



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY COUNCIL MEETING AGENDA

Monday, August 24, 2026

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids City Council will be held on Monday, August 24, 2026 at 5:00 PM in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

PROCLAMATIONS/PRESENTATIONS:

PUBLIC FORUM:

COUNCIL REPORTS:

APPROVAL OF MINUTES:

1. Approve Council minutes for Monday, August 10, 2026 Worksession and Regular meetings.

VERIFIED CLAIMS:

2. Approve the verified claims for the period August 4, 2026 to August 17, 2026 in the total amount of \$304,356.14.

CONSENT AGENDA:

3. Consider vacating one seat on the Police Community Advisory Board and support efforts to fill the vacancy
4. Consider adopting a resolution authorizing internal loan for advance of certain costs in connection with a tax increment financing district for property located at 533 NW 4th St (Cargill Purchase).
5. Consider approving the Grand Rapids Human Rights Commission's request to apply for a grant from the Grand Rapids Area Community Foundation for \$5,000 for 2027.

SET REGULAR AGENDA:

ADMINISTRATION:

CIVIC CENTER & PARKS:

6. Consider passing a resolution accepting a donation from the Friends of the Skatepark for the purchase of skatepark equipment.

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR SEPTEMBER 14, 2026 AT 5:00 PM

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

MEETING PROTOCOL POLICY: Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct all City meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

ATTEST: Kimberly Gibeau, City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY COUNCIL WORKSESSION MINUTES
Monday, August 10, 2026
4:30 PM

Mayor Connelly called the meeting to order at 4:30 PM.

COUNCIL PRESENT: Mayor Tasha Connelly, Councilor Molly MacGregor, Councilor Rick Blake

ABSENT: Councilor Tom Sutherland, Councilor Dan Mertes

STAFF PRESENT: Kimberly Gibeau, Chad Sterle, Travis Cole, Shawn Graeber

DEPARTMENT HEAD REPORT:

1. Fire Department - Travis Cole

Fire Chief Travis Cole provided overview of department activities including calls by type of incident, by month, equipment replacement, Hazmat Team activities, Community Events, Safety, etc. A full copy of the report is available upon request.

REVIEW OF REGULAR AGENDA:

Upon review, no changes or additions are noted.

There being no further business, the meeting adjourned at 4:53 PM.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

CITY COUNCIL MEETING MINUTES

Monday, August 10, 2026

5:00 PM

Mayor Connelly called the meeting to order at 5:00 PM.

PRESENT: Mayor Tasha Connelly, Councilor Molly MacGregor, Councilor Rick Blake

ABSENT: Councilor Tom Sutherland, Councilor Dan Mertes

STAFF PRESENT: Kimberly Gibeau, Carl Babich, Chad Sterle, Andy Morgan

VISITORS: Linda Harringer and Renee Ducharme

POSITIVE HAPPENINGS IN THE CITY:

Mayor Connelly acknowledge Tall Timber Days and efforts of the City in keeping the community beautiful. National Night Out on Tuesday, August 4th had a great turnout.

PUBLIC FORUM:

Luke Prokop, 29088 Pine Ridge Road, questions about community feedback addressing the proposed municipal cannabis store. Would like to obtain Council meeting minutes that address the proposed store.

COUNCIL REPORTS:

Councilor Blake provided information on recent Chamber Luncheon, and noted that August 11th is Primary Election Day and identified polling places within the city.

APPROVAL OF MINUTES:

1. Approve minutes for Monday, July 27, 2026 Council Worksession and Regular meetings.

Motion made by Councilor MacGregor, Seconded by Councilor Blake to approve Council minutes as presented. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Blake

VERIFIED CLAIMS:

2. Approve the verified claims for the period July 21, 2026 to August 3, 2026 in the total amount of \$705,455.79.

Motion made by Councilor MacGregor, Seconded by Councilor Blake to approve the Verified claims as presented. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Blake

CONSENT AGENDA:

3. Consider Voiding Lost Accounts Payable Check and Issue Replacement Check.
4. Consider authorizing the Police Department to enter into Educational Tobacco Compliance Check annual plan agreement / contract with Minnesota Department of Human Services.
5. Consider Voiding Lost Accounts Payable Check and Issue Replacement Check.
6. Consider Budget Reductions and Elimination of Positions and Layoffs.
7. Consider approving revised job description for Police Department Administrative Assistant.
8. Consider approving temporary liquor license for Klockow Brewing Co. event
9. Consider a State required budget resolution for Yanmar Arena.

Adopted Resolution 26-58

10. Consider entering into an agreement with Plan-IT Software LLC.
11. Consider hiring Grady Haskins as seasonal hire at Pokegama Golf Course and Matthew Brenny as PT Arena Attendant II at the Civic Center.
12. Consider accepting the resignation of Jennifer Gorman from the Arts & Culture Commission, effective immediately.
13. Consider accepting resignation of Cyndy Martin from the Grand Rapids Area Library Board.
14. Consider approving renewal of Zix/Office 365 licenses.
15. Consider revision to original RCA amount for tee markers
16. Consider authorizing public works staff to obtain quotes for the rain garden rehabilitation project
17. Consider approving an agreement with Oracle NetSuite for Government for additional assistance with the Planning & Budgeting software and accept the signature of the Finance Director after the fact.

Motion made by Councilor Blake, Seconded by Councilor MacGregor to approve the Consent agenda as presented. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Blake

SET REGULAR AGENDA:

Motion made by Councilor Blake, Seconded by Councilor MacGregor to approve the Regular agenda as presented. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Blake

POLICE:

18. Consider adopting a resolution accepting a \$400 donation to the GRPD Public Safety Education Fund from an anonymous community member.

Motion made by Councilor MacGregor, Seconded by Councilor Blake to **adopt Resolution 26-59**, accepting donation for Public Safety Education Fund. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Blake

19. Consider adopting a resolution accepting donations from the Blandin Foundation, Barnabas 22LLC, Cohasset Fire Hook & Ladder, Sandstrom's, Pepsi, Walmart, S&S Meats, SuperOne, Rapids Welding, and that proceeds from 2026 National Night Out remain supporting Grand Rapids Police Reserves.

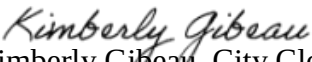
Motion made by Councilor Blake, Seconded by Councilor MacGregor to **adopt Resolution 26-60**, accepting National Night Out donations. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Blake

20. Consider approving donation from Itasca County K-9 Fundraiser

Motion made by Councilor MacGregor, Seconded by Councilor Blake to **adopt Resolution 26-61**, accepting donation from Itasca County K-9 Fundraiser. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Blake

There being no further business, the meeting adjourned at 5:14 PM.

Respectfully,


Kimberly Gibeau, City Clerk

Summary Report

Item 2.

VENDOR NAME/INVOICE #	AMOUNT
ACHESON TIRE INC	\$ 605.00
APG MEDIA OF MINNESOTA, LLC	\$ 377.62
BOLTON & MENK, INC	\$ 17,496.25
BURGGRAF'S ACE HARDWARE	\$ 220.70
CARQUEST AUTO SHOP	\$ 138.77
DAKOTA SUPPLY GROUP	\$ 1,585.56
DAVIS OIL INC	\$ 2,186.86
DTM FLEET SERVICE LLC	\$ 1,250.95
EARL F ANDERSEN	\$ 360.95
ECOLAB PEST ELIMINATION	\$ 147.50
EICKHOF COLUMBARIA INC	\$ 648.92
EMERGENCY APPARATUS	\$ 92.66
FASTNEAL COMPANY	\$ 2,007.73
GOVWELL TECHNOLOGIES INC	\$ 11,000.00
HAWKINSON CONSTRUCTION CO INC	\$ 3,085.32
HAWKINSON SAND & GRAVEL	\$ 206.83
HOTSY MINNESOTA	\$ 572.50
ITASCA COUNTY SHERIFFS DEPT	\$ 15.00
KUTAK ROCK LLP	\$ 3,922.00
L&M SUPPLY	\$ 199.37
LATVALA LUMBER COMPANY INC.	\$ 87.90
LEFTYS TENT & PARTY RENTAL	\$ 287.14
MADDEN GALANTER HANSEN LLP	\$ 705.00
MOMENTUM ADVOCACY LLP	\$ 2,200.00
MOTOROLA SOLUTIONS INC	\$ 20,704.50
NORTHLAND LAWN & SPORT LLC	\$ 340.98
NORTHLAND MACHINES	\$ 336.63
NORTHLAND PORTABLES	\$ 428.00
ODAY EQUIPMENT LLC	\$ 535.40
ORACLE AMERICA INC	\$ 19,851.48
PAULS LOCKS AND KEYS LLC	\$ 184.00
RAYS SPORT & CYCLE	\$ 400.32
RICHARD F RYSAVY	\$ 120.00
SANDSTROM'S INC	\$ 1,186.58
STOKES PRINTING & OFFICE SUPPLY INC.	\$ 51.94
STREICHER'S INC	\$ 23.98
SUPERONE FOODS NORTH	\$ 210.58
TROUT ENTERPRISES INC	\$ 2,036.00
ULINE, INC	\$ 230.90

Summary Report

VESTIS GROUP, INC		\$	311.99
-------------------	--	----	--------

TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$	96,353.81
---	--	-----------	------------------

CHECKS ISSUED/PRIOR APPROVAL:

ALLSTATE PETERBILT GROUP	133826	\$	597.78
AMAZON CAPITAL SERVICES	1JN6-LY4L-G1MG	\$	16.48
AMAZON CAPITAL SERVICES	1VDG-P39G-WTQY	\$	26.78
AT&T MOBILITY	27989612	\$	2,537.06
BAILY LAMOUNTAIN	080326-L	\$	50.00
BOB HECIMOVICH MECHANICAL CONT.	ROW26-005/REFUND	\$	500.00
CAITLYN COONS	080326-L	\$	50.00
CANON FINANCIAL SERVICES, INC	43692561	\$	62.01
CENGAGE LEARNING INC	999102550371-L	\$	100.50
CENGAGE LEARNING INC	999102654060-L	\$	171.00
CENTURYLINK QC	334014654/AUG26	\$	66.00
CENTURYLINK QC	333931501/AUG26	\$	127.00
CENTURYLINK QC	334015245/AUG26	\$	66.00
CIRCLE K/HOLIDAY	113803834/GRPD/HS	\$	74.31
CITY OF COHASSET	1.00651.02/Jul26	\$	82.25
CITY OF DEER RIVER	Apr-Jun26/TZD	\$	668.50
CITY OF HILL CITY	Apr-Jun26/TZD	\$	1,079.03
CITY OF KEEWATIN	Apr-Jun26/TZD	\$	644.00
COALITION OF GREATER MN CITIES	11225	\$	180.00
DLL FINANCE LLC	71686452-G	\$	1,173.79
EMILY LINDNER	080326-L	\$	175.00
ENBRIDGE	ROW26-025/Refund	\$	11,250.00
ENTERPRISE FM TRUST	FBN5717402	\$	37,420.22
EVAN L WIMMER	2026 UNIFORM ALLOWANCE	\$	1,000.00
HINCE ENTERPRISES INC	SWP26-025/REFUND	\$	500.00
HINCE ENTERPRISES INC	ROW26-036/REFUND	\$	500.00
HUNTINGTON NATIONAL BANK, THE	2824683-G	\$	5,725.99
ICTV - Grand Rapids	5068	\$	833.55
ICTV - Grand Rapids	LaPrairie/2ndQtr26/Fees	\$	1,025.46
ICTV - Grand Rapids	Cohasset/2ndQtr26/Fees	\$	5,741.76
ITASCA COUNTY RECORDER	Warranty Deed/Brian Kidd	\$	46.00
ITASCA COUNTY SHERIFFS DEPT	Apr-Jun26/TZD	\$	1,312.20
JACOB SUIHKONEN	ROW26-042/REFUND	\$	1,200.00
LEAGUE OF MN CITIES INS TRUST	10631	\$	1,000.00
LEAGUE OF MN CITIES INS TRUST	26487	\$	1,000.00
LOFFLER COMPANIES INC	5423855	\$	220.36

CITY OF GRAND RAPIDS BILL LIST - August 24, 2026

Item 2.

Summary Report

LOFFLER COMPANIES INC	42719081	\$	447.80
MARCO TECHNOLOGIES, LLC	INV15544922	\$	15.32
MARCO TECHNOLOGIES, LLC	INV15544923-G	\$	25.22
MARCO TECHNOLOGIES, LLC	INV15535668	\$	98.20
MARCO TECHNOLOGIES, LLC	587896127-L	\$	165.65
MATTHEW WEGWERTH	053126	\$	217.50
MATTHEW WEGWERTH	073126	\$	228.00
MATTHEW WEGWERTH	063026	\$	217.50
MN DEPT OF LABOR & INDUSTRY	ABR0377544X	\$	25.00
MN DEPT OF REVENUE	7/1/2026	\$	17,412.00
MN STATE RETIREMENT SYSTEM-GR	SEPTEMBER 26 CLERICAL HCSP	\$	1,856.00
NORTHERN DRUG SCREENING INC	17622	\$	30.00
NORTHERN STAR COOPERATIVE	160060/JUL26	\$	8,062.11
PAUL BUNYAN COMMUNICATIONS	8798300/Aug26	\$	70.00
PAUL BUNYAN COMMUNICATIONS	8293800/AUG26-G	\$	157.88
PAUL BUNYAN COMMUNICATIONS	4205000/Aug26-C	\$	77.66
PAUL BUNYAN COMMUNICATIONS	6464100/Aug26	\$	1,351.00
PAUL BUNYAN COMMUNICATIONS	4026700/AUG26-L	\$	249.12
PUBLIC UTILITIES COMMISSION	Kent Prop/JUL26-E	\$	157.91
PUBLIC UTILITIES COMMISSION	Lib/Jul26-L	\$	3,850.07
PUBLIC UTILITIES COMMISSION	City Hall/Jul26	\$	3,174.08
PUBLIC UTILITIES COMMISSION	EDA/Jul26-E	\$	182.18
PUBLIC UTILITIES COMMISSION	EV Chg/Jul26	\$	140.51
PUBLIC UTILITIES COMMISSION	PW/Jul26	\$	12,073.12
PUBLIC UTILITIES COMMISSION	Golf/Jul26-G	\$	4,272.68
PUBLIC UTILITIES COMMISSION	Fire Hall/Jul26	\$	1,219.32
PUBLIC UTILITIES COMMISSION	Yanmar/Jul26	\$	16,113.50
PUBLIC UTILITIES COMMISSION	DACF/Jul26	\$	853.87
PUBLIC UTILITIES COMMISSION	Airport/Jul26-A	\$	824.27
S&S EXCAVATING & CONSTRUCTION	SWP26-029/REFUND	\$	500.00
STEWART & GERRI SIMMONS	SWP25-013/REFUND	\$	500.00
US BANK	8267057	\$	575.00
VISA	6170/JUL26	\$	300.00
VISA	6170/JUN26	\$	1,459.72
VISA	9403/JUL26	\$	5,292.10
VISIT GRAND RAPIDS INC	LDGTAX/MAY26	\$	36,663.35
VISIT GRAND RAPIDS INC	LDGTAX/2024	\$	635.40
WEX INC	114002117/GRFD	\$	779.81
WEX INC	114002117/GRPD	\$	7,286.86
WILLIAM SAW	080426	\$	66.00
WM CORPORATE SERVICES, INC	0136338-2808-5	\$	3,153.59

CITY OF GRAND RAPIDS BILL LIST - August 24, 2026

Summary Report

Item 2.

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 208,002.33

TOTAL ALL DEPARTMENTS: \$ 304,356.14



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: August 24, 2026

AGENDA ITEM: Consider vacating one seat on the Police Community Advisory Board and support efforts to fill the vacancy

PREPARED BY: Police Chief Andy Morgan

BACKGROUND:

In 2016 the City of Grand Rapids established the Police Community Advisory Board (PCAB) with the purpose of establishing and enhancing communication between Grand Rapids residents, the Police Department and City Council. The goal of the collaboration is to identify and focus on public safety issues and then partner with community leaders, community organizations and stakeholders in developing solutions to multi-faceted community concerns.

Sadly, PCAB Tom Neustrom passed away on July 5, 2026. Tom served on the board since its inception in 2016 and was always a strong supporter for advancing policing in Grand Rapids Community. Tom certainly fulfilled his duties as a PCAB member and will be greatly missed.

Keeping the PCAB roster accurate allows the board to meet quorum requirements set forth by Police Community Advisory Board Bylaws.

REQUESTED COUNCIL ACTION:

Make a motion to vacate the one seat on the Police Community Advisory Board and support efforts to fill the vacancy.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: August 24, 2026

AGENDA ITEM: Consider adopting a resolution authorizing internal loan for advance of certain costs in connection with a tax increment financing district for property located at 533 NW 4th St (Cargill Purchase).

PREPARED BY: Rob Mattei, Director of Community Development

BACKGROUND:

Minnesota Statute 469.178, subdivision 7 of the TIF Act authorizes the City or GREDA to loan money from any permissible fund to finance expenses that are eligible to be paid by tax increments.

The draft resolution indicates that, should the city incur costs related to a possible future TIF district up to an amount of \$70,000, that those costs will be financed on a temporary basis through an interfund loan from the City's General Reserves or the EDA's Capital Projects Fund. This interloan fund will then be reimbursed through tax increments from the property within the possible future TIF District.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution authorizing internal loan for advance of certain costs in connection with a tax increment financing district for property located at 533 NW 4th St. (Cargill Purchase)

CITY OF GRAND RAPIDS, MINNESOTA

RESOLUTION NO. _____

**AUTHORIZING INTERNAL LOAN FOR ADVANCE OF CERTAIN COSTS IN
CONNECTION WITH A TAX INCREMENT FINANCING DISTRICT FOR
CARGILL & STEFFENSON PROPERTY**

WHEREAS, the City of Grand Rapids, Minnesota (the “City”) and the Grand Rapids Economic Development Authority (the “Authority”) are considering establishing a tax increment financing district in the City (the “TIF District”), pursuant to Minnesota Statutes, Sections 469.174 through 469.1794, as amended (the “TIF Act”); and

WHEREAS, the City and the Authority may incur certain costs related to the TIF District which costs may be financed on a temporary basis from available City or Authority funds; and

WHEREAS, pursuant to Section 469.178, subdivision 7 of the TIF Act, the City and the Authority are authorized to advance or loan money from any fund from which such advances may be legally made in order to finance expenditures that are eligible to be paid with tax increments under the TIF Act; and

WHEREAS, the City and the Authority have determined to pay for certain costs of the proposed TIF District including acquisition of property from Cargill & Steffenson Properties, LLC (the “Cost Advances”) which costs may be financed on a temporary basis from any City or Authority funds available for such purposes as an interfund loan pursuant to Section 469.178, subdivision 7 of the TIF Act; and

WHEREAS, the City hereby designates the Cost Advances as an interfund loan in accordance with the terms of this resolution and the TIF Act; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Grand Rapids, Minnesota as follows:

1. The City will reimburse itself or the Authority for the Costs Advances described herein in an aggregate amount not to exceed the greater of \$70,000 or the adopted and, if applicable, Tax Increment Financing Plan budget for the TIF District (the “Interfund Loan”) together with interest at the rate stated below. Interest accrues on the principal amount from the date of each advance. The maximum rate of interest permitted to be charged is limited to the greater of the rates specified under Minnesota Statutes, Section 270C.40 or Section 549.09 as of the date the loan or advance is authorized, unless the written agreement states that the maximum interest rate will fluctuate as the interest rates specified under Minnesota Statutes, Section 270C.40 or Section 549.09 are from time to time adjusted. The interest rate shall be 7.0% and will not fluctuate.

2. Principal and interest (the “Payments”) on the Interfund Loan shall be paid semiannually on each February 1 and August 1 (each a “Payment Date”), commencing on the first Payment Date on which the City or the Authority has received Available Tax Increment (defined below), or on any other dates determined by the Director of Finance of the City, through the date of last receipt of tax increment from the TIF District (the “Maturity Date”).

3. Payments on the Interfund Loan will be made solely from the tax increment from the TIF District received by the Authority or the City from Itasca County, Minnesota in the 6-month period before

any Payment Date, net of the amount paid under any agreement with a private developer or otherwise pledged to the payment of any obligation (the "Available Tax Increment"). Payments shall be applied first to accrued interest, and then to unpaid principal, unless otherwise specified by the Director of Finance. Interest accruing from the Loan Date will be compounded semiannually on February 1 and August 1 of each year and added to principal, unless otherwise specified by the Director of Finance. Payments on this Interfund Loan may be subordinated to any outstanding or future bonds, notes, or contracts secured in whole or in part with available tax increment and are on a parity with any other outstanding or future interfund loans secured in whole or in part with available tax increment.

4. The principal sum and all accrued interest payable under this resolution is pre-payable in whole or in part at any time by the Authority without premium or penalty.

5. This resolution is evidence of an internal borrowing by the Authority or the City in accordance with Section 469.178, subdivision 7 of the TIF Act, and is a limited obligation payable solely from Available Tax Increment pledged to the payment hereof under this resolution. The Interfund Loan shall not be deemed to constitute a general obligation of the State of Minnesota or any political subdivision thereof, including, without limitation, the Authority or the City. Neither the State of Minnesota nor any political subdivision thereof shall be obligated to pay the principal of or interest on the Interfund Loan or other costs incident hereto except out of Available Tax Increment and neither the full faith and credit nor the taxing power of the State of Minnesota or any political subdivision thereof is pledged to the payment of the principal of or interest on this Interfund Loan or other costs incident hereto. Neither the Authority nor the City shall have any obligation to pay any principal amount of the Interfund Loan or accrued interest thereon, which may remain unpaid after the termination or expiration of the TIF District.

6. The Authority or the City, as applicable, may at any time decide to forgive the outstanding principal amount and accrued interest on the Interfund Loan, in whole or in part, on any date from time to time, to the extent permissible under law.

7. The City may from time to time amend the terms of this resolution to the extent permitted by law, including without limitation amendment to the payment schedule and the interest rate; provided that the interest rate may not be increased above the maximum specified in Section 469.178, subdivision 7 of the TIF Act.

Approved by the City Council of the City of Grand Rapids, Minnesota this ____ day of _____, 2026.

Mayor

ATTEST:

City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: August 24, 2026

AGENDA ITEM: Consider approving the Grand Rapids Human Rights Commission's request to apply for a grant from the Grand Rapids Area Community Foundation for \$5,000 for 2027.

PREPARED BY: Cynthia Lyman

BACKGROUND:

The City of Grand Rapids Human Rights Commission would like to request to apply for a grant from the Grand Rapids Area Community Foundation for \$5,000 for 2027. The grant monies would be used to pay for a variety of event supplies such as for the Itasca Pride Event and Indigenous Peoples Day. The GRACF application is attached.

REQUESTED COUNCIL ACTION:

Make a motion to approve the Grand Rapids Human Rights Commission's request to apply for a grant from the Grand Rapids Area Community Foundation for \$5,000 for 2027.

Application

  Public Profile

 Collaborate 0

Human Rights Commission for the city of Grand Rapids MN

Process: Annual Grant Cycle 2026

Contact Info

Request

Documents 0

Applicant:

renee ducharme

reneeducharme121@gmail.com

(651) 483-2834

706 sw 5th ave

grand rapids, Minnesota 55744-3514 US

Organization:

Human Rights Commission

12-1234567

(651) 483-2834

420 North Pokegama

grand rapids, Minnesota 55744-3514



Contact Email History



 Application

 Application Packet

 Question List



Due by 09/01/2026 11:59 PM CDT.

Fields with an asterisk (*) are required.

▼ Grant Overview

Important Application Instructions for Grand Rapids Area Community Foundation (GRACF) - Grand Rapids, Minnesota

- Applications are accepted **July 15 – September 1**.
- All applications **must be submitted under the organization receiving the grant**, not an individual's name or another organization acting on its behalf.
- A **separate application** is required for **each program/project** for which you are requesting funds.
- If you received a grant in the prior year, **the Follow-Up form is due before another grant can be considered**.

Grant Summary

For GRACF use only - do not complete.

10,000 characters left of 10,000

Organization Name*

- Enter the **full legal name of the organization** applying for this grant, as registered with the IRS for 501(c)(3) organizations or under a fiscal sponsor.
- If you are applying on behalf of a public entity, such as a school or municipality, enter the official name, (i.e., ISD # 318 - Grand Rapids).

City of Grand Rapids Human Rights Commission

Organization Complete Address*

Please re-enter the organization's complete mailing address. This is the address where the grant check will be mailed.

420 North Pokegama Grand Rapids MN 55744

960 characters left of 1,000

Program/Project Name*

Enter the specific name or title of the program/project for which you are requesting funding.

Human Rights Commission for the city of Grand Rapids MN

Grant Request Amount*

\$ 5,000.00

✓ **Organization Information**

Charitable Status*

Applicants should be a 501(c)(3) or have a qualified fiscal sponsor.

Note: Organizations that are not a 501(c)(3) and do not have a qualified fiscal sponsor may still be considered for funding. If awarded a grant, they will be required to complete a GRACF Expenditure Responsibility Agreement before grant funds are distributed.

- ☐ 501(c)(3)
☐ Fiscal Sponsor

EIN Number

Please provide your EIN or fiscal sponsor EIN. (Use format: XX-XXXXXXX)

41-6005201

Organization Type, if not a 501(c)(3) or have a Fiscal Sponsor*

Please state whether your organization is a congregation, governmental institution, or accredited educational institution.

- ☐ Congregation
☒ Governmental Institution
☐ Accredited Educational Institution
☐ N/A (Not Applicable)

Mission*

What is your organization's mission?

To help bring visibility, accessibility and meaning in every day community life. To promote a community of harmony and respect for the rights and dignity of all. To serve as an advisory body to the city and assist in the implementation of the ordinance. To recognize and prevent discrimination and inequalities in daily life. Also, to help design or support education programs.

121 characters left of 500

▼ Project/Project Information

Description of Your Program/Project*

Please provide a detailed description of the program/project for which you are requesting funds. Include the proposed timeline, targeted population, and specifically how the funds will be used.

The funds would be used for a variety of events throughout the year, for example; Stomp on Stigma, Itasca Pride event, Indigenous Peoples Day and Soup on the Street. The money is used to pay for event food/water, signage, setup or event space. The targeted population would be the community of Grand Rapids city and surrounding area, whomever attends the events.

9,634 characters left of 10,000

Impact*

Please explain the expected impact of your program/project.

Many of these events are for people who are marginalized by society, so having a Human Rights Commission volunteer present at these events will let the community know that we are accessible to them and available to assist.

2,776 characters left of 3,000

Select a Program/Project Category*

Please select the category(ies) into which your program/project best fits.

Select all that apply.

☐ Animals

Item 5.

- ☐ Arts & Culture
- ☐ Clothing
- ☒ Community
- ☐ Education
- ☐ Employment
- ☐ Environment
- ☐ Food
- ☐ General Crisis
- ☐ Health & Safety
- ☐ Household
- ☐ Recreation
- ☐ Veterans
- ☐ Women
- ☐ Youth
- ☐ Other

Other

If Other, please explain.

What area(s) in Minnesota, does your Program/Project serve?***Select all that apply.**

If you serve "All of Greater Itasca Area " or "Only Itasca County", please do not select additional options.

- | | |
|---|-------------------------------------|
| ☐ All of Greater Itasca Area (all below) | ☐ Keewatin |
| ☐ Only Itasca County | ☐ La Prairie |
| ☐ Bigfork | ☐ Marble |
| ☐ Blackduck | ☐ Nashwauk |
| ☐ Bovey | ☐ Northome |
| ☐ Calumet | ☐ Remer |
| ☐ Cohasset | ☐ Squaw Lake |
| ☐ Coleraine | ☐ Taconite |
| ☐ Deer River | ☐ Warba |
| ☐ Effie | ☐ Zemple |
| ☒ Grand Rapids | ☐ Other |
| ☐ Hill City | |

Other

If Other, please explain.

1,000 characters left of 1,000

✓ Budget**Program/Project Budget***

What is the amount you need to fund this program/project? Please detail personnel, supplies and other costs.

\$5,000. Monies to be used for signage and various supplies for events throughout the year. It would pay for food and water, at the events, supplies needed (plates, cups, silverware, any serving dishes, etc). It could also be used for event center fees, if needed. It can also be used for the cost of obtaining various displays, for example, traveling exhibit rentals, like Green Card voices.

606 characters left of 1,000

Other Grants*

Have you applied to other groups or organizations to help fund this program/project? If so, to whom and for how much?

We have approached the city, who used to fund the Human Rights commission, however this is no longer in their budget. We plan to approach Blandin Foundation also when their grant period opens next year.

796 characters left of 1,000

✓ Grant Information

Delivery Method for Grant Check*

If approved, how would you like to receive the grant check?

- ☒ HOLD for Pick Up
- ☐ Mail to Organization

Special Instructions for Grant Check

If you have any special instructions regarding the check, please provide them here. The check will be mailed directly to the Organization at the address listed.

2,000 characters left of 2,000

✓ Electronic Signature**Agreement and Understanding***

By submitting this application, the applicant/organization agrees to the following:

- The information provided in this application is truthful and reflects our commitment to serving our community.
- Any funds awarded will be used responsibly and only for the purposes described in this application.
- **If any portion of the grant cannot be used as described, the applicant/organization must notify the Grand Rapids Area Community Foundation (GRACF).**
- GRACF reserves the right to decline a request if it does not meet eligibility requirements or for any other reason as determined by GRACF. All decisions to decline a grant request are made at the sole discretion of GRACF and may not be appealed.

If your grant is approved, you will be assigned a Follow-Up Form.

- Financial documentation, insight and impact information, photos, and any other follow-up requested by GRACF will be submitted within the required timeline.
- The Follow-Up Form is due when your program/project is complete, or by **October 1** of the following year.
- Please remember to take photos during your program/project.

If your photos contain people (preferred), please remember to get permission to publish, as well as the correct spelling of each person's name.

☒ I Agree

Electronic Signature

Please type full name.

Renee Ducharme

- Applications are accepted from **July 15 - September 1**.
- Applicants may be contacted by GRACF if additional information about the program/project is needed.
- Grant decisions will be made in **November**, with email notifications sent by December 1.
- Grant checks will be processed in **January of the following calendar year**.
- If you received a grant in the previous cycle, the **Follow-Up Form must be submitted before another application can be considered**.

Due by 09/01/2026 11:59 PM CDT.

Abandon Request

Save Application

Submit Application



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: August 24, 2026

AGENDA ITEM: Consider passing a resolution accepting a donation from the Friends of the Skatepark for the purchase of skatepark equipment.

PREPARED BY: Dale Anderson, Director of Parks & Recreation

BACKGROUND:

Local skater Travis Korri saw a need at the Cody Siem Memorial Skatepark for more ramps and skatepark equipment geared toward younger, less experienced skaters, so he developed a Go-Fund Me account to accept donations. In a short time, the account raised over \$2,000 which was enough to fund our first order of new equipment. We hope to have the equipment in place by the end of August.

REQUESTED COUNCIL ACTION:

Make a motion to pass a resolution accepting a donation from the Friends of the Skatepark for the purchase of skatepark equipment.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 26-

A RESOLUTION ACCEPTING A \$2,074.00 DONATION FROM THE FRIENDS OF THE SKATEPARK FOR THE GRAND RAPIDS PARKS & RECREATION DEPARTMENT TO PURCHASE SKATEPARK EQUIPMENT

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The Friends of the Skatepark have donated \$2,074.00 to the Grand Rapids Parks & Recreation Department to purchase skatepark equipment.

Adopted this 24th day of August, 2026

Tasha Connelly, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.