



POKEGAMA GOLF COURSE BOARD MEETING AGENDA

**Tuesday, May 19, 2026
7:30 AM**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Pokegama Golf Course Board will be held on Tuesday, May 19, 2026 at 7:30 AM at Pokegama Golf Course, 3910 Golf Course Road, Grand Rapids, Minnesota.

ROLL CALL:

PUBLIC INPUT:

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Board members present.)

APPROVE MINUTES:

1. Approve minutes for Tuesday, April 21, 2026 Golf Board meeting.

CLAIMS AND FINANCIAL STATEMENTS:

2. Consider approving the verified claims in the amount of \$109,470.85.

VISITORS:

REPORTS:

BUSINESS:

3. Consider approval or removal of barber poles

CORRESPONDENCE AND OPEN DISCUSSION:

ADJOURN:



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**POKEGAMA GOLF COURSE BOARD
MEETING MINUTES**

**Tuesday, April 21, 2026
7:30 AM**

Chair Ryan called the meeting to order at 7:32 AM

PRESENT: Board Chair John Ryan, Board Member Tom Lagergren, Board Member Gabrielle Jerulle, Board Member Anea Hedin (arrived at 7:06 am). ABSENT: Board Member Deb Godfrey.

STAFF: Tom Beaudry, Cody Alleman, Kimberly Gibeau

PUBLIC INPUT:

There was no one from the public present.

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Board members present.)

Motion made by Board Member Lagergren, Seconded by Board Member Jerulle to approve the agenda as presented. Voting Yea: Board Chair Ryan, Board Member Lagergren, Board Member Jerulle

APPROVE MINUTES:

1. Approve minutes for Tuesday, March 17, 2026

Motion made by Board Member Jerulle, Seconded by Board Member Lagergren to approve the minutes for March 17, 2026 meeting as presented. Voting Yea: Board Chair Ryan, Board Member Lagergren, Board Member Jerulle

CLAIMS AND FINANCIAL STATEMENTS:

Board Member Anea Hedin arrived at 7:06 AM

2. Approve financials and verified claims.

Upon review of the financials and claims, the following motion was made.

Motion made by Board Member Lagergren, Seconded by Board Member Hedin to approve the financials and verified claims as presented. Voting Yea: Board Chair Ryan, Board Member Lagergren, Board Member Jerulle, Board Member Hedin

REPORTS:

Maintenance Report:

The update covers golf course maintenance and upcoming seasonal work. The greens survived winter in excellent condition, and the focus is now on keeping them healthy in preparation for summer heat and drought stress rather than prioritizing speed. Bunker renovation project will begin next week, but it has been scaled down to nine priority bunkers due to financial limits and the logistical challenge of storing large material shipments. Bunkers were selected based on severity, play impact, and drainage problems.

Staffing is in good shape with a new assistant and only one remaining open position for flower maintenance. New assistant is working out well. Seasonal supplies are in place, and early May will mark the start of spray applications, beginning with grub control. Operational improvements are also planned, including replacing 150-yard stakes with smaller markers to improve mowing efficiency and reduce disruptions during daily course setup. Overall, the discussion reflects a focus on efficiency, long-term course health, and completing targeted infrastructure improvements within budget constraints.

Manager's Report:

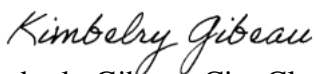
Tom Beaudry reviewed financial performance compared to last year. He explained that updated financial statements next month will include prior-year comparisons, budget data, and year-to-date figures, and they are currently coordinating those reports. Last year, the operation added approximately \$137,000 to the bottom line. Also noted that, based on industry standards for public golf courses (excluding depreciation), a healthy net operating margin is typically between 10% and 15%, and the course performance was just above 12%, which falls within that expected range. Overall, he remains confident that financials will realign with expectations as the season progresses.

Staffing is currently tight due to limited availability during the school year, but additional help is coming in. A new marketing support person is expected to improve operations and communication. Merchandise is arriving but not fully organized yet.

ADJOURN:

Motion made by Board Member Jerulle, Seconded by Board Member Lagergren to adjourn the meeting at 7:53 AM. Voting Yea: Board Member Ryan, Board Member Lagergren, Board Member Jerulle, Board Member Hedin

Respectfully submitted:



Kimberly Gibeau, City Clerk

POKEGAMA GOLF COURSE BILL LIST - MAY 19, 2026

DEPARTMENT SUMMARY REPORT

VENDOR NAME	AMOUNT
BURGGRAF'S ACE HARDWARE	\$ 693.55
CLUB PROPHET SYSTEMS	\$ 993.70
CULLIGAN OF NE MN	\$ 210.49
DAVIS OIL INC	\$ 2,274.99
EDWARD T ECK	\$ 779.23
ERANGE INC	\$ 700.00
GOVCONNECTION INC	\$ 270.69
GPS TECHNOLOGIES INC	\$ 5,400.00
ITASCA COUNTY SHERIFFS DEPT	\$ 10.00
L&M SUPPLY	\$ 407.44
MINNESOTA TORO	\$ 943.74
MOR GOLF AND UTILITY	\$ 968.91
NAPA SUPPLY OF GRAND RAPIDS	\$ 3,741.91
NK OUTDOOR SERVICES	\$ 4,912.50
NORTHERN MN WATER COND DBA	\$ 40.50
PLACKNER TREE CARE INC	\$ 2,992.50
THE TESSMAN COMPANY	\$ 35,526.24
VESTIS GROUP, INC	\$ 261.88

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 61,128.27

CHECKS ISSUED-PRIOR APPROVAL

AT&T	4/8/2026	\$ 47.73
CANON	04/30/26-42988897-G	\$ 45.48
CITY OF COHASSET	April, 2026	\$ 193.84
GRAND RAPIDS PAYROLL	4/17/2026	\$ 12,163.74
GRAND RAPIDS PAYROLL	5/1/2026	\$ 15,910.25
HUNTINGTON NATIONAL BANK	5/1/2026	\$ 5,725.99
METROPOLITAN LIFE	May, 2026	\$ 114.03
MN REVENUE	January, 2026	\$ 1,156.00
MN REVENUE	February, 2026	\$ 134.00
MN REVENUE	March, 2026	\$ 3,551.00
OPERATING ENGINEERS LOCAL #49	June, 2026	\$ 5,721.00
PAUL BUNYAN COMMUNICATIONS	May, 2026	\$ 173.76
PUBLIC UTILITIES COMMISSION	March, 2026	\$ 2,481.25
VISA	March, 2026	\$ 44.99
WASTE MANAGEMENT	April, 2026	\$ 879.52

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 48,342.58

TOTAL ALL DEPARTMENTS: \$ 109,470.85



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REQUEST FOR BOARD ACTION

AGENDA DATE: 5/19/26

AGENDA ITEM: Consider approval or removal of barber poles

PREPARED BY: Tom Beaudry

BACKGROUND:

It was discussed at the last meeting to eliminate all the barber poles on the golf course.

REQUESTED BOARD ACTION:

Make a motion to approve removal of all barber poles to clean up the look of the golf course and minimize maintenance time.