



CITY COUNCIL MEETING AGENDA

Monday, December 01, 2025

6:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids City Council will be held on Monday, December 1, 2025 at 6:00 PM in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

POSITIVE HAPPENINGS IN THE CITY:

PUBLIC FORUM:

COUNCIL REPORTS:

APPROVAL OF MINUTES:

1. Approve Council minutes for Monday, November 24, 2025 Worksession and Regular meetings.

VERIFIED CLAIMS:

2. Approve the verified claims for the period November 18, 2025 to November 24, 2025 in the total amount of \$74,129.93.

ACKNOWLEDGE MINUTES FOR BOARDS AND COMMISSIONS:

3. Acknowledge minutes for the following Board & Commission meetings:

- ~ September 10 and October 8, 2025 Library Board Meetings
- ~ October 23, 2025 EDA Meeting
- ~ October 7, 2025 Arts & Culture Meeting
- ~ October 29, 2025 Human Rights Meeting
- ~ October 2, 2025 Planning Commission Meeting
- ~ October 21, 2025 Golf Board Meeting

CONSENT AGENDA:

4. Consider accepting the resignation of Derek Fox from the Arts & Culture Commission, effective December 31, 2025
5. Consider rescinding appointment of two seasonal employees hired as Maintenance – Winter (Public Works).

- [6.](#) Consider approving an amendment to the retirement benefit level of the Grand Rapids Fire Department Relief Association Bylaws
- [7.](#) Consider approving Maintenance – Winter (Public Works) new hire, Anthony Rockwell Jr., for the 2025-2026 Winter season.
- [8.](#) Consider approving the continuation of general liability insurance through the League of Minnesota Cities Insurance Trust for calendar year 2026.

SET REGULAR AGENDA:

TRUTH IN TAXATION HEARING PUBLIC HEARING:

9. Conduct a Public Hearing on 2025 Levy Payable in 2026 and 2026 budget at 6:00 p.m. as stated in the Truth in Taxation Statements.

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR DECEMBER 15, AT 5:00 PM

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

MEETING PROTOCOL POLICY: Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct all City meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

ATTEST: Kimberly Gibeau, City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY COUNCIL WORKSESSION MINUTES

Monday, November 24, 2025

4:00 PM

Mayor Connelly called the meeting to order at 4:00 PM.

PRESENT: Mayor Tasha Connelly, Councilor Molly MacGregor, Councilor Rick Blake, Councilor Dan Mertes. ABSENT: Councilor Tom Sutherland.

STAFF: Tom Pagel, Kimberly Gibeau, Will Richter, Lance Kuschel, Chery Pierzina, Carl Babich

BUSINESS:

1. Review Solid Waste Ordinance

This discussion will be postponed to a later date.

2. Review Grand Rapids Fire Department Relief Association Request for Benefit Level Increase.

Fire Fighter Will Richter conducted presentation for the Council providing overview of Fire Department Relief Association and proposed benefit level increase. This item will be brought back to the Council meeting on December 1, 2025 for consideration.

3. Discuss 2026 Proposed Budget

Administrator Tom Pagel provided overview of proposed 2026 budget and reviewed recommended changes to reduce City levy.

REVIEW OF REGULAR AGENDA:

Upon review, 13a. Adopting a resolution approving Maintenance and Operations Grant Agreement with State of MN for GPZ Airport is added to Consent. No other additions or changes are noted.

There being no further business, the meeting adjourned at 4:50 PM.

Respectfully submitted:

Kimberly Gibeau

Kimberly Gibeau, City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY COUNCIL MEETING MINUTES

Monday, November 24, 2025

5:00 PM

Mayor Connelly called the meeting to order at 5:00 PM.

PRESENT: Mayor Tasha Connelly, Councilor Molly MacGregor, Councilor Rick Blake, Councilor Dan Mertes. ABSENT: Councilor Tom Sutherland.

STAFF: Tom Pagel, Kimberly Gibeau, Jeremy Nelson, Chery Pierzina, Will Richter, Rob Mattei, Carl Babich

POSITIVE HAPPENINGS IN THE CITY:

Mayor Connelly acknowledged years of service for City staff and Catholic Church providing free Thanksgiving dinner to all.

Councilor Blake shared pledge against political violence signed by full Council.

Councilor MacGregor provided overview of CGMC conference hosted in Grand Rapids and library fundraiser.

PUBLIC FORUM:

No one from the public wished to speak.

COUNCIL REPORTS:

Councilor Blake also reference the CGMC Conference, and shared overview of recently attended RAMS meeting.

Mayor Connelly stated that the Blandin Beach open house, held to provide feedback on proposed renovation and learn about possible funding options, was attended by approximately 20 community members.

APPROVAL OF MINUTES:

1. Approve minutes for Monday, November 10, 2025 Council meeting.

Motion made by Councilor MacGregor, Second by Councilor Mertes to approve Council minutes as presented. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Blake, Councilor Mertes

VERIFIED CLAIMS:

2. Approve the verified claims for the period November 4, 2025 to November 17, 2025 in the total amount of \$164,983.65.

Motion made by Councilor Mertes, Second by Councilor Blake to approve the verified claims as presented. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Blake, Councilor Mertes

CONSENT AGENDA:

3. Consider accepting the resignation of Pat Goggin from the Planning Commission, effective December 31, 2025
4. Consider accepting sealed bids and authorize sale of surplus golf maintenance equipment.
5. Consider adopting a resolution renewing a Limited Use Permit between the City of Grand Rapids and the Commissioner of Transportation, State of Minnesota for the Municipal Entrance Signs.

Adopted Resolution 25-75

6. Consider approving Maintenance – Winter (Public Works) new hires for the 2025-2026 Winter season.
7. Consider approving the Statement of Work (SOW) Agreement with CliftonLarsonAllen, LLP (CLA) for audit year ending December 31, 2025.
8. Consider job description for Golf Course Superintendent and authorize Human Resources to post internally, interview and hire for the open position of Golf Course Superintendent.
9. Consider approving 10-year Axon Contract
10. Consider hiring part-time employees for Yanmar Arena and the Parks & Recreation Departments.
11. Consider approving an agreement with Momentum Advocacy for lobbying services in 2026
12. Consider approving the purchase of snowplow equipment for two public works trucks
13. Consider authorizing the Fire Department to apply for a DNR Grant.
- 13a. Adopting a resolution approving Maintenance and Operations Grant agreement with State of MN for GPZ Airport

Adopted Resolution 25-76

Motion made by Councilor Mertes, Second by Councilor Blake to approve the Consent agenda as amended, with the addition of 13a. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Blake, Councilor Mertes

SET REGULAR AGENDA:

Motion made by Councilor MacGregor, Second by Councilor Blake to approve the Regular agenda as presented. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Blake, Councilor Mertes

COMMUNITY DEVELOPMENT:

14. Consider approval of the Preliminary Plat for Crystal Lake Estates Second Addition.

Zoning Administrator, Will Richter, presented proposed preliminary plat.

Motion made by Councilor Blake, Second by Councilor MacGregor to approve the preliminary plat for Crystal Lake Estates Second Addition as presented. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Blake, Councilor Mertes

PUBLIC HEARINGS: (scheduled to begin no earlier than 5:00 PM)

15. Conduct a Public Hearing to consider the rezoning of land from PU (Public Use) to R-2 (One and Two-Family Residential).

Presentation focus on zoning and consistency in the neighborhood.

Mayor Connelly noted the purpose of the public hearing; stating this is the time and place for members of the public to be heard on the proposed changes. Clerk Gibeau noted that all required notices have been made and no correspondence was received regarding this matter.

Motion made by Councilor Mertes, Second by Councilor MacGregor to open the public hearing. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Blake, Councilor Mertes

Isaac Meyer, representing Itasca County HRA, speaks in support of rezone and redevelopment.

No one else from the public wished to speak, therefore the following motion was made.

Motion made by Councilor Blake, Second by Councilor Mertes to close the public hearing. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Blake, Councilor Mertes

COMMUNITY DEVELOPMENT:

16. Consider the recommendation of the Planning Commission regarding adoption of an ordinance, amending the Official Zoning Map, by rezoning land from PU (Public Use) to R-2 (One and Two-Family Residential).

Upon closure of the public hearing, staff recommends approval and adoption of ordinance change.

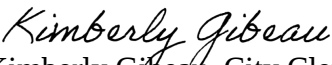
Motion made by Councilor Blake, Second by Councilor Mertes to **adopt Ordinance 25-11-04**, amending the official zoning map as presented. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Blake, Councilor Mertes

ADJOURNMENT:

Mayor Connelly noted the City of Grand Rapids will conduct its annual Truth in Taxation public hearing on December 1, 2025 at the regular meeting. The TNT will begin at 6:00 PM and members of the public are encouraged to attend.

There being no further business, the meeting adjourned at 5:29 PM.

Respectfully submitted:


Kimberly Gibeau, City Clerk

CITY OF GRAND RAPIDS COUNCIL BILL LIST - December 1, 2025
Summary Report

Item 2.

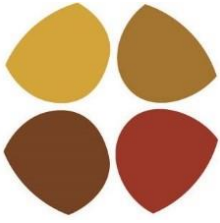
Vendor Name	Amount
GOVCONNECTION INC	397.98
COLE HARDWARE INC	17.94
VESTIS GROUP, INC	74.41
MADDEN GALANTER HANSEN, LLP	473.25
EARL F ANDERSEN	276.95
NETWRIX CORPORATION	2,443.52
SHERWIN-WILLIAMS	54.44
SUPERONE FOODS NORTH	51.43
STREICHER'S INC	247.95
ALL FLAGS, LLC	157.35
GARTNER REFRIGERATION CO	1,968.00
IRON OAKES FENCE, LLC	3,500.00
GUARDIAN PEST SOLUTIONS, INC	72.00
GRAND RAPIDS HERALD REVIEW	80.50
CLAREY'S SAFETY EQUIPMENT INC	614.27
FERGUSON WOLSELEY IND GROUP	367.96
ITASCA COUNTY FAMILY YMCA INC	2,000.00
Carquest Auto Parts	39.98
LATVALA LUMBER COMPANY INC.	45.66
ORACLE AMERICA INC	2,139.45
Burggraf's Ace Hardware	160.94
LEAGUE OF MINNESOTA CITIES	1,890.00
R & R SPECIALTIES INC	1,576.80
MINUTEMAN PRESS	605.68
L&M SUPPLY	10.92
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	19,267.38

CHECKS ISSUED/PRIOR APPROVAL:

V03391 AMAZON CAPITAL SERVICES	Bill #1KFF-MFC3-79TC	195.98
V03391 AMAZON CAPITAL SERVICES	Bill #1XFL-4HPJ-3XN7-L	334.25
V00878 AT&T MOBILITY	Bill #AT and T invoice 2620200	1,570.85
V01066 CENTURYLINK QC	Bill #333508017/Nov25-C	55.48
V01090 COALITION OF GREATER MN CITIES	Bill #11059	210.00
V00891 CONSTELLATION NEWENERGY-GAS DIV	Bill #4459421	2,490.34
V03964 EMILY LINDNER	Bill #111725-L	175.00
V00810 FIDELITY SECURITY LIFE	Bill #3273637	90.69
V04119 ICTV - Grand Rapids	Bill #LaPrairie/3rdQtr25	1,204.77
V04366 LAKE COUNTRY POWER	Bill #8705029400/Oct25	53.01
V03967 LOFFLER COMPANIES INC	Bill #40543387	447.80
V04114 MARCO TECHNOLOGIES, LLC	Bill #568413207	100.65
V02144 MINNESOTA ENERGY RESOURCES	Bill #0502380460-01/Oct25	693.97
V02144 MINNESOTA ENERGY RESOURCES	Bill #0506372672-01/Oct25-C	877.68
V03482 MINNESOTA MN IT SERVICES	Bill #DV25100432	467.35
V03916 MN DEPT OF TRANSPORTATION	Bill #8468	40.00
V04382 PUBLIC UTILITIES COMMISSION	Bill #City Hall/Oct25	2,185.35
V04382 PUBLIC UTILITIES COMMISSION	Bill #Fire Hall/Oct25	1,208.68
V04382 PUBLIC UTILITIES COMMISSION	Bill #Yanmar/Oct25	22,091.85
V04382 PUBLIC UTILITIES COMMISSION	Bill #Golf/Oct25-G	2,478.02
V04382 PUBLIC UTILITIES COMMISSION	Bill #EV Chg/Oct25	80.12
V04382 PUBLIC UTILITIES COMMISSION	Bill #DACF/Oct25	525.63
V04382 PUBLIC UTILITIES COMMISSION	Bill #EDA	327.19
V04382 PUBLIC UTILITIES COMMISSION	Bill #Lib/Oct25	2,835.61
V04382 PUBLIC UTILITIES COMMISSION	Bill #PW/Oct25	10,988.46
V03456 WM CORPORATE SERVICES, INC	Bill #0129126-2808-3	3,133.82

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: 54,862.55

TOTAL: \$ 74,129.93



CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION MEETING MINUTES

Wednesday, October 29, 2025
4:00 PM

MISSION STATEMENT

The Mission of the Grand Rapids Human Rights Commission is to promote a community of harmony and respect for the rights and dignity of all.

CALL TO ORDER: Pursuant to due notice and call thereof, the Human Rights Commission will hold a regular meeting on Wednesday, October 29th, 2025, at 4:00pm in City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids, Minnesota.

The meeting was called to order at 4:00 pm.

ROLL CALL:

PRESENT

Commissioner Angella Erickson
Commissioner Doug Learmont
Commissioner Amy Blomquist
Commissioner Ronald Grossman
Commissioner Julee Jackson
Commissioner Stephanie Meittunen
Council Representative Molly MacGregor
Commissioner Janet Miller
City Liaison, City Attorney, Chad Sterle

ABSENT

Commissioner Katelyn Dokken

PUBLIC INPUT (if anyone wishes to address the Commission):

None.

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Commission members present.)

Motion made by Commissioner Learmont, Seconded by Commissioner Meittunen to approve the agenda. Voting Yea: Commissioner Erickson, Commissioner Learmont, Commissioner Blomquist, Commissioner Grossman, Commissioner Jackson, Commissioner Meittunen, Council Representative MacGregor, Commissioner Miller

PRESENTATION:

1. Jaci David, Verweven Strategies, LLC

Jaci David of Verwevan Strategies discussed her proposal to the Human Rights Commission. There were three points from her proposal:

- Refreshing Guiding Documents
- Develop a Framework to look at issues brought up to the Commission
- Support Implementation of the Framework

The proposal had helpful ideas that are not set in stone and her Budget, which included a discounted rate and some hours as pro-bono.

Commissioner Blomquist arrived at 4:08pm

APPROVE MINUTES:

2. Approve September 24th, 2025, Minutes

Motion made by Council Representative MacGregor, Seconded by Commissioner Grossman to approve the September 24th, 2025, Minutes with a change under Business #4, from MacGregor to Erickson. Voting Yea: Commissioner Erickson, Commissioner Learmont, Commissioner Blomquist, Commissioner Grossman, Commissioner Jackson, Commissioner Meittunen, Council Representative MacGregor, Commissioner Miller

FINANCIALS:

3. Review October Financials - No Change

The Commission reviewed the Financials.

BUSINESS:

4. Review Bylaws & City Ordinances
5. Workplan

The Commission reviewed the 2025 Workplan. One of the items that was discussed was the lack of an event for Indigenous People's Day. The Commission will work on having something ready to go for next year.

6. Review 2026 Workplan Worksession

Commissioner Grossman would like to add the Hunger and Homeless Awareness Week to the Workplan for 2026. He also gave additional documentation of community resources that the Commission agreed they would ask to be posted on the City's website.

Renee Kern stopped in to tell the Commission about Father's Heart and Hands. Their Ministries include a Food Pantry, Clothing Closet (& Blankets) and Healing. She said that they anticipate that the assistance industry will see an enormous uptick for needs in November.

7. Discuss Green Voices/Story Stitch & Braver Angels Workshop

Councilmember MacGregor signed up for the training classes held by Green Voices/Story Stitch. There is opportunity to teach the classes to others possibly through the Itasca County Health and Human Resources and/or Community Education. She will find out more

information. Their subscription is \$99.00 per year.

Motion made by Commissioner Blomquist, Seconded by Commissioner Miller to approve and pay for a yearly subscription to Green Voices/Story Stitch for \$99.00. Voting Yea: Commissioner Erickson, Commissioner Learmont, Commissioner Blomquist, Commissioner Grossman, Commissioner Jackson, Commissioner Meittunen, Council Representative MacGregor, Commissioner Miller

8. Itasca Housing Resource Team IHRT/Hunger & Homeless Awareness Week

The National Hunger Awareness Week is November 16th through November 22nd, 2025, with an event scheduled on the Central School Grounds on November 19th, 2025. The Itasca Housing Resource Team (IHRT) sent a letter to the Human Rights Commission seeking support for both a standing and a hanging banner for National Hunger and Homeless Awareness Month. They are requesting to reimburse Grace House for up to \$300.00, as they will be purchasing the banners on behalf of IHRT.

**Motion made by Commissioner Blomquist, Seconded by Commissioner Miller to approve and reimburse Grace House for the purchase of a standing and hanging banner for up to \$300.00 for National Hunger and Homeless Awareness Month. Voting Yea: Commissioner Erickson, Commissioner Learmont, Commissioner Blomquist, Commissioner Grossman, Commissioner Meittunen, Council Representative MacGregor, Commissioner Miller
Voting Abstaining: Commissioner Jackson**

UPDATES:

9. Community Engagement/Education and/or Internal Collaboration

Commissioner Miller brought a request for sponsorship to the Commission for the Indigenous Day of Mourning, scheduled for November 20th, 2025, at the Central School Grounds. This one day will observe three different dates: the Trans Day of Remembrance-11/20, the Indigenous Day of Mourning-11/27 and the World AIDS Day-12/1. There are 4 Parts to the Event: Part 1- Indigenous Art Collaboration with Fire in the Village, \$500.00, Part 2-Candelight Vigil, \$150.00, Part 3-Community Dinner, \$350.00 and Part-4-Publicity, \$50.00.

**Motion made by Commissioner Blomquist, Seconded by Commissioner Grossman to approve and pay for the sponsorship of the Indigenous Day of Mourning on November 20th, 2025, \$1,000 excluding Part 4-Publicity. Voting Yea: Commissioner Erickson, Commissioner Learmont, Commissioner Blomquist, Commissioner Grossman, Commissioner Jackson, Commissioner Meittunen, Council Representative MacGregor
Voting Abstaining: Commissioner Miller**

10. CNA WG: Council Representative MacGregor, Commissioners Meittunen & Blomquist
ADA Compliance WG: Commissioners Learmont & Erickson
Community Events WG: Commissioners Erickson, Jackson and Dokken
City Staff/Volunteer Survey WG: Commissioners Erickson and Jackson
Ordinance WG: Council Representative MacGregor, Commissioners Learmont & Erickson
Interfaith WG: Commissioner Grossman

Commission Chair Erickson said that she would send the Volunteer Survey out to the City Clerk, Kim Gibeau.

The Community Needs Assessment Report was included in the packet. It's all the same, but it was formatted a little differently.

Motion made by Council Representative MacGregor, Seconded by Commissioner Grossman to move the next meeting to November 19th, 2025, instead of the scheduled meeting on November 26th, 2025, the day before Thanksgiving. Voting Yea: Commissioner Erickson, Commissioner Learmont, Commissioner Blomquist, Commissioner Grossman, Commissioner Jackson, Commissioner Meittunen, Council Representative MacGregor, Commissioner Miller

CALLS/COMPLAINTS/INQUIRIES:

None

SET AGENDA FOR NEXT MEETING:

BUSINESS:

4. Review 2026 Workplan

UPDATES:

5. Community Resources Discussion
6. Itasca Housing Resource Team (IHRT)/Hunger & Homeless Awareness Week
7. Community Engagement/Education and/or Internal Collaboration
8. CNA WG: Council Representative MacGregor, Commissioners Meittunen & Blomquist
 ADA Compliance WG: Commissioners Learmont & Erickson
 Community Events WG: Commissioners Erickson, Jackson and Dokken
 City Staff/Volunteer Survey WG: Commissioners Erickson and Jackson
 Ordinance WG: Council Representative MacGregor, Commissioners Learmont & Erickson
 Interfaith WG: Commissioner Grossman

ADJOURN:

Motion made by Commissioner Miller, Seconded by Council Representative MacGregor to adjourn at 6:05pm. Voting Yea: Commissioner Erickson, Commissioner Learmont, Commissioner Blomquist, Commissioner Grossman, Commissioner Jackson, Commissioner Meittunen, Council Representative MacGregor, Commissioner Miller

Respectfully submitted by Cynthia Lyman



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

ARTS & CULTURE COMMISSION
MEETING MINUTES
Tuesday, October 07, 2025
3:45 PM

CALL TO ORDER: Pursuant to due notice and call thereof, the Arts & Culture Commission will hold a regular meeting on Tuesday, October 7th, 2025, at 3:45pm in the City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids, Minnesota.

The meeting was called to order by Commission Chair Hedlund at 3:48pm.

ROLL CALL:

PRESENT

Commissioner Kari Hedlund
 Commissioner Aaron Squadroni
 Commissioner Amanda Lamppa
 Commissioner Angie Miskovich
 Commissioner Sara Slaubaugh
 Commissioner Nancy Jacobson
 City Liaison, City Administrator, Tom Pagel
 MacRostie Program Manager, Emily Carlson

ABSENT

Commissioner Jennifer Gorman
 Commissioner Myrna Peterson
 Commissioner Derek Fox

PUBLIC INPUT: (if anyone wishes to address the Commission)

David Marty, who resides across the street from the Ice Lake Swing Sculpture came to the meeting to let the Commission know that they are delighted to have the artwork across the street.

SETTING THE AGENDA:

Motion made by Commissioner Lamppa, Seconded by Commissioner Miskovich to approve the agenda. Voting Yea: Commissioner Hedlund, Commissioner Squadroni, Commissioner Lamppa, Commissioner Miskovich, Commissioner Slaubaugh, Commissioner Jacobson

CORRESPONDENCE:

None.

APPROVE MINUTES:

1. Approve Minutes from September 2nd, 2025

Motion made by Commissioner Lamppa, Seconded by Commissioner Slaubaugh to approve the September 2nd, 2025, Minutes. Voting Yea: Commissioner Hedlund, Commissioner Squadroni, Commissioner Lamppa, Commissioner Miskovich, Commissioner Slaubaugh, Commissioner Jacobson

FINANCIALS:

2. No change to Financials for September 2025

BUSINESS:

3. Human Rights Commission

This item was tabled.

4. MacRostie Happenings

Macroctie Program Manager, Emily Carlson, said that there are new galleries that have opened up and one at the Reif as well. There is a studio tour Saturday and they are planning for the upcoming Holiday Shop and Wreath Auction.

Commissioner Squadroni arrived at 4pm.

5. Children's Light Drawings

There is no movement with this item and the Commissioners decided to push it out to January 2026. However, the Commission did discuss what to do with the funds that were earmarked for the Children's Light Drawings. Some options discussed were, youth sponsorships, various school sponsorships, signs and rock benches as art. The Commission will bring more ideas in November and be prepared to make a decision.

6. Mayor's Art Award

Macroctie Program Manager, Emily Carlson reminded the Commission that they need to submit two nominations for the Mayors Art Award. So far there have been two submissions already, Rapids Brewing and Stained Glass. Please have your nominations ready for the November 4th, 2025, Meeting.

UPDATES:

7. Riverfest 2025 Review

The Fire in the Village participated in Riverfest and they had good attention and it was a good experience.

8. Greg Mueller

So far, the responses regarding the Ice Lake Swing and its sign, have been good. Commissioner Hedlund believes that the statue by the river would also be better received if it too had a sign, with some history. City Liaison, City Administrator, Tom Pagel said he will get something together and reminded the Commission that the ribbon cutting will be on October 20th, 2025, at 4:00pm.

9. Worksession Recap

Commission Chair Hedlund would like to formerly present the documents that they worked on from the Worksession such as the Art Placement Plan, the Adoption and Acquisition Plan, the Roadmap and the Implementation Plan to the City Council. She would then like them to be uploaded to the city website.

In 2026, the Commission can begin to decide on the area for the next neighborhood art project, probably in SE or SW. The 2027 Project money (% of) will not be available until 2028.

ANNOUNCEMENTS:

10. Crystal Lake Art Ribbon Cutting Ceremony - Oct 20, 2025, 4pm

This was mentioned under Item #8.

Reminder to redo Commissioner's Terms for January 2026.

SET AGENDA FOR NEXT MEETING:

BUSINESS:

- 3. Budget Items
- 4. Human Rights Commission
- 5. Mayor's Art Award

ADJOURN:

Motion made by Commissioner Squadroni, Seconded by Commissioner Jacobson to adjourn at 4:25pm. Voting Yea: Commissioner Hedlund, Commissioner Squadroni, Commissioner Lamppa, Commissioner Miskovich, Commissioner Slaubaugh, Commissioner Jacobson

Respectfully submitted by Cynthia Lyman



CITY OF
GRAND RAPIDS
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PLANNING COMMISSION MEETING MINUTES

Thursday, October 02, 2025

4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids Planning Commission will be held on Thursday, October 2, 2025 at 4:00 PM in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

PRESENT

Commissioner Betsy Johnson
 Commissioner Patrick Goggin
 Commissioner Amanda Lamppa
 Commissioner David Marquardt
 Commissioner David Kreitzer

ABSENT

Commissioner Paul Bignall

APPROVAL OF MINUTES:

1. Consider approval of the August 7th, 2025 regular meeting minutes.

Motion by Commissioner Goggin, second by Commissioner Kreitzer to approve the minutes from the August 7, 2025 regular meeting. The following voted in favor thereof: Johnson, Marquardt, Goggin, Lamppa, Kreitzer. Opposed: None, motion passed unanimously.

GENERAL BUSINESS:

2. Consider a recommendation to the City Council regarding amendments to Chapters 14 and 30 of the Municipal Code with reference to production licensed cannabis business zoning.

Zoning Administrator Richter provided the background information.

Council adopted Article 14 of the City Code to regulate cannabis businesses on 10-28-2024. At that time, Article 14-187 established licensed retail cannabis businesses as a permitted use in CBD, GB, and SGB zoning. The State of Minnesota is beginning to grant licenses for cannabis businesses involved in cultivation, processing/extraction, manufacturing, and wholesale activities - subject to city zoning approval therefore the city must consider zoning requirements for those businesses. State law does not restrict how a local government conducts its zoning designations for cannabis businesses, except that they may not prohibit the establishment or operation of a cannabis business. The Council must choose where to permit cannabis production and related activities within the city.

Staff recommends licensed cannabis businesses engaging in the cultivation, processing / extraction, manufacturing, and wholesale activities be allowed as permitted uses in Agricultural, Industrial Business Park / Shoreland Industrial Business Park, or General Industrial Park / Shoreland Industrial Park districts subject to cannabis business security requirements of Minnesota Administrative Rules 9810.1500. The Minnesota Administrative Rules for cannabis businesses are included in your packet and detail the physical security measures required.

The Commissioners reviewed the considerations for the record:

1. Will the change affect the character of neighborhoods?
Why/Why not? No, the use will fit with the zoning designation and the processes will mostly take place indoors.
2. Would the change foster economic growth in the community?
Why/Why not? Yes, it will allow for business expansion.
3. Would the proposed change be in keeping with the spirit and intent of the ordinance?
Why/Why not? Yes, it aligns with the definition of uses in industrial parks.
4. Would the change be in the best interest of the general public?
Why/Why not? Yes, it will create jobs and tax base.
5. Would the change be consistent with the Comprehensive Plan?
Why/Why not? Yes, it will allow for economic development.

Motion by Commissioner Goggin, second by Commissioner Johnson that, based on the finding of fact presented here today, and in the public's best interest, the Planning Commission does hereby forward a favorable recommendation to the City Council regarding draft amendments to 30-421 Definitions, 30-512 Table 1 Permitted Uses, and 14-187(a) Zoning and Land Use. The following voted in favor thereof: Kreitzer, Lamppa, Goggin, Marquardt, Johnson. Opposed: None, motion passed unanimously.

PUBLIC INPUT:

Individuals may address the Planning Commission about any non-public hearing item or any item not included on the Regular Meeting Agenda. Speakers are requested to come to the podium, state their name and address for the record and limit their remarks to three (3) minutes.

There was no input from the public.

MISCELLANEOUS:

REPORTS/ANNOUNCEMENTS/UPDATES:

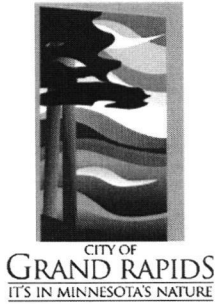
ADJOURNMENT:

There being no further business the meeting adjourned at 4:30 p.m.

NEXT REGULAR MEETING IS SCHEDULED FOR NOVEMBER 6, 2025 AT 4:00 PM.

Hearing Assistance Available: This facility is equipped with a ready assistance system.

ATTEST: Aurimy Groom, Administrative Assistant



GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, October 08, 2025

5:00 PM

CALL TO ORDER:

Chair Martin called the meeting to order at 5:00pm

CALL OF ROLL:

Present: Barr, Casteel, Dobbs, Litchke, Martin, Richards, Squadroni

Absent: King, Teigland

APPROVAL OF AGENDA:

Mover: Richards

Second: Casteel

PUBLIC COMMENT (if anyone wishes to address the Board):

None

APPROVAL OF MINUTES:

1. Consider approval of Library Board Meeting Minutes from 9-10-2025.

Mover: Richards

Second: Dobbs

COMMUNICATIONS:

2. Note from patron.

Informational – no action taken.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

3. Review financial reports and consider a motion authorizing payment of the Library Bill List.

Mover: Dobbs

Secunder: Barr

Result: Approved unanimously by roll call vote.

CONSENT AGENDA (Roll Call Vote Required):

4. Consider a resolution accepting donations.

Mover: Dobbs

Secunder: Litchke

Result: Approved unanimously by roll call vote.

REGULAR AGENDA:

5. Funding 2026.

Informational – no action taken.

6. Addition: Communication of Message.

Informational – no action taken.

UPDATES:

Friends

Foundation

STAFF REPORTS:

7. Review library reports and statistics.

Informational – no action taken.

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR November 12, 2025, AT 5:00 PM.

ATTEST: Amy Dettmer, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - OCTOBER 8, 2025

DETAILED REPORT

Due Date	Vendor Name	Invoice #	Amount
10/8/2025	ARROWHEAD LIBRARY SYSTEM	00015340-L	169.75
10/8/2025	BLACKSTONE PUBLISHING	2210420-L	94.00
10/8/2025	INGRAM LIBRARY SERVICES LLC	90518685-L	15.31
10/8/2025	INGRAM LIBRARY SERVICES LLC	90518686-L	23.92
10/8/2025	INGRAM LIBRARY SERVICES LLC	90257342-L	58.02
10/8/2025	INGRAM LIBRARY SERVICES LLC	90257343-L	36.58
10/8/2025	INGRAM LIBRARY SERVICES LLC	90257344-L	33.25
10/8/2025	INGRAM LIBRARY SERVICES LLC	90257345-L	274.12
10/8/2025	INGRAM LIBRARY SERVICES LLC	90257346-L	11.45
10/8/2025	INGRAM LIBRARY SERVICES LLC	90120480-L	124.65
10/8/2025	INGRAM LIBRARY SERVICES LLC	90120481-L	18.91
10/8/2025	INGRAM LIBRARY SERVICES LLC	90120482-L	62.04
10/8/2025	INGRAM LIBRARY SERVICES LLC	90120483-L	16.42
10/8/2025	INGRAM LIBRARY SERVICES LLC	90283580-L	39.13
10/8/2025	INGRAM LIBRARY SERVICES LLC	90283581-L	19.31
10/8/2025	INGRAM LIBRARY SERVICES LLC	90316591-L	22.38
10/8/2025	INGRAM LIBRARY SERVICES LLC	90316592-L	14.24
10/8/2025	INGRAM LIBRARY SERVICES LLC	90621167-L	137.25
10/8/2025	INGRAM LIBRARY SERVICES LLC	90621168-L	8.80
10/8/2025	INGRAM LIBRARY SERVICES LLC	90379934-L	53.56
10/8/2025	INGRAM LIBRARY SERVICES LLC	90379935-L	57.32
10/8/2025	INGRAM LIBRARY SERVICES LLC	90379936-L	34.17
10/8/2025	INGRAM LIBRARY SERVICES LLC	90609986-L	16.91
10/8/2025	INGRAM LIBRARY SERVICES LLC	90609987-L	89.28
10/8/2025	INGRAM LIBRARY SERVICES LLC	90609988-L	28.53
10/8/2025	INGRAM LIBRARY SERVICES LLC	90609989-L	75.46
10/8/2025	INGRAM LIBRARY SERVICES LLC	90609990-L	57.62
10/8/2025	INGRAM LIBRARY SERVICES LLC	90440484-L	42.02
10/8/2025	INGRAM LIBRARY SERVICES LLC	89528483-L	249.84
10/8/2025	INGRAM LIBRARY SERVICES LLC	90308661-L	88.80
10/8/2025	INGRAM LIBRARY SERVICES LLC	90308662-L	15.44
10/8/2025	INGRAM LIBRARY SERVICES LLC	89328171-L	23.00
10/8/2025	INGRAM LIBRARY SERVICES LLC	89328172-L	18.74
10/8/2025	INGRAM LIBRARY SERVICES LLC	89328173-L	125.51
10/8/2025	INGRAM LIBRARY SERVICES LLC	90644126-L	15.71
10/8/2025	INGRAM LIBRARY SERVICES LLC	90644127-L	16.83
10/8/2025	INGRAM LIBRARY SERVICES LLC	90644128-L	1,037.24
10/8/2025	INGRAM LIBRARY SERVICES LLC	90644129-L	14.40
10/8/2025	INGRAM LIBRARY SERVICES LLC	90644130-L	25.23
10/8/2025	INGRAM LIBRARY SERVICES LLC	90652502-L	19.63
10/8/2025	INGRAM LIBRARY SERVICES LLC	90704895-L	115.02
10/8/2025	INGRAM LIBRARY SERVICES LLC	90756638-L	11.44
10/8/2025	INGRAM LIBRARY SERVICES LLC	90756639-L	152.48
10/8/2025	INGRAM LIBRARY SERVICES LLC	90756640-L	22.39
10/8/2025	INGRAM LIBRARY SERVICES LLC	90756641-L	13.14
10/8/2025	INGRAM LIBRARY SERVICES LLC	90724752-L	98.53
10/8/2025	INGRAM LIBRARY SERVICES LLC	90724753-L	21.74
10/8/2025	INGRAM LIBRARY SERVICES LLC	90724754-L	13.26
10/8/2025	INGRAM LIBRARY SERVICES LLC	90724755-L	27.20
10/8/2025	INGRAM LIBRARY SERVICES LLC	90724756-L	14.67
10/8/2025	INGRAM LIBRARY SERVICES LLC	90724757-L	14.79
10/8/2025	INGRAM LIBRARY SERVICES LLC	90724758-L	14.49
10/8/2025	INGRAM LIBRARY SERVICES LLC	90609985-L	90.92
10/8/2025	INNOVATIVE OFFICE SOLUTIONS LL	1N4936424-L	204.67
10/8/2025	INNOVATIVE OFFICE SOLUTIONS LL	1N4936823-L	11.99
10/8/2025	JOHNSON CONTROLS FIRE PROTECTION LP	24940010-L	600.00
10/8/2025	MIDWEST TAPE LLC	507762552-L	78.72
10/8/2025	PERSONNEL DYNAMICS LLC	54976-L	127.65
10/8/2025	PERSONNEL DYNAMICS LLC	54999-L	255.30
10/8/2025	PERSONNEL DYNAMICS LLC	55020-L	255.30

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - OCTOBER 8, 2025
DETAILED REPORT

Item 3.

10/8/2025	PERSONNEL DYNAMICS LLC	55042-L	127.65
10/8/2025	PLAYAWAY PRODUCTS LLC	510735-L	372.25
10/8/2025	SANDSTROM'S INC	561510-L	74.58
10/8/2025	SANDSTROM'S INC	560711-L	77.61
10/8/2025	SANDSTROM'S INC	559074-L	151.53
10/8/2025	UNIQUE MANAGEMENT SERVICES INC	6141119-L	93.20
10/8/2025	VESTIS GROUP, INC	2630470436-L	75.83
10/8/2025	VESTIS GROUP, INC	2630465498-L	75.83

TOTAL ALL INVOICES: 6,476.95

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - OCTOBER 8, 2025
DEPARTMENT SUMMARY REPORT

Item 3.

PUBLIC LIBRARY

ARROWHEAD LIBRARY SYSTEM	169.75
BLACKSTONE PUBLISHING	94.00
INGRAM LIBRARY SERVICES LLC	3,631.09
INNOVATIVE OFFICE SOLUTIONS LL	216.66
JOHNSON CONTROLS FIRE PROTECTION LP	600.00
MIDWEST TAPE LLC	78.72
PERSONNEL DYNAMICS LLC	765.90
PLAYAWAY PRODUCTS LLC	372.25
SANDSTROM'S INC	303.72
UNIQUE MANAGEMENT SERVICES INC	93.20
VESTIS GROUP, INC	151.66

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 6,476.95

CHECKS ISSUED-PRIOR APPROVAL

Amazon Capital Services	139.32
AT&T 09/25	52.39
Fidelity 09/2025	6.90
Grand Rapids Payroll 8/22/25	19,933.84
Grand Rapids Payroll 9/5/25	19,881.71
Grand Rapids Payroll 9/19/25	20,270.47
Marco 7/25	130.11
Marco 9/25	182.22
Metropolitan Life Insurance 09/2025	78.08
Metropolitan Life Insurance 10/2025	80.64
MN Energy 09/2025	45.00
Operating Engineers 11/2025	10,632.00
Paul Bunyan Communications 7/15/25	248.52
PUC Utilities 08/2025	3,154.27

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 74,835.47

TOTAL ALL DEPARTMENTS: \$ 81,312.42

RESOLUTION NO. 2025-10
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation – \$926.13

Ingram \$57.65

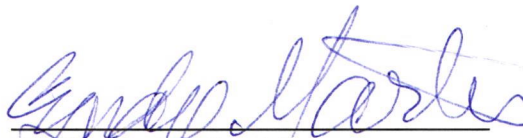
Midwest Tape \$28.49

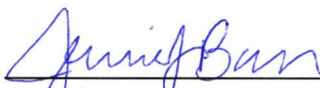
Book Club Leader \$450.00

Burggraf's Ace Hardware \$389.99

Wickman – \$200.00

Adopted this 8th day of October 2025



Cyndy Martin, President

Jennifer Barr, Secretary



GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

Thursday, October 23, 2025
4:00 PM

NOTICE IS HEREBY GIVEN, that a regular meeting of the Grand Rapids Economic Development Authority will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Thursday, October 23, 2025 at 4:00 PM.

CALL TO ORDER

CALL OF ROLL

PRESENT

President Sholom Blake
Commissioner Wayne Bruns
Council Representative Rick Blake
Council Representative Dan Mertes

ABSENT

Commissioner Al Hodnik
Commissioner Bill Martinetto
Commissioner Jean MacDonell

STAFF

Rob Mattei
Aurimy Groom

SETTING OF THE REGULAR AGENDA - *This is an opportunity to approve the regular agenda as presented, or to add/delete an agenda item by a majority vote of the Commissioners present .*

Approved without addition.

APPROVE MINUTES

1. Consider approval of minutes from the October 9th, 2025 regular meeting.

Motion by Commissioner Mertes, second by Commissioner Bruns to approve the minutes from the October 9th, 2025 regular meeting. The following voted in favor thereof: Bruns, Mertes, S. Blake, R. Blake. Opposed: None, motion passed unanimously.

APPROVE CLAIMS

2. Consider approval of claims in the amount of \$4,283.39

Motion by Commissioner R. Blake, second by Commissioner Bruns to approve claims in the amount of \$4,283.39. The following voted in favor thereof: R. Blake, S. Blake, Mertes, Bruns. Opposed: None, motion passed unanimously.

UPDATES

Commissioner Martinetto joined the meeting at 4:03 p.m.

Downtown Alliance- A meeting was held led by Katrina Pierson of Pierson Henry it was a great turn out with 35 people in attendance. The articles of corporation have been filed and a posting for the Executive Director will be advertised in the next month.

Crystal Lake Estates 2nd Addition- The preliminary plat is completed and will go before the Planning Commission at their November Meeting. Staff will advertised for bids in early 2026 for demolition and utilities with work commencing in the spring.

GREDA Website- This is still a work in progress staff is working with a photographer to get new photos.

Blandin Foundation Grant- There is a budget of \$45,000 for the next three years to implement a communications plan which includes social media, press releases and promote GREDA programs.

2026 Workplan- The next meeting will focus on the development of the 2026 Workplan.

ADJOURN

There being no further business the meeting adjourned at 4:11 p.m.

MEMBERS & TERMS

Dan Mertes - 12/31/2025 Council Representative

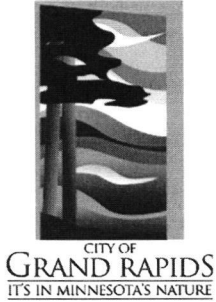
Rick Blake - 12/31/2025 Council Representative

Wayne Bruns - 3/1/31

Sholom Blake - 3/1/31

Al Hodnik - 3/1/27

Bill Martinetto - 3/1/29



GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, September 10, 2025

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, September 10, 2025, at 5:00 PM in the City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

Chair Martin called the meeting to order at 5:00 PM

CALL OF ROLL:

Present: Barr, Casteel, King, Litchke, Martin, Richards, Squadroni,

Absent: Dobbs, Teigland

Staff: Amy Dettmer

APPROVAL OF AGENDA:

Motion to approve agenda.

Mover: Richards

Second: Litchke

Result: Passed unanimously

PUBLIC COMMENT (if anyone wishes to address the Board):

None.

APPROVAL OF MINUTES:

1. Consider approval of Library Board Minutes from 8-13-2025

Motion to approve minutes from 8-13-2025.

Mover: Barr

Second: King

COMMUNICATIONS:

None.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review financial report and consider a motion to approve payment of Library Bill List.

Motion to pay the Library Bill List as presented.

Mover: Casteel

Secunder: Richards

CONSENT AGENDA (Roll Call Vote Required):

3. Consider approval of contract for book clubs.

4. Consider a resolution accepting donations.

Motion to approve Consent Agenda as presented.

Mover: Squadroni

Secunder: Casteel

Result: Passed 7-0 via roll call.

REGULAR AGENDA:

5. 2026 Library Budget

Informational

6. Maintenance of Effort Certifications

Informational

7. Library Advocacy Update

Informational

UPDATES:

Friends

By Dettmer: Holiday Book Boutique Monday November 24.

Foundation

By Barr: Next meeting September 18

STAFF REPORTS:

8. Review Library Reports and Statistics

The Library Director reviewed library statistics with the Board.

ADJOURNMENT:

Chair Martin called the meeting at 5:21 PM

NEXT REGULAR MEETING IS SCHEDULED FOR OCTOBER 8, 2025, AT 5:00 PM.

ATTEST: Amy Dettmer, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - SEPTEMBER 10, 2025
DEPARTMENT SUMMARY REPORT

PUBLIC LIBRARY

ARROWHEAD LIBRARY SYSTEM	00015320-L	26.86
BLACKSTONE PUBLISHING	2204342-L	47.00
BLACKSTONE PUBLISHING	2204536-L	235.00
BLACKSTONE PUBLISHING	2207734-L	141.00
Burggraf's Ace Hardware	407784-L	479.98
Burggraf's Ace Hardware	407524-L	137.31
Cengage Group	999100671221-L	21.44
GRAND RAPIDS HERALD REVIEW	213547-L	306.00
INGRAM LIBRARY SERVICES LLC	89375024-L	18.01
INGRAM LIBRARY SERVICES LLC	89245972-L	9.70
INGRAM LIBRARY SERVICES LLC	89245974-L	11.95
INGRAM LIBRARY SERVICES LLC	89702064-L	19.78
INGRAM LIBRARY SERVICES LLC	89702065-L	21.71
INGRAM LIBRARY SERVICES LLC	89702066-L	18.74
INGRAM LIBRARY SERVICES LLC	89760695-L	76.15
INGRAM LIBRARY SERVICES LLC	89760696-L	15.16
INGRAM LIBRARY SERVICES LLC	89935170-L	72.43
INGRAM LIBRARY SERVICES LLC	89935171-L	11.21
INGRAM LIBRARY SERVICES LLC	89935172-L	30.37
INGRAM LIBRARY SERVICES LLC	89935173-L	613.71
INGRAM LIBRARY SERVICES LLC	89944701-L	177.64
INGRAM LIBRARY SERVICES LLC	89944702-L	18.71
INGRAM LIBRARY SERVICES LLC	89653525-L	31.38
INGRAM LIBRARY SERVICES LLC	90058374-L	21.91
INGRAM LIBRARY SERVICES LLC	90058375-L	12.48
INGRAM LIBRARY SERVICES LLC	90058376-L	17.81
INGRAM LIBRARY SERVICES LLC	89839102-L	17.20
INGRAM LIBRARY SERVICES LLC	89839103-L	33.57
INGRAM LIBRARY SERVICES LLC	89839104-L	16.13
INGRAM LIBRARY SERVICES LLC	89839105-L	14.67
INGRAM LIBRARY SERVICES LLC	89839106-L	10.67
INGRAM LIBRARY SERVICES LLC	89847750-L	21.73
INGRAM LIBRARY SERVICES LLC	89646654-L	50.33
INGRAM LIBRARY SERVICES LLC	89646655-L	48.66
INGRAM LIBRARY SERVICES LLC	89646656-L	215.76
INGRAM LIBRARY SERVICES LLC	89646657-L	112.17
INGRAM LIBRARY SERVICES LLC	90127293-L	42.04
INGRAM LIBRARY SERVICES LLC	90096117-L	62.72
INGRAM LIBRARY SERVICES LLC	90096118-L	19.55
INGRAM LIBRARY SERVICES LLC	89565279-L	635.92

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - SEPTEMBER 10, 2025

DEPARTMENT SUMMARY REPORT

INGRAM LIBRARY SERVICES LLC	89627537-L	42.60
INGRAM LIBRARY SERVICES LLC	89528483-L	249.84
INGRAM LIBRARY SERVICES LLC	89328171-L	23.00
INGRAM LIBRARY SERVICES LLC	89328172-L	18.74
INGRAM LIBRARY SERVICES LLC	89328173-L	125.51
INNOVATIVE OFFICE SOLUTIONS LL	IN4909424-L	578.56
INNOVATIVE OFFICE SOLUTIONS LL	IN4911820-L	111.72
JOHNSON CONTROLS FIRE PROTECTION	24872380-L	825.57
MIDWEST TAPE LLC	507568020-L	116.20
MIDWEST TAPE LLC	507626397-L	28.49
NORTHWOODS CLEANING COMPANY	10962-L	2,100.00
PERSONNEL DYNAMICS LLC	54901-L	1,123.32
PERSONNEL DYNAMICS LLC	54935-L	612.72
SANDSTROM'S INC	555870-L	201.86
STOKES PRINTING & OFFICE SUPPLY INC	121587-L	137.70
UNIQUE MANAGEMENT SERVICES INC JF	6141119-L	93.20
UNIQUE MANAGEMENT SERVICES INC JL	6142281-L	233.00
VESTIS GROUP, INC	2630460557-L	75.83
VESTIS GROUP, INC	2630455679-L	75.83

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 10,668.25

CHECKS ISSUED-PRIOR APPROVAL**PRIOR APPROVAL**

Amazon Capital Services 7/15/25	57.72
Amazon Capital Services 7/21/25	376.75
Amazon Capital Services 7/22/25	132.62
Amazon Capital Services 8/29/25	376.75
Amazon Capital Services 8/29/25	132.62
AT&T 07/2025	54.63
AT&T 08/2025	54.63
Diane Magner 8/4/25	400.00
Ditty Wish Ventures 8/4/25	500.00
Fidelity 08/2025	6.90
Fidelity 09/2025	6.90
Grand Rapids Payroll 7/11/25	23,841.01
Grand Rapids Payroll 7/25/2025	23,771.86
Grand Rapids Payroll 8/23/25	19,933.84
Grand Rapids Payroll 8/8/25	23,647.21
Haley Ortenblad 8/4/25	50.00
Madelyn Pratto 8/4/25	50.00
Marco 06/2025	65.38
Marco 07/2025 & 08/2025	276.19

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - SEPTEMBER 10, 2025

DEPARTMENT SUMMARY REPORT

Metropolitan Life Insurance 07/2025	57.60
Metropolitan Life Insurance 08/2025	57.60
Michelle Johnons 08/29/25	93.74
MN Energy 07/2025	45.00
MN Energy 08/2025	54.25
Northern Drug Screening 8/2025	30.00
Operating Engineers 10/2025	10,632.00
Paul Bunyan Communications 8/2025	248.52
Paul Bunyan Communications 7/15/25	198.23
PUC Utilities 07/2025	3,269.77
Waste Management 07/2025	145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 108,567.58

TOTAL ALL DEPARTMENTS: \$ 119,235.83

RESOLUTION NO. 2025-09
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation – \$2714.77

\$ 918.71	Bestsellers
\$ 700.00	Ditty Wish Musical Storytimes
\$ 155.19	DVDs
\$ 940.87	Books – Series Fill-in

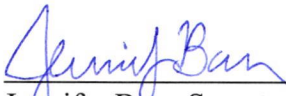
Judy Copa & Eric Roy Oberg - \$100.00

Nick & Nancy Eltgroth - \$500.00

Adopted this 10th day of September 2025



Cyndy Martin, President



Jennifer Barr, Secretary



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

POKEGAMA GOLF COURSE BOARD MEETING MINUTES

**Tuesday, October 21, 2025
7:30 AM**

Chair McDonald called the meeting to order at 7:30 AM.

PRESENT: Chair Rick McDonald, Board Member John Ryan, Board Member Tom Lagergren, Board Member Deb Godfrey (Arrived at 7:34 AM). ABSENT: Board Member Gabrielle Jerulle

STAFF: Tom Beaudry, Kimberly Gibeau, Steve Ross, Cody Alleman

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Board members present.)

Motion made by Board Member Lagergren, Second by Board Member Ryan to approve the agenda as presented. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren

APPROVE MINUTES:

1. Approve minutes for September 16, 2025 Golf Board meeting and September 23, 2025 Special meeting.

Motion made by Board Member Ryan, Second by Board Member Lagergren to approve Golf Board minutes as presented. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren

CLAIMS AND FINANCIAL STATEMENTS:

2. Consider approving verified claims.

Motion made by Board Member Lagergren, Second by Board Member Ryan to approve the verified claims as presented. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren

VISITORS:

3. Presentation on hosting a major tournament - Matt Prokup

Matt Prokup met with the Board to discuss the idea of starting a new invitational golf tournament at Pokegama Golf Course, tentatively called the "Pokegama Invite." The concept is still informal, but the goal would be to create a marquee event that attracts both local players and guests from outside the community while showcasing the course and supporting area businesses. The proposed format would be a three-day match play event, beginning with tee

times on Thursday afternoon and Friday morning, followed by a full day of play on Saturday. Participation could range from 72 to 150 golfers, depending on course availability, with separate divisions for men, women, and seniors. The importance of keeping the event inclusive while minimizing disruption to regular golfers was emphasized. The suggestion is to hold the event in July or August when the course is in its best condition and discussed using sponsorships and registration fees to cover costs and fund payouts through the pro shop. Concerns were raised about financial viability and participation, given that other area tournaments have seen declining numbers in recent years. However, the group generally expressed support for trying the event as a pilot, agreeing that if it proves successful, it could become an annual tradition, and if not, it could simply be discontinued. The Board agreed to keep the discussion open and continue working with Tom Beaudry on details, rather than making a formal decision yet.

REPORTS:

Maintenance Report:

Cody provided an update on course maintenance and operations as the season winds down. He noted that the cleanup crew is nearly finished, with only two members remaining through Friday, after which that work will wrap up. The golf cart fleet is generally in good condition, with a few carts requiring repairs. Equipment orders are still on schedule for November, and upcoming discussions will focus on trade-ins and the sale of old equipment. Reviewed damage caused by grubs, although a chemical treatment applied earlier in the year proved effective in treated areas. A new, improved grub control plan is in place for next spring, offering season-long protection. Tree removal work is partially complete but currently on hold pending updated financial reports. Plan is to continue removing and grinding stumps once the budget is confirmed, noting the long-term capital plan includes about \$40,000 annually for tree work. Overall, the course was in excellent shape this year, helped by favorable weather conditions. Steve Ross confirmed his upcoming retirement in December and said he will stay on for the next two months to help with transition of leadership, organization of equipment and maintenance areas. The bunker renovation project is fully underway. Work includes filling and renovating bunkers, with John Bauer and Jim Columbus leading the effort. The team is actively addressing challenges, such as water issues on the course, and progress is being closely monitored. Overall, the project is proceeding as planned.

Director's Report:

Tom provided a summary of the golf course's financial and program performance for the year. Revenue is up to \$1,087,000, an increase of \$87,000 over last year. Junior Golf participation and play increased by roughly 15%, indicating strong growth in that program. Implemented an automatic survey system for players with email addresses, including a net promoter score question; the most recent score was 83%, reflecting high customer satisfaction. Plans over the winter include addressing weak areas in media and website management, potentially through a new position to improve communications and online updates. The budget for next year has not yet been finalized, with possible discussions and approvals to occur in November or at a special meeting.

BUSINESS:

4. Recommend selling used maintenance equipment

Discussed the process for selling used golf equipment versus trading it in when acquiring new equipment. Cody has been working with MTI to evaluate trade-in values and potential resale on the open market. Some pieces of equipment have clear resale value locally, with one nearby

golf course expressing interest. The group reviewed using a sealed bid process for selling the equipment to ensure fairness and compliance, though questions arose about whether a minimum or starting bid could be set. It was clarified that the highest bid would be accepted, but finance will confirm whether a minimum can be established.

Motion made by Board Member Ryan, Second by Board Member Lagergren to move forward with the sealed bid process, with the caveat that if it's later determined a starting bid isn't allowed or feasible, they reserve the right to pull the item from Council consideration. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Godfrey

CORRESPONDENCE AND OPEN DISCUSSION:

Due to scheduling conflicts, the Board discussed moving the regular November meeting to a day the week prior.

Motion made by Board Member Lagergren, Second by Board Member Godfrey to change the next regular meeting date from November 18, 2025 to Thursday, November 13, 2025. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Godfrey

Members McDonald and Lagergren have terms expiring March 1, 2026, with McDonald ineligible for reappointment due to term limits. Notifications to the Council about expiring terms is sent in November of each year. The discussion emphasized the importance of encouraging individuals to submit applications if interested.

Motion made by Board Member Ryan, Second by Chair McDonald to adjourn the meeting at 8:12 AM. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Godfrey

Respectfully submitted,

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 1, 2025

AGENDA ITEM: Consider accepting the resignation of Derek Fox from the Arts & Culture Commission, effective December 31, 2025

PREPARED BY: Kimberly Gibeau

BACKGROUND:

Mr. Fox has served on the Grand Rapids Arts & Culture Commission since April 10, 2023. This resignation will create a vacancy for an unexpired term through December 31, 2026.

REQUESTED COUNCIL ACTION:

Make a motion to accept the resignation of Derek Fox from the Arts & Culture Commission and authorize staff to begin the process of filling the vacancy.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 1, 2025

AGENDA ITEM: Consider rescinding appointment of two seasonal employees hired as Maintenance – Winter (Public Works).

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

At the November 24, 2025, City Council Meeting, the City Council appointed Timothy Ehret and John Kallaus for seasonal positions as Maintenance – Winter (Public Works).

Human Resources requests rescinding the appointment of Timothy Ehret and John Kallaus from their seasonal positions as Maintenance – Winter (Public Works).

REQUESTED COUNCIL ACTION:

Make a motion to rescind the appointment of Timothy Ehret and John Kallaus from their seasonal positions as Maintenance – Winter (Public Works).

CITY OF GRAND RAPIDS

RESOLUTION No. _____

A RESOLUTION OPTING TO INCREASE THE BENEFIT LEVEL FOR FIREFIGHTERS WHO ARE VESTED IN THE STATEWIDE VOLUNTEER FIREFIGHTER PLAN

The City Council of the City of Grand Rapids, Minnesota, does ordain:

WHEREAS: The City previously authorized the fire department to join the Statewide Volunteer Firefighter Plan administered by the Public Employees Retirement Association (PERA); and

WHEREAS: The City requested and obtained a cost analysis of increasing the benefit level for firefighters who are vested in the Statewide Volunteer Firefighter Plan from PERA not more than 120 days ago; and

WHEREAS: The City understands that Minnesota statutes do not have provisions for a decrease in benefit levels; and

WHEREAS: The City highly values the contributions of City Fire Department members to the safety and well being of our community and wishes to safeguard their pension investments in a prudent manner.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND RAPIDS,
MINNESOTA:**

- 1) The City hereby approves an increase in the benefit level for firefighters who have completed at least 5 years of good time service credit as a member of the Statewide Volunteer Firefighter Plan administered by PERA at the \$10,000 benefit level per year of service, effective January 1, 2026; and
- 2) The City Clerk/Administrator and Mayor are hereby authorized to execute all documents necessary to effectuate the intent of this resolution.

The motion for the adoption of the foregoing resolution was proposed by Councilmember _____ and was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted by the City Council of the City of Grand Rapids, on December 1, 2025.

BY:

ATTEST:

Mayor, Tasha Connelly

City Clerk, Kim Gibeau



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 12-1-2025

AGENDA ITEM: Consider approving an amendment to the retirement benefit level of the Grand Rapids Fire Department Relief Association Bylaws

PREPARED BY: Travis Cole

BACKGROUND:

The Grand Rapids Fire Department Relief Association participates in the Statewide Volunteer Firefighter (SVF) Plan administered by PERA in accordance with Minnesota Statutes 353G. Under PERA management, the Relief Association fund continues to perform well with reduced administrative expenses.

At the recent work session, the City Council reviewed the annual report provided by PERA. The report indicates that the Relief Association fund can support a benefit increase of \$500 while maintaining a 20% reserve above required funding levels.

The Grand Rapids Fire Department Relief Association respectfully requests approval of a \$500 increase to the benefit level. This adjustment will reallocate existing fund assets and maintain an overall funding level of approximately 120%.

REQUESTED COUNCIL ACTION:

Make a motion adopting a resolution approving an increase in the benefit level for Grand Rapids firefighters who have completed at least 5 years of good time service credit as a member of the Statewide Volunteer Firefighter Plan administered by PERA at the \$10,000 benefit level per year of service, effective January 1, 2026 and authorize the City Clerk and Mayor to execute all documents necessary to effectuate the intent of this resolution.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 1, 2025

AGENDA ITEM: Consider approving Maintenance – Winter (Public Works) new hire, Anthony Rockwell Jr., for the 2025-2026 Winter season.

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

The Public Works Department utilizes intermittent employees to facilitate snow removal during the winter snow plowing season. We are recommending hiring the following employee for the 2025-2026 winter season.

This employee will work on an “as needed” basis from December 2, 2025, through May 16, 2026, in the position of Maintenance – Winter (Public Works), with a rate of pay of \$22.50 per hour:

Anthony Rockwell, Jr.

All costs associated with his employment have been included in the 2025 and 2026 budget.

REQUESTED COUNCIL ACTION:

Make a motion to approve hiring the employee mentioned above, for the 2025-2026 winter season, working on an “as needed” basis from December 2, 2025, through May 16, 2026, in the position of Maintenance – Winter (Public Works), with a rate of pay of \$22.50 per hour.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 1, 2025

AGENDA ITEM: Consider approving the continuation of general liability insurance through the League of Minnesota Cities Insurance Trust for calendar year 2026.

PREPARED BY: Laura Pfeifer

BACKGROUND:

We are assisting Marsh McLennan Agency in the preparation of the City's general liability insurance coverage application for 2026 to the League of Minnesota Cities Insurance Trust. We have had our insurance coverage through the League for many years. The League's insurance coverage is very comprehensive, and they have for the past several years, given us a substantial refund check at the end of the year, which represents our portion of the refund to the cities insured by them because of lower than anticipated insurance claims.

Because of the volume of applications that the League receives at this time of year, they normally do not have a quote for our insurance back to us before the first of the year. However, Marsh McLennan Agency will provide us with a binder to indicate that we do have insurance coverage through the League even though we have not received the quote or paid the premium.

When the quote for the 2026 insurance is received, it will be placed on the agenda for your consideration.

REQUESTED COUNCIL ACTION:

Make a motion to approve the continuation of our general liability insurance through the League of Minnesota Cities Insurance Trust for the calendar year 2026 and authorize the mayor to sign the statutory tort liability waiver.



LIABILITY COVERAGE WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage. Email completed form to your city's underwriter, to psstech@lmc.org, or fax to 651.281.1298.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name:

Check one:

- ☐ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#).
- ☒ The member **WAIVES** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#), to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting:

Signature: _____

Position: Mayor