pokegama Ave S. Grand Rapids, MN 55744
Position Title: Night Manager
Job Duties:
Customer Representative
Clean Store
Inventory
Manage Till
Rotate and Stock Shelves
Reason For Leaving: Employment Opportunities

Telephone #: 218-326-9650
Supervisor: Char Kruger
Length of Employment
From: 06-94
To: 12-94

Employer: Itasca Oil and U-Haul **Telephone #:** 218-326-2060
Address: Jct. Hwy 2 & Hwy 169 East, Grand Rapids, MN 55744
Position Title: Cashier **Supervisor:** Jerry Ylitalo
Job Duties: **Length of Employment**
Fill Vehicles with Fuel **From:** 05-94
Customer Representative **To:** 07-94
Paper Work for U-Hauls
Fill Propane Cylinders
Manage Till
Reason For Leaving: Hours

Employer: Circle-C **Telephone #:** 715-646-2665
Address: 305 Hwy 35, Centuria, WI 54824
Position Title: Cashier **Supervisor:** Sundae Thompsen
Job Duties: **Length of Employment**
Customer Representative **From:** 11-93
Clean Store **To:** 04-94
Manage Till
Rotate and Stock Shelves
Reason For Leaving: To Return to Grand Rapids for College

Employer: The Harbor **Telephone #:** 218-326-1756
Address: Hwy 169 South, Grand Rapids, MN 55744
Position Title: Dishwasher, Janitor **Supervisor:** Evvy Terebayza
Job Duties: **Length of Employment**
Wash Dishes **Unsure of Dates**
Clean Dinning Rooms and Bar **1992-1993?**
Package and Rotate Food and Supplies
Fill Boats with Fuel
Mow Lawn
Reason For Leaving: Moved

Employer: Herald Review **Telephone #:** 218-326-6623
Address: 301 1st Ave NW, Grand Rapids, MN 55744
Position Title: Paper Delivery Person **Supervisor:** Unknown
Job Duties: **Length of Employment**
Deliver News Papers **Unsure of Dates**
Reason For Leaving: Hours **1992**



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 25, 2024

AGENDA ITEM: Consider adopting a resolution approving a Purchase Agreement with the Grand Rapids Economic Development Authority related to the L&M Distribution Center Project

PREPARED BY: Rob Mattei, Director of Community Development

BACKGROUND:

Pursuant to the Development Assistance Agreement between the City of Grand Rapids, the Grand Rapids Economic Development Authority (GREDA) and SE 7th Ave. Distribution, LLC (Developer) dated December 15, 2023, GREDA is to convey to the Developer all of parcels: 91-033-1410, 91-033-1430, 91-033-4120 and a 4.3-acre portion of 91-033-1406 for their development of the L&M Supply Distribution Center. All but the last parcel mentioned were acquired by GREDA and simultaneously sold to the Developer on December 15, 2023.

The 4.3-acre portion of 91-033-1406 (Parcel) is jointly owned by the City and County under their Joint Powers Agreement for the Airport. This parcel was originally purchased with a FAA grant many years ago when the Airport Layout Plan included a crosswind runway on the south end of the main runway. With the eventual crosswind runway being constructed to the north of this area, this Parcel is no longer needed for airport purposes. The City Engineering Department has been working through the FAA since September of last year to get their clearance, allowing the sale of the property for non-aviation use.

With the FAA clearance expected before the end of this month, staff has forwarded to the Itasca County Board a request for them to quit-claim their interest in the Parcel to the City of Grand Rapids, granting the City clear title to the Parcel. That clear title will allow the City to convey the Parcel to GREDA at the appraised value. When that conveyance occurs, GREDA will subsequently convey the Parcel to SE 7th Ave. Distribution.

The attached resolution approves the Purchase Agreement between the City of Grand Rapids and GREDA.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution approving a Purchase Agreement with the Grand Rapids Economic Development Authority related to the L&M Distribution Center Project.

CITY OF GRAND RAPIDS, MINNESOTA

RESOLUTION NO. _____

RESOLUTION APPROVING A PURCHASE AGREEMENT WITH THE GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY RELATED TO THE L & M SUPPLY PROJECT

BE IT RESOLVED by the City Council (the “City Council”) of the City of Grand Rapids, Minnesota (the “City”) as follows:

Section 1. Recitals.

1.01. The City, together with Itasca County, Minnesota (the “County”), pursuant to a certain Airport Joint Powers Cooperative Agreement, dated October 12, 2023, between the City and the County (the “Joint Powers Agreement”), jointly own certain property legally described in Exhibit A attached hereto (the “Property”), which the Grand Rapids Economic Development Authority (the “Authority”), a body corporate and politic organized and existing under the laws of the State of Minnesota, has proposed to purchase from the City and sell to SE 7th Ave Distribution LLC, a Minnesota limited liability company, or an affiliate thereof or an entity related thereto (the “Developer”).

1.02. The Developer intends to construct, improve and equip on the Property and on adjacent property an approximately 210,000 square foot warehouse and distribution center (the “Project”) to be owned by the Developer and operated by L & M Supply, Inc., a Minnesota corporation (the “Tenant”), in connection with the expansion of the Tenant’s existing business.

1.03. The City is now presented with a Purchase Agreement by and between the City and Authority related to the Property (the “Purchase Agreement”).

1.04. The Authority and the City have followed applicable statutory provisions, including but not limited to, Minnesota Statutes, Section 471.64.

Section 2. Purchase Agreement Approved.

2.01. The City hereby approves the Purchase Agreement substantially in accordance with the terms set forth in the form presented to the City Council, together with any related documents necessary in connection therewith, including the quit claim deed and any documents required by the title company relating to the conveyance of the Property, and without limitation all documents, exhibits, certifications or consents referenced in or attached to the Purchase Agreement (collectively, the “Purchase Documents”) and hereby authorizes the Mayor and the City Administrator to negotiate the final terms thereof and, in their discretion and at such time as they may deem appropriate, to execute the Purchase Documents on behalf of the City, and to carry out, on behalf of the City, the City’s obligations thereunder when all conditions precedent thereto have been satisfied. Notwithstanding the foregoing, the delivery of the quit claim deed to the Authority shall be contingent upon the delivery of a quit claim deed from the County conveying its interest in the Property to the City.

2.02. The approval hereby given to the Purchase Documents includes approval of such additional details therein as may be necessary and appropriate and such modifications thereof, deletions therefrom and additions thereto as may be necessary and appropriate and approved by legal counsel to the City and by the officers authorized herein to execute said documents prior to their execution; and said officers are hereby authorized to approve said changes on behalf of the City. The execution of any instrument by the appropriate officers of the City herein authorized shall be conclusive evidence of the approval of such document in

accordance with the terms hereof. This Resolution shall not constitute an offer and the Purchase Documents shall not be effective until the date of execution thereof as provided herein. In the event of absence or disability of the officers, any of the documents authorized by this Resolution to be executed may be executed without further act or authorization of the City Council by any duly designated acting official, or by such other officer or officers of the City Council as, in the opinion of the City Attorney, may act in their behalf.

2.03. Upon execution and delivery of the Purchase Documents, the officers and employees of the City are hereby authorized and directed to take or cause to be taken such actions as may be necessary on behalf of the City to implement the Purchase Documents.

2.04. Pursuant to Minnesota Statutes, Section 462.356, subd. 2, the Council, by at least a two-thirds vote of all of its members, finds that the sale of the Property to the Authority and then to the Developer and the improvements to be constructed thereon do not impact and do not have a relationship to the City’s comprehensive plan; the improvements are consistent with the City’s comprehensive plan; therefore, the Council dispenses with the requirements of Minnesota Statutes, Section 462.356, subd. 2 relating to planning commission review of the sale of the Property to the Authority and the Developer.

Adopted on March 25, 2024 by the City Council of the City of Grand Rapids, Minnesota.

Mayor

City Clerk

EXHIBIT A**LEGAL DESCRIPTION OF PROPERTY**

The property located in the City of Grand Rapids, Itasca County, Minnesota legally described as:

That part of the East 330.00 feet of the South Half of the Southeast Quarter of the Northeast Quarter of section 33, Township 55 North, Range 25 West, Itasca County, Minnesota, lying southwesterly of the following described line:

Commencing at the southeast corner of said Southeast Quarter of the Northeast Quarter; thence on an assigned bearing of North 01 degrees 20 minutes 08 seconds West, along the east line of said Southeast Quarter of the Northeast Quarter, a distance of 151.91 feet to the point of beginning of the line herein described; thence North 14 degrees 18 minutes 12 seconds West 523.41 feet to the north line of the South Half of the Southeast Quarter of the Northeast Quarter and said line terminating thereat.



0 115 230 460 690 920 Feet

PURCHASE AGREEMENT

This Purchase Agreement (“Agreement”) is made this _____ day of _____, 2024, by and between the City of Grand Rapids, Minnesota, a municipal corporation and political subdivision organized and existing under the Constitution and laws of the State of Minnesota (“Seller”), and the Grand Rapids Economic Development Authority, a public body politic and corporate under the laws of the State of Minnesota (“Buyer”).

1. PROPERTY. Seller is the owner of property located on certain property in the City of Grand Rapids, Minnesota, which is legally described on the attached Exhibit A (“Property”).

2. OFFER/ACCEPTANCE. In consideration of and subject to the terms and provisions of this Agreement, Buyer offers and agrees to purchase and Seller agrees to sell and hereby grants to Buyer the exclusive right to purchase the Property and all improvements thereon, together with all appurtenances. All fixtures located on the Property on the date of this Agreement are included in the purchase of the Property.

3. PURCHASE PRICE FOR PROPERTY AND TERMS.

a. **PURCHASE PRICE:** The total purchase price for the Property is: \$64,780 (“Purchase Price”).

b. **DEED/MARKETABLE TITLE:** Subject to performance by Buyer, Seller agrees to execute and deliver a Quit Claim Deed conveying marketable fee simple title to the Property to Buyer, free and clear of any mortgages, liens or encumbrances other than matters created by or acceptable to Buyer, subject only to the following exceptions:

- i. Building and zoning laws, ordinances, state and federal regulations;
- ii. Reservation of minerals or mineral rights to the State of Minnesota, if any; and
- iii. Public utility and drainage easements of record which will not interfere with Buyer’s intended use of the Property.

4. DOCUMENTS TO BE DELIVERED AT CLOSING BY SELLER. In addition to the Quit Claim Deed required at paragraph 3(b) above, Seller shall deliver to Buyer at closing:

- a. An affidavit from Seller sufficient to remove any exception in the policy of title insurance for mechanics’ and materialmens’ liens and rights of parties in possession;
- b. A “bring-down” certificate, certifying that all of the warranties made by Seller in this Agreement remain true as of the Closing Date;

- c. Affidavit of Seller confirming that Seller is not a foreign person within the meaning of Section 1445 of the Internal Revenue Code;
- d. A statement that Seller does not know of any wells on the Property;
- e. Any notices, certificates, and affidavits regarding any private sewage systems, underground storage tanks, and environmental conditions as may be required by state or federal statutes, rules or regulations; and
- f. Any other documents reasonably required by Buyer's title insurance company or attorney to evidence that title to the Property is marketable and that Seller has complied with the terms of this Purchase Agreement.

5. CONTINGENCIES. Buyer's obligation to purchase the Property is contingent upon the following:

- a. Approval of this Purchase Agreement by Buyer's and Seller's governing bodies;
- b. Seller's removal of all personal property, junk, and debris from the Property; and
- c. Buyer's determination of marketable title pursuant to paragraph 6 of this Agreement.

Buyer shall have thirty (30) days from the date of approval of this Agreement to remove or waive the foregoing contingencies (the "Due Diligence Period"). These contingencies are solely for the benefit of Buyer and may be waived by Buyer. If Buyer or its attorney gives written notice to Seller that all contingencies are duly satisfied or waived, Buyer and Seller shall proceed to close the transaction as contemplated herein.

If one or more of the contingencies is not satisfied, or is not satisfied within the Due Diligence Period, and is not waived by Buyer, this Agreement shall thereupon be void at the written option of Buyer, and Buyer and Seller shall execute and deliver to each other documentation effecting the termination of this Agreement. As a contingent Purchase Agreement, the termination of this Agreement is not required pursuant to Minnesota Statutes Section 559.21, et. seq.

6. TITLE EXAMINATION/CURING TITLE DEFECTS. Buyer shall, at its expense and within a reasonable time after Seller's acceptance of this Agreement, obtain a commitment for title insurance ("Commitment") for the Property. Buyer shall have 10 business days after receipt of the later of the Commitment and executed Purchase Agreement to examine the same and to deliver written objections to title, if any, to Seller, or Buyer's right to do so shall be deemed waived. Seller shall have until the end of the Due Diligence Period (or such later date as the parties may agree upon) to make title marketable, at Seller's cost. In the event that title to the Property cannot be made marketable or is not made marketable by Seller within the Due Diligence Period, then this Agreement may be terminated at the option of Buyer.

7. CLOSING DATE. The date of closing shall be on the earlier of (a) seven (7) days following the satisfaction of all contingencies; and (b) June 30, 2024 (“Closing Date”). Delivery of all papers and the closing shall be made at the offices of Buyer, 420 North Pokegama Avenue, Grand Rapids, MN 55744 or at such other location as is mutually agreed upon by the parties.

8. SELLER’ WARRANTIES. Seller hereby represents and warrants to Buyer and Seller will represent and warrant to Buyer as of the Closing Date that:

- a. **Mechanics' Liens.** Seller warrants that, prior to the closing, Seller shall pay in full all amounts due for labor, materials, machinery, fixtures or tools furnished within the 120 days immediately preceding the closing in connection with construction, alteration or repair of any structure upon or improvement to the Property caused by or resulting from any action of Seller.
- b. **Notices.** Seller warrants that Seller has not received any notice from any governmental authority as to violation of any law, ordinance or regulation in connection with the Property.
- c. **Tenants.** Seller warrants that that there are no tenants or third parties in possession of the Property.
- d. **Legal Proceedings.** There are no legal actions, suits or other legal or administrative proceedings, pending or threatened, that affect the Property or any portion thereof, and Seller has no knowledge that any such action is presently contemplated.
- e. **Legal Capacity.** Seller has the legal capacity to enter into this Agreement.
- f. **Methamphetamine Production.** To the best of Seller’ knowledge, methamphetamine production has not occurred on the Property.

Seller’ representations and warranties set forth in this paragraph shall be continuing and are deemed to be material to Buyer’s execution of this Agreement and Buyer’s performance of its obligations hereunder. All such representations and warranties shall be true and correct on or as of the Closing Date with the same force and effect as if made at that time; and all of such representations and warranties shall survive closing and any cancellation or termination of this Agreement, and shall not be affected by any investigation, verification or approval by any part hereto or by anyone on behalf of any party hereto. Seller agrees to defend, indemnify, and hold Buyer harmless for, from and against any loss, costs, damages, expenses, obligations and attorneys’ fees incurred should an assertion, claim, demand or cause of action be instituted, made or taken, which is contrary to or inconsistent with the representations or warranties contained herein.

9. CLOSING COSTS/RECORDING FEES/DEED TAX. Buyer shall pay: (a) any transfer or deed taxes and any deferred taxes due as a result of this transaction; and (b) closing fees customarily charged by the title company.

10. DEFAULT/REMEDIES. If Buyer defaults under this Agreement, Seller has the right to terminate this Agreement by giving written notice of such election to Buyer, which notice shall specify the default. If Buyer fails to cure such default within 15 days of the date of such notice, Seller may terminate this Agreement. The termination of this Agreement will be the sole remedies available to Seller and Buyer, and Buyer and Seller will not be further liable for damages.

11. NOTICE. Any notice, demand, request or other communication which may or shall be given or served by the parties, shall be deemed to have been given or served on the date the same is personally served upon one of the following indicated recipients for notices or is deposited in the United States Mail, registered or certified, return receipt requested, postage prepaid and addressed as follows:

SELLER: City of Grand Rapids, Minnesota
420 North Pokegama Avenue
Grand Rapids, MN 55744
Attn: City Administrator

BUYER: Grand Rapids Economic Development Authority
420 North Pokegama Avenue
Grand Rapids, MN 55744
Attn: Executive Director

12. ENTIRE AGREEMENT. This Agreement, including exhibits attached hereto, and any amendments hereto signed by the parties, shall constitute the entire agreement between Seller and Buyer and supersedes any other written or oral agreements between the parties relating to the Property. This Agreement can be modified only in a writing properly signed on behalf of Seller and Buyer.

13. SURVIVAL. Notwithstanding any other provisions of law or court decision to the contrary, the provisions of this Agreement shall survive closing.

14. BINDING EFFECT. This Agreement binds and benefits the parties and their successors and assigns.

(the remainder of this page intentionally left blank)

IN WITNESS WHEREOF, the undersigned have executed this Agreement on the date and year above.

Buyer:

GRAND RAPIDS ECONOMIC
DEVELOPMENT AUTHORITY

By: _____
Its: President

By: _____
Its: Executive Director

Seller:

CITY OF GRAND RAPIDS, MINNESOTA

By: _____
Its: Mayor

By: _____
Its: City Administrator

EXHIBIT ALegal Description of Property

The property located in the City of Grand Rapids, Itasca County, Minnesota legally described as:

That part of the East 330.00 feet of the South Half of the Southeast Quarter of the Northeast Quarter of section 33, Township 55 North, Range 25 West, Itasca County, Minnesota, lying southwesterly of the following described line:

Commencing at the southeast corner of said Southeast Quarter of the Northeast Quarter; thence on an assigned bearing of North 01 degrees 20 minutes 08 seconds West, along the east line of said Southeast Quarter of the Northeast Quarter, a distance of 151.91 feet to the point of beginning of the line herein described; thence North 14 degrees 18 minutes 12 seconds West 523.41 feet to the north line of the South Half of the Southeast Quarter of the Northeast Quarter and said line terminating thereat.

EXHIBIT B
FORM OF QUIT CLAIM DEED

(Top 3 inches reserved for recording data)

QUIT CLAIM DEED

DEED TAX DUE: \$ _____
ECRV: _____
(month/day/year)

DATE: _____, 2023

FOR VALUABLE CONSIDERATION,

(insert name of Grantor)

City of Grand Rapids, Minnesota

a municipal corporation and political subdivision _____ under the laws of _____ Minnesota

_____,
("Grantor"), hereby conveys and quitclaims to _____ Grand Rapids Economic Development Authority

(insert name of Grantee)

a body corporate and politic _____ under the laws of Minnesota, ("Grantee"), real property in
Itasca _____ County, Minnesota, legally described as follows:

The property located in the City of Grand Rapids, Itasca County, Minnesota legally described as:

That part of the East 330.00 feet of the South Half of the Southeast Quarter of the Northeast Quarter of section 33, Township 55 North, Range 25 West, Itasca County, Minnesota, lying southwesterly of the following described line:

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Subject to easements, restrictions, or reservations of record, if any.

Check here if all or part of the described real property is Registered (Torrens)

together with all hereditaments and appurtenances.

Check applicable box:

- The Seller certifies that the Seller does not know of any wells on the described property.
- A well disclosure certificate accompanies this document (If electronically filed, insert WDC number: _____).
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

CITY OF GRAND RAPIDS, MINNESOTA

By: _____

Its: Mayor

By: _____

Its: City Administrator

State of Minnesota, County of ITASCA

This instrument was acknowledged before me on _____, 2023 by _____ and _____, as the Mayor and the City Administrator, respectively, of the Grand Rapids Economic Development Authority, a municipal corporation and political subdivision organized and existing under the laws of the State of Minnesota, on behalf of the body corporate and politic.

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:
(insert name and address)

Kennedy & Graven, Chartered (GAF)
150 South Fifth Street, Suite 700
Minneapolis, MN 55402

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:

(insert name and address of Grantee to whom tax statements should be sent)

GRAND RAPIDS ECONOMIC DEVELOPMENT
AUTHORITY
420 North Pokegama Avenue
Grand Rapids, MN 55744