



GRAND RAPIDS AREA LIBRARY BOARD MEETING AGENDA

Wednesday, May 14, 2025

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, May 14, 2025 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

APPROVAL OF AGENDA:

PUBLIC COMMENT (if anyone wishes to address the Board):

APPROVAL OF MINUTES:

1. Consider approval of Minutes from the last meeting.

COMMUNICATIONS:

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review library financials and consider approval of Library Bill List.

CONSENT AGENDA (Roll Call Vote Required):

3. Consider approval of a contract with Diana Magner for a series of 8 STEM programs.
4. Consider approval of a contract with Halley Ortenblad for a series of 5 Lego Club programs.
5. Consider approval of a contract with Madelyn Pratto for a series of 6 Lego Club programs.
6. Consider a resolution accepting donations.

REGULAR AGENDA:

7. Article about Inter Library Loan in Minnesota.
8. Update on South Dakota Inter Library Loan.
9. Minnesota State Senator Mary Kunesch Statement on IMLS cuts.
10. Update on local library advocacy.

UPDATES:

Friends

Foundation

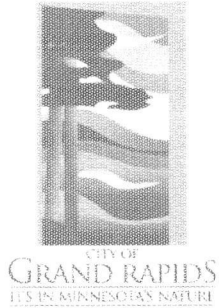
STAFF REPORTS:

[11.](#) Review library reports and statistics.

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR JUNE 11, 2025, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services



GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, April 09, 2025

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, April 9, 2025 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

Chair Martin called the meeting to order at 5:00 PM.

CALL OF ROLL:

Present: Barr, Casteel, Dobbs, Litchke, Martin, Richards, Squadroni, Teigland

Absent: King

Staff: Will Richter, Library Director

APPROVAL OF AGENDA:

Motion to: approve agenda as presented.

Mover: Richards

Seconder: Dobbs

Resulted: Passed unanimously

PUBLIC COMMENT (if anyone wishes to address the Board):

APPROVAL OF MINUTES:

1. Consider approval of Library Board Meeting Minutes from 03-12-2025.

Motion to: approve Minutes from last meeting.

Mover: Dobbs

Seconder: Casteel

Result: Passed unanimously

COMMUNICATIONS:

2. Note from Brian Oftelie

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

3. Review financial reports and consider a motion authorizing payment of the Library Bill List.

Motion to: approve Bill List as presented.

Mover: Barr

Seconder: Richards

Result: Passed 8-0 via roll-call

CONSENT AGENDA (Roll Call Vote Required):

4. Consider a resolution accepting donations.

Motion to: approve Consent Agenda

Mover: Dobbs

Seconder: Casteel

Result: Passed 8-0 via roll-call

REGULAR AGENDA:

5. Update on Federal and State funding for libraries.

Informational

6. Update on local library advocacy.

Informational

UPDATES:

Friends by Teigland – Spring book sale 5/5 at the library.

Foundation by Barr – next meeting 5/15 at CPC.

STAFF REPORTS:

7. Review library reports and statistics.

Library Director Richter reviewed library reports and statistics.

ADJOURNMENT:

Meeting adjourned at 5:41.

NEXT REGULAR MEETING IS SCHEDULED FOR MAY 14, 2025, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

DATE: 04/02/2025
 TIME: 12:37:07
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 04/09/2025

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0118100	VESTIS GROUP INC	140.74
0118660	ARROWHEAD LIBRARY SYSTEM	25.28
0201428	BAKER & TAYLOR LLC	1,016.18
0212124	BLACKSTONE PUBLISHING	321.74
0215750	BOUNDARY WATERS JOURNAL	30.00
0305485	CENGAGE LEARNING INC	437.51
0502705	EBSCO SUBSCRIPTION SERVICE	17.33
0701650	GARTNER REFRIGERATION CO	2,153.60
0914540	INNOVATIVE OFFICE SOLUTIONS LL	673.09
1309055	MIDWEST TAPE LLC	181.43
1605665	PERSONNEL DYNAMICS LLC	816.24
1612225	PLAYAWAY PRODUCTS LLC	344.20
1901535	SANDSTROM'S INC	151.53
2114356	UNIQUE MANAGEMENT SERVICES	151.45

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$6,460.32

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.63
0113105	AMAZON CAPITAL SERVICES	846.46
0205640	LEAGUE OF MN CITIES INS TRUST	24,726.00
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	47,771.18
1015337	MICHELLE JOHNSON	182.80
1209520	EMILY LINDNER	150.00
1301146	MARCO TECHNOLOGIES, LLC	124.21
1305725	METROPOLITAN LIFE INSURANCE CO	80.64
1309199	MINNESOTA ENERGY RESOURCES	1,472.16
1309335	MINNESOTA REVENUE	54.51
1415479	NORTHERN DRUG SCREENING INC	30.00
1516220	OPERATING ENGINEERS LOCAL #49	10,632.00
1518725	HALLEY ORTENBLAD	50.00
1601750	PAUL BUNYAN COMMUNICATIONS	324.96
1618120	MADELYN R PRATTO	50.00
1621130	P.U.C.	4,788.45
2209665	VISA	256.53
2301700	WM CORPORATE SERVICES, INC	145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$91,747.29

TOTAL ALL DEPARTMENTS \$98,207.61

RESOLUTION NO. 2025-04
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

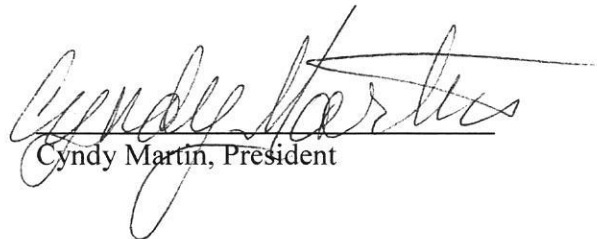
WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

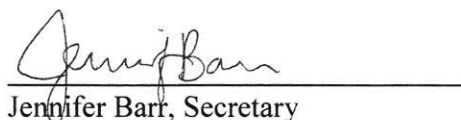
NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation - \$1,112.34

Matt Patrick and Family in memory of Vickie Davis Patrick \$75.00

Adopted this 9th day of April 2025


Cyndy Martin, President


Jennifer Barr, Secretary

DATE: 05/08/2025
 TIME: 13:48:48
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 05/14/2025

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0114200	ANDERSON GLASS	75.00
0118100	VESTIS GROUP INC	216.61
0118660	ARROWHEAD LIBRARY SYSTEM	136.52
0201428	BAKER & TAYLOR LLC	4,110.32
0212124	BLACKSTONE PUBLISHING	718.36
0221650	BURGGRAF'S ACE HARDWARE	91.54
0305485	CENGAGE LEARNING INC	14.94
0405500	DEMCO INC	2,079.76
0718010	CITY OF GRAND RAPIDS	3,493.34
0914540	INNOVATIVE OFFICE SOLUTIONS LL	807.98
1205099	LEARNING OPPORTUNITIES INC	3,241.90
1309055	MIDWEST TAPE LLC	114.96
1309525	UNIVERSITY OF MN (MINITEX)	300.00
1605527	THE PENWORTHY COMPANY LLC	973.92
1605665	PERSONNEL DYNAMICS LLC	2,680.65
1608100	PHAROS SYSTEMS INT'L INC	1,679.00
1901535	SANDSTROM'S INC	139.74
2009470	THE TIMBERJAY INC	68.00
2114356	UNIQUE MANAGEMENT SERVICES	139.80
2209421	VIKING ELECTRIC SUPPLY INC	2,019.90

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$23,102.24

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.63
0113105	AMAZON CAPITAL SERVICES	574.08
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	71,261.76
1209520	EMILY LINDNER	150.00
1301146	MARCO TECHNOLOGIES, LLC	124.21
1305065	MEDTOX LABORATORIES INC	26.38
1305725	METROPOLITAN LIFE INSURANCE CO	80.64
1309199	MINNESOTA ENERGY RESOURCES	182.00
1309335	MINNESOTA REVENUE	95.72
1516220	OPERATING ENGINEERS LOCAL #49	10,632.00
1518725	HALLEY ORTENBLAD	50.00
1601750	PAUL BUNYAN COMMUNICATIONS	325.13
1618120	MADELYN R PRATTO	50.00
1621130	P.U.C.	2,386.62
1809158	WILLIAM RICHTER	2,440.00
2301700	WM CORPORATE SERVICES, INC	145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$88,585.93

TOTAL ALL DEPARTMENTS \$111,688.17

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MAY 14, 2025

Item 2.

1

DATE: 05/08/25
TIME: 13:43:40
ID: AP441000.WOW

CITY OF GRAND RAPIDS
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/14/2025

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

0100053	AT&T MOBILITY							
L	04/14/25	01	LIB APR SERVICE	999-99-00-00-1000			05/14/25	54.63
				HOLDING ACCOUNT				
						INVOICE TOTAL:		54.63
						VENDOR TOTAL:		54.63
0113105	AMAZON CAPITAL SERVICES							
L	04/21/25	01	RULERS/PAPER/PENCILS/MARKERS	999-99-00-00-1000			05/14/25	263.83
				HOLDING ACCOUNT				
		02	4BOOKS/2HARRY POTTER DVDS	999-99-00-00-1000				81.21
				HOLDING ACCOUNT				
		03	7 BOOKS	999-99-00-00-1000				93.45
				HOLDING ACCOUNT				
		04	11 BOOKS	999-99-00-00-1000				135.59
				HOLDING ACCOUNT				
						INVOICE TOTAL:		574.08
						VENDOR TOTAL:		574.08
0114200	ANDERSON GLASS							
I057602-L	04/21/25	01	ADJUST AUTO OPERATOR ARM	211-00-75-30-4010	20251190		05/14/25	75.00
				BUILDING MAINT/REPAIRS				
						INVOICE TOTAL:		75.00
						VENDOR TOTAL:		75.00
0118100	VESTIS GROUP INC							
2630410267-L	04/08/25	01	MOPS/TOWELS/WIPERS/#350041513	211-00-75-20-2150	20251021		05/14/25	35.89
				MAINTENANCE TOOLS/SUPPLIES				
		02	MATS	211-00-75-20-2150	20251021			34.48
				MAINTENANCE TOOLS/SUPPLIES				
						INVOICE TOTAL:		70.37
2630415364-L	04/22/25	01	MATS	211-00-75-30-3070	20251181		05/14/25	35.89
				LAUNDRY				

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0118100	VESTIS GROUP INC							
2630415364-L	04/22/25	02	MOPS/TOWELS/WIPERS/#350041513	211-00-75-20-2150	20251181		05/14/25	34.48
				MAINTENANCE TOOLS/SUPPLIES				
						INVOICE TOTAL:		70.37
2630420471-L	05/06/25	01	MATS	211-00-75-30-3070	20251326		05/14/25	35.89
				LAUNDRY				
		02	MOPS/TOWELS/WIPERS/#350041513	211-00-75-20-2150	20251326			39.98
				MAINTENANCE TOOLS/SUPPLIES				
						INVOICE TOTAL:		75.87
						VENDOR TOTAL:		216.61
0118660	ARROWHEAD LIBRARY SYSTEM							
15272-L	03/31/25	01	OVERDUE NOTICES MAR 25	211-00-75-20-2010	20251018		05/14/25	22.12
				OFFICE SUPPLIES				
						INVOICE TOTAL:		22.12
15290-L	04/30/25	01	OVERDUE NOTICES APR	211-00-75-20-2010	20251263		05/14/25	17.38
				OFFICE SUPPLIES				
		02	SUMMER READING CARD	211-00-75-20-2030	20251263			97.02
				PRINTING/BINDING				
						INVOICE TOTAL:		114.40
						VENDOR TOTAL:		136.52
0201428	BAKER & TAYLOR LLC							
2038978838-L	04/01/25	01	19 BOOKS	211-00-75-20-2110	20250950		05/14/25	335.09
				BOOKS				
						INVOICE TOTAL:		335.09
2038981646-L	04/01/25	01	22 BOOKS/#209977 L025981	211-00-75-20-2110	20250950		05/14/25	382.98
				BOOKS				
						INVOICE TOTAL:		382.98
2038984421-L	04/02/25	01	55 BOOKS/#209977 L025981	211-00-75-20-2110	20250959		05/14/25	773.66
				BOOKS				
						INVOICE TOTAL:		1066

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CITY OF GRAND RAPIDS
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/14/2025

INVOICE #	INVOICE	ITEM							
VENDOR #	DATE	#	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM	AMT

0201428	BAKER & TAYLOR LLC								
2039012598-L	04/15/25	01	23 BOOKS/#209977 L025981	211-00-75-20-2110	20251116		05/14/25		402.34
				BOOKS				INVOICE TOTAL:	402.34
2039022434-L	04/18/25	01	43 BOOKS/#209977 L025981	211-00-75-20-2110	20251143		05/14/25		580.14
				BOOKS				INVOICE TOTAL:	580.14
2039038129-L	04/24/25	01	20 BOOKS/#209977 L025981	211-00-75-20-2110	20251251		05/14/25		128.80
				BOOKS				INVOICE TOTAL:	128.80
2039041036-L	04/28/25	01	23 BOOKS/#209977 L025981	211-00-75-20-2110	20251250		05/14/25		421.25
				BOOKS				INVOICE TOTAL:	421.25
2039050747-L	05/01/25	01	27 BOOKS/#209977 L025981	211-00-75-20-2110	20251259		05/14/25		488.37
				BOOKS				INVOICE TOTAL:	488.37
2039053443-L	05/02/25	01	44 BOOKS/#209977 L025981	211-00-75-20-2110	20251319		05/14/25		597.69
				BOOKS				INVOICE TOTAL:	597.69
								VENDOR TOTAL:	4,110.32
0212124	BLACKSTONE PUBLISHING								
2193906-L	04/03/25	01	BENEATH THE SURFACE CD	211-00-75-20-2120	20251030		05/14/25		47.00
				AUDIO/VISUAL				INVOICE TOTAL:	47.00
2194368-L	04/08/25	01	3 CDS/C#101678	211-00-75-20-2120	20251114		05/14/25		141.00
				AUDIO/VISUAL				INVOICE TOTAL:	141.00

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MAY 14, 2025

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/14/2025

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
VENDOR #	DATE	#	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

0212124	BLACKSTONE PUBLISHING							
2196425-L	04/28/25	01	10 CDS/C#101678	211-00-75-20-2120	20251258		05/14/25	530.36
				AUDIO/VISUAL				
						INVOICE TOTAL:		530.36
						VENDOR TOTAL:		718.36
0221650	BURGGRAF'S ACE HARDWARE							
403538-L	05/02/25	01	RECYCLE FLUORESCENT BULBS	211-00-75-30-3840	20251248		05/14/25	91.54
				GARBAGE REMOVAL				
						INVOICE TOTAL:		91.54
						VENDOR TOTAL:		91.54
0305485	CENGAGE LEARNING INC							
999100313081-L	04/09/25	01	1 BOOK	211-00-75-20-2110	20251032		05/14/25	14.94
				BOOKS				
						INVOICE TOTAL:		14.94
						VENDOR TOTAL:		14.94
0405500	DEMCO INC							
7641122-L	05/01/25	01	CDL LBL IMPRINTED	211-00-75-20-2010	20251233		05/14/25	229.46
				OFFICE SUPPLIES				
		02	LBL PROTECTOR/EASEL/TAPE	211-00-75-20-2010	20251233			349.87
				OFFICE SUPPLIES				
		03	LAMINATE VNYL MTT 10",12",14"	211-00-75-20-2010	20251233			864.45
				OFFICE SUPPLIES				
		04	JACKETS	211-00-75-20-2010	20251233			532.25
				OFFICE SUPPLIES				
		05	LABELS	211-00-75-20-2010	20251233			103.73
				OFFICE SUPPLIES				
						INVOICE TOTAL:		2,079.76
						VENDOR TOTAL:		2,079.76
0605191	FIDELITY SECURITY LIFE							

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

0605191	FIDELITY SECURITY LIFE							
L	03/31/25	01	LIB APR VISION	999-99-00-00-1000			05/14/25	6.90
				HOLDING ACCOUNT				
						INVOICE TOTAL:		6.90
						VENDOR TOTAL:		6.90
0718010	CITY OF GRAND RAPIDS							
25/202-L	04/30/25	01	APR JANITORIAL SERVICE	211-00-75-30-3090	20251147		05/14/25	1,746.67
				JANITORIAL SERVICES				
						INVOICE TOTAL:		1,746.67
25/235-L	05/01/25	01	MAY JANITORIAL SERVICES	211-00-75-30-3090	20251299		05/14/25	1,746.67
				JANITORIAL SERVICES				
						INVOICE TOTAL:		1,746.67
						VENDOR TOTAL:		3,493.34
0718015	GRAND RAPIDS CITY PAYROLL							
L	03/21/25	01	LIB PAYROLL 3/21/25	999-99-00-00-1000			05/14/25	23,931.21
				HOLDING ACCOUNT				
		02	LIB PAYROLL 4/4/25	999-99-00-00-1000				23,918.19
				HOLDING ACCOUNT				
		03	LIB PAYROLL 4/18/25	999-99-00-00-1000				23,412.36
				HOLDING ACCOUNT				
						INVOICE TOTAL:		71,261.76
						VENDOR TOTAL:		71,261.76
0914540	INNOVATIVE OFFICE SOLUTIONS LL							
IN4817157-L	04/16/25	01	TONER 414A YL CN MG/#NB07789	211-00-75-20-2060	20251091		05/14/25	657.40
				COMPUTER SUPPLIES				
						INVOICE TOTAL:		657.40
IN4824515-L	04/25/25	01	STAPLER/STAMP PAD/TAPE/NB07789	211-00-75-20-2010	20251191		05/14/25	150.58
				OFFICE SUPPLIES				
						INVOICE TOTAL:		58
						VENDOR TOTAL:		98

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MAY 14, 2025

Item 2.

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/14/2025

INVOICE #	INVOICE	ITEM						
VENDOR #	DATE	#	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

1205099	LEARNING OPPORTUNITIES INC							
258249-L	03/28/25	01	145 BOOKS	211-00-75-20-2110	20250926		05/14/25	3,178.33
		02	FREIGHT	211-00-75-20-2110	20250926			63.57
							INVOICE TOTAL:	3,241.90
							VENDOR TOTAL:	3,241.90
1209520	EMILY LINDNER							
L	05/05/25	01	BOOK CLUB MEETING 4/28/25	999-99-00-00-1000			05/14/25	150.00
				HOLDING ACCOUNT				
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	150.00
1301146	MARCO TECHNOLOGIES, LLC							
L	04/14/25	01	LIB APR COPIER LEASE	999-99-00-00-1000			05/14/25	124.21
				HOLDING ACCOUNT				
							INVOICE TOTAL:	124.21
							VENDOR TOTAL:	124.21
1305065	MEDTOX LABORATORIES INC							
L	04/14/25	01	PRE-EMPLOY SCREEN LIB	999-99-00-00-1000			05/14/25	26.38
				HOLDING ACCOUNT				
							INVOICE TOTAL:	26.38
							VENDOR TOTAL:	26.38
1305725	METROPOLITAN LIFE INSURANCE CO							
L	03/31/25	01	LIB APR SUPP/LIFE INS PREM	999-99-00-00-1000			05/14/25	80.64
				HOLDING ACCOUNT				
							INVOICE TOTAL:	80.64
							VENDOR TOTAL:	80.64

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MAY 14, 2025

Item 2.

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/14/2025

INVOICE #	INVOICE	ITEM						
VENDOR #	DATE	#	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

1309055	MIDWEST TAPE LLC							
506983554-L	04/04/25	01	2 DVDS/C#2000006802	211-00-75-20-2120	20251019		05/14/25	47.48
				AUDIO/VISUAL				
						INVOICE TOTAL:		47.48
507011594-L	04/10/25	01	2 DVDS/C#2000006802	211-00-75-20-2120	20251115		05/14/25	67.48
				AUDIO/VISUAL				
						INVOICE TOTAL:		67.48
						VENDOR TOTAL:		114.96
1309199	MINNESOTA ENERGY RESOURCES							
L	04/21/25	01	LIB MAR NTL GAS	999-99-00-00-1000			05/14/25	182.00
				HOLDING ACCOUNT				
						INVOICE TOTAL:		182.00
						VENDOR TOTAL:		182.00
1309335	MINNESOTA REVENUE							
L	03/20/25	01	LIB FEB SALES TAX PAYABLE	999-99-00-00-1000			05/14/25	37.43
				HOLDING ACCOUNT				
		02	LIB MAR SALES TAX PAYABLE	999-99-00-00-1000				58.29
				HOLDING ACCOUNT				
						INVOICE TOTAL:		95.72
						VENDOR TOTAL:		95.72
1309525	UNIVERSITY OF MN (MINITEX)							
0230055569-L	03/12/25	01	STEAM PROGRAMMING 3/12/25	211-00-75-20-2095	20250966		05/14/25	150.00
				PRGM SUP & MATERIALS				
						INVOICE TOTAL:		150.00
0230055716-L	04/15/25	01	STEAM PROGRAMMING 4/9/25	211-00-75-20-2095	20251328		05/14/25	150.00
				PRGM SUP & MATERIALS				
						INVOICE TOTAL:		150.00
						VENDOR TOTAL:		300.00

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MAY 14, 2025

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/14/2025

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
VENDOR #	DATE	#	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

1516220	OPERATING ENGINEERS LOCAL #49							
L	04/14/25	01	LIB MAY HEALTH INS PREMIUM	999-99-00-00-1000			05/14/25	10,632.00
				HOLDING ACCOUNT				
						INVOICE TOTAL:		10,632.00
						VENDOR TOTAL:		10,632.00
1518725	HALLEY ORTENBLAD							
L	05/05/25	01	LEGO PROGRAM 4/28/25	999-99-00-00-1000			05/14/25	50.00
				HOLDING ACCOUNT				
						INVOICE TOTAL:		50.00
						VENDOR TOTAL:		50.00
1601750	PAUL BUNYAN COMMUNICATIONS							
L	04/07/25	01	LIB APR SERVICE & LINE CHARGES	999-99-00-00-1000			05/14/25	325.13
				HOLDING ACCOUNT				
						INVOICE TOTAL:		325.13
						VENDOR TOTAL:		325.13
1605527	THE PENWORTHY COMPANY LLC							
0606921-L	04/02/25	01	8 KITS/C#00-118_001	211-00-75-20-2095	20250927		05/14/25	973.92
				PRGM SUP & MATERIALS				
						INVOICE TOTAL:		973.92
						VENDOR TOTAL:		973.92
1605665	PERSONNEL DYNAMICS LLC							
54539-L	04/05/25	01	A MOUSEL W/ENDING 4/5/25	211-00-75-10-1050	20251072		05/14/25	255.30
				CONTRACTED SERVICES				
		02	S WAGNER W/ENDING 4/5/25	211-00-75-10-1050	20251072			306.36
				CONTRACTED SERVICES				
						INVOICE TOTAL:		561.66
54548-L	04/16/25	01	A MOUSEL W/ENDING 4/12/25	211-00-75-10-1050	20251070		05/14/25	306.36
				CONTRACTED SERVICES				

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MAY 14, 2025

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/14/2025

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

1605665 PERSONNEL DYNAMICS LLC								
54548-L	04/16/25	02	S WAGNER W/ENDING 4/12/25	211-00-75-10-1050	20251070		05/14/25	255.30
				CONTRACTED SERVICES				
						INVOICE TOTAL:		561.66
54560-L	04/19/25	01	A MOUSEL 12 HRS W/E 4/19	211-00-75-10-1050	20251150		05/14/25	306.36
				CONTRACTED SERVICES				
		02	S WAGNER 12 HRS W/E 4/19	211-00-75-10-1050	20251150			306.36
				CONTRACTED SERVICES				
						INVOICE TOTAL:		612.72
54572-L	04/26/25	01	A MOUSEL 6 HRS W/E 4/26	211-00-75-10-1050	20251210		05/14/25	153.18
				CONTRACTED SERVICES				
		02	S WAGNER 13 HRS W/E 4/26	211-00-75-10-1050	20251210			331.89
				CONTRACTED SERVICES				
						INVOICE TOTAL:		485.07
54582-L	04/30/25	01	A MOUSEL 6 HRS W/E 4/30	211-00-75-10-1050	20251325		05/14/25	153.18
				CONTRACTED SERVICES				
		02	S WAGNER 12 HRS W/E 4/30	211-00-75-10-1050	20251325			306.36
				CONTRACTED SERVICES				
						INVOICE TOTAL:		459.54
						VENDOR TOTAL:		2,680.65
1608100 PHAROS SYSTEMS INT'L INC								
I20250274-L	04/07/25	01	PHAROS UNIPRINT RENEW 1YR	211-00-75-30-4020	20250965		05/14/25	1,679.00
				COMPUTER MAINT/REPAIR				
						INVOICE TOTAL:		1,679.00
						VENDOR TOTAL:		1,679.00
1618120 MADELYN R PRATTO								
L	05/05/25	01	LEGO PROGRAM 4/28/25	999-99-00-00-1000			05/14/25	50.00
				HOLDING ACCOUNT				
						INVOICE TOTAL:		50.00
						VENDOR TOTAL:		17.00

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MAY 14, 2025

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CITY OF GRAND RAPIDS
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/14/2025

INVOICE #	INVOICE	ITEM						
VENDOR #	DATE	#	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

1621130	P.U.C.							
L	04/21/25	01	LIB MAR UTILITIES	999-99-00-00-1000			05/14/25	2,386.62
				HOLDING ACCOUNT				
						INVOICE TOTAL:		2,386.62
						VENDOR TOTAL:		2,386.62
1809158	WILLIAM RICHTER							
L	05/05/25	01	W RICHTER SPRING TUITION REIMB	999-99-00-00-1000			05/14/25	2,440.00
				HOLDING ACCOUNT				
						INVOICE TOTAL:		2,440.00
						VENDOR TOTAL:		2,440.00
1901535	SANDSTROM'S INC							
542685-L	04/28/25	01	GLASS CLEANER	211-00-75-20-2150	20251196		05/14/25	38.81
				MAINTENANCE TOOLS/SUPPLIES				
		02	TOWEL ROLL WHT	211-00-75-20-2150	20251196			56.36
				MAINTENANCE TOOLS/SUPPLIES				
		03	TOIL TISS/C#320023	211-00-75-20-2150	20251196			44.57
				MAINTENANCE TOOLS/SUPPLIES				
						INVOICE TOTAL:		139.74
						VENDOR TOTAL:		139.74
2009470	THE TIMBERJAY INC							
28381R3/2025-L	05/13/25	01	TIMBERJAY SUBSCRIPTION RENEWAL	211-00-75-20-2130	20250967		05/14/25	68.00
				NEWSPAPERS				
						INVOICE TOTAL:		68.00
						VENDOR TOTAL:		68.00
2114356	UNIQUE MANAGEMENT SERVICES							
6137816-L	03/30/25	01	MAR PLACEMENTS	211-00-75-30-3300	20251329		05/14/25	139.80
				PROFESSIONAL SERV-COLLECTI				
						INVOICE TOTAL:		139.80
						VENDOR TOTAL:		139.80

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/14/2025

INVOICE #	INVOICE	ITEM							
VENDOR #	DATE	#	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM	AMT

2209421	VIKING ELECTRIC SUPPLY INC								
S009121205.001-L	05/02/25	01	32W-48IN T8 BIPIN 41PK/#V27287	211-00-75-20-2100	20251324		05/14/25	1,268.10	
				OPERATING SUPPLIES					
						INVOICE TOTAL:		1,268.10	
S009121205.002-L	05/02/25	01	26W D/E QUAD TBE 4100K/V#27287	211-00-75-20-2100	20251324		05/14/25	329.10	
				OPERATING SUPPLIES					
						INVOICE TOTAL:		329.10	
S009121205.003-L	05/02/25	01	32W-48IN T8 BIPIN/#V27287	211-00-75-20-2100	20251324		05/14/25	422.70	
				OPERATING SUPPLIES					
						INVOICE TOTAL:		422.70	
						VENDOR TOTAL:		2,019.90	
2301700	WM CORPORATE SERVICES, INC								
L	04/07/25	01	LIB MAR SERVICES	999-99-00-00-1000			05/14/25	145.86	
				HOLDING ACCOUNT					
						INVOICE TOTAL:		145.86	
						VENDOR TOTAL:		145.86	
						TOTAL ALL INVOICES:		111,688.17	

CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY REVENUE & EXPENDITURES
YEAR TO DATE THROUGH **APRIL 30, 2025**

Item 2.

Account Number	Account Description	2025 Budget	Year to Date	Percent of Budget
211-00-31-00-0100	CURRENT	\$ 830,187	\$ -	0%
211-00-33-00-6300	LIBRARY CONTRACTS	145,000	-	0%
211-00-34-00-7960	ALS CROSS-OVERS	5,281	8,045	152%
211-00-34-00-7970	PHOTO COPIES	2,000	1,431	72%
211-00-34-00-7975	INTERNET	2,000	396	20%
211-00-34-00-7980	LIBRARY FEES-PROCTORING	100	-	0%
211-00-34-00-7982	PASSPORT PROCESSING FEE	18,200	16,520	91%
211-00-34-00-7990	FAX MACHINE USE	500	275	55%
211-00-35-00-1030	LIBRARY FINES	-	7	0%
211-00-37-00-2310	DONATIONS	1,500	12,923	862%
211-00-37-00-2365	ENDOWMENT FUND INCOME	1,300	1,503	116%
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATION	-	5,147	0%
211-00-37-00-2450	MISCELLANEOUS	-	606	0%
211-00-37-00-5100	INVESTMENT INCOME	3,000	-	0%
		1,009,068	46,852	5%
211-00-39-00-5500	FUND BALANCE USAGE	-	-	0%
211-00-75-00-7200	OPERATING TRANSFER OUT	-	-	0%
211-00-75-10-1010	SALARY-FULL TIME	432,574	124,043	29%
211-00-75-10-1030	SALARY-PARTTIME	96,799	33,322	34%
211-00-75-10-1050	CONTRACTED SERVICES	8,510	6,095	72%
211-00-75-10-1210	PERA	39,305	11,267	29%
211-00-75-10-1220	FICA	32,821	9,596	29%
211-00-75-10-1250	MEDICARE	7,676	2,244	29%
211-00-75-10-1310	HEALTH INSURANCE	128,370	41,448	32%
211-00-75-10-1330	LIFE INSURANCE	232	92	40%
211-00-75-10-1510	WORKERS COMPENSATION	2,413	847	35%
211-00-75-20-2010	OFFICE SUPPLIES	8,000	527	7%
211-00-75-20-2020	COPY SUPPLIES	1,500	-	0%
211-00-75-20-2030	PRINTING/BINDING	1,000	97	10%
211-00-75-20-2060	COMPUTER SUPPLIES	3,000	2,376	79%
211-00-75-20-2070	COMPUTER INVENTORY	2,500	-	0%
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	10,000	-	0%
211-00-75-20-2090	INVENTORIAL SUPPLIES	1,000	7,451	745%
211-00-75-20-2095	PRGM SUP & MATERIALS	1,000	2,809	281%
211-00-75-20-2100	OPERATING SUPPLIES	2,000	32	2%
211-00-75-20-2110	BOOKS	39,000	18,901	48%
211-00-75-20-2120	AUDIO/VISUAL	9,000	2,408	27%
211-00-75-20-2130	NEWSPAPERS	2,000	473	24%
211-00-75-20-2140	PERIODICALS	7,500	47	1%
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	3,000	1,153	38%
211-00-75-30-3000	PROFESSIONAL SERVICES	500	56	11%
211-00-75-30-3010	ACCOUNTING SERVICES	1,600	-	0%
211-00-75-30-3070	LAUNDRY	1,000	284	28%
211-00-75-30-3090	JANITORIAL SERVICES	20,960	6,987	33%
211-00-75-30-3100	OTHER CONTRACTED SERVICES	12,000	1,000	8%
211-00-75-30-3210	TELEPHONE	6,000	1,519	25%
211-00-75-30-3220	POSTAGE/FREIGHT	3,500	2,090	60%
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	3,000	2,440	81%
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	2,000	478	24%
211-00-75-30-3310	AUTO MILEAGE/TRAVEL	500	183	37%
211-00-75-30-3510	PUBLISHING & ADVERTISING	600	1,281	214%
211-00-75-30-3610	GENERAL INSURANCE	26,208	8,240	31%
211-00-75-30-3810	ELECTRICITY	35,000	7,175	21%
211-00-75-30-3840	GARBAGE REMOVAL	2,000	438	22%

CITY OF GRAND RAPIDS
 GRAND RAPIDS AREA LIBRARY REVENUE & EXPENDITURES
 YEAR TO DATE THROUGH **APRIL 30, 2025**

Item 2.

Account Number	Account Description	2025 Budget	Year to Date	Percent of Budget
211-00-75-30-3860	HEAT-NATURAL GAS	8,000	3,002	38%
211-00-75-30-4000	MAINTENANCE CONTRACTS	9,500	2,317	24%
211-00-75-30-4010	BUILDING MAINT/REPAIRS	15,000	5,067	34%
211-00-75-30-4015	GROUPS MAINTENANCE	1,000	75	8%
211-00-75-30-4020	COMPUTER MAINT/REPAIR	9,000	2,130	24%
211-00-75-30-4030	ONLINE SERVICES	3,000	1,110	37%
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	8,000	2,154	27%
211-00-75-30-4100	EQUIPMENT LEASES	1,500	497	33%
211-00-75-30-4330	DUES & SUBSCRIPTIONS	-	240	0%
	TOTAL EXPENDITURES	1,009,068	313,994	31%
	SURPLUS REVENUES/(EXPENDITURES)	-	(267,142)	

CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY
SCHEDULE OF CHANGES IN REVENUE, EXPENDITURES, AND FUND BALANCE
FOR THE FOUR MONTHS ENDING APRIL 30, 2025
With Comparative Totals for April 30, 2024

	2024 Actual	2025 Actual	2025 Budget	Percent of Budget
Fund Balance 1/1/XX:				
Cash Flow	490,352	570,717	570,717	
Compensated Absences	-	-	-	
Emergency/unanticipated Expenditures	69,091	69,091	69,091	
Major Equipment Replacement	215,796	215,796	215,796	
TOTAL FUND BALANCE 1/1/XX	775,239	855,604	855,604	
Revenues:				
Taxes	-	-	830,187	0%
Intergovernmental	-	-	145,000	0%
Charges for Services	23,266	26,667	28,081	95%
Fines & Forfeits	10	7	-	0%
GR Library Foundation	14,280	5,147	-	0%
Miscellaneous	9,102	15,031	5,800	259%
Other Sources-Operating Transfer	-	-	-	0%
Other Sources (Fund Balance Usage)	-	-	-	0%
TOTAL REVENUES	46,658	46,852	1,009,068	5%
Expenditures:				
Personnel	217,355	228,953	748,700	31%
Supplies/Materials	44,590	36,274	90,500	40%
Other Services/Charges	46,838	48,760	169,868	29%
TOTAL EXPENDITURES	308,784	313,987	1,009,068	31%
OPERATING SURPLUS (DEFICIT)	(262,125)	(267,135)	-	
Gr Rapids Library Foundation Captl Grant	-	-	-	0%
Capital Outlay	-	-	-	0%
Fund Balance 4/30/XX				
Cash Flow	228,227	303,582	570,717	
Compensated Absences	-	-	-	
Emergency/unanticipated Expenditures	69,091	69,091	69,091	
Major Equipment Replacement	215,796	215,796	215,796	
TOTAL FUND BALANCE 4/30/XX	\$ 513,114	\$ 588,469	\$ 855,604	

The Grand Rapids Public Library Endowment Fund of Minnesota Foundation has a balance of \$38,833 as of 3/31/25. This endowment is not available for current operations.

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
 FOR 4 PERIODS ENDING APRIL 30, 2025

PAGE: 1
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FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
REVENUES							
TAXES							
211-00-31-00-0100	CURRENT	0.00	830,187.00	0.00	0.00	830,187.00	0
211-00-31-00-0200	DELINQUENT	0.00	0.00	0.00	0.00	0.00	0
211-00-31-00-4055	FISCAL DISPARITIES	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	830,187.00	0.00	0.00	830,187.00	0
TOTAL TAXES		0.00	830,187.00	0.00	0.00	830,187.00	0
INTERGOVERNMENTAL							
211-00-33-00-4060	SUPPLEMENTAL AID	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4250	STATE OF MINNESOTA	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-6300	LIBRARY CONTRACTS	0.00	145,000.00	0.00	0.00	145,000.00	0
211-00-33-00-6310	ALS REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	145,000.00	0.00	0.00	145,000.00	0
TOTAL INTERGOVERNMENTAL		0.00	145,000.00	0.00	0.00	145,000.00	0
CHARGES FOR SERVICES							
211-00-34-00-7960	ALS CROSS-OVERS	8,045.00	5,281.00	8,045.00	0.00	(2,764.00)	152
211-00-34-00-7970	PHOTO COPIES	617.89	2,000.00	1,430.87	0.00	569.13	72
211-00-34-00-7975	INTERNET	55.72	2,000.00	395.99	0.00	1,604.01	20
211-00-34-00-7980	LIBRARY FEES-PROCTORING	0.00	100.00	0.00	0.00	100.00	0
211-00-34-00-7982	PASSPORT PROCESSING FEE	4,130.00	18,200.00	16,520.00	0.00	1,680.00	91
211-00-34-00-7985	POSTAGE REIMBURSEMENTS-TESTS	0.00	0.00	0.00	0.00	0.00	0
211-00-34-00-7990	FAX MACHINE USE	95.98	500.00	275.01	0.00	224.99	55
TOTAL		12,944.59	28,081.00	26,666.87	0.00	1,414.13	95
TOTAL CHARGES FOR SERVICES		12,944.59	28,081.00	26,666.87	0.00	1,414.13	95
FINES & FORFEITS							
211-00-35-00-1030	LIBRARY FINES	0.00	0.00	7.00	0.00	(7.00)	100
TOTAL		0.00	0.00	7.00	0.00	(7.00)	100

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
 FOR 4 PERIODS ENDING APRIL 30, 2025

PAGE: 2
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FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
TOTAL FINES & FORFEITS		0.00	0.00	7.00	0.00	(7.00)	100
MISCELLANEOUS REVENUE							
211-00-37-00-2310	DONATIONS	1,000.00	1,500.00	12,922.55	0.00	(11,422.55)	862
211-00-37-00-2365	ENDOWMENT FUND INCOME	0.00	1,300.00	1,502.88	0.00	(202.88)	116
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATIN	1,112.34	0.00	5,146.90	0.00	(5,146.90)	100
211-00-37-00-2368	DONATIONS-ADA PROJECT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2375	MEETING ROOM RECEIPTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2421	MIRC GRANT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2450	MISCELLANEOUS	144.29	0.00	605.90	0.00	(605.90)	100
211-00-37-00-2455	ENERGY REBATES	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2460	BOARD FUNDRAISER	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-5100	INVESTMENT INCOME	0.00	3,000.00	0.00	0.00	3,000.00	0
211-00-37-00-5105	NET +/- FAIR VALUE-INVSTMT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		2,256.63	5,800.00	20,178.23	0.00	(14,378.23)	348
TOTAL MISCELLANEOUS REVENUE		2,256.63	5,800.00	20,178.23	0.00	(14,378.23)	348
OTHER SOURCES							
211-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5010	SALES OF GENL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5030	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5500	FUND BALANCE USAGE	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SOURCES		0.00	0.00	0.00	0.00	0.00	0
TOTAL REVENUES:		15,201.22	1,009,068.00	46,852.10	0.00	962,215.90	5
EXPENSES							
GENERAL ADMINISTRATION							
211-00-75-00-7200	OPERATING TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
 FOR 4 PERIODS ENDING APRIL 30, 2025

PAGE: 3
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FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
EXPENSES							
GENERAL ADMINISTRATION							
PERSONNEL							
211-00-75-10-1010	SALARY-FULL TIME	32,998.01	432,574.00	124,042.72	0.00	308,531.28	29
211-00-75-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1030	SALARY-PARTTIME	8,209.22	96,799.00	33,321.65	0.00	63,477.35	34
211-00-75-10-1040	SALARY-PARTTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1050	CONTRACTED SERVICES	2,680.65	8,510.00	6,094.50	1,736.04	679.46	92
211-00-75-10-1210	PERA	3,027.71	39,305.00	11,267.04	0.00	28,037.96	29
211-00-75-10-1220	FICA	2,508.88	32,821.00	9,595.50	0.00	23,225.50	29
211-00-75-10-1250	MEDICARE	586.73	7,676.00	2,244.03	0.00	5,431.97	29
211-00-75-10-1310	HEALTH INSURANCE	10,632.00	128,370.00	41,448.00	0.00	86,922.00	32
211-00-75-10-1330	LIFE INSURANCE	23.04	232.00	92.16	75.52	64.32	72
211-00-75-10-1347	VISION INSURANCE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1420	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1510	WORKERS COMPENSATION	211.87	2,413.00	847.48	0.00	1,565.52	35
TOTAL PERSONNEL		60,878.11	748,700.00	228,953.08	1,811.56	517,935.36	31
SUPPLIES & MATERIALS							
211-00-75-20-2010	OFFICE SUPPLIES	167.96	8,000.00	526.57	22.12	7,451.31	7
211-00-75-20-2020	COPY SUPPLIES	0.00	1,500.00	0.00	0.00	1,500.00	0
211-00-75-20-2030	PRINTING/BINDING	97.02	1,000.00	97.02	0.00	902.98	10
211-00-75-20-2043	BINDINGS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2060	COMPUTER SUPPLIES	657.40	3,000.00	2,376.14	657.40	(33.54)	101
211-00-75-20-2070	COMPUTER INVENTORY	0.00	2,500.00	0.00	0.00	2,500.00	0
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	0.00	10,000.00	0.00	0.00	10,000.00	0
211-00-75-20-2090	INVENTORIAL SUPPLIES	0.00	1,000.00	7,450.66	0.00	(6,450.66)	745
211-00-75-20-2095	PRGM SUP & MATERIALS	1,387.75	1,000.00	2,808.73	1,273.92	(3,082.65)	408
211-00-75-20-2100	OPERATING SUPPLIES	0.00	2,000.00	31.98	0.00	1,968.02	2
211-00-75-20-2110	BOOKS	3,330.51	39,000.00	18,901.39	5,886.63	14,211.98	64
211-00-75-20-2120	AUDIO/VISUAL	852.26	9,000.00	2,408.03	302.96	6,289.01	30
211-00-75-20-2130	NEWSPAPERS	0.00	2,000.00	473.09	68.00	1,458.91	27
211-00-75-20-2140	PERIODICALS	0.00	7,500.00	47.33	0.00	7,452.67	1
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	244.59	3,000.00	1,153.01	70.37	1,776.62	41
211-00-75-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2210	EQUIPMENT PARTS	0.00	0.00	0.00	0.00	0.00	0

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 FOR 4 PERIODS ENDING APRIL 30, 2025

PAGE: 4
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FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
TOTAL SUPPLIES & MATERIALS		6,737.49	90,500.00	36,273.95	8,281.40	45,944.65	49
OTHER SERVICES & CHARGES							
211-00-75-30-3000	PROFESSIONAL SERVICES	0.00	500.00	56.38	0.00	443.62	11
211-00-75-30-3010	ACCOUNTING SERVICES	0.00	1,600.00	0.00	0.00	1,600.00	0
211-00-75-30-3040	LEGAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3070	LAUNDRY	35.89	1,000.00	283.68	0.00	716.32	28
211-00-75-30-3090	JANITORIAL SERVICES	1,746.67	20,960.00	6,986.68	1,746.67	12,226.65	42
211-00-75-30-3100	OTHER CONTRACTED SERVICES	250.00	12,000.00	1,000.00	400.00	10,600.00	12
211-00-75-30-3210	TELEPHONE	379.76	6,000.00	1,518.52	0.00	4,481.48	25
211-00-75-30-3220	POSTAGE/FREIGHT	0.00	3,500.00	2,090.00	0.00	1,410.00	60
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	2,440.00	3,000.00	2,440.00	0.00	560.00	81
211-00-75-30-3255	STAFF TRAINING	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3260	COMMUNITY ED PROMOTION	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	0.00	2,000.00	477.65	0.00	1,522.35	24
211-00-75-30-3310	AUTO MILEAGE/TRAVEL	0.00	500.00	182.80	0.00	317.20	37
211-00-75-30-3510	PUBLISHING & ADVERTISING	0.00	600.00	1,281.00	1,281.00	(1,962.00)	427
211-00-75-30-3610	GENERAL INSURANCE	2,060.00	26,208.00	8,240.00	0.00	17,968.00	31
211-00-75-30-3810	ELECTRICITY	0.00	35,000.00	7,175.07	0.00	27,824.93	21
211-00-75-30-3840	GARBAGE REMOVAL	0.00	2,000.00	437.58	0.00	1,562.42	22
211-00-75-30-3860	HEAT-NATURAL GAS	0.00	8,000.00	3,001.68	0.00	4,998.32	38
211-00-75-30-4000	MAINTENANCE CONTRACTS	0.00	9,500.00	2,317.05	0.00	7,182.95	24
211-00-75-30-4010	BUILDING MAINT/REPAIRS	75.00	15,000.00	5,142.29	0.00	9,857.71	34
211-00-75-30-4015	GROUNDS MAINTENANCE	0.00	1,000.00	0.00	0.00	1,000.00	0
211-00-75-30-4020	COMPUTER MAINT/REPAIR	1,679.00	9,000.00	2,129.84	1,679.00	5,191.16	42
211-00-75-30-4025	COMPUTER LEASES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4030	ONLINE SERVICES	0.00	3,000.00	1,109.50	0.00	1,890.50	37
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	0.00	8,000.00	2,153.60	0.00	5,846.40	27
211-00-75-30-4100	EQUIPMENT LEASES	124.21	1,500.00	496.84	0.00	1,003.16	33
211-00-75-30-4150	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4200	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4300	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4330	DUES & SUBCRIPTIONS	0.00	0.00	240.00	0.00	(240.00)	100
211-00-75-30-4900	TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SERVICES & CHARGES		8,790.53	169,868.00	48,760.16	5,106.67	116,001.17	32

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 FOR 4 PERIODS ENDING APRIL 30, 2025

PAGE: 5
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FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
EXPENSES							
GENERAL ADMINISTRATION							
CAPITAL OUTLAY							
211-00-75-50-5500	EQPT/MACH/FURN/FIX	0.00	0.00	0.00	0.00	0.00	0
211-00-75-50-5900	BUILDING/BLDG IMPROV	0.00	0.00	0.00	0.00	0.00	0
<hr/>							
TOTAL CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00	0
TOTAL GENERAL ADMINISTRATION		76,406.13	1,009,068.00	313,987.19	15,199.63	679,881.18	33
TOTAL EXPENSES:		76,406.13	1,009,068.00	313,987.19	15,199.63	679,881.18	33
TOTAL FUND REVENUES		15,201.22	1,009,068.00	46,852.10	0.00	962,215.90	5
TOTAL FUND EXPENSES		76,406.13	1,009,068.00	313,987.19	15,199.63	679,881.18	33
FUND SURPLUS (DEFICIT)		(61,204.91)	0.00	(267,135.09)			
TOTAL ALL FUND REVENUES		15,201.22	1,009,068.00	46,852.10	0.00	962,215.90	5
TOTAL ALL FUND EXPENSES		76,406.13	1,009,068.00	313,987.19	15,199.63	679,881.18	33
ALL FUND SURPLUS (DEFICIT)		(61,204.91)	0.00	(267,135.09)			

FUND: PUBLIC LIBRARY
FOR 4 PERIODS ENDING APRIL 30, 2025

ACCOUNT #	DESCRIPTION	BALANCE 01/01/25	NET DEBITS	NET CREDITS	BALANCE 04/30/25
ASSETS					
211-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
211-00-00-00-0110	DUE TO OTHER FUNDS	0.00	196,472.45	196,472.45	0.00
211-00-00-00-1010	CASH	840,143.59	43,336.87	340,999.24	542,481.22
211-00-00-00-1019	PETTY CASH FUND	20.00	0.00	0.00	20.00
211-00-00-00-1020	CHANGE FUND	70.00	0.00	0.00	70.00
211-00-00-00-1041	UNREALIZED FAIR VALUE-INVSTMT	(4,493.66)	0.00	0.00	(4,493.66)
211-00-00-00-1050	TAXES RECEIVABLE-CURRENT	0.00	0.00	0.00	0.00
211-00-00-00-1070	TAXES RECEIVABLE-DELINQUENT	34,306.00	0.00	0.00	34,306.00
211-00-00-00-1150	ACCOUNTS RECEIVABLE	1,400.00	0.00	0.00	1,400.00
211-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
211-00-00-00-1313	DUE FROM ALS	0.00	0.00	0.00	0.00
211-00-00-00-1314	GR AREA LIB FND ENDOWMENT	0.00	0.00	0.00	0.00
211-00-00-00-1315	DUE FROM ST PAUL & MN COM FDN	38,804.21	0.00	0.00	38,804.21
211-00-00-00-1320	DUE FROM OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
211-00-00-00-1321	DUE FROM US GOV'T	0.00	0.00	0.00	0.00
211-00-00-00-1550	PREPAID ITEMS	3,877.39	0.00	3,877.39	0.00
211-00-00-00-1551	PREPAID INSURANCE	10,172.64	27,268.41	19,260.12	18,180.93
211-00-00-00-1620	BUILDINGS	0.00	0.00	0.00	0.00
211-00-00-00-1621	ACCUMULATED DEPRECIATION	0.00	0.00	0.00	0.00
211-00-00-00-1630	IMPROVEMENTS	0.00	0.00	0.00	0.00
211-00-00-00-1800	ENCUMBRANCES	0.00	28,958.53	13,778.89	15,179.64
TOTAL		924,300.17	296,036.26	574,388.09	645,948.34
TOTAL ASSETS		924,300.17	296,036.26	574,388.09	645,948.34
LIABILITIES AND FUND EQUITY					
LIABILITIES					
211-00-00-00-2020	ACCOUNTS PAYABLE	14,388.33	340,999.24	334,527.83	7,916.92
211-00-00-00-2030	SALES TAX PAYABLE	0.00	150.30	226.84	76.54
211-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
211-00-00-00-2070	DUE TO OTHER FUNDS	0.00	0.00	0.00	0.00
211-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
211-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
211-00-00-00-2170	ACCRUED WAGES PAYABLE	16,001.51	16,001.51	0.00	0.00
211-00-00-00-2200	DEFERRED REVENUES-TAXES	34,306.00	0.00	0.00	34,306.00
211-00-00-00-2220	DEFERRED REVENUES	4,000.00	4,000.00	0.00	0.00
TOTAL		68,695.84	361,151.05	334,754.67	42,466.46

FUND: PUBLIC LIBRARY
FOR 4 PERIODS ENDING APRIL 30, 2025

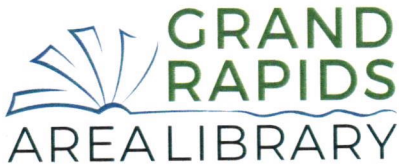
ACCOUNT #	DESCRIPTION	BALANCE 01/01/25	NET DEBITS	NET CREDITS	BALANCE 04/30/25

TOTAL LIABILITIES		68,695.84	361,151.05	334,754.67	42,299.46
FUND EQUITY					
211-00-00-00-2530	FUND BALANCE-UNRESV & UNDESG	855,604.33	0.00	0.00	855,604.33
211-00-00-00-2950	RESERVE FOR ENCUMBRANCE	0.00	13,778.89	28,958.53	15,179.64

TOTAL		855,604.33	13,778.89	28,958.53	870,783.97
	FUND SURPLUS (DEFICIT)	0.00	267,135.09	0.00	(267,135.09)

TOTAL FUND EQUITY		855,604.33	280,913.98	28,958.53	603,648.88

TOTAL LIABILITIES AND FUND EQUITY		924,300.17	642,065.03	363,713.20	645,948.34



Diana Wagner
34447 Unger Dr.
Grand Rapids, MN 55744

4/09/2025

Dear Ms. Wagner:

I am pleased that you will be leading 8 STEM programs for school-age children. These programs will be held on 6/11/2025, 6/18/2025, 6/25/2025, 7/2/2025, 7/9/2025, 7/16/2025, 7/23/2025, and 7/30/2025.

The Library will pay you \$150 for each program. This fee will include your prep time, as well as set-up, programming, and clean-up time. In addition, the Library will provide \$50 for supplies and materials, for a total of \$200 per program. Payment will be after the program. If these arrangements are agreeable, please sign below, and return this contract to the library.

My e-mail is: wrichter@grandrapidsmn.gov. Don't hesitate to contact me if you have questions or concerns about the arrangements for your programs.

Sincerely,

Will Richter
Library Director

These terms are acceptable:

Diana Wagner

Signature

4-9-25

Date

Approved for the Board of Directors:



May 5, 2025

Halley Ortenblad
1006 Comstock Dr.
Deer River, Mn 56636

Dear Ms. Ortenblad:

I am pleased that you will be leading a series of weekly Lego programs developed for school-age children. These programs will be held 6/13/2025, 6/20/2025, 6/27/2025, 7/18/2025, and 7/25/2025.

The Library will pay you \$50 for each program. This fee will include your prep time, as well as set-up, programming, and clean-up time. Payments will be made weekly, after the programs are completed. If these arrangements are agreeable, please sign below, and return this contract to the library.

My e-mail is: wrichter@grandrapidsmn.gov. Don't hesitate to contact me if you have questions or concerns about the arrangements for your programs.

Sincerely,

Will Richter
Library Director

These terms are acceptable:

Halley Ann Marie Ortenblad
Signature

5/5/2025
Date

Approved for the Board of Directors:



May 5, 2025

Madelyn Pratto
2004 Oak St.
Grand Rapids, MN 55744

Dear Ms. Pratto:

I am pleased that you will be leading a series of weekly Lego programs developed for school-age children. These programs will be held 6/13/2025, 6/20/2025, 6/27/2025, 7/18/2025, 7/25/2025, and 8/01/2025 .

The Library will pay you \$50 for each program. This fee will include your prep time, as well as set-up, programming, and clean-up time. Payments will be made weekly, after the programs are completed. If these arrangements are agreeable, please sign below, and return this contract to the library.

My e-mail is: wrichter@grandrapidsmn.gov. Don't hesitate to contact me if you have questions or concerns about the arrangements for your programs.

Sincerely,

Will Richter
Library Director

These terms are acceptable:

Madelyn Pratto
Signature

5/5/25
Date

Approved for the Board of Directors:

RESOLUTION NO. 2025-05
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation - \$5,814.50

Adopted this 14th day of May 2025

Cyndy Martin, President

Jennifer Barr, Secretary

Minnesota's Reciprocal Borrowing Compact extends library privileges statewide

[Jump to News Section](#)

Apr 3, 2025, 2:50 pm

by [Zach Miller](#)

QUICK SUMMARY

Nearly every public library in Minnesota is a member of the Minnesota Library Reciprocal Borrowing, which allows all Minnesotans with a public library card to borrow materials from any member library. The Compact was first executed in 2001, and reaffirmed in 2015.



Minnesotans are famously proud of their state, and our libraries are one of the major reasons why. Each library reflects the positive qualities and local needs of its home community.

Libraries work together, too, in ways that stretch their public funding while at the same time providing more and better services to their patrons. Minitex services like [eLibrary Minnesota](#) and [MNLINK](#) are evidence of that collaboration. The same goes for the [Minnesota Library Reciprocal Borrowing Compact](#), which allows Minnesotans with a member library card to borrow materials from any other library that has signed on to the Compact. That's a long list that leaves out just five public libraries in the entire state.

Grand Rapids Area Library director Will Richter summed up his perspective in a recent email. "Librarians want to say, 'Yes, we can,' and agreements like the RBC allow us to do that. It should give library card holders confidence they can walk into any Minnesota library and get help."

Item 7.

Jeanne Anderson, of [Lake Agassiz Regional Library](#) (LARL), laid out the details of how the Compact works in her library system in northwest Minnesota.

How does it work at LARL?

Customers coming into our locations with their home library cards in hand (from participating members), can easily have their card registered within our LARL system. We ask that they provide the card and proof of address at registration time. If a reciprocal resident comes in without a card from one of our neighboring systems, they can easily apply online using one of LARL's public computers to fill out that application. Once they receive that card in the mail from their home library, they can bring it back into any LARL location, and staff can set them up as a reciprocal customer in our system.

How does reciprocal borrowing benefit patrons?

Customers can come in with a library card from another Minnesota reciprocal location and register it for use in LARL locations. This will give them instant access to our physical collection. It also allows them access to ILL services. Any items checked out from a participating Minnesota library can also be dropped off at any LARL location and will be returned to their home library. These services are crucial for assisting folks that may be visiting the LARL region for a variety of reasons such as, vacation homes, visiting or caring for family, etc. It also helps us provide service to individuals that reside very close to our border regional systems, such as individuals residing in Rothsay, where half of the town is a part of LARL and the other half, [Viking Library System](#).

How does reciprocal borrowing help Minnesota's library system work better, over all?

The goal of course is to help provide service to as many Minnesota residents as possible. Meeting their needs where they are. Having this program in place not only allows us to assist customers in the process of signing up for library cards for their designated regional system, it also allows us to help fulfill their needs while they are visiting our LARL locations, making access to such a wide variety of materials across the state possible.

📌 TAGS:

Reciprocal Borrowing

Lake Agassiz Regional Library

Grand Rapids Area Library

WRITTEN BY



Zach Miller

Head of Communications



Resource Sharing & Delivery

[Learn more >>](#)

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Minitex

University of Minnesota
Wilson Library, Room 60
309 19th Avenue South
Minneapolis, MN 55455

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Will Richter

From: Maggie Snow <msnow@umn.edu>
Sent: Tuesday, April 15, 2025 4:34 PM
To: Minitex All Staff; Minitex Policy Advisory Council; cald@umn.edu; CRPLSA-PLUS
Subject: [Minitex Policy Adv Comm] Important Update on South Dakota's Interlibrary Loan Courier Service

Dear Minitex Community Members,

I am writing to inform you about an important update regarding the interlibrary loan courier service in South Dakota.

You probably have heard by now that due to uncertainty surrounding the Institute of Museum and Library Services (IMLS) funding, South Dakota will stop their courier service effective April 30, 2025.

Minitex is actively working with our South Dakota colleagues to manage this transition. To minimize disruptions, Minitex will not be requesting items from South Dakota in the interim. Additionally, we are holding returns for them to reduce the number of items in transit as they shut down the service.

The Minnesota and North Dakota delivery and courier services are not impacted at this time. We remain committed to providing service to our community and will keep you updated on any further developments.

If you have any questions or concerns, please do not hesitate to reach out.

Maggie

--

Maggie Snow, Director
 612-624-2839
minitex.umn.edu



--

You received this message because you are subscribed to the Google Groups "Minitex Policy Advisory Council" group.

To unsubscribe from this group and stop receiving emails from it, send an email to mtx-adv-comm+unsubscribe@umn.edu.

To view this discussion visit

<https://link.edgepilot.com/s/0b2876ab/661y7430zUGi51ToyonPoQ?u=https://groups.google.com/a/umn.edu/d/msgid/mtx-adv-comm/CAMxxsSQknfUv3COHxRXcFfedsZLh0cResy0U0i2UEk1GbtuQA%2540mail.gmail.com>.



Statement from Senator Mary Kunesh Condemning Trump Administration's Attacks on Public Libraries and Museums

by Senator Mary Kunesh / April 2, 2025

ST. PAUL, Minn. — On Monday, March 31, [it was reported](#) that the Trump Administration's Institute of Museum and Library Services (IMLS) has placed its entire staff on administrative leave. This comes as a result of a [March 14th executive order from President Trump](#) to terminate the functioning of a half dozen federal agencies.

The Institute of Museum and Library Services is an independent federal agency that provides funding for libraries and museums across the United States. Though public libraries are primarily funded by city and county taxes, the IMLS awarded \$266 million in 2024 to help fund staff, maintenance and new programing. The elimination of staff means the agency will not be able to allocate funding, certainly leading to the ceasing of programs and services everywhere.

In 2024, [Minnesota received over \\$4.7 million](#) from the IMLS. Some past recipients of federal dollars include:

- Minnesota Department of Children, Families and Learning (Grants to state libraries)
- Science Museum of Minnesota
- Walker Art Center
- Goldstein Museum of Design
- History Center of Olmsted County
- Ramsey County Historical Society
- Weisman Art Museum

Chair of the Senate Education Finance Committee and former educator, **Senator Mary Kunesh (DFL-New Brighton)** released the following statement in response to this action by the Trump administration:

“Defunding our public libraries and museums to pay for tax cuts for the ultra wealthy – that’s despicable. Our public libraries and museums are essential to the functioning of our society. Without free and open access to knowledge and information, our students cannot satisfy their curious young minds and community members will lose access to free, invaluable resources. Whether it’s the pages of a book, fossils at the Science Museum, the tornado room at the History Center, or interactive exhibits at the Children’s Museum – it’s impossible to put a monetary value on our libraries and museums.

“Through their mass firings of public servants at the Department of Education, attempts to censor and whitewash history curricula, and attacks on our libraries and museums, Donald Trump and Elon Musk have made their priorities incredibly clear, and it’s definitely not the education of our young people. We must all stand up against their corrupt, chaotic and cruel agenda.”

###

[Senator Mary Kunesch](#)



Senate District 39

Mary K. Kunesch represents Senate District 39, which covers the communities of St. Anthony Village, New Brighton, Hilltop, Columbia Heights, Fridley, and a portion of Spring Lake Park.

[Learn more about Sen. Kunesch.](#)

[Read more news](#) from Sen. Kunesch.

PREVIOUS

[Senator Melissa H. Wiklund Statement on Federal Cuts Resulting in Layoffs at the Minnesota Department of Health](#)

NEXT

[Senator Jim Carlson Votes to Condemn President Trump’s Pardons of Insurrectionists](#)

Search for...



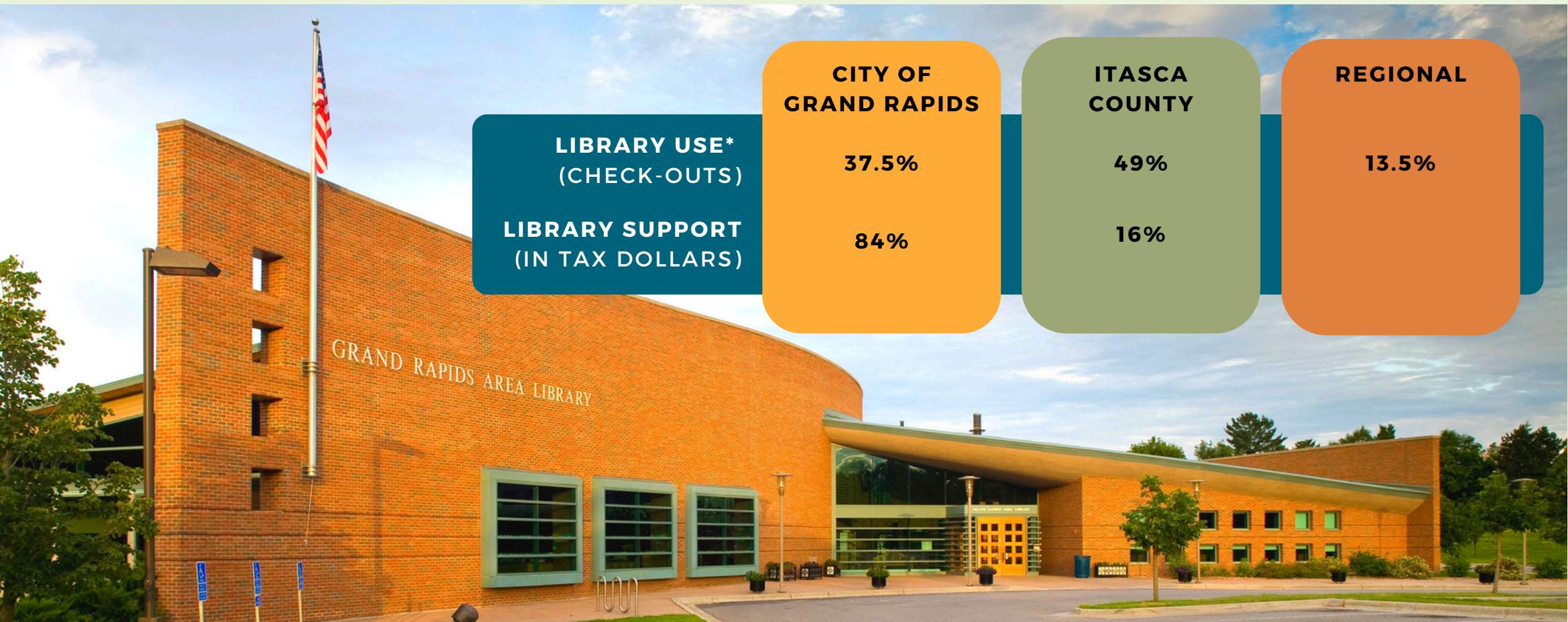
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A COMMUNITY AND REGIONAL ASSET

Item 10.

Grand Rapids Area Library (GRAL) needs a cooperative solution to funding.



We are seeking a joint powers agreement that builds off existing county support and establishes an active partnership.



GRAL AT A GLANCE

- Grand Rapids Area Library is a free community resource supported by property taxes since 1895.
- GRAL is the busiest library in NE Minnesota outside of Duluth.
- There are six libraries in Itasca County, but 75% of library transactions in Itasca County occur at GRAL.
- GRAL is used by all of Itasca County; 49% of checkouts are from cardholders who live outside the City of Grand Rapids. This is a long-term pattern going back decades.
- Currently, Library funding is 84% City and 16% County

CIRCULATION (2023)

	TOTAL ANNUAL CIRCULATION	CIRCULATION FROM OTHER CITY CARDHOLDERS AT GRAL
BOVEY	3,003	3,232
CALUMET	8,192	1,461
COLERAINE	37,891	4,722
GRAND RAPIDS	168,165	
KEEWATIN	3,782	1,790
MARBLE	4,871	1,045

SERVICES: VALUE TO ITASCA COUNTY

Item 10.

- Average cost of a new book = \$26
- 131,948 books checked out in 2024 x \$26 = **\$3,430,648**
- Over half is circulation of children's materials

SERVICES: VALUE TO ITASCA COUNTY

- 52 programs with 2,141 attendees
 - Book Time with ECCE
 - Book clubs
 - STEAM programs
 - School visits
 - public school
 - private school
 - home school
- Summer Reading: 1,207 participants
- Winter Reading: 471 participants

SERVICES: GRAL BEYOND BOOKS

Unique in-person and online programming, to meet community needs





Item 10.

ACTIVE
SOCIAL
MEDIA

#gralbeyondbooks



SERVICES: VALUE TO ITASCA COUNTY

Grand Rapids Area Library is a regional destination.

Library Use (registered library cards):

- ECRL: 635
- Duluth: 960
- KRL: 197
- MELSA: 1,011

Passport Acceptance: 1,052 (in 2024)

VALUE TO ITASCA COUNTY: RIVERFEST

Item 10.



COMMUNITY PARTNERSHIPS



RIVERFEST



MCCARTY PARK



PUBLIC ART



Item 10.



SUMMER CELEBRATION



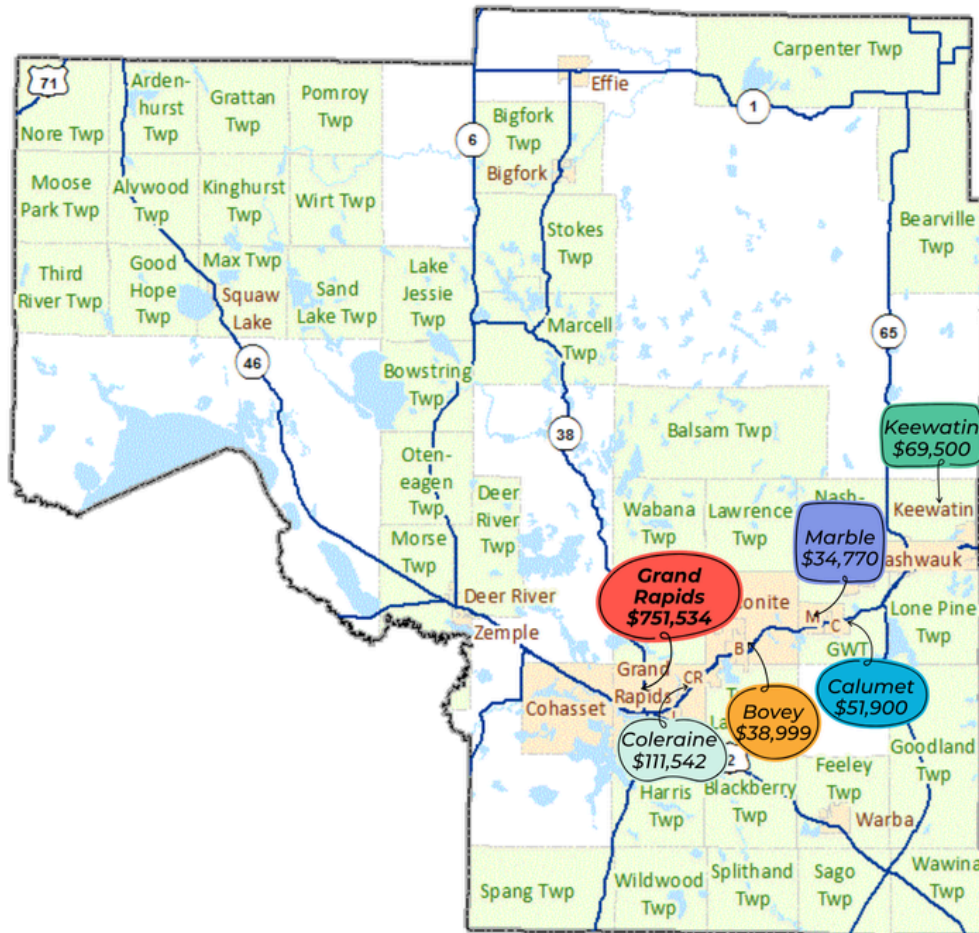
United Way of 1000 Lakes



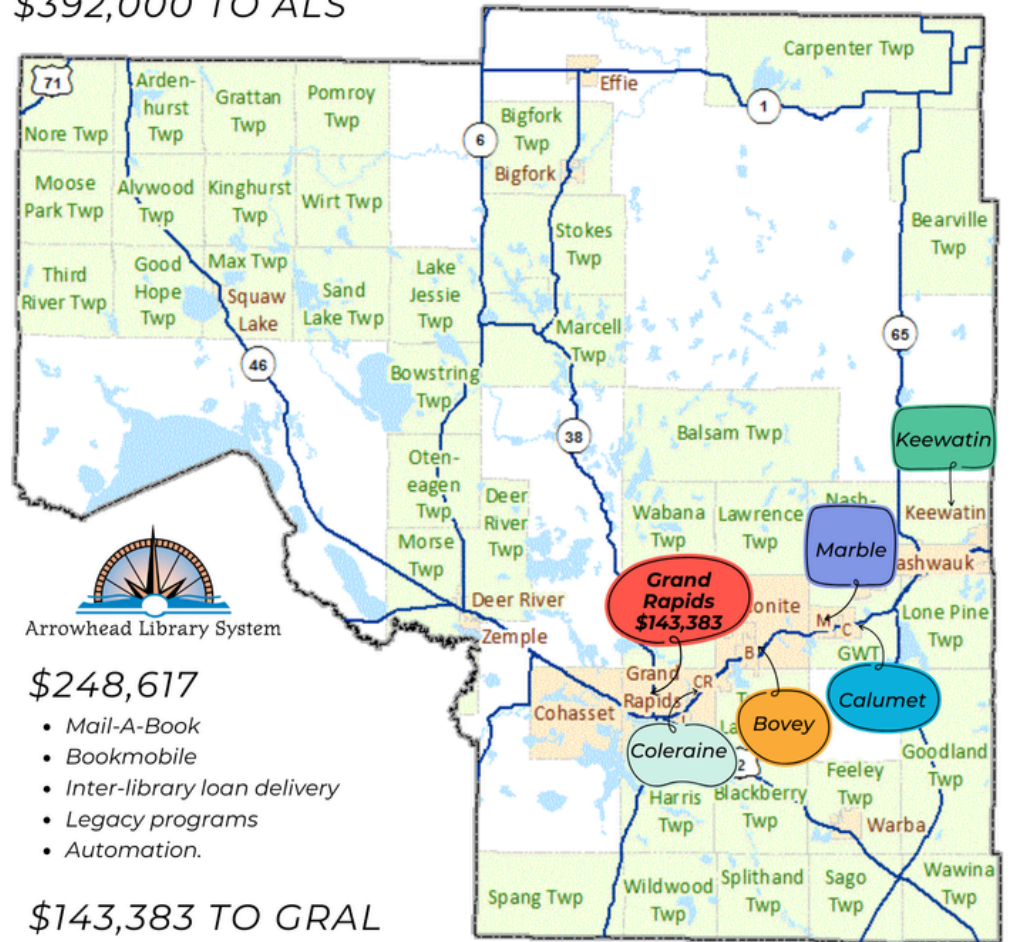
COOPERATING ON LIBRARY SERVICES

Item 10.

LIBRARY FUNDING FROM CITY TAXES



LIBRARY FUNDING FROM ITASCA COUNTY \$392,000 TO ALS



COOPERATING ON LIBRARY SERVICES



Itasca County
Minnesota



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

	Itasca County NTC	\$83,410,411.00		TC rate	0.45%
	Levy	\$376,534.00			Item 10.
	EMV	TMV	NTC	Proposed tax	
residential homestead	\$30,000.00	\$18,000.00	\$180.00	\$0.81	
	\$50,000.00	\$30,000.00	\$300.00	\$1.35	
	\$75,000.00	\$45,000.00	\$450.00	\$2.03	
	\$100,000.00	\$71,760.00	\$718.00	\$3.24	
	\$125,000.00	\$99,010.00	\$990.00	\$4.47	
	\$150,000.00	\$126,260.00	\$1,263.00	\$5.70	
	\$200,000.00	\$180,760.00	\$1,808.00	\$8.16	
	\$250,000.00	\$235,260.00	\$2,353.00	\$10.62	
	\$300,000.00	\$289,760.00	\$2,898.00	\$13.08	
	\$400,000.00	\$398,760.00	\$3,988.00	\$18.00	
				\$0.00	
				\$0.00	
seasonal rec	\$50,000.00	\$50,000.00	\$500.00	\$2.26	
	\$75,000.00	\$75,000.00	\$750.00	\$3.39	
	\$100,000.00	\$100,000.00	\$1,000.00	\$4.51	
	\$150,000.00	\$150,000.00	\$1,500.00	\$6.77	
	\$200,000.00	\$200,000.00	\$2,000.00	\$9.03	
	\$250,000.00	\$250,000.00	\$2,500.00	\$11.29	
				\$0.00	
				\$0.00	
agricultural homestead	\$50,000.00	\$50,000.00	\$250.00	\$1.13	
(land Only)	\$75,000.00	\$75,000.00	\$375.00	\$1.69	
	\$100,000.00	\$100,000.00	\$500.00	\$2.26	
	\$150,000.00	\$150,000.00	\$750.00	\$3.39	
	\$200,000.00	\$200,000.00	\$1,000.00	\$4.51	
	\$250,000.00	\$250,000.00	\$1,250.00	\$5.64	
	\$300,000.00	\$300,000.00	\$1,500.00	\$6.77	
	\$400,000.00	\$400,000.00	\$2,000.00	\$9.03	
				\$0.00	
				\$0.00	
Commercial	\$50,000.00	\$50,000.00	\$750.00	\$3.39	
	\$75,000.00	\$75,000.00	\$1,125.00	\$5.06	
	\$100,000.00	\$100,000.00	\$1,500.00	\$6.75	
	\$125,000.00	\$125,000.00	\$1,875.00	\$8.44	
	\$150,000.00	\$150,000.00	\$2,250.00	\$10.13	
	\$175,000.00	\$175,000.00	\$2,750.00	\$12.38	
	\$200,000.00	\$200,000.00	\$3,250.00	\$14.63	
	\$250,000.00	\$250,000.00	\$4,250.00	\$19.13	





EQUITABLE CITY/COUNTY FUNDING NEEDED FOR GRAND RAPIDS AREA LIBRARY

LIBRARY FUNDING

CITY OF GRAND RAPIDS RESIDENTS

ITASCA COUNTY RESIDENTS

REGIONAL RESIDENTS

LIBRARY USE (CHECK-OUTS)

37.5%

49%

13.5%*

LIBRARY SUPPORT (IN TAX DOLLARS)

84%

16%

*Inter-Library Loan

The current funding model is no longer sustainable. After years of efforts, the Library Director and Mayor of Grand Rapids are presenting an equitable (50/50) funding, Joint Powers Agreement for consideration by the Itasca County Board on **TUESDAY, MAY 27, AT 2:30PM.**

IF ITASCA COUNTY DECLINES, SIGNIFICANT CUTS TO LIBRARY HOURS, SERVICES, AND STAFF WILL BE A REALITY BEGINNING IN 2026.

WE NEED YOUR HELP! Show your support of the Library by attending the County Board meeting on **TUESDAY, MAY 27, AT 2:30PM.**

April in Children's

April is my last "quiet," month, well, as quiet as it gets in Children's. May begins Summer Reading, and then we are flying fast until Summer Celebration, in the middle of August. Some April highlights:

- Online Storytime themes included: Baseball, Libraries, Good Morning!, and Alphabet. We noticed a trend with our YouTube views a couple of months ago: our views have dropped significantly. After some digging, Dion learned that YouTube has changed its algorithm and it is negatively affecting many, many, groups across the platform. We'll see if they change back, but, regardless, we are still being seen by hundreds of people every month (as most of our views are daycares, with multiple sets of small eyes on the screen), and that doesn't include our ICTV views. Our plan is to keep on keeping on. (Yesterday I was gifted a beautiful wooden bead necklace strung on yarn. The young lady who gave the beads to me said "Thank you for doing Online Storytime. I love it." Yes, we will keep filming...)
- We had our last STEAM program of the year, in conjunction with the Bell Museum. While they are raising rates beyond our ability to pay next year, they have made an exception for our library, so more STEAM with the Bell may be in our future.
- I did my last KAXE reviews for the season. That will continue in September.
- Both Page Turners and Teen Book Club had invigorating book discussions.
- Our last Lego Club of the season resulted in lots of great art in Children's...come check it out!
- Artastic kits are going out, and Grandma Nancy was here for filming last week.
- Hang on! Summer's coming!

Happy Reading!

Monthly Report - Overview for Apr 2025

Locations on this report: Grand Rapids Area Library

Checkout

Description	Apr 2025	Mar 2025	%chg	Apr 2024	%chg	2025 YTD	2024 YTD	%chg
1st Time	9780	9689	0	10285	-5	37595	39915	-6
Phone Renewal	221	269	-18	443	-51	811	1240	-35
Renewal	157	121	29	232	-33	596	866	-32
Opac Renewal	640	702	-9	869	-27	2346	2570	-9
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	10798	10781	0	11829	-9	41348	44591	-8

Checkout Stock Rotation

Description	Apr 2025	Mar 2025	%chg	Apr 2024	%chg	2025 YTD	2024 YTD	%chg
1st Time	0	0	0	0	0	0	0	0
Phone Renewal	0	0	0	0	0	0	0	0
Renewal	0	0	0	0	0	0	0	0
Opac Renewal	0	0	0	0	0	0	0	0
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Checkin

Description	Apr 2025	Mar 2025	%chg	Apr 2024	%chg	2025 YTD	2024 YTD	%chg
Normal	8829	9026	-3	9914	-11	33898	35495	-5
Late	1950	1691	15	2013	-4	6939	7731	-11
Offline Normal	0	0	0	0	0	0	0	0
Offline Late	0	0	0	0	0	0	0	0
Total	10779	10717	0	11927	-10	40837	43226	-6

Requests Placed

Description	Apr 2025	Mar 2025	%chg	Apr 2024	%chg	2025 YTD	2024 YTD	%chg
Placed	1802	1940	-8	2326	-23	7893	9164	-14
Total	1802	1940	-8	2326	-23	7893	9164	-14

Requests Resolved

Description	Apr 2025	Mar 2025	%chg	Apr 2024	%chg	2025 YTD	2024 YTD	%chg
Cancelled	122	126	-4	100	22	499	398	25
Filled	2751	2763	-1	3307	-17	11391	13028	-13
Expired	2	1	100	2	0	15	8	87
Total	2875	2890	-1	3409	-16	11905	13434	-12

Holds Resolved

Description	Apr 2025	Mar 2025	%chg	Apr 2024	%chg	2025 YTD	2024 YTD	%chg
Picked Up	1723	1749	-2	2036	-16	7260	8252	-13
Cancelled	12	4	200	3	300	21	3	600
Expired	114	100	14	164	-31	462	572	-20
Total	1849	1853	-1	2203	-17	7743	8827	-13

Overdues

Description	Apr 2025	Mar 2025	%chg	Apr 2024	%chg	2025 YTD	2024 YTD	%chg
1st Notice	598	661	-10	726	-18	2235	2286	-3
2nd Notice	6	3	100	4	50	21	13	61
3rd Notice	0	1	-100	1	-100	5	3	66
4th Notice	1	0	100	1	0	5	2	150
5th Notice	0	0	0	1	-100	1	3	-67
Final Notice	0	0	0	0	0	0	0	0
Notice # 7	0	0	0	0	0	0	0	0
Notice # 8	0	0	0	0	0	0	0	0
Notice # 0	129	134	-4	212	-40	728	724	0
Total	734	799	-9	945	-23	2995	3031	-2

Borrower Delta

Description	Apr 2025	Mar 2025	%chg	Apr 2024	%chg	2025 YTD	2024 YTD	%chg
New (Manual)	96	87	10	81	18	336	318	5
Deleted (Manual)	5	8	-38	9	-45	26	32	-19
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0

-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	101	95	6	90	12	362	350	3

Bib Delta

Description	Apr 2025	Mar 2025	%chg	Apr 2024	%chg	2025 YTD	2024 YTD	%chg
-----	-----	-----	-----	-----	-----	-----	-----	-----
New (Manual)	250	94	165	310	-20	613	688	-11
Deleted (Manual)	217	91	138	309	-30	1883	1143	64
New (Batch)	42	42	0	166	-75	130	463	-72
Deleted (Batch)	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	509	227	124	785	-36	2626	2294	14

Auth Delta

Description	Apr 2025	Mar 2025	%chg	Apr 2024	%chg	2025 YTD	2024 YTD	%chg
-----	-----	-----	-----	-----	-----	-----	-----	-----
New (Manual)	0	0	0	0	0	0	0	0
Deleted (Manual)	3	14	-79	1	200	19	3	533
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	3	14	-79	1	200	19	3	533

Item Delta

Description	Apr 2025	Mar 2025	%chg	Apr 2024	%chg	2025 YTD	2024 YTD	%chg
-----	-----	-----	-----	-----	-----	-----	-----	-----
New (Manual)	550	355	54	761	-28	1733	2109	-18
Deleted (Manual)	78	135	-43	154	-50	3045	2185	39
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	628	490	28	915	-32	4778	4294	11


Acquisitions Activities

Description	Apr 2025	Mar 2025	%chg	Apr 2024	%chg	2025 YTD	2024 YTD	%chg
-----	-----	-----	-----	-----	-----	-----	-----	-----
Lines Ordered	0	0	0	0	0	0	0	0
Items Ordered	0	0	0	0	0	0	0	0
Lines Received	359	177	102	500	-29	863	1034	-17
Items Rcvd by Ven	370	185	100	503	-27	886	1050	-16
Claims	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	729	362	101	1003	-28	1749	2084	-17

Grand Rapids Area Library**Reference Statistics****April 2025**

	April	YTD 2025
Door Count	6,143	21,074
Reference Questions	209	642
Computer Help Over 5 Minutes	24	66
Tests Proctored	0	2
Public Computer Use: Sessions	228	891
Public Computer Use: Hours	231	838
Special Computer Sessions	151	450
Passports Accepted	117	478

April 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 170271 3	2 170424 2	3 170656 8	4 170835 4	5 17
6	7 171191 7	8 171464 4	9 171787 9	10 172052 6	11 172201 3	12 29
13	14 172517 5	15 *Voting* 172959 5	16 173250 7	17 173519 8	18 173666 4	19 29
20	21 173979 10	22 174268 5	23 174546 9	24 174831 8	25 175027 3	26 35
27	28 175364 MJ FTO 1	29 Voting 176125 MJ FTO 0	30 176414 MJ FTO 			7

April 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 15 np/ 11 CI 	2 5 np/ 11 CI 	3 6 np/ 11 CI 	4 2 np/ 11 CI 	5
6	7 11 np/ 11 CI 	8 10 np/ 11 CI 	9 7 np/ 11 CI 	10 9 np/ 11 CI 	11 11 np/ 11 CI 	12
13	14 16 np/ 11 CI 	15 16 np/ 11 CI 	16 14 np/ 11 CI 	17 12 np/ 11 CI 	18 no school 3 np/ 11 CI 	19 19 20
20	21 no school 5 np/ 11 CI 	22 15 np/ 11 CI 	23 6 np/ 11 CI 	24 9 np/ 11 CI 	25 12 np/ 11 CI 	26
27	28 6 np/ 11 CI 	29 5 np/ 11 CI 	30 10 np/ 11 CI 			

GRAL Children's Library Monthly Statistics

April 2025

Online Storytime

Programs: 4

Facebook plays: 1000*

YouTube views: 161

Total views: 1061

Artastic

Programs: 1

Facebook plays: 30

YouTube views: 192

Total views: 222

Kits handed out: 150

04/08	Book Time	51
04/09	Afterschool STEAM	19
04/15	Book Time	29
04/22	Book Time	34
04/28	Lego Club	21
04/28	Page Turners	8
04/29	Book Time	36
04/30	Teen Book Club	6

Total Programs: 8 People: 204

Book Times : 4 People: 150

Library Programs: 4 People: 54

Class Visit: 3 groups People: 44

- RJEMS SPED: 13
- GRHS SPED: 14
- Lighthouse Academy: 17

Reference Questions 2025: 329

Reference Questions 2024: 429

*The Meta platform has changed how they calculate Facebook viewer metric. They have changed views to plays.

April 2025

Item 11.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 ^{NO} Cindy 36	2 ^{NO} Ellen 16	3 ^{NO} Ellen 9	4 5	5 60
6	7 29	8 12	9 16	10 23	11 4	12 84
13	14 16	15 ^{P.E} 14	16 12	17 19	18 ^{NO SCHOOL} 9	19 70
20	21 ^{NO SCHOOL} 18	22 15	23 10	24 18	25 8	26 64
27	28 17	29 ^{SE} 14	30 15			46

GRAND RAPIDS AREA LIBRARY: 2025 Volunteer Report

Month	Regular Volunteers		RSVP Volunteers		Library Board		Library Friends		Library Foundation		Total	Total
	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours
January	27	160.75	3	90.50	7	27.00	9	85.75	2	5.00	30	251.25
February	36	157.50	4	57.25	8	28.00	8	56.25	10	14.00	40	214.75
March	30	167.75	4	70.00	8	28.00	9	70.50	1	3.00	34	237.75
April	27	149.00	4	65.25	8	28.00	6	52.00	1	3.00	31	214.25
May												0.00
June												0.00
July												0.00
August												0.00
September												0.00
October												0.00
November												0.00
December												0.00
Total		635.00		283.00		111.00		264.50		25.00	*	918.00