



GRAND RAPIDS PUBLIC UTILITIES COMMISSION

MEETING AGENDA

Wednesday, December 18, 2024

4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, December 18, 2024 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL:

PUBLIC FORUM:

APPROVAL OF MINUTES:

1. Consider a motion to approve the November 27, 2024 Work Session Minutes and the November 27, 2024 Regular Meeting Minutes.

VERIFIED CLAIMS:

2. Consider a motion to approve \$4,545,040.82 in verified claims for November and December 2024.

COMMISSION REPORTS:

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

3. Consider a motion to approve the 2025 GRPUC Regular Work Session and Regular Meeting dates and times.
4. Consider a motion to confirm filling the Maintenance II position with the preferred candidate, Mr. Eric Drotts.
5. Consider a motion to authorize the disposal of surplus property.
6. Consider a motion to award the contract for 2025 Sludge Placement to JRadtke Trucking in the amount of \$74,250 and authorize the General Manager to sign the contract.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

SAFETY REPORT:

7. Review Safety Monthly Report

ADMINISTRATION:

- [8.](#) Consider a motion to approve the 2025-2026 services agreement with the City of LaPrairie and authorize the Commission President to sign the agreement.
- [9.](#) Consider a motion to approve the 2025 City–GRPU Collaborative Services Memorandum of Understanding (MOU) and authorize the Commission President to sign the MOU.
- [10.](#) Consider a motion to approve a Memorandum of Understanding (MOU) to amend Article 17, Section 2 of the 2024-2026 Collection Bargaining Agreement (CBA) between Grand Rapids Public Utilities Commission (GRPUC) and the American Federation of State, County & Municipal Employees (AFSCME) and authorize the Commission President to sign the agreement.

BUSINESS SERVICES DEPARTMENT:

- [11.](#) Consider a motion to approve the 2025 workers’ compensation premium coverage quotation regular premium option from the LMCIT in the amount of \$52,443 and authorize the General Manager to sign premium documents.
- [12.](#) Consider a motion to adopt resolution 12-18-24-05 approving the 2025 GRPU Operating Plan and the 2025 Operations and Capital Budgets.
- [13.](#) Consider a motion to ratify the 2025 electric, water, and wastewater collection rates per the 2022 adopted cost of service rate studies.

ELECTRIC DEPARTMENT:

- [14.](#) Review Electric Utility Monthly Report

WATER AND WASTEWATER DEPARTMENT:

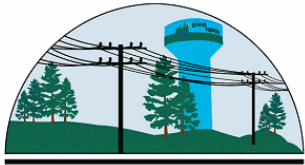
- [15.](#) Consider a motion to approve the procurement contract with Stantec Consulting Services for engineering and bidding services for Landfill Phases 1-4/Kettle D cover project for \$143,000 and allow the General Manager to sign the contract.
- [16.](#) Review Water Utility Monthly Report
- [17.](#) Review Wastewater Utility Monthly Report

ADJOURNMENT:

The next Work Session is scheduled for Wednesday, January 8, 2025 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is scheduled for Wednesday, January 22, 2025 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC’s desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 and we will provide you with a copy of the policy.



**GRAND RAPIDS
PUBLIC UTILITIES**
Service is Our Nature

**GRAND RAPIDS PUBLIC UTILITIES COMMISSION
WORK SESSION
MEETING MINUTES**

Wednesday, November 27, 2024

2:30 PM

President Stanley called the meeting to order at 2:40PM

CALL OF ROLL:

PRESENT: President Tom Stanley, Secretary Luke Francisco, Commissioner Nancy Saxhaug, Commissioner Rick Smith, Commissioner Dale Adams

OTHERS: Julie Kennedy, Jean Lane, Steve Mattson, Mike LeClaire, Chad Troumbly, Megan Sjostrand

BUSINESS:

1. 2025 Preliminary Budget Presentation.

Reviewed the 2025 Preliminary Budget

ADJOURNMENT:

There being no further business, the meeting adjourned at 4:05 PM.

Respectfully submitted,

Megan Sjostrand

Megan Sjostrand



**GRAND RAPIDS PUBLIC UTILITIES COMMISSION
MEETING MINUTES**

Wednesday, November 27, 2024

4:00 PM

President Stanley called the meeting to order at 4:10PM

CALL OF ROLL:

PRESENT: President Tom Stanley, Secretary Luke Francisco, Commissioner Nancy Saxhaug, Commissioner Rick Smith, Commissioner Dale Adams

OTHERS: Julie Kennedy, Jean Lane, Steve Mattson, Mike LeClaire, Chad Troumbly, Megan Sjostrand

PUBLIC FORUM:

No one from the public was present.

APPROVAL OF MINUTES:

1. Consider a motion to approve the October 9, 2024 Work Session Minutes, the October 30, 2024 Special Meeting Minutes and October 30, 2024 Joint Meeting with City Council Minutes.

Motion made by Commissioner Smith, Seconded by Commissioner Adams to approve the October 9, 2024 Work Session Minutes, the October 30, 2024 Special Meeting Minutes and October 30, 2024 Joint Meeting with City Council Minutes. Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

VERIFIED CLAIMS:

2. Consider a motion to approve \$1,090,762.31 verified claims for October and November 2024.

Motion made by Secretary Francisco, Seconded by Commissioner Saxhaug to approve \$1,090,762.31 verified claims for October and November 2024. Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

COMMISSION REPORTS:

None.

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

President Stanley requested item #7 be removed from the consent agenda and placed on the regular agenda. Motion made by Secretary Francisco, Seconded by Commissioner Saxhaug to approve the consent agenda as amended with item #7 now being item #20a.

3. Consider a motion to confirm filling the Wastewater Operations Director vacancy with the preferred candidate, Mr. Stephen Langer; and

Consider a motion to declare a Maintenance II vacancy exists and authorize the internal posting and external advertising, if needed, for the position.

Approved on consent agenda.

4. Consider a motion to confirm the hiring of Vicki Probst as a temporary part-time Administrative Assistant-Customer Service Representative.

Approved on consent agenda.

5. Consider a motion to ratify the procurement contract with Saiger's Steam Clean for ceramic and epoxy floor cleaning for \$5,067.62.

Approved on consent agenda.

6. Consider a motion to authorize the disposal of surplus computer and related accessories property.

Approved on consent agenda.

7. ~~Consider a motion to authorize the sale of surplus vehicles to Enterprise or at an auction.~~

Removed from consent agenda and moved to section #20a for further discussion.

8. Consider a motion to approve the 2024 December semi-annual write off of \$9,337.68 uncollectible accounts receivable.

Approved on consent agenda.

9. Consider a motion to ratify the procurement contract with Greenshades Software LLC for \$2,067.50 to provide professional services for end-of-year payroll processes.

Approved on consent agenda.

10. Consider a motion to ratify the Master Services Agreement, the Digital Estate Roadmapping Statement of Work, and the Intune Statement of Work with Emergent Software for professional services for IT project management for an amount not to exceed \$16,500.

Approved on consent agenda.

11. Consider a motion to ratify the procurement contract with InGensa, Inc. in the amount of \$4,500 for professional services for project management of the building security upgrade project.

Approved on consent agenda.

12. Consider a motion to ratify the procurement contract with Minnesota Power for the Tioga Substation System Impact Study for \$5000.

Approved on consent agenda.

13. Consider a motion to approve the procurement contract with Their Well Company for the rehabilitation of well number 4 for \$30,800 and authorize the General Manager to sign the contract.

Approved on consent agenda.

14. Consider a motion to ratify the procurement contract with Tech Sales Co for the purchase of a magnetic flow meter for the salt brine system at the WTP for \$4,183.52.

Approved on consent agenda.

15. Consider a motion to ratify the procurement contract with Martin’s Snowplow and Equipment for a snow plow for truck 71 for the WWTP for \$11,564.44.

Approved on consent agenda.

16. Consider a motion to approve the procurement contract with Baldwin Supply Company for one gearbox for the custom screw conveyor in the WWT solids process building for \$33,978.48 and authorize the General Manager to sign the contract.

Approved on consent agenda.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

Motion made by Commissioner Adams, Seconded by Commissioner Smith to approve the regular agenda as presented with the addition of #20a. Voting Yea: Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

SAFETY REPORT:

17. Review Safety Monthly Report

Reviewed Safety Monthly Report

ADMINISTRATION:

18. Review the proposed dates and times for the 2025 Commission meetings.

Reviewed the proposed dates and times for the 2025 Commission meetings.

BUSINESS SERVICES DEPARTMENT:

19. Consider a motion to approve the 2024 audit statement of work with Clifton Larson Allen (CLA LLP) for \$31,800, plus a 5% technology and client support fee, and to authorize the General Manager and a Commissioner to sign the contract.

Motion made by Secretary Francisco, Seconded by Commissioner Adams to approve the 2024 audit statement of work with Clifton Larson Allen (CLA LLP) for \$31,800, plus a 5% technology and client support fee, and to authorize the General Manager and a Commissioner to sign the contract. Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

ELECTRIC DEPARTMENT:

- 20. Review Electric Utility Monthly Report

Reviewed Electric Utility Monthly Report

- 20 a. Consider a motion to authorize the sale of surplus vehicles to Enterprise or at an auction.

Motion made by Commissioner Adams, Seconded by Commissioner Saxhaug to authorize the sale of surplus vehicles to Enterprise or at an auction. Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

WATER AND WASTEWATER DEPARTMENT:

- 21. Review Water Utility Monthly Report

Reviewed Water Utility Monthly Report

- 22. Review Wastewater Utility Monthly Report

Reviewed Wastewater Utility Monthly Report

DEPARTMENT HEAD REPORT:

- 23. Information Systems Department Head Presentation

Information Systems Department Manager Mike LeClaire gave the Department Head Presentation

ADJOURNMENT:

There being no further business, the meeting adjourned at 4:47 PM.

Respectfully submitted,



Megan Sjostrand



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: December 18, 2024

AGENDA ITEM: Consider a motion to approve \$4,545,040.82 verified claims for November and December 2024.

PREPARED BY: Jean Lane, Business Services Manager

BACKGROUND:

See attached check registers:

Computer check register \$3,095,073.78
Manual check register \$1,449,967.04

Total \$4,545,040.82

RECOMMENDATION:

Consider a motion to approve \$4,545,040.82 verified claims for November and December 2024.

Grand Rapids Public Utilities
 Accounts Payable
 November/December 2024
 (Meeting Date: 12/18/2024)

Item 2.

NAME	AMOUNT	NAME	AMOUNT
Accurate Environment	30.00	Northeast Technical Services	4,692.92
Acheson Tire	1,120.00	Northwoods Property Services	2,300.00
Bolten & Menk	1,818.50	NOS Automation	2,872.10
Border States	12,754.66	Novaspect	32,722.89
Bunes Septic Service	860.00	Pitney Bowes	2,861.95
Central McGowan	652.35	Public Utilities	6,056.58
City of Grand Rapids	1,718,512.98	J Radtke Trucking	4,734.00
CliftonLarsonAllen	1,470.00	Rapids Radio	955.50
Cogsdale	93,691.96	Rapids Welding	15.06
Cole Hardware	126.89	RCB Collections	1,287.31
Compass Minerals	4,686.85	Resco	1,074.74
Cooperative Response Center	2,029.71	Rob's Bobcat Service	8,870.00
Core & Main	2,565.96	RMB	3,402.40
Corona Environmental Consulting	4,260.00	Sandstroms	1,135.07
Davis Oil	1,493.58	S E H	12,206.46
EarthLink	547.90	SpryPoint	4,000.00
Electric Pump	19,993.74	Stantec	3,387.25
Fastenal	9,114.70	Stuart Irby	4,107.46
Ferguson Waterworks	5.71	Tech Sales	3,958.52
Figgins Truck & Trailer	3,893.24	TNT Construction	12,990.00
Gopher State One	144.45	Total Tool	4,965.00
Grainger	6,955.92	Treasure Bay Printing	5,489.00
Grand Rapids Area Chamber	455.00	Vestis	305.33
Graybar	4,068.76	Viking Electric	794.02
Hach	86.28	Waste Management	2,765.66
Hawkins	6,701.01	Wesco	3,206.19
Hawinson Construction	56,694.95	WUSZ-FM	420.00
Itasca County	553.52	Xerox	204.66
Jamar Company	4,750.00	Energy Efficiency Rebate:	
Joe's Garage	10,552.75	DW Jones	1,218.31
L&M	57.48	Itasca County	24,506.56
Latvala Lumber Company	108.30	Raitanen, Eric	35.00
McMaster-Carr	1,187.62	Sharp, Nathaniel	100.00
Metro Sales	628.39		
MN Department of Commerce	3,230.53		
MN Power	952,675.15	Total	3,095,073.78
MN Safety Council	700.00		
Mulcahy	8,255.00		

November 2024 Check Register

Item 2.

Document Date	Check #	Vendor Name	Document Amount	Check Date
11/1/2024	5239	Northeast Service Cooperative	4,462.00	11/30/2024
11/1/2024	5240	Northeast Service Cooperative	63,213.38	11/30/2024
11/1/2024	5241	Public Employees Retirement Association	19,790.09	11/1/2024
11/1/2024	5242	MN Department of Revenue	5,854.50	11/1/2024
11/1/2024	5243	Wells Fargo Bank	33,609.10	11/1/2024
11/1/2024	5244	Empower Retirement	10,222.00	11/1/2024
11/4/2024	5245	WEX Health	1,127.17	11/30/2024
11/5/2024	5246	Invoice Cloud	3,406.20	11/30/2024
11/12/2024	5247	Public Employees Retirement Association	2,806.72	11/12/2024
11/12/2024	5248	MN Department of Revenue	1,114.72	11/12/2024
11/12/2024	5249	Wells Fargo Bank	6,991.15	11/12/2024
11/12/2024	5250	Empower Retirement	1,510.81	11/12/2024
11/7/2024	5251	Wells Fargo Fraud Management	3,844.72	11/30/2024
11/15/2024	5252	Public Employees Retirement Association	18,256.39	11/15/2024
11/15/2024	5253	MN Department of Revenue	5,336.64	11/15/2024
11/15/2024	5254	Wells Fargo Bank	31,447.75	11/15/2024
11/15/2024	5255	Empower Retirement	9,584.69	11/15/2024
11/4/2024	5256	WEX Health	584.26	11/30/2024
11/21/2024	5257	WEX Health	99.00	11/30/2024
11/19/2024	5258	WEX Health	1,127.17	11/30/2024
11/29/2024	5259	Public Employees Retirement Association	19,210.10	11/29/2024
11/29/2024	5260	MN Department of Revenue	5,950.29	11/29/2024
11/29/2024	5261	Wells Fargo Bank	34,534.93	11/29/2024
11/29/2024	5262	Empower Retirement	10,470.61	11/29/2024
11/8/2024	5263	Wells Fargo PCard	14,163.34	11/8/2024
11/20/2024	5264	MN Department of Revenue	80,963.00	11/30/2024
11/4/2024	83819	MN Child Support Payment Center	427.31	11/4/2024
11/4/2024	83820	NCPERS Group Life Insurance	80.00	11/4/2024
11/7/2024	83821	MN Department of Health	23.00	11/7/2024
11/7/2024	83822	Postage By Phone System	5,000.00	11/7/2024
11/7/2024	83823	UPS	56.48	11/7/2024
11/7/2024	83824	First Net AT & T Mobility	509.34	11/7/2024
11/7/2024	83825	Verizon Wireless	1,049.92	11/7/2024
11/7/2024	83826	Radtke James	3,960.00	11/7/2024
11/7/2024	83827	Enterprise FM Trust	5,135.05	11/7/2024
11/8/2024	83828	Xerox Corporation	137.47	11/8/2024
11/8/2024	83829	MN Power	858,121.56	11/8/2024
11/8/2024	83830	Waste Management of WI MN	465.91	11/8/2024
11/8/2024	83831	Pokegama Electric Incorporated	3,150.00	11/8/2024
11/8/2024	83832	Customer Refunds - R. Peek	93.49	11/30/2024
11/8/2024	83833	Customer Refunds - Busy B Prop	123.94	11/30/2024
11/8/2024	83834	Customer Refunds - C. Sigfrinius	72.76	11/30/2024
11/8/2024	83835	Customer Refunds - J. Martin	62.19	11/30/2024
11/8/2024	83836	Customer Refunds - S. Blomquist	156.23	11/30/2024
11/8/2024	83837	Customer Refunds - Z. Lussier	87.89	11/30/2024
11/8/2024	83838	Customer Refunds - B. Sween	129.22	11/30/2024
11/8/2024	83839	Customer Refunds - K. Oleheiser	18.63	11/30/2024

11/8/2024 83840	Customer Refunds S. Simonson	64.38	11/30/2024
11/12/2024 83841	City of LaPrairie	19,251.20	11/30/2024
11/15/2024 83842	MN Child Support Payment Center	427.31	11/15/2024
11/15/2024 83843	MN Council 65	1,866.20	11/15/2024
11/22/2024 83844	Xerox Corporation	70.29	11/22/2024
11/22/2024 83845	Verizon Wireless	478.64	11/22/2024
11/22/2024 83846	US Bank Equipment Finance	221.01	11/22/2024
11/22/2024 83847	Enterprise FM Trust	8,750.80	11/22/2024
11/27/2024 83937	City of Grand Rapids	136.50	11/30/2024
11/27/2024 83938	City of Grand Rapids	77,398.95	11/30/2024
11/27/2024 83939	MN Child Support Payment Center	427.31	11/27/2024
11/27/2024 83940	City of Grand Rapids	72,333.33	11/30/2024

Item 2.

Checks Previously Approved ** 0.00

Manual Checks/EFT to be approved 1,449,967.04

Total Manual Checks 1,449,967.04



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: December 18, 2024

AGENDA ITEM: Consider a motion to approve the 2025 GRPUC Regular Work Session and Regular Meeting dates and times.

PREPARED BY: Julie Kennedy, General Manager

BACKGROUND:

As discussed during the November 27th regular meeting, Work Session Meetings will continue to be held on the second Wednesday of each month at 8:00 AM, and Regular Meetings will take place on the fourth Wednesday of each month at 4:00 PM.

RECOMMENDATION:

Approve the 2025 GRPUC Regular Work Session and Regular Meeting dates and times.

REGULAR WORK SESSION (8:00 am) and REGULAR MEETING (4:00 pm)

2025

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
29	30	31	1	2	3	4	26	27	28	29	30	31	1	23	24	25	26	27	28	1	30	31	1	2	3	4	5
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31	1	23	24	25	26	27	28	1	23	24	25	26	27	28	29	27	28	29	30	1	2	3
May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
27	28	29	30	1	2	3	1	2	3	4	5	6	7	29	30	1	2	3	4	5	27	28	29	30	31	1	2
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
25	26	27	28	29	30	31	29	30	1	2	3	4	5	27	28	29	30	31	1	2	24	25	26	27	28	29	30
September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
31	1	2	3	4	5	6	28	29	30	1	2	3	4	26	27	28	29	30	31	1	30	1	2	3	4	5	6
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
28	29	30	1	2	3	4	26	27	28	29	30	31	1	23	24	25	26	27	28	29	28	29	30	31	1	2	3



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: December 18, 2024

AGENDA ITEM: Consider a motion to confirm filling the Maintenance II position with the preferred candidate, Mr. Eric Drotts.

PREPARED BY: Julie Kennedy, General Manager

BACKGROUND:

At the November 27, 2024, regular meeting, the Commission authorized the internal posting and external advertising for the Maintenance II vacancy.

An internal vacancy for the position was posted on November 27, resulting in one application. Interviews and skills assessments were conducted with the applicant on December 9. Following the interviews, the applicant, Eric Drotts was offered the Maintenance II position. The offer was accepted with a start date of January 1, 2025.

Management staff recommends the Commission formally confirm filling the Maintenance II position with the preferred candidate, Mr. Eric Drotts.

RECOMMENDATION:

Confirm filling the Maintenance II position with the preferred candidate, Mr. Eric Drotts



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: December 18, 2024

AGENDA ITEM: Consider a motion to authorize the disposal of surplus property.

PREPARED BY: Chad Troumbly, Electric Department Manager

BACKGROUND:

Grand Rapids Public Utilities transitioned to the Itasca County ARMER Radio System in 2023. As a result, the equipment listed below is no longer useful to the utility or any other governmental department and is now considered surplus property.

In compliance with Minnesota Statutes and Rules, we are seeking to dispose of this property. The older equipment models are unsupported by the manufacturer and incompatible with our current system. Efforts were made to obtain value estimates from two radio repair companies, but no responses were received. Given the outdated technology, the equipment is deemed obsolete and without value.

Grand Rapids Public Utilities will dispose of the following property:

1 Kenwood TK-270G. Motorola XPR 6550. Handie-talkie, XPR 4550 – 17, cords, brackets, chargers, batteries, and antennas.



RECOMMENDATION:

Consider a motion to authorize the disposal of surplus property.



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: December 18, 2024

AGENDA ITEM: Consider a motion to award the contract for 2025 Sludge Placement to JRatdke Trucking in the amount of \$74,250 and authorize the General Manager to sign the contract.

PREPARED BY: Steve Mattson, Water/Wastewater Department Manager

BACKGROUND:

JRatdke Trucking is a responsible bidder and has safely managed the landfill loads while protecting the landfill HPDE geomembrane liner for the last decade. JRatdke Trucking has the proper solid waste certification and machinery (and back-up machinery) to effectively complete the contract.

A second bid was received for this contract, however, the bidder did not meet all the requirements.

RECOMMENDATION:

Consider a motion to award the contract for 2025 Sludge Placement to JRatdke Trucking in the amount of \$74,250 and authorize the General Manager to sign the contract.



500 SE Fourth Street • Grand Rapids, Minnesota 55744

**ACCEPTANCE OF QUOTE FOR
2025 Sludge Placement**

Pursuant to an advertisement for the - 2025 Sludge Placement - project, which includes the placing of hauled sludge into the open landfill of Phases 5-8 with a bulldozer, quotes were requested, received, and tabulated, and the following quotes were received complying with the advertisement:

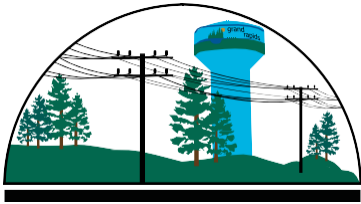
<u>Bidder</u>	<u>Base Bid</u>
Engineer’s Estimate	\$72,500
JRadtke Trucking	\$74,250
TLC Construction	\$64,800*

*Bidder did not meet all the requirements.

The Water Wastewater Manager is recommending the Base Bid be awarded to JRadtke Trucking (Jim Radtke) who appears to be a responsible bidder.

NOW, THEREFORE, THE GRAND RAPIDS PUBLIC UTILITIES COMMISSION:

Now therefore, the Grand Rapids Public Utilities Commission hereby authorizes and directs the President and Secretary to enter into a contract with JRadtke Trucking in the name of the Grand Rapids Public Utilities Commission for a total contract amount of \$1.65 / cubic yard (estimated to be \$74,250 for 2025) and in accordance to the plans and specifications therefore approved by the Grand Rapids Public Utilities Commission.



**GRAND RAPIDS
PUBLIC UTILITIES**

Service is Our Nature

500 SE Fourth Street • Grand Rapids, Minnesota 55744

SAFETY REPORT December 2024 Commission Meeting

Safety Topic This Month

Safety Brad trained all employees on winter safety on December 12.

Safety Committee Program Review This Month

Safety Brad and the Safety Committee had a year-end review at the December 12 meeting.

Incidents Reported last Month by Department

Administration: None Electric: None
Business Services: None Water-Wastewater: None

Cumulative Incidents for 2024

Recordable Incidents	1
Lost Time Days 2024	0
Restricted Days 2024	0
First Aid Only (not recordable)	1

Total FROI 2

Recordable Incident 5-year History

	2020	2021	2022	2023	2024
ADMIN	0	0	0	0	0
BUS SVCS	0	0	0	1	0
ELEC	0	0	0	0	1
W-WW	3	1	0	0	0
TOTAL	3	3	0	1	1



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: December 18, 2024

AGENDA ITEM: Consider a motion to approve the 2025-2026 services agreement with the City of LaPrairie and authorize the Commission President to sign the agreement.

PREPARED BY: Julie Kennedy, General Manager

BACKGROUND:

Customers located within the City of LaPrairie municipal boundaries are GRPUC electric service territory customers and City of LaPrairie water and wastewater customers. The GRPU provides water, wastewater collection and treatment and street lighting services to the City of LaPrairie by way of contracted services since 2000.

The attached contract is effective January 1, 2025 through December 31, 2026. This contract covers GRPU providing water, wastewater collection and treatment, and street light services and certain other various utility services as authorized in Exhibit B.

Other services included in this contract are (1) invoicing LaPrairie customers for their services based on rates set by the City of LaPrairie for water, wastewater collection and treatment services; (2) providing customer service for questions and complaints related to the LaPrairie billing; (3) collecting payments from LaPrairie customers and remitting to the City of LaPrairie; (4) sending delinquent notices to LaPrairie water and wastewater collection and treatment customers; (5) providing reports to the City of LaPrairie; (6) sending appropriate required legal notices for water, wastewater collection and treatment to LaPrairie customers; (6) providing requested maintenance to be performed by GRPU which is then billed to the City of LaPrairie; and (7) collecting sales taxes and other applicable taxes and reporting and remitting it to the appropriate agency for the City of LaPrairie.

The City of LaPrairie, per the contract, will pay the GRPU \$1040.67 monthly for customer billing services and \$975.74 monthly for required routine lift station maintenance. If the City of LaPrairie requests additional services not specifically listed, GRPU will bill the City of LaPrairie at GRPU current rates.

The service agreement has standard language developed by the GRPU legal team and shall be signed by the GRPUC President upon Commission approval.

RECOMMENDATION:

Consider a motion to approve the 2025-2026 services agreement with the City of LaPrairie authorize the Commission President to sign the agreement.

Services Agreement

Between

Grand Rapids Public Utilities and City of LaPrairie

This Services Agreement (this “**Agreement**”), dated as of January 1, 2025 (the “**Effective Date**”), is by and between **Grand Rapids Public Utilities Commission**, a Minnesota public utilities commission created under Minnesota Statutes, sections 412.321 to 412.391 (“**Service Provider**”) and **City of LaPrairie**, a municipal government (“**Customer**” and together with Service Provider, the “**Parties**”, and each a “**Party**”).

WHEREAS Service Provider has the capability and capacity to provide **water, wastewater collection and treatment, and street light services** and certain **other various utility services** (“**Services**”); and

WHEREAS Customer desires to retain Service Provider to provide the **Services**, and Service Provider is willing to perform the **Services** under the terms and conditions hereinafter set forth;

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Services.

1.1 Services. Customer hereby engages Service Provider to provide water and wastewater collection and treatment services as described on **Exhibit A**.

1.2 Additional Other Services. Customer may request that Service Provider perform additional **Services** for utility billing and scheduled and/or requested maintenance. If Service Provider accepts such assignments, in its sole discretion, the Parties shall agree to the parameters of the additional services by executing an “Additional Services Authorization” in the form of **Exhibit B**. The additional services shall be considered “**Services**” under this Agreement, and shall be performed in accordance with and subject to the terms and conditions of this Agreement.

1.3 Changes. No changes will be made to the general scope of **Services** (including but not limited to, suspension of performance, changes in time of performance, schedule, quantities, or specifications) without the prior written consent of Service Provider in its reasonable discretion. If such changes affect the cost of or the time required for the performance of the **Services**, an equitable adjustment in the schedule and compensation under this Agreement shall be made.

2. Service Provider Representatives.

2.1 Service Provider shall designate employees or contractors that it determines, in its sole discretion, to be capable of filling the following positions:

(a) A primary contact to act as its authorized representative with respect to all matters pertaining to this Agreement (the “**Service Provider Contract Manager**”).

(b) A number of employees or contractors that it deems sufficient to perform the Services.

2.2 Service Provider shall give prompt notice to Customer of any changes of the Service Provider Contract Manager.

3. **Customer Obligations.** Customer shall:

3.1 Designate one elected official and one of its employees, at minimum, to serve as its primary contact with respect to this Agreement and to act as its authorized representative with respect to matters pertaining to this Agreement (the “**Customer Contract Manager**”), with such designation to remain in force unless and until a successor Customer Contract Manager is appointed.

3.2 Require that the Customer Contract Manager respond promptly to any reasonable requests from Service Provider for instructions, information, or approvals required by Service Provider to provide the Services.

3.3 Cooperate with Service Provider in its performance of the Services and provide access to Customer’s premises, employees, contractors, and equipment as required to enable Service Provider to provide the Services.

3.4 Take all steps necessary, including obtaining any required licenses or consents, to prevent Customer-caused delays in Service Provider’s provision of the Services.

Customer Contract Managers: *Mayor or Mayor Pro Tem of City of LaPrairie and City Clerk-Treasurer of City of LaPrairie.*

4. **Fees and Expenses.**

4.1 In consideration of the provision of the Services by the Service Provider and the rights granted to Customer under this Agreement, Customer shall pay the fees set out in **Exhibit C**. Payment to Service Provider of such fees and the reimbursement of expenses pursuant to this Section 4 shall constitute payment in full for the performance of the Services. Unless otherwise agreed between the Parties in writing, said fee will be payable within thirty (30) days of receipt by the Customer of an invoice from Service Provider.

4.2 Customer shall reimburse Service Provider for all reasonable expenses incurred in Service Provider’s performance of the Services, within thirty (30) days of receipt by the Customer of an invoice from Service Provider accompanied by receipts and reasonable supporting documentation.

4.3 Customer shall be responsible for all sales, use and excise taxes, and any other similar taxes, duties and charges of any kind imposed by any federal, state or local governmental entity on any amounts payable by Customer hereunder; and to the extent

Service Provider is required to pay any such sales, use, excise, or other taxes or other duties or charges, Customer shall reimburse Service Provider in connection with its payment of fees and expenses as set forth in this Section 4.

4.4 All late payments shall bear interest at the lesser of (a) the rate of five percent (5 %) per month or minimum of \$5 or (b) the highest rate permissible under applicable law, calculated daily and compounded monthly. Customer shall also reimburse Service Provider for all reasonable costs incurred in collecting any late payments, including, without limitation, attorneys' fees. In addition to all other remedies available under this Agreement or at law (which Service Provider does not waive by the exercise of any rights hereunder), Service Provider shall be entitled to suspend the provision of any Services if the Customer fails to pay any fees when due hereunder and such failure continues for ten (10) days following written notice thereof.

5. **Limited Warranty.**

5.1 Service Provider warrants that it shall perform the Services:

(a) In accordance with the terms and subject to the conditions set out in this Agreement and any Additional Services Authorization.

(b) Using personnel of commercially reasonable skill, experience, and qualifications.

(c) In a timely, workmanlike, and professional manner in accordance with generally recognized industry standards for similar services.

5.2 Service Provider's sole and exclusive liability and Customer's sole and exclusive remedy for breach of this warranty shall be as follows:

(a) Service Provider shall use reasonable commercial efforts to promptly cure any material breach; provided, that if Service Provider cannot cure such material breach within thirty (30) days after Customer's written notice of such material breach, Customer may, at its option, terminate the Agreement by serving written notice of termination in accordance with Section 8.3.

(b) In the event the Agreement is terminated pursuant to Section 5.2(a) above, Customer shall promptly pay Service Provider for fees incurred prior to the date of termination.

(c) The foregoing remedy shall not be available unless Customer provides written notice of such breach within fifteen (15) days after Service Provider's performance of the Services at issue.

5.3 Service provider makes no warranties except for that provided in section 5.1 above all other warranties, express and implied, are expressly disclaimed.

6. **Intellectual Property.** All intellectual property rights, including copyrights, patents, patent disclosures and inventions (whether patentable or not), trademarks, service marks, trade secrets, know-how and other confidential information, trade dress, trade names, logos, corporate names and domain names, together with all of the goodwill associated therewith, derivative works and all other rights (collectively, “**Intellectual Property Rights**”) in and to all documents, work product and other materials that are delivered to Customer under this Agreement or prepared by or on behalf of the Service Provider in the course of performing the Services (collectively, the “**Deliverables**”) shall be owned by Service Provider. Service Provider hereby grants Customer a license to use all Intellectual Property Rights in the Deliverables free of additional charge and on a non-exclusive, non-transferable, non-sublicensable, and perpetual basis solely to the extent necessary to enable Customer to make reasonable use of the Deliverables and the Services.

7. **Confidentiality.** In connection with Service Provider’s provision of Services under this Agreement (“**Purpose**”), Service Provider may disclose to Customer, or Customer may otherwise receive access to, confidential or proprietary information of Service Provider (“**Confidential Information**”). Customer shall use the Confidential Information solely for the Purpose and shall not disclose or permit access to Confidential Information other than to its employees, officers, and advisors (collectively, “**Representatives**”) who: (a) need to know such Confidential Information for the Purpose; (b) know of the existence and terms of this Agreement; and (c) agree to be bound by the confidentiality terms contained herein. Customer shall safeguard the Confidential Information from unauthorized use, access, or disclosure using at least the degree of care it uses to protect its most sensitive information and no less than a reasonable degree of care. Customer shall promptly notify Service Provider of any unauthorized use or disclosure of Confidential Information and cooperate with Service Provider to prevent further use or disclosure. Customer will be responsible for any breach of this paragraph caused by its Representatives. If Customer is required by law (including, without limitation, the Minnesota Government Data Practices Act) or court order to disclose Confidential Information, Customer shall provide Service Provider with prompt written notice thereof, so that Service Provider may seek a protective order or other appropriate remedy, as well as notice of the terms and circumstances surrounding such request or requirement. Customer and its Representatives will use reasonable efforts to obtain and will not oppose action by Service Provider to obtain such protective order or other appropriate remedy. If such protective order or other remedy is not obtained, then Customer will furnish only that portion of the Confidential Information which Customer is advised by Customer’s legal counsel is legally required and will exercise all reasonable efforts to obtain assurance that confidential treatment, if available, will be accorded such Confidential Information.

8. **Term, Termination, and Survival.**

8.1 This Agreement shall commence as of the Effective Date and shall continue thereafter until **December 31, 2026** (“**Term**”), unless sooner terminated pursuant to this Section 8.

8.2 Either Party may terminate this Agreement at any time by giving written notice to the other Party at least one hundred twenty (120) calendar days prior to the effective date of the termination.

8.3 Upon issuance of the cancellation notice, or no later than sixty (60) days prior to the end of the Agreement, the Service Provider and Customer agree to meet and discuss continuation of the Agreement. If a new Agreement has not been approved, the terms of this Agreement shall continue to apply until a cancellation notice given or subsequent contract has been approved.

8.4 Either Party may terminate this Agreement, effective upon written notice to the other Party (the “**Defaulting Party**”) if the Defaulting Party:

(a) Materially breaches this Agreement, and the Defaulting Party does not cure such breach within thirty (30) days after receipt of written notice of such material breach.

(b) Becomes insolvent or admits its inability to pay its debts generally as they become due.

(c) Becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law.

(d) Is dissolved or liquidated or takes any corporate action for such purpose.

(e) Makes a general assignment for the benefit of creditors.

(f) Has a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business.

8.5 Regardless of the reason for termination, Service Provider shall be paid for the Services performed prior to the effective date of termination based upon the payment terms of this Agreement.

8.6 Notwithstanding anything to the contrary in Section 8.3(a), Service Provider may terminate this Agreement before the expiration date of the Term on written notice if Customer fails to pay any amount when due hereunder and such failure: (a) continues for five (5) days after Customer’s receipt of written notice of nonpayment; or (b) occurs more than once in any twelve (12) month period.

8.7 The rights and obligations of the Parties set forth in this Section 8.6 and in Sections 6, 7, 9, 10 and 11, and any right or obligation of the Parties in this Agreement which, by its nature, should survive termination or expiration of this Agreement, will survive any such termination or expiration of this Agreement.

9. **Limitation of Liability.**

9.1 In no event shall service provider be liable to customer or to any third party for any loss of use, revenue, or profit or loss of data or diminution in value, or for any consequential, incidental, indirect, exemplary, special, or punitive damages whether arising

out of breach of contract, tort (including negligence), or otherwise, regardless of whether such damage was foreseeable and whether or not service provider has been advised of the possibility of such damages, and notwithstanding the failure of any agreed or other remedy of its essential purpose.

9.2 In no event shall service provider's aggregate liability arising out of or related to this agreement, whether arising out of or related to breach of contract, tort (including negligence), or otherwise, exceed the aggregate amounts paid or payable to service provider pursuant to this agreement in the six (6) month period preceding the event giving rise to the claim.

10. **Indemnification.** Customer shall, to the fullest extent permitted by law, indemnify, defend, and hold harmless Service Provider, and its commissioners, officers, employees and agents, from and against any and all claims, damages, losses, liabilities, suits, judgments, actions, and all expenses (including attorneys' fees and disbursements) arising out of any negligent or wrongful act, error or omission, breach of contract, or infringement of any intellectual property right by Customer or any of its Representatives or subcontractors; provided that nothing herein shall require Customer to indemnify or hold harmless an indemnitee hereunder to the extent such claim is caused by the intentional misconduct or gross negligence of such indemnitee.

11. **Insurance.** During the Term Customer shall, at its own expense, maintain and carry commercial general liability insurance per Minnesota State Statutes with a financially sound and reputable insurer. Upon Service Provider's request, Customer shall provide Service Provider with a certificate of insurance from Customer's insurer evidencing the insurance coverage specified in this Agreement. The certificate of insurance shall name Service Provider as an additional insured. Customer shall provide Service Provider with thirty (30) days' advance written notice in the event of a cancellation or material change in Customer's insurance policy. Except where prohibited by law, Customer shall require its insurer to waive all rights of subrogation against Service Provider's insurers and Service Provider.

12. **Force Majeure.** In the event delay is caused by circumstances beyond either Party's control, including but not limited to fire, strike, war, riots, acts of God, epidemic, pandemic, and/or acts of civil or military authority, the Agreement shall be extended to provide for such delay. Promptly after such an occurrence, the Parties shall begin discussions as to mutually acceptable adjustments to or alternate methods of proceeding with the affected Services, and the impact, if any, on project schedules and costs.

13. **Non-Exclusivity.** Service Provider shall be free to provide services similar to the Services to any other person on terms and conditions Service Provider deems acceptable in its sole discretion.

14. **Entire Agreement.** This Agreement, including and together with any related Additional Services Authorization, exhibits, schedules, attachments and appendices, constitutes the sole and entire agreement of the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, regarding such subject matter.

15. **Notices.** Any notice or other communication to any party in connection with this Agreement shall be in writing and shall be sent by hand-delivery, email, fax, overnight courier, or United States mail (postage prepaid) addressed to the address set forth below. All periods of notice shall be measured from the date of delivery thereof if hand-delivered, from the date of sending thereof if sent by email or fax (effective upon confirmation of receipt), from the first day after the date of sending if sent by overnight courier, or from three (3) business days after the date of mailing if mailed. Any party may change such party's address for notices by notice given not less than ten (10) calendar days prior to the effective date of the change.

Notice to Service Provider:

Grand Rapids Public Utilities Commission
Attn: General Manager
500 SE 4th St
Grand Rapids, MN 55744
Email: jakennedy@grpuc.org

Notice to Customer:

City of LaPrairie
Attn: Lisa Mrnak
15 Park Drive
LaPrairie, MN 55744
Email: cityhall@laprairiemn.com

16. **Severability.** If any provision of this Agreement is held to be illegal, invalid, or unenforceable under present or future laws, such provision shall be fully severable and this Agreement shall be construed and enforced as if such illegal, invalid, or unenforceable provision had never constituted a part hereof, and the remaining provisions shall remain in full force and effect and shall not be affected by the illegal, invalid, or unenforceable provision or by its severance therefrom. Furthermore, in lieu of such illegal, invalid or unenforceable provision there shall be added automatically as part of this Agreement a legal, valid, and enforceable provision as similar in terms to the illegal, invalid, or unenforceable provision as may be possible.

17. **Amendment and Waiver.** No purported amendment, modification, or waiver of any provision hereof shall be binding unless set forth in a written document signed by all Parties (in the case of amendments or modifications) or by a Party to be charged thereby (in the case of waivers). Any waiver shall be limited to the circumstance or event specifically referenced in the written waiver document and shall not be deemed a waiver of any other term hereof or of the same circumstance or event upon any recurrence thereof.

18. **Successors and Assigns.** This Agreement is binding on and inures to the benefit of the Parties to this Agreement and their respective permitted successors and permitted assigns. Customer shall not assign, transfer, delegate or subcontract any of its rights or delegate any of its obligations under this Agreement without the prior written consent of Service Provider. No assignment or delegation shall relieve the Customer of any of its obligations under this Agreement. Service Provider may assign any of its rights or delegate any of its obligations to any affiliate or to any person acquiring all or substantially all of Service Provider's assets without Customer's consent.

19. **Previous Agreements.** This Agreement shall become effective and be in full force and effect following agreement to and adoption by the Grand Rapids Public Utilities Commission and City of LaPrairie, and shall rescind any prior Agreements to the extent that they are inconsistent herewith relative to this Agreement.

20. **Relationship of the Parties.** The relationship between the Parties is that of independent contractors. The details of the method and manner for performance of the Services by Service Provider shall be under its own control, Customer being interested only in the results thereof. The Service Provider shall be solely responsible for supervising, controlling and directing the details and manner of the completion of the Services. Nothing in this Agreement shall give the Customer the right to instruct, supervise, control, or direct the details and manner of the completion of the Services. Nothing contained in this Agreement shall be construed as creating any agency, partnership, joint venture or other form of joint enterprise, employment or fiduciary relationship between the Parties, and neither Party shall have authority to contract for or bind the other Party in any manner whatsoever.

19.1 **Property.** No fixed assets or personal or real property will be jointly or cooperatively held, acquired, or disposed of pursuant to this agreement.

21. **No Third-Party Beneficiaries.** Subject to Section 10, this Agreement benefits solely the Parties to this Agreement and their respective permitted successors and assigns and nothing in this Agreement, express or implied, confers on any other person any legal or equitable right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.

22. **Choice of Law.** This Agreement is made pursuant to and shall be governed, performed, construed, and enforced according to the laws of the State of Minnesota, without regard to conflicts of law principles.

23. **Venue.** Any dispute arising in connection with this Agreement shall be venued in Itasca County, Minnesota.

24. **Waiver of Jury Trial.** Due to the expense and time required for a trial by jury, the Parties hereby knowingly and voluntarily waive any right to trial by jury in the event of litigation regarding the performance or enforcement of this Agreement.

25. **Counterparts.** This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, email, or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the Effective Date by their respective duly authorized officers.

City of LaPrairie

By _____

Name: _____

Title: _____

Date: _____

Grand Rapids Public Utilities Commission

By _____

Name: _____

Title: _____

Date: _____

EXHIBIT A

DESCRIPTION OF SERVICES

Water, Wastewater Collection and Treatment, and Street Light Usage/Commodity Services

EXHIBIT B
FORM OF ADDITIONAL SERVICES AUTHORIZATION

1. Grand Rapids Public Utilities Commission (GRPUC) shall invoice customers based upon the rate schedule set by LaPrairie. GRPUC will update LaPrairie's customer rates within 30 days upon receiving a request. LaPrairie will have the option to participate in GRPUC's water and sewer rate studies at a pro-rated share of the study cost.
2. GRPUC shall indicate the amounts due for water, sanitary sewage and street light services as applicable separately on each customer invoice.
3. Customers shall be invoiced monthly.
 - a) GRPUC will read all water meters remotely on a monthly basis. Water meters must be equipped with a GRPUC-specified node to be read electronically. Estimated bills may be utilized if for some reason meter readings are not available.
4. Customer account changes shall be handled through GRPUC.
5. Customer billing estimates, questions and complaints related to the billing process will be handled directly by GRPUC. Questions and complaints relating to issues other than the billing process will be directed to LaPrairie.
6. GRPUC shall collect payments from LaPrairie's customers and shall remit revenues received to LaPrairie within thirty days of receipt.
7. GRPUC will send a Delinquent notice to LaPrairie's water/sewer customers. GRPUC shall not pursue credit and collection activity against LaPrairie's customers, beyond sending the above Delinquent notice to customers. GRPUC will provide LaPrairie a list of uncollectible accounts so that LaPrairie can pursue collection activities.
8. GRPUC shall provide LaPrairie with a monthly revenue report including water usage for each customer, and total usage billed for all customers.
9. GRPUC shall provide LaPrairie with a customer and address report when requested by LaPrairie.
10. GRPUC will comply with all Cold Weather Shutoff Rule requirements.

11. GRPUC shall process all changes for accounts as directed by the customer and shall reflect such changes on the next invoice submitted to the customer.
12. GRPUC will provide each customer notice of the annual Drinking Water Quality Report.
13. GRPUC shall provide a budget payment plan for those customers that wish to be on a budget.
14. For new construction services GRPUC will be billing the City of LaPrairie for the water meter, water node, and inspection fees for connection and meter.
15. All maintenance, emergency services, equipment replacement, etc. shall be handled by GRPUC and billed to LaPrairie on a monthly basis. If a Third Party is required to do any work that entity will bill LaPrairie directly.
16. All state sales taxes, and any other applicable taxes collected through the billing services, will be remitted and reported to the appropriate agency by GRPUC.
17. GRPUC shall provide customers of LaPrairie the same options to make utility bill payments as GRPU customers.
18. GRPUC shall provide customers of LaPrairie with online services to interact with their accounts the same as GRPUC customers.

EXHIBIT C
PAYMENT TERMS

UTILITIES PROVIDED SERVICES

Water, Wastewater Collection and Treatment, and Street Lighting usage and cost of service fees are listed on the Grand Rapids Public Utilities Commission website.

In consideration of the services provided by GRPUC to LaPrairie pursuant to this Agreement, LaPrairie shall pay to GRPUC the following cost of services and monthly charges:

UTILITY BILLING SERVICES

Monthly Charges: GRPUC shall invoice, and LaPrairie shall pay a **monthly fee of \$1040.67** for LaPrairie customer billing, which includes; a per customer meter read, a per customer invoice, meter read where GRPUC provides the sewer collection service and LaPrairie provides the water service. This monthly charge shall be subject to annual review and adjustment due to increases in GRPUC costs.

MAINTENANCE SERVICES

Monthly Charges: GRPUC shall invoice, and LaPrairie shall pay, a **monthly fee of \$975.74** for LaPrairie weekly Lift Station maintenance.

Any additional services requested by LaPrairie and provided or arranged by GRPUC, shall be on a time and material basis, based upon current billable rates charged by GRPUC. Including, but not limited to Locating (GSOC required) and MDH required sampling/testing Water services.

REQUESTED MAINTENANCE SERVICES

Any additional services requested by LaPrairie and provided or arranged by GRPUC, shall be on a **time and material basis**, based upon current billable rates charged by GRPUC. Services provided by a Third Party will be directly billed to LaPrairie, by that Third Party.



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: December 18, 2024

AGENDA ITEM: Consider a motion to approve the 2025 City–GRPU Collaborative Services Memorandum of Understanding (MOU) and authorize the Commission President to sign the MOU.

PREPARED BY: Julie Kennedy, General Manager

BACKGROUND:

As discussed at the October 30 joint Council/Commission discussion, City and GRPU staff have updated the existing Collaborative Services MOU for the upcoming year. City staff agreed to bring the updated MOU to the December 16 City Council meeting for consideration of Council approval and we are bringing to you for consideration of Commission approval.

RECOMMENDATION:

Approve the 2025 City–GRPU Collaborative Services Memorandum of Understanding (MOU) and authorize the Commission President to sign the MOU.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into on this 18th day of December 2024 between the City of Grand Rapids, Minnesota, (City) and the Grand Rapids Public Utilities (GRPU).

This MOU establishes the framework for collaboration between the City and GRPU to benefit their property taxpayers and utility ratepayers. This MOU intends to outline the various areas of collaboration as they may change over time. The Parties agree to quarterly invoicing, an annual review of the MOU, and a six-month written notice of anticipated changes. Updates and changes will be recognized in a subsequent MOU on or before December 31 of each year. The original MOU became effective on January 1, 2024. Either party may terminate the MOU with a one-year written notice. In the absence of such notification, the latest documented revision of this MOU will remain in effect.

Now, therefore, the parties agree to the various areas of collaboration as follows:

Information Systems (IS) Services

Key Contacts:

City: Matt Wegwerth
Public Works Director/City Engineer
mwegwerth@grandrapidsmn.gov
218.326.7625

GRPU: Mike LeClaire
GRPU IS Manager
mleclaire@grpuc.org
218.326.7498

Employees in the IS Department shall be GRPU employees. The Parties agree to share costs associated with IS staff and software applications. The cost-sharing shall follow the spreadsheet template developed annually by the Key Contacts which details the proposed IS projects and system maintenance, software licenses, and utility locating services breakdown. The GIS virtual servers shall be located to the GRPU network prior to December 31, 2025.

Information Technology (IT) Services

Key Contacts:

City: Lasha Karels
Assistant IT Director
lkarels@grandrapidsmn.gov
218.326.7620

GRPU: Julie Kennedy
GRPU General Manager
jakennedy@grpuc.org
218.326.7687

Employees in the IT Department shall be City employees. The ERP Special Project Coordinator employee shall be a GRPU employee. Cost sharing shall be split 50/50 based on the actual cost of the department and ERP Project employee, less expenditures that only benefit one Party. Except for the separately documented ERP project, the IT Services collaboration shall end on

May 20, 2025, as requested by the City. Until then, during the transition to another IT provider, GRPU will continue to receive partial services from City IT and will pay for these based on the actual cost to provide the service.

Human Resources

The Human Resources Services collaboration ended September 30, 2024, as requested by the City.

Fleet Maintenance

Key Contacts:

City: Matt Wegwerth	GRPU: Jean Lane
Public Works Director/City Engineer	GRPU Business Svcs Manager
mwegwerth@grandrapidsmn.gov	jmlane@grpuc.org
218.326.7625	218.326.7199

The Public Works Fleet Maintenance employees shall be City employees. Public Works will perform maintenance on GRPU fleet vehicles and equipment, as requested. Work performed will be billed on an hourly basis and for those specific products used on GRPU vehicles and equipment. General shop product expenditures will be cost-shared based on the spreadsheet developed by the Key Contacts which details the number of vehicles and equipment serviced for each department.

Street Light Maintenance

Key Contacts:

City: Matt Wegwerth	GRPU: Chad Troumbly
Public Works Director/City Engineer	GRPU Electric Manager
mwegwerth@grandrapidsmn.gov	cmtroumbly@grpuc.org
218.326.7625	218.326.7182

The journey electric lineworkers shall be GRPU employees. GRPU will perform maintenance on City streetlights, as requested. Work performed will be billed on an hourly basis.

PW/PU Shared Facility

Key Contacts:

City: Matt Wegwerth	GRPU: Jean Lane
Public Works Director/City Engineer	GRPU Business Svcs Manager
mwegwerth@grandrapidsmn.gov	jmlane@grpuc.org
218.326.7625	218.326.7199

GRPU Electric and Water Departments and the City Public Works Department run operations from the Public Works / Public Utilities Combined Service Center (CSC). GRPU will manage the CSC buildings and bill rent based on the actual costs of building upkeep, which includes

capital maintenance building projects. The City will manage the groundskeeping of the CSC property and bill based on hours worked and 50/50 split of actual product expenditures. In 2025, the Key Contacts agree to update the original contract, over 20 years old, for property and building leases to reflect current values and comply with financial auditing standards.

Storm Water Utility (SWU) Billing

Key Contacts:

City: Matt Wegwerth	GRPU: Jean Lane
Public Works Director/City Engineer	GRPU Business Svcs Manager
mwegwerth@grandrapidsmn.gov	jmlane@grpuc.org
218.326.7625	218.326.7199

GRPU will invoice customers monthly and collect payment for the City’s Stormwater Utility. GRPU will provide quarterly deposits of the SWU revenue collected to the City. Annually, any uncollectible accounts will be returned to the City for special assessment consideration. The cost shall be based on the actual cost of providing the billing and payment collection service.

Woodchipper & Tow Vehicle Equipment

Key Contacts:

City: Matt Wegwerth	GRPU: Chad Troumbly
Public Works Director/City Engineer	GRPU Electric Manager
mwegwerth@grandrapidsmn.gov	cmtroubly@grpuc.org
218.326.7625	218.326.7182

GRPU and City PW both trim trees and process wood waste. GRPU purchased a woodchipper (2022 Morbark 1415 Brush Chipper) for use by both entities. City PW shall provide a Tow vehicle and be responsible for its maintenance. Woodchipper maintenance shall be the responsibility of GRPU. Scheduling of equipment use will be coordinated between Key Contacts or their Foremen/ Supervisors.

ASV Equipment

Key Contacts:

City: Matt Wegwerth	GRPU: Chad Troumbly
Public Works Director/City Engineer	GRPU Electric Manager
mwegwerth@grandrapidsmn.gov	cmtroubly@grpuc.org
218.326.7625	218.326.7182

In exchange for GRPU usage of the City-owned ASVs and trailers, GRPU shall equally share the actual cost of maintenance for these pieces of equipment as described above under the Fleet Maintenance section. Scheduling of equipment use will be coordinated between Key Contacts or their Foremen/ Supervisors.

IN WITNESS WHEREOF, the City and GRPU have caused this MOU to be duly executed by their respective authorized officers.

CITY OF GRAND RAPIDS

GRAND RAPIDS PUBLIC UTILITIES

By: _____
Name: Tasha Connelly
Title: Mayor
Date: 12/16/2024

By: _____
Name: Tom Stanley
Title: GRPUC President
Date: 12/18/2024

MOU HISTORY:
Original: 12/29/2023
Revised: 12/16/2024 (City Council) and 12/18/2024 (GRPUC)



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: December 18, 2024

AGENDA ITEM: Consider a motion to approve a Memorandum of Understanding (MOU) to amend Article 17, Section 2 of the 2024-2026 Collection Bargaining Agreement (CBA) between Grand Rapids Public Utilities Commission (GRPUC) and the American Federation of State, County & Municipal Employees (AFSCME) and authorize the Commission President to sign the agreement.

PREPARED BY: Julie Kennedy, General Manager

BACKGROUND:

The Memorandum of Understanding (MOU) has been reviewed and approved by the union, marking a significant step forward in enhancing employee benefits while addressing key concerns raised during prior discussions.

The approved MOU includes several collaboratively developed updates:

- **Employer-Funded Additional Exam Attempts:** This ensures employees have the necessary support to succeed without additional financial burden.
- **Adjusted License Stipend Payout Schedule:** In response to employee feedback, stipend payouts have been shifted from annual to semi-annual. Beginning June 2025, eligible employees will receive payouts in June and December, with mid-year licenses receiving prorated stipends to ensure fairness and equity.

This agreement represents a balanced approach, aligning operational considerations with employee priorities. The collaboration and dedication from all involved parties have been instrumental in achieving this outcome.

RECOMMENDATION:

Approve a Memorandum of Understanding (MOU) to amend Article 17, Section 2 of the 2024-2026 Collection Bargaining Agreement (CBA) between Grand Rapids Public Utilities Commission (GRPUC) and the American Federation of State, County & Municipal Employees (AFSCME) and authorize the Commission President to sign the agreement.

MEMORANDUM OF UNDERSTANDING

The Grand Rapids Public Utilities Commission ("Employer") and American Federation of State, County & Municipal Employees, Local No. 3456 ("Union") are parties to a Collective Bargaining Agreement, effective January 1, 2024, to December 31, 2026 ("CBA").

The Employer seeks to amend Article 17, Section 2 to offer a stipend to employees who hold professional licenses or certifications that, while not required by their current job description, are considered beneficial to the organization.

The Employer and the Union agree to amend Article 17, Section 2 as follows:

Section 2. License Expenses and Stipend: For employees who are seeking a professional license that is required or preferred by the Employer, the Employer shall pay the cost of the class or training and shall pay the fee for up to three (3) examinations. If an employee fails an examination on the first attempt, the Employer will cover the fee for two more attempts but will not pay for further classes or training to prepare for the examination. Mileage and work time shall be compensated for up to three attempts. If an employee does not pass the second attempt, management shall work with the employee to objectively identify the reasons for not passing, such as test-taking challenges or difficulties with knowledge retention and provide appropriate guidance or support where possible.

For employees who are maintaining a professional license that is required or preferred by the Employer, the Employer shall pay the cost of required continuing education and renewal fees.

For employees who are maintaining a special license that is not required or preferred in the employee’s job description, but which the Employer deems beneficial, the Employer shall pay a stipend as shown below in the table. For water and wastewater licenses, the employee shall receive the stipend for only the highest license acquired. If the Employer deems a special license not shown below is beneficial, a stipend amount may be determined after negotiation with the Union and an updated MOU would be drafted for approval.

Employer shall pay the following stipends:

Certification/License	Not required or preferred, but deemed beneficial by Employer
Water or Wastewater Operator Class C	\$1000 annual stipend, paid out semi-annually
Water or Wastewater Operator Class B	\$2000 annual stipend, paid out semi-annually
Water or Wastewater Operator Class A	\$3000 annual stipend, paid out semi-annually
Master Electrician	\$6000 annual stipend, paid out semi-annually
Master Plumber	\$2000 annual stipend, paid out semi-annually

Backflow Certification	\$2000 annual stipend, paid out semi-annually
------------------------	---

Employees seeking a special license not required or preferred in their job description must obtain written confirmation from the Employer affirming the special license’s benefit. If confirmed, the Employer shall pay training and examination costs consistent with the above language, followed by the stipend specified in the table upon license acquisition.

Any expenses under this Section must be approved in advance by the Employer.

The provisions of this Memorandum of Understanding do not modify the CBA in any other way. All other provisions of the CBA shall continue in full force and effect.

Our respective signatures below indicate the parties' agreement to the terms of this Memorandum of Understanding.

GRAND RAPIDS PUBLIC UTILITIES COMMISSION

**LOCAL UNION NO. 3456
AMERICAN FEDERATION OF
STATE, COUNTY & MUNICIPAL
EMPLOYEES, AFL-CIO**

BY _____
Thomas G. Stanley
President

BY _____
Shannon Thomsen
President

BY _____
Luke Francisco
Secretary

BY _____
Troy Bauch
Labor Representative

Date _____

Date _____



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: December 18, 2024

AGENDA ITEM: Consider a motion to approve the 2025 workers’ compensation premium coverage quotation regular premium option from the LMCIT in the amount of \$52,443 and authorize the General Manager to sign premium documents.

PREPARED BY: Jean Lane, Business Services Manager

BACKGROUND:

The League of Minnesota Cities Insurance Trust (LMCIT) is a self-insured membership cooperative. It was created by Minnesota cities for Minnesota cities and its fundamental purpose is to cover city risks and to mitigate hazards, not show a profit for stakeholders.

The LMCIT has coverage for property, liability, auto, and workers’ compensation and LMCIT emphasizes coverage inclusion. LMCIT funds not needed for claims, expenses, or reserves are returned to members as a dividend.

The workers’ compensation premium quotation for 1/1/2025 to 12/31/2025 is \$52,443 calculated on a base (manual) premium of \$58,026 plus the experience modification addition of \$580 and less premium discount credit of \$5,093.

The experience modification factor is based on a formula that uses the past three years’ history of claim costs for medical and worker loss time payments. Experience modification factors less than 1.00 result in a premium calculation credit.

Year	Base Premium	Experience Modification Factor	Premium Discount (credit)	Experience Modification (Credit) Additional	Net Premium Deposit	Adjustment for Agency Comm	Total Net Deposit Premium	\$ Change in Premium	% Change in Premium
2025	58,026	1.01	(5,093)	580	53,513	(1,070)	52,443	(36,689)	-41%
2024	84,724	1.18	(9,023)	15,250	90,951	(1,819)	89,132	(11,886)	-12%
2023	96,034	1.16	(10,381)	15,365	101,018	-	101,018	22,613	29%
2022	92,591	0.93	(7,705)	(6,481)	78,405	-	78,405	3,561	5%
2021	100,215	0.82	(7,332)	(18,039)	74,844	-	74,844	-	

Management is recommending the regular premium option.

RECOMMENDATION:

Approve the 2025 workers' compensation premium coverage quotation regular premium option from the LMCIT in the amount of \$52,443 and authorize the General Manager to sign premium documents.

League of Minnesota Cities Insurance Trust

Group Self-Insured Workers' Compensation Plan
145 University Avenue West St. Paul, MN 55103-2044 Phone (651) 215-4173

Notice of Premium Options for Standard Premiums of \$50,000 - \$100,000

GRAND RAPIDS PUBLIC UTILITIES
500 SE 4TH STREET
GRAND RAPIDS, MN 55744

Agreement No.: WC 1000947_Q-9
Agreement Period:
From: 01/01/2025
To: 01/01/2026

Enclosed is a quotation for workers' compensation deposit premium. **Note: Renewal Coverage will be bound as per the expiring coverage arrangement, including coverage for elected and appointed officials, with the premium indicated on the quote, unless the member or agent sends a written request not to bind renewal coverage.**

<u>PAYROLL DESCRIPTION</u>	<u>CODE</u>	<u>RATE</u>	<u>ESTIMATED PAYROLL</u>	<u>DEPOSIT PREMIUM</u>
----------------------------	-------------	-------------	--------------------------	------------------------

SEE ATTACHED SCHEDULE FOR DETAILS

Manual Premium				58,026
Debit		1.01		580
Standard Premium				58,606
Deductible Credit		0.00%		0
Premium Discount				-5,093
Net Deposit Premium				\$53,513
Adjustment for Commission*				-1,070
Total Net Deposit Premium				\$52,443

*Workers compensation rates assume a 2% standard commission. The commission adjustment accounts for the commission difference, above or below 2%.

Agent:

00456 City Of Grand Rapids
420 N Pokegama Ave, Attn: City Clerk
Grand Rapids, MN 55744-2658

Notice of Premium Options for Standard Premiums of \$50,000 - \$100,000 (Con't)

Item 11.

OPTIONS

Please indicate below the premium option you wish to select. You may choose only one option and you cannot change options during the agreement period.

1. <input type="checkbox"/> Regular Premium Option	Net Deposit Premium	Commission Adjustment	Total Net Deposit Premium
	53,513	-1,070	52,443

2. **Deductible Premium Option**
 Deductible options are available in return for a premium credit applied to your estimated standard Premium of \$ 58,606. The deductible will apply per occurrence to paid medical costs only. There is no aggregate limit.

	Deductible per Occurrence	Premium Credit	Credit Amount	Net Deposit Premium	Commission Adjustment	Total Net Deposit Premium
<input type="checkbox"/>	\$250	0.50%	-293	53,220	-1,064	52,156
<input type="checkbox"/>	\$500	1.00%	-586	52,927	-1,059	51,868
<input type="checkbox"/>	\$1,000	1.60%	-938	52,575	-1,052	51,523
<input type="checkbox"/>	\$2,500	3.00%	-1,758	51,755	-1,035	50,720
<input type="checkbox"/>	\$5,000	4.50%	-2,637	50,876	-1,018	49,858
<input type="checkbox"/>	\$10,000	6.00%	-3,516	49,997	-1,000	48,997
<input type="checkbox"/>	\$25,000	9.50%	-5,568	47,945	-959	46,986
<input type="checkbox"/>	\$50,000	13.50%	-7,912	45,601	-912	44,689

3. **Retrospective Rates Premium Option**

	Retro-Rated Minimum Factor	Est. Minimum Premium	Retro-Rated Maximum Factor	Est. Maximum Premium
<input type="checkbox"/>	0.680 %	39,852	1.300 %	76,188
<input type="checkbox"/>	0.646 %	37,859	1.500 %	87,909
<input type="checkbox"/>	0.581 %	34,050	2.000 %	117,212

This quotation is for a deposit premium based on your estimate of payroll and selected options. Your final actual premium will be computed after an audit of payroll subsequent to the close of your agreement year and will be subject to revisions in rates, payrolls and experience modification. While you are a member of the LMCIT Workers' Compensation Plan, you will be eligible to participate in dividend distributions from the Trust based upon claims experience and earnings of the Trust.

If you desire the coverage offered above, please return this signed document for the option you have selected.

This quotation should be signed by an authorized representative of the member requesting coverage.

**Notice of Premium Options for Standard Premiums of \$50,000 - \$100,000
(Con't)**

Item 11.

Signature Title Date

**Notice of Premium Options for Standard Premiums of \$50,000 - \$100,000
(Con't)**

Item 11.

CONTINUATION SCHEDULE FOR QUOTATION PAGE

<u>REMUNERATION</u>	<u>RATE</u>	<u>CODE</u>	<u>DESCRIPTION</u>	<u>EST. PREM</u>
546,461	2.57	7520	WATERWORKS	14,044
1,058,809	1.85	7539	ELECTRIC & STEAM PLANT	19,588
745,397	2.28	7580	SEWEAGE DISPOSAL PLANT	16,995
1,200,254	0.41	8810	PUBLIC UTILITIES CLERICAL	4,921
67,371	3.53	9015	PU MAINTENANCE	2,378
18,200	0.55	9411	ELECTED OR APPOINTED OFFICIALS	100
			Manual Premium	58026.0

Mod Analysis

Insured Name GRAND RAPIDS PUBLIC UTILITIES
Effective Date 01/01/2025
As Of Date 08/31/2024

Prepared By League of Minnesota Cities (St. Paul)
Sam Tran
145 University Ave. West
St. paul, MN 55103
stran@lmc.org

Workers' Compensation Experience Rating Worksheet

1	2	3	4	5	6	7	8	9	10	11
CODE	ELR	D-RATIO	PAYROLL	EXP. LOSSES	EXP. PRI. LOSSES	CLAIMDATA	IJ	OF	ACT. INC. LOSSES	ACT. PRI. LOSSES

2021-01-01 to 2022-01-01

5506	1.13	0.36	154,437.00	1,745.14	628.25	LMC WC 000000462670	5	S	23,934.26	18,000.00
7520	0.64	0.44	223,278.00	1,428.98	628.75					
7580	0.57	0.4	720,213.00	4,105.21	1,642.09					
9411	0.14	0.47	18,200.00	25.48	11.98					
7539	0.46	0.37	897,835.00	4,130.04	1,528.12					
8810	0.1	0.47	962,530.00	962.53	452.39					
Policy Period Totals			2,976,493.00	12,397.38	4,891.58				23,934.26	18,000.00

2022-01-01 to 2023-01-01

8810	0.1	0.47	778,214.00	778.21	365.76					
7539	0.46	0.37	909,098.00	4,181.85	1,547.28					
5506	1.13	0.36	161,440.00	1,824.27	656.74					
9411	0.14	0.47	12,450.00	17.43	8.19					
7520	0.64	0.44	228,894.00	1,464.92	644.57					
7580	0.57	0.4	804,664.00	4,586.58	1,834.63					
Policy Period Totals			2,894,760.00	12,853.26	5,057.17					

2023-01-01 to 2024-01-01

5506	1.13	0.36	165,907.00	1,874.75	674.91	LMC WC 000000486556	6		1,257.76	1,257.76
9410	0.19	0.47	85,629.00	162.70	76.47					
7580	0.57	0.4	841,343.00	4,795.66	1,918.26					
7539	0.46	0.37	847,087.00	3,896.60	1,441.74					
8810	0.1	0.47	768,844.00	768.84	361.36					
9411	0.14	0.47	14,594.00	20.43	9.60					
7520	0.64	0.44	235,712.00	1,508.56	663.76					
Policy Period Totals			2,959,116.00	13,027.54	5,146.10				1,257.76	1,257.76

Mod Analysis for GRAND RAPIDS PUBLIC UTILITIES

'W' Value	Expected Excess	Total Expected	Total Exp. Pri.	Actual Excess	'B' Value	Total Actual	Total Act. Pri.
A	B	C	D	E	F	G	H
0.13	23,183.00	38,278.00	15,095.00	5,934.00	32,430.00	24,312.00	18,377.00

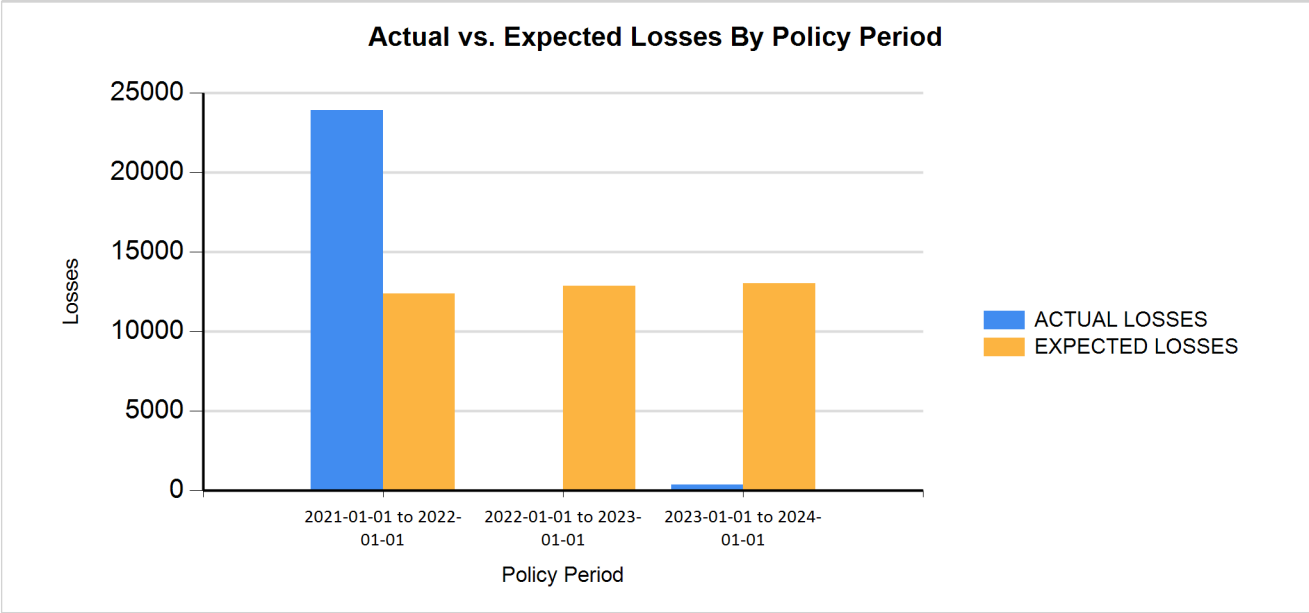
Exp Mod Calculation	Primary Losses	Stabilizing Value	Ratable Excess	Adjustable Totals	Exp. Mod
Actual	(H)	$(B) \times (1-A) + (F)$	$(A) \times (E)$		$(I) / (J)$
	18,377.00	52,599.21	771.42	71,747.63	1.01
Expected	(D)	$(B) \times (1-A) + (F)$	$(A) \times (B)$		
	15,095.00	52,599.21	3,013.79	70,708.00	

* Rating reflects a decrease of 70% medical-only primary and excess loss dollars where ERA is applied, reflected in totals (E), (G) and (H).

This mod has been adjusted in accordance with experience rating plan rules. The unadjusted mod is: 1.01

Loss Analysis by Policy Period

The graph below compares actual and expected losses in the three-year rating period. The direction of future experience mods can be predicted using this information and comparing it to the years included in a given rating period. For example, if an undesirable policy period – a year that actual losses exceed the expected losses – is dropped from the three-year rating calculation, the member can expect to see an improvement in the mod if a more desirable policy period – one where the actual losses are less than expected – is added to the calculation. Assistance in achieving this outcome can be provided by loss control efforts.



Policy Period	Adjusted Losses	Expected Losses
2021-01-01 to 2022-01-01	\$23,934	\$12,397
2022-01-01 to 2023-01-01		\$12,853
2023-01-01 to 2024-01-01	\$377	\$13,028
Totals:	\$24,312	\$38,278

Mod Calculation Summary

Take a brief look at the summary values affecting your mod.

Expected Losses		Total Expected Losses
Total Expected Losses		38,278.00
Total Expected Primary Losses		15,095.00
Total Expected Excess Losses		23,183.00
Actual Losses		Total Unlimited Actual Losses
Total Unlimited Losses		25,192.00
Total Limited/Adjusted Losses		24,312.00
Total Actual Primary Losses		18,377.00
Total Actual excess Losses		5,934.00
Computed Factors		Ballast Value
Ballast Value		32,430
Weighing Value		0.13
Modification Factor		1.01

Expected losses

Expected losses are calculated by applying the expected loss rate to the member's payroll relevant to the mod effective date.

Actual losses

Actual losses are the losses the member incurred during the rating period. Basically, a debit will be applied if the actual losses exceed the expected losses (mod will be greater than 1.0) and a credit will be applied if the actual losses are less than the expected losses (mod will be less than 1.0).

Computed Factors

The ballast factor and weighting factor both come from a formula based on the amount of the member's expected losses. Both have a stabilizing effect on the experience mod.

This mod has been adjusted in accordance with experience rating plan rules. The unadjusted mod is: 1.01



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: December 18, 2024

AGENDA ITEM: Consider a motion to adopt resolution 12-18-24-05 approving the 2025 GRPU Operating Plan and the 2025 Operations and Capital Budgets.

PREPARED BY: Jean Lane, Business Services Manager

BACKGROUND:

Attached please find the final 2025 operating plan and the 2025 operations and capital budgets for Grand Rapids Public Utilities.

An overview of the 2025 operations budgets was presented and reviewed at the November 27th work session.

RECOMMENDATION:

Adopt resolution 12-18-24-05 approving the 2025 GRPU Operating Plan and the 2025 Operations and Capital Budgets.

GRAND RAPIDS PUBLIC UTILITIES COMMISSION

RESOLUTION NO. 12-18-24-05

APPROVE THE 2025 OPERATIONS AND CAPITAL BUDGETS

WHEREAS, the Grand Rapids Public Utilities (GRPU) per the adopted Budget and Financial Planning Policy 3.3.001 will review and approve a financial plan and budget that supports the strategic plan and provides credible projections of expenses and revenues, and

WHEREAS, per policy 3.3.001 each enterprise fund service activities will be self-supporting to the greatest extent possible for user charges/fees; and

WHEREAS, per policy 3.3.001 the financial and budget plan should include revenue requirements with proposed planned rate adjustments based on each utility cost of service/rate study; and

WHEREAS, the draft 2025 operations and capital budgets were presented at the November 27, 2024 Commission meeting,

NOW, THEREFORE BE IT RESOLVED THAT the Grand Rapids Public Utilities Commission has reviewed and approves the 2025 GRPU operating plan and the operations and capital budgets as presented.

Adopted this 18th day of December, 2024.

President

Witness:

Commissioner

Grand Rapids Public Utilities Commission

2025 Operating Plan & Budgets

Table of Contents

A. 2025 Operational Plan

B. 2025 Budget Summary

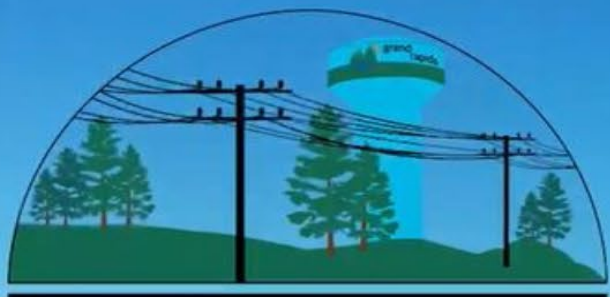
C. 2025 Operating Budgets

1. Electric Department
2. Water Department
3. Wastewater Collection Department
4. Wastewater Treatment Department
5. Internal Departments

D. 2025 Capital Budgets

1. 2025 Summary
2. Projects By Departments
3. Funding Summary
4. 2025-2029 Summary

2025 Operational Plan



**GRAND RAPIDS
PUBLIC UTILITIES**
Service is Our Nature



OPERATING PLAN

2025

THIS PAGE INTENTIONALLY LEFT BLANK

Table Of Contents

- ANNUAL PLANNING PROCESS 4**
- ASSUMPTIONS AND CRITICAL SUCCESS FACTORS 4**
 - Uninterrupted, High Quality Utility Services (US) 6
 - Strategic and Sustainable Fiscal Management (FM)..... 7
 - Engaging and Educating the Community (EC)..... 8
 - Use and Stewardship of the Natural Environment (NE) 9
 - Operational Excellence (OE)..... 10
- COMMUNICATION, REPORTING, AND ACCOUNTABILITY 11**
 - Communication Plan 11
 - Reporting..... 11
 - Staff Accountability..... 11
 - Commission Accountability 11

ANNUAL PLANNING PROCESS

In 2023, the Grand Rapids Public Utilities Commission (GRPUC) developed a new strategic plan. It is intended to serve as a roadmap for the future development and growth of utility services in our community.

To accomplish this going forward, a practical, realistic, and easily implemented process for breaking our long-range plan into clear, attainable goals is necessary. To that end:

- In the fall of each calendar year the Grand Rapids Public Utilities Commission will review and update the organization's Strategic Plan. Inherent in this process is a discussion of the most pressing matters to be addressed and the actions that are necessary to achieve GRPUC's organizational intent.
- Grand Rapids Public Utilities (GRPU) staff takes this Commission-directed information, aligns it with known and anticipated operational exigencies, and proposes a results-focused work plan and budget for the upcoming year. The suggested operational and budget plan is then reviewed, revised if necessary, and eventually approved by the Commission at its December meeting.
- Once this vote has occurred, staff performance plans, accountability metrics, and reporting mechanisms are put into place so that everything is ready for the start of the new fiscal year.

ASSUMPTIONS AND CRITICAL SUCCESS FACTORS

This plan assumes the following conditions:

- There will be no major technical or infrastructure failures, cyber or security breaches during the year.
- There will be no game-changing regulatory or legislative mandates that impact operations in the near term.
- The supply chain will be predictable and reliable.
- There is no significant change in staffing levels or skill sets.
- GRPU will not have to cope with significant natural disasters that cause lengthy outages or require unplanned infrastructure replacements.
- The status of the utility and its relationship with the City of Grand Rapids will be unchanged.
- There will be no unanticipated impacts on large ratepayers and no significant changes (gain/loss) of the customer base).
- Agencies will review submitted plans in a timely manner.
- There are no major safety incidents resulting in injury and/or investigation.

The year 2025 is the second cycle during which the organization will be working to

make progress toward achievement of the strategic plan goals developed in 2023. This plan, created with input from nearly 100 GRPU stakeholders, reflects a vision for taking GRPU to a new level of excellence and relevance in Grand Rapids.

We deem the critical success indicators for our work in 2025 to be:

1. Ensuring an accurate assessment of GRPU's financial capacity and successful management of risks.
2. Maintaining and improving employee culture.
3. Effective and efficient collaboration with the City of Grand Rapids.
4. Successfully maintaining and improving the community's perception of the dynamic public asset that is GRPU.
5. GRPUC support for the projects in this plan and the staff who will carry them out.

In general, this plan identifies only new or additional activities that will be undertaken in 2025. It does not state most ongoing "business as usual" activities or describe activities that will be discontinued if that decision falls within staff purview. It also does not describe every operational activity necessary to achieve the above critical success indicators or the supporting activities listed. The intent in the plan that follows is to enumerate the specific activities and deliverables that will be undertaken in support of the GRPU Strategic Plan during the 2025 fiscal year, and to provide GRPUC and staff members with an understanding of what will be necessary to achieve those ends.

STRATEGIC PILLARS¹

Uninterrupted, High Quality Utility Services (US)

GRPU recognizes that nothing else we do matters more to our customers than the delivery of reliable, affordable, and sustainable services. GRPU's Strategic Plan sets the following goals for the next five years related to uninterrupted, high quality utility services.

1. GRPU will develop and begin to execute a long-term (i.e., no less than five years, no greater than twenty years) infrastructure replacement plan that also accounts for anticipated system growth of up to 20% and gradual undergrounding of the electrical system.
2. GRPU will complete the renovation of its water treatment facility to improve operations and ensure adequate future capacity.
3. GRPU will complete the process of jetting its sanitary sewers.
4. GRPU will assess and address customer expectations regarding future technology upgrades they may expect or desire as our system evolves.
5. GRPU will adopt policies and develop contingency plans to:
 - a. manage risks to infrastructure that may result from the activities of bad actors.
 - b. manage risks associated with grid failures or the inability of our single source of power to meet its obligations.

To reach these strategic objectives, GRPU will work toward the following operational outcomes for the calendar year 2025:

Goal	Deliverable	Responsible	Target Date
US-1, US-4, FM-1, OE-2	Substantially operating ERP system (approximately 90% of modules functioning and collecting data)	Jean	06/30/2025
US-1	Substantially complete two electric undergrounding projects	Chad	12/31/2025
US-2	Water treatment plan (WTP) renovation project is scoped, engineered, bids received, and contractor selected	Steve	09/30/2025
US-4, EC-2	Enhance public outage reporting and optimize customer account access, then publicly promoted	Mike, Jean, Chad	09/30/2025
US-3, NE-1	100% televised wastewater collection (WWC) system	Steve	09/30/2025

¹ Note: when a goal pertains to more than one strategic pillar, it is shown under all pillars for ease in tracking and clarity around the operational activities related to each area.

Strategic and Sustainable Fiscal Management (FM)

GRPU aims to be proactive with its resources, recognizing that all decisions are made on behalf of past and future ratepayers. GRPU's Strategic Plan sets the following goals for the next five years related to ensuring strategic and sustainable fiscal management to support ongoing operations and inter-generational equity.

1. GRPU will develop a financial forecast model that accounts for capital expenditures as described in objective US-1 above, including inflation assumptions, target dates, key performance indicators, and decision criteria. The model will account for supply chain issues that may require placing orders years in advance of anticipated project execution.
2. GRPU will take preparatory steps to ensure debt or emergency funding can be obtained quickly should an unexpected infrastructure failure require unplanned expenditures that cannot be addressed with existing resources.
3. GRPU will explore and, when both feasible and practical, adopt an updated rate structure that accounts for the evolving use patterns resulting from electrification (e.g., transition to electric vehicles, distributed energy resources/adoption of solar by home and business owners, etc.).

To reach these strategic objectives, GRPU will work toward the following operational outcomes for the calendar year 2025:

Goal	Deliverable	Responsible	Target Date
US-1, US-4, FM-1, OE-2	Substantially operating ERP system (approximately 90% of modules functioning and collecting data)	Jean	06/30/2025
FM-1, FM-2	Develop reporting metrics in the new ERP system to provide timely and actionable financial insights for decision-making	Jean, Julie	12/31/2025
FM-1, FM-2	Final adoption of operating reserve policy (includes emergency funding)	Jean	06/30/2025
FM-3	Complete cost-of-service rate studies for electric, water, and wastewater utilities	Jean	09/30/2025
OE-1, FM-1	Focus on tracking and reporting in project management software to improve efficiencies	Julie	12/31/2025

Engaging and Educating the Community (EC)

GRPU will strive to operate in a manner where communication is perceived to be relevant, effective, frequent, and respectful. To that end, GRPU's Strategic Plan sets the following goals for the next five years related to engaging and educating the community in matters related to utility services.

1. GRPU will develop and execute a comprehensive community education plan for adults and children to increase community knowledge of GRPU utility services, provide tactics ratepayers can employ to influence usage and costs, and teach interested parties about environmental impact. GRPU will develop and execute a robust community communication plan for the purpose of informing stakeholders about GRPU's activities, explaining the impact of GRPU initiatives such as the battery plus storage installation, inviting their involvement in important GRPU initiatives, and fostering an increase in the perceived value of hometown utility services vis- à-vis the alternatives.
2. Supported by the work in objectives EC-1 and EC-2, GRPU will work with city and county stakeholders to position the features and benefits of GRPU's services as an important value- add for those seeking a new residential or commercial home.

To reach these strategic objectives, GRPU will work toward the following operational outcomes for calendar year 2025:

Goal	Deliverable	Responsible	Target Date
EC-1	Continue the monthly customer campaign plan (incl. fact sheets and legal notices)	Paula, Meg, Jean, Julie	12/31/25
EC-2	Publish annual report summarizing projects and financial results	Julie, Jean, Meg	06/30/2025
EC-1, EC-2, EC-3	Plan and carry out website content updates	Megan, Julie	Ongoing, w/ qrtly updates
EC-2, US-4	Enhance public outage reporting and optimize customer account access, then publicly promoted	Mike, Jean, Chad	09/30/2025
EC-1, EC-2, NE-3	Present at the 2025 home show and host 1 open house to educate the community on rebates and utility programs	Chad, Steve, Paula, Julie	06/30/2025
EC-3, OE-2	Hold two joint council and commission meetings to align City of GR and GRPU on collaborative opportunities	Julie	April 2025 October 2025

Use and Stewardship of the Natural Environment (NE)

Our natural environment is one of the reasons people choose to live and work in Grand Rapids. It is a public good, and GRPU recognizes the important role the utility plays in ensuring these resources are unharmed. GRPU's Strategic Plan sets the following goals for the next five years for ensuring responsible use and stewardship of natural resources.

1. GRPU will operate in a manner that is 100% compliant with all environmental regulations.
2. GRPU will develop and promote programs that demonstrate the sustainability of the utility's operations.
3. GRPU's employees will have the resources and training necessary to demonstrate to the community that we are protecting the environment while conducting our operations.

To reach these strategic objectives, GRPU will work toward the following operational outcomes for calendar year 2025:

Goal	Deliverable	Responsible	Target Date
NE-3	Relocate the septic hauler station from old to new WWTP	Steve	12/31/2025
US-3, NE-1	100% televised WWC system	Steve	09/30/2025
EC-1, EC-2, NE-3	Present at the 2025 home show and host 1 open house to educate the community on rebates and utility programs	Chad, Steve, Paula, Julie	06/30/2025
NE-2, US-5	WWTP landfill cover reconstruction is substantially complete and new sludge demand agreements are in place	Steve, Jean, Julie	12/31/2025

Operational Excellence (OE)

Behind the scenes, people, activities, and systems support the more visible work of running an effective utility. We recognize the important role these things play in our success, and our intent is to strengthen them as we work toward our larger objectives. GRPU’s Strategic Plan sets the following goals for the next five years with the aim of ensuring operational excellence and workforce development.

1. GRPU will create a workplace environment that fosters employee satisfaction, engagement, and well-being, leading to increased productivity, reduced turnover, and enhanced overall organizational performance by:
 - a. Enhancing workplace culture through clear communication, tracking, and reporting structures using tools and manners that resonate with team members.
 - b. Investing in employee growth through a robust training and development program that provides opportunities for continuous improvement, learning and upskilling through both internal and external resources.
 - c. Prioritizing work-life balance with flexible work arrangements to the extent that is feasible, encouraging employees to take regular breaks and vacations, and fostering a culture that respects employees’ time outside of work.
 - d. Recognizing and rewarding excellence through regular feedback, competitive compensation and benefits, and appropriate public recognition to attract and retain the talented individuals who will help us achieve our vision while treating our customers with skill and respect.
 - e. Fostering a collaborative environment both within GRPU and in our work with other stakeholders (e.g., City of Grand Rapids, Minnesota Power, etc.) by promoting teamwork, cross-functional projects, and knowledge sharing; facilitating team- building activities and events to strengthen relationships and trust among team members; and providing tools and technology that enhance communication.
2. GRPU will collaborate with the City of Grand Rapids to select and implement new enterprise resource planning (ERP) software to lower operational costs, improve decision-making at all levels with more accurate and timely data, and promote proactive planning, funding, and accomplishment of capital improvement projects throughout the community.

To reach these strategic objectives, GRPU will work toward the following operational outcomes for calendar year 2025:

Goal	Deliverable	Responsible	Target Date
OE-1, FM-1	Tracking/reporting in project management software to improve efficiencies	Julie	12/31/2025

OE-1	Quarterly all employee meetings to improve clear communication process and lead to improved NPS per annual survey	Julie, Meg	12/31/2025
OE-1	Implement employee resource portal in new ERP software and Laserfiche	Jean, Julie, Meg	06/30/2025
US-1, US-4, FM-1, OE-2	Substantially operating ERP system (approximately 90% of modules functioning and collecting data)	Jean	06/30/2025
OE-1	Succession planning for business services manager transition	Julie, Jean	12/31/2025
OE-1	Implement comprehensive employee training and development program	Meg, Julie	12/31/2025
OE-1	Implement employee success sharing program	Julie, Meg	01/31/2025
OE-1	Finalize electronic document retention conversion	Meg, Julie	12/31/2025

COMMUNICATION, REPORTING, AND ACCOUNTABILITY

Communication Plan

Inherent in the success of this operating plan is accurate and timely communication of information between the relevant stakeholders.

Reporting

The general manager will report on the status of each approved goal and deliverable in a document prepared for the GRPUC Commission meeting immediately following the conclusion of each quarter (April, July, and October, and January of the following year). Items requiring Commission action will be placed on the agenda.

Staff Accountability

A success sharing structure will be implemented in 2025 that incentivizes high performance and accountability from the staff to achieve the objectives in this plan. Each member of the staff will have individual performance plans listing key performance indicators (KPIs) that are tied to a plan rewarding both team performance and organizational attainment of the operational goals.

Commission Accountability

It is important to recognize that some of the goals and objectives in this plan will

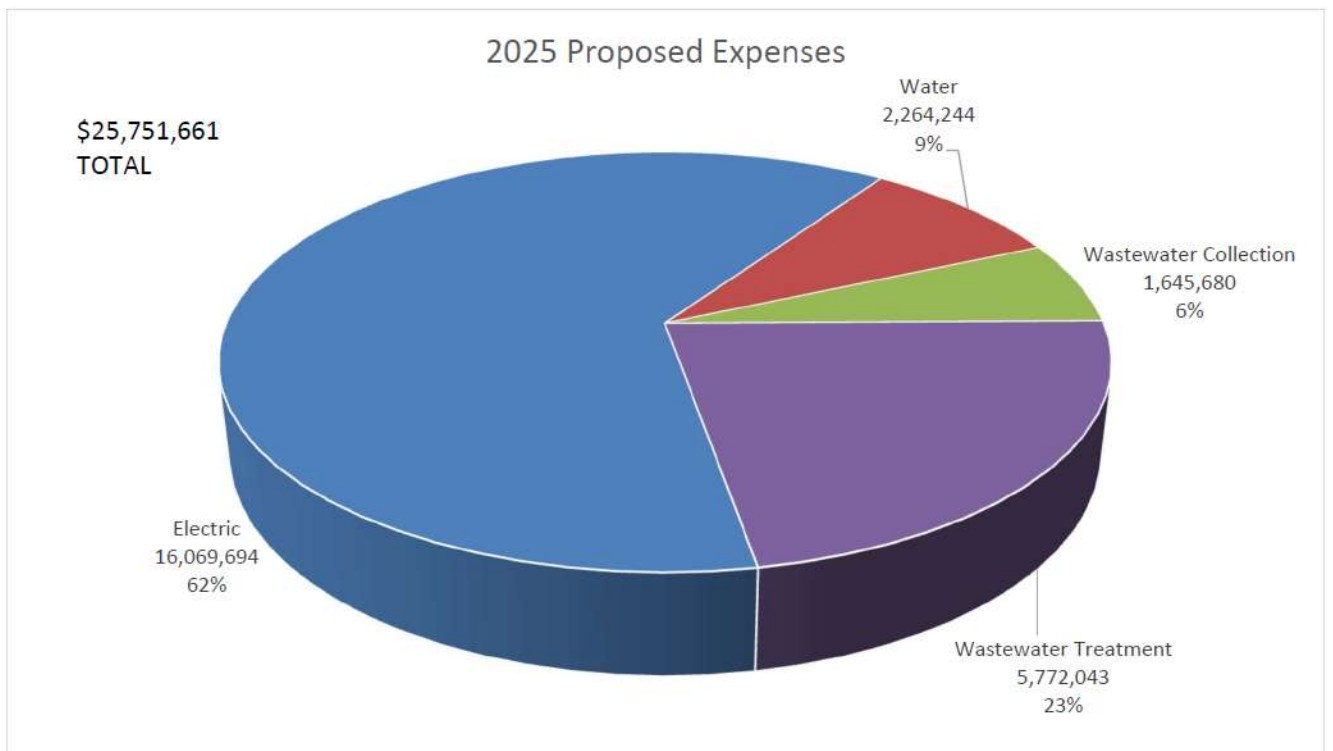
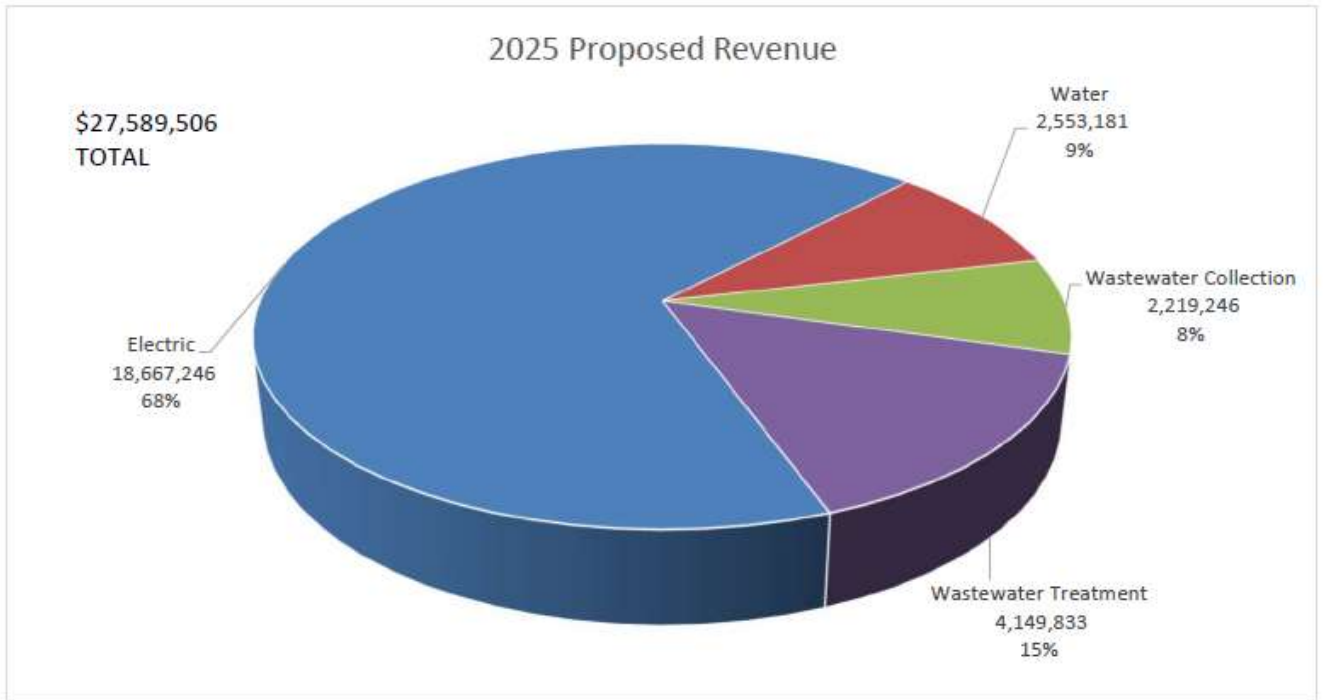
require assistance from GRPUC members, city staff, and others. The general manager and the GRPUC president will need to work closely with city staff and others to ensure goals are met. When goals are met, GRPU advances its mission and ratepayers are well served. That is the definition of success.

2025 Budget Summary

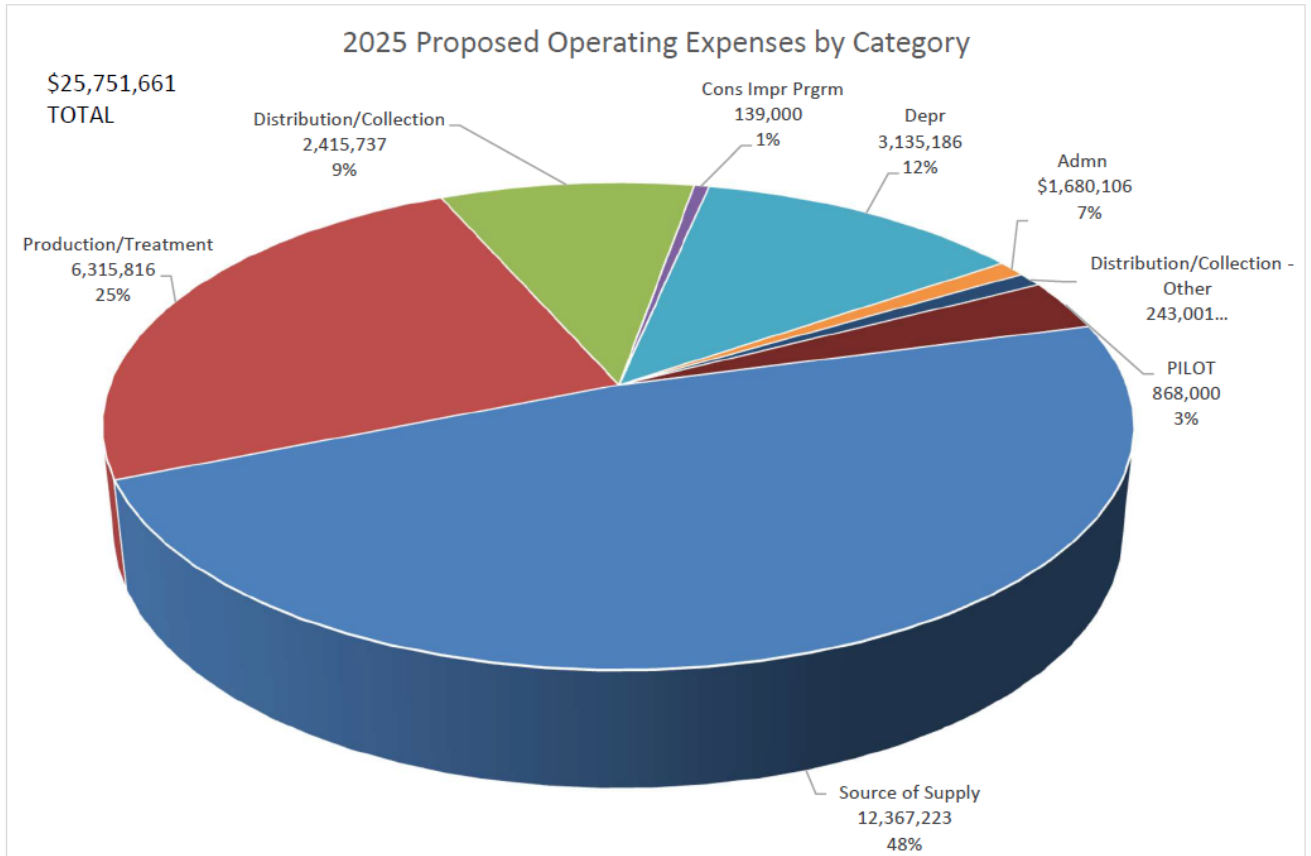
**Grand Rapids Public Utilities
2025 Budget Summary**

	Electric	Water	Wastewater Collection	Wastewater Treatment	Total
REVENUES:					
Operating	\$ 18,421,385	\$ 2,367,681	\$ 2,207,546	\$ 4,149,833	\$ 27,146,445
Other	245,861	185,500	11,700		443,061
TOTAL REVENUES	18,667,246	2,553,181	2,219,246	4,149,833	27,589,506
EXPENSES:					
Source of Supply	12,367,223	0	0	0	12,367,223
Production/Treatment	0	1,416,159	758,482	4,141,175	6,315,816
Distribution/Collection	1,555,012	351,635	509,090	0	2,415,737
Cons Impr Prgrm	139,000	0	0	0	139,000
Depr	945,554	337,132	252,500	1,600,000	3,135,186
Interest Exp	6,444	122,244	108,142	30,868	267,698
Distribution/Collection - Other	188,461	37,074	17,466	0	243,001
PILOT	868,000	0	0	0	868,000
TOTAL EXPENSES	16,069,694	2,264,244	1,645,680	5,772,043	25,751,661
NET INCOME BEFORE OTHER INC AND EXP	\$ 2,597,552	\$ 288,937	\$ 573,566	\$ (1,622,210)	\$ 1,837,845
OTHER REVENUES:					
Interest or Demand Payments for Interest	58,880	9,000	0	0	67,880
TOTAL OTHER REVENUES	58,880	9,000	0	0	67,880
OTHER EXPENSES:					
CSC-Bldg	243,885	67,537	30,017		
Adm/HR	205,995	137,330	37,766	0	381,091
Customer Acctg	683,319	203,774	154,488	0	1,041,581
IS	305,661	164,058	56,038		
IT	137,196	91,464	25,153		
TOTAL OTHER EXPENSES	1,576,056	664,163	303,462	0	1,422,672
NET INCOME (LOSS)	\$ 1,080,376	\$ (366,226)	\$ 270,104	\$ (1,622,210)	\$ 483,053
ADD:					
Depreciation and Amortization	945,554	337,132	252,500	1,600,000	3,135,186
Miscellaneous Depreciation and Amortization	0	0	0	0	0
NET OPERATING CASH FLOW	\$ 2,025,930	\$ (29,094)	\$ 522,604	\$ (22,210)	\$ 3,618,239

2025 Budget Summary Graphics



2025 Budget Summary Graphics



2025 Electric Operating Budget

GRAND RAPIDS PUBLIC UTILITIES
 Operating Budget - Electric
 For the Twelve Months Ending Tuesday, December 31, 2024

Item 12.

	2021	2022	2023	2024	2024	2025
	Actual	Actual	Actual	YTD Nov	Forecast EOY	Budget

ELECTRIC DEPARTMENT

OPERATING REVENUES

City Residential Sales	\$4,217,360.88	\$4,236,045.14	\$4,233,930.01	\$3,754,042.08	\$4,095,318.63	\$4,189,150.00
City Commercial Sales	2,627,386.82	2,712,751.42	2,756,590.98	2,232,079.26	2,434,995.56	2,475,856.00
City Commercial Sales - EVC Sales	1,162.06	1,980.25	2,936.08	4,061.97	4,431.24	4,423.00
Rural Residential Sales	1,114,473.18	1,106,387.45	1,130,804.18	998,290.52	1,089,044.20	1,117,360.00
Rural Commercial Sales	390,675.11	404,392.54	409,735.71	334,633.81	365,055.07	372,852.00
City Demand and Energy	5,236,998.57	5,492,996.39	5,778,726.43	5,601,839.73	6,111,097.89	5,968,223.00
Rural Demand and Energy	225,393.99	225,901.25	267,654.58	257,305.00	280,696.36	286,250.00
City Industrial Sales	1,466,929.23	1,695,378.70	1,428,331.58	1,478,364.13	1,612,760.87	1,779,071.73
City Load Management Sales	173,993.85	193,123.38	189,928.90	147,343.44	160,738.30	187,262.00
Rural Load Management Sales	109,684.15	126,232.84	117,081.63	88,553.52	96,603.84	107,423.50
TOTAL RETAIL SALES	15,564,057.84	16,195,189.36	16,315,720.08	14,896,513.46	16,250,741.96	16,487,871.23

ADD: Purchased Power Adjustment Passthru	2,401,455.03	2,557,891.12	1,271,597.82	1,453,612.78	1,585,759.40	1,893,314.43
TOTAL ELECTRIC SALES	17,965,512.87	18,753,080.48	17,587,317.90	16,350,126.24	17,836,501.35	18,381,185.66

OTHER SERVICES

Windsense Program Sales						
City Security Lighting	35,951.81	25,548.89	22,872.91	20,779.77	22,668.84	22,642.00
Rural Security Lighting	25,615.88	18,542.45	17,465.98	16,098.42	17,561.91	17,557.00
Public Street and Highway Lighting						
TOTAL OTHER SERVICES	61,567.69	44,091.34	40,338.89	36,878.19	40,230.75	40,199.00

OTHER REVENUES

Connection Fees	66,954.32	142,203.10	93,349.30	88,199.39	96,217.52	50,000.00
Reconnection Fees	4,980.00	2,160.00	10,570.00	9,500.00	10,363.64	9,627.00
Penalties on Delinquent Accounts	17,646.90	61,929.09	214,892.69	180,109.93	121,485.39	108,979.00
Pole Rentals	23,577.36	25,669.00	27,942.09	30,473.11	33,243.39	31,387.00
23 kV Capacity Lease	35,868.00	35,868.00	35,868.00	35,868.00	35,800.00	35,868.00
Merchandising and Jobbing (Net)	(225.57)	387.00	1,553.42	7,253.83	7,913.27	
City of Grand Rapids Merch / Jobbing (Net)	359.85		853.95	(5,496.53)	(5,996.21)	
Street Light Revenues (Net)	9,998.64	9,674.94	15,614.62	11,516.75	12,563.73	5,000.00
Equipment Rental Revenue						
Allowance for Funds Used During Construction						
Grant Revenue	84,329.00		20,826.38	642.38	700.78	
Miscellaneous Income	94,633.96	198,649.25	34,898.76	31,955.79	34,860.86	5,000.00
TOTAL OTHER REVENUES	338,122.46	476,540.38	456,369.21	390,022.65	347,152.36	245,861.00

TOTAL ELECTRIC REVENUES	18,365,203.02	19,273,712.20	18,084,026.00	16,777,027.08	18,223,884.46	18,667,245.66
--------------------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------

ELECTRIC DEPARTMENT

EXPENSES

Purchased Power	13,611,142.91	11,797,927.91	12,309,910.83	10,862,394.98	11,834,873.98	12,367,223.00
-----------------	---------------	---------------	---------------	---------------	---------------	---------------

OPERATING EXPENSES

Supervision and Engineering	88,820.02	92,403.30	103,993.66	1,367.79	1,492.13	
Wages & Salaries - Full-time		318,006.17	360,147.85	629,206.95	690,922.15	762,279.87
Wages & Salaries - Full-time Over-time						70,745.00
Wages & Salaries - Temporary						
Payroll ER Match						192,137.00
Personnel Benefits						190,951.12
Customer Service Engineer						
Substation Operations	6,334.46	7,262.67	5,669.37	8,230.03	8,978.21	
MP Substation Operations			26.56			
Overhead Lines	131,601.37	28,355.28	2,706.50	39,500.12	47,296.12	
Underground Lines	231,225.03	65,120.16	105,692.54	39,915.74	47,402.78	
Locating Expense	37,924.05	13,295.14	(3,574.91)	0.00	2,962.64	
Street Lighting	3,176.47					
Security Lighting	52.87	824.54	1,118.35	1,216.17	1,459.40	
Meters	75,208.06	23,238.04	26,290.59	15,640.99	16,668.63	
Customer Installations	22,802.35	3,111.95	4,997.50	3,460.00	4,152.00	
Vehicle Maintenance				4,152.00	4,152.00	7,500.00
Vehicle Leases Plan				19,800.00	21,900.00	40,232.64
Mapping Expense	47,363.20	(2,903.62)	(33,497.63)	0.00	0.00	
Small Tools Expense	30,800.72	32,962.61	30,929.45	18,771.59	21,525.31	
Safety Expense	30,612.66	22,912.13	24,888.74	36,386.92	43,652.45	43,000.00
Seminar/Training Expense	11,400.63	7,405.57	19,770.28	11,234.81	13,481.77	10,000.00
Uniforms Expense	12,680.59	12,790.97	9,397.98	2,991.06	3,262.97	15,450.00

GRAND RAPIDS PUBLIC UTILITIES
Operating Budget - Electric
For the Twelve Months Ending Tuesday, December 31, 2024

Item 12.

	2021	2022	2023	2024	2024	2025
	Actual	Actual	Actual	YTD Nov	Forecast EOY	Budget
Miscellaneous Meetings	40,837.53	608.35	525.24	97.44	106.30	1,000.00
Computer HD & SW Speific						2,500.00
Rentals	3,381.21	3,264.79	5,321.78			3,000.00
Stores Expense (Labor)	98,587.21	49,259.28	47,268.22	0.00	0.00	
TOTAL OPERATING EXPENSES	872,808.43	677,917.33	711,672.07	831,971.61	877,878.05	1,338,795.63
MAINTENANCE EXPENSES						
Supervision and Engineering	88,779.54	92,403.00	100,788.10	1,367.78	1,492.12	
Crew Personnel		125,799.66	142,926.89	146,694.53	160,030.40	
Substation Structures				88.34	96.37	
Substation Maintenance	26,154.02	8,837.86	7,125.27	5,200.71	6,240.85	21,716.00
MPSubstation Maintenance	25,234.83	29,643.84	25,508.41	25,746.87	30,812.11	30,000.00
Maintenance of Load Management	1,120.00			298.00	325.09	2,000.00
Overhead Lines	118,101.29	89,751.04	85,700.87	28,321.69	33,988.06	110,000.00
Overhead Lines-Tree Trimming	64,555.39	100,382.93	197,777.65	192,662.01	231,194.41	
Underground Lines	22,119.95	17,272.09	20,189.69	1,447.91	1,579.54	35,000.00
Underground Locates	139.31			208.91	227.90	
Line Transformers		60.00	2,170.80	169.84	185.28	4,000.00
Street Lighting						
Security Lighting	5,046.51	2,117.57	8,803.79			6,000.00
Meters	42,513.45	120.00	210.00			7,500.00
Miscellaneous Plant		24.65				
TOTAL MAINTENANCE EXPENSES	393,764.29	466,412.64	591,201.47	402,206.59	466,172.13	216,216.00
OTHER EXPENSES						
Truck Expense - Operation	4,484.88	5,030.21		0.00	0.00	
Truck Expense - Maintenance						
Operation & Maintenance - Misc Equip						
TOTAL OTHER EXPENSES	4,484.88	5,030.21		0.00	0.00	

ELECTRIC DEPARTMENT

CUSTOMER ACCOUNTING EXPENSES						
Supervision	85,911.82	33,783.67	31,286.81	0.00	0.00	
Meter Reading	9,871.89	7,397.59	4,109.70	3,991.70	4,790.04	
Customer Billing and Accounting	311,733.80	306,236.14	307,103.70	356,385.48	388,784.26	
Collecting Expense	50.39	1,558.24	1,590.04	2,228.22	2,673.86	
Uncollectible Accounts	28,450.14	127,829.99	28,929.42	3,915.90	4,271.89	
Miscellaneous Expense		117.02	107.42	236.83	258.36	
Customer Service & Information Expense						
Miscellaneous Customer Information						
TOTAL CUSTOMER ACCOUNTING EXPENSES	436,018.04	476,922.65	373,127.09	366,758.13	400,778.41	
CONSERVATION IMPROVEMENT PROGRAMS						
Planning & Evaluation	14,554.29	13,598.34	15,653.57	15,578.92	16,995.19	20,000.00
Energy Star Appliance	14,797.24	18,434.96	19,821.39	7,540.69	8,226.21	
Fluorescent LT Recycling		1,101.02		77.00	84.00	
Resident/Low Income Conservation	3,820.99	23,860.63	7,394.79	23,100.42	25,200.46	20,000.00
Commerical Energy Audits	36,258.28	54,250.16	64,666.23	103,178.48	112,558.34	80,000.00
Commerical Industrial Power Grade	104,879.70	84,006.28	64,709.46			
Load Mgmt Efficiency				0.00	0.00	
Windsense - Admin Exp						
Education	12,004.00		195.00			9,000.00
Solar		2,900.00	10,000.00			10,000.00
TOTAL CONSERVATION IMPROVEMENT PROGRAMS	186,314.50	198,151.39	182,440.44	149,475.51	163,064.19	139,000.00
ADMINISTRATIVE AND GENERAL EXPENSES						
Administrative & General Salaries	185,593.58	156,171.55	123,081.23	297,809.80	324,833.42	
Commissioner Salaries	8,711.51	8,711.53	12,638.32	11,050.00	12,800.00	
City Treasurer Salary	462.00	462.00	462.00		1,100.00	
General Office Supplies and Phone	14,520.14	10,700.12	7,333.78	9,869.95	11,382.47	
Telephone Expense	14,853.09	15,842.89	17,131.22	16,381.84	17,871.10	12,597.00
Accounting Outside Service	18,463.20	26,241.60	22,197.00	15,951.46	17,401.59	
Data Processing Outside Service	61,628.47	75,889.63	87,689.84	63,448.88	69,216.96	
Legal Outside Services	11,517.12	5,371.39	5,253.72	12,051.40	14,461.68	
Engineering Outside Service						
Other - Outside Service	7,069.91	21,345.70	49,554.98	11,277.83	13,533.40	35,000.00
Fiber Optic Outside Service		0.03				
Insurance - Fire	2,414.55	3,002.04	3,981.54	3,909.77	4,265.20	
Insurance - Liability	26,984.46	28,925.64	30,599.20	22,018.53	24,020.21	32,281.00
Insurance - Worker's Compensation	26,125.00	31,410.99	32,939.33	36,713.69	40,051.30	
Insurance - Worker's Comp Deductible						

GRAND RAPIDS PUBLIC UTILITIES
Operating Budget - Electric
For the Twelve Months Ending Tuesday, December 31, 2024

Item 12.

	2021	2022	2023	2024	2024	2025
	Actual	Actual	Actual	YTD Nov	Forecast EOY	Budget
Insurance - Auto	3,243.78	3,498.54	3,551.22	3,168.39	3,456.43	
Insurance - Miscellaneous	1,320.18	817.71	4,244.22	5,823.63	6,353.05	
Insurance Claims- Injuries & Damages		1,000.00	500.00			
Insurance - Group Health	242,071.46	227,780.77	256,113.70	294,940.69	321,753.58	
Insurance - Group Health Co-insurance						
Insurance - Group Health HSA funding	66,220.00	62,485.40	70,122.10	72,840.04	79,461.86	
Insurance - Group Life	2,395.31	2,515.88	2,664.86	2,409.26	2,628.28	
Employee Assistance Programs						
Insurance - Group Dental	13,163.88	12,452.98	13,132.30	13,153.03	15,783.64	
Third Party Administrative Cost	863.88	747.32	810.36	664.75	797.70	
FICA			0.00			
PERA	(107,211.00)	64,107.00	51,135.91			
Deferred Compensation			0.00			
Paid Time Off	215,649.06	208,133.26	219,983.75	223,447.39	243,760.79	
Extended Illness Benefit	10,845.34	1,587.58	7,310.41			
Short-Term Disability Payments						
Disability Insurance	10,413.02	10,849.33	13,749.75	13,010.20	14,192.95	
Unemployment Compensation			11,487.91	5,276.93	5,756.65	
Membership - APPA	9,605.74	11,023.98	11,447.35	13,272.09	14,478.64	12,592.00
Membership - NEMPA	4,000.00					
Membership - MMUA	30,426.00	30,249.00	30,711.00	32,547.00	35,505.82	31,178.00
Membership - NMMEA						
Membership - Other		1,921.15				475.00
Advertising/Promotions			176.11	176.11	192.12	
Amortize Service Territory Costs	34,337.49	34,337.49	34,337.49			34,338.00
Amortize Service Territory Pymt & Economic L	38,410.40	37,211.73	(27,034.00)	60,919.98	60,919.98	30,000.00
Miscellaneous General Expense	8,067.29	73,225.97	49,092.30	26,813.94	34,169.48	
Office Equip Rental & Maintenance	10,965.12	14,692.69	36,823.74	52,452.07	62,815.98	
Maintenance of General Plant						
TOTAL ADMINISTRATIVE AND GENERAL EXPENSES	973,129.98	1,182,712.89	1,183,222.64	1,321,398.65	1,452,964.29	188,461.00
OPERATING INCOME BEFORE DEPRECIATION	1,887,539.99	4,468,637.18	2,732,451.46	2,842,821.61	3,028,153.41	4,417,550.03
LESS:						
Depreciation	911,093.56	928,083.22	1,111,244.69	849,592.26	926,828.01	930,000.00
Amortization Computer Intangibles	4,338.17	13,583.81	12,985.31	10,464.80	12,557.76	12,558.00
TOTAL OPERATING EXPENSES	17,393,094.76	15,746,742.05	16,475,804.54	14,794,262.53	16,135,116.83	15,192,253.63
NET OPERATING INCOME	972,108.26	3,526,970.15	1,608,221.46	1,982,764.55	2,088,767.64	3,474,992.03
OTHER INCOME						
Extraordinary Income (Loss)						
Interest Income	15,677.09	34,242.81	197,025.69	111,915.84	87,128.44	71,680.00
Unrealized Loss (Gain) on Investments		(125,486.97)	25,737.23	99,749.74	0.00	(12,800.00)
Property Disposition Gain (Loss)		4,000.00	1,931.00			
Contributions - (Capital)						
Grant Revenues	84,329.00		20,826.38	642.38	700.78	
TOTAL OTHER INCOME	100,006.09	(87,244.16)	245,520.30	212,307.96	87,829.22	58,880.00
OTHER EXPENSES						
Payment in Lieu of Tax to City - cash	868,000.00	868,000.00	868,000.00	795,667.00	868,000.00	868,000.00
Payment in Lieu of Tax to City - Composte Pil	5,287.26	1,423.47	840.00			
Payment in Lieu of Tax to City - Electric Dept	9,001.34	954.33				
Payment in Lieu of Tax to City - W/S Dept						
Payment in Lieu of Tax - Other						
Amortization of Bond Issue Costs - 2021A GC	2,996.00	2,996.00	2,996.00			2,996.00
Interest Expense & Bond Fees - 2021A GO R	1,731.11	2,270.86	1,678.07	967.61	1,055.57	443.70
Other Interest Expense	2,680.69	1,096.75	17,065.71	14,970.76	16,331.74	6,000.00
Solar Garden Expenses/City Land Imprvmt	393,640.13	4,402.44	2,856.42			
Unusual & Extraordinary Expenses	54,331.00					
Combined Service Center Transfer-in			194,120.00	168,000.00	173,500.00	243,884.82
Administration & Human Resources Transfer-in				20,700.13	22,581.96	205,994.74
Accounting & CSR Transfer-In						683,318.81
Information Systems Transfer-in				120,000.00	128,000.00	305,661.29
Information Technology Transfer-in				137,000.00	148,650.00	137,196.39
TOTAL OTHER EXPENSES	1,337,667.53	881,143.85	1,087,556.20	1,257,305.50	1,358,119.27	2,453,495.75
ELECTRIC DEPARTMENT NET INCOME	(265,553.18)	2,558,582.14	766,185.56	937,767.01	818,477.58	1,080,376.28

2025 Water Operating Budget

GRAND RAPIDS PUBLIC UTILITIES
Operating Budget - Water
For the Twelve Months Ending Tuesday, December 31, 2024

Item 12.

	2021	2022	2023	2024	2024	2025
	Actual	Actual	Actual	YTD Nov	Forecast EOY	Budget

WATER DEPARTMENT

OPERATING REVENUES

City Water Residential Sales	\$614,459.01	\$623,910.08	\$754,987.78	\$790,206.74	\$862,043.72	\$879,297.83
City Water Commercial Sales	596,505.19	548,349.93	764,987.12	814,013.03	898,014.21	899,299.03
City Multi-Family Sales	247,105.20	257,913.60	300,133.49	275,139.74	300,152.44	318,399.37
City Industrial Sales	102,991.90	100,336.18	166,754.41	106,400.96	116,073.77	126,424.15
City Industrial Sales - Internal	72,034.84	82,696.67	124,423.86	77,857.01	84,934.92	80,949.68
Rural Water Sales						
Public Authorities Water Sales	37,877.10	35,297.00	44,131.44	59,202.54	64,584.59	63,310.94
TOTAL OPERATING REVENUES	1,670,973.24	1,648,503.46	2,155,418.10	2,122,820.02	2,325,803.66	2,367,681.00

OTHER REVENUES

Service Connections	20,953.00	18,556.00	6,276.00	29,014.40	29,609.28	20,000.00
Permit Fees	1,680.00	1,240.00	(1,020.00)	1,000.00	1,000.00	1,000.00
Thawing Service	960.00	2,176.80	1,292.00	3,742.00	3,742.00	
Water Shutoff Fees						
Merchandising and Jobbing (Net)	1,285.36	16,284.76	1,630.39	1,673.99	1,673.99	
City of Grand Rapids Jobbing (Net)			(73.74)			
City of LaPrairie Jobbing (Net)	2,436.79	(2,994.70)	(3,391.99)	(1,491.70)	(1,491.70)	4,500.00
Late Payment Penalty					40495	
Antenna Rental Revenue	194,340.65	193,180.43	188,712.94		100,000.00	160,000.00
Miscellaneous Income	11,987.55	10,141.44	15,704.02	12,419.24	13,548.26	
TOTAL OTHER REVENUES	233,643.35	238,584.73	209,129.62	46,357.93	188,576.83	185,500.00

TOTAL WATER REVENUES

1,904,616.59 1,887,088.19 2,364,547.72 2,169,177.95 2,514,380.49 2,553,181.00

EXPENSES

PRODUCTION OPERATION EXPENSE

Supervision and Engineering						
Wages & Salaries - Full-time	127,657.13	132,143.95	135,035.31	329,559.92	725,384.49	448,158.99
Wages & Salaries - Full-time-Overtime	34,198.17	34,625.17	36,183.61	34,001.41	52,741.52	97,657.00
Wages & Salaries - Other						
Payroll ER Match						133,089.34
Personnel Benefits						142,990.67
Water Treatment Expense	114,018.32	126,008.19	159,647.09	194,989.57	209,539.80	297,200.00
Heating Fuel						
Station Supplies and Expenses	4,030.99	873.11	8,807.11	5,310.74	5,793.53	11,000.00
Permits and Fees	3,893.37	10,973.69	4,718.53	7,629.80	8,323.42	6,500.00
Miscellaneous Production Expense	18,325.99	6,611.40	7,145.81	1,413.90	1,542.44	1,000.00
Power Purchased	195,189.86	206,568.11	196,875.13	184,736.57	181,754.39	207,562.50
TOTAL PRODUCTION OPERATION EXPENSE	497,313.83	517,803.62	548,412.59	757,641.91	1,185,079.59	1,345,158.50

PRODUCTION MAINTENANCE EXPENSE

Supervision						
WTP Buildings and Grounds	17,851.36	14,812.77	21,184.00	6,086.73	6,640.07	11,500.00
WTP HVAC System	53.68	412.92	212.04			
Wellhouses	6,272.49	2,032.61	2,070.90	1,980.49	2,160.53	
Wellhead Protection			115.47			
Wells, Pumps and Mains	8,081.25	3,603.18	15,862.58	3,214.12	3,506.31	3,000.00
Maintenance of WTP Equipment	51,510.34	77,474.55	104,296.77	7,616.59	8,309.01	52,000.00
Maintenance of SCADA System - WTP	8,182.58	2,130.32	2,607.63	3,636.00	3,966.55	4,500.00
Underground Clearwell			40.24			
Maintenance Inspections - WTP	2,381.05	1,612.32	509.28			
TOTAL PRODUCTION MAINTENANCE EXPENSE	94,332.75	102,078.67	146,898.91	22,533.93	24,582.47	71,000.00

DISTRIBUTION OPERATION EXPENSE

Supervision and Engineering	43,108.47	42,809.23	46,163.11	12,896.19	14,068.57	
Records (Mapping-Meters-Valves)	1,274.81	3,887.30	574.87			
Maintenance Inspections	11,358.97	7,166.90	4,281.39	81.14	88.52	
Thaw/Flush Hydrants, Mains, Services	8,053.86	22,626.29	8,384.06			2,500.00

GRAND RAPIDS PUBLIC UTILITIES
 Operating Budget - Water
 For the Twelve Months Ending Tuesday, December 31, 2024

Item 12.

	2021	2022	2023	2024	2024	2025
	Actual	Actual	Actual	YTD Nov	Forecast EOY	Budget
Locating Expense	13,629.88	18,508.44	15,183.67	1,408.70	1,536.76	
Service on Customer Premises	46,237.87	24,506.63	12,776.69	34,294.58	37,412.27	26,000.00
Vehicle Maintenance			(35.00)	8,000.00	8,000.00	10,750.00
Vehicle Lease Plan				3,511.94	3,831.21	26,282.40
Mapping Expense	30,810.45	32,968.07	37,604.54	3,052.94	3,330.48	
Small Tools Expense	3,465.45	4,165.42	3,472.59	1,722.81	1,879.43	
Safety Expense	14,825.96	11,243.06	9,235.33	7,568.62	8,256.68	15,500.00
Seminar/Training Expense	20,364.93	13,916.59	6,646.84	1,091.00	1,190.18	16,500.00
Uniforms Expense	377.79	2,786.54	72.00	951.05	1,037.51	10,300.00
Miscellaneous Meetings			1,650.37	300.04	327.32	250.00
Memberships						17,358.00
Rentals	2.49		31.92			
Stores Expense (Labor)	24,981.16	13,003.56	12,425.99			
TOTAL DISTRIBUTION OPERATION EX	218,492.09	197,588.03	158,468.37	74,879.01	80,958.92	125,440.40
WATER DEPARTMENT						
DISTRIBUTION MAINTENANCE EXPENSE						
Supervision						
Towers and Tanks	16,298.13	10,292.73	18,323.60	74,829.60	81,632.29	15,000.00
Elevated Tank Control System	370.63	449.19	1,265.89	30.00	32.73	
Booster Pump	2,538.31	3,639.54	268.01	30.00	32.73	5,500.00
Booster Station	24.99	3,707.63				
Mains and Hydrants	93,944.35	313,533.03	292,771.07	40,801.28	44,510.49	139,000.00
Services	43,923.48	55,326.08	43,980.34	20,638.33	22,514.54	17,000.00
Meters and Meter Installations	6,396.12	8,444.47	24,899.73	18,814.67	20,525.09	27,695.00
Miscellaneous Distribution Expense	5,319.77	4,911.05	5,865.03	239,487.95	261,259.58	22,000.00
TOTAL DISTRIBUTION MAINTENANCE	168,815.78	400,303.72	387,373.67	394,631.83	430,507.45	226,195.00
OTHER EXPENSES						
Truck Expense - Operation	(2,657.73)	(3,300.43)		0.00	0.00	
Truck Expense - Maintenance						
Operation & Maintenance - Misc Equip						
TOTAL OTHER EXPENSES	(2,657.73)	(3,300.43)		0.00	0.00	
CUSTOMER ACCOUNTING EXPENSES						
Supervision	26,434.37	10,394.96	9,626.72	0.00	0.00	
Meter Reading	2,426.13	2,982.43	1,629.49	1,578.51	1,722.01	
Customer Billing and Accounting	95,917.52	94,226.26	94,333.08	98,514.07	107,469.89	
Collecting Expense						
Miscellaneous Expense	(1,847.11)	462.58	349.94	308.53	3,370.24	
Miscellaneous Customer Information						
TOTAL CUSTOMER ACCOUNTING EXP	122,930.91	108,066.23	105,939.23	100,401.11	112,562.15	
ADMINISTRATIVE AND GENERAL EXPENSES						
Administrative & General Salaries	57,100.74	48,052.82	37,871.09	84,379.11	92,049.94	
Commissioner Salaries	2,680.46	2,680.43	3,829.53	0.00	0.00	
City Treasurer Salary	165.00	165.00	165.00			
General Office Supplies and Phone	8,406.55	7,267.55	5,959.15	5,964.79	6,507.04	1,474.00
Accounting Outside Service	6,594.00	9,372.00	7,927.50	5,696.95	6,214.85	
Data Processing Outside Service	25,122.96	29,281.00	29,871.64	19,918.07	21,728.80	
Legal Outside Services	3,741.32	10,965.14	4,539.28	5,276.97	5,756.69	
Engineering Outside Service	3,400.00	369.59				
Other- Outside Services	228.54	35,388.24	14,942.72	3,163.45	3,451.04	15,000.00
Fiber Optic Outside Service		113.51				
Insurance - Fire	6,165.72	7,555.26	9,921.54	9,896.02	10,795.66	20,600.00
Insurance - Liability	4,096.38	4,874.82	5,182.24	5,366.93	5,854.83	
Insurance - Worker's Compensation	11,369.04	14,410.82	41,858.92	20,059.97	21,883.60	
Insurance - Worker's Comp Deductible						
Insurance - Auto	572.28	465.78	474.90	422.00	460.36	
Insurance - Miscellaneous	538.86	125.82	870.90	1,086.96	1,185.77	
Insurance Claims - Injuries & Damages	9,979.69	(8,836.30)				
Insurance - Group Health	114,280.66	113,787.16	126,121.14	121,493.55	145,792.26	
Insurance - Group Health Co-insurance						

GRAND RAPIDS PUBLIC UTILITIES
Operating Budget - Water
For the Twelve Months Ending Tuesday, December 31, 2024

Item 12.

	2021	2022	2023	2024	2024	2025
	Actual	Actual	Actual	YTD Nov	Forecast EOY	Budget
Insurance - Group Health HSA funding	27,980.00	30,037.98	17,793.50	32,541.37	35,499.68	
Insurance - Group Life	1,008.61	1,059.38	1,122.09	1,014.49	1,106.72	
Employee Assistance Programs						
Insurance - Group Dental	5,887.62	5,897.77	6,102.85	5,701.00	6,219.27	
Third Party Administrative Cost	275.72	238.50	258.67	212.14	231.43	
FICA						
PERA	(45,566.00)	27,246.00	27,537.00			
Paid Time Off	80,057.70	77,371.67	89,319.20	85,591.20	94,544.74	
Extended Illness Benefit	8,287.14	9,251.22	5,106.14			
Short-Term Disability Payments						
Disability Insurance	2,870.97	3,034.71	4,091.97	4,032.67	4,399.28	
Unemployment Compensation			11,388.06	5,121.73	5,587.34	
Lump Sum Payments						
Advertising/Promotions			110.00	50.00	54.55	
Miscellaneous General Expense	(1,170.13)	22,572.74	21,978.81	12,281.96	13,398.50	
Maintenance of General Plant	2,921.83	3,967.82	12,718.17	20,384.36	22,237.48	
TOTAL ADMINISTRATIVE AND GENERAL	336,995.66	456,716.43	487,062.01	449,655.69	504,959.85	37,074.00
Depreciation	331,342.63	332,702.16	332,757.44	275,065.92	330,097.09	340,000.00
Amortization Bond Discount & Expense	973.56	8,216.86	(2,708.83)		2,879.00	(4,000.00)
Amortization Expense, Intangibles						
TOTAL OPERATING EXPENSES	1,768,539.48	2,120,175.29	2,164,203.39	2,074,809.40	2,671,626.51	2,140,867.90
NET OPERATING INCOME	136,077.11	(233,087.10)	200,344.33	94,368.55	(157,246.02)	412,313.10
OTHER INCOME						
Extraordinary Income (Loss)						
Interest Income - Non-Operating - leases		5,183.00	9,950.53		29,043.00	9,000.00
Property Disposition Gain (Loss)						
TOTAL OTHER INCOME		5,183.00	9,950.53	0.00	29,043.00	9,000.00
OTHER EXPENSES						
Interest Expense - 2012D Bonds	22,826.43	1,946.46				
Interest Expense - 1999 Water Revenue Note						
Amortization of Bond Iss Costs 2021A (642.00	642.00	642.00			
Bond Fees - 2023B GO Revenue Bonds			57,961.44	116.31	116.31	1,000.00
Interest Expense - 2021A GO Revenue Bond		486.62	359.60	207.33	207.33	132.00
Interest Expense - 2021D GO Refund Rev Bond		21,171.80	18,095.52	9,576.93	9,576.93	14,925.00
Interest Expense - 2023B GO Revenue Bonds				80,301.19	80,301.19	107,319.00
Bond Fees - 2021A GO Revenue Bond					150.00	
Bond Fees - 2021D GO Refunding Rev Bond		145.29	487.50	395.39	474.47	
Unusual & Extraordinary Expenses						
Combined Service Center - Transfer-in				44,552.20	48,602.40	67,537.34
Administration & Human Resources - Transfer-in				6,722.83	7,334.00	137,329.83
Information Systems - Transfer-in				37023.8	40,389.60	203,774.19
Accounting & CSR - Transfer-in						164,058.18
Information Technology - Transfer-in				33,174.17	36,190.00	91,464.26
TOTAL OTHER EXPENSES	23,468.43	24,392.17	77,546.06	212,070.15	223,342.23	787,539.80
WATER DEPARTMENT NET INCOME	112,608.68	(252,296.27)	132,748.80	(117,701.60)	(351,545.25)	(366,226.70)

2025 Wastewater Collections Operating Budget

GRAND RAPIDS PUBLIC UTILITIES
 Operating Budget - Wastewater Collection
 For the Twelve Months Ending Tuesday, December 31, 2024

Item 12.

	2021	2022	2023	2024	2024	2025
	Actual	Actual	Actual	YTD Nov	Forecast EOY	Budget

WASTEWATER COLLECTION DEPARTMENT

OPERATING REVENUES

Collections - City Residential	\$765,394.05	\$749,887.62	\$795,655.98	\$760,128.30	\$829,230.87	\$872,244.00
Collections- City Commercial	787,523.28	788,298.07	930,245.27	892,308.65	980,427.62	1,040,054.00
Collections- City Multi-Family						
Collections- Rural Residential	763.20	772.66	693.61	639.20	697.31	725.00
Collections - Rural Commercial	3,639.12	3,939.17	4,780.55	4,037.29	4,404.32	4,740.00
Collections - Public Authority	133,262.20	145,631.45	146,037.80	132,109.27	144,119.20	152,380.00
Septage Hauler - Regular Fees	114,482.26	109,627.33	136,522.00	131,301.00	138,237.45	137,403.00
Septage Hauler - Holding Tank Fee	41,449.77	29,258.63	5,030.24			
Septage Hauler - Biosolids Disposal						
TOTAL OPERATING REVENUES	1,846,513.88	1,827,414.93	2,018,965.45	1,920,523.71	2,097,116.77	2,207,546.00

OTHER REVENUES

Service Connections	1,400.00	1,200.00	1,000.00	900.00	981.82	1,000.00
Permit Fees	1,615.00	3,199.76	870.00	2,482.10	2,707.75	2,200.00
Septage Hauler - Permit Fees	250.00	100.00	50.00	25.00	27.27	
Thawing Service						
Septic Tank Disposal						
Merchandising & Jobbing (Net)	2,755.55	8,156.85	6,452.53	7,640.33	8,334.91	5,000.00
City of Grand Rapids Merch & Jobbing (Net)						
City of LaPrairie Merch/ Jobbing (Net)	3,656.41	2,415.88	5,034.57	3,759.50	4,101.27	2,500.00
Jetting Service	402.91	185.00	(456.82)			
Late Payment Penalty					40,495.13	
Miscellaneous Income	6,456.68	9,315.51	7,229.06	5,773.14	6,297.97	1,000.00
TOTAL OTHER SERVICES	16,536.55	24,573.00	20,179.34	20,580.07	62,946.12	11,700.00

TOTAL WASTEWATER COLLECTION REVEN	1,863,050.43	1,851,987.93	2,039,144.79	1,941,103.78	2,160,062.89	2,219,246.00
--	---------------------	---------------------	---------------------	---------------------	---------------------	---------------------

WASTEWATER COLLECTION DEPARTMENT

EXPENSES

OPERATING EXPENSES

Supervision and Engineering	25,032.23	25,514.64	26,334.82			
Wages & Salaries - Full-time		67,438.83	75,679.97	87,993.16	95,992.54	112,445.60
Wages & Salaries - Full-time Over-Time						10,440.00
Wages & Salaries - Temporary						
Payroll ER Match						48,996.58
Personnel Benefits						44,742.06
Records	373.08	2,411.10				
Maintenance Inspections	638.88	132.60		181.47	197.97	
Thawing Mains & Services		35.93				
Locating Expense	10,100.09	13,441.55	15,183.67	1,408.70	1,536.76	
Services on Customer Premises	556.47	251.99	246.02			500.00
Vehicle Maintenance				(2,874.55)	(3,135.87)	18,800.00
Vehicle Lease Program						3,762.42
Mapping Expense	30,810.45	31,959.01	37,220.27	3,052.94	3,330.48	
Small Tools Expense	2,059.25	1,379.77	1,182.58	895.87	977.31	1,400.00
Safety Expense	4,075.69	2,394.30	1,960.23	2,315.13	2,525.60	3,700.00
Seminar/Training Expense	5,659.31	1,469.72	663.46			1,500.00
Uniforms Expense	95.08	743.17	72.00	1,515.93	1,653.74	2,832.50
Miscellaneous Meetings						
Membership						6,791.00
Rentals						
Stores Expense (Labor)	5,400.35	2,592.55	2,485.11			
Power Purchased	15,438.62	17,274.68	15,763.93	14,941.45	16,299.76	17,111.25
TOTAL OPERATING EXPENSES	100,239.50	167,039.84	176,792.06	109,430.10	119,378.29	273,021.41

MAINTENANCE EXPENSES

Supervision and Engineering						
Lift Station Buildings						
Lift Station Pumps	94,554.04	57,735.43	112,222.27	52,143.06	56,883.34	60,600.00
Mains	74,472.17	72,526.85	79,484.09	55,757.34	60,826.19	43,500.00
Services	4,733.26	53,080.78	4,167.47	2,547.60	2,779.20	3,000.00

GRAND RAPIDS PUBLIC UTILITIES
 Operating Budget - Wastewater Collection
 For the Twelve Months Ending Tuesday, December 31, 2024

Item 12.

	2021	2022	2023	2024	2024	2025
	Actual	Actual	Actual	YTD Nov	Forecast EOY	Budget
Miscellaneous Expenses	6,896.81	4,483.70	50,485.71	10.00	10.91	1,000.00
TOTAL MAINTENANCE EXPENSES	180,656.28	187,826.76	246,359.54	110,458.00	120,499.64	108,100.00

OTHER EXPENSES

Truck Expense - Operation	4,069.43	2,201.62		0.00	0.00	
Truck Expense - Maintenance						
Operation & Maintenance - Misc Equip						
TOTAL OTHER EXPENSES	4,069.43	2,201.62		0.00	0.00	

WASTEWATER DEPARTMENT

CUSTOMER ACCOUNTING EXPENSES

Supervision	19,825.78	7,796.33	7,220.03	0.00	0.00	
Meter Reading	41.38					
Customer Billing and Accounting	71,938.66	70,670.04	70,778.07	75,210.14	82,047.43	
Collecting Expense						
Miscellaneous Expense	2,528.79	311.88	490.63	348.58	380.27	
Miscellaneous Customer Information	1,846.00					
TOTAL CUSTOMER ACCOUNTING EXPENSE	96,180.61	78,778.25	78,488.73	75,558.72	82,427.69	

ADMINISTRATIVE AND GENERAL EXPENSES

Supervision	42,825.45	36,039.50	28,403.34	0.00	0.00	
Commissioner Salaries	2,010.47	2,010.48	2,882.50	64,525.29	70,391.23	
City Treasurer Salary	110.00	110.00	110.00		110.00	
General Office Supplies and Phone	5,632.25	6,769.45	4,298.65	4,505.57	4,915.17	2,466.00
Accounting Outside Service	4,396.00	6,248.00	5,285.00	3,797.98	4,143.25	
Data Processing Outside Service	13,363.38	15,422.57	16,066.97	10,744.14	11,720.88	
Legal Outside Services	10,381.11	1,161.95	1,142.80	2,578.05	2,812.42	
Engineering Outside Service	1,900.00	11,588.56				
Other - Outside Services	130.51	17,373.01	8,533.04	1,806.48	1,970.71	15,000.00
Fiber Optic Outside Service		113.51	(36,909.07)			
Insurance - Fire	577.20	768.72	1,063.02	1,069.60	1,166.84	
Insurance - Liability	12,372.42	15,197.70	15,744.80	21,422.34	23,369.83	
Insurance - Worker's Compensation	8,470.96	35,981.19	28,227.42	32,194.34	35,121.10	
Insurance - Worker's Comp Deductible						
Insurance - Auto	1,210.86	1,100.46	1,117.86	1,027.85	1,121.29	
Insurance - Miscellaneous	483.12	200.11	1,669.74	2,666.22	2,908.60	
Insurance Claims - Injuries & Damages	55,139.53	1,000.00	500.00			
Insurance - Group Health	56,034.90	57,504.84	62,671.77	61,954.57	67,586.80	
Insurance - Group Health Co-insurance						
Insurance - Group Health HSA funding	19,150.00	15,441.40	35,191.13	16,873.04	18,406.95	
Insurance - Group Life	512.08	537.85	569.70	515.09	561.92	
Employee Assistance Programs						
Insurance - Group Dental	2,909.56	2,978.86	3,057.97	2,925.10	3,191.02	
Third Party Administrative Cost	147.04	127.21	137.92	113.16	123.45	
FICA						
PERA	(24,122.00)	14,424.00	9,146.00			
Paid Time Off	41,974.00	38,219.69	44,810.52	38,379.58	41,868.63	
Extended Illness Benefit	3,206.00	2,256.99	2,088.95			
Short-Term Disability Payments						
Disability Insurance	1,523.06	1,606.67	2,283.70	2,282.69	2,490.21	
Unemployment Compensation			11,388.07	5,121.73	5,587.34	
Lump Sum Payments						
Advertising/Promotions			82.50	37.50	40.91	
Miscellaneous General Expense	1,303.81	14,240.18	16,151.14	6,644.48	7,248.52	
Maintenance of General Plant	1,974.44	2,560.45	8,471.91	13,268.18	14,474.38	
Environmental Programs						
TOTAL ADMINISTRATIVE AND GENERAL EXPENSES	263,616.15	300,983.35	274,187.35	294,452.98	321,331.43	17,466.00

DOMESTIC PLANT EXPENSES

Power Purchased	51,914.97	58,823.36	48,385.65	36,477.16	39,793.27	48,200.00
Water Purchased	5,044.06	5,888.74	6,901.06	8,671.75	9,460.09	4,410.00
Wastewater Collection Services Purchased	6,225.60	7,241.62	7,415.62	8,500.47	9,273.24	5,180.00
Supervision and Engineering Labor				15,537.53	16,950.03	

GRAND RAPIDS PUBLIC UTILITIES
Operating Budget - Wastewater Collection
For the Twelve Months Ending Tuesday, December 31, 2024

Item 12.

	2021	2022	2023	2024	2024	2025
	Actual	Actual	Actual	YTD Nov	Forecast EOY	Budget
Chemicals						
Heating Fuel						
Miscellaneous Supplies and Expense						
Maintenance - Building and Fixtures	1,982.40	2,132.92	6,192.82	349.45	381.22	1,000.00
Maintenance - Treatment Facilities and Equip	21,530.98	17,055.83	67,680.39	11,548.12	12,597.95	26,000.00
Maintenance - Tools and Equipment			1,601.19	2,283.11	2,490.67	
Miscellaneous Maintenance Expense	1,370.00	2,612.41	3,914.35	2,676.08	2,919.36	
Maintenance Inspections						
Insurance - All, Expired	717.78	824.82	1,019.18	1,019.23	1,111.89	43,179.00
Miscellaneous General and Admin Expense						
TOTAL DOMESTIC EXPENSE	88,785.79	94,579.70	143,110.26	87,062.90	94,977.71	127,969.00
DOMESTIC PORTION SECONDARY PLANT	455,579.00	492,432.12	472,084.27	563,112.44	614,304.59	706,147.68
DOMESTIC PORTION OF SERVICE CTR	8,659.19	17,582.05	17,731.15	20,137.59	21,968.37	14,788.75
DOMESTIC PORTION OF SLUDGE DISPOSAL	50,293.08	97,186.68	95,640.62	70,305.29	76,696.78	37,545.78
OPERATING INCOME BEFORE DEPRECIATION	614,971.40	413,377.56	534,750.81	610,585.76	708,478.39	934,207.38
LESS:						
Depreciation	236,712.92	234,089.71	244,675.72	200,095.20	218,285.67	250,000.00
Amortization - Debt Discount and Expense	519.96	4,169.76	(1,458.60)			1,500.00
Amortization Computer Intangibles						
TOTAL OPERATING EXPENSES	1,485,311.91	1,676,869.84	1,747,611.10	1,530,613.22	1,669,870.18	1,536,538.62
NET OPERATING INCOME	377,738.52	175,118.09	291,533.69	410,490.56	490,192.71	682,707.38
ADD:						
Extra Ordinary Income (Loss)						
Gain (Loss) on Property Disposition	27,500.00					
Grant Revenues						
LESS:						
Interest Expense, 2012D Bonds	11,652.95	1,048.11				
Interest Expense - 2021A GO Bonds		486.61	359.59	207.36	226.21	132.00
Amortization of Bond Issue Cost 2021A GO E	642.00	642.00	642.00			
Interest Expense - 2021D GO Refunding Reve		11,400.20	9,743.73	5,156.82	5,625.62	8,139.00
Interest Expenses - 2023B GO Revenue Bonds			53,502.86	74,124.17	80,862.73	99,871.00
Bond Fees - 2012D	232.80	350.00				
Bond Fees - 2021A GO Bonds						
Bond Fees - 2021D GO Refunding Rev		78.24	262.50	328.29	358.13	
Bond Fees - 2023B GO Revenue Bonds				107.37	117.13	1,000.00
Operating Transfers to City						
Unusual & Extraordinary Expenses						
Combined Service Center - Transfer-in				35,004.75	38,187.00	30,016.59
Administration & Human Resources - Transfer-in				5,704.69	6,223.30	37,765.70
Accounting & CSR Transfer-in				34,538.13	37,678.00	154,487.68
Information Systems - Transfer-in				-	0.00	56,037.90
Information Technology - Transfer-in				18,222.60	19,879.20	25,152.67
WASTEWATER COLLECTION DEPT NET INCOME	392,710.77	161,112.93	227,023.01	237,096.38	301,035.39	270,104.84

2025 Wastewater Treatment Operating Budget

GRAND RAPIDS PUBLIC UTILITIES
 Operating Budget - Wastewater Treatment
 For the Twelve Months Ending Tuesday, December 31, 2024

Item 12.

	2021	2022	2023	2024	2024	2025
	Actual	Actual	Actual	YTD Nov	Forecast EOY	Budget
WASTEWATER TREATMENT PLANT						
OPERATING REVENUES						
Screen House	\$251,313.34	\$294,332.16	\$294,071.00	\$196,541.87	\$214,409.31	\$358,678.68
Industrial Waste Treatment						
Primary Plant II Waste Treatment	1,274,014.25	1,461,383.79	1,520,106.47	877,858.16	957,663.45	1,608,178.46
Sludge Disposal	507,039.14	542,413.08	524,632.78	351,722.75	383,697.55	431,776.50
WWTP Service Center Building	114,300.14	123,074.60	116,017.45	87,722.36	95,697.12	103,521.25
Secondary Waste Treatment	1,207,757.08	1,408,425.13	1,164,124.82	1,256,601.05	1,370,837.51	1,647,677.91
WWTP Revenue (Exp) Suspense						
Total Waste Treatment Revenue	3,354,423.95	3,829,628.76	3,618,952.52	2,770,446.19	3,022,304.93	4,149,832.80
Screen House Expenses						
Supervision	6,147.03	6,281.60	6,637.73	7,879.87	8,596.22	
Wages & Salaries - Full-time	21,125.12	21,950.91	22,629.79	21,310.89	23,248.24	48,631.00
Wages & Salaries - Full-time-Over	4,561.73	5,238.19	5,369.18	4,470.75	4,877.18	9,590.70
Payroll ER Match (PERA)						10,620.58
FICA/Medicare						
Personnel Benefits (Group Insuran	11,093.33	9,960.79	11,572.89	9,520.37	10,385.86	16,521.20
Co-Insurance Payments						
HSA Funding	2,750.00	2,645.34	3,362.34	2,887.68	3,150.20	
Life Insurance	154.33	162.11	171.71	155.20	169.31	
Employee Assistance Programs						
Dental Insurance	576.67	550.18	540.94	438.05	477.87	
Third Party Administrative Cost	55.16	47.69	51.77	42.43	46.29	
Other Fringe Costs (PTO & EIB)	7,207.62	9,391.40	7,162.04	7,565.60	8,253.38	
Short-Term Disability Payments						
Disability Insurance	846.61	939.83	1,142.42	1,053.40	1,149.16	
Supplies and Sundries	816.40	937.55	1,038.16	719.68	785.11	880.00
Uniforms Expense	7.05	765.83	233.37	608.65	663.98	1,090.08
Fuel - Heating	4,669.93	4,600.83	4,443.64	2,170.03	2,367.31	5,000.00
Fuel - Trucks						
Engineering Expense						
Administrative Expense	17,991.15	19,548.28	24,361.92	10,723.28	11,698.12	49,157.01
Safety Expense	1,492.43	1,286.17	2,697.30	1,446.95	1,578.49	1,900.00
Seminars	458.43	77.92	1,264.90	218.15	237.98	1,100.00
Miscellaneous Meetings						
Insurance	3,962.65	2,102.99	3,801.67	2,254.91	2,459.90	2,480.50
Worker Compensation Deductible						
Permits						
Legal	735.40	725.06	650.25	1,426.28	1,555.94	1,040.00
Records						
Telephone						
Misc Capital Exp Work in Prog						
Misc Capital Expenditures						
DCS Support Contract	2,356.06	145.47	2,781.90	2,936.85	3,203.84	4,800.00
Screens-Conveyors-Spray Water	4,177.40	9,107.15	14,585.80	6,827.91	7,448.63	9,600.00
Sewage Pumps	9,108.18	13,523.54	34,566.62	12,197.75	13,306.64	21,000.00
Bark Trucks		631.57				
Electric Motors & Controls	4,274.99	3,787.93	2,411.45	1,694.83	1,848.91	7,200.00
Instrumentation	2,938.45	1,873.26	2,952.33	297.12	324.13	3,000.00
Buildings and Grounds	12,596.39	21,133.09	29,714.70	10,741.57	11,718.08	15,500.00
Maintenance Inspection	555.95	2,986.83	297.12			
Force Mains & Manholes	738.99	816.64	204.75	665.92	726.46	2,760.00
Vehicle Ownd Maint						15,040.00
Vehicle Lease Plan						2,725.10
Membership						1,902.70
Power Purchased	118,447.68	132,775.81	89,410.23	93,131.19	101,597.66	108,120.00
Utilities - Use Tax						
Water Purchased	13,671.79	20,338.20	20,014.08	20,495.46	22,358.68	19,019.81
Technology IS& IT Transfer-in						
Total Screen House Expense	253,516.92	294,332.16	294,071.00	223,880.77	244,233.57	358,678.68

GRAND RAPIDS PUBLIC UTILITIES
 Operating Budget - Wastewater Treatment
 For the Twelve Months Ending Tuesday, December 31, 2024

Item 12.

	2021	2022	2023	2024	2024	2025
	Actual	Actual	Actual	YTD Nov	Forecast EOY	Budget
Primary Plant II Waste Treatment Expense						
Supervision	22,135.71	22,574.03	23,917.48	31,519.67	34,385.09	
Wages & Salaries - Full-time	131,788.56	134,459.38	138,376.33	131,484.05	143,437.15	194,524.00
Wages & Salaries - Full-time-Overt	32,878.34	36,093.60	37,584.25	31,255.70	34,097.13	38,362.80
Payroll ER Match (Pera)						42,482.30
FICA/Medicare						
Personnel Benefits (Group Insuran	54,934.32	48,967.42	55,992.99	46,229.94	50,432.66	66,084.80
Co-Insurance Payments						
HSA Funding	13,375.00	13,201.36	16,680.09	14,114.37	15,397.49	
Third Party Administrative Cost	349.16	302.14	327.39	268.74	293.17	
Life Insurance	964.33	1,012.89	1,072.89	970.02	1,058.20	
Employee Assistance Programs						
Dental Insurance	2,902.05	2,746.75	2,618.78	2,135.56	2,329.70	
Other Fringe Costs (PTO & EIB)	34,610.55	45,153.78	33,776.19	36,074.09	39,353.55	
Short-Term Disability Payments						
Disability Insurance	2,823.03	3,133.23	3,808.74	3,512.17	3,831.46	
Supplies and Sundries	1,083.02	4,196.75	23,927.94	36,238.41	39,532.81	1,440.00
Tools	4,344.78	7,068.87	6,678.38	6,231.80	6,798.33	9,500.00
Electric Tools & Equipment						
Uniforms Expense	23.51	2,856.92	791.20	2,028.78	2,213.21	4,360.33
Fuel - Heating						
Fuel - Trucks	9.20	166.10	60.88			
Vehicle Owned Maint						15,040.00
Vehicle Lease Plan						10,900.40
Membership						7,610.80
Engineering Expense				249.03	271.67	21,000.00
Administrative Expense	125,978.49	176,607.32	187,011.98	83,585.81	91,184.52	196,628.04
Safety Expense	9,077.03	7,586.01	4,395.72	7,138.33	7,787.27	9,500.00
Seminars	2,368.55	426.22	6,535.20	1,297.10	1,415.02	5,200.00
Miscellaneous Meetings	94.43			77.44	84.48	150.00
Insurance	32,297.83	20,568.70	24,365.39	22,642.81	24,701.25	24,907.30
Worker Compensation Deductible			3,884.61	1,306.97	1,425.79	
Permits	827.75	963.01	930.78	2,286.02	2,493.84	1,400.00
Legal	3,590.60	3,481.69	3,125.56	7,077.48	7,720.89	4,800.00
Records						
Outside Testing	28.75					3,000.00
Environmental Programs						
Telephone	1,129.33	3,619.63	1,707.76	1,504.63	1,641.41	1,706.00
Misc Capital Exp Work in Prog				78,745.38	85,904.05	
Misc Capital Expenditures						
Chemicals	56,313.11	26,727.16	27,945.36	21,216.67	23,145.46	52,560.00
Nitrogen Solution		18,496.55	21,500.00			10,000.00
Polymer	334,413.01	322,737.01	427,160.26	283,749.46	309,544.87	360,000.00
Polymer - Secondary Plant						
Zinc Chloride		44,046.23	37,315.44			30,000.00
Sulfuric Acid						
HTH	29,610.00	7,586.70	1,860.00	37,714.21	41,142.77	38,100.00
C-5 Scale Inhibitor						
K-10 Dewatering Chemical						
DCS Support Contract	563.00					13,400.00
Primary Clarifier & AIC	8,169.71	59,281.93	45,104.18	5,192.48	5,664.52	20,000.00
Sludge Blend Tank	1,853.18	2,743.97	4,078.85	2,961.22	3,230.42	6,300.00
Sludge Pumps	25,794.95	33,759.35	6,742.45	11,003.07	12,003.35	22,000.00
Rotary Screens	7,255.85	5,323.08	16,223.30	8,595.42	9,376.82	10,200.00
Sludge Conveyors	9,140.80	16,787.37	14,688.49	23,242.97	25,355.97	18,000.00
Additive Systems	3,200.45	5,378.39	3,488.95	2,654.04	2,895.32	7,200.00
Electric Motors & Controls	9,190.58	21,253.53	14,380.93	6,933.51	7,563.83	22,800.00
Instrumentation	1,462.00	2,215.87	6,184.18	297.12	324.13	9,000.00
Building & Grounds	36,259.65	42,725.00	47,812.07	29,916.10	32,635.75	58,200.00
Snowplowing - Primary II Plant	280.90	667.88	786.56	462.16	504.17	3,000.00
Demo Dump						

GRAND RAPIDS PUBLIC UTILITIES
 Operating Budget - Wastewater Treatment
 For the Twelve Months Ending Tuesday, December 31, 2024

Item 12.

	2021	2022	2023	2024	2024	2025
	Actual	Actual	Actual	YTD Nov	Forecast EOY	Budget
Screw Presses	3,066.71	9,565.04	13,271.30	5,778.25	6,303.55	13,500.00
Maintenance Inspection	903.43	3,221.13	774.90			
Power Purchased	264,484.86	298,938.21	247,287.05	205,309.40	223,973.89	248,559.00
Utilities - Use Tax						
Water Purchased	6,515.76	4,743.59	5,931.68	6,709.23	7,319.16	6,762.69
Technology - IS & IT Transfer-in						
Total Primary Plant II Waste Treatmer	1,276,092.27	1,461,383.79	1,520,106.48	1,199,709.61	1,308,774.12	1,608,178.46

Sludge Disposal Waste Treatment Plant

Supervision	15,884.33	16,510.67	17,325.70	17,582.53	19,180.94	
Wages & Salaries - Full-time	133,640.60	144,450.27	148,235.86	142,348.71	155,289.50	48,631.00
Wages & Salaries - Full-time-Overt	42,133.87	53,334.40	67,222.59	44,568.41	48,620.08	9,590.70
Payroll ER Match (Pera)						10,620.58
FICA						
Personnel Benefits (Group Insuran	41,801.59	36,361.73	39,620.82	33,873.37	36,952.77	16,521.20
Co-Insurance Payments						
HSA Funding	9,625.00	10,245.34	12,765.07	10,313.42	11,251.00	
Life Insurance	508.48	534.09	565.71	511.46	557.96	
Third Party Administrative Cost						
Other Fringe Costs (PTO & EIB)	21,139.13	31,946.29	22,403.14	22,607.72	24,662.97	
Short-Term Disability Payments						
Employee Assistance Programs						
Dental Insurance	2,314.18	2,139.99	1,856.49	1,583.95	1,727.95	
Uniforms Expense						1,090.08
Fuel - Trucks						
Plant Vehicles Owned						3,760.00
Plant Vehicles Leased Plan						2,725.10
Membership						1,902.70
Engineering Exp - Sludge Landfill	14,603.50	11,779.64	18,089.50	5,866.74	6,400.08	10,000.00
Administrative Expense	2,508.26	1,319.27	10,179.68	2,246.43	2,450.65	49,157.01
FEMA Payments						
Safety Expense			650.94	2,899.14	3,162.70	1,800.00
Seminars	1,698.71	46.36	245.95			2,300.00
Miscellaneous Meetings	78.49		59.97			100.00
Insurance	16,180.50	6,482.56	6,523.29	9,238.80	10,078.69	10,162.90
Worker Compensation Deductible						
Permits	400.00	400.00	400.00	400.00	436.36	400.00
Legal						1,000.00
Records						
Outside Testing						
Landfill Change in Value						80,000.00
Misc Capital Exp Work in Prog				17,190.00	18,752.73	
Misc Capital Expenditures						
Sludge Placement	63,474.00	71,761.92	52,030.80	45,775.77	49,937.20	65,000.00
Misc Landfill Operating Expense	45,171.85	40,472.27	35,811.48	36,366.67	39,672.73	43,500.00
Sludge Dump Closure						
Leachate Collaection Sludge LD	11,811.74	18,903.33	19,171.42	25,068.40	27,347.35	29,200.00
Soild Waste ST Tax Assessment	316.80	403.20	338.40	223.20	243.49	400.00
Sludge Landfill Amortization	53,430.36	53,430.36	53,430.36			
Landfill Monitoring						
Well Monitoring	54,025.87	54,428.96	59,249.85	29,318.50	31,983.82	48,000.00
Sludge Disposal Alternatives						
Sludge Land Spreading						
Sludge Hauling Trucks	24,395.11	82,237.21	51,780.64	31,827.68	34,721.11	31,000.00
Power Purchased	2,189.85	2,411.90	2,315.74	1,992.01	2,173.10	2,461.01
Water Purchased						
Technology - IS & IT Transfer-in						
Total Sludge Disposal Waste Treatme	557,332.22	639,599.76	620,273.40	481,802.91	525,603.17	469,322.28

Waste Treatment Service Center Building

Supplies and Sundries	1,770.46	719.15	1,300.14	345.72	377.15	3,200.00
Tools	3,223.85	608.39	815.76	1,165.37	1,271.31	4,000.00
Fuel - Heating SCB						

GRAND RAPIDS PUBLIC UTILITIES
 Operating Budget - Wastewater Treatment
 For the Twelve Months Ending Tuesday, December 31, 2024

Item 12.

	2021	2022	2023	2024	2024	2025
	Actual	Actual	Actual	YTD Nov	Forecast EOY	Budget
Administrative Expense	15,266.02	18,711.82	14,440.62	4,712.52	5,140.93	
Insurance	2,895.11	2,646.42	3,107.18	2,989.98	3,261.80	3,289.00
Safety Expense	176.00	955.42	333.47	349.10	380.84	500.00
Telephone	4,220.60	4,297.10	3,656.80	3,208.24	3,499.90	3,360.00
Misc Capital Exp Work in Prog				21,819.63	23,803.23	
Misc Capital Expenditures						
SCADA Maint - SCB Primary Plant	2,281.46	(861.43)	2,032.40	1,416.63	1,545.41	12,000.00
Plant Vehicles	14,689.38	17,662.42	23,151.47	13,307.59	14,517.37	
Building & Grounds - SCB	27,737.15	38,392.31	33,332.98	48,410.14	52,811.06	40,700.00
Snowplowing - SCB						
Power Purchased	46,545.05	49,813.56	44,205.76	34,308.72	37,427.69	46,200.37
Utilities - Use Tax						
Water Purchased	359.76	319.78	478.98	494.53	539.49	595.00
Wastewater Collection Service	245.51	201.10	445.79	480.38	524.05	630.00
Power Purchased (PUC Portion)	3,503.41	7,116.22	6,315.12	4,917.09	5,364.10	3,776.63
Utilities - Use Tax - PUC Portion						
Water Purchased - PUC Portion	27.08	45.67	68.46	72.68	79.29	35.00
WW Collection Services - PUC Portion	18.49	28.72	63.67	71.21	77.68	24.00
Total Waste Treatment Service Center	122,959.33	140,656.65	133,748.60	138,069.53	150,621.31	118,310.00
Secondary Waste Treatment Plant						
Supervision	24,588.12	25,126.11	26,551.09	31,519.67	34,385.09	
Wages & Salaries - Full-time	54,129.39	55,418.17	57,275.94	53,235.46	58,075.05	194,524.00
Wages & Salaries - Full-time-Overti	9,762.52	10,821.04	10,738.68	8,964.46	9,779.41	38,362.80
Truck Driver Wages						
Truck Driver Wages - Overtime						
Truck Driver Wages - Test Burn						
FICA						
Payroll ER Match (Pera)						42,482.30
Personnel Benefit (Group Insuranc	36,682.48	33,110.11	39,120.78	32,128.30	35,049.05	66,084.80
Co-Insurance Payments						
HSA Funding	9,250.00	8,661.36	11,102.83	15,184.74	16,565.17	
Life Insurance	439.11	461.21	488.51	441.68	481.83	
Employee Assistance Programs						
Third Party Administrative Cost	147.04	127.21	137.92	113.16	123.45	
Dental Insurance	1,877.34	1,804.06	1,827.49	1,473.01	1,606.92	
Other Fringe Costs (PTO & EIB)	25,088.35	31,966.19	24,721.71	26,083.18	28,454.38	
Short-Term Disability Payments						
Disability Insurance	1,976.04	2,192.20	2,665.80	2,458.33	2,681.81	
Supplies and Sundries	1,674.75	1,890.81	2,136.56	1,551.79	1,692.86	2,160.00
Uniforms Expense	16.46	1,830.36	557.85	3,755.29	4,096.68	4,360.33
Fuel - Heating						
Fuel - Trucks						
Engineering Expense						5,000.00
Administrative Expense	40,986.00	44,444.37	61,572.79	151,843.20	165,647.13	196,628.04
Safety Expense	5,910.86	2,700.10	1,670.46	17,522.88	19,115.87	8,000.00
Seminars	993.26	168.84	4,762.94	2,303.16	2,512.54	4,400.00
Miscellaneous Meetings	1,671.62	2,103.74	83.67	11.84	12.92	1,000.00
Insurance	28,568.60	19,628.27	29,454.99	24,659.26	26,901.01	27,125.19
Worker Compensation Deductible			4,208.33	1,306.97	1,425.79	
Permits	14,350.00	14,350.00	14,350.00	14,350.00	15,654.55	15,500.00
Legal	2,447.31	1,450.77	1,302.49	2,957.44	3,226.30	2,760.00
Records						
Outside Testing	12,593.00	13,922.01	16,640.85	22,442.22	24,482.42	42,000.00
Potlatch Payments						
Telephone	1,129.00	1,848.09	1,707.93	1,435.26	1,565.74	1,706.00
Misc Capital Exp Work in Prog				76,791.70	83,772.76	
Misc Capital Expenditures						
Laboratory Supplies	4,791.47	5,513.54	7,479.37	5,861.93	6,394.83	11,000.00
Laboratory Certification	2,923.00	2,524.29	2,161.63	407.54	444.59	
Chemicals	38,711.06	55,090.07	38,629.28	7,568.55	8,256.60	24,000.00
DCS Support Contract	2,356.06		1,497.23	16,803.70	18,331.31	6,000.00
Blowers & Air Systems	7,835.47	9,437.41	13,247.38	9,226.80	10,065.60	16,000.00

GRAND RAPIDS PUBLIC UTILITIES
 Operating Budget - Wastewater Treatment
 For the Twelve Months Ending Tuesday, December 31, 2024

Item 12.

	2021	2022	2023	2024	2024	2025
	Actual	Actual	Actual	YTD Nov	Forecast EOY	Budget
Aerators	20,406.96	15,197.40	49,719.47	10,556.24	11,515.90	27,600.00
Secondary Clarifiers	3,241.78	9,786.41	2,323.17	1,947.92	2,125.00	5,800.00
Waste Activated Sludge	1,581.41	9,655.25	5,444.96	6,401.09	6,983.01	5,100.00
Pumps	8,865.76	7,123.69	2,024.80	908.06	990.61	10,800.00
Chlorination System	7,190.71	3,995.21	6,085.62	2,310.63	2,520.69	3,800.00
Additive System		140.41	163.80			
Laboratory Equipment	1,235.24	3,697.37	79.41	3,825.05	4,172.78	3,000.00
Plant Vehicles	146.40	747.03		16,113.53	17,578.40	15,040.00
Plant Vehicles Lease Plan						10,900.40
Membership						7,610.80
Electric Motors & Controls	12,091.03	4,732.22	4,341.35	5,105.25	5,569.36	22,800.00
Instrumentation	2,198.47		2,596.62	239.62	261.40	2,500.00
Building & Grounds	25,929.86	25,518.32	37,071.08	52,405.98	57,170.16	36,500.00
Snowplowing	280.90	667.87	786.57	462.14	504.15	1,000.00
Maintenance Inspections	764.44	4,077.74	292.76			
Sludge Dredging of A Cells						
Sludge Dredging						
Power Purchased (Industrial)	869,497.82	1,046,272.03	783,187.66	875,198.14	954,761.61	1,027,483.96
Utilities - Use Tax (Industrial)						
Water Purchased (Industrial)	37,265.05	42,410.40	35,763.47	36,546.42	39,868.82	48,044.57
Power Purchased (Domestic)	327,546.54	365,406.54	315,657.16	356,715.99	389,144.72	410,252.40
Utilities - Use Tax (Domestic)						
Water Purchased (Domestic)	14,195.40	14,839.03	14,576.69	14,977.65	16,339.25	6,500.00
Total Secondary Waste Treatment Plant Expenses	1,663,336.08	1,900,857.25	1,636,209.09	1,916,115.23	2,090,307.52	2,353,825.59
Total WWTP Expenses	3,873,236.82	4,436,829.61	4,204,408.57	3,959,578.05	4,319,539.69	4,908,315.01
Domestic Portion - Secondary Plant	(455,579.00)	(492,432.12)	(472,084.27)	(574,834.57)	(627,092.26)	(706,147.68)
Domestic Portion - WWTP SCB	(8,659.19)	(17,582.05)	(17,731.15)	(17,258.69)	(18,827.66)	(14,788.75)
Domestic Portion - Sludge Disposal	(50,293.08)	(97,186.68)	(95,640.62)	(38,544.23)	(42,048.25)	(37,545.78)
Net WasteWater Treatment Plant Expenses	3,358,705.55	3,829,628.76	3,618,952.53	3,328,940.56	3,631,571.52	4,149,832.80
Other Revenues						
Demand Pmt/From Deferred Revenue						
Demand Pmt/2009A GO WW Rev Bond						
Demand Pmt/2009E PFA Note	1,117,721.58	1,287,036.00	1,297,800.00	1,362,312.00	1,362,312.00	(137,855.10)
Demand Pmt/2013C GO Utility Bond	118,880.21	150,000.00	155,000.00			
Demand Pmt/2021C GO Utility Revenue Bond		15,000.00	35,000.00	190,000.00	190,000.00	(10,717.50)
Interest Rev - Financial Assurance						
Interest Rev - 2009A Bonds Dem						
Interest Rev - 2009E PFA Dem	366,877.88	451,110.12	320,751.72	127,452.82	127,452.82	137,855.10
Interest Rev - 2013C Bonds Dem						
Interest Rev - 2021C GO Refunding Dem		10,390.71	11,218.75	10,186.18	10,186.18	10,717.50
Primary PLT Relocation Revenue						
EPA Stag Grant						
Grant Revenues	610.00					
Contribution City of GR						
Customer Contributions	32,686.88	139,853.49	113,319.95			
Total Other Revenues	1,636,776.55	2,053,390.32	1,933,090.42	1,689,951.00	1,689,951.00	
Other Expenses						
Interest on LT Debt - 2009E PFA Note	384,864.88	358,950.70	319,904.97	141,849.72	141,849.72	19,240.40
Interest on LT Debt - 2013C Bonds	57,168.00	8,437.50	2,906.25			
Interest on LT Debt - 2021C Refunding	3,479.36	9,667.18	10,468.75	5,650.65	5,650.65	
Interest Expense - loss on refunding 2013C		10,560.00	10,560.00			2,816.00
Capitalized Interest						
Bond Fees - 2009A GO WW Rev Bonds						
Bond Fees - 2009E PFA Note	1,600.00	1,600.00	1,600.00			1,000.00
Bond Fees - 2012D GO Utility Rev						
Bond Fees - 2013C GO Utility Bond	200.00	223.53				
Bond Fees - 2021C GO Tax Revenue Bonds		723.53	750.00	723.68	723.68	
Amort Debt Disc & Exp - 2009A Bond						

GRAND RAPIDS PUBLIC UTILITIES
 Operating Budget - Wastewater Treatment
 For the Twelve Months Ending Tuesday, December 31, 2024

Item 12.

	2021	2022	2023	2024	2024	2025
	Actual	Actual	Actual	YTD Nov	Forecast EOY	Budget
Amort Debt Disc & Exp - 2009E Bond	6,493.08	6,493.08	6,493.08			6,494.00
Amort Debt Disc & Exp - 2013C Bond	3,456.12					
Amort of Bond Issue Costs - 2021C GO Revenue		4,940.38	4,940.38			1,318.00
Depreciation Expense - WWTP	1,588,891.95	1,617,392.07	1,601,013.42		1,600,000.00	1,600,000.00
Amortization Expense, Intangibles						
Technology IS & IT Transfer-in						
Contributions Refunded						
Gain of Asset Disposal						
Loss on Asset Disposal (Secondary)	1,253.80	30,062.50	26,812.50			
Loss on Disposition of Property						
Other Deduct - Loss on Investment						
Total Other Expenses	2,047,407.19	2,049,050.47	1,985,449.35	148,224.05	161,698.96	1,630,868.40
Wastewater Treatment Net Income	(414,912.24)	4,339.85	(52,358.94)	983,232.58	384,649.19	(1,630,868.40)

2025 Internal Departments Operating Budget

	2021	2022	2023	2024	2024	2025
	Actual	Actual	Actual	YTD Nov	Forecast EOY	Budget

INTERNAL DEPARTMENT EXPENSES

COMBINED SERVICE CENTER EXPENSES

Lease Revenue - Service Center	(26,123.96)	(24,099.56)	(24,000.00)	(18,000.00)	(19,636.36)	(27,600.00)
Heating Fuel - Utilities	74,982.62	93,551.92	70,246.18	56,027.73	61,121.16	69,207.00
Operation - Supplies	8,922.64	11,356.32	9,299.08	9,074.57	9,899.53	10,378.00
Maintenance of Buildings	33,577.04	34,504.24	55,086.19	28,411.00	30,993.82	40,500.00
Maintenance of Buildings - PUC	8,793.76	13,421.35	9,174.53	143.16	156.17	
Cleaning and Garbage Removal	21,028.30	19,916.97	22,792.55	15,863.66	17,305.81	43,253.00
Garbage Removal- PUC	3,338.23	4,153.83	4,684.60	6,675.81	7,282.70	7,143.00
Maintenance of Fixtures	2,904.76		1,118.18	1,376.09	1,501.19	2,500.00
Maintenance of Fixtures - PUC	59.99		64.04			
Maintenance of Grounds						
Maintenance of Grounds - PUC						
Snow Removal						
Equipment Management Clearing Account		(85.00)				
Telephone Expense	621.16	597.19	598.52	707.43	771.74	21,000.00
Insurance, Workers Comp (Expired)						
Insurance, Property (Expired)	3,690.41	6,164.46	8,810.58	7,905.00	8,623.64	
Insurance, Employee Benefit	6,173.68	8,294.10	11,004.56	9,515.16	10,380.17	
Group Insurance						
Third Party Administrator Costs						
HSA Funding						
Life Insurance						
Dental Insurance						
FICA (Social Security)						
PERA (Public Employees Re Assoc)						
Deferred Compensation Expense						
Short-term Disability Payments						
Disability Insurance						
Vehicle Lease Plan						3,762.42
Miscellaneous General Expense	19.90	3,384.54	45.00	2,570.00	2,803.64	2,500.00
Combined Service Center Depreciation	135,590.92	133,781.98	133,263.89	77,339.57	84,370.44	138,145.00
Amortization Expense - Computer Intangibl	38,816.19	39,285.50	39,285.51	31,762.56	34,650.07	61,411.00
Communication Depreciation	6,223.02	8,773.65	3,008.28	2,506.60	2,734.47	3,008.00
Interest Expense - Long Term Payable (City)						
Transfer-Out - CSC						(375,207.42)
TOTAL COMBINED SERVICE CENTER EXP	318,618.66	353,001.49	344,481.69	231,878.34	252,958.19	0.00

ADMINISTRATION / HUMAN RESOURCES

Wages & Salary FT	283,031.00
Wages & Salary FT - Contracted	35,000.00
Wages & Salary FT - Commission	14,095.00
Payroll ER Matching	36,201.00
Personnel Benefits	69,774.00
Vehicle Maintenance	
Miscellaneous Meetings	
Operating Supplies	
General Office Supplies & Expenses	11,400.00
Printer/Copier Supplies	1,652.00
Telephone Expenses	1,648.00
Legal Outside Services	27,500.00
Other - Outside Services	
Insurance, Liability - Expired	
Insurance, Workers Comp (Expired)	
Travel	7,650.00
Training/Seminars	7,500.00
HSA Funding	
Life Insurance	
Dental Insurance	

GRAND RAPIDS PUBLIC UTILITIES
 Operating Statement - Internal Departments
 For the Twelve Months Ending Tuesday, December 31, 2024

Item 12.

	2021	2022	2023	2024	2024	2025
	Actual	Actual	Actual	YTD Nov	Forecast EOY	Budget
Fica (Social Security)						
Pera (Pub Employees Re Assoc)						
Deferred Compensation Expense						
Short-term Disability Payments						
Disability Insurance						
Unemployment Compensation						
Advertising / Promotions						30,500.00
Transfer Out - Admin / HR						
Membership - Other						
Miscellaneous General Expense						480.00
Transfer-Out-Administration & HR						(526,431.00)
Unusual & Extraordinary Expense						
TOTAL ADMINISTRATION / HUMAN RESRC						0.00
BUSINESS SERVICES - ACCOUNTING						
Wages & Salary FT						378,301.10
Wages & Salary FT-Full-time-Overtime						9,655.00
Wages & Salary FT - Temporary						42,000.00
Payroll ER Match						61,565.14
Personnel Benefits						134,421.76
Seminars & Training Expense						15,600.00
Uniforms/Boots/Glasses						816.67
Miscellaneous Meetings						
Operating Supplies						
City Treasurer's Salary						1,100.00
General Office Supplies & Expenses						
Telephone Expenses						459.00
Auditing - Outside Services						40,000.00
Accounting - Outside Services						5,000.00
Legal Outside Services						
Other - Outside Services						
Customer Incentives - new sw						
Postage						738.00
Group Insurance						
Third Party Administrator Costs						
HSA Funding						
Life Insurance						
Dental Insurance						
Fica (Social Security)						
Pera (Pub Employees Re Assoc)						
Deferred Compensation Expense						
Short-term Disability Payments						
Disability Insurance						
Unemployment Compensation						
Business Services - Transfer Out - Adm/HR						
Membership - Other						1,055.00
Miscellaneous General Expense						
Transfer-Out-Accounting						(690,711.67)
Unusual & Extraordinary Expenses						
TOTAL BUSINESS SERVICES - ACCOUNTING						0.00
BUSINESS SERVICES - CUSTOMER SERVICE						
Revenue - City of GR-Stormwater						(26,400.00)
Revenue - City of LaPrairie - Stormwater						(12,624.96)
Wages & Salary FT						257,213.00
Wages & Salary FT - Overtime						4,562.00
Wages & Salary - Temporary						12,000.00
Payroll ER Match						39,660.00
Personnel Benefits						85,949.00
Seminars & Training Expense						1,000.00
Uniforms/Boots/Glasses						
Miscellaneous Meetings						
Operating Supplies						

GRAND RAPIDS PUBLIC UTILITIES
 Operating Statement - Internal Departments
 For the Twelve Months Ending Tuesday, December 31, 2024

Item 12.

	2021	2022	2023	2024	2024	2025
	Actual	Actual	Actual	YTD Nov	Forecast EOY	Budget
Collecting Expense						
Customer Incentives - new sw						70,000.00
General Office Supplies Expenses						10,000.00
Telephone Expenses						
Legal Outside Services						
Other - Outside Services						40,438.00
Printer/Copier Supplies						23,789.00
Postage						65,150.00
HSA Funding						
Life Insurance						
Dental Insurance						
Fica (Social Security)						
Pera (Pub Employees Re Assoc)						
Deferred Compensation Expense						
Short-term Disability Payments						
Disability Insurance						
Unemployment Compensation						
Transfer Out - Business Services						
Membership - Other						
Miscellaneous General Expense						
Transfer-Out-Customer Service						(570,736.04)
Unusual & Extraordinary Expense						
TOTAL BUSINESS SERVICES - CUSTOMER SERV						0.00
AUTOMATED METER READING EXPENSE						
Maint - AMI Hardware & Equipment						
Depreciation Expense	22,653.55	19,367.20	19,112.66	15,927.40	17,375.35	
Amortization Expense, Intangibles	11,730.64	10,583.84	10,583.84	8,819.90	9,621.71	
Interest Expense- 2015 AMI Lease	37,084.14					
TOTAL AUTOMATED METER READ EXP	71,468.33	29,951.04	29,696.50	24,747.30	26,997.05	0.00
INFORMATION TECHNOLOGY						
Wages & Salary FT						34,800.00
Payroll ER Matching						5,200.00
Personnel Benefits						16,661.00
Vehicle Maintenance / Repairs						
Vehicle Lease						
Locating Expenses						
Seminar & Training Expense						5,000.00
Uniforms/Boots/Glasses						
Miscellaneous Meetings						
Computer Supplies						7,500.00
Operating Supplies						
Office Supplies						
Computer Hardware Expenses						25,000.00
Computer Software Expenses						48,000.00
Telephone Expense						7,452.00
Data Process - Outside Services						25,000.00
Data Process - City IT						75,000.00
Legal Expense						
Consultant - Other Outside Services						100,000.00
Insurance, Liability -Expired						
Insurance, Workers Comp -Expired						
Insurance, Auto - Expired						
Group Insurance						
Third Party Administrator Costs						
HSA Funding						
Life Insurance						
Dental Insurance						
Fica (Social Security)						
Pera (Public Employees Re Assoc)						
Deferred Compensation Expense						
Short-term Disability Payments						

GRAND RAPIDS PUBLIC UTILITIES
 Operating Statement - Internal Departments
 For the Twelve Months Ending Tuesday, December 31, 2024

Item 12.

	2021	2022	2023	2024	2024	2025
	Actual	Actual	Actual	YTD Nov	Forecast EOY	Budget
Disability Insurance						
Unemployment Compensation						
Transfer Out - Business Services						
Membership - Other						
Miscellaneous General Expenses						1,000.00
Transfer-Out - Information Technology & AMI						(350,613.00)
Unusual & Extraordinary Expense						
TOTAL INFORMATION TECHNOLOGY						0.00

INFORMATION SYSTEMS DEPARTMENT

Revenue - City of Grand Rapids - IS Department						(58,745.00)
Wages -FT				3,801.72	4,147.33	321,780.00
Wages & Salaries - Full-time - Overtime						940.00
Payroll ER Match						58,400.00
Personnel Benefits						125,165.00
Locating Expenses				1,362.94	1,486.84	1,500.00
Seminar & Training Expense				5,755.24	6,278.44	17,000.00
Uniforms/Boots/Glasses				220.00	240.00	3,433.33
Miscellaneous Meetings						
Operating Supplies						1,500.00
General Office Supplies				3,250.00	3,545.45	
Computer Hardware				281.49	307.08	
Computer Software				5,711.56	6,230.79	196,872.00
Computer Software - Other						59,508.00
Telephone Expense						2,401.00
Data Process - Outside Services						
Legal Expense						
Consultant - Other						30,000.00
Insurance, Liability						
Insurance, Workers Comp						
Insurance, Auto						500.00
Group Insurance						
Third Party Administrator Costs						
HSA Funding						
Life Insurance						
Dental Insurance						
Fica (Social Security)						
Pera (Public Employees Re Assoc)						
Deferred Compensation Expense						
Vehicle Maintenance/Repairs				9.77	10.66	8,500.00
Vehicle Leases						11,380.08
Unemployment Compensation						
Transfer Out - Business Services						
Membership - Other						
Miscellaneous General Expenses				669.17	730.00	1,000.00
Transfer-Out - Information Systems						(781,134.41)
Unusual & Extraordinary Expense						
TOTAL INFORMATION SYSTEMS DEPT				21,061.89	22,976.61	0.00

TOTAL INCOME (LOSS) ALL OPERATIONS	(71,468.33)	(29,951.04)	(29,696.50)	(45,809.19)	(49,973.66)	0.00
---	--------------------	--------------------	--------------------	--------------------	--------------------	-------------

2025 Capital Budget Summary

**Capital Plan
2025
DEPARTMENT SUMMARY**

Item 12.

Department	2025
1-Electric	\$1,855,019
2-Water	\$5,858,054
3-Wastewater Collection	\$2,545,888
4a-Domestic	\$590,632
4b-Screenhouse	\$92,008
4c-Primary Plant	\$239,352
4d-Sludge Disposal	\$2,570,992
4e-WWTP Service Center	\$30,532
4f-Secondary Treatment	\$253,082
5-Technology	\$450,000
6-Service Center	\$520,742
Grand Total	\$15,006,301

2025 Capital Budget Projects

Department Description**2025**

Item 12.

1-Electric

2025 Tioga Substation Expansion	\$26,540
7-17th Primary Underground	\$394,193
Bucket Truck Replacement - 60 (little)	\$288,374
Bucket Truck Replacement - 63 (big)	\$378,311
La Prairie Ryan Park	\$211,846
Main Substation Roof Replacement	\$29,039
Maple Street Conversion	\$94,028
South Sub Conversion	\$115,329
Spool Trailer	\$16,308
Storage building	\$102,464
Trimble AMI Communicator	\$8,231
2025 SW Underground Conversion -12th Ave -PH1	\$188,356
4/0 Cable Replacement to Ace Hardware	\$2,000

1-Electric Total**\$1,855,019****2-Water**

2025 AMI Water Nodes	\$28,034
2025 Curb Stop Replacements	\$152,608
2025 Fire Hydrant Repairs	\$122,804
2025 High Service Pump Control Improvement	\$49,958
2025 South Tower Coating Repairs	\$103,256
2025 Water Meters	\$28,034
2025 Water Plant Renovation	\$3,516,976
2025 Water Tower Mixers	\$49,776
2025 WTP Valve Updates	\$23,104
Booster Station Panel View	\$30,880
City Project - City Wide Overlays- Sylvan	\$1,400,148
Flow meter for Well 3	\$13,268
Generators for Well 4 & 6	\$126,248
High Service Pump Rebuild	\$52,770
Hydrant Meters	\$9,148
Recycle Pump Rebuild	\$37,548
Sample taps off well 1 and 2	\$30,654
Well 3 Rehabilitation	\$51,594
Radio Communication Upgrades	\$31,246

2-Water Total**\$5,858,054****3-Wastewater Collection**

2025 Lift Station Pumps	\$38,532
2025 Manhole Replacements	\$65,222
2025 WWC Category 1- Piping Repairs	\$350,444
City Project - City Wide Overlays- Sylvan	\$1,601,110
City Wide Overlays-Rural	\$60,074
Cohasset Flow Meter	\$30,888
Lift 1 Pumps and Control Panel	\$302,614
New Generator for lift 1	\$68,044
VFD Upgrades on Lift Pumps	\$17,112
WW Snow Plow	\$11,848

3-Wastewater Collection Total**\$2,545,888**

102

4a-Domestic

2025 Domestic Pump rebuilds	\$30,972
Septic Hauler Dump Station	\$559,660

4a-Domestic Total **\$590,632**

4b-Screenhouse

2025 VFD Upgrades for SH Pumps	\$13,708
Replace Fiber Segment 1	\$15,000
Screen House Conveyors	\$27,624
Screen House Doors	\$35,676

4b-Screenhouse Total **\$92,008**

4c-Primary Plant

2025 Primary Plant Sludge Pumps	\$29,626
2025 Sludge Conveyor Hanger Bearings	\$36,116
2025 Sludge Screw Conveyor - Screw Replacement	\$51,334
Sludge Blend Tank Improvements	\$122,276

4c-Primary Plant Total **\$239,352**

4d-Sludge Disposal

2025 Landfill Phase Pumps	\$20,236
Landfill Cover Work Phase 1-4, Kettle D	\$2,505,328
Replace Dump Truck	\$45,428

4d-Sludge Disposal Total **\$2,570,992**

4e-WWTP Service Center

Replace WWSC Heat Pump	\$30,532
------------------------	----------

4e-WWTP Service Center Total **\$30,532**

4f-Secondary Treatment

2025 Secondary Aeration Basin Mixer Repairs	\$253,082
---	-----------

4f-Secondary Treatment Total **\$253,082**

5-Technology

New Servers	\$200,000
ERP Systems	\$250,000

5-Technology Total **\$450,000**

6-Service Center

CSC Generator	\$43,070
South Roof Replacement	\$450,184
Water Heater Replacement	\$20,340
Ice Machine	\$7,148

6-Service Center Total **\$520,742**

Grand Total **\$15,006,301**

2025 Capital Funding Summary

Capital Plan
2025

FUNDING SOURCE SUMMARY

2025

City Contribution Amount	\$0
Customer Contributions-Cohasset Amount	\$5,801
Customer Contributions-LaPrairie Amount	\$3,432
Customer Contributions-Other Amount	\$0
Customer Contributions-UPM Amount	\$3,116,656
Debt Amount	\$4,618,678
Grant Amount	\$2,700,000
Operation Amount	\$0
Reserves-Solar Project Amount	\$0
Reserves-Unrestricted Amount	\$459,073
Rplcmt Fund-Elec Infrastructure Amount	\$1,898,089
Rplcmt Fund-Elec share/business Amount	\$292,684
Rplcmt Fund-Water Infrastructure Amount	\$940,930
Rplcmt Fund-Water share/business Amount	\$90,000
Rplcmt Fund-WWC Infrastructure Amount	\$613,458
Rplcmt Fund-WWC share/business Amount	\$67,500
User Rates Amount	\$200,000
Grand Total	\$15,006,301

2025 - 2029 Capital Planning Summary

Grand Rapids Public Utilities Commission

Capital Plan

2025 thru 2029

DEPARTMENT SUMMARY

Item 12.

DEPARTMENT	2025	2026	2027	2028	2029	Total
1-Electric	\$1,855,019	\$1,541,781	\$2,090,000	\$1,345,000	\$1,146,827	\$7,978,627
2-Water	\$5,858,054	\$5,500,000	\$2,680,000	\$1,850,000	\$2,144,239	\$18,032,293
3-Wastewater Collection	\$2,545,888	\$2,291,435	\$1,245,000	\$1,355,000	\$2,135,067	\$9,572,390
4a-Domestic	\$590,632	\$45,000				\$635,632
4b-Screenhouse	\$92,008	\$13,000	\$13,000	\$65,000	\$1,715,000	\$1,898,008
4c-Primary Plant	\$239,352	\$188,000	\$183,000	\$28,000	\$28,000	\$666,352
4d-Sludge Disposal	\$2,570,992	\$68,000	\$148,000	\$168,000	\$188,000	\$3,142,992
4e-WWTP Service Center	\$30,532	\$54,000				\$84,532
4f-Secondary Treatment	\$253,082	\$850,000	\$225,000	\$240,050	\$1,583,000	\$3,151,132
5-Technology	\$450,000					\$450,000
6-Service Center	\$520,742	\$220,000	\$30,000	\$35,000		\$805,742
Grand Total	\$15,006,301	\$10,771,216	\$6,614,000	\$5,086,050	\$8,940,133	\$46,417,700



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: December 18, 2024

AGENDA ITEM: Consider a motion to ratify the 2025 electric, water, and wastewater collection rates per the 2022 adopted cost of service rate studies.

PREPARED BY: Jean Lane, Business Services Manager

BACKGROUND:

Attached please find the 2025 electric, water, and wastewater collection rates as listed in the 2022 adopted cost of service rate studies.

The 2025 rates and customer impact were presented and reviewed at the November 27 GRPU Commission work session.

RECOMMENDATION:

Approve a motion to ratify the 2025 electric, water, and wastewater collection rates per the 2022 adopted cost of service rate studies.



2025 Electric Service Rate Schedule

	Monthly Service Charge	Energy Charge	
City Residential	\$10.40	First 500 kWh/mo. \$0.0900/kWh Over 500 kWh/mo. \$0.1159/kWh	
City Commercial	\$19.55	\$0.0172/kWh	
City Demand & Energy	\$28.00	\$0.0520/kWh Demand: \$17.64/kW	
City Entertainment Lighting Rate, Seasonal Evening	\$12.75	\$0.1032/kWh	
City Street Lighting	\$12.50	\$0.0143/kWh	
City Industrial	*In Development*		
City Annexation Residential	\$10.40	First 500 kWh/mo. \$0.1055/kWh Over 500 kWh/mo. \$0.1314/kWh	
City Annexation Commercial	\$19.55	\$0.1227/kWh	
Rural Residential	\$11.40	First 500 kWh/mo. \$0.0936/kWh Over 500 kWh/mo. \$0.1195/kWh	
Rural Commercial	\$20.55	\$0.1111/kWh	
Rural Demand & Energy	\$28.00	\$0.0557/kWh Demand: \$17.64/kW	
Electric Vehicle - On Peak Energy Existing Customer 8:00 am to 10:00 pm Monday - Friday	\$4.15	\$0.1612/kWh	
Electric Vehicle - Off Peak Energy Existing Customer		\$0.0550/kWh	
Electric Vehicle - On Peak Energy Standalone Customer 8:00 am to 10:00 pm Monday - Friday	\$26.25	\$0.1612/kWh	
Electric Vehicle - Off Peak Energy Standalone Customer		\$0.0550/kWh	
Load Management Controlled Water Heating	\$5.00 credit		
Load Management Controlled Water Heating Seasonal	\$2.50 credit		
Load Management Heating/Cooling Continuous Control Dual Fuel - On or Off Cooling	\$8.40	\$0.08/kWh	
Load Management Storage Heat	\$8.40	\$0.08/kWh	
Load Management Cooling Cycle Control & GS Heat Pumps - Metered	June - Sept	Monthly service charge with \$9.83 credit	Normal electric rate
	Oct - May	\$8.40	\$0.08/kWh
Load Management Cooling Cycle Control Unit Controlled - Not Metered	0-3 ton AC Unit	Monthly service charge with \$9.83 credit June -Sept	Normal electric rate
	4-6 ton AC Unit	Monthly service charge with \$19.73 credit June - Sept	Normal electric rate

Security Lights - All new and replacement fixtures will be LED	Monthly Service Charge
Security Light - High Pressure Sodium 100 Watt - Existing Pole	\$9.22
Security Light - High Pressure Sodium 100 Watt - Separate Pole	\$11.94
Security Light - High Pressure Sodium 250 Watt - Existing Pole	\$13.21
Security Light - High Pressure Sodium 250 Watt - Separate Pole	\$15.93
Security Light - LED 40 Watt - Existing Pole	\$4.88
Security Light - LED 40 Watt - Separate Pole	\$9.23
Security Light - LED 70 Watt - Existing Pole	\$5.70
Security Light - LED70 Watt - Separate Pole	\$10.06

Increased Transformation Charge	Monthly Service Charge
In addition to regular monthly service charge	\$2.87/kVa

MINIMUM BILL: CUSTOMER CHARGE PER CONNECTION

PURCHASED POWER ADJUSTMENT (PPA) CLAUSE

There shall be added to from the monthly electric service billing, a Purchased Power Adjustment or PPA calculated on a per kilowatt-hour basis. The PPA is a combination of two charges. The first are costs associated with operation of the Midwest Independent Transmission System Operator (MISO). MISO's objective is to maximize the efficient use of the transmission system and energy under fluctuating power demands. The second component is fuel and purchased energy, which is based on the fluctuating cost of fuel used in generating stations and power purchased from other energy providers when needed. PPA does not apply to Security Lighting and Non-Metered Load Management Services.

Revised: Adopted 12/18/2024, Effective 01/01/2025 | Last Revised: Adopted 12/13/2023, Effective 01/01/2024



2025 Water Service Rate Schedule

Water Meter Size	Monthly Service Charge
5/8" - 3/4"	\$12.06
1"	\$16.81
1 1/2"	\$21.63
2"	\$34.95
3"	\$132.37
4"	\$168.38
6"	\$252.67
Multi-Family Rate	\$6.29 x # of units + \$4.83

Commodity Charge Per 1,000 Gallons	
Residential	
First 4,000 Gallons	\$5.28
Next 4,000 Gallons	\$6.66
Next 22,000 Gallons	\$8.34
All Gallons Over 30,000	\$13.32
Commercial	
First 40,000 Gallons	\$5.06
Next 360,000 Gallons	\$6.25
All Gallons Over 400,000	\$7.99
Industrial	
First 400,000 Gallons	\$4.39
All Gallons Over 400,000	\$5.42
Multi-Family	
First 4,000 Gallons times # of residential units	\$4.59
Next 4,000 Gallons times # of residential units	\$5.78
Next 22,000 Gallons times # of residential units	\$7.25
All Gallons Over 30,000 times # of residential units	\$11.58
Irrigation	
All Gallons	\$7.99



2025 Wastewater Service Rate Schedule

Water Meter Size	Monthly Service Charge
5/8" - 3/4"	\$12.60
1"	\$17.00
1 1/2"	\$23.00
2"	\$30.00
3"	\$35.00
4"	\$55.00
6"	\$70.00

Commodity Charge Per 1,000 Gallons	
Units based on the water usage through the domestic water meter	
City Residential	\$5.19
City Commercial/Industrial	\$5.37
Rural Residential	\$5.37
Rural Commercial/Industrial	\$5.83

Revised: Adopted 12/18/2024, Effective 01/01/2025 | Last Revised: Adopted 12/13/2023, Effective 01/01/2024



2025 Ancillary Services and Fees

Electric	
Electric shut off and restoration	
At the meter	\$100.00
At the transformer	\$200.00
Electric shut off - permanent - meter removed	\$60.00
Electric shut off and restoration - Seasonal	
Seasonal disconnects - meter removed	\$60.00
Seasonal reconnect - meter reinstalled	\$60.00
Seasonal disconnects - meter remains (monthly service charge continues)	No Charge
Seasonal reconnect - meter remains	No Charge
Emergencies	No Charge
Electric Repairs with required 24 hour notice (during regular working hours)	No Charge
Electric Temporary Use Meter	\$580.00 Minimum
Electric Customer Service Allowance New or current customers requesting underground services or requesting to change from overhead to new underground services Customer pays for all expenses greater than credit amount	\$1000.00 Credit
Electric Service Extensions	Electric Operating Policy
Electric Residential Emergency Locate Initial fee \$25 for one-half hour of locating services plus any additional units	\$25.00 plus

Wastewater	
Liquid hauled waste disposal	
Application and permit fee	\$50.00
Additional cards/replacement cards	\$25.00
Volume charge per 1,000 gallons	\$27.00
Sanitary Sewer - plugged - investigation	No Charge
External Use of jetter by a government entity	\$185.00/hour
Water or Sewer Service Extensions	Water & Sewer Operating Policy

Water

Item 13.

Water shut off and restoration - Non-payment (shut off at standpipe)	\$100.00
Water shut off and restoration	
Disconnect & remove meter (waived for emergencies)	\$200.00
Seasonal disconnects > 1 per year	\$100.00
Seasonal reconnects > 1 per year	\$100.00
Seasonal (one disconnect & reconnect per year, monthly service charge continues)	No Charge
Emergencies	No Charge
Plumbing repairs with required 24 hour notice during regular working hours	No Charge
Water Hydrant Use Agreement (plus current water use rate, agreement required) For non-fire related waster use from fire hydrant	\$150.00
Water Temporary Use (plus current water use rate) For a limited amount of time for new construction Garden hose hookup 1" meter only - six months	\$150.00
Water Line Thawing and frozen meter	
Curb stop to house - regular business hours (\$200 first hour plus \$50/hour each hour after first hour)	\$200.00
Main to curb stop	No Charge
Frozen meter replacement (Customer noncompliance with policy) For meters 1" and below. Above 1" meter, contact Lead CSR for fee	\$500.00
Water or Sewer Service Extensions	Water & Sewer Operating Policy
Water Residential Emergency Locate Initial fee \$25 for one-half hour of locating services plus any additional units	\$25.00 plus

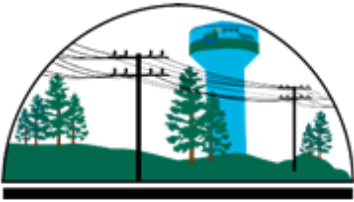
Administration

The general manager has the authority to approve a fee for an unusual and extraordinary service not listed as a primary or secondary ancillary service of the GRPU. The fee should cover all direct and indirect costs of providing this service. If this unusual and extraordinary service is provided more than once per year to more than five customers or requestees then the fee should be presented and approved by the GRPU Commission.

The general manager has the authority to reduce an approved secondary ancillary fee down to zero one time per customer for an unusual or extraordinary circumstance if the ancillary fee is \$500 or less. If there are more than five customers with same or similar circumstance then the general manager action to reduce an approved secondary ancillary fee will need to be ratified by the GRPU Commission at the next commission meeting.

Non-payment reconnections will only be performed during regular business hours per GRPU Commission.

Revised: Adopted 12/18/2024, Effective 01/01/2025 | Last Revised: Adopted 6/26/2024, Effective 06/26/2024



**GRAND RAPIDS
PUBLIC UTILITIES**

Service is Our Nature

500 SE Fourth Street • Grand Rapids, Minnesota 55744

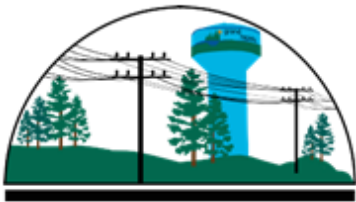
ELECTRIC DEPARTMENT MONTHLY RELIABILITY REPORT Dec 2024 Commission Meeting

Reliability Report Last Month

In November, Grand Rapids Public Utilities experienced outages that impacted a larger number of customers. These outages were likely due to a faulty arrester or underground issues. Crews rerouted power sources and collaborated with electricians to identify and resolve the problem. There were two planned outages and several unplanned ones, including two caused by contractor hits, three by squirrels, one by a tree, one due to a bad connection, another from a faulty underground line, and two with unknown causes.

SAIDI:	0.10	Avg Minutes / Customers Served	CAIDI:	3.52	Avg Minutes / Customer Out	Total Customers Out:	221
SAIFI:	0.03	Cust Outages / Customers Served	CAIFI:	0.068	Avg Outages / Customer Out	Total Reported Hours:	13
Active:	7660	Active Electric Customers	Outages:	15	Total Number of Outages	Total Customer Hours Out:	134
ASAI:	99.99980	Average Percent System Available					

Outage Time	Restored Time	Outage Type	Duration (Hours)	Customers Out	Customer Hours
11/1/2024 9:32:36 AM	11/1/2024 10:19:28 AM	Wildlife -r-	0.78	2	1.56
11/1/2024 9:00:17 AM	11/1/2024 9:31:11 AM	Unknown -r-	0.52	80	41.20
11/1/2024 7:23:02 PM	11/1/2024 7:49:28 PM	Equipment -r-	0.44	73	32.16
11/4/2024 3:44:06 PM	11/4/2024 3:44:46 PM	Tree -r-	0.01	7	0.08
11/7/2024 8:25:48 AM	11/7/2024 10:41:18 AM	Utility Human Error -r-	2.26	2	4.52
11/7/2024 12:42:33 PM	11/7/2024 1:04:56 PM	Scheduled -r-	0.37	2	0.75
11/10/2024 10:14:27 AM	11/10/2024 11:24:08 AM	Equipment -r-	1.16	1	1.16
11/11/2024 5:33:35 AM	11/11/2024 8:37:39 AM	Tree -r-	3.07	6	18.41
11/12/2024 8:30:59 AM	11/12/2024 8:51:55 AM	Wildlife -r-	0.35	6	2.09
11/16/2024 7:59:38 AM	11/16/2024 8:47:25 AM	Wildlife -r-	0.80	25	19.91
11/16/2024 4:22:47 PM	11/16/2024 4:44:51 PM	Equipment -r-	0.37	3	1.10
11/20/2024 2:36:56 AM	11/20/2024 3:48:56 AM	Unknown -r-	1.20	5	6.00
11/21/2024 1:14:44 PM	11/21/2024 2:06:07 PM	Scheduled -r-	0.86	1	0.86
11/26/2024 10:29:08 AM	11/26/2024 11:03:21 AM	Utility Human Error -r-	0.57	7	3.99
11/29/2024 11:55:53 AM	11/29/2024 12:09:52 PM	Equipment -r-	0.23	1	0.23



GRAND RAPIDS
PUBLIC UTILITIES

Service is Our Nature

500 SE Fourth Street • Grand Rapids, Minnesota 55744

ELECTRIC DEPARTMENT MONTHLY REPORT Dec 2024 Commission Meeting

Electric Load Graph Last Month

The NEMMPA gross peak occurred on 11/26, which MP was unable to capture. During the week of 11/25, MP identified several potential monthly peaks but faced challenges due to cloudy conditions, which limited solar generation and delayed battery recharging for consecutive dispatches. Based on historical data showing peaks often occur on Mondays following the weekend, MP dispatched the battery on Monday, 11/26. However, insufficient solar irradiance prevented the battery from fully charging in time for the potential peak on Tuesday (or possibly Wednesday), resulting in a missed peak on 11/26.

Winter conditions often bring consecutive cold days, increasing the likelihood of multiple potential peak events while reducing solar availability for recharging. GRPU and MP are actively exploring strategies to address this issue, including the use of partially charged batteries and exercising demand response.

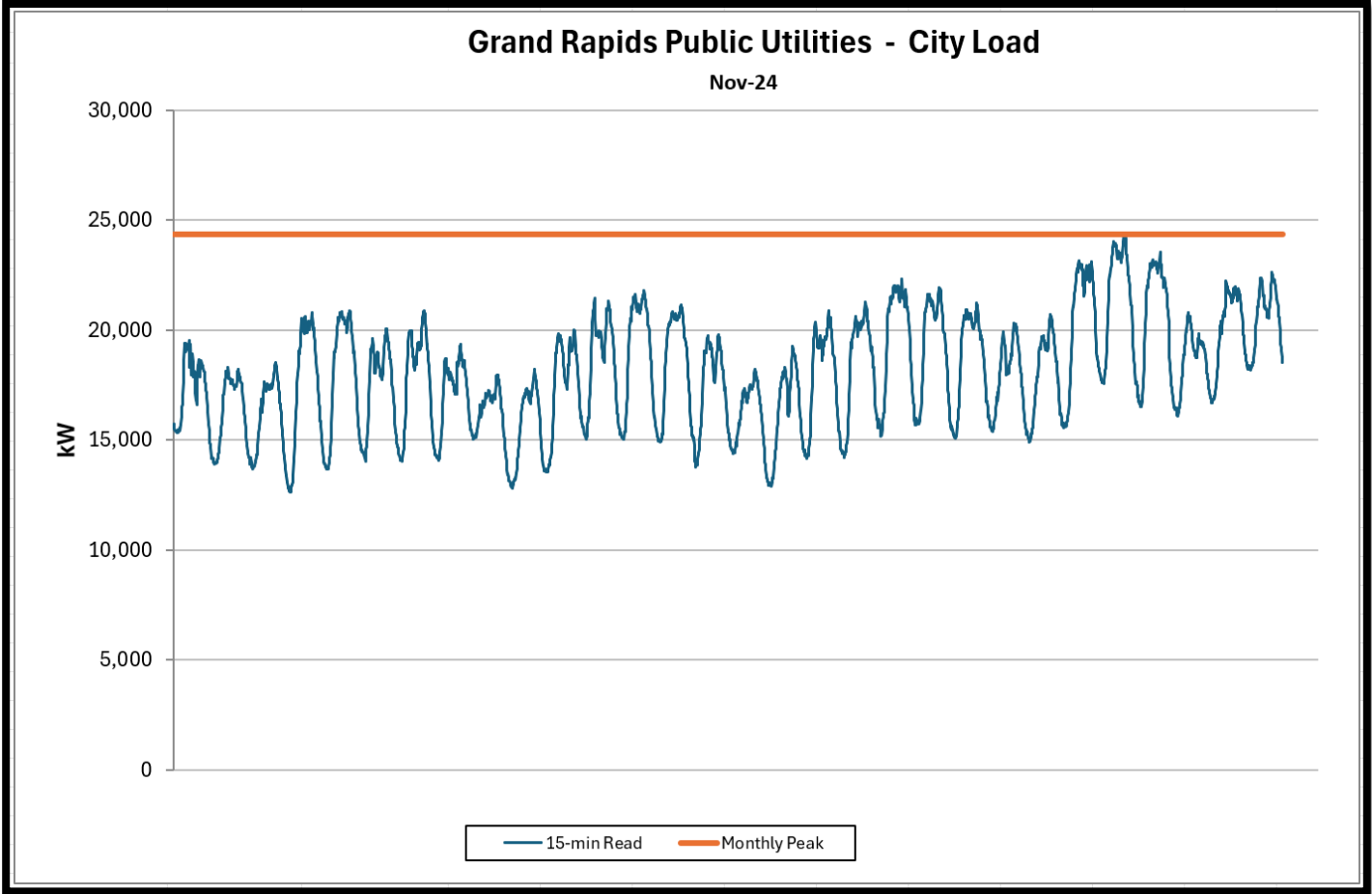


Figure 1: 24,364 kW GR Peak

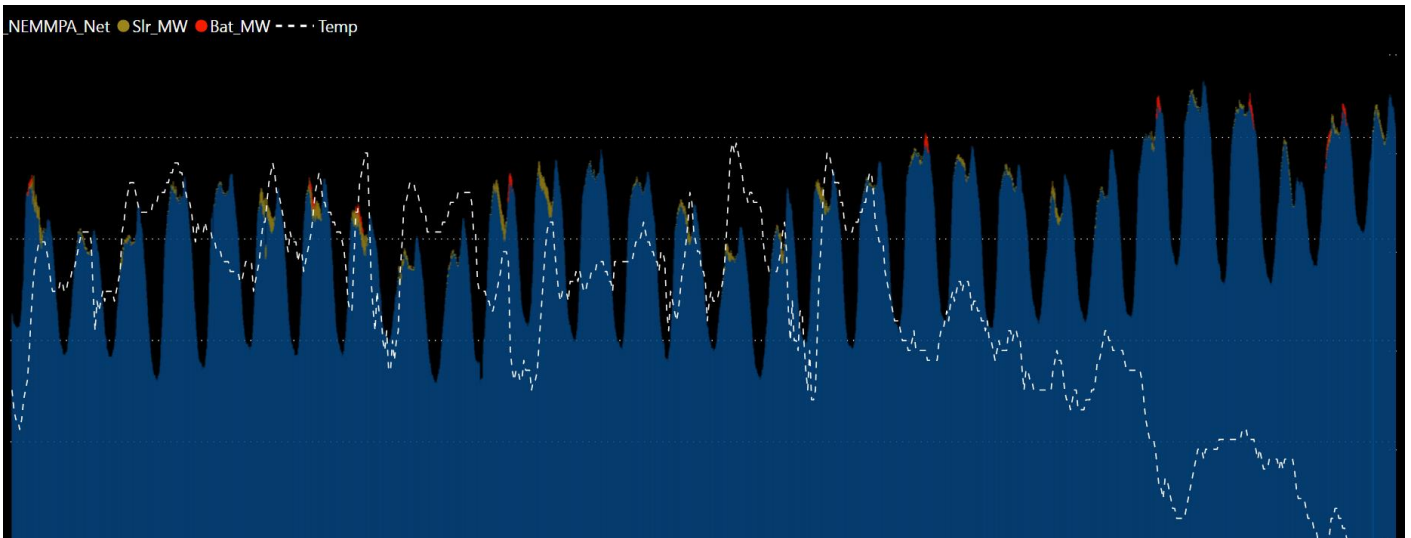


Figure 2: NEMMPA Load with Battery & Solar.

NEMMPA vs. non-NEMMPA Peak Last Month

The attached graph shows the aggregated NEMMPA peak versus non-NEMMPA peak.

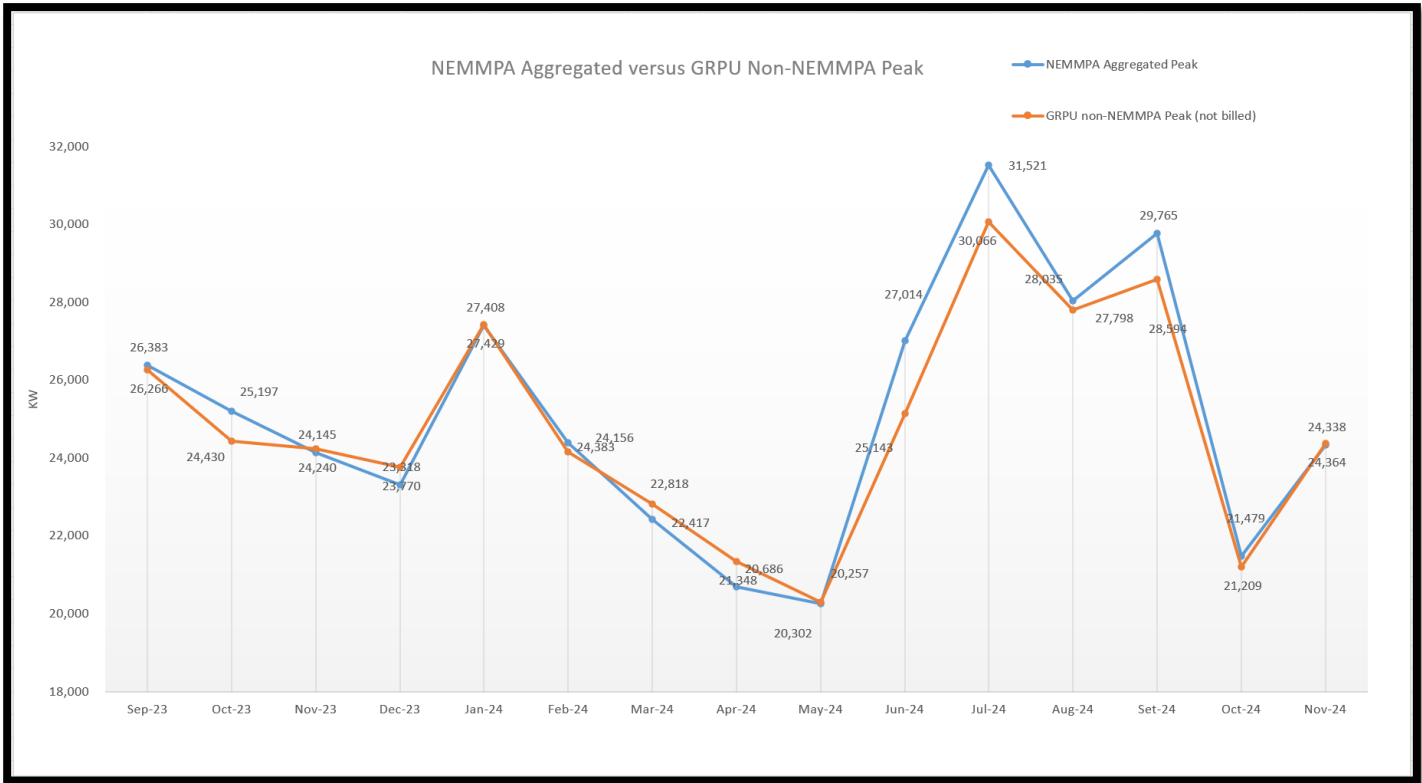


Figure 3: NEMMPA Peak -vs- non-NEMMPA

Effective Wholesale Electric Power Rate Last Month

The attached graph shows the effective wholesale electric rate.

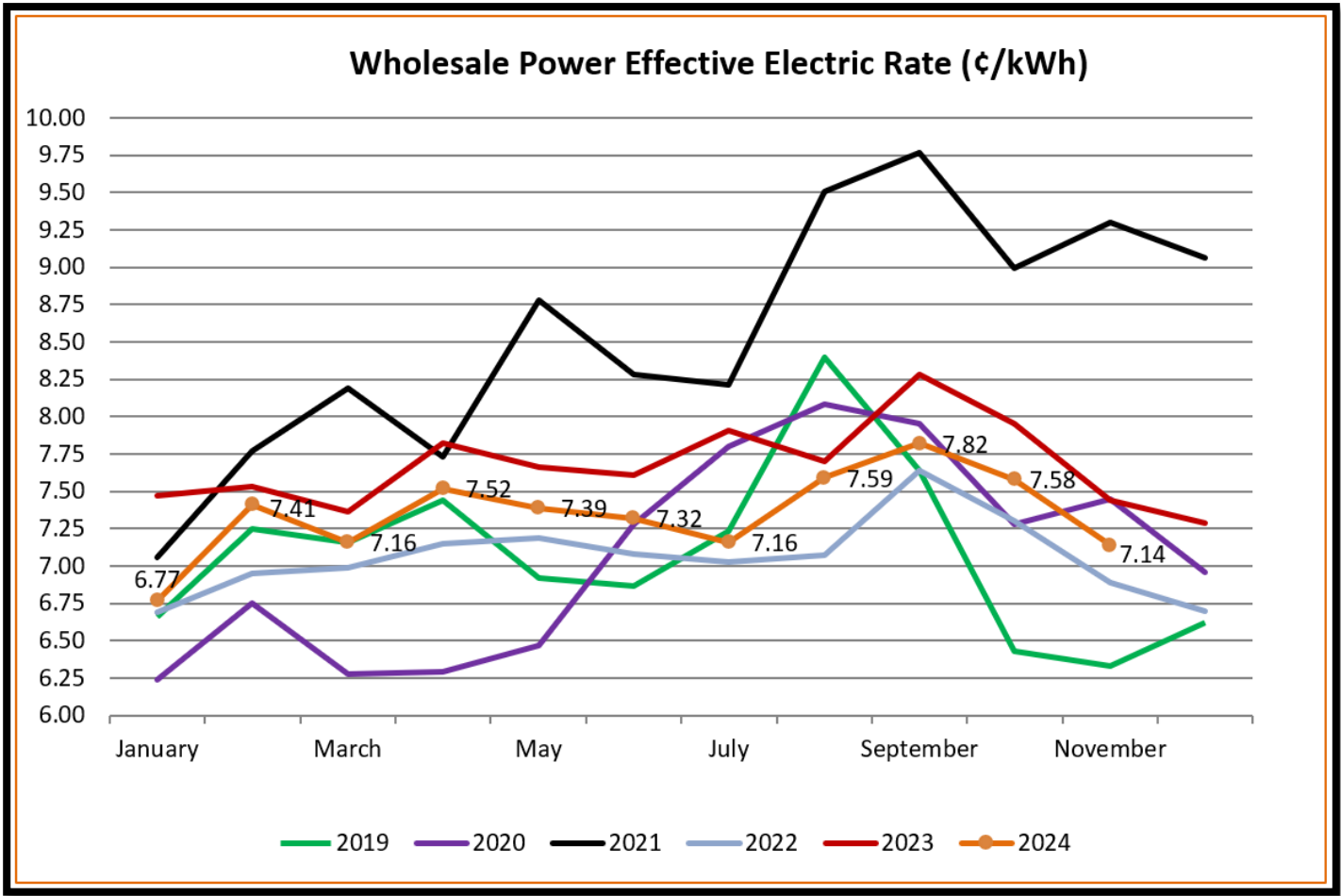


Figure 4: Wholesale Power Effective Elect Rate



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: December 18, 2024

AGENDA ITEM: Consider a motion to approve the procurement contract with Stantec Consulting Services for engineering and bidding services for Landfill Phases 1-4/Kettle D cover project for \$143,000 and allow the General Manager to sign the contract.

PREPARED BY: Steve Mattson, Water/Wastewater Department Manager

BACKGROUND:

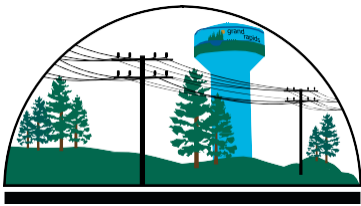
This procurement is for an approved 2025 Water Wastewater capital project with a budget of \$2,500,000. \$0 has been spent to date.

The GRPUC Procurement Policy was followed.

The vendor's Certificate of Insurance has been verified to meet the contract requirement and is on file.

RECOMMENDATION:

Approve a motion to approve the procurement contract with Stantec Consulting Services for engineering and bidding services for Landfill Phases 1-4/Kettle D cover project for \$143,000 and allow the General Manager to sign the contract.



GRAND RAPIDS
PUBLIC UTILITIES

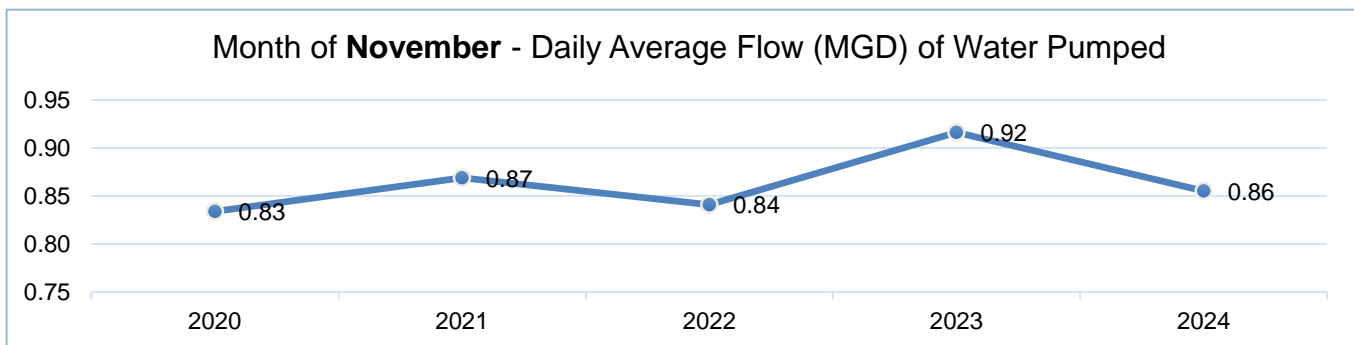
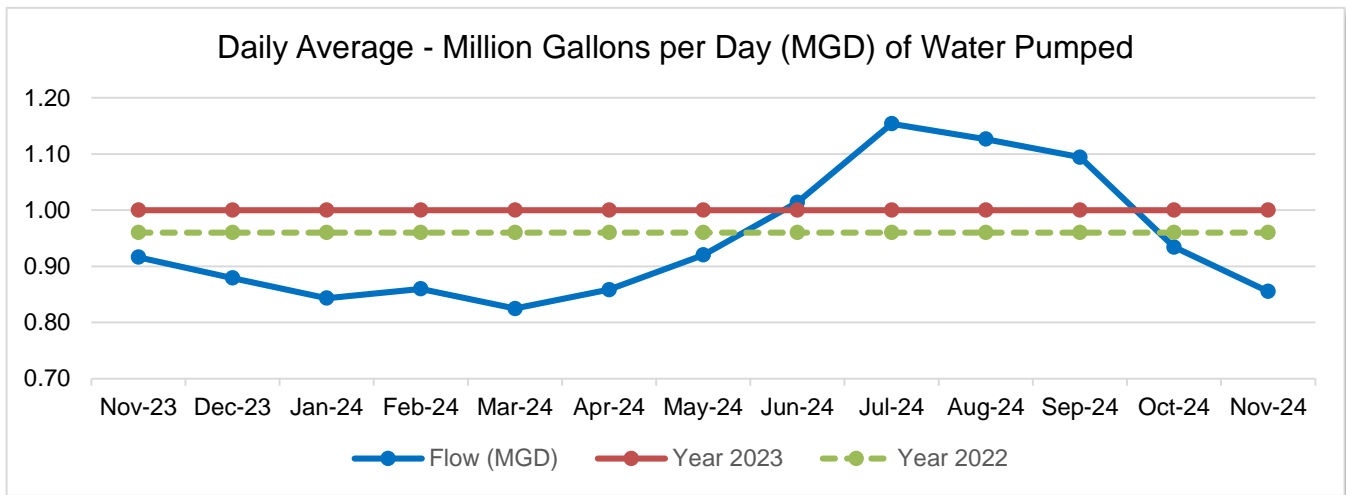
Service is Our Nature

500 SE Fourth Street • Grand Rapids, Minnesota 55744

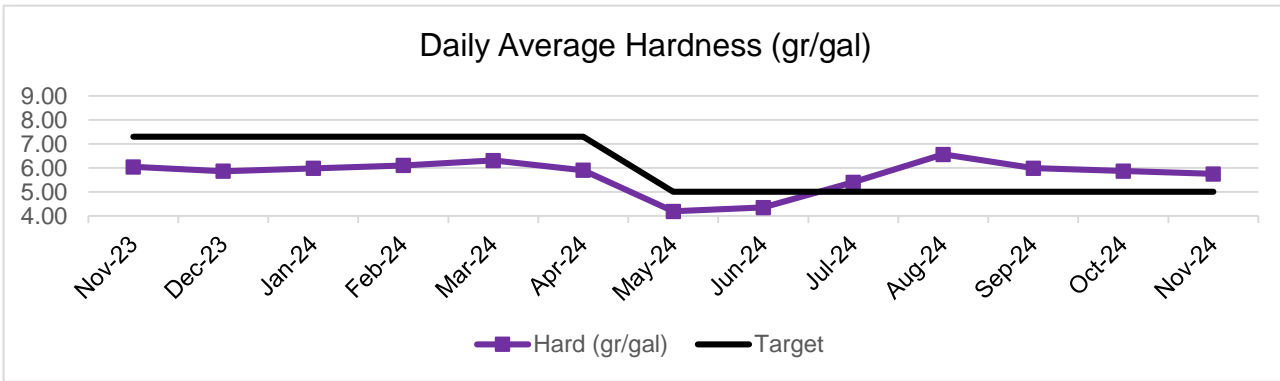
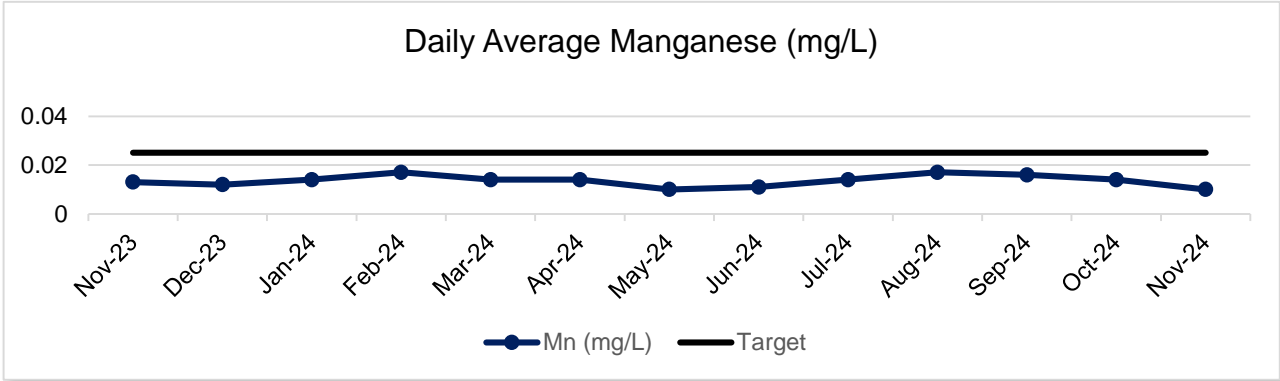
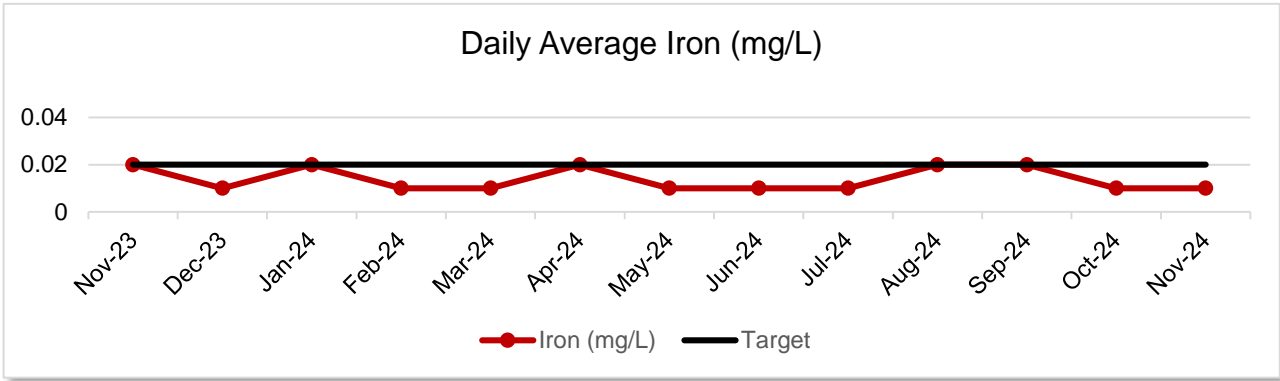
WATER UTILITY MONTHLY REPORT December 2024 Commission Meeting

Water Operations

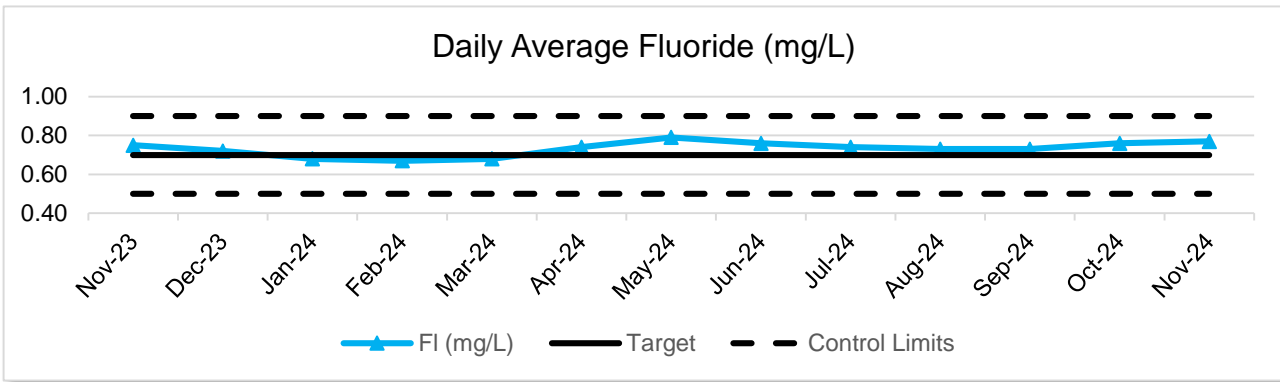
The water plant pumped an average of 0.93 million gallons of water per day (MGD) with a peak of 1.01 million gallons during last month which is normal for this time of the year.



All water quality analysis was normal for the month as seen in the graphs below.



Due to the disinfection, water softening was increased to enhance corrosion protection measures.



Capital and Operations Project Summary

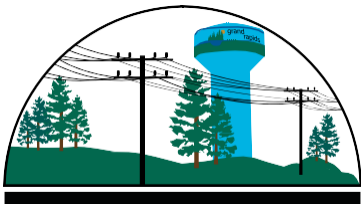
WTP Renovation Project Update:

Progress has been made on the work breakdown structure of the various tasks for the project. The 26 identified items were completed. Bolton & Menk continues to gear up for the planning phase and preliminary design.

COMMISSION REPORT CONTENTS										
Agency					Amount	Percent Spent	Percent Complete			
Lead	Dept	Proj Desc	Proj #	Budget	Spent	(calc'd)	d	Status	Noted Issues / Highlights	
GRPU	WATER	Water Plant Renovation	WATR2213	\$3,500,000	\$75,000	2%	1%	In Progress	Entering planning phase with B&M	
City	WATER	3rd Ave NE & 7th st NE	WATR2002	\$790,000	\$0	0%	100%	Completed	3rd complete, 7th paved.	
GRPU	WATER	Booster Station Panel View	WATR2302	\$30,000	\$1,000	3%	30%	In Progress	Pushed to 2025. Lead time and contractor.	
GRPU	WATER	South Tower Coating Repairs	WATR2310	\$150,000	\$0	0%	0%	Not Started	Pushed to 2025 due to Legionella.	
City	WATER	Paradise Park	WATR2313	\$85,000	\$0	0%	100%	Completed	Pipe is tied into the main.	

Status Definitions

- Not Started - no human or financial resources utilized
- In Progress - time or money spent on the project
- In Service - operational but final close out needed
- Completed - done and closed out
- On Hold - waiting on some type of significant action



**GRAND RAPIDS
PUBLIC UTILITIES**

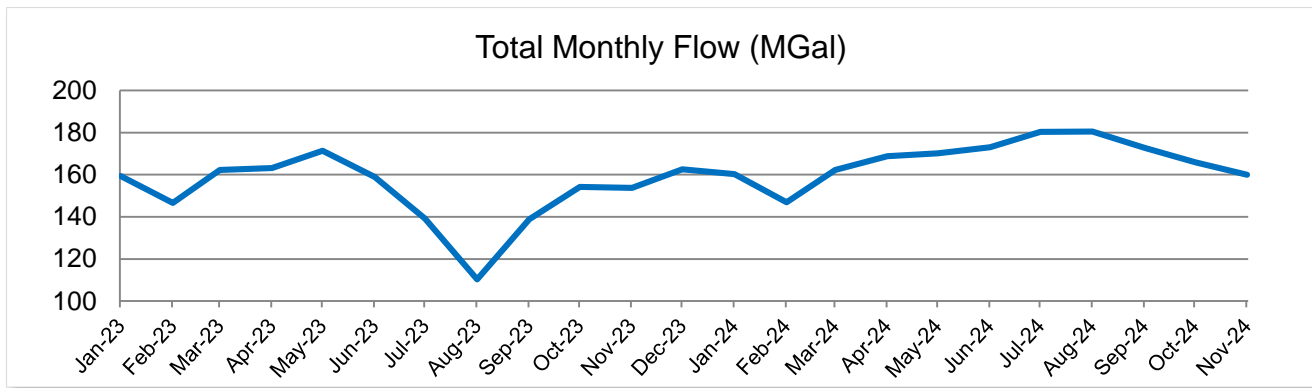
Service is Our Nature

500 SE Fourth Street • Grand Rapids, Minnesota 55744

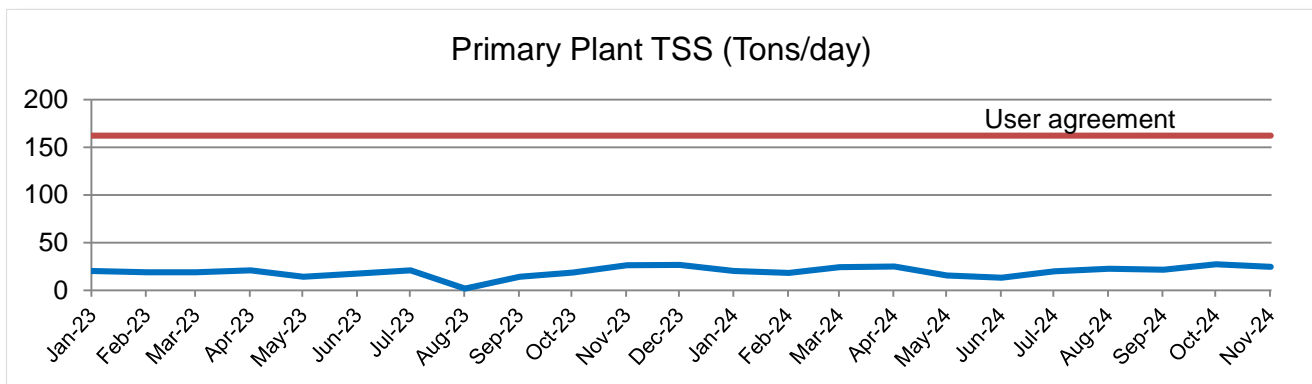
WASTEWATER UTILITY MONTHLY REPORT December 2024 Commission Meeting

Wastewater Operations

The Wastewater Treatment Plant (WWTP) met all National Pollutant Discharge Elimination System (NPDES) permit requirements last month. We treated 160 million gallons of water removing 99.9% of the Total Suspended Solids (TSS) and 99.4% Biochemical Oxygen Demand (cBOD).



	Design Limits (monthly AVG)	Actual Results
<u>Primary Plant</u>		
Flow (MGD)	13.25	4.1
TSS (Tons/day)	162	24.5
TSS Peak (Tons/Day)	284	57.0

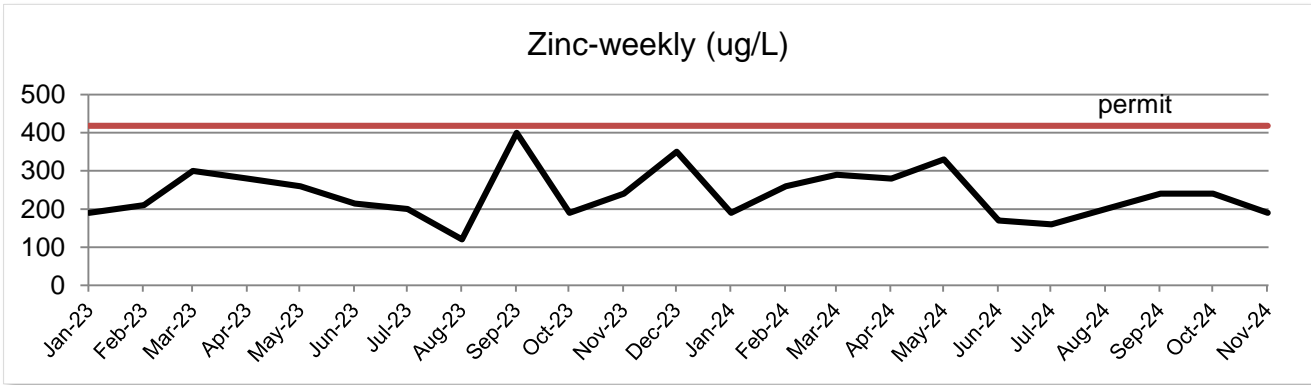
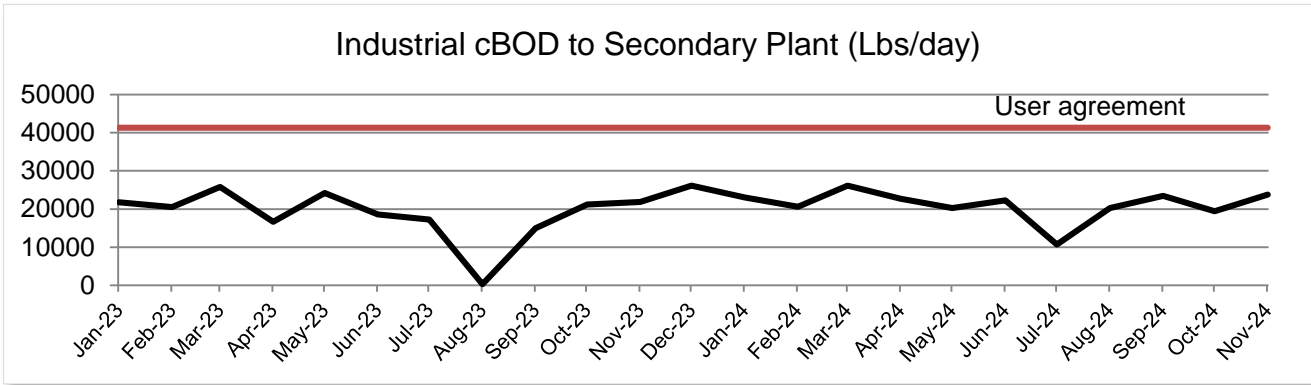


Design Limits
(monthly AVG)

Actual Results

Secondary Plant

Flow (MGD)	15.25	5.3
cBOD (lbs/Day)	41,300	25,628
Peak cBOD (lbs/Day)	57,350	41,783
Zinc-weekly (ug/L)	418	190
% GRPUC		28.7%

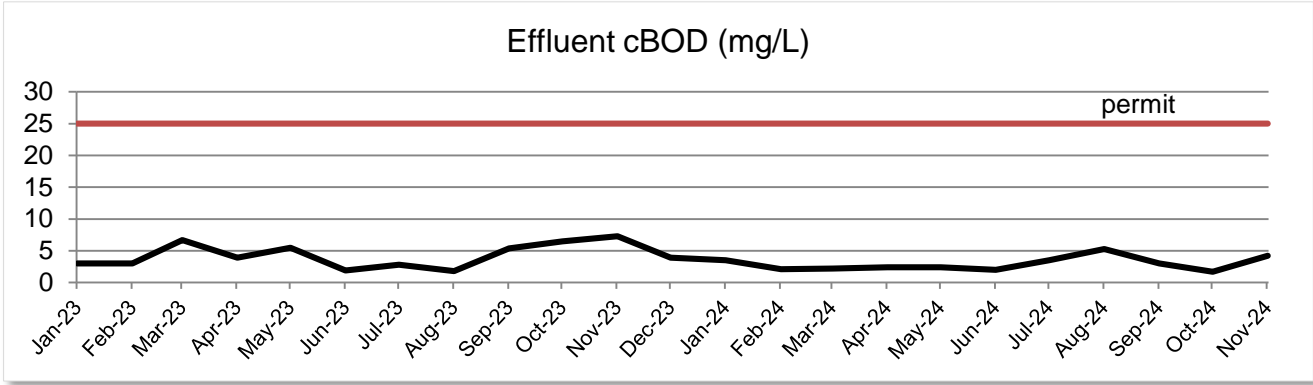
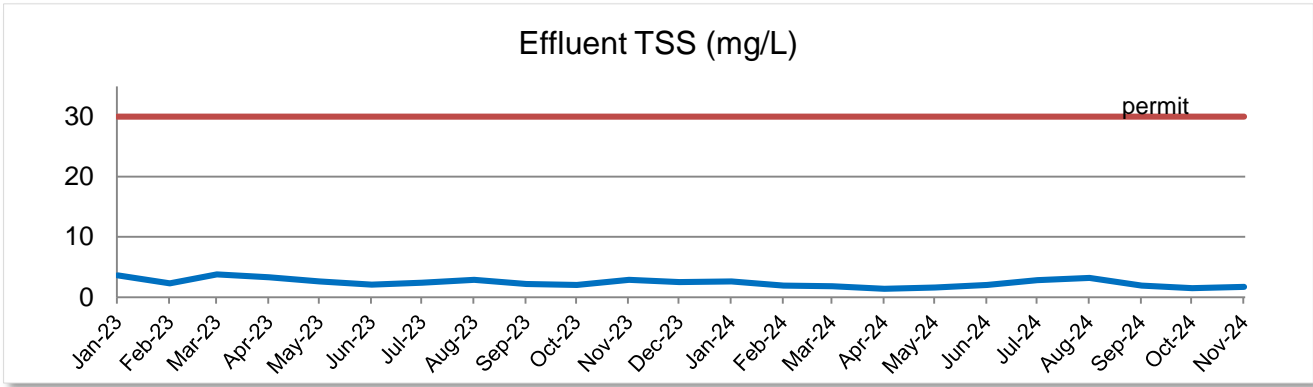


Permit Limits
(monthly AVG)

Actual Results

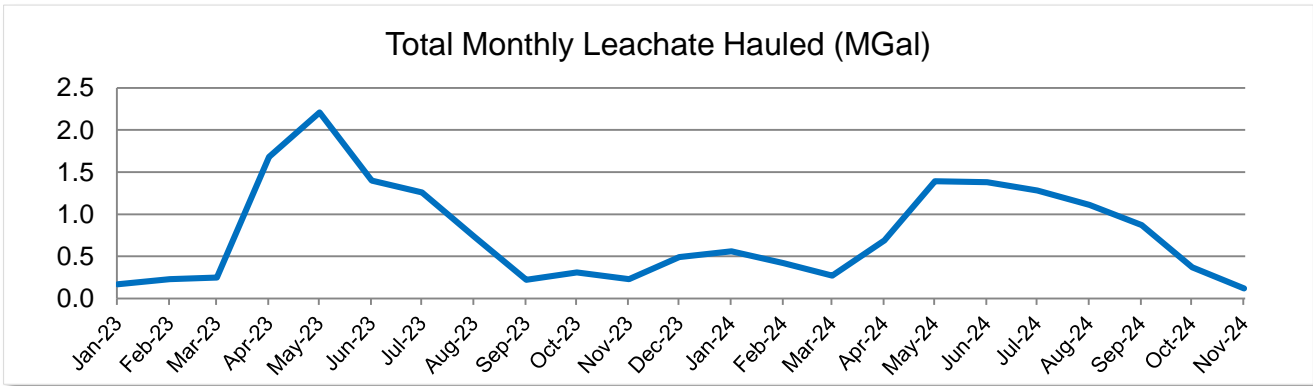
Effluent

TSS (mg/L) – monthly average	30	1.7
cBOD (mg/L) – monthly average	25	4.2
Dissolved Oxygen (mg/L)	>1.0	8.9



Sludge Landfill Operations

- 0.12 million gallons of leachate were hauled last month which is normal.
- 3156 cubic yards of sludge solids were hauled to the landfill



Capital and Operations Project Summary

COMMISSION REPORT CONTENTS										
Agency					Amount	Percent Spent	Percent Complete			
Lead	Dept	Proj Desc	Proj #	Budget	Spent	(calc'd)	d	Status	Noted Issues / Highlights	
City	WWC	3rd Ave NE, 7th St NE	WWCO2002	\$270,000	\$0	0%	100%	Completed		
GRPU	WWC	Jetting		\$150,000	\$15,000	10%	20%	In Progress	Resumed NW, completed Cat 1. 2025 for NW	
GRPU	WWC	Lift Station 3 Controls Update	WWCO2403	\$25,000	\$25,000	100%	100%	Completed		
GRPU	WWC	Lift Station Pumps	WWCO2005	\$35,000	\$28,000	80%	100%	Completed		
GRPU	WWT	Septic Hauler Dump Station	WWDO2403	\$553,500	\$0	0%	5%	In Progress	Working on Engineering/scope	
GRPU	WWT	Trash Compactor	WWDO2302	\$90,000	\$83,250	93%	40%	In Progress	Unit is onsite. Electric started.	

Status Definitions

- Not Started - no human or financial resources utilized
- In Progress - time or money spent on the project
- In Service - operational but final close out needed
- Completed - done and closed out
- On Hold - waiting on some type of significant action