



GRAND RAPIDS AREA LIBRARY BOARD MEETING AGENDA

Wednesday, September 10, 2025

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, September 10, 2025, at 5:00 PM in the City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

APPROVAL OF AGENDA:

PUBLIC COMMENT (if anyone wishes to address the Board):

APPROVAL OF MINUTES:

- [1.](#) Consider approval of Library Board Minutes from 8-13-2025

COMMUNICATIONS:

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

- [2.](#) Review financial report and consider a motion to approve payment of Library Bill List.

CONSENT AGENDA (Roll Call Vote Required):

- [3.](#) Consider approval of contract for book clubs.
- [4.](#) Consider a resolution accepting donations.

REGULAR AGENDA:

- [5.](#) 2026 Library Budget
- [6.](#) Maintenance of Effort Certifications
- [7.](#) Library Advocacy Update

UPDATES:

Friends

Foundation

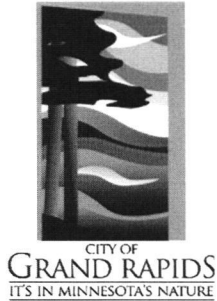
STAFF REPORTS:

[8.](#) Review Library Reports and Statistics

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR OCTOBER 8, 2025, AT 5:00 PM.

ATTEST: Amy Dettmer, Director of Library Services



GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, August 13, 2025

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, August 13, at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

Chair Martin called meeting to order at 5:00 PM.

CALL OF ROLL:

Present: Barr, Casteel, Dobbs, Litchke, Martin, Richards, Squadroni, Teigland

Absent: King

Staff: Amy Dettmer, Library Director

APPROVAL OF AGENDA:

Motion: approve agenda

Mover: Richards

Seconder: Dobbs

Result: Passed unanimously

PUBLIC COMMENT (if anyone wishes to address the Board):

None

APPROVAL OF MINUTES:

1. Consider approval of Library Board Minutes

Motion to approve Minutes

Mover: Richards

Seconder: Litchke

Result: Passed unanimously

COMMUNICATIONS:

2. Note of appreciation from Danielle.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Consider approval of Library Bill List.

Motion to approve Bill List

Mover: Barr

Seconded: Dobbs

Result: Passed 8-0 via roll-call

CONSENT AGENDA (Roll Call Vote Required):

3. Consider accepting donations.

Motion to: approve Consent Agenda

Mover: Dobbs

Seconded: Casteel

Result: Passed 8-0 via roll-call

REGULAR AGENDA:

4. Library advocacy update
Informational

UPDATES:

Friends

By Teigland – book sale in July was a huge success.

By Dettmer- 19 volunteers 75 hours at book sale.

Foundation

By Barr – Next meeting is 9-18 at CPC.

STAFF REPORTS:

6. Review library reports and statistics.

ADJOURNMENT:

Chair Martin adjourned the meeting at 5:17.

NEXT REGULAR MEETING IS SCHEDULED FOR SEPTEMBER 10, 2025, AT 5:00 PM.

ATTEST: AMY DETTMER, Director of Library Services

Item 1.

Item 3.

EFT Payment	Payment Amount
No	3,522.65
No	105.85
No	2,530.00
No	210.53
No	148.95
No	428.66
No	382.95
No	151.66
No	1,900.00
No	400.00
No	20.38
No	2,300.00
No	52.85
No	33.45
No	176.70
No	842.70
Total	13,207.33

Billing Address

INGRAM LIBRARY SERVICES LLC ONE INGRAM BLVD AVERGNE TN 37086 United States
DEMCO INFO BOX 886231 MILWAUKEE WI 53288-8623 United States
GARTNER REFRIGERATION CO 331 W SUPERIOR ST LUTHER MN 55806 United States
MIDWEST TAPE LLC 17 TIMBERWOLF DRIVE HOLLAND OH 43526 United States
BLACKSTONE PUBLISHING CO BOX 780962 PHILADELPHIA PA 19178 United States
INNOVATIVE OFFICE SOLUTIONS LLC LOCKBOX #13143 PO BOX 141 MINNEAPOLIS MN 55480 United States
PERSONNEL DYNAMICS LLC 604 NW 1ST AVE PO BOX 193 GRAND RAPIDS MN 55741 United States
VESTIS GROUP, INC 600 COLONIAL CENTER PARKWAY SUITE 140 ROSWELL GA 30070 United States
ITASCA AREA SCHOOLS COLLABORATIVE 650 SW 7TH AVENUE GRAND RAPIDS MN 55744 United States
BUNES SEPTIC SERVICE INC 693 BLUEBIRD DR GRAND RAPIDS MN 55741 United States
BTAC ACQUISITION CORP BAKER & TAYLOR LLC PO BOX 27793 ATLANTA GA 30384 United States
ALLISON PETERSON NORTHWOODS CLEANING COMPANY 8064 DANSON RD GRAND RAPIDS MN 55741 United States
ARROWHEAD LIBRARY SYSTEMS 528 EMERALD AVE MOUNTAIN IRON MN 55768 United States
EBSCO INDUSTRIES, INC EBSCO SUBSCRIPTION SERVICE PAYMENT PROCESSING CENTER PO BOX 20466 DALLAS TX 75320 United States
SANDSTROM'S INC 57 E HWY 20 PO BOX 206 GRAND RAPIDS MN 55741 United States
SHI INTERNATIONAL CORP 3 KNIGHTSBRIDGE ROAD PISCATAWAY NJ 08854 United States

Meeting Identifier
Library Meeting
Library Meeting
Library Meeting
Library Meeting
Library Meeting
Library Meeting
Library Meeting
Library Meeting
Library Meeting
Library Meeting
Library Meeting
Library Meeting
Library Meeting
Library Meeting
Library Meeting

RESOLUTION NO. 2025-08
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

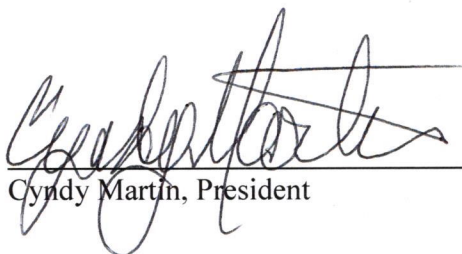
WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation - \$2,475.28

Neil Nicolaus and Susan Johnston - \$52.00 for *The Sun* magazine

Adopted this 13th day of August 2025


Cyndy Martin, President


Jennifer Barr, Secretary

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - SEPTEMBER 10, 2025
DEPARTMENT SUMMARY REPORT

Item 2.

PUBLIC LIBRARY

ARROWHEAD LIBRARY SYSTEM	00015320-L	26.86
BLACKSTONE PUBLISHING	2204342-L	47.00
BLACKSTONE PUBLISHING	2204536-L	235.00
BLACKSTONE PUBLISHING	2207734-L	141.00
Burggraf's Ace Hardware	407784-L	479.98
Burggraf's Ace Hardware	407524-L	137.31
Cengage Group	999100671221-L	21.44
GRAND RAPIDS HERALD REVIEW	213547-L	306.00
INGRAM LIBRARY SERVICES LLC	89375024-L	18.01
INGRAM LIBRARY SERVICES LLC	89245972-L	9.70
INGRAM LIBRARY SERVICES LLC	89245974-L	11.95
INGRAM LIBRARY SERVICES LLC	89702064-L	19.78
INGRAM LIBRARY SERVICES LLC	89702065-L	21.71
INGRAM LIBRARY SERVICES LLC	89702066-L	18.74
INGRAM LIBRARY SERVICES LLC	89760695-L	76.15
INGRAM LIBRARY SERVICES LLC	89760696-L	15.16
INGRAM LIBRARY SERVICES LLC	89935170-L	72.43
INGRAM LIBRARY SERVICES LLC	89935171-L	11.21
INGRAM LIBRARY SERVICES LLC	89935172-L	30.37
INGRAM LIBRARY SERVICES LLC	89935173-L	613.71
INGRAM LIBRARY SERVICES LLC	89944701-L	177.64
INGRAM LIBRARY SERVICES LLC	89944702-L	18.71
INGRAM LIBRARY SERVICES LLC	89653525-L	31.38
INGRAM LIBRARY SERVICES LLC	90058374-L	21.91
INGRAM LIBRARY SERVICES LLC	90058375-L	12.48
INGRAM LIBRARY SERVICES LLC	90058376-L	17.81
INGRAM LIBRARY SERVICES LLC	89839102-L	17.20
INGRAM LIBRARY SERVICES LLC	89839103-L	33.57
INGRAM LIBRARY SERVICES LLC	89839104-L	16.13
INGRAM LIBRARY SERVICES LLC	89839105-L	14.67
INGRAM LIBRARY SERVICES LLC	89839106-L	10.67
INGRAM LIBRARY SERVICES LLC	89847750-L	21.73
INGRAM LIBRARY SERVICES LLC	89646654-L	50.33
INGRAM LIBRARY SERVICES LLC	89646655-L	48.66
INGRAM LIBRARY SERVICES LLC	89646656-L	215.76
INGRAM LIBRARY SERVICES LLC	89646657-L	112.17
INGRAM LIBRARY SERVICES LLC	90127293-L	42.04
INGRAM LIBRARY SERVICES LLC	90096117-L	62.72
INGRAM LIBRARY SERVICES LLC	90096118-L	19.55
INGRAM LIBRARY SERVICES LLC	89565279-L	635.92

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - SEPTEMBER 10, 2025**DEPARTMENT SUMMARY REPORT**

INGRAM LIBRARY SERVICES LLC	89627537-L	42.60
INGRAM LIBRARY SERVICES LLC	89528483-L	249.84
INGRAM LIBRARY SERVICES LLC	89328171-L	23.00
INGRAM LIBRARY SERVICES LLC	89328172-L	18.74
INGRAM LIBRARY SERVICES LLC	89328173-L	125.51
INNOVATIVE OFFICE SOLUTIONS LL	IN4909424-L	578.56
INNOVATIVE OFFICE SOLUTIONS LL	IN4911820-L	111.72
JOHNSON CONTROLS FIRE PROTECTION	24872380-L	825.57
MIDWEST TAPE LLC	507568020-L	116.20
MIDWEST TAPE LLC	507626397-L	28.49
NORTHWOODS CLEANING COMPANY	10962-L	2,100.00
PERSONNEL DYNAMICS LLC	54901-L	1,123.32
PERSONNEL DYNAMICS LLC	54935-L	612.72
SANDSTROM'S INC	555870-L	201.86
STOKES PRINTING & OFFICE SUPPLY INC	121587-L	137.70
UNIQUE MANAGEMENT SERVICES INC JN	6141119-L	93.20
UNIQUE MANAGEMENT SERVICES INC JL	6142281-L	233.00
VESTIS GROUP, INC	2630460557-L	75.83
VESTIS GROUP, INC	2630455679-L	75.83

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 10,668.25

CHECKS ISSUED-PRIOR APPROVAL**PRIOR APPROVAL**

Amazon Capital Services 7/15/25	57.72
Amazon Capital Services 7/21/25	376.75
Amazon Capital Services 7/22/25	132.62
Amazon Capital Services 8/29/25	376.75
Amazon Capital Services 8/29/25	132.62
AT&T 07/2025	54.63
AT&T 08/2025	54.63
Diane Magner 8/4/25	400.00
Ditty Wish Ventures 8/4/25	500.00
Fidelity 08/2025	6.90
Fidelity 09/2025	6.90
Grand Rapids Payroll 7/11/25	23,841.01
Grand Rapids Payroll 7/25/2025	23,771.86
Grand Rapids Payroll 8/23/25	19,933.84
Grand Rapids Payroll 8/8/25	23,647.21
Haley Ortenblad 8/4/25	50.00
Madelyn Pratto 8/4/25	50.00
Marco 06/2025	65.38
Marco 07/2025 & 08/2025	276.19

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - SEPTEMBER 10, 2025

Item 2.

DEPARTMENT SUMMARY REPORT

Metropolitan Life Insurance 07/2025	57.60
Metropolitan Life Insurance 08/2025	57.60
Michelle Johnons 08/29/25	93.74
MN Energy 07/2025	45.00
MN Energy 08/2025	54.25
Northern Drug Screening 8/2025	30.00
Operating Engineers 10/2025	10,632.00
Paul Bunyan Communications 8/2025	248.52
Paul Bunyan Communications 7/15/25	198.23
PUC Utilities 07/2025	3,269.77
Waste Management 07/2025	145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 108,567.58

TOTAL ALL DEPARTMENTS: \$ 119,235.83



8/11/2025

Emily Lindner
23222 Old Stones Throw Road
Grand Rapids, MN 55744


Dear Ms. Lindner:

I am pleased that you will be leading a series of book club meetings developed for school age children. These programs will be held 9/22/2025, 10/20/2025/, 11/17/2025 and 12/08/2025.

The Library will pay you \$125 for each program. This fee will include your prep time, as well as set-up, programming, and clean-up time. In addition, the Library will pay you \$50 for program materials and snacks, for a total payment of \$175 per program. Payments will be made monthly, after the programs are completed. If these arrangements are agreeable, please sign below, and return this contract to the library.

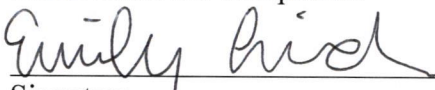
My e-mail is: adettmer@grandrapidsmn.gov. Don't hesitate to contact me if you have questions or concerns about the arrangements for your programs.

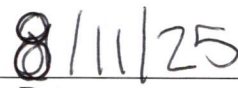
Sincerely,



Amy Dettmer
Library Director

These terms are acceptable:


Signature


Date

Approved for the Board of Directors:

RESOLUTION NO. 2025-09
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation – \$2714.77

\$ 918.71	Bestsellers
\$ 700.00	Ditty Wish Musical Storytimes
\$ 155.19	DVDs
\$ 940.87	Books – Series Fill-in

Judy Copa & Eric Roy Oberg - \$100.00

Nick & Nancy Eltgroth - \$500.00

Adopted this 10th day of September 2025

Cyndy Martin, President

Jennifer Barr, Secretary

**CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY**

ACTUAL 2021-2023 EXPENDITURES, 2024 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGET

	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2025 BUDGET	Actual YtD 6/30/2025	PROPOSED 2026 BUDGET
REVENUES							
Taxes							
Current	\$ 605,929	\$ 642,923	\$ 661,419	825,128	\$ 830,187	\$ -	\$ 743,151
Delinquent	8,908	4,460	1867.29				55,000
Fiscal Disparities	52,442	78,000	53,080				798,151
Total Taxes	667,279	725,384	716,366	825,128	830,187	-	
Intergovernmental							
Supplemental Aid	33,728	33,956	35,268				
State of Minnesota	-	707	-				
Library Contracts	146,043	151,428	143,384	128,000	145,000	-	145,000
Total Intergovernmental	179,771	186,092	178,652	128,000	145,000	-	145,000
Charges for Services							
ALS Cross-overs	8,045	8,045	8,045	5,281	5,281	-	5,281
Photo Copies	1,579	2,290	2,898	2,000	2,000	-	2,000
Internet	876	1,449	1,338	2,000	2,000	-	2,000
Library Fees-Proctoring	130	120	125	100	100	-	100
Passport Processing Fee	17,185	29,640	42,105	18,200	18,200	-	20,000
Fax Machine Use	367	436	693	500	500	-	500
Total Charges for Services	28,182	41,980	55,204	28,081	28,081	-	29,881
Fines and Forfeits							
Library Fines	220	13	86		-	-	-
Total Fines and Forfeits	220	13	86	-	-	-	-
Miscellaneous Revenue							
Donations	4,089	12,302	17,529	1,500	1,500	-	1,500
Memorial Books	-	-	60	-	-	-	-
Donations-Children's Library	-	487	-	-	-	-	-
Donations-Library Programs	330	-	-	-	-	-	-
Endowment Fund Income	6,981	(4,130)	2,586	1,300	1,300	-	1,300
Donations-ADA Project	-	-	-	-	-	-	-
Grand Rapids Lib Foundation	3,400	34,777	24,486	-	-	-	-
Meeting Room Receipts	-	-	-	-	-	-	-
Miscellaneous	2,311	2,569	2,809	-	-	-	-
Energy Rebates	-	-	-	-	-	-	-
Investment Income	4,001	2,901	5,200	3,000	3,000	-	3,000
Net (loss)/gain on net Investment	-	(23,611)	7,028	-	-	-	-
Total Miscellaneous Revenue	21,112	25,295	59,698	5,800	5,800	-	5,800
Other Sources							
Insurance Recovery	-	-	-	-	-	-	-
Operating Transfer - In	-	-	4,452	-	-	-	-
Fund Balance Usage	-	-	-	-	-	-	-
Total Revenues	896,564	978,765	1,014,459	987,009	1,009,068	-	978,832
EXPENSES							
Operating Transfer Out	-	-	-	-	-	-	-

**CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY
ACTUAL 2021-2023 EXPENDITURES, 2024 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGET**

	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2025 BUDGET	Actual YtD 6/30/2025	PROPOSED 2026 BUDGET
Personnel							
Salary-Full time	398,402	389,447	403,487	415,796	432,574	-	714,499
Salary-Full time overtime	-	-	-	-	-	-	-
Salary-Part Time	53,774	71,515	85,689	91,955	96,799	-	-
Salary-Part time overtime	-	-	-	-	-	-	-
Contracted Services	4,845	11,393	2,043	8,510	8,510	-	-
PERA	35,699	34,401	36,378	37,816	39,305	-	-
FICA	27,825	28,192	29,912	31,481	32,821	-	-
Medicare	6,508	6,593	6,996	7,362	7,676	-	-
Health Insurance	115,625	109,944	114,444	122,265	128,370	-	-
Life Insurance	199	218	222	232	232	-	-
Unemployment	8,787	-	-	-	-	-	-
Worker's Comp	2,954	2,496	3,062	3,032	2,413	-	2,425
Total Personnel	654,619	654,199	682,233	718,449	748,700	-	716,924
Supplies and materials							
Office Supplies	3,732	7,754	3,803	8,000	8,000	-	8,000
Copy Supplies	450	637	1,118	1,500	1,500	-	1,500
Printing/binding	478	528	193	1,000	1,000	-	1,000
Computer Supplies	3,522	3,359	3,477	3,000	3,000	-	3,000
Computer Inventory	10,560	365	836	2,500	2,500	-	2,500
Assets between 700 and 4999	1,529	13,361	7,873	10,000	10,000	-	10,000
Inventorial Supplies Equip<700	790	3,514	750	1,000	1,000	-	1,000
Volunteer Prgm Supplies & Mat	414	3,593	6,197	1,000	1,000	-	1,000
Operating Supplies	2,744	2,812	2,894	2,000	2,000	-	2,000
Books	41,791	51,345	48,884	39,000	39,000	-	39,000
Audio/Visual	8,787	9,197	8,033	9,000	9,000	-	9,000
Newspapers	1,459	1,563	1,993	2,000	2,000	-	2,000
Periodicals	5,588	5,561	5,549	7,500	7,500	-	7,500
Maintenance Tools/Supplies	2,061	2,314	2,805	3,000	3,000	-	3,000
Other Supplies/Materials	90	360	-	-	-	-	-
Equipment/Parts	-	-	-	-	-	-	-
Volunteer Coordinator Materials	-	-	-	-	-	-	-
Total supplies and materials	83,995	106,264	94,404	90,500	90,500	-	90,500
Services and Charges							
Professional Services	-	15,501	-	500	500	-	500
Accounting Services	1,113	1,124	1,203	1,500	1,600	-	1,600
Legal	-	-	-	-	-	-	-
Laundry	457	726	820	1,000	1,000	-	1,000
Janitorial Services	20,400	18,275	20,400	20,960	20,960	-	21,000
Other Contracted Services	4,289	16,023	6,325	12,000	12,000	-	12,000
Telephone	4,811	4,546	4,378	6,000	6,000	-	6,000
Postage/Freight	1,743	3,293	4,506	3,500	3,500	-	4,500
Seminar/Meetings/School	-	-	10,229	16,000	3,000	-	-
Staff Training	-	-	-	-	-	-	-
Community Ed/Promotion	216	216	216	-	-	-	-
Professional Service-Collections	343	1,877	1,922	2,000	2,000	-	2,000
Auto Mileage/travel	-	-	254	-	500	-	1,000
Publishing and Advertising	105	420	-	600	600	-	1,000
General Insurance	8,043	17,082	24,295	22,000	26,208	-	26,208

**CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY
ACTUAL 2021-2023 EXPENDITURES, 2024 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGET**

	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2025 BUDGET	Actual YtD 6/30/2025	PROPOSED 2026 BUDGET
Electricity	34,158	33,292	31,682	35,000	35,000	-	35,000
Garbage Removal	1,766	1,675	1,797	2,000	2,000	-	2,000
Heat-Natural Gas	5,031	4,643	1,961	8,000	8,000	-	8,000
Maintenance Contracts	10,499	10,501	12,190	9,500	9,500	-	12,000
Building Maintenance/Repairs	7,006	17,733	9,977	15,000	15,000	-	15,000
Grounds Maintenance	-	1,536	3,683	1,000	1,000	-	1,000
Computer Maintenance/Repairs	8,766	9,847	10,440	9,000	9,000	-	9,000
On-line Services	2,564	1,753	1,849	3,000	3,000	-	3,000
General Equip Maint/Repair	5,525	11,624	6,664	8,000	8,000	-	8,000
Equipment Leases	1,451	1,445	1,512	1,500	1,500	-	1,600
Miscellaneous	20	-	-	-	-	-	-
Dues & Subscriptions	30	30	30	-	-	-	-
Interlibrary Loan Charges	-	20	-	-	-	-	-
Fund Balance Payback	-	-	-	-	-	-	-
Total Other Services	118,335	173,180	156,333	178,060	169,868	-	171,408
Capital Outlay							
Equipment/Mach/Furn/Fixture	-	-	7,898	-	-	-	-
Building/Bldg Improvements	-	-	-	-	-	-	-
Total Capital Outlay	-	-	7,898	-	-	-	-
GRAND TOTAL	856,949	933,644	940,868	987,009	1,009,068	-	978,832
REVENUE/(EXPENDITURES)	\$ 39,615	\$ 45,121	\$ 73,591	\$ -	\$ -	\$ -	\$ (0)



August 12, 2025

Dear Minnesota County Administrators,

Thank you for your commitment to ensuring your county's residents have access to public library services. The attached documentation provides your county's state-certified level of library support for 2026. Minnesota Statutes, sections [134.34](#) and [275.761](#) establish the amount at 90% of the state-certified level of support set in 2011.

Please be advised that should a county fall below its state-certified level of library support, Minnesota Statutes, section 134.34, subdivision 4 requires removal of the county from State Library Services' funding formulas. This would greatly reduce the breadth and depth of library services available to the county's residents.

Thank you again for your continued support of Minnesota's libraries. Together, we can ensure that all Minnesota residents benefit from quality library services.

Sincerely,

A handwritten signature in black ink that reads 'Emma De Vera'.

Emma De Vera
State Library Program Specialist



August 2025

CERTIFICATION OF MINIMUM LOCAL SUPPORT REQUIREMENT: 2025

This is to certify the 2026 minimum level of financial support to be provided for operating expenses for public library services and participation in the regional public library system programs pursuant to *Minnesota Statutes*, Chapter 134.34 for:

Itasca County

The state-certified level of library support for 2026 is: **\$342,709**

This amount represents the equivalent of 90% of the official 2011 state-certified level of library support. The property in those portions of the county excluded for the purpose of determining the library levy and providing the minimum amount is as follows:

Bovey

Calumet

Coleraine

Grand Rapids

Keewatin

Marble

Amy Dettmer

From: Mollie Stanford <mollie.stanford@alslib.info>
Sent: Friday, August 15, 2025 1:55 PM
To: Amy Dettmer
Subject: 2026 MOE Certification -- Grand Rapids Area Library
Attachments: 2026 MOE - Grand Rapids.pdf

Greetings, Amy!

Around this time each year, our colleagues from State Library Services/Minnesota Department of Education notify every Minnesota county and every Minnesota city that operates a public library with the minimum amount they are required to provide for library service in the coming year (in this case, 2026).

These letters used to have much greater significance as those minimum amounts frequently changed as a result of just how much the city or county provided in the preceding two years. Over ten years ago, the Minnesota Legislature saw fit to essentially freeze the amounts for all of the jurisdictions. Since the Legislature enacted that freeze, the amount on each year's letter is the same as the year before. It will remain the same for future years until the Legislature un-freezes the amounts. A number of cities and counties across the state fund their respective libraries at amounts above what appears on their letter, however there are still some that fund at the minimum amount.

As the letters are being sent directly to city clerks and/or city administrators, I want to make sure you have a copy for your records as well. Please let me know if you have any questions or concerns!

Best,
Mollie

Mollie M. Stanford, MLIS (she/her)
Executive Director
Arrowhead Library System
5528 Emerald Avenue, Mountain Iron, MN 55768
(218) 741-3840

*My work day may look different than your work day. Please do not feel obligated to respond outside of your normal working hours.

----- Forwarded message -----

From: De Vera, Emma (She/Her/Hers) (MDE) <emma.devera@state.mn.us>
Date: Tue, Aug 12, 2025 at 12:59 PM
Subject: 2026 MOE Certification
To: kjohnson@ci.grand-rapids.mn.us <kjohnson@ci.grand-rapids.mn.us>, mollie.stanford@alslib.info <mollie.stanford@alslib.info>

Hello,

Attached is your county's 2026 state-certified maintenance of effort amount. Please note that this amount is not reflective of the actual cost of maintaining your local library or libraries. Please contact me if you have further questions.

Thank you,

Emma De Vera (she/her)

State Library Programs Specialist

651-582-8702 | emma.devera@state.mn.us

Minnesota Department of Education

400 NE Stinson Blvd., Minneapolis, MN 55413

education.mn.gov





August 12, 2025

Dear Minnesota City Clerks,

Thank you for your commitment to ensuring your city's residents have access to public library services. The attached documentation provides your city's state-certified level of library support for 2026. Minnesota Statutes, sections 134.34 and 275.761 establish the amount at 90% of the state-certified level of support set in 2011.

Please be advised that should a city fall below its state-certified level of library support, Minnesota Statutes, section 134.34, subdivision 4 requires removal of the city from State Library Services' funding formulas. This would greatly reduce the breadth and depth of library services available to the city's residents.

Thank you again for your continued support of Minnesota's libraries. Together, we can ensure that all Minnesota residents benefit from quality library services.

Sincerely,

A handwritten signature in cursive script that reads 'Emma De Vera'.

Emma De Vera
State Library Program Specialist



August 2025

CERTIFICATION OF MINIMUM LOCAL SUPPORT REQUIREMENT: 2025

This is to certify the 2026 minimum level of financial support to be provided for operating expenses for public library services and participation in the regional public library system programs pursuant to *Minnesota Statutes*, Chapter 134.34 for the city of:

Grand Rapids

The state-certified level of library support for 2026 is: **\$391,618**

This amount represents the equivalent of 90% of the official 2011 state-certified level of library support.

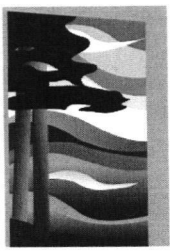
AGENDA
Library Study Group
9-3-25

1. Members Present – John Johnson, Terry Snyder, Tasha Connelly, Tom Sutherland
2. Staff Present – Tom Pagel, Will Richter, Amy Detmer, Brett Skyles, Austin Rohling

3. Review Mayor Connelly memorandum (see attached)

4. Member Updates
 - a. County Budget
 - b. Duluth Library
 - c. Grant Updates
 - d. Other?

5. Other?



MEMORANDUM

Date: August 28, 2025

To: Commission Johnson, Commissioner Snyder, Auditor Rohling, Administrator Skyles,
Councilmember Sutherland, Will Richter, Library Director Amy Dettmer, Administrator
Pagel

From: Tasha Connelly, Mayor

Re: Update on work tasks for September 3, 2025, meeting

At the August 20, Library Study meeting, the City was tasked with three items to research. The first was to assemble a fact sheet with bullet point answers to constituent questions. The second was to research the Scott County Library system. The third was grant opportunities. Background follows.

Fact Sheets – See Attached.

Scott County Library System

The following are basic demographics for the Scott County Library System (SCLS):

- The population of Scott County is 150,928 vs 45,014 for Itasca County or about 3x larger.
- The SCLS has eight libraries vs seven for Itasca.
- The SCLS levy is \$4.46 million vs \$1.54 million for all Itasca libraries or about 3x larger.
- Most SCLS are open from 10 am to 8 pm. The public can use Extended Access (EA) from 6 am to 10 pm including holidays. Use link to learn more about extended access: [Locations & Hours | Scott County, MN](#)
- EA could be added to our libraries with investment in technology. Scott County does not appear to be utilizing EA to reduce staff.
- With Scott County being the levying authority, the SCLS is equitably funded amongst all county taxpayers.

At our August 20 meeting I mentioned reviewing a funding model we use to allocate fire contract costs to various townships. I directed Administrator Pagel to prepare a model for Itasca County that would include all libraries budgets in the model. The model works as follows:

- All library budgets for 2024 were added together amounting to \$1.54 million
- All township and city taxable market value for 2024 was added together.
- The total number of library card holders were calculated for each township/city.
- Fifty percent of the \$1.54 million was prorated to each township/city based on taxable market value and number of library card holders. In essence ability to pay and use.
- When allocated, each of the cities that host libraries reduce their property tax for library services as follows:

Library	2024 Budget	What Tax Payers Would Pay	Decrease in Levy
Grand Rapids	825,128	416,226	-408,902
Coleraine	128,335	41,807	-86,528
Bovey	37,209	29,766	-7,443
Marble	39,537	6,182	-33,355
Calumet	71,848	4,050	-67,798
Keewatin	70,564	15,406	-55,158
Nashwauk School	25,000	16,656	-8,344
Itasca County	342,709	342,709	0

- Itasca County would still need to contribute their minimum requirement to Arrowhead Library System.
- If the total library budget was allocated only on taxable market value, the host library cities would see the following reduction in property taxes:

Library	2024 Budget	What Tax Payers Would Pay	Decrease in Levy
Grand Rapids	825,128	207,119	-618,009
Coleraine	128,335	36,681	-91,654
Bovey	37,209	6,912	-30,297
Marble	39,537	5,333	-34,204
Calumet	71,848	2,311	-69,537
Keewatin	70,564	7,862	-62,702
Nashwauk School	25,000	15,841	-9,159
Itasca County	342,709	342,709	0

Grand Opportunities

The city hired John Connelly to research grant opportunities for the library. He worked with another grant specialist and together they researched grant opportunities at the state and national level. The criteria used in searching was library operations and programming in rural settings. The six potential grant sources are attached. The GRAL has utilized The Friends (MALF) in the past.

I look forward to discussing this information with you on Wednesday, September 3, at 4:00 pm, virtually.

Library Fact Sheet

- In accordance with MN Statute 134.07 a property can only be taxed once for library services.
- In 2015 the GR Library had 8 Full-Time and 2 Part-Time employees. In 2025 the GR Library has 4 Full-Time and 4 Part-Time employees.
- The GR library has 85 volunteers who assist at the library 3,500 hours annually.
- The GR library is approaching 30 years of age. Proactively we know that the roofing membrane will probably need to be replaced in the next five years at an estimated cost of \$500k.
- The GR library budget has only increased 2.6% annually the past eleven years.
- Over 160,000 items (book, cd, etc.) are checked out of the GR library annually.
- Conduct 52 programs with over 2,100 attendees annually.
- If hours are not reduced, a seasonal shift having Saturday hours at the library will occur as of January 1st.
- Library volunteers are prohibited by law from working in positions with access to patron records – i.e., checking out books. Library data – including patron records – is governed by the Minnesota Government Data Practices Act (MS 13.40).
- Volunteers are actively involved in processing material, reshelving materials, and producing/supporting library programs.

Local Government Unit

2024 Taxable Market Value

Number of Library Card Holders

50% Card Holder Levy

Total Levy

Adwood	Real Property TMV	11,111,399	2,157	0	2,157
Abco	Real Property TMV	155,188,933	30,725	0	30,725
Adershurst	Real Property TMV	59,855,123	11,619	0	11,619
Babam	Real Property TMV	218,683,261	42,451	0	42,451
Beaville	Real Property TMV	82,743,850	16,062	0	16,062
Bigfork TWP	Real Property TMV	50,752,135	9,852	0	9,852
Blackberry	Real Property TMV	108,868,965	21,134	0	21,134
Bowstring	Real Property TMV	78,812,811	15,299	0	15,299
Carpenter	Real Property TMV	75,054,421	14,570	0	14,570
Deer River TWP	Real Property TMV	107,463,129	19,890	0	19,890
Freely	Real Property TMV	69,353,458	13,463	0	13,463
Good Hope	Real Property TMV	27,271,047	5,294	0	5,294
Goodland	Real Property TMV	102,603,750	19,917	0	19,917
Grafton	Real Property TMV	8,801,158	1,712	0	1,712
Greenway	Real Property TMV	108,179,358	21,000	0	21,000
Harris	Real Property TMV	636,955,866	123,646	0	123,646
Knights	Real Property TMV	21,560,299	4,185	0	4,185
Lake Jessie	Real Property TMV	64,975,207	12,613	0	12,613
Lawrence	Real Property TMV	97,115,348	18,852	0	18,852
Lone Pine	Real Property TMV	133,705,961	25,955	0	25,955
Marcell	Real Property TMV	228,359,117	44,329	0	44,329
Max	Real Property TMV	23,033,145	4,471	0	4,471
Moose Park	Real Property TMV	17,949,928	3,484	0	3,484
Moose	Real Property TMV	78,915,246	15,319	0	15,319
Nashua TWP	Real Property TMV	111,608,820	21,665	0	21,665
Nore	Real Property TMV	20,681,578	4,015	0	4,015
Orenagen	Real Property TMV	13,655,559	6,533	0	6,533
Pomroy	Real Property TMV	8,668,827	1,683	0	1,683
Sage	Real Property TMV	35,887,230	6,966	0	6,966
Sand Lake	Real Property TMV	87,214,820	16,930	0	16,930
Spang	Real Property TMV	42,822,107	8,204	0	8,204
Stokes	Real Property TMV	81,016,772	15,727	0	15,727
Third River	Real Property TMV	16,339,470	3,172	0	3,172
Troul Lake	Real Property TMV	180,436,592	35,026	0	35,026
Wabasha	Real Property TMV	183,348,495	35,592	0	35,592
Wawana	Real Property TMV	15,600,176	3,028	0	3,028
Wirt	Real Property TMV	27,327,287	5,305	0	5,305
Wishland	Real Property TMV	39,788,605	7,724	0	7,724
Isasca County All Unorg.	Real Property TMV	1,856,796,361	360,440	0	360,440
Bigfork	Real Property TMV	20,949,440	4,067	0	4,067
Bovey	Real Property TMV	35,607,462	6,912	0	6,912
Calumet	Real Property TMV	11,902,821	2,311	0	2,311
Colasat	Real Property TMV	912,064,746	177,050	0	177,050
Coleraine	Real Property TMV	188,960,804	36,681	0	36,681
Deer River	Real Property TMV	74,830,665	14,526	0	14,526
Elfte	Real Property TMV	7,208,011	1,399	0	1,399
Grand Rapids	Real Property TMV	1,066,968,994	207,119	0	207,119
Keewatin	Real Property TMV	40,501,912	7,862	0	7,862
La Prairie	Real Property TMV	68,958,740	13,386	0	13,386
Marble	Real Property TMV	27,474,470	5,333	0	5,333
Nashua	Real Property TMV	81,605,079	15,841	0	15,841
Squaw Lake	Real Property TMV	5,604,243	1,088	0	1,088
Tacoma	Real Property TMV	76,003,525	14,754	0	14,754
Wabasha	Real Property TMV	10,957,128	2,127	0	2,127
Zembla	Real Property TMV	2,391,634	464	0	464
Total Taxable Market Value		7,934,955,706	1,540,330	14,900	1,540,330

Library	2024 Budget	825,128	207,119	-618,009
Grand Rapids	What Tax Payers Would Pay Levy	36,681	-91,654	
Coleraine		128,335	-30,297	
Bovey		37,209	-34,204	
Marble		39,537	-69,537	
Calumet		71,848	-62,702	
Nashua		70,564	-15,841	
Nashua School		25,000	-9,159	
Isasca County		342,709		
Total Library Levy		1,540,330		
100% TMV		1,540,330		
50% Card Holder		0		

Local Government Unit

2024 Taxable Market Value

Number of Library
Card Holders

50% Card Holder
Levy

Total Levy

Alwood	Real Property TMV	11,111,399	1,078	2	103	1,82
Arbo	Real Property TMV	155,188,933	15,063	286	14,783	29,846
Ardenhurst	Real Property TMV	59,855,128	5,810	11	569	6,378
Babam	Real Property TMV	218,683,261	21,225	177	9,149	30,374
Beaville	Real Property TMV	82,743,850	8,031	17	879	8,910
Beckberry	Real Property TMV	50,752,135	4,926	187	9,666	14,592
Belfort TWP	Real Property TMV	108,868,965	10,671	182	9,407	19,974
Bowling	Real Property TMV	78,812,811	7,650	26	1,944	8,993
Caperton	Real Property TMV	75,054,421	7,285	16	1,627	8,112
Deer River TWP	Real Property TMV	102,465,129	9,945	189	9,769	19,714
Feeley	Real Property TMV	69,353,458	6,731	95	4,910	11,642
Good Hope	Real Property TMV	27,271,047	2,647	15	775	3,222
Goodland	Real Property TMV	102,603,750	9,959	64	3,308	13,267
Grafton	Real Property TMV	8,820,158	856	3	155	1,011
Greenway	Real Property TMV	108,179,358	10,500	294	15,197	25,966
Harris	Real Property TMV	636,955,886	61,823	1,089	12,989	118,112
Kinghurst	Real Property TMV	27,560,299	2,093	10	517	2,610
Lake Jasse	Real Property TMV	64,975,207	6,306	48	2,481	8,788
Lawrence	Real Property TMV	97,115,348	9,426	99	5,117	14,543
Lone Pine	Real Property TMV	133,705,961	12,977	36	1,861	14,838
Marcell	Real Property TMV	228,359,117	22,164	43	2,223	24,387
Max	Real Property TMV	23,033,145	2,236	13	672	2,908
Moose Park	Real Property TMV	17,949,928	1,742	41	2,119	3,861
Morse	Real Property TMV	78,915,346	7,659	144	7,443	15,103
Nashua TWP	Real Property TMV	111,608,820	10,833	71	3,670	14,503
Nore	Real Property TMV	20,681,78	2,007	1	52	2,059
Okeageen	Real Property TMV	33,655,559	3,267	52	2,888	5,954
Perry	Real Property TMV	8,668,827	841	1	52	893
Sage	Real Property TMV	35,387,230	3,483	38	1,964	5,447
Sand Lake	Real Property TMV	87,124,820	8,465	17	879	9,344
Spang	Real Property TMV	42,782,197	4,102	87	4,497	8,599
Stokes	Real Property TMV	81,016,772	7,863	22	1,137	9,001
Third River	Real Property TMV	16,139,470	1,586	4	207	1,793
Trou Lake	Real Property TMV	180,436,592	17,513	287	14,934	32,348
Webana	Real Property TMV	183,348,495	17,796	239	12,954	30,149
Wewama	Real Property TMV	15,600,176	1,514	7	362	1,876
Wirt	Real Property TMV	27,127,287	2,652	9	465	3,118
Splitland	Real Property TMV	39,788,605	3,862	92	4,755	8,617
Itasca County All Unorg	Real Property TMV	1,856,796,361	180,220	1,253	64,766	244,986
Belfort	Real Property TMV	20,949,440	2,033	187	9,666	11,699
Bovey	Real Property TMV	35,607,462	3,456	509	26,310	29,766
Calumet	Real Property TMV	11,902,821	1,155	56	2,895	4,050
Chassaret	Real Property TMV	912,064,746	88,525	1,098	56,754	145,279
Coleraine	Real Property TMV	188,960,804	18,340	454	23,467	41,807
Deer River	Real Property TMV	74,830,665	7,263	514	26,568	33,831
Effie	Real Property TMV	7,208,011	700	37	1,912	2,612
Grand Rapids	Real Property TMV	1,066,968,394	103,560	6,049	312,666	416,226
Keweenaw	Real Property TMV	40,501,912	3,931	222	11,475	15,406
La Prairie	Real Property TMV	68,958,740	6,693	99	5,117	11,810
Marble	Real Property TMV	27,474,470	2,667	68	3,515	6,182
Nashua	Real Property TMV	81,665,079	7,921	169	8,735	16,656
Square Lake	Real Property TMV	5,604,243	544	24	1,241	1,784
Tacoma	Real Property TMV	76,003,525	7,377	68	3,515	10,892
Warba	Real Property TMV	10,957,126	1,063	77	3,980	5,044
Zempe	Real Property TMV	2,391,634	232	2	103	396
Total Taxable Market Value		7,934,955,706	770,165	14,900	770,165	1,540,330

Library	2024 Budget	825,128	416,226	-108,902
Coleraine	Grand Rapids	128,335	29,766	-7,443
Marble	Bovey	39,537	6,182	-33,355
Calumet	Keeweenaw	71,848	15,406	-55,158
Nashua	Nashua School	25,000	16,656	-8,344
Itasca County	Total Library Levy	1,540,330	342,709	0
50% TMV		770,165		
50% Card Holder		770,165		

Item 7.

And	Real Property TMV	11,111,399	1,004	2	110	1,111
Ad	Real Property TMV	155,188,933	14,016	286	15,668	29,685
Ad	Real Property TMV	59,815,123	5,405	11	603	6,009
Ad	Real Property TMV	218,681,261	19,725	117	9,697	29,448
Ad	Real Property TMV	82,743,820	7,473	17	931	8,405
Ad	Real Property TMV	50,792,135	4,584	187	10,244	14,828
Blackberry	Real Property TMV	108,868,965	9,883	182	9,971	19,804
Bonaparte	Real Property TMV	78,817,811	7,118	26	1,424	8,543
Campana	Real Property TMV	75,094,421	6,779	16	877	7,655
Carpenter	Real Property TMV	102,465,129	9,252	189	10,544	19,609
Chert River TWP	Real Property TMV	69,335,458	6,264	95	5,204	11,468
Good Hope	Real Property TMV	27,271,047	2,463	15	822	3,285
Goodland	Real Property TMV	102,601,750	9,267	64	3,506	12,773
Grattan	Real Property TMV	8,820,158	797	3	164	961
Greenway	Real Property TMV	108,179,158	9,771	294	16,106	25,877
Harris	Real Property TMV	616,955,886	57,529	1,089	59,659	117,188
Engelhart	Real Property TMV	21,560,299	1,947	10	548	2,495
Lake Joseph	Real Property TMV	64,975,207	5,868	48	2,620	8,498
Lansdowne	Real Property TMV	97,115,148	8,772	99	5,524	14,195
Lower Pine	Real Property TMV	113,705,961	12,076	36	1,972	14,048
Marechal	Real Property TMV	228,199,117	20,675	43	2,356	22,981
Mex	Real Property TMV	21,031,145	2,080	13	712	2,793
Mex	Real Property TMV	17,949,928	1,623	41	2,246	3,867
Mex	Real Property TMV	78,915,246	7,128	144	7,889	15,016
Mex	Real Property TMV	111,698,820	10,080	71	3,890	13,970
Mex	Real Property TMV	20,681,578	1,868	1	55	1,923
Mex	Real Property TMV	31,655,559	3,040	52	2,649	5,888
Mex	Real Property TMV	8,688,827	783	1	55	838
Mex	Real Property TMV	35,887,280	3,243	38	2,082	5,323
Mex	Real Property TMV	8,214,820	7,877	17	931	8,808
Mex	Real Property TMV	42,212,107	3,817	87	4,766	8,583
Mex	Real Property TMV	81,016,772	7,317	22	1,205	8,523
Mex	Real Property TMV	16,138,420	1,476	4	219	1,695
Mex	Real Property TMV	180,438,592	16,292	287	15,723	32,020
Mex	Real Property TMV	181,548,495	16,560	239	13,093	29,653
Mex	Real Property TMV	15,690,176	1,409	7	383	1,792
Mex	Real Property TMV	22,327,287	2,468	9	493	2,961
Mex	Real Property TMV	39,798,695	3,594	92	5,040	8,634
Mex	Real Property TMV	7,062,895	638	0	0	638
Mex	Real Property TMV	7,719,443	698	0	0	698
Mex	Real Property TMV	44,117,458	3,986	0	0	3,986
Mex	Real Property TMV	178,795,586	14,212	0	0	14,212
Mex	Real Property TMV	14,328,728	1,294	0	0	1,294
Mex	Real Property TMV	61,000,220	5,509	0	0	5,509
Mex	Real Property TMV	49,716,564	4,490	0	0	4,490
Mex	Real Property TMV	296,332,582	25,861	0	0	25,861
Mex	Real Property TMV	11,169,927	1,009	0	0	1,009
Mex	Real Property TMV	244,222,498	22,058	0	0	22,058
Mex	Real Property TMV	41,638,139	3,761	0	0	3,761
Mex	Real Property TMV	55,018,938	4,969	0	0	4,969
Mex	Real Property TMV	57,268,431	5,172	0	0	5,172
Mex	Real Property TMV	15,155,791	1,368	0	0	1,368
Mex	Real Property TMV	31,684,379	2,844	0	0	2,844
Mex	Real Property TMV	24,497,486	2,212	0	0	2,212
Mex	Real Property TMV	109,638,187	9,902	0	0	9,902
Mex	Real Property TMV	82,779,110	7,477	0	0	7,477
Mex	Real Property TMV	21,313,895	1,925	0	0	1,925
Mex	Real Property TMV	46,318,427	4,171	0	0	4,171
Mex	Real Property TMV	22,037,673	1,980	0	0	1,980
Mex	Real Property TMV	18,007,203	1,626	0	0	1,626
Mex	Real Property TMV	18,094,965	1,633	0	0	1,633
Mex	Real Property TMV	11,307,728	1,071	0	0	1,071
Mex	Real Property TMV	54,098,733	4,886	0	0	4,886
Mex	Real Property TMV	12,541,262	1,135	0	0	1,135
Mex	Real Property TMV	2,930,813	265	0	0	265
Mex	Real Property TMV	2,992,391	270	0	0	270
Mex	Real Property TMV	2,987,891	655	0	0	655
Mex	Real Property TMV	24,062,161	2,173	0	0	2,173
Mex	Real Property TMV	17,193,136	1,553	0	0	1,553
Mex	Real Property TMV	11,815,225	1,067	0	0	1,067
Mex	Real Property TMV	888,100	80	0	0	80
Mex	Real Property TMV	59,718,380	5,396	0	0	5,396
Mex	Real Property TMV	2,991,178	234	0	0	234
Mex	Real Property TMV	518,590	46	0	0	46
Mex	Real Property TMV	981,490	89	0	0	89
Mex	Real Property TMV	20,949,440	1,892	187	10,344	12,137
Mex	Real Property TMV	35,697,462	3,216	0	0	3,216
Mex	Real Property TMV	11,992,821	1,075	0	0	1,075
Mex	Real Property TMV	911,964,746	82,377	1,098	60,152	142,529
Mex	Real Property TMV	188,960,804	17,067	454	24,872	41,938
Mex	Real Property TMV	74,830,665	7,159	514	28,159	34,917
Mex	Real Property TMV	7,208,011	651	37	2,027	2,678
Mex	Real Property TMV	1,066,648,394	96,362	6,049	331,385	437,752
Mex	Real Property TMV	46,501,912	3,658	272	12,162	15,820
Mex	Real Property TMV	68,938,760	6,228	99	5,524	11,652
Mex	Real Property TMV	27,478,420	2,481	68	3,725	6,207
Mex	Real Property TMV	81,695,079	7,370	169	9,158	16,629
Mex	Real Property TMV	5,693,243	506	24	1,315	1,821
Mex	Real Property TMV	76,001,525	6,865	68	3,725	10,590
Mex	Real Property TMV	10,917,126	990	77	4,218	5,208
Mex	Real Property TMV	2,381,634	219	2	110	326
Mex	Real Property TMV	2	2	13,082	716,677	1,433,353
Mex	Real Property TMV	7,994,955,706	716,677	13,082	716,677	1,433,353

Library
Grand Rapids
788,151
128,335
37,209
39,537
71,848
70,564
0
342,709
1,433,353
716,677
716,677

2026 Budget
Grand Rapids
128,335
37,209
39,537
71,848
70,564
0
342,709
1,433,353
716,677
716,677

50% Card Hold
50% Card Hold

August in Children's

And that's a wrap! Summer 2025 is in the books, and we are tired, but satisfied. Some August highlights:

- Our final tally for Summer Reading 2025 was 1,391 participants of all ages!
- Online Storytime saw us filming Rabbits, and Not-So-Boring Sheep. We had discussed the necessity of putting Online Storytime on hiatus until we had final answers to our funding disaster for 2026, but have decided that we will continue, for the time being. There are many people in this community who count on Storytime, not only day care centers, but senior residences as well. It's a phenomenal outreach began during Covid, that now has an identity of its own.
- Page Turners and Teen Book Club met.
- We had another wonderful concert with Will Sings Songs. He has an astounding way of getting folks on their feet, dancing with joy. I agree wholeheartedly with the patron who said, "This was the best show, ever!"
- I was a guest at the Children's Discovery Museum, and did a fun storytime about books and libraries.
- The numbers are in for Summer Celebration! We always use the number of Kona Ices given away as our official Summer Celebration number. While a few kids might have two, there are many people who don't have any, so it feels like a pretty even balance. This year we had 537 people at Summer Celebration!! It was a glorious day, packed with happy people and beautiful weather. Thank you for all your help...it truly couldn't be done without you.
- Artastic kits are currently being handed out. This will be Grandma Nancy Mike-Johnson's last Artastic program. She has volunteered her time doing 9 projects a year since we were closed for Covid. What we thought would be a program for a handful of months became wildly popular with our patrons. We hand out 150 art kits every month, and invite our patrons to follow along with the tutorial. Thank you to Nancy for developing a program that patrons love, and look forward to. Diana Magner will continue in Nancy's footsteps starting in October.
- And now...a few months of calm. Happy Reading!

Monthly Report - Overview for Aug 2025

Locations on this report: Grand Rapids Area Library

Checkout

Description	Aug 2025	Jul 2025	%chg	Aug 2024	%chg	2025 YTD	2024 YTD	%chg
1st Time	9585	11402	-16	11347	-16	77848	83562	-7
Phone Renewal	217	198	9	311	-31	1684	2382	-30
Renewal	152	207	-27	188	-20	1226	1583	-23
Opac Renewal	726	649	11	698	4	4931	5276	-7
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	10680	12456	-15	12544	-15	85689	92803	-8

Checkout Stock Rotation

Description	Aug 2025	Jul 2025	%chg	Aug 2024	%chg	2025 YTD	2024 YTD	%chg
1st Time	0	0	0	0	0	0	0	0
Phone Renewal	0	0	0	0	0	0	0	0
Renewal	0	0	0	0	0	0	0	0
Opac Renewal	0	0	0	0	0	0	0	0
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Checkin

Description	Aug 2025	Jul 2025	%chg	Aug 2024	%chg	2025 YTD	2024 YTD	%chg
Normal	8963	10354	-14	10887	-18	70189	75249	-7
Late	1967	2299	-15	2352	-17	14878	16477	-10
Offline Normal	0	0	0	0	0	0	0	0
Offline Late	0	0	0	0	0	0	0	0
Total	10930	12653	-14	13239	-18	85067	91726	-8

Requests Placed

Description	Aug 2025	Jul 2025	%chg	Aug 2024	%chg	2025 YTD	2024 YTD	%chg
Placed	1873	1654	13	1981	-6	14652	17391	-16
Total	1873	1654	13	1981	-6	14652	17391	-16

Requests Resolved

Description	Aug 2025	Jul 2025	%chg	Aug 2024	%chg	2025 YTD	2024 YTD	%chg
Cancelled	85	101	-16	128	-34	853	947	-10
Filled	2742	2644	3	2844	-4	21815	24521	-12
Expired	4	4	0	4	0	27	21	28
Total	2831	2749	2	2976	-5	22695	25489	-11

Holds Resolved

Description	Aug 2025	Jul 2025	%chg	Aug 2024	%chg	2025 YTD	2024 YTD	%chg
Picked Up	1701	1652	2	1807	-6	13637	15646	-13
Cancelled	5	9	-45	1	400	42	20	110
Expired	138	118	16	174	-21	946	1245	-25
Total	1844	1779	3	1982	-7	14625	16911	-14

Overdues

Description	Aug 2025	Jul 2025	%chg	Aug 2024	%chg	2025 YTD	2024 YTD	%chg
1st Notice	757	730	3	993	-24	5074	6075	-17
2nd Notice	2	7	-72	4	-50	37	36	2
3rd Notice	0	1	-100	0	0	7	6	16
4th Notice	0	0	0	0	0	5	4	25
5th Notice	0	0	0	0	0	1	5	-80
Final Notice	0	0	0	0	0	0	1	-100
Notice # 7	0	0	0	1	-100	0	1	-100
Notice # 8	0	0	0	1	-100	0	1	-100
Notice # 0	227	171	32	286	-21	1517	1781	-15
Total	986	909	8	1285	-24	6641	7910	-17

Borrower Delta

Description	Aug 2025	Jul 2025	%chg	Aug 2024	%chg	2025 YTD	2024 YTD	%chg
New (Manual)	112	91	23	102	9	728	758	-4
Deleted (Manual)	3	5	-40	9	-67	45	66	-32
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	115	96	19	111	3	773	824	-7

Bib Delta

Description	Aug 2025	Jul 2025	%chg	Aug 2024	%chg	2025 YTD	2024 YTD	%chg
New (Manual)	179	219	-19	130	37	1275	1259	1
Deleted (Manual)	158	403	-61	267	-41	2736	2051	33
New (Batch)	34	114	-71	93	-64	343	778	-56
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	371	736	-50	490	-25	4354	4088	6

Auth Delta

Description	Aug 2025	Jul 2025	%chg	Aug 2024	%chg	2025 YTD	2024 YTD	%chg
New (Manual)	0	0	0	0	0	0	0	0
Deleted (Manual)	24	15	60	2	1100	68	18	277
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	24	15	60	2	1100	68	18	277

Item Delta

Description	Aug 2025	Jul 2025	%chg	Aug 2024	%chg	2025 YTD	2024 YTD	%chg
New (Manual)	503	836	-40	523	-4	3991	3911	2
Deleted (Manual)	79	1380	-95	298	-74	4753	3059	55
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	582	2216	-74	821	-30	8744	6970	25

Acquisitions Activities

Description	Aug 2025	Jul 2025	%chg	Aug 2024	%chg	2025 YTD	2024 YTD	%chg
-----	-----	-----	-----	-----	-----	-----	-----	-----
Lines Ordered	0	0	0	0	0	0	0	0
Items Ordered	0	0	0	0	0	0	0	0
Lines Received	373	242	54	231	61	2124	2091	1
Items Rcvd by Ven	391	261	49	238	64	2205	2122	3
Claims	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	764	503	51	469	62	4329	4213	2

Grand Rapids Area Library

Reference Statistics

Aug 2025

	Aug	YTD 2025
Door Count	5,843	37,970
Reference Questions	254	1,193
Computer Help Over 5 Minutes	15	117
Tests Proctored	1	4
Public Computer Use: Sessions	271	1,573
Public Computer Use: Hours	194	1,247
Special Computer Sessions	145	802
Passports Accepted	115	810

August 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 145123	2 3
3 195483	4 2	5 145828	6 196148	7 196463	8 196613	9 20
10 196950	11 5	12 197266	13 Xsummer celebration 197360	14 198107	15 198278	16 21
17 198631	18 4	19 198931	20 199123	21 199441	22 199627	23 35
24 199939	25 12	26 200254	27 200540	28 200781	29 200946	30 36
31						

August 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 NP 1 C 1	2
3	4 20 NP 1111 C 1111	5 15 NP C 1111	6 23 NP C 1111	7 10 NP C 1111	8 9 NP C 1111	9
10	11 20 NP C 1111	12 12 NP C 1111	13 8 NP C 1111	14 10 NP C 1111	15 10 NP C 1111	16
17	18 18 NP 11 C 11	19 9 NP C 1111	20 10 NP C 1111	21 8 NP C 1111	22 14 NP C 1111	23
24	25 18 NP 11 C 11	26 10 NP C 1111	27 11 NP C 1111	28 8 NP C 1111	29 10 NP C 1111	30
31						

GRAL Children's Library Monthly Statistics

August 2025

Item 8.

Online Storytime

Programs: 4
Facebook plays: 929
YouTube views: 81*
Total views: 1010

Artastic

Programs: 1
Facebook plays: 280
YouTube views: 15
Kits handed out: 150
Total views: 265

08/1	Lego Club	15
08/5	Will Sings Songs	52
08/6	Book Club	6
08/11	Page Turners	6
07/13	Summer Celebration*	537

Total Programs: 5 People: 616
Book Times :0 People:0
Library Programs:5 People: 616

Tracy was a guest at the Children's Discovery Museum she read to 30 kids.

Reference Questions 2025: 454

Reference Questions 2024: 534

*The YouTube algorithm has changed shifting focus from traditional metrics to personalized user engagement and satisfaction.

*Based on the Kona Ice cups given out.

August 2025

1534

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 17	2 17
3	4	5 no work 31	6 no work 21	7 no work 13	8 no work 28	9 119
10	11 18	12 19	13 no work 30	14 13	15 7	16
17	18 29	19 no work 25	20 no work 11	21 26	22 7	23 104
24	25 21	26 38	27 no work 25	28 no work 20	29 23	30 121
31						

Month	Regular Volunteers		RSVP Volunteers		Library Board		Library Friends		Library Foundation		Total	Total
	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours
January	27	160.75	3	90.50	7	27.00	9	85.75	2	5.00	30	251.25
February	36	157.50	4	57.25	8	28.00	8	56.25	10	14.00	40	214.75
March	30	167.75	4	70.00	8	28.00	9	70.50	1	3.00	34	237.75
April	27	149.00	4	65.25	8	28.00	6	52.00	1	3.00	31	214.25
May	35	163.25	4	94.00	9	29.00	8	89.75	8	12.00	39	257.25
June	32	174.25	5	96.75	8	28.00	8	98.50	1	4.00	37	271.00
July	42	221.50	7	129.25	7	27.00	19	131.50	1	4.00	49	350.75
August	48	232.00	5	59.00	8	46.00	6	58.50	1	4.00	53	291.00
September												0.00
October												0.00
November												0.00
December												0.00
Total		1426.00		662.00		241.00		642.75		49.00	*	2,088.00