



GRAND RAPIDS AREA LIBRARY BOARD MEETING AGENDA

Wednesday, February 09, 2022

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, February 9, 2022 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota

CALL OF ROLL:

APPROVAL OF AGENDA:

PUBLIC COMMENT (if anyone wishes to address the Board):

APPROVAL OF MINUTES:

- [1.](#) Library Board Meeting Minutes 1-12-2022

COMMUNICATIONS:

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

- [2.](#) Library Summary Bill List
- [3.](#) Library Detailed Bill List
- [4.](#) Library Revenue and Expenditures YTD
- [5.](#) Library Detailed Revenue & Expense Report
- [6.](#) Library Schedule of Changes in Revenue, Expenditures, and Fund Balance

CONSENT AGENDA (Roll Call Vote Required):

REGULAR AGENDA:

- [7.](#) Equitable City - County Funding for GRAL 'tear sheet'
- [8.](#) 10-24-14 Statements of Concern by Mary Lukkarila, Library Director at Cloquet Public Library
- [9.](#) ISD 318 District Newsletter Winter 2021-2022
- [10.](#) County Board Local Sales and Use Tax Resolution

[11.](#) City Council Request for Amendments to Local Sales and Use Tax Authorization

UPDATES:

Friends

Foundation

STAFF REPORTS:

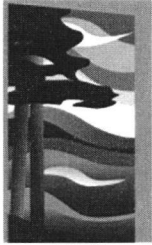
[12.](#) Library Statistics

[13.](#) Staff Reports

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR MARCH 9, 2022, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, January 12, 2022
5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, January 12, 2022 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

1. Welcome new Board member Aaron Squadroni!

Present: Blocker, Kee, Lassen, MacDonell, Martin, Squadroni, Tabbert, Teigland
Absent: Richards
Staff present: Will Richter, Library Director

APPROVAL OF AGENDA:

Motion to: approve agenda as presented

Mover: Blocker

Seconder: Martin

Result: Passed 8-0 via roll-call

2. Election of 2022 Board President, Vice President, and Secretary.

Motion to: appoint MacDonell (P), Martin (VP), and Tabbert (S)

Mover: Blocker

Seconder: Martin

Result: Passed 8-0 via roll-call

PUBLIC COMMENT (if anyone wishes to address the Board):

None

APPROVAL OF MINUTES:

3. Library Board Meeting Minutes 12-8-2021

Motion to: approve December minutes as presented

Mover: Kee

Seconder: Blocker

Result: Passed 8-0 via roll-call

COMMUNICATIONS:

None

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

4. Summary Bill List
5. Detailed Bill List
6. Schedule of Changes in Revenue, Expenditures, and Fund Balance
7. Revenue and Expenditures YTD
8. Detailed Revenue and Expense Report
9. Library Balance Sheet

Motion to: approve financial reports and payment of bills as listed in Board packet

Mover: Martin

Seconder: Blocker

Result: Passed 8-0 via roll call

CONSENT AGENDA (Roll Call Vote Required):

10. Donation Resolution 2022-01

Motion to: approve consent agenda as presented

Mover: Blocker

Seconder: Kee

Result: Passed 8-0 via roll call

REGULAR AGENDA:

11. Review 2021 City and Township 'Service Area' Financial Support

Informational

12. State Library Services Presentation to Arrowhead Library System Directors

Informational

13. Grand Jam Venue

Motion to: approve Grand Jam venue at the Library (July 23)

Mover: Tabbert

Seconder: Blocker

Result: Passed 8-0 via roll call

UPDATES:

Friends: next meeting early February

Foundation: next meeting January 20 at Community Presbyterian at 5 pm.

STAFF REPORTS:

14. Staff Reports

Library Director presented key points of our advocacy message.

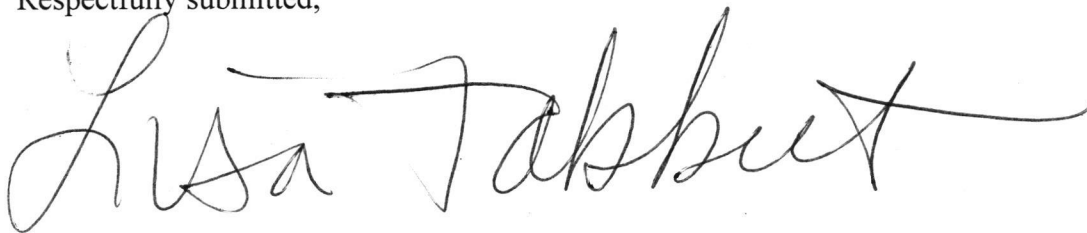
15. Library Statistics

Informational

ADJOURNMENT:

Meeting adjourned at 5:32 pm

Respectfully submitted,

A handwritten signature in black ink that reads "Lisa Tabbert". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Lisa Tabbert

Library Board Secretary

NEXT REGULAR MEETING IS SCHEDULED FOR February 9, 2022, AT 5:00 PM.

VENUE: City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, MN 55744

ATTEST: Will Richter, Director of Library Services

DATE: 01/06/2022
 TIME: 12:51:39
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 01/12/2022

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0113100	AMAZON.COM	62.40
0118100	ARAMARK UNIFORM SERVICES	44.22
0118660	ARROWHEAD LIBRARY SYSTEM	131.18
0201428	BAKER & TAYLOR LLC	2,114.13
0212124	BLACKSTONE PUBLISHING	694.20
0215750	BOUNDARY WATERS JOURNAL	26.00
0221650	BURGGRAF'S ACE HARDWARE	76.94
0305485	CENGAGE LEARNING INC	4,959.00
0405500	DEMCO INC	268.33
0421455	DULUTH NEWS TRIBUNE	346.84
0605652	FERGUSON WOLSELEY IND GROUP	342.37
0609525	FINDAWAY WORLD LLC	301.70
0701650	GARTNER REFRIGERATION CO	2,387.03
0718010	CITY OF GRAND RAPIDS	1,663.64
0914325	INGRAM ENTERTAINMENT INC.	130.84
1401650	NARDINI FIRE EQUIPMENT CO INC	225.00
1415377	NORTHERN BUSINESS PRODUCTS INC	197.41
1415535	NORTHLAND MACHINES	70.28
1605665	PERSONNEL DYNAMICS LLC	638.05
1901435	SALEM PRESS	1,165.50
1901535	SANDSTROM'S INC	348.37
2018680	TRU NORTH ELECTRIC LLC	110.67
2114356	UNIQUE MANAGEMENT SERVICES	152.15
2209421	VIKING ELECTRIC SUPPLY INC	890.40
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$17,346.65

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.37
0118100	ARAMARK UNIFORM SERVICES	44.34
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	40,607.20
1209516	LINCOLN NATIONAL LIFE	45.60
1301146	MARCO TECHNOLOGIES, LLC	120.43
1309199	MINNESOTA ENERGY RESOURCES	692.77
1309335	MINNESOTA REVENUE	74.30
1405850	NEXTERA COMMUNICATIONS LLC	74.44
1415377	NORTHERN BUSINESS PRODUCTS INC	740.34
1516220	OPERATING ENGINEERS LOCAL #49	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS	246.40
1605665	PERSONNEL DYNAMICS LLC	323.58
1621130	P.U.C.	2,425.60
2114750	UNUM LIFE INSURANCE CO OF AMER	19.35
2209665	VISA	4,522.75

Item 4. Item 1.

DATE: 01/06/2022
TIME: 12:51:39
ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 01/12/2022

VENDOR #	NAME	AMOUNT DUE

CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
2301700	WM CORPORATE SERVICES, INC	133.48
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$59,293.85
TOTAL ALL DEPARTMENTS		\$76,640.50

Board member

introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2022-01
A RESOLUTION ACCEPTING DONATIONS

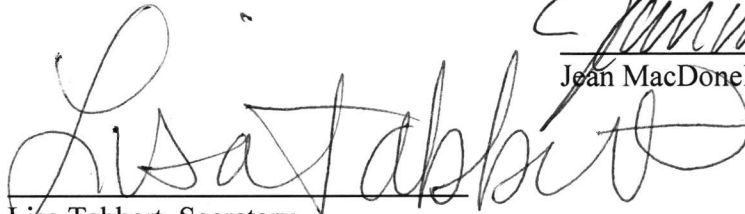
WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Roger & Carol Morrill - \$200.00 (undesignated)

Adopted this 12th day of January, 2022


Lisa Tabbert, Secretary


Jean MacDonell, President

Board member
in favor thereof:

seconded the foregoing resolution and the following voted

And the following voted against same:

And the following abstained:

Whereby the resolution was declared duly passed and adopted.

DATE: 02/02/2022
 TIME: 12:21:18
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 02/09/2022

VENDOR #	NAME	AMOUNT DUE
PUBLIC LIBRARY		
0113100	AMAZON.COM	118.75
0114200	ANDERSON GLASS	2,602.04
0118100	ARAMARK UNIFORM SERVICES	88.44
0118660	ARROWHEAD LIBRARY SYSTEM	17.55
0201428	BAKER & TAYLOR LLC	2,683.95
0212124	BLACKSTONE PUBLISHING	94.00
0701650	GARTNER REFRIGERATION CO	2,936.70
0718010	CITY OF GRAND RAPIDS	1,700.00
0914325	INGRAM ENTERTAINMENT INC.	148.96
0914540	INNOVATIVE OFFICE SOLUTIONS LL	473.04
1401650	NARDINI FIRE EQUIPMENT CO INC	1,046.45
1605665	PERSONNEL DYNAMICS LLC	309.91
1920065	STAR TRIBUNE	595.92
2114356	UNIQUE MANAGEMENT SERVICES	187.95

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$13,003.66

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.37
0113105	AMAZON CAPITAL SERVICES	265.98
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	60,391.33
1209516	LINCOLN NATIONAL LIFE	78.00
1301146	MARCO TECHNOLOGIES, LLC	176.03
1309199	MINNESOTA ENERGY RESOURCES	1,117.25
1309335	MINNESOTA REVENUE	35.20
1405850	NEXTERA COMMUNICATIONS LLC	354.68
1516220	OPERATING ENGINEERS LOCAL #49	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS	245.32
1621130	P.U.C.	2,462.34
2114750	UNUM LIFE INSURANCE CO OF AMER	19.35
2301700	WM CORPORATE SERVICES, INC	133.48

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$74,502.23

TOTAL ALL DEPARTMENTS \$87,505.89

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - FEBRUARY 9, 2022

Item 3.

DATE: 02/02/22
 TIME: 12:15:31
 ID: AP441000.WOW

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/09/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0100053 AT&T MOBILITY								
L	01/18/22	01	LIB JAN CELL SVC	999-99-00-00-1000			02/09/22	54.37
				HOLDING ACCOUNT				
							INVOICE TOTAL:	54.37
							VENDOR TOTAL:	54.37
0113100 AMAZON.COM								
4467444487749-L	12/30/21	01	1 BOOK	211-00-75-20-2110			02/09/22	24.95
				BOOKS				
							INVOICE TOTAL:	24.95
464953739938-L	12/31/21	01	3 BOOKS	211-00-75-20-2110			02/09/22	45.16
				BOOKS				
		02	POLY BINDER POCKET	211-00-75-20-2010				16.99
				OFFICE SUPPLIES			INVOICE TOTAL:	62.15
696799459463-L	12/31/21	01	1 BOOK	211-00-75-20-2110			02/09/22	11.99
				BOOKS				
							INVOICE TOTAL:	11.99
958354478847-L	12/30/21	01	1 BOOK	211-00-75-20-2110			02/09/22	19.66
				BOOKS				
							INVOICE TOTAL:	19.66
							VENDOR TOTAL:	118.75
0113105 AMAZON CAPITAL SERVICES								
L	12/27/21	01	SANITAIRE HEPA UPRIGHT VACUUM	999-99-00-00-1000			02/09/22	265.98
				HOLDING ACCOUNT				
							INVOICE TOTAL:	265.98
							VENDOR TOTAL:	265.98
0114200 ANDERSON GLASS								

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0114200 ANDERSON GLASS								
I052579-L	01/17/22	01	WINDOW GLASS	211-00-75-30-4010	20220179		02/09/22	1,184.54
		02	GLAZING LABOR	211-00-75-30-4010	20220179			1,417.50
							INVOICE TOTAL:	2,602.04
							VENDOR TOTAL:	2,602.04
0118100 ARAMARK UNIFORM SERVICES								
263000081058-L	01/11/22	01	MATS	211-00-75-30-3070	20220098		02/09/22	29.88
		02	MOPS/TOWELS/CLOTHS/#350041513	211-00-75-20-2150	20220098			14.34
							INVOICE TOTAL:	44.22
263000086616-L	01/25/22	01	MATS NYLON RUBBER	211-00-75-30-3070	20220209		02/09/22	29.88
		02	MOPS/TOWELS/CLOTHS/#350041513	211-00-75-20-2150	20220209			14.34
							INVOICE TOTAL:	44.22
							VENDOR TOTAL:	88.44
0118660 ARROWHEAD LIBRARY SYSTEM								
14892-L	12/31/21	01	OVERDUE NOTICES-DEC	211-00-75-20-2010			02/09/22	17.55
							INVOICE TOTAL:	17.55
							VENDOR TOTAL:	17.55
0201428 BAKER & TAYLOR LLC								
2036441445-L	12/30/21	01	20 BOOKS/#209977 L025981	211-00-75-20-2110			02/09/22	308.73
							INVOICE TOTAL:	308.73

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0201428 BAKER & TAYLOR LLC								
2036446870-L	01/06/22	01	11 BOOKS/#209977 L411199	211-00-75-20-2110	20220087		02/09/22	168.81
				BOOKS				
						INVOICE TOTAL:		168.81
2036457517-L	01/11/22	01	18 BOOKS/#209977 L025981	211-00-75-20-2110	20220135		02/09/22	299.08
				BOOKS				
						INVOICE TOTAL:		299.08
2036469082-L	01/17/22	01	18 BOOKS/#209977 L411199	211-00-75-20-2110	20220169		02/09/22	308.65
				BOOKS				
						INVOICE TOTAL:		308.65
2036472170-L	01/18/22	01	15 BOOKS/#209977 L025981	211-00-75-20-2110	20220178		02/09/22	253.57
				BOOKS				
						INVOICE TOTAL:		253.57
2036480323-L	01/20/22	01	96 BOOKS/#209977 L025981	211-00-75-20-2110	20220196		02/09/22	896.45
				BOOKS				
						INVOICE TOTAL:		896.45
2036489484-L	01/27/22	01	10 BOOKS/#209977 L411199	211-00-75-20-2110	20220242		02/09/22	176.90
				BOOKS				
						INVOICE TOTAL:		176.90
2036490714-L	01/26/22	01	21 BOOKS/#209977 L025981	211-00-75-20-2110	20220226		02/09/22	271.76
				BOOKS				
						INVOICE TOTAL:		271.76
						VENDOR TOTAL:		2,683.95
0212124 BLACKSTONE PUBLISHING								
2016917-L	01/07/22	01	THE LINCOLN HIGHWAY CD/#101678	211-00-75-20-2120	20220149		02/09/22	47.00
				AUDIO/VISUAL				
						INVOICE TOTAL:		47.00

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0212124 BLACKSTONE PUBLISHING								
2017546-L	01/11/22	01	HOTEL PORTOFINO CD	211-00-75-20-2120	20220182		02/09/22	47.00
				AUDIO/VISUAL				
							INVOICE TOTAL:	47.00
							VENDOR TOTAL:	94.00
0605191 FIDELITY SECURITY LIFE								
L	01/10/22	01	LIB VISION JAN	999-99-00-00-1000			02/09/22	6.90
				HOLDING ACCOUNT				
							INVOICE TOTAL:	6.90
							VENDOR TOTAL:	6.90
0701650 GARTNER REFRIGERATION CO								
88829-L	12/23/21	01	LABOR ZONE 7/AHU3/AHU2	211-00-75-30-4070			02/09/22	2,880.00
				GENERAL EQUIP MAINT/REPAIR				
		02	MILEAGE/#C-0658	211-00-75-30-4070				56.70
				GENERAL EQUIP MAINT/REPAIR				
							INVOICE TOTAL:	2,936.70
							VENDOR TOTAL:	2,936.70
0718010 CITY OF GRAND RAPIDS								
22/142-L	01/07/22	01	JAN JANITORIAL SERVICE	211-00-75-30-3090	20220070		02/09/22	1,700.00
				JANITORIAL SERVICES				
							INVOICE TOTAL:	1,700.00
							VENDOR TOTAL:	1,700.00
0718015 GRAND RAPIDS CITY PAYROLL								
L	12/17/21	01	LIB 12/17/21 PAYROLL	999-99-00-00-1000			02/09/22	20,046.12
				HOLDING ACCOUNT				
		02	LIB 12/31/21 PAYROLL	999-99-00-00-1000				19,961.22
				HOLDING ACCOUNT				

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0718015 GRAND RAPIDS CITY PAYROLL								
L	12/17/21	03	LIB 01/14/22 PAYROLL	999-99-00-00-1000			02/09/22	20,383.99
				HOLDING ACCOUNT				
							INVOICE TOTAL:	60,391.33
							VENDOR TOTAL:	60,391.33
0914325 INGRAM ENTERTAINMENT INC.								
2567195-L	01/18/22	01	7 DVDS/C#3206981	211-00-75-20-2120	20220180		02/09/22	148.96
				AUDIO/VISUAL				
							INVOICE TOTAL:	148.96
							VENDOR TOTAL:	148.96
0914540 INNOVATIVE OFFICE SOLUTIONS LL								
IN3609999-L	01/04/22	01	ROLL THERMAL/#NB07789	211-00-75-20-2010	20220063		02/09/22	38.99
				OFFICE SUPPLIES				
							INVOICE TOTAL:	38.99
IN3637944-L	01/24/22	01	FOLDER 1/3 CT LTR	211-00-75-20-2010	20220190		02/09/22	7.77
		02	TONER 414A CN/C#NB07789	211-00-75-20-2060	20220190			147.15
				COMPUTER SUPPLIES				
							INVOICE TOTAL:	154.92
IN3639780-L	01/25/22	01	TONER 414A BK	211-00-75-20-2060	20220203		02/09/22	113.70
				COMPUTER SUPPLIES				
							INVOICE TOTAL:	113.70
IN3640033-L	01/25/22	01	DISINFECTANT WIPE/C#NB07789	211-00-75-20-2150	20220203		02/09/22	18.28
				MAINTENANCE TOOLS/SUPPLIES				
							INVOICE TOTAL:	18.28
IN3640394-L	01/26/22	01	TONER 414A MG/C#NB07789	211-00-75-20-2060	20220210		02/09/22	147.15
				COMPUTER SUPPLIES				
							INVOICE TOTAL:	15
							VENDOR TOTAL:	04

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CITY OF GRAND RAPIDS
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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1209516			LINCOLN NATIONAL LIFE					
L	01/10/22	01	LIB SUPP LIFE INS JAN	999-99-00-00-1000			02/09/22	78.00
				HOLDING ACCOUNT				
								INVOICE TOTAL: 78.00
								VENDOR TOTAL: 78.00
1301146			MARCO TECHNOLOGIES, LLC					
L	01/18/22	01	LIB JAN COPIER LEASE	999-99-00-00-1000			02/09/22	176.03
				HOLDING ACCOUNT				
								INVOICE TOTAL: 176.03
								VENDOR TOTAL: 176.03
1309199			MINNESOTA ENERGY RESOURCES					
L	01/24/22	01	LIB DEC NTL GAS	999-99-00-00-1000			02/09/22	1,117.25
				HOLDING ACCOUNT				
								INVOICE TOTAL: 1,117.25
								VENDOR TOTAL: 1,117.25
1309335			MINNESOTA REVENUE					
L	01/20/22	01	LIB DEC SALES TAX PAYABLE	999-99-00-00-1000			02/09/22	35.20
				HOLDING ACCOUNT				
								INVOICE TOTAL: 35.20
								VENDOR TOTAL: 35.20
1401650			NARDINI FIRE EQUIPMENT CO INC					
IV00190589-L	11/30/21	01	INSPECT FIRE EXT	211-00-75-30-4000			02/09/22	32.00
				MAINTENANCE CONTRACTS				
		02	EMERG EXIT LIGHT LOAD TEST	211-00-75-30-4000				49.95
				MAINTENANCE CONTRACTS				
		03	EMERG EXIT LIGHT QUICK TEST	211-00-75-30-4000				105.00
				MAINTENANCE CONTRACTS				
								INVOICE TOTAL: 195.95

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1401650			NARDINI FIRE EQUIPMENT CO INC					
IV00190943-L	12/03/21	01	INSPECTION ALARM SYSTEM	211-00-75-30-4000			02/09/22	850.00
				MAINTENANCE CONTRACTS				
		02	HAZMAT/DOT/SFTY COMPLIANCE	211-00-75-30-4000				9.50
				MAINTENANCE CONTRACTS				
							INVOICE TOTAL:	859.50
							VENDOR TOTAL:	1,046.45
1405850			NEXTERA COMMUNICATIONS LLC					
L	01/18/22	01	LIB EARLY TERM FEE	999-99-00-00-1000			02/09/22	354.68
				HOLDING ACCOUNT				
							INVOICE TOTAL:	354.68
							VENDOR TOTAL:	354.68
1516220			OPERATING ENGINEERS LOCAL #49					
L	01/10/22	01	LIB FEB HEALTH INS PREMIUM	999-99-00-00-1000			02/09/22	9,162.00
				HOLDING ACCOUNT				
							INVOICE TOTAL:	9,162.00
							VENDOR TOTAL:	9,162.00
1601750			PAUL BUNYAN COMMUNICATIONS					
L	01/05/22	01	LIB JAN SERVICE	999-99-00-00-1000			02/09/22	245.32
				HOLDING ACCOUNT				
							INVOICE TOTAL:	245.32
							VENDOR TOTAL:	245.32
1605665			PERSONNEL DYNAMICS LLC					
51670-L	01/12/22	01	D OLMSCHIED 11 HRS WE 1/8	211-00-75-10-1050	20220100		02/09/22	200.53
				CONTRACTED SERVICES				
		02	J BEHM 6 HRS WE 1/8	211-00-75-10-1050	20220100			109.38
				CONTRACTED SERVICES				
							INVOICE TOTAL:	91
							VENDOR TOTAL:	91

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - FEBRUARY 9, 2022

Item 3.

DATE: 02/02/22
 TIME: 12:15:31
 ID: AP441000.WOW

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/09/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

1621130	P.U.C.							
L	01/18/22	01	LIB DEC UTILITIES	999-99-00-00-1000			02/09/22	2,462.34
				HOLDING ACCOUNT				
								INVOICE TOTAL: 2,462.34
								VENDOR TOTAL: 2,462.34
1920065	STAR TRIBUNE							
9277061/2022-L	01/02/22	01	9277061/2022 RENEWAL	211-00-75-20-2130	20220088		02/09/22	595.92
				NEWSPAPERS				
								INVOICE TOTAL: 595.92
								VENDOR TOTAL: 595.92
2114356	UNIQUE MANAGEMENT SERVICES							
608996-L	12/31/21	01	DEC PLACEMENTS	211-00-75-30-3300			02/09/22	241.65
		02	CREDIT FOR ACCTS CLOSED/#1634	211-00-75-30-3300				-53.70
				PROFESSIONAL SERV-COLLECTI				
				PROFESSIONAL SERV-COLLECTI				
								INVOICE TOTAL: 187.95
								VENDOR TOTAL: 187.95
2114750	UNUM LIFE INSURANCE CO OF AMER							
L	12/20/21	01	LIB DEC LIFE INS	999-99-00-00-1000			02/09/22	19.35
				HOLDING ACCOUNT				
								INVOICE TOTAL: 19.35
								VENDOR TOTAL: 19.35
2301700	WM CORPORATE SERVICES, INC							
L	01/10/22	01	LIB DEC SERVICE	999-99-00-00-1000			02/09/22	133.48
				HOLDING ACCOUNT				
								INVOICE TOTAL: 133.48
								VENDOR TOTAL: 133.48
								TOTAL ALL INVOICES: 87 18 89

CITY OF GRAND RAPIDS
 GRAND RAPIDS AREA LIBRARY REVENUE & EXPENDITURES
 YEAR TO DATE THROUGH **JANUARY 31, 2022**

Item 4.

Account Number	Account Description	2022 Budget	Year to Date	Percent of Budget
211-00-31-00-0100	CURRENT	\$ 759,331	\$ -	0%
211-00-33-00-6300	LIBRARY CONTRACTS	128,000	-	0%
211-00-34-00-7960	ALS CROSS-OVERS	5,281	-	0%
211-00-34-00-7970	PHOTO COPIES	2,000	153	8%
211-00-34-00-7975	INTERNET	2,000	93	5%
211-00-34-00-7980	LIBRARY FEES-PROCTORING	100	-	0%
211-00-34-00-7982	PASSPORT PROCESSING FEE	18,200	1,785	10%
211-00-34-00-7990	FAX MACHINE USE	500	33	7%
211-00-37-00-2310	DONATIONS	1,500	-	0%
211-00-37-00-2365	ENDOWMENT FUND INCOME	1,300	-	0%
211-00-37-00-2375	MEETING ROOM RECEIPTS	2,000	-	0%
211-00-37-00-2450	MISCELLANEOUS	-	80	0%
211-00-37-00-5100	INVESTMENT INCOME	3,000	-	0%
		923,212	2,143	0%
211-00-39-00-5500	FUND BALANCE USAGE	-	-	0%
211-00-75-00-7200	OPERATING TRANSFER OUT	-	-	0%
211-00-75-10-1010	SALARY-FULL TIME	387,168	22,337	6%
211-00-75-10-1030	SALARY-PARTTIME	80,820	4,390	5%
211-00-75-10-1050	CONTRACTED SERVICES	8,510	310	4%
211-00-75-10-1210	PERA	35,099	2,005	6%
211-00-75-10-1220	FICA	29,015	1,648	6%
211-00-75-10-1250	MEDICARE	6,786	385	6%
211-00-75-10-1310	HEALTH INSURANCE	116,541	-	0%
211-00-75-10-1330	LIFE INSURANCE	232	42	18%
211-00-75-10-1347	VISION INSURANCE	-	4	0%
211-00-75-10-1510	WORKERS COMPENSATION	3,018	-	0%
211-00-75-20-2010	OFFICE SUPPLIES	8,500	47	1%
211-00-75-20-2020	COPY SUPPLIES	1,500	56	4%
211-00-75-20-2030	PRINTING/BINDING	1,000	-	0%
211-00-75-20-2060	COMPUTER SUPPLIES	3,000	408	14%
211-00-75-20-2070	COMPUTER INVENTORY	2,500	-	0%
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	12,000	-	0%
211-00-75-20-2090	INVENTORIAL SUPPLIES	1,000	-	0%
211-00-75-20-2095	VOLUNTEER PRGM SUP & MATERIALS	500	-	0%
211-00-75-20-2100	OPERATING SUPPLIES	2,000	-	0%
211-00-75-20-2110	BOOKS	39,000	7,334	19%
211-00-75-20-2120	AUDIO/VISUAL	9,000	243	3%
211-00-75-20-2130	NEWSPAPERS	2,000	943	47%
211-00-75-20-2140	PERIODICALS	7,500	26	0%
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	3,000	47	2%
211-00-75-30-3000	PROFESSIONAL SERVICES	500	-	0%
211-00-75-30-3010	ACCOUNTING SERVICES	1,500	-	0%
211-00-75-30-3070	LAUNDRY	1,000	60	6%
211-00-75-30-3090	JANITORIAL SERVICES	20,400	1,700	8%
211-00-75-30-3100	OTHER CONTRACTED SERVICES	26,323	-	0%
211-00-75-30-3210	TELEPHONE	6,000	432	7%
211-00-75-30-3220	POSTAGE/FREIGHT	3,500	-	0%
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	2,000	-	0%
211-00-75-30-3510	PUBLISHING & ADVERTISING	600	-	0%
211-00-75-30-3610	GENERAL INSURANCE	9,000	-	0%
211-00-75-30-3810	ELECTRICITY	35,000	-	0%
211-00-75-30-3840	GARBAGE REMOVAL	2,000	-	0%
211-00-75-30-3860	HEAT-NATURAL GAS	8,000	-	0%
211-00-75-30-4000	MAINTENANCE CONTRACTS	9,500	-	0%

CITY OF GRAND RAPIDS
 GRAND RAPIDS AREA LIBRARY REVENUE & EXPENDITURES
 YEAR TO DATE THROUGH **JANUARY 31, 2022**

Item 4.

Account Number	Account Description	2022 Budget	Year to Date	Percent of Budget
211-00-75-30-4010	BUILDING MAINT/REPAIRS	15,000	2,602	17%
211-00-75-30-4015	GROUNDS MAINTENANCE	1,000	-	0%
211-00-75-30-4020	COMPUTER MAINT/REPAIR	9,000	-	0%
211-00-75-30-4030	ONLINE SERVICES	8,000	-	0%
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	3,500	-	0%
211-00-75-30-4100	EQUIPMENT LEASES	1,500	120	8%
211-00-75-30-4545	INTERLIBRARY LOAN CHARGES	200	-	0%
	TOTAL EXPENDITURES	923,212	45,137	5%
	SURPLUS REVENUES/(EXPENDITURES)	-	(42,995)	

DATE: 02/03/2022
TIME: 08:23:36
ID: GL470004.WOW

CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 1 PERIODS ENDING JANUARY 31, 2022

PAGE: 1
F-YR: 22

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	JANUARY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
REVENUES							
TAXES							
211-00-31-00-0100	CURRENT	0.00	759,331.00	0.00	0.00	759,331.00	0
211-00-31-00-0200	DELINQUENT	0.00	0.00	0.00	0.00	0.00	0
211-00-31-00-0210	ANNEXATION	0.00	0.00	0.00	0.00	0.00	0
211-00-31-00-4055	FISCAL DISPARITIES	0.00	0.00	0.00	0.00	0.00	0
211-00-31-00-9100	PENALTIES & INTEREST-DELINQUEN	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	759,331.00	0.00	0.00	759,331.00	0
TOTAL TAXES		0.00	759,331.00	0.00	0.00	759,331.00	0
INTERGOVERNMENTAL							
211-00-33-00-0210	ANNEXATION	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4025	MARKET VALUE HOMESTEAD CREDIT	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4060	SUPPLEMENTAL AID	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4250	STATE OF MINNESOTA	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-6300	LIBRARY CONTRACTS	0.00	128,000.00	0.00	0.00	128,000.00	0
211-00-33-00-6310	ALS REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	128,000.00	0.00	0.00	128,000.00	0
TOTAL INTERGOVERNMENTAL		0.00	128,000.00	0.00	0.00	128,000.00	0
CHARGES FOR SERVICES							
211-00-34-00-7960	ALS CROSS-OVERS	0.00	5,281.00	0.00	0.00	5,281.00	0
211-00-34-00-7970	PHOTO COPIES	152.65	2,000.00	152.65	0.00	1,847.35	8
211-00-34-00-7975	INTERNET	92.84	2,000.00	92.84	0.00	1,907.16	5
211-00-34-00-7980	LIBRARY FEES-PROCTORING	0.00	100.00	0.00	0.00	100.00	0
211-00-34-00-7982	PASSPORT PROCESSING FEE	1,785.00	18,200.00	1,785.00	0.00	16,415.00	10
211-00-34-00-7985	POSTAGE REIMBURSEMENTS-TESTS	0.00	0.00	0.00	0.00	0.00	0
211-00-34-00-7990	FAX MACHINE USE	32.75	500.00	32.75	0.00	467.25	7
TOTAL		2,063.24	28,081.00	2,063.24	0.00	26,017.76	7
TOTAL CHARGES FOR SERVICES		2,063.24	28,081.00	2,063.24	0.00	26,017.76	7

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CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 1 PERIODS ENDING JANUARY 31, 2022

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	JANUARY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
REVENUES							
FINES & FORFEITS							
211-00-35-00-1030	LIBRARY FINES	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
TOTAL FINES & FORFEITS		0.00	0.00	0.00	0.00	0.00	0
MISCELLANEOUS REVENUE							
211-00-37-00-2310	DONATIONS	0.00	1,500.00	0.00	0.00	1,500.00	0
211-00-37-00-2320	DONATIONS-MEMORIAL BOOKS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2336	DONATIONS-CHILDRENS LIBRARY	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2337	DONATION-LIBRARY PROGRAMS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2365	ENDOWMENT FUND INCOME	0.00	1,300.00	0.00	0.00	1,300.00	0
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATIN	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2368	DONATIONS-ADA PROJECT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2375	MEETING ROOM RECEIPTS	0.00	2,000.00	0.00	0.00	2,000.00	0
211-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2421	MIRC GRANT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2450	MISCELLANEOUS	79.53	0.00	79.53	0.00	(79.53)	100
211-00-37-00-2455	ENERGY REBATES	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2460	BOARD FUNDRAISER	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-5100	INVESTMENT INCOME	0.00	3,000.00	0.00	0.00	3,000.00	0
TOTAL		79.53	7,800.00	79.53	0.00	7,720.47	1
TOTAL MISCELLANEOUS REVENUE		79.53	7,800.00	79.53	0.00	7,720.47	1
OTHER SOURCES							
211-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5010	SALES OF GENL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5030	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5500	FUND BALANCE USAGE	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SOURCES		0.00	0.00	0.00	0.00	0.00	0

DATE: 02/03/2022
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CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 1 PERIODS ENDING JANUARY 31, 2022

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	JANUARY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
TOTAL REVENUES:		2,142.77	923,212.00	2,142.77	0.00	921,069.23	0
EXPENSES							
GENERAL ADMINISTRATION							
211-00-75-00-7200	OPERATING TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
PERSONNEL							
211-00-75-10-1010	SALARY-FULL TIME	22,336.63	387,168.00	22,336.63	0.00	364,831.37	6
211-00-75-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1030	SALARY-PARTTIME	4,390.40	80,820.00	4,390.40	0.00	76,429.60	5
211-00-75-10-1040	SALARY-PARTTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1050	CONTRACTED SERVICES	309.91	8,510.00	309.91	309.91	7,890.18	7
211-00-75-10-1210	PERA	2,004.52	35,099.00	2,004.52	0.00	33,094.48	6
211-00-75-10-1220	FICA	1,647.59	29,015.00	1,647.59	0.00	27,367.41	6
211-00-75-10-1250	MEDICARE	385.34	6,786.00	385.34	0.00	6,400.66	6
211-00-75-10-1310	HEALTH INSURANCE	0.00	116,541.00	0.00	0.00	116,541.00	0
211-00-75-10-1330	LIFE INSURANCE	42.00	232.00	42.00	19.35	170.65	26
211-00-75-10-1335	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1347	VISION INSURANCE	3.71	0.00	3.71	0.00	(3.71)	100
211-00-75-10-1420	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1510	WORKERS COMPENSATION	0.00	3,018.00	0.00	0.00	3,018.00	0
TOTAL PERSONNEL		31,120.10	667,189.00	31,120.10	329.26	635,739.64	5
SUPPLIES & MATERIALS							
211-00-75-20-2010	OFFICE SUPPLIES	46.76	8,500.00	46.76	46.76	8,406.48	1
211-00-75-20-2020	COPY SUPPLIES	55.60	1,500.00	55.60	0.00	1,444.40	4
211-00-75-20-2030	PRINTING/BINDING	0.00	1,000.00	0.00	0.00	1,000.00	0
211-00-75-20-2043	BINDINGS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2060	COMPUTER SUPPLIES	408.00	3,000.00	408.00	408.00	2,184.00	27
211-00-75-20-2070	COMPUTER INVENTORY	0.00	2,500.00	0.00	0.00	2,500.00	0
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	0.00	12,000.00	0.00	0.00	12,000.00	0
211-00-75-20-2090	INVENTORIAL SUPPLIES	0.00	1,000.00	0.00	0.00	1,000.00	0

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CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 1 PERIODS ENDING JANUARY 31, 2022

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	JANUARY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
EXPENSES							
GENERAL ADMINISTRATION							
SUPPLIES & MATERIALS							
211-00-75-20-2095	VOLUNTEER PRGM SUP & MATERIALS	0.00	500.00	0.00	0.00	500.00	0
211-00-75-20-2100	OPERATING SUPPLIES	0.00	2,000.00	0.00	0.00	2,000.00	0
211-00-75-20-2110	BOOKS	7,334.22	39,000.00	7,334.22	1,926.56	29,739.22	24
211-00-75-20-2120	AUDIO/VISUAL	242.96	9,000.00	242.96	242.96	8,514.08	5
211-00-75-20-2130	NEWSPAPERS	942.76	2,000.00	942.76	595.92	461.32	77
211-00-75-20-2140	PERIODICALS	26.00	7,500.00	26.00	0.00	7,474.00	0
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	46.96	3,000.00	46.96	46.96	2,906.08	3
211-00-75-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2210	EQUIPMENT PARTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL SUPPLIES & MATERIALS		9,103.26	92,500.00	9,103.26	3,267.16	80,129.58	13
OTHER SERVICES & CHARGES							
211-00-75-30-3000	PROFESSIONAL SERVICES	0.00	500.00	0.00	0.00	500.00	0
211-00-75-30-3010	ACCOUNTING SERVICES	0.00	1,500.00	0.00	0.00	1,500.00	0
211-00-75-30-3040	LEGAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3070	LAUNDRY	59.76	1,000.00	59.76	59.76	880.48	12
211-00-75-30-3090	JANITORIAL SERVICES	1,700.00	20,400.00	1,700.00	1,700.00	17,000.00	17
211-00-75-30-3100	OTHER CONTRACTED SERVICES	0.00	26,323.00	0.00	0.00	26,323.00	0
211-00-75-30-3210	TELEPHONE	431.76	6,000.00	431.76	0.00	5,568.24	7
211-00-75-30-3220	POSTAGE/FREIGHT	0.00	3,500.00	0.00	0.00	3,500.00	0
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3255	STAFF TRAINING	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3260	COMMUNITY ED PROMOTION	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	0.00	2,000.00	0.00	0.00	2,000.00	0
211-00-75-30-3310	AUTO MILEAGE/TRAVEL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3510	PUBLISHING & ADVERTISING	0.00	600.00	0.00	0.00	600.00	0
211-00-75-30-3610	GENERAL INSURANCE	0.00	9,000.00	0.00	0.00	9,000.00	0
211-00-75-30-3810	ELECTRICITY	0.00	35,000.00	0.00	0.00	35,000.00	0
211-00-75-30-3840	GARBAGE REMOVAL	0.00	2,000.00	0.00	0.00	2,000.00	0
211-00-75-30-3860	HEAT-NATURAL GAS	0.00	8,000.00	0.00	0.00	8,000.00	0
211-00-75-30-4000	MAINTENANCE CONTRACTS	0.00	9,500.00	0.00	0.00	9,500.00	0
211-00-75-30-4010	BUILDING MAINT/REPAIRS	2,602.04	15,000.00	2,602.04	2,602.04	9,795.92	35
211-00-75-30-4015	GROUNDS MAINTENANCE	0.00	1,000.00	0.00	0.00	1,000.00	0

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CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 1 PERIODS ENDING JANUARY 31, 2022

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	JANUARY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
EXPENSES							
GENERAL ADMINISTRATION							
OTHER SERVICES & CHARGES							
211-00-75-30-4020	COMPUTER MAINT/REPAIR	0.00	9,000.00	0.00	0.00	9,000.00	0
211-00-75-30-4025	COMPUTER LEASES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4030	ONLINE SERVICES	0.00	8,000.00	0.00	0.00	8,000.00	0
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	0.00	3,500.00	0.00	0.00	3,500.00	0
211-00-75-30-4100	EQUIPMENT LEASES	120.43	1,500.00	120.43	0.00	1,379.57	8
211-00-75-30-4150	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4200	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4300	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4330	DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4545	INTERLIBRARY LOAN CHARGES	0.00	200.00	0.00	0.00	200.00	0
211-00-75-30-4560	GRANDNET COSTS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4600	ENDOWMENT FUND EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4650	FACILITY MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4900	TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SERVICES & CHARGES		4,913.99	163,523.00	4,913.99	4,361.80	154,247.21	6
CAPITAL OUTLAY							
211-00-75-50-5500	EQPT/MACH/FURN/FIX	0.00	0.00	0.00	0.00	0.00	0
211-00-75-50-5900	BUILDING/BLDG IMPROV	0.00	0.00	0.00	0.00	0.00	0
TOTAL CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00	0
TOTAL GENERAL ADMINISTRATION		45,137.35	923,212.00	45,137.35	7,958.22	870,116.43	6
BLANDIN GRANT							
211-00-95-00-5720	BLND GRANT-CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0
211-00-95-00-5730	BLND GRANT-BOOKS & MATERIALS	0.00	0.00	0.00	0.00	0.00	0
211-00-95-00-5740	BLND GRANT-YOUTH PROGRAMS	0.00	0.00	0.00	0.00	0.00	0
211-00-95-00-5745	BLNDIN GRNT-#G2006-0140 YOUTH	0.00	0.00	0.00	0.00	0.00	0
211-00-95-00-5750	BLND GRANT-ADULT PROGRAMS	0.00	0.00	0.00	0.00	0.00	0
211-00-95-00-5755	BLNDIN GRNT-#G2006-0140 ADULT	0.00	0.00	0.00	0.00	0.00	0
211-00-95-00-5760	BLANDIN GRNT-SMALL GRANTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0

DATE: 02/03/2022
TIME: 08:23:36
ID: GL470004.WOW

CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 1 PERIODS ENDING JANUARY 31, 2022

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	JANUARY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
TOTAL BLANDIN GRANT		0.00	0.00	0.00	0.00	0.00	0
TOTAL EXPENSES:		45,137.35	923,212.00	45,137.35	7,958.22	870,116.43	6
TOTAL FUND REVENUES		2,142.77	923,212.00	2,142.77	0.00	921,069.23	0
TOTAL FUND EXPENSES		45,137.35	923,212.00	45,137.35	7,958.22	870,116.43	6
FUND SURPLUS (DEFICIT)		(42,994.58)	0.00	(42,994.58)			
TOTAL ALL FUND REVENUES		2,142.77	923,212.00	2,142.77	0.00	921,069.23	0
TOTAL ALL FUND EXPENSES		45,137.35	923,212.00	45,137.35	7,958.22	870,116.43	6
ALL FUND SURPLUS (DEFICIT)		(42,994.58)	0.00	(42,994.58)			

CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY
SCHEDULE OF CHANGES IN REVENUE, EXPENDITURES, AND FUND BALANCE
FOR THE ONE MONTH ENDING JANUARY 31, 2022
With Comparative Totals for January 31, 2021

	2021 Actual	2022 Actual	2022 Budget	Percent of Budget
Fund Balance 1/1/XX:				
Cash Flow	436,094	487,431	487,431	
Compensated Absences	39,408	39,408	39,408	
Emergency/unanticipated Expenditures	61,708	61,708	61,708	
Major Equipment Replacement	79,702	79,702	79,702	
TOTAL FUND BALANCE 1/1/XX	616,912	668,249	668,249	
Revenues:				
Taxes	-		759,331	0%
Intergovernmental	-		128,000	0%
Charges for Services	27	2,063	28,081	7%
Fines & Forfeits	1		-	0%
Blandin Grant	-		-	0%
Grand Rapids Library Foundation	-		-	0%
Miscellaneous	167	80	7,800	1%
Other Sources-Operating Transfer	-		-	0%
Other Sources (Fund Balance Usage)	-		-	0%
TOTAL REVENUES	194	2,143	923,212	0%
Expenditures:				
Personnel	39,820	31,120	667,189	5%
Supplies/Materials	9,177	9,103	92,500	10%
Other Services/Charges	11,329	4,914	163,523	3%
Blandin Grant	-		-	0%
TOTAL EXPENDITURES	60,326	45,137	923,212	5%
OPERATING SURPLUS (DEFICIT)	(60,131)	(42,995)	-	
Gr Rapids Library Foundation Captl Grant	-		-	0%
Capital Outlay	-		-	0%
Fund Balance 1/31/XX				
Cash Flow	375,963	444,436	487,431	
Compensated Absences	39,408	39,408	39,408	
Emergency/unanticipated Expenditures	61,708	61,708	61,708	
Major Equipment Replacement	79,702	79,702	79,702	
TOTAL FUND BALANCE 1/31/XX	\$ 556,781	\$ 625,254	\$ 668,249	

The Grand Rapids Public Library Endowment Fund of Minnesota Foundation has a balance of \$42,033 as of 12/31/21. This endowment is not available for current operations.

Accumulated Energy Rebates

\$4,533



EQUITABLE CITY/COUNTY FUNDING NEEDED FOR GRAND RAPIDS AREA LIBRARY

THE SITUATION

The Library is a valued community resource, providing free services to people throughout Itasca County. The Library is funded by local City of Grand Rapids and Itasca County tax dollars.

	CITY OF GRAND RAPIDS	ITASCA COUNTY
LIBRARY USE (CHECK-OUTS)	< 50 %	> 50 %
LIBRARY SUPPORT (IN TAX DOLLARS)	84 %	16 %
PER CAPITA SUPPORT (IN TAX DOLLARS)	\$66.67	\$13.50
	<i>The City has continued to increase their share up to \$350,000 above the minimum required level, as calculated by the State of MN (Dept. of Education), and faces challenges to sustain this level.</i>	<i>Itasca County is supporting the Library near the level it did in 2012.</i>

In recent years, the Library has undergone service cuts (both in open hours and staffing), due to inadequate funding from Itasca County. The City needs cooperation from the County to sustain Library services with an equitable funding model, based on actual use.

THE SOLUTION

A Joint Powers Agreement between the City of Grand Rapids and Itasca County to ensure equitable funding is the only way to maintain this community resource and prevent further service cuts. The City of Grand Marais and Cook County have had a successful agreement since 1992, illustrating that this type of partnership is successful and sustainable.

EQUITY IN LIBRARY FUNDING TASK FORCE

Providing all citizens with free and equitable public library service is a core Minnesota value. This value is reflected in numerous statutes, rules & regulations, and policies adopted by the State of Minnesota and all of its various units of local government.

“Public libraries are largely the responsibility of local governments.” This was a conclusion of the 2010 Office of the Legislative Auditor evaluation report on public libraries. This report went further, noting that “although the legislature has imposed funding requirements on Counties and those Cities that operate public libraries, there are few mandates regarding library operations.” It also states that there is little evidence that the public library system is broken.

On the surface these statements may appear correct. However, digging under the surface you find libraries from all corners of the State in the same situation we find ourselves. At least in Northeastern Minnesota, the financial hurdles are such that we would challenge the statement that the system is not broken. As noted below, there is a significant disparity in the sharing of costs associated with the current systems.

In Cloquet and Duluth, city taxpayers pay about \$40 per capita to support their public libraries. By statute, the Cloquet and Duluth public libraries must provide full service to all residents in the region free of charge, whether or not the residents live within the city limits. In contrast, taxpayers in Carlton and St. Louis counties pay \$8 to \$12 per capita for library services by supporting the Arrowhead Library System. In return, the Arrowhead Library System provides support to rural residents through mail-a-book, bookmobile, and support services to its member libraries. Ironically, rural residents, who pay less for library services, have access to the full range of Arrowhead System services and the services provided by public libraries in the region.

Over the years, local public officials have become concerned about the inequity in taxation for library services between rural residents and city residents. The OLA report clearly highlighted this inequity. A task force has been formed, consisting of library board members from Cloquet and Duluth, library staff, city management, Cloquet City Council member, Carlton County commissioner, Esko resident, and the Arrowhead Library System Director, to seek a solution for the disparity in library funding that exists in our region.

Cloquet and Duluth Public Libraries Statements of Concern:

- Cloquet and Duluth taxpayers bear the burden for providing library service to area residents.
- The Legislative Auditor found that cities that choose to operate libraries were required to pay more than twice as much per resident for library services than counties.

- Cloquet residents pay \$40.84 per resident for library services. Carlton County residents pay \$7.51 per resident for library services. Duluth taxpayers pay \$43.23 per capita for library services and St. Louis County taxpayers pay \$12.
- Cloquet and Duluth public libraries currently operate with funds from city budgets yet serve area residents who do not contribute to the operations of the libraries. 45% of the usage of the Cloquet Public Library comes from outside of Cloquet and 28% of the usage of the Duluth Public Library comes from outside of Duluth.
- As city budgets have been reduced by the loss of LGA, library budgets have also been reduced, resulting in fewer hours open to the public and fewer materials available for check out.
- AMC supports adequate funding for public libraries.
- LMC supports equity in availability of quality library services to city and township residents as long as there is equity in local property tax levies for libraries among participating jurisdictions.
- Equity in funding public libraries has been an issue since 1984 and discussed statewide several times since then.

We would challenge that it is not just the financial mandates that pose a problem (though they play a significant role). It is also the complex, multi-layered approach for delivering public library services. Through this approach the various Statutes, rules and regulations currently enacted by the State further limit the ability of local government to adapt and respond to our quickly changing economic and service demand climate.

Those rules do not encourage redesign, creativity and cooperation. Instead, they pit one unit of government against another for each tax dollar. Instead of investing in structural changes that lead to enhanced service provision, we are left with only the ability to look at cuts in service delivery. There is little opportunity to look long-term and plan for changing technologies and how that technology can be used to further service delivery. As a result, decisions are typically made in a reactionary manner and true innovation and change are stifled. This current system was put in place during a different era. Today the public's perception of public library services is different than it was just a few short years ago, and these constituents are demanding that change take place.

The library system in Minnesota is more than just city, county and regional library systems. Educational library systems that exist at our K-12 and higher education facilities are in reality part of the public system, though not by any formal definition. These systems, for children and young adults, were at one time critical to the learning process. K-12 provided youth with reading and education opportunities, and higher education provided research opportunities. As funding becomes more restrictive in these institutions a shift is taking place, resulting in greater expectation being placed upon public libraries to handle more and more of the services previously provided by these

agencies. The increased burden and demand shifts to our public libraries reached a level where the financial inequities cannot continue for much longer.

Over time, without a process that allows for financial equity, Minnesotans have nothing but a system that is in fact broken and left to fail. With these concerns and current funding constraints in mind, the task force would like to see future legislation drafted to address the inequity and allow for true change that would enhance library services to all Minnesota residents.



ISD 318 District Newsletter

Teaching & Learning for Life to Achieve Excellence

Winter 2021-2022

318pride

Newsletter Highlights

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Board Approves Levy Reduction

Community Education Opportunities

Page 3

School District Taxing Process

College in the Schools

Guest Staff Needed

Page 4

Strategic Planning

Board Meetings

Page 5

Winter Weather

MN Student Survey

Page 6

District contact information

Find us

820 NW 1st Ave
218-327-5700

Find us online

www.isd318.org

Find us on Facebook

facebook.com/ISD318

Looking Forward to 2022

It's hard to believe we've nearly reached the end of 2021. So much learning has taken place already and I am excited for what we have in store for the remainder of the school year. I hope you and your family find time to rest and recharge over the holidays as we prepare for 2022.

Before we get there, though, I want to provide you with a few updates. I'm happy to say that our board has worked hard to examine our funding needs and will be able to structure it in such a way that reduces the property tax impact. The reduction does not change the amount of revenue the district receives, but the adjusted structure will lessen taxpayer impact. You can read more about that on page two.

Earlier this month, the board also approved the school district audit. Each year, the district is required to hire a team of auditors to ensure compliance in school finance regulations. I'm happy to report that we have once again received a positive audit. You can view a copy of the report on our website under Departments > Business Office.

Approval of the audit now allows us to begin planning for next year's budget. You may have heard that the district has been deficit spending. This means we have been spending more funds than we receive from the government and our taxpayers. You might wonder how we got to this point. The short answer is that we have received a number of grants through the years that help fund programs or positions. Grants are not indefinite, but often when the money goes away, we have found that the positions or programs are so necessary that we continue to pay for them out of our general budget. Moving forward, we have made the difficult decision to no longer fund long-term positions with short-term funds. So, while we have received COVID funds to help support learning gaps and academic needs, we know that the money will not last forever. We are going to be forced to make some difficult reductions at the end of this school year.

In a school district, our primary expense is in the form of salaries and benefits. Up to this point, we have made as many reductions as possible without eliminating positions. With this being our third year of reductions, staff reductions will be part of what we need to do again. While we are working to address spending, we also recognize that our district has a revenue problem. In general, school districts are not adequately funded by the state, and our school district is one of the minority of school districts in the state without an operating referendum. Without addressing our revenue problem, we are going to continue to have to make really tough decisions.

As we begin planning for what's next in 2022, I want to let families know that we are undertaking strategic planning. You can read more about that and how to get involved on page four of this newsletter.

All of us at ISD 318 are wishing you happy holidays and the best in 2022!

Matt Grose, Superintendent of Schools

Board Approves Levy Reduction

At a School Board workshop on November 8, the ISD 318 School Board discussed options for reducing the levy and the tax impact on ISD 318 residents. In September, the Board approved levying the max, which allows a school district flexibility in planning for its coming budget before the state finalizes levy amounts and allows the School Board time to make the most informed decision with the most accurate information.

"After reviewing the debt structures and the rest of our levy, the board felt that reducing the levy from the preliminary amounts made the most sense for the district and its constituents at this time," said ISD 318 Superintendent Matt Grose. The final levy certification will take place on December 20, after the public has a chance to share their input at the annual Truth in Taxation Meeting on December 6. "It's important for the public to realize that the tax statements sent this fall reflected an initial, higher proposed levy. The final statements that our taxpayers receive in March will reflect the lower certified levy," said Superintendent Grose.

A portion of this reduction was due to the structure of the Indoor Air Quality and Abatement Bonds that are being issued for District improvements and were approved by the ISD 318 School Board in September. These bonds allow the district to obtain funding to complete indoor air quality projects and parking lot

projects. "By changing the debt issuance, we were able to reduce the levy by approximately 7%," said ISD 318 Business Manager Kara Lundin.

"Looking back at our levy data, we can see that the proposed levy for fiscal year 2022 is only a 1.4% increase over the average levy for the past three years. If you think about the increases in services provided because of the pandemic and inflation in our economy, this is a significant savings for our taxpayers, but will impact our operating budget," said Lundin. The district will still need to find ways to make budget reductions and eliminate deficit spending in future school years.

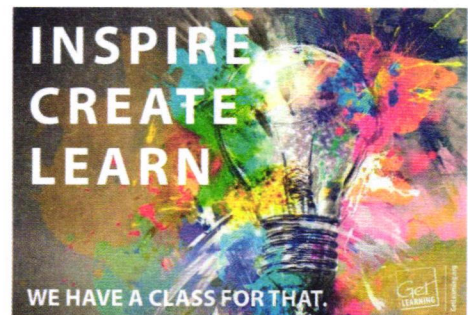
"Really, local property taxes are a small part of our budget," said Lundin. "Our overall operating dollars are primarily in the form of state and federal monies." Local property taxes are reduced by Taconite Aid. School districts in the Taconite Relief Area receive tax support from iron mining organizations. This money is paid as a tax by the mining organizations, which reduces the responsibility for 318 taxpayers even if they do not live in the Taconite Relief District. The amount provided to districts in Taconite Relief has decreased since 2019.

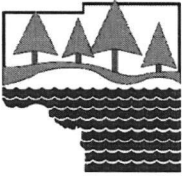
The levy reduction at this time will flatten the levy increases for ISD 318 taxpayers. The bond issuance was reviewed at the November 16 School Board Meeting. Recordings of meetings are available on the school district website at isd318.org.

Itasca Area Community Education

We have a class for that! Get learning with Community Education by exploring the many new opportunities available to children and adults. The winter/spring catalog will be available next month. In it you'll find exciting ways to come meet new people, experience new things, and develop new skills.

For more information about the great Community Education opportunities in the Itasca Area visit www.getlearning.org, call 218-327-5730, text EDUCATE to 22828 to sign up for our monthly email notifications, and connect with Itasca Area Community Education on Facebook, YouTube, and Instagram.





**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 21, 2020

RESOLUTION 2020-5

**RE: REQUESTING AUTHORIZATION FROM THE STATE TO IMPOSE A LOCAL SALES AND
USE TAX IN THE COUNTY OF ITASCA**

WHEREAS, the Minnesota Department of Corrections has issued a Notice of Deficiency and has 'sunset' the Itasca County Correctional Facility effective September 2021; and

WHEREAS, the County is requesting authorization from the State of Minnesota to impose a Local Sales and Use Tax of 1% for up to thirty years or \$75,000,000 dollars, whichever comes first, to fund the local share of the project cost; and

WHEREAS, the University of Minnesota, in preparing the 2011 Retail Trade Analysis Grand Rapids & Itasca County, has estimated that 55% of the Local Sales Generated would be from Non-Residents of Grand Rapids; and

WHEREAS, the County has provided documentation of the regional significance and impact of the project; and

WHEREAS, Minn. Stat. 297A.99 authorizes the imposition of a general sales tax if permitted by special law of the Minnesota Legislature; and

WHEREAS, Minn. Stat. 279A.99 requires the County to pass a resolution authorizing such a local sales and use tax to obtain Legislative approval prior to approval by the local votes to enact the local tax.

NOW, THEREFORE, BE IT RESOLVED, IN ACCORDANCE WITH M. S. 297A.99 LOCAL SALES TAXES, BY THE ITASCA COUNTY BOARD OF COMMISSIONERS, GRAND RAPIDS, MINNESOTA:

1. The Board of Commissioners hereby requests that the State authorize a Local Sales and Use Tax of one percent (1%); and
2. The revenue from the local sales and use tax will be used to finance the capital and administrative costs of constructing and equipping a new correctional facility and related upgrades to the courts in Itasca County, MN; and,
3. The amount of local sales and use tax revenue utilized for these new facilities would not exceed \$75,000,000 or up to thirty years, whichever comes first; and

- 4. These facilities are the only projects requested for a local sales and use tax; and,
- 5. Upon approval of this resolution, the County will submit the adopted resolution and documentation of regional significance to the chairs and ranking minority members of the House and Senate tax committees for approval and passage of a special law authorizing the tax by January 31 of the year that it is seeking the special law; and
- 6. Upon Legislative approval and passage of the special law authorizing the tax, the County will adopt a resolution accepting the new law, which will be filed with a local approval certificate to the Office of the Secretary of State before the following Legislative session; and
- 7. The County will put a ballot question on a general election ballot for local voter approval. This will be done within two years of receiving legislative authority; and
- 8. Upon completion of the requirements, the local sales tax will commence and run for up to 30-years or until a sum sufficient to fund the voter approved project, including related debt costs, is raised, whichever comes first.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Ben DeNucci
ABSENT:	Burl Ives

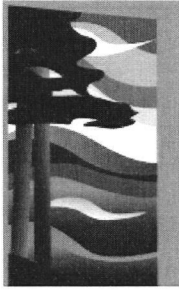
STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 21st day of January A.D. 2020 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 21st day of January A.D. 2020.



Administrator



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 1-24-2021

AGENDA ITEM: Consider a resolution requesting amendments to Local Sales and Use Tax Authorization

PREPARED BY: Tom Pagel

BACKGROUND:

During the 2021 Legislative Session, the City acquired authorization to conduct a referendum for our citizens to consider the approval of a local sales and use tax (LST). The LST, if approved would collect \$5,980,000 at one-half percent to pay for improvements at the IRA Civic Center.

Since legislative approval, design documents have been finalized and the opinion of cost has increased due to inflation and additional recognized needs. As a result it is recommended to ask for an amendment to the legislation, increasing the LST collection amount to \$10,600,000. The resolution is attached.

REQUESTED COUNCIL ACTION:

Make a motion to consider a resolution requesting amendments to Local Sales and Use Tax Authorization.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 22-__

A RESOLUTION REQUESTING AUTHORIZATION FROM THE STATE TO IMPOSE A LOCAL SALES AND USE TAX IN THE CITY OF GRAND RAPIDS

WHEREAS, the City of Grand Rapids has an emergency need to replace the structurally deficient roof, refrigeration, ADA improvements, HVAC systems, and associated appurtenances, at the IRA Civic Center, and

WHEREAS, the City is requesting authorization from the State of Minnesota to impose a Local Sales and Use Tax of up to 0.5% for up to twelve years or \$10,600,000 dollars, whichever comes first, to fund the local share of the project cost; and

WHEREAS, there is only one project, located at the IRA Civic Center in Grand Rapids, MN, which includes the replacement of the structurally deficient roof, refrigeration, HVAC systems, ADA improvements, and associated appurtenances; and

WHEREAS, the University of Minnesota, in preparing the 2011 Retail Trade Analysis Grand Rapids & Itasca County, has estimated that 55% of the Local Sales Generated would be from Non-Residents of Grand Rapids; and

WHEREAS, the ISD 318, a major tenant of the IRA Civic Center, conducting over 36 events per year, has an enrollment of 60.2% students who are not residents of the City of Grand Rapids; and

WHEREAS, the Grand Rapids Amateur Hockey Association, another major tenant of the facility, has 64.7% of members who are not residents of the City of Grand Rapids; and

WHEREAS, the IRA Civic Center serves as a county-wide Emergency Shelter, a temporary Fire Hall, a polling facility for multiple precincts, and could be utilized as a staging area/headquarters for 100 to 150 State Agency employees during emergency safety events; and

WHEREAS, the IRA Civic Center host non-profit regional events like Minnesota Assistance Council for Veterans, Itasca County Community Connect, Itasca County Sheriff's Department – Lifted Trucks, Car Seat Safety Training, MS Walk, and Children's Mental Health 5k, without a rental fee; and

WHEREAS, the University of Minnesota, in 2018 prepared an Economic Impact study for the IRA Civic Center. It identified those traveling more than 50 miles to utilize the facility for trade shows, performances, and other regional events, generate over \$3.3 million in Gross Output, supports 48 full and part-time jobs, and \$1.7 million in Value Added; and

NOW, THEREFORE, BE IT RESOLVED, IN ACCORDANCE WITH M.S. 297A.99 LOCAL SALES TAXES, BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

1. The City Council hereby requests that the State authorize a Local Sales and Use Tax of up to one-half percent (0.5%); and
2. The revenue from the local sales and use tax will be used for the IRA Civic Center in Grand Rapids, MN, which includes the replacement of the structurally deficient roof, refrigeration, HVAC systems, ADA improvements, and associated appurtenances; and
3. The IRA Civic Center is regionally significant, with utilization by over 60% of non-City of Grand Rapids residents; and

4. The amount of local sales and use tax revenue utilized for the IRA Civic Center would not exceed \$10,600,000 or up to twelve years, whichever comes first; and
5. The IRA Civic Center is the only project requested for a local sales and use tax.

Adopted by the Council this 24th day of January, 2022.

Dale Christy, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof: _____ ; and the following voted against same: _____ ; whereby the resolution was declared duly passed and adopted.

Monthly Report - Overview for Jan 2022

Locations on this report: Grand Rapids Area Library

Checkout

Description	Jan 2022	Dec 2021	%chg	Jan 2021	%chg	2022 YTD	2021 YTD	%chg
1st Time	7908	7244	9	3871	104	7908	3871	104
Phone Renewal	342	345	-1	93	267	342	93	267
Renewal	231	247	-7	141	63	231	141	63
Opac Renewal	674	679	-1	432	56	674	432	56
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
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Total	9155	8515	7	4537	101	9155	4537	101

Checkout Stock Rotation

Description	Jan 2022	Dec 2021	%chg	Jan 2021	%chg	2022 YTD	2021 YTD	%chg
1st Time	0	0	0	0	0	0	0	0
Phone Renewal	0	0	0	0	0	0	0	0
Renewal	0	0	0	0	0	0	0	0
Opac Renewal	0	0	0	0	0	0	0	0
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
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Total	0	0	0	0	0	0	0	0

Checkin

Description	Jan 2022	Dec 2021	%chg	Jan 2021	%chg	2022 YTD	2021 YTD	%chg
Normal	7121	7453	-5	3657	94	7121	3657	94
Late	1821	1633	11	633	187	1821	633	187
Offline Normal	0	0	0	0	0	0	0	0
Offline Late	0	0	0	0	0	0	0	0
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Total	8942	9086	-2	4290	108	8942	4290	108

Requests Placed

Description	Jan 2022	Dec 2021	%chg	Jan 2021	%chg	2022 YTD	2021 YTD	%chg
Placed	1905	1460	30	3328	-43	1905	3328	-43
Total	1905	1460	30	3328	-43	1905	3328	-43

Requests Resolved

Description	Jan 2022	Dec 2021	%chg	Jan 2021	%chg	2022 YTD	2021 YTD	%chg
Cancelled	113	84	34	220	-49	113	220	-49
Filled	2826	2297	23	4239	-34	2826	4239	-34
Expired	6	3	100	2	200	6	2	200
Total	2945	2384	23	4461	-34	2945	4461	-34

Holds Resolved

Description	Jan 2022	Dec 2021	%chg	Jan 2021	%chg	2022 YTD	2021 YTD	%chg
Picked Up	1596	1431	11	3063	-48	1596	3063	-48
Cancelled	2	2	0	1	100	2	1	100
Expired	146	112	30	124	17	146	124	17
Total	1744	1545	12	3188	-46	1744	3188	-46

Overdues

Description	Jan 2022	Dec 2021	%chg	Jan 2021	%chg	2022 YTD	2021 YTD	%chg
1st Notice	390	455	-15	118	230	390	118	230
2nd Notice	10	0	100	0	100	10	0	100
3rd Notice	1	0	100	1	0	1	1	0
4th Notice	0	0	0	0	0	0	0	0
5th Notice	0	0	0	0	0	0	0	0
Final Notice	0	0	0	0	0	0	0	0
Notice # 7	0	0	0	0	0	0	0	0
Notice # 8	0	0	0	0	0	0	0	0
Notice # 0	106	255	-59	41	158	106	41	158
Total	507	710	-29	160	216	507	160	216

Borrower Delta

Description	Jan 2022	Dec 2021	%chg	Jan 2021	%chg	2022 YTD	2021 YTD	%chg
New (Manual)	56	49	14	7	700	56	7	700
Deleted (Manual)	10	11	-10	5	100	10	5	100
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0

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Total	66	60	10	12	450	66	12	450	

Bib Delta

Description	Jan 2022	Dec 2021	%chg	Jan 2021	%chg	2022 YTD	2021 YTD	%chg
New (Manual)	86	209	-59	118	-28	86	118	-28
Deleted (Manual)	235	473	-51	81	190	235	81	190
New (Batch)	50	27	85	54	-8	50	54	-8
Deleted (Batch)	0	0	0	0	0	0	0	0
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Total	371	709	-48	253	46	371	253	46

Auth Delta

Description	Jan 2022	Dec 2021	%chg	Jan 2021	%chg	2022 YTD	2021 YTD	%chg
New (Manual)	0	0	0	0	0	0	0	0
Deleted (Manual)	1	1	0	0	100	1	0	100
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
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Total	1	1	0	0	100	1	0	100

Item Delta

Description	Jan 2022	Dec 2021	%chg	Jan 2021	%chg	2022 YTD	2021 YTD	%chg
New (Manual)	338	397	-15	408	-18	338	408	-18
Deleted (Manual)	1706	1112	53	418	308	1706	418	308
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
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Total	2044	1509	35	826	147	2044	826	147

Acquisitions Activities

Description	Jan 2022	Dec 2021	%chg	Jan 2021	%chg	2022 YTD	2021 YTD	%chg
Lines Ordered	0	0	0	0	0	0	0	0
Items Ordered	0	0	0	0	0	0	0	0
Lines Received	231	182	26	186	24	231	186	24
Items Rcvd by Ven	234	192	21	186	25	234	186	25
Claims	0	0	0	0	0	0	0	0
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Total	465	374	24	372	25	465	372	25

Grand Rapids Area Library
Reference Statistics
January 2022

	January 2022	YTD 2022
Door Count	3892	3892
Reference Questions	163	163
Computer Help Over 5 Minutes	20	20
Tests Proctored	0	0
Public Computer Use: Sessions	235	235
Public Computer Use: Hours Used	191	191
Special Computer Sessions	79	79
Passports Accepted	68	68

January 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 428 / 214 3	4 363 / 181 2	5 374 / 187 1	6 364 / 152 5	7 249 / 125 4	8 (15)
9	10 428 / 214 DM FTO 2	11 440 / 220 3	12 412 / 206 2	13 345 / 172 5	14 260 / 130 4	15 (16)
16	17 CLOSED	18 459 / 230 4	19 514 / 257 2	20 370 / 185 8	21 254 / 127 2	22 (16)
23	24 564 / 282 AD FTO 2	25 359 / 179 AD FTO 3	26 452 / 226 AD FTO 3	27 349 / 175 AD FTO 2	28 365 / 182 AD FTO 3	29 (17)
30	31 496 / 248 AD FTO 8					

January 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 2+16 NP c 	4 0+8 NP c 	5 0+5 NP c 	6 6+3 NP c 	7 0+5 NP c 	8
9	10 3+7 NP c 	11 0 NP c 	12 8 NP c 	13 1+5 NP c 	14 4 NP c 	15
16	17	18 5+4 NP c 	19 1+3 NP c 	20 11 NP c 	21 6 NP c 	22
23	24 2+7 NP c 	25 3+9 NP c 	26 3+7 NP c 	27 3+7 NP c 	28 7 NP c 	29
30	31 6 NP c 					

Children's StatsMonth Jan 2022**Online Storytime**Programs: 4Facebook views: 271**Artastic**Programs: 1Facebook views: 141Kits handed out: 138Non School Groups: 0People: 0Reference Questions: 199Reference Questions 2020: 352Reference Questions 2019: 459

January 2022

199

Item 12.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 5	4 7	5 11	6 5	7 9	8 31
9	10 4	11 7	12 14	13 7	14 6	15 38
16	17 closed	18 8	19 16	20 6	21 4	22 32
23	24 23	25 11	26 22	27 6	28 14	29 16
30	31 14					

GRAND RAPIDS AREA LIBRARY: 2022 Volunteer Report

Month	Regular Volunteers		RSVP Volunteers		Library Board		Program Committee		Teen Advisory Board		Friends of the Library		Library Foundation		Total	Total
	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours
January	14	76.75	5	125.25	7	7.00	0	0.00	0	0.00					19	202.00*

GRAL Director's Report

FEBRUARY 2022

ADVOCACY

- Capital Project Fund

State Library Services recently shared how libraries can benefit from the Capital Projects Fund – part of the American Rescue Plan Act. I have included the information distributed by State Library Services with this packet. I sent my point of contact at State Library Services a statement of interest and I am working with the Facilities Maintenance Manager to nail down cost estimates on a couple of projects from our CIP list that might qualify.

-Advocacy 'tear sheet'

Please see GRAL advocacy tear sheet included in this packet.

-Library Foundation

I visited with the Library Foundation on 1/20 and shared our Library advocacy message.

Tracy and I are preparing a list of programs, materials, and projects to present at the next Library Foundation meeting.

-Library Friends

I visited with the Library Friends on 2/3 and shared our Library advocacy message.

LIBRARY MANAGEMENT

-2021 Annual Report to State of Minnesota

I am in the process of completing the required annual report to the Minnesota Department of Education. I plan to bring the completed report to the March Library Board meeting for approval.

-City Intern

Katelyn Dorry, a senior at Grand Rapids High School, is interning with various City departments this semester. Katelyn is scheduled to shadow Library staff during the first half of February.

FACILITIES MAINTAINANCE / SPACE

-Broken window in YA area.

Anderson Glass replaced the broken window on MLK day. This was good timing with no impact on library services and favorable weather.

-Quiet Study upgrades

The Facilities Maintenance Manager is planning / working on upgrades to the quiet study rooms to make them sound proof. This project is funded by the Library Foundation.

-Window Treatments in the Community Room

Floor to Ceiling is developing options for new window treatments in the Community Room. This project is funded by the Library Foundation.

FIRE RESPONSE

-12 calls with 3 responses ran over into the Library work shift.

END OF REPORT

January 2022 in Children's

Wow! That was quite a morning! Monday, January 24 was Newbery Monday, always my favorite day of the year. Personally, I love to see who wins, and hear the stories behind those wins. Professionally, I use it to gauge how we are doing, particularly in terms of collection development. (Although I do remember that all of these awards, and there are more than 20 announced on Newbery Monday, are the conclusions of 5 -15 people who sit on these committees. As they may or may not have the hearts and minds of northern Minnesota readers forefront when they are making their selections, all of the winners may not be first selections for our library.) Out of the top four awards, the Newbery, Caldecott, Coretta Scott King, and the Robert Sibert Informational Award, we had 20 of the 22 honor and award books already on our shelves. In addition, we had all or most of the other culturally-specific awards, such as the Pura Belpre, the Sydney Taylor, the American Indian Youth Literature award, and the Asian/Pacific American award. Out of the 20,000 or so children's books published in 2021, I think our young patrons have a great selection from which to choose. And we have 5 copies of each of the Dogman books. Because, you know, Dogman.

January also saw the beginnings of a months-long project for the Children's Library. As I type this I am surrounded by logic games, Keva blocks, Magna-tiles, and all sorts of other STEAM (science, technology, engineering, art, and math) related manipulatives. Using money from the Ehalt fund, distributed through the Library Foundation and the GRA Community Foundation, we are developing 30 or so "Discovery Kits" which will be available for check-out in a few months. There is still a long way to go, but I'm excited to offer these hands-on manipulatives to our patrons. I'll be sure to attach a list of what we have, when such a list is available!

Online Storytime and Artastic at Home remain popular programs, and I'm beginning to formulate some possible summer programming. C'mon vaccines! While January saw the usual slate of Zoom meetings and webinars, I am really looking forward to in-person meetings once again. And I'm also looking forward to spring. And a warm breeze. And Newbery Monday 2023. There's a lot of good things ahead of us! Happy reading!