



CIVIC CENTER ADVISORY BOARD AGENDA

Wednesday, June 07, 2023

6:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, the Civic Center Advisory Board will hold a regular meeting on Wednesday June 7, 2023 at 6:00pm at the IRA Civic Center-East Lobby at 1401 NW 3rd Ave, Grand Rapids, Minnesota.

PUBLIC FORUM: (if anyone wishes to address the Board):

ROLL CALL:

SETTING THE AGENDA: This is the time for a Board Member to request an addition or removal of an item to the agenda.

CORRESPONDENCE:

APPROVE MINUTES:

- [1.](#) Approve Minutes for May 8, 2023

REVIEW FINANCIALS:

BUSINESS:

2. Discuss Meeting Room Rates and Policies
3. Review Budget
- [4.](#) Construction Schedule
- [5.](#) Revenue/Advertising/Naming Lists
6. Other

UPDATES:

SET AGENDA FOR NEXT MEETING:

ADJOURN:

ATTEST:



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

**CIVIC CENTER ADVISORY BOARD-
SPECIAL MEETING MINUTES**
Monday, May 08, 2023
6:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, the Civic Center Advisory Board will hold a regular meeting on Monday, May 8, 2023 at 6:00pm at the IRA Civic Center-East Lobby at 1401 NW 3rd Ave, Grand Rapids, Minnesota.

ROLL CALL:

PRESENT:

- Council Representative Tom Sutherland
- GRAHA Representative Andrew Haarklau
- Star of the North Representative Shannon Wourms
- At Large Jeremy Carlson
- ISD 318 Mark Schroeder

City Staff Present: City Administrator Tom Pagel and Director of Parks and Recreation, Dale Anderson

PUBLIC FORUM: (if anyone wishes to address the Board): None.

SETTING THE AGENDA: This is the time for a Board Member to request an addition or removal of an item to the agenda.

CORRESPONDENCE: None.

APPROVE MINUTES: Approve March 22, 2023 Minutes

Motion made by Board Member Sutherland, Second by Board Member Wourms to approve the March 22, 2023 Minutes. All in favor, Motion Passed.

REVIEW FINANCIALS: At this time, there is no financial report.

BUSINESS:

2. Bylaw Approval

Motion made by Boardmember Haarklau, Second by Boardmember Carlson to approve the changes to the Civic Cener Advisory Board Bylaws. All in favor, Motion Passed.

3. Meeting Schedule Approval

May 3, June 7, July 5, Aug 2, Sept 6, Oct 4, Dec 6 and Mar 6

Discussion on upcoming meeting dates, Director of Parks & Recreations, Dale Anderson mentioned that he will more than likely be absent for the June 7th meeting. The rest of the scheduled meetings will be okay for now.

4. Review Budgets

The Board reviewed the budget. Dale Anderson said that there will be some remodeling done, the downstairs lobby will be freshened up and there is a possibility of reimbursement for the materials spent already.

5. Construction Schedule

The Construction Schedule was discussed. The upper lobby and elevator demo are ahead of schedule and half of the trusses are here. Doing approximately two a week would put it in about June. One truss takes less than a day to put in and TNT is two to three weeks ahead of schedule. The decking has to wait until the trusses and gable walls are up.

6. Revenue/Advertising/Naming

Discussion regarding revenue, advertising and the Naming of the venue. The Board should compile a list and the City Administrator, Tom Pagel will assemble the list. The naming rights usually sell during the final month of the construction.

7. Other

Discussion on the flooring and the use of the tunnel. A large number of mites and mini-mites use that area, benches may make it too tight. Maybe there would be a possibility of a bench in that area along with some heat source such as propane, electric or infrared.

UPDATES:

SET AGENDA FOR NEXT MEETING:

BUSINESS:

- 2) Discuss Meeting Room Rates and Policies
- 3) Review Budget
- 3) Construction Schedule
- 4) Revenue/Advertising/Naming Lists
- 5) Other

UPDATES:

ADJOURN:

ATTEST:



A LEGENCE Company

3/24/2023

Task Name	Duration	Start	Finish
IRA Civic Center (Grand Rapids) Schedule	1233 days?	Mon 5/6/19	Fri 1/26/24
Procurement	250 days	Mon 7/18/22	Fri 6/30/23
Construction	153 days?	Mon 4/3/23	Fri 11/3/23
Roof Structure Demo & Rebuild	115 days	Mon 3/13/23	Mon 8/21/23
MEP Signs/Ceiling Demolition	15 days	Mon 3/13/23	Fri 3/31/23
Remove and store wood benches	3 days	Mon 4/3/23	Wed 4/5/23
Demo existing roof	15 days	Mon 4/3/23	Fri 4/21/23
Set new wood trusses/decking system	55 days	Mon 4/24/23	Mon 7/10/23
Roofing membrane system	30 days	Tue 7/11/23	Mon 8/21/23
New Elevator & hoistway	80 days?	Mon 4/3/23	Mon 7/24/23
Demo/excavate for new hoistway	15 days	Mon 3/13/23	Fri 3/31/23
Elevator sump and UG plumbing	3 days	Mon 4/3/23	Wed 4/5/23
Setup/form/rebar new elevator pit	5 days	Thu 4/6/23	Wed 4/12/23
Place elevator pit concrete slab	1 day	Thu 4/13/23	Thu 4/13/23
CMU hoistway walls (pit) (?contingent on roof demo?)	5 days	Fri 4/14/23	Thu 4/20/23
Setup/form/rebar SOG 1st level (?contingent on roof demo?)	2 days	Fri 4/21/23	Mon 4/24/23
Place SOG	1 day	Tue 4/25/23	Tue 4/25/23
CMU hoistway walls (1st level)	5 days	Wed 4/26/23	Tue 5/2/23
Install Steel framing and decking	5 days	Wed 5/3/23	Tue 5/9/23
Setup slab on deck	2 days	Wed 5/10/23	Thu 5/11/23
Place slab on deck	1 day	Fri 5/12/23	Fri 5/12/23
CMU hoistway walls (2nd level)	10 days	Mon 5/15/23	Fri 5/26/23
Install Steel framing and decking (hoistway top)	5 days	Mon 5/29/23	Fri 6/2/23
Setup/place slab on decking (hoistway top)	2 days	Mon 6/5/23	Tue 6/6/23
Machine Room	20 days	Wed 6/7/23	Wed 7/5/23
Install elevator car / trim/finishes	15 days	Thu 7/6/23	Wed 7/26/23
West Arena Ice Renovation	152 days	Mon 3/27/23	Thu 10/26/23
Decommission ice and remove existing boards	4 days	Mon 3/27/23	Thu 3/30/23
Sawcut slab	5 days	Thu 3/30/23	Wed 4/5/23
Floor Demo	5 days	Tue 7/11/23	Mon 7/17/23
Underslab Mechanical	15 days	Tue 7/18/23	Mon 8/7/23
Concrete	5 days	Tue 8/8/23	Mon 8/14/23
Cure Time	20 days	Tue 8/15/23	Tue 9/12/23
RePainting	10 days	Tue 8/15/23	Mon 8/28/23
Caulking CMU wall gaps	10 days	Tue 8/15/23	Mon 8/28/23
MEP Overhead (sound system)	20 days	Wed 9/13/23	Tue 10/10/23
Dasher Boards & Glass	7 days	Wed 10/11/23	Thu 10/19/23
Substantial Completion of new West Arena	5 days	Fri 10/20/23	Thu 10/26/23

Upper Lobby Renovation	160 days	Mon 3/13/23	Tue 10/24/23
Demolition	10 days	Mon 3/13/23	Fri 3/24/23
Abatement of floor tile and mastic	1 day	Mon 4/3/23	Mon 4/3/23
Metal & Steel framing (interior)	15 days	Mon 4/3/23	Fri 4/21/23
CMU interior walls	5 days	Mon 4/3/23	Fri 4/7/23
Mechanical rough-in	10 days	Mon 6/26/23	Mon 7/10/23
Electrical rough-in	15 days	Tue 7/11/23	Mon 7/31/23
Gyp wallboard (insulate/hang/finish)	10 days	Tue 8/1/23	Mon 8/14/23
Painting	10 days	Tue 8/15/23	Mon 8/28/23
Acoustical ceiling grid	2 days	Tue 8/29/23	Wed 8/30/23
Tile	10 days	Tue 8/29/23	Tue 9/12/23
Stone masonry	15 days	Tue 8/29/23	Tue 9/19/23
Aluminum frames, Glazing, Windows	15 days	Tue 8/15/23	Tue 9/5/23
Casework & Countertops	5 days	Tue 8/29/23	Tue 9/5/23
Coiling Door at Concessions	2 days	Wed 9/6/23	Thu 9/7/23
Mechanical/plumbing fixtures/finishes	10 days	Wed 9/13/23	Tue 9/26/23
Electrical fixtures/finishes	15 days	Thu 8/31/23	Thu 9/21/23
Acoustical ceiling tiles and baffles	5 days	Wed 9/27/23	Tue 10/3/23
Specialties (toilet accessories, etc.)	5 days	Wed 9/27/23	Tue 10/3/23
Doors and hardware	10 days	Wed 10/4/23	Tue 10/17/23
Overhead doors at conference rooms	5 days	Wed 10/4/23	Tue 10/10/23
Flooring (Epoxy)	10 days	Wed 10/11/23	Tue 10/24/23
1st Level Renovations (restroom, rm128, meter room)	88 days	Mon 4/3/23	Thu 8/3/23
Demolition	10 days	Mon 4/3/23	Fri 4/14/23
Metal framing (interior)	5 days	Mon 4/17/23	Fri 4/21/23
Mechanical rough-in	15 days	Mon 4/24/23	Fri 5/12/23
Electrical rough-in	15 days	Mon 5/15/23	Fri 6/2/23
Gyp wallboard (insulate/hang/finish)	5 days	Mon 6/5/23	Fri 6/9/23
Painting	5 days	Mon 6/12/23	Fri 6/16/23
Acoustical ceiling grid	2 days	Mon 6/19/23	Tue 6/20/23
Tile & Flooring	5 days	Wed 6/21/23	Tue 6/27/23
Mechanical/plumbing fixtures/finishes	10 days	Wed 6/28/23	Wed 7/12/23
Electrical fixtures/finishes	10 days	Thu 7/13/23	Wed 7/26/23
Acoustical ceiling tiles and baffles	1 day	Thu 7/27/23	Thu 7/27/23
Specialties (toilet accessories, etc.)	2 days	Fri 7/28/23	Mon 7/31/23
Doors and hardware	3 days	Tue 8/1/23	Thu 8/3/23
MEP / ice plant upgrades	115 days	Mon 4/3/23	Tue 9/12/23
Demolition	10 days	Mon 4/3/23	Fri 4/14/23
New ice plant equipent	40 days	Mon 7/3/23	Mon 8/28/23
MEP connections and startup	10 days	Tue 8/29/23	Tue 9/12/23
Accessible platforms	26 days	Mon 4/3/23	Mon 5/8/23
Demo seating at areas	5 days	Mon 4/3/23	Fri 4/7/23
Steel / metal framing	10 days	Mon 4/10/23	Fri 4/21/23
Place slab on decking	1 day	Mon 4/24/23	Mon 4/24/23
Glazing railing system	10 days	Tue 4/25/23	Mon 5/8/23
Final Cleaning	5 days	Wed 10/25/23	Tue 10/31/23

Substantial Completion	1 day	Fri 11/3/23	Fri 11/3/23
Punchlist / Closeout	60 days	Mon 11/6/23	Fri 1/26/24

Activities and durations are fluid; and are subject to change for the benefit of the Project

POTENTIAL NAMING RIGHTS/SPONSORSHIP VENDOR LIST

Grand Itasca/Fairview (Sanford Health?)

Essentia Health

Minnesota Power

Lake Country Power

Paul Bunyan

MediaCom.

ASV

UPM/Blandin

Arrowhead Promotions

All Banks and Credit Unions

All Hotels

L & M Supply

Super One Foods

Grand Rapids GM

Dondelinger

Hawk Construction

TNT Construction

Hawkinson Construction

Casper Construction

Edward Jones Financial

Waste Management

Others?