

CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY COUNCIL MEETING AGENDA

Monday, September 28, 2026

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids City Council will be held on Monday, September 28, 2026 at 5:00 PM in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

POSITIVE HAPPENINGS IN THE CITY:

PUBLIC FORUM:

COUNCIL REPORTS:

APPROVAL OF MINUTES:

1. Approve minutes for Monday, September 14, 2026 Worksession and Regular meetings and Closed meeting summary.

VERIFIED CLAIMS:

2. Approve the verified claims for the period September 9, 2026 to September 21, 2026 in the total amount of \$1,971,547.18 of which \$4,095.00 are debt service payments.

CONSENT AGENDA:

3. Adopt a Resolution Accepting two FAA Grants totaling \$547,104 for the Snow Removal Equipment purchase at the Grand Rapids/Itasca County Airport and authorize the Mayor and City Clerk to execute.
4. Consider approving City Council meeting date change from December 21, 2026 to December 14, 2026 and close City Hall to public December 23, 30, 31.
5. Consider authorizing public works staff to solicit quotes for the 2027 downtown flowers
6. Adopt Resolutions Accepting three State Airport Fund Grants for the Grand Rapids/Itasca County Airport and authorize the Mayor and City Clerk to execute.
7. Consider adopting an ordinance regulating the retail sale and registration of Lower-Potency Hemp Edible products.
8. Consider hiring Alex Stuber as PT Arena Attendant II at Yanmar Arena.

9. Consider adopting a resolution approving updated City-wide fee schedule

SET REGULAR AGENDA:

ADMINISTRATION:

10. Consider a resolution adopting the 2026 Preliminary Levy payable 2027

FIRE:

11. Consider adopting a resolution accepting a \$2,000 donation from the Grand Rapids Speedway to the Grand Rapids Fire Department.
12. Consider adopting a resolution accepting a \$100 donation from members of the YMCA to the Grand Rapids Fire Department's Public Safety Education Fund.

CITY COUNCIL:

13. Consider appointment to the Library Board.

PUBLIC HEARINGS: (scheduled to begin no earlier than 5:00 PM)

14. Conduct a Public Hearing to consider the adoption of Ordinance amending Municipal Code Chapter 30 - Land Development Regulations.

COMMUNITY DEVELOPMENT:

15. Consider the recommendation of the Planning Commission regarding the adoption of an Ordinance amending and updating sections of Municipal Code Chapter 30 - Land Development Regulations.

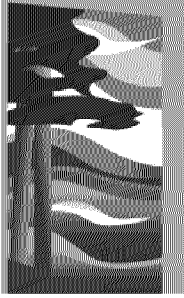
ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR OCTOBER 12, 2026 PM

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

MEETING PROTOCOL POLICY: Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct all City meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

ATTEST: Kimberly Gibeau, City Clerk



CITY OF
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CITY COUNCIL WORKSESSION MINUTES

Monday, September 14, 2026

4:30 PM

Mayor Connelly called the meeting to order at 4:30 PM.

PRESENT: Mayor Tasha Connelly, Councilor Molly MacGregor, Councilor Tom Sutherland, Councilor Rick Blake, Councilor Dan Mertes

STAFF: Tom Pagel, Kimberly Gibeau, Chad Sterle, Laura Pfiefer

BUSINESS:

1. 2027 Proposed Budget Review

City Administrator Tom Pagel review updated proposed budget. A full report is available in the Administration office upon request.

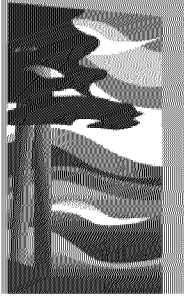
REVIEW OF REGULAR AGENDA:

Pull item #3 from Consent and place on Regular as 12a. No other changes or additions are noted.

There being no further business, the meeting adjourned at 4:53 PM.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF
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CITY COUNCIL MEETING MINUTES

Monday, September 14, 2026

5:00 PM

PRESENT: Mayor Tasha Connelly, Councilor Molly MacGregor, Councilor Tom Sutherland, Councilor Rick Blake, Councilor Dan Mertes

STAFF: Tom Pagel, Kimberly Gibeau, Chad Sterle, Laura Pfiefer, Dale Anderson, Cheri Pierzina, Carl Babich, Rob Mattei, Andy Morgan

POSITIVE HAPPENINGS IN THE CITY:

- * Recognition of years of service for City Employees.
- * Acknowledgment of donations to Library.

PUBLIC FORUM:

No one from the public wished to speak.

COUNCIL REPORTS:

Councilor Blake provided updates from WMMPB meeting; IRRR State of the Range presentation.

Councilor MacGregor provided information regarding upcoming Indigenous People's Day and an update on Library funding.

Mayor Connelly noted the upcoming open house regarding Block 19 improvements and encourages the public to attend.

APPROVAL OF MINUTES:

1. Approve Council minutes for Monday, August 24, 2026 Worksession and Regular Meeting.

Motion made by Councilor MacGregor, Seconded by Councilor Sutherland to approve Council minutes as presented. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

VERIFIED CLAIMS:

2. Approve the verified claims for the period August 18, 2026 to September 8, 2026 in the amount of \$1,395,467.53

Motion made by Councilor Mertes, Seconded by Councilor MacGregor to approve the verified claims as presented. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

CONSENT AGENDA:

3. Consider adopting a resolution authorizing the 2026 budgeted operating transfers.

Adopted Resolution 26-65

4. Consider adopting a resolution to authorize closing Debt Service Fund-Taxable GO Improvement Bonds 2009C.

Adopted Resolution 26-66

5. Consider adopting a resolution to authorize closing Capital Projects Fund-2024 Infrastructure Fund.

Adopted Resolution 26-67

6. Consider hiring seasonal hires, Neil Seledic and Garren Schlicht at Pokegama Golf Course and Benjamin Olson at Yanmar Arena.
7. Consider resignation from Nicole Broberg, PT employee at GRPD DACF.
8. Consider authorizing the Mayor to sign Minnesota Pollution Control Agency forms for Grand Rapids Public Utilities.
9. Consider accepting a quote from TNT Construction Group for the 1st Avenue NW rain garden inlets
10. Adopt a Resolution Accepting an FAA Grant in the amount of \$151,974 for the Taxilane Extension at the Grand Rapids/Itasca County Airport and authorize the Mayor and City Clerk to execute.

Adopted Resolution 26-68

Motion made by Councilor Blake, Seconded by Councilor Sutherland to approve the Consent agenda as amended, moving item #3 to 12a under the Regular agenda. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

SET REGULAR AGENDA:

Motion made by Councilor MacGregor, Seconded by Councilor Mertes to approve the Regular agenda as amending, approving addition of 12a moved from Consent. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

CIVIC CENTER & PARKS:

11. Consider accepting a bid from Range Cornice & Roofing Company for improvements in Miner's Pavilion.

Dale Anderson provides information regarding pigeon problem at the Miner's Pavilion. Recommends approval of Range Cornice and Roofing Company quote.

Motion made by Councilor Sutherland, Seconded by Councilor Blake to accept bid from Range Cornice & Roofing Company for improvements to Miner's Pavilion. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

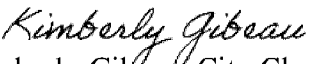
12. Consider adopting a resolution approving termination of the City of Grand Rapids .5% local option sales and use tax effective December 31, 2026.

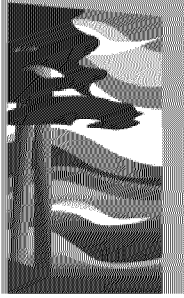
Motion made by Councilor Blake, Seconded by Councilor Sutherland to **adopt Resolution 26-69**, termination of City .5% local option sales tax. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

ADJOURNMENT:

There being no further business, the meeting adjourned at 5:15 PM.

Respectfully submitted:


Kimberly Gibeau, City Clerk



CITY OF
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CITY COUNCIL CLOSED MEETING SUMMARY

Monday, September 14, 2026

5:15 PM

Mayor Connelly called the meeting to order at 5:28 PM.

PRESENT: Mayor Tasha Connelly, Councilor Molly MacGregor, Councilor Tom Sutherland, Councilor Rick Blake, Councilor Dan Mertes

STAFF: Tom Pagel, Kimberly Gibeau, Rob Mattei, Chad Sterle

BUSINESS:

Mayor Connelly stated the purpose of the closed meeting and called for a motion to close.

Motion made by Councilor MacGregor, Seconded by Councilor Sutherland to close the meeting. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

1. Pursuant to Minn. Stat. 13D.05, subd 3(c), conduct a closed meeting to discuss purchase or sale of real or personal property identified as 91-415-2640, 91-420-1730 and 91-420-1940.

Council discussed possible purchase/sale of real/personal property as identified and provided direction for staff.

Motion made by Councilor Sutherland, Seconded by Councilor MacGregor to close the closed meeting. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

ADJOURN:

There being no further business, the meeting adjourned at 6:17 PM.

Respectfully submitted:

Kimberly Gibeau

Kimberly Gibeau, City Clerk

Summary Report

Item 2.

VENDOR NAME/INVOICE #	AMOUNT
ACHESON TIRE INC	\$ 265.92
AUTO VALUE - GRAND RAPIDS	\$ 267.98
AVI SYSTEMS INC	\$ 1,215.52
BETZ EXTINGUISHER COMPANY	\$ 30.00
BOBCAT OF DULUTH INC	\$ 255.24
BURGGRAF'S ACE HARDWARE	\$ 85.49
CARQUEST AUTO PARTS	\$ 79.87
CITY OF GRAND RAPIDS	\$ 6,166.68
CLAFTON SALES - CLAFTON SKATE	\$ 45.00
CLIFTONLARSONALLEN LLP	\$ 13,912.51
COMPUTERSHARE	\$ 4,095.00
DAKOTA FLUID POWER, INC	\$ 68.45
DAVIS OIL INC	\$ 742.03
EARL F ANDERSEN	\$ 126.05
EHLERS AND ASSOCIATES INC	\$ 19,050.00
EMERGENCY APPARATUS	\$ 18,105.07
FAIRVIEW HEALTH SERVICES	\$ 591.00
FASTENAL COMPANY	\$ 1,823.20
GOVCONNECTION INC	\$ 329.52
GOVWELL TECHNOLOGIES INC	\$ 36,000.00
GRAND RAPIDS HERALD REVIEW	\$ 57.50
HAWKINSON CONSTRUCTION CO INC	\$ 10,075.00
INNOVATIVE OFFICE SOLUTIONS LLC	\$ 532.85
ITASCA COUNTY SHERIFFS DEPT	\$ 15.00
KGM CONTRACTORS INC	\$ 760,179.41
KUTAK ROCK LLP	\$ 1,723.00
L&M SUPPLY	\$ 124.04
LETAC USA LLC	\$ 13,191.00
MES SERVICE COMPANY, LLC	\$ 20,921.88
MICHAEL P KELLER	\$ 650.00
NORTHLAND LAWN & SPORT LLC	\$ 444.08
NORTHLAND PORTABLES	\$ 191.00
ORACLE AMERICA INC	\$ 247.59
PRO HYDRO-TEST, LLC	\$ 2,810.00
RAYS SPORT & CYCLE	\$ 902.75
SANDSTROM'S INC	\$ 323.06
SEH - GRAND RAPIDS	\$ 297.64
SHI INTERNATIONAL CORP	\$ 726.00
STELLAR MEDICAL & EQUIPMENT	\$ 560.67

09/09/26 - 09/21/26

Debt Service Payment - \$4,095.00

Summary Report

STREICHER'S INC	\$	467.93
VESTIS GROUP, INC	\$	254.02
WELLSON GROUP INC	\$	450.00
ZIX CORP SYSTEMS INC	\$	44,168.73

TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	\$	962,567.68
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CHECKS ISSUED/PRIOR APPROVAL:

AMAZON CAPITAL SERVICES	1RG7-VMGV-9FWH	268.35
ANTHONY BEER	091526	57.00
AT&T MOBILITY	28199578	2,589.74
AT&T MOBILITY	28199577	1,765.60
BARR ENGINEERING COMPANY	SWP26-007/REFUND	1,000.00
BARR ENGINEERING COMPANY	SWP26-006/REFUND	1,000.00
BRIAN FEARING	SWP26-032/REFUND	500.00
CANON FINANCIAL SERVICES, INC	43839546	62.01
CARL BABICH	091426	242.74
CENTURYLINK QC	334014654/Sep26	66.00
CENTURYLINK QC	334015245/Sep26	66.00
CENTURYLINK QC	333931501/Sep26	127.00
CIRCLE K/HOLIDAY	114457798	75.33
CONSTRUCTION CONSULTING & INSPECTION	SWP26-017/REFUND	500.00
CONSTRUCTION CONSULTING & INSPECTION	SWP26-018/REFUND	500.00
DLL FINANCE LLC	73223235-G	1,168.90
ENTERPRISE FM TRUST	FBN5735503	54,058.26
GRAND RAPIDS PAYROLL	9/4/2026	415,111.40
GRAND RAPIDS PAYROLL	9/18/2026	399,276.98
HEATH SMITH	090126	155.33
ICTV - Grand Rapids	HARRIS/2NDQTR26/FEES	6,444.15
ITASCA COUNTY RECORDER	E&M Schagh/Cem Deed	46.00
ITASCA COUNTY RECORDER	P&S Pollard	46.00
ITASCA COUNTY RECORDER	R&E Beier/Cem Deed	46.00
JEFF CARLSON	090126	144.16
LAKE COUNTRY POWER	8705029400/Aug26	55.93
LEAGUE OF MN CITIES INS TRUST	26756 & 26750	939.38
LOFFLER COMPANIES INC	5446976	120.12
MARCO TECHNOLOGIES, LLC	590248381-L	165.65
MARCO TECHNOLOGIES, LLC	INV15654303	97.85
METROPOLITAN LIFE INSURANCE CO	TS05396331 - OCTOBER 26	2,529.03
MINNESOTA MN IT SERVICES	DV26080415	467.35
MN DEPT OF LABOR & INDUSTRY	ABR0379949X-C	50.00

09/09/26 - 09/21/26

Debt Service Payment - \$4,095.00

CITY OF GRAND RAPIDS BILL LIST - SEPTEMBER 28, 2026

Item 2.

Summary Report

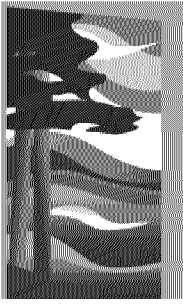
MN DEPT OF LABOR & INDUSTRY	ABR0380426X	25.00
MN DEPT OF LABOR & INDUSTRY	ABR0380575X-A	25.00
MN DEPT OF LABOR & INDUSTRY	ABR0379952X-L	75.00
MN DEPT OF LABOR & INDUSTRY	ABR0379953X	275.00
MN STATE RETIREMENT SYSTEM-GR	OCTOBER 2026 CLERICAL HCSP	1,856.00
NORTHERN CONTRACTING LLC	SWP25-038/REFUND	500.00
NORTHERN CONTRACTING LLC	SWP25-041/REFUND	500.00
PUBLIC UTILITIES COMMISSION	Airport/Aug26-A	735.82
PUBLIC UTILITIES COMMISSION	DACF/Aug26	812.85
PUBLIC UTILITIES COMMISSION	EV Chg/Aug26	102.50
PUBLIC UTILITIES COMMISSION	Golf Crs/Aug26-G	3,900.74
PUBLIC UTILITIES COMMISSION	PW/Aug26	9,859.43
PUBLIC UTILITIES COMMISSION	Fire Hall/Aug26	1,216.16
PUBLIC UTILITIES COMMISSION	EDA/Aug26-E	182.18
PUBLIC UTILITIES COMMISSION	Yanmar/Aug26	14,576.79
PUBLIC UTILITIES COMMISSION	City Hall/Aug26	2,863.74
PUBLIC UTILITIES COMMISSION	Lib/Aug26-L	2,963.58
PUBLIC UTILITIES COMMISSION	ST/LIGHTS/EFT/AUG26	8,052.12
ROBERT MATTEI	090926	60.80
SAMUEL HUSSMAN	091426	35.89
VISA	6170/AUG26	1,056.25
VISA	9403/AUG26	6,048.18
VISIT GRAND RAPIDS INC	LDGTAX/JUN26	54,495.80
WEX INC	114708364/GRPD	7,457.06
WEX INC	114708364/GRFD	1,500.19
WILLIAM RICHTER	091726	61.16

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 1,008,979.50

TOTAL ALL DEPARTMENTS: \$ 1,971,547.18

09/09/26 - 09/21/26

Debt Service Payment - \$4,095.00



CITY OF
GRAND RAPIDS
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REQUEST FOR COUNCIL ACTION

AGENDA DATE: September 28, 2026

AGENDA ITEM: Adopt a Resolution Accepting two FAA Grants totaling \$547,104 for the Snow Removal Equipment purchase at the Grand Rapids/Itasca County Airport and authorize the Mayor and City Clerk to execute.

PREPARED BY: Matt Wegwerth

BACKGROUND:

This project includes the purchase of new Snow Removal Equipment (SRE), which includes a front-end loader and bucket. The FAA has offered two grants (AIG and AIP) to cover the purchase of this SRE, and both are attached for approval. The FAA will be covering 95% of the project costs, the State of Minnesota will cover 2.5% and the local share is 2.5%. The total project cost is \$575,900. The local share is \$5,217.65 and is split with the County 50/50, which equals a City amount of \$2,527.74

This is a budgeted project for 2026/27.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution accepting two FAA Grants totaling \$547,104 for the Snow Removal Equipment purchase at the Grand Rapids/Itasca County Airport and authorize the Mayor and City Clerk to execute.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 26-

A RESOLUTION ACCEPTING AN AIG GRANT AND AN AIP GRANT TOTALING
\$547,104 FROM THE FAA FOR SNOW REMOVAL EQUIPMENT AT THE GRAND
RAPIDS/ITASCA COUNTY AIRPORT

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts a \$198,270 AIP grant and a \$348,834 AIG grant from the FAA for the Snow Removal Equipment carrier vehicle (loader) with bucket attachment at the Grand Rapids/Itasca County Airport and furthermore authorizes the Mayor and City Clerk to execute the associated grant agreement.

Adopted this 28th day of September 2026

Tasha Connelly, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



U.S. Department
of Transportation
Federal Aviation
Administration

Airports Division
Great Lakes
Region
Minnesota

Dakota-Minnesota Airports District Office

Bismarck Office
2301 University Drive
Building 23B
Bismarck, ND 58504

Minneapolis Office
6020 28th Avenue South
Suite 102
Minneapolis, MN 55450

The Honorable Tasha Connelly
County of Itasca and City of Grand Rapids
420 Pokegamma Ave.
Grand Rapids, MN 55744

Dear Mayor Connelly:

The Grant Offer for Infrastructure Investment and Jobs Act (IIJA) **Project No. 3-27-0037-036-2026** at Grand Rapids/Itasca County-Gordon Newstrom Field Airport is attached for execution. This letter outlines the steps you must take to properly enter into this agreement and provides other useful information. Please read the conditions, special conditions, and assurances that comprise the Grant Offer carefully.

You may not make any modification to the text, terms or conditions of the Grant Offer.

Steps You Must Take to Enter Into Agreement.

To properly enter into this agreement, you must do the following:

1. The governing body must give authority to execute the grant to the individual(s) signing the grant, i.e., the person signing the document must be the sponsor's authorized representative(s) (hereinafter "authorized representative").
2. The authorized representative must execute the grant by adding their electronic signature to the appropriate certificate at the end of the agreement.
3. Once the authorized representative has electronically signed the grant, the sponsor's attorney(s) will automatically receive an email notification.
4. On the **same day or after** the authorized representative has signed the grant, the sponsor's attorney(s) will add their electronic signature to the appropriate certificate at the end of the agreement.
5. If there are co-sponsors, the authorized representative(s) and sponsor's attorney(s) must follow the above procedures to fully execute the grant and finalize the process. Signatures must be obtained and finalized no later than **September 18, 2026**.
6. The fully executed grant will then be automatically sent to all parties as an email attachment.

Payment. Subject to the requirements in 2 CFR § 200.305 (federal payment), each payment request for reimbursement under this grant must be made electronically via the Delphi eInvoicing System. Please see the attached Grant Agreement for more information regarding the use of this system.

Project Timing. The terms and conditions of this agreement require you to complete the project without undue delay and no later than the Period of Performance end date four (4) years from the grant execution date). We will be monitoring your progress to ensure proper stewardship of these federal funds. We expect you to submit payment requests for reimbursement of allowable incurred project expenses consistent with project progress. Your grant may be placed in “inactive” status if you do not make draws on a regular basis, which will affect your ability to receive future Grant Offers. Costs incurred after the Period of Performance ends are generally not allowable and will be rejected unless authorized by the FAA in advance.

Reporting. Until the grant is completed and closed, you are responsible for submitting formal reports as follows:

- For all grants, you must submit by December 31st of each year this grant is open:
 1. A signed/dated SF-270 (Request for Advance or Reimbursement for non-construction projects) or SF-271 or equivalent (Outlay Report and Request for Reimbursement for Construction Programs), and
 2. An SF-425 (Federal Financial Report).
- For non-construction projects, you must submit FAA Form 5100-140, Performance Report within 30 days of the end of the federal fiscal year.
- For construction projects, you must submit FAA Form 5370-1, Construction Progress and Inspection Report, within 30 days of the end of each federal fiscal quarter.

Audit Requirements. As a condition of receiving federal assistance under this award, you must comply with audit requirements as established under 2 CFR Part 200. Subpart F requires non-federal entities that expend \$1,000,000 or more in federal awards to conduct a single or program specific audit for that year. Note that this includes federal expenditures made under other federal-assistance programs. Please take appropriate and necessary action to ensure your organization will comply with applicable audit requirements and standards.

Closeout. Once the project(s) is completed and all costs are determined, we ask that you work with your FAA contact indicated below to close the project without delay and submit the necessary final closeout documentation as required by your Region/Airports District Office.

FAA Contact Information. Gaven O Hair, (612) 253-4637, gaven.t.o’hair@faa.gov is the assigned program manager for this grant and is readily available to assist you and your designated representative with the requirements stated herein.

We sincerely value your cooperation in these efforts and look forward to working with you to complete this important project.

Sincerely,

E. Lindsay Terry
Manager



U.S. Department
of Transportation
Federal Aviation
Administration

FEDERAL AVIATION ADMINISTRATION

FY 2026

AIRPORT INFRASTRUCTURE GRANT (AIG) GRANT AGREEMENT

Part I - Offer

Federal Award Offer Date

Airport/Planning Area Grand Rapids/Itasca County-Gordon Newstrom Field Airport

Airport Grant Number 3-27-0037-036-2026

Unique Entity Identifier FYCKJLVMF3J6

TO: County of Itasca and City of Grand Rapids
(herein called the "Sponsor") (For Co-Sponsors, list all Co-Sponsor names. The word "Sponsor" in this Grant Agreement also applies to a Co-Sponsor.)
This grant channels through the State of Minnesota.

FROM: **The United States of America** (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the sponsor has submitted to the FAA a Project Application dated September 03, 2026, for a grant of federal funds for a project at or associated with the Grand Rapids/Itasca County-Gordon Newstrom Field Airport, which is included as part of this Grant Agreement; and

WHEREAS, the FAA has approved a project for the Grand Rapids/Itasca County-Gordon Newstrom Field Airport (herein called the "Project") consisting of the following:

Reconstruct Snow Removal Equipment carrier vehicle (loader) with bucket attachment – companion at 63.76%

which is more fully described in the Project Application.

NOW THEREFORE, Pursuant to and for the purpose of carrying out Title 49, United States Code (USC), Chapters 471 and 475; 49 USC §§ 40101 et seq. and 48103; Consolidated Appropriations Act, 2024 (Public Law Number (P.L.) 118-42); Consolidated Appropriations Act, 2025 (P.L. 119-4); Consolidated Appropriations Act, 2026 (P.L. 119-75); FAA Reauthorization Act of 2024 (P.L. 118-63); Infrastructure Investment and Jobs Act of 2021 (IIJA) (P.L. 117-58) (as applicable); and the representations contained in the Project Application; and in consideration of: (a) the sponsor's adoption and ratification of the most recently published Grant Assurances; (b) the sponsor's acceptance of this offer; and (c) the benefits to accrue to the United States and the public from the accomplishment of the project, and compliance with the Grant Assurance and conditions as herein provided;

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay (95) % of the allowable costs incurred accomplishing the Project as the United States' share of the Project.

Assistance Listings Number(s): 20.117.

This Offer is made on and SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is **\$348,834.**

The following amounts represent a breakdown of the maximum obligation for the purpose of establishing allowable amounts for any future grant amendment, which may increase the foregoing maximum obligation of the United States under the provisions of 49 USC § 47108(b):

\$0 for planning

\$348,834 for airport development or noise program implementation; and,

\$0 for land acquisition.

2. **Grant Performance.** This agreement is subject to the following federal award requirements:

a. **Period of Performance:**

- i. **Start Date:** The date the recipient formally accepts this agreement and the date signed by the last signatory to the agreement.
- ii. **End Date:** Four (4) years to the calendar day from the date of acceptance.
- iii. **Extension of the Period of Performance (PoP):** The recipient may request a one-time extension of up to one year after the PoP end date by submitting a request to the FAA. The request must include, at a minimum, supporting justification for the request and the amount of additional time requested. The request must be submitted at least 10 calendar days before the PoP end date. This one-time extension may not be exercised for the sole purpose of using unobligated balances.

The PoP end date, or any extension as approved by FAA, shall not affect, relieve, or reduce recipient obligations and assurances that extend beyond the closeout of this agreement.

b. **Budget Period:**

- i. For a single year grant offer, the budget period follows the same start and end date as the PoP provided in paragraph 2(a), and any extension of the PoP end date.

- ii. For a multi-year grant offer, per the authority provided in 49 USC § 47108 and § 47114, the budget period is from the initial PoP start date through the end of the final fiscal year identified on a multi-year grant offer (See Multi-Year Grant Special Condition, if applicable).
- c. Appropriation Period of Availability and Expenditure:
 - i. The FAA must obligate appropriated funds within the period of availability identified in the appropriation.
 - ii. In accordance with 31 USC § 1552, by September 30th of the fifth fiscal year after the period of availability, FAA must liquidate and close expired appropriations, and any remaining balance (whether obligated or unobligated) must be canceled and thereafter shall not be available for obligation or expenditure for any purpose.
 - iii. IIJA and Supplemental AIP funding are subject to this condition.
- d. Close Out:

Recipients shall begin the closeout process upon physical completion of the project(s) identified in this agreement. Closeout shall proceed expeditiously and without delay, even if the PoP end date has not been reached. In accordance with 2 Code of Federal Regulations (CFR) 200, unless the FAA authorizes a written extension, the recipient must submit all grant closeout documentation and liquidate (pay-off) all obligations incurred under this award no later than 120 calendar days after the PoP end date. If the recipient does not submit all required closeout documentation within this period, the FAA will proceed to close out the grant within one year of the PoP end date with the information available at the end of 120 days.

- e. Termination:

The FAA may terminate this agreement and all of its obligations under this agreement if any of the following occur:

- i. The recipient fails to comply with the terms and conditions of this agreement;
- ii. The recipient fails to obtain or provide any recipient grant contribution as required by the agreement;
- iii. There is a material failure to comply with the Project Schedule even if it is beyond the reasonable control of the recipient;
- iv. Any project changes that the FAA determines are inconsistent with the FAA's basis for selecting the project to receive a grant;
- v. Continued grant payment inactivity, generally defined as no drawdowns over a 12-month period;
- vi. The recipient requests that the FAA terminate the agreement under this section; or
- vii. The FAA determines that termination of this agreement is in the public interest.

In terminating this agreement under this section, the FAA may elect to consider only the interests of the FAA.

- 3. Ineligible or Unallowable Costs.** In accordance with 49 USC § 47110, the sponsor is prohibited from including any costs in the grant funded portions of the project that the FAA has determined to be ineligible or unallowable, including costs incurred to carry out airport development implementing

policies and initiatives repealed by Executive Order 14148, provided such costs are not otherwise permitted by statute.

4. **Indirect Costs - Sponsor.** The sponsor may charge indirect costs under this award by applying the indirect cost rate identified in the project application, as accepted by the FAA, to allowable costs for sponsor direct salaries and wages.
5. **Determining the Final Federal Share of Costs.** The United States' share of allowable project costs will be made in accordance with 49 USC § 47109, the regulations, policies, and procedures of the Secretary of Transportation ("Secretary"), and any superseding legislation. Final determination of the United States' share will be based upon the final audit of the total amount of allowable project costs, and settlement will be made for any upward or downward adjustments to the federal share of costs.
6. **Completing the Project Without Delay and in Conformance with Requirements.** The sponsor must carry out and complete the project without undue delay, and in accordance with this agreement, 49 USC Chapters 471 and 475, IIJA (P.L. 117-58) (as appropriate), and the regulations, policies, and procedures of the Secretary. Per 2 CFR § 200.308, the sponsor agrees to report and request prior FAA approval for any disengagement from performing the project that exceeds three months, or a 25 percent reduction in time devoted to the project. The report must include a reason for the project stoppage. The sponsor also agrees to comply with the grant assurances, which are part of this agreement.
7. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the sponsor.
8. **Offer Expiration Date.** This offer will expire and the United States will not be obligated to pay any part of the costs of the project(s) unless this offer has been accepted by the sponsor on or before **September 14, 2026**, or such subsequent date as may be prescribed in writing by the FAA.
9. **Improper Use of Federal Funds and Mandatory Disclosure.**
 - a. The sponsor must take all steps, including litigation, if necessary, to recover federal funds spent fraudulently, wastefully, or in violation of federal antitrust statutes, or misused in any other manner for any project upon which federal funds have been expended. For the purposes of this grant agreement, the term "federal funds" means funds however used or dispersed by the sponsor, that were originally paid pursuant to this or any other federal grant agreement. The sponsor must obtain the approval of the Secretary as to any determination of the amount of the federal share of such funds. The sponsor must return the recovered federal share, including funds recovered by settlement, order, or judgment, to the Secretary. Upon request, the sponsor must furnish to the Secretary all documents and records pertaining to the determination of the amount of the federal share, or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the sponsor, in court or otherwise, involving the recovery of such federal share require advance approval by the Secretary.
 - b. The sponsor, a recipient, and a subrecipient under this federal grant must promptly comply with the mandatory disclosure requirements as established under 2 CFR § 200.113, including reporting requirements related to recipient integrity and performance in accordance with Appendix XII to 2 CFR Part 200.

10. United States Not Liable for Damage or Injury. The United States is not responsible or liable for damage to property or injury to persons which may arise from, or be incident to, compliance with this agreement.

11. System for Award Management (SAM) Registration and Unique Entity Identifier (UEI).

- a. Requirement for System for Award Management (SAM): Unless the sponsor is exempted from this requirement under 2 CFR § 25.110, the sponsor must maintain the currency of its information in the SAM until the sponsor submits the final financial report required under this grant, or receives the final payment, whichever is later. This requires that the sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).
- b. Unique entity identifier (UEI) means a 12-character alpha-numeric value used to identify a specific commercial, nonprofit, or governmental entity. A UEI may be obtained from SAM.gov at <https://sam.gov/content/entity-registration>.

12. Electronic Grant Payment(s). Unless otherwise directed by the FAA, the sponsor must make each payment request under this agreement electronically via the Delphi eInvoicing System for Department of Transportation (DOT) Financial Assistance Awardees.

13. Informal Letter Amendment of Projects. If, during the life of the project, the FAA determines that the maximum grant obligation of the United States exceeds the expected needs of the sponsor by \$25,000 or five percent, whichever is greater, the FAA can issue a letter amendment to the sponsor unilaterally reducing the maximum obligation.

The FAA can also issue a letter to the sponsor increasing the maximum obligation if there is an overrun in the total actual eligible and allowable project costs to cover the amount of the overrun, provided it will not exceed the statutory limitations for grant amendments. The FAA's authority to increase the maximum obligation does not apply to the "planning" component of Condition No. 1, Maximum Obligation.

The FAA can also issue an informal letter amendment that modifies the grant description to correct administrative errors or to delete work items if the FAA finds it advantageous, and in the best interests of the United States.

An informal letter amendment has the same force and effect as a formal grant amendment.

14. Environmental Standards. The sponsor is required to comply with all applicable environmental standards, as further defined in the Grant Assurances, for all projects in this grant. If the sponsor fails to comply with this requirement, the FAA may suspend, cancel, or terminate this Grant Agreement.

15. Financial Reporting and Payment Requirements. The sponsor will comply with all federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.

16. Buy American. Unless otherwise approved in advance by the FAA, in accordance with 49 USC § 50101, the sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured goods produced outside the United States to be used for any project for which funds are provided under this grant. The sponsor will include a provision implementing Buy American in every contract and subcontract awarded under this grant.

17. Build America, Buy America. The sponsor must comply with the requirements under the Build America, Buy America Act (P.L. 117-58).

18. Maximum Obligation Increase. In accordance with 49 USC § 47108(b)(2), as amended, the maximum obligation of the United States, as stated in Condition No. 1, Maximum Obligation, of this grant:

- a. May not be increased for a planning project;
- b. May be increased by not more than 15 percent for development projects, if funds are available;
- c. May be increased by not more than the greater of the following for a land project, if funds are available:
 - i. 15 percent; or
 - ii. 25 percent of the total increase in allowable project costs attributable to acquiring an interest in the land.

If the sponsor requests an increase, any eligible increase in funding will be subject to the United States Government share as provided in 49 USC § 47109, or IIJA (P.L. 17-58), or other superseding legislation if applicable, for the fiscal year appropriation with which the increase is funded. The FAA is not responsible for the same federal share provided herein for any amount increased over the initial grant amount. The FAA may adjust the federal share as applicable through an informal letter of amendment.

19. Audits for Sponsors.

PUBLIC SPONSORS. The sponsor must provide for a Single Audit or program-specific audit in accordance with 2 CFR Part 200. The sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at <http://harvester.census.gov/facweb/>. Upon request of the FAA, the sponsor shall provide one copy of the completed audit to the FAA. Sponsors that expend less than \$1,000,000 in federal awards and are exempt from federal audit requirements must make records available for review or audit by the appropriate federal agency officials, state, and Government Accountability Office. The FAA and other appropriate federal agencies may request additional information to meet all federal audit requirements.

20. Suspension or Debarment. When entering into a "covered transaction" as defined by 2 CFR § 180.200, the sponsor must:

- a. Verify the non-federal entity is eligible to participate in this federal program by:
 - i. Checking the System for Award Management (SAM.gov) exclusions to determine if the non-federal entity is excluded or disqualified; or
 - ii. Collecting a certification statement from the non-federal entity attesting they are not excluded or disqualified from participating; or
 - iii. Adding a clause or condition to covered transactions attesting the individual or firm are not excluded or disqualified from participating.
- b. Require prime contractors to comply with 2 CFR § 180.330 when entering into lower-tier transactions with their contractors and sub-contractors.

- c. Immediately disclose in writing to the FAA whenever (1) the sponsor learns they have entered into a covered transaction with an ineligible entity or (2) the public sponsor suspends or debars a contractor, person, or entity.

21. Ban on Texting While Driving.

- a. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the sponsor is encouraged to:
 - i. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal Government, including work relating to a grant or subgrant.
 - ii. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - a) Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - b) Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
- f. The sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts, and subcontracts funded with this grant.

22. Trafficking in Persons.

- a. *Posting of contact information.*
 - i. The sponsor must post the contact information of the national human trafficking hotline (including options to reach out to the hotline such as through phone, text, or TTY) in all public airport restrooms.
- b. *Provisions applicable to a sponsor that is a private entity.*
 - i. Under this grant, the sponsor, its employees, subrecipients under this grant, and subrecipient's employees must not engage in:
 - a) Severe forms of trafficking in persons;
 - b) The procurement of a commercial sex act during the period of time that the grant or cooperative agreement is in effect;
 - c) The use of forced labor in the performance of this grant; or any subaward; or
 - d) Acts that directly support or advance trafficking in persons, including the following acts:
 - 1. Destroying, concealing, removing, confiscating, or otherwise denying an employee access to that employee's identity or immigration documents;
 - 2. Failing to provide return transportation of pay for return transportation costs to an employee from a country outside the United States to the country from which the employee was recruited upon the end of employment if requested by the employee, unless:

- a. Exempted from the requirement to provide or pay for such return transportation by the federal department or agency providing or entering into the grant; or
 - b. The employee is a victim of human trafficking seeking victim services or legal redress in the country of employment or witness in a human trafficking enforcement action;
- 3. Soliciting a person for the purpose of employment, or offering employment, by means of materially false or fraudulent pretenses, representations, or promises regarding that employment;
- 4. Charging recruited employees a placement or recruitment fee; or
- 5. Providing or arranging housing that fails to meet the host country's housing and safety standards.
- ii. The FAA may unilaterally terminate this grant or take any remedial actions authorized by 22 USC § 7104b(c), without penalty, if any private entity under this grant:
 - a) is determined to have violated a prohibition in paragraph 2.a. (PoP) of this grant; or
 - b) has an employee that is determined to have violated a prohibition in paragraph 2.a. (PoP) of this grant through conduct that is either:
 - 1. Associated with the performance under this grant; or
 - 2. Imputed to the recipient or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by the FAA at 2 CFR Part 1200.
- c. *Provisions applicable to a sponsor other than a private entity.*
 - i. The FAA may unilaterally terminate this award or take any remedial actions authorized by 22 USC § 7104b(c), without penalty, if subrecipient is a private entity under this grant:
 - a) is determined to have violated a prohibition in paragraph 2.a. (PoP) of this grant or
 - b) has an employee that is determined to have violated a prohibition in paragraph 2.a. (PoP) of this grant through conduct that is either:
 - 1. Associated with the performance under this grant; or
 - 2. Imputed to the sponsor or subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by the FAA at 2 CFR Part 1200.
- d. *Provisions applicable to any sponsor or subrecipient.*
 - i. The sponsor or subrecipient must inform the FAA and the DOT Inspector General immediately of any information you receive from any source alleging a violation of a prohibition in paragraph 2.a. (PoP) of this grant.

- ii. The FAA's right to unilaterally terminate this grant as described in paragraphs 2.b. (Budget Period) or 3.a. (Close Out and Termination) of this grant, implements the requirements of 22 USC Chapter 78, and is in addition to all other remedies for noncompliance that are available to the FAA under this grant.
- iii. The sponsor must include the requirements of paragraph 2.a. (PoP) of this grant award term in any subaward it makes to a private entity.
- iv. If applicable, the sponsor must also comply with the compliance plan and certification requirements in 2 CFR § 175.105(b).
- e. *Definitions. For purposes of this grant award, term:*
 - i. "Employee" means either:
 - a) An individual employed by the sponsor or a subrecipient who is engaged in the performance of the project or program under this grant; or
 - b) Another person engaged in the performance of the project or program under this grant and not compensated by the sponsor or a subrecipient including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing requirements.
 - ii. "Private Entity" means:
 - a) Any entity, including for-profit organizations, nonprofit organizations, institutions of higher education, and hospitals. The term does not include foreign public entities, Indian Tribes, local governments, or states as defined in 2 CFR § 200.1.
 - b) The terms "severe forms of trafficking in persons," "commercial sex act," "sex trafficking," "abuse or threatened abuse of law or legal process," "coercion," "debt bondage," and "involuntary servitude" have the meanings given at section 103 of the Victims of Trafficking and Violence Protection Act of 2000, as amended (22 USC § 7102).

23. Exhibit "A" Property Map. The Exhibit "A" Property Map dated July 07, 2026, is incorporated herein by reference, or is submitted with the project application and made part of this Grant Agreement.

24. Employee Protection from Reprisal. In accordance with 2 CFR § 200.217 and 41 USC § 4701, an employee of a grantee, subgrantee contractor, recipient, or subrecipient must not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in 41 USC § 4712(a)(2) information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant. The grantee, subgrantee, contractor, recipient, or subrecipient must inform their employees in writing of employee whistleblower rights and protections under 41 USC § 4712. See statutory requirements for whistleblower protections at 10 USC § 4701, 41 USC § 4712, 41 USC § 4304, and 10 USC § 4310.

25. Prohibited Telecommunications and Video Surveillance Services and Equipment. The sponsor agrees to comply with mandatory standards and policies relating to use and procurement of certain telecommunications and video surveillance services or equipment in compliance with the National Defense Authorization Act [P.L. 115-232 § 889] and 2 CFR § 200.216.

26. Critical Infrastructure Security and Resilience. The sponsor acknowledges that it has considered and addressed physical and cybersecurity and resilience in its project planning, design, and oversight, as determined by the DOT and the Department of Homeland Security (DHS). For airports that do not

have specific DOT or DHS cybersecurity requirements, the FAA encourages the voluntary adoption of the cybersecurity requirements from the Transportation Security Administration and Federal Security Director identified for security risk Category X airports.

27. Title VI of the Civil Rights Act. As a condition of a grant award, the sponsor shall demonstrate that it complies with the provisions of Title VI of the Civil Rights Act of 1964 (42 USC §§ 2000d et seq.) and implementing regulations (49 CFR Part 21), the Airport and Airway Improvement Act of 1982 (49 USC § 47123), the Age Discrimination Act of 1975 (42 USC § 6101 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 et seq.), the Americans with Disabilities Act of 1990 (42 USC § 12101, et seq.), U.S. Department of Transportation and Federal Aviation Administration (FAA) Assurances, and other relevant civil rights statutes, regulations, or authorities, including any amendments or updates thereto. This may include, as applicable, providing a current Title VI Program Plan to the FAA for approval, in the format and according to the timeline required by the FAA, and other information about the communities that will be benefited and impacted by the project. The sponsor shall affirmatively ensure that when carrying out any project supported by this grant that it complies with all federal nondiscrimination and civil rights laws based on race, color, national origin, sex, creed, age, disability, and genetic information, in consideration for federal financial assistance. The Department's and FAA's Office of Civil Rights may provide resources and technical assistance to recipients to ensure full and sustainable compliance with federal civil rights requirements. Failure to comply with civil rights requirements will be considered a violation of the agreement or contract and be subject to any enforcement action as authorized by law.

28. Applicable Federal Anti-Discrimination Laws. The sponsor agrees:

- a. That its compliance in all respects with all applicable federal anti-discrimination laws is material to the government's payment decisions for purposes of 31 USC § 3729(b)(4) and
- b. To certify that it does not operate any programs promoting Diversity, Equity, and Inclusion (DEI) that violate any applicable federal anti-discrimination laws.

29. National Airspace System Requirements.

- a. The sponsor shall cooperate with FAA activities installing, maintaining, replacing, improving, or operating equipment and facilities in or supporting the National Airspace System, including waiving permitting requirements and other restrictions affecting those activities to the maximum extent possible, and assisting the FAA in securing waivers of permitting or other restrictions from other authorities. The sponsor shall not take actions that frustrate or prevent the FAA from installing, maintaining, replacing, improving, or operating equipment and facilities in or supporting the National Airspace System.
- b. If FAA determines that the sponsor has violated subsection a., the FAA may impose a remedy, including:
 - i. Additional conditions on the award;
 - ii. Consistent with 49 USC Chapter 471, any remedy permitted under 2 CFR §§ 200.339–200.340, including withholding of payments; disallowance of previously reimbursed costs, requiring refunds from the recipient to the DOT; suspension or termination of the award; or suspension and debarment under 2 CFR part 180; or
 - iii. Any other remedy legally available.
- c. In imposing a remedy under this condition, the FAA may elect to consider the interests of only the FAA.

- d. The sponsor acknowledges that amounts that the FAA requires the sponsor to refund to the FAA due to a remedy under this condition constitute a debt to the Federal Government that the FAA may collect under 2 CFR 200.346 and the Federal Claims Collection Standards (31 CFR Parts 900–904).

30. Signage Costs for Construction Projects. The sponsor agrees that it will require the prime contractor of a federally-assisted airport improvement project to post signs consistent with a DOT/FAA-prescribed format, as may be requested by the DOT/FAA, and further agrees to remove any signs posted in response to requests received prior to February 1, 2025.

SPECIAL CONDITIONS

- 31. Equipment Acquisition.** The sponsor understands and agrees that any equipment acquired through this grant is considered a facility as that term is used in the Grant Assurances. Further, the equipment must be only operated by the sponsor. The sponsor agrees that it will maintain the equipment and use it exclusively at the airport for airport purposes.
- 32. Plans and Specifications Approval Based Upon Certification.** The FAA and the sponsor agree that the FAA's approval of the sponsor's Plans and Specification is based primarily upon the sponsor's certification to carry out the project in accordance with policies, standards, and specifications approved by the FAA. The sponsor understands that:
- a. The sponsor's certification does not relieve the sponsor of the requirement to obtain prior FAA approval for modifications to published FAA airport development grant standards or to notify the FAA of any limitations to competition within the project;
 - b. The FAA's acceptance of a sponsor's certification does not limit the FAA from reviewing appropriate project documentation for the purpose of validating the certification statements; and
 - c. If the FAA determines that the sponsor has not complied with their certification statements, the FAA will review the associated project costs to determine whether such costs are allowable under this grant and associated grants.
- 33. Buy American Executive Orders.** The sponsor agrees to abide by applicable Executive Orders in effect at the time this Grant Agreement is executed, including Executive Order 14005, Ensuring the Future Is Made in All of America by All of America's Workers.
- 34. Environmental – Mitigation Measures.** The environmental approval for this project was issued on 3/10/2026. This project includes the following mitigation measures:
- N/A
- The sponsor understands and agrees to complete the above-listed mitigation measures to standards satisfactory to the FAA. It is further mutually agreed that the reasonable cost of completing these mitigation measures is an allowable cost within the scope of this project.
- 35. ARFF and SRE Equipment and Vehicles.** The sponsor agrees that it will:
- a. House and maintain the equipment in a state of operational readiness on and for the airport;
 - b. Provide the necessary staffing and training to maintain and operate the vehicle and equipment;
 - c. Restrict the vehicle to on-airport use only;
 - d. Restrict the vehicle to the use for which it was intended; and
 - e. Amend the Airport Emergency Plan and/or Snow and Ice Control Plan to reflect the acquisition of the vehicle and equipment.

The sponsor's acceptance of this offer and ratification and adoption of the Project Application incorporated herein shall be evidenced by execution of this instrument by the sponsor, as hereinafter provided, and this offer and acceptance shall comprise a Grant Agreement, constituting the contractual obligations and rights of the United States and the sponsor with respect to the accomplishment of the project and compliance with the Grant Assurances, terms, and conditions as provided herein. Such Grant Agreement shall become effective upon the sponsor's acceptance of this offer.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.¹

**UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION**

(Signature)

(Typed Name)

(Title of FAA Official)

¹ Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

Part II - Acceptance

The sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Project Application and incorporated materials referred to in the foregoing offer, and does hereby accept this offer and by such acceptance agrees to comply with all of the Grant Assurances, terms, and conditions in this offer and in the Project Application.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.²

Dated _____

County of Itasca and City of Grand Rapids

(Name of Sponsor)

(Signature of Sponsor's Authorized Official)

By:

(Typed Name of Sponsor's Authorized Official)

Title:

(Title of Sponsor's Authorized Official)

² Knowingly and willfully providing false information to the Federal Government is a violation of 18 USC § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Minnesota. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative, who has been duly authorized to execute this Grant Agreement, which is in all respects due and proper and in accordance with the laws of the said State; and Title 49, United States Code (USC), Chapters 471 and 475; 49 USC §§ 40101 et seq., and 48103; Consolidated Appropriations Act, 2024 (P.L. 118-42); Consolidated Appropriations Act, 2025 (P.L. 119-4); Consolidated Appropriations Act, 2026 (P.L. 119-75); FAA Reauthorization Act of 2024 (P.L. 118-63); and the representations contained in the Project Application. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.³

Dated at _____

By: _____

(Signature of Sponsor's Attorney)

³ Knowingly and willfully providing false information to the Federal Government is a violation of 18 USC § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

The sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Project Application and incorporated materials referred to in the foregoing offer, and does hereby accept this offer and by such acceptance agrees to comply with all of the Grant Assurances, terms, and conditions in this offer and in the Project Application.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.⁴

Dated _____

County of Itasca and City of Grand Rapids

(Name of Sponsor)

(Signature of Sponsor's Authorized Official)

By: _____

(Typed Name of Sponsor's Authorized Official)

Title: _____

(Title of Sponsor's Authorized Official)

⁴ Knowingly and willfully providing false information to the Federal Government is a violation of 18 USC § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Minnesota. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative, who has been duly authorized to execute this Grant Agreement, which is in all respects due and proper and in accordance with the laws of the said State; and Title 49, United States Code (USC), Chapters 471 and 475; 49 USC §§ 40101 et seq., and 48103; Consolidated Appropriations Act, 2024 (P.L. 118-42); Consolidated Appropriations Act, 2025 (P.L. 119-4); Consolidated Appropriations Act, 2026 (P.L. 119-75); FAA Reauthorization Act of 2024 (P.L. 118-63); and the representations contained in the Project Application. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.⁵

Dated at _____

By: _____

(Signature of Sponsor's Attorney)

⁵ Knowingly and willfully providing false information to the Federal Government is a violation of 18 USC § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

ASSURANCES
AIRPORT SPONSORS

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, USC, subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of this Grant Offer by the sponsor, these assurances are incorporated in and become part of this Grant Agreement.

B. Duration and Applicability.

1. Airport Development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.

The terms, conditions and assurances of this Grant Agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a Grant Offer of federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.

The preceding paragraph (1) also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of federal aid for the project.

3. Airport Planning Undertaken by a Sponsor.

Unless otherwise specified in this Grant Agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 23, 25, 30, 32, 33, 34, 37, and 40 in Section C apply to planning projects. The terms, conditions, and assurances of this Grant Agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements

It will comply with all applicable federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of federal funds for this grant. Performance under this agreement shall be governed by and in compliance with the following requirements, as applicable, to the type of organization of the Sponsor and any applicable sub-recipients. The applicable provisions to this agreement include, but are not limited to, the following:

FEDERAL LEGISLATION

- a. 49 USC subtitle VII, as amended.
- b. Davis-Bacon Act, as amended — 40 USC §§ 3141-3144, 3146, and 3147, et seq.¹
- c. Federal Fair Labor Standards Act — 29 USC § 201, et seq.
- d. Hatch Act — 5 USC § 1501, et seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 USC § 4601, et seq.^{1, 2}
- f. National Historic Preservation Act of 1966 — Section 106 — 54 USC § 306108.¹
- g. Archeological and Historic Preservation Act of 1974 — 54 USC § 312501, et seq.¹
- h. Native Americans Grave Repatriation Act — 25 USC § 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended — 42 USC § 7401, et seq.
- j. Coastal Zone Management Act, P.L. 92-583, as amended — 16 USC § 1451, et seq.
- k. Flood Disaster Protection Act of 1973 — Section 102(a) - 42 USC § 4012a.¹
- l. 49 USC § 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 — 29 USC § 794.
- n. Title VI of the Civil Rights Act of 1964 (42 USC § 2000d et seq.) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended, (42 USC § 12101 et seq.) (prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 — 42 USC § 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968, as amended — 42 USC § 4151, et seq.¹
- s. Powerplant and Industrial Fuel Use Act of 1978 — Section 403 — 42 USC § 8373.¹
- t. Contract Work Hours and Safety Standards Act — 40 USC § 3701, et seq.¹
- u. Copeland Anti-kickback Act — 18 USC § 874.¹

- v. National Environmental Policy Act of 1969 – 42 USC § 4321, et seq.¹
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 USC § 1271, et seq.
- x. Single Audit Act of 1984 – 31 USC § 7501, et seq.²
- y. Drug-Free Workplace Act of 1988 – 41 USC §§ 8101 through 8105.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (P.L. 109-282, as amended by section 6202 of P.L. 110-252).
- aa. Civil Rights Restoration Act of 1987, P.L. 100-259.
- bb. Infrastructure Investment and Jobs Act, P.L. 117-58, Title VIII.
- cc. Build America, Buy America Act, P.L. 117-58, Title IX.
- dd. Endangered Species Act – 16 USC 1531, et seq.
- ee. Title IX of the Education Amendments of 1972, as amended – 20 USC 1681–1683 and 1685–1687.
- ff. Drug Abuse Office and Treatment Act of 1972, as amended – 21 USC 1101, et seq.
- gg. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 USC § 4541, et seq.
- hh. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 USC § 4541, et seq.
- ii. Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions – 31 USC § 1352.

EXECUTIVE ORDERS

- a. Executive Order 11990 – Protection of Wetlands
- b. Executive Order 11988 – Floodplain Management
- c. Executive Order 12372 – Intergovernmental Review of Federal Programs
- d. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction¹
- e. Executive Order 14005 – Ensuring the Future is Made in all of America by All of America's Workers
- f. Executive Order 14149 – Restoring Freedom of Speech and Ending Federal Censorship
- g. Executive Order 14151 – Ending Radical and Wasteful Government DEI Programs and Preferencing
- h. Executive Order 14154 – Unleashing American Energy
- i. Executive Order 14168 – Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government
- j. Executive Order 14173 – Ending Illegal Discrimination and Restoring Merit-Based Opportunity

FEDERAL REGULATIONS

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 and 1201 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.^{3, 4, 5}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 14 CFR Part 13 – Investigative and Enforcement Procedures.
- e. 14 CFR Part 16 – Rules of Practice for Federally-Assisted Airport Enforcement Proceedings.
- f. 14 CFR Part 150 – Airport Noise Compatibility Planning.
- g. 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services.
- h. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for the Enforcement of Title VI of the Civil Rights Act of 1964.
- i. 29 CFR Part 1 – Procedures for Predetermination of Wage Rates.¹
- j. 29 CFR Part 3 – Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.¹
- k. 29 CFR Part 5 – Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act).¹
- l. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted contracting requirements).¹
- m. 49 CFR Part 20 – New Restrictions on Lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.
- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs.^{1, 2}
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance.¹
- s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.
- t. 49 CFR Part 30 – Denial of Public Works Contracts to Suppliers of Goods and Services of Countries That Deny Procurement Market Access to U.S. Contractors.
- u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance).

- v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).
- w. 49 CFR Part 38 – Americans with Disabilities Act (ADA) Accessibility Specifications for Transportation Vehicles.
- x. 49 CFR Part 41 – Seismic Safety.

FOOTNOTES TO ASSURANCE (C)(1)

- ¹ These laws do not apply to airport planning sponsors.
- ² These laws do not apply to private sponsors.
- ³ 2 CFR Part 200 contains requirements for state and local governments receiving federal assistance. Any requirement levied upon state and local governments by this regulation shall apply where applicable to private sponsors receiving federal assistance under Title 49, United States Code.
- ⁴ Cost principles established in 2 CFR Part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.
- ⁵ Audit requirements established in 2 CFR Part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this Grant Agreement.

2. Responsibility and Authority of the Sponsor.
a. Public Agency Sponsor:

It has legal authority to apply for this grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this Grant Agreement which it will own or control.

4. Good Title.

- a. It, a public agency or the Federal Government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
- b. Subject to 49 USC § 47107(a)(16) and (x), it will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which federal funds have been expended, for the duration of the terms, conditions, and assurances in this Grant Agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this Grant Agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this Grant Agreement.
- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
- d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
- e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
- f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to ensure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in this Grant Agreement and shall ensure that such arrangement also requires compliance therewith.
- g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport. Sponsors

of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. Consistency with Local Plans.

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the state in which the project is located to plan for the development of the area surrounding the airport.

7. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where the project may be located.

8. Consultation with Users.

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. Public Hearings.

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. Metropolitan Planning Organization.

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. Pavement Preventive Maintenance-Management.

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. Terminal Development Prerequisites.

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under 49 USC § 44706, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this grant, the total cost of the project in connection with which this grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of \$2,000 for work on any projects funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor under 40 USC §§ 3141-3144, 3146, and 3147, Public Building, Property, and Works), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in 49 USC § 47112. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this Grant Agreement, and, upon approval of the Secretary, shall be incorporated into this Grant Agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary, and incorporated into this Grant Agreement.

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in

accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

- a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
- b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
- c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
- d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state, and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:
 1. Operating the airport's aeronautical facilities whenever required;
 2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 3. Promptly notifying pilots of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood, or other climatic conditions

interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.

- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to ensure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:
 - 1. Furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 - 2. Charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.
- c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
- d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
- e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers

which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.

- f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.
- g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
- h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
- i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the federal share of an airport development, airport planning or noise compatibility project for

which a grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:
 1. If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
 2. If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.
 3. Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at 49 USC § 47102), if the FAA determines the airport sponsor meets the requirements set forth in Section 813 of Public Law 112-95.
- b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.
- c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of 49 USC § 47107.

26. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the

public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;

- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this Grant Agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and
- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 - 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 - 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

- a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein as the Secretary considers necessary or desirable for construction, operation, and maintenance at federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. The airport owner or operator will maintain a current airport layout plan of the airport showing:
 1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
 2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
 3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and
 4. all proposed and existing access points used to taxi aircraft across the airport's property boundary.
- b. Subject to subsection 49 USC § 47107(x), the Secretary will review and approve or disapprove the plan and any revision or modification of the plan before the plan, revision, or modification takes effect.
- c. The owner or operator will not make or allow any alteration in the airport or any of its facilities unless the alteration—
 1. is outside the scope of the Secretary's review and approval authority as set forth in subsection (x); or
 2. complies with the portions of the plan approved by the Secretary.
- d. When the airport owner or operator makes a change or alteration in the airport or the facilities which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary:
 1. eliminate such adverse effect in a manner approved by the Secretary; or
 2. bear all costs of relocating such property or its replacement to a site acceptable to the Secretary and of restoring the property or its replacement to the level of safety, utility, efficiency, and cost of operation that existed before the alteration was made, except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, color, and national origin (including limited English proficiency) in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 USC §§ 2000d to 2000d-4); creed and sex per 49 USC § 47123 and related requirements; age per the Age Discrimination Act of 1975 and related requirements; or disability per the Americans with Disabilities Act of 1990 and related requirements, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program and activity conducted with, or benefiting from, funds received from this grant.

- a. Using the definitions of activity, facility, and program as found and defined in 49 CFR §§ 21.23(b) and 21.23(e), the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.

b. Applicability

1. Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
2. Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
3. Real Property. Where the sponsor receives a grant or other federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which federal financial assistance is extended to the program, except where the federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
2. So long as the sponsor retains ownership or possession of the property.

- d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this Grant Agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

"The (**County of Itasca and City of Grand Rapids**), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, all businesses will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex , age, or disability in consideration for an award."

e. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in federally-assisted programs of the Department of Transportation (DOT), and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in federally-assisted programs of the DOT acts and regulations.
2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.

3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin (including limited English proficiency), creed, sex, age, or disability as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - a. For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
- f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

- a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 USC § 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 USC §§ 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development project that would otherwise be eligible for grant funding or any permitted use of airport revenue.

- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United

States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:

1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 USC § 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 USC §§ 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.
- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.
- d. Disposition of such land under (a), (b), or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

If any phase of such project has received federal funds under Chapter 471 subchapter 1 of Title 49 USC, it will award each contract, or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services in the same manner as a contract for architectural and engineering services is negotiated under Chapter 11 of Title 40 U.S.C., or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out any project funded under an Airport Improvement Program Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, current FAA Advisory Circulars (https://www.faa.gov/airports/aip/aip_pfc_checklist) for AIP projects as of September 03, 2026.

35. Relocation and Real Property Acquisition.

- a. It will be guided in acquiring real property, to the greatest extent practicable under state law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.
- b. It will provide a relocation assistance program offering the services described in Subpart C of 49 CFR Part 24 and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.
- c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises (DBE)/Airport Concessions Disadvantaged Business Enterprise (ACDBE) Program.

The sponsor shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 USC § 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 USC §§ 3801-3809, 3812).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. Competitive Access.

- a. If the airport owner or operator of a medium or large hub airport (as defined in 49 USC § 47102) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that:
 - 1. Describes the requests;

2. Provides an explanation as to why the requests could not be accommodated; and
 3. Provides a time frame within which, if any, the airport will be able to accommodate the requests.
- b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date.

40. Access to Leaded Aviation Gasoline

- a. If 100-octane low lead aviation gasoline (100LL) was made available at an airport, at any time during calendar year 2022, an airport owner or operator may not restrict or prohibit the sale of, or self-fueling with, 100-octane low lead aviation gasoline.
- b. This requirement remains until the earlier of December 31, 2030, or the date on which the airport or any retail fuel seller at the airport makes available an unleaded aviation gasoline that has been authorized for use by the FAA as a replacement for 100-octane low lead aviation gasoline for use in nearly all piston-engine aircraft and engine models; and meets either an industry consensus standard or other standard that facilitates the safe use, production, and distribution of such unleaded aviation gasoline, as determined appropriate by the FAA.
- c. An airport owner or operator understands and agrees, that any violation of this grant assurance is subject to civil penalties as provided for in 49 USC § 46301(a)(8).



U.S. Department
of Transportation
Federal Aviation
Administration

Airports Division
Great Lakes
Region
Minnesota

Dakota-Minnesota Airports District Office

Bismarck Office
2301 University Drive
Building 23B
Bismarck, ND 58504

Minneapolis Office
6020 28th Avenue South
Suite 102
Minneapolis, MN 55450

The Honorable Tasha Connelly
County of Itasca and City of Grand Rapids
420 Pokegamma Ave
Grand Rapids, MN 55744

Dear Mayor Connelly:

The Grant Offer for Airport Improvement Program (AIP) **Project No. 3-27-0037-035-2026** at Grand Rapids/Itasca County-Gordon Newstrom Field Airport is attached for execution. This letter outlines the steps you must take to properly enter into this agreement and provides other useful information. Please read the conditions, special conditions, and assurances that comprise the Grant Offer carefully.

You may not make any modification to the text, terms or conditions of the Grant Offer.

Steps You Must Take to Enter Into Agreement.

To properly enter into this agreement, you must do the following:

1. The governing body must give authority to execute the grant to the individual(s) signing the grant, i.e., the person signing the document must be the sponsor's authorized representative(s) (hereinafter "authorized representative").
2. The authorized representative must execute the grant by adding their electronic signature to the appropriate certificate at the end of the agreement.
3. Once the authorized representative has electronically signed the grant, the sponsor's attorney(s) will automatically receive an email notification.
4. On the **same day or after** the authorized representative has signed the grant, the sponsor's attorney(s) will add their electronic signature to the appropriate certificate at the end of the agreement.
5. If there are co-sponsors, the authorized representative(s) and sponsor's attorney(s) must follow the above procedures to fully execute the grant and finalize the process. Signatures must be obtained and finalized no later than **September 18, 2026**.
6. The fully executed grant will then be automatically sent to all parties as an email attachment.

Payment. Subject to the requirements in 2 CFR § 200.305 (federal payment), each payment request for reimbursement under this grant must be made electronically via the Delphi eInvoicing System. Please see the attached Grant Agreement for more information regarding the use of this system.

Project Timing. The terms and conditions of this agreement require you to complete the project without undue delay and no later than the Period of Performance end date four (4) years from the grant execution date). We will be monitoring your progress to ensure proper stewardship of these federal funds. We expect you to submit payment requests for reimbursement of allowable incurred project expenses consistent with project progress. Your grant may be placed in “inactive” status if you do not make draws on a regular basis, which will affect your ability to receive future Grant Offers. Costs incurred after the Period of Performance ends are generally not allowable and will be rejected unless authorized by the FAA in advance.

Reporting. Until the grant is completed and closed, you are responsible for submitting formal reports as follows:

- For all grants, you must submit by December 31st of each year this grant is open:
 1. A signed/dated SF-270 (Request for Advance or Reimbursement for non-construction projects) or SF-271 or equivalent (Outlay Report and Request for Reimbursement for Construction Programs), and
 2. An SF-425 (Federal Financial Report).
- For non-construction projects, you must submit FAA Form 5100-140, Performance Report within 30 days of the end of the federal fiscal year.
- For construction projects, you must submit FAA Form 5370-1, Construction Progress and Inspection Report, within 30 days of the end of each federal fiscal quarter.

Audit Requirements. As a condition of receiving federal assistance under this award, you must comply with audit requirements as established under 2 CFR Part 200. Subpart F requires non-federal entities that expend \$1,000,000 or more in federal awards to conduct a single or program specific audit for that year. Note that this includes federal expenditures made under other federal-assistance programs. Please take appropriate and necessary action to ensure your organization will comply with applicable audit requirements and standards.

Closeout. Once the project(s) is completed and all costs are determined, we ask that you work with your FAA contact indicated below to close the project without delay and submit the necessary final closeout documentation as required by your Region/Airports District Office.

FAA Contact Information. Gaven O Hair, (612) 253-4637, gaven.t.o’hair@faa.gov is the assigned program manager for this grant and is readily available to assist you and your designated representative with the requirements stated herein.

We sincerely value your cooperation in these efforts and look forward to working with you to complete this important project.

Sincerely,

E. Lindsay Terry
Manager



U.S. Department
of Transportation
Federal Aviation
Administration

FEDERAL AVIATION ADMINISTRATION

FY 2026

AIRPORT IMPROVEMENT PROGRAM (AIP) GRANT AGREEMENT

Part I - Offer

Federal Award Offer Date

Airport/Planning Area Grand Rapids/Itasca County-Gordon Newstrom Field Airport

Airport Grant Number 3-27-0037-035-2026

Unique Entity Identifier FYCKJLVMF3J6

TO: County of Itasca and City of Grand Rapids
(herein called the "Sponsor") (For Co-Sponsors, list all Co-Sponsor names. The word "Sponsor" in this Grant Agreement also applies to a Co-Sponsor.)
This grant channels through the State of Minnesota.

FROM: **The United States of America** (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the sponsor has submitted to the FAA a Project Application dated September 03, 2026, for a grant of federal funds for a project at or associated with the Grand Rapids/Itasca County-Gordon Newstrom Field Airport, which is included as part of this Grant Agreement; and

WHEREAS, the FAA has approved a project for the Grand Rapids/Itasca County-Gordon Newstrom Field Airport (herein called the "Project") consisting of the following:

Reconstruct Snow Removal Equipment (carrier vehicle (loader) with bucket attachment) – companion at 36.24%

which is more fully described in the Project Application.

NOW THEREFORE, Pursuant to and for the purpose of carrying out Title 49, United States Code (USC), Chapters 471 and 475; 49 USC §§ 40101 et seq. and 48103; Consolidated Appropriations Act, 2024 (Public Law Number (P.L.) 118-42); Consolidated Appropriations Act, 2025 (P.L. 119-4); Consolidated Appropriations Act, 2026 (P.L. 119-75); FAA Reauthorization Act of 2024 (P.L. 118-63); Infrastructure Investment and Jobs Act of 2021 (IIJA) (P.L. 117-58) (as applicable); and the representations contained in the Project Application; and in consideration of: (a) the sponsor's adoption and ratification of the most recently published Grant Assurances; (b) the sponsor's acceptance of this offer; and (c) the benefits to accrue to the United States and the public from the accomplishment of the project, and compliance with the Grant Assurance and conditions as herein provided;

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay (95) % of the allowable costs incurred accomplishing the Project as the United States' share of the Project.

Assistance Listings Number(s): 20.116.

This Offer is made on and SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is **\$198,270.**

The following amounts represent a breakdown of the maximum obligation for the purpose of establishing allowable amounts for any future grant amendment, which may increase the foregoing maximum obligation of the United States under the provisions of 49 USC § 47108(b):

\$0 for planning

\$198,270 for airport development or noise program implementation; and,

\$0 for land acquisition.

2. **Grant Performance.** This agreement is subject to the following federal award requirements:

a. **Period of Performance:**

- i. **Start Date:** The date the recipient formally accepts this agreement and the date signed by the last signatory to the agreement.
- ii. **End Date:** Four (4) years to the calendar day from the date of acceptance.
- iii. **Extension of the Period of Performance (PoP):** The recipient may request a one-time extension of up to one year after the PoP end date by submitting a request to the FAA. The request must include, at a minimum, supporting justification for the request and the amount of additional time requested. The request must be submitted at least 10 calendar days before the PoP end date. This one-time extension may not be exercised for the sole purpose of using unobligated balances.

The PoP end date, or any extension as approved by FAA, shall not affect, relieve, or reduce recipient obligations and assurances that extend beyond the closeout of this agreement.

b. **Budget Period:**

- i. For a single year grant offer, the budget period follows the same start and end date as the PoP provided in paragraph 2(a), and any extension of the PoP end date.

- ii. For a multi-year grant offer, per the authority provided in 49 USC § 47108 and § 47114, the budget period is from the initial PoP start date through the end of the final fiscal year identified on a multi-year grant offer (See Multi-Year Grant Special Condition, if applicable).
- c. Appropriation Period of Availability and Expenditure:
 - i. The FAA must obligate appropriated funds within the period of availability identified in the appropriation.
 - ii. In accordance with 31 USC § 1552, by September 30th of the fifth fiscal year after the period of availability, FAA must liquidate and close expired appropriations, and any remaining balance (whether obligated or unobligated) must be canceled and thereafter shall not be available for obligation or expenditure for any purpose.
 - iii. IIJA and Supplemental AIP funding are subject to this condition.
- d. Close Out:

Recipients shall begin the closeout process upon physical completion of the project(s) identified in this agreement. Closeout shall proceed expeditiously and without delay, even if the PoP end date has not been reached. In accordance with 2 Code of Federal Regulations (CFR) 200, unless the FAA authorizes a written extension, the recipient must submit all grant closeout documentation and liquidate (pay-off) all obligations incurred under this award no later than 120 calendar days after the PoP end date. If the recipient does not submit all required closeout documentation within this period, the FAA will proceed to close out the grant within one year of the PoP end date with the information available at the end of 120 days.

- e. Termination:

The FAA may terminate this agreement and all of its obligations under this agreement if any of the following occur:

- i. The recipient fails to comply with the terms and conditions of this agreement;
- ii. The recipient fails to obtain or provide any recipient grant contribution as required by the agreement;
- iii. There is a material failure to comply with the Project Schedule even if it is beyond the reasonable control of the recipient;
- iv. Any project changes that the FAA determines are inconsistent with the FAA's basis for selecting the project to receive a grant;
- v. Continued grant payment inactivity, generally defined as no drawdowns over a 12-month period;
- vi. The recipient requests that the FAA terminate the agreement under this section; or
- vii. The FAA determines that termination of this agreement is in the public interest.

In terminating this agreement under this section, the FAA may elect to consider only the interests of the FAA.

- 3. Ineligible or Unallowable Costs.** In accordance with 49 USC § 47110, the sponsor is prohibited from including any costs in the grant funded portions of the project that the FAA has determined to be ineligible or unallowable, including costs incurred to carry out airport development implementing

policies and initiatives repealed by Executive Order 14148, provided such costs are not otherwise permitted by statute.

4. **Indirect Costs - Sponsor.** The sponsor may charge indirect costs under this award by applying the indirect cost rate identified in the project application, as accepted by the FAA, to allowable costs for sponsor direct salaries and wages.
5. **Determining the Final Federal Share of Costs.** The United States' share of allowable project costs will be made in accordance with 49 USC § 47109, the regulations, policies, and procedures of the Secretary of Transportation ("Secretary"), and any superseding legislation. Final determination of the United States' share will be based upon the final audit of the total amount of allowable project costs, and settlement will be made for any upward or downward adjustments to the federal share of costs.
6. **Completing the Project Without Delay and in Conformance with Requirements.** The sponsor must carry out and complete the project without undue delay, and in accordance with this agreement, 49 USC Chapters 471 and 475, IIJA (P.L. 117-58) (as appropriate), and the regulations, policies, and procedures of the Secretary. Per 2 CFR § 200.308, the sponsor agrees to report and request prior FAA approval for any disengagement from performing the project that exceeds three months, or a 25 percent reduction in time devoted to the project. The report must include a reason for the project stoppage. The sponsor also agrees to comply with the grant assurances, which are part of this agreement.
7. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the sponsor.
8. **Offer Expiration Date.** This offer will expire and the United States will not be obligated to pay any part of the costs of the project(s) unless this offer has been accepted by the sponsor on or before **September 18, 2026**, or such subsequent date as may be prescribed in writing by the FAA.
9. **Improper Use of Federal Funds and Mandatory Disclosure.**
 - a. The sponsor must take all steps, including litigation, if necessary, to recover federal funds spent fraudulently, wastefully, or in violation of federal antitrust statutes, or misused in any other manner for any project upon which federal funds have been expended. For the purposes of this grant agreement, the term "federal funds" means funds however used or dispersed by the sponsor, that were originally paid pursuant to this or any other federal grant agreement. The sponsor must obtain the approval of the Secretary as to any determination of the amount of the federal share of such funds. The sponsor must return the recovered federal share, including funds recovered by settlement, order, or judgment, to the Secretary. Upon request, the sponsor must furnish to the Secretary all documents and records pertaining to the determination of the amount of the federal share, or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the sponsor, in court or otherwise, involving the recovery of such federal share require advance approval by the Secretary.
 - b. The sponsor, a recipient, and a subrecipient under this federal grant must promptly comply with the mandatory disclosure requirements as established under 2 CFR § 200.113, including reporting requirements related to recipient integrity and performance in accordance with Appendix XII to 2 CFR Part 200.

10. United States Not Liable for Damage or Injury. The United States is not responsible or liable for damage to property or injury to persons which may arise from, or be incident to, compliance with this agreement.

11. System for Award Management (SAM) Registration and Unique Entity Identifier (UEI).

- a. Requirement for System for Award Management (SAM): Unless the sponsor is exempted from this requirement under 2 CFR § 25.110, the sponsor must maintain the currency of its information in the SAM until the sponsor submits the final financial report required under this grant, or receives the final payment, whichever is later. This requires that the sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).
- b. Unique entity identifier (UEI) means a 12-character alpha-numeric value used to identify a specific commercial, nonprofit, or governmental entity. A UEI may be obtained from SAM.gov at <https://sam.gov/content/entity-registration>.

12. Electronic Grant Payment(s). Unless otherwise directed by the FAA, the sponsor must make each payment request under this agreement electronically via the Delphi eInvoicing System for Department of Transportation (DOT) Financial Assistance Awardees.

13. Informal Letter Amendment of Projects. If, during the life of the project, the FAA determines that the maximum grant obligation of the United States exceeds the expected needs of the sponsor by \$25,000 or five percent, whichever is greater, the FAA can issue a letter amendment to the sponsor unilaterally reducing the maximum obligation.

The FAA can also issue a letter to the sponsor increasing the maximum obligation if there is an overrun in the total actual eligible and allowable project costs to cover the amount of the overrun, provided it will not exceed the statutory limitations for grant amendments. The FAA's authority to increase the maximum obligation does not apply to the "planning" component of Condition No. 1, Maximum Obligation.

The FAA can also issue an informal letter amendment that modifies the grant description to correct administrative errors or to delete work items if the FAA finds it advantageous, and in the best interests of the United States.

An informal letter amendment has the same force and effect as a formal grant amendment.

14. Environmental Standards. The sponsor is required to comply with all applicable environmental standards, as further defined in the Grant Assurances, for all projects in this grant. If the sponsor fails to comply with this requirement, the FAA may suspend, cancel, or terminate this Grant Agreement.

15. Financial Reporting and Payment Requirements. The sponsor will comply with all federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.

16. Buy American. Unless otherwise approved in advance by the FAA, in accordance with 49 USC § 50101, the sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured goods produced outside the United States to be used for any project for which funds are provided under this grant. The sponsor will include a provision implementing Buy American in every contract and subcontract awarded under this grant.

17. Build America, Buy America. The sponsor must comply with the requirements under the Build America, Buy America Act (P.L. 117-58).

18. Maximum Obligation Increase. In accordance with 49 USC § 47108(b)(2), as amended, the maximum obligation of the United States, as stated in Condition No. 1, Maximum Obligation, of this grant:

- a. May not be increased for a planning project;
- b. May be increased by not more than 15 percent for development projects, if funds are available;
- c. May be increased by not more than the greater of the following for a land project, if funds are available:
 - i. 15 percent; or
 - ii. 25 percent of the total increase in allowable project costs attributable to acquiring an interest in the land.

If the sponsor requests an increase, any eligible increase in funding will be subject to the United States Government share as provided in 49 USC § 47109, or IIJA (P.L. 17-58), or other superseding legislation if applicable, for the fiscal year appropriation with which the increase is funded. The FAA is not responsible for the same federal share provided herein for any amount increased over the initial grant amount. The FAA may adjust the federal share as applicable through an informal letter of amendment.

19. Audits for Sponsors.

PUBLIC SPONSORS. The sponsor must provide for a Single Audit or program-specific audit in accordance with 2 CFR Part 200. The sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at <http://harvester.census.gov/facweb/>. Upon request of the FAA, the sponsor shall provide one copy of the completed audit to the FAA. Sponsors that expend less than \$1,000,000 in federal awards and are exempt from federal audit requirements must make records available for review or audit by the appropriate federal agency officials, state, and Government Accountability Office. The FAA and other appropriate federal agencies may request additional information to meet all federal audit requirements.

20. Suspension or Debarment. When entering into a "covered transaction" as defined by 2 CFR § 180.200, the sponsor must:

- a. Verify the non-federal entity is eligible to participate in this federal program by:
 - i. Checking the System for Award Management (SAM.gov) exclusions to determine if the non-federal entity is excluded or disqualified; or
 - ii. Collecting a certification statement from the non-federal entity attesting they are not excluded or disqualified from participating; or
 - iii. Adding a clause or condition to covered transactions attesting the individual or firm are not excluded or disqualified from participating.
- b. Require prime contractors to comply with 2 CFR § 180.330 when entering into lower-tier transactions with their contractors and sub-contractors.

- c. Immediately disclose in writing to the FAA whenever (1) the sponsor learns they have entered into a covered transaction with an ineligible entity or (2) the public sponsor suspends or debars a contractor, person, or entity.

21. Ban on Texting While Driving.

- a. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the sponsor is encouraged to:
 - i. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal Government, including work relating to a grant or subgrant.
 - ii. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - a) Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - b) Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
- f. The sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts, and subcontracts funded with this grant.

22. Trafficking in Persons.

- a. *Posting of contact information.*
 - i. The sponsor must post the contact information of the national human trafficking hotline (including options to reach out to the hotline such as through phone, text, or TTY) in all public airport restrooms.
- b. *Provisions applicable to a sponsor that is a private entity.*
 - i. Under this grant, the sponsor, its employees, subrecipients under this grant, and subrecipient's employees must not engage in:
 - a) Severe forms of trafficking in persons;
 - b) The procurement of a commercial sex act during the period of time that the grant or cooperative agreement is in effect;
 - c) The use of forced labor in the performance of this grant; or any subaward; or
 - d) Acts that directly support or advance trafficking in persons, including the following acts:
 - 1. Destroying, concealing, removing, confiscating, or otherwise denying an employee access to that employee's identity or immigration documents;
 - 2. Failing to provide return transportation of pay for return transportation costs to an employee from a country outside the United States to the country from which the employee was recruited upon the end of employment if requested by the employee, unless:

- a. Exempted from the requirement to provide or pay for such return transportation by the federal department or agency providing or entering into the grant; or
 - b. The employee is a victim of human trafficking seeking victim services or legal redress in the country of employment or witness in a human trafficking enforcement action;
- 3. Soliciting a person for the purpose of employment, or offering employment, by means of materially false or fraudulent pretenses, representations, or promises regarding that employment;
- 4. Charging recruited employees a placement or recruitment fee; or
- 5. Providing or arranging housing that fails to meet the host country's housing and safety standards.
- ii. The FAA may unilaterally terminate this grant or take any remedial actions authorized by 22 USC § 7104b(c), without penalty, if any private entity under this grant:
 - a) is determined to have violated a prohibition in paragraph 2.a. (PoP) of this grant; or
 - b) has an employee that is determined to have violated a prohibition in paragraph 2.a. (PoP) of this grant through conduct that is either:
 - 1. Associated with the performance under this grant; or
 - 2. Imputed to the recipient or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by the FAA at 2 CFR Part 1200.
- c. *Provisions applicable to a sponsor other than a private entity.*
 - i. The FAA may unilaterally terminate this award or take any remedial actions authorized by 22 USC § 7104b(c), without penalty, if subrecipient is a private entity under this grant:
 - a) is determined to have violated a prohibition in paragraph 2.a. (PoP) of this grant or
 - b) has an employee that is determined to have violated a prohibition in paragraph 2.a. (PoP) of this grant through conduct that is either:
 - 1. Associated with the performance under this grant; or
 - 2. Imputed to the sponsor or subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by the FAA at 2 CFR Part 1200.
- d. *Provisions applicable to any sponsor or subrecipient.*
 - i. The sponsor or subrecipient must inform the FAA and the DOT Inspector General immediately of any information you receive from any source alleging a violation of a prohibition in paragraph 2.a. (PoP) of this grant.

- ii. The FAA's right to unilaterally terminate this grant as described in paragraphs 2.b. (Budget Period) or 3.a. (Close Out and Termination) of this grant, implements the requirements of 22 USC Chapter 78, and is in addition to all other remedies for noncompliance that are available to the FAA under this grant.
- iii. The sponsor must include the requirements of paragraph 2.a. (PoP) of this grant award term in any subaward it makes to a private entity.
- iv. If applicable, the sponsor must also comply with the compliance plan and certification requirements in 2 CFR § 175.105(b).
- e. *Definitions. For purposes of this grant award, term:*
 - i. "Employee" means either:
 - a) An individual employed by the sponsor or a subrecipient who is engaged in the performance of the project or program under this grant; or
 - b) Another person engaged in the performance of the project or program under this grant and not compensated by the sponsor or a subrecipient including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing requirements.
 - ii. "Private Entity" means:
 - a) Any entity, including for-profit organizations, nonprofit organizations, institutions of higher education, and hospitals. The term does not include foreign public entities, Indian Tribes, local governments, or states as defined in 2 CFR § 200.1.
 - b) The terms "severe forms of trafficking in persons," "commercial sex act," "sex trafficking," "abuse or threatened abuse of law or legal process," "coercion," "debt bondage," and "involuntary servitude" have the meanings given at section 103 of the Victims of Trafficking and Violence Protection Act of 2000, as amended (22 USC § 7102).

23. Exhibit "A" Property Map. The Exhibit "A" Property Map dated August 04, 2014, is incorporated herein by reference, or is submitted with the project application and made part of this Grant Agreement.

24. Employee Protection from Reprisal. In accordance with 2 CFR § 200.217 and 41 USC § 4701, an employee of a grantee, subgrantee contractor, recipient, or subrecipient must not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in 41 USC § 4712(a)(2) information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant. The grantee, subgrantee, contractor, recipient, or subrecipient must inform their employees in writing of employee whistleblower rights and protections under 41 USC § 4712. See statutory requirements for whistleblower protections at 10 USC § 4701, 41 USC § 4712, 41 USC § 4304, and 10 USC § 4310.

25. Co-Sponsor. The co-sponsors understand and agree that they jointly and severally adopt and ratify the representations and assurances contained therein and that the word "sponsor" as used in the application and other assurances is deemed to include all co-sponsors.

26. Prohibited Telecommunications and Video Surveillance Services and Equipment. The sponsor agrees to comply with mandatory standards and policies relating to use and procurement of certain

telecommunications and video surveillance services or equipment in compliance with the National Defense Authorization Act [P.L. 115-232 § 889] and 2 CFR § 200.216.

27. Critical Infrastructure Security and Resilience. The sponsor acknowledges that it has considered and addressed physical and cybersecurity and resilience in its project planning, design, and oversight, as determined by the DOT and the Department of Homeland Security (DHS). For airports that do not have specific DOT or DHS cybersecurity requirements, the FAA encourages the voluntary adoption of the cybersecurity requirements from the Transportation Security Administration and Federal Security Director identified for security risk Category X airports.

28. Title VI of the Civil Rights Act. As a condition of a grant award, the sponsor shall demonstrate that it complies with the provisions of Title VI of the Civil Rights Act of 1964 (42 USC §§ 2000d et seq.) and implementing regulations (49 CFR Part 21), the Airport and Airway Improvement Act of 1982 (49 USC § 47123), the Age Discrimination Act of 1975 (42 USC § 6101 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 et seq.), the Americans with Disabilities Act of 1990 (42 USC § 12101, et seq.), U.S. Department of Transportation and Federal Aviation Administration (FAA) Assurances, and other relevant civil rights statutes, regulations, or authorities, including any amendments or updates thereto. This may include, as applicable, providing a current Title VI Program Plan to the FAA for approval, in the format and according to the timeline required by the FAA, and other information about the communities that will be benefited and impacted by the project. The sponsor shall affirmatively ensure that when carrying out any project supported by this grant that it complies with all federal nondiscrimination and civil rights laws based on race, color, national origin, sex, creed, age, disability, and genetic information, in consideration for federal financial assistance. The Department's and FAA's Office of Civil Rights may provide resources and technical assistance to recipients to ensure full and sustainable compliance with federal civil rights requirements. Failure to comply with civil rights requirements will be considered a violation of the agreement or contract and be subject to any enforcement action as authorized by law.

29. Applicable Federal Anti-Discrimination Laws. The sponsor agrees:

- a. That its compliance in all respects with all applicable federal anti-discrimination laws is material to the government's payment decisions for purposes of 31 USC § 3729(b)(4) and
- b. To certify that it does not operate any programs promoting Diversity, Equity, and Inclusion (DEI) that violate any applicable federal anti-discrimination laws.

30. National Airspace System Requirements.

- a. The sponsor shall cooperate with FAA activities installing, maintaining, replacing, improving, or operating equipment and facilities in or supporting the National Airspace System, including waiving permitting requirements and other restrictions affecting those activities to the maximum extent possible, and assisting the FAA in securing waivers of permitting or other restrictions from other authorities. The sponsor shall not take actions that frustrate or prevent the FAA from installing, maintaining, replacing, improving, or operating equipment and facilities in or supporting the National Airspace System.
- b. If FAA determines that the sponsor has violated subsection a., the FAA may impose a remedy, including:
 - i. Additional conditions on the award;
 - ii. Consistent with 49 USC Chapter 471, any remedy permitted under 2 CFR §§ 200.339–200.340, including withholding of payments; disallowance of previously reimbursed costs,

requiring refunds from the recipient to the DOT; suspension or termination of the award; or suspension and debarment under 2 CFR part 180; or

iii. Any other remedy legally available.

- c. In imposing a remedy under this condition, the FAA may elect to consider the interests of only the FAA.
- d. The sponsor acknowledges that amounts that the FAA requires the sponsor to refund to the FAA due to a remedy under this condition constitute a debt to the Federal Government that the FAA may collect under 2 CFR 200.346 and the Federal Claims Collection Standards (31 CFR Parts 900–904).

31. Signage Costs for Construction Projects. The sponsor agrees that it will require the prime contractor of a federally-assisted airport improvement project to post signs consistent with a DOT/FAA-prescribed format, as may be requested by the DOT/FAA, and further agrees to remove any signs posted in response to requests received prior to February 1, 2025.

SPECIAL CONDITIONS

32. Environmental – Mitigation Measures. The environmental approval for this project was issued on 3/10/2026. This project includes the following mitigation measures:

- N/A

The sponsor understands and agrees to complete the above-listed mitigation measures to standards satisfactory to the FAA. It is further mutually agreed that the reasonable cost of completing these mitigation measures is an allowable cost within the scope of this project.

33. Equipment Acquisition. The sponsor understands and agrees that any equipment acquired through this grant is considered a facility as that term is used in the Grant Assurances. Further, the equipment must be only operated by the sponsor. The sponsor agrees that it will maintain the equipment and use it exclusively at the airport for airport purposes.

34. Plans and Specifications Prior to Bidding. The sponsor agrees that it will submit plans and specifications for FAA review prior to advertising for bids.

35. Buy American Executive Orders. The sponsor agrees to abide by applicable Executive Orders in effect at the time this Grant Agreement is executed, including Executive Order 14005, Ensuring the Future Is Made in All of America by All of America's Workers.

36. ARFF and SRE Equipment and Vehicles. The sponsor agrees that it will:

- a. House and maintain the equipment in a state of operational readiness on and for the airport;
- b. Provide the necessary staffing and training to maintain and operate the vehicle and equipment;
- c. Restrict the vehicle to on-airport use only;
- d. Restrict the vehicle to the use for which it was intended; and
- e. Amend the Airport Emergency Plan and/or Snow and Ice Control Plan to reflect the acquisition of the vehicle and equipment.

The sponsor's acceptance of this offer and ratification and adoption of the Project Application incorporated herein shall be evidenced by execution of this instrument by the sponsor, as hereinafter provided, and this offer and acceptance shall comprise a Grant Agreement, constituting the contractual obligations and rights of the United States and the sponsor with respect to the accomplishment of the project and compliance with the Grant Assurances, terms, and conditions as provided herein. Such Grant Agreement shall become effective upon the sponsor's acceptance of this offer.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.¹

**UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION**

(Signature)

(Typed Name)

(Title of FAA Official)

¹ Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

Part II - Acceptance

The sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Project Application and incorporated materials referred to in the foregoing offer, and does hereby accept this offer and by such acceptance agrees to comply with all of the Grant Assurances, terms, and conditions in this offer and in the Project Application.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.²

Dated _____

County of Itasca and City of Grand Rapids

(Name of Sponsor)

(Signature of Sponsor's Authorized Official)

By: _____

(Typed Name of Sponsor's Authorized Official)

Title: _____

(Title of Sponsor's Authorized Official)

² Knowingly and willfully providing false information to the Federal Government is a violation of 18 USC § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Minnesota. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative, who has been duly authorized to execute this Grant Agreement, which is in all respects due and proper and in accordance with the laws of the said State; and Title 49, United States Code (USC), Chapters 471 and 475; 49 USC §§ 40101 et seq., and 48103; Consolidated Appropriations Act, 2024 (P.L. 118-42); Consolidated Appropriations Act, 2025 (P.L. 119-4); Consolidated Appropriations Act, 2026 (P.L. 119-75); FAA Reauthorization Act of 2024 (P.L. 118-63); and the representations contained in the Project Application. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.³

Dated at _____

By: _____

(Signature of Sponsor's Attorney)

³ Knowingly and willfully providing false information to the Federal Government is a violation of 18 USC § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

The sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Project Application and incorporated materials referred to in the foregoing offer, and does hereby accept this offer and by such acceptance agrees to comply with all of the Grant Assurances, terms, and conditions in this offer and in the Project Application.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.⁴

Dated _____

County of Itasca and City of Grand Rapids

(Name of Sponsor)

(Signature of Sponsor's Authorized Official)

By: _____

(Typed Name of Sponsor's Authorized Official)

Title: _____

(Title of Sponsor's Authorized Official)

⁴ Knowingly and willfully providing false information to the Federal Government is a violation of 18 USC § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Minnesota. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative, who has been duly authorized to execute this Grant Agreement, which is in all respects due and proper and in accordance with the laws of the said State; and Title 49, United States Code (USC), Chapters 471 and 475; 49 USC §§ 40101 et seq., and 48103; Consolidated Appropriations Act, 2024 (P.L. 118-42); Consolidated Appropriations Act, 2025 (P.L. 119-4); Consolidated Appropriations Act, 2026 (P.L. 119-75); FAA Reauthorization Act of 2024 (P.L. 118-63); and the representations contained in the Project Application. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.⁵

Dated at _____

By: _____

(Signature of Sponsor's Attorney)

⁵ Knowingly and willfully providing false information to the Federal Government is a violation of 18 USC § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

ASSURANCES AIRPORT SPONSORS

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, USC, subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of this Grant Offer by the sponsor, these assurances are incorporated in and become part of this Grant Agreement.

B. Duration and Applicability.

1. Airport Development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.

The terms, conditions and assurances of this Grant Agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a Grant Offer of federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.

The preceding paragraph (1) also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of federal aid for the project.

3. Airport Planning Undertaken by a Sponsor.

Unless otherwise specified in this Grant Agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 23, 25, 30, 32, 33, 34, 37, and 40 in Section C apply to planning projects. The terms, conditions, and assurances of this Grant Agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements

It will comply with all applicable federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of federal funds for this grant. Performance under this agreement shall be governed by and in compliance with the following requirements, as applicable, to the type of organization of the Sponsor and any applicable sub-recipients. The applicable provisions to this agreement include, but are not limited to, the following:

FEDERAL LEGISLATION

- a. 49 USC subtitle VII, as amended.
- b. Davis-Bacon Act, as amended — 40 USC §§ 3141-3144, 3146, and 3147, et seq.¹
- c. Federal Fair Labor Standards Act — 29 USC § 201, et seq.
- d. Hatch Act — 5 USC § 1501, et seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 USC § 4601, et seq.^{1, 2}
- f. National Historic Preservation Act of 1966 — Section 106 — 54 USC § 306108.¹
- g. Archeological and Historic Preservation Act of 1974 — 54 USC § 312501, et seq.¹
- h. Native Americans Grave Repatriation Act — 25 USC § 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended — 42 USC § 7401, et seq.
- j. Coastal Zone Management Act, P.L. 92-583, as amended — 16 USC § 1451, et seq.
- k. Flood Disaster Protection Act of 1973 — Section 102(a) - 42 USC § 4012a.¹
- l. 49 USC § 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 — 29 USC § 794.
- n. Title VI of the Civil Rights Act of 1964 (42 USC § 2000d et seq.) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended, (42 USC § 12101 et seq.) (prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 — 42 USC § 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968, as amended — 42 USC § 4151, et seq.¹
- s. Powerplant and Industrial Fuel Use Act of 1978 — Section 403 — 42 USC § 8373.¹
- t. Contract Work Hours and Safety Standards Act — 40 USC § 3701, et seq.¹
- u. Copeland Anti-kickback Act — 18 USC § 874.¹

- v. National Environmental Policy Act of 1969 – 42 USC § 4321, et seq.¹
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 USC § 1271, et seq.
- x. Single Audit Act of 1984 – 31 USC § 7501, et seq.²
- y. Drug-Free Workplace Act of 1988 – 41 USC §§ 8101 through 8105.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (P.L. 109-282, as amended by section 6202 of P.L. 110-252).
- aa. Civil Rights Restoration Act of 1987, P.L. 100-259.
- bb. Infrastructure Investment and Jobs Act, P.L. 117-58, Title VIII.
- cc. Build America, Buy America Act, P.L. 117-58, Title IX.
- dd. Endangered Species Act – 16 USC 1531, et seq.
- ee. Title IX of the Education Amendments of 1972, as amended – 20 USC 1681–1683 and 1685–1687.
- ff. Drug Abuse Office and Treatment Act of 1972, as amended – 21 USC 1101, et seq.
- gg. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 USC § 4541, et seq.
- hh. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 USC § 4541, et seq.
- ii. Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions – 31 USC § 1352.

EXECUTIVE ORDERS

- a. Executive Order 11990 – Protection of Wetlands
- b. Executive Order 11988 – Floodplain Management
- c. Executive Order 12372 – Intergovernmental Review of Federal Programs
- d. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction¹
- e. Executive Order 14005 – Ensuring the Future is Made in all of America by All of America's Workers
- f. Executive Order 14149 – Restoring Freedom of Speech and Ending Federal Censorship
- g. Executive Order 14151 – Ending Radical and Wasteful Government DEI Programs and Preferencing
- h. Executive Order 14154 – Unleashing American Energy
- i. Executive Order 14168 – Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government
- j. Executive Order 14173 – Ending Illegal Discrimination and Restoring Merit-Based Opportunity

FEDERAL REGULATIONS

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 and 1201 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.^{3, 4, 5}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 14 CFR Part 13 – Investigative and Enforcement Procedures.
- e. 14 CFR Part 16 – Rules of Practice for Federally-Assisted Airport Enforcement Proceedings.
- f. 14 CFR Part 150 – Airport Noise Compatibility Planning.
- g. 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services.
- h. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for the Enforcement of Title VI of the Civil Rights Act of 1964.
- i. 29 CFR Part 1 – Procedures for Predetermination of Wage Rates.¹
- j. 29 CFR Part 3 – Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.¹
- k. 29 CFR Part 5 – Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act).¹
- l. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted contracting requirements).¹
- m. 49 CFR Part 20 – New Restrictions on Lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.
- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs.^{1, 2}
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance.¹
- s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.
- t. 49 CFR Part 30 – Denial of Public Works Contracts to Suppliers of Goods and Services of Countries That Deny Procurement Market Access to U.S. Contractors.
- u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance).

- v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).
- w. 49 CFR Part 38 – Americans with Disabilities Act (ADA) Accessibility Specifications for Transportation Vehicles.
- x. 49 CFR Part 41 – Seismic Safety.

FOOTNOTES TO ASSURANCE (C)(1)

- ¹ These laws do not apply to airport planning sponsors.
- ² These laws do not apply to private sponsors.
- ³ 2 CFR Part 200 contains requirements for state and local governments receiving federal assistance. Any requirement levied upon state and local governments by this regulation shall apply where applicable to private sponsors receiving federal assistance under Title 49, United States Code.
- ⁴ Cost principles established in 2 CFR Part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.
- ⁵ Audit requirements established in 2 CFR Part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this Grant Agreement.

2. Responsibility and Authority of the Sponsor.
a. Public Agency Sponsor:

It has legal authority to apply for this grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this Grant Agreement which it will own or control.

4. Good Title.

- a. It, a public agency or the Federal Government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
- b. Subject to 49 USC § 47107(a)(16) and (x), it will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which federal funds have been expended, for the duration of the terms, conditions, and assurances in this Grant Agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this Grant Agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this Grant Agreement.
- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
- d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
- e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
- f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to ensure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in this Grant Agreement and shall ensure that such arrangement also requires compliance therewith.
- g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport. Sponsors

of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. Consistency with Local Plans.

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the state in which the project is located to plan for the development of the area surrounding the airport.

7. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where the project may be located.

8. Consultation with Users.

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. Public Hearings.

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. Metropolitan Planning Organization.

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. Pavement Preventive Maintenance-Management.

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. Terminal Development Prerequisites.

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under 49 USC § 44706, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this grant, the total cost of the project in connection with which this grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of \$2,000 for work on any projects funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor under 40 USC §§ 3141-3144, 3146, and 3147, Public Building, Property, and Works), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in 49 USC § 47112. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this Grant Agreement, and, upon approval of the Secretary, shall be incorporated into this Grant Agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary, and incorporated into this Grant Agreement.

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in

accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

- a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
- b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
- c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
- d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state, and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:
 1. Operating the airport's aeronautical facilities whenever required;
 2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 3. Promptly notifying pilots of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood, or other climatic conditions

interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.

- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to ensure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:
 - 1. Furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 - 2. Charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.
- c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
- d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
- e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers

which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.

- f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.
- g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
- h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
- i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the federal share of an airport development, airport planning or noise compatibility project for

which a grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:
 1. If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
 2. If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.
 3. Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at 49 USC § 47102), if the FAA determines the airport sponsor meets the requirements set forth in Section 813 of Public Law 112-95.
- b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.
- c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of 49 USC § 47107.

26. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the

public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;

- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this Grant Agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and
- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 - 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 - 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

- a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein as the Secretary considers necessary or desirable for construction, operation, and maintenance at federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. The airport owner or operator will maintain a current airport layout plan of the airport showing:
 1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
 2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
 3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and
 4. all proposed and existing access points used to taxi aircraft across the airport's property boundary.
- b. Subject to subsection 49 USC § 47107(x), the Secretary will review and approve or disapprove the plan and any revision or modification of the plan before the plan, revision, or modification takes effect.
- c. The owner or operator will not make or allow any alteration in the airport or any of its facilities unless the alteration—
 1. is outside the scope of the Secretary's review and approval authority as set forth in subsection (x); or
 2. complies with the portions of the plan approved by the Secretary.
- d. When the airport owner or operator makes a change or alteration in the airport or the facilities which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary:
 1. eliminate such adverse effect in a manner approved by the Secretary; or
 2. bear all costs of relocating such property or its replacement to a site acceptable to the Secretary and of restoring the property or its replacement to the level of safety, utility, efficiency, and cost of operation that existed before the alteration was made, except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, color, and national origin (including limited English proficiency) in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 USC §§ 2000d to 2000d-4); creed and sex per 49 USC § 47123 and related requirements; age per the Age Discrimination Act of 1975 and related requirements; or disability per the Americans with Disabilities Act of 1990 and related requirements, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program and activity conducted with, or benefiting from, funds received from this grant.

- a. Using the definitions of activity, facility, and program as found and defined in 49 CFR §§ 21.23(b) and 21.23(e), the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.

b. Applicability

1. Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
2. Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
3. Real Property. Where the sponsor receives a grant or other federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which federal financial assistance is extended to the program, except where the federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
2. So long as the sponsor retains ownership or possession of the property.

- d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this Grant Agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

"The (**County of Itasca and City of Grand Rapids**), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, all businesses will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex , age, or disability in consideration for an award."

e. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in federally-assisted programs of the Department of Transportation (DOT), and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in federally-assisted programs of the DOT acts and regulations.
2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.

3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin (including limited English proficiency), creed, sex, age, or disability as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - a. For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
- f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

- a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 USC § 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 USC §§ 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development project that would otherwise be eligible for grant funding or any permitted use of airport revenue.

- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United

States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:

1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 USC § 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 USC §§ 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.
- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.
- d. Disposition of such land under (a), (b), or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

If any phase of such project has received federal funds under Chapter 471 subchapter 1 of Title 49 USC, it will award each contract, or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services in the same manner as a contract for architectural and engineering services is negotiated under Chapter 11 of Title 40 U.S.C., or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out any project funded under an Airport Improvement Program Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, current FAA Advisory Circulars (https://www.faa.gov/airports/aip/aip_pfc_checklist) for AIP projects as of September 03, 2026.

35. Relocation and Real Property Acquisition.

- a. It will be guided in acquiring real property, to the greatest extent practicable under state law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.
- b. It will provide a relocation assistance program offering the services described in Subpart C of 49 CFR Part 24 and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.
- c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises (DBE)/Airport Concessions Disadvantaged Business Enterprise (ACDBE) Program.

The sponsor shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 USC § 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 USC §§ 3801-3809, 3812).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

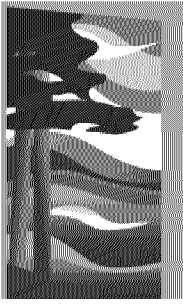
39. Competitive Access.

- a. If the airport owner or operator of a medium or large hub airport (as defined in 49 USC § 47102) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that:
 - 1. Describes the requests;

2. Provides an explanation as to why the requests could not be accommodated; and
 3. Provides a time frame within which, if any, the airport will be able to accommodate the requests.
- b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date.

40. Access to Leaded Aviation Gasoline

- a. If 100-octane low lead aviation gasoline (100LL) was made available at an airport, at any time during calendar year 2022, an airport owner or operator may not restrict or prohibit the sale of, or self-fueling with, 100-octane low lead aviation gasoline.
- b. This requirement remains until the earlier of December 31, 2030, or the date on which the airport or any retail fuel seller at the airport makes available an unleaded aviation gasoline that has been authorized for use by the FAA as a replacement for 100-octane low lead aviation gasoline for use in nearly all piston-engine aircraft and engine models; and meets either an industry consensus standard or other standard that facilitates the safe use, production, and distribution of such unleaded aviation gasoline, as determined appropriate by the FAA.
- c. An airport owner or operator understands and agrees, that any violation of this grant assurance is subject to civil penalties as provided for in 49 USC § 46301(a)(8).



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: September 28, 2026

AGENDA ITEM: Consider approving City Council meeting date change from December 21, 2026 to December 14, 2026 and close City Hall to public December 23, 30, 31.

PREPARED BY: Kimberly Gibeau

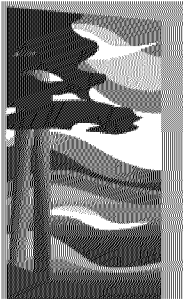
BACKGROUND:

Due to the December 21st meeting being at the beginning of Christmas holiday week, staff is recommending moving the meeting to December 14th to ensure a quorum.

Christmas and New Years holiday weeks are typically low to no traffic in the City Hall building. Staff is recommending that doors be closed to the public on December 23rd, December 30th, and December 31st, allowing office staff to choose to work behind closed doors or use vacation time.

REQUESTED COUNCIL ACTION:

Make a motion approving City Council meeting date change from December 21, 2026 to December 14, 2026 and close City Hall to public December 23, 30 & 31.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: September 28th, 2026

AGENDA ITEM: Consider authorizing public works staff to solicit quotes for the 2027 downtown flowers

PREPARED BY: Matt Wegwerth

BACKGROUND:

Staff solicit quotes annually for the downtown flowers, which include hanging baskets and planters. The attached is the quote form that will be sent to providers.

Quotes received will be brought to council for consideration.

REQUESTED COUNCIL ACTION:

Make a motion authorizing public works staff to solicit quotes for the 2027 downtown flowers

Company Name: _____
Contact Person: _____
Phone #: _____

2027 QUOTATION
HANGING BASKETS
& PLANTERS

General Specifications:

Hanging baskets are 16" Weekender baskets. Planting media will be provided and delivered by the City. Hanging baskets are to be planted no later than mid-March and are to be in hanging condition by May 1st. Delivery of hanging baskets to a specified City location will be determined at the award of quote. Quote should also reflect delivery cost. The City will be responsible for hanging the baskets on the street light poles and placing planters in early June, date to be determined. Confirm plant schedule upon award of quote.

Quotes need to be received by **2:00 pm, Friday October 2nd 2026**. The City reserves the right to reject any and/or all quotes. Any questions should be directed to Matt Wegwerth, Public Works Director/City Engineer at 218-326-7625, mwegwerth@ci.grand-rapids.mn.us.

86 Hanging Baskets:

Price Per Basket: \$ _____

Trailing petunias – minimum of 8 plugs (Proven Winners – preferred brand).
 Various colors to be determined by bidder, but must be approved by City.

Planters for Kramer's Lot*:

10 16" Round Planters
\$ _____

Price Per Planter:

4 9"x43" Rectangular Planters

Price Per Planter: \$ _____

Planters for the Fairgrounds R-A-B*:

10 16" Round Planters
\$ _____

Price Per Planter:

Planters for the IRA Civic Center*:

4 16" Round Planters
\$ _____

Price Per Planter:

Planters for city hall*:

4 16" Round Planters
\$ _____

Price Per Planter:

***Note:**

Please use the space provided on Pages 2-3 to identify types of plants and the quantity per each planter.

TOTAL PRICE PER 86 HANGING BASKETS:

\$ _____

TOTAL PRICE 28 - 16" ROUND PLANTERS:

\$ _____

TOTAL PRICE 4 - 9"X43" RECTANGULAR PLANTERS:

\$_____

Item 5.

Include any applicable delivery costs:
(City is tax-exempt)

\$_____

TOTAL FOR ALL BASKETS & PLANTERS:

\$_____

28 - 16" Round Planters (Kramer's, Fairgrounds RAB, City Hall, & Civic Ctr) – Minimum of 5 plants each

Name or Type of Plant	Quantity	Name or Type of Plant	Quantity



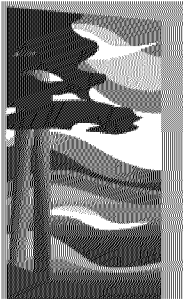
4 - 9"x43" Rectangular Planters (Kramer's Lot) – Minimum of 10 plants (see photos below)
Previous years have been King Tut ornamental Grass with filler plants. Bottom photo is just an example, please feel free to use your creativity.

<u>Name or Type of Plant</u>	<u>Quantity</u>	<u>Name or Type of Plant</u>	<u>Quantity</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



Item 5.





CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: September 28, 2026

AGENDA ITEM: Adopt Resolutions Accepting three State Airport Fund Grants for the Grand Rapids/Itasca County Airport and authorize the Mayor and City Clerk to execute.

PREPARED BY: Matt Wegwerth

BACKGROUND:

Three separate grants have been awarded to the Grand Rapids / Itasca County Airport from the State Airport Fund grant program by the Minnesota Department of Transportation. These are the companion grants to the previously approved FAA grants for the projects.

Grant Agreement 1064467: AIP – Snow Removal Equipment purchase

Grant Agreement 1064469: AIG – Snow Removal Equipment purchase

Grant Agreement 1064476: AIG – Taxilane Extension project

These are budgeted projects for 2026/27.

REQUESTED COUNCIL ACTION:

Make a motion to adopt three resolutions accepting State Airport Fund Grants for the Snow Removal Equipment purchase and the Taxilane Extension project at the Grand Rapids/Itasca County Airport and authorize the Mayor and City Clerk to execute.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 26-

A RESOLUTION APPROVING STATE AIRPORT FUND GRANT AGREEMENT WITH
THE MINNESOTA DEPARTMENT OF TRANSPORTATION AT THE GRAND
RAPIDS/ITASCA COUNTY AIRPORT

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members; and

WHEREAS, the City of Grand Rapids (“City”) has applied for and been awarded a State Airport Fund grant by the Minnesota Department of Transportation, Agreement Number 1064467 (“Agreement”); and

WHEREAS, the City hereby agrees to the terms and conditions of the Agreement; and

WHEREAS, the proper signing officers are hereby authorized to execute the above-referenced Agreement and any amendments thereto on behalf of the City; and

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts an AIP grant from the Minnesota Department of Transportation for the Snow Removal Equipment at the Grand Rapids/Itasca County Airport and furthermore authorizes the Mayor and City Clerk to execute the associated grant agreement.

Adopted this 28th day of September 2026

Tasha Connelly, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof ;
and the following voted against same: None, whereby the resolution was declared duly passed
and adopted.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 26-

A RESOLUTION APPROVING STATE AIRPORT FUND GRANT AGREEMENT WITH
THE MINNESOTA DEPARTMENT OF TRANSPORTATION AT THE GRAND
RAPIDS/ITASCA COUNTY AIRPORT

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members; and

WHEREAS, the City of Grand Rapids (“City”) has applied for and been awarded a State Airport Fund grant by the Minnesota Department of Transportation, Agreement Number 1064476 (“Agreement”); and

WHEREAS, the City hereby agrees to the terms and conditions of the Agreement; and

WHEREAS, the proper signing officers are hereby authorized to execute the above-referenced Agreement and any amendments thereto on behalf of the City; and

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts an AIG grant from the Minnesota Department of Transportation for the Taxilane Extension at the Grand Rapids/Itasca County Airport and furthermore authorizes the Mayor and City Clerk to execute the associated grant agreement.

Adopted this 28th day of September 2026

Tasha Connelly, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof ;
and the following voted against same: None, whereby the resolution was declared duly passed
and adopted.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 26-

A RESOLUTION APPROVING STATE AIRPORT FUND GRANT AGREEMENT WITH
THE MINNESOTA DEPARTMENT OF TRANSPORTATION AT THE GRAND
RAPIDS/ITASCA COUNTY AIRPORT

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members; and

WHEREAS, the City of Grand Rapids (“City”) has applied for and been awarded a State Airport Fund grant by the Minnesota Department of Transportation, Agreement Number 1064469 (“Agreement”); and

WHEREAS, the City hereby agrees to the terms and conditions of the Agreement; and

WHEREAS, the proper signing officers are hereby authorized to execute the above-referenced Agreement and any amendments thereto on behalf of the City; and

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts an AIG grant from the Minnesota Department of Transportation for the Snow Removal Equipment at the Grand Rapids/Itasca County Airport and furthermore authorizes the Mayor and City Clerk to execute the associated grant agreement.

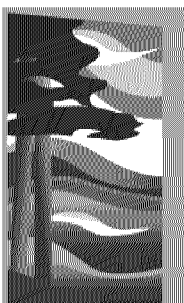
Adopted this 28th day of September 2026

Tasha Connelly, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof ;
and the following voted against same: None, whereby the resolution was declared duly passed
and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: September 28, 2026

AGENDA ITEM: Consider adopting an ordinance regulating the retail sale and registration of Lower-Potency Hemp Edible products.

PREPARED BY: Kimberly Gibeau

BACKGROUND:

Minnesota law requires lower-potency hemp edible retailers that operate a retail establishment to obtain a retail registration from the city, town, or county in which the establishment is located before making retail sales. The registration requirement is intended to provide local governments with a mechanism to verify compliance with applicable state and local requirements and to conduct preliminary compliance checks.

Under Minnesota Statutes, section 342.22, a local unit of government may establish a registration process and impose authorized registration fees, while retail registration may be suspended for violations of applicable local ordinances or when an operation poses an immediate threat to public health or safety. The proposed ordinance establishes a local registration process for lower-potency hemp edible retailers within the City, consistent with the City's authority and responsibilities under Minnesota law and in coordination with the licensing and regulatory framework administered by the Minnesota Office of Cannabis Management.

Registration fee will be \$125 annually.

REQUESTED COUNCIL ACTION:

Make a motion to adopt an ordinance regulating the retail sale and registration of Lower-Potency Hemp Edible products and authorize publication in summary form.

Councilor introduced the following Ordinance and moved for its adoption:

ORDINANCE NO. 26-

AN ORDINANCE REGULATING THE RETAIL SALE AND REGISTRATION OF LOWER-POTENCY HEMP EDIBLE PRODUCTS WITHIN THE CITY OF GRAND RAPIDS, MINNESOTA

14-200 PURPOSE AND AUTHORITY

The City Council finds that public health, safety, and welfare are best served by regulating the retail sale of lower-potency hemp edibles (LPHE). This ordinance establishes a local registration framework and enforces operating restrictions pursuant to Minnesota Statutes Section 342.22 and Section 342.13.

14-201 DEFINITIONS

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- a) Lower-Potency Hemp Edible (LPHE): A product intended to be eaten or consumed as a beverage, containing cannabinoids extracted from hemp, and meeting the potency thresholds established under Minnesota Statutes Section 342.01.
- b) Office of Cannabis Management (OCM): The state agency responsible for licensing cannabis and hemp businesses.
- c) Retail Registration: The local approval issued by the City allowing an OCM-licensed business to operate within city limits.

14-202 LOCAL REGISTRATION REQUIRED

- a) Concurrent Authorization: No person or business shall sell, offer for sale, or display LPHE products without a valid state license from the Office of Cannabis Management (OCM) and an active, paid local retail registration issued by the City.
- b) Application and Fees: Application must be filed via the City Clerk on forms provided by the City. The annual registration fee is set at \$100.00 (subject to state limits under Minn. Stat. § 342.22).
- c) Site Specific: A separate registration is required for each physical retail location.

14-203 OPERATING REGULATIONS AND PROHIBITIONS

A registered LPHE retailer must comply with the following standards:

- a) Age Verification: No sales may be made to individuals under 21 years of age. Retailers must verify age via valid government-issued photographic identification.
- b) Hours of Sale: Retail sales of LPHE products are restricted to the hours between 8:00 AM and 10:00 PM Monday through Saturday, and 11:00 AM to 6:00 PM on Sundays.
- c) Display and Product Storage: All LPHE products (except for beverages) must be stored behind a checkout counter where the public is restricted, or inside a locked display case.
- d) Vending and Self-Service: Products may not be sold via automated vending machines or self-service displays. All transactions require employee assistance.

- e) Samples: Distribution of free promotional samples is strictly prohibited unless specifically permitted under an OCM on-site consumption license on the designated premises.
- f) Movable Places of Business: Sales from mobile kiosks, trailers, or motorized vehicles are prohibited. All transactions must occur inside a permanent building structure.
- g) Sobriety Checks: No sales shall be executed to any person who is visibly intoxicated.

SECTION 5: ZONING AND DISTANCE RESTRICTIONS

- a) Permitted Zones: Retail sales of LPHE products are allowed in Central Business District, General Business, or Shoreland General Business zoning districts as defined in the City of Grand Rapids Zoning ordinance.

SECTION 6: COMPLIANCE AND ENFORCEMENT

- a) Compliance Checks: The City or designated law enforcement shall conduct at least one unannounced compliance check annually, which may include the use of underage persons to test age verification practices.
- b) Civil Penalties: Operating without a local registration, or violating any clause of this ordinance, will result in an administrative civil penalty of up to \$2,000 per violation.
- c) Suspension and Revocation: Multiple violations or the revocation of the state OCM license will result in the immediate suspension or permanent revocation of registration.

This Ordinance shall become effective after its passage and publication.

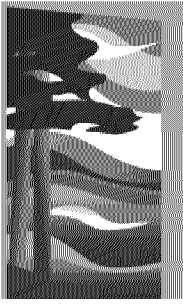
ADOPTED AND PASSED BY THE City Council of the City of Grand Rapids on the day of 2026.

Tasha Connelly, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilor seconded the foregoing ordinance and the following voted in favor thereof: .
Opposed: None, whereby the ordinance was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: September 28, 2026

AGENDA ITEM: Consider hiring Alex Stuber as PT Arena Attendant II at Yanmar Arena

PREPARED BY: Chery Pierzina, Human Resources Officer

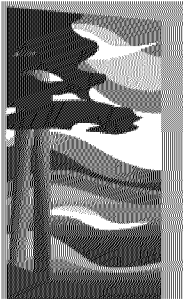
BACKGROUND:

We are recommending the hiring of Alex Stuber as PT Arena Attendant II at Yanmar Arena at a rate of \$18.00 per hour, beginning October 5, 2026.

This position is budgeted for 2026 and 2027.

REQUESTED COUNCIL ACTION:

Approve the hiring of Alex Stuber for the position, rate of pay and employment date as outlined above.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: September 28, 2026

AGENDA ITEM: Consider adopting a resolution approving updated City-wide fee schedule

PREPARED BY: Kimberly Gibeau

BACKGROUND:

The City of Grand Rapids periodically reviews fee schedules and updates as necessary. City staff has completed this review and adjusted fees listed for City Wide. The updated fee schedule is attached as Exhibit A to the resolution.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution approving updated City-wide fee schedule.

Councilor introduced the following resolution and moved for its adoption:

RESOLUTION NO. 26 -

**A RESOLUTION AMENDING THE GRAND RAPIDS CITY-WIDE FEE SCHEDULE
FOR CITY SERVICES**

WHEREAS, Minnesota Law establishes that all municipalities establish fees that are commensurate with service, and that they be fair, reasonable, and proportionate to the actual cost of the service for which the fee is imposed; and

WHEREAS, consistent with Minnesota Law, the Grand Rapids City Council establishes the rates to be applied, or charges for, specific areas of service, provided by the City, through the adoption and periodic amendment of a fee schedule; and

WHEREAS, from time to time, staff reviews the department fee schedule to ensure consistency with fees charged, for City services provided; and

NOW THEREFORE, BE IT RESOLVED, that the Grand Rapids City Council hereby amends the Grand Rapids' City-Wide Fee Schedule for City Services as noted in "Exhibit A."

Adopted this 28th day of September 2026.

Tasha Connelly, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilor seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

DEPARTMENTAL FEE SCHEDULE FOR CITY SERVICES

Effective Date: ~~5-11-269~~ 28-26

Item 9.

CITY WIDE FEES

Photo copy – material provided by the person making request	\$1.00 1 st page - .10 cents each additional page
Data Charges: Hourly Rate (charged by ¼ hour)	\$20.00
911 Call Transcript	\$25.00/hour
Physical Copies - up to 100 pages	\$0.25/ <u>single sided page</u> or <u>\$.50/double sided page</u>
Physical Copies - 101 pages or more	\$0.10/page
CD/DVD	\$5.00/disk
Small Thumb Drive	\$10.00/drive
Large Thumb Drive	\$15.00/drive
Notary Service	\$1.00
Certification Service	\$5.00/instance
3.5" x 5" Photo Prints	\$10.00 base plus \$0.25/photo
8" x 12" Photo Prints	\$10.00 base plus \$0.25/photo

ADMINISTRATION

Amusements (theatre)	\$75.00 per screen per year
Circus	\$75.00 event
Fortune Telling	\$35.00 per day
Rollerskating License	\$200.00 per year
Intoxicating Liquor	
Private On-Sale	
Annual License Fee	\$2,500.00
Annual On-Sale Wine	\$550.00
Sunday On-Sale	\$200.00
Limited Season On-Sale	\$100.00 For licensees with service of less than thirty (30) days in a seasonal period less than six (6) months in duration.
Club On-Sale	
Club with under 200 members	\$300.00
201- 500 members	\$500.00
501- 1,000 members	\$650.00
1,001 – 2,000 members	\$800.00
More than 2,000	\$1,000.00
Sunday On-Sale	\$150.00
Private Off-Sale	\$150.00
Temporary On-Sale	\$20.00

Convention Facilities Transfer On-Sale		Item 9.
City issued on-sale license	\$25.00	
Adjacent municipality	\$100.00	
Non-intoxicating malt liquor 3.2		
Annual on-sale	\$275.00	
Annual off-sale	\$100.00	
Temporary on-sale	\$25.00	
Brewer Taprooms/Brewpubs		
Taproom/Brewpub Annual On-Sale	\$350.00 includes Sunday sales	
Brewer Annual Off-sale (Growlers)	\$200.00	
Synthetic Drug Establishments	\$600.00 annually	
Sidewalk Café	\$25.00	
Taxicabs	\$25.00 each vehicle	
Fireworks	350.00 – tents, etc.) 100.00 – retail buildings (in store)	
Peddlers, Solicitors and Transient Merchant (Resolution No. 06-110)	\$150.00 per year	
Permit to keep Chickens	\$20.00 per year	
Cannabis Retail Registration		
Initial Registration	\$500.00	
Renewal Registration	\$1,000.00 (starting with second annual renewal)	
Registration Violation	\$2,000.00 (operating without proper City registration)	
<u>Lower-Potency Hemp Edibles</u>	<u>\$125.00 (annual registration)</u>	
AIRPORT		
Landing Fees	\$1.00 per 1,000 lbs	
CENTRAL SCHOOL BUILDING		
Monthly Rental Fees		
Garden Level	\$Varies by Suite	
1 st Floor	\$12.31 *	
2 nd Floor	\$11.88 *	
CIVIC CENTER		
Ice time	\$173.00/per hour	
	\$75.00 per hour – Miner's Pavilion (non-GRAHA)	
Dryfloor space East or West Venue	\$700.00 per day – small receptions/parties	
	\$1,300.00 per day – trade shows/commercial	111

	\$2,000.00 – large receptions/banquets	Item 9.
Miner's Pavilion	\$20.00 per hour – sports <u>\$1,100.00 – large receptions/banquets</u>	
	\$150.00 half day event	
	\$300.00 full day event	
Lobby space	\$30.00 per hour (minimum 2 hours)	
Conference Room	\$400 450.00 Entire Room – Full Day	
	\$250.00 Entire Room – Half Day	
	\$250.00 Half Room – Full Day	
	\$150.00 Half Room – Half Day	
	<u>\$1,450.00 – large receptions/banquets</u>	
Tables	\$10.00 each	
Chairs	\$1.00 each	
Linens	TBD	
Staging	\$20.00 per 4' x 8' section	
Skate Sharpening	\$5.00	
Public Skating	\$2.00 children & seniors, \$3.00 adults	
Open Hockey	\$7.00	
Wall Advertising	\$600.00 per year	
In-Ice Advertising	\$1,250.00 per year	
Resurfacers Advertising	\$300 - \$1,500.00 per year	
Dasher Advertising	\$800.00 per year for 1, \$1,200.00 per year for 2	
Scoreboard Advertising	\$700.00 per year	
Banner Advertising	\$750.00 per year	
Wall Sign & 1 Dasher	\$1,200.00 per year	
Wall Sign & 2 Dashers	\$1,600.00 per year	
COMMUNITY DEVELOPMENT		
Building Permits		
\$1.00 - \$500.00	\$23.50 *	
\$501.00 - \$2,000.00	\$23.75 * for the first \$500.00 plus \$3.50 for each additional \$100.00 or fraction thereof, to and including \$2,000.00	
\$2,001.00 - \$25,000.00	\$70.00 * for the first \$2,000.00 plus \$14.20* for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	
\$25,001.00 to \$50,000.00	\$391.65* for the first \$25,000.00 plus \$10.20* for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	
\$50,001.00 to 4100,000.00	\$650.20* for the first \$50,000.00 plus \$7.10* for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	

\$100,001.00 to \$500,000.00	\$1,003.70* for the first \$100,000.00 plus \$5.66* for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00				Item 9.
\$500,001.00 to \$1,000,000.00	\$3,266.10* for the first \$500,000.00 plus \$4.80* for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00				
\$1,000,001.00 and up	\$5,664.85* for the first \$1,000,000.00 plus \$3.18* for each additional \$1,000.00 or fraction thereof				
	Projects valued at greater than \$5,000,000.00 the City may, at its own discretion, negotiate this component of the building permit fee with the project owner/developer.				
Annual building Permit (as per MN Rule 1300.0120, Subparts 2 and 3)	\$505.00*				
Plan Review Fee	65% of the Permit fee				
Plan Review Fee (Similar Plans)	25% of the Permit fee				
State Surcharge	(As per MN Statute 16B.70)				
Other Inspections and Fees:					
1. Outside of normal business hours	\$55.55/hour*				
2. Re-inspection fees	\$55.55/hour*				
3. Inspections for which no fee is specifically indicated	\$55.55/hour*				
4. Additional plan review required by changes, additions, or revisions to plans	\$55.55/hour*				
5. Investigation Fee	\$55.55/hour*				
6. Work commencing without building permit.	Investigative Fee/Double building permit fee. (as per MN Rule 1300.0160, Subpart 8).				
7. For use of outside consultants for plan checking and inspections or both.	Actual costs, including administrative and overhead				
8. Investigating and resolving Property Maintenance Code violations	\$55.55/hour*				
Flat fees for small Residential projects	Base Permit Fee	Plan Check Fee	State Surcharge Fee	Total Fee	
Re-roofing	\$60.00		\$1.00	\$61.00	
Garage Door	\$40.00		\$1.00	\$41.00	
Siding Replacement	\$60.00		\$1.00	\$61.00	
All Regulated Signs-requiring structural review.	\$57.88	\$37.62	\$1.00	\$96.50	
Detached Steps/Deck over 30" high (non-enclosed)	\$40.30	\$26.20	\$1.00	\$67.50	
Attached Steps/Deck (non-enclosed)	\$79.70	\$51.80	\$1.00	\$132.50	
Covered porch (non-enclosed)	\$113.03	\$73.47	\$1.00	\$186.50	
Fence over 6 feet in height	\$57.88	\$37.62	\$1.00	\$96.50	
Retaining Wall -Over 4 feet in height	\$57.88	\$37.62	\$1.00	\$67.50	
Egress Windows (new)	\$40.30	\$26.20	\$1.00	\$67.50	
Residential Window replacement	\$60.00		\$1.00	\$61.00	113

Furnace-Replacement	\$40.30	\$26.20	\$1.00	Item 9.
Water Heater/Softener	\$40.30	\$26.20	\$1.00	\$67.50
Replace sink, toilet, faucet, tub (minor repairs)	\$14.50		\$1.00	\$15.50
Residential & Commercial Demolitions	\$40.00*		\$1.00	\$41.00
Fireplaces -& free standing stoves (Gas or Wood)	\$54.85*	\$35.65	\$1.00	\$91.50
Emergency Number Sign	\$75.00 each			
Comprehensive Plan	\$15.15* each			
Comprehensive Plan Appendix	\$25.25* each			
Zoning Letter	\$35.35* each			
Zoning Map	\$15.15*each			
Zoning Ordinance	\$30.30* each			
Subdivision Ordinance	\$5.05* each			
Zoning Permit (Residential)	\$55.55*			
Zoning Permit (Commercial)	\$65.65*/hour (actual cost)			
Fill Permit	\$75.75*			
Sign permit (for signs not requiring structural review)	\$55.55*			
Conditional Use Permit	\$505.00*			
Conditional Use Permit-General Sales and Service with a building footprint greater than 70,000 s.f. (Res. 07-35)	Total Actual Cost Incurred by the City (\$3,500 deposit required via escrow agreement)			
Environmental Assessment Worksheet preparation, review and processing	Total Actual Cost Incurred by the City (\$10,000 deposit required via escrow agreement)			
Subdivision	\$2,525.00*			
Minor Subdivision (Res: 13-71)	\$1,200.00			
Payment in Lieu of Commercial Land Dedication	\$135.00 per Worker			
Planned Unit Development	\$2,525.00*			
Rezoning or zoning Text Amendment	\$505.00*			
Variance	\$252.50*			
Right-of-Way/Easement	\$505.00*			

Rental Permit Fees (Annually)	Item 9.	
1 unit residential	\$100.00	
Duplex residential (2 units)	\$150.00	
Multi-Unit Residential Buildings		
3 – 6 units	\$200.00/building	
7 – 10 units	\$300.00/building	
11 – 12 units	\$360.00/building	
13 – 24 units	\$500.00/building	
25 units & up	\$700.00/building	
Other fees charged when incurred:		
Re-inspection fee for 3 rd and each additional inspection require for compliance	\$100.00/each	
Complaint-based inspection (with validated violation)	\$100.00/each	
Late Rental Registration Penalty	\$100.00/each	
Reinstatement Fee of Suspended Rental License	\$500.00/each	
First-time Rental Registration Fee (Rental Initiation Fee)	\$400.00/each	<i>Not including first year registration.</i>
Failure to Transfer Ownership of Penalty	\$100.00/each	
Operating without a License Penalty	\$500.00/each	
Appeal (Rate applies to each structure involved in the appeal.)	\$200.00/each	
Failure to Designate a Local Manager	\$100.00/each	
ENGINEERING DEPARTMENT		
Electrical Franchise Fee	Amount per Account per Month	
Customer Classification	20265	20276
Residential	\$ <u>1,252.50</u>	\$ <u>2,504.00</u>
Commercial/Industrial (all customers)	<u>2,505.00</u> %	<u>56.00</u> %
Maximum amount per month	\$ <u>24,000.00</u>	\$ <u>45,000.00</u>
Right of Way Improvement permit	\$50.00	
After-the-Fact ROW Permit	Two times original permit fee	
Bench Pad	\$900.00	
Small Wireless Facility Fees		
Permit Application Fee	\$1,000.00/unit (new structure); \$500 (existing structure)	
Co-location Rent	\$175.00 per year per site	
Monthly Fee for Electrical Service per radio node less than or equal to 100 max watts	\$73.00 per radio node	
Monthly Fee for Electrical Service per radio node over 100 max watts	\$182.00 per radio node	

Stormwater Permit Application	Item 9.		
Residential	\$25.00		
Commercial/Industrial (0 ac – 1 ac)	\$100.00		
Commercial/Industrial (1 ac – 3+ ac)	\$175.00		
Commercial/Industrial (3+ ac)	\$300.00		
Stormwater Pollution Prevention Deposit			
Residential	\$500.00		
Commercial/Industrial	\$1,000.00/\$100,000 or project cost		
Stormwater Utility Rates	As of 5/1/2026 ⁴ As of 1/1/2027 ⁵ As of 1/1/2028 ⁶		
Single-Family	\$9.25 <u>10.25</u>	\$9.75 <u>10.75</u>	\$40.25 <u>11.25</u>
Multi-Family	\$33.82 <u>37.49</u>	\$35.64 <u>39.29</u>	\$37.46 <u>41.12</u>
Commercial	\$51.78 <u>57.38</u>	\$54.58 <u>60.18</u>	\$57.38 <u>62.98</u>
Industrial	\$51.78 <u>57.38</u>	\$54.58 <u>60.18</u>	\$57.38 <u>62.98</u>
Institutional	\$45.92 <u>50.89</u>	\$48.41 <u>53.37</u>	\$50.89 <u>55.85</u>
City Map	\$10.00		
Prints:			
24/24	\$3.50 each		
24/36	\$5.00 each		
36x48	\$10.00		
Aerials contours (hard copies)	\$40.00 first copy - \$5.00 additional copy of same		
Aerial electronic photos (1 photo 160 acres)	\$150.00		
Aerial prints 8 ½ x 11 with property and utility	\$10.00 per parcel		
GIS Technician	\$32.47/Hour		
FINANCE DEPARTMENT			
Assessment Certificates	\$15.00		
Fax	\$2.00 first page (10¢ each additional page)		
Worthless Check	\$30.00		
FIRE DEPARTMENT			
Fire report	See City wide fees relative to photo copies		
Itasca Cty false alarm ordinance – 4 th false alarm and up	\$500.00		
Yearly Day Care/Foster Care	\$50.00		
Inspection fees	\$50.00		

Inspection Fees:

First Fire Inspection	.00
Second Inspection only if violation isn't fixed or substantial progress is not made on violations	\$125.00
Each additional inspection	\$100.00 increments up to \$500.00
Complaint based inspections (considered a first inspection)	.00
Requested fire inspection	\$50.00/hour (\$50.00 minimum)

Storage of Flammable Liquids:

Bulk storage of flammable liquids	\$150.00/year
Bulk storage of liquefied petroleum (LP)	\$150.00/year
Each station dispensing liquefied petroleum (LP)	\$50.00/year
Above or underground fuel tank installation	\$50.00
Underground tank removal	\$435.00

Hotel Inspection Fees:

Base fire inspection fee (includes one follow-up inspection)	\$6.00/room
• Up to 35 rooms	\$7.00/room
• 36 to 100 rooms	\$8.00/room
• 101 or more rooms	\$225.00
Follow-up inspection fee (if more than one)	

ITASCA CALVARY CEMETERY

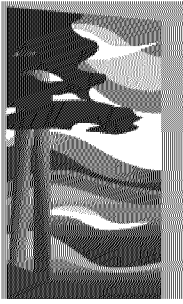
Standard Grave	Resident	Non-Resident
Grave Site Purchase	\$350.00	\$600.00
Casket Burial		
Interment/Grave Excavation	\$600.00	\$600.00
Interment/Grave (after hours & Saturdays)	\$900.00	\$900.00
Interment (holidays & Sundays)	\$1,250.00	\$1,250.00
Disinterment	\$1,500.00	\$1,500.00
Re-Interment	\$600.00	\$600.00
Cremains Burial		
Interment	\$150.00	\$150.00
Interment (after hours, weekends, holidays)	\$250.00	\$250.00
Disinterment	\$200.00	\$200.00
Infant Grave		
¼ Grave Site Purchase	\$190.00	\$310.00
Interment	\$170.00	\$170.00
Interment (after hours, weekends & holidays)	\$270.00	\$270.00
Disinterment	\$350.00	\$350.00

Stone Setting Fee		Item 9.
Single	\$75.00	\$75.00
Double	\$100.00	\$100.00
Forms	Single	Double
2" Border	\$100.00	\$150.00
4" Border	\$150.00	\$200.00
Military	VA Designates price	
Columbarium		
Upper Niche 12" x 12"	\$2,400.00	
Upper Niche 8" x 8"	\$1,200.00	
Lower Niche 12" x 12"	\$2,000.00	
Lower Niche 8" x 8"	\$1,000.00	
Niche Opening	\$125.00	
Bronze Metal Urn Box	\$125.00	
<u>LIBRARY</u>		
<u>Copies: letter and legal</u>	<u>\$0.15/side - black & white</u>	
	<u>\$0.75/side - color</u>	
<u>Faxing: Outgoing</u>	<u>\$2.00/first page, \$1.00 each additional</u>	
<u>Incoming</u>	<u>\$1.00/per page</u>	
<u>Earbuds</u>	<u>\$2.00</u>	
<u>Passport processing fee</u>	<u>\$35.00</u>	
PARKS AND RECREATION		
User Fees (softball, baseball & soccer leagues)	\$15.00 per player	
Veteran's Park Pavilions	\$25.00 per day per pavilion (no fee for non-profit)	
Field Fees for Adult Softball	\$350.00 per team	
POLICE DEPARTMENT		
Pound Fee	\$10.00/day	
Disposal of Animals:		
Dog	100% Vet Charges	
Cat	100% Vet Charges	
Vehicle Tow Fees	Rate charged by towing company to City	
Funeral Escort	\$50.00	
CBD Parking Permits	\$25.00 annually	
Golf Cart Permit Fee	\$25.00 annually	
False Alarm	N/C 1 st through 3 rd false alarm \$50.00 4 th false alarm \$75.00 5 th false alarm \$100.00 6 th false alarm \$125.00 7 th false alarm \$150.00 8 th false alarm	

	\$175.00 9 th false alarm \$500.00 10 th false alarm \$500.00 all calls after 10 th	Item 9.
POLICE ADMINISTRATIVE PENALTIES		
Alcohol – Consuming Alcohol in unauthorized places	\$60.00	
Animals:		
Vicious animal	\$60.00	
All other animal violations	\$25.00	
Registration of a Dangerous Dog	\$500.00	
Blight/Weeds/Overgrowth	\$60.00	
Fireworks:		
Illegal Use, Possession	\$60.00	
Miscellaneous:		
Burning of Leaves	\$60.00	
Burning Prohibited Materials	\$60.00	
Curfew	\$25.00	
Failure to apply for license	\$100.00	
Golf cart and all terrain vehicle violations	\$60.00	
Illegal Dumping	\$50.00	
Illegal Deposit of Snow/Debris in Streets	\$50.00	
Loitering in Possession of Open Bottle		
Noise complaints	\$60.00	
Noise complaints second violation in 12 months	\$100.00	
Park ordinance violations	\$25.00	
Public nuisance *General *Public Health *Noise Complaint 10pm to 6:30am *Loud Music–Disturbing the Peace	\$60.00	

Public Use of Cannabis Violation	\$60.00	Item 9.
Snowmobile Violations	\$60.00	
Skateboard violations	\$60.00	
Trespassing	\$50.00	
Display for sale vehicles (Ord. 23.7-D1)	\$60.00	
Parking:		
Fire Lane	\$50.00	
Blocking Fire Hydrant	\$50.00	
Failure to pay all parking fines after 30 days	50.00	
Traffic:		
Exhibition Driving (Prohibited)	\$60.00	
Speed (1-10 mph over posted limit)	\$60.00* (as required by State Statute 5-21-09)	
Stop Signs Violation	\$60.00* (as required by State Statute 5-21-09)	
Unreasonable Acceleration	\$60.00* (as required by State Statute 5-21-09)	
Mufflers 169.69 (Add) Hitching 169.46 (Add) Jake Brake Violation 66.71 Unsafe Equipment 169.47 Headphones/TV Screen 169.471 Use of Wireless Comm. Device 169.475 Vehicle Lighting 169.48 Headlamps 169.49 Rear lamps 169.50 Clearance & Marker Lamps 169.51 Projecting load; light or flag 169.52 Slow moving vehicle, no sign 169.522 Lights for parked vehicles 169.53 Lights on all vehicles 169.53 Auxiliary lights 169.56 Vehicle Signals 169.57 Stop (Brake) lights Required 169.57 Identification lamps 169.58 Warning Lights 169.59 Distribution of light 169.60 Composite Beam 169.61 Number of lamps 169.63 Prohibited lights 169.64 Specs for lightning & other devices 169.65	\$60.00* (as allowed by State Statute 5-21-09)	

Brakes 169.67 Horn, siren 169.68 Motor vehicle noise limits 169.693 Rear view mirror 169.70 Windshield 169.71 Tire surface; metal studs 169.72 Tires considered unsafe 169.723/169.724 Bumpers, safeguards 169.73 Wheel flaps on truck & trailer 169.733 Automobile fenders 169.734 Safety glass 169.74 Flares, flags or reflectors required 169.75	
Citation Hearing Fee	\$30.00
Weapons:	
Discharge of Display of Pellet/Guns	\$60.00
PUBLIC WORKS	
Equipment Hourly rates: **	
Pickups	\$25.00
Trucks / Plows	\$45.00
Heavy equipment	\$80.00
Mowing Equipment	\$25.00
Chipper, compressor, steamer	\$25.00
Lawn movers/weed eaters	\$15.00
Ice Resurfacer (Zamboni)	\$175.00
Materials: **	
Cold Mix	\$130.00/ton
Sand	\$15.00/yard
Straight Salt	\$75.00/yard
Treated Salt	\$90.00/yard
Paint	\$13.37/gal.
Magnesium Chloride	\$1.50/gal.
Mailbox installation	\$275.00 (includes post and mailbox)
** Rates apply to contract services provided for Intergovernmental agencies such as Itasca County, MNDOT, ICC, School District 318, and the DNR. Hourly wage and benefits to be included in addition to listed hourly equipment rates. The only exception is the fee for the ice resurfacer	



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: September 28, 2026

AGENDA ITEM: Consider a resolution adopting the 2026 Preliminary Levy payable 2027

PREPARED BY: Kimberly Gibeau

BACKGROUND:

Attached is the resolution approving the 2026 Preliminary Levy payable 2027. At the budget work session on July 20th, the council reviewed all departments and expenditures that rely on property levy to operate. At the end of the meeting, the council directed staff to finalize a 2027 preliminary budget that would increase over the 2026 budget between 3% and 5%. The council also directed staff to prepare a preliminary budget for 2028.

To achieve the council goals, there have been eight full-time positions eliminated and three other full-time positions reduced to part-time. With these positional cuts along with non-employment reductions, the council has reduced the overall budget by \$1.6 million the past two years. These cuts have resulted in proposed levy increases of 2.64% increase in the levy for 2027 and a 4.44% for 2028. These proposed increases in the levy are below the cost of annual inflation and the average of 7.7% for all cities in Minnesota.

REQUESTED COUNCIL ACTION:

Make a motion to approve a resolution approving the 2026 Preliminary Levy payable 2027.

PRELIMINARY LEVY & TAX RATE
CITY OF GRAND RAPIDS
PREVIOUSLY CERTIFIED LEVIES AND 2027/28 PROPOSED LEVY

Item 10.

	2022 Levy Payable 2023	2023 Levy Payable 2024	2024 Levy Payable 2025	2025 Levy Payable 2026	2026 Levy Payable 2027	2027 Levy Payable 2028
General Fund	5,828,363	5,805,969	6,395,780	7,238,135	7,319,446	7,790,781
Library Fund	759,331	825,128	830,187	514,927	530,598	564,412
Cemetery	226,157	238,199	252,892	257,739	247,734	263,011
GREDA Levy	80,000	100,000	125,000	125,000	125,000	125,000
Levy Internal Loan-Equip Purchases	224,000	224,000	225,000	-	-	-
Abatement Levies-Yanmar	20,000	25,000	25,000	25,000	25,000	25,000
Special Levies	-	-	-	-	-	-
Total Levy Required for Operations	7,137,851	7,218,296	7,853,859	8,160,801	8,247,778	8,768,204
Bonded Indebtedness	2,082,657	1,965,076	1,803,306	1,717,513	1,769,319	1,693,511
GROSS LEVY	9,220,508	9,183,372	9,657,165	9,878,314	10,017,096	10,461,715
Less:						
Fund Balance Contribution or Cuts	(499,662)	-	-	(118,566)	-	-
CERTIFIED LEVY	8,720,846	9,183,372	9,657,165	9,759,748	10,017,096	10,461,715
		5.30%	5.16%	1.06%	2.64%	4.44%

2027 ESTIMATED TAX CAPACITY AND PROPOSED LEVY

TAX CAPACITY	\$15,611,288	CERTIFIED LEVY	10,017,096
Less:		Less:	
Abatement Levy	-	Fiscal disparities distribution levy	(800,660) Adjusted for Library s
TIF Captured tax increment	(905,802)		
Fiscal Disparities contribution	(1,811,386)		
Taxable tax capacity*	\$12,894,100	Net amount levied to property owners	9,216,436

2015 - 2026 TAXABLE TAX CAPACITY, CERTIFIED LEVY and CITY TAX RATE
and 2027 ESTIMATED TAXABLE TAX CAPACITY
and 2027 ESTIMATED LEVY and CITY TAX RATE

TAX YEAR PAYABLE	TAXABLE TAX CAPACITY	NET CERTIFIED LEVY	CITY TAX RATE	CEMETERY TAX RATE	TOTAL TAX RATE
2015	8,067,867	6,393,379	77.206	2.039	79.245
2016	8,140,678	6,450,063	76.794	2.438	79.232
2017	8,171,794	6,717,854	79.890	2.318	82.208
2018	8,142,204	6,716,767	80.054	2.439	82.493
2019	8,329,612	6,937,752	80.847	2.443	83.290
2020	8,475,628	7,073,543	81.094	2.363	83.457
2021	8,851,302	7,386,756	81.050	2.404	83.454
2022	9,421,233	7,777,491	80.234	2.318	82.553
2023	11,129,938	7,975,967	69.630	2.032	71.662
2024	11,783,879	8,623,501	71.159	2.021	73.180
2025	12,270,006	8,912,466	71.617	1.019	72.636
2026	12,956,417	8,912,466	66.799	1.989	68.788
2027	12,894,100	9,216,436	69.557	1.921	71.478

2026 to 2027 Increases

	Yearly	Monthly
Inc./\$100k	\$27	\$2
Median \$226.3k	\$61	\$5
Mean \$243.3k	\$65	\$5

2027 Estimated Total City Tax

	Yearly	Monthly
Inc./\$100k	\$715	\$60
Median \$226.3k	\$1,618	\$135
Mean \$243.3k	\$1,739	\$145

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RECAP SHEET

CITY OF GRAND RAPIDS

2027 RECAP OF REVENUES, EXPENDITURES AND LEVY REQUIREMENTS

	2027 Proposed	Increase/ (Decrease) over 2026	Percent Increase	2028 Proposed	Increase/ (Decrease) over 2027	Percent Increase
NON TAX REVENUES:						
Payment in Lieu of Taxes (PILOT)	\$ 938,000	\$ -	0.00%	\$ 938,000	\$ 938,000	0.00%
Licenses and Permits	\$ 461,025	\$ 1,250	0.27%	\$ 461,025	\$ 461,025	0.00%
Local Government Aid (LGA)	\$ 2,238,924	\$ -	0.00%	\$ 2,238,924	\$ 2,238,924	0.00%
Intergovernmental Revenues	\$ 883,852	\$ 158,912	21.92%	\$ 891,484	\$ 891,484	0.86%
Charges for Services	\$ 919,560	\$ (529,669)	-36.55%	\$ 958,546	\$ 958,546	4.24%
Fines and Forfeitures	\$ 62,500	\$ 3,500	5.93%	\$ 68,000	\$ 68,000	8.80%
Interest Income	\$ 50,000	\$ 14,000	38.89%	\$ 50,000	\$ 50,000	0.00%
Miscellaneous	\$ 40,500	\$ 13,000	47.27%	\$ 41,000	\$ 41,000	1.23%
Other Financing Sources	\$ -	\$ (70,000)	-100.00%	\$ -	\$ -	-
Transfers In	\$ -	\$ -	-	\$ -	\$ -	-
Total non-tax revenues	\$ 5,594,361	\$ (409,007)	-6.81%	\$ 5,646,979	\$ 5,646,979	0.94%
EXPENDITURES:						
Administration	\$ 777,152	\$ 29,009	3.88%	\$ 808,752	\$ 808,752	4.07%
Building Safety Division	\$ 130,805	\$ (182,393)	-58.24%	\$ 130,805	\$ 130,805	0.00%
Community Development	\$ 781,856	\$ 47,351	6.45%	\$ 808,666	\$ 808,666	3.43%
Council/Boards	\$ 122,840	\$ (919)	-0.74%	\$ 124,965	\$ 124,965	1.73%
Engineering (Included with PW)	\$ -	\$ -	-	\$ -	\$ -	-
Finance	\$ 687,927	\$ 43,229	6.71%	\$ 719,467	\$ 719,467	4.58%
Fire	\$ 1,038,049	\$ 178,464	20.76%	\$ 1,170,417	\$ 1,170,417	12.75%
Fleet Maintenance	\$ 307,968	\$ 9,614	3.22%	\$ 319,663	\$ 319,663	3.80%
Information Technology	\$ 380,364	\$ 12,181	3.31%	\$ 396,852	\$ 396,852	4.33%
Police	\$ 4,333,674	\$ (471,567)	-9.81%	\$ 4,531,566	\$ 4,531,566	4.57%
Public Works	\$ 2,890,242	\$ 391,880	15.69%	\$ 2,913,545	\$ 2,913,545	0.81%
Recreation	\$ 396,899	\$ 41,150	11.57%	\$ 411,291	\$ 411,291	3.63%
City Wide	\$ 296,306	\$ (143,942)	-32.70%	\$ 311,121	\$ 311,121	5.00%
Special Projects-Council	\$ -	\$ -	-	\$ -	\$ -	-
Special Projects-Non-Budgeted	\$ -	\$ -	-	\$ -	\$ -	-
Total Department Expenditures	\$ 12,144,082	\$ (45,942)	-0.38%	\$ 12,647,110	\$ 12,647,110	4.14%
Transfers Out:						
Transfer to Capital Equipment	\$ 150,000	\$ 118,000	368.75%	\$ 165,500	\$ 165,500	10.33%
Vehicle Lease	\$ -	\$ (399,467)	-100.00%	\$ -	\$ -	-
Transfer to Itasca Historical Soc	\$ 11,300	\$ -	0.00%	\$ 11,300	\$ 11,300	0.00%
Transfer to Debt Service	\$ 350,000	\$ -	0.00%	\$ 350,000	\$ 350,000	0.00%
Transfer to Airport	\$ 30,000	\$ 10,000	50.00%	\$ 30,000	\$ 30,000	0.00%
Transfer to DACF	\$ 27,525	\$ (27,937)	-50.37%	\$ 27,950	\$ 27,950	1.54%
Transfer to Central School	\$ 78,400	\$ 12,650	19.24%	\$ 78,400	\$ 78,400	0.00%
Transfers-Other	\$ -	\$ -	-	\$ -	\$ -	-
Active Living Contribution	\$ 35,000	\$ 5,000	16.67%	\$ 40,000	\$ 40,000	14.29%
Fund Balance Payback	\$ 87,500	\$ -	0.00%	\$ 87,500	\$ 87,500	0.00%
Vehicle Fleet Maintenance	\$ -	\$ -	-	\$ -	\$ -	-
Total Expenditures and Other Uses	\$ 12,913,807	\$ (327,696)	-2.47%	\$ 13,437,760	\$ 13,437,760	4.06%
Net Levy Required for General Fund	\$ 7,319,446	\$ 81,311	1.12%	\$ 7,790,781	\$ 7,790,781	6.44%
Net Levy for Library	\$ 530,598	\$ 15,671	3.04%	\$ 564,412	\$ 564,412	6.37%
Net Levy for Cemetery	\$ 247,734	\$ (10,005)	-3.88%	\$ 263,011	\$ 263,011	6.17%
GREDA Levy Request	\$ 125,000	\$ -	0.00%	\$ 125,000	\$ 125,000	0.00%
Abatement Levy	\$ 25,000	\$ -	0.00%	\$ 25,000	\$ 25,000	0.00%
Capital Equip Loan	\$ -	\$ -	-	\$ -	\$ -	-
Total Levy Required for Operations	\$ 8,247,778	\$ 86,977	1.07%	\$ 8,768,204	\$ 8,768,204	6.31%

	2025 Levy Payable 2026 Amount	2026 Levy Payable 2027 Amount	2027 Levy Payable 2028 Amount	2028 Levy Payable 2029 Amount	2029 Levy Payable 2030 Amount	2030 Levy Payable 2031 Amount	2031 Levy Payable 2032 Amount	2032 Levy Payable 2033 Amount
Levies for Infrastructure:								
2009 Improvement Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
2010 Improvement Bonds	-	-	-	-	-	-	-	-
Adjustment for Debt Study	(120,000)	(75,000)	(25,000)	-	-	-	-	-
2011 Improvement Bonds	60,309	-	-	-	-	-	-	-
2012 Improvement Bonds	124,165	123,784	-	-	-	-	-	-
2013 Improvement Bonds	104,522	109,864	-	-	-	-	-	-
2014 Improvement Bonds	163,345	164,363	113,854	-	-	-	-	-
2016 Improvement Bonds	150,184	152,284	165,077	165,476	-	-	-	-
2017 Improvement Bonds	167,670	168,352	149,029	151,024	152,914	149,102	167,093	-
2017 Refunding Imp Bonds	-	-	-	-	168,555	168,001	-	-
2018 Impr & CIP Bonds	140,690	142,677	144,507	140,929	137,351	144,089	139,999	146,213
2019 GO/Abatement Bonds	85,114	137,057	133,591	136,532	134,116	136,952	134,305	131,660
2020 GO St Reconst Bonds	163,331	165,720	168,005	164,935	167,115	165,283	168,534	166,293
2021 Abtnn/GO	102,939	100,918	98,897	102,126	99,960	98,385	102,060	100,380
2021 Fire Hall GO Bonds	304,579	203,909	203,096	302,138	306,285	306,705	307,020	307,230
2023A St Reconstruction	215,670	114,883	113,832	117,770	115,933	119,082	116,458	218,820
2024B Eqpt Certificates	62,108	64,995	62,370	59,745	62,370	60,060	-	-
2025A St Reconstruction	311,220	313,845	315,945	312,270	313,583	314,370	314,633	314,370
Franchise Fee buy down	(118,333)	(118,333)	(118,333)	(118,333)	(118,333)	(118,333)	(118,333)	(118,333)
Total Levies-Infrastructure	\$ 1,917,513	\$ 1,769,319	\$ 1,693,511	\$ 1,703,376	\$ 1,539,849	\$ 1,543,696	\$ 1,331,769	\$ 1,266,633
Levy (Increase)/Decrease		\$ (148,195)	\$ (75,808)	\$ 9,866	\$ (163,527)	\$ 3,847	\$ (211,927)	\$ (65,136)

2027 thru 2031
Capital Improvement Plan
 City of Grand Rapids, MN
Projects By Funding Source



GRAND RAPIDS
 IS IN MINNESOTA'S NATURE

Source	Project #	Priority	2027	2028	2029	2030	2031	Total
CIP Fund								
Airport Zoning Update	2025/AP-1	1			10,000			10,000
Cemetery Plat	2025/PW-3	1	15,000					15,000
City Hall 3rd Floor Carpet	2022/CH-3			25,500				25,500
City Phone System Replacement	2026/IT-2	1		140,000				140,000
Council Chambers Carpet Replacement	2026/CH-1	1	15,000					15,000
Dasher Board Replacement	CIV-001	1	25,000					25,000
Grussendorf Park Improvements	PR	1			50,000			50,000
Vehicle Outfitting	POL-001	1	25,000					25,000
Vehicle Outfitting	PW 2027-007	1	70,000					70,000
CIP Fund Total			150,000	165,500	60,000	0	0	375,500
GRAND TOTAL			150,000	165,500	60,000	0	0	375,500

010 Administration

	FY24 Actual YearTotal	FY25 Actual YearTotal	FY26 Actual Year-to-date	FY26 Budget Adopted YearTotal	FY27 Budget Initial Department Head Request YearTotal	FY28 Budget Initial Department Head Request YearTotal
101010 - Salary-Fulltime	446,151	454,412	231,173	666,348	714,752	746,352
101020 - Salary-Fulltime/Overtime	7,725	3,588	584	-	-	-
101030 - Salary-Parttime	-	9,064	-	-	-	-
101055 - Election Judges	22,678	13,531	-	-	-	-
101210 - Pera	33,925	34,283	17,471	-	-	-
101220 - Fica	27,718	28,155	14,034	-	-	-
101250 - Medicare	6,483	6,585	3,282	-	-	-
101310 - Health Insurance	75,708	88,371	43,735	-	-	-
101330 - Life Insurance	830	1,288	592	-	-	-
101420 - Unemployment	-	-	2,050	-	-	-
101510 - Workers Compensation	2,340	3,252	1,268	2,500	3,500	3,500
PAYROLL	623,557	642,528	314,189	668,848	718,252	749,852
202010 - Office Supplies	107	1,041	62	1,200	1,200	1,200
202020 - Copy Supplies	(1)	-	-	150	150	150
202090 - Inventorial Supplies	-	-	-	500	500	500
SUPPLIES	106	1,041	62	1,850	1,850	1,850
403000 - Professional Services	33,657	8,975	13,500	35,000	35,000	35,000
403025 - Elections	2,883	1,775	-	20,000	-	-
403040 - Legal	32,219	7,512	4,892	5,000	10,000	10,000
403047 - Legal-Personnel Negotiations	-	2,678	-	2,000	-	-
403090 - Janitorial Services	-	-	-	2,995	-	-
403220 - Postage/Freight	288	82	(2)	500	500	500
403230 - Seminars/Meetings/Schools	4,698	2,927	609	3,000	3,000	3,000
403255 - Staff Training	2,020	2,120	2,227	2,500	2,500	2,500
403510 - Publishing & Advertising	1,442	-	270	1,500	1,500	1,500
403610 - General Insurance	2,047	1,692	690	2,200	2,300	2,300
404000 - Maintenance Contracts	1,124	-	1,164	1,250	1,250	1,250
404330 - Dues & Subscriptions	980	665	195	1,500	1,000	1,000
OTHER CHARGES & SERVICES	81,358	28,424	23,544	77,445	57,050	57,050
EXPENDITURE ACCOUNTS	705,021	671,993	337,795	748,143	777,152	808,752

015 Building Safety Division

	FY24 Actual	FY25 Actual	FY26 Actual	FY26 Budget Adopted	FY27 Budget Initial Department Head Request	FY28 Budget Initial Department Head Request
	YearTotal	YearTotal	Year-to- date	YearTotal	YearTotal	YearTotal
101010 - Salary-Fulltime	188,958	127,067	56,027	193,673	-	-
101020 - Salary-Fulltime/Overtime	1,665	567	-	-	-	-
101210 - Pera	14,172	10,353	4,447	-	-	-
101220 - Fica	10,937	7,770	3,250	-	-	-
101250 - Medicare	2,558	1,817	760	-	-	-
101310 - Health Insurance	51,680	38,200	18,220	-	-	-
101330 - Life Insurance	41	73	33	-	-	-
101347 - Vision Insurance	-	(16)	-	-	-	-
101370 - Healthcare Savings	4,868	4,968	2,514	-	-	-
101420 - Unemployment	-	-	522	-	-	-
101510 - Workers Compensation	6,637	4,624	1,725	3,500	-	-
PAYROLL	281,515	195,423	87,497	197,173	-	-
202075 - Assets Between \$700-\$4,999	1,906	749	-	-	-	-
202090 - Inventorial Supplies	625	687	980	2,000	700	700
202100 - Operating Supplies	2,622	1,192	2,633	3,000	2,700	2,700
202120 - Motor Fuels	2,582	1,573	539	2,700	2,700	2,700
202150 - Maintenance Tools/Supplies	3,565	4,604	81	2,000	4,000	4,000
202180 - Uniforms/Clothing/Safety	750	782	1,065	1,200	1,200	1,200
202400 - Small Tools	299	352	219	1,000	500	500
SUPPLIES	12,349	9,939	5,517	11,900	11,800	11,800
403000 - Professional Services	2,184	-	-	600	-	-
403040 - Legal	-	-	-	200	200	200
403060 - Exterminator Service	980	288	214	1,000	1,000	1,000
403090 - Janitorial Services	4,460	3,520	-	5,000	22,080	22,080
403220 - Postage/Freight	-	-	-	100	100	100
403230 - Seminars/Meetings/Schools	4,788	4,282	2,366	5,000	5,000	5,000
403310 - Auto Mileage Reimbursement	-	-	-	800	800	800
403340 - Licenses	64	-	21	-	-	-
403510 - Publishing & Advertising	-	-	-	225	225	225
403610 - General Insurance	12,179	11,172	4,875	13,000	13,500	13,500
403810 - Electricity	24,378	25,681	10,946	25,000	26,000	26,000
403840 - Garbage Removal	1,727	1,431	644	2,000	2,000	2,000
403860 - Heat	7,766	10,309	4,866	8,500	9,000	9,000
404000 - Maintenance Contracts	14,025	11,313	10,090	17,000	17,000	17,000
404010 - Building Maint/Repairs	14,569	19,891	6,312	19,000	19,000	19,000
404060 - Vehicle Maint/Repairs	8,874	91	4	1,000	100	100
404070 - General Equipment Maint/Repairs	-	-	-	2,000	-	-
404300 - Miscellaneous Expense	-	36	-	-	-	-
404330 - Dues & Subscriptions	2,474	2,829	2,101	3,700	3,000	3,000
OTHER CHARGES & SERVICES	98,468	90,844	42,438	104,125	119,005	119,005
EXPENDITURE ACCOUNTS	392,333	296,205	135,452	313,198	130,805	130,805

226 - Central Schools

	FY24 Actual	FY25 Actual	FY26 Actual	FY26 Budget Adopted	FY27 Budget Initial Department Head Request	FY28 Budget Initial Department Head Request
	YearTotal	YearTotal	Year-to-date	YearTotal	YearTotal	YearTotal
362260 - Lease Revenue	52,307.97	74,473.81	63,184.34	70,000.00	70,000.00	70,000.00
362271 - Late Lease Payment Charges	17.96	7.00	-	-	-	-
362449 - Special Event Revenue	100.00	-	-	-	-	-
362450 - Miscellaneous Revenue	2,039.09	888.31	-	-	1,000.00	1,000.00
365100 - Investment Income	0.87	-	-	-	-	-
365106 - Investment Income Capital Reserve	594.33	284.53	-	-	200.00	200.00
MISCELLANEOUS	55,060.22	75,653.65	63,184.34	70,000.00	71,200.00	71,200.00
392010 - Operating Transfers In	(72,675.00)	81,000.00	-	65,750.00	78,400.00	78,400.00
OTHER FINANCING SOURCES	(72,675.00)	81,000.00	-	65,750.00	78,400.00	78,400.00
REVENUE ACCOUNTS	(17,614.78)	156,653.65	63,184.34	135,750.00	149,600.00	149,600.00
001800 - Encumbrances	-	-	-	-	-	-
CITY WIDE	-	-	-	-	-	-
202010 - Office Supplies	5.07	-	-	-	-	-
202090 - Inventorial Supplies	-	244.04	1,151.94	-	500.00	500.00
202150 - Maintenance Tools/Supplies	2,394.79	2,406.85	1,000.21	2,000.00	2,500.00	2,500.00
SUPPLIES	2,399.86	2,650.89	2,152.15	2,000.00	3,000.00	3,000.00
403010 - Accounting/Auditing Services	766.50	905.25	-	950.00	1,000.00	1,000.00
403060 - Exterminator Service	490.00	1,090.00	176.38	500.00	1,000.00	1,000.00
403090 - Janitorial Services	18,500.04	21,140.01	4,625.01	18,500.00	15,600.00	15,600.00
403110 - Management Contracted Services	2,894.49	4,507.32	3,202.80	3,500.00	4,500.00	4,500.00
403210 - Telephone	1,537.66	1,572.12	928.89	1,600.00	1,600.00	1,600.00
403260 - Community Education/Promotion	-	-	-	1,000.00	-	-
403510 - Publishing & Advertising	-	1,015.00	93.28	-	-	-
403610 - General Insurance	27,402.00	27,743.00	13,440.00	28,000.00	28,500.00	28,500.00
403810 - Electricity	20,017.16	23,155.61	11,704.23	22,000.00	24,000.00	24,000.00
403840 - Garbage Removal	4,282.45	4,239.72	2,064.36	4,200.00	4,300.00	4,300.00
403860 - Heat	10,791.46	14,500.18	8,138.55	18,000.00	18,000.00	18,000.00
404000 - Maintenance Contracts	3,623.98	7,307.55	4,865.53	4,500.00	7,400.00	7,400.00
404010 - Building Maint/Repairs	29,302.20	40,984.44	16,014.85	25,000.00	35,000.00	35,000.00
404070 - General Equipment Maint/Repairs	-	-	-	600.00	-	-
404330 - Dues & Subscriptions	120.00	205.00	10.00	-	200.00	200.00
OTHER CHARGES & SERVICES	119,727.94	148,365.20	65,263.88	128,350.00	141,100.00	141,100.00
505905 - Building Imprvmnt-Capital Resv	-	-	-	5,400.00	5,500.00	5,500.00
CAPITAL	-	-	-	5,400.00	5,500.00	5,500.00
EXPENDITURE ACCOUNTS	122,127.80	151,016.09	67,416.03	135,750.00	149,600.00	149,600.00
REVENUES OVER (UNDER) EXPENDITURES	(139,742.58)	5,637.56	(4,231.69)	-	-	-

233 Cemetery

	FY24 Actual	FY25 Actual	FY26 Actual	FY26 Budget	FY27 Budget	FY28 Budget
	YearTotal	YearTotal	Year-to-date	Adopted YearTotal	Initial Department Head Request YearTotal	Initial Department Head Request YearTotal
310100 - Current	207,144	210,900	-	257,739	247,734	263,011
310200 - Delinquent	545	564	-	500	500	500
314055 - Fiscal Disparities	19,068	19,787	-	19,000	20,000	20,000
TAXES	226,757	231,251	-	277,239	268,234	283,511
334060 - Supplemental Aid	10,298	10,457	-	10,000	10,000	10,000
INTERGOVERNMENTAL	10,298	10,457	-	10,000	10,000	10,000
341360 - Restitution For Damages	1,198	-	-	-	-	-
349355 - Cemetery Sexton	5,241	4,294	-	5,000	5,000	5,000
349400 - Cemetery Lots	19,650	21,068	9,900	10,000	15,000	15,000
349450 - Cemetery Burial/Grave Opening	28,150	22,300	14,250	20,000	20,000	20,000
CHARGES FOR SERVICES	54,239	47,662	24,150	35,000	40,000	40,000
362450 - Miscellaneous Revenue	1,655	1,750	887	1,000	1,000	1,000
365100 - Investment Income	1,553	480	-	300	500	500
MISCELLANEOUS	3,208	2,230	887	1,300	1,500	1,500
	-	-	-	-	-	-
REVENUE ACCOUNTS	294,502	291,600	25,037	323,539	319,734	335,011
	-	-	-	-	-	-
101010 - Salary-Fulltime	133,715	140,725	74,105	220,458	230,659	240,787
101020 - Salary-Fulltime/Overtime	5,104	753	-	-	-	-
101030 - Salary-Parttime	18,784	24,010	-	30,000	25,000	25,000
101040 - Salary-Parttime/Overtime	263	239	-	-	-	-
101210 - Pera	10,324	10,526	5,645	-	-	-
101220 - Fica	9,220	9,711	4,330	-	-	-
101250 - Medicare	2,157	2,271	1,013	-	-	-
101310 - Health Insurance	31,662	34,380	19,007	-	-	-
101330 - Life Insurance	37	164	35	-	-	-
101370 - Healthcare Savings	4,381	4,471	2,452	-	-	-
101420 - Unemployment	-	-	662	-	-	-
101510 - Workers Compensation	10,161	9,634	3,596	10,700	10,000	10,000
PAYROLL	225,809	236,885	110,844	261,158	265,659	275,787
202010 - Office Supplies	9	-	43	-	-	-
202075 - Assets Between \$700-\$4,999	-	9,366	-	5,000	5,000	5,000
202090 - Inventorial Supplies	-	1,732	-	-	500	500
202100 - Operating Supplies	110	85	402	1,000	1,000	1,000
202120 - Motor Fuels	4,543	2,936	1,529	5,000	4,500	4,500
202180 - Uniforms/Clothing/Safety	665	647	600	600	700	700
202400 - Small Tools	383	97	96	1,000	500	500
202555 - Grounds Maint/Supplies	1,345	1,149	2,617	3,000	3,000	3,000
SUPPLIES	7,055	16,010	5,288	15,600	15,200	15,200
403010 - Accounting/Auditing Services	894	1,056	-	1,091	1,200	1,200
403080 - Recording/Filing Fees	1,334	828	368	1,850	1,500	1,500
403100 - Other Contracted Services	4,092	6,440	200	4,000	5,000	5,000
403210 - Telephone	1,224	1,238	738	1,500	1,500	1,500
403213 - Internet Services	2,030	931	490	2,000	1,000	1,000
403220 - Postage/Freight	21	-	-	50	50	50
403230 - Seminars/Meetings/Schools	-	85	-	200	200	200
403340 - Licenses	21	-	43	100	100	100
403610 - General Insurance	4,580	4,536	1,820	4,500	4,700	4,700
403810 - Electricity	2,229	2,162	1,143	2,500	2,300	2,300
403820 - Water	600	566	232	500	600	600
403830 - LP Gas	4,409	4,690	-	6,000	5,000	5,000
403840 - Garbage Removal	760	1,149	326	1,000	1,100	1,100
404000 - Maintenance Contracts	10	-	-	100	-	-
404010 - Building Maint/Repairs	23	350	432	3,500	1,500	1,500
404015 - Grounds Maint/Repairs	107	-	-	3,500	1,000	1,000
404020 - Computer Maint/Repairs	400	505	-	500	500	500
404060 - Vehicle Maint/Repairs	25	14	-	500	-	-
404070 - General Equipment Maint/Repairs	5,437	3,808	1,635	5,500	5,000	5,000
404150 - Enterprise Lease Payments	8,807	8,773	4,387	7,500	6,174	11,324

404300 - Miscellaneous Expense	-	718	-	-	-	-
404330 - Dues & Subscriptions	390	381	431	390	450	450
OTHER CHARGES & SERVICES	37,392	38,232	12,246	46,781	38,874	44,024
505500 - Equip/Mach/Furn/Fixtures	-	60,747	-	-	-	-
CAPITAL	-	60,747	-	-	-	-
EXPENDITURE ACCOUNTS	270,257	351,873	128,378	323,539	319,734	335,011
	-	-	-	-	-	-
REVENUES/EXPENDITURES	24,245	(60,274)	(103,341)	-	0	(0)

025 Community Development

	FY24 Actual	FY25 Actual	FY26 Actual	FY26 Budget	FY27 Budget	FY28 Budget
	YearTotal	YearTotal	Year-to-date	Adopted YearTotal	Initial Department Head Request YearTotal	Initial Department Head Request YearTotal
101010 - Salary-Fulltime	409,811.01	449,819.76	224,278.98	681,305.00	709,459.20	747,154.97
101020 - Salary-Fulltime/Overtime	1,170.63	220.63	-	-	-	-
101210 - Pera	30,719.67	28,615.74	16,727.80	-	-	-
101220 - Fica	24,871.53	26,383.50	13,272.45	-	-	-
101250 - Medicare	5,816.79	6,170.32	3,103.90	-	-	-
101310 - Health Insurance	90,865.80	104,546.80	53,644.70	-	-	-
101330 - Life Insurance	110.38	230.08	82.79	-	-	-
101347 - Vision Insurance	-	-	-	-	-	-
101420 - Unemployment	-	-	1,962.80	-	-	-
101510 - Workers Compensation	2,496.48	4,416.64	1,379.00	2,700.00	4,000.00	4,000.00
PAYROLL	565,862.29	620,403.47	314,452.42	684,005.00	713,459.20	751,154.97
202010 - Office Supplies	154.24	228.34	60.12	600.00	250.00	250.00
202030 - Printing & Binding	100.00	80.72	-	400.00	250.00	250.00
202060 - Computer Supplies	-	-	-	200.00	200.00	200.00
202090 - Inventorial Supplies	-	-	-	2,500.00	1,500.00	1,500.00
202120 - Motor Fuels	2,390.76	1,503.69	1,099.78	2,500.00	2,500.00	2,500.00
202180 - Uniforms/Clothing/Safety	-	299.99	-	400.00	400.00	400.00
202190 - Other Supplies/Materials	-	34.97	-	300.00	300.00	300.00
SUPPLIES	2,645.00	2,147.71	1,159.90	6,900.00	5,400.00	5,400.00
403000 - Professional Services	6,498.75	364.00	-	7,000.00	7,000.00	7,000.00
403040 - Legal	-	7,216.17	1,525.00	2,000.00	2,000.00	2,000.00
403220 - Postage/Freight	201.77	185.00	68.57	400.00	350.00	350.00
403230 - Seminars/Meetings/Schools	7,156.71	6,532.14	6,571.88	10,000.00	13,000.00	13,000.00
403240 - Hiring/Background/Medical Testing	2,465.44	-	-	-	-	-
403340 - Licenses	-	-	42.50	-	-	-
403510 - Publishing & Advertising	989.58	2,416.93	859.06	1,200.00	1,200.00	1,200.00
403610 - General Insurance	15,652.00	14,015.00	5,750.00	16,500.00	15,000.00	16,000.00
404000 - Maintenance Contracts	3,368.29	2,350.01	723.84	3,500.00	3,500.00	3,500.00
404060 - Vehicle Maint/Repairs	-	8.00	8.00	-	-	-
404100 - Equipment Rental	-	-	-	300.00	-	-
404150 - Enterprise Lease Payments	-	-	-	-	19,447	7,561
404300 - Miscellaneous Expense	309.30	55.00	227.00	1,700.00	500.00	500.00
404330 - Dues & Subscriptions	975.00	455.00	774.00	1,000.00	1,000.00	1,000.00
OTHER CHARGES & SERVICES	37,616.84	33,597.25	16,549.85	43,600.00	62,997.08	52,111.48
EXPENDITURE ACCOUNTS	606,124.13	656,148.43	332,162.17	734,505.00	781,856.28	808,666.45

030 Council Commission Boards

	FY24 Actual	FY25 Actual	FY26 Actual	FY26 Budget Adopted	FY27 Budget Initial Department Head Request	FY28 Budget Initial Department Head Request **
	YearTotal	YearTotal	Year-to-date	YearTotal	YearTotal	YearTotal
101010 - Salary-Fulltime	41,580	42,240	17,600	57,585	49,140	49,165
101210 - Pera	1,683	2,112	880			
101220 - Fica	491					
101250 - Medicare	603	612	255			
101330 - Life Insurance	83	131	77			
101510 - Workers Compensation	68	119	45	70	100	100
PAYROLL	44,509	45,215	18,858	57,655	49,240	49,265
202010 - Office Supplies	304	5		304		
SUPPLIES	304	5		304		
402560 - Community Celebrations	60,150	27,731	21,500	15,000	23,000	25,000
403000 - Professional Services		4,000				
403230 - Seminars/Meetings/Schools	5,991	5,275	1,333	6,000	6,000	6,000
403510 - Publishing & Advertising	279					
403610 - General Insurance	3,404	2,676	730	3,000	3,100	3,200
404000 - Maintenance Contracts	712			300		
404330 - Dues & Subscriptions	39,616	35,432	40,807	40,000	40,000	40,000
404595 - Truth In Taxation	1,078		1,108	1,500	1,500	1,500
OTHER CHARGES & SERVICES	111,837	75,124	65,478	66,408	73,600	75,700
EXPENDITURE ACCOUNTS	156,346	120,339	84,336	124,063	122,840	124,965

050 Finance

	FY24 Actual	FY25 Actual	FY26 Actual	FY26 Budget	FY27 Budget	FY28 Budget
	YearTotal	YearTotal	Year-to-date	Adopted YearTotal	Initial Department Head Request YearTotal	Initial Department Head Request YearTotal
101010 - Salary-Fulltime	412,956	359,249	195,703	586,918	611,627	643,167
101020 - Salary-Fulltime/Overtime	34	1,698	-	-	-	-
101030 - Salary-Parttime	1,080	-	-	-	-	-
101210 - Pera	30,737	26,406	14,678	-	-	-
101220 - Fica	24,849	21,191	11,715	-	-	-
101250 - Medicare	5,812	4,956	2,740	-	-	-
101310 - Health Insurance	100,120	91,739	40,874	-	-	-
101330 - Life Insurance	124	279	67	-	-	-
101420 - Unemployment	-	-	1,723	-	-	-
101510 - Workers Compensation	1,578	2,040	729	2,150	2,000	2,000
PAYROLL	577,289	507,557	268,227	589,068	613,627	645,167
202010 - Office Supplies	832	758	895	700	800	800
202020 - Copy Supplies	-	-	-	450	-	-
202030 - Printing & Binding	250	-	-	250	-	-
202060 - Computer Supplies	2,078	2,908	2,303	2,000	2,000	2,000
202090 - Inventorial Supplies	289	-	-	400	300	300
SUPPLIES	3,449	3,666	3,198	3,800	3,100	3,100
403000 - Professional Services	1,150	8,020	2,100	2,750	1,500	1,500
403010 - Accounting/Auditing Services	38,154	53,602	81,323	36,000	55,000	55,000
403220 - Postage/Freight	1,821	(5)	-	1,500	1,500	1,500
403230 - Seminars/Meetings/Schools	3,592	235	-	3,500	3,500	3,500
403510 - Publishing & Advertising	2,269	3,117	-	1,000	3,000	3,000
403610 - General Insurance	2,116	1,812	640	2,500	2,100	2,100
404000 - Maintenance Contracts	1,833	-	-	3,000	3,000	3,000
404330 - Dues & Subscriptions	1,250	1,505	585	1,580	1,600	1,600
OTHER CHARGES & SERVICES	59,084	75,619	91,044	59,430	71,200	71,200
EXPENDITURE ACCOUNTS	636,373	583,176	359,271	648,498	687,927	719,467

060 Fire

	FY24 Actual	FY25 Actual	FY26 Actual	FY26 Budget Adopted	FY27 Budget Initial Department Head Request	FY28 Budget Initial Department Head Request
	YearTotal	YearTotal	Year-to-date	YearTotal	YearTotal	YearTotal
101010 - Salary-Fulltime	211,495.69	267,810.48	134,213.31	626,134.00	676,128.01	744,685.20
101020 - Salary-Fulltime/Overtime	400.29	531.47	4,093.16	-	-	-
101030 - Salary-Parttime	122,889.81	118,093.43	94,244.16	-	-	-
101040 - Salary-Parttime/Overtime	31,234.08	26,806.34	17,797.89	-	-	-
101210 - Pera	-	7,555.87	6,542.19	-	-	-
101220 - Fica	15,149.05	12,149.57	8,555.22	-	-	-
101230 - Police & Fire Pension	28,585.17	30,547.63	13,345.84	-	-	-
101235 - Fire Pension-St/Mn	164,066.11	-	-	-	-	-
101240 - Fire Relief-City	5,000.00	5,000.00	-	5,000.00	5,000.00	5,000.00
101250 - Medicare	5,210.37	5,856.43	3,578.93	-	-	-
101310 - Health Insurance	43,572.00	64,752.00	32,978.73	-	-	-
101330 - Life Insurance	675.58	848.76	182.14	851.00	-	-
101347 - Vision Insurance	-	48.68	0.01	-	-	-
101510 - Workers Compensation	36,877.69	46,484.32	17,420.50	42,000.00	40,000.00	40,000.00
PAYROLL	665,155.84	586,484.98	332,952.08	673,985.00	721,128.01	789,685.20
202010 - Office Supplies	88.89	118.00	9.99	500.00	200.00	200.00
202020 - Copy Supplies	-	287.94	-	200.00	200.00	200.00
202060 - Computer Supplies	-	-	-	500.00	-	-
202070 - Training Supplies	67.48	155.61	329.01	500.00	200.00	200.00
202075 - Assets Between \$700-\$4,999	-	-	-	7,000.00	7,000.00	7,000.00
202090 - Inventorial Supplies	1,205.64	947.21	69.00	7,000.00	1,500.00	1,500.00
202100 - Operating Supplies	5,106.53	5,725.84	1,288.06	7,000.00	6,000.00	6,000.00
202120 - Motor Fuels	7,391.42	7,969.72	5,707.98	10,500.00	9,000.00	10,000.00
202130 - Lubricants	-	93.02	35.75	400.00	400.00	400.00
202180 - Uniforms/Clothing/Safety	23,250.85	25,299.58	1,515.52	25,000.00	25,000.00	26,000.00
SUPPLIES	37,110.81	40,596.92	8,955.31	58,600.00	49,500.00	51,500.00
403000 - Professional Services	-	2,320.00	-	1,000.00	1,000.00	1,000.00
403020 - Medical Exams	1,696.00	3,206.00	175.00	2,500.00	3,300.00	3,500.00
403040 - Legal	-	585.00	-	-	-	-
403090 - Janitorial Services	-	-	-	600.00	-	-
403100 - Other Contracted Services	-	-	50.00	-	-	-
403220 - Postage/Freight	176.29	5.58	95.00	300.00	300.00	300.00
403230 - Seminars/Meetings/Schools	6,980.60	13,731.10	8,662.87	15,000.00	15,000.00	15,000.00
403260 - Community Education/Promotion	4,372.07	4,908.06	-	5,000.00	5,000.00	5,000.00
403340 - Licenses	-	-	81.50	-	-	-
403510 - Publishing & Advertising	-	-	-	650.00	-	-
403610 - General Insurance	21,690.00	20,952.00	9,110.00	21,000.00	22,000.00	23,000.00
403810 - Electricity	11,254.61	12,370.53	6,086.76	10,000.00	13,000.00	14,000.00
403812 - Television Service	1,765.35	1,934.40	1,204.40	750.00	-	-
403840 - Garbage Removal	1,830.83	2,063.04	906.85	1,200.00	2,000.00	2,000.00
403860 - Heat	1,679.60	2,375.05	2,021.31	3,500.00	2,500.00	3,000.00
404000 - Maintenance Contracts	1,260.15	1,073.50	1,748.88	9,500.00	9,500.00	9,500.00
404010 - Building Maint/Repairs	8,176.87	11,143.15	2,348.74	4,000.00	8,000.00	8,000.00
404040 - Radio Maint/Repairs	-	-	-	1,000.00	1,000.00	1,000.00
404060 - Vehicle Maint/Repairs	43.99	9,000.18	(162.00)	1,000.00	1,000.00	1,000.00
404061 - Air Trailer Maint & Repair	1,243.45	1,008.58	-	500.00	500.00	500.00
404062 - Vehicle Maint/Engine#115	3,869.28	1,950.10	1,956.91	4,000.00	4,000.00	4,500.00
404063 - Vehicle Maint #117	4,117.28	192.70	-	300.00	300.00	300.00
404064 - Vehicle Maint/Ladder#119	31,185.81	6,411.38	7,148.32	10,000.00	10,000.00	10,000.00
404065 - Vehicle Maint/Rescue#114	5,442.88	8,916.63	4,256.67	6,000.00	6,000.00	7,000.00
404066 - Vehicle Maint/Repr-Engine #21	10,525.92	7,364.49	2,035.36	3,000.00	5,000.00	7,500.00
404067 - Vehicle Maint/Mini Pumper #113	4,567.67	3,321.98	1,114.16	4,000.00	4,000.00	4,000.00
404068 - Vehicle Main/Repair-Eng #111	4,304.73	1,005.24	1,097.65	5,000.00	5,500.00	6,000.00
404070 - General Equipment Maint/Repairs	3,798.03	5,205.48	2,260.00	4,000.00	4,000.00	4,000.00
404150 - Enterprise Lease Payments	-	-	-	-	30,921.31	35,531.58
404330 - Dues & Subscriptions	1,973.50	1,820.80	2,642.25	2,000.00	2,000.00	2,000.00
404355 - Copy Machine Lease	1,255.76	1,514.02	544.94	1,200.00	1,600.00	1,600.00
405600 - Depreciation Expense	-	-	-	-	100,000.00	150,000.00

405800 - Radio Depreciation	8,810.88	8,810.88	8,810.88	10,000.00	10,000.00	10,000.00
OTHER CHARGES & SERVICES	142,021.55	133,189.87	64,196.45	127,000.00	267,421.31	329,231.58
EXPENDITURE ACCOUNTS	844,288.20	760,271.77	406,103.84	859,585.00	1,038,049.32	1,170,416.78

075 Fleet Maintenance

	FY24 Actual	FY25 Actual	FY26 Actual	FY26 Budget	FY27 Budget Initial Department Head Request	FY28 Budget Initial Department Head Request
	YearTotal	YearTotal	Year-to-date	YearTotal	YearTotal	YearTotal
101010 - Salary-Fulltime	155,531.99	157,245.50	84,943.93	226,155.00	240,168.28	252,762.59
101020 - Salary-Fulltime/Overtime	4,317.89	3,191.50	2,188.06	-	-	-
101210 - Pera	11,880.00	11,922.80	6,536.69	-	-	-
101220 - Fica	9,286.48	9,365.87	5,062.82	-	-	-
101250 - Medicare	2,171.71	2,190.13	1,184.06	-	-	-
101310 - Health Insurance	35,180.00	38,200.00	21,459.29	-	-	-
101330 - Life Insurance	49.44	170.08	37.81	-	-	-
101370 - Healthcare Savings	4,868.00	4,968.00	2,452.00	-	-	-
101420 - Unemployment	-	-	766.93	-	-	-
101510 - Workers Compensation	4,534.52	6,851.44	2,560.05	4,800.00	5,000.00	5,000.00
PAYROLL	227,820.03	234,105.32	127,191.64	230,955.00	245,168.28	257,762.59
202010 - Office Supplies	25.97	-	26.25	500.00	-	-
202075 - Assets Between \$700-\$4,999	3,275.58	-	-	4,000.00	2,000.00	2,000.00
202100 - Operating Supplies	6,066.74	4,866.26	4,311.22	6,800.00	5,500.00	5,500.00
202120 - Motor Fuels	758.07	555.12	235.48	2,200.00	800.00	800.00
202130 - Lubricants	9,732.55	9,156.86	2,902.50	10,000.00	10,000.00	10,000.00
202180 - Uniforms/Clothing/Safety	1,127.22	1,154.41	1,139.92	1,200.00	1,200.00	1,200.00
202400 - Small Tools	2,533.93	3,788.06	2,425.33	4,500.00	4,500.00	4,500.00
SUPPLIES	23,520.06	19,520.71	11,040.70	29,200.00	24,000.00	24,000.00
403230 - Seminars/Meetings/Schools	69.00	315.00	-	2,500.00	2,500.00	1,000.00
403610 - General Insurance	978.00	840.00	325.00	700.00	800.00	900.00
403810 - Electricity	13,713.81	16,475.89	10,031.07	13,500.00	17,000.00	17,500.00
403845 - Hazardous Waste Disposal	1,816.93	1,593.13	1,157.27	-	2,000.00	2,000.00
403850 - Septic/Sewer	-	-	-	2,000.00	-	-
404060 - Vehicle Maint/Repairs	11,322.74	11,034.11	2,058.64	15,000.00	12,000.00	12,000.00
404330 - Dues & Subscriptions	4,258.25	3,564.00	3,564.00	4,500.00	4,500.00	4,500.00
OTHER CHARGES & SERVICES	32,158.73	33,822.13	17,135.98	38,200.00	38,800.00	37,900.00
505500 - Equip/Mach/Furn/Fixtures	10,228.32	-	-	-	-	-
CAPITAL	10,228.32	-	-	-	-	-
EXPENDITURE ACCOUNTS	293,727.14	287,448.16	155,368.32	298,355.00	307,968.28	319,662.59

065 Information Technology

	FY24 Actual	FY25 Actual	FY26 Actual	FY26 Budget Adopted	FY27 Budget Initial Department Head Request	FY28 Budget Initial Department Head Request
	YearTotal	YearTotal	Year-to-date	YearTotal	YearTotal	YearTotal
101010 - Salary-Fulltime	258,784	233,582	99,945	301,153	312,354	328,742
101020 - Salary-Fulltime/Overtime	841	-	-	-	-	-
101210 - Pera	19,353	17,078	7,496	-	-	-
101220 - Fica	15,671	13,637	6,089	-	-	-
101250 - Medicare	3,665	3,189	1,424	-	-	-
101310 - Health Insurance	60,072	55,737	22,633	-	-	-
101330 - Life Insurance	74	138	33	-	-	-
101347 - Vision Insurance	(0)	(3)	-	-	-	-
101420 - Unemployment	-	3,370	879	-	-	-
101510 - Workers Compensation	1,638	2,215	654	1,725	2,000	2,000
PAYROLL	360,100	328,944	139,154	302,878	314,354	330,742
202010 - Office Supplies	539	-	9	400	400	400
202060 - Computer Supplies	192	-	-	200	200	200
202075 - Assets Between \$700-\$4,999	5,587	9,946	-	5,500	5,500	5,500
202150 - Maintenance Tools/Supplies	209	210	276	600	600	600
SUPPLIES	6,527	10,157	285	6,700	6,700	6,700
403000 - Professional Services	6,325	4,190	-	4,000	4,000	4,000
403213 - Internet Services	8,745	6,863	2,295	9,000	9,000	9,000
403220 - Postage/Freight	-	109	7	50	50	50
403230 - Seminars/Meetings/Schools	3,398	260	2,104	2,000	2,000	2,000
403310 - Auto Mileage Reimbursement	308	167	184	500	500	500
403610 - General Insurance	2,139	1,920	640	-	2,200	2,300
403840 - Garbage Removal	-	-	-	-	-	-
404000 - Maintenance Contracts	28	148	5,215	-	-	-
404012 - System Maint Contracts	34,639	19,929	15,459	32,000	32,000	32,000
404070 - General Equipment Maint/Repairs	-	2,891	597	-	9,500	9,500
404330 - Dues & Subscriptions	60	60	-	55	60	60
OTHER CHARGES & SERVICES	55,641	36,536	26,501	47,605	59,310	59,410
EXPENDITURE ACCOUNTS	422,268	375,637	165,940	357,183	380,364	396,852

211 Library

	FY24 Actual	FY25 Actual	FY26 Actual	FY26 Budget	FY27 Budget	FY28 Budget
	YearTotal	YearTotal	Year-to-date	Adopted YearTotal	Initial Department Head Request YearTotal	Initial Department Head Request YearTotal
310100 - Current	716,912	691,239	-	514,927	530,598	564,412
310200 - Delinquent	1,748	1,836	-	-	-	-
314055 - Fiscal Disparities	65,993	64,853	-	55,000	65,000	65,000
TAXES	784,653	757,928	-	569,927	595,598	629,412
334060 - Supplemental Aid	35,640	34,275	-	-	-	-
336215 - Library Contracts	142,281	142,014	-	178,000	178,000	178,000
336220 - ALS Reimbursement	-	-	185	-	-	-
INTERGOVERNMENTAL	177,921	176,289	185	178,000	178,000	178,000
347955 - ALS Cross-Overs	8,045	8,045	6,282	5,281	5,281	5,281
347970 - Photo Copies	3,940	4,509	2,264	2,000	2,000	2,000
347975 - Internet	1,326	939	341	2,000	2,000	2,000
347980 - Library Fees-Proctoring	75	58	-	100	100	100
347982 - Passport Processing Fee	36,750	45,985	13,895	20,000	20,000	20,000
347990 - Fax Machine Use	668	990	394	500	500	500
CHARGES FOR SERVICES	50,804	60,526	23,176	29,881	29,881	29,881
351030 - Library Fines	37	11	-	-	-	-
FINES & FEES	37	11	-	-	-	-
362310 - Contributions	11,737	16,029	61,005	1,500	1,500	1,500
362365 - Endowment Fund Income	2,658	3,535	1,555	1,300	1,300	1,300
362367 - Grand Rapids Library Foundation	36,869	20,549	12,218	-	-	-
362375 - Meeting Room Receipts	-	-	5	-	-	-
362450 - Miscellaneous Revenue	1,753	2,234	1,697	-	1,000	1,000
365100 - Investment Income	7,264	7,210	-	3,000	3,000	3,000
365105 - Net +/- Fair Value-Invtmt	12,089	4,494	-	-	-	-
MISCELLANEOUS	72,370	54,050	76,479	5,800	6,800	6,800
REVENUE ACCOUNTS	1,085,786	1,048,804	99,840	783,608	810,279	844,093
001800 - Encumbrances	(0)	-	-	-	-	-
003058 - Long Term Disability Ins	-	-	180	-	-	-
CITY WIDE	(0)	-	180	-	-	-
101010 - Salary-Fulltime	422,204	387,814	82,219	563,815	593,419	627,233
101030 - Salary-Parttime	106,900	106,037	92,797	-	-	-
101050 - Contracted Services	4,308	13,702	2,221	-	-	-
101210 - Pera	39,138	36,351	13,126	-	-	-
101220 - Fica	32,665	30,141	10,685	-	-	-
101250 - Medicare	7,639	7,049	2,499	-	-	-
101310 - Health Insurance	120,144	124,086	52,962	-	-	-
101330 - Life Insurance	222	269	135	-	-	-
101347 - Vision Insurance	-	7	-	-	-	-
101420 - Unemployment	-	-	1,540	-	-	-
101510 - Workers Compensation	2,291	2,641	989	2,425	2,500	2,500
PAYROLL	735,512	708,097	259,174	566,240	595,919	629,733
202010 - Office Supplies	5,307	6,171	463	5,000	5,000	5,000
202020 - Copy Supplies	381	833	-	1,500	1,500	1,500
202030 - Printing & Binding	279	226	140	1,000	1,000	1,000
202060 - Computer Supplies	3,271	5,112	2,136	3,000	3,000	3,000
202072 - Computer Inventory	3,807	-	403	2,500	2,500	2,500
202075 - Assets Between \$700-\$4,999	14,663	-	2,174	10,000	10,000	10,000
202090 - Inventorial Supplies	1,933	8,243	-	1,000	1,000	1,000
202095 - Prgm Sup & Materials	5,587	3,792	262	1,000	1,000	1,000
202100 - Operating Supplies	3,209	2,138	142	2,000	2,000	2,000
202110 - Books	49,743	44,355	20,063	14,000	14,000	14,000
202112 - Audio/Visual	12,785	9,046	3,381	5,000	5,000	5,000
202114 - Newspapers	1,827	1,908	1,929	2,000	2,000	2,000
202116 - Periodicals	5,983	3,961	58	-	-	-
202150 - Maintenance Tools/Supplies	3,801	3,298	1,897	3,000	3,000	3,000
SUPPLIES	112,577	89,083	33,049	51,000	51,000	51,000
403000 - Professional Services	-	83	-	500	-	-
403010 - Accounting/Auditing Services	1,278	1,509	-	1,600	1,700	1,700
403070 - Laundry/Soil Mats	863	933	580	1,000	1,000	1,000
403090 - Janitorial Services	20,960	25,360	12,227	20,960	12,960	12,960
403100 - Other Contracted Services	7,845	7,150	5,375	12,000	12,000	12,000

403210 - Telephone	4,440	4,512	2,666	6,000	4,800	4,800
403212 - Online Services	1,871	1,110	-	-	2,000	2,000
403220 - Postage/Freight	4,083	4,588	2,485	2,500	3,000	3,000
403230 - Seminars/Meetings/Schools	12,332	2,552	419	-	1,500	1,500
403240 - Hiring/Background/Medical Testing	-	-	372	-	-	-
403260 - Community Education/Promotion	227	-	-	-	-	-
403300 - Professional Serv-Collections	1,654	1,969	757	2,000	2,000	2,000
403310 - Auto Mileage Reimbursement	327	362	-	1,000	400	400
403510 - Publishing & Advertising	-	1,587	-	1,000	500	500
403610 - General Insurance	25,113	24,720	9,750	26,208	26,000	26,000
403810 - Electricity	33,022	31,472	14,286	35,000	36,000	36,000
403840 - Garbage Removal	2,305	1,979	729	2,000	2,000	2,000
403860 - Heat	2,255	6,294	4,254	8,000	8,000	8,000
404000 - Maintenance Contracts	11,721	12,068	2,634	12,000	13,000	13,000
404010 - Building Maint/Repairs	6,466	24,188	3,446	15,000	15,000	15,000
404015 - Grounds Maint/Repairs	1,907	389	-	1,000	1,000	1,000
404020 - Computer Maint/Repairs	11,110	10,573	2,186	6,000	10,000	10,000
404070 - General Equipment Maint/Repairs	5,819	5,152	3,702	8,000	8,000	8,000
404330 - Dues & Subscriptions	270	315	10	3,000	500	500
404355 - Copy Machine Lease	1,466	1,841	994	1,600	2,000	2,000
OTHER CHARGES & SERVICES	157,332	170,702	66,873	166,368	163,360	163,360
EXPENDITURE ACCOUNTS	1,005,421	967,882	359,277	783,608	810,279	844,093
REVENUES OVER (UNDER) EXPENDITURES	80,365	80,923	(259,436)	-	0	0

080 Police Department

	FY24 Actual	FY25 Actual	FY26 Actual	FY26 Budget Adopted	FY27 Budget Initial Department Head Request	FY28 Budget Initial Department Head Request
	YearTotal	YearTotal	Year-to-date	YearTotal	YearTotal	YearTotal
101010 - Salary-Fulltime	1,804,689	1,956,738	1,040,132	3,288,909	3,485,971	3,653,192.93
101020 - Salary-Fulltime/Overtime	188,991	154,621	40,994	202,555	-	-
101025 - Salary Ft-OT TZD Grnt	20,776	12,931	-	-	-	-
101030 - Salary-Parttime	7,560	7,488	46,375	-	-	-
101040 - Salary-Parttime/Overtime	621	-	-	-	-	-
101050 - Contracted Services	482	-	-	-	-	-
101210 - Pera	10,493	90,772	62,114	-	-	-
101220 - Fica	9,185	9,580	4,773	-	-	-
101230 - Police & Fire Pension	327,475	269,635	130,064	-	-	-
101250 - Medicare	28,364	30,297	15,901	-	-	-
101310 - Health Insurance	418,662	504,949	245,137	-	-	-
101330 - Life Insurance	531	1,498	373	-	-	-
101347 - Vision Insurance	-	51	-	-	-	-
101420 - Unemployment	-	-	3,153	-	-	-
101510 - Workers Compensation	136,862	168,307	58,747	163,701	140,000	140,000
PAYROLL	2,954,692	3,206,865	1,647,764	3,655,165	3,625,971	3,793,193
202010 - Office Supplies	863	442	249	1,500	900	900
202020 - Copy Supplies	-	642	-	500	500	500
202030 - Printing & Binding	277	481	-	500	500	500
202060 - Computer Supplies	111	976	308	1,000	1,000	1,000
202075 - Assets Between \$700-\$4,999	1,495	-	-	-	-	-
202090 - Inventorial Supplies	1,324	7,924	-	3,500	3,500	3,500
202100 - Operating Supplies	3,478	1,991	1,519	6,500	3,500	3,500
202120 - Motor Fuels	45,023	51,064	32,431	60,000	60,000	60,000
202170 - Pol Reserve Supplies-Donated	2,532	2,916	257	3,000	3,000	3,000
202180 - Uniforms/Clothing/Safety	27,713	45,315	16,985	26,000	30,000	30,000
202185 - Ammunition	11,028	6,696	6,523	7,000	7,000	7,000
202187 - SWAT	7,000	10,000	10,000	10,000	10,000	10,000
SUPPLIES	100,845	128,447	68,271	119,500	119,900	119,900
403000 - Professional Services	-	1,975	-	-	-	-
403040 - Legal	-	7,264	1,414	2,000	2,000	2,000
403045 - Legal-Prosecutions	55,000	89,208	52,500	105,000	110,250	110,250
403220 - Postage/Freight	835	230	733	750	500	500
403230 - Seminars/Meetings/Schools	31,318	32,691	17,520	30,000	32,000	32,000
403240 - Hiring/Background/Medical Testing	6,322	7,106	-	2,000	7,000	7,000
403260 - Community Education/Promotion	3,575	2,567	2,350	3,000	3,000	3,000
403340 - Licenses	65	65	70	200	200	200
403350 - Post Board License Fee	-	-	-	720	-	-
403510 - Publishing & Advertising	2,253	1,912	69	1,500	2,000	2,000
403610 - General Insurance	84,388	86,424	35,315	88,000	89,000	89,000
403810 - Electricity	2,165	1,899	666	2,500	2,500	2,500
404000 - Maintenance Contracts	2,616	3,346	36	28,000	35,648	35,648
404010 - Building Maint/Repairs	-	19	-	1,000	-	-
404022 - Body/Squad Camers & Tasers	85,158	94,190	79,080	98,000	106,277	106,277
404040 - Radio Maint/Repairs	-	-	-	1,000	1,000	1,000
404060 - Vehicle Maint/Repairs	12,210	19,807	8,065	8,000	8,000	8,000
404070 - General Equipment Maint/Repairs	2,821	1,624	6,772	5,500	3,000	3,000
404300 - Miscellaneous Expense	200	900	-	-	-	-
404330 - Dues & Subscriptions	2,147	2,943	2,939	2,000	3,000	3,000
404355 - Copy Machine Lease	2,299	2,279	1,177	1,700	2,300	2,300
404360 - Towing Charges	491	1,021	987	1,500	1,500	1,500
404150 - Enterprise Lease Payments	-	-	-	-	162,078	192,749
405800 - Radio Depreciation	16,190	16,476	16,476	16,550	16,550	16,550
OTHER CHARGES & SERVICES	310,054	373,945	226,168	398,920	587,803	618,473
EXPENDITURE ACCOUNTS	3,365,591	3,709,257	1,942,203	4,173,585	4,333,674	4,531,566

070 Public Works

	FY24 Actual	FY25 Actual	FY26 Actual	FY26 Budget Adopted	FY27 Budget Initial Department Head Request	FY28 Budget Initial Department Head Request
	YearTotal	YearTotal	YearTotal	Year-to-date	YearTotal	YearTotal
101010 - Salary-Fulltime	725,104	720,963	367,104	1,208,987	1,355,561	1,400,410
101020 - Salary-Fulltime/Overtime	24,568	25,474	6,181	23,629	-	-
101030 - Salary-Parttime	155,528	134,583	61,091	122,520	-	-
101040 - Salary-Parttime/Overtime	3,913	5,616	666	3,501	-	-
101050 - Contracted Services	116,229	-	-	59,000	73,470	74,480
101210 - Pera	54,707	55,301	27,963	-	-	-
101220 - Fica	52,880	52,407	25,532	-	-	-
101250 - Medicare	12,366	12,255	5,969	-	-	-
101310 - Health Insurance	206,690	217,162	93,144	-	-	-
101330 - Life Insurance	273	643	168	-	-	-
101347 - Vision Insurance	-	-	-	-	-	-
101370 - Healthcare Savings	17,519	14,309	8,833	-	-	-
101420 - Unemployment	10,953	14,231	9,894	-	-	-
101510 - Workers Compensation	51,740	34,499	18,994	50,325	50,000	50,000
PAYROLL - TOTAL	1,432,470	1,287,442	625,538	1,467,962	1,479,031	1,524,890
202010 - Office Supplies	127	129	27	800	-	-
202020 - Copy Supplies	161	390	14	1,200	-	-
202030 - Printing & Binding	1,788	-	-	100	-	-
202060 - Computer Supplies	4,255	-	-	1,500	1,500	1,500
202075 - Assets Between \$700-\$4,999	2,756	2,024	2,200	6,000	2,500	2,500
202090 - Inventorial Supplies	3,891	900	-	400	2,500	2,500
202100 - Operating Supplies	1,589	272	212	1,300	1,300	1,300
202120 - Motor Fuels	50,246	50,706	31,196	65,000	60,000	60,000
202130 - Lubricants	-	-	239	1,000	-	-
202150 - Maintenance Tools/Supplies	2,836	4,052	1,645	1,500	3,000	3,000
202160 - Building Maint Supplies	9,428	98	105	1,000	1,000	1,000
202165 - Chemicals	1,265	1,947	1,875	1,000	2,000	2,000
202180 - Uniforms/Clothing/Safety	9,741	10,247	5,099	10,000	10,500	10,500
202220 - Cutting Edges	9,922	18,349	15,051	10,000	15,000	15,000
202260 - Sign Repair Materials	14,051	13,933	7,483	15,000	15,000	15,000
202270 - Bituminous	49,457	21,286	7,102	50,000	50,000	50,000
202280 - Concrete	-	-	-	1,000	1,000	1,000
202290 - Granular/Riprap/Dirt	6,464	9,020	2,659	6,000	6,000	6,000
202400 - Small Tools	1,388	692	325	2,000	2,000	2,000
202500 - Sand/Salt	54,098	48,401	34,075	60,000	60,000	60,000
202550 - Liquid De-Icer	-	11,782	-	10,000	12,000	12,000
202555 - Grounds Maint/Supplies	36,128	65,993	39,488	50,000	50,000	50,000
SUPPLIES - TOTAL	259,592	260,220	148,795	294,800	295,300	295,300
403000 - Professional Services	280	120	50	10,000	2,500	2,500
403030 - Engineering Fees	4,347	10,556	9,910	8,000	8,000	8,000
403040 - Legal	-	-	-	2,000	-	-
403100 - Other Contracted Services	89,083	54,582	31,751	95,000	95,000	95,000
403215 - S/W Trip Haz Repairs	21,872	31,049	-	25,000	25,000	25,000
403220 - Postage/Freight	1,736	365	-	1,600	1,500	1,500
403230 - Seminars/Meetings/Schools	3,928	18,951	3,562	6,500	6,500	6,500
403240 - Hiring/Background/Medical Testing	-	-	281	-	-	-
403310 - Auto Mileage Reimbursement	1,977	2,100	725	2,000	2,200	2,200
403340 - Licenses	553	27	595	750	750	750
403510 - Publishing & Advertising	1,276	-	-	700	700	700
403610 - General Insurance	28,219	29,745	11,680	29,500	31,000	31,000
403810 - Electricity	40,779	51,964	29,218	45,000	55,000	55,000
403820 - Water	19,602	24,003	4,570	12,500	24,000	24,000
403840 - Garbage Removal	20,882	21,930	8,642	20,000	23,000	23,000
403860 - Heat	702	758	1,108	1,000	1,000	1,000
404000 - Maintenance Contracts	2,720	2,723	1,391	3,500	3,500	3,500
404010 - Building Maint/Repairs	29,311	32,730	7,081	30,000	30,000	30,000
404015 - Grounds Maint/Repairs	5,177	2,722	3,451	7,000	7,000	7,000
404050 - Irrigation Maint/Repairs	10,673	4,470	5,644	7,500	7,500	7,500
404060 - Vehicle Maint/Repairs	82,727	97,443	81,842	90,000	90,000	90,000
404070 - General Equipment Maint/Repairs	67	5,425	80	300	-	-

404075 - Fixture Maint/Repairs	3,457	934	3,339	1,000	1,000	1,000
404100 - Equipment Rental		150		1,500	1,500	1,500
404150 - Enterprise Lease Payments	-	-	-	-	105,011	82,454
404180 - Portable Restroom Rental	13,921	13,203	5,032	15,000	15,000	15,000
404300 - Miscellaneous Expense	187	46	(2,477)	500	500	500
404330 - Dues & Subscriptions	712	476	723	750	750	750
404333 - Banner Replacement	-	7,830	-	4,000	4,000	4,000
404350 - Ainsworth-Grant To IEIP	5,405	-	-	-	-	-
404545 - Crack Sealing/Overlays	60,795	65,712	-	65,000	65,000	65,000
404575 - Striping-Row Paint	26,251	17,495	2,710	15,000	17,000	17,000
404650 - Facility Maintenance Chgs	217	-	-	-	-	-
404800 - Street Lighting	110,596	106,810	44,192	115,000	115,000	115,000
404900 - Street Light Maintenance	97,589	145,912	74,645	120,000	120,000	120,000
405600 - Depreciation Expense	-	-	-	-	250,000	250,000
405800 - Radio Depreciation	-	-	6,840	-	7,000	7,000
OTHER CHARGES & SERVICES	685,038	750,231	336,583	735,600	1,115,911	1,093,354
505500 - Equip/Mach/Furn/Fixtures	15,565	8,105	-	-	-	-
CAPITAL	15,565	8,105	-	-	-	-
EXPENDITURE ACCOUNTS	2,392,664	2,305,998	1,110,916	2,498,362	2,890,242	2,913,545

090 Recreation

	FY24 Actual	FY25 Actual	FY26 Actual	FY26 Budget	FY27 Budget	FY28 Budget
	YearTotal	YearTotal	Year-to-date	Adopted YearTotal	Initial Department Head Request YearTotal	Initial Department Head Request YearTotal
101010 - Salary-Fulltime	145,442.15	145,016.19	86,752.45	146,066.00	358,198.52	372,391.35
101020 - Salary-Fulltime/Overtime	5,032.72	2,350.18	-	-	-	-
101030 - Salary-Parttime	119,713.43	116,483.09	60,086.12	170,950.00	-	-
101040 - Salary-Parttime/Overtime	576.94	268.52	-	-	-	-
101050 - Contracted Services	8,742.74	964.91	-	2,500.00	-	-
101210 - Pera	16,751.57	17,177.70	8,632.84	-	-	-
101220 - Fica	16,318.22	15,967.99	8,864.87	-	-	-
101230 - Police & Fire Pension	364.36	170.79	-	-	-	-
101250 - Medicare	3,845.21	3,747.83	2,073.25	-	-	-
101310 - Health Insurance	37,614.00	40,684.00	21,257.00	-	-	-
101330 - Life Insurance	49.44	102.50	33.11	-	-	-
101370 - Healthcare Savings	2,434.00	2,484.00	1,226.00	-	-	-
101420 - Unemployment	586.96	1,437.95	2,856.81	-	-	-
101510 - Workers Compensation	10,050.04	12,721.56	4,749.20	9,530.00	9,500.00	9,500.00
PAYROLL	367,521.78	359,577.21	196,531.65	329,046.00	367,698.52	381,891.35
202010 - Office Supplies	55.71	92.49	9.18	300.00	100.00	100.00
202030 - Printing & Binding	-	-	91.75	-	-	-
202075 - Assets Between \$700-\$4,999	-	-	2,850.00	-	-	-
202090 - Inventorial Supplies	582.99	836.84	369.98	-	750.00	750.00
202100 - Operating Supplies	5,986.42	7,483.21	5,569.36	8,000.00	8,000.00	8,000.00
202120 - Motor Fuels	247.85	114.60	50.00	-	250.00	250.00
202150 - Maintenance Tools/Supplies	5,700.10	4,634.50	848.12	6,000.00	6,000.00	6,000.00
202180 - Uniforms/Clothing/Safety	300.00	300.00	300.00	-	300.00	300.00
SUPPLIES	12,873.07	13,461.64	10,088.39	14,300.00	15,400.00	15,400.00
403010 - Accounting/Auditing Services	1,149.75	-	-	1,402.00	1,500.00	1,600.00
403040 - Legal	-	-	-	1,000.00	-	-
403220 - Postage/Freight	10.27	-	-	-	-	-
403230 - Seminars/Meetings/Schools	-	270.00	-	-	500.00	500.00
403510 - Publishing & Advertising	250.00	480.00	480.00	-	500.00	500.00
403610 - General Insurance	1,541.00	1,068.00	345.00	1,000.00	1,200.00	1,300.00
404000 - Maintenance Contracts	5,401.95	5,351.50	1,866.50	6,000.00	6,000.00	6,000.00
404060 - Vehicle Maint/Repairs	-	54.50	-	-	-	-
404070 - General Equipment Maint/Repairs	-	369.53	-	-	-	-
404100 - Equipment Rental	499.27	522.75	162.23	-	500.00	500.00
404160 - Credit Card Bank Charges	322.98	-	-	-	-	-
404330 - Dues & Subscriptions	660.00	537.17	510.00	-	600.00	600.00
404655 - Snowmobile Grooming	-	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
OTHER CHARGES & SERVICES	9,835.22	11,653.45	6,363.73	12,402.00	13,800.00	14,000.00
505500 - Equip/Mach/Furn/Fixtures	375.00	-	-	-	-	-
CAPITAL	375.00	-	-	-	-	-
EXPENDITURE ACCOUNTS	390,605.07	384,692.30	212,983.77	355,748.00	396,898.52	411,291.35

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 26-

A RESOLUTION ADOPTING THE PROPOSED 2026 LEVIES PAYABLE IN 2027 AND THE PROPOSED 2027 OPERATING EXPENDITURE BUDGET

WHEREAS, as a result of legislation passed in the 2009 Legislative session, the requirement to hold a special Truth in Taxation public hearing, continuation hearing, and levy adoption hearing have been repealed, and

WHEREAS, cities are still required to hold a single meeting to discuss the budget and levy and at which time the public is allowed to speak, and

WHEREAS, this meeting may be part of a regularly scheduled meeting, but must occur between the dates of November 25, 2026 and no later than December 30, 2026 and be held at 6:00 p.m. or later and the public must be allowed to speak, and

WHEREAS, the City staff has been working with the City Council to set the 2027 proposed budget and this budget and levy were presented to the City Council on September 28, 2026, and

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Grand Rapids, Minnesota that it does establish a proposed operating expenditure budget for the year of 2026 of \$12,916,907, and

BE IT FURTHER RESOLVED, by the City Council of the City of Grand Rapids, Minnesota, that the initial levy for the City of Grand Rapids for 2026 taxes collectible 2027 be as follows:

General Fund	\$7,319,446
Library Fund	530,598
Itasca Calvary Cemetery	247,734
Grand Rapids Economic Development Authority	125,000
Inter-fund Loan Repayment	0
Abatement Levies	25,000
2010 Debt Study Reduction	(75,000)
2012A Improvement Bonds	123,784
2013B Reconstruction Bonds	109,864
2014A Reconstruction Bonds	164,363
2016A Reconstruction Bonds	152,284
2017A Reconstruction Bonds	168,352
2018A St. Reconst. & CIP Bonds	142,677
2019A Improvement Bonds	137,057
2020A Reconstruction Bonds	165,720
2021B GO/Abatement Bonds	100,918
2021B Fire Hall GO Bonds	203,909
2023A GO Improvement Bonds	114,883
2024B Equipment Certificates	64,995
2025A Street Reconstruction	313,845
Franchise Fee Buy Down	(118,333)
Less Fund Balance/Additional Cuts	0
TOTAL CERTIFIED TO COUNTY AUDITOR	<u>\$10,017,096</u>

BE IT FURTHER RESOLVED, this proposed 2026 levy payable in 2027 is 2.60% higher than the final 2025 levy payable 2026 of \$9,759,748 and

BE IT FURTHER RESOLVED, by the City Council of the City of Grand Rapids, Minnesota, that the City certifies to the County Auditor the following dates:

- December 7, 2026 at 6:00 p.m. to discuss the proposed budget and levy and allow for public comment and
- December 21, 2026 for the subsequent meeting for the adoption of the final levy and budget.

Adopted this 28th day of September 2026.

Tasha Connelly, Mayor

Kim Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

CERTIFICATE OF PROPOSED LEVY FOR 2027

STATE OF MINNESOTA
COUNTY OF ITASCA

CITY OF Grand Rapids
Office of the City Clerk

TO THE COUNTY AUDITOR/TREASURER OF SAID COUNTY:

I, the undersigned clerk of the City above named and custodian of its records, do hereby certify that I have compared the following copy of resolution of the City Council of said City with the original thereof which is on file in my office and that the same is a true and correct copy of the said original and the whole thereof, to wit:

RESOLVED that the following sums be, and hereby are, proposed to be levied upon the taxable property in the City of Grand Rapids, County of Itasca, State of Minnesota, for the year payable 2026 for the following purposes, to-wit:

FUND	CERTIFIED LEVY
See attached Resolution	\$10,017,096
TOTAL CERTIFIED LEVY	

Dated this 28th day of September, 2026

_____, City Clerk

INITIAL PUBLIC MEETING:

DATE: December 7, 2026
TIME: 6:01 PM
PLACE: City Hall

SUBSEQUENT PUBLIC MEETING:

DATE: December 14, 2026
TIME: 5:00 PM
PLACE: City Hall

CONTACT INFORMATION: (To be listed on TNT Notices)

NAME: Tom Pagel, City Administrator
ADDRESS: 420 N. Pokegama Avenue
Grand Rapids, MN 55744
PHONE# 218-326-7626

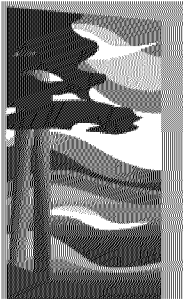
WEBSITE ADDRESS:

cityofgrandrapidsmn.com

EMAIL ADDRESS:

tpagel@grandrapidsmn.gov

Return this form to Heathyr Dahline (heathyr.dahline@itascacountymn.gov) or to Itasca County Auditor/Treasurer's Office, 123 NE 4th Street, Grand Rapids, MN 55744 on or before SEPTEMBER 30, 2026.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 9/28/2026

AGENDA ITEM: Consider adopting a resolution accepting a \$2,000 donation from the Grand Rapids Speedway to the Grand Rapids Fire Department.

PREPARED BY: Travis Cole-Fire Chief

BACKGROUND:

The Fire Department received a donation from the Grand Rapids Speedway. This donation was from them for assisting with fire department support during their enduro races and demolition derby.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution accepting a \$2,000 donation from the Grand Rapids Speedway to the Grand Rapids Fire Department.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 26-

A RESOLUTION ACCEPTING \$2,000 DONATION FROM THE GRAND RAPIDS
SPEEDWAY FOR THE GRAND RAPIDS FIRE DEPARTMENT

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The Grand Rapids Speedway have donated \$2,000.00 to the Grand Rapids Fire Department.

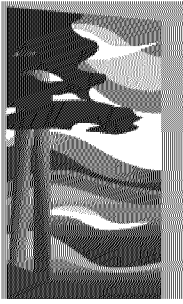
Adopted this 28th day of September, 2026

Tasha Connelly, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 9/28/2026

AGENDA ITEM: Consider adopting a resolution accepting a \$100 donation from members of the YMCA to the Grand Rapids Fire Department's Public Safety Education Fund.

PREPARED BY: Travis Cole-Fire Chief

BACKGROUND:

The Grand Rapids Fire Department received a \$100 donation from members of the YMCA. YMCA members participated in a 9/11 Stair Climb at Yanmar Arena in honor and remembrance of the first responders who climbed the stairs of the World Trade Center buildings while responding to the September 11, 2001 terrorist attacks and attempting to rescue building occupants.

The Fire Department appreciates the YMCA members for their generous donation in recognition of the sacrifices made by first responders.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution accepting a \$100 donation from members of the YMCA to the Grand Rapids Fire Department's Public Safety Education Fund.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 26-

A RESOLUTION ACCEPTING \$100 DONATION FROM YMCA MEMBERS FOR THE
GRAND RAPIDS FIRE DEPARTMENT'S PUBLIC SAFETY EDUCATION FUND

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- YMCA members have donated \$100.00 to the Grand Rapids Fire Department's Public Safety Education Fund.

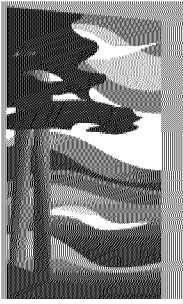
Adopted this 28th day of September, 2026

Tasha Connelly, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: September 28, 2026

AGENDA ITEM: Consider appointment to the Library Board.

PREPARED BY: Kimberly Gibeau

BACKGROUND:

The Grand Rapids Area Library Board currently has one non-resident vacancy with an unexpired term through December 31, 2027. We have one applicant, Frieda Hall, meeting the non-resident criteria. Councilor Sutherland has contacted Ms. Hall and recommends her appointment.

REQUESTED COUNCIL ACTION:

Make a motion to appoint Frieda Hall to the Grand Rapids Area Library Board, non-resident vacancy, to fill an unexpired term through December 31, 2027.



APPLICATION FOR CITY BOARDS AND COMMISSIONS

Return to:
City Administration Office
420 N. Pokegama Avenue
Grand Rapids, MN 55744
218-326-7600

Personal Information:

Name: (Please include Middle Name) <i>Frieda R. Hall</i>	Date: <i>8 Sept. 2026</i>
Address: [REDACTED]	Day Phone: [REDACTED]
Employer: [REDACTED]	Evening Phone: <i>"</i>
Occupation: [REDACTED]	E-Mail: [REDACTED]

Please rank in order the Boards/Commissions on which you would like to serve (leave blank any on which you do not wish to serve):

☐ Arts & Culture Commission	Civic Center Advisory Board	☐
☐ Economic Development Authority	Planning Commission	☐
☐ Golf Course Board	Police Community Advisory Board	☐
☐ Human Rights Commission	Public Utilities Commission	☐
☒ Library Board		

Do you have special qualifications that you feel would help you be particularly effective on a City Board or Commission? (i.e. work experience, volunteer experience, education, hobbies, etc?) *Work and volunteer experience, education.*

How did you become interested in serving on a Board or Commission?

Amy Deltmer asked me.
I previously served on the Human Rights Commission.

Are you related to any City employee or elected official? YES _____ NO ☒

If yes, to whom and how are you related? _____

Are you a Resident _____ or Non-Resident ☒ ?

Do you own property or own a business within the Grand Rapids city limits?

YES _____ NO ☒ If yes, please explain: _____

Data Authorization:

If appointed, I, Frieda Hall, authorize the City of Grand Rapids to release the following private data upon request made to the City (check all that apply).

Home Phone # _____

Work Phone# _____

Cell Phone # [REDACTED]

I also authorize the City of Grand Rapids to release such authorized private data referenced above to members of the general public, City staff, Mayor and City Council members upon request for such data. The person(s) receiving such private data must use it only for lawful purposes.

This authorization shall be modified or cancelled only upon written notice to the City Clerk, City of Grand Rapids.

I agree to inform the City Clerk's office of any change indicated above.

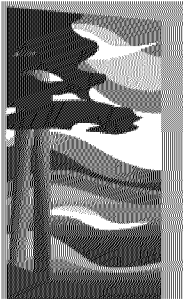
I agree to relinquish and waive all claims that may arise against the City, its agents or employees for releasing any and all authorized data referenced above relating to this agreement.

I, Frieda Hall, as a member of a City of Grand Rapids Commission/Board do understand that as a Commission/Board member I will be utilizing my private email address for official City business. I further understand that pursuant to *Minnesota Statutes Chapter 13* (Data Practices), that upon request from City Administration that I must provide emails relative to City business to fulfill all Data Practices requests. Failure to do so could be deemed a Misdemeanor pursuant to Minnesota Law.

- ☒ I agree to inform the City Clerk's office of any changes to the information provided above.
- ☒ I agree to relinquish and waive all claims that may arise against the City, its agents or employees for releasing any and all authorized data reference above relating to this application.
- ☒ I understand and agree that as a member of a City of Grand Rapids Commission, Board or Authority, I will be utilizing my private email address for official City business. I further understand that pursuant to Minnesota Statutes Chapter 13, (Data Practices), that upon request from City Administration that I must provide emails relative to City business to fulfill all data practice requests. Failure to do so could be deemed a Misdemeanor pursuant to Minnesota Law.
- ☒ I agree that by submitting this application, I am stating that the statements and information are true and correct to the best of my knowledge.

8 Sept. 2026
Date

Frederic R. Hall
Signature



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: September 28, 2026

AGENDA ITEM: Conduct a Public Hearing to consider the adoption of Ordinance amending Municipal Code Chapter 30 - Land Development Regulations.

PREPARED BY: Will Richter, Zoning Administrator

BACKGROUND:

Staff will present the attached PowerPoint presentation as background for this item.

REQUESTED COUNCIL ACTION:

Conduct a Public Hearing to consider amending and updating sections of Municipal Code Chapter 30 - Land Development Regulations.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Recommendation to the City Council

Text Amendments

Co-listing(s) from Chapter 14 Businesses:

- 1. List Retail Cannabis in Table 30-512**
- 2. Co-list Definition of Cannabis Retail Businesses in 30-421**

September 28, 2026

Grand Rapids City Council



Text Amendment

Amend 30-512 Table 1 (Permitted Uses) to List Retail Licensed Cannabis as a permitted use in CBD and GB zoning consistent with 14-187(a):

Retail licensed cannabis businesses shall be located in Central Business District, General Business, or Shoreland General Business zoning districts as defined in the City of Grand Rapids Zoning ordinance.



CITY OF
GRAND RAPIDS
ITS IN MINNESOTA'S NATURE

Text Amendment

30-512 Table 1 Permitted Uses:

- (a) *Permitted uses* These are identified as permitted in a particular zone by the placement of a 'P' in the column bearing the heading of that zone.
- (b) *Restricted uses* These uses are permitted in a particular zone subject to certain special restrictions. These uses are identified by the placement of a 'R' in the column bearing the heading of that zone. For details on the types of restrictions, please refer to sections 30.564.
- (c) *Conditional uses* Certain uses, because of their unique characteristics, must be considered individually as to their impact upon neighboring land, and the public welfare and their compatibility at the particular location. Conditional uses must go through a special approval process prior to their establishment. These uses are identified by the placement of a 'CUP' in the column bearing the heading of that zone. For details on the conditional use process, please refer to section 30.531.
- (Code 1978, § 23.88F; Ord. No. 05-05-08, 5-18-2005; Ord. No. 05-06-12, 6-27-2005; Ord. No. 05-10-15, 10-24-2005; Ord. No. 06-03-01, 3-13-2006; Ord. No. 06-03-01, 3-27-2006; Ord. No. 07-03-06, § 24Exh. A, 3-27-2007; Ord. No. 07-12-12, 12-10-2007; Ord. No. 10-01-01, 1-25-2010; Ord. No. 10-02-02, 2-22-2010; Ord. No. 12-06-07, Exh. C, 6-11-2012; Ord. No. 12-12-11, Exh. B, 12-17-2012; Ord. No. 13-10-12, 10-28-2013; Ord. No. 15-05-03, 5-11-2015; Ord. No. 16-05-05, Exh. D, 5-23-2016; Ord. No. 17-04-02, 4-24-2017; Ord. No. 17-08-08, Exh. A, 8-28-2017)

Table 1 Permitted Uses

LISTING OF USES IN ZONING DISTRICTS																	
RR/ SR	R 1a SR 1a	R 2/ SR 2	R 3/ SR 3	R 4/ SR 4	LB/ SLB	GB/ SGB	CHD/ SMU	MU/ SM	MO/ SRC	BP/ SRP	1 U/ SR 1	1 2/ SR 2	CD	PU/ SRU	AG	AP	
RESIDENTIAL																	
P	P	P	P	P	P										P		single-family detached
		P	P	P	P										P		twin home attached
		P	P	P	P			P									two-family attached
															R		manufactured home < 24' wide
															P		accessory apartments
																	rooming house 6 or fewer rooms
P	P	P															rooming house 7 or more rooms
		R	R	R	P	P	P								P		bed and breakfast accommodations
			P	P	P	P	P	P									multifamily
																	restricted home work



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Text Amendment

Amend 30-421 Table (Definitions) to co-list the definition of Cannabis Retail Businesses from 14-185(e) Definitions:

A retail location and the retail locations(s) of mezzobusinesses with a retail operations endorsement, microbusinesses with a retail operations endorsement, medical combination businesses operating a retail location, excluding lower-potency hemp edible retailers.



CITY OF
GRAND RAPIDS
ITS IN MINNESOTA'S NATURE

Planning Commission Text Amendment Considerations:

Public Hearing

Item 14.

PLANNING COMMISSION

Considerations

ZONING ORDINANCE AMENDMENT

1. Will the change affect the character of neighborhoods?

Why/Why not?

2. Would the change foster economic growth in the community?

Why/Why not?

3. Would the proposed change be in keeping with the spirit and intent of the ordinance?

Why/Why not?

4. Would the change be in the best interest of the general public?

Why/Why not?

5. Would the change be consistent with the Comprehensive Plan?

Why/Why not?

Grand Rapids City Council

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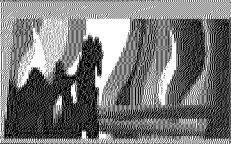


CITY OF
GRAND RAPIDS
LET'S ENJOY MINNESOTA'S NATURE

Text Amendment

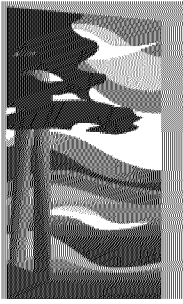
Planning Commission findings of fact:

- The amendment will not have an adverse effect on the character of neighborhoods – it is a co-listing of existing code language.**
- The amendments will have a positive impact on economic growth in the community by encouraging development by adding a new permitted use to the Municipal Code.**
- That the amendment to Chapter 30 would be in keeping with the spirit and intent of the Zoning Ordinance by maintaining an updated Ordinance.**
- That the amendments would be in the best interest of the public by making the Zoning Ordinance user friendly.**
- That the amendments would be consistent with the goals of the Comprehensive Plan by facilitating orderly zoning for licensed retail cannabis businesses.**



CITY OF
GRAND RAPIDS
LET'S ENJOY MINNESOTA'S NATURE

Questions?



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: September 28, 2026

AGENDA ITEM: Consider the recommendation of the Planning Commission regarding the adoption of an Ordinance amending and updating sections of Municipal Code Chapter 30 - Land Development Regulations.

PREPARED BY: Will Richter, Zoning Administrator

BACKGROUND:

After the public hearing on this matter, the City Council reviews the Planning Commission recommendation and considers the public testimony received.

The Council can accept the recommendation of the Planning Commission and adopt the ordinance as prepared or make its own findings to support approving or denying the text amendment.

REQUESTED COUNCIL ACTION:

Make a motion to adopt an ordinance, amending and updating Municipal Code Chapter 30 - Land Development Regulations: 30-512 Table 1 (Permitted Uses), 30-421 (Definitions) and publish the changes in summary form.

ORDINANCE NO. 26-__

AN ORDINANCE AMENDING AND UPDATING SECTIONS OF CHAPTER 30 *LAND DEVELOPMENT REGULATIONS*

WHEREAS, from time to time, the City of Grand Rapids deems it important to review, and update, if necessary, its Zoning Ordinance (Land Development Regulations); and

WHEREAS, at their meeting on September 3, 2026, the Grand Rapids Planning Commission initiated the process to update and amend two sections of the Zoning Ordinance (Land Development Regulations) identified by city staff; and

WHEREAS, the Planning Commission on September 3, 2026, took up consideration of draft amendments to Chapters 30, as prepared by staff, and found that the amendments were consistent with the Comprehensive Plan and would be in the best interest of public health, safety, and general welfare, and recommended that the City Council adopt the draft amendment to said portions of Municipal Code Chapter 30:

30-512 Table 1 (Permitted Uses)

30-421 (Definitions)

WHEREAS, the City Council conducted a public hearing on Monday, September 28, 2026, at 5:00 p.m., to consider the amendments to Chapter 30; and

WHEREAS, the City Clerk presented the affidavit of publication of the notice of the public hearing; and

WHEREAS, the City Council has heard all persons who wished to be heard regarding the proposed text amendments.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA, that it adopts the Planning Commission's following findings of fact relative to the amendment to Chapter 30 Land Development Regulations of the City Code:

- The amendment will not have an adverse effect on the character of neighborhoods – it is a co-listing of existing code language.
- The amendments will have a positive impact on economic growth in the community by encouraging development by adding a new permitted use to the Municipal Code.
- That the amendment to Chapter 30 would be in keeping with the spirit and intent of the Zoning Ordinance by maintaining an updated Ordinance.

- That the amendments would be in the best interest of the public by making the Zoning Ordinance user friendly.
- That the amendments would be consistent with the goals of the Comprehensive Plan by facilitating orderly zoning for licensed retail cannabis businesses.

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA, that the amendments to the City Code are in the best interest of the public's health, safety, and general welfare, and hereby ordains that the Grand Rapids City Code be amended as follows:

Add Retail Cannabis to CBD and GB - 30-512 Table 1 (Permitted Uses)

Co-list definition of Retail Cannabis Businesses from Chapter 14 in 30-421 (Definitions)

This Ordinance shall become effective after its passage and publication.

ADOPTED AND PASSED BY THE City Council of the City of Grand Rapids on the 28th day of September 2026.

Tasha Connelly, Mayor

Attest:

Kim Gibeau, City Clerk

Councilmember _____ seconded the foregoing ordinance and the following voted in favor thereof: _____. Opposed: _____, whereby the ordinance was declared duly passed and adopted.