



CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

**ARTS & CULTURE COMMISSION**  
**MEETING AGENDA**  
**Tuesday, April 05, 2022**  
**3:45 PM**

CALL TO ORDER:

ROLL CALL:

PUBLIC INPUT: (if anyone wishes to address the Commission)

SETTING THE AGENDA:

CORRESPONDENCE:

APPROVE MINUTES:

March 1, 2022

- [1.](#) Approve March 1, 2022 Minutes

FINANCIALS:

- [2.](#) March 31, 2022 Financials

BUSINESS:

- [3.](#) Commission Size - Recruitment
- [4.](#) Art Plan & Goal Setting
- [5.](#) KAXE Art Project

UPDATES:

- [6.](#) Artist in Residence - David Dobbs
- [7.](#) Mayor's Art Award
- [8.](#) Duane Goodwin
- [9.](#) Public Art Design Workshop - Stormwater Art Design Class

ANNOUNCEMENTS:

SET AGENDA FOR NEXT MEETING:

ADJOURN:



CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

**ARTS & CULTURE COMMISSION**  
**MEETING MINUTES**  
**Tuesday, March 01, 2022**  
**3:45 PM**

CALL TO ORDER:

The meeting was called to order at 3:50 pm.

**In the absence of the Commission Chair Hedlund and Commission Vice Chair Otteson a motion was made by Commissioner Erickson and second by Commissioner Peterson to nominate Commissioner Zabinski as the temporary vice chair for this meeting. All in favor, motion passed.**

ROLL CALL:

PRESENT:

Commissioner Ed Zabinski  
Commissioner Jennifer Gorman  
Commissioner Anne-Marie Erickson  
Commissioner Myrna Peterson  
City Liaison City Administrator Tom Pagel

ABSENT:

Commissioner Gail Otteson  
Commissioner Kari Hedlund  
Commissioner Tom Sippola

PUBLIC INPUT: (if anyone wishes to address the Commission)

None

SETTING THE AGENDA:

Request to add to the agenda Item #12, going back to meeting every month on the first Tuesday at 3:45pm and rescind the prior change made, to meet every other month.

**Motion made by Commissioner Peterson and Second by Commissioner Erickson to approve the Agenda with the added Item #12. All in favor, motion passed.**

CORRESPONDENCE:

1. Acknowledged Thank You Note from Katie Marshall & Sam Miltich

APPROVE MINUTES:

2. Approve Minutes from January 4th, 2022

**Motion made by Commissioner Erickson and second by Commissioner Peterson to approve the Commission Minutes from January 4th, 2022. All in favor, motion passed.**

## FINANCIALS:

3. Review Financial Report for January 31, 2022

**On a call of roll, all in favor of accepting the Financials, motion passed.**

## BUSINESS:

4. Plaque Timeline  
City Administrator Tom Pagel passed around the plaque around and stated that they will be installed as soon as the ground thaws.
5. Adding Commissioners - Numbers in By-Laws  
Currently there are two vacancies on the Commission. City Administrator Tom Pagel said that seven members is sufficient for quorums, but it can have up to nine members and that the Commission should possibly think about changing the number.
6. Art Plan & Goal Setting  
The Commission should think about what it wants to accomplish this year. One item that is moving forward is the Community Education Class that Lea Friesen is teaching for the storm water utility art.

Looking at the Art Plan, Year 3. There was a discussion regarding reaching the City Council members to engage them as liaisons for the four quadrants of the city and it's neighborhoods. Possibly the neighborhood concept is too narrow. In order to find out what would be representative of the area, you have to have a conversation with the public in that specific area. Neighborhood meetings could be set up at a public venue or even a survey. We could even do the survey where there is a high volume of walkers when the weather gets better. The survey could pose questions such as the location, the what or the theme that would represent a particular area.

7. KAXE Art Project Subcommittee Report  
Library Director Will Richter is in communication with John Bauer regarding soliciting artists. There is Legacy funding through KAXE for this project and Will mentioned that the Library Foundation is also interested in assisting. The overall goal of this project is clean up and enjoy the riverfront.

## UPDATES:

8. Artist in Residence - David Dobbs  
No update.
9. Mayor's Art Award:  
There was some discussion as to the cost of the Mayor's Art Award, the advertising is more expensive than expected. Commissioner Gorman will touch base with Heidi at KAXE regarding the story behind the current award and an interview to talk about the award. So far there is one nomination and Commissioner Erickson asked that the nominations from last year are still current as well. The venue to give the award used to be the Chamber but it was switched to the City Council meeting, but it could also be given out at a venue such as Riverfest - September 10th this year. The deadline is Memorial Day, so there is time to get more info/advertising for more submittals.
10. Duane Goodwin  
City Administrator Tom Pagel gave an update that Duane is healing, he is looking for a new residence and Commissioner Gorman suggested to check into the Acheson House. The site is

Riverfront Park, which faces east, northeast and will be done by the end of July. He was connected with Katie Marshall of Art Around Town, to explain the thoughts behind his artwork. The money is up to Katie as the Commission money has already gone to Lea and Katie.

- 11. Public Art Design Workshop - Stormwater Art Design Class  
The class for the Public Art Design Workshop is in the Community Education Brochure and is set to begin April 18th. To implement the art, the fees will come out of the Storm Water Utility Budget. City Administrator Tom Pagel will check into advertising like ICTV, KOZY and possibly an interview regarding the class.
- 12. Motion made by Commissioner Peterson and second by Commissioner Erickson to go back to meeting the first Tuesday of every month at 3:45pm and rescind the changes made to meeting every other month. All in favor, motion passed.**

ANNOUNCEMENTS:

None

SET AGENDA FOR NEXT MEETING:

- 1. Approve Minutes
- 2. Financials

BUSINESS:

- 3. Commission Size - Recruitment
- 4. Art Plan & Goal Setting
- 5. KAXE Art Project

UPDATES:

- 6. Artist in Residence - David Dobbs
- 7. Mayor's Art Award
- 8. Duane Goodwin
- 9. Public Art Design Workshop - Stormwater Art Design Class

ADJOURN:

**Motion made by Commissioner Gorman, second by Commissioner Zabinski to adjourn. All in favor, motion passed.**

Respectfully submitted by CLyman

**CITY OF GRAND RAPIDS  
ARTS & CULTURE COMMISSION**

**SCHEDULE OF CHANGES IN REVENUE AND EXPENDITURES  
FOR THE PERIOD ENDING MARCH 31, 2022**

*With Comparative Totals for the Period Ending December 31, 2021*

	Actual <u>3/31/2022</u>	Actual <u>12/31/2021</u>
<b>Arts &amp; Culture Budgeted Expenditures</b>	\$ 7,500	\$ 7,500
Supplies	-	149
Seminar/Meetings/School	-	-
Mayor's Art Award	444	867
Vessel Concept Bike Rack	-	7,486
Storm Drain Design Class	-	1,200
Art Mapping Project	-	-
Public Art Nameplates	-	3,789
Operating Transfer to Capital Proj 418	-	-
	<u>7,056</u>	<u>(5,992)</u>
Balance Available	<u>7,056</u>	<u>(5,992)</u>

**Cynthia Lyman**

---

**From:** David Dobbs <david@macrostieartcenter.org>  
**Sent:** Thursday, March 31, 2022 11:20 AM  
**To:** Tom Pagel  
**Cc:** Cynthia Lyman  
**Subject:** Re: Update on Artist in Residence at Central School

The three artists that are up in the loft are the same ones that were there from July to Dec of 2021. No one applied for the residency last fall, but I also didn't promote it a lot because of COVID. So, because no one applied I told the artists there that they could reapply for the next term and they all did. They will be there until the end of June and then they will have to move out. I have already updated the application and our social media manager will be posting about the residency soon if they haven't already. I have contacted two people who previously said they wanted to do the residency this year but I haven't received any applications yet. If you want to share the application, here is a link. The deadline is in 3 weeks on April 22nd.

<https://static1.squarespace.com/static/58ffc3c3e3df282026a84e91/t/622f74a07af78d706d6b77cf/1647277217251/Residency+Application+Guidelines+2022.pdf>

Do you have any other questions?

On Thu, Mar 31, 2022 at 10:57 AM Tom Pagel <[tpagel@ci.grand-rapids.mn.us](mailto:tpagel@ci.grand-rapids.mn.us)> wrote:

David;

Could you please provide a quick update on the Artist in Residence at Central School?

Please reply to all.

Thanks,

**Tom Pagel**  
City Administrator  
City of Grand Rapids  
420 North Pokegama Avenue  
Grand Rapids, MN 55744-2662  
**Office:** 218-326-7626  
**Mobile:** 218-398-0584  
**Fax:** 218-326-7608

From: Hagenbuck <[deb@hagenbuck.com](mailto:deb@hagenbuck.com)>  
Sent: Wednesday, March 2, 2022 11:03 AM  
To: Tom Pagel <[tpagel@ci.grand-rapids.mn.us](mailto:tpagel@ci.grand-rapids.mn.us)>  
Cc: Hagenbuck <[bill@hagenbuck.com](mailto:bill@hagenbuck.com)>  
Subject: Mayor's Art Award's 2022 Nomination

I would like to nominate Stained Glass with Class LLC—Katelyn Lydia, owner. Stained Glass with Class is a gift shop in the former Hopperton's store location which specializes in stain glass items that Katelyn and her staff personally creates. In addition, the store carries other select glass pieces. She also offers stain glass classes to all ages, assisting students with all aspects of glass art design. Stained Glass with Class participates in the First Friday Art Activity and is strategically located next door to the MacRostie Art Center, where you can also enjoy seeing select pieces of her glass work.

Regards,

Deb Hagenbuck  
218-910-8482

P.S. My husband and I are currently actively enjoying spending time weekly at Stain Glass with Class.



## Cynthia Lyman

---

**From:** Tom Pagel  
**Sent:** Wednesday, March 30, 2022 2:18 PM  
**To:** Cynthia Lyman  
**Subject:** FW: Mayor's Art Award 2022 Nomination

**Categories:** Red Category

Cindy;

Please add to list.

### Tom Pagel

City Administrator  
 City of Grand Rapids  
 420 North Pokegama Avenue  
 Grand Rapids, MN 55744-2662  
**Office:** 218-326-7626  
**Mobile:** 218-398-0584  
**Fax:** 218-326-7608

**From:** beth iliff photography <bi.photo63@gmail.com>  
**Sent:** Wednesday, March 30, 2022 2:05 PM  
**To:** Tom Pagel <tpagel@ci.grand-rapids.mn.us>  
**Subject:** Mayor's Art Award 2022 Nomination

Good afternoon Tom,

I would like to submit a nomination for the 2022 Mayor's Art Award.

As a new resident to Grand Rapids and a new student at this business, I nominate Stained Glass with Class, LLC in downtown Grand Rapids, MN owned by Blaine & Katelyn Salmonson.

Blaine and Katelyn bought Stained Glass with Class last summer and have been very successful! They offer classes with instruction to all ages and levels of experience, even if you have no stained glass experience! They make the process of designing and making your stained glass project very fun and assist students throughout the whole project. The convenient loft/workspace at their business is set up for students to access tools and supplies needed for each project.

Stained Glass with Class also sells a wide variety of glass pieces and they design custom stained pieces as well.

Their beautiful business and fun and casual class experience is very inspiring and very worthy of recognition in Grand Rapids, MN. Stained Class also participates in the First Friday Art Walk each month where they feature a local artist for the evening.

Thank you for considering these business owners for the 2022 Mayor's Art Award!

Beth Iliff

## Cynthia Lyman

---

**To:** Tom Pagel  
**Subject:** RE: RE: draft agenda A&CC

**From:** Tom Pagel <tpagel@ci.grand-rapids.mn.us>  
**Sent:** Thursday, March 31, 2022 12:48 PM  
**To:** Cynthia Lyman <clyman@ci.grand-rapids.mn.us>  
**Subject:** RE: RE: draft agenda A&CC

Cindy;

Looks good. For Duane Goodwin please let the commission know that I have arranged housing for him at the Forest Lake Motel for the month of June and July. His plan is to start the sculpture on June 1<sup>st</sup>.

**Tom Pagel**  
City Administrator  
City of Grand Rapids  
420 North Pokegama Avenue  
Grand Rapids, MN 55744-2662  
**Office:** 218-326-7626  
**Mobile:** 218-398-0584  
**Fax:** 218-326-7608

**Cynthia Lyman**

---

**To:** Katie Marshall  
**Subject:** RE: Storm Water Catch Basin Stencils

**From:** Katie Marshall <katie@macrostieartcenter.org>  
**Sent:** Thursday, March 31, 2022 2:10 PM  
**To:** Tom Pagel <tpagel@ci.grand-rapids.mn.us>  
**Cc:** Cynthia Lyman <clyman@ci.grand-rapids.mn.us>  
**Subject:** Re: Storm Water Catch Basin Stencils

Hi Tom,

The class with Lea is on Monday, April 18. We have a few kids signed up but there is room for more so if folks want to spread the word that would be great.

<https://macrostieartcenter.org/youth-classes/public-art-design-workshop-april-18>

After the class meets Lea will be creating the stencils based on the design they come up with.

Let me know if you have any questions.

-Katie

On Thu, Mar 31, 2022 at 12:50 PM Tom Pagel <[tpagel@ci.grand-rapids.mn.us](mailto:tpagel@ci.grand-rapids.mn.us)> wrote:

Katie;

Can you provide me an update on the storm water catch basin stencil workshop/project for our arts and culture commission please?

Thanks,

**Tom Pagel**  
City Administrator  
[City of Grand Rapids](#)  
[420 North Pokegama Avenue](#)  
[Grand Rapids, MN 55744-2662](#)  
**Office:** 218-326-7626  
**Mobile:** 218-398-0584  
**Fax:** 218-326-7608

--

---

Katie Marshall  
MacRostie Art Center  
218-326-2697 office  
218-360-3105 cell