

CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION MEETING AGENDA

Wednesday, January 25, 2023
4:00 PM

MISSION STATEMENT

The Mission of the Grand Rapids Human Rights Commission is to promote a community of harmony and respect for the rights and dignity of all.

CALL TO ORDER: Pursuant to due notice and call thereof, the Human Rights Commission will hold a regular meeting on Wednesday, January 25, 2023 at 4:00 PM in City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids, Minnesota.

ROLL CALL:

PUBLIC INPUT (if anyone wishes to address the Commission):

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Commission members present.)

PRESENTATION:

1. Monthly Speaker: January

APPROVE MINUTES:

- [2.](#) Approve December 28, 2022 Minutes

FINANCIALS:

- [3.](#) Review Financials for December 2022

BUSINESS:

4. Election of Officers
5. Introduction of New City Councilor to the Commission
6. City Email

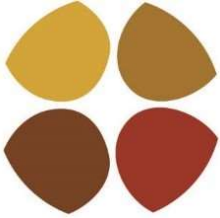
UPDATES:

7. Human Rights Awareness Day - Recap
- [8.](#) 2023 Workplan Finalization

CALLS/COMPLAINTS/INQUIRIES:

SET AGENDA FOR NEXT MEETING:

ADJOURN:



CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION MEETING MINUTES

Wednesday, December 28, 2022
4:00 PM

MISSION STATEMENT

The Mission of the Grand Rapids Human Rights Commission is to promote a community of harmony and respect for the rights and dignity of all.

CALL TO ORDER: Pursuant to due notice and call thereof, the Human Rights Commission will hold a regular meeting on Weekday, December 28, 2022 at 4:00 PM in City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids, Minnesota.

The meeting was called to order at 4:05pm.

ROLL CALL:

PRESENT

Commissioner Bernadine Joselyn
Commissioner Doug Learmont
Commissioner Edward Krumpotich
Commissioner Amanda Lussier
Commissioner Joan Gunderman
Chair Lea Friesen

ABSENT

Commissioner Angella Erickson
Commissioner Tasha Connelly
Commissioner Ashley Goodman

PUBLIC INPUT (if anyone wishes to address the Commission): No Public Input.

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Commission members present.)

Motion was made by Commissioner Learmont and Second by Commissioner Krumpotich to add 6a) City Email Questions and 6b) Resignation of Chair Lea Friesen. All in favor, Motion Passed.

PRESENTATION:

1. Monthly Speaker: December, None.

APPROVE MINUTES:

2. Approve November 30, 2022, Minutes
3. Approve November 30, 2022 Worksession Minutes

Motion made by Chair Friesen and Second by Commissioner Learmont to accept both sets of minutes from the Regular Meeting and Worksession Minutes from November 30th, 2022.

FINANCIALS:

4. Review Financials for December 2022.
There has been no change since November Financials. The Commission reviewed.

BUSINESS:

5. Election of Officers
This item to be tabled as Commissioner Erickson, who is the Vice Chair of the Commission, is absent. The Election of Officers will take place at the next meeting, January 25th, 2023.
6. New City Councilor to the Commission
This item to be tabled until the next meeting as it has not been established yet who the new Councilmember will be.
- 6a. City Email Questions
Note to check the next agenda when sending out emails. No other questions.
- 6b. Resignation of Chair Lea Friesen
Lea will be turning in her resignation, so this will be her last meeting.

UPDATES:

7. Human Rights Awareness Day - Recap
Discussion of the Human Rights Awareness Day. The Commission members all felt well prepared for the presentation and it were pleasantly surprised at the great reception of the content and the responsiveness from the 9th grade students. The Commission will approach the other two teachers to set up a time for the presentation for their classes in the future. The Commission would like to do a media piece, spotlighting the presentation given to the High School class for the Human Rights Awareness Day, but will wait for feedback from the Superintendent of 318 and other Administration Officials before it goes that route.
8. 2023 Workplan Review and Finalization
The Human Rights Commission's Worklplan looks very good, with a huge thanks for Commissioner Erickson. The Commission now needs to bring it to an upcoming City Council to be approved. City Administrator Tom Pagel would be able to confirm available dates to present the Workplan.
9. Nameplates
The Commissioner's nameplates are on order.

CALLS/COMPLAINTS/INQUIRIES: None.

SET AGENDA FOR NEXT MEETING:

BUSINESS:

4. Election of Officers
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UPDATES:

7. Human Rights Awareness Day - Recap
8. 2023 Workplan Finalization

ADJOURN:

Meeting adjourned at 4:55pm
Respectfully submitted by Cynthia Lyman

**CITY OF GRAND RAPIDS
HUMAN RIGHTS COMMISSION**

**SCHEDULE OF CHANGES IN REVENUE AND EXPENDITURES
FOR THE PERIOD ENDING DECEMBER 31, 2022**

PRELIMINARY

	<u>Actual 12/31/2022</u>
Human Rights Budgeted Expenditures	\$ 7,500
Juneteenth Banners	1,801
NLCS Transportation Reimbursement	97
Pioneer Press Ad "Happy Pride GRHRC"	720
Kootasca Community Action Contribution to Juneteenth Event	450
Indigenous People's Day	1,849
Postage Expense	-
	<u>-</u>
Donations Received (Grand Rapids Players)	750
Balance Available	<u>\$ 3,333</u>

Grand Rapids Human Rights Commission Calendar Year 2023 Work Plan

Prepared in accordance with Commission By-laws, Article 10

DRAFT

2023 QUARTER	GOAL OR ACTIVITY (refer to goal or activity description page for more detail)	ORDINANCE	ACTION TAKEN	EST. COST (See Notes)	ACTUAL
Q1 Jan – March	Improve Marketing Efforts - Add information / Events to HRC web page? - Protected classes highlights for social media - Other opportunities to raise awareness of human rights related events, content to-be-determined for currently existing City social media - Additional materials/supplies (banner/tablecloth/etc.)			\$750	
<i>Protected Class Spotlight: Jan – None Feb – Race Mar – Sex</i>	New commissioner on-boarding and commissioner training and education -Establish work group to define and develop specific training materials or personnel for new and existing Commissioners -Reports at commission meetings to improve knowledge about commission duties, human rights issues, and human rights concerns	City code Division 6 Commission Bylaws, including Article Ten		\$100	
	Human Rights Awareness – Presentations w/ ISD. 318 High School Students Continuation of presentations offered in December 2022 to raise awareness on human rights and the Universal Declaration of Human Rights. <i>Work group developed to explore opportunities with adults as well (ex. community ed, MN North – Itasca, faith groups, etc.)</i>			\$300	
	Reif Players Connect/Conversation Explore opportunities to invite and/or visit with Reif Players re: donation to the HRC.			-	

	<p>Workgroup Development Identify major yearly events/interests and assign commissioners to support. The commission believes this will encourage more proactive approach to some of our events and partnering opportunities. Possible groups may include but are not limited to:</p> <ul style="list-style-type: none"> - Indigenous Peoples Day – Data & Demographics – Commissioner Training – Programming and Presentations – Marketing 			-	
	<p>Gather and evaluate demographic data - Review 2022 data to review and inform possible changes to work plan and priorities -Possible training with Ben Winchester of UMN Extension -Gather or develop information on areas of greatest concern regarding human rights issues -Develop, as appropriate, activities or policy recommendations to address human rights concerns</p>	<p>Sec. 2-303(3)(1, 2, and 6) Sec. 2-301 (a)</p>	<ul style="list-style-type: none"> • Connect with Will Richter from Library • Outreach to Wilder 	\$500	
	Quarter Total			\$1,650	
<p>Q2 April – June</p> <p><i>Protected Class Spotlight: Apr – None May – Age June – Sexual orientation</i></p>	<p>Commissioner on-boarding and commissioner training and education - Conduct training for new and existing Commissioners -Reports at commission meetings to improve knowledge about commission duties, human rights issues, and human rights concerns</p>	<p>City code Division 6 Commission Bylaws</p>		\$100	
	<p>Outreach to Jessica B. / Anishinaabe Education re: Indigenous People’s Day Celebration 2023 Reminder work group should meet with prior to school summer break and begin conversation on support needed</p>			-	
	<p>Outreach to Girls and Boys Club Reach out to see about possibly collaboration opportunities with B&G Club during their summer programming in April</p>			-	
	<p>Sponsorship of MacRostie and “Waiting for Beds” Exhibit in May More details TBA – total project \$2—3K, centers on disability</p>			\$500	
	<p>Support Juneteenth Day Event</p>	<p>Sec. 2-303(3)</p>		\$2,000	

	-Recognize <i>Freedom Day</i> , including human rights, civil rights, and freedom of discrimination in our community by assisting in public awareness and celebration events				
	Involvement in Pride - Look for opportunities to be involved in and/or support community events, outreach, or publication			\$1,000	
	Quarter Total			\$3,600	
Q3 July – Sept <i>Protected Class</i> <u>Spotlight:</u> July – None Aug – Disability Sept – National Origin	Commissioner training and education -Identify and support commissioner training and education opportunities	City code Division 6 Commission Bylaws, including Article Ten		\$100	
	Human rights educational opportunities -Explore / discuss Reif Center, District 318, Arts & Culture Commission or other human rights partnership opportunities	Sec. 2-303(3), Sec. 2-301(a)(5)		\$500	
	Boys and Girls Club – Presentations/Partnerships				
	Quarter Total			\$600	
Q4 Oct – Dec <i>Protected Class</i> <u>Spotlight:</u> Oct – Religion Nov – None Dec – Public Assistance	Commissioner training and education -Send select commissioners to attend annual Human Rights Symposium organized by the MN Department of Human Rights (typically in December)	City code Division 6 Commission Bylaws, including Article Ten		\$100	
	Indigenous People’s Day Cosponsor activities or publications to further human rights purposes with regard to indigenous people in the city	Sec. 2-303(1,3) Article(10)(3,5)		\$2,500	
	Human Rights Awareness Events - Human Rights Day (Dec 10) 75th Anniversary -Community Conversations	Sec. 2-301 Sec. 2-303(5)		\$1,000	

	-Possible tie to school collaboration -Possible speakers and presentations - Possible Event				
	Quarter Total			\$3,600	
	2023 Commission Budget	\$7,500			
	2022 Carry Over	\$4,167			
	TOTAL BUDGET	\$11,667			
	Budgeted Expenditures			\$9,450	
	Uncommitted Funds			\$2,217	
	TOTAL ACTUAL EXPENDITURES				

Notes:

- A. The time needed to organize and arrange the components for many activities will result in most listings involving more than one calendar quarter
- B. The estimated Cost column lists budgeted net cash costs to the City. It does not include contributions made to an activity by a collaborating partner nor an assumed value for donated time or resources by Human Rights commissioners, city administrative staff, or others.

Summary Description of Goals and Activities

Improve Human Rights Awareness

City of Grand Rapids Rules, Division 6 Section 2-301 states that the Commission will take positive measures to disseminate the nondiscriminatory policies of the city with respect to all unfair discriminatory practices by conducting public information meetings. During 2022, the Commission will appoint a work group to develop a plan and conduct one or more activities to improve human rights awareness in the city. Consideration of ways to promote human rights awareness may include improvements to the Human Rights Commission page on the city’s website, updating or developing and distributing new brochures, literature, or pamphlets that create awareness and promote better understanding of human rights with city staff and the broader community, sponsoring speakers or informational and educational events or contests, and promoting Human Rights

Day on December 10, 2022. The Commission will also identify other areas in which there is need for making citizens, businesses, organizations, city staff, and institutions aware of human rights concerns and requirements.

New Commissioner On-boarding:

Human Rights commissioner terms are for three years. Commissioner terms may be renewed with city council appointment, and normal turnover typically results in one to three new commissioners being appointed each year. To effectively fulfill their roles, commissioners should be knowledgeable about federal and state human rights laws, city ordinances regarding the human rights commission, and human rights commission bylaws. Newly appointed commissioners should also be aware of past actions and activities of the Grand Rapids Human Rights Commission as well as city council positions and needs related to human rights. The Commission intends to develop a plan and program that would inform newly appointed commissioners, as well as continuing commissioners, of their responsibilities, duties, city policies and relevant administrative procedures, and other aspects. This on-boarding process is to be discussed with a plan and materials developed during 2021 for implementation with newly-appointment commissioners.

Commissioner Training and Education

Actions or decisions by the Grand Rapids Human Rights Commission to provide freedom from discrimination requires knowledge about the types of prohibited discrimination and ways in which these types of discrimination may occur in employment, housing, real property, public accommodations, public services, education, and unfounded charges (City of Grand Rapids Rules, Division 6 Sec 2-301). The Commission plans to identify and act to identify and support commissioner training opportunities and activities in calendar year 2022. This may include approaches such as outside speakers, presentation or event sponsorship, community meetings, interviews, identifying and sharing of pertinent new articles or reports, and/or in other ways. Commissioner training and education would be an ongoing objective and activity.

Support Juneteenth Day Event

The Commission intends to recognize *Freedom Day*, June 19th, which includes recognizing freedoms in our nation and community including human rights, civil rights, and freedom of discrimination and creating public awareness of these rights through assisting street-side setting of street banners recognizing these freedoms, posting of United States flags, and co-issuing news media information.

Gather and Evaluate Demographic Data

The Grand Rapids Human Rights Commission strives to identify human rights issues of greatest concern in the city, and to develop and implement activities to make improvements in the areas of greatest concern. Achieving this goal requires demographic data about the city population. To gather such data the Commission desires to identify data needs and data sources, analyze the data, and from the data analysis develop plans for

Commission activities in the community or recommend city policies to address, mitigate or alleviate those human rights concerns or issues. The Commission intends to review 2020 census data to inform changes in priorities, activities, and recommendations in the city.

Review human rights educational opportunities with schools

Schools in Grand Rapids contain their own sets of human rights concerns and opportunities. The Commission intends to explore and begin discussions with the schools in Grand Rapids to look into such possibilities as improving student experiences and understanding of diverse cultures possibly through programs such as pen pal programs with students in other countries, sponsoring an education Summit focused on human rights, or conducting a Human Rights Day event with local school. When an appropriate event is identified, the Commission expects to support such event.

Indigenous People’s Day

The Commission was an important factor in establishment of Indigenous People’s Day in Grand Rapids and has continued as a key factor in conducting and sponsoring the annual event as part of creating cultural awareness in the local community. This role is planned to continue in 2022, including establishing a Human Rights Commission Indigenous People’s Day committee to collaborate with other community groups to plan, identify a theme, organize, and conduct an Indigenous People’s Day program and activities.

Human Rights Awareness Events - Human Rights Day (December 10)

To improve awareness of human rights in the city, the Commission plans to discuss and review ways to improve awareness of human rights in the city. Committee work is expected to include approaches such as conducting community conversations, identifying ways to tie human rights awareness with the local schools, arranging and sponsoring topical speakers, and/or other means of fostering human rights awareness preferably in collaboration with other groups or entities.

Notes:

During the year, adjustments may be made to reflect changes in costs, changes in priorities, changes in format or delivery methods, or identification of human rights concerns that were not identified in compiling the preceding list but which the Commission feels need to be addressed. Examples include:

- a. Possible adjustments could occur due to identifying new or incidental human rights concerns related to protected groups and areas from the [Minnesota Human Rights](#) and other state statutes and regulations:

Protected Classes	Protected Area
RACE	Employment, housing, public accommodations, public services, education, credit, and business

COLOR	Employment, housing, public accommodations, public services, education, credit, and business
CREED	Employment, housing, public accommodations, public services, education, and credit
RELIGION	Employment, housing, public accommodations, public services, education, and credit
NATIONAL ORIGIN	Employment, housing, public accommodations, public services, education, credit, and business
SEX	Employment, housing, public accommodations, public services, education, credit, and business
MARITAL STATUS	Employment, housing, public accommodations, education, and credit
DISABILITY	Employment, housing, public accommodations, public services, education, credit, and business
PUBLIC ASSISTANCE	Employment, housing, public services, education, credit
AGE	Employment and education
SEXUAL ORIENTATION	Employment, housing, public accommodations, public services, education, credit, and business
FAMILIAL STATUS	Employment, Housing
LOCAL HUMAN RIGHTS COMMISSION ACTIVITY	Employment

b. Adjustments could occur as a result of use of alternative education/training delivery methods such as print, seminars, webinars, speeches, and others