



GRAND RAPIDS AREA LIBRARY BOARD MEETING AGENDA

Wednesday, November 13, 2024

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, November 13, 2024 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

APPROVAL OF AGENDA:

PUBLIC COMMENT (if anyone wishes to address the Board):

APPROVAL OF MINUTES:

1. Consider approval of Minutes from the last meeting.

COMMUNICATIONS:

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review Library financials and consider approving payment of Library Bill List.

CONSENT AGENDA (Roll Call Vote Required):

3. Consider approval of a resolution accepting donations.

REGULAR AGENDA:

4. 2024 Library Director's Report to Council
5. OpEd by Terry Kalil, President - Lake Agassiz Regional Library System
6. Library Board Membership

UPDATES:

Friends

Foundation

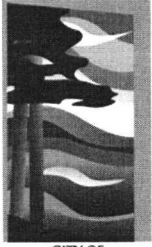
STAFF REPORTS:

7. Review Library Reports and Statistics

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR DECEMBER 11, 2024, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, October 09, 2024

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, October 9, 2024 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

Chair Martin called the meeting to order at 5:00 PM.

CALL OF ROLL:

Present: Barr, Dobbs, Kee, Martin, Richards, Squadroni

Absent: Casteel, Teigland

Staff: Will Richter, Director of Library Services

APPROVAL OF AGENDA:

Motion to: approve agenda

Mover: Richards

Secunder: Dobbs

Result: Passed unanimously

PUBLIC COMMENT (if anyone wishes to address the Board):

None.

APPROVAL OF MINUTES:

1. Consider a motion to approve minutes from the 09-11-2024 Library Board meeting.

Motion to: approve minutes from last meeting.

Mover: Kee

Secunder: Barr

Result: Passed unanimously

COMMUNICATIONS:

None.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review financial reports and consider a motion to approve payment of the Bill List.

Motion to: approve payment of Bill List as presented.

Mover: Kee

Secunder: Squadroni

Result: Passed 6-0 via roll-call.

CONSENT AGENDA (Roll Call Vote Required):

3. Consider a resolution accepting donations.

4. Consider a contract with Emily Lindner for a series of four book club meetings.

Motion to: approve Consent Agenda as read.

Mover: Dobbs

Secunder: Barr

Result: Passed 6-0 via roll-call.

REGULAR AGENDA:

5. Preliminary 2025 Library budget

Informational.

6. Consider a resolution setting 2025 holiday calendar and Board meeting schedule.

Motion to: approve 2025 calendar resolution as presented.

Mover: Richards

Secunder: Dobbs

Result: Passed unanimously

7. Minnesota Library Association Legislative Priorities for 2025.

Informational.

8. City of Grand Rapids Climate Action Plan.

Informational.

9. Article about GRAL passport services.

Informational.

UPDATES:

Friends

Ellen was absent with notice.

Foundation

By Barr – Next meeting is November.

STAFF REPORTS:

10. Review library reports and statistics.

Library Director Will Richter reviewed library reports and statistics.

ADJOURNMENT:

Chair Martin adjourned the meeting at 5:36 PM

NEXT REGULAR MEETING IS SCHEDULED FOR NOVEMBER 13, 2024, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

DATE: 10/02/2024
 TIME: 12:31:26
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 10/09/2024

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0118100	VESTIS GROUP, INC	125.52
0118660	ARROWHEAD LIBRARY SYSTEM	344.23
0201428	BAKER & TAYLOR LLC	3,394.46
0212124	BLACKSTONE PUBLISHING	282.00
0221525	BUNES SEPTIC SERVICE INC	285.00
0305485	CENGAGE LEARNING INC	248.05
0701650	GARTNER REFRIGERATION CO	2,530.00
0718010	CITY OF GRAND RAPIDS	2,202.47
1015325	JOHNSON CONTROLS FIRE	600.00
1309055	MIDWEST TAPE LLC	164.18
1612225	PLAYAWAY PRODUCTS LLC	317.70
1901535	SANDSTROM'S INC	205.78
1915248	SHI INTERNATIONAL CORP	192.00
2114356	UNIQUE MANAGEMENT SERVICES	209.70
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$11,101.09
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0100053	AT&T MOBILITY	54.45
0113105	AMAZON CAPITAL SERVICES	486.62
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	68,665.97
1301146	MARCO TECHNOLOGIES, LLC	124.21
1305725	METROPOLITAN LIFE INSURANCE CO	76.14
1309199	MINNESOTA ENERGY RESOURCES	45.00
1309265	MN DEPT OF LABOR & INDUSTRY	30.00
1309335	MINNESOTA REVENUE	71.04
1516220	OPERATING ENGINEERS LOCAL #49	10,092.00
1601750	PAUL BUNYAN COMMUNICATIONS	323.88
1618119	ISABELLA A PRATTO	50.00
1618120	MADELYN R PRATTO	50.00
1621130	P.U.C.	3,199.03
2301700	WM CORPORATE SERVICES, INC	145.86
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$83,421.10
TOTAL ALL DEPARTMENTS		\$94,522.19

RESOLUTION NO. 2024-10
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

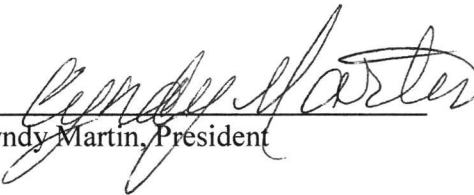
WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:


Bob and Ginny Wickman - \$200.00

Ann Kiehne and Lyman Loveland Fund - \$664.41

Adopted this 9th day of October 2024



Cyndy Martin, President



Deb Kee, Secretary



10/01/2024

Emily Lindner
23222 Old Stones Throw Road
Grand Rapids, MN 55744

Dear Ms. Lindner:

I am pleased that you will be leading a series of four book club meetings developed for school age children. These programs will be held 9/30/2024, 10/28/2024, 11/25/2024, and 12/9/2024.

The Library will pay you \$100 for each program. This fee will include your prep time, as well as set-up, programming, and clean-up time. In addition, the Library will pay you \$50 for program materials and snacks, for a total payment of \$150 per program. Payments will be made monthly, after the programs are completed. If these arrangements are agreeable, please sign below, and return this contract to the library.

My e-mail is: wrichter@grandrapidsmn.gov. Don't hesitate to contact me if you have questions or concerns about the arrangements for your programs.

Sincerely,

Will Richter
Library Director

These terms are acceptable:

Emily Lindner
Signature

10/1/24
Date

Approved for the Board of Directors:

Cyndy Martin

10/09/24

Board member
adoption:

introduced the following resolution and moved for its

RESOLUTION NO. 2024-
SETTING 2024 LIBRARY CALENDAR

WHEREAS, THE Library Board is responsible for establishing the library calendar of dates open and closed and the time and location of its regular meetings,

NOW THEREFORE BE IT RESOLVED that the following calendar is established for 2025:

January 1	New Year's Holiday	Closed
January 20	Martin Luther King Day	Closed
February 17	President's Day	Closed
May 26	Memorial Day	Closed
June 19	Juneteenth	Closed
July 4	Independence Day	Closed
September 1	Labor Day	Closed
November 11	Veteran's Day	Closed
November 27	Thanksgiving	Closed
November 28	Day after thanksgiving	Closed
December 24	Christmas Holiday	Closed
December 25	Christmas Holiday	Closed

The Library Board will meet the in City Council Chambers the second Wednesday of the month at 5 p.m.

Adopted this 8th day of November 2024.



Cyndy Martin, President

Attest:



Deb Kee, Secretary

Board member
voted in favor thereof:

seconded the foregoing resolution and the following

And the following voted against same:

And the following abstained:

Whereby the resolution was declared duly passed and adopted.

DATE: 11/07/2024
 TIME: 12:29:22
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 11/13/2024

VENDOR #	NAME	AMOUNT DUE
PUBLIC LIBRARY		
0118100	VESTIS GROUP, INC	128.05
0118660	ARROWHEAD LIBRARY SYSTEM	34.76
0201428	BAKER & TAYLOR LLC	2,959.09
0212124	BLACKSTONE PUBLISHING	188.00
0315455	COLE HARDWARE INC	17.98
0405500	DEMCO INC	566.86
0502705	EBSCO SUBSCRIPTION SERVICE	5.18
0612750	FLUTTERBEE EDUCATION GROUP	523.70
0718010	CITY OF GRAND RAPIDS	3,493.34
0914540	INNOVATIVE OFFICE SOLUTIONS LL	619.40
1205650	LERNER PUBLISHING GROUP, INC	537.76
1605665	PERSONNEL DYNAMICS LLC	1,105.68
1612225	PLAYAWAY PRODUCTS LLC	1,966.04
1801610	RAPIDS PLUMBING & HEATING INC	228.75
1815702	ROSEN PUBLISHING	174.70
1901535	SANDSTROM'S INC	145.50
2005150	TECH LOGIC CORPORATION	450.84
2114356	UNIQUE MANAGEMENT SERVICES	93.20

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$13,238.83

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.57
0113105	AMAZON CAPITAL SERVICES	2,427.95
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	68,650.68
1209520	EMILY LINDNER	300.00
1301146	MARCO TECHNOLOGIES, LLC	124.21
1305725	METROPOLITAN LIFE INSURANCE CO	76.14
1309199	MINNESOTA ENERGY RESOURCES	45.00
1309335	MINNESOTA REVENUE	43.60
1516220	OPERATING ENGINEERS LOCAL #49	10,092.00
1601750	PAUL BUNYAN COMMUNICATIONS	324.66
1618119	ISABELLA A PRATTO	50.00
1618120	MADELYN R PRATTO	50.00
1621130	P.U.C.	3,159.99
2209665	VISA	492.50
2301700	WM CORPORATE SERVICES, INC	145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$86,044.06

TOTAL ALL DEPARTMENTS \$99,282.89

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - NOVEMBER 13, 2024

Item 2.

DATE: 11/07/24
 TIME: 12:26:33
 ID: AP441000.WOW

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/13/2024

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0100053 AT&T MOBILITY								
L	10/14/24	01	LIB OCT SERVICE	999-99-00-00-1000			11/13/24	54.57
				HOLDING ACCOUNT				
							INVOICE TOTAL:	54.57
							VENDOR TOTAL:	54.57
0113105 AMAZON CAPITAL SERVICES								
L	10/07/24	01	CARDSTOCK, STCKRS, PPR, GLSTKS	999-99-00-00-1000			11/13/24	289.39
				HOLDING ACCOUNT				
		02	14 BOOKS	999-99-00-00-1000				112.59
				HOLDING ACCOUNT				
		03	IPAD PRO 13, IPAD CASE	999-99-00-00-1000				1,822.99
				HOLDING ACCOUNT				
		04	IPAD TRIPOD MNT, TBLT PROTCT	999-99-00-00-1000				202.98
				HOLDING ACCOUNT				
							INVOICE TOTAL:	2,427.95
							VENDOR TOTAL:	2,427.95
0118100 VESTIS GROUP, INC								
2630344009-L	10/15/24	01	MATS	211-00-75-30-3070	20243040		11/13/24	34.51
				LAUNDRY				
		02	MOPS/TOWELS/WIPERS/#350041513	211-00-75-20-2150	20243040			28.25
				MAINTENANCE TOOLS/SUPPLIES				
							INVOICE TOTAL:	62.76
2630352088-L	11/05/24	01	MATS	211-00-75-30-3070	20243281		11/13/24	35.89
				LAUNDRY				
		02	MOPS/TOWELS/WIPERS/#350041513	211-00-75-20-2150	20243281			29.40
				MAINTENANCE TOOLS/SUPPLIES				
							INVOICE TOTAL:	65.29
							VENDOR TOTAL:	128.05
0118660 ARROWHEAD LIBRARY SYSTEM								

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0118660 ARROWHEAD LIBRARY SYSTEM								
15226-L	09/30/24	01	OVERDUE NOTICES SEP	211-00-75-20-2010	20242942		11/13/24	34.76
				OFFICE SUPPLIES				
							INVOICE TOTAL:	34.76
							VENDOR TOTAL:	34.76
0201428 BAKER & TAYLOR LLC								
2038597095-L	10/03/24	01	MY HERO ACADEMIA 39/#209977	211-00-75-20-2110	20242995		11/13/24	10.31
				BOOKS				
							INVOICE TOTAL:	10.31
2038598298-L	10/01/24	01	30 BOOKS/#209977 L025981	211-00-75-20-2110	20242919		11/13/24	455.72
				BOOKS				
							INVOICE TOTAL:	455.72
2038605141-L	10/03/24	01	5 BOOKS/#209977 L025981	211-00-75-20-2110	20243149		11/13/24	36.40
				BOOKS				
							INVOICE TOTAL:	36.40
2038609996-L	10/07/24	01	19 BOOKS/#209977 L025981	211-00-75-20-2110	20242996		11/13/24	258.17
				BOOKS				
							INVOICE TOTAL:	258.17
2038623588-L	10/10/24	01	30 BOOKS/#209977 L025981	211-00-75-20-2110	20243029		11/13/24	761.20
				BOOKS				
							INVOICE TOTAL:	761.20
2038626295-L	10/11/24	01	38 BOOKS/#209977 L025981	211-00-75-20-2110	20243041		11/13/24	369.58
				BOOKS				
							INVOICE TOTAL:	369.58
2038636425-L	10/16/24	01	20 BOOKS/#209977 L025981	211-00-75-20-2110	20243087		11/13/24	280.50
				BOOKS				
							INVOICE TOTAL:	280.50

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 DETAIL BOARD REPORT

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0201428 BAKER & TAYLOR LLC								
2038646410-L	10/21/24	01	5 BOOKS/#209977 L025981	211-00-75-20-2110	20243177		11/13/24	56.51
				BOOKS				
							INVOICE TOTAL:	56.51
2038656826-L	10/25/24	01	21 BOOKS/#209977 L025981	211-00-75-20-2110	20243193		11/13/24	369.87
				BOOKS				
							INVOICE TOTAL:	369.87
2038670184-L	10/31/24	01	30 BOOKS/#209977 L025981	211-00-75-20-2110	20243260		11/13/24	360.83
				BOOKS				
							INVOICE TOTAL:	360.83
							VENDOR TOTAL:	2,959.09
0212124 BLACKSTONE PUBLISHING								
2171680-L	09/27/24	01	BY ANY OTHER NAME CD/C#101678	211-00-75-20-2120	20242940		11/13/24	47.00
				AUDIO/VISUAL				
							INVOICE TOTAL:	47.00
2173711-L	10/15/24	01	2 CDS/C#101678	211-00-75-20-2120	20243132		11/13/24	94.00
				AUDIO/VISUAL				
							INVOICE TOTAL:	94.00
2174209-L	10/17/24	01	1 CD/C#101678	211-00-75-20-2120	20243150		11/13/24	47.00
				AUDIO/VISUAL				
							INVOICE TOTAL:	47.00
							VENDOR TOTAL:	188.00
0315455 COLE HARDWARE INC								
117384-L	10/21/24	01	FAUCET CONNECTOR MENS BATHRM	211-00-75-30-4010	20243100		11/13/24	17.98
				BUILDING MAINT/REPAIRS				
							INVOICE TOTAL:	17.98
							VENDOR TOTAL:	17.98

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0405500 DEMCO INC								
7546651-L	10/03/24	01	BIND REPAIR TAPE/LABELS/TAPE	211-00-75-20-2010	20242926		11/13/24	329.96
				OFFICE SUPPLIES				
							INVOICE TOTAL:	329.96
7554660-L	10/18/24	01	HANGUP BAGS/CORNER CLEAR/TAPE	211-00-75-20-2010	20243086		11/13/24	236.90
				OFFICE SUPPLIES				
							INVOICE TOTAL:	236.90
							VENDOR TOTAL:	566.86
0502705 EBSCO SUBSCRIPTION SERVICE								
2405051-L	03/13/24	01	THIS OLD HOUSE ORDER DIRECT	211-00-75-20-2140	20240833		11/13/24	-19.95
				PERIODICALS				
		02	VOGUE KNIITING INTL DISCONTD	211-00-75-20-2140	20240833			-27.97
				PERIODICALS				
							INVOICE TOTAL:	-47.92
2405504-L	04/13/24	01	BOOKPAGE RATE ADJ	211-00-75-20-2140	20241123		11/13/24	13.20
				PERIODICALS				
							INVOICE TOTAL:	13.20
2406104-L	05/13/24	01	BACKWOODSMAN RATE ADJ	211-00-75-20-2140	20241416		11/13/24	16.50
				PERIODICALS				
							INVOICE TOTAL:	16.50
2500987-L	09/13/24	01	SPORTS ILLUS KIDS ADJ	211-00-75-20-2140	20242787		11/13/24	-25.00
				PERIODICALS				
							INVOICE TOTAL:	-25.00
2501192-L	10/13/24	01	ECONOMIST RATE ADJ	211-00-75-20-2140	20243045		11/13/24	48.40
				PERIODICALS				
							INVOICE TOTAL:	48.40
							VENDOR TOTAL:	5.18
0605191 FIDELITY SECURITY LIFE								

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/13/2024

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0605191 FIDELITY SECURITY LIFE								
L	10/07/24	01	LIB OCT VISION	999-99-00-00-1000 HOLDING ACCOUNT			11/13/24	6.90
							INVOICE TOTAL:	6.90
							VENDOR TOTAL:	6.90
0612750 FLUTTERBEE EDUCATION GROUP								
100557-L	10/10/24	01	36 BOOKS/C#15244	211-00-75-20-2110 BOOKS	20243133		11/13/24	523.70
							INVOICE TOTAL:	523.70
							VENDOR TOTAL:	523.70
0718010 CITY OF GRAND RAPIDS								
24/515-L	10/10/24	01	OCT JANITORIAL SERVICE	211-00-75-30-3090 JANITORIAL SERVICES	20242989		11/13/24	1,746.67
							INVOICE TOTAL:	1,746.67
24/544-L	11/06/24	01	NOV JANITORIAL SERVICE	211-00-75-30-3090 JANITORIAL SERVICES	20243283		11/13/24	1,746.67
							INVOICE TOTAL:	1,746.67
							VENDOR TOTAL:	3,493.34
0718015 GRAND RAPIDS CITY PAYROLL								
L	09/20/24	01	LIB PAYROLL 9/20/24	999-99-00-00-1000 HOLDING ACCOUNT			11/13/24	22,958.32
		02	LIB PAYROLL 10/04/24	999-99-00-00-1000 HOLDING ACCOUNT				22,808.81
		03	LIB PAYROLL 10/18/24	999-99-00-00-1000 HOLDING ACCOUNT				22,883.55
							INVOICE TOTAL:	68,650.68
							VENDOR TOTAL:	68,650.68
0914540 INNOVATIVE OFFICE SOLUTIONS LL								

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0914540 INNOVATIVE OFFICE SOLUTIONS LL								
IN4659968-L	10/04/24	01	CALENDARS/APPT BOOK/LABELS	211-00-75-20-2010	20242953		11/13/24	185.40
		02	TONER 414A YL, MG, CN	211-00-75-20-2060	20242953			381.48
		03	WIPES CLX DISF/C#NB07789	211-00-75-20-2150	20242953			52.52
				MAINTENANCE TOOLS/SUPPLIES				
							INVOICE TOTAL:	619.40
							VENDOR TOTAL:	619.40
1205650 LERNER PUBLISHING GROUP, INC								
1508264-L	10/11/24	01	33 BOOKS	211-00-75-20-2110	20243142		11/13/24	537.76
				BOOKS				
							INVOICE TOTAL:	537.76
							VENDOR TOTAL:	537.76
1209520 EMILY LINDNER								
L	10/14/24	01	BOOK CLUB MEETING 9/30/24	999-99-00-00-1000			11/13/24	150.00
				HOLDING ACCOUNT				
		02	BOOK CLUB MEETING 10/28/24	999-99-00-00-1000				150.00
				HOLDING ACCOUNT				
							INVOICE TOTAL:	300.00
							VENDOR TOTAL:	300.00
1301146 MARCO TECHNOLOGIES, LLC								
L	10/14/24	01	LIB OCT COPIER LEASE	999-99-00-00-1000			11/13/24	124.21
				HOLDING ACCOUNT				
							INVOICE TOTAL:	124.21
							VENDOR TOTAL:	124.21
1305725 METROPOLITAN LIFE INSURANCE CO								
L	09/30/24	01	LIB OCT SUPP/LIFE INS PREM	999-99-00-00-1000			11/13/24	76.14
				HOLDING ACCOUNT				
							INVOICE TOTAL:	76.14
							VENDOR TOTAL:	76.14

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/13/2024

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1309199 MINNESOTA ENERGY RESOURCES								
L	10/21/24	01	LIB SEP NTL GAS	999-99-00-00-1000 HOLDING ACCOUNT			11/13/24	45.00
							INVOICE TOTAL:	45.00
							VENDOR TOTAL:	45.00
1309335 MINNESOTA REVENUE								
L	09/20/24	01	LIB SEP SALES TAX PAYABLE	999-99-00-00-1000 HOLDING ACCOUNT			11/13/24	43.60
							INVOICE TOTAL:	43.60
							VENDOR TOTAL:	43.60
1516220 OPERATING ENGINEERS LOCAL #49								
L	10/14/24	01	LIB NOV HEALTH INS PREM	999-99-00-00-1000 HOLDING ACCOUNT			11/13/24	10,092.00
							INVOICE TOTAL:	10,092.00
							VENDOR TOTAL:	10,092.00
1601750 PAUL BUNYAN COMMUNICATIONS								
L	10/07/24	01	LIB OCT SERVICE & LINE CHARGES	999-99-00-00-1000 HOLDING ACCOUNT			11/13/24	324.66
							INVOICE TOTAL:	324.66
							VENDOR TOTAL:	324.66
1605665 PERSONNEL DYNAMICS LLC								
54178-L	10/09/24	01	J WINKELMAN 24 HRS W/E 10/5	211-00-75-10-1050 20242997 CONTRACTED SERVICES			11/13/24	550.80
							INVOICE TOTAL:	550.80
54241-L	11/06/24	01	A MOUSEL 12 HRS W/E 11/2	211-00-75-10-1050 20243284 CONTRACTED SERVICES			11/13/24	279.48

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - NOVEMBER 13, 2024

Item 2.

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/13/2024

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1605665 PERSONNEL DYNAMICS LLC								
54241-L	11/06/24	02	J WINKELMAN 12 HRS W/E 11/2	211-00-75-10-1050	20243284		11/13/24	275.40
				CONTRACTED SERVICES				
							INVOICE TOTAL:	554.88
							VENDOR TOTAL:	1,105.68
1612225 PLAYAWAY PRODUCTS LLC								
478933-L	10/22/24	01	35 PLAYAWAYS	211-00-75-20-2120	20243111		11/13/24	1,899.55
				AUDIO/VISUAL				
							INVOICE TOTAL:	1,899.55
479281-L	10/24/24	01	1 PLAYAWAY	211-00-75-20-2120	20243148		11/13/24	66.49
				AUDIO/VISUAL				
							INVOICE TOTAL:	66.49
							VENDOR TOTAL:	1,966.04
1618119 ISABELLA A PRATTO								
L	10/28/24	01	LEGO PROGRAM 10/21/24	999-99-00-00-1000			11/13/24	50.00
				HOLDING ACCOUNT				
							INVOICE TOTAL:	50.00
							VENDOR TOTAL:	50.00
1618120 MADELYN R PRATTO								
L	10/28/24	01	LEGO PROGRAM 10/21/24	999-99-00-00-1000			11/13/24	50.00
				HOLDING ACCOUNT				
							INVOICE TOTAL:	50.00
							VENDOR TOTAL:	50.00
1621130 P.U.C.								
L	10/14/24	01	LIB SEP UTILITIES	999-99-00-00-1000			11/13/24	3,159.99
				HOLDING ACCOUNT				
							INVOICE TOTAL:	3,159.99
							VENDOR TOTAL:	3,159.99

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - NOVEMBER 13, 2024

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/13/2024

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1801610 RAPIDS PLUMBING & HEATING INC								
22678-L	10/11/24	01	RPL HOT/COLD ANGLE STOPS KITCH	211-00-75-30-4010	20243014		11/13/24	168.75
		02	MATERIALS	211-00-75-30-4010	20243014			60.00
							INVOICE TOTAL:	228.75
							VENDOR TOTAL:	228.75
1815702 ROSEN PUBLISHING								
195713-L	10/16/24	01	10 BOOKS/A#1000146249	211-00-75-20-2110	20243131		11/13/24	174.70
							INVOICE TOTAL:	174.70
							VENDOR TOTAL:	174.70
1901535 SANDSTROM'S INC								
521632-L	10/07/24	01	TOWEL ROLL WHT	211-00-75-20-2150	20242982		11/13/24	56.36
		02	TOIL TISS/C#320023	211-00-75-20-2150	20242982			89.14
							INVOICE TOTAL:	145.50
							VENDOR TOTAL:	145.50
2005150 TECH LOGIC CORPORATION								
INV21002028-L	11/05/24	01	CIRCIT RNWL 2025/C#8099	211-00-00-00-1550	20243289		11/13/24	450.84
							INVOICE TOTAL:	450.84
							VENDOR TOTAL:	450.84
2114356 UNIQUE MANAGEMENT SERVICES								
6131106-L	09/30/24	01	SEP PLACEMENTS	211-00-75-30-3300	20242984		11/13/24	104.85

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - NOVEMBER 13, 2024

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 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/13/2024

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
2114356 UNIQUE MANAGEMENT SERVICES								
6131106-L	09/30/24	02	CREDIT FOR ACCTS CLOSED/#1634	211-00-75-30-3300	20242984		11/13/24	-11.65
				PROFESSIONAL SERV-COLLECTI				
							INVOICE TOTAL:	93.20
							VENDOR TOTAL:	93.20
2209665 VISA								
L	09/23/24	01	PREPAID PRIORITY MAIL	999-99-00-00-1000			11/13/24	492.50
				HOLDING ACCOUNT				
							INVOICE TOTAL:	492.50
							VENDOR TOTAL:	492.50
2301700 WM CORPORATE SERVICES, INC								
L	10/07/24	01	LIB SEP SERVICE	999-99-00-00-1000			11/13/24	145.86
				HOLDING ACCOUNT				
							INVOICE TOTAL:	145.86
							VENDOR TOTAL:	145.86
							TOTAL ALL INVOICES:	99,282.89

CITY OF GRAND RAPIDS
 GRAND RAPIDS AREA LIBRARY REVENUE & EXPENDITURES
 YEAR TO DATE THROUGH **OCTOBER 31, 2024**

Item 2.

Account Number	Account Description	2024 Budget	Year to Date	Percent of Budget
211-00-31-00-0100	CURRENT	\$ 765,835	\$ 406,224	53%
211-00-31-00-0200	DELINQUENT	-	840	0%
211-00-31-00-4055	FISCAL DISPARITIES	59,293	59,293	100%
211-00-33-00-6300	LIBRARY CONTRACTS	128,000	83,440	65%
211-00-34-00-7960	ALS CROSS-OVERS	5,281	8,045	152%
211-00-34-00-7970	PHOTO COPIES	2,000	3,476	174%
211-00-34-00-7975	INTERNET	2,000	1,197	60%
211-00-34-00-7980	LIBRARY FEES-PROCTORING	100	75	75%
211-00-34-00-7982	PASSPORT PROCESSING FEE	18,200	30,555	168%
211-00-34-00-7990	FAX MACHINE USE	500	562	112%
211-00-35-00-1030	LIBRARY FINES	-	37	0%
211-00-37-00-2310	DONATIONS	1,500	11,392	759%
211-00-37-00-2365	ENDOWMENT FUND INCOME	1,300	1,466	113%
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATION	-	27,801	0%
211-00-37-00-2450	MISCELLANEOUS	-	1,558	0%
211-00-37-00-5100	INVESTMENT INCOME	3,000	3,968	132%
		987,009	639,930	65%
211-00-39-00-5500	FUND BALANCE USAGE	-	-	0%
211-00-75-00-7200	OPERATING TRANSFER OUT	-	-	0%
211-00-75-10-1010	SALARY-FULL TIME	415,796	331,533	80%
211-00-75-10-1030	SALARY-PARTTIME	91,955	83,870	91%
211-00-75-10-1050	CONTRACTED SERVICES	8,510	2,774	33%
211-00-75-10-1210	PERA	37,816	30,611	81%
211-00-75-10-1220	FICA	31,481	25,289	80%
211-00-75-10-1250	MEDICARE	7,362	5,914	80%
211-00-75-10-1310	HEALTH INSURANCE	122,265	99,960	82%
211-00-75-10-1330	LIFE INSURANCE	232	203	88%
211-00-75-10-1347	VISION INSURANCE	-	2	0%
211-00-75-10-1510	WORKERS COMPENSATION	3,032	1,990	66%
211-00-75-20-2010	OFFICE SUPPLIES	8,000	4,834	60%
211-00-75-20-2020	COPY SUPPLIES	1,500	381	25%
211-00-75-20-2030	PRINTING/BINDING	1,000	126	13%
211-00-75-20-2060	COMPUTER SUPPLIES	3,000	3,166	106%
211-00-75-20-2070	COMPUTER INVENTORY	2,500	3,807	152%
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	10,000	14,663	147%
211-00-75-20-2090	INVENTORIAL SUPPLIES	1,000	860	86%
211-00-75-20-2095	PRGM SUP & MATERIALS	1,000	4,913	491%
211-00-75-20-2100	OPERATING SUPPLIES	2,000	3,193	160%
211-00-75-20-2110	BOOKS	39,000	41,992	108%
211-00-75-20-2120	AUDIO/VISUAL	9,000	11,324	126%
211-00-75-20-2130	NEWSPAPERS	2,000	1,802	90%
211-00-75-20-2140	PERIODICALS	7,500	35	0%
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	3,000	3,216	107%
211-00-75-30-3000	PROFESSIONAL SERVICES	500	-	0%
211-00-75-30-3010	ACCOUNTING SERVICES	1,500	1,278	85%
211-00-75-30-3070	LAUNDRY	1,000	683	68%
211-00-75-30-3090	JANITORIAL SERVICES	20,960	17,467	83%
211-00-75-30-3100	OTHER CONTRACTED SERVICES	12,000	5,945	50%
211-00-75-30-3210	TELEPHONE	6,000	3,681	61%
211-00-75-30-3220	POSTAGE/FREIGHT	3,500	2,945	84%
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	16,000	7,343	46%
211-00-75-30-3260	COMMUNITY ED PROMOTION	-	227	0%
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	2,000	1,153	58%
211-00-75-30-3310	AUTO MILEAGE/TRAVEL	-	245	0%

CITY OF GRAND RAPIDS
 GRAND RAPIDS AREA LIBRARY REVENUE & EXPENDITURES
 YEAR TO DATE THROUGH **OCTOBER 31, 2024**

Item 2.

Account Number	Account Description	2024 Budget	Year to Date	Percent of Budget
211-00-75-30-3510	PUBLISHING & ADVERTISING	600	-	0%
211-00-75-30-3610	GENERAL INSURANCE	22,000	21,840	99%
211-00-75-30-3810	ELECTRICITY	35,000	25,774	74%
211-00-75-30-3840	GARBAGE REMOVAL	2,000	1,868	93%
211-00-75-30-3860	HEAT-NATURAL GAS	8,000	1,084	14%
211-00-75-30-4000	MAINTENANCE CONTRACTS	9,500	6,902	73%
211-00-75-30-4010	BUILDING MAINT/REPAIRS	15,000	5,460	36%
211-00-75-30-4015	GROUNDS MAINTENANCE	1,000	1,907	191%
211-00-75-30-4020	COMPUTER MAINT/REPAIR	9,000	3,510	39%
211-00-75-30-4030	ONLINE SERVICES	3,000	1,871	62%
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	8,000	5,819	73%
211-00-75-30-4100	EQUIPMENT LEASES	1,500	1,217	81%
211-00-75-30-4330	DUES & SUBSCRIPTIONS	-	270	0%
	TOTAL EXPENDITURES	987,009	794,947	81%
	SURPLUS REVENUES/(EXPENDITURES)	-	(155,016)	

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CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 10 PERIODS ENDING OCTOBER 31, 2024

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
REVENUES							
TAXES							
211-00-31-00-0100	CURRENT	0.00	765,835.00	406,224.36	0.00	359,610.64	53
211-00-31-00-0200	DELINQUENT	0.00	0.00	839.66	0.00	(839.66)	100
211-00-31-00-4055	FISCAL DISPARITIES	0.00	59,293.00	59,293.01	0.00	(0.01)	100
TOTAL		0.00	825,128.00	466,357.03	0.00	358,770.97	57
TOTAL TAXES		0.00	825,128.00	466,357.03	0.00	358,770.97	57
INTERGOVERNMENTAL							
211-00-33-00-4060	SUPPLEMENTAL AID	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4250	STATE OF MINNESOTA	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-6300	LIBRARY CONTRACTS	0.00	128,000.00	83,440.36	0.00	44,559.64	65
211-00-33-00-6310	ALS REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	128,000.00	83,440.36	0.00	44,559.64	65
TOTAL INTERGOVERNMENTAL		0.00	128,000.00	83,440.36	0.00	44,559.64	65
CHARGES FOR SERVICES							
211-00-34-00-7960	ALS CROSS-OVERS	0.00	5,281.00	8,045.00	0.00	(2,764.00)	152
211-00-34-00-7970	PHOTO COPIES	290.08	2,000.00	3,476.03	0.00	(1,476.03)	174
211-00-34-00-7975	INTERNET	126.32	2,000.00	1,196.77	0.00	803.23	60
211-00-34-00-7980	LIBRARY FEES-PROCTORING	0.00	100.00	75.25	0.00	24.75	75
211-00-34-00-7982	PASSPORT PROCESSING FEE	3,920.00	18,200.00	30,555.00	0.00	(12,355.00)	168
211-00-34-00-7985	POSTAGE REIMBURSEMENTS-TESTS	0.00	0.00	0.00	0.00	0.00	0
211-00-34-00-7990	FAX MACHINE USE	76.57	500.00	561.52	0.00	(61.52)	112
TOTAL		4,412.97	28,081.00	43,909.57	0.00	(15,828.57)	156
TOTAL CHARGES FOR SERVICES		4,412.97	28,081.00	43,909.57	0.00	(15,828.57)	156
FINES & FORFEITS							
211-00-35-00-1030	LIBRARY FINES	27.25	0.00	37.25	0.00	(37.25)	100
TOTAL		27.25	0.00	37.25	0.00	(37.25)	100

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CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 10 PERIODS ENDING OCTOBER 31, 2024

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
TOTAL FINES & FORFEITS		27.25	0.00	37.25	0.00	(37.25)	100
MISCELLANEOUS REVENUE							
211-00-37-00-2310	DONATIONS	1,125.80	1,500.00	11,391.90	0.00	(9,891.90)	759
211-00-37-00-2365	ENDOWMENT FUND INCOME	0.00	1,300.00	1,466.42	0.00	(166.42)	113
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATIN	0.00	0.00	27,801.34	0.00	(27,801.34)	100
211-00-37-00-2368	DONATIONS-ADA PROJECT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2375	MEETING ROOM RECEIPTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2421	MIRC GRANT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2450	MISCELLANEOUS	128.66	0.00	1,558.12	0.00	(1,558.12)	100
211-00-37-00-2455	ENERGY REBATES	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2460	BOARD FUNDRAISER	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-5100	INVESTMENT INCOME	1,761.89	3,000.00	3,968.37	0.00	(968.37)	132
211-00-37-00-5105	NET +/- FAIR VALUE-INVSTMT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		3,016.35	5,800.00	46,186.15	0.00	(40,386.15)	796
TOTAL MISCELLANEOUS REVENUE		3,016.35	5,800.00	46,186.15	0.00	(40,386.15)	796
OTHER SOURCES							
211-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5010	SALES OF GENL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5030	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5500	FUND BALANCE USAGE	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SOURCES		0.00	0.00	0.00	0.00	0.00	0
TOTAL REVENUES:		7,456.57	987,009.00	639,930.36	0.00	347,078.64	65
EXPENSES							
GENERAL ADMINISTRATION							
211-00-75-00-7200	OPERATING TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0

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CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 10 PERIODS ENDING OCTOBER 31, 2024

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FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
EXPENSES							
GENERAL ADMINISTRATION							
PERSONNEL							
211-00-75-10-1010	SALARY-FULL TIME	31,799.66	415,796.00	331,533.22	0.00	84,262.78	80
211-00-75-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1030	SALARY-PARTTIME	7,921.32	91,955.00	83,869.84	0.00	8,085.16	91
211-00-75-10-1040	SALARY-PARTTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1050	CONTRACTED SERVICES	550.80	8,510.00	2,774.48	550.80	5,184.72	39
211-00-75-10-1210	PERA	2,979.08	37,816.00	30,610.82	0.00	7,205.18	81
211-00-75-10-1220	FICA	2,425.12	31,481.00	25,288.74	0.00	6,192.26	80
211-00-75-10-1250	MEDICARE	567.18	7,362.00	5,914.24	0.00	1,447.76	80
211-00-75-10-1310	HEALTH INSURANCE	10,092.00	122,265.00	99,960.00	0.00	22,305.00	82
211-00-75-10-1330	LIFE INSURANCE	22.96	232.00	203.01	0.00	28.99	88
211-00-75-10-1347	VISION INSURANCE	7.42	0.00	2.01	0.00	(2.01)	100
211-00-75-10-1420	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1510	WORKERS COMPENSATION	201.06	3,032.00	1,989.60	0.00	1,042.40	66
TOTAL PERSONNEL		56,566.60	718,449.00	582,145.96	550.80	135,752.24	81
SUPPLIES & MATERIALS							
211-00-75-20-2010	OFFICE SUPPLIES	752.26	8,000.00	4,833.57	550.12	2,616.31	67
211-00-75-20-2020	COPY SUPPLIES	0.00	1,500.00	381.26	0.00	1,118.74	25
211-00-75-20-2030	PRINTING/BINDING	0.00	1,000.00	125.94	0.00	874.06	13
211-00-75-20-2043	BINDINGS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2060	COMPUTER SUPPLIES	584.46	3,000.00	3,165.54	381.48	(547.02)	118
211-00-75-20-2070	COMPUTER INVENTORY	0.00	2,500.00	3,806.70	0.00	(1,306.70)	152
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	1,822.99	10,000.00	14,662.57	0.00	(4,662.57)	147
211-00-75-20-2090	INVENTORIAL SUPPLIES	0.00	1,000.00	859.78	0.00	140.22	86
211-00-75-20-2095	PRGM SUP & MATERIALS	0.00	1,000.00	4,913.46	0.00	(3,913.46)	491
211-00-75-20-2100	OPERATING SUPPLIES	0.00	2,000.00	3,193.21	0.00	(1,193.21)	160
211-00-75-20-2110	BOOKS	4,548.87	39,000.00	41,992.20	2,248.57	(5,240.77)	113
211-00-75-20-2120	AUDIO/VISUAL	2,107.04	9,000.00	11,323.68	47.00	(2,370.68)	126
211-00-75-20-2130	NEWSPAPERS	0.00	2,000.00	1,802.25	0.00	197.75	90
211-00-75-20-2140	PERIODICALS	48.40	7,500.00	35.18	78.10	7,386.72	2
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	254.52	3,000.00	3,215.50	226.27	(441.77)	115
211-00-75-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2210	EQUIPMENT PARTS	0.00	0.00	0.00	0.00	0.00	0

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CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 10 PERIODS ENDING OCTOBER 31, 2024

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
TOTAL SUPPLIES & MATERIALS		10,118.54	90,500.00	94,310.84	3,531.54	(7,342.38)	108
OTHER SERVICES & CHARGES							
211-00-75-30-3000	PROFESSIONAL SERVICES	0.00	500.00	0.00	0.00	500.00	0
211-00-75-30-3010	ACCOUNTING SERVICES	0.00	1,500.00	1,277.50	0.00	222.50	85
211-00-75-30-3040	LEGAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3070	LAUNDRY	69.02	1,000.00	683.39	34.51	282.10	72
211-00-75-30-3090	JANITORIAL SERVICES	1,746.67	20,960.00	17,466.70	3,493.34	(0.04)	100
211-00-75-30-3100	OTHER CONTRACTED SERVICES	250.00	12,000.00	5,945.00	750.00	5,305.00	56
211-00-75-30-3210	TELEPHONE	379.23	6,000.00	3,681.15	0.00	2,318.85	61
211-00-75-30-3220	POSTAGE/FREIGHT	0.00	3,500.00	2,945.00	0.00	555.00	84
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	16,000.00	7,343.48	0.00	8,656.52	46
211-00-75-30-3255	STAFF TRAINING	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3260	COMMUNITY ED PROMOTION	0.00	0.00	227.00	0.00	(227.00)	100
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	0.00	2,000.00	1,153.35	104.85	741.80	63
211-00-75-30-3310	AUTO MILEAGE/TRAVEL	0.00	0.00	245.22	0.00	(245.22)	100
211-00-75-30-3510	PUBLISHING & ADVERTISING	0.00	600.00	0.00	0.00	600.00	0
211-00-75-30-3610	GENERAL INSURANCE	2,184.00	22,000.00	21,840.00	0.00	160.00	99
211-00-75-30-3810	ELECTRICITY	0.00	35,000.00	25,774.14	0.00	9,225.86	74
211-00-75-30-3840	GARBAGE REMOVAL	0.00	2,000.00	1,867.75	0.00	132.25	93
211-00-75-30-3860	HEAT-NATURAL GAS	0.00	8,000.00	1,084.26	0.00	6,915.74	14
211-00-75-30-4000	MAINTENANCE CONTRACTS	150.00	9,500.00	6,901.73	0.00	2,598.27	73
211-00-75-30-4010	BUILDING MAINT/REPAIRS	246.73	15,000.00	5,459.92	228.75	9,311.33	38
211-00-75-30-4015	GROUNDS MAINTENANCE	0.00	1,000.00	1,907.46	0.00	(907.46)	191
211-00-75-30-4020	COMPUTER MAINT/REPAIR	0.00	9,000.00	3,509.89	0.00	5,490.11	39
211-00-75-30-4025	COMPUTER LEASES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4030	ONLINE SERVICES	0.00	3,000.00	1,871.08	0.00	1,128.92	62
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	0.00	8,000.00	5,818.72	0.00	2,181.28	73
211-00-75-30-4100	EQUIPMENT LEASES	124.21	1,500.00	1,217.27	0.00	282.73	81
211-00-75-30-4150	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4200	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4300	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4330	DUES & SUBCRIPTIONS	0.00	0.00	270.00	0.00	(270.00)	100
211-00-75-30-4900	TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SERVICES & CHARGES		5,149.86	178,060.00	118,490.01	4,611.45	54,958.54	69

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
 FOR 10 PERIODS ENDING OCTOBER 31, 2024

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
EXPENSES							
GENERAL ADMINISTRATION							
CAPITAL OUTLAY							
211-00-75-50-5500	EQPT/MACH/FURN/FIX	0.00	0.00	0.00	0.00	0.00	0
211-00-75-50-5900	BUILDING/BLDG IMPROV	0.00	0.00	0.00	0.00	0.00	0
TOTAL CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00	0
TOTAL GENERAL ADMINISTRATION		71,835.00	987,009.00	794,946.81	8,693.79	183,368.40	81
TOTAL EXPENSES:		71,835.00	987,009.00	794,946.81	8,693.79	183,368.40	81
TOTAL FUND REVENUES		7,456.57	987,009.00	639,930.36	0.00	347,078.64	65
TOTAL FUND EXPENSES		71,835.00	987,009.00	794,946.81	8,693.79	183,368.40	81
FUND SURPLUS (DEFICIT)		(64,378.43)	0.00	(155,016.45)			
TOTAL ALL FUND REVENUES		7,456.57	987,009.00	639,930.36	0.00	347,078.64	65
TOTAL ALL FUND EXPENSES		71,835.00	987,009.00	794,946.81	8,693.79	183,368.40	81
ALL FUND SURPLUS (DEFICIT)		(64,378.43)	0.00	(155,016.45)			

CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY
SCHEDULE OF CHANGES IN REVENUE, EXPENDITURES, AND FUND BALANCE
FOR THE TEN MONTHS ENDING OCTOBER 31, 2024
With Comparative Totals for October 31, 2023

	2023 Actual	2024 Actual	2024 Budget	Percent of Budget
Fund Balance 1/1/XX:				
Cash Flow	456,479	490,352	490,352	
Compensated Absences	44,648	-	-	
Emergency/unanticipated Expenditures	64,796	69,091	69,091	
Major Equipment Replacement	135,725	215,796	215,796	
TOTAL FUND BALANCE 1/1/XX	701,648	775,239	775,239	
Revenues:				
Taxes	418,112	466,357	825,128	57%
Intergovernmental	82,720	83,440	128,000	65%
Charges for Services	47,796	43,910	28,081	156%
Fines & Forfeits	86	37	-	0%
GR Library Foundation	21,979	27,801	-	0%
Miscellaneous	22,599	18,385	5,800	317%
Other Sources-Operating Transfer	4,452	-	-	0%
Other Sources (Fund Balance Usage)	-	-	-	0%
TOTAL REVENUES	597,744	639,930	987,009	65%
Expenditures:				
Personnel	540,339	582,146	718,449	81%
Supplies/Materials	79,070	94,311	90,500	104%
Other Services/Charges	122,762	118,490	178,060	67%
TOTAL EXPENDITURES	742,171	794,947	987,009	81%
OPERATING SURPLUS (DEFICIT)	(144,427)	(155,016)	-	
Capital Outlay	7,898	-	-	
Fund Balance 10/31/XX				
Cash Flow	304,154	335,336	490,352	
Compensated Absences	44,648	-	-	
Emergency/unanticipated Expenditures	64,796	69,091	69,091	
Major Equipment Replacement	135,725	215,796	215,796	
TOTAL FUND BALANCE 10/31/XX	\$ 549,323	\$ 620,223	\$ 775,239	

The Grand Rapids Public Library Endowment Fund of Minnesota Foundation has a balance of \$38,986 as of 9/30/24. This endowment is not available for current operations.

Accumulated Energy Rebates

\$4,533

FUND: PUBLIC LIBRARY
 FOR 10 PERIODS ENDING OCTOBER 31, 2024

ACCOUNT #	DESCRIPTION	BALANCE 01/01/24	NET DEBITS	NET CREDITS	BALANCE 10/31/24
ASSETS					
211-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
211-00-00-00-0110	DUE TO OTHER FUNDS	0.00	485,055.52	485,055.52	0.00
211-00-00-00-1010	CASH	767,313.44	646,116.17	821,988.05	591,441.56
211-00-00-00-1019	PETTY CASH FUND	20.00	0.00	0.00	20.00
211-00-00-00-1020	CHANGE FUND	70.00	0.00	0.00	70.00
211-00-00-00-1041	UNREALIZED FAIR VALUE-INVSTMT	(16,583.06)	0.00	0.00	(16,583.06)
211-00-00-00-1050	TAXES RECEIVABLE-CURRENT	0.00	0.00	0.00	0.00
211-00-00-00-1070	TAXES RECEIVABLE-DELINQUENT	30,642.00	0.00	0.00	30,642.00
211-00-00-00-1150	ACCOUNTS RECEIVABLE	1,500.00	0.00	1,500.00	0.00
211-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
211-00-00-00-1313	DUE FROM ALS	0.00	0.00	0.00	0.00
211-00-00-00-1314	GR AREA LIB FND ENDOWMENT	0.00	0.00	0.00	0.00
211-00-00-00-1315	DUE FROM ST PAUL & MN COM FDN	37,612.94	0.00	0.00	37,612.94
211-00-00-00-1320	DUE FROM OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
211-00-00-00-1321	DUE FROM US GOV'T	0.00	0.00	0.00	0.00
211-00-00-00-1550	PREPAID ITEMS	4,175.79	3,426.55	4,175.79	3,426.55
211-00-00-00-1551	PREPAID INSURANCE	9,612.00	54,820.67	59,666.60	4,766.07
211-00-00-00-1620	BUILDINGS	0.00	0.00	0.00	0.00
211-00-00-00-1621	ACCUMULATED DEPRECIATION	0.00	0.00	0.00	0.00
211-00-00-00-1630	IMPROVEMENTS	0.00	0.00	0.00	0.00
211-00-00-00-1800	ENCUMBRANCES	0.00	45,374.23	36,804.98	8,569.25
TOTAL		834,363.11	1,234,793.14	1,409,190.94	659,965.31
TOTAL ASSETS		834,363.11	1,234,793.14	1,409,190.94	659,965.31
LIABILITIES AND FUND EQUITY					
LIABILITIES					
211-00-00-00-2020	ACCOUNTS PAYABLE	17,583.14	848,986.73	831,882.74	479.15
211-00-00-00-2030	SALES TAX PAYABLE	0.00	515.22	567.27	52.05
211-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
211-00-00-00-2070	DUE TO OTHER FUNDS	0.00	0.00	0.00	0.00
211-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
211-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
211-00-00-00-2170	ACCRUED WAGES PAYABLE	10,898.66	10,898.66	0.00	0.00
211-00-00-00-2200	DEFERRED REVENUES-TAXES	30,642.00	0.00	0.00	30,642.00
211-00-00-00-2220	DEFERRED REVENUES	0.00	0.00	0.00	0.00
TOTAL		59,123.80	860,400.61	832,450.01	31,121.20

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CITY OF GRAND RAPIDS
 DETAILED BALANCE SHEET

FUND: PUBLIC LIBRARY
 FOR 10 PERIODS ENDING OCTOBER 31, 2024

ACCOUNT #	DESCRIPTION	BALANCE 01/01/24	NET DEBITS	NET CREDITS	BALANCE 10/31/24

TOTAL LIABILITIES		59,123.80	860,400.61	832,450.01	31,173.20
FUND EQUITY					
211-00-00-00-2530	FUND BALANCE-UNRESV & UNDESG	775,239.31	0.00	0.00	775,239.31
211-00-00-00-2950	RESERVE FOR ENCUMBRANCE	0.00	36,804.98	45,374.23	8,569.25

TOTAL		775,239.31	36,804.98	45,374.23	783,808.56
	FUND SURPLUS (DEFICIT)	0.00	155,016.45	0.00	(155,016.45)

TOTAL FUND EQUITY		775,239.31	191,821.43	45,374.23	628,792.11

TOTAL LIABILITIES AND FUND EQUITY		834,363.11	1,052,222.04	877,824.24	659,965.31

RESOLUTION NO. 2024-12
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Jean Halverson - \$461.39

Grand Rapids Area Library Foundation - \$4,542.17

Adopted this 13th day of November 2024

Cyndy Martin, President

Deb Kee, Secretary



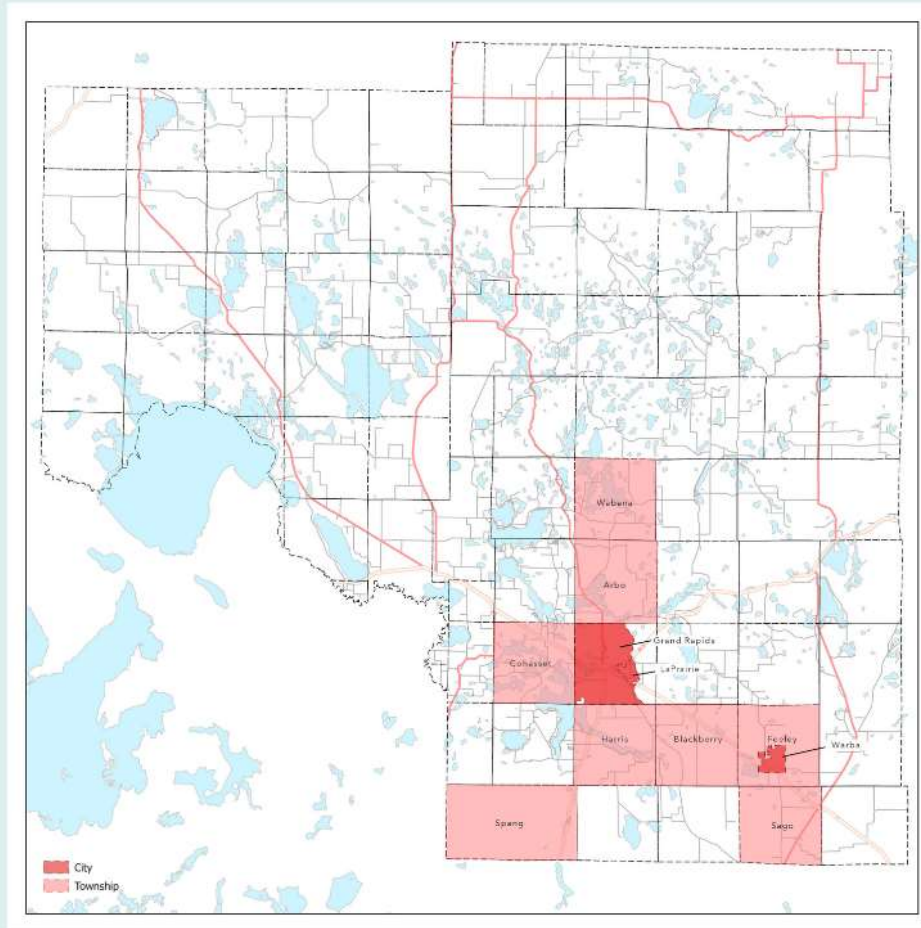
REPORT TO CITY COUNCIL

- Grand Rapids Area Library (GRAL) is a free community resource supported by property taxes since 1895.
- GRAL is the busiest library in NE Minnesota outside of Duluth.
- There are six libraries in Itasca County, but 75% of library transactions in Itasca County occur at GRAL.
- GRAL is used by all of Itasca County. More than 50% of checkouts are from cardholders who live outside the City of Grand Rapids. This is a long-term pattern going back decades.
- Thank you, City Council, for funding 84% of GRAL's annual operations.

SERVICE AREA

The Library serves the following cities and townships:

- Arbo
- Blackberry
- Cohasset
- Feeley
- **Grand Rapids**
- Harris
- LaPrairie
- Sago
- Spang
- Wabana
- Warba



SERVICE AREA POPULATION: **21,168**



LIBRARY CARDHOLDERS: **9,426**



CIRCULATION: **165,796 items**
[~20% are downloadable items]

GRAL BEYOND BOOKS

Our wide reach meets community needs with unique in-person and online programs - and much more!

GRAND RAPIDS AREALIBRARY WINTER READING



CABIN FEVER Reliever

GRAND RAPIDS AREALIBRARY & AEARLY PRESENT Online Storytime!

LEGO CLUB

GRAND RAPIDS AREALIBRARY & AEARLY present BookTime

YA NEED TO READ THESE

GRAND RAPIDS AREA LIBRARY FRIENDS USED BOOK STORE

bell museum After School STEAM

Page Turners Book Club

ARTASTIC AT HOME! WITH GRANDMA NANCY

TEEN TUESDAY Teen Book Club

POP-UP BOOK SALE



2024

COMIC STUNT JUGGLER



ITASCA ORCHESTRA STRINGS PROGRAM The Magic of Musical Storytelling

Will Sings Songs

Teen Book Club

ANNUAL SUMMER BOOK SALE



TRAVELING LANTERN THEATRE COMPANY AN EXPERIENCE FOR CHILDREN THE QUEST FOR THE KAKAPO!

A ROADTRIP AROUND MINNESOTA: BARN QUILT TRAILS

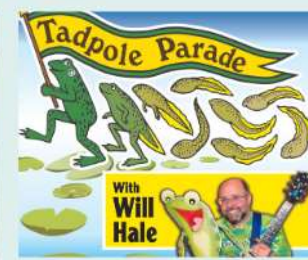
MUSIC WITH FOUR SHILLINGS SHORT



REIF ARTS COUNCIL WRITING WORKSHOP W/ KEN WALDMAN

Andrea Zwill Day!

bell museum STAR PARTY!



MAC MACROSTIE ART CENTER | GRAND RAPIDS, MN THE MACROSTIE ART FILES

SHADOWS AND SUNSHINE Grief Writing Workshop



Beautiful Writing with Calligraphy

#gralbeyondbooks



Active Social Media

GRAND RAPIDS AREALIBRARY ANNUAL SUMMER CELEBRATION



GRAND RAPIDS AREALIBRARY TAKE-HOME Memory KITS

take home DISCOVERY kits

INTERACTIVE Development Kits

GRAND RAPIDS AREALIBRARY ANNUAL PUZZLE PALOOZA

GRAND RAPIDS AREALIBRARY



OUR THANKS TO



The McCarty Family

monday evening
grand rapids
Rotary
minnesota



FOR THEIR SUPPORT!

GRAND RAPIDS AREA LIBRARY ANNUAL SUMMER CELEBRATION

AN EFFECTIVE COMMUNITY PARTNER

I Voted

Riverfest

Summer Celebration



Public Art

Polling Place



Partnerships:

McCarty Park

New Picnic Tables



Children First!



CHALLENGES

1 Maintaining Service Levels

The balance between public expectations of open hours and services, against available funding.

2 Building Maintenance

Phase I of the Façade Maintenance & Repair plan is complete. Phase II includes necessary roof replacement.

3 Equitable Funding

Despite accounting for more than 50% of use, the County pays ~ 16% of our budget. We need to work together to change this structure.



3 Equitable Funding

Despite accounting for more than 50% of use, the County pays ~ 16% of our budget. We need to work together to change this structure.



EQUITABLE CITY/COUNTY FUNDING NEEDED FOR GRAND RAPIDS AREA LIBRARY

THE SITUATION

The Library is a valued community resource, providing free services to people throughout Itasca County. The Library is funded by local City of Grand Rapids and Itasca County tax dollars.

	CITY OF GRAND RAPIDS	ITASCA COUNTY
LIBRARY USE (CHECK-OUTS)	< 50%	> 50%
LIBRARY SUPPORT (IN TAX DOLLARS)	84%	16%
PER CAPITA SUPPORT (IN TAX DOLLARS)	\$66.67	\$13.50
	<i>The City has continued to increase their share up to \$350,000 above the minimum required level, as calculated by the State of MN (Dept. of Education), and faces challenges to sustain this level.</i>	<i>Itasca County is supporting the Library near the level it did in 2012.</i>

In recent years, the Library has undergone service cuts (both in open hours and staffing), due to inadequate funding from Itasca County. The City needs cooperation from the County to sustain Library services with an equitable funding model, based on actual use.

THE SOLUTION

A Joint Powers Agreement between the City of Grand Rapids and Itasca County to ensure equitable funding is the only way to maintain this community resource and prevent further service cuts. The City of Grand Marais and Cook County have had a successful agreement since 1992, illustrating that this type of partnership is sustainable.



THANK YOU

Providing essential day-to-day & emergency operational support:

- Public Works
- IT
- Facilities

Additional funding for programs & projects:

- Grand Rapids Area Library Foundation
- Grand Rapids Area Library Friends

Other community supporters:

- Arrowhead Library System:
 - \$50,000 in-kind IT
 - Monthly take-and-create programming
 - Quality in-person programming and promotions
- Community Volunteers:
 - 84 people serve on boards and committees, at special events, and regularly inside the Library.
 - Through September, volunteers have given 2,428.50 hours of their time.



To the Editor:

Public libraries are making headlines nationwide and have become an unexpected target of efforts to limit individual rights, freedom of speech and critical thinking. Nationwide, Minnesota has taken a strong leadership stance in protecting Andrew Carnegie's vision of public libraries as "dedicated to the diffusion of knowledge." As a 2013 National Public Radio article noted, during the Depression when no one had any money, people went there to feed their brain.

The 2023-2024 Minnesota Legislative Biennium advanced the mission of our libraries in numerous significant ways:

- Provided the first funding increase since 2008 in support for regional public libraries.
- Funded \$4 Million in library construction grants to begin chipping away at an estimated \$94 Million in public library construction needs statewide.
- Enacted legislation guaranteeing the public's access to materials regardless of the viewpoint or opinion it contains. This law states that a public library must not ban, remove, or otherwise restrict access to a book or other materials based solely on its viewpoint or the messages, ideas or opinions it conveys.
- Created a statewide requirement for libraries to have collection development policies overseen by professionally trained librarians to ensure that all viewpoints are represented.

All Minnesotans should be proud of these accomplishments. I invite you to join me in expressing my gratitude for the bipartisan efforts of legislators, working with educators and librarians, to ensure that public and school libraries serve all who enter without regard for ideology. As a 17-year-old, Carnegie recognized that a library held the key to opportunity for everyone. The 2023-2024 Minnesota Legislative Session helps ensure that this legacy lives on.

We live in an era when the media and the internet are readily available to push information out to the public without regard for veracity and without differentiating facts from opinions or conspiracy theories. As a counterbalance, public libraries exist as a refuge for those in search of facts, thoughtful perspectives, and a deeper understanding of subjects as diverse as art and artificial intelligence.

In the weeks ahead, voters will choose who represents their interests on school boards, city councils, county commissions, and in legislative and federal offices. Please consider where candidates stand on freedom of expression. Do they seek to broaden intellectual freedom, or do they promote restrictive policies limiting individual's rights to make choices?

All of these contests have an impact on public and school libraries and their mission of providing unbiased, fact-based information from which individuals can make informed choices. Your vote is an important voice in protecting the First Amendment and preserving the integrity of libraries.

Terry Kalil, President
Lake Agassiz Regional Library System



Lake Agassiz Regional Library is headquartered in Moorhead and serves Becker, Clay, Clearwater, Mahnomen, Norman, Polk and Wilkin Counties with 22 library facilities.



APPLICATION FOR CITY BOARDS AND COMMISSIONS

Return to:
 City Administration Office
 420 N. Pokegama Avenue
 Grand Rapids, MN 55744
 218-326-7600

Personal Information:

Name:	Date:
Address:	Day Phone:
Employer:	Evening Phone:
Occupation:	E-Mail

Please rank in order the Boards/Commissions on which you would like to serve (leave blank any on which you do not wish to serve):

- | | | |
|--------------------------|--|--------------------------|
| <input type="checkbox"/> | Arts & Culture Commission | <input type="checkbox"/> |
| <input type="checkbox"/> | Economic Development Authority | <input type="checkbox"/> |
| <input type="checkbox"/> | Golf Course Board | <input type="checkbox"/> |
| <input type="checkbox"/> | Human Rights Commission | <input type="checkbox"/> |
| <input type="checkbox"/> | Library Board | <input type="checkbox"/> |
| | Parks, Recreation & Civic Center Board | |
| | Planning Commission | |
| | Police Community Advisory Board | |
| | Public Utilities Commission | |

Do you have special qualifications that you feel would help you be particularly effective on a City Board or Commission? (i.e. work experience, volunteer experience, education, hobbies, etc?)

How did you become interested in serving on a Board or Commission?

Are you related to any City employee or elected official? YES NO

If yes, to whom and how are you related? _____

Are you a Resident or Non-Resident ?

Do you own property or own a business within the Grand Rapids city limits?

YES NO If yes, please explain: _____

Data Authorization:

If appointed, I, _____, authorize the City of Grand Rapids to release the following private data upon request made to the City (check all that apply).

Home Phone # _____

Work Phone# _____

Cell Phone # _____

I also authorize the City of Grand Rapids to release such authorized private data referenced above to members of the general public, City staff, Mayor and City Council members upon request for such data. The person(s) receiving such private data must use it only for lawful purposes.

This authorization shall be modified or cancelled only upon written notice to the City Clerk, City of Grand Rapids.

I agree to inform the City Clerk’s office of any change indicated above.

I agree to relinquish and waive all claims that may arise against the City, its agents or employees for releasing any and all authorized data referenced above relating to this agreement.

I recognize and agree that I will be issued a City of Grand Rapids official email and will utilize it for official business of Boards & Commissions only.

Date

Signature

October in Children's

October is one of my favorite months...and then we get to the end and are left with bracing for winter. Inevitable, sure, but not always welcomed with open arms. Thankfully, the walls are fixed, and the heat is on, so the wintery views from inside the library are quite pleasant. Perhaps, though, I'm getting ahead of myself. Let's focus on what has been, and not what might be. Some October highlights:

1. Storytime filming with volunteer Grandma Pat (Fideldy) continues weekly. We tackled fall, too many pets, parties, and were absolutely floored when the Storytime about canning garnered over 700 views in a week. Who knew?
2. Lego Club was, as always, an anticipated hour of planning and building.
3. With the help of volunteers Pam and James, we put out a new Storywalk, featuring the book "Good Night, Baby Bear" by Frank Asch. Depending on when the snow flies, this may be the last book until we have snow melt in the spring. (Not only is it hard to get through the snow in the winter, but the frozen hardware doesn't always cooperate.)
4. Both Teen Book Club and Page Turners met this month.
5. I did another book review segment for KAXE. In addition, Tammy Bobrowsky, KAXE librarian, read one of the books I was reviewing, and we discussed our reaction to the book. She chose to run that as a separate piece, and a new segment, the Tiny Book Club, was born.
6. Grandma Nancy (Mike-Johnson) lead an Artastic program creating a moonscape using aluminum foil, black cardstock, and oil pastel crayons. That, too, had a remarkably high view rate for its first week. As of this moment, that video has been viewed 275 times. Pretty solid for handing out 150 kits.
7. I attended the fall CLAS (Children's Librarians of the Arrowhead System) meeting, where we wrapped up Summer Reading and looked ahead to Winter Reading. While ALS does a region-wide winter reading theme, here at GRAL we develop our own. And, just this morning, we settled on the theme "Brrring on the Books!" Our Winter Program will look a little different from years past, so, look forward as details are hammered out. Our approximate dates for Winter Reading are December 16-February 14.

Happy Reading!

Monthly Report - Overview for Oct 2024

Locations on this report: Grand Rapids Area Library

Checkout

Description	Oct 2024	Sep 2024	%chg	Oct 2023	%chg	2024 YTD	2023 YTD	%chg
1st Time	10172	8968	13	10521	-4	102702	99580	3
Phone Renewal	292	251	16	269	8	2925	2892	1
Renewal	218	128	70	127	71	1929	1551	24
Opac Renewal	641	625	2	566	13	6542	6698	-3
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	11323	9972	13	11483	-2	114098	110721	3

Checkout Stock Rotation

Description	Oct 2024	Sep 2024	%chg	Oct 2023	%chg	2024 YTD	2023 YTD	%chg
1st Time	0	0	0	0	0	0	0	0
Phone Renewal	0	0	0	0	0	0	0	0
Renewal	0	0	0	0	0	0	0	0
Opac Renewal	0	0	0	0	0	0	0	0
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Checkin

Description	Oct 2024	Sep 2024	%chg	Oct 2023	%chg	2024 YTD	2023 YTD	%chg
Normal	9183	8257	11	8923	2	92689	89394	3
Late	2262	2208	2	2039	10	20947	19726	6
Offline Normal	0	0	0	0	0	0	0	0
Offline Late	0	0	0	0	0	0	0	0
Total	11445	10465	9	10962	4	113636	109120	4

Requests Placed

Description	Oct 2024	Sep 2024	%chg	Oct 2023	%chg	2024 YTD	2023 YTD	%chg
Placed	2074	1924	7	2253	-8	21389	19886	7
Total	2074	1924	7	2253	-8	21389	19886	7

Requests Resolved

Description	Oct 2024	Sep 2024	%chg	Oct 2023	%chg	2024 YTD	2023 YTD	%chg
Cancelled	168	92	82	115	46	1207	1087	11
Filled	2972	2776	7	3262	-9	30269	29105	3
Expired	2	2	0	4	-50	25	22	13
Total	3142	2870	9	3381	-8	31501	30214	4

Holds Resolved

Description	Oct 2024	Sep 2024	%chg	Oct 2023	%chg	2024 YTD	2023 YTD	%chg
Picked Up	1984	1604	23	2099	-6	19234	17830	7
Cancelled	3	1	200	1	200	24	57	-58
Expired	128	88	45	119	7	1461	1207	21
Total	2115	1693	24	2219	-5	20719	19094	8

Overdues

Description	Oct 2024	Sep 2024	%chg	Oct 2023	%chg	2024 YTD	2023 YTD	%chg
1st Notice	696	914	-24	570	22	7685	5887	30
2nd Notice	11	5	120	3	266	52	27	92
3rd Notice	0	0	0	0	0	6	7	-15
4th Notice	0	0	0	0	0	4	5	-20
5th Notice	0	0	0	0	0	5	1	400
Final Notice	0	0	0	0	0	1	2	-50
Notice # 7	0	0	0	0	0	1	0	100
Notice # 8	0	0	0	0	0	1	0	100
Notice # 0	290	333	-13	231	25	2404	1896	26
Total	997	1252	-21	804	24	10159	7825	29

Borrower Delta

Description	Oct 2024	Sep 2024	%chg	Oct 2023	%chg	2024 YTD	2023 YTD	%chg
New (Manual)	72	82	-13	76	-6	912	987	-8
Deleted (Manual)	5	8	-38	2	150	79	69	14
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0

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Total	77	90	-15	78	-2	991	1056	-7

Bib Delta

Description	Oct 2024	Sep 2024	%chg	Oct 2023	%chg	2024 YTD	2023 YTD	%chg
New (Manual)	208	181	14	157	32	1648	1764	-7
Deleted (Manual)	596	390	52	187	218	3037	2956	2
New (Batch)	132	124	6	51	158	1034	695	48
Deleted (Batch)	0	0	0	0	0	0	0	0
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Total	936	695	34	395	136	5719	5415	5

Auth Delta

Description	Oct 2024	Sep 2024	%chg	Oct 2023	%chg	2024 YTD	2023 YTD	%chg
New (Manual)	0	0	0	0	0	0	0	0
Deleted (Manual)	2	1	100	2	0	21	9	133
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
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Total	2	1	100	2	0	21	9	133

Item Delta

Description	Oct 2024	Sep 2024	%chg	Oct 2023	%chg	2024 YTD	2023 YTD	%chg
New (Manual)	537	716	-25	455	18	5164	4999	3
Deleted (Manual)	580	1015	-43	313	85	4654	4207	10
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
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Total	1117	1731	-36	768	45	9818	9206	6

Acquisitions Activities

Description	Oct 2024	Sep 2024	%chg	Oct 2023	%chg	2024 YTD	2023 YTD	%chg
Lines Ordered	0	0	0	0	0	0	0	0
Items Ordered	0	0	0	0	0	0	0	0
Lines Received	395	263	50	324	21	2749	2963	-8
Items Rcvd by Ven	406	278	46	339	19	2806	3043	-8
Claims	0	0	0	0	0	0	0	0
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Total	801	541	48	663	20	5555	6006	-8

Grand Rapids Area Library**Reference Statistics****October 2024**

	October	YTD 2024
Door Count	5401	54,081
Reference Questions	175	1,838
Computer Help Over 5 Minutes	14	171
Tests Proctored	0	13
Public Computer Use: Sessions	258	2,259
Public Computer Use: Hours	208	1,796
Special Computer Sessions	117	1,273
Passports Accepted	102	877

October 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 7 nr/ ci 	2 8 nr/ ci 	3 10 nr/ ci 	4 4 nr/ ci 	5
6	7 12 nr/ ci 	8 7 nr/ ci 	9 6 nr/ ci 	10 7 nr/ ci 	11 6 nr/ ci 	12
13	14 5 nr/ ci 	15 5 nr/ ci 	16 10 nr/ ci 	17 7 nr/ ci 	18 20 nr/ ci 	19
20	21 14 nr/ ci 	22 7 nr/ ci 	23 5 nr/ ci 	24 9 nr/ ci 	25 3 nr/ ci 	26
27	28 10 nr/ ci 	29 4 nr/ ci 	30 5 nr/ ci 	31 4 nr/ ci 		

October 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		¹ 138629 3	² 138859 7	³ 139103 3	⁴ 139.262 4	⁵ (17)
⁶	⁷ 139559 5	⁸ 139.853 1	⁹ 140128 5	¹⁰ 140319 3	¹¹ 140,539 2	¹² (16)
¹³	¹⁴ 140761 2	¹⁵ 141,069 4	¹⁶ 141309 5	¹⁷ 141,568 11	¹⁸ 141.777 6	¹⁹ (28)
²⁰	²¹ 142043 5	²² 142289 8	²³ 142607 9	²⁴ 142864 4	²⁵ 143041 2	²⁶ (scribble) (20)
²⁷	²⁸ 143312 11	²⁹ 143565 4	³⁰ 143827 3	³¹ 144030 1		21

GRAL Children’s Library Monthly Statistics October 2024

Online Storytime

Programs: 5

Facebook plays: 882*

YouTube views: 2248

Total views: 3130

Artastic

Programs: 1

Facebook plays: 291

YouTube views: 281

Total views: 572

Kits handed out: 150

Programs:	<u>Date</u>	<u>Name of Program</u>	<u>Number of people</u>
	10/01	Book Time	35
	10/03	Bird Watching	02
	10/08	Book Time	35
	10/15	Book Time	25
	10/21	Lego Club	09
	10/22	Book Time	21
	10/23	Book Club	06
	10/28	Page Turners	06
	10/29	Book Time	31

Book Times : 5

People: 145

Library Programs: 4

People: 23

Total Programs: 9 People: 168

Reference Questions 2024: 416

Reference Questions 2023: 407

*The Meta platform has changed how they calculate Facebook viewer metric. They have changed views to plays.

OCTOBER 2024

414

Item 7.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 12	2 20	3 27	4 6	5 71
6	7 27	8 19	9 14	10 19	11 8	12 89
13	14 11	15 28	16 23	17 17	18 12	19 91
20	21 20	22 17	23 30	24 18	25 13	26 110
27	28 14	29 15	30 18	31 6		55

GRAND RAPIDS AREA LIBRARY: 2024 Volunteer Report

Month	Regular Volunteers		RSVP Volunteers		Library Board		Library Friends		Library Foundation		Total	Total
	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours
January	22	141.75	8	101.75	7	27.00	8	43.25	1	8.00	30	243.50
February	31	159.75	7	101.25	7	27.00	11	77.50	9	20.00	38	261.00
March	24	146.25	7	65.00	7	27.00	8	50.25	2	11.00	31	211.25
April	35	187.75	8	87.25	9	29.00	11	65.25	8	17.00	43	275.00
May	28	177.50	7	108.50	7	26.00	8	95.50	2	6.00	35	286.00
June	29	157.00	6	101.50	6	26.00	10	84.25	1	6.00	35	258.50
July	36	206.25	8	111.00	7	17.00	18	137.25	1	9.00	44	317.25
August	44	244.00	5	104.25	7	43.00	7	74.00	1	5.00	49	348.25
September	33	146.75	4	81.00	7	27.00	10	64.50	10	19.00	37	227.75
October	29	176.00	4	79.25	6	26.00	9	71.00	1	4.00	33	255.25
November												
December												
Total		1743.00		940.75		275.00		762.75		105.00	*	2,683.75