



GRAND RAPIDS AREA LIBRARY BOARD MEETING AGENDA

Wednesday, January 11, 2023

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, January 11, 2023 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

Election of 2023 Board President, Vice President, and Secretary

APPROVAL OF AGENDA:

PUBLIC COMMENT (if anyone wishes to address the Board):

APPROVAL OF MINUTES:

- [1.](#) Consider approval of library board meeting minutes from 12-14-2022.

COMMUNICATIONS:

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

- [2.](#) Consider a motion to approve payment of Bill List and Library Financials as presented.

CONSENT AGENDA (Roll Call Vote Required):

- [3.](#) Consider adopting resolution 2023-01 accepting donations.

REGULAR AGENDA:

- [4.](#) ISD 318 Combined Polling Place Resolution
- [5.](#) League of Minnesota Cities 2023 City Policies For Legislative and Administrative Action

[6.](#) Minnesota Library Association 2023 Legislative Priorities

UPDATES:

Friends

Foundation

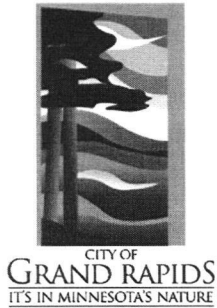
STAFF REPORTS:

[7.](#) Library Reports & Statistics

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR FEBRUARY 8, 2023, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services



GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, December 14, 2022

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, December 14, 2022 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

Present: Blocker, Lassen, MacDonell, Richards, Tabbert, Teigland

Absent: Kee, Martin, Squadroni

Staff: Will Richter, Library Director

APPROVAL OF AGENDA:

Mover: Blocker

Second: Richards

Result: Approved 6-0

PUBLIC COMMENT (if anyone wishes to address the Board):

Non

APPROVAL OF MINUTES:

1. Consider approval of Library Board Meeting Minutes from 11-09-2022

Mover: Richards

Second: Teigland

Result: Approved 6-0

COMMUNICATIONS:

2. Contact us form: Ron Lichtle

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Consider approval of financial reports and payment of bills as presented.

Mover: Blocker

Second: Richards

Result: Approved 6-0 roll-call

CONSENT AGENDA (Roll Call Vote Required):

4. Late bill: City of Grand Rapids - December janitorial
5. Late bill: City of Grand Rapids - IT fees
6. Approve payment of late bill: Demco
7. Consider accepting donations listed in Resolution 2022-12

Mover: Tabbert

Second: Blocker

Result: Approved 6-0 roll-call

REGULAR AGENDA:

8. Department Head Report to Council

Informational

9. Labor Agreement between City of Grand Rapids and AFSCME Local 3456A

Informational

10. Farewell to Jean MacDonell (3 terms) and Lisa Tabbert (2 terms) after a combined 16 years of service.

UPDATES:

Friends

Teigland – Friends luncheon was this week

Foundation – New email address grlibraryfoundation@gmail.com; 2023 Q1 meeting in February

Tabbert

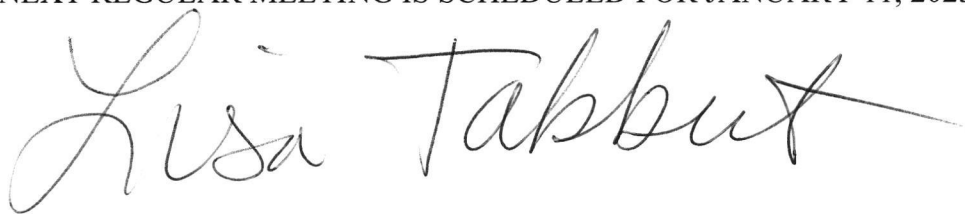
STAFF REPORTS:

11. Staff Reports and Library Statistics

Informational

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR JANUARY 11, 2023, AT 5:00 PM.

A handwritten signature in cursive script that reads "Lisa Tabbert". The signature is written in dark ink and is positioned below the meeting schedule text.

ATTEST: Lisa Tabbert, Library Board Secretary

DATE: 12/06/2022
 TIME: 16:24:55
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 12/14/2022

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0113100	AMAZON.COM	297.90
0114200	ANDERSON GLASS	3,500.00
0118100	ARAMARK UNIFORM SERVICES	88.44
0118660	ARROWHEAD LIBRARY SYSTEM	90.25
0201428	BAKER & TAYLOR LLC	4,220.96
0212124	BLACKSTONE PUBLISHING	235.00
0221650	BURGGRAF'S ACE HARDWARE	79.99
0502705	EBSCO SUBSCRIPTION SERVICE	5,523.75
0718010	CITY OF GRAND RAPIDS	1,700.00
0914325	INGRAM ENTERTAINMENT INC.	116.83
0914540	INNOVATIVE OFFICE SOLUTIONS LL	766.00
1209120	LIBRARY STORE INC	1,452.51
1401650	NARDINI FIRE EQUIPMENT CO INC	1,408.00
1901435	SALEM PRESS	845.50
1901535	SANDSTROM'S INC	204.94
1908570	SHOWCASES	1,021.68
2005150	TECH LOGIC CORPORATION	433.00
2114356	UNIQUE MANAGEMENT SERVICES	186.40

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$22,171.15

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.32
0201675	ANDREAS BARNETT	40.00
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	41,135.97
1301146	MARCO TECHNOLOGIES, LLC	120.43
1305725	METROPOLITAN LIFE INSURANCE CO	76.14
1309199	MINNESOTA ENERGY RESOURCES	130.29
1309335	MINNESOTA REVENUE	39.24
1516220	OPERATING ENGINEERS LOCAL #49	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS	324.61
1612200	GAVIN WILLIAM PLATT	40.00
1621130	P.U.C.	2,589.69
1901795	AMY M SAVELA	125.00
2301700	WM CORPORATE SERVICES, INC	141.62

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$53,986.21

TOTAL ALL DEPARTMENTS \$76,157.36

RESOLUTION NO. 2022-12
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Susan Hawkinson \$100.00 (no designation)

Grand Rapids Area Library Friends \$3,293.07

Library Book Drop Bins \$1,435.56

Library Media Drop Chute \$1,452.51

Book Page subscription \$405.00

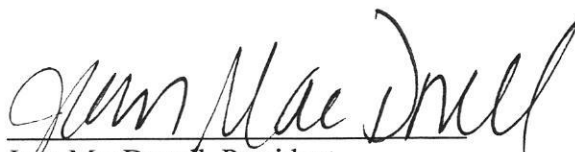
Grand Rapids Area Library Foundation \$800.00

Storytime – September and October

ISD 318 \$486.66

Safe Routes to School Program

Adopted this 14th day of December, 2022


Jean MacDonell, President


Lisa Tabbert, Secretary

DATE: 01/05/2023
 TIME: 15:04:19
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 01/11/2023

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0113100	AMAZON.COM	514.16
0118100	ARAMARK UNIFORM SERVICES	88.44
0118660	ARROWHEAD LIBRARY SYSTEM	120.53
0201428	BAKER & TAYLOR LLC	1,309.53
0212124	BLACKSTONE PUBLISHING	165.23
0215750	BOUNDARY WATERS JOURNAL	26.00
0221650	BURGGRAF'S ACE HARDWARE	14.99
0305485	CENGAGE LEARNING INC	5,019.00
0405223	MDI	210.00
0405500	DEMCO INC	478.91
0421455	DULUTH NEWS TRIBUNE	346.84
0609525	FINDAWAY WORLD LLC	339.95
0701650	GARTNER REFRIGERATION CO	2,782.03
0914325	INGRAM ENTERTAINMENT INC.	110.73
0914540	INNOVATIVE OFFICE SOLUTIONS LL	106.29
0914800	INVEST EARLY PROJECT	400.00
1205850	LEXIS NEXIS	345.31
1605665	PERSONNEL DYNAMICS LLC	126.22
1901535	SANDSTROM'S INC	94.30
1903225	SCENIC RANGE NEWS FORUM	25.00
2018680	TRU NORTH ELECTRIC LLC	935.38
2114356	UNIQUE MANAGEMENT SERVICES	256.30
T001462	UNIVRSTY OF WISCONSIN- MADISON	20.00

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$13,835.14

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.32
0405500	DEMCO INC	981.42
0502705	EBSCO SUBSCRIPTION SERVICE	-14.40
0605191	FIDELITY SECURITY LIFE	4.90
0718010	CITY OF GRAND RAPIDS	9,300.00
0718015	GRAND RAPIDS CITY PAYROLL	41,053.39
1301146	MARCO TECHNOLOGIES, LLC	120.43
1309199	MINNESOTA ENERGY RESOURCES	178.48
1309335	MINNESOTA REVENUE	31.13
1516220	OPERATING ENGINEERS LOCAL #49	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS	320.11
1612200	GAVIN WILLIAM PLATT	40.00
1621130	P.U.C.	2,269.74
2209665	VISA	1,616.34
2301700	WM CORPORATE SERVICES, INC	141.62

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$65,259.48

TOTAL ALL DEPARTMENTS \$79,094.62

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JANUARY 11, 2023

DATE: 01/05/23
TIME: 14:53:54
ID: AP441000.WOW

CITY OF GRAND RAPIDS
DETAIL BOARD REPORT

Item 2.

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INVOICES DUE ON/BEFORE 01/11/2023

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

0100053	AT&T MOBILITY							
L	12/12/22	01	LIB DEC CELL SERVICE	999-99-00-00-1000			01/11/23	54.32
				HOLDING ACCOUNT				
							INVOICE TOTAL:	54.32
							VENDOR TOTAL:	54.32
0113100	AMAZON.COM							
434739755345-L	12/09/22	01	B083XJMJGR	211-00-75-20-2110	20223950		01/11/23	-19.99
				BOOKS				
							INVOICE TOTAL:	-19.99
495345544838-L	11/22/22	01	BERSERK OF GLUTTONY	211-00-75-20-2110	20223834		01/11/23	20.42
				BOOKS				
							INVOICE TOTAL:	20.42
AENDWBBPLJJB-L	12/10/22	01	3 BOOKS	211-00-75-20-2110	20223835		01/11/23	41.37
				BOOKS				
							INVOICE TOTAL:	41.37
BPBVPALIKTXB-L	12/08/22	01	B083XJMJGR	211-00-75-20-2110	20223950		01/11/23	19.99
				BOOKS				
							INVOICE TOTAL:	19.99
CFLVAVCWUSLR-L	12/09/22	01	30 BOOKS	211-00-75-20-2110	20223838		01/11/23	319.70
				BOOKS				
							INVOICE TOTAL:	319.70
OYGTRECWMJAD-L	12/08/22	01	9 BOOKS	211-00-75-20-2110	20223836		01/11/23	132.67
				BOOKS				
							INVOICE TOTAL:	132.67
							VENDOR TOTAL:	514.16
0118100	ARAMARK UNIFORM SERVICES							
2630086284-L	12/13/22	01	MAT NYLON RUBBER	211-00-75-30-3070	20223779		01/11/23	20.99
				LAUNDRY				

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JANUARY 11, 2023

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2023

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

0118100 ARAMARK UNIFORM SERVICES								
2630086284-L	12/13/22	02	MOPS/TOWELS/CLOTHS/#350041513	211-00-75-20-2150	20223779		01/11/23	14.34
				MAINTENANCE TOOLS/SUPPLIES				
						INVOICE TOTAL:		44.22
2630091993-L	12/27/22	01	MATS NYLON RUBBER	211-00-75-30-3070	20223901		01/11/23	29.88
				LAUNDRY				
		02	MOPS/TOWELS/CLOTHS/#350041513	211-00-75-20-2150	20223901			14.34
				MAINTENANCE TOOLS/SUPPLIES				
						INVOICE TOTAL:		44.22
						VENDOR TOTAL:		88.44
0118660 ARROWHEAD LIBRARY SYSTEM								
15004-L	11/30/22	01	OVERDUE NOTICES-NOV	211-00-75-20-2010	20223713		01/11/23	31.50
				OFFICE SUPPLIES				
		02	WINTER READING FORMS	211-00-75-20-2030	20223713			89.03
				PRINTING/BINDING				
						INVOICE TOTAL:		120.53
						VENDOR TOTAL:		120.53
0201428 BAKER & TAYLOR LLC								
2037173780-L	12/06/22	01	6 BOOKS/#209977 L411199	211-00-75-20-2110	20223799		01/11/23	100.98
				BOOKS				
						INVOICE TOTAL:		100.98
2037184473-L	12/20/22	01	5 BOOKS/#209977 L411199	211-00-75-20-2110	20223908		01/11/23	70.56
				BOOKS				
						INVOICE TOTAL:		70.56
2037189236-L	12/05/22	01	14 BOOKS/#209977 L025981	211-00-75-20-2110	20223668		01/11/23	151.85
				BOOKS				
						INVOICE TOTAL:		151.85
2037197641-L	12/08/22	01	17 BOOKS/#209977 L025981	211-00-75-20-2110	20223792		01/11/23	162.72
				BOOKS				
						INVOICE TOTAL:		72

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JANUARY 11, 2023

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CITY OF GRAND RAPIDS
DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 01/11/2023

INVOICE #	INVOICE	ITEM							
VENDOR #	DATE	#	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM	AMT

0201428	BAKER & TAYLOR LLC								
2037203492-L	12/20/22	01	2 BOOKS/#209977 L411199	211-00-75-20-2110	20223887		01/11/23	32.37	
				BOOKS					
							INVOICE TOTAL:	32.37	
2037205125-L	12/19/22	01	11 BOOKS/#209977 L411199	211-00-75-20-2110	20223858		01/11/23	128.58	
				BOOKS					
							INVOICE TOTAL:	128.58	
2037209745-L	12/15/22	01	15 BOOKS/#209977 L025981	211-00-75-20-2110	20223825		01/11/23	157.49	
				BOOKS					
							INVOICE TOTAL:	157.49	
2037223636-L	12/29/22	01	15 BOOKS/#209977 L411199	211-00-75-20-2110	20223946		01/11/23	283.64	
				BOOKS					
							INVOICE TOTAL:	283.64	
2037225079-L	12/27/22	01	23 BOOKS/#209977 L025981	211-00-75-20-2110	20223909		01/11/23	221.34	
				BOOKS					
							INVOICE TOTAL:	221.34	
							VENDOR TOTAL:	1,309.53	
0212124	BLACKSTONE PUBLISHING								
2077314-L	12/13/22	01	4 CDS/C#101678	211-00-75-20-2120	20223892		01/11/23	165.23	
				AUDIO/VISUAL					
							INVOICE TOTAL:	165.23	
							VENDOR TOTAL:	165.23	
0215750	BOUNDARY WATERS JOURNAL								
2023/SUBSRPT-L	01/04/23	01	SUBSCRIPTION RENEWAL	211-00-75-20-2140	20230006		01/11/23	26.00	
				PERIODICALS					
							INVOICE TOTAL:	26.00	
							VENDOR TOTAL:	26.00	

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CITY OF GRAND RAPIDS
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2023

INVOICE #	INVOICE	ITEM						
VENDOR #	DATE	#	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

0221650	BURGGRAF'S ACE	HARDWARE						
373090-L	12/12/22	01	CUP HOOK BRS 1" 50PK/C#111385	211-00-75-20-2150	20223766		01/11/23	14.99
				MAINTENANCE TOOLS/SUPPLIES				
						INVOICE TOTAL:		14.99
						VENDOR TOTAL:		14.99
0305485	CENGAGE LEARNING	INC						
79697907-L	01/02/23	01	LRG PRINT 4 BOOKS/#154757	211-00-75-20-2110	20230009		01/11/23	5,019.00
				BOOKS				
						INVOICE TOTAL:		5,019.00
						VENDOR TOTAL:		5,019.00
0405223	MDI							
INC0515276-L	12/07/22	01	TOTES	211-00-75-20-2090	20223689		01/11/23	210.00
				INVENTORIAL SUPPLIES				
						INVOICE TOTAL:		210.00
						VENDOR TOTAL:		210.00
0405500	DEMCO	INC						
7233929-L	12/14/22	01	TOP LOAD VERT SIGN HOLDERS	211-00-75-20-2090	20223847		01/11/23	119.96
				INVENTORIAL SUPPLIES				
		02	ACRYLIC DISPLAY RISERS	211-00-75-20-2090	20223847			111.84
				INVENTORIAL SUPPLIES				
		03	DBL-SIDED ACRYLIC FRAMES	211-00-75-20-2090	20223847			52.23
				INVENTORIAL SUPPLIES				
		04	SHELF MARKERS ROUNDED BLUE	211-00-75-20-2090	20223847			39.77
				INVENTORIAL SUPPLIES				
						INVOICE TOTAL:		323.80
7235728-L	12/21/22	01	CORNER CLEAR/CD LBL	211-00-75-20-2010	20223942		01/11/23	155.11
				OFFICE SUPPLIES				
						INVOICE TOTAL:		155.11

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JANUARY 11, 2023

Item 2.

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DATE: 01/05/23
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CITY OF GRAND RAPIDS
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2023

INVOICE #	INVOICE	ITEM						
VENDOR #	DATE	#	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

0405500	DEMCO INC							
L	12/19/22	01	LAMINATE/JACKETS/LABELS APPVD	999-99-00-00-1000			01/11/23	981.42
				HOLDING ACCOUNT				
							INVOICE TOTAL:	981.42
							VENDOR TOTAL:	1,460.33
0421455	DULUTH NEWS TRIBUNE							
178103720/2023-L	01/04/23	01	178103720/2023 RENEWAL	211-00-75-20-2130	20230017		01/11/23	346.84
				NEWSPAPERS				
							INVOICE TOTAL:	346.84
							VENDOR TOTAL:	346.84
0502705	EBSCO SUBSCRIPTION SERVICE							
L	12/15/22	01	MARTHA STEWART LIV PUBL DISCTD	999-99-00-00-1000			01/11/23	-14.40
				HOLDING ACCOUNT				
							INVOICE TOTAL:	-14.40
							VENDOR TOTAL:	-14.40
0605191	FIDELITY SECURITY LIFE							
L	12/05/22	01	LIB VISION DEC	999-99-00-00-1000			01/11/23	4.90
				HOLDING ACCOUNT				
							INVOICE TOTAL:	4.90
							VENDOR TOTAL:	4.90
0609525	FINDAWAY WORLD LLC							
414998-L	12/13/22	01	5 PLAYAWAYS	211-00-75-20-2120	20223773		01/11/23	339.95
				AUDIO/VISUAL				
							INVOICE TOTAL:	339.95
							VENDOR TOTAL:	339.95
0701650	GARTNER REFRIGERATION CO							

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JANUARY 11, 2023

Item 2.

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DATE: 01/05/23
TIME: 14:53:55
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CITY OF GRAND RAPIDS
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2023

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

0701650	GARTNER REFRIGERATION CO							
93299-L	12/22/22	01	INSP HVAC LIBR/#C-0658	211-00-75-30-4000	20223865		01/11/23	2,387.03
				MAINTENANCE CONTRACTS				
						INVOICE TOTAL:		2,387.03
93303-L	12/22/22	01	LABOR RPL OFFICE VAV CONTRLR	211-00-75-30-4070	20223869		01/11/23	375.00
				GENERAL EQUIP MAINT/REPAIR				
		02	TRUCK CHARGE/#C-0658	211-00-75-30-4070	20223869			20.00
				GENERAL EQUIP MAINT/REPAIR				
						INVOICE TOTAL:		395.00
						VENDOR TOTAL:		2,782.03
0718010	CITY OF GRAND RAPIDS							
L	12/19/22	01	DEC JANITORIAL SERVICE APPRVD	999-99-00-00-1000			01/11/23	1,700.00
				HOLDING ACCOUNT				
		02	2022 IT FEES APPRVD	999-99-00-00-1000				7,600.00
				HOLDING ACCOUNT				
						INVOICE TOTAL:		9,300.00
						VENDOR TOTAL:		9,300.00
0718015	GRAND RAPIDS CITY PAYROLL							
L	12/02/22	01	LIB 12/02 PAYROLL	999-99-00-00-1000			01/11/23	20,518.21
				HOLDING ACCOUNT				
		02	LIB 12/16 PAYROLL	999-99-00-00-1000				20,535.18
				HOLDING ACCOUNT				
						INVOICE TOTAL:		41,053.39
						VENDOR TOTAL:		41,053.39
0914325	INGRAM ENTERTAINMENT INC.							
6561121-L	12/20/22	01	5 DVDS/C#3206981	211-00-75-20-2120	20223886		01/11/23	110.73
				AUDIO/VISUAL				
						INVOICE TOTAL:		110.73
						VENDOR TOTAL:		110.73

DATE: 01/05/23
TIME: 14:53:55
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CITY OF GRAND RAPIDS
DETAIL BOARD REPORT

Item 2.

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INVOICES DUE ON/BEFORE 01/11/2023

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

0914540	INNOVATIVE OFFICE SOLUTIONS LL							
IN4028361-L	12/08/22	01	DISPENSER DRYLINE CORR/NB07789	211-00-75-20-2010	20223712		01/11/23	14.16
				OFFICE SUPPLIES				
						INVOICE TOTAL:		14.16
IN4037203-L	12/16/22	01	CLOTH SWIFTER REFILLS	211-00-75-20-2150	20223846		01/11/23	87.63
				MAINTENANCE TOOLS/SUPPLIES				
		02	FUEL SURCHARGE/C#NB07789	211-00-75-20-2150	20223846			4.50
				MAINTENANCE TOOLS/SUPPLIES				
						INVOICE TOTAL:		92.13
						VENDOR TOTAL:		106.29
0914800	INVEST EARLY PROJECT							
3406-L	11/30/22	01	NOV STORY TIME	211-00-75-30-3100	20223734		01/11/23	400.00
				OTHER CONTRACTED SERVICES				
						INVOICE TOTAL:		400.00
						VENDOR TOTAL:		400.00
1205850	LEXIS NEXIS							
3405295X-L	11/10/22	01	MN EMPLOYMENT REL #50	211-00-75-20-2110	20223735		01/11/23	309.00
				BOOKS				
		02	S & H/#2837262001	211-00-75-20-2110	20223735			36.31
				BOOKS				
						INVOICE TOTAL:		345.31
						VENDOR TOTAL:		345.31
1301146	MARCO TECHNOLOGIES, LLC							
L	12/19/22	01	LIB DEC COPIER LEASE	999-99-00-00-1000			01/11/23	120.43
				HOLDING ACCOUNT				
						INVOICE TOTAL:		120.43
						VENDOR TOTAL:		120.43
1309199	MINNESOTA ENERGY RESOURCES							

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JANUARY 11, 2023

Item 2.

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CITY OF GRAND RAPIDS
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2023

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
VENDOR #								

1309199	MINNESOTA ENERGY RESOURCES							
L	12/19/22	01	LIB NOV NTL GAS	999-99-00-00-1000			01/11/23	178.48
				HOLDING ACCOUNT				
							INVOICE TOTAL:	178.48
							VENDOR TOTAL:	178.48
1309335	MINNESOTA REVENUE							
L	12/20/22	01	LIB NOV SALES TAX PAYABLE	999-99-00-00-1000			01/11/23	31.13
				HOLDING ACCOUNT				
							INVOICE TOTAL:	31.13
							VENDOR TOTAL:	31.13
1516220	OPERATING ENGINEERS LOCAL #49							
L	12/12/22	01	LIB JAN HEALTH INS PREM	999-99-00-00-1000			01/11/23	9,162.00
				HOLDING ACCOUNT				
							INVOICE TOTAL:	9,162.00
							VENDOR TOTAL:	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS							
L	12/05/22	01	LIB DEC SERV & LINE CHARGES	999-99-00-00-1000			01/11/23	320.11
				HOLDING ACCOUNT				
							INVOICE TOTAL:	320.11
							VENDOR TOTAL:	320.11
1605665	PERSONNEL DYNAMICS LLC							
52633-L	12/07/22	01	J BEHM 5.5 HRS W/E 12/3	211-00-75-10-1050	20223665		01/11/23	126.22
				CONTRACTED SERVICES				
							INVOICE TOTAL:	126.22
							VENDOR TOTAL:	126.22
1612200	GAVIN WILLIAM PLATT							

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JANUARY 11, 2023

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

Item 2.

INVOICES DUE ON/BEFORE 01/11/2023

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

1612200	GAVIN WILLIAM PLATT							
L	12/12/22	01	LEGO PROGRAM 12/12/22	999-99-00-00-1000			01/11/23	40.00
				HOLDING ACCOUNT				
						INVOICE TOTAL:		40.00
						VENDOR TOTAL:		40.00
1621130	P.U.C.							
L	12/19/22	01	LIB NOV UTILITIES	999-99-00-00-1000			01/11/23	2,269.74
				HOLDING ACCOUNT				
						INVOICE TOTAL:		2,269.74
						VENDOR TOTAL:		2,269.74
1901535	SANDSTROM'S INC							
438033-L	12/12/22	01	TOWEL ROLL	211-00-75-20-2150	20223753		01/11/23	51.70
				MAINTENANCE TOOLS/SUPPLIES				
		02	FOAM HAND SOAP ANTIBAC/#320023	211-00-75-20-2150	20223753			42.60
				MAINTENANCE TOOLS/SUPPLIES				
						INVOICE TOTAL:		94.30
						VENDOR TOTAL:		94.30
1903225	SCENIC RANGE NEWS FORUM							
4194-L	12/12/22	01	SUBSCRIPTION RENEWAL-LIBRARY	211-00-75-20-2130	20223868		01/11/23	25.00
				NEWSPAPERS				
						INVOICE TOTAL:		25.00
						VENDOR TOTAL:		25.00
2018680	TRU NORTH ELECTRIC LLC							
1389-L	01/03/23	01	LABOR RPLC EMERGENCY LIGHTS	211-00-75-30-4010	20230030		01/11/23	650.00
				BUILDING MAINT/REPAIRS				
		02	EMERGENCY LIGHTS	211-00-75-30-4010	20230030			285.38
				BUILDING MAINT/REPAIRS				
						INVOICE TOTAL:		935.38
						VENDOR TOTAL:		935.38

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JANUARY 11, 2023

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2023

INVOICE #	INVOICE	ITEM						
VENDOR #	DATE	#	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

2114356	UNIQUE MANAGEMENT SERVICES							
6107280-L	11/30/22	01	NOV PLACEMENTS	211-00-75-30-3300	20223726		01/11/23	267.95
				PROFESSIONAL SERV-COLLECTI				
		02	CREDIT FOR ACCTS CLOSED/#1634	211-00-75-30-3300	20223726			-11.65
				PROFESSIONAL SERV-COLLECTI				
						INVOICE TOTAL:		256.30
						VENDOR TOTAL:		256.30
2209665	VISA							
L	10/17/22	01	9/1 USPS.COM POSTAGE	999-99-00-00-1000			01/11/23	402.75
				HOLDING ACCOUNT				
		02	9/28 LIBRARYED BOOKS ON CD	999-99-00-00-1000				817.59
				HOLDING ACCOUNT				
		03	11/7 USPS PRIORITY MAIL	999-99-00-00-1000				396.00
				HOLDING ACCOUNT				
						INVOICE TOTAL:		1,616.34
						VENDOR TOTAL:		1,616.34
2301700	WM CORPORATE SERVICES, INC							
L	12/12/22	01	LIB NOV SERVICE	999-99-00-00-1000			01/11/23	141.62
				HOLDING ACCOUNT				
						INVOICE TOTAL:		141.62
						VENDOR TOTAL:		141.62
T001462	UNIVRSTY OF WISCONSIN- MADISON							
3701557-L	12/28/22	01	LOAN THE IRON RIVER PIONEER	211-00-75-30-4545			01/11/23	20.00
				INTERLIBRARY LOAN CHARGES				
						INVOICE TOTAL:		20.00
						VENDOR TOTAL:		20.00
						TOTAL ALL INVOICES:		79,094.62

CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY REVENUE & EXPENDITURES
YEAR TO DATE THROUGH **DECEMBER 31, 2022**

Item 2.

DisplayAccountNum	Account Description	2022 Budget	Year to Date	Percent of Budget
211-00-31-00-0100	CURRENT	\$ 664,917	\$ 638,174	96%
211-00-31-00-0200	DELINQUENT	-	4,423	0%
211-00-31-00-4055	FISCAL DISPARITIES	77,435	77,435	100%
211-00-33-00-4060	SUPPLEMENTAL AID	16,978	16,978	100%
211-00-33-00-6300	LIBRARY CONTRACTS	128,000	151,428	118%
211-00-33-00-6310	ALS REIMBURSEMENT	-	707	0%
211-00-34-00-7960	ALS CROSS-OVERS	5,281	8,045	152%
211-00-34-00-7970	PHOTO COPIES	2,000	2,288	114%
211-00-34-00-7975	INTERNET	2,000	1,436	72%
211-00-34-00-7980	LIBRARY FEES-PROCTORING	100	120	120%
211-00-34-00-7982	PASSPORT PROCESSING FEE	18,200	29,290	161%
211-00-34-00-7990	FAX MACHINE USE	500	434	87%
211-00-35-00-1030	LIBRARY FINES	-	13	0%
211-00-37-00-2310	DONATIONS	1,500	12,102	807%
211-00-37-00-2336	DONATIONS-CHILDRENS LIBRARY	-	487	0%
211-00-37-00-2365	ENDOWMENT FUND INCOME	1,300	1,423	109%
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATIN	-	33,877	0%
211-00-37-00-2375	MEETING ROOM RECEIPTS	2,000	-	0%
211-00-37-00-2450	MISCELLANEOUS	-	2,569	0%
211-00-37-00-5100	INVESTMENT INCOME	3,000	2,454	82%
		923,212	983,684	107%
211-00-39-00-5030	OPERATING TRANSFERS IN	-	-	0%
211-00-39-00-5500	FUND BALANCE USAGE	-	-	0%
211-00-75-00-7200	OPERATING TRANSFER OUT	-	-	0%
211-00-75-10-1010	SALARY-FULL TIME	387,168	382,002	99%
211-00-75-10-1030	SALARY-PARTTIME	80,820	69,983	87%
211-00-75-10-1050	CONTRACTED SERVICES	8,510	11,393	134%
211-00-75-10-1210	PERA	35,099	33,728	96%
211-00-75-10-1220	FICA	29,015	27,645	95%
211-00-75-10-1250	MEDICARE	6,786	6,465	95%
211-00-75-10-1310	HEALTH INSURANCE	116,541	109,944	94%
211-00-75-10-1330	LIFE INSURANCE	232	241	104%
211-00-75-10-1347	VISION INSURANCE	-	3	0%
211-00-75-10-1510	WORKERS COMPENSATION	3,018	2,496	83%
211-00-75-20-2010	OFFICE SUPPLIES	8,500	7,708	91%
211-00-75-20-2020	COPY SUPPLIES	1,500	574	38%
211-00-75-20-2030	PRINTING/BINDING	1,000	528	53%
211-00-75-20-2060	COMPUTER SUPPLIES	3,000	3,359	112%
211-00-75-20-2070	COMPUTER INVENTORY	2,500	365	15%
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	12,000	13,361	111%
211-00-75-20-2090	INVENTORIAL SUPPLIES	1,000	3,514	351%
211-00-75-20-2095	PRGM SUP & MATERIALS	500	3,593	719%
211-00-75-20-2100	OPERATING SUPPLIES	2,000	2,812	141%
211-00-75-20-2110	BOOKS	39,000	51,268	131%
211-00-75-20-2120	AUDIO/VISUAL	9,000	9,100	101%
211-00-75-20-2130	NEWSPAPERS	2,000	1,480	74%
211-00-75-20-2140	PERIODICALS	7,500	5,561	74%
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	3,000	2,314	77%
211-00-75-20-2190	OTHER SUPPLIES/MATERIALS	-	360	0%
211-00-75-30-3000	PROFESSIONAL SERVICES	500	11,128	2226%
211-00-75-30-3010	ACCOUNTING SERVICES	1,500	1,124	75%
211-00-75-30-3070	LAUNDRY	1,000	726	73%
211-00-75-30-3090	JANITORIAL SERVICES	20,400	18,275	90%
211-00-75-30-3100	OTHER CONTRACTED SERVICES	26,323	15,523	59%

CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY REVENUE & EXPENDITURES
YEAR TO DATE THROUGH **DECEMBER 31, 2022**

Item 2.

DisplayAccountNum	Account Description	2022 Budget	Year to Date	Percent of Budget
211-00-75-30-3210	TELEPHONE	6,000	4,546	76%
211-00-75-30-3220	POSTAGE/FREIGHT	3,500	2,691	77%
211-00-75-30-3260	COMMUNITY ED PROMOTION	-	216	0%
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	2,000	1,655	83%
211-00-75-30-3510	PUBLISHING & ADVERTISING	600	420	70%
211-00-75-30-3610	GENERAL INSURANCE	9,000	17,082	190%
211-00-75-30-3810	ELECTRICITY	35,000	30,692	88%
211-00-75-30-3840	GARBAGE REMOVAL	2,000	1,533	77%
211-00-75-30-3860	HEAT-NATURAL GAS	8,000	2,928	37%
211-00-75-30-4000	MAINTENANCE CONTRACTS	9,500	10,343	109%
211-00-75-30-4010	BUILDING MAINT/REPAIRS	15,000	17,733	118%
211-00-75-30-4015	GROUNDS MAINTENANCE	1,000	1,536	154%
211-00-75-30-4020	COMPUTER MAINT/REPAIR	9,000	9,847	109%
211-00-75-30-4030	ONLINE SERVICES	3,500	1,753	50%
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	8,000	11,624	145%
211-00-75-30-4100	EQUIPMENT LEASES	1,500	1,445	96%
211-00-75-30-4330	DUES & SUBSCRIPTIONS	-	30	0%
211-00-75-30-4545	INTERLIBRARY LOAN CHARGES	200	20	10%
	TOTAL EXPENDITURES	923,212	912,667	99%
	SURPLUS REVENUES/(EXPENDITURES)	-	71,017	

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
 FOR 12 PERIODS ENDING DECEMBER 31, 2022

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
REVENUES							
TAXES							
211-00-31-00-0100	CURRENT	267,671.46	664,917.28	638,174.25	0.00	26,743.03	96
211-00-31-00-0200	DELINQUENT	2,024.40	0.00	4,422.88	0.00	(4,422.88)	100
211-00-31-00-4055	FISCAL DISPARITIES	15,112.06	77,435.49	77,435.49	0.00	0.00	100
211-00-31-00-9100	PENALTIES & INTEREST-DELINQUEN	0.00	0.00	0.00	0.00	0.00	0
TOTAL		284,807.92	742,352.77	720,032.62	0.00	22,320.15	97
TOTAL TAXES		284,807.92	742,352.77	720,032.62	0.00	22,320.15	97
INTERGOVERNMENTAL							
211-00-33-00-0210	ANNEXATION	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4025	MARKET VALUE HOMESTEAD CREDIT	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4060	SUPPLEMENTAL AID	16,978.23	16,978.23	16,978.23	0.00	0.00	100
211-00-33-00-4250	STATE OF MINNESOTA	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-6300	LIBRARY CONTRACTS	59,655.69	128,000.00	151,428.23	0.00	(23,428.23)	118
211-00-33-00-6310	ALS REIMBURSEMENT	0.00	0.00	707.22	0.00	(707.22)	100
TOTAL		76,633.92	144,978.23	169,113.68	0.00	(24,135.45)	117
TOTAL INTERGOVERNMENTAL		76,633.92	144,978.23	169,113.68	0.00	(24,135.45)	117
CHARGES FOR SERVICES							
211-00-34-00-7960	ALS CROSS-OVERS	0.00	5,281.00	8,045.00	0.00	(2,764.00)	152
211-00-34-00-7970	PHOTO COPIES	114.05	2,000.00	2,288.05	0.00	(288.05)	114
211-00-34-00-7975	INTERNET	108.45	2,000.00	1,435.93	0.00	564.07	72
211-00-34-00-7980	LIBRARY FEES-PROCTORING	0.00	100.00	120.00	0.00	(20.00)	120
211-00-34-00-7982	PASSPORT PROCESSING FEE	3,255.00	18,200.00	29,290.00	0.00	(11,090.00)	161
211-00-34-00-7985	POSTAGE REIMBURSEMENTS-TESTS	0.00	0.00	0.00	0.00	0.00	0
211-00-34-00-7990	FAX MACHINE USE	7.48	500.00	434.10	0.00	65.90	87
TOTAL		3,484.98	28,081.00	41,613.08	0.00	(13,532.08)	148
TOTAL CHARGES FOR SERVICES		3,484.98	28,081.00	41,613.08	0.00	(13,532.08)	148
FINES & FORFEITS							

CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 12 PERIODS ENDING DECEMBER 31, 2022

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
REVENUES							
FINES & FORFEITS							
211-00-35-00-1030	LIBRARY FINES	0.00	0.00	13.20	0.00	(13.20)	100
TOTAL		0.00	0.00	13.20	0.00	(13.20)	100
TOTAL FINES & FORFEITS		0.00	0.00	13.20	0.00	(13.20)	100
MISCELLANEOUS REVENUE							
211-00-37-00-2310	DONATIONS	430.20	1,500.00	12,101.92	0.00	(10,601.92)	807
211-00-37-00-2320	DONATIONS-MEMORIAL BOOKS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2336	DONATIONS-CHILDRENS LIBRARY	0.00	0.00	486.66	0.00	(486.66)	100
211-00-37-00-2337	DONATION-LIBRARY PROGRAMS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2365	ENDOWMENT FUND INCOME	0.00	1,300.00	1,422.64	0.00	(122.64)	109
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATIN	0.00	0.00	33,877.30	0.00	(33,877.30)	100
211-00-37-00-2368	DONATIONS-ADA PROJECT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2375	MEETING ROOM RECEIPTS	0.00	2,000.00	0.00	0.00	2,000.00	0
211-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2421	MIRC GRANT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2450	MISCELLANEOUS	224.83	0.00	2,568.99	0.00	(2,568.99)	100
211-00-37-00-2455	ENERGY REBATES	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2460	BOARD FUNDRAISER	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-5100	INVESTMENT INCOME	0.00	3,000.00	2,453.88	0.00	546.12	82
TOTAL		655.03	7,800.00	52,911.39	0.00	(45,111.39)	678
TOTAL MISCELLANEOUS REVENUE		655.03	7,800.00	52,911.39	0.00	(45,111.39)	678
OTHER SOURCES							
211-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5010	SALES OF GENL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5030	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5500	FUND BALANCE USAGE	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SOURCES		0.00	0.00	0.00	0.00	0.00	0

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CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 12 PERIODS ENDING DECEMBER 31, 2022

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
TOTAL REVENUES:		365,581.85	923,212.00	983,683.97	0.00	(60,471.97)	107
EXPENSES							
GENERAL ADMINISTRATION							
211-00-75-00-7200	OPERATING TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
PERSONNEL							
211-00-75-10-1010	SALARY-FULL TIME	44,673.22	387,168.00	382,001.79	0.00	5,166.21	99
211-00-75-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1030	SALARY-PARTTIME	8,818.21	80,820.00	69,982.55	0.00	10,837.45	87
211-00-75-10-1040	SALARY-PARTTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1050	CONTRACTED SERVICES	126.22	8,510.00	11,392.99	0.00	(2,882.99)	134
211-00-75-10-1210	PERA	4,011.85	35,099.00	33,727.84	0.00	1,371.16	96
211-00-75-10-1220	FICA	3,288.02	29,015.00	27,644.59	0.00	1,370.41	95
211-00-75-10-1250	MEDICARE	768.96	6,786.00	6,465.14	0.00	320.86	95
211-00-75-10-1310	HEALTH INSURANCE	9,162.00	116,541.00	109,944.00	0.00	6,597.00	94
211-00-75-10-1330	LIFE INSURANCE	30.08	232.00	241.01	0.00	(9.01)	104
211-00-75-10-1347	VISION INSURANCE	0.52	0.00	3.05	0.00	(3.05)	100
211-00-75-10-1420	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1510	WORKERS COMPENSATION	212.26	3,018.00	2,496.00	0.00	522.00	83
TOTAL PERSONNEL		71,091.34	667,189.00	643,898.96	0.00	23,290.04	97
SUPPLIES & MATERIALS							
211-00-75-20-2010	OFFICE SUPPLIES	169.27	8,500.00	7,707.92	0.00	792.08	91
211-00-75-20-2020	COPY SUPPLIES	0.00	1,500.00	573.76	0.00	926.24	38
211-00-75-20-2030	PRINTING/BINDING	0.00	1,000.00	527.71	0.00	472.29	53
211-00-75-20-2043	BINDINGS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2060	COMPUTER SUPPLIES	0.00	3,000.00	3,359.16	0.00	(359.16)	112
211-00-75-20-2070	COMPUTER INVENTORY	0.00	2,500.00	365.36	0.00	2,134.64	15
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	0.00	12,000.00	13,360.60	0.00	(1,360.60)	111
211-00-75-20-2090	INVENTORIAL SUPPLIES	533.80	1,000.00	3,514.42	0.00	(2,514.42)	351
211-00-75-20-2095	PRGM SUP & MATERIALS	0.00	500.00	3,593.06	0.00	(3,093.06)	719

CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 12 PERIODS ENDING DECEMBER 31, 2022

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
EXPENSES							
GENERAL ADMINISTRATION							
SUPPLIES & MATERIALS							
211-00-75-20-2100	OPERATING SUPPLIES	0.00	2,000.00	2,812.32	0.00	(812.32)	141
211-00-75-20-2110	BOOKS	2,197.37	39,000.00	51,267.85	19.99	(12,287.84)	132
211-00-75-20-2120	AUDIO/VISUAL	615.91	9,000.00	9,100.44	0.00	(100.44)	101
211-00-75-20-2130	NEWSPAPERS	25.00	2,000.00	1,480.07	0.00	519.93	74
211-00-75-20-2140	PERIODICALS	(14.40)	7,500.00	5,561.15	0.00	1,938.85	74
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	230.10	3,000.00	2,313.58	0.00	686.42	77
211-00-75-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	359.98	0.00	(359.98)	100
211-00-75-20-2210	EQUIPMENT PARTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL SUPPLIES & MATERIALS		3,757.05	92,500.00	105,897.38	19.99	(13,417.37)	115
OTHER SERVICES & CHARGES							
211-00-75-30-3000	PROFESSIONAL SERVICES	0.00	500.00	11,128.28	0.00	(10,628.28)	2226
211-00-75-30-3010	ACCOUNTING SERVICES	0.00	1,500.00	1,123.63	0.00	376.37	75
211-00-75-30-3040	LEGAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3070	LAUNDRY	59.76	1,000.00	726.26	0.00	273.74	73
211-00-75-30-3090	JANITORIAL SERVICES	1,700.00	20,400.00	18,275.00	0.00	2,125.00	90
211-00-75-30-3100	OTHER CONTRACTED SERVICES	40.00	26,323.00	15,523.26	0.00	10,799.74	59
211-00-75-30-3210	TELEPHONE	374.43	6,000.00	4,545.62	0.00	1,454.38	76
211-00-75-30-3220	POSTAGE/FREIGHT	0.00	3,500.00	2,690.93	0.00	809.07	77
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3255	STAFF TRAINING	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3260	COMMUNITY ED PROMOTION	0.00	0.00	216.00	0.00	(216.00)	100
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	0.00	2,000.00	1,655.40	0.00	344.60	83
211-00-75-30-3310	AUTO MILEAGE/TRAVEL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3510	PUBLISHING & ADVERTISING	0.00	600.00	420.00	0.00	180.00	70
211-00-75-30-3610	GENERAL INSURANCE	(1,805.00)	9,000.00	17,082.00	0.00	(8,082.00)	190
211-00-75-30-3810	ELECTRICITY	0.00	35,000.00	30,691.77	0.00	4,308.23	88
211-00-75-30-3840	GARBAGE REMOVAL	0.00	2,000.00	1,532.92	0.00	467.08	77
211-00-75-30-3860	HEAT-NATURAL GAS	0.00	8,000.00	2,928.30	0.00	5,071.70	37
211-00-75-30-4000	MAINTENANCE CONTRACTS	2,387.03	9,500.00	10,342.63	0.00	(842.63)	109
211-00-75-30-4010	BUILDING MAINT/REPAIRS	0.00	15,000.00	17,732.78	0.00	(2,732.78)	118
211-00-75-30-4015	GROUPS MAINTENANCE	0.00	1,000.00	1,536.23	0.00	(536.23)	154
211-00-75-30-4020	COMPUTER MAINT/REPAIR	7,600.00	9,000.00	9,846.74	0.00	(846.74)	109

CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 12 PERIODS ENDING DECEMBER 31, 2022

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
EXPENSES							
GENERAL ADMINISTRATION							
OTHER SERVICES & CHARGES							
211-00-75-30-4025	COMPUTER LEASES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4030	ONLINE SERVICES	0.00	3,500.00	1,753.34	0.00	1,746.66	50
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	395.00	8,000.00	11,624.23	0.00	(3,624.23)	145
211-00-75-30-4100	EQUIPMENT LEASES	120.43	1,500.00	1,445.16	0.00	54.84	96
211-00-75-30-4150	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4200	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4300	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4330	DUES & SUBSCRIPTIONS	0.00	0.00	30.00	0.00	(30.00)	100
211-00-75-30-4545	INTERLIBRARY LOAN CHARGES	20.00	200.00	20.00	0.00	180.00	10
211-00-75-30-4560	GRANDNET COSTS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4600	ENDOWMENT FUND EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4650	FACILITY MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4900	TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SERVICES & CHARGES		10,891.65	163,523.00	162,870.48	0.00	652.52	100
CAPITAL OUTLAY							
211-00-75-50-5500	EQPT/MACH/FURN/FIX	0.00	0.00	0.00	0.00	0.00	0
211-00-75-50-5900	BUILDING/BLDG IMPROV	0.00	0.00	0.00	0.00	0.00	0
TOTAL CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00	0
TOTAL GENERAL ADMINISTRATION		85,740.04	923,212.00	912,666.82	19.99	10,525.19	99
TOTAL EXPENSES:		85,740.04	923,212.00	912,666.82	19.99	10,525.19	99
TOTAL FUND REVENUES		365,581.85	923,212.00	983,683.97	0.00	(60,471.97)	107
TOTAL FUND EXPENSES		85,740.04	923,212.00	912,666.82	19.99	10,525.19	99
FUND SURPLUS (DEFICIT)		279,841.81	0.00	71,017.15			
TOTAL ALL FUND REVENUES		365,581.85	923,212.00	983,683.97	0.00	(60,471.97)	107
TOTAL ALL FUND EXPENSES		85,740.04	923,212.00	912,666.82	19.99	10,525.19	99
ALL FUND SURPLUS (DEFICIT)		279,841.81	0.00	71,017.15			

CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY
SCHEDULE OF CHANGES IN REVENUE, EXPENDITURES, AND FUND BALANCE
FOR THE TWELVE MONTHS ENDING DECEMBER 31, 2022
With Comparative Totals for December 31, 2021

PRELIMINARY	2021 Actual	2022 Actual	2022 Budget	Percent of Budget
Fund Balance 1/1/XX:				
Cash Flow	436,094	455,969	455,969	
Compensated Absences	39,408	46,367	46,367	
Emergency/unanticipated Expenditures	61,708	64,625	64,625	
Major Equipment Replacement	79,702	89,566	89,566	
TOTAL FUND BALANCE 1/1/XX	616,912	656,527	656,527	
Revenues:				
Taxes	667,279	720,033	759,331	95%
Intergovernmental	179,771	169,114	128,000	132%
Charges for Services	28,182	41,613	28,082	148%
Fines & Forfeits	220	13	-	0%
GR Library Foundation	3,400	33,877	-	0%
Miscellaneous	17,712	19,034	7,800	244%
Other Sources-Operating Transfer	-	-	-	0%
Other Sources (Fund Balance Usage)	-	-	-	0%
TOTAL REVENUES	896,564	983,684	923,213	107%
Expenditures:				
Personnel	654,619	643,899	667,190	97%
Supplies/Materials	83,995	105,897	92,500	114%
Other Services/Charges	118,335	162,870	163,523	100%
TOTAL EXPENDITURES	856,949	912,667	923,213	99%
OPERATING SURPLUS (DEFICIT)	39,615	71,017	-	
GR Library Foundation Capital Grant	-	-	-	
Capital Outlay	-	-	-	
Fund Balance 12/31/XX				
Cash Flow	455,969	526,986	455,969	
Compensated Absences	46,367	46,367	46,367	
Emergency/unanticipated Expenditures	64,625	64,625	64,625	
Major Equipment Replacement	89,566	89,566	89,566	
TOTAL FUND BALANCE 12/31/XX	<u>\$ 656,527</u>	<u>\$ 727,544</u>	<u>\$ 656,527</u>	

The Grand Rapids Public Library Endowment Fund of Minnesota Foundation has a balance of \$37,231 as of 11/30/22. This endowment is not available for current operations.

Accumulated Energy Rebates

\$4,533

DATE: 01/05/2023
TIME: 15:38:42
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CITY OF GRAND RAPIDS
DETAILED BALANCE SHEET

PAGE: 1
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Item 2.

FUND: PUBLIC LIBRARY
FOR 12 PERIODS ENDING DECEMBER 31, 2022

ACCOUNT #	DESCRIPTION	BALANCE 01/01/22	NET DEBITS	NET CREDITS	BALANCE 12/31/22

ASSETS					
211-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
211-00-00-00-0110	DUE TO OTHER FUNDS	0.00	527,648.16	527,648.16	0.00
211-00-00-00-1010	CASH	644,391.81	997,803.77	962,048.52	680,147.06
211-00-00-00-1019	PETTY CASH FUND	20.00	0.00	0.00	20.00
211-00-00-00-1020	CHANGE FUND	70.00	0.00	0.00	70.00
211-00-00-00-1050	TAXES RECEIVABLE-CURRENT	0.00	0.00	0.00	0.00
211-00-00-00-1070	TAXES RECEIVABLE-DELINQUENT	30,777.00	0.00	0.00	30,777.00
211-00-00-00-1150	ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00
211-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
211-00-00-00-1313	DUE FROM ALS	0.00	0.00	0.00	0.00
211-00-00-00-1314	GR AREA LIB FND ENDOWMENT	0.00	0.00	0.00	0.00
211-00-00-00-1315	DUE FROM MN FOUNDATION	42,033.00	0.00	0.00	42,033.00
211-00-00-00-1320	DUE FROM OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
211-00-00-00-1321	DUE FROM US GOV'T	0.00	0.00	0.00	0.00
211-00-00-00-1550	PREPAID ITEMS	3,122.88	3,651.54	3,122.88	3,651.54
211-00-00-00-1551	PREPAID INSURANCE	9,181.35	32,314.08	32,333.43	9,162.00
211-00-00-00-1620	BUILDINGS	0.00	0.00	0.00	0.00
211-00-00-00-1621	ACCUMULATED DEPRECIATION	0.00	0.00	0.00	0.00
211-00-00-00-1630	IMPROVEMENTS	0.00	0.00	0.00	0.00
211-00-00-00-1800	ENCUMBRANCES	0.00	69,091.52	69,091.52	0.00
TOTAL		729,596.04	1,630,509.07	1,594,244.51	765,860.60
TOTAL ASSETS		729,596.04	1,630,509.07	1,594,244.51	765,860.60

LIABILITIES AND FUND EQUITY
LIABILITIES

211-00-00-00-2020	ACCOUNTS PAYABLE	32,186.33	962,612.02	937,933.61	7,507.92
211-00-00-00-2030	SALES TAX PAYABLE	0.00	421.63	452.91	31.28
211-00-00-00-2040	USE TAX PAYABLE	0.00	0.00	0.00	0.00
211-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
211-00-00-00-2070	DUE TO OTHER FUNDS	0.00	0.00	0.00	0.00
211-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
211-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
211-00-00-00-2170	ACCRUED WAGES PAYABLE	10,105.46	10,105.46	0.00	0.00
211-00-00-00-2200	DEFERRED REVENUES-TAXES	30,777.00	0.00	0.00	30,777.00
211-00-00-00-2220	DEFERRED REVENUES	0.00	0.00	0.00	0.00
TOTAL		73,068.79	973,139.11	938,386.52	38,316.20

DATE: 01/05/2023
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CITY OF GRAND RAPIDS
DETAILED BALANCE SHEET

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Item 2.

FUND: PUBLIC LIBRARY
FOR 12 PERIODS ENDING DECEMBER 31, 2022

ACCOUNT #	DESCRIPTION	BALANCE 01/01/22	NET DEBITS	NET CREDITS	BALANCE 12/31/22
TOTAL LIABILITIES		73,068.79	973,139.11	938,386.52	38,316.20
FUND EQUITY					
211-00-00-00-2530	FUND BALANCE-UNRESV & UNDESG	656,527.25	0.00	0.00	656,527.25
211-00-00-00-2950	RESERVE FOR ENCUMBRANCE	0.00	69,091.52	69,091.52	0.00
TOTAL		656,527.25	69,091.52	69,091.52	656,527.25
	FUND SURPLUS (DEFICIT)	0.00	0.00	71,017.15	71,017.15
TOTAL FUND EQUITY		656,527.25	69,091.52	140,108.67	727,544.40
TOTAL LIABILITIES AND FUND EQUITY		729,596.04	1,042,230.63	1,078,495.19	765,860.60

RESOLUTION NO. 2023-1
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation
\$400.00 Storytime! (November 2022)

Grand Rapids Area Library Friends
\$430.20 Book Club Kits

Carol Morrill
\$200.00

Adopted this 11th day of January, 2023

, President

, Secretary

ADMINISTRATIVE REPORT

To: Matt Grose / School Board

From: Kara Lundin

Date: December 14, 2022

Strategic Aim: Effective and Efficient Systems

Topic of Report: Resolution Establishing Combined Polling Places for Certain Multiple Precincts and Designating Hours During Which the Polling Places will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election

Recommended Board Action: Approve Resolution

Date of Board Action: December 19, 2022

Report:

Identification of combined polling places needs to occur by December 31st. The proposal is to simplify our polling locations to one polling location in each community where we have an educational site.

Simplifying the number of polling places is important for two main reasons since the school district is responsible for a special election. First, election judges are difficult to find, as evidenced by the last special election held by the district. Second, having fewer sites will reduce the cost of the election.

As usual, individuals wishing to vote by mail may request an absentee ballot, and would also be able to vote by "absentee ballot in person", sometimes known as early voting.

I recommend approving the resolution.

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 318
(ITASCA COUNTY)
STATE OF MINNESOTA

HELD: December 19, 2022

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 318 (Itasca County), State of Minnesota, was duly held in said district on the 19th day of December, 2022, at 6:30 o'clock p.m., for the purpose in part, of establishing combined polling places for school district elections not held on the day of a statewide election.

The following members were present:

and the following were absent:

Member _____ moved the adoption of the following resolution:

RESOLUTION ESTABLISHING COMBINED POLLING PLACES FOR CERTAIN
MULTIPLE PRECINCTS AND DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING FOR SCHOOL DISTRICT
ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 318, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated for use as a polling place by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election in the calendar year following the adoption of this resolution:

COMBINED POLLING PLACE

Cohasset Community Center
305 NW 1st Avenue
Cohasset, MN

This combined polling place serves all territory in Independent School District No. 318 located in the City of Cohasset, Bass Lake Precinct, Wellers-McCormick Precincts 1 and 2, and Sugar Lake Precinct; Itasca County, Minnesota.

COMBINED POLLING PLACE

The Edge Center for the Arts
101 Second Avenue
Bigfork, MN

This combined polling place serves all territory in Independent School District No. 318 located in the City of Bigfork, the City of Effie, Bearville Township, Carpenter Township, Pomroy Township, Liberty Township, Long Lake Precinct, McLeod Precinct, North Unorganized Precinct, Stokes Township, Bigfork Township, City of Squaw Lake, Alvwood Township, Ardenhurst Township, Good Hope Township, Grattan Township, Kinghurst Township, Max Township, Moose Park Township, Nore Township, Third River Township, and Winnibigoshish Precinct; Itasca County, Minnesota.

COMBINED POLLING PLACE

Grand Rapids Area Library
140 NE 2nd Street
Grand Rapids, MN

This combined polling place serves all territory in Independent School District No. 318 located in the City of Grand Rapids, Precincts 1, 2, 3 and 4, the City of La Prairie, Trout Lake Township, Arbo Township, Balsam Township, Deer Lake Precinct, Grave Lake Precinct, Wabana Township, Harris Township, Wildwood Township, Spang Township, Splithand Township, the City of Warba, Blackberry Township, Feely Township, Gran Precinct, Sago Township, and Wawina Township; Itasca County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditor of Itasca County within 30 days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate County

Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

The motion for the adoption of the foregoing resolution was duly seconded by _____ . On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)SS
 COUNTY OF ITASCA)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 318 (Itasca County), Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said district duly called and held on the date therein indicated, so far as such minutes relate to the establishment of combined polling places and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this ____ day of _____, 20____.

 Clerk

reached, the tax forfeiture statutes place cities at a disadvantage and can disproportionately burden the taxpayers of the city in which the properties are located.

Response: The League of Minnesota Cities believes the tax forfeiture statutes should be reviewed and amended as necessary to ensure that the needs of city and county taxpayers are properly balanced. Specifically, the League supports changes in the distribution of the proceeds from the sale of tax forfeit property contained in Minn. Stat. § 282.08 to elevate the priority for repayment of unpaid charges for electricity, water and sewer charges certified pursuant to Minn. Stat. § 444.075 subd. 3(e), and any unpaid fees prescribed pursuant to Minn. Stat. § 462.353 subd. 4(a), to require those unpaid charges and fees to be repaid immediately after unpaid special assessments.

The proceeds from the sale of a tax forfeited parcel should be used to pay the assessments and administrative and development costs for the transacted parcel. Minn. Stat. § 282.09 should be amended to prevent the proceeds from the sales of a tax forfeited parcel to be used to pay excessive administrative costs or the costs for other parcels in the county until the city is fairly reimbursed for unpaid assessments and development costs of the transacted parcel.

Before the final distribution of any remaining proceeds from the sale of tax forfeited land are distributed to cities, counties, and school districts, Minn. Stat. § 282.08(4)(i) and (ii) give counties the right to take up to half of those proceeds for county forest development and county park and recreation areas. The League also supports the elimination of these

separate statutory apportionments while allowing counties to use their designated 40 percent share of the remaining proceeds for these uses.

FF-29. State Hazard Mitigation and Response Support

Issue: Cities in Minnesota are exposed to extreme weather events such as winds, flooding, fires, and drought and are facing the severe financial consequences of the clean-up, repairs, and community social and economic recovery, even though damages may be deemed “not of such severity and magnitude” as to qualify for federal assistance.

Response: The League of Minnesota Cities calls on our legislators and state executive agencies charged with hazard mitigation planning to address not only a response to extreme weather events but to also put into place a proactive strategy to minimize or mitigate the financial consequences. At a minimum, this effort should offer a reasonable loan funding program that is easily accessible by cities, businesses and homeowners to financially recover and rebuild, with the ultimate goal of preserving jobs, industries, and communities.

The state response should allow for the use of new technology and best management practices for any reconstruction of infrastructure to lessen the impact of future disasters and to mitigate the effects of disasters resulting from future extreme weather events.

FF-30. Library Funding

Issue: State law requires that local governments maintain a minimum level of funding for public library services. This is collectively known as “state-certified levels

of library support,” or more commonly known as, “maintenance of effort (MOE)” and is described in Minn. Stat. § 134.34.

A majority of public libraries in Minnesota belong a regional library system, which is the entity that receives library funding from the Minnesota Department of Education. Six of the 12 regional library systems are structured as a federated system where the individual libraries or library systems operate autonomously from the regional library system but they can utilize certain services such as inter-library loan distribution, digital card cataloging, which capitalize on economies of effort from partnering with the other libraries in the regional system. The MOE for any city that taxes separately for library services is now set at 90% of the amount established in 2011 (see Minn. Stat. § 275.761). In 2011, it was calculated using a formula that included payments made in the form of the library employee salaries, payments toward operating the facility, purchasing materials from the library, and other operating costs, adjusted net tax capacity, and several other factors. The other half of the state’s public library systems are consolidated systems, where the regional library system runs the libraries through a joint powers agreement with counties and participating cities. The regional library system has a board and hires the director. A city that participates in the regional system will have an MOE (calculated as described above). The city MOE may include dollars provided directly to the regional library system or operating dollars provided to support building costs (i.e. city-provided maintenance services).

In the metropolitan area, the seven county library systems and one city library system belong to the Metropolitan Library Services Agency (MELSA), the metro area regional library system. Most of the cities that operate libraries independently from their

county library system belong to MELSA as affiliates of their county library system. The funding of libraries in MELSA may be from a county levy, a city levy, a city library fund from the general city levy or a combination.

Most libraries not only serve city residents, but also serve people that reside outside of city limits who, in some cases, are not fully contributing to the upkeep, maintenance or operations of the library through property tax levies. While counties do contribute to municipal libraries, this support falls well short of the per capita amounts contributed by city residents.

City officials support libraries and believe that a system of equitably funded libraries is needed. One approach that has been previously approved by the Legislature is providing for funding through regional tax levies designated as “library districts.” A district would have the authority to levy for public library services in lieu of their member cities and counties. Under Minn. Stat. § 134.201, the Great River Regional Library System and the East Central Regional Library System already have authority to create “library districts.”

Some cities also contribute a supplemental amount of funding separate from MOE requirements, usually to pay for building maintenance costs. When the state calculates the required MOE for each local unit of government, local building costs are included in city MOE requirements and all monies cities contribute to a library building, except capital, are taken into account. The MOE requirement is a mandate on cities that does not allow for local decision making. However, it provides a stable source of funding to protect the investment in library resources and services around the state. There are some groups that are advocating for a restoration of the MOE to levels at least as high as the 2010 level.

Response: The League of Minnesota Cities supports sufficient, stable and equitable funding for local libraries to allow for local budget decision making. The League urges the state legislature to increase funding for Regional Library Basic System Support in order to amend the distribution of these funds to provide more stability and equity to each of the 12 regional public library systems. Specifically, the LMC supports:

- a) Amending the distribution formula to increase the Basic System Services factor from 5% to 15% and reduce the Equalization factor from 25% to 15%;
- b) Increasing the total appropriation from the current \$13.57M/year to an amount necessary to hold all 12 regional systems harmless through the formula change.

The League supports changes to the library maintenance of effort by the Legislature as follows:

- a) The required annual payment should reflect the amount the city itself pays toward maintenance, upkeep, and capital improvements to the library in that year.
- b) If the MOE reduction in Minn. Stat. § 275.761 is restored to a level at least as high as the 2010 level, it should be phased in over three years.
- c) Any relief provided to the county MOE requirement should not result in additional funding requirements to cities.

The League also supports the creation of general authority for library systems to create library taxing districts and the

authority for municipal libraries to charge non-residents for membership and/or other services without the loss of any State or Federal aids.

FF-31. Park and Library Land Tax Break

Issue: As the price for land increases, it is becoming more difficult for cities and other local units of government to compete with developers to save and secure land and easements that are deemed appropriate for park, library, trail, and green spaces.

Response: The state should amend the tax laws to provide tax incentives for property owners who sell land and easements to local units of government when the land is to be used for park, library, trail or green space purposes.

FF-32. Increasing Safe School Levy Authority

Issue: Strong partnerships between schools and local law enforcement are critical to school safety. Police School Resource Officers (SROs) are valued professionals in school communities and provide support, safety and security for students, staff and the public. Further, SROs can provide regular opportunities for informal, positive interactions between students and police personnel.

Under Minn. Stat. § 126C.44, the Safe Schools Levy allows school districts to levy for costs associated with student and staff safety based on student enrollment numbers. Some eligible expenses include police liaison services; drug abuse prevention programs; gang resistance education training; school security; crime prevention; and implementation of student and staff safety measures.

- **Support Lifelong Learners by Improving Minnesota’s Library and School Services**
 - By securing increased funding and a corresponding formula change for Minnesota’s 12 regional public library systems to provide the essential and stable support needed by citizens, students, and lifelong learners to reach their educational, personal, and professional goals.
 - By defining a school library media center to increase student and classroom teacher access to licensed library media specialists and to improve student academic achievement.
 - By securing increased funding for Minnesota’s seven multicounty multitype library systems to provide continuous support for school, academic and special library staff.
 - By supporting Minnesota Department of Education/State Library Services policy language recommendations contained in the 2022 MDE policy bill.
- **Assist Library Communities in Securing Arts & Cultural Programming and Safe & Accessible Facilities**
 - By supporting Arts & Cultural Heritage funding for regional public library systems to ensure arts, arts education, and Minnesota history and cultural heritage access.
 - By partnering with the Minnesota Department of Health (MDH) to secure grant funding for libraries to support local telehealth needs.
 - By maintaining Local Government Aid (LGA) and County Program Aid to help local governments sustain quality library services.
 - By advocating for investment in infrastructure to repair, modernize, and construct library facilities to ensure safe, accessible, and welcoming library spaces.
 - By continuing to have open conversations regarding library Maintenance of Effort (MOE) with the League of Minnesota Cities (LMC) and Association of Minnesota Counties (AMC).
- **Expand Broadband and Digital Equity for All Minnesotans**
 - By expanding resources for the Electronic Library of Minnesota and other Open Educational Resource platforms that enable every resident of the state of Minnesota to have access to the highest quality online resources, including research databases, career prep tools, and more.
 - By maintaining Regional Library Telecommunication Aid (RLTA) funding and exploring new spending guidelines to secure equitable high speed connections for K-12 school and public libraries.
 - By supporting initiatives and investment in broadband to ensure affordable, high-capacity internet access is available to all Minnesotans.
- **Protect Intellectual Freedom and Equitable Access to Resources**
 - By monitoring and addressing legislation impacting public and school libraries and by protecting intellectual freedom by opposing library censorship.

GRAL Director's Report

JANUARY 2023

ADVOCACY

-City of Grand Rapids Preliminary Levy

The Grand Rapids City Council adopted a preliminary levy 9/26 for FY 2023 that includes \$759,331 for the Library (the same as FY 2022). There is a 0% increase in the City Levy. (Grand Rapids City Council adopted a final levy and budget 12/19.)

-Arrowhead Library System Request to Itasca County

The ALS funding request to Itasca County seeking a 2.5% increase over the FY 2022 support amount to \$402,526 was not included in the Preliminary Levy for 2023 adopted 9/27. The Regional Library line item remains at \$392,709. There is a 0% increase in the County Levy. (Itasca County Board adopted a final levy and budget 12/13).

-Minnesota Library Association Legislative Update – 2023 Priorities

The December update is included with this report.

LIBRARY MANAGEMENT

-Snow day

The library was closed 12/15 due to the weather. Library services resumed the next day.

-Annual Report

I am getting organized in advance of the (required) annual report to the state. Arrowhead Library System staff have been very helpful with automated statistical reports for Library Directors. I anticipate bringing the completed annual report to the March Library Board meeting for your review (and approval).

-Book Recycling

Beginning 1/1/23, Itasca Life Options will no longer take discard books for in-house shredding. However, paperback books may be recycled at the Waste Management Bass Lake Road transfer station. ILO has agreed to haul books for recycling in exchange for a consideration from the Friends. We will continue to look for a solution for recycling hardcover books.

FACILITIES MAINTAINANCE / SPACE

-Bid Specs

The City Council approved an agreement with Encompass Engineering Inc. for design and bid phases to repair the Library exterior. The Facilities Maintenance Manager is in contact with Encompass regarding the next steps. We hope to have information for Council in time for the start of 2024 budget planning.

-Snow Removal

The weather has been especially challenging this winter season. I have been in constant touch with the public works department regarding library needs.

END OF REPORT

Minitex Advocacy Series: Minnesota Library Legislative Update

MOLLIE STANFORD, ARROWHEAD LIBRARY SYSTEM

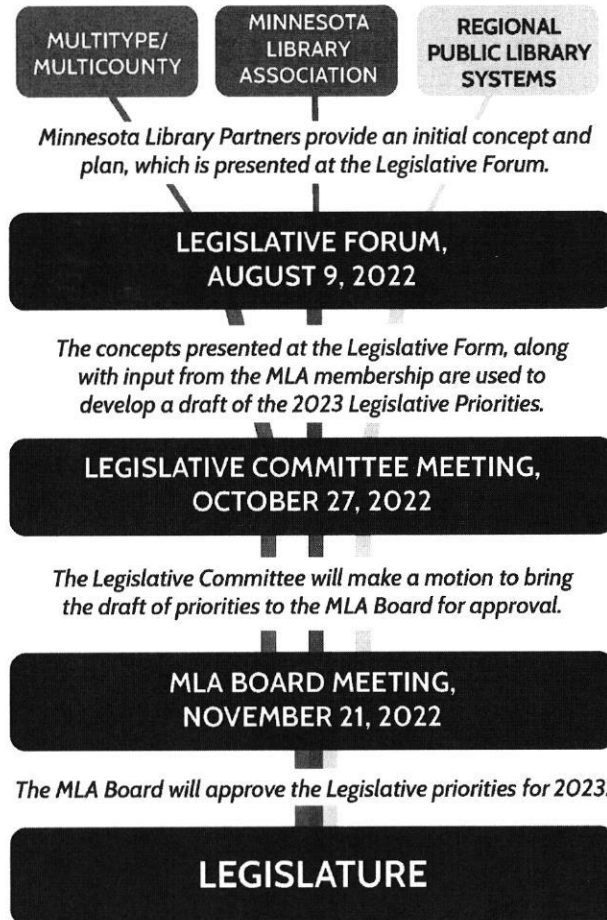
KIM HAUGO, OSSEO PUBLIC SCHOOL DISTRICT/MAPLE GROVE SENIOR HIGH



Today's Session

- Welcome and Introductions
- 2023 MLA Legislative Priorities
- Advocacy Next Steps - How YOU can be part of the action!
- Q&A

MLA LEGISLATIVE PRIORITIES



2023 MLA Legislative Priorities

Support Lifelong Learners by Improving Minnesota's Library and School Services

- ▶ By securing increased funding and a corresponding formula change for Minnesota's 12 regional public library systems to provide the essential and stable support needed by citizens, students, and lifelong learners to reach their educational, personal, and professional goals
- ▶ By defining a school library media center to increase student and classroom teacher access to licensed library media specialists and to improve student academic achievement
- ▶ By securing increased funding for Minnesota's seven multicounty multitype library systems to provide continuous support for school, academic and special library staff
- ▶ By supporting Minnesota Department of Education/State Library Services policy language recommendations contained in the 2022 MDE policy bill.

2023 MLA Legislative Priorities

Assist Library Communities in Securing Arts & Cultural Programming and Safe & Accessible Facilities

- ▶ By supporting Arts & Cultural Heritage funding for regional public library systems to ensure arts, arts education, and Minnesota history and cultural heritage access
- ▶ By partnering with the Minnesota Department of Health (MDH) to secure grant funding for libraries to support local telehealth needs
- ▶ By maintaining Local Government Aid (LGA) and County Program Aid to help local governments sustain quality library services
- ▶ By advocating for investment in infrastructure to repair, modernize, and construct library facilities to ensure safe, accessible, and welcoming library spaces
- ▶ By continuing to have open conversations regarding library Maintenance of Effort (MOE) with the League of Minnesota Cities (LMC) and Association of Minnesota Counties (AMC)

2023 MLA Legislative Priorities

Expand Broadband and Digital Equity for All Minnesotans

- ▶ By expanding resources for the Electronic Library of Minnesota and other Open Educational Resources (OER) platforms that enable every resident of the state of Minnesota to have access to the highest quality online resources
- ▶ By maintaining Regional Library Telecommunications Aid (RLTA) funding and exploring new spending guidelines to secure equitable high speed connections for public libraries and K-12 schools
- ▶ By supporting initiatives and investment in broadband to ensure affordable, high-capacity internet access is available to all Minnesotans

2023 MLA Legislative Priorities

Protect Intellectual Freedom and Equitable Access to Resources

- ▶ By monitoring and addressing legislation impacting public and school libraries and by protecting intellectual freedom by opposing library censorship

Budget Session

- ▶ **Set a new biennial budget:**
 - ▶ FY 24-25 (July 1, 2023 – June 30, 2025)
 - ▶ \$17.6 Billion surplus!

Bylaw Changes in 2022: Legislative Chair Term

Expanding the Legislative Chair term from three to four years:

- ▶ Allow the **Legislative Chair Elect** to shadow the **Legislative Chair** through an entire two-year biennium.
- ▶ Allow the same Legislative Chair to carry out legislative priorities through an entire biennium.
- ▶ Provide consistency in communication throughout the biennium amongst legislators, the lobbying firm and the MLA community/stakeholders.
- ▶ Provide an easier transition for the Legislative Chair Elect and the Legislative Chair.

Bylaw Changes in 2022: Create a Formal Legislative Committee

Create a Formal Legislative Committee

- ▶ By creating a formal committee with representatives from MLA divisions, committees, and the MN Library Partner entities, communication will improve, voices will be heard, and MN Library entities will be fairly represented, playing an active role in the legislative priorities and process.
- ▶ The creation of this committee supports the increase in the legislative chair term from 3 years to 4 years by providing support and historical knowledge.

MLA Legislative Committee Structure

Voting Members

- MLA Legislative Chair
- ITEM rep (appointed or elected by the Division)
- PLD rep (appointed or elected by the Division)
- ARLD rep (appointed or elected by the Division)
- CRPLSA rep consolidated (appointed by CRPLSA)*
- CRPLSA rep federated (appointed by CRPLSA)*
- MCMT rep (appointed by MCMT)*

Non Voting Members

- MLA Leg Chair Elect
- MLA President
- MLA President Elect
- Minitex (appointed by Minitex)*
- State Library Services (appointed by State Library Services)*
- ALA Chapter Councilor
- Intellectual Freedom Committee Rep

* Does not need to be an Active, Life, or Affiliate member of the Association

MLA Legislative Committee

Purpose:

The MLA Legislative Committee is charged with the responsibility to coordinate and promote legislative priorities and advocacy initiatives for the MLA membership and the Minnesota library community.

Legislative Committee Duties include:

- ▶ Assist Legislative Chair and Chair-Elect in legislative efforts.
- ▶ Recommend legislative priorities, goals and objectives to the MLA Board for adoption.
- ▶ Implement MLA legislative policy as determined by the MLA Board and membership.
- ▶ Actively participate in communicating legislative priorities with MLA membership and library community.
- ▶ Assist Legislative Chair in selecting and evaluating lobbying services.

Get Involved - Stay Informed!

- ▶ Attend Legislative monthly updates
First Wednesday of the month via Zoom - 10-10:30 a.m.
- ▶ Sign up for MLA Eblasts and the MLA Roundup
- ▶ Attend Library Legislative Day -- Tuesday, February 28, 2023
- ▶ Attend Legislative Forum-- Summer 2023

Advocacy Next Steps!

- ▶ Get to know your Legislators
 - ▶ <https://www.gis.lcc.mn.gov/iMaps/districts/>
 - ▶ Newsletters/Social Media
- ▶ Advocacy is ongoing
 - ▶ Invite! Share! Write! Connect!
- ▶ Photos, photos, photos!

Advocacy Next Steps!

- ▶ Identify your Stakeholders
- ▶ Listen and Gather Information
- ▶ Increase Visibility
- ▶ Create a Network of Support
- ▶ Legislative Path
- ▶ Know Your Story

Questions?

Thank you for
attending!

Next Legislative Update:
Wed, January 4, 2023 @ 10:00am

Questions? Comments?

Email us!

mollie.stanford@alslib.info

HaugoK@district279.org

December in Children's

We had a great month to wrap up 2022! We program very little in December, as families are generally crazy busy with holiday programs and preparations. I did decide to go ahead with Lego Club, but we only had a handful of participants. (It was also the week of the storm that shut down the library, so low attendance was also due to storm prep, I'm sure.) Those that were here, however, were quite excited about their sculptures!

We also had a return to a book club for "big kids." I have two very eager participants who have aged out of our pre-covid younger kids book club, Page Turners. (Although Page Turners had no set age, I do appreciate that 12–14-year-olds may not want to read the same books as 8-year-olds.) We started a Big Kids Book Club for these two, and others who might like to join us. We hope to grow participation, albeit slowly. I anticipate a return to Page Turners as well, but not quite yet!

Looking ahead, a big change for us in the new year will be the return of regular class visits. The Cohasset first graders will be visiting once a month, as will Mr. Hannah's third graders from West Elementary. I have a solid third grade curriculum which I am eager to use again, but I am busy creating a first grade curriculum. I am excited to have classes here regularly again, as I love watching them learn and grow throughout their time in the library.

The week after Christmas I started weeding the juvenile fiction, book-in-series, and picture book collections. I hope to finish these in the next few days, and then take a look at non-fiction. Weeding (removing items that are not getting checked out) is a vitally important part of collection development, and one that is, I believe, especially important in the Children's Library. I look at every book that hasn't checked out in a year or more. Some I leave on the shelf, some I pull, some I move to a different section. Not only is this process vital in getting rid of things that aren't being checked out, but it also provides an opportunity to see if books are damaged or missing. It also provides important insight into what kids ARE checking out, and through weeding I can identify trends. (I was surprised to see that kids are back to devouring American Girl books. I anticipated weeding several of them, but, to my shock, only 9 books, out of almost 150, hadn't checked out in 2022, and seven of those had checked out in late 2021. I ended up removing two lone, damaged, books from the collection!) Our young patrons deserve an exciting collection of books that are relevant to them. That's my goal. Happy Reading!

Monthly Report - Overview for Dec 2022

Locations on this report: Grand Rapids Area Library

Checkout

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
-----	-----	-----	-----	-----	-----	-----	-----	-----
1st Time	7122	9235	-23	7244	-2	112298	84689	32
Phone Renewal	332	272	22	345	-4	3523	2371	48
Renewal	132	156	-16	247	-47	2025	2176	-7
Opac Renewal	676	571	18	679	-1	7915	7103	11
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	8262	10234	-20	8515	-3	125761	96339	30

Checkout Stock Rotation

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
-----	-----	-----	-----	-----	-----	-----	-----	-----
1st Time	0	0	0	0	0	0	0	0
Phone Renewal	0	0	0	0	0	0	0	0
Renewal	0	0	0	0	0	0	0	0
Opac Renewal	0	0	0	0	0	0	0	0
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0

Dayend Auto Renew	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	0	0	0	0	0	0	0	0

Checkin

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
-----	-----	-----	-----	-----	-----	-----	-----	-----
Normal	7265	8263	-13	7453	-3	103529	79648	29
Late	1881	1825	3	1633	15	22363	15253	46
Offline Normal	0	0	0	0	0	0	0	0
Offline Late	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	9146	10088	-10	9086	0	125892	94901	32

Requests Placed

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
-----	-----	-----	-----	-----	-----	-----	-----	-----
Placed	1637	1809	-10	1460	12	22071	26251	-16
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	1637	1809	-10	1460	12	22071	26251	-16

Requests Resolved

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
-----	-----	-----	-----	-----	-----	-----	-----	-----
Cancelled	99	82	20	84	17	1067	1370	-23
Filled	2495	3087	-20	2297	8	33188	38605	-15
Expired	5	1	400	3	66	32	67	-53
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	2599	3170	-19	2384	9	34287	40042	-15

Holds Resolved

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
Picked Up	1582	1868	-16	1431	10	20048	25693	-22
Cancelled	2	7	-72	2	0	40	47	-15
Expired	120	105	14	112	7	1520	1654	-9
Total	1704	1980	-14	1545	10	21608	27394	-22

Overdues

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
1st Notice	699	423	65	455	53	6078	3529	72
2nd Notice	7	0	100	0	100	27	11	145
3rd Notice	2	0	100	0	100	8	8	0
4th Notice	1	0	100	0	100	5	3	66
5th Notice	1	0	100	0	100	2	0	100
Final Notice	0	0	0	0	0	0	0	0
Notice # 7	0	0	0	0	0	0	0	0
Notice # 8	0	0	0	0	0	0	0	0
Notice # 0	186	105	77	255	-28	1877	1057	77
Total	896	528	69	710	26	7997	4608	73

Borrower Delta

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
New (Manual)	44	70	-38	49	-11	1019	636	60

Deleted (Manual)	7	10	-30	11	-37	103	251	-59
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	51	80	-37	60	-15	1122	887	26

Bib Delta

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
-----	-----	-----	-----	-----	-----	-----	-----	-----
New (Manual)	84	138	-40	209	-60	2109	1843	14
Deleted (Manual)	158	185	-15	473	-67	3921	2269	72
New (Batch)	42	179	-77	27	55	929	558	66
Deleted (Batch)	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	284	502	-44	709	-60	6959	4670	49

Auth Delta

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
-----	-----	-----	-----	-----	-----	-----	-----	-----
New (Manual)	0	0	0	0	0	0	0	0
Deleted (Manual)	0	0	0	1	-100	8	7	14
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	0	0	0	1	-100	8	7	14

Item Delta

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
-----	-----	-----	-----	-----	-----	-----	-----	-----

New (Manual)	248	603	-59	397	-38	6015	5261	14
Deleted (Manual)	698	171	308	1112	-38	8069	5780	39
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	946	774	22	1509	-38	14084	11041	27

Acquisitions Activities

Description	Dec 2022	Nov 2022	%chg	Dec 2021	%chg	2022 YTD	2021 YTD	%chg
-----	-----	-----	-----	-----	-----	-----	-----	-----
Lines Ordered	0	0	0	0	0	0	0	0
Items Ordered	0	0	0	0	0	0	0	0
Lines Received	242	253	-5	182	32	3646	3045	19
Items Rcvd by Ven	259	256	1	192	34	3725	3108	19
Claims	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	501	509	-2	374	33	7371	6153	19

Grand Rapids Area Library
Reference Statistics
December 2022

	December 2022	YTD 2022
Door Count	1622	45186
Reference Questions	173	3137
Computer Help Over 5 Minutes	21	364
Tests Proctored	1	14
Public Computer Use: Sessions	181	3387
Public Computer Use: Hours Used	121	2308
Special Computer Sessions	82	1346
Passports Accepted	97	851

December 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 9 NP C ///	2 2+5 NP C N //	3
4	5 10 NP C ///	6 10 NP C ///	7 6+10 NP C ///	8 3+8 NP C ///	9 8 NP C //	10
11	12 3+14 NP C ///	13 4+9 NP C ///	14 8 NP C ///	15 NP C CLOPE	16 NP C TP	17
18	19 1+10 NP C ///	20 12 NP C ///	21 2+7 NP C ///	22 4 NP C ///	23	24
25	26	27 6 NP C //	28 7 NP C //	29 6 NP C ///	30 3 NP C ///	31

December 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 18225	2 14331	3 (8)
				7	1	
4	5 18605	6 18798	7 18992	8 19194	9 19286	10
	6	8	1	1	1	(12)
11	12 19535	13 19760	14 19864	15 CLOSED DUE TO WEATHER	16 20006	17 (13)
	4	4	5		0	
18	19 20218	20 20446	21 20607	22 20795	23	24
	6	6	6	10	CLOSED	122
25	26 CLOSED	27 20798 10	28 21012 12	29 21248 7	30 21470 2	31 (31)

Children's Stats

Month Dec
20 22

Online Storytime

Programs: 5

Facebook views: 271

YouTube views: 119

Total views: 390

Artastic ✖

Programs: 0

Facebook views: 1

YouTube views: 1

Total views: 1

Kits handed out: 1

✖ NO Artastic in December

Book Time

Programs: 2

People: 11

Class visits

Groups/People: 2 / 210

Children's Programs

Programs: 1

People: 11

Reference Questions:

184

Reference Questions

2021: 191

December 2022

Item 7.

SUN	MON	TUE	WED	THU	FRI	SAT
				1 12	2 6	3 18
4	5 12	6 8	7 16	8 10	9 5	10 51
11	12 14	13 11	14 5	15 closed	16 3 VAL	17 33
18	19 14	20 4	21 9	22 6	23 CLOSED	24 33
25	26 CLOSED	27 NO CYCL. 10	28 26	29 9	30 4	31 49

GRAND RAPIDS AREA LIBRARY: 2022 Volunteer Report

Month	Regular Volunteers		RSVP Volunteers		Library Board		Program Committee		Teen Advisory Board		Friends of the Library		Library Foundation		Total
	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol
January	26	124.75	5	125.25	8	8.00	0	0.00	0	0.00	3	39.00	9	27.00	31
February	23	94.00	7	109.00	9	9.00	0	0.00	0	0.00	8	46.00	2	10.00	30
March	18	112.50	9	128.00	7	7.00	0	0.00	0	0.00	8	60.50	1	4.00	27
April	31	160.00	7	85.25	6	6.00	0	0.00	0	0.00	13	72.50	9	29.00	38
May	25	131.25	8	101.50	8	8.00	0	0.00	0	0.00	12	69.00	2	6.50	33
June	35	224.75	10	112.25	7	7.00	0	0.00	0	0.00	25	156.50	1	5.00	45
July	22	138.50	9	91.00	6	6.00	0	0.00	0	0.00	11	73.00	1	6.00	31
August	33	283.50	9	139.75	8	8.00	0	0.00	0	0.00	11	95.50	1	5.00	42
September	34	195.50	10	101.50	8	8.00	1	3.00	0	0.00	14	114.50	6	20.00	44
October	27	163.00	10	103.00	8	8.00	0	0.00	0	0.00	11	74.50	1	7.00	37
November	41	226.25	10	119.50	9	9.00	0	0.00	0	0.00	18	136.00	7	18.00	51
December	24	134.50	7	85.00	6	6.00	0	0.00	0	0.00	8	50.00	1	3.00	31
Total		1988.50		1301.00		90.00		3.00		0.00		987.00		140.50	*78

*Total volunteers who donated time at the Library this year [calculated at year's end]