



GRAND RAPIDS PUBLIC UTILITIES COMMISSION REGULAR WORK SESSION MEETING AGENDA

Wednesday, September 09, 2026

4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Work Session Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, September 9, 2026 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL:

BUSINESS:

1. Consider a motion to approve \$1,112,931.81 in verified claims for August and September 2026.
2. Water Treatment Plant Renovation Project Update
3. Operations & Capital Updates

ADJOURNMENT:

The next Regular Meeting of the Commission is scheduled for Wednesday, September 23, 2026 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Work Session is scheduled for Wednesday, October 14, 2026 at 3:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 and we will provide you with a copy of the policy.



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: September 09, 2026

AGENDA ITEM: Consider a motion to approve \$1,112,931.81 in verified claims for August and September 2026.

PREPARED BY: Taylor Bird, Finance Manager

BACKGROUND:

See attached check registers:

Bill list:	\$65,376.33
Bill payments with prior approval:	\$1,047,555.48
Total	\$1,112,931.81

RECOMMENDATION:

Approve \$1,112,931.81 in verified claims for August and September 2026.

Grand Rapids Public Utilities
Meeting Date: 9/9/26
GRPU: Bill List

Item 1.

PUC Meeting Identifier	Vendor	Vendor Name	Payment Amount
Commission Meeting	MacQueen Equipment Incorporated	MacQueen Equipment Incorporated	4,375.12
Commission Meeting	McMaster Carr	McMaster Carr	1,564.01
Commission Meeting	TNT Aggregates LLC	TNT Aggregates LLC	59,437.20
Total			65,376.33

Grand Rapids Public Utilities
Meeting Date: 9/9/2026
Checks/EFT/Auto: 8/21/26-9/3/26
PUC: Bill Payments w/ Prior Approval

PUC Meeting Identifier	Name	Sum of Bill Amount
Prior Approval	V00048 Emergent Software LLC	10,054.58
Prior Approval	V00122 RMB Environmental Laboratories Incorporated	2,605.60
Prior Approval	V00136 LeClaire Mike	40.00
Prior Approval	V00161 MN Department of Revenue (Payroll)	5,081.66
Prior Approval	V00181 Wells Fargo Pcard	87,545.74
Prior Approval	V00284 Pioneer Critical Power use Titan Energy Vendor	1,369.68
Prior Approval	V00294 Riley Joseph	40.00
Prior Approval	V00320 Grand Rapids Area Chamber of Commerce	7,200.00
Prior Approval	V00372 Climate Makers Incorporated	3,825.21
Prior Approval	V00433 Stoltz Gary	40.00
Prior Approval	V00678 Busy Bees Quality Cleaning Services Incorporated	300.00
Prior Approval	V00781 Duncan Company	682.16
Prior Approval	V00967 Stanley Tom	824.40
Prior Approval	V00977 Metro Sales Incorporated	48.58
Prior Approval	V01173 Sandstrom's Incorporated	593.67
Prior Approval	V01195 Casper Construction Incorporated	725,412.71
Prior Approval	V01210 Hach Chemicals	1,536.08
Prior Approval	V01242 Northeast Technical Services	808.70
Prior Approval	V01353 Viking Electric Supply Incorporated	1,841.89
Prior Approval	V01393 MN Council 65	1,900.80
Prior Approval	V01531 Locators & Supplies	2,999.40
Prior Approval	V01550 Public Employees Retirement Association	17,740.69
Prior Approval	V01632 Wesco	527.97
Prior Approval	V01900 MN Child Support Payment Center	446.70
Prior Approval	V01916 Davis Petroleum	1,014.37
Prior Approval	V02342 UPS	31.81
Prior Approval	V02374 Gustafson Doug	40.00
Prior Approval	V02574 Stantec Consulting Services, Inc	45,529.74
Prior Approval	V02578 WEX Health	1,123.75
Prior Approval	V02590 Hansen Mark	40.00
Prior Approval	V02679 Dimich Corey	40.00
Prior Approval	V02700 Internal Revenue Service (Payroll)	29,970.27
Prior Approval	V02790 Customer Refunds Utility Accounts	664.02
Prior Approval	V02941 North Central Laboratories	250.88
Prior Approval	V03154 Blanchard Jason	40.00
Prior Approval	V03166 Grainger	2,821.78
Prior Approval	V03311 Rundell Eric	40.00
Prior Approval	V03641 Verizon Wireless	1,024.00
Prior Approval	V03671 City of Grand Rapids	185,883.35
Prior Approval	V03738 Paul Bunyan Communications	7,760.93
Prior Approval	V04333 Border States Electric	1,122.00
Prior Approval	V04340 Fastenal Company	239.84
Prior Approval	V04423 Sjostrand Megan	40.00
Prior Approval	V04434 Voya Institutional Trust Company	10,763.38
Prior Approval	V04521 Adam Dragicevich	40.00
Prior Approval	V04535 Wells Fargo Bank	70,541.27
Prior Approval	V04581 HDR Engineering Inc	951.22
Checks Previously Approved **		185,883.35
Prior Approval Checks/EFT/Auto to be approved		1,047,555.48
Total Prior Approvals		1,233,438.83

* Previously Approved



GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: August 9, 2026

AGENDA ITEM: Water Treatment Plant Renovation Project Update

PREPARED BY: Julie Kennedy, General Manager

BACKGROUND:

Bolton & Menk will be providing an update on the project at Wednesday's Work Session.

RECOMMENDATION:

None - review only.

Grand Rapids, Minnesota Water Treatment Plant Planning for Improvements

September 9, 2026

Water Treatment Plant Improvements

By: Morgan Salo, P.E.

Today's Topics & Key Goals

- Infrastructure Summary
- Funding Readiness and Options
- Next Steps

Infrastructure Background

- WTP construction in 1988
 - Serves Grand Rapids and LaPrairie
- Current Population Served: ~11,824
- Projected 2045 Population: ~16,077
- Current Average Demand: ~1.1 MGD
- Projected 2045 Demand: ~1.5 MGD

Infrastructure Assessment

- Wells
 - 5 groundwater wells
- Aeration
 - Removes gases and odors
 - Increases pH
 - Poor Condition
- Gravity Filters
 - Bottleneck hydraulics in plant
 - Original underdrains
 - Risk of failure (impacts water quality)
- Ion Exchange Softeners
 - Soften water to meet additional water quality goals
 - Resin is aged - short runs
- Chemical Feed
 - Chloramines provide disinfection
 - Fluoride (state required)
 - Soda ash (pH adjustment)
 - Permanganate (iron and manganese removal)
- Pumps and Electrical
 - Failing pumps
 - Outdated Controls

Project Alternative

Option	Pros	Cons
1. Proceed with Full Project (Bid January 2027)	Provides all necessary improvements for plant	Cost
2. Phase Project (Bid by July 2027)	Provides improvements for select critical processes	Future work still required Future phasing may be difficult
3. Delay Full Project for Funding (Bid July 2027)	Provides all necessary improvements	No guarantees additional funding will be received Inflation costs

Project Budgets

Grand Rapids WTP Improvements Cost Estimate - Full Project		
Item		Cost
General Conditions/Mobilization	10%	\$920,000
Chemical Feed and Lift Station		\$1,730,000
Filters		\$1,480,000
Pumps & Electrical Rom Addition		\$1,035,000
Softeners		\$730,000
Aerator		\$825,000
Building and Site Improvements		\$781,000
Piping/Valves		\$382,500
Plumbing HVAC		\$682,800
Electrical		\$1,549,250
Subtotal		\$10,115,550
Contingency	20%	\$2,020,000
Total Construction Cost		\$12,135,550
Design		\$980,000
Construction Administration	10%	\$1,215,000
Total Project Cost		\$14,330,000

Grand Rapids WTP Revised Phase 1 Summary		
Item		Cost
General Conditions/Mobilization	10%	\$540,000
Filter Work		\$1,480,000
Plumbing and Lift Station		\$875,000
Pump Replacements		\$965,000
Electrical Room Addition		\$170,000
Electrical and Controls		\$1,610,000
Piping & Valves		\$185,000
HVAC	2%	\$100,000
Subtotal		\$5,925,000
Contingency	15%	\$890,000
Total Construction Cost		\$6,815,000
Design		\$980,000
Construction Administration	10%	\$680,000
Total Project Cost		\$8,475,000

Funding Strategies

State Revolving
Fund Loans

Water Infrastructure
Affordability Grants

Small Cities
Development
Program

Assessments

Bonding

Appropriations

- Current SPAP Grant Secured = \$2.5M
 - Must have bid project and contract with PFA by end of 2027
- Funding levels depend on affordability metrics, bid prices, and program awards

Review of Model and Progress



Next Steps

- GRPU to decide which route to proceed with:

Option
1. Phase Project (Bid by July 2027)
2. Delay Full Project for Funding (Bid July 2027 – If no funding, could still phase project at this point)

Questions/Discussion

Grand Rapids, Minnesota

Water Treatment Plant Improvements

Contact:

Morgan Salo, P.E.

Water/Wastewater Project Manager | PRINCIPAL

(218) 839-2303

Morgan.salo@bolton-menk.com



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GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

AGENDA DATE: September 9, 2026
AGENDA ITEM: Operations & Capital Updates
PREPARED BY: GRPU Staff

BACKGROUND:

GRPU Operating & Capital Updates

RECOMMENDATION:

None. Review Only.

Grand Rapids Public Utilities

September 9, 2026

Operational and Capital Updates

GRPU Management Team



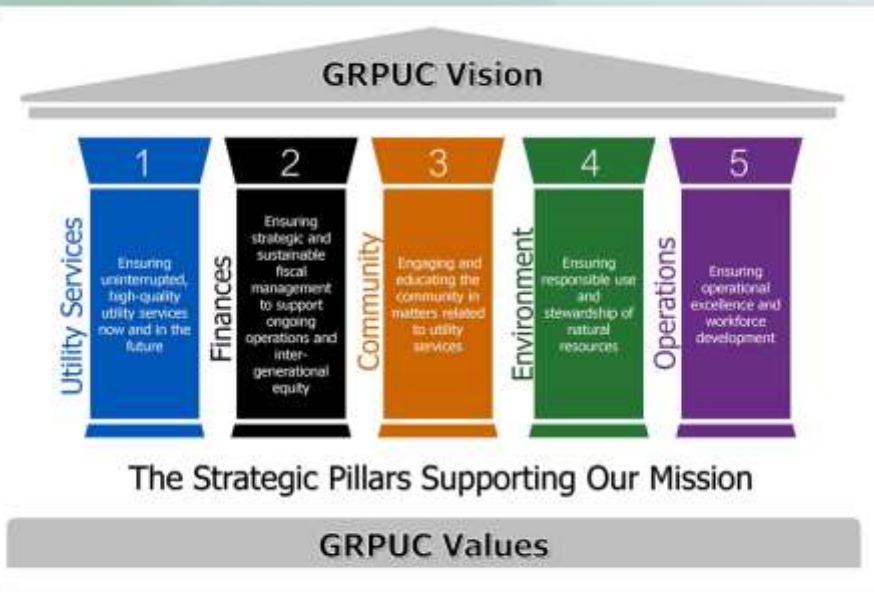


MISSION VISION VALUES

Item 3.

WHO WE ARE

Grand Rapids Public Utilities (GRPU) is a statutory municipal utility established by the city of Grand Rapids, Minnesota. The Grand Rapids Public Utilities Commission (GRPUC) provides full control, operation and management of the GRPU electric power distribution system, the water production, treatment and distribution systems, and the wastewater collection and treatment systems.



Our Vision

Our vision is to be a dynamic public asset for the thriving community of Grand Rapids, enhancing lives and fostering growth through excellence in the provision of essential utility services.



Our Mission

Our mission is to empower GRPU team members to deliver safe, reliable, affordable, sustainable, and customer-focused utility services for our community.



Our Values

Safety

We hold paramount the well-being of our employees and the public in all operations.

Integrity

We uphold ethical standards and foster trust with all stakeholders.

Customer Focus

We prioritize customer needs and satisfaction in all our decisions and actions.

Efficiency

We maximize resources to provide cost-effective services without compromising quality.

Reliability

We consistently deliver high-quality utility services and strive for uninterrupted access.

Sustainability

We employ environmentally responsible practices in our operations and services.

Transparency

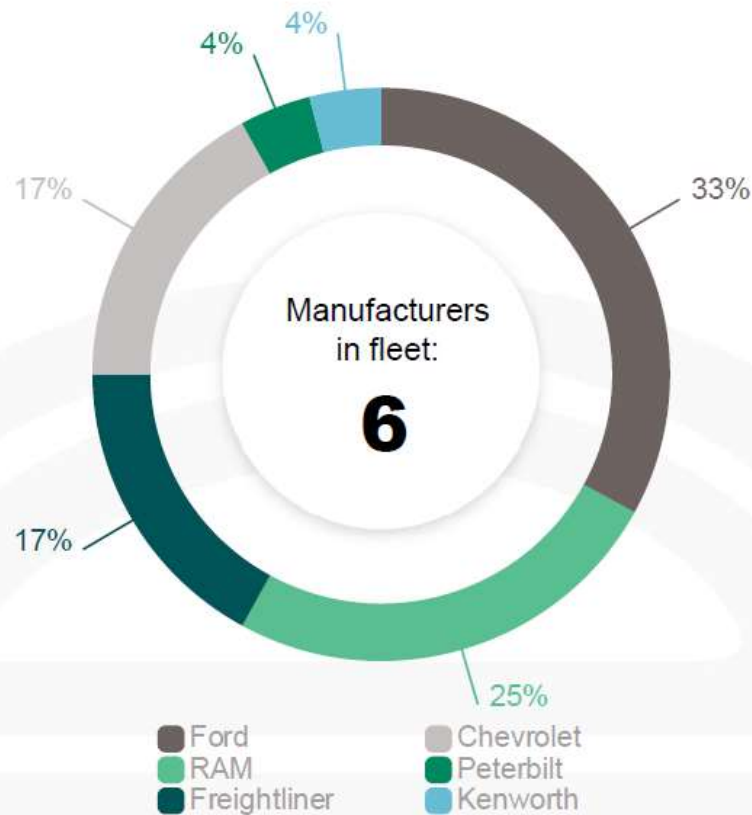
We openly share information and decision-making processes, promoting informed community involvement.

Fleet Profile

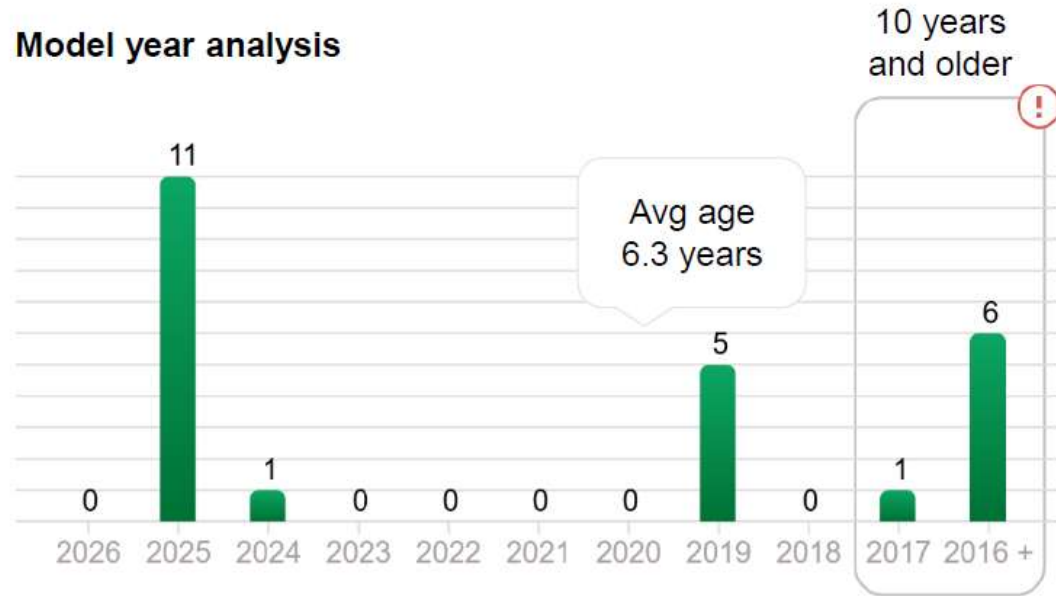
Total fleet size: Total fleet value:

24 **\$465,448**

Manufacturer breakdown



Model year analysis



Avg holding Period (in years)

10

Avg annual acquisitions

2.4

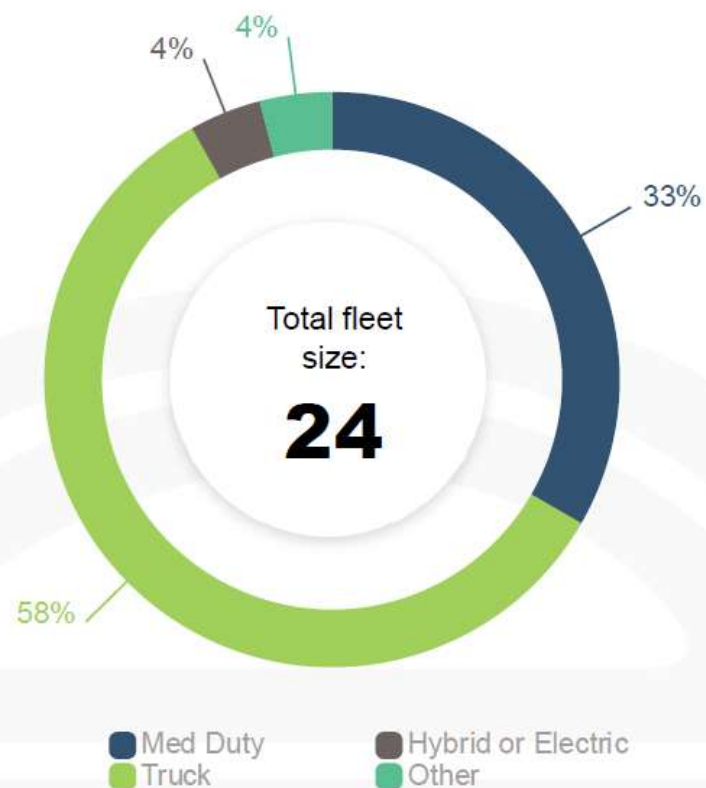
Odometer distribution

Average Odometer: 29,763



Vehicle Classes

Vehicle class overview



Vehicle Type	Quantity	Avg Age	Avg Annual Mileage
1/2 Ton Pickup Quad 4x4	6	1.3	5,697
1 Ton Pickup Quad 4x4	3	1.3	4,857
1 Ton Cab Chassis	3	11.7	5,603
3/4 Ton Pickup Ext 4x4	1	7.3	3,507
Compact Pickup Quad 4x4	1	2.3	2,706
Med Duty Cab Chassis	6	12.0	5,173
1 1/2 Ton Cab Chassis	2	6.3	2,148
Electric Pickup	1	1.3	6,526
Other	1	7.3	1,976
Totals/Averages:	24	6.3	4,724

Vehicle types

9

Avg Odometer

29,763

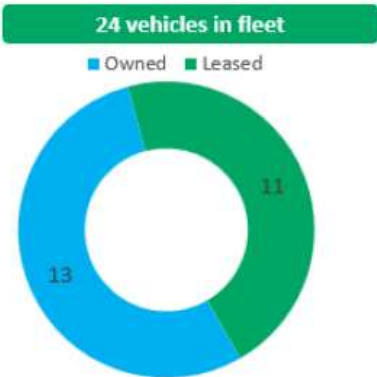
Grand Rapids - Public Utilities – Partnership Insights

Current Equity Position -\$10,352.16

Equity on Flagged Vehicles \$27,500.00

KEY OBSERVATIONS

- *Maintenance decreased by 34% based on your 2025 data
- *Original Analysis was off of 16 vehicles, now showing 24 vehicles total
- *EFM has sold 8 vehicles thus far for \$98,404 vs. \$101,000 estimated off 12 (\$2,400 higher per vehicle)
- *Average fuel price per gallon increased 29%, but due to better MPG overall fuel has decreased even with a larger fleet
- *Vehicle price increase was based off of make/model selection and overall industry price increase



Vehicle Type	Quantity	Avg Age	Avg Miles Per Year
TRUCK	22	6.5	0
CAR	2	4.0	0
VAN	0	0.0	0
SUV	0	0.0	0
Totals/Averages:	24	5.4	4,533

2023 compared to 2026

16 vehicles	Total vehicles in fleet	24 vehicles	
11 years	Average Age	5 years	
62,700 mi	Average Odometer	29,763 mi	
5,700 mi	Avg Miles Per Year	4,533 mi	
12 mpg	Average MPG	22 mpg	
16 years	Holding Period	5 years	
\$38,561	Average Delivered Price	\$45,396	
\$	Average Resale	\$20,654	
80 mT	C02 Emissions (mT)	44 mT	



Strategic and Sustainable Fiscal Management (FM)

Item 3.

Operations: Enterprise Fleet Analysis by Taylor Bird

Enterprise Fleet – Procurement Cycle

- Vehicle bids typically released mid-year (approximately July) for following model-year vehicle
- Budget one year in advance for planned vehicle replacements
 - Example: Budget in 2027 for a 2028 model-year vehicle
- Finalize vehicle selection and pricing once bids are available late summer/early fall
- Target delivery: Winter 2027–2028 for 2028 model-year vehicles

Anticipated 2027 Fleet Activity

- Replace one truck (Electrician)
- Existing truck will be sold/removed from the fleet
- New truck purchase to be included in the 2027 budget

Grand Rapids Public Utilities

Upcoming Commission Meetings

Regular Meeting: September 23, 2026

Work Session: October 14, 2026

