



CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

**POLICE COMMUNITY ADVISORY  
BOARD MEETING AGENDA**  
**Thursday, April 21, 2022**  
**4:00 PM**

**CALL TO ORDER:** Pursuant to due notice and call thereof, the Police Community Advisory Board will hold a regular meeting on Thursday, April 21, 2022 at 4:00 PM in City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids.

**ROLL CALL:**

**PUBLIC INPUT** (if anyone wishes to address the Board):

**SETTING THE AGENDA:**

**CORRESPONDENCE:**

**APPROVE MINUTES:**

1. Approve minutes for January 20, 2022 meeting.

**BUSINESS:**

2. Review staff update and potential new hire.
3. Body Worn Camera presentation.

**UPDATES:**

**ANNOUNCEMENTS:**

**SET AGENDA FOR NEXT MEETING:**

**ADJOURN:**

**ATTEST:** Jackie Heinrich, Administrative Assistant

**MEETINGS AND ATTENDANCE**

The Board shall meet at minimum, four times each year as determined by the chair. A regular meeting may be cancelled by the chair or a majority of the Board. Every Board member shall be required to attend at least 75% of all meetings each calendar year. Board members who are unable to meet the attendance requirements may be removed by a majority vote of the Board. Prior to a vote considering

the potential removal of a member, the member shall be afforded an opportunity to explain his or her reason for non-attendance.

**BOARD MEMBERS AND TERM EXPIRATION**

Liz Branum	12/31/2022	Dan Butterfield	12/31/2023
Stephen Connolly	12/31/2023	Jackie Dowell	12/31/2023
Pam Dowell	12/31/2023	John Nalan	12/31/2023
Tom Nuestrom	12/31/2022	Megan Phillips	12/31/2023
Wendy Uzelac	12/31/2022		



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**POLICE COMMUNITY ADVISORY  
BOARD MEETING MINUTES**  
**Thursday, January 20, 2022**  
**4:30 PM**

ROLL CALL:

PUBLIC INPUT (if anyone wishes to address the Board):

SETTING THE AGENDA:

CORRESPONDENCE:

APPROVE MINUTES:

1. Approve Minutes for Sept. 2, 2021

Motion made by Board Member Dowell, Seconded by Board Member Neustrom.

Voting Yea: Board Member Butterfield, Board Member Dowell, Board Member Dowell, Board Member Connolly, Board Member Neustrom, Board Chair Uzelac

2. Election of officers- discuss secretary actually doing the minutes - if the position exists, the role should be done by that person.

Member P. Dowell appointed member Connolly as Board Chair.

Motion made by Board Member Dowell, Seconded by Board Member Neustrom.

Voting Yea: Board Member Butterfield, Board Member Dowell, Board Member Dowell, Board Member Connolly, Board Member Neustrom, Board Chair Uzelac

Member Connolly appointed member Uzelac to Vice Chair

Motion made by Board Member Connolly, Seconded by Board Member Neustrom. Voting Yea: Board Member Butterfield, Board Member Dowell, Board Member Dowell, Board Member Connolly, Board Member Neustrom, Board Chair Uzelac

Member Connolly appointed Member Pam Dowell as Secretary.

Motion made by Board Member Connolly, Seconded by Board Member Neustrom.

Voting Yea: Board Member Butterfield, Board Member Dowell, Board Member Dowell, Board

Member Connolly, Board Member Neustrom, Board Chair Uzelac

3. Discuss who would be interested in Citizen Academy this spring if one is held.

Citizen Academy will be announced later in the month if they will be having the class. There will be an application processes when the class resumes. The last Citizen Academy was in 2019.

4. Discuss number of meetings per year.

Meetings have been set for Quarterly - April 21, 2022 - July 21, 2022 - October 20, 2022

5. Discuss future PCAB Meetings relating to Dates and Locations

Locations for meeting will be at City Hall 3rd floor in Council Chambers at 4:00 pm on following dates April 21, 2022, July 21, 2022 and October 20, 2022

6. Discuss volunteer opportunities: I.E. Shop with a Hero, Safety Camp, National Night Out, and Children's First

Discussion on Volunteer events for 2022 will be sent out with a list dates and times. All members are invited to participate in helping with the events.

7. New Equipment: Taser, Body Cams and Squad Cams

Council approved the purchase of body camera's and tasers. They should be in use by March of 2022.

8. Focus of the PCAB - what are the goals, expectations, does the current PCAB serve as a "citizens advisory" board or is it more of a committee. Is there any production/activity that can be measured at a years end?

Focus of the PCAB was discussed. Police Community Advisory Board is a non decision making board. The board was created to be a liaison between the city and public to bring concerns from the citizens of Grand Rapids back to the meeting for discussion.

Recommended maybe looking at local radio station to provide air time to talk about the latest equipment/current issues the Grand Rapid Police Department has currently received.

Other discussions were possible having members have a booth at the Itasca County Fair 2022 for the public to have conversation about concerns or questions regarding the Grand Rapids Police Department.

Last but not least writing a story about the Police Community Advisory Board and photo of the members and how to contact them if needed with there concerns or questions and or interest in becoming a member when there are vacancies available.

9. Discussion of PCAB terms - Who is staying and how many open Positions do have for 2022

Discussion of PCAB terms: We are currently at 9 members. Discussion regarding non attending members and what the protocol is to terminate their membership with the Police Community Advisory Board. Recommendations would need to be submitted to the council for approval to dismiss.

UPDATES:

Additional Items:

Member Neustrom discussed snow piles at intersections of streets causing a traffic hazard.

Member Neustrom asking if Law Enforcement goes through parking lots checking for vehicles left running in the cold weather. Possibly wondering if someone could put a reminder on social media about vehicle thefts increasing in colder weather.

Member Uzelac requesting officers to go through the Itasca County Fairground due to the increase of property damage.

SET AGENDA FOR NEXT MEETING:

Next Meeting April 21st, 2022 @ 4:00 in the council chambers

ADJOURN:

Meeting Adjourn at 5:35 pm

Respectfully submitted: Jackie Heinrich

Attest:

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