



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY COUNCIL MEETING AGENDA
Monday, December 02, 2024
5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids City Council will be held on Monday, December 2, 2024 at 5:00 PM in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

POSITIVE HAPPENINGS IN THE CITY:

PUBLIC FORUM:

COUNCIL REPORTS:

APPROVAL OF MINUTES:

1. Approve Council minutes for Monday, November 25, 2024 Worksession and Regular Meetings.

VERIFIED CLAIMS:

2. Approve the verified claims for the period November 19, 2024 to November 25, 2024 in the amount of \$359,568.67.

ACKNOWLEDGE MINUTES FOR BOARDS AND COMMISSIONS:

3. Acknowledge minutes for Boards & Commissions as follows:
 - ~ June 12, 2024 Planning Commission
 - ~ August 28, 2024 Human Rights Commission
 - ~ September 19, 2024 PCA Board
 - ~ September 25, 2024 PUC Meeting
 - ~ October 1, 2024 Arts & Culture Commission
 - ~ October 9, 2024 Library Board
 - ~ October 15, 2024 Golf Board
 - ~ October 24, 2024 Grand Rapids EDA

CONSENT AGENDA:

- [4.](#) Consider adopting a resolution to authorize an operating transfer from the Debt Service Fund-2017B GO Refunding Bonds to the Capital Project Fund- Permanent Improvement Revolving Fund (PIR).
- [5.](#) Consider adopting a Resolution Establishing 2025 Compensation for City of Grand Rapids Exempt & Non-Exempt Non-Represented Employees.
- [6.](#) Consider the adoption of a resolution approving the conveyance of certain property to the Grand Rapids Economic Development Authority (GREDA)
- [7.](#) Consider approving Collection of Lodging Tax Administration Agreement with the Minnesota Department of Revenue.
- [8.](#) Consider renewal of concessionaire contract renewal with recommended changes.
- [9.](#) Consider approval of seasonal contractor.
- [10.](#) Consider adopting a resolution decertifying Tax Increment Financing District No. 1-12: the Pillars of Grand Rapids.
- [11.](#) Consider approving final payments in the total amount of \$263,826.50 for Work Scopes 3, 6, 7, and 8 on the Yanmar Arena Project
- [12.](#) Consider approving School Resource Officer Policy 470 for the Grand Rapids Police Department to comply with MN POST Boards mandates and State Law changes
- [13.](#) Consider Voiding Lost Accounts Payable Check and Issue a Replacement Check.

SET REGULAR AGENDA:

ADMINISTRATION:

- [14.](#) Consider appointment of Angela Hill to the Grand Rapids Police Department Administrative Assistant position.
- [15.](#) Consider advertising and interviewing for police officer

ENGINEERING PUBLIC WORKS:

- [16.](#) Consider adopting a resolution approving the updated City-Wide fee schedule for city services

POLICE:

- [17.](#) Consider adopting a resolution accepting ten (11) separate donations totaling \$3,250 to support Grand Rapids Police Shop with a Hero Program.

PUBLIC HEARINGS: (scheduled to begin no earlier than 5:00 PM)

- [18.](#) Conduct a public hearing to consider the establishment of TIF District 1-17 and approval of a tax abatement; Grand Rapids Workforce Housing Project.

COMMUNITY DEVELOPMENT:

- [19.](#) Consider adopting a resolution approving a modification to the development program for the Municipal Development District 1 and the establishment of Tax Increment Financing District No. 1-17: Grand Rapids Workforce Housing Project, and a Tax Increment Plan therefore.
- [20.](#) Consider the adoption of a resolution granting a property tax abatement for certain property in the City; Grand Rapids Workforce Housing Project

TRUTH IN TAXATION PUBLIC HEARINGS 6:01 PM

- [21.](#) Conduct a Public Hearing on 2024 Levy Payable in 2025 and 2025 budget at 6:00 p.m. as stated in the Truth in Taxation Statements.

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR DECEMBER 16, 2024, AT 5:00 PM

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

MEETING PROTOCOL POLICY: Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct all City meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

ATTEST: Kimberly Gibeau, City Clerk



CITY OF
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CITY COUNCIL WORKSESSION MINUTES
Monday, November 25, 2024
4:00 PM

Mayor Connelly called the meeting to order at 4:00 PM.

PRESENT: Mayor Tasha Connelly, Councilor Dale Adams, Councilor Molly MacGregor, Councilor Rick Blake, Councilor Tom Sutherland-arrived at 4:17 pm.

STAFF: Tom Pagel, Rob Mattei

BUSINESS:

1. RAMS Legislative Priority Discussion ~ Paul Peltier

Paul Peltier presents information relative to RAMS and their legislative priorities for 2025. Mineral development in the region, capital investment and LGA, housing, school components, energy reform, etc.

City of Grand Rapids priorities are currently Central School, LGA, state sales tax bill.

2. Municipal Cannabis Dispensary Presentation

Patrick Hurley, Voyageur Cannabis Services, presented a possible business plan including information on projected sales through 2029, cannabis consumption trends, business & municipal goals, regulatory framework, operational plan, Marketing strategies, Implementation timeline. Council will continue to explore further options.

3. Discuss contracting with a lobbying firm

Mr. Pagel discusses past practice of utilizing a lobbyist to help the City with legislative work. The Council will hold a special meeting on December 2, 2024 at 6:45 PM to conduct interviews with prospective companies/individuals.

REVIEW OF REGULAR AGENDA:

Upon review, no changes or additions are noted.

There being no further business, the meeting adjourned at 4:59 pm.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF
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CITY COUNCIL MEETING MINUTES
Monday, November 25, 2024
5:00 PM

Mayor Connelly called the meeting to order at 5:04 PM.

PRESENT: Mayor Tasha Connelly, Councilor Dale Adams, Councilor Molly MacGregor, Councilor Tom Sutherland, Councilor Rick Blake

STAFF: Tom Pagel, Barb Baird, Laura Pfeifer, Rob Mattei, Chery Pierzina

PROCLAMATIONS/PRESENTATIONS:

1. National Hunger & Homelessness Awareness Month Proclamation

Mayor Connelly proclaimed November 2024 as Hunger and Homelessness Awareness month and read the proclamation into the record.

POSITIVE HAPPENINGS IN THE CITY:

Mayor Connelly shared a letter from family member of resident who lost their home in a fire commending the Grand Rapids Fire Department.

Councilor Sutherland appreciated quick response by city crew for plowing.

PUBLIC FORUM:

Pat Madure, 17785 Bay View Place in Harris Township, addresses Council about running for County Commissioner.

COUNCIL REPORTS:

Councilor Blake provided overview of CGMC fall conference.

Mayor Connelly provided reminder of winter parking ordinance, free Thanksgiving dinner for all at St. Joseph's Church on Thanksgiving Day. The Mayor also expressed appreciation for Barb Baird, Finance Director, for years of service.

APPROVAL OF MINUTES:

2. Approve Council minutes for Tuesday, November 12, 2024 Regular meeting.

Motion made by Councilor MacGregor, Second by Councilor Adams to approve Council minutes as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor,

Councilor Sutherland, Councilor Blake

VERIFIED CLAIMS:

3. Approve the verified claims for the period November 5, 2024 to November 18, 2024 in the total amount of \$1,600,536.86.

Motion made by Councilor Adams, Second by Councilor Blake to approve the bill list as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

CONSENT AGENDA:

4. Consider approving airport temporary land lease template.
5. Consider approving lease agreement for new copier at Fire Department.
6. Consider approving the Statement of Work (SOW) Agreement with CliftonLarsonAllen, LLP (CLA), dated October 25, 2024, for audit year ending December 31, 2024.
7. Consider adopting a resolution to authorize an operating transfer from the Capital Project Fund-Permanent Improvement Revolving Fund (PIR) to Special Revenue Fund-Electric Vehicle Charging Stations.

Adopted Resolution 24-101

8. Consider Voiding Lost Accounts Payable Check and Issue a Replacement Check.
9. Consider the revised Personnel Dynamics Contract retroactive to November 12, 2024, and hiring Mary Corwin as a temporary Office Worker/Transcriptionist through Personnel Dynamics, retroactive to November 13, 2024.
10. Consider appointing Laura Pfeifer as Interim Director of Finance, effective November 26, 2024.
11. Consider revising Flexible Time Off accrual table for Non-Represented Employees.
12. Consider authorizing the retirement and sale of surplus assets.
13. Consider approving Taxicab License for Iron Angel Taxi.
14. Consider approving agreement with MacRostie Art Center.
15. Consider approving temporary liquor licenses for MacRostie Art Center for 2025 First Friday events.
16. Consider approving the tax and licensing for snowplow purchased from Boyer Ford Trucks.

17. Consider adopting a resolution to authorize an operating transfer from the Capital Project Fund-Permanent Improvement Revolving Fund (PIR) to Capital Project Fund-2022 Infrastructure/ARPA fund.

Adopted Resolution 24-102

18. Consider adopting a resolution authorizing the operating transfer from the Capital Fund-Grand Rapids/Cohasset Industrial Park fund to Capital Fund-2024 Infrastructure fund.

Adopted Resolution 24-103

Motion made by Councilor Blake, Second by Councilor Sutherland to approve the Consent agenda as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

SET REGULAR AGENDA:

Motion made by Councilor Adams, Second by Councilor MacGregor to approve the Regular agenda as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

ADMINISTRATION:

19. Consider accepting the resignation from Debra Moebakken from her position as Library Public Services Clerk and authorize Human Resources to begin the process of posting internally, advertising and hiring for the open position of Library Public Services Clerk.

Motion made by Councilor MacGregor, Second by Councilor Adams to accept resignation of Deb Moebakken and authorize posting the position for Library Public Services Clerk. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

COMMUNITY DEVELOPMENT:

20. Consider approval of a Building Permit Agreement.

Motion made by Councilor Blake, Second by Councilor Adams to approve Building Permit Agreement as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

CITY COUNCIL:

21. Consider appointing a Council member to serve as representative on the Range Association of Municipalities & Schools (RAMS) Board.

Motion made by Mayor Connelly, Second by Councilor Adams to nominate Councilor Rick Blake as representative to the RAMS Board. Voting Yea: Mayor Connelly, Councilor Adams,

Councilor MacGregor, Councilor Sutherland, Councilor Blake

There being no further business, the meeting adjourned at 5:32 pm.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk

DATE: 11/26/2024
 TIME: 16:06:55
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 12/02/2024

| VENDOR # | NAME | AMOUNT DUE |
|-------------------------------|-------------------------------------|------------|
| GENERAL FUND | | |
| 0312395 | CLIFTONLARSONALLEN LLP | 10,500.00 |
| | TOTAL | 10,500.00 |
| CITY WIDE | | |
| 0715808 | GOVCONNECTION INC | 72.92 |
| | TOTAL CITY WIDE | 72.92 |
| SPECIAL PROJECTS-NON BUDGETED | | |
| 1105530 | KENNEDY & GRAVEN CHARTERED | 2,574.00 |
| | TOTAL SPECIAL PROJECTS-NON BUDGETED | 2,574.00 |
| BUILDING SAFETY DIVISION | | |
| 0118100 | VESTIS GROUP INC | 73.29 |
| 0701650 | GARTNER REFRIGERATION CO | 360.00 |
| 1401650 | NARDINI FIRE EQUIPMENT CO INC | 1,536.00 |
| 1901535 | SANDSTROM'S INC | 100.93 |
| | TOTAL BUILDING SAFETY DIVISION | 2,070.22 |
| FIRE | | |
| 0118100 | VESTIS GROUP INC | 58.81 |
| 0513231 | EMERGENCY APPARATUS | 412.41 |
| 0517750 | EQUIPMENT MANAGEMENT COMPANY | 2,788.00 |
| | TOTAL FIRE | 3,259.22 |
| PUBLIC WORKS | | |
| 0315455 | COLE HARDWARE INC | 51.96 |
| 0315501 | COMPASS MINERALS AMERICA, INC. | 9,617.31 |
| 0801825 | HAWKINSON CONSTRUCTION CO INC | 2,475.48 |
| 1315690 | MORTON SALT | 3,902.45 |
| 2018560 | TROUT ENTERPRISES INC | 652.00 |
| 2209421 | VIKING ELECTRIC SUPPLY INC | 54.20 |
| | TOTAL PUBLIC WORKS | 16,753.40 |
| FLEET MAINTENANCE | | |

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 12/02/2024

| VENDOR # | NAME | AMOUNT DUE |
|------------------------------|--------------------------------|------------|
| GENERAL FUND | | |
| FLEET MAINTENANCE | | |
| 0301685 | CARQUEST AUTO PARTS | 119.09 |
| 0513233 | EMERGENCY AUTOMOTIVE TECH INC | 315.00 |
| TOTAL FLEET MAINTENANCE | | 434.09 |
| POLICE | | |
| 0103200 | ACEK9 | 61.34 |
| 0124550 | AXON ENTERPRISE INC | 9,471.15 |
| 0221650 | BURGGRAF'S ACE HARDWARE | 9.99 |
| 0301685 | CARQUEST AUTO PARTS | 66.40 |
| 0421725 | DUTCH ROOM INC | 40.52 |
| 0601346 | FAIRVIEW HEALTH SERVICES | 160.00 |
| 1920233 | STREICHER'S INC | 387.90 |
| TOTAL POLICE | | 10,197.30 |
| CENTRAL SCHOOL | | |
| 1401650 | NARDINI FIRE EQUIPMENT CO INC | 546.00 |
| TOTAL | | 546.00 |
| AIRPORT | | |
| 0718010 | CITY OF GRAND RAPIDS | 300.00 |
| 0801836 | HAWKINSON SAND & GRAVEL | 391.28 |
| 1401650 | NARDINI FIRE EQUIPMENT CO INC | 3,646.00 |
| 2301750 | WAUSAU EQUIPMENT CO, LLC | 141.13 |
| TOTAL | | 4,478.41 |
| CIVIC CENTER | | |
| GENERAL ADMINISTRATION | | |
| 0118230 | ARENA WAREHOUSE LLC | 326.00 |
| 0221650 | BURGGRAF'S ACE HARDWARE | 65.93 |
| 0805640 | HERC-U-LIFT INC | 247.28 |
| 1201430 | LAKE SUPERIOR CUTTING EDGE LLC | 300.00 |
| 1800655 | R & R SPECIALTIES INC | 3,675.10 |
| 1801610 | RAPIDS PLUMBING & HEATING INC | 242.80 |
| TOTAL GENERAL ADMINISTRATION | | 4,857.11 |

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 12/02/2024

| VENDOR # | NAME | AMOUNT DUE |
|--------------------------------|--|--------------|
| CEMETERY | | |
| 0718010 | CITY OF GRAND RAPIDS | 400.00 |
| | TOTAL | 400.00 |
| GENERAL CAPITAL IMPRV PROJECTS | | |
| MAY MOBILITY | | |
| 1612745 | PLUM CATALYST LLC | 16,000.00 |
| | TOTAL MAY MOBILITY | 16,000.00 |
| AIRPORT CAPITAL IMPRV PROJECTS | | |
| AP 2023-1 N BLDG TAXILANE REHB | | |
| 2000522 | TNT CONSTRUCTION GROUP, LLC | 162,361.38 |
| | TOTAL AP 2023-1 N BLDG TAXILANE REHB | 162,361.38 |
| TAXIWAY A RECONSTRUCTION | | |
| 1900225 | SEH | 18,840.00 |
| | TOTAL TAXIWAY A RECONSTRUCTION | 18,840.00 |
| 2024 INFRASTRUCTURE BONDS | | |
| CP2010-1 3RD AVE NE RECON | | |
| 1900225 | SEH | 25,994.70 |
| | TOTAL CP2010-1 3RD AVE NE RECON | 25,994.70 |
| STORM WATER UTILITY | | |
| 0718010 | CITY OF GRAND RAPIDS | 500.00 |
| 2018560 | TROUT ENTERPRISES INC | 704.00 |
| | TOTAL | 1,204.00 |
| | TOTAL UNPAID TO BE APPROVED IN THE SUM OF: | \$280,542.75 |
| CHECKS ISSUED-PRIOR APPROVAL | | |
| PRIOR APPROVAL | | |
| 0104095 | DALE ADAMS | 79.06 |
| 0212129 | BLANDIN FOUNDATION | 17,500.00 |
| 0305530 | CENTURYLINK QC | 53.12 |
| 0315543 | CONSTELLATION NEWENERGY -GAS | 3,474.02 |

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 12/02/2024

| VENDOR # | NAME | AMOUNT DUE |
|---|------------------------------|--------------|
| CHECKS ISSUED-PRIOR APPROVAL | | |
| PRIOR APPROVAL | | |
| 0609650 | FIRE INSTRUCTION & RESCUE ED | 3,000.00 |
| 0900060 | ICTV | 16,355.24 |
| 0920055 | ITASCA COUNTY RECORDER | 46.00 |
| 1301213 | MARTIN'S SNOWPLOW & EQUIP | 34,688.32 |
| 1309199 | MINNESOTA ENERGY RESOURCES | 166.16 |
| 1309335 | MINNESOTA REVENUE | 2,664.00 |
| T000914 | BARR ENGINEERING COMPANY | 1,000.00 |
| TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: | | \$79,025.92 |
| TOTAL ALL DEPARTMENTS | | \$359,568.67 |



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**PLANNING COMMISSION SPECIAL MEETING
 MINUTES
 Wednesday, June 12, 2024
 4:00 PM**

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting of the Grand Rapids Planning Commission will be held on Wednesday, June 12, 2024 at 4:00 PM in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

PRESENT

Commissioner Patrick Goggin
 Commissioner Paul Bignall
 Commission Amanda Lamppa

ABSENT

Commissioner Betsy Johnson

APPROVAL OF MINUTES:

1. Consider approval of minutes from the January 4th, 2024 regular meeting and April 18th, 2024 special meeting.

Motion by Commissioner Bignall, second by Commissioner Lamppa to approve the minutes from the January 4th, 2024 regular meeting and the April 18th, 2024 special meeting. The following voted in favor thereof: Goggin, Bignall, Lamppa. Opposed: None, motion passed unanimously.

PUBLIC HEARINGS:

2. Conduct a public hearing to consider a variance petition submitted by Reed and Wendy Larson.

Community Development Director Mattei provided background information. The requested variance would permit the construction of a 20'x36' addition to the east side of the single-family home at 1421 NW 5th Street that extends 20' into the required 75' setback from the ordinary high-water level (OHWL) of Forest Lake, Recreational Development classified public water.

Motion by Commissioner Lamppa, second by Commissioner Bignall to open the public hearing. The following voted in favor thereof: Bignall, Goggin, Lamppa. Opposed: None, motion passed unanimously.

Recorder Groom noted all notices required by law were met and no correspondence had been received.

No one wished to speak.

Motion by Commissioner Bignall, second by Commissioner Lamppa to close the public hearing. The following voted in favor thereof: Lamppa, Goggin, Bignall. Opposed: None, motion passed unanimously.

The Commissioners reviewed the considerations for the record.

1. Is this an "Area" variance rather than a "Use" variance?

This is an area variance.

2. Does the proposal put property to use in a reasonable manner?

Why/Why not- Yes, it is allowing an addition for a single family home which is consistent with zoning.

3. Is the owner's plight due to circumstances which are unique to the property and which are not self-created by the owner?

Why/Why not- No, this was not created by the owner and is unique to the property.

4. Is the variance in harmony with the purposes and intent of the ordinance?

Why/Why not- Yes, it is consistent with current zoning and in harmony with the surrounding neighborhood.

5. Will the variance, if granted, alter the essential character of the locality?

Why/Why not- No, it is a residential neighborhood and the property will remain residential.

6. Is the variance consistent with the comprehensive plan?

Why/Why not- Yes, it promotes development and retention of neighborhoods and their existing character.

Motion by Commissioner Bignall, second by Commissioner Lamppa that, based on the findings of fact presented here today, and in the public's best interest, the Planning Commission does hereby grant the following variance to Reed and Wendy Larson for the property legally described within the presentation.

- to allow a one-time waiver of the requirements of Section 30-512 Table 17C-2 of the Municipal Code, which lists Minimum Setbacks and Maximum Lot Coverage Standards in Shoreland Districts, specifically where the Code establishes the ordinary high water setback of 75 feet for parcels in (Shoreland One-Family Zoning Districts) located on Recreational Development classified public waters to permit the construction of an addition to the existing home that encroaches into the ordinary high water level setback by 20 feet, as depicted in the application.

The following voted in favor thereof: Bignall, Goggin, Lamppa. Opposed: None, motion passed unanimously.

PUBLIC INPUT:

Individuals may address the Planning Commission about any non-public hearing item or any item not included on the Regular Meeting Agenda. Speakers are requested to come to the podium, state their name and address for the record and limit their remarks to three (3) minutes.

REPORTS/ANNOUNCEMENTS/UPDATES:

MNDOT will be conducting a corridor study on Highway 2 West.

ADJOURNMENT:

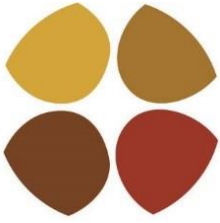
There being no further business the meeting adjourned at 4:13 p.m.

NEXT REGULAR MEETING IS SCHEDULED FOR AUGUST 1, 2024 AT 4:00 PM.

Hearing Assistance Available: This facility is equipped with a ready assistance system.

ATTEST:

Aurimy Groom



CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION MEETING MINUTES

Wednesday, August 28, 2024
4:00 PM

MISSION STATEMENT

The Mission of the Grand Rapids Human Rights Commission is to promote a community of harmony and respect for the rights and dignity of all.

CALL TO ORDER: Pursuant to due notice and call thereof, the Human Rights Commission will hold a regular meeting on Wednesday, August 28, 2024, at 4:00pm in the City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids, Minnesota.

The meeting was called to order by Vice Chair Blomquist at 4:09pm.

ROLL CALL:

PRESENT

Commissioner Doug Learmont
Commissioner Amy Blomquist
Commissioner Ronald Grossman
Commissioner Rick Blake
Commissioner Katelyn Dokken
Commissioner Julee Jackson

ABSENT

Commissioner Angella Erickson
Commissioner Joan Gunderman
Commissioner Amanda Lussier - Resigned
City Liaison, Human Resource Officer, Chery Pierzina

PUBLIC INPUT (if anyone wishes to address the Commission):

None.

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Commission members present.)

Motion made by Commissioner Learmont, Seconded by Commissioner Dokken to amend the agenda to include two items: 10) the sponsorship request from the BOLD Theater and 11) the resignation of Amanda Lussier from the Commission. Voting Yea: Commissioner Learmont, Commissioner Blomquist, Commissioner Grossman, Commissioner Blake, Commissioner Dokken and Commissioner Jackson.

PRESENTATION:

None.

APPROVE MINUTES:

1. Approve Minutes from June 26, 2024

Motion made by Commissioner Blake, Seconded by Commissioner Jackson to approve the June 26, 2024, minutes. Voting Yea: Commissioner Learmont, Commissioner Blomquist, Commissioner Grossman, Commissioner Blake, Commissioner Dokken and Commissioner Jackson.

FINANCIALS:

2. Approve July 2024 Financials and there are no changes to the Financials for August 2024.

Motion made by Commissioner Blake, Seconded by Commissioner Learmont to approve the July 2024 Financials. Voting Yea: Commissioner Learmont, Commissioner Blomquist, Commissioner Grossman, Commissioner Blake, Commissioner Dokken and Commissioner Jackson.

BUSINESS:

3. 2024 Work Plan

Commissioners Learmont, Blomquist and Commission Chair Erickson met to work on the outline and background information for the Work Plan. Commission Chair Erickson will have a handout for a future meeting.

4. Indigenous People's Day

Commissioner Dokken stated that she and Commission Chair Erickson will be meeting regarding the Indigenous People's Day Event. They are going to speak with the MacRostie to sponsor what they're planning for the event.

5. GRPD Data Follow-Up/Training

The Commission would like to have Chief Morgan back to speak with them. This would help to see what kind of data once pulled from his reports could assist the Commission. It may also be good to check with the City Attorney for more ideas on this.

6. Community Volunteers

This agenda item was tabled until the Commission can check with the City Attorney on this.

UPDATES:

7. Juneteenth Freedom Walk

This item was tabled as it is waiting on the City Attorney to let the Commission know if the funds that were allocated for Juneteenth can be used for the Juneteenth Freedom Walk, retroactively.

8. Work Group Updates

There were no specific work group updates given except for the Work Plan update given earlier in the meeting.

9. School District Policies

It was said that ISD 318 has many various policies, but maybe they could ask for a representative from the school to come speak to the Commission regarding their policies.

10) BOLD Theater Request for Sponsorship:

The Commission discussed the BOLD Theater, who will be putting on a show in Grand Rapids at the end of the month. The performers are a part of a Protected Class and sponsoring them would increase awareness in the community. Commission Chair Erickson to check with City Attorney regarding the flier and also installing the Human Rights Commission's posters at their event.

Motion made by Commissioner Grossman, Seconded by Commissioner Dokken to authorize sponsoring the BOLD Theater for \$1,000 for transportation costs for their performance on September 28th, 2024. Voting Yea: Commissioner Learmont, Commissioner Blomquist, Commissioner Grossman, Commissioner Blake, Commissioner Dokken and Commissioner Jackson.

11) The Commission recognized Amanda Lussier's resignation from the Human Rights Commission.

CALLS/COMPLAINTS/INQUIRIES:

None.

SET AGENDA FOR NEXT MEETING:

BUSINESS:

- 3) 2024 Work Plan
- 4) Indigenous People's Day
- 5) Community Volunteers

UPDATES:

- 6) Juneteenth Freedom Walk
- 7) Work Group Updates
- 8) BOLD Theater

ADJOURN:

The meeting was adjourned by Vice Chair Blomquist at 5:16pm.



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**POLICE COMMUNITY ADVISORY
 BOARD MEETING MINUTES**
Thursday, September 19, 2024
4:00 PM

The Purpose of the Grand Rapids Police Community Advisory Board (The Board) shall be to establish and enhance communication between Grand Rapids residents, Police Department and City Council. Together, the Advisory Board and Police Department will identify and focus on public safety issues and collaborate with community leaders, community organizations and stakeholders in developing solutions to multi-faceted community concerns. The Board provides recommendations to the Chief of Police and City Council as to how issues should be addressed.

CALL TO ORDER: Pursuant to due notice and call thereof, the Police Community Advisory Board will hold a regular meeting on Thursday, Sept. 19, 2024 at 4:00 PM in City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids.

First Chair Connolly called the meeting to order at 4:04 PM.

ROLL CALL:

PRESENT

Board Member Dan Butterfield
 Board Chair Stephen Connolly
 Board Member Tom Neustrom
 Board Member Cassey Casteel

ABSENT

Board Member Wendy Uzelac
 Board Member Nikki Roberts
 Board Member Jessica Malmquist

STAFF

Chief Andy Morgan

PUBLIC INPUT (if anyone wishes to address the Board): This is your opportunity to approach the Police Community Advisory Board and publicly comment and/or share a concern about your specific issue. We ask that you approach the podium and provide your name and address for the record. A timer will be set for 5 minutes of comment. We ask that members of the public not applaud, engage in conversation, or engage in other behavior through words or action that may disrupt the following

proceedings of the board. This is not a dialog, debate, or back and forth with the board but if there is something that needs to be followed up on after the meeting, we and/or City staff will do so and report back to the Police Community Advisory Board if necessary.

Stephanie Lipsy - Grand Rapids

Spoke on behalf of a mother who had come to her with a concern about her child's behavior.

Stephanie shared concerns about the behaviors and how the situation was dealt with by the police.

Board members discussed issue.

Chief Morgan noted that this could be added to the agenda and he would address the topic in general, but would not be able to address this specific case.

Tom Sutherland, 2222 SW 3rd Ave, Grand Rapids, MN

Judith Lilja, 2729 Audrey Ln., Grand Rapids, MN

Spoke about situation and behavior of her child.

Questions were asked about police involvement and child's current condition and more discussion was had.

Tammy Hill, 32167 Gunn Park Dr. Grand Rapids, MN

Spoke about her concerns and what she has witnessed in regard to this child's behavior.

Discussion had.

Chief Morgan will meet with parents to discuss situation privately.

Matthew ?, 401 4th St. Crosby, MN

Spoke about his nephew and his concerns he has about his behaviors and the safety of the family.

SETTING THE AGENDA:

CORRESPONDENCE:

None.

APPROVE MINUTES:

1. Approve the Amended Minutes of May 16, 2024

Motion made by Board Member Butterfield, Seconded by Board Member Neustrom to approve the amended minutes of May 16, 2024. Voting Yea: Board Member Butterfield, Board Chair Connolly, Board Member Neustrom, Board Member Casteel

2. Approval of the Minutes of July 18, 2024

Motion made by Board Member Casteel, Seconded by Board Member Butterfield to approve the minutes of July 18, 2024. Voting Yea: Board Member Butterfield, Board Chair Connolly, Board Member Neustrom, Board Member Casteel

BUSINESS:

3. Traffic Complaint - Increased traffic on the Airport Road and by the L&M Project.

Board discussed safety issue due to semi trucks not being able to take sharp turn and amount of heavy traffic in the area near the south end of Airport Road and the new L&M project.

It was mentioned that some of this area is not in the city limits.

Chief Morgan spoke on the TZD and increase in patrol happening within the city.

4. PCAB Vacancies, including Board Secretary

Discussion about the open vacancies was had. The city clerk has the application open. Discussion was had about dropping the number of board members down to 7. There was discussion about the board secretary vacancy. Board member Casteel is interested and would like to know more about what the position does. It was decided that this will be an item on the agenda for the next meeting.

5. GRPD Staffing Levels

Chief Morgan talked about our current staff levels and the interviews that took place recently.

6. End of Summer Recap (Tall Timber Days, Fair, National Night Out, Safety Camp, River Fest)

Chief Andy gave an overview of all the summer events. They all went well and were uneventful from a police standpoint. It was asked if there were complaints during the fair. Other than parking and the usual raceway complaints, there weren't any. It was mentioned how the Police Reserves are relied upon and help out during these events. There are 9 Reserves and we we can have up to 15.

7. PepperBall

Chief Morgan talked about different levels of force, what we use now, and how pepperball works.

8. Political Signs Update

Chief Morgan gave an overview of where signs can and cannot be within the city limits and talked about the calls we've had.

Political Signs – Damaged/Stolen

This year – 6 incidents, all taking place in August and September. Some were documentation only. No one had cameras and there were no suspects.

Search in Zuercher – “GRPD, political sign, all dates” to show current data.+

UPDATES:

9. SRO Update

Chief Morgan explained there is only one SRO and it's been a busy year so far. A board member asked about the events that have happened this year so far, would the school district reconsider?

ANNOUNCEMENTS:

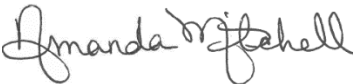
None

SET AGENDA FOR NEXT MEETING:

ADJOURN:

Meeting adjourned at 5:08 PM.

Respectfully Submitted,



Amanda Mitchell, Administrative Assistant

MEETINGS AND ATTENDANCE

The Board shall meet at minimum, four times each year as determined by the chair. A regular meeting may be cancelled by the chair or a majority of the Board. Every Board member shall be required to attend at least 75% of all meetings each calendar year. Board members who are unable to meet the attendance requirements may be removed by a majority vote of the Board. Prior to a vote considering the potential removal of a member, the member shall be afforded an opportunity to explain his or her reason for non-attendance.

BOARD MEMBERS AND TERM EXPIRATION

| | | | |
|-------------------|------------|-------------------|------------|
| Dan Butterfield | 12/31/2026 | Wendy Uzelac | 12/31/2025 |
| Stephen Connolly | 12/31/2026 | Cassey Casteel | 12/31/2024 |
| Pam Dowell | 12/31/2026 | Kerry Clausen | 12/31/2025 |
| Tom Neustrom | 12/31/2025 | Nicolette Roberts | 12/31/2024 |
| Jessica Malmquist | 12/31/2024 | | |



GRAND RAPIDS PUBLIC UTILITIES COMMISSION MEETING MINUTES

Wednesday, September 25, 2024

4:00 PM

Secretary Francisco called the meeting to order at 4:00 PM

CALL OF ROLL:

PRESENT: President Tom Stanley, Secretary Luke Francisco, Commissioner Rick Smith, Commissioner Dale Adams

OTHERS: Julie Kennedy, Jean Lane, Steve Mattson, Megan Sjostrand

ABSENT: Commissioner Nancy Saxhaug with notice.

PUBLIC FORUM:

No one from the public was present.

APPROVAL OF MINUTES:

1. Consider a motion to approve the August 14, 2024 Work Session Minutes and the August 28, 2024 Regular Meeting Minutes.

Motion made by Commissioner Smith, Seconded by Commissioner Adams to approve the August 14, 2024 Work Session Minutes and the August 28, 2024 Regular Meeting Minutes.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Smith, Commissioner Adams

VERIFIED CLAIMS:

2. Consider a motion to approve \$781,139.17 verified claims for August and September 2024.

Motion made by Secretary Francisco, Seconded by Commissioner Smith to approve \$781,139.17 verified claims for August and September 2024.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Adams

COMMISSION REPORTS:

Commissioner Adams mentioned that he drove down NE 3rd Avenue and observed that the reconstruction has turned out well.

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

Motion made by Commissioner Adams, Seconded by Commissioner Smith to approve the consent agenda as presented.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Smith, Commissioner Adams

3. Consider a motion to authorize the sale of surplus vehicles.

Approved on consent agenda.

4. Consider a motion to ratify the procurement contract with Keller Fence Company – North Inc. for fence removal and replacement.

Approved on consent agenda.

5. Consider a motion to approve the procurement contract with Trachte, LLC, to repair the roof at the Grand Rapids 115 kV Substation for \$28,514 and allow the General Manager to sign the contract.

Approved on consent agenda.

6. Consider a motion to approve the procurement contract with Rapid Garage Door and Awning for replacing the west garage door at the CSC garage bay for \$36,914.00 and allow the General Manager to sign the contract.

Approved on consent agenda.

7. Consider a motion to approve the procurement contract with Electric Pump Inc. for rebuilding the spare domestic pump for \$25,410.00 and allow the General Manager to sign the contract.

Approved on consent agenda.

8. Consider a motion to approve the procurement contract with Electric Pump Inc for purchasing two 10 hp Flygt filtrate pumps for the WW primary plant for \$33,302.00 and allow the General Manager to sign the contract.

Approved on consent agenda.

9. Consider a motion to approve the procurement contract with Jamar Company for installing a two-ton min split for number 7 building MCC for \$7,470.00.

Approved on consent agenda.

10. Consider a motion to approve the procurement contract with Jamar Company for installing a two-ton min split for the industrial screen house building MCC for \$7,340.00.

Approved on consent agenda.

11. Consider a motion to approve the procurement contract with Baldwin Supply Company for the purchase of a gear box for the Parkson screen at the industrial screen house for \$14,593.62.

Approved on consent agenda.

12. Consider a motion to approve the procurement contract with Novaspect Inc. for upgrading the process control system software Delta V (SCADA) to version 15 including new a pro-plus, service center app, 7 workstations and out of date controllers for \$109,489.00 and allow the General Manager to sign the contract.

Approved on consent agenda.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

Motion made by Commissioner Smith, Seconded by Secretary Francisco to approve the regular agenda.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Smith, Commissioner Adams

SAFETY REPORT:

13. Review Safety Monthly Report

Reviewed Safety Monthly Report

ADMINISTRATION:

14. Consider a motion to approve the GRPUC Social Media Policy.

Motion made by Secretary Francisco, Seconded by Commissioner Adams to approve the GRPUC Social Media Policy.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Smith, Commissioner Adams

15. Consider a motion to approve the Executive/HR Assistant position description and authorize an internal posting for the position.

Motion made by Secretary Francisco, Seconded by Commissioner Smith to approve the Executive/HR Assistant position description and authorize an internal posting for the position.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Smith, Commissioner Adams

BUSINESS SERVICES DEPARTMENT:

16. Business Services Department Monthly Report - September 2024

Reviewed Business Services Department Monthly Report

ELECTRIC DEPARTMENT:

17. Review Electric Utility Monthly Report

Reviewed Electric Utility Monthly Report

WATER AND WASTEWATER DEPARTMENT:

18. Review Water Utility Monthly Report

Reviewed Water Utility Monthly Report

19. Review Wastewater Utility Monthly Report

Reviewed Wastewater Utility Monthly Report

DEPARTMENT HEAD REPORT:

20. Administration Department Head Presentation

General Manager Julie Kennedy gave the Administration Department Head Presentation

ADJOURNMENT:

There being no further business, the meeting adjourned at 4:55 pm.

Respectfully submitted,

Megan Sjostrand

Megan Sjostrand



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

ARTS & CULTURE COMMISSION
MEETING MINUTES
Tuesday, October 01, 2024
3:45 PM

CALL TO ORDER:

The meeting was called to order by Chair Hedlund at 3:50pm.

ROLL CALL:

PRESENT:

Commissioner Ed Zabinski
Commissioner Kari Hedlund
Commissioner Myrna Peterson
Commissioner Aaron Squadroni
Commissioner Amanda Lamppa
Commissioner Derek Fox
City Staff, City Administrator, Tom Pagel
MacRostie Program Manager, Emily Carlson

ABSENT:

Commissioner Jennifer Gorman
Commissioner Angie Miskovich
Commissioner Sara Slaubaugh

PUBLIC INPUT: (if anyone wishes to address the Commission)

None.

SETTING THE AGENDA:

Motion made by Commissioner Lamppa, Seconded by Commissioner Squadroni to amend the agenda to include #6 New Member Training and #7 the Mayor's Art Award. Voting Yea: Commissioner Zabinski, Commissioner Hedlund, Commissioner Peterson, Commissioner Squadroni, Commissioner Lamppa, Commissioner Fox

CORRESPONDENCE:

None.

APPROVE MINUTES:

1. July 2, 2024
2. August 7, 2024, Worksession

Motion made by Commissioner Zabinski, Seconded by Commissioner Peterson to approve both the July 2, 2024, minutes and the August 7th, 2024, worksession minutes. Voting Yea: Commissioner Zabinski, Commissioner Hedlund, Commissioner Peterson, Commissioner Squadroni, Commissioner Lamppa, Commissioner Fox

FINANCIALS:

3. No Change to July, August or September Financials

Motion made by Commissioner Zabinski, Seconded by Commissioner Lamppa to accept that there has been no change to the Financials. Voting Yea: Commissioner Zabinski, Commissioner Hedlund, Commissioner Peterson, Commissioner Squadroni, Commissioner Lamppa, Commissioner Fox

BUSINESS:

4. Indigenous People's Day Cost Participation

Motion made by Commissioner Lamppa, Seconded by Commissioner Zabinski to authorize sponsoring the remainder of Invoice #661 from the MacRostie Art Center for \$1,400.00 for event expenses for the Indigenous People's Day on October 14th, 2024 (Human Rights Commission authorized sponsoring \$3,400.00). Voting Yea: Commissioner Zabinski, Commissioner Hedlund, Commissioner Peterson, Commissioner Squadroni, Commissioner Lamppa, Commissioner Fox

5. NE Neighborhood Art Project

The Commission discussed signage for the NE Neighborhood Art Project. The City Administrator, Tom Pagel, will request concepts from Eck Designs that could also incorporate historical photos for identification and education of the area. There was also an idea to post updates of the project on social media when available from the artist.

- 6) New Member Training

The Commission will move this to the November meeting and will check the City's Municipal Code regarding Commission membership. It was noted that a position vacancy does not count against a quorum.

- 7) Mayor's Art Award

MacRostie Program Manager Emily Carlson stated that she will send out a ballot for nominations and asked the Commission to put in for her by October 15th, to include a short description. At the November meeting, after the nominations come in, they will be posted on

social media for voting. A decision can then be made at the December meeting so that the award winner can be announced at the City Council meeting December 16th.

UPDATES:

6. Riverfest 2024

Riverfest saw approximately 2,200 attendees which was great attendance as numbers for these events are down everywhere and there were good reviews of the event.

7. Blandin Mural

Digital images were taken, the timeline, testing and locations for the photos are forthcoming.

ANNOUNCEMENTS:

None.

SET AGENDA FOR NEXT MEETING:

BUSINESS:

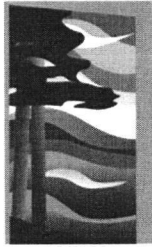
- 3) Mayor's Art Award
- 4) Remaining Budget
- 5) Jingle Mingle

UPDATES:

- 6) NE Neighborhood Art Project
- 7) Karen Noyce|
- 8) Indigenous People's Day
- 9) Blandin Mural

ADJOURN:

Commission Chair Hedlund asked for a motion to adjourn at 4:50pm. Motion made by Commissioner Zabinski, Seconded by Commissioner Peterson to adjourn. Voting Yea: Commissioner Zabinski, Commissioner Hedlund, Commissioner Peterson, Commissioner Squadroni, Commissioner Lamppa, Commissioner Fox



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, October 09, 2024

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, October 9, 2024 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

Chair Martin called the meeting to order at 5:00 PM.

CALL OF ROLL:

Present: Barr, Dobbs, Kee, Martin, Richards, Squadroni

Absent: Casteel, Teigland

Staff: Will Richter, Director of Library Services

APPROVAL OF AGENDA:

Motion to: approve agenda

Mover: Richards

Secunder: Dobbs

Result: Passed unanimously

PUBLIC COMMENT (if anyone wishes to address the Board):

None.

APPROVAL OF MINUTES:

1. Consider a motion to approve minutes from the 09-11-2024 Library Board meeting.

Motion to: approve minutes from last meeting.

Mover: Kee

Secunder: Barr

Result: Passed unanimously

COMMUNICATIONS:

None.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review financial reports and consider a motion to approve payment of the Bill List.

Motion to: approve payment of Bill List as presented.

Mover: Kee

Secunder: Squadroni

Result: Passed 6-0 via roll-call.

CONSENT AGENDA (Roll Call Vote Required):

3. Consider a resolution accepting donations.
4. Consider a contract with Emily Lindner for a series of four book club meetings.

Motion to: approve Consent Agenda as read.

Mover: Dobbs

Secunder: Barr

Result: Passed 6-0 via roll-call.

REGULAR AGENDA:

5. Preliminary 2025 Library budget

Informational.

6. Consider a resolution setting 2025 holiday calendar and Board meeting schedule.

Motion to: approve 2025 calendar resolution as presented.

Mover: Richards

Secunder: Dobbs

Result: Passed unanimously

7. Minnesota Library Association Legislative Priorities for 2025.

Informational.

8. City of Grand Rapids Climate Action Plan.

Informational.

9. Article about GRAL passport services.

Informational.

UPDATES:

Friends

Ellen was absent with notice.

Foundation

By Barr – Next meeting is November.

STAFF REPORTS:

10. Review library reports and statistics.

Library Director Will Richter reviewed library reports and statistics.

ADJOURNMENT:

Chair Martin adjourned the meeting at 5:36 PM

NEXT REGULAR MEETING IS SCHEDULED FOR NOVEMBER 13, 2024, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

DATE: 10/02/2024
 TIME: 12:31:26
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 10/09/2024

| VENDOR # | NAME | AMOUNT DUE |
|---|--------------------------------|-------------|
| ----- | | |
| PUBLIC LIBRARY | | |
| 0118100 | VESTIS GROUP, INC | 125.52 |
| 0118660 | ARROWHEAD LIBRARY SYSTEM | 344.23 |
| 0201428 | BAKER & TAYLOR LLC | 3,394.46 |
| 0212124 | BLACKSTONE PUBLISHING | 282.00 |
| 0221525 | BUNES SEPTIC SERVICE INC | 285.00 |
| 0305485 | CENGAGE LEARNING INC | 248.05 |
| 0701650 | GARTNER REFRIGERATION CO | 2,530.00 |
| 0718010 | CITY OF GRAND RAPIDS | 2,202.47 |
| 1015325 | JOHNSON CONTROLS FIRE | 600.00 |
| 1309055 | MIDWEST TAPE LLC | 164.18 |
| 1612225 | PLAYAWAY PRODUCTS LLC | 317.70 |
| 1901535 | SANDSTROM'S INC | 205.78 |
| 1915248 | SHI INTERNATIONAL CORP | 192.00 |
| 2114356 | UNIQUE MANAGEMENT SERVICES | 209.70 |
| TOTAL UNPAID TO BE APPROVED IN THE SUM OF: | | \$11,101.09 |
| CHECKS ISSUED-PRIOR APPROVAL | | |
| PRIOR APPROVAL | | |
| 0100053 | AT&T MOBILITY | 54.45 |
| 0113105 | AMAZON CAPITAL SERVICES | 486.62 |
| 0605191 | FIDELITY SECURITY LIFE | 6.90 |
| 0718015 | GRAND RAPIDS CITY PAYROLL | 68,665.97 |
| 1301146 | MARCO TECHNOLOGIES, LLC | 124.21 |
| 1305725 | METROPOLITAN LIFE INSURANCE CO | 76.14 |
| 1309199 | MINNESOTA ENERGY RESOURCES | 45.00 |
| 1309265 | MN DEPT OF LABOR & INDUSTRY | 30.00 |
| 1309335 | MINNESOTA REVENUE | 71.04 |
| 1516220 | OPERATING ENGINEERS LOCAL #49 | 10,092.00 |
| 1601750 | PAUL BUNYAN COMMUNICATIONS | 323.88 |
| 1618119 | ISABELLA A PRATTO | 50.00 |
| 1618120 | MADelyn R PRATTO | 50.00 |
| 1621130 | P.U.C. | 3,199.03 |
| 2301700 | WM CORPORATE SERVICES, INC | 145.86 |
| TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: | | \$83,421.10 |
| TOTAL ALL DEPARTMENTS | | \$94,522.19 |

RESOLUTION NO. 2024-10
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

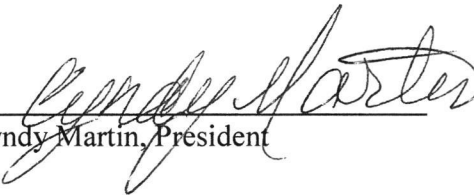
WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:


Bob and Ginny Wickman - \$200.00

Ann Kiehne and Lyman Loveland Fund - \$664.41

Adopted this 9th day of October 2024



Cyndy Martin, President



Deb Kee, Secretary



10/01/2024

Emily Lindner
23222 Old Stones Throw Road
Grand Rapids, MN 55744

Dear Ms. Lindner:

I am pleased that you will be leading a series of four book club meetings developed for school age children. These programs will be held 9/30/2024, 10/28/2024, 11/25/2024, and 12/9/2024.

The Library will pay you \$100 for each program. This fee will include your prep time, as well as set-up, programming, and clean-up time. In addition, the Library will pay you \$50 for program materials and snacks, for a total payment of \$150 per program. Payments will be made monthly, after the programs are completed. If these arrangements are agreeable, please sign below, and return this contract to the library.

My e-mail is: wrichter@grandrapidsmn.gov. Don't hesitate to contact me if you have questions or concerns about the arrangements for your programs.

Sincerely,

Will Richter
Library Director

These terms are acceptable:

Emily Lindner
Signature

10/1/24
Date

Approved for the Board of Directors:

Cyndy Martin

10/09/24

Board member
adoption:

introduced the following resolution and moved for its

RESOLUTION NO. 2024-
SETTING 2024 LIBRARY CALENDAR

WHEREAS, THE Library Board is responsible for establishing the library calendar of dates open and closed and the time and location of its regular meetings,

NOW THEREFORE BE IT RESOLVED that the following calendar is established for 2025:

| | | |
|-------------|------------------------|--------|
| January 1 | New Year's Holiday | Closed |
| January 20 | Martin Luther King Day | Closed |
| February 17 | President's Day | Closed |
| May 26 | Memorial Day | Closed |
| June 19 | Juneteenth | Closed |
| July 4 | Independence Day | Closed |
| September 1 | Labor Day | Closed |
| November 11 | Veteran's Day | Closed |
| November 27 | Thanksgiving | Closed |
| November 28 | Day after thanksgiving | Closed |
| December 24 | Christmas Holiday | Closed |
| December 25 | Christmas Holiday | Closed |

The Library Board will meet the in City Council Chambers the second Wednesday of the month at 5 p.m.

Adopted this 8th day of November 2024.



Cyndy Martin, President

Attest:



Deb Kee, Secretary

Board member
voted in favor thereof:

seconded the foregoing resolution and the following

And the following voted against same:

And the following abstained:

Whereby the resolution was declared duly passed and adopted.



POKEGAMA GOLF COURSE BOARD MEETING MINUTES

**Tuesday, October 15, 2024
7:30 AM**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Pokegama Golf Course Board will be held on Tuesday, October 15, 2024 at 7:30 AM at Pokegama Golf Course, 3910 Golf Course Road, Grand Rapids, Minnesota.

ROLL CALL:

PRESENT

Member Rick McDonald
Member John Ryan
Member Tom Lagergren
Member Deb Godfrey

ABSENT

Member John Bauer

PUBLIC INPUT:

No one from the public was present.

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Board members present.)

APPROVE MINUTES:

1. Approve the minutes of September 17, 2024 Golf Board Meeting.

Motion made by Member Lagergren, Seconded by Member Godfrey to approve the agenda and the September 17, 2024 minutes. Voting Yea: Member McDonald, Member Ryan, Member Lagergren, Member Godfrey

CLAIMS AND FINANCIAL STATEMENTS:

2. Review and approve verified claims

Motion made by Member Godfrey, Seconded by Member Ryan to approve the claims. Voting Yea: Member McDonald, Member Ryan, Member Lagergren, Member Godfrey

3. Review Financials

Director of Golf, Tom Beaudry, gave an overview of the financials. The golf season is ending soon. In November the repairs will be made due to flooding. Insurance money will be used to repair sheetrock and base boards.

Simulators will be starting soon.

VISITORS:

No visitors present.

REPORTS:

Superintendent Steve Ross reported that they are spraying fairways today. They will be putting a snow mold treatment down just before the first snow, probably next week or the following week. Late next week they will be putting carts into storage. There are 50 carts total. Ryan Sutherland will be taking 5. It costs \$2100 to have the carts stored for the season. They have been blowing mulch and leaves and keeping things cleaned up. There has not been a lot of golfers. They have found someone to trap the skunks. There are a lot of skunks. Six traps were set yesterday. They also spray areas for grubs. That also keeps skunks from digging. They have pulled fixtures off, and ball washers, benches, garbage cans, and tee markers have been put away. Employees are contracted for 185 days. The next few weeks employees will be done. The blade was approved for the John Deere Tractor. Cody is working year round. They are working on next year's budget. There will be two applications on the fairway next year. The fairway is doing well. They will aerify fairways in November on a nice day. Irrigation and pump house are done. Thursday, depending on the weather, they will move the carts. It should take a couple of hours depending on how many show up to help. Mike Plackner was approved for tree work, with an amount around \$20,000. He should start in November. This years the course was in good condition and they received a lot of compliments.

Director of Golf, Tom Beaudry, reported that they are winding down the year, focusing on paperwork to deactivate employees and marketing plans for next year. Simulators will start the Friday after Thanksgiving and be closed Monday and Tuesday and open Wednesday through Sunday.

BUSINESS:

Discussion was had about changing the time of the monthly meeting from 7:30 am to 8 am. It was decided to change it and return it to 7:30 am sometime in the Spring.

Motion made by Member Lagergren, Seconded by Member Ryan to change the Pokegama Golf Course meeting time to 8:00 am until further notice. Voting Yea: Member McDonald, Member Ryan, Member Lagergren, Member Godfrey

Question was asked about playing golf in November. It was stated that due to liability insurance the player could only do so if they were a season pass holder.

CORRESPONDENCE AND OPEN DISCUSSION:

4. Junior Range Pass Discussion

Discussion was had about the Junior Range Pass. Many members have been hearing concerns from the public. The golf course is proposing a punch card system or a 3 bucket a day limit. Discussion was had about youth abusing the current pass. Director of Golf, Tom Beaudry, provided details of family usage and a financial spreadsheet. Discussion included the importance of this pass and the impact it has on the youth and adults. Discussion was had about teaching kids proper golf etiquette and holding them accountable. Member Rick McDonald spoke about a young girl who reached out to him expressing her concern and the importance of the Junior Range Pass to her. He was impressed with her respect and initiative. More ideas were discussed: increase price, if rules aren't followed you lose your privilege for a week, teaching and interactions from staff with the youth. The system is working for adults, (18+), and there is no need to change that system. Young adults employed with the Golf Course are not included in the Junior Range Pass. They have access to as many buckets as they want. Discussion about the Simulator revenues originally being meant to offset Junior golf and right now it is used for the school. It's a line item in the budget but could get lost over time and not used for junior golf. Tom B. mentioned it is a small season and it takes \$20,000 to run the driving range. It was mentioned that some of the Simulator money should be used to offset the Junior Range Pass, to support the juniors. Discussion was had about documentation of use. There is a record of who uses it and how much they use it. A comment was made that this is a community course. Also mentioned, in consideration with the three bucket rule, if a youth is working hard, giving them another bucket with pointers from Tom B. It was decided Junior Range Pass is still in effect with a 3 bucket a day limit. If they wanted more, they would have to come in and talk with Tom B. There will be no family pass. There was talk of sponsoring due to financial hardship.

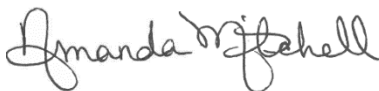
Surveys that were discussed at the previous meeting are printed off and available to read.

ADJOURN:

Motion made by Member Lagergren, Seconded by Member Ryan to adjourn the October 15, 2024 Golf Board meeting. Voting Yea: Member McDonald, Member Ryan, Member Lagergren, Member Godfrey

Meeting adjourned at 8:22 AM.

Respectfully submitted:



Amanda Mitchell, Recorder



GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

Thursday, October 24, 2024
4:00 PM

NOTICE IS HEREBY GIVEN, that a regular meeting of the Grand Rapids Economic Development Authority will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Thursday, October 24, 2024 at 4:00 PM.

CALL TO ORDER

CALL OF ROLL

SETTING OF THE REGULAR AGENDA - *This is an opportunity to approve the regular agenda as presented, or to add/delete an agenda item by a majority vote of the Commissioners present .*

APPROVE MINUTES

1. Consider approving the minutes from the October 10, 2024 regular meeting.

APPROVE CLAIMS

2. Consider approving claims in the amount of \$614.69.

BUSINESS

UPDATES

ADJOURN

MEMBERS & TERMS

Tom Sutherland - 12/31/2024 Council Representative

Molly MacGregor - 12/31/2024 Council Representative

Wayne Bruns - 3/1/25

Sholom Blake - 3/1/25

Al Hodnik - 3/1/27

Bill Martinetto - 3/1/27

Malissa Bahr - 3/1/30



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 2, 2024

AGENDA ITEM: Consider adopting a resolution to authorize an operating transfer from the Debt Service Fund-2017B GO Refunding Bonds to the Capital Project Fund- Permanent Improvement Revolving Fund (PIR).

PREPARED BY: Barb Baird

BACKGROUND:

In 2017, the City issued General Obligation Refunding Bonds for six different bond issues. The refunding of the bond issues produced a Net Present Value Saving of approximately \$215,696.

The 2017B GO Refunding bond is paid in full, leaving a small cash balance left in the debt service fund. Therefore, a transfer of these funds should be made into the Capital Project Fund-Permanent Improvement Revolving Fund (PIR) for future infrastructure projects.

REQUESTED COUNCIL ACTION:

Make a motion adopting a resolution to authorize an operating transfer from the Debt Service Fund-2017B GO Refunding Bonds to the Capital Project Fund- Permanent Improvement Revolving Fund (PIR) in the amount of \$35,435 and close the debt service fund.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 24-

A RESOLUTION AUTHORIZING AN OPERATING TRANSFER FROM THE DEBT SERVICE FUND-2017B GO REFUNDING BONDS TO THE CAPITAL PROJECT FUND-PERMANENT IMPROVEMENT REVOLVING FUND (PIR) IN THE AMOUNT OF \$35,435 AND CLOSE THE DEBT SERVICE FUND

WHEREAS, in 2017, the City issued General Obligation Refunding Bonds for six different bonds issues, and

WHEREAS, by refunding the six different bond issues the City was able to have a Net Present Value Saving of approximately \$215,696, and

WHEREAS, the 2017B GO Refunding Bond is paid in full, leaving a small cash balance left in the debt service fund, and

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, authorizes an operating transfer from the Debt Service Fund-2017B GO Refunding Bonds to the Capital Project Fund- Permanent Improvement Revolving Fund (PIR) in the amount of \$35,435, and close the debt service fund.

Adopted this 2nd day of December 2024.

Tasha Connelly, Mayor

Attest:

Kim Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 2, 2024

AGENDA ITEM: Consider adopting a Resolution Establishing 2025 Compensation for City of Grand Rapids Exempt & Non-Exempt Non-Represented Employees.

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

We have collective bargaining agreements with five bargaining units where we have agreed to 2025 wage increases. In the past, we have tried to keep pay increases consistent to avoid compression issues amongst the different classifications. Attached is a resolution indicating the recommended increases for the City of Grand Rapids' Exempt and Non-Exempt Non-Represented employees. The recommended increases include a 3.0% cost of living adjustment as well as some longevity pay recommendations.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution establishing 2025 compensation for City of Grand Rapids Exempt & Non-Exempt Non-Represented Employees.

Councilor introduced the following resolution and moved for its adoption:

RESOLUTION No. ____
ESTABLISHING COMPENSATION FOR
CITY OF GRAND RAPIDS
NON-REPRESENTED EMPLOYEES

WHEREAS, the Grand Rapids City Council has established that employment with the City of Grand Rapids should be attractive from a career perspective and that the compensation and benefit plan for the City of Grand Rapids' non-represented employees shall be founded on the principle of equitable and adequate compensation and benefits; and further, that said compensation and benefit plan shall be as competitive as possible in the judgment of the City in order to attract and retain people of the highest caliber so that the citizens of Grand Rapids can be assured that their best interests are being served; and

WHEREAS, the City of Grand Rapids' past practices provide that adjustments to salary schedules are generally made on January 1st and are based on such factors as changes in the cost-of-living, labor markets, recruiting experience, financial condition of the city, reclassification studies, etc.; and

WHEREAS, the City has ratified all contracts with the City's bargaining units through December 31, 2025; and

WHEREAS, the City has not adjusted salaries for non-represented employees for the period January 1, 2025 through December 31, 2025; and

WHEREAS, the City Administrator has evaluated all Department Heads and has determined that they all have either met or exceeded their job requirements; and

NOW, THEREFORE IT BE RESOLVED that the exempt and non-exempt non-represented staff receive a cost of living adjustment of 3.0% of their base salary, as well as other adjustments as indicated on the attached spreadsheet. Fire Officers and paid on-call hourly Firefighters receive a cost of living adjustment of 3.0%. Hospital Security full and part-time personnel will receive a 3.0% cost of living adjustment, as well as other adjustments as indicated on the attached spreadsheet. All increases will be effective January 1, 2025.

BE IT FINALLY RESOLVED that regular City employees who are in collective bargaining agreements with the City, part-time, temporary and seasonal employees, and elected officials are specifically excluded from this resolution. Pay increases for union employees are governed by their collective-bargaining agreements, and all other 2025 salary increases will have already been approved by the City Council.

Adopted this 2nd day of December, 2024.

Tasha Connelly, Mayor

ATTEST:

Kimberly Gibeau, City Clerk

Councilor _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

Proposed 2025 Salary Adjustments

| Department | Name | Grade | 2025 Years | | 2024 Actual | 2025 Proposed |
|--------------------------|-----------------|-------|-------------|--|-------------|---------------|
| | | | in position | | | |
| Golf | Cody Alleman | 6 | 7 | | 50,104.41 | 55,165.47 |
| Police/Hospital Security | Marvin Anderson | 7 | 1 | | 49,241.09 | 52,101.82 |
| Police/Hospital Security | August Stovall | 7 | 2 | | 50,583.96 | 53,476.41 |
| Police/Hospital Security | Christina Davis | 8 | 3 | | 51,918.84 | 58,493.52 |
| Police/Hospital Security | Jared Anderson | 8 | 7 | | 57,258.35 | 64,503.38 |
| Police/Hospital Security | Gary DeGrio | 8 | 10 | | 67,000.74 | 70,513.22 |
| Fire | Shawn Graeber | 8 | 3 | | 61,673.90 | 65,026.58 |
| Fire | Lance Kushel | 8 | 3 | | 61,673.90 | 65,026.58 |
| Community Development | Paul Martinetto | 10 | 2 | | 68,635.75 | 78,996.25 |
| Information Technology | Jamey Serich | 10 | 2 | | 68,635.74 | 72,414.99 |
| Information Technology | Lasha Karels | 11 | 13 | | 83,865.70 | 86,381.67 |
| Library | Amy Dettmer | 11 | 17 | | 83,865.70 | 86,381.67 |
| Golf | Tom Beaudry | 13 | 1 | | 96,017.90 | 98,898.44 |
| Finance | Laura Pfeifer | 13 | 14 | | 96,017.93 | 98,898.47 |
| Public Works | Kevin Koetz | 13 | 5 | | 85,895.09 | 90,579.26 |
| Library | Will Richter | 13 | 6 | | 87,833.99 | 92,576.33 |
| Community Development | Jon Peterson | 13 | 3 | | 91,926.00 | 96,791.11 |
| Parks & Recreation | Dale Anderson | 13 | 25 | | 96,017.90 | 98,898.44 |
| Ass. Comm. Dev. | Dan Swenson | 14 | 2 | | 99,656.14 | 104,900.67 |
| Information Technology | Erik Scott | 14 | 16 | | 102,739.16 | 105,821.33 |
| Administration | Chery Pierzina | 14 | 2 | | 102,739.16 | 105,821.33 |
| Police | Jeremy Nelson | 15 | 3 | | 101,933.97 | 107,404.69 |
| Police | Kevin Ott | 15 | 4 | | 101,933.97 | 107,404.68 |
| Fire/Haz-Mat | Travis Cole | 15 | 5 | | 99,200.67 | 104,589.38 |
| Finance | Barb Baird | 15 | 16 | | 109,930.90 | 113,228.83 |
| Finance-Interim Director | Laura Pfeifer | 15 | 0 | | 109,930.90 | 113,228.83 |
| Community Development | Rob Mattei | 15 | 23 | | 109,930.90 | 113,228.83 |
| Public Works/Eng | Matt Wegwerth | 16 | 6 | | 109,392.40 | 115,255.76 |
| Administration | Chad Sterle | 16 | 7 | | 116,817.12 | 120,321.64 |
| Police | Andrew Morgan | 16 | 3 | | 112,208.98 | 118,156.84 |
| Administration | Tom Pagel | 18 | 12 | | 138,373.51 | 159,650.00 |
| Fire Officers | | | | | | |
| 1st Assistant | John Linder | | | | 11,327.04 | 11,666.85 |
| 2nd Assistant | Shawn Graeber | | | | 9,203.04 | 9,479.13 |
| Captain C4 | Bruce Baird | | | | 7,079.04 | 7,291.41 |
| Captain C5 | Lance Kuschel | | | | 7,079.04 | 7,291.41 |
| Maint-Mechanic | Nate Morlan | | | | 4,955.04 | 6,303.69 |
| Maint-Janitorial | Tony Clifton | | | | 3,894.00 | 4,010.82 |
| Safety Officer | TBD | | | | 4,955.04 | 3,903.69 |
| Haz-Mat Team Lead | Chad Troumbly | | | | 3,993.00 | 4,112.79 |
| Haz-Mat Equip/Trng | Jeremy Gambill | | | | 3,167.04 | 3,262.05 |
| Fire Call Hourly Rate | | | | | 22.24 | 22.91 |
| Intro FF | | | | | 14.16 | 14.58 |
| Intermediate FF | | | | | 17.69 | 18.22 |



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 2, 2024

AGENDA ITEM: Consider the adoption of a resolution approving the conveyance of certain property to the Grand Rapids Economic Development Authority (GREDA)

PREPARED BY: Rob Mattei, Director of Community Development

BACKGROUND:

On August 12 of this year, the City Council approved a purchase agreement with ISD 318 for the purchase of the former District Administration Building property at 820 NW 1st Ave.

The purpose of the purchase of this property was for GREDA to lead the redevelopment of the site in partnership with the Itasca County HRA. The tentative plan is to raze the building and redevelop the site into eight owner-occupied single family home sites, similar to the redevelopment of the Forest Lake School site.

The City now owns the site. The attached resolution and deed will transfer ownership to GREDA.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution approving the conveyance of certain property to the Grand Rapids Economic Development Authority (GREDA).

Quit Claim Deed

Deed Tax Due: \$1.65

Date: December _____, 2024

ECRV: N/A

Total consideration for this transaction is \$3,000 or less.

FOR VALUABLE CONSIDERATION, the City of Grand Rapids, a municipal corporation under the laws of the State of Minnesota, Grantor, hereby conveys and quitclaims to Grand Rapids Economic Development Authority, a public body corporate and politic under the laws of the State of Minnesota, Grantee, real property in Itasca County, Minnesota, described as follows:

See Exhibit A attached hereto.

Check here if part or all of the land is Registered (Torrens)

together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions:

- a. Building and zoning laws, ordinances, state and federal regulations;
- b. Reservation of minerals or mineral rights to the State of Minnesota, if any; and
- c. Public utility and drainage easements of record.

- The Seller certifies that the Seller does not know of any wells on the described real property.
- A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: _____).
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

City of Grand Rapids

By _____
Tasha Connelly
Its Mayor

By _____
Thomas Pagel
Its City Administrator

STATE OF MINNESOTA }
 } ss.:
COUNTY OF ITASCA }

The foregoing was acknowledged before me this _____ day of December, 2024, by Tasha Connelly and Thomas Pagel, the Mayor and City Administrator, respectively, of the City of Grand Rapids, a municipal corporation organized under the laws of the State of Minnesota, on behalf of the municipal corporation, Grantor.

NOTARY STAMP

SIGNATURE OF PERSON TAKING ACKNOWLEDGMENT

This instrument was drafted by:

Tax Statements should be sent to:

Kennedy & Graven, Chartered
150 South 5th Street, Suite 700
Minneapolis, MN 55402
(612) 337-9300

Grand Rapids Economic Development Authority
420 North Pokegama Avenue
Grand Rapids, MN 55744

Exhibit A

Block 29 in Kearney's First Addition, Grand Rapids, according to the plat thereof on file in the office of the Register of Deeds for Itasca County, Minnesota, EXCEPT the South One Hundred Forty Feet (S. 140.0') of Block Twenty-nine (29), KEARNEY'S FIRST ADDITION TO GRAND RAPIDS.

Abstract Property.

CITY OF GRAND RAPIDS, MINNESOTA

RESOLUTION NO. _____

APPROVING AUTHORIZING CONVEYANCE OF THE CITY-OWNED PROPERTY LEGALLY DESCRIBED ON THE ATTACHED EXHIBIT A BY THE CITY OF GRAND RAPIDS TO THE GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY

WHEREAS, the City of Grand Rapids (the “City”) is the owner of that certain real estate in the City of Grand Rapids, County of Itasca, and State of Minnesota, legally described on the attached Exhibit A (the “City Parcel”); and

WHEREAS, the City of Grand Rapids wishes to convey the City Parcel to the Grand Rapids Economic Development Authority (the “EDA”) so that the City Parcel can be further conveyed for economic development at a later date; and

NOW, THEREFORE, BE IT RESOLVED by the City Council (the “Council”) of the City of Grand Rapids, Itasca County, Minnesota, as follows:

1. The conveyance of the City Parcel to the EDA is hereby approved.
2. The Mayor and the City Administrator are authorized to execute a quit claim deed from the City to the EDA for the City Parcel.
3. City staff and officials are authorized to take all actions necessary to transfer the City Parcel to the EDA, including, but not limited to, recording the quit claim deed.

Approved by the City Council of the City of Grand Rapids, Minnesota, this _____ day of December, 2024.

Mayor

Attest:

City Clerk

EXHIBIT A
Legal Description of the City Parcel

Block 29 in Kearney's First Addition, Grand Rapids, according to the plat thereof on file in the office of the Register of Deeds for Itasca County, Minnesota, EXCEPT the South One Hundred Forty Feet (S. 140.0') of Block Twenty-nine (29), KEARNEY'S FIRST ADDITION TO GRAND RAPIDS.

Parcel Number: 91-585-2910



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 2, 2024

AGENDA ITEM: Consider approving Collection of Lodging Tax Administration Agreement with the Minnesota Department of Revenue.

PREPARED BY: Laura Pfeifer

BACKGROUND:

Minnesota Department of Revenue requires an updated administration agreement with the City of Grand Rapids to include collection of lodging tax along with the local sales and use tax.

See attached agreement for review.

REQUESTED COUNCIL ACTION:

Make a motion approving an updated administration agreement between the Minnesota Department of Revenue and City of Grand Rapids for collection of Local Sales and Use Tax along with Lodging Tax.



Agreement Between the Minnesota Department of Revenue and City of Grand Rapids for Collection of a Local Sales and Use Tax

Introduction

This agreement concerns administration of local taxes identified below:

- Grand Rapids sales tax
- Grand Rapids use tax
- Grand Rapids lodging tax

Laws of Minnesota 2021, First Special Session, Chapter 14, Article 8, Section 7 authorize the above taxes. The taxes are imposed by Grand Rapids Ordinance 22-11-02 adopted November 28, 2022.

The Grand Rapids Lodging taxes are authorized by Laws of Minnesota 2020, Chapter 469.190. The taxes are imposed by City of Grand Rapids Ordinance 62-11, amended by Ordinance No. 24-05-03 adopted May 28, 2024.

Administration, collection and enforcement

The Department of Revenue (department) will administer, collect, and enforce the Grand Rapids taxes identified in the introduction, as authorized under:

- Minnesota Statutes, section(s) 297A.99, and
- any other governing laws or statutes identified in the introduction

The administration, collection, and enforcement process will follow:

- Minnesota Statutes, Chapters 297A, 289A, and 270C
- Minnesota rules Chapter 8130, and
- Administrative procedures

Local tax administration also includes processing refunds, litigation, and authority to enter into settlement agreements on behalf of Grand Rapids. If the local tax revenues collected are not sufficient to cover actions taken, Grand Rapids must provide the department with sufficient funding to process all adjustments.

Grand Rapids agrees to update the ordinance listed above as needed to remain consistent with current language and definitions used in the governing Minnesota Statutes. Grand Rapids further agrees to take corrective action within 90 days if notified by the department of required ordinance language changes. The department will not enforce or engage in compliance activities for local taxes administered by the department if any portion of Grand Rapids's ordinance is not consistent with the governing Minnesota statutes. Local special taxes imposed before 2010 are not subject to this limitation.

Registration of vendors

The department is responsible for notifying vendors that are registered for state sales and use tax of their obligations to collect and remit Grand Rapids taxes covered by this agreement. The department is also responsible for informing newly registered businesses of their obligations to collect and remit Grand Rapids sales and use taxes covered by this agreement.

Accounts registered for state sales and use tax who have a ZIP Code in the Grand Rapids tax jurisdiction will be registered for the Grand Rapids taxes by the department. We will mail an informational notice of registration to these businesses.

Outreach and education

The department will register and notify all vendors that are currently registered for state sales and use tax and the general public about the Grand Rapids taxes by posting a notice on the department's website (www.revenue.state.mn.us). Other notifications will be made at the time of registration, through the department's website.

Grand Rapids acknowledges that there is no cost-effective way to identify specific vendors located outside the Grand Rapids taxing jurisdiction who are required to be registered for Grand Rapids taxes. Identification of these vendors will be voluntary by vendor response to general notifications by the department and through other contacts that the vendor has with the department or the Streamlined Sales Tax Governing Board's (SSTGB) central registration system.

Publicity

If Grand Rapids maintains an official website, it will display (on its main web page) a link to a notice that residents and businesses may reference for more information about the local taxes. Grand Rapids will briefly describe the taxes and provide a link to the department's website (www.revenue.state.mn.us). Also state in the description that local use taxes on purchases of goods and services made outside of the political subdivision that are used in the political subdivision, are subject to local use taxes.

Local governments that bill residents and businesses for utilities must include a notice of the local taxes at least once per year. The notice must include a brief description of both the local sales and use taxes, and reference the department's website link.

Returns and remittance

Vendors will collect and remit Grand Rapids taxes covered by this agreement as part of their Minnesota sales and use tax returns, which include simplified electronic returns (SER's) authorized by the SSTGB. Revenues collected by the department are deposited in the State Treasury and credited to a special account. The department will draw from this account to recover department costs as provided in this agreement, and to transmit collections to Grand Rapids. Grand Rapids will accrue no interest on this amount.

Transmittal of tax

The department will transmit the taxes reported on returns monthly through the automatic clearinghouse system.

For each month of collection, the department will transmit taxes reported for that month in one monthly payment. The transmittal will be sent approximately 40 days after month end. The department retains a fee for administering, collecting, and enforcing the Grand Rapids taxes as provided in this agreement. The department sends notification each month to Grand Rapids with the month's sales and use tax collections and the administrative fees deducted.

Reports

Upon request, the department will provide Grand Rapids with a report showing information about taxpayers and the amount of taxes remitted. This report can be requested once per year at no additional cost. Grand Rapids must submit a written request via email or US mail. The department will consider requests for more frequent reports for an additional administrative fee.

Disclosure

Grand Rapids understands that any local sales and use tax account information given to it by the department is subject to the classification and disclosure provisions in Minnesota Statutes, chapters 13 and 270B. Pursuant to Minnesota Statutes, section 270B.12, subdivision 2, such information can only be used to the extent necessary to administer the local sales or use tax.

The department will provide disclosure training materials to Grand Rapids's designated representative. Grand Rapids must train any employees with a business need to access not public Minnesota sales and use tax information provided by the department. All employees who have a business reason to access not public tax information must complete the required training annually. New employees and other users who did not previously have a business reason to access not public tax information must complete the training before they may be granted access it.

Grand Rapids must update its disclosure authorization form by December 31 of each year, providing a list of all personnel who are trained and authorized to view not public Minnesota sales and use tax information. If an authorized employee or official no longer needs access to tax information due to a change of duties, separation from employment, or any other reason, it is Grand Rapids's obligation to instruct the department's local tax liaison to terminate access rights for that individual by the start of the next calendar quarter.

Failure to conduct the required disclosure trainings or update the user access list as described above will result in the department suspending Grand Rapids's access to not public Minnesota sales and use tax information until such training is completed.

Inspection of records and audit information

The department will allow Grand Rapids to inspect and audit all data, records, and other information relating to its local sales or use tax, the cost of collecting the tax, and the performance by the department under this agreement. Grand Rapids will submit any requests to inspect the sales or use tax data to the department in writing, as prescribed by the department.

Reimbursement of costs

The Department will review its own direct and indirect costs for administering, collecting, and auditing local taxes, and as needed adjust costs accordingly.

For each month of collection, the following calculation of reimbursement for administrative costs will apply.

Minnesota Statutes, section 297A.99, subdivision 11 states the Department shall deduct the direct and indirect costs to administer local taxes. Grand Rapids will pay a flat rate of up to 1.0% of sales taxes collected to cover the administration, collection, and auditing of all local sales taxes administered by the Department. If the reimbursement of costs increases, the Department will notify Grand Rapids at least 180 days prior to the rate change. An updated agreement is only required when an increase to the flat rate of 1.0% is determined. Any shortfalls or reserves will be managed across years to the extent possible.

Termination of a local tax

The department will provide a report to Grand Rapids after the last month that the tax is in effect. The report will indicate the total amount of Grand Rapids taxes, corresponding adjustments made, prior month corrections, and administrative fees retained. In addition, when a tax ends, the department will work with Grand Rapids to determine a reserve amount the department will retain which will be used as a fund to make adjustments or refunds. Please see the Responsibilities section below for more details. The portion of this fund not used for refunds or adjustments will be transmitted to Grand Rapids at the close of the period of limitations. The account remains open for a period equal to the statute of limitations provided in Minnesota Statutes, section 289A.40, for sales and use tax returns. The account will be reconciled and Grand Rapids will be notified of the final settlement.

Responsibilities

When the boundary limits for Grand Rapids change, it is the responsibility of Grand Rapids to notify and provide the department with the updated boundary information. The department will only update the rate calculator and ZIP Code guide upon receiving this information. Minnesota Statute requires that the department notify vendors of their tax obligations when boundaries change. Vendors not notified will be relieved of liability until notification occurs. The department will not engage in compliance activities for vendors in the new boundary area who have not been formally notified of the change.

If Grand Rapids updates or amends the city ordinance relating to the Grand Rapids tax covered by this agreement, Grand Rapids must provide a draft of the changes to the department for review before it is made final. The department will review the changes to ensure compliance with governing statutes. Grand Rapids will then provide the department with a signed copy of the revised or amended ordinance.

Grand Rapids must provide the department with current contact information annually and advise when any changes occur. This includes, but is not limited to, the contact person, phone number, address, and email.

Grand Rapids will notify the department prior to the 90-day notification requirement for when the tax will end. The department will work with Grand Rapids to project an estimated amount to retain for the reserve fund. This amount retained will allow for adjustments and refunds as mentioned in the "Termination of local tax" section. In the event the Department does not retain enough revenues to cover any adjustments once the tax ends, a bill will be sent for the outstanding amount. See Minnesota Statutes, section 297A.99 subdivision 9.

Effective date

This agreement is effective the day following imposition of the tax and supersedes any previous agreement.

Modifications

Any portion of this agreement may be modified. Modifications must be in writing and signed by the Commissioner of Revenue and an authorized representative of Grand Rapids.

Minnesota Department of Revenue

Signature: _____
Paul Marquart
Commissioner of Revenue

Date: _____

Grand Rapids Representative

Signature: _____

Print Name: _____

Print Title: _____

Date: _____

Signature: _____

Print Name: _____

Print Title: _____

Date: _____



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 12/2/2024

AGENDA ITEM: Consider renewal of concessionaire contract renewal with recommended changes.

PREPARED BY: Tom Beaudry, Director of Golf

BACKGROUND:

Pokegama Bar and Grill has been successfully managed by S. Bastian Companies LLC for the last 15 years. The current concessionaire agreement will expire December 31st 2024. The changes that are recommended be made are amending page 3 to read \$20 an hour for each simulator in use and that charge to increase every third year beginning December 1, 2027 by 3%. It is also recommended that the duties of snow removal be deleted as that is handled by golf course maintenance.

REQUESTED COUNCIL ACTION:

Make a motion to renew the concessionaire agreement with changes.

CONCESSIONAIRE AGREEMENT

This Concessionaire Agreement is entered into this 13 day of February, 2023, by and between the City of Grand Rapids, Minnesota, a municipal corporation ("City") and S. Bastian Companies, LLC on behalf of Stewart Bastian as its Corporate Officer ("Concessionaire").

RECITALS

WHEREAS, City owns Pokegama Golf Course and Clubhouse and desires to contract for concessionary services; and

WHEREAS, Concessionaire has represented that they are willing and able to provide high quality concessionaire services as contemplated by this Agreement; and

WHEREAS, City and Concessionaire wish to enter into this Agreement specifying the terms and conditions under which City will retain Concessionaire to provide concessionaire services;

NOW, THEREFORE, City and Concessionaire, for goods and valuable mutual consideration, and with the intent of being legally bound, agree as follows:

ARTICLE 1 - CONCESSIONS SERVICES

1.1 General: City hereby grants to Concessionaire the right to provide concession services as further defined in the Concession Agreement, at Pokegama Golf Course and Clubhouse, for the term of this Concessionaire Agreement. Concessionaire commits to provide concessionaire services as required by this Concessionaire Agreement for the term hereof. "Concession services" consists of Clubhouse concession services, beverage cart services and special event concession services. The concessionaire may cater private events during the term of the contract. In the event of a conflict between golf related events and private related events, golf related events shall have first priority. Further, during private events, the bar area must be open to the golfing public and they also must be allowed access to the on-sale liquor service.

1.2 Clubhouse Services: Clubhouse services shall consist of food and beverage services prepared and served within Pokegama Golf Course Clubhouse, including on-sale liquor service. Clubhouse services shall be provided on a schedule of days and hours per day as designated by City's Director of Golf. Clubhouse services shall be available on days when the golf course is open. The typical golf season runs from early April through late October but may be extended, weather permitting. If the Concessionaire wishes to apply for an off-sale liquor license and all conditions of such a license can be met, the City will not object to the license's issuance.

1.3 Beverage Carts: Concessionaire shall provide beverage service, including liquor service, from beverage carts on days and times mutually agreed between Concessionaire and City's Director of Golf. The City owns one beverage cart and will allow the Concessionaire to use said cart at no expense for as long as it is mutually agreed to by all parties.

Concessionaire shall provide liability insurance covering operation of the cart, along with liquor liability insurance covering the dispensing of beverages while using the cart. Liability coverage shall be at least \$1,500,000 combined single limit or such other amount as set forth in Minn. Stat. § 466.06, subd. 1, as may be changed from time to time, setting forth a municipality's maximum liability limit. Liquor liability coverage applicable to the cart shall be at least the minimum amounts required by statute. City shall be named as an additional insured with respect to use of the cart and copies of the policies of insurance shall be deposited with the City Clerk prior to use of the cart by Concessionaire.

1.4 Simulators: Pokegama Golf Course has two Trackman Golf Simulators (hereinafter referred to as the "Simulators") that have been installed in the clubhouse dining room as of November 2021. The City of Grand Rapids desires that the Concessionaires collect the fees for the hourly rental of both Simulators.

The Concessionaires will be responsible for staffing the operation during business hours that are mutually agreed upon by Concessionaires and PGC Director

of Golf (hereinafter referred to as the “DOG”). The Simulators’ hourly rate charge will be determined by the DOG.

In exchange for the staffing of the operation the Concessionaires will receive payment of \$20 for each hour the simulators are open for business.

The DOG will monitor use of the Simulators and report any discrepancies to the Concessionaires and City Finance Department.

The Simulator rental fees, minus the \$20 hourly operator fees, will be paid weekly to the City of Grand Rapids/Pokegama Golf Course by the Concessionaires.

Actual daily hours of business shall be reported with the weekly summary of operations to the DOG by the Concessionaires.

The DOG and Concessionaires will work together to market the simulators with related expenses to be paid by City of Grand Rapids/Pokegama Golf Course.

1.5 Special Events: Concessionaire shall provide catering services for golf related banquets and other golf related special events at Pokegama Golf Course Clubhouse.

1.6 Standards: Concessionaire agrees to provide high quality food and beverages and diligent service and management in providing concession services under this Concessionaire Agreement, and to do those things necessary to provide good and proper service similar to that provided for the same goods and services provided under similar circumstances in the community.

1.7 Licenses Permits: Concessionaire shall be responsible to obtain and keep in force all licenses and permits necessary to lawfully provide concession services pursuant to this Concessionaire Agreement. Concessionaire shall hold a valid on-sale intoxicating liquor license for the premises as a condition of this Concessionaire Agreement.

1.8 Employees: All persons retained to provide concession services pursuant to this Concessionaire Agreement shall be employees of Concessionaire and not of City. Concessionaire shall provide City with a copy of a Minnesota workers'

compensation policy evidencing coverage for all of Concessionaire's employees. Concessionaire shall deduct all legally required payroll deductions and remit same according to law.

ARTICLE 2 - FEE, BOND

2.1 Fee: Concessionaire shall pay to City, as consideration for the right to provide concession services pursuant to this Agreement, the amount of Eighteen Thousand Dollars (\$ 18,000) per year or \$2,000 per month payable in the months of April, May, June, July, August, September, October, November, and December. Rent fees for each month will be due the 1st of each month.

In addition to the annual fee outlined in the previous paragraph, beginning in the calendar year 2013, Concessionaire will also pay to the City a Franchise Fee consisting of 2% of the annual total gross sales in excess of \$400,000 as reported on the Concessionaire's Minnesota State Sales Tax returns each year. The annual payment date for the franchise fee would be due two quarters after the applicable taxable year.

2.2 Golfing Privileges: The Concessionaires, limited to Stewart, Janelle, Annika and Natalie Bastian may golf at the Pokegama Golf Course at no cost. This is agreed to, in part, to assist the Concessionaires in becoming as visible to the golfing community as possible.

2.3 Surety Bond: Concessionaire shall furnish to City a surety bond, letter of credit or cash deposit in the amount of Five Thousand Dollars (\$5,000.00) in order to assure compliance with the provisions of this Agreement by no later than January 1, 2021. If Concessionaire fails to comply with the provisions of this Concessionaire Agreement, City shall be entitled, without further notice to Concessionaire, to call upon said surety bond, letter of credit or cash deposit to satisfy Concessionaire's obligations hereunder. Any surety bond or letter of credit furnished by

Concessionaire shall state on its face that it shall remain in effect for the term of this Concessionaire Agreement and any renewal thereof. If Concessionaire furnishes a cash deposit, said deposit shall be held by City for the term of this Concessionaire Agreement unless earlier called upon by City to satisfy Concessionaire's obligations hereunder. It is further agreed that such cash deposit, surety bond or letter of credit will be released when this Concessionaire Agreement is no longer in effect, following the taking of an inventory and a determination by the City that the premises and any of City's equipment therein is returned to City in a condition acceptable to City.

ARTICLE 3 - UTILITIES

3.1 Concessionaire and City Responsibilities:

Concessionaire shall be solely responsible for all costs related to phone and internet services which are independent of the golf course operations.

The Concessionaire shall pay for all utility costs, including natural gas and electricity, associated with the food preparation and bar service areas, which will be metered separately from the common areas and the golf shop. In addition, Concessionaire agrees to pay twenty-five percent (25%) of the utility bills for the remaining portions of the building for the months of April through October of each year.

The Concessionaire will be responsible for all of the of garbage picked up at the Clubhouse including recyclables. Thus, the City will have no responsibility for garbage or recycled goods services.

Concessionaire will be solely responsible for one-hundred percent (100%) of the cable television charges. Pay per view and any additional premium channel charges will also be at Concessionaire's sole expense.

ARTICLE 4 - EQUIPMENT

4.1 Concessionaire.

Concessionaire will have the opportunity to use the existing restaurant equipment and beverage cart (as specified in paragraph 1.3 above) owned by the Pokegama Golf Course existing as of the date of this agreement. Concessionaire will be responsible for the acquisition of any additional equipment deemed necessary for the food and beverage operation. Concessionaire will be responsible for all repairs, maintenance and replacement of any equipment, including that owned by the City. The City will retain ownership of its equipment and will remove the equipment at the request of

Concessionaire and will be responsible for the disposal or sale of said equipment.

All equipment, supplies and small wares, including glassware, flatware and serving items, purchased by the Concessionaire will be the sole responsibility of Concessionaire.

Concessionaire agrees to be fully responsible for the costs and safe-keeping of all consumables used in the execution of the restaurant/bar operations, including cleaning and cooking supplies.

4.2 City. City will provide a walk-in cooler/freezer for use by the Concessionaire and will be responsible for any repairs necessary for the cooler/freezer. City will not be responsible for any inventory losses resulting from the malfunction of the cooler. In the case of malfunction the City will repair or replace the cooler within a reasonable time and Concessionaire agrees to be fully responsible for any inventory losses that may have occurred as a result of said malfunction.

Concessionaire will provide the consumables and equipment necessary for the daily maintenance of the main floor and basement restrooms, including toilet paper and hand towels.

4.3 Snow Removal. City will be responsible for snow removal from the parking lot as well as the abutting County Road. Concessionaire agrees to remove the snow from the sidewalks and pedestrian walkways in a timely fashion.

ARTICLE 5 - MAINTENANCE, SECURITY

5.1 Maintenance: Concessionaire agrees to maintain and operate their business in compliance with all laws and regulations, including standards set by OSHA and the State Fire Marshall. Concessionaire shall be responsible for the daily cleaning and maintenance of the interior/exterior food service areas, including the kitchen, bar, main floor restrooms and exterior garbage collection area. Concessionaire shall also be responsible for daily cleaning of all public access basement areas.

City shall be responsible for the maintenance of the building exterior, parking lot, all interior fixtures and furniture, the building's plumbing, heating and electrical systems, outside patio furniture, outside patio, exterior walls, foundation, grounds, and the sprinkler systems.

5.2 Security: During the operating season, Concessionaire shall be responsible to secure the premises at the close of each business day by locking all doors and windows. Personal property of Concessionaire kept on the golf course premises or in the Clubhouse are kept there at the risk of Concessionaire and City shall not be liable for any damages, loss or theft thereof. The City shall furnish burglar and fire alarm systems as well as video surveillance systems of both the interior and exterior of the clubhouse, parking lot, and park areas.

ARTICLES 6 - INDEMNITY, INSURANCE

6.1 Indemnity: Concessionaire agrees well and truly to perform and faithfully observe and comply with all the conditions, regulations and provisions prescribed herein, and to indemnify, save and keep harmless and defend City, its officers, agents and employees of and from any liability, lien, judgment, costs, damages and expenses of whatsoever kind which may in any way be suffered by City or its officers, agents, or employees by reason of or in consequence of the operation of the concession services herein provided for on account of any act or thing done or

suffered or omitted to be done under the authority or supposed authority of such grant. This indemnification provision is also applicable to Concessionaire's use of the cart as provided in Section 1.3 of this Concessionaire Agreement.

6.2 Liability Insurance: Concessionaire shall provide general liability insurance for the involved premises and liquor liability insurance for any liquor or liquor related concessions for which liquor liability insurance is generally obtained. General liability coverage amounts shall be at least \$1,500,000 combined single limit or such other amount as set forth in Minn. Stat. § 466.04, subd. 1, as may be changed from time to time, setting forth a municipality's maximum liability limit. Liquor liability coverage amounts for bodily injury, property damage and loss of means of support shall be at least in the minimum amount required by statute. The insurance policies shall name the City as an additional insured. Copies of said policies shall be deposited with the City Clerk prior to commencement of the term of this Agreement.

ARTICLE 7 - TAXES

7.1 Sales Tax: Concessionaire shall be exclusively responsible to timely remit sales taxes based on concessions services provided by Concessionaire pursuant to this Concessionaire Agreement.

ARTICLE 8 - TERMS, CANCELLATION

8.1 Term: The term of this Agreement shall be from November 22, 2021 through December 31, 2024.

8.2 Cancellation: This Agreement shall be subject to cancellation during the term hereof in the event of the happening of any one or more of the following:

- (a) Mutual agreement of City and Concessionaire;
- (b) At the option of City if Concessionaire is adjudicated bankrupt, is in receivership, has made an assignment for the benefit of creditors, or because Concessionaire's financial condition is such that Concessionaire is unable to continue to satisfactory operation;

- (c) Failure of Concessionaire to reasonably perform, keep and observe any of the provisions of this Concessionaire Agreement and the failure of Concessionaire to correct any default or breach thereof within a time specified by City.

8.3 Sale: Should Concessionaire sell the business to a third party during the term of this contract, this contract shall be subject to renegotiation or cancellation.

8.4 Removal: Upon expiration or cancellation of this Agreement, Concessionaire shall remove all goods, chattels and fixtures belonging to Concessionaire and shall leave the premises in the condition in which they were received. In the event said goods, chattels and fixtures are not removed within 14 days from termination of this Agreement, the Concessionaire shall be deemed to have abandoned the same to City.

ARTICLE 9 - GENERAL

9.1 Independent Contractor: Concessionaire is deemed an independent contractor for purposes of this Agreement, and any and all persons employed by Concessionaire in the performance of any work or services required or provided for in this Agreement shall not be considered employees of City for any purpose whatsoever, including but not limited to workers' compensation coverage, unemployment insurance benefits, social security coverage or retirement membership or credit and any and all such claims shall be the sole obligation and responsibility of Concessionaire.

9.2 No Subcontract, Assignment: No portion of this Agreement may be assigned or subcontracted by Concessionaire to any other party without prior written consent of City.

9.3 Governing Law: This Concessionaire Agreement shall be governed by the laws of the State of Minnesota.

9.4 Waivers: The waiver by City or by Concessionaire of any breach of any term, covenant or condition herein contained, shall not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant or condition herein contained.

9.5 Notices: Where referred to in this Concessionaire Agreement, notice to City of Concessionaire, respectively shall be addressed as follows:

To City: City of Grand Rapids c/o
Director of Golf Course
Pokegama Golf Course
3910 Golf Course Road
Grand Rapids, MN 55744

To Concessionaire: S. Bastian Companies, LLC on behalf of
Stewart Bastian as its Corporate Officer
("Concessionaire").

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the date first written above.

CITY OF GRAND RAPIDS

Dale R. Christy
By: Dale R. Christy (Feb 14, 2023 16:00 CST)
Dale Christy, Mayor

Thomas Pagel
ATTEST: Thomas Pagel (Feb 15, 2023 08:30 CST)
Thomas Pagel,
Its City Administrator

Janelle Bastian
By: Janelle Bastian (Feb 15, 2023 10:33 CST)
S. Bastian Companies, LLC

Stewart Bastian, Corporate Officer

Pokegama Grill Concessionaire Agreement

Final Audit Report

2023-02-15


| | |
|-----------------|---|
| Created: | 2023-02-14 |
| By: | Kim Gibeau (kgibeau@ci.grand-rapids.mn.us) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAt1g4_MtONLnqKrdhnl8zpWuWCGrpyXp |

"Pokegama Grill Concessionaire Agreement" History

-  Document created by Kim Gibeau (kgibeau@ci.grand-rapids.mn.us)
 2023-02-14 - 6:28:34 PM GMT- IP address: 162.254.65.69
-  Document emailed to dchristy@grandrapidsmn.gov for signature
 2023-02-14 - 6:29:27 PM GMT
-  Email viewed by dchristy@grandrapidsmn.gov
 2023-02-14 - 9:54:55 PM GMT- IP address: 205.149.151.22
-  Signer dchristy@grandrapidsmn.gov entered name at signing as Dale R. Christy
 2023-02-14 - 9:59:58 PM GMT- IP address: 205.149.151.22
-  Document e-signed by Dale R. Christy (dchristy@grandrapidsmn.gov)
 Signature Date: 2023-02-14 - 10:00:00 PM GMT - Time Source: server- IP address: 205.149.151.22
-  Document emailed to tpagel@grandrapidsmn.gov for signature
 2023-02-14 - 10:00:02 PM GMT
-  Email viewed by tpagel@grandrapidsmn.gov
 2023-02-15 - 2:30:23 PM GMT- IP address: 162.254.65.69
-  Signer tpagel@grandrapidsmn.gov entered name at signing as Thomas Pagel
 2023-02-15 - 2:30:38 PM GMT- IP address: 162.254.65.69
-  Document e-signed by Thomas Pagel (tpagel@grandrapidsmn.gov)
 Signature Date: 2023-02-15 - 2:30:40 PM GMT - Time Source: server- IP address: 162.254.65.69
-  Document emailed to janellebastian@hotmail.com for signature
 2023-02-15 - 2:30:41 PM GMT
-  Email viewed by janellebastian@hotmail.com
 2023-02-15 - 4:29:09 PM GMT- IP address: 104.47.74.126

 Signer janellebastian@hotmail.com entered name at signing as Janelle Bastian

2023-02-15 - 4:33:10 PM GMT- IP address: 205.149.147.58

 Document e-signed by Janelle Bastian (janellebastian@hotmail.com)

Signature Date: 2023-02-15 - 4:33:12 PM GMT - Time Source: server- IP address: 205.149.147.58

 Agreement completed.

2023-02-15 - 4:33:12 PM GMT

EXTENSION OF CONCESSIONAIRE CONTRACT

THIS EXTENSION OF CONTRACT (“Extension”) is made this ____ day of _____, 2021, for the purpose of extending the Concessionaire Contract dated November 13, 2023, (“Original Contract”) between S. Bastian Companies, LLC and the City of Grand Rapids (the “Parties”).

1. The Original Contract, which is attached hereto as a part of this Extension, will end on December 31, 2024.

2. The Parties agree to extend the Original Contract for an additional period, which will begin immediately upon the expiration of the original time period of December 31, 2024, and will now end on December 31, 2027.

3. This Extension binds and benefits both Parties and any successors or assigns. This document, including the attached Original Contract, is the entire agreement between the Parties.

All other terms and conditions of the Original Contract remain unchanged.

S. Bastian Companies, LLC

City of Grand Rapids

By: _____
Its: _____

By: _____
Its: _____

By: _____
Its: _____

By: _____
Its: _____

Dated: _____, 2024

Dated: _____, 2024



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 12/26/24

AGENDA ITEM: Consider approval of seasonal contractor.

PREPARED BY: Tom Beaudry

BACKGROUND:

Seasonal contractors are brought on at Pokegama Golf Course as starters/rangers and golf instructors.

REQUESTED COUNCIL ACTION:

Make a motion to approve Chuck Roskoski as a season contractor in 2024.

AGREEMENT FOR SERVICES

TIDS CONTRACT is made and entered into by and between the City of Grand Rapids, a Minnesota municipal corporation (hereinafter "City"), and Chuck Kubal whose address is 206 CLOVERLAND (hereinafter "Contractor"), for purposes of providing Starter Ranger services to the Pokegama Golf Course in Grand Rapids.

1. **Scope of Services.** The services to be performed by Contractor on behalf of the City are set forth on the attached Exhibit "A," which is attached hereto and incorporated herein by reference.
2. **Term.** The term of this Agreement shall run from April 1, 2024 through October 15, 2024 or as directed by the Director of Golf for the Pokegama Golf Course.
3. **Compensation.** Monetary compensation shall be in the form of a one-time payment of \$200 payable on or before November 15, 2024. In addition to monetary compensation, Contractor shall be allowed to play unlimited golf and use the driving range at no charge during the term of employment under this Agreement, as well as having the use of a golf cart at no charge (additional riders other than Contractor shall pay the normal cart fee). The spouse of Contractor shall be allowed to purchase season passes at the price difference between the individual season pass rates and the family season pass rates.
4. **Termination.** Neither party may cancel this Agreement except for cause. Whether appropriate cause exists for termination shall be determined by arbitration as set forth in Section 6 of this Agreement.
5. **Independent Contractor.** Contractor shall perform the services under this Agreement as an independent contractor and shall not be considered an employee, agent or representative of City. No portion of the work under this Agreement shall be sublet, sold, transferred, assigned or otherwise disposed of except with the prior written consent of the City. Nothing in this Agreement shall be interpreted as authorizing Contractor to act as an agent or representative for or on behalf of the City, or to incur any obligation of any kind on behalf of the City. Contractor agrees that no health/hospitalization benefits, workers' compensation benefits or similar benefits will inure to the benefit of Contractor as a result of this Agreement.

6. **Indemnification.** Contractor shall indemnify, defend and hold harmless the City, the Pokegama Golf Course, and their officers, agents, employees, successors and assigns from any and all claims, lawsuits, losses and liability arising out of Contractor's failure to perform his/her duties and obligations under this Agreement or in connection with the negligent performance of Contractor's duties or obligations, including but not limited to any claims, lawsuits, losses or liability arising out of Contractor's services under this Agreement.

7. **Arbitration.** Any differences, claims, or matters in dispute arising between or among the parties out of or in connection with this Agreement shall be determined under Minnesota law and shall be submitted to arbitration by a single Arbitrator mutually selected by the parties. If an Arbitrator cannot be agreed upon, the dispute shall be submitted by the parties to arbitration by Cooperative Solutions, Inc. or its successor. The determination of the Arbitrator shall be final and absolute. The Arbitrator shall be governed by the subject matter of this Agreement and the pertinent provisions of the laws of the State of Minnesota relating to arbitration. The decision of the Arbitrator may be entered as a judgment in any court in the State of Minnesota or elsewhere. Except as otherwise determined by the Arbitrator for the convenience of the Arbitrator, all arbitration proceedings shall be held in Itasca County, Minnesota.

8. **Entire Agreement.** It is understood and agreed that the entire agreement of the parties is contained herein and this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous contracts in effect between the city and Contractor relating to the subject matter hereof.

9. **City Contact.** City's designated contact with regard to this Agreement is _____

Dated: _____

Dated: 11/25/24

CITY OF GRAND RAPIDS

CONTRACTOR

By: _____
Tasha Connelly, Mayor

Chuck Rorback

By:
Tom Pagel, City Administrator



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 2, 2024

AGENDA ITEM: Consider adopting a resolution decertifying Tax Increment Financing District No. 1-12: the Pillars of Grand Rapids.

PREPARED BY: Barb Baird

BACKGROUND:

The City established Tax Increment Financing District No. 1-12: The Pillars of Grand Rapids, a housing district within the Development District, and approved a Tax Increment Financing Plan on December 16, 2019, all pursuant to Minnesota Statutes, Sections 469.174 through 469.1794.

The City and KTJ 338, LLC, a Minnesota limited liability company, entered into a Contract for Private Development dated December 16, 2019, contemplating that the Developer would construct a four-story building consisting 98-units of senior, multifamily rental housing, 20 units of memory care, one guest unit, and underground structured parking, for occupancy by low and moderate income seniors on the property and that the City would provide a taxable tax increment revenue note to the Developer in order to make the project financially feasible.

However, the issuance of the TIF Note was subject to a lookback calculation as set forth in Section 3.5 of the Contract. After completing the first lookback analysis, the TIF Note was issued in the amount of \$1,751,833 on May 2, 2022 and the City began making payments on the TIF Note to the Developer. Thereafter, the project reached stabilization and the City and its municipal advisor completed the second lookback analysis in accordance with Section 3.5 of the Contract. Based on such calculations, the City and the municipal advisor have determined, with the agreement of the Developer, that the no additional tax increment assistance is necessary for the Minimum Improvements based on the cash on cash return on the Minimum Improvements. As such, the City has completed all of its obligations under the Contract and will terminate the TIF Note.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution decertifying Tax Increment Financing District No. 1-12: the Pillars of Grand Rapids.

CITY OF GRAND RAPIDS

RESOLUTION NO. _____

**RESOLUTION DECERTIFYING TAX INCREMENT FINANCING
DISTRICT NO. 1-12: THE PILLARS OF GRAND RAPIDS**

BE IT RESOLVED By the City Council of the City of Grand Rapids (the “City”) as follows:

Section 1. Recitals.

1.01. The City previously established Municipal Development District No. 1 (the “Development District”) pursuant to Minnesota Statutes, Sections 469.124 to 469.133, as amended.

1.02. The City established Tax Increment Financing District No. 1-12: The Pillars of Grand Rapids (the “TIF District”), a housing district within the Development District, and approved a Tax Increment Financing Plan therefor (the “TIF Plan”) on December 16, 2019, all pursuant to Minnesota Statutes, Sections 469.174 through 469.1794, as amended (the “TIF Act”).

1.03. The City and KTJ 338, LLC, a Minnesota limited liability company (the “Developer”), entered into a Contract for Private Development dated December 16, 2019 (the “Contract”) contemplating that the Developer would construct a four-story building consisting 98-units of senior, multifamily rental housing, 20 units of memory care, one guest unit, and underground structured parking, for occupancy by low and moderate income seniors on the property (the “Minimum Improvements”) and that the City would provide a taxable tax increment revenue note (the “TIF Note”) to the Developer in order to make the project financially feasible.

1.04. However, the issuance of the TIF Note was subject to a number of lookback calculations as set forth in Section 3.5 of the Contract. After completing the first lookback analysis, the TIF Note was issued in the amount of \$1,751,833 on May 2, 2022 and the City began making payments on the TIF Note to the Developer. Thereafter, the project reached stabilization and the City and its municipal advisor completed the second lookback analysis in accordance with Section 3.5 of the Contract. Based on such calculations, the City and the municipal advisor have determined, with the agreement of the Developer, that the no additional tax increment assistance is necessary for the Minimum Improvements based on the cash on cash return on the Minimum Improvements. As such, the City has completed all of its obligations under the Contract and will terminate the TIF Note.

1.05. As a result of the second lookback analysis and the termination of the TIF Note, there are no outstanding obligations to which tax increment from the TIF District is pledged. Therefore, the City has further determined that it is in the best interest of the City to decertify the TIF District as of the date hereof.

Section 2. TIF District Decertified; Filing.

2.01. The TIF District is hereby deemed decertified as of the date hereof.

2.02. City staff are authorized and directed to deliver a copy of this resolution to the County Auditor/Treasurer of Itasca County, Minnesota (the “County Auditor/Treasurer”) with instructions to decertify the TIF District, it being the intent of the City that any tax increment derived from the TIF District and collected following the date of decertification should be redistributed by the County Auditor/Treasurer to the taxing jurisdictions within the TIF District pursuant to the TIF Act.

2.03. City staff are further directed to return any remaining tax increment in the accounts established for the TIF District, which is not eligible for spending, as determined by City staff, to the County Auditor/Treasurer for redistribution to the taxing jurisdictions within the TIF District.

Approved by the City Council of the City of Grand Rapids this _____ day of _____, 2024.

Mayor

Attest:

City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 2, 2024

AGENDA ITEM: Consider approving final payments in the total amount of \$263,826.50 for Work Scopes 3, 6, 7, and 8 on the Yanmar Arena Project

PREPARED BY: Glen Hodgson

BACKGROUND:

The contract for Work Scope 3 (General Construction) with TNT Construction Group is complete and ready for final payment. Final payment is recommended by ICS, and I concur with that recommendation.

The amount of this final payment is \$172,698.95

Original Contract Amount = \$2,370,100.00

Final Contract Amount = \$3,008,922.97

The contract for Work Scope 6 (Fire Protection) with the Summit Companies is complete and ready for final payment. Final payment is recommended by ICS, and I concur with that recommendation.

The amount of this final payment is \$15,205.00

Original Contract Amount = \$195,900.00

Final Contract Amount = \$211,380.00

The contract for Work Scope 7 (Mechanical) with Rapids Plumbing and Heating is complete and ready for final payment. Final payment is recommended by ICS, and I concur with that recommendation.

The amount of this final payment is \$53,629.83

Original Contract Amount = \$836,440.00

Final Contract Amount = \$1,058,122.67

The contract for Work Scope 8 (Electrical) with Hart Electric is complete and ready for final payment. Final payment is recommended by ICS, and I concur with that recommendation.

The amount of this final payment is \$22,292.72

Original Contract Amount = \$917,315.00

Final Contract Amount = \$992,242.38

No balancing change orders are required for any of these 4 contracts. Previously approved change orders have brought the final contract amounts to the numbers stated above.

Approval of these final payments will bring the construction phase of the Yanmar Arena project to a conclusion.

REQUESTED COUNCIL ACTION:

Make a motion approving final payments in the total amount of \$263,826.50 for Work Scopes 3, 6, 7, and 8 on the Yanmar Arena Project.



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 5, 2024

AGENDA ITEM: Consider approving School Resource Officer Policy 470 for the Grand Rapids Police Department to comply with MN POST Boards mandates and State Law changes

PREPARED BY: Captain Jeremy Nelson

BACKGROUND:

Starting in 2023 there were numerous changes made to the State Statutes regarding School Resource Officers (SRO's) by the State Legislature. Such changes and clarifications were then addressed in the 2024 legislative session. Statutes were then adopted to reflect the changes.

Part of the new law was that Law Enforcement Agencies are required to develop and adopt a policy for SRO's. The Minnesota POST Board (Peace Officer Standards and Training Board), along with input from other agencies and groups, establish a model policy that addresses the changes to the SRO Statutes.

It should be noted that many elements of the attached model policy have been practiced by GRPD for an extended period.

The attached policy is the same as the POST Board's model policy for SRO's.

REQUESTED COUNCIL ACTION:

Make a motion to approve the School Resource Officer Policy 470 to be added to the Grand Rapids Police Department Policy Manual.

Policy 470

Grand Rapids Police Department Grand Rapids Policy Manual

SCHOOL RESOURCE OFFICER (SRO) POLICY

Minn. Stat. 626.8482

I. POLICY

The primary purpose of this policy is to provide guidelines which define the relationship between the Grand Rapids Police Department and Independent School District 318 (ISD 318) utilizing school resource officers (SRO). It will further facilitate the understanding of this relationship with regards to criminal matters and law enforcement situations, which will arise at the local school level. The goal of the SRO programs is to provide safe learning environments, provide valuable resources to school staff members, foster a positive relationship with students and develop strategies to resolve problems that affect our youth with the goal of protecting all children, so they can reach their fullest potential.

II. GUIDING PRINCIPLES

- The SRO employed by the Grand Rapids Police Department should be carefully selected, thoroughly trained, and appropriately equipped to fulfill their role within the school community. The SRO should actively engage in early prevention and early intervention educational programs that focuses on and support student needs.
- SROs shall be specially trained in the principles and standards identified in Minn. Stat. 626.8482, Subd. 4 which recognize the unique role of an SRO to foster positive relationships, open communication and mentorship while providing a safe and constructive environment for students, staff, and visitors in the school setting.
- SROs are expected to recognize and consider alternatives to formal criminal referral such as diversion and restorative justice programs where possible and as appropriate for the incident, the involved students and families, victim(s) and the larger school community.
- Enforcement of school rules or policies or enforcement of discipline for violations of school rules are properly the responsibility of school district staff and administration. SRO discretion should be used when becoming involved with incidents that are school rule violations versus criminal conduct.
- When a criminal incident also involves a violation of school rules, SRO's should consider referral of the matter to school authorities in lieu of formal criminal referral, as appropriate for the incident, the students and families involved, the victim(s) and the larger school community.

- Nothing in this policy should be construed as limiting any other duty or responsibility imposed on peace officers; the expectation that peace officers will exercise professional judgment and discretion to protect the health, safety, and general welfare of the public when carrying out their duties; or creates a duty for school resource officers to protect students, staff, or others on school grounds that is different from the duty to protect the public as a whole.

III. DEFINITIONS

- A. **School:** An elementary school, middle school, or secondary school, as defined in section 120A.05, subdivisions 9, 11 and 13.
- B. **School resource officer:** A licensed peace officer who is assigned to work in an elementary school, middle school, or secondary school during the regular instructional school day as one of the officer's regular responsibilities through the terms of a contract entered between the peace officer's employer and the designated school district or charter school.
- C. **Positive School Climate:** A school environment that makes students feel safe, supported and welcome.
- D. **Developmentally appropriately practices:** Means individualized, responsive care that is appropriate for the child's age, cultural context, disability status and personality.
- E. **Great bodily harm:** As defined in Minn. Stat. 609.02 Sub. 8 means bodily injury which creates a high probability of death, or which causes serious permanent disfigurement, or which causes a permanent or protracted loss or impairment of the function of any bodily member or organ or other serious bodily harm.
- F. **Prone restraint:** As defined in Minn. Stat. 121A.58 and for purposes of this policy, prone restraint means placing a child in a face down position.
- G. **Custodial arrest:** A custodial arrest is the actual, physical restraint of a person and subsequent detention. Custodial arrest may occur with or without a warrant depending on the circumstances.
- H. **De-escalation:** Refers to the methods and actions taken to decrease the severity of a conflict, whether physical or verbal in nature.

IV. PROCEDURE

A. General contractual requirements: The law enforcement agency's contract with a school district or charter school shall define the SRO's duties in compliance with Minn. Stat. 626.8482, Subd. 2.

1. Additional issues to be addressed in contract. The contract between the parties:
 - i. Must address a mutually agreed upon policy regarding the use of plain clothes, modified uniforms, and other changes to SRO attire with the goal of fostering a positive school climate, facilitating the establishment of positive relationships with students, and promoting open communication;
 - ii. Shall articulate the role, if any, of the school district in the selection, vetting and retention of the SRO;
 - iii. Should address how the SRO will be informed of school district resources available to school staff to assist with de-escalation of conflicts in school, e.g. specialized crisis teams, mediation opportunities, etc.; and
 - iv. Shall establish a public notification process that an SRO will be present in the schools.
2. A school district or charter school may contract with a school resource officer's employer for the officer to perform additional duties to those described in paragraph IV.A.

B. Fostering a Positive School Climate and Constructive Relationships:

1. SRO's should consider establishing a presence at times that allow opportunities to build connections and relationships.
2. SRO's should establish connections based upon mutual trust and respect while encouraging communication.
3. SRO's are a resource for educating students on what concerns should be reported to a responsible adult.

C. SRO's work in collaboration with the schools to Provide Campus Safety Training:

1. Use developmentally appropriate practices that take into consideration differences in culture, language, trauma and an individual's disabilities.
2. Use methods that help ensure school safety and security, focusing on safety over violence.
3. Encourage students to ask questions about school safety.

D. Crisis Intervention and De-escalation

1. SRO's are often required to make assessments of rapidly evolving situations, analyze potential responses and act upon various levels of safety concerns. Crisis intervention and de-escalation strategies should be used whenever possible in response to crisis or safety situations. The safety of the individual, SRO's, school

staff, students, and others present should not be compromised during de-escalation tactics.

2. SRO's should understand and use developmentally appropriate principles of evidence-based crisis intervention and de-escalation strategies. These strategies include, but are not limited to:
 - i. Be empathetic and non-judgmental
 - ii. Respect personal space
 - iii. Use non-threatening nonverbal communication
 - iv. Avoid challenging questions
 - v. Allow time for decisions

E. Use of Force.

1. SRO use of force is governed by and will comply with Minn. Stats. 609.06 Authorized Use of Force; 609.066 Authorized Use of Deadly Force by Peace Officers; 626.8475 Duty to Intercede and Report; and the Law Enforcement Agency Use of Force Policy.
2. Specific tactics and strategies to minimize uses of force or the use and duration of prone restraint or physical holds of students:
 - i. Employ de-escalation techniques, the least restrictive physical intervention strategies, as reasonable, for addressing conflicts in schools as identified in the training required under Minn. Stat. 626.8482, Subd. 4., and use only that amount of force that reasonably appears necessary given the facts and circumstances perceived by the officer at the time of the event to accomplish a legitimate law enforcement purpose.
 - ii. Consistent with training after any use of force, the SRO shall assess the condition of the student and render aid as needed including restoring the student to a non-prone position as soon as possible,
3. Additional considerations for SROs when using force as allowed in Minn. Stat. 609.06 in a school situation, should include:
 1. Immediacy and severity of the threat to officers or others.
 - a. Potential for injury to officers, students, and others
 2. The conduct of the individual being confronted, as reasonably perceived by the officer at the time.
 3. Officer/individual factors (e.g. age and/or maturity, physical size and/or abilities).
 4. The individual's ability to understand and comply with officer commands
 - a. The effects of suspected drug or alcohol use.
 - b. The individual's mental state or capacity.
 - c. The student's education plan or accommodations, if known.

5. Proximity of weapons or dangerous improvised devices.
 6. The degree to which the individual has been effectively restrained and his/her ability to resist despite being restrained.
 7. The availability of other reasonable and feasible options and their possible effectiveness (Minn. Stat. § 626.8452).
 8. The immediate need for intervention versus allowing time and distance for additional de-escalation.
 - a. Seriousness of the suspected offense or reason for contact with the individual.
 9. Training and experience of the officer.
 10. Whether the individual appears to be resisting, attempting to evade arrest by flight, or is attacking the officer.
 11. The risk and reasonably foreseeable consequences of escape.
 12. Whether the conduct of the individual being confronted no longer reasonably appears to pose an imminent threat to the officer or others.
 13. Prior contacts with the individual or awareness of any propensity for violence.
 14. Any other exigent circumstances.
4. When a criminal incident also involves a violation of school rules, SRO's should consider referral of the matter to school authorities in lieu of formal criminal referral, as appropriate for the incident, the students and families involved, the victim(s) and the larger school community.
 5. SROs should exercise age-appropriate practices when interacting with children, and developmentally appropriate practices with youth and individuals known to have physical, mental health, developmental or intellectual disabilities recognizing that the individual's disability may affect their ability to understand or comply with commands from SROs.

F. Arrest considerations.

1. As much as is reasonably practical, SROs should seek to utilize alternatives to formal criminal referral such as diversion and restorative justice programs where possible and as appropriate for the incident, the students and families involved, victim(s) and the larger school community.
2. Custodial arrests in school should be avoided if reasonably practical. If a custodial arrest is necessary because of exigency or public safety considerations, the arrest should be made in a non-communal area away from the view of other students if practicable.
3. When reasonably practicable, appropriate school staff should be notified prior to and/or present during the custodial arrest of a student.

G. Training

1. Except as provided for in paragraphs E.2., E.3., and E.4. below, beginning September 1, 2025, a peace officer assigned to serve as a school resource officer must complete a training course that provides instruction on the learning objectives identified in Minnesota Statutes, section 626.8482, subdivision 4 prior to assuming the duties of a school resource officer.
2. A peace officer who has completed either the School Safety Center standardized Basic School Resource Officer Training or the National School Resource Officer Basic School Resource Officer course prior to September 1, 2025, must complete the training mandated under paragraph E.1. above before June 1, 2027. A peace officer covered under this paragraph may complete a supplemental training course approved by the board pursuant to Minnesota Statutes, section 626.8482, subdivision 4, paragraph (b), to satisfy the training requirement.
3. Whenever practicable, it is preferable that a peace officer completes the training required under this section prior to filling the role of SRO.

However, if an officer's employer is unable to provide the required training course to the officer prior to the officer assuming the duties of a school resource officer, the officer must complete the required training within six months of assuming the duties of a school resource officer. The officer is not required to perform the duties described in Minnesota Statutes, section 626.8482, subdivision 2, paragraph (a), clause (4) or (5), until the officer has completed the required training course. The officer must review any policy adopted by the officer's employer pursuant to section 626.8482, subdivision 6 before assuming the other duties of a school resource officer and must comply with that policy.

4. An officer who is serving as a substitute school resource officer for fewer than 60 student contact days within a school year is not obligated to complete the required training or perform the duties described in Minnesota Statutes, section 626.8482 subdivision 2, paragraph (a), clause (4) or (5), but must review and comply with any policy adopted pursuant to subdivision 6 by the law enforcement agency that employs the substitute school resource officer.
5. An SRO will complete a refresher course at a minimum of once every three years.
6. For each school resource officer employed by an agency, the chief law enforcement officer must maintain a copy of the most recent training certificate issued to the officer for completion of the training mandated under this section.

H. Data practices

1. The contract between the school district and the law enforcement agency must address data practices policies and procedures. These procedures and policies

Grand Rapids Police Department

Grand Rapids Policy Manual

Item 12.

shall identify the education records that can be shared with the law enforcement agency generally and with the SRO specifically and for what purposes.

2. Law enforcement records that contain student and parent data that are maintained by the law enforcement agency shall be governed by the agency's data practices policy and in compliance with the requirements of the Minnesota Government Data Practices Act, Minn. Stats., chapter 13, and Minnesota Rules, parts 1205.0100-1205.2000.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 2, 2024

AGENDA ITEM: Consider Voiding Lost Accounts Payable Check and Issue a Replacement Check.

PREPARED BY: Laura Pfeifer

BACKGROUND:

Accounts payable check #158469 issued to Red Cedar Consulting, LLC on November 13, 2024 for \$8,964.11 is lost. An authorized representative of payee has completed the required Affidavit of Lost Check.

REQUESTED COUNCIL ACTION:

Make a motion to void lost accounts payable check #158469, issue a new check and waive bond requirements for the check issued to Red Cedar Consulting LLC in the amount of \$8,964.11.

AFFIDAVIT

STATE OF) Minnesota

) SS

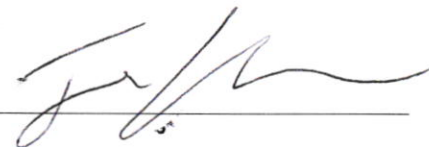
COUNTY OF) Itasca

Red Cedar Consulting, LLC, being first duly sworn on oath, states that he/she resides at **4951 West 77th Street, #25, Edina, MN, 55435** and that he/she is the payee named in a check number **158469**, issued to **Red Cedar Consulting, LLC**, drawn by **City of Grand Rapids** dated **November 13, 2024**, for the sum of **\$8,964.11**; that to my knowledge this check was never endorsed by me, that I did not authorize anyone to endorse it for me, and that the circumstances of the loss or destruction of the check are as follows:

Accounts Payable lost check

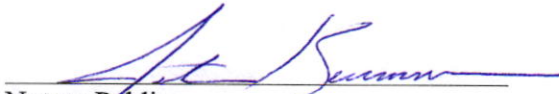
I am making this Affidavit in conjunction with my request that the **City of Grand Rapids** issue a duplicate check. I understand that I make this Affidavit under oath and that I may be subject to criminal penalty if my statements in this Affidavit are false.

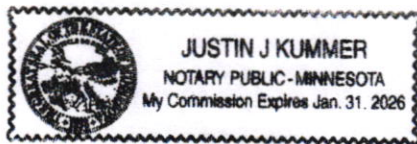
SIGNED



Subscribed and sworn to before me

This 27th day of November, 2024


Notary Public





CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 2, 2024

AGENDA ITEM: Consider appointment of Angela Hill to the Grand Rapids Police Department Administrative Assistant position.

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

The City of Grand Rapids recently posted and interviewed for the open position of Administrative Assistant for the Grand Rapids Police Department. We received nine (9) applications and interviewed six (6) of the applicants. The qualifications and credentials of these applicants was very impressive. After deliberation, the hiring committee, consisting of Chief Andy Morgan, Captain Kevin Ott, Captain Jeremy Nelson, and myself, are recommending the appointment of Angela Hill to the position of Administrative Assistant with the Grand Rapids Police Department, subject to successful completion and passing of a background check, and pre-employment drug screening.

Angela Hill brings over ten (10) years of legal secretarial experience. She has BCA Certification. She is a proficient user of Zeurher and Oddysey, as well as many other programs and software that will be used in this position. Angela has extensive experience working in criminal and civil cases, she frequently works with court personnel, and has prepared and processes legal documents and papers. She will be a great fit for the Police Department.

REQUESTED COUNCIL ACTION:

Make a motion to appoint Angela Hill as Administrative Assistant with the Grand Rapids Police Department, subject to successful completion and passing of a background check and pre-employment drug screening, in accordance with the attached offer letter, and a starting date determined based upon the length of time to successfully compete and pass the pre-employment conditions listed above.



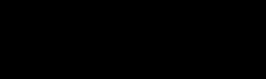
CITY OF
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ADMINISTRATION DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

November 25, 2024

Ms. Angela Hill



Dear Angela,

Please consider this letter as a conditional offer of employment for the position of Administrative Assistant for the City of Grand Rapids Police Department. Following is an outline of the terms and conditions of your pending employment. Your appointment to the position of Administrative Assistant will be presented to the City Council at the Council Meeting held on Monday, December 2, 2024, and will be subject to a background check, driver's license check, and pre-employment drug screening.

Should you accept this conditional offer, the starting date of your employment will be determined based upon the length of time to successfully complete and pass the background check, driver's license check, and pre-employment drug screening. Your 2024 starting hourly wage will be \$23.11. In 2025, your hourly wage will increase to \$24.11. The position of Administrative Assistant is part of our Clerical Bargaining Agreement, and a copy of this Agreement is attached to this letter.

- Please sign and return the Background Check Authorization and Authorization for Driver's License Check forms.
- You will need to stop by Northern Drug Screening located at 111 NE 10th Avenue in Grand Rapids, for a pre-employment drug screening. They are open Monday through Friday from 8:00 a.m. to 4:00 p.m. Please let them know you need a pre-employment drug screening for the City of Grand Rapids.
- I will be scheduling some time for a meeting with you to discuss your transition to the City and look forward to talking with you. Detailed information about your benefits and City policies will be provided to you during this meeting.

Start Date: Your first date of employment will be subject to the successful completion and passing of the above-mentioned conditions.

Compensation: Your 2024 hourly wage will be \$23.11 per hour. In 2025, your hourly wage will increase to \$24.11. You will be scheduled for 40-hours per week.

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Angela Hill
November 25, 2024
Page Two

- Representation:** Clerical Bargaining Agreement – See attached Bargaining Agreement.
- Benefits:** See attached copy of our current Benefit Summary.
- Health Insurance:** The City of Grand Rapids pays 100% of the premium for family coverage. Your coverage will begin on the 1st of the month following 30 days of employment.
- Flexible Time Off:** Based on the Clerical Agreement, you will accrue 4.62 hours of Flexible Time Off (FTO) for each 80-hour pay period.
- Extended Medical Benefit:** Based on the Clerical Agreement, you will accrue 2.4616 hours of Extended Medical Benefit (EMB) for each 80-hour pay period. Upon hire, 80 hours of EMB will be placed in your EMB Bank.

On behalf of the City of Grand Rapids, welcome and congratulations! We look forward to working with you.

If you have any questions, feel free to give me a call at (218) 326-7606 or (218) 256-8747.

Please sign below to indicate agreement with the terms and conditions of employment. Please return a signed copy of this form to me no later than Tuesday, November 26, 2024, by noon.




 Angela Hill Date

Sincerely,



Chery Pierzina
Human Resources Officer

cc: Personnel File
Payroll

Angela M. Hill

Legal Secretary



Objective

My objective is to obtain a position in a firm where I can utilize my knowledge and experience to contribute to the organization's success and use my administrative skills to provide exceptional support to clients and staff, and to work in an organization that values dedication, hard work and commitment.

Education

Farmington High School

Farmington, MN
Diploma

Dakota County Technical College
Management and Marketing – Merchandizing and Sales
College Credits

Key Skills

Document Management
Time Management
Client Confidentiality

Court Filing Procedures
Multi-Line Phone System

Experience

Responsibilities: Prepare and process legal documents and papers, scheduling office visits for clientele, file documents with Court, billing, research for Court files, organize notes and documents for trials, correspond with Law Enforcement for case files and Court hearings. E-charging documents through the BCA.



March 2014 - Present

Legal Secretary
Dimich Law Office

February 2010 - March 2014

Resident aid – Resident aid
Coordinator
Hill Crest Assisted Living

References

Melissa Johnson
Blandin Foundation



Jackie Heinrich
Grand Rapids Police Dept.



Tiana Carlson
Itasca County Probation



Andy Morgan
Captain – Grand Rapids Police





420 N. Pokegama Ave
Grand Rapids, MN 55744
(218)326-7606
(218)326-7608 Fax
www.cityofgrandrapidsmn.com

Employment Application

An Equal Opportunity Employer

Please complete by printing in ink or typing. Application must be signed for employment consideration.

Thank you for considering employment with the City of Grand Rapids. We welcome you as an applicant and look forward to reviewing your application information. It is the City's policy to provide equal opportunity in employment. The City will not discriminate on the basis of race, color, creed, age, religion, national origin, marital status, disability, sex, sexual orientation, familial status, status with regard to public assistance, local human rights commission activity or any other basis protected by law.

Please furnish complete information on the application form, so we may accurately and completely assess your qualifications. You may attach any other information that provides additional detail about your qualifications for employment in the position you seek. Please refer to the Applicant Data Practices Advisory for guidance regarding how your application information will be used, the consequences of providing or not providing information, and more.

The City of Grand Rapids accommodates qualified persons with disabilities in all aspects of employment, including the application process. If you believe you need a reasonable accommodation to complete the application process, please contact Human Resources at 218-326-7606.

PERSONAL INFORMATION

| | | | | |
|---|---------------------------|--|---|--|
| NAME Last Hill | First Angela | Middle Marie | POSITION APPLIED FOR: Administrative Assistan Police <i>Department</i> | |
| MAILING ADDRESS [REDACTED] | | | TODAY'S DATE: 10/29/24 | DATE AVAILABLE TO WORK: 10/30/24 |
| CITY [REDACTED] | STATE MN | ZIP [REDACTED] | STATUS DESIRED: <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Seasonal | |
| HOME PHONE [REDACTED] | OTHER PHONE [REDACTED] | | [REDACTED] t | |
| Are you a U.S. citizen or do you have legal Authorization to work in the U.S.? Proof of age and/or eligibility to work may be requested. | | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> | Do you have a valid driver's license? (For driving positions only) |
| Will your continued employment require employer sponsorship? | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Are you <u>under</u> 18 years of age? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |

EDUCATIONAL INFORMATION

| School Name, City and State | | Major Area of Study |
|---|--|---------------------|
| High School: Farmington High | Diploma <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO GED <input type="checkbox"/> YES <input type="checkbox"/> NO | |
| College: | Degree Completed: <input type="checkbox"/> YES <input type="checkbox"/> Associates <input type="checkbox"/> Bachelors <input type="checkbox"/> Masters <input type="checkbox"/> Other <input type="checkbox"/> NO # of years completed _____ Semester/Credit hours earned _____ | |
| Graduate School: | Degree Completed: <input type="checkbox"/> YES <input type="checkbox"/> Associates <input type="checkbox"/> Bachelors <input type="checkbox"/> Masters <input type="checkbox"/> Other <input type="checkbox"/> NO # of years completed _____ Semester/Credit hours earned _____ | |
| Technical or Vocational Programs: Dakota County | (indicate type of certificate earned) Management and Marketing | |

List any other courses, seminars, workshops, or training you have that may provide you with skills related to this position:

BCA Certification

List any current licenses or certificates you possess which may be related to this position:

List any current registration(s) or membership(s) related to the position for which you are applying:

Zeurcher, MGA, Axon, BCA, Oddysey

EMPLOYMENT EXPERIENCE

| CURRENT EMPLOYMENT INFORMATION | | | |
|---|---|-------|--|
| EMPLOYER Dimich Law Office | DATES EMPLOYED | | JOB TITLE: Legal Secretary |
| | FROM | TO | |
| ADDRESS [REDACTED] | 10/13 | 10/24 | NAME OF LAST SUPERVISOR: John Dimich |
| CITY, STATE, ZIP [REDACTED] | DESCRIBE YOUR WORK IN THIS JOB: E-file Court Documents, Work with Several Police Agencies and Court Administration, E-Charging, Finding Cases in Zeurcher, Answering Phones, Data Entry, Work in Criminal and Civil Cases, Work Side by Side with Clientele. Drafting Documents, Sending Discovery to Several Attorneys and Clientele. Corresponding with Emails. | | |
| TELEPHONE Area Code + Number [REDACTED] | | | |
| May we contact this employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other | | | |
| REASON FOR LEAVING: <i>Mr. Dimich is Retiring</i> | | | |

| PREVIOUS EMPLOYMENT INFORMATION | | | |
|---|---------------------------------|----|--------------------------|
| List all positions held including full-time, part-time, military, summer, volunteer work and any periods of unemployment. Explain any period of unemployment. Attach additional sheet if necessary. | | | |
| EMPLOYER | DATES EMPLOYED | | JOB TITLE: |
| | FROM | TO | |
| ADDRESS | | | NAME OF LAST SUPERVISOR: |
| CITY, STATE, ZIP | DESCRIBE YOUR WORK IN THIS JOB: | | |
| TELEPHONE Area Code + Number | | | |
| May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other | | | |
| REASON FOR LEAVING: | | | |

| PREVIOUS EMPLOYMENT INFORMATION | | | |
|--|---------------------------------|----|--------------------------|
| EMPLOYER | DATES EMPLOYED | | JOB TITLE: |
| | FROM | TO | |
| ADDRESS | | | NAME OF LAST SUPERVISOR: |
| CITY, STATE, ZIP | DESCRIBE YOUR WORK IN THIS JOB: | | |
| TELEPHONE Area Code + Number | | | |
| May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other | | | |
| REASON FOR LEAVING: | | | |

| PREVIOUS EMPLOYMENT INFORMATION CONTINUED | | | |
|---|---------------------------------|----|--------------------------|
| List all positions held including full-time, part-time, military, summer, volunteer work and any periods of unemployment. Explain any period of unemployment. Attach additional sheet if necessary. | | | |
| EMPLOYER | DATES EMPLOYED | | JOB TITLE: |
| | FROM | TO | |
| ADDRESS | | | NAME OF LAST SUPERVISOR: |
| CITY, STATE, ZIP | DESCRIBE YOUR WORK IN THIS JOB: | | |
| TELEPHONE Area Code + Number | | | |
| May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other | | | |
| REASON FOR LEAVING: | | | |

| | | | |
|--|---------------------------------|----|--------------------------|
| EMPLOYER | DATES EMPLOYED | | JOB TITLE: |
| | FROM | TO | |
| ADDRESS | | | NAME OF LAST SUPERVISOR: |
| CITY, STATE, ZIP | DESCRIBE YOUR WORK IN THIS JOB: | | |
| TELEPHONE Area Code + Number | | | |
| May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other | | | |
| REASON FOR LEAVING: | | | |

| | | | |
|--|---------------------------------|----|--------------------------|
| EMPLOYER | DATES EMPLOYED | | JOB TITLE: |
| | FROM | TO | |
| ADDRESS | | | NAME OF LAST SUPERVISOR: |
| CITY, STATE, ZIP | DESCRIBE YOUR WORK IN THIS JOB: | | |
| TELEPHONE Area Code + Number | | | |
| May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other | | | |
| REASON FOR LEAVING: | | | |

UNPAID EXPERIENCE

Describe any unpaid or volunteer experience relevant to the position for which you are applying (you may include, if you wish, information which would reveal race, sex, religion, age, disability, or other protected status).

MILITARY EXPERIENCE

Did you serve in the U.S. Armed Forces? Yes No

Describe your duties:

Do you wish to apply for Veteran's Preference points: Yes No

If you answered "yes," you must complete the enclosed application for Veterans' Preference Points, and submit the application and required documentation to the City of Grand Rapids by the application deadline of the position for which you are applying.

AUTHORIZATION

PLEASE READ CAREFULLY BEFORE SIGNING

I certify that all information I have provided in this application for employment is true and complete to the best of my knowledge. Any misrepresentation or omission of any fact in my application, resume or any other materials, or during any interviews, can be justification for refusal of employment, or if employed, will be grounds for dismissal, regardless of length of employment or when the misrepresentation or omission is discovered.

I understand that submission of an application does not guarantee employment. I acknowledge that I have received a copy of the job description summary for the position/s for which I am applying. I further acknowledge my understanding that employment with the City of Grand Rapids is "at will," and that employment may be terminated by either the City of Grand Rapids or me at any time, with or without notice. I understand that none of the documents, policies, procedures, actions, statements of the City of Grand Rapids or its representatives used during the employment process is deemed a contract of employment, real or implied. I further understand that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of the City of Grand Rapids. In consideration for employment, if employed, I agree to conform to the rules, regulations, policies, and procedures of the City of Grand Rapids at all times and understand that such obedience is a condition of employment.

I understand that if offered a position with the City of Grand Rapids, I may be required to submit to a pre-employment medical and psychological examination, drug screening and background check as a condition of employment. I understand that unsatisfactory results from, refusal to cooperate with, or any attempt to affect the results of these pre-employment tests and checks will result in withdrawal of any employment offer or termination of employment if already offered.

With my signature below, I am providing the City of Grand Rapids authorization to verify all information I provided within this application packet, including contacting current or previous employers. However, I understand that if, in the Employment Experience section I have answered "No" to the question, "May we contact your current employer?," contact with my current employer will not be made without my specific authorization.

I have read the included Applicant Data Practices Advisory, and I further understand that criminal history checks may be conducted (after I have been selected for an interview, in the case of non-public safety positions) and that a conviction of a crime related to this position may result in my being rejected for this job opening. I also understand it is my responsibility to notify the City of Grand Rapids in writing of any changes to information reported in this application for employment.

Angela Hill
Signature

10/29/2024
Date

Name and number of person completing this form if other than applicant: _____



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 2, 2024
AGENDA ITEM: Consider advertising and interviewing for police officer
PREPARED BY: Chery Pierzina, Human Resource Officer

BACKGROUND:

The Police Department is currently staffed to have 12 patrol sergeant/officers, 2 powershift officers, 1 Driving While Impaired officer, and 1 School Resource Officer.

Currently, one officer is on light duty (non-patrol), one will likely be on workers compensation for six to twelve months, one on medical leave for two months, and one will not start until June or July of 2025. This results in being down four officers in the next few months and not being able to utilize our State grant for the DWI patrol position. In addition, if the school district requested an additional SRO the department would be strained even further.

Historically, the department has been consistently short two patrol officers due to various reasons. We will now likely be down four. Because of these shortfalls, we are requesting that we advertise for an additional police officer.

REQUESTED COUNCIL ACTION:

Make a motion to approve advertising and interviewing for a police officer position.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 2nd, 2024

AGENDA ITEM: Consider adopting a resolution approving the updated City-Wide fee schedule for city services

PREPARED BY: Matt Wegwerth

BACKGROUND:

The City of Grand Rapids periodically reviews fee schedules and updates as necessary. City staff has completed this review and adjusted fees listed for City Wide. The updated fee schedule is attached as Exhibit A to the resolution. Changes of note:

- Electric Franchise Fees
- Cannabis Fees

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution approving the updated City-wide fee schedule for city services

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 24-__

A RESOLUTION AMENDING THE GRAND RAPIDS CITY-WIDE FEE SCHEDULE FOR CITY SERVICES

WHEREAS, Minnesota Law establishes that all municipalities establish fees that are commensurate with service, and that they be fair, reasonable, and proportionate to the actual cost of the service for which the fee is imposed; and

WHEREAS, consistent with Minnesota Law, the Grand Rapids City Council establishes the rates to be applied, or charges for, specific areas of service, provided by the City, through the adoption and periodic amendment of a fee schedule; and

WHEREAS, from time to time, staff reviews the department fee schedule to ensure consistency with fees charged, for City services provided; and

NOW THEREFORE, BE IT RESOLVED, that the Grand Rapids City Council hereby amends the Grand Rapids' City Wide Fee Schedule for City Services as noted in "Exhibit A."

Adopted by the Council this 2nd day of December, 2024.

Tasha Connelly, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Councilmember _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: _____; whereby the resolution was declared duly passed and adopted.

DEPARTMENTAL FEE SCHEDULE FOR CITY SERVICES

Effective Date: 12/02/24

Item 16.

| | |
|--|--|
| CITY WIDE FEES | |
| Photo copy – material provided by the person making request | \$1.00 1 st page - .10 cents each additional page |
| Data Charges: Hourly Rate (charged by ¼ hour) 911 Call Transcript Physical Copies - up to 100 pages Physical Copies - 101 pages or more CD/DVD | \$20.00 \$25.00/hour \$0.25/page \$0.10/page \$5.00/disk |
| Notary Service Certification Service 3.5" x 5" Photo Prints 8" x 12" Photo Prints | \$1.00 \$5.00/instance \$10.00 base plus \$0.25/photo \$10.00 base plus \$0.25/photo |
| ADMINISTRATION | |
| Amusements (theatre) Circus | \$75.00 per screen per year \$75.00 event |
| Fortune Telling | \$35.00 per day |
| Rollerskating License | \$200.00 per year |
| Intoxicating Liquor | |
| Private On-Sale | |
| Investigation Fee | \$150.00 |
| Annual License Fee | \$2,500.00 |
| Annual On-Sale Wine | \$550.00 |
| Sunday On-Sale | \$200.00 |
| Limited Season On-Sale | \$100.00 For licensees with service of less than thirty (30) days in a seasonal period less than six (6) months in duration. |
| Club On-Sale | |
| Club with under 200 members | \$300.00 |
| 201- 500 members | \$500.00 |
| 501- 1,000 members | \$650.00 |
| 1,001 – 2,000 members | \$800.00 |
| More than 2,000 | \$1,000.00 |
| Sunday On-Sale | \$150.00 |
| Private Off-Sale | \$150.00 |
| Temporary On-Sale | \$20.00 |
| Convention Facilities Transfer On-Sale | |
| City issued on-sale license | \$25.00 |
| Adjacent municipality | \$100.00 |

| | |
|--|---|
| Non-intoxicating malt liquor 3.2 | |
| Annual on-sale | \$275.00 |
| Annual off-sale | \$100.00 |
| Temporary on-sale | \$25.00 |
| | |
| Brewer Taprooms/Brewpubs | |
| Taproom/Brewpub Annual On-Sale | \$350.00 includes Sunday sales |
| Brewer Annual Off-sale (Growlers) | \$200.00 |
| Synthetic Drug Establishments | \$600.00 annually |
| Sidewalk Café | \$25.00 |
| Taxicabs | \$25.00 each vehicle |
| Fireworks | 350.00 – tents, etc.) 100.00 – retail buildings (in store) |
| Peddlers, Solicitors and Transient Merchant (Resolution No. 06-110) | \$150.00 per year |
| Permit to keep Chickens | \$20.00 per year |
| Cannabis Retail Registration | |
| Initial Registration | \$500.00 |
| Renewal Registration | \$1,000.00 (starting with second annual renewal) |
| Registration Violation | \$2,000.00 (operating without proper City registration) |
| | |
| AIRPORT | |
| Landing Fees | \$1.00 per 1,000 lbs |
| | |
| CENTRAL SCHOOL BUILDING | |
| Monthly Rental Fees | |
| Garden Level | \$Varies by Suite |
| 1 st Floor | \$12.31 * |
| 2 nd Floor | \$11.88 * |
| | |
| CIVIC CENTER | |
| Icetime | \$154.00/per hour |
| | \$75.00 per hour – Miner's Pavilion (non-GRAHA) |
| Dryfloor space East Venue | \$700.00 per day – receptions/parties |
| | \$1,300.00 per day - commercial |
| | \$1,850.00 – Wedding Receptions |
| West Venue | \$600.00 per day – receptions/parties |
| | \$1,200.00 per day – commercial |
| Pavilion Miner's | \$20.00 per hour – sports |

| | | |
|---|---|----------|
| | \$100.00 half day event | Item 16. |
| | \$200.00 full day event | |
| Lobby space | \$30.00 per hour (minimum 2 hours) | |
| Tables | \$9.00 each | |
| Chairs | \$1.00 each | |
| Linens | TBD | |
| Staging | \$20.00 per 4' x 8' section | |
| Skate Sharpening | \$5.00 | |
| Public Skating | \$2.00 children & seniors, \$3.00 adults | |
| Open Hockey | \$7.00 | |
| Wall Advertising | \$600.00 per year | |
| In-Ice Advertising | \$1,250.00 per year | |
| Resurfacers Advertising | \$300 - \$1,500.00 per year | |
| Dasher Advertising | \$800.00 per year for 1, \$1,200.00 per year for 2 | |
| Scoreboard Advertising | \$700.00 per year | |
| Banner Advertising | \$750.00 per year | |
| Wall Sign & 1 Dasher | \$1,200.00 per year | |
| Wall Sign & 2 Dashers | \$1,600.00 per year | |
| COMMUNITY DEVELOPMENT | | |
| Building Permits | | |
| \$1.00 - \$500.00 | \$23.50 * | |
| \$501.00 - \$2,000.00 | \$23.75 * for the first \$500.00 plus \$3.50 for each additional \$100.00 or fraction thereof, to and including \$2,000.00 | |
| \$2,001.00 - \$25,000.00 | \$70.00 * for the first \$2,000.00 plus \$14.20* for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00 | |
| \$25,001.00 to \$50,000.00 | \$391.65* for the first \$25,000.00 plus \$10.20* for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00 | |
| \$50,001.00 to \$100,000.00 | \$650.20* for the first \$50,000.00 plus \$7.10* for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00 | |
| \$100,001.00 to \$500,000.00 | \$1,003.70* for the first \$100,000.00 plus \$5.66* for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00 | |
| \$500,001.00 to \$1,000,000.00 | \$3,266.10* for the first \$500,000.00 plus \$4.80* for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00 | |
| \$1,000,001.00 and up | \$5,664.85* for the first \$1,000,000.00 plus \$3.18* for each additional \$1,000.00 or fraction thereof | |
| | Projects valued at greater than \$5,000,000.00 the City may, at its own discretion, negotiate this component of the building permit fee with the project owner/developer. | |
| Annual building Permit (as per MN Rule 1300.0120, Subparts 2 and 3) | \$505.00* | |
| Plan Review Fee | 65% of the Permit fee | |
| Plan Review Fee (Similar Plans) | 25% of the Permit fee | 105 |

| | | | | |
|---|--|-----------------------|----------------------------|------------------|
| State Surcharge | (As per MN Statute 16B.70) | Item 16. | | |
| Other Inspections and Fees: | | | | |
| 1. Outside of normal business hours | \$55.55/hour* | | | |
| 2. Re-inspection fees | \$55.55/hour* | | | |
| 3. Inspections for which no fee is specifically indicated | \$55.55/hour* | | | |
| 4. Additional plan review required by changes, additions, or revisions to plans | \$55.55/hour* | | | |
| 5. Investigation Fee | \$55.55/hour* | | | |
| 6. Work commencing without building permit. | Investigative Fee/Double building permit fee. (as per MN Rule 1300.0160, Subpart 8). | | | |
| 7. For use of outside consultants for plan checking and inspections or both. | Actual costs, including administrative and overhead | | | |
| 8. Investigating and resolving Property Maintenance Code violations | \$55.55/hour* | | | |
| Flat fees for small Residential projects | Base Permit Fee | Plan Check Fee | State Surcharge Fee | Total Fee |
| Re-roofing | \$60.00 | | \$1.00 | \$61.00 |
| Garage Door | \$40.00 | | \$1.00 | \$41.00 |
| Siding Replacement | \$60.00 | | \$1.00 | \$61.00 |
| All Regulated Signs-requiring structural review. | \$57.88 | \$37.62 | \$1.00 | \$96.50 |
| Detached Steps/Deck over 30" high (non-enclosed) | \$40.30 | \$26.20 | \$1.00 | \$67.50 |
| Attached Steps/Deck (non-enclosed) | \$79.70 | \$51.80 | \$1.00 | \$132.50 |
| Covered porch (non-enclosed) | \$113.03 | \$73.47 | \$1.00 | \$186.50 |
| Fence over 6 feet in height | \$57.88 | \$37.62 | \$1.00 | \$96.50 |
| Retaining Wall -Over 4 feet in height | \$57.88 | \$37.62 | \$1.00 | \$67.50 |
| Egress Windows (new) | \$40.30 | \$26.20 | \$1.00 | \$67.50 |
| Residential Window replacement | \$60.00 | | \$1.00 | \$61.00 |
| Furnace-Replacement | \$40.30 | \$26.20 | \$1.00 | \$67.50 |
| Water Heater/Softener | \$40.30 | \$26.20 | \$1.00 | \$67.50 |
| Replace sink, toilet, faucet, tub (minor repairs) | \$14.50 | | \$1.00 | \$15.50 |
| Residential & Commercial Demolitions | \$40.00* | | \$1.00 | \$41.00 |
| Fireplaces -& free standing stoves (Gas or Wood) | \$54.85* | \$35.65 | \$1.00 | \$91.50 |
| Emergency Number Sign | \$75.00 each | | | |
| Comprehensive Plan | \$15.15* each | | | |
| Comprehensive Plan Appendix | \$25.25* each | | | |
| Zoning Letter | \$35.35* each | | | |
| Zoning Map | \$15.15*each | | | |
| Zoning Ordinance | \$30.30* each | | | |

| | | |
|--|---|----------|
| Subdivision Ordinance | \$5.05* each | Item 16. |
| Zoning Permit (Residential) | \$55.55* | |
| Zoning Permit (Commercial) | \$65.65*/hour (actual cost) | |
| Fill Permit | \$75.75* | |
| Sign permit (for signs not requiring structural review) | \$55.55* | |
| Conditional Use Permit | \$505.00* | |
| Conditional Use Permit-General Sales and Service with a building footprint greater than 70,000 s.f. (Res. 07-35) | Total Actual Cost Incurred by the City (\$3,500 deposit required via escrow agreement) | |
| Environmental Assessment Worksheet preparation, review and processing | Total Actual Cost Incurred by the City (\$10,000 deposit required via escrow agreement) | |
| Subdivision | \$2,525.00* | |
| Minor Subdivision (Res: 13-71) | \$1,200.00 | |
| Payment in Lieu of Commercial Land Dedication | \$135.00 per Worker | |
| Planned Unit Development | \$2,525.00* | |
| Rezoning or zoning Text Amendment | \$505.00* | |
| Variance | \$252.50* | |
| Right-of-Way/Easement | \$505.00* | |

| | | |
|---|---|---|
| Rental Permit Fees (Annually) | | |
| 1 unit residential | \$100.00 | |
| Duplex residential (2 units) | \$150.00 | |
| Multi-Unit Residential Buildings | | |
| 3 – 6 units | \$200.00/building | |
| 7 – 10 units | \$300.00/building | |
| 11 – 12 units | \$360.00/building | |
| 13 – 24 units | \$500.00/building | |
| 25 units & up | \$700.00/building | |
| Other fees charged when incurred: | | |
| Re-inspection fee for 3 rd and each additional inspection require for compliance | \$100.00/each | |
| Complaint-based inspection (with validated violation) | \$100.00/each | |
| Late Rental Registration Penalty | \$100.00/each | |
| Reinstatement Fee of Suspended Rental License | \$500.00/each | |
| First-time Rental Registration Fee (Rental Initiation Fee) | \$400.00/each | <i>Not including first year registration.</i> |
| Failure to Transfer Ownership of Penalty | \$100.00/each | |
| Operating without a License Penalty | \$500.00/each | |
| Appeal (Rate applies to each structure involved in the appeal.) | \$200.00/each | |
| Failure to Designate a Local Manager | \$100.00/each | |
| | | |
| ENGINEERING DEPARTMENT | | |
| Electrical Franchise Fee | Amount per Account per Month | |
| Customer Classification | 2025 | 2026 |
| Residential | \$ 1.25 | \$ 2.50 |
| Commercial/Industrial (all customers) | 2.50% | 5.00% |
| Maximum amount per month | \$2,000.00 | \$4,000.00 |
| Right of Way Improvement permit | \$50.00 | |
| After-the-Fact ROW Permit | Two times original permit fee | |
| Bench Pad | \$900.00 | |
| Small Wireless Facility Fees | | |
| Permit Application Fee | \$1,000.00/unit (new structure); \$500 (existing structure) | |
| Co-location Rent | \$175.00 per year per site | |
| Monthly Fee for Electrical Service per radio node less than or equal to 100 max watts | \$73.00 per radio node | |
| Monthly Fee for Electrical Service per radio node over 100 max watts | \$182.00 per radio node | |
| Stormwater Permit Application | | |

| | | | |
|---|---|----------------|----------------|
| Residential | \$25.00 | | |
| Commercial/Industrial (0 ac – 1 ac) | \$100.00 | | |
| Commercial/Industrial (1 ac – 3+ ac) | \$175.00 | | |
| Commercial/Industrial (3+ ac) | \$300.00 | | |
| Stormwater Pollution Prevention Deposit | | | |
| Residential | \$500.00 | | |
| Commercial/Industrial | \$1,000.00/\$100,000 or project cost | | |
| Stormwater Utility Rates | | As of 5/1/2024 | As of 1/1/2025 |
| Single-Family | \$9.25 | \$9.75 | \$10.25 |
| Multi-Family | \$33.82 | \$35.64 | \$37.46 |
| Commercial | \$51.78 | \$54.58 | \$57.38 |
| Industrial | \$51.78 | \$54.58 | \$57.38 |
| Institutional | \$45.92 | \$48.41 | \$50.89 |
| City Map | \$10.00 | | |
| Prints: | | | |
| 24/24 | \$3.50 each | | |
| 24/36 | \$5.00 each | | |
| 36x48 | \$10.00 | | |
| Aerials contours (hard copies) | \$40.00 first copy - \$5.00 additional copy of same | | |
| Aerial electronic photos (1 photo 160 acres) | \$150.00 | | |
| Aerial prints 8 ½ x 11 with property and utility | \$10.00 per parcel | | |
| GIS Technician | \$32.47/Hour | | |
| FINANCE DEPARTMENT | | | |
| Assessment Certificates | \$15.00 | | |
| Fax | \$2.00 first page (10¢ each additional page) | | |
| Worthless Check | \$30.00 | | |
| FIRE DEPARTMENT | | | |
| Fire report | See City wide fees relative to photo copies | | |
| Itasca Cty false alarm ordinance – 4 th false alarm and up | \$500.00 | | |
| Yearly Day Care/Foster Care | \$50.00 | | |
| Inspection fees | \$50.00 | | |

| | |
|---|------------------------------------|
| Inspection Fees: | |
| First Fire Inspection | .00 |
| Second Inspection only if violation isn't fixed or substantial progress is not made on violations | \$125.00 |
| Each additional inspection | \$100.00 increments up to \$500.00 |
| Complaint based inspections (considered a first inspection) | .00 |
| Requested fire inspection | \$50.00/hour (\$50.00 minimum) |
| Storage of Flammable Liquids: | |
| Bulk storage of flammable liquids | \$150.00/year |
| Bulk storage of liquefied petroleum (LP) | \$150.00/year |
| Each station dispensing liquefied petroleum (LP) | \$50.00/year |
| Above or underground fuel tank installation | \$50.00 |
| Underground tank removal | \$435.00 |
| Hotel Inspection Fees: | |
| Base fire inspection fee (includes one follow-up inspection) | \$6.00/room |
| • Up to 35 rooms | \$7.00/room |
| • 36 to 100 rooms | \$8.00/room |
| • 101 or more rooms | \$225.00 |
| Follow-up inspection fee (if more than one) | |

ITASCA CALVARY CEMETERY

| Standard Grave | Resident | Non-Resident |
|--|-----------------|---------------------|
| Grave Site Purchase | \$350.00 | \$600.00 |
| Casket Burial | | |
| Interment/Grave Excavation | \$600.00 | \$600.00 |
| Interment/Grave (after hours & Saturdays) | \$900.00 | \$900.00 |
| Interment (holidays & Sundays) | \$1,250.00 | \$1,250.00 |
| Disinterment | \$1,500.00 | \$1,500.00 |
| Re-Interment | \$600.00 | \$600.00 |
| Cremains Burial | | |
| Interment | \$150.00 | \$150.00 |
| Interment (after hours, weekends, holidays) | \$250.00 | \$250.00 |
| Disinterment | \$200.00 | \$200.00 |
| Infant Grave | | |
| ¼ Grave Site Purchase | \$190.00 | \$310.00 |
| Interment | \$170.00 | \$170.00 |
| Interment (after hours, weekends & holidays) | \$270.00 | \$270.00 |
| Disinterment | \$350.00 | \$350.00 |

| | | |
|--|---|---------------|
| Stone Setting Fee | | Item 16. |
| Single | \$75.00 | \$75.00 |
| Double | \$100.00 | \$100.00 |
| Forms | Single | Double |
| 2" Border | \$100.00 | \$150.00 |
| 4" Border | \$150.00 | \$200.00 |
| Military | VA Designates price | |
| PARKS AND RECREATION | | |
| User Fees (softball, baseball & soccer leagues) | \$10.00 per player | |
| Veteran's Park Pavilions | \$25.00 per day per pavilion non-profit) | (no fee for |
| POLICE DEPARTMENT | | |
| Pound Fee | \$10.00/day | |
| Disposal of Animals: | | |
| Dog | 100% Vet Charges | |
| Cat | 100% Vet Charges | |
| Vehicle Tow Fees | Rate charged by towing company to City | |
| Funeral Escort | \$50.00 | |
| CBD Parking Permits | \$25.00 annually | |
| Golf Cart Permit Fee | \$25.00 annually | |
| False Alarm | N/C 1 st through 3 rd false alarm \$50.00 4 th false alarm \$75.00 5 th false alarm \$100.00 6 th false alarm \$125.00 7 th false alarm \$150.00 8 th false alarm \$175.00 9 th false alarm \$500.00 10 th false alarm \$500.00 all calls after 10 th | |
| POLICE ADMINISTRATIVE PENALTIES | | |
| Alcohol – Consuming Alcohol in unauthorized places | \$60.00 | |
| Animals: | | |
| Vicious animal | \$50.00 | |
| All other animal violations | \$25.00 | |
| Registration of a Dangerous Dog | \$500.00 | |
| Fireworks: | | |
| Illegal Use, Possession | \$250.00 | |
| Miscellaneous: | | |
| Curfew | \$25.00 | |
| Failure to apply for license | \$100.00 | |

| | | |
|---|-----------------|--|
| Golf cart and all terrain vehicle violations | \$60.00 | |
| Illegal Dumping | \$50.00 | |
| Noise complaints | \$50.00 | |
| Noise complaints second violation in 12 months | \$100.00 | |
| Park ordinance violations | \$25.00 | |
| Public nuisance | \$100.00 | |
| Snowmobile Violations | \$60.00 | |
| Skateboard violations | \$40.00 | |
| Trespassing | \$50.00 | |
| Display for sale vehicles (Ord. 23.7-D1) | \$50.00 | |
| Parking: | | |
| Fire Lane | \$50.00 | |
| Blocking Fire Hydrant | \$50.00 | |
| Failure to pay all parking fines after 30 days | 50.00 | |
| Traffic: | | |
| Exhibition Driving (Prohibited) | \$60.00 | |
| Speed (1-10 mph over posted limit) | \$60.00* | (as required by State Statute 5-21-09) |
| Stop Signs Violation | \$60.00* | (as required by State Statute 5-21-09) |
| Unreasonable Acceleration | \$60.00* | (as required by State Statute 5-21-09) |
| Mufflers 169.69 (Add) Hitching 169.46 (Add) Unsafe Equipment 169.47 Headphones/TV Screen 169.471 Use of Wireless Comm. Device 169.475 Vehicle Lighting 169.48 Headlamps 169.49 Rear lamps 169.50 Clearance & Marker Lamps 169.51 Projecting load; light or flag 169.52 Slow moving vehicle, no sign 169.522 Lights for parked vehicles 169.53 Lights on all vehicles 169.53 Auxiliary lights 169.56 Vehicle Signals 169.57 Identification lamps 169.58 Warning Lights 169.59 Distribution of light 169.60 Composite Beam 169.61 Number of lamps 169.63 Prohibited lights 169.64 | \$60.00* | (as allowed by State Statute 5-21-09) |

| | |
|--|----------------|
| Specs for lightning & other devices 169.65 Brakes 169.67 Horn, siren 169.68 Motor vehicle noise limits 169.693 Rear view mirror 169.70 Windshield 169.71 Tire surface; metal studs 169.72 Tires considered unsafe 169.723/169.724 Bumpers, safeguards 169.73 Wheel flaps on truck & trailer 169.733 Automobile fenders 169.734 Safety glass 169.74 Flares, flags or reflectors required 169.75 | |
| Citation Hearing Fee | \$30.00 |
| Weapons: | |
| Discharge of Display of Pellet/Guns | \$50.00 |

PUBLIC WORKS

| | |
|------------------------------|--------------------------------------|
| Equipment Hourly rates: ** | |
| Pickups | \$25.00 |
| Trucks / Plows | \$45.00 |
| Heavy equipment | \$80.00 |
| Mowing Equipment | \$25.00 |
| Chipper, compressor, steamer | \$25.00 |
| Lawn movers/weed eaters | \$15.00 |
| Ice Resurfacer (Zamboni) | \$175.00 |
| Materials: ** | |
| Cold Mix | \$130.00/ton |
| Sand | \$15.00/yard |
| Straight Salt | \$75.00/yard |
| Treated Salt | \$90.00/yard |
| Paint | \$13.37/gal. |
| Magnesium Chloride | \$1.50/gal. |
| Mailbox installation | \$275.00 (includes post and mailbox) |

** Rates apply to contract services provided for Intergovernmental agencies such as Itasca County, MNDOT, ICC, School District 318, and the DNR. Hourly wage and benefits to be included in addition to listed hourly equipment rates. The only exception is the fee for the ice resurfacer



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 2, 2024

AGENDA ITEM: Consider adopting a resolution accepting ten (11) separate donations totaling \$3,250 to support Grand Rapids Police Shop with a Hero Program.

PREPARED BY: Police Chief Andy Morgan

BACKGROUND:

With the intention of better serving and connecting with our community, GRPD has again organized the annual Shop with a Hero event on December 15, 2024, at 9:00a.m. The event will pair 30 area youth with members of emergency services. Each team will be given a \$100 Walmart gift card, calculator, and the task of holiday shopping for the child’s family members. Volunteers will gift-wrap all presents before a surprise visit from Santa Claus where each youth received a wrapped holiday present of their own.

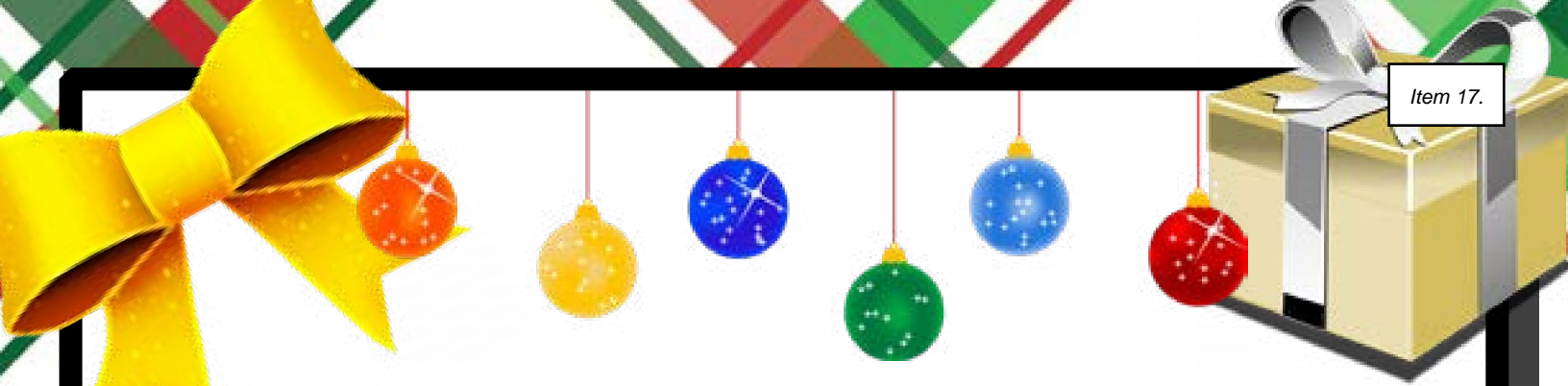
Grand Rapids Police Department has approached various community organizations and groups in search of financial support toward this event. The below donations were provided to directly support the Shop with a Hero program.

- | | |
|---------------------------------------|-------|
| 1. McNichols Family | \$100 |
| 2. Hunt Family | \$200 |
| 3. MN Troopers Association | \$200 |
| 4. Hill City Lions Club | \$500 |
| 5. Hill City Fire Relief Association | \$500 |
| 6. Northern Star Cooperative Services | \$200 |
| 7. Cap Baker Lions Club | \$500 |
| 8. Yellow Ribbon | \$200 |
| 9. Deer River Lions Club | \$300 |
| 10. Cohasset Hook and Ladder | \$500 |
| 11. Barnabas LLC | \$50 |

This event would not be possible without the continued support of service providers, volunteers, first responders, and the above mentioned, donors It’s truly a wonderfully fulfilling day.

REQUESTED COUNCIL ACTION:

Make a motion adopting a resolution accepting ten (11) separate donations totaling \$3,250 to support Grand Rapids Police Shop with a Hero Program.



SHOP WITH A HERO 2024

When: December 15, 2024

Time: 9:00 am

Where: Walmart - 100 SE 29th St. Grand Rapids MN, 55744

WHAT IS SHOP WITH A HERO?

Shop With A Hero started in 2012. This year it is our goal to help 30 children purchase gifts for their family for Christmas. Each child will be paired with a local Hero from the Police, EMS, Fire Department or local military. Children are selected from Itasca County and the Hill City area. We are currently looking for sponsors and volunteers to help wrap presents the day of the event.

Sponsorship Information:

\$100 per child

Volunteer Information:

Duties include wrapping gifts and help with clean up



Shop With A Hero Sponsors:

Grand Rapids Fire Department ~ Greenway Lions Club ~ Cohasset Fire ~ Cap Baker Lions Club ~ Meds-1 ~ Hill City Fire Department
Trout Lake Fire Department ~ Itasca County Yellow Ribbon ~ The Eagles ~ Northern Lakes Dental ~ The Grand Rapids Rotary Club
Hill City Lions Club ~ Kiwanis ~ The Moose ~ Deer River Lions Club ~ Rowe Funeral Home ~ McNichols Family ~ Big Fork Lions
UPM Blandin ~ Philip Windorski Jr. Memorial ~ Big Fork Lions ~ Big Fork Fire Department ~ Lodge #24 FOP Auxiliary

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 24-

A RESOLUTION ACCEPTING ELEVEN (11) MONTARY DONATIONS TOTALING \$3,250 FOR THE GRAND RAPIDS POLICE DEPARTMENT SHOP WITH A HERO PROGRAM

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations below for the benefit of conducting the City of Grand Rapids Police Department Shop with a Hero event:

- 1. McNichols Family \$100
- 2. Hunt Family \$200
- 3. MN Troopers Association \$200
- 4. Hill City Lions Club \$500
- 5. Hill City Fire Relief Association \$500
- 6. Northern Star Cooperative Services \$200
- 7. Cap Baker Lions Club \$500
- 8. Yellow Ribbon \$200
- 9. Deer River Lions Club \$300
- 10. Cohasset Hook and Ladder \$500
- 11. Barnabas LLC \$50

Adopted this 2nd day of December 2024

Tasha Connelly, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 2, 2024

AGENDA ITEM: Conduct a public hearing to consider the establishment of TIF District 1-17 and approval of a tax abatement; Grand Rapids Workforce Housing Project.

PREPARED BY: Rob Mattei, Director of Community Development

BACKGROUND:

Staff will present the attached PowerPoint presentation as background for the public hearing.

REQUESTED COUNCIL ACTION:

Conduct a public hearing to consider the establishment of TIF District 1-17 and approval of a tax abatement; Grand Rapids Workforce Housing Project.



CITY OF
GRAND RAPIDS
ITS IN MINNESOTA'S NATURE

Public Hearing
Tax Increment Finance (TIF) Economic
Development District 1-17 &
Tax Abatement Business Assistance Application

Oppidan Inc.
Grand Rapids Workforce Housing Project

December 2, 2024

Project Background



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

- **Oppidan Inc. of Excelsior, MN (Developer) filed an application for Business Assistance requesting Tax Increment Financing (TIF) to partially address a financial gap in a proposed housing development.**
- **Project Scope – The Developer’s application detailed a proposal for the construction of a 132-unit market rate apartment development with rents and unit mix designed for providing workforce housing.**
- **Project Timeline and Cost - The project is proposed to begin in the spring of 2025, contingent upon this business assistance and an award from Minnesota Housing Finance Agency Workforce Housing Development Program, which now has been received. The estimated total development cost is approximately \$33 million.**
- **Project Location – The project is proposed to be located on an appropriately zoned 15-acre GREDA owned parcel in the plat of Great River Acres.**



CITY OF
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IT'S IN MINNESOTA'S NATURE

Project Background

Map of City Development District



Project Background



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Grand Rapids Workforce Housing Project - Proximity to Major Employers

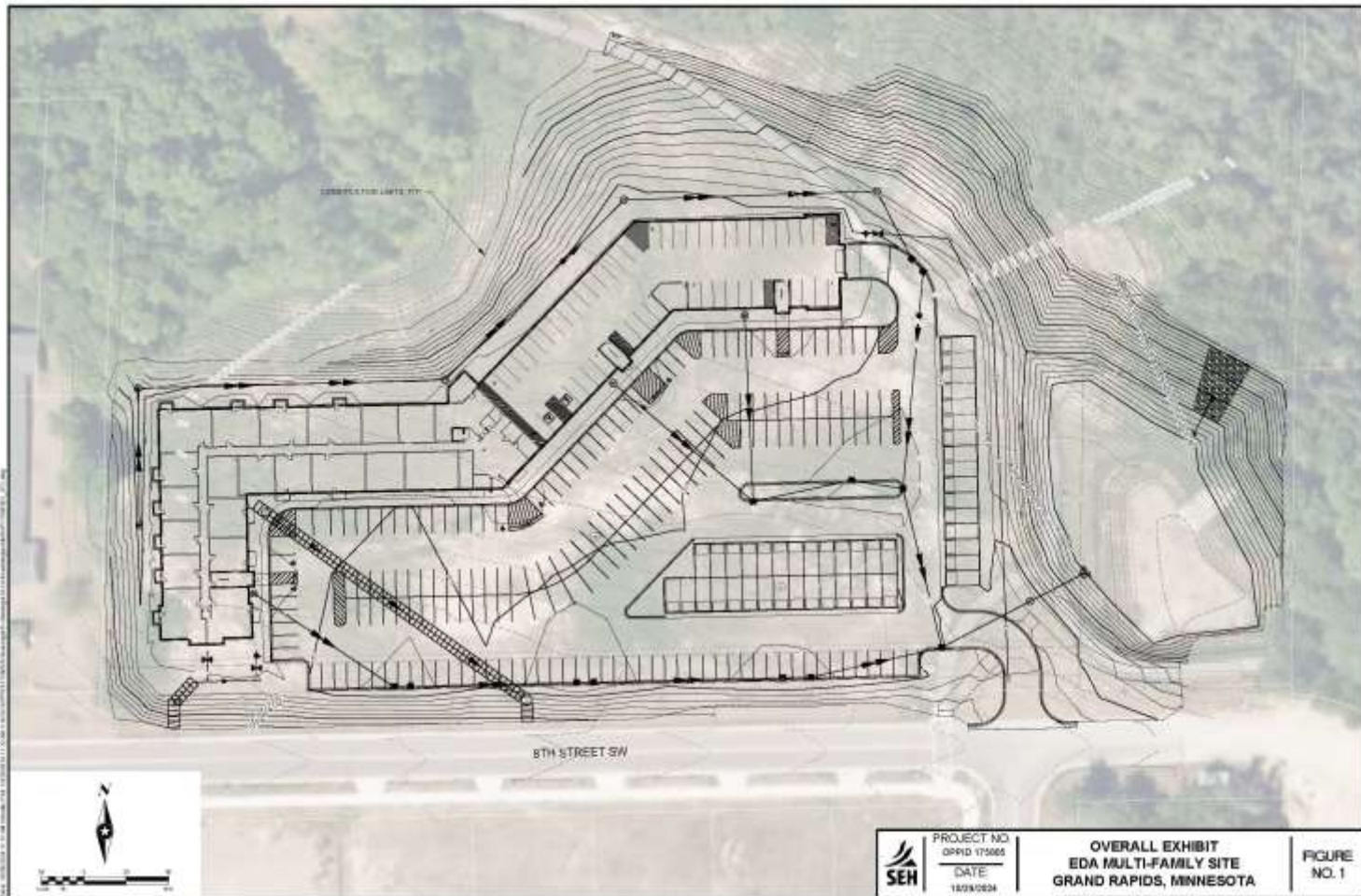




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Item 18.

Project Background



Project Background



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Elevations





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Item 18.

Project Background



Interior Finish Examples



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Project Background



Interior Finish Examples



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Project Background

Project Sources and Uses:

| Sources/Revenue: | | Uses/Development Costs: | |
|----------------------------------|---------------------|---|---------------------|
| First Mortgage | \$13,762,000 | Special Assessments for Infrastructure | \$412,000 |
| TIF Mortgage | \$1,369,000 | Construction Costs | \$28,624,401 |
| Equity | \$8,011,653 | Professional Fees and Permits | \$1,286,288 |
| MHFA WF Housing | \$7,946,500 | Financing Costs | \$1,281,464 |
| Tax Abatement | \$715,000 | Development Fee (3.1%) | \$1,000,000 |
| IRRRB | \$800,000 | Acquisition | \$585,000 |
| Land Write-Down GREDA | \$585,000 | | |
| Total: | \$33,189,153 | Total: | \$33,189,153 |



CITY OF
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Project Background

Current and Future Assessed Value Estimate:

| | Base Value – Pay 2022 (Itasca County Assessor) | Future (Itasca County Assessor) |
|--|---|--|
| Land Value (15.0 acres) | \$46,500 | \$566,400 |
| Building Value | \$0 | \$12,297,400 |
| Total Value | \$46,500 | \$12,863,400 |
| Annual Property Taxes (Pay 2023 Rate) | Exempt | \$253,779 |



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TIF & Abatement Business Assistance

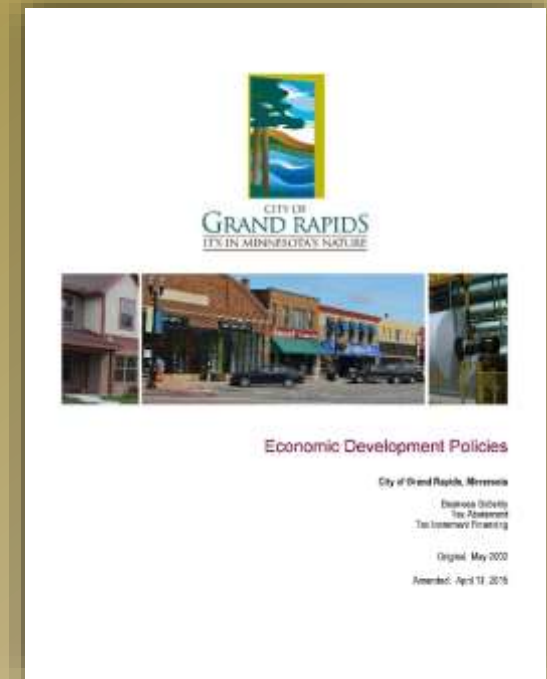
- **The proposed TIF district would be a Workforce Housing Economic Development District, which has a maximum term of 9 years.**
- **The proposed Tax Abatement would commence upon completion of the TIF district term and would continue until the amount of the request is provided. The maximum term for the Abatement is 20 years if the City is the only political subdivision that approves an abatement.**
- **The total value of TIF and Abatement in today's dollars (using a 6% discount rate) is estimated to be \$2,084,000.**
- **In Minnesota, TIF can be used for two purposes:**
 - **To finance public infrastructure that is related to the development, or**
 - **To induce or cause a development or redevelopment that otherwise would not occur. (The economics of the development won't work without the assistance, for reasons such as; added cost of building acquisition and renovation, development costs won't allow for market rate rents, added cost of site cleanup, etc.)**
 - **For this project, it will be used to induce or cause development as no public infrastructure is needed.**



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TIF Business & Abatement Assistance

- **The Public Purpose Objectives, within the City's *Economic Development Policies*, which this project aligns with are:**
 - **To create housing opportunities for senior and low to moderate income families.**
 - **To provide a diversity of housing types adjacent to the cultural, recreational, economic, natural, education and transportation systems.**
 - **To encourage additional unsubsidized private (re)development**
 - **To accomplish other public policies which may be adopted, projects that are consistent with those community values and objectives described within the Comprehensive Plan.**





TIF & Abatement Business Assistance

- **TIF But-for Test**

- Under Minnesota statute, before a City can establish a TIF district for a project, the developer must demonstrate and the City must verify that, but-for the use of TIF, the project would not occur in the foreseeable future.

- **TIF Basics:**



- Important to note that although the property is currently tax exempt the base or pre-development value of property taxes will be collected and retained by the City and other taxing entities during the term of the TIF
- Only the increase in taxes resulting from the new development (increment) is delayed until the TIF commitment is satisfied.
- Upon that satisfaction, all property taxes resume full distribution to the taxing entities.



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TIF & Abatement Business Assistance

- **TIF Need Analysis** – the City’s fiscal consultant Ehlers has analyzed the Developer’s updated project budget and pro forma, based upon industry standards and market ranges for rate of return, as well as development costs and revenues.
 - Based upon that analysis, it was determined that TIF & Tax Abatement assistance in the amount of \$2,084,000 over the full term is required to achieve a reasonable yield on cost (net operating income / total development costs) return of 5.2% at stabilization. Typically, developers need a yield on cost approaching 6.5% for feasibility.
 - Based upon Ehlers analysis, they concluded that providing the requested business assistance is warranted for the project.



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TIF & Abatement Business Assistance

- **Land Write Down** – In addition to the TIF and Tax Abatement assistance to the project a land write down by GREDA was also necessary to both deliver the required return and to also increase the eligible grant request of the MHFA Workforce Housing Development (WHD) Program.
- The current asking price for the GREDA property is \$485,000, with GREDA responsible for the levied infrastructure assessment of \$412,000. Without a write down the transaction would look like this:

| | | | | |
|-----------------------------|---|-------------------------|---|----------------------------|
| Purchase Price \$485,000 | - | Assessment \$412,000 | = | GREDA Proceeds \$73,000 |
|-----------------------------|---|-------------------------|---|----------------------------|

- The MHFA Program allows a request equal to twice the amount of the local contributions, which includes land write down. A recent Brokers Opinion of Value completed for Oppidan valued the site at \$585,000, which means a full write down makes the project eligible for an additional 2X that, or \$1,170,000.

| | | | | | | |
|-----------------------------|---|---|---|-------------------------------|---|-------------------------------|
| Purchase Price \$585,000 | + | Assessment (Developer Cost) \$412,000 | - | GREDA Write Down \$585,000 | = | Developer Cost \$1,170,000 |
|-----------------------------|---|---|---|-------------------------------|---|-------------------------------|

- With the write down scenario, GREDA doesn't receive net proceeds of \$73,000 but leverages an additional \$1.17MM of WHD Program eligibility.



CITY OF
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IT'S IN MINNESOTA'S NATURE

TIF Business Assistance

- **When approving a TIF Plan, the City Council must find (among other things) that:**
 - **The proposed development would not reasonably be expected to occur solely through private investment in the reasonably foreseeable future; and**
 - **The increased market value of the site that could reasonably be expected to occur without the use of TIF would be less than the increase estimated to result from the proposed development.**
- **The Draft Resolution, TIF Plan and its appendices address these required findings and describe the basis of the determined need for this public assistance in furthering the public purposes of creating housing opportunities for senior and low to moderate income families, providing a diversity of life cycle housing adjacent to cultural, recreational, economic, natural, education and transportation systems, and to improve the tax base and to improve the general economy.**
- **The proposed TIF involves pay-as-you-go financing, which means the developer will pay the costs of creating the improvements with their funds, and the increments, as they are generated by the new development, will be used to reimburse the developer for these costs over time.**



Process

Previously GREDA reviewed the application and adopted a resolution supporting a modification to the Development Program for the City's Development District No. 1, establishing TIF District 1-17 therein and adopting a TIF Plan. GREDA has also held a public hearing to consider their sale of land.

The City Council is holding a public hearing today to consider this request for TIF and Tax Abatement Business Assistance. Actions that will be considered immediately following the Public Hearing will include:

- 1. Adoption of a resolution approving the establishment of TIF District No. 1-17 and approving the TIF Plan for the District.**
- 2. Approval of tax abatement for Oppidan after decertification of the TIF District**
- 3. Approval establishing an inter fund loan in connection with the TIF District.**

At a future meeting, the Council will consider adoption of a resolution approving the Contract for Private Redevelopment with Oppidan Inc. and awarding the sale of, and providing the form, terms, covenants and directions for the issuance of its tax increment revenue note.



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Item 18.

Questions?



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REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 2, 2024

AGENDA ITEM: Consider adopting a resolution approving a modification to the development program for the Municipal Development District 1 and the establishment of Tax Increment Financing District No. 1-17: Grand Rapids Workforce Housing Project, and a Tax Increment Plan therefore.

PREPARED BY: Rob Mattei, Director of Community Development

BACKGROUND:

Following the public hearing, the City Council may consider the facts presented, the public testimony and the recommendation of the Grand Rapids Economic Development Authority in considering the draft resolution.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution approving a modification to the development program for the Municipal Development District 1 and the establishment of Tax Increment Financing District No. 1-17: Grand Rapids Workforce Housing Project, and a Tax Increment Plan, therefore.

CITY OF GRAND RAPIDS, MINNESOTA

RESOLUTION NO. _____

RESOLUTION APPROVING A MODIFICATION OF THE DEVELOPMENT PROGRAM FOR MUNICIPAL DEVELOPMENT DISTRICT NO. 1, THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-17: OPPIDAN WORKFORCE HOUSING, AND A TAX INCREMENT FINANCING PLAN THEREFOR

BE IT RESOLVED By the City Council (the “City Council”) of the City of Grand Rapids, Minnesota (the “City”) as follows:

Section 1. Background.

1.01. The City has previously established Municipal Development District No. 1 (the “Development District”) within the City and has approved a Development Program therefor (the “Development Program”) in accordance with Minnesota Statutes, Sections 469.124 through 469.133, as amended (the “City Development District Act”).

1.02. The City has proposed to establish Tax Increment Financing District No. 1-17: Oppidan Workforce Housing (the “TIF District”), an economic development district for workforce housing within the Development District, and adopt a Tax Increment Financing Plan therefor (the “TIF Plan”), all pursuant to the City Development District Act and Minnesota Statutes, Sections 469.174 through 469.1794, as amended (the “TIF Act”). To that end, the City has caused to be prepared a Modification to the Development Program (the “Development Program Modification”) and a Tax Increment Financing Plan for the TIF District (the “TIF Plan”). Copies of the Development Program Modification and the TIF Plan are on file with the City.

1.03. On November 14, 2024, the Board of Commissioners of the Grand Rapids Economic Development Authority (the “Authority”) adopted a resolution supporting the creation of the TIF District and the adoption of the Development Program Modification and the TIF Plan.

1.04. The City and its consultants have performed all actions required by law to be performed prior to the adoption and approval of the Development Program Modification and the TIF Plan, including without limitation: (i) notification of the commissioner of Itasca County, Minnesota (the “County”) representing the area included in the TIF District; (ii) notification of the County Auditor of the County and Clerk of the Board of Education of Independent School District No. 318 (the “School District”); and (iii) adoption of resolutions approving of the TIF Plan by the governing bodies of the County and the School District, following receipt, review, and discussion of the TIF Plan for the TIF District.

1.05. The TIF Plan and certain information and material (collectively, the “Materials”) relating to the TIF Plan and to the activities contemplated therein have heretofore been prepared and submitted to the Council and/or made a part of the City’s files and proceedings on the TIF Plan. The Materials include the tax increment application, project pro forma financial statement, project sources and uses and other information supplied by Oppidan Investment Company, a corporation under the laws of Minnesota or an entity related thereto or affiliate thereof (the “Developer”), as to the activities contemplated therein, and information constituting or relating to (1) why the assistance satisfies the so-called “but for” test; (2) the bases for the other findings and determinations made in this resolution; and why the TIF District qualifies

as an economic development tax increment financing district for workforce housing in accordance with the TIF Act. The Council hereby confirms, ratifies and adopts the Materials, which are hereby incorporated into and made as fully a part of this resolution to the same extent as if set forth in full herein.

1.06. The TIF District is being established to facilitate the acquisition by the Developer of certain property in the TIF District currently owned by the Authority (the “Property”) and the construct a 132-unit multifamily housing project (the “Development”).

1.07. On the date hereof, the City Council conducted a public hearing, following notice thereof published in the City’s official newspaper at least 10 but not more than 30 days prior to the date hereof. The views of all interested persons were heard and considered at the public hearing.

Section 2. Findings; Development District.

2.01. The boundaries of the Development District are not being expanded and the Development Program is not being modified other than to incorporate the establishment of the TIF District therein; therefore, the City Council reaffirms the findings and determinations originally made in connection with the establishment of the Development District and the adoption of the Development Program therefor. The purposes and development activities set forth in the proposed Development District Modification are hereby expanded to include all development and redevelopment activities occurring within the TIF District.

2.02. It is further specifically found and determined that (i) the land within the Development District would not be made available for redevelopment or development of workforce housing without the public intervention and financial assistance described in the Development Program Modification; (ii) the Development Program Modification will afford maximum opportunity, consistent with the sound needs of the City as a whole, for the development and redevelopment of the Development Program by private enterprise; and (iii) the Development Program Modification conforms to the general plan for the development of the City as a whole and otherwise promotes certain public purposes and accomplish certain objectives as specified in the Development Program Modification and the TIF Plan.

Section 3. Findings; TIF District.

3.01. The City Council hereby finds that the Development within the TIF District is in the public interest and the TIF District is an economic development district for workforce, as defined in Section 469.174, subdivision 12 and Minnesota Statutes, Section 469.176, Subd. 4c of the TIF Act, because the Development will (i) help provide needed housing for employees of local businesses and other residents; (ii) result in increased employment through construction jobs in the City and the State; (iii) help provide a range of housing options in the City; and (iv) result in capital investment in the City, which will preserve and enhance the City and the State’s tax base.

3.02. The City Council hereby makes the following additional findings:

(a) The City Council further finds that the proposed Development, in the opinion of the City Council, would not occur solely through private investment within the reasonably foreseeable future and, therefore, the use of tax increment financing is deemed necessary. The specific basis for such finding being:

This finding is supported by the fact that the Development is an anticipated 132 units of market rate rental housing that meets the City's objectives for economic development and need for housing in the City. The cost of land acquisition, construction of improvements to the Property, and related site improvements

necessary to maximize development potential, makes development of the facility infeasible without City assistance. The Developer was asked for and provided a letter and a proforma as justification that the Developer would not have gone forward without tax increment assistance

(b) The City Council further finds that the TIF Plan conforms to the general plan for the development or redevelopment of the City as a whole. The specific basis for such finding being:

The TIF Plan and the sale of the land by the Authority to the Developer conforms with the general development plan of the City and will generally complement and serve to implement policies adopted in the City's comprehensive plan. The construction of the Development and the sale of the property by the Authority is in accordance with the existing zoning or approved zoning variances for the property.

(c) The City Council further finds that the TIF Plan will afford maximum opportunity consistent with the sound needs of the City as a whole for the development of the Development District by private enterprise. The specific basis for such finding being:

The Development will result in an increased tax base of the State, develop urgently needed workforce housing to serve employees of businesses located in the municipality or surrounding area, provide housing options for the City, help maintain and attract workers in the City for current and future employers, and add a high- quality development to the City.

(d) For purposes of compliance with Section 469.175, subdivision 3(b)(2) of the TIF Act, the City Council hereby finds that the increased market value of the property to be developed within the TIF District that could reasonably be expected to occur without the use of tax increment financing is likely \$0, which is less than the increase in market value estimated to result from the Development (approximately \$13,809,120), after subtracting the present value of the projected tax increments for the maximum duration of the TIF District (approximately \$1,553,018), which is approximately \$12,256,102. Thus, the use of tax increment financing will be a positive net gain to the City, the School District, and the County, and the tax increment assistance does not exceed the benefit which will be derived therefrom.

(e) The City Council further finds that (i) it is located outside of the metropolitan area, as defined in Minnesota Statutes, Section 473.121, subdivision 2; (ii) based on market studies and phone surveys covering the City, the average vacancy rate for rental housing located in the City and in any statutory or home rule charter city located within 15 miles or less of the boundaries of the municipality has been 3.00% or less for at least the immediately preceding two-year period; (iii) at least one business located in the municipality or within 15 miles of the municipality that employs a minimum of 20 full-time equivalent employees in aggregate has provided a written statement indicating that the lack of available rental housing has impeded the ability of the business to recruit and hire employees; and (iv) the City intends to use increments from the TIF District for the development of rental housing to serve employees of businesses located in the municipality or surrounding area.

3.03. The provisions of Sections 3.02 hereof are hereby incorporated by reference into and made a part of the TIF Plan. The findings of the TIF Plan are incorporated herein by reference and made a part hereof.

3.04. The City Council further finds that TIF Plan is intended and in the judgment of the City Council its effect will be to promote the public purposes and accomplish the objectives specified therein. The TIF Plan will increase employment, help fulfill a need to develop an area of the City which is already built up, provide housing opportunities, improve the tax base and to improve the general economy of the State and thereby serves a public purpose. The City Council expressly finds that any private benefit to be received by a private developer is incidental, as the tax increment assistance is provided solely to make the Development financially feasible and thus produce the public benefits described. Therefore, the City Council finds that the public benefits of the TIF Plan exceed any private benefits.

Section 4. Creation of the TIF District and Approval and Adoption of the TIF Plan.

4.01. The TIF District is hereby established and the TIF Plan, as presented to the City Council on this date, including without limitation the findings and statements of objectives contained therein, is hereby approved, ratified, established, and adopted and shall be placed on file in the office of the in the office of the Community Development Director. Approval of the TIF Plan does not constitute approval of any project or a development agreement with any developer. City staff and consultants are authorized and directed to proceed with implementation of the TIF Plan and to transmit the request for certification of the TIF District to the County Auditor in such form and content as the County Auditor may specify and to file a copy of TIF Plan with the Minnesota Commissioner of Revenue and the Office of the State Auditor as required by the TIF Act. The County Auditor is requested to certify the original net tax capacity of the TIF District as described in the TIF Plan, and to certify in each year thereafter the amount by which the original net tax capacity has increased or decreased in accordance with the Act.

4.02. City staff, advisors, and legal counsel are authorized and directed to proceed with the implementation of the TIF Plan and to negotiate, draft, prepare, and present to the City Council for its consideration all further plans, resolutions, documents, and contracts necessary for this purpose.

Approved this December 2, 2024, by the City Council of the City of Grand Rapids, Minnesota.

Mayor

ATTEST:

City Clerk

Adoption Date: December 2, 2024

City of Grand Rapids Itasca County, Minnesota

MODIFICATION TO THE DEVELOPMENT PROGRAM Municipal Development District No. 1 &

Tax Increment Financing (TIF) Plan Establishment of Tax Increment Financing District No. 1-17: Oppidan Workforce Housing (an economic development district)



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, Minnesota 55113

BUILDING COMMUNITIES. IT'S WHAT WE DO.

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Modification to the Development Program for Municipal Development District No. 1

FOREWORD

The following text represents a Modification to the Development Program for Municipal Development District No. 1. This modification represents a continuation of the goals and objectives set forth in the Development Program for Municipal Development District No. 1. Generally, the substantive changes include the establishment of Tax Increment Financing District No. 1-17: Oppidan Workforce Housing.

For further information, a review of the Development Program for Municipal Development District No. 1, is recommended. It is available from the Community Development Director at the City of Grand Rapids. Other relevant information is contained in the tax increment financing plans for the tax increment financing districts located within Municipal Development District No. 1.

Tax Increment Financing Plan for Tax Increment Financing District No. 1-17: Oppidan Workforce Housing

FOREWORD

The City of Grand Rapids (the "City"), staff and consultants have prepared the following information to expedite the establishment of Tax Increment Financing District No. 1-17: Oppidan Workforce Housing (the "District"), an economic development tax increment financing district for workforce housing, located in Municipal Development District No. 1.

STATUTORY AUTHORITY

Within the City, there exist areas where public involvement is necessary to cause development or redevelopment to occur. To this end, the City has certain statutory powers pursuant to *Minnesota Statutes ("M.S."), Sections 469.124 - 469.133*, inclusive, as amended, and *M.S., Sections 469.174 to 469.1794*, inclusive, as amended (the "TIF Act"), to assist in financing public costs related to this project.

This section contains the Tax Increment Financing Plan (the "TIF Plan") for the District. Other relevant information is contained in the Modification to the Development Program for Municipal Development District No. 1.

STATEMENT OF OBJECTIVES

The District currently consists of one (1) parcel of land and adjacent roads and internal rights-of-way. The District is being created to facilitate the development of approximately 132 units of workforce housing in the City of Grand Rapids. The City anticipates entering into an agreement with Oppidan Investment Company, or a related entity, and development is likely to occur in Spring 2025. This TIF Plan is expected to achieve many of the objectives outlined in the Development Program for Municipal Development District No. 1.

The activities contemplated in the Modification to the Development Program and the TIF Plan do not preclude the undertaking of other qualified development or redevelopment activities. These activities are anticipated to occur over the life of Municipal Development District No. 1 and the District.

DEVELOPMENT PROGRAM OVERVIEW

Pursuant to the Development Program and authorizing state statutes, the City is authorized to undertake the following activities in the District:

1. Property to be Acquired –Grand Rapids Economic Development Authority (GREDA) currently owns the parcel of property within the District. Any remaining property located within the District, including interior and adjacent street rights of way, may be acquired by the City or GREDA and is further described in this TIF Plan.

3. Upon approval of a developer’s plan relating to the project and completion of the necessary legal requirements, the City may sell to a developer selected properties that it may acquire within the District or may lease land or facilities to a developer.

4. The City may perform or provide for some or all necessary acquisition, construction, demolition, and required utilities and public street work within the District.

5. The City proposes both public and private infrastructure within the District. The proposed reuse of private property within the District will be for approximately 132 units of workforce rental housing, and there will be continued operation of Municipal Development District No. 1 after the capital improvements within Municipal Development District No. 1 have been completed.

DESCRIPTION OF PROPERTY IN THE DISTRICT AND PROPERTY TO BE ACQUIRED

The District encompasses all property and adjacent roads rights-of-way and abutting roadways identified by the parcels listed below.

| Parcel number | Address | Owner |
|---------------|------------|-------|
| 91-536-0110 | Unassigned | GREDA |

Please also see the map in Appendix A for further information on the location of the District.

GREDA currently owns the parcel of the property to be included in the District.

DISTRICT CLASSIFICATION

The City, in determining the need to create a tax increment financing district in accordance with M.S., Sections 469.174 to 469.1794, as amended, inclusive, finds that the District, to be established, is an economic development district pursuant to M.S., Section 469.174, Subd. 12.

The District is in the public interest because it will meet the statutory requirement of satisfying the requirements of a workforce housing project under Section 469.176, Subdivision 4c, paragraph (d).

Pursuant to M.S., Section 469.176, Subd. 4c, revenue derived from tax increment from an economic development district may not be used to provide improvements, loans, subsidies, grants, interest rate subsidies, or assistance in any form to developments consisting of buildings and ancillary facilities, if more than 15% of the buildings and facilities (determined on the basis of square footage) are used for a purpose other than:

1. The manufacturing or production of tangible personal property, including processing resulting in the change in condition of the property;
2. Warehousing, storage, and distribution of tangible personal property, excluding retail sales;
3. Research and development related to the activities listed in items (1) or (2);
4. Telemarketing if that activity is the exclusive use of the property; or
5. Tourism facilities;
6. Space necessary for and related to the activities listed in items (1) to (5); or
7. A workforce housing project that satisfies the requirements of *M.S., Section 469.176, Subd. 4c(d)*.

Pursuant to *M.S., Section 469.176, Subd. 7*, the District does not contain any parcel or part of a parcel that qualified under the provisions of *M.S., Sections 273.111, 273.112, or 273.114* or *Chapter 473H* for taxes payable in any of the five calendar years before the filing of the request for certification of the District.

WORKFORCE HOUSING

Pursuant to Minnesota Statutes, Section 469.176, subdivision 4c(d),

- a. Increments from the TIF District will be used exclusively to assist in the acquisition of property; construction of improvements; and provision of loans or subsidies, grants, interest rate subsidies, public infrastructure, and related financing costs for rental housing developments in the municipality.
- b. The City meets the requirements of section 469.175, subdivision 3, paragraph (f) of the TIF Act including that:
 - (1) The City is located outside of the metropolitan area, as defined in section 473.121, subdivision 2.
 - (2) The average vacancy rate for rental housing located in the City and in any statutory or home rule charter city located within 15 miles or less of the boundaries of the City has been three percent or less for at least the immediately preceding two-year period. Additional information about this finding is found in Appendix D and is based on market studies and a survey undertaken by city staff and consultants.
 - (3) At least one business located in the City or within 15 miles of the municipality that employs a minimum of 20 full-time equivalent employees in aggregate has provided a written statement to the City indicating that the lack of available rental housing has impeded the ability of the business to recruit and hire employees. Additional information about this finding is found in Appendix D.
 - (4) The City intends to use increments from the TIF District for the development of rental housing to serve employees of businesses located in the municipality or surrounding area.

DURATION & FIRST YEAR OF DISTRICT'S TAX INCREMENT

Pursuant to *M.S., Section 469.175, Subd. 1, and M.S., Section 469.176, Subd. 1*, the duration of the District must be indicated within the TIF Plan. Pursuant to *M.S., Section 469.176, Subd. 1b.*, the duration of the District will be 8 years after receipt of the first increment by the City (a total of 9 years of tax increment). The date of receipt by the City of the first tax increment is expected to be 2027.

Thus, it is estimated that the District, including any modifications of the TIF Plan for subsequent phases or other changes, would terminate after 2035, or when the TIF Plan is satisfied. The City reserves the right to decertify the District prior to the legally required date.

ORIGINAL TAX CAPACITY, TAX RATE & ESTIMATED CAPTURED NET TAX CAPACITY VALUE/INCREMENT & NOTIFICATION OF PRIOR PLANNED IMPROVEMENTS

Pursuant to *M.S., Section 469.174, Subd. 7 and M.S., Section 469.177, Subd. 1*, the Original Net Tax Capacity (ONTC) as certified for the District will be based on the market values placed on the property by the assessor in 2025 for taxes payable 2026.

Pursuant to *M.S., Section 469.177, Subds. 1 and 2*, the County Auditor shall certify in each year (beginning in the payment year 2027) the amount by which the original value has increased or decreased as a result of:

1. Change in tax exempt status of property;
2. Reduction or enlargement of the geographic boundaries of the District;
3. Change due to adjustments, negotiated or court-ordered abatements;
4. Change in the use of the property and classification;
5. Change in state law governing class rates; or
6. Change in previously issued building permits.

In any year in which the current Net Tax Capacity (NTC) value of the District declines below the ONTC, no value will be captured and no tax increment will be payable to the City.

The original local tax rate for the District will be the local tax rate for taxes payable 2026, assuming the request for certification is made before June 30, 2026. The rates for 2026 were not available at the time the District was established. The ONTC and the Original Local Tax Rate for the District appear in the table below.

Pursuant to M.S., Section 469.174 Subd. 4 and M.S., Section 469.177, Subd. 1, 2, and 4, the estimated Captured Net Tax Capacity (CTC) of the District, within Municipal Development District No. 1, upon completion of the projects within the District, will annually approximate tax increment revenues as shown in the table below. The City requests 100% of the available increase in tax capacity be used for repayment of the obligations of the City and current expenditures, beginning in the tax year payable 2027. The Project Tax Capacity (PTC) listed is an estimate of values when the projects within the District are completed.

| Project Tax Capacity | |
|--|--------------------|
| Development estimated Tax Capacity upon completion | \$243,919 |
| Original estimated Net Tax Capacity | 735 |
| Fiscal Disparities | 0 |
| Estimated Captured Tax Capacity | 243,184 |
| Original Local Tax Rate | 138.8750% Pay 2024 |
| Estimated Annual Tax Increment | \$337,722 |
| Percent Retained by the City | 100% |

Note: Tax capacity includes a 5% inflation factor for the duration of the District. The tax capacity included in this chart is the estimated tax capacity of the District in year 9. The tax capacity of the District in year one is estimated to be \$86,675.

Pursuant to *M.S., Section 469.177, Subd. 4*, the City shall, after a due and diligent search, accompany its request for certification to the County Auditor or its notice of the District enlargement pursuant to *M.S., Section 469.175, Subd. 4*, with a listing of all properties within the District or area of enlargement for which building permits have been issued during the eighteen (18) months immediately preceding approval of the TIF Plan by the municipality pursuant to *M.S., Section 469.175, Subd. 3*. The County Auditor shall increase the original net tax capacity of the District by the net tax capacity of improvements for which a building permit was issued.

The City has reviewed the area to be included in the District and found no parcels for which building permits have been issued during the 18 months immediately preceding approval of the TIF Plan by the City.

SOURCES OF REVENUE/BONDS TO BE ISSUED

The total estimated tax increment revenues for the District are shown in the table below:

| SOURCES | |
|---------------|---------------------|
| Tax Increment | \$ 2,401,344 |
| Interest | 240,134 |
| TOTAL | \$ 2,641,478 |

The costs outlined in the Uses of Funds will be financed primarily through the annual collection of tax increments. The City reserves the right to issue bonds (as defined in the TIF Act) or incur other indebtedness as a result of the TIF Plan. As presently proposed, the projects within the District will be financed by pay-as-you-go notes and interfund loans. Any refunding amounts will be deemed a budgeted cost without a formal modification to this TIF Plan. This provision does not obligate the City to incur debt. The City will issue bonds or incur other debt only upon the determination that such action is in the best interest of the City.

The City may issue bonds secured in whole or in part with tax increments from the District in a maximum principal amount of \$2,641,478. Such bonds may be in the form of pay-as-you-go notes, revenue bonds or notes, general obligation bonds, or interfund loans. This estimate of total bonded indebtedness is a cumulative statement of authority under this TIF Plan as of the date of approval.

USES OF FUNDS

Currently under consideration for the District is a proposal to facilitate the development of approximately 132 units of workforce housing in the City of Grand Rapids. The City has determined that it will be necessary to provide assistance to the project(s) for certain District costs, as described herein.

The City has studied the feasibility of the development or redevelopment of property in and around the District. To facilitate the establishment and development or redevelopment of the District, this TIF Plan authorizes the use of tax increment financing to pay for the cost of certain eligible expenses. The estimate of public costs and uses of funds associated with the District is outlined in the following table.

| USES | |
|---|---------------------|
| Land/Building Acquisition | \$ 500,000 |
| Site Improvements/Preparation | 1,000,000 |
| Affordable Housing | - |
| Utilities | - |
| Other Qualifying Improvements | 901,344 |
| Administrative Costs (up to 10%) | 240,134 |
| PROJECT COSTS TOTAL | \$ 2,641,478 |
| Interest | - |
| PROJECT AND INTEREST COSTS TOTAL | \$ 2,641,478 |

The total project cost, including financing costs (interest) listed in the table above does not exceed the total projected tax increments for the District as shown in the Sources of Revenue section.

Estimated capital and administrative costs listed above are subject to change among categories by modification of the TIF Plan without hearings and notices as required for approval of the initial TIF Plan, so long as the total capital and administrative costs combined do not exceed the total listed above. Further, the City may spend up to 20% of the tax increment revenues from the District for activities (described in the table above) located outside the boundaries of the District but within the boundaries of the Municipal Development District No. 1 (including administrative costs, which are considered to be spend outside the District), subject to all other terms and conditions of this TIF Plan.

FISCAL DISPARITIES ELECTION

Pursuant to *M.S., Section 469.177, Subd. 3*, the City may elect one of two methods to calculate fiscal disparities.

The City will choose to calculate fiscal disparities by clause b (inside).

ESTIMATED IMPACT ON OTHER TAXING JURISDICTIONS

The estimated impact on other taxing jurisdictions assumes that the redevelopment contemplated by the TIF Plan would occur without the creation of the District. However, the City has determined that such development or redevelopment would not occur "but for" tax increment financing and that, therefore, the fiscal impact on other taxing jurisdictions is \$0. The estimated fiscal impact of the District would be as follows if the "but for" test was not met:

| Impact on Tax Base | | | |
|-------------------------|--|--|--------------------------------------|
| Entity | 2023/Pay 2024 Total Net Tax Capacity | Estimated Captured Tax Capacity (CTC) upon completion | Percent of CTC to Entity Total |
| Itasca County | 86,250,185 | 243,184 | 0.2820% |
| City of Grand Rapids | 11,698,039 | 243,184 | 2.0788% |
| ISD 318 (Itasca County) | 60,239,243 | 243,184 | 0.4037% |

| Impact on Tax Rates | | | | |
|-------------------------|----------------------------|---------------------|---------|--------------------|
| Entity | Pay 2024 Extension Rate | Percent of Total | CTC | Potential Taxes |
| Itasca County | 46.6720% | 33.61% | 243,184 | \$113,499 |
| City of Grand Rapids | 73.7170% | 53.08% | 243,184 | 179,268 |
| ISD 318 (Itasca County) | 18.2660% | 13.15% | 243,184 | 44,420 |
| Other | 0.2200% | 0.16% | 243,184 | 535 |
| | 138.8750% | 100.00% | | \$337,722 |

The estimates listed above display the captured tax capacity when all construction is completed. The tax rate used for calculations is the Pay 2024 rate. The total net capacity for the entities listed above are based on Pay 2024 figures. The District will be certified under the Pay 2026 rates, which were unavailable at the time this TIF Plan was prepared.

Pursuant to *M.S., Section 469.175 Subd. 2(b)*:

- (1) Estimate of total tax increment. It is estimated that the total amount of tax increment that will be generated over the life of the District is \$2,401,344;
- (2) Probable impact of the District on city provided services and ability to issue debt. An impact of the District on police protection is expected. With any addition of new residents or businesses, police calls for service will be increased. New developments add an increase in traffic, and additional overall demands to the call load. The City does not expect that the proposed development, in and of itself, will necessitate new capital investment in vehicles or facilities.

The probable impact of the District on fire protection is not expected to be significant. Typically, new buildings generate few calls, if any, and are of superior construction. The City does not expect that the proposed development, in and of itself, will necessitate new capital investment in vehicles or facilities.

The impact of the District on public infrastructure is expected to be minimal. The development is not expected to significantly impact any traffic movements in the area. The current infrastructure for sanitary sewer, storm sewer and water will be able to handle the additional volume generated from the proposed development. Based on the development plans, there are no additional costs associated with street maintenance, sweeping, plowing, lighting and sidewalks.

The probable impact of the issuance of any general obligation tax increment bonds payable from tax increment revenues from the District on the City's ability to issue debt for general fund purposes is expected to be minimal. It is not anticipated that there will be any general obligation debt issued in relation to this project, therefore there will be no impact on the City's ability to issue future debt or on the City's debt limit.

- (3) Estimated amount of tax increment attributable to school district levies. It is estimated that the amount of tax increments over the life of the District that would be attributable to school district levies, assuming the school district's share of the total local tax rate for all taxing jurisdictions remained the same, is \$315,845;
- (4) Estimated amount of tax increment attributable to county levies. It is estimated that the amount of tax increments over the life of the District that would be attributable to county levies, assuming the county's share of the total local tax rate for all taxing jurisdictions remained the same, is \$807,024;
- (5) Additional information requested by the county or school district. The City is not aware of any standard questions in a county or school district written policy regarding tax increment districts and impact on county or school district services. The county or school district must request additional information pursuant to *M.S., Section 469.175 Subd. 2(b)* within 15 days after receipt of the tax increment financing plan.

No requests for additional information from the county or school district regarding the proposed development for the District have been received.

SUPPORTING DOCUMENTATION

Pursuant to *M.S., Section 469.175, Subd. 1 (a), clause 7* this TIF Plan must contain identification and description of studies and analyses used to make the determination set forth in *M.S., Section 469.175, Subd. 3, clause (b)(2)* and the findings are required in the resolution approving the District.

- (i) In making said determination, reliance has been placed upon (1) written representation made by the Developer to such effects, (2) review of the Developer's proforma; and (3) City staff awareness of the feasibility of developing the project site within the District, which is further outlined in the City Council resolution approving the establishment of the District and Appendix C.
- (ii) A comparative analysis of estimated market value both with and without establishment of the District and the use of tax increments has been performed. Such analysis is included with the cashflow in Appendix B and indicates that the increase in estimated market value of the proposed development (less the indicated subtractions) exceeds the estimated market value of the site absent the establishment of the District and the use of tax increments.

DISTRICT ADMINISTRATION

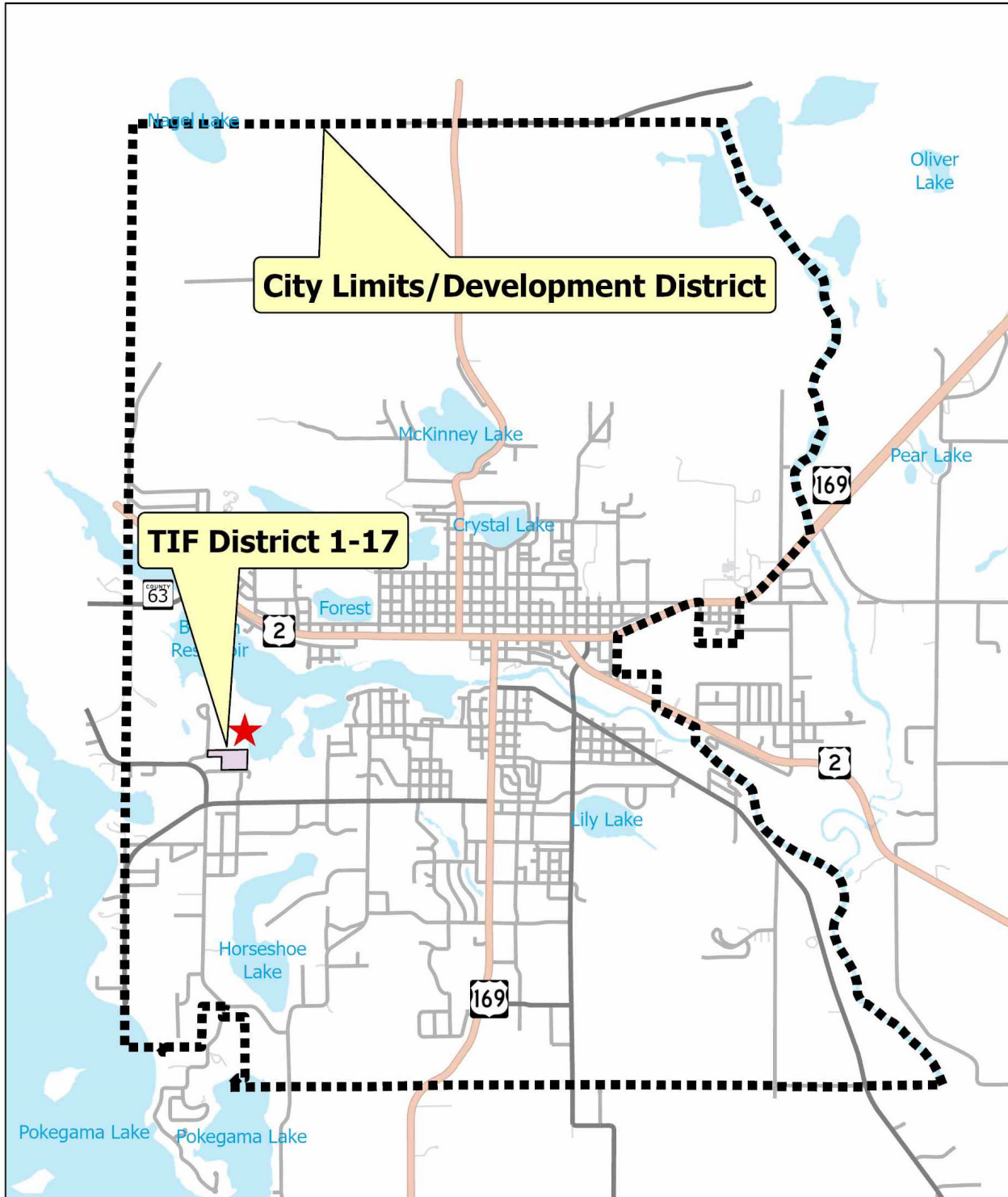
Administration of the District will be handled by the Community Development Director.

Appendix A: Map of Municipal Development District No. 1 and the TIF District

Tax Increment Financing District No. 1-17: Oppidan Workforce Housing

Municipal Development District No. 1 in the City of Grand Rapids, MN

The boundaries of Municipal Development District No. 1 are coterminous with the City limits.



Appendix B: Estimated Cash Flow for the District

Oppidan Workforce Housing Development - 5% Inflation

City of Grand Rapids, MN

132 Units of Market Rate Rental Housing



ASSUMPTIONS AND RATES

| | | |
|--|----------------------|----------|
| District Type: | Economic Development | |
| District Name/Number: | TIF 1-17 | |
| County District #: | TBD | |
| First Year Construction or Inflation on Value | 2025 | |
| Existing District - Specify No. Years Remaining | | |
| Inflation Rate - Every Year: | 5.00% | 0 |
| Interest Rate: | 6.00% | |
| Present Value Date: | 1-Aug-26 | |
| First Period Ending | 1-Feb-27 | |
| Tax Year District was Certified: | Pay 2025 | |
| Cashflow Assumes First Tax Increment For Development: | 2027 | |
| Years of Tax Increment | 9 | |
| Assumes Last Year of Tax Increment | 2035 | |
| Fiscal Disparities Election [Outside (A), Inside (B), or NA] | NA | |
| Incremental or Total Fiscal Disparities | NA | |
| Fiscal Disparities Contribution Ratio | NA | |
| Fiscal Disparities Metro-Wide Tax Rate | NA | |
| Maximum/Frozen Local Tax Rate: | 138.875% | Pay 2024 |
| Current Local Tax Rate: (Use lesser of Current or Max.) | 138.875% | Pay 2024 |
| State-wide Tax Rate (Comm./Ind. only used for total taxes) | 29.2940% | Pay 2024 |
| Market Value Tax Rate (Used for total taxes) | 0.09476% | Pay 2024 |

| Tax Rates | | |
|--|--|-------|
| Exempt Class Rate (Exempt) | | 0.00% |
| Commercial Industrial Preferred Class Rate (C/I Pref.) | | |
| First \$150,000 | | 1.50% |
| Over \$150,000 | | 2.00% |
| Commercial Industrial Class Rate (C/I) | | 2.00% |
| Rental Housing Class Rate (Rental) | | 1.25% |
| Affordable Rental Housing Class Rate (Aff. Rental) | | |
| First \$100,000 | | 0.25% |
| Over \$100,000 | | 0.25% |
| Non-Homestead Residential (Non-H Res. 1 Unit) | | |
| First \$500,000 | | 1.00% |
| Over \$500,000 | | 1.25% |
| Homestead Residential Class Rate (Hmstd. Res.) | | |
| First \$500,000 | | 1.00% |
| Over \$500,000 | | 1.25% |
| Agricultural Non-Homestead | | 1.00% |

BASE VALUE INFORMATION (Original Tax Capacity)

| Map ID | PID | Owner | Address | Land Market Value | Building Market Value | Total Market Value | Percentage Of Value Used for District | Original Market Value | Tax Year Original Market Value | Property Tax Class | Current Original Tax Capacity | Class After Conversion | After Conversion Orig. Tax Cap. | Area/ Phase |
|--------|-------------|-------|---------|-------------------|-----------------------|--------------------|---------------------------------------|-----------------------|--------------------------------|--------------------|-------------------------------|------------------------|---------------------------------|-------------|
| 1 | 91-536-0110 | GREDA | | 58,800 | | 58,800 | 100% | 58,800 | Pay 2024 | Exempt | - | Rental | 735 | 1 |
| | | | | 58,800 | 0 | 58,800 | | 58,800 | | | 0 | | 735 | |

- Note:**
1. Base values are for pay 2024 based on review of County website on October 28, 2024.
 2. Located in SD #318.

Oppidan Workforce Housing Development - 5% Inflation

City of Grand Rapids, MN
132 Units of Market Rate Rental Housing



| PROJECT INFORMATION (Project Tax Capacity) | | | | | | | | | | | | | |
|--|------------|---|---------------------------------------|---------------------|----------------------------|--------------------|----------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|-------------------------------|
| Area/Phase | New Use | Estimated Market Value Per Sq. Ft./Unit | Taxable Market Value Per Sq. Ft./Unit | Total Sq. Ft./Units | Total Taxable Market Value | Property Tax Class | Project Tax Capacity | Project Tax Capacity/Unit | Percentage Completed 2025 | Percentage Completed 2026 | Percentage Completed 2027 | Percentage Completed 2028 | First Year Full Taxes Payable |
| | Apartments | 105,060 | 105,060 | 132 | 13,867,920 | Rental | 173,349 | 1,313 | 50% | 100% | 100% | 100% | 2028 |
| TOTAL | | | | | 13,867,920 | | 173,349 | | | | | | |
| Subtotal Residential | | | | 132 | 13,867,920 | | 173,349 | | | | | | |
| Subtotal Commercial/Ind. | | | | 0 | 0 | | 0 | | | | | | |

Note:
1. Market values are based upon estimates. Assessor's estimated value was \$12,863,800 in November 2022.

| TAX CALCULATIONS | | | | | | | | | |
|------------------|--------------------|---------------------------------|--------------------|----------------------|--------------------------|---------------------------|--------------------|----------------|------------------------|
| New Use | Total Tax Capacity | Fiscal Disparities Tax Capacity | Local Tax Capacity | Local Property Taxes | Fiscal Disparities Taxes | State-wide Property Taxes | Market Value Taxes | Total Taxes | Taxes Per Sq. Ft./Unit |
| Apartments | 173,349 | 0 | 173,349 | 240,738 | 0 | 0 | 13,141 | 253,880 | 1,923.33 |
| TOTAL | 173,349 | 0 | 173,349 | 240,738 | 0 | 0 | 13,141 | 253,880 | |

Note:
1. Taxes and tax increment will vary significantly from year to year depending upon values, rates, state law, fiscal disparities and other factors which cannot be predicted.
2. If tax increment in received in 2026, then the district will be one year shorter.

| WHAT IS EXCLUDED FROM TIF? | |
|----------------------------|----------------|
| Total Property Taxes | 253,880 |
| less State-wide Taxes | 0 |
| less Fiscal Disp. Adj. | 0 |
| less Market Value Taxes | (13,141) |
| less Base Value Taxes | (1,021) |
| Annual Gross TIF | 239,718 |

| MARKET VALUE BUT / FOR ANALYSIS | |
|---|------------|
| Current Market Value - Est. | 58,800 |
| New Market Value - Est. | 13,867,920 |
| Difference | 13,809,120 |
| Present Value of Tax Increment | 1,553,018 |
| Difference | 12,256,102 |
| Value likely to occur without Tax Increment is less than: | 12,256,102 |

Oppidan Workforce Housing Development - 5% Inflation

City of Grand Rapids, MN

132 Units of Market Rate Rental Housing



| TAX INCREMENT CASH FLOW | | | | | | | | | | | | | | |
|--------------------------------------|----------------------|---------------------------|-----------------------|-----------------------|----------------|------------------------|-----------------------------|---------------------|------------------|---------------------------|---------------------------|--------------------|----------|--------------|
| % of OTC | Project Tax Capacity | Original Tax Capacity | Fiscal Disparities NA | Captured Tax Capacity | Local Tax Rate | Annual Gross Increment | Semi-Annual Gross Increment | State Auditor 0.36% | Admin. at 10% | Semi-Annual Net Increment | Semi-Annual Present Value | PERIOD ENDING Yrs. | Tax Year | Payment Date |
| 100% | 86,675 | (735) | - | 85,940 | 138.875% | 119,348 | 59,674 | (215) | (5,946) | 53,513 | 50,442 | 0.5 | 2027 | 02/01/27 |
| 100% | 173,349 | (735) | - | 172,614 | 138.875% | 239,718 | 59,674 | (215) | (5,946) | 53,513 | 99,414 | 1 | 2027 | 02/01/28 |
| 100% | 182,016 | (735) | - | 181,281 | 138.875% | 251,755 | 119,859 | (431) | (11,943) | 107,485 | 194,913 | 1.5 | 2028 | 08/01/28 |
| 100% | 191,117 | (735) | - | 190,382 | 138.875% | 264,393 | 119,859 | (431) | (11,943) | 107,485 | 287,630 | 2 | 2028 | 02/01/29 |
| 100% | 200,673 | (735) | - | 199,938 | 138.875% | 277,664 | 125,877 | (453) | (12,542) | 112,882 | 382,167 | 2.5 | 2029 | 08/01/29 |
| 100% | 210,707 | (735) | - | 209,972 | 138.875% | 291,598 | 125,877 | (453) | (12,542) | 112,882 | 473,950 | 3 | 2029 | 02/01/30 |
| 100% | 221,242 | (735) | - | 220,507 | 138.875% | 306,229 | 132,197 | (476) | (13,172) | 118,549 | 567,533 | 3.5 | 2030 | 08/01/30 |
| 100% | 232,304 | (735) | - | 231,569 | 138.875% | 321,592 | 132,197 | (476) | (13,172) | 118,549 | 658,391 | 4 | 2030 | 02/01/31 |
| 100% | 243,919 | (735) | - | 243,184 | 138.875% | 337,722 | 138,832 | (500) | (13,833) | 124,499 | 751,030 | 4.5 | 2031 | 08/01/31 |
| | | | | | | | 138,832 | (500) | (13,833) | 124,499 | 840,971 | 5 | 2031 | 02/01/32 |
| | | | | | | | 145,799 | (525) | (14,527) | 130,747 | 932,674 | 5.5 | 2032 | 08/01/32 |
| | | | | | | | 145,799 | (525) | (14,527) | 130,747 | 1,021,706 | 6 | 2032 | 02/01/33 |
| | | | | | | | 153,115 | (551) | (15,256) | 137,307 | 1,112,482 | 6.5 | 2033 | 08/01/33 |
| | | | | | | | 153,115 | (551) | (15,256) | 137,307 | 1,200,614 | 7 | 2033 | 02/01/34 |
| | | | | | | | 160,796 | (579) | (16,022) | 144,195 | 1,290,472 | 7.5 | 2034 | 08/01/34 |
| | | | | | | | 160,796 | (579) | (16,022) | 144,195 | 1,377,713 | 8 | 2034 | 02/01/35 |
| | | | | | | | 168,861 | (608) | (16,825) | 151,428 | 1,466,661 | 8.5 | 2035 | 08/01/35 |
| | | | | | | | 168,861 | (608) | (16,825) | 151,428 | 1,553,018 | 9 | 2035 | 02/01/36 |
| Totals | | | | | | | 2,410,020 | (8,676) | (240,134) | 2,161,210 | | | | |
| Present Value From 08/01/2026 | | Present Value Rate | | 6.00% | | | | (6,235) | (172,558) | 1,553,018 | | | | |

Oppidan Workforce Housing Development - 5% Inflation

City of Grand Rapids, MN

132 Units of Market Rate Rental Housing



| TAX INCREMENT CASH FLOW | | | | | | | | | | | | | | |
|--------------------------------------|----------------------|-----------------------|-----------------------|-----------------------|----------------|------------------------|---------------------------------|---------------------|------------------|---------------------------|---------------------------|--------------------|----------|--------------|
| % of OTC | Project Tax Capacity | Original Tax Capacity | Fiscal Disparities NA | Captured Tax Capacity | Local Tax Rate | Annual Gross Increment | Semi-Annual Gross Increment | State Auditor 0.36% | Admin. at 10% | Semi-Annual Net Increment | Semi-Annual Present Value | PERIOD ENDING Yrs. | Tax Year | Payment Date |
| 100% | 86,675 | (735) | - | 85,940 | 138.875% | 119,348 | 59,674 | (215) | (5,946) | 53,513 | 50,442 | 0.5 | 2027 | 02/01/27 |
| 100% | 173,349 | (735) | - | 172,614 | 138.875% | 239,718 | 59,674 | (215) | (5,946) | 53,513 | 99,414 | 1 | 2027 | 02/01/28 |
| 100% | 182,016 | (735) | - | 181,281 | 138.875% | 251,755 | 119,859 | (431) | (11,943) | 107,485 | 194,913 | 1.5 | 2028 | 08/01/28 |
| 100% | 191,117 | (735) | - | 190,382 | 138.875% | 264,393 | 119,859 | (431) | (11,943) | 107,485 | 287,630 | 2 | 2028 | 02/01/29 |
| 100% | 200,673 | (735) | - | 199,938 | 138.875% | 277,664 | 125,877 | (453) | (12,542) | 112,882 | 382,167 | 2.5 | 2029 | 08/01/29 |
| 100% | 210,707 | (735) | - | 209,972 | 138.875% | 291,598 | 125,877 | (453) | (12,542) | 112,882 | 473,950 | 3 | 2029 | 02/01/30 |
| 100% | 221,242 | (735) | - | 220,507 | 138.875% | 306,229 | 132,197 | (476) | (13,172) | 118,549 | 567,533 | 3.5 | 2030 | 08/01/30 |
| 100% | 232,304 | (735) | - | 231,569 | 138.875% | 321,592 | 132,197 | (476) | (13,172) | 118,549 | 658,391 | 4 | 2030 | 02/01/31 |
| 100% | 243,919 | (735) | - | 243,184 | 138.875% | 337,722 | 138,832 | (500) | (13,833) | 124,499 | 751,030 | 4.5 | 2031 | 08/01/31 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 138,832 | (500) | (13,833) | 124,499 | 840,971 | 5 | 2031 | 02/01/32 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 145,799 | (525) | (14,527) | 130,747 | 932,674 | 5.5 | 2032 | 08/01/32 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 145,799 | (525) | (14,527) | 130,747 | 1,021,706 | 6 | 2032 | 02/01/33 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 153,115 | (551) | (15,256) | 137,307 | 1,112,482 | 6.5 | 2033 | 08/01/33 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 153,115 | (551) | (15,256) | 137,307 | 1,200,614 | 7 | 2033 | 02/01/34 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 160,796 | (579) | (16,022) | 144,195 | 1,290,472 | 7.5 | 2034 | 08/01/34 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 160,796 | (579) | (16,022) | 144,195 | 1,377,713 | 8 | 2034 | 02/01/35 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 168,861 | (608) | (16,825) | 151,428 | 1,466,661 | 8.5 | 2035 | 08/01/35 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 168,861 | (608) | (16,825) | 151,428 | 1,553,018 | 9 | 2035 | 02/01/36 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 1,602,646 | 0.5 | 2036 | 08/01/36 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 1,650,829 | 1 | 2036 | 02/01/37 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 1,697,608 | 1.5 | 2037 | 08/01/37 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 1,743,025 | 2 | 2037 | 02/01/38 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 1,787,119 | 2.5 | 2038 | 08/01/38 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 1,829,929 | 3 | 2038 | 02/01/39 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 1,871,492 | 3.5 | 2039 | 08/01/39 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 1,911,844 | 4 | 2039 | 02/01/40 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 1,951,021 | 4.5 | 2040 | 08/01/40 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 1,989,057 | 5 | 2040 | 02/01/41 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,025,985 | 5.5 | 2041 | 08/01/41 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,061,838 | 6 | 2041 | 02/01/42 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,096,646 | 6.5 | 2042 | 08/01/42 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,130,440 | 7 | 2042 | 02/01/43 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,163,251 | 7.5 | 2043 | 08/01/43 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,195,105 | 8 | 2043 | 02/01/44 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,226,032 | 8.5 | 2044 | 08/01/44 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,256,058 | 9 | 2044 | 02/01/45 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,285,209 | 9.5 | 2045 | 08/01/45 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,313,511 | 10 | 2045 | 02/01/46 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,340,989 | 10.5 | 2046 | 08/01/46 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,367,667 | 11 | 2046 | 02/01/47 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,393,567 | 11.5 | 2047 | 08/01/47 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,418,714 | 12 | 2047 | 02/01/48 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,443,127 | 12.5 | 2048 | 08/01/48 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,466,830 | 13 | 2048 | 02/01/49 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,489,843 | 13.5 | 2049 | 08/01/49 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,512,185 | 14 | 2049 | 02/01/50 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,533,876 | 14.5 | 2050 | 08/01/50 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,554,936 | 15 | 2050 | 02/01/51 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,575,382 | 15.5 | 2051 | 08/01/51 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,595,232 | 16 | 2051 | 02/01/52 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,614,505 | 16.5 | 2052 | 08/01/52 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,633,216 | 17 | 2052 | 02/01/53 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,651,382 | 17.5 | 2053 | 08/01/53 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,669,019 | 18 | 2053 | 02/01/54 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,686,143 | 18.5 | 2054 | 08/01/54 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,702,767 | 19 | 2054 | 02/01/55 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,718,908 | 19.5 | 2055 | 08/01/55 |
| 100% | 243,919 | (735) | - | 243,184 | 73.717% | 179,268 | 89,634 | | | 89,634 | 2,734,578 | 20 | 2055 | 02/01/56 |
| Totals | | | | | | | 5,995,386 | (8,676) | (240,134) | 5,746,575 | | | | |
| | | | | | | | Total TIF: | | | | | | | |
| | | | | | | | 2,410,020 | | | | | | | |
| | | | | | | | Total Abatement: | | | | | | | |
| | | | | | | | 3,585,366 | | | | | | | |
| | | | | | | | Present Value TIF: | | | | 1,553,018 | | | |
| | | | | | | | Present Value Abatement: | | | | 2,071,873 | | | |
| Present Value From 08/01/2026 | | | | | | | Present Value Rate | | | | | | | |
| | | | | | | | 6.00% | (6,235) | (172,558) | 2,734,578 | | | | |

Appendix C: Findings Including But/For Qualifications

The reasons and facts supporting the findings for the adoption of the Tax Increment Financing Plan for Tax Increment Financing District No. 1-17: Oppidan Workforce Housing as required pursuant to *Minnesota Statutes (M.S.), Section 469.175, Subd. 3* are as follows:

1. *Finding that Tax Increment Financing District No. 1-17: Oppidan Workforce Housing is an economic development district as defined in M.S., Section 469.174, Subd. 12.*

Tax Increment Financing District No. 1-17: Oppidan Workforce Housing is a contiguous geographic area within the City's Municipal Development District No. 1, delineated in the TIF Plan, for the purpose of financing economic development in the City through the use of tax increment. The District is in the public interest because it will facilitate the development of approximately 132 units of workforce housing in the City of Grand Rapids in the City which will increase construction employment in the State, help provide a range of housing opportunities in the City, and preserve and enhance the tax base of the State. The proposed workforce housing project will serve employees of business in the City and the surrounding area. The City has conducted a market study and a phone survey showing that the vacancy rate in the City and any City within 15 miles has been 3% or less. In addition, Yanmar Compact Equipment North America that employs more than 20+ full time employees and is located or within 15 miles of the City, has provided a written statement indicating that the lack of available rental housing has impeded its ability to recruit and hire employees.

The School Board will review the TIF Plan on November 12, 2024 for fiscal and economic implications and will consider a resolution to approve the TIF Plan. The County Board will review the TIF Plan on November 26, 2024 for fiscal and economic implications and will consider a resolution to approve the TIF Plan

2. *Finding that the proposed development, in the opinion of the City Council, would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future and that the increased market value of the site that could reasonably be expected to occur without the use of tax increment financing would be less than the increase in the market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of Tax Increment Financing District No. 1-17: Oppidan Workforce Housing permitted by the TIF Plan.*

The proposed development, in the opinion of the City, would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future: This finding is supported by the fact that the development proposed in this plan is an anticipated 132 units of market rate rental housing that meets the City's objectives for economic development and need for housing in the City. The cost of land acquisition, construction of improvements to the Property, and related site improvements necessary to maximize development potential, makes development of the facility infeasible without City assistance. The Developer was asked for and provided a letter and a proforma as justification that the developer would not have gone forward without tax increment assistance.

The increased market value of the site that could reasonably be expected to occur without the use of tax increment financing would be less than the increase in market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the District permitted by the TIF Plan: The City supported this finding on the grounds that the cost of land acquisition, site and public improvements and utilities add to the total development cost and the project includes approximately 132 units of market rate rental housing. The City reasonably determines that no other development of similar scope is anticipated on this site without substantially similar assistance being provided to the development.

Therefore, the City concludes as follows:

- a. The City's estimate of the amount by which the market value of the entire District will increase without the use of tax increment financing is \$0.
- b. If the proposed development occurs, the total increase in market value will be \$13,809,120 (see Appendix B of the TIF Plan)
- c. The present value of tax increments from the District for the maximum duration of the district permitted by the TIF Plan is estimated to be \$1,553,018 (see Appendix B of the TIF Plan).
- d. Even if some development other than the proposed development were to occur, the Council finds that no alternative would occur that would produce a market value increase greater than \$12,256,102 (the amount in clause b less the amount in clause c) without tax increment assistance.

3. *Finding that the TIF Plan for Tax Increment Financing District No. 1-17: Oppidan Workforce Housing conforms to the general plan for the development or redevelopment of the municipality as a whole.*

The City Council reviewed the TIF Plan and found that the TIF Plan conforms to the general development plan of the City.

4. *Finding that the Tax Increment Financing Plan for Tax Increment Financing District No. 1-17: Oppidan Workforce Housing will afford maximum opportunity, consistent with the sound needs of the City as a whole, for the development of Municipal Development District No. 1 by private enterprise.*

The project to be assisted by the District will result in an increased tax base of the State, develop urgently needed workforce housing to serve employees of businesses located in the municipality or surrounding area, provide housing options for the City, help maintain and attract workers in the City for current and future employers, and add a high- quality development to the City.

Appendix D: Market Study

Copies of the market studies are available from the Community Development Director:

- Preliminary Market Assessment for General Occupancy Market Rate Rental Housing in Grand Rapids dated September 20, 2022, by Maxfield Research & Consulting
- Grand Rapids and Cohasset Housing Studies Limited Update dated September 2022, by Community Partners Research, Inc.
- Comprehensive Housing Study for Itasca County: Full Report Itasca County, Minnesota Prepared for the Itasca County Housing and Redevelopment Authority (HRA), dated August 8, 2024, by LOCi Consulting LLC.
- Results of Survey conducted by City staff and consultants.
- Copy of letter from Yanmar Compact Equipment North America.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: December 2, 2024

AGENDA ITEM: Consider the adoption of a resolution granting a property tax abatement for certain property in the City; Grand Rapids Workforce Housing Project

PREPARED BY: Rob Mattei, Director of Community Development

BACKGROUND:

Following the public hearing, the City Council may consider the facts presented, the public testimony and the recommendation of the Grand Rapids Economic Development Authority in considering the draft resolution.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution granting a property tax abatement for certain property in the City; Grand Rapids Workforce Housing Project.

CITY OF GRAND RAPIDS, MINNESOTA

RESOLUTION NO. _____

RESOLUTION GRANTING A PROPERTY TAX ABATEMENT FOR CERTAIN PROPERTY IN THE CITY

BE IT RESOLVED by the by the City Council (the “City Council”) of the City of Grand Rapids, Minnesota as follows:

Section 1. Recitals.

1.01. Oppidan Investment Company, a corporation under the laws of Minnesota or an entity related thereto or affiliate thereof (the “Developer”), plans to purchase certain real property in the City legally described in Exhibit A attached hereto (the “Property”) and currently owned by the Grand Rapids Economic Development Authority (the “Authority”), a body corporate and politic organized and existing under the laws of the State of Minnesota (the “State”) or the City.

1.02. The Developer proposes to acquire the Property from the Authority and to construct a 132-unit multifamily housing project (the “Project”) to be owned by the Developer.

1.03. To make the Project financially feasible, the Developer has requested financial assistance from the City in the form of a property tax abatement and tax increment financing assistance and a write down of the land acquisition price from the Authority.

1.04. Pursuant to Minnesota Statutes, Sections 469.1812 through 469.1815, as amended (the “Abatement Act”), the City is authorized to provide a property abatement in certain situations. The Developer has requested abatement for a period of up to twenty (20) years in an amount not to exceed \$3,000,000. The proposed abatement will apply to the Developer’s share of real estate taxes which relate to the construction of the Project on the Property by the Developer and not to the real estate taxes on the Property that relate to the existing land value (the “Abatement”).

1.05. On November 14, 2024, the Board of Commissioners of the Authority adopted a resolution supporting the creation of the TIF District and the adoption of the Development Program Modification and the TIF Plan.

1.06. In addition, by separate resolution, the City intends to create an economic development tax increment financing district (the “TIF District”) in accordance with Minnesota Statutes, Sections 469.174 through 469.1794, as amended (the “TIF Act”) to provide additional assistance to the Project.

1.07. The Property consists of the same property comprising the TIF District. Pursuant to Section 469.1813, subdivision 4 of the Act, abatement of taxes on a parcel may not occur while the parcel is located in a tax increment financing district. However, the TIF District will terminate after nine (9) years pursuant to Section 469.176 of the TIF Act. The City may commence abating taxes on the Property in the year following the year the TIF District is decertified.

1.08. On the date hereof, the City Council conducted a public hearing on the Abatement, following notice thereof published in the City’s official newspaper at least 10 but not more than 30 days prior to the date hereof. The views of all interested persons were heard and considered at the public hearing.

Section 2. Findings.

2.01. The recitals set forth above are incorporated into this resolution.

2.02. It is hereby found and determined that the benefits to the City from the Abatement will be at least equal to the costs to the City of the Abatement, because (a) based on representations of the Developer, the City believes that the development to be facilitated is not reasonably likely to occur absent the Abatement and (b) the long-term taxes collected from the Property after termination of the Abatement will exceed the amount of the Abatement provided to the Developer.

2.03. It is hereby found and determined that the Abatement is in the public interest because it is expected to result in the following public benefits:

(a) The Abatement will increase the City's tax base through the creation of an estimated \$13,809,120 increase in taxable market value for the Property;

(b) The Abatement will help provide access to services in the City by providing additional housing;

(c) It will provide additional employment opportunities in the City and the State of Minnesota, including construction jobs;

(d) The Abatement will increase or preserve tax base by stimulating development helping to maintain values in the area by providing workforce housing to local businesses so that they may maintain and grow their workforces; and

(e) It will provide additional housing opportunities in the City which helps satisfy a goal and need for the City which currently has a housing shortage and a low vacancy rate is supported by recent housing studies.

Section 3. Actions Ratified; Abatement Approved.

3.01. The City Council hereby ratifies all actions of the City's staff and consultants in arranging for approval of this resolution in accordance with the Abatement Act.

3.02. The City Administrator or his assignee is authorized to negotiate and prepare a Development Assistance Agreement, by and between the City, the Authority and the Developer (the "Agreement"), setting forth the terms and conditions under which the City will provide tax abatement assistance and tax increment financing assistance for the Project, to be submitted for consideration by the City Council on a future date.

3.03. Subject to the provisions of the Abatement Act and the execution of the Agreement, the Abatement is hereby approved and adopted subject to the following terms and conditions:

(a) The term "Abatement" means a portion of the City's share of annual real property taxes received by the City with respect to the Property in an amount calculated in each tax-payable year as follows: the City's tax rate for such tax-payable year multiplied by the difference between the net tax capacity of the Property as improved by the Project as determined by the City in its sole discretion, as of January 2 of the prior year, less \$735 (i.e. the net tax capacity of the Property, as established by the County assessor for taxes payable in 2024).

(b) The City will pay the Abatement in the amount, at the time, and in accordance with the terms and conditions to be set forth in that the Agreement.

(c) In accordance with Section 469.1813, subdivision 8 of the Abatement Act, in no year shall the Abatement, together with all other abatements approved by the City under the Abatement Act and paid in that year exceed the greater of 10% of the net tax capacity of the City for that year or \$200,000 (the “Abatement Cap”). The City may grant other abatements permitted under the Abatement Act after the date of this resolution, provided that to the extent the total abatements in any year exceed the Abatement Cap, the allocation of Abatement Cap to such other abatements is subordinate to the Abatement granted pursuant to this resolution.

(d) Subject to a letter from Independent School District No. 318 or Itasca County declining to participate in the Abatement, the Abatement will have a maximum term of twenty (20) years beginning after the decertification of the TIF District.

(e) In no event shall the total payments of the Abatement to the Developer exceed \$3,000,000 or continue to be paid for more than twenty (20) years.

(f) The Abatement is subject to modification in accordance with the Abatement Act, subject to the terms of the Agreement.

(g) In accordance with Section 469.1815 of the Abatement Act, each year during the term of the Abatement the City will add to its levy the total estimated amount of current year Abatement granted under this resolution.

(h) The City makes no warranties or representations regarding the amount or availability of the Abatement.

Section 4. Effective Date. This resolution is effective upon execution in full of the Agreement.

Adopted on December 2, 2024 by the City Council of the City of Grand Rapids, Minnesota.

Mayor

ATTEST:

City Clerk

EXHIBIT A
PROPERTY

The Property includes parcel identification number 91-536-0110 and is legally described as follows:

Lot 1, Block 1, Great River Acres, Itasca County, Minnesota.



**BUDGET AND LEVY PUBLIC
HEARING**

**DECEMBER 2, 2023
6:01 P.M.**

GRAND RAPIDS

IT'S IN MINNESOTA'S NATURE



AT TONIGHT'S PUBLIC HEARING THE COUNCIL WILL DISCUSS:

- The proposed property tax levy for taxes payable in 2025 and the proposed 2025 budget.
- The percentage of increase in the proposed property tax.
- Why there are variations in property taxes.



GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Proposed Property Tax Levy

| PROJECTED LEVY & TAX RATE | | | | | | |
|---|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|--|
| CITY OF GRAND RAPIDS | | | | | | |
| PREVIOUSLY CERTIFIED LEVIES AND 2024 PROPOSED LEVY | | | | | | |
| | 2020 Levy Payable 2021 | 2021 Levy Payable 2022 | 2022 Levy Payable 2023 | 2023 Levy Payable 2024 | 2024 Levy Payable 2025 | |
| General Fund | 5,197,994 | 5,243,850 | 5,828,363 | 5,805,969 | 6,395,780 | |
| Library Fund | 711,010 | 759,331 | 759,331 | 825,128 | 830,187 | |
| Cemetery | 212,812 | 218,427 | 226,157 | 238,199 | 252,892 | |
| GREDA Levy | 60,000 | 60,000 | 80,000 | 100,000 | 125,000 | |
| Levy Internal Loan-Equip Purchases | 192,000 | 224,000 | 224,000 | 224,000 | 225,000 | |
| Abatement Levies-Yanmar | 25,000 | 15,000 | 20,000 | 25,000 | 25,000 | |
| Special Levies | - | - | - | - | - | |
| Total Levy Required for Operations | 6,398,816 | 6,520,608 | 7,137,851 | 7,218,296 | 7,853,859 | |
| Bonded Indebtedness | 1,694,906 | 1,680,512 | 2,082,657 | 1,965,076 | 1,803,306 | |
| GROSS LEVY | 8,093,722 | 8,201,120 | 9,220,508 | 9,183,372 | 9,657,165 | |
| Less: | | | | | | |
| Fund Balance Contribution | - | - | (499,662) | - | - | |
| CERTIFIED LEVY | 8,093,722 | 8,201,120 | 8,720,846 | 9,183,372 | 9,657,165 | |
| | 1.36% | 1.33% | 6.34% | 5.30% | 5.16% | |



GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Increases

- Operations +\$473,793 or 8.8%
- Debt Service (\$161,770) or (8.23%)
- Total 5.16% over 2024



ITEMS WHICH MAY IMPACT YOUR PROPERTY TAXES

Item 21.

- The Market value of your property changed.
- The Market value of other properties in your area changed, shifting taxes. (Commercial, Residential, Industrial)
- The City, County, School District levies and budgets changed.
- Aid from the State or Federal Government has been reduced, increased, or eliminated.



GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

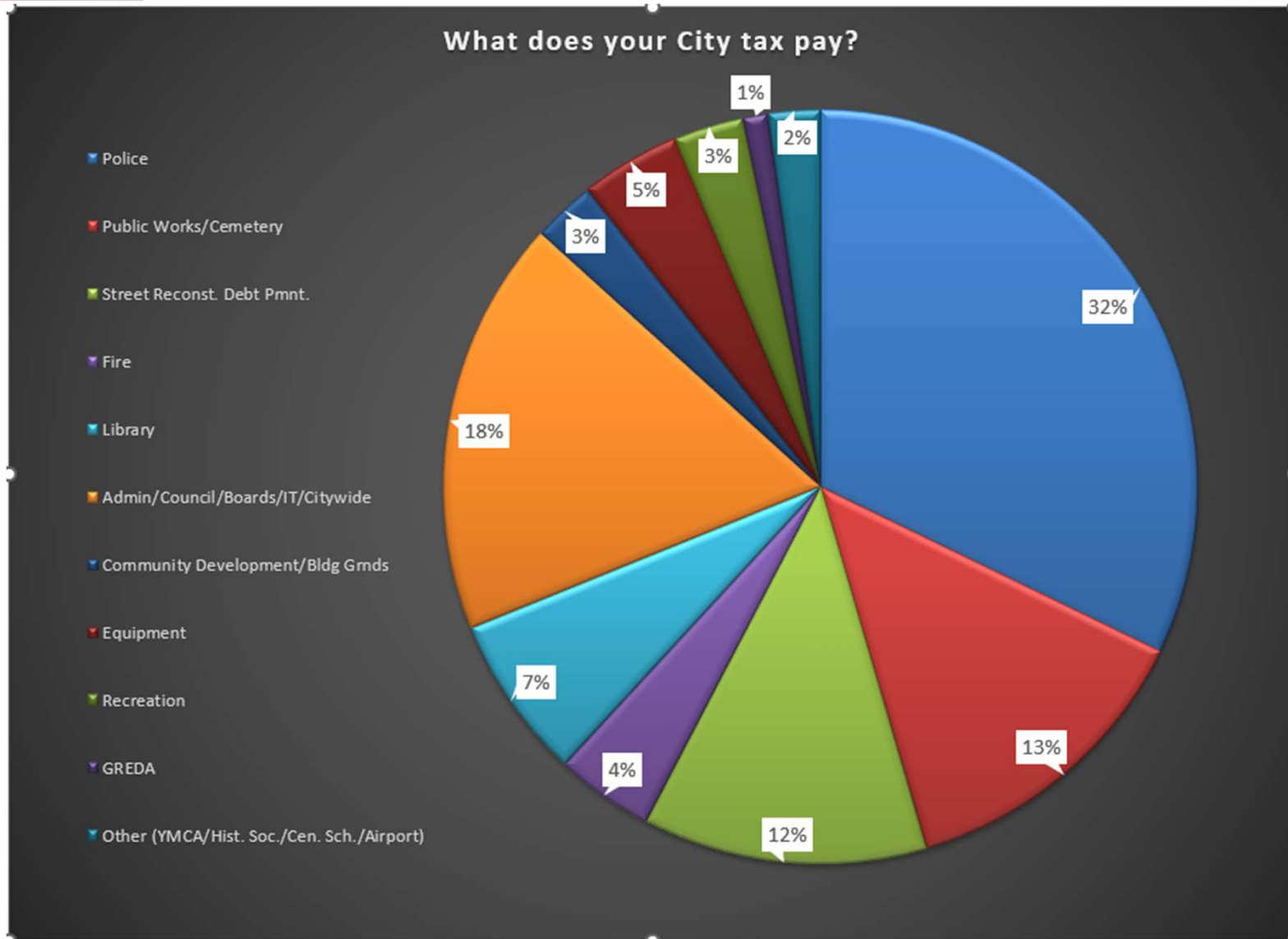
Reason for Tax Increase

- Reason for increase in Tax Capacity is
 - Increase in Estimated Market Value of Residential Properties
 - Little or no increase in EMV of Commercial/Industrial Properties
- There is a major tax burden shift to residential property due to strong home sales.



GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

What Do Taxes Pay





Residential EMV's

| 2024 to 2025 Increases | Yearly | Monthly |
|--------------------------------------|---------------|----------------|
| Inc./\$100k | -\$5 | \$0 |
| Median \$207.8k | -\$11 | -\$1 |
| Mean \$269.6k | -\$15 | -\$1 |
| 2025 Estimated Total City Tax | | |
| Inc./\$100k | \$726 | \$61 |
| Median \$207.8k | \$1,509 | \$126 |
| Mean \$269.6k | \$1,958 | \$163 |



\$269,900 EMV Home (\$1,960)

GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

| Department | % of City Tax | Annual Cost | Cost per Day |
|---------------------|---------------|-------------|--------------|
| Police | 32.20% | \$631 | \$1.73 |
| Public Works | 13.26% | \$260 | \$0.71 |
| Street Debt Service | 12.20% | \$239 | \$0.66 |
| Fire | 4.21% | \$82 | \$0.23 |
| Library | 7.02% | \$138 | \$0.38 |
| Admin/Fin./IT/Etc. | 17.85% | \$350 | \$0.96 |
| Com. Dev./Bldg | 2.69% | \$53 | \$0.14 |
| Equipment | 4.29% | \$84 | \$0.23 |
| Recreation | 2.98% | \$59 | \$0.16 |
| GREDA | 1.06% | \$21 | \$0.06 |
| Other | 2.24% | \$44 | \$0.12 |
| Total | | \$1,653 | \$5.37 |



State Rebate – Tax Increase over 12%

\$\$\$ REFUNDS
You may qualify for one or both refunds from the State of Minnesota based on your 2023 Property Taxes.

If you owned and occupied this property as your homestead on January 2, 2023, you may qualify for one or both of the following homestead credit refunds:

1. **Property Tax Refund** - If your taxes exceed certain income-based thresholds, and your total household income is less than \$128,280.
2. **Special Property Tax Refund** - If you also owned and occupied this property as your homestead on January 2, 2022, and **both** of the following are true:
 - The net property tax on your homestead increased by more than 12% from 2022 to 2023.
 - The increase was at least \$100, not due to improvements on the property.

For Form M1PR and instructions:



www.revenue.state.mn.us



(651) 296-3781



Minnesota Tax Forms
Mail Station 1421
St. Paul, MN 55146-1421

Make sure to provide your Property ID Number on your M1PR to ensure prompt processing.



THANK YOU FOR COMING TONIGHT.

Questions and comments will now be
taken...

**PROJECTED LEVY & TAX RATE
CITY OF GRAND RAPIDS
PREVIOUSLY CERTIFIED LEVIES AND 2024 PROPOSED LEVY**

Item 21.

| | 2020 Levy Payable 2021 | 2021 Levy Payable 2022 | 2022 Levy Payable 2023 | 2023 Levy Payable 2024 | 2024 Levy Payable 2025 |
|---|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| General Fund | 5,197,994 | 5,243,850 | 5,828,363 | 5,805,969 | 6,395,780 |
| Library Fund | 711,010 | 759,331 | 759,331 | 825,128 | 830,187 |
| Cemetery | 212,812 | 218,427 | 226,157 | 238,199 | 252,892 |
| GREDA Levy | 60,000 | 60,000 | 80,000 | 100,000 | 125,000 |
| Levy Internal Loan-Equip Purchases | 192,000 | 224,000 | 224,000 | 224,000 | 225,000 |
| Abatement Levies-Yanmar | 25,000 | 15,000 | 20,000 | 25,000 | 25,000 |
| Special Levies | - | - | - | - | - |
| Total Levy Required for Operations | 6,398,816 | 6,520,608 | 7,137,851 | 7,218,296 | 7,853,859 |
| | | | | | |
| Bonded Indebtedness | 1,694,906 | 1,680,512 | 2,082,657 | 1,965,076 | 1,803,306 |
| GROSS LEVY | 8,093,722 | 8,201,120 | 9,220,508 | 9,183,372 | 9,657,165 |
| | | | | | |
| Less: | | | | | |
| Fund Balance Contribution | - | - | (499,662) | - | - |
| CERTIFIED LEVY | 8,093,722 | 8,201,120 | 8,720,846 | 9,183,372 | 9,657,165 |
| | 1.36% | 1.33% | 6.34% | 5.30% | 5.16% |

2024 ESTIMATED TAX CAPACITY AND PROPOSED LEVY

| | |
|---------------------------------|---------------------|
| TAX CAPACITY | \$14,022,565 |
| Less: | |
| Abatement Levy | - |
| TIF Captured tax increment | (374,628) |
| Fiscal Disparities contribution | (1,377,931) |
| Taxable tax capacity* | \$12,270,006 |

| | |
|---|------------------|
| CERTIFIED LEVY | 9,657,165 |
| Less: | |
| Fiscal disparities distribution levy | (744,699) |
| Net amount levied to property owners | 8,912,466 |

**2013 - 2024 TAXABLE TAX CAPACITY, CERTIFIED LEVY and CITY TAX RATE
and 2024 ESTIMATED TAXABLE TAX CAPACITY
and 2025 ESTIMATED LEVY and CITY TAX RATE**

| TAX YEAR PAYABLE | TAXABLE TAX CAPACITY | NET CERTIFIED LEVY | CITY TAX RATE | CEMETERY TAX RATE | TOTAL TAX RATE |
|------------------------|----------------------------|--------------------------|---------------------|-------------------------|----------------------|
| 2013 | 7,346,013 | 5,068,674 | 66.644 | 2.355 | 68.999 |
| 2014 | 7,014,208 | 5,562,859 | 76.842 | 2.466 | 79.308 |
| 2015 | 8,067,867 | 6,393,379 | 77.206 | 2.039 | 79.245 |
| 2016 | 8,140,678 | 6,450,063 | 76.794 | 2.438 | 79.232 |
| 2017 | 8,171,794 | 6,717,854 | 79.890 | 2.318 | 82.208 |
| 2018 | 8,142,204 | 6,716,767 | 80.054 | 2.439 | 82.493 |
| 2019 | 8,329,612 | 6,937,752 | 80.847 | 2.443 | 83.290 |
| 2020 | 8,475,628 | 7,073,543 | 81.094 | 2.363 | 83.457 |
| 2021 | 8,851,302 | 7,386,756 | 81.050 | 2.404 | 83.454 |
| 2022 | 9,421,233 | 7,777,491 | 80.234 | 2.318 | 82.553 |
| 2023 | 11,129,938 | 7,975,967 | 69.630 | 2.032 | 71.662 |
| 2024 | 11,783,879 | 8,623,501 | 71.159 | 2.021 | 73.180 |
| 2025 | 12,270,006 | 8,912,466 | 71.617 | 1.019 | 72.636 |

| | | |
|-------------------------------|--------|---------|
| 2024 to 2025 Increases | Yearly | Monthly |
| Inc./\$100k | -\$5 | \$0 |
| Median \$207.8k | -\$11 | -\$1 |
| Mean \$269.6k | -\$15 | -\$1 |

| | | |
|--------------------------------------|---------|---------|
| 2025 Estimated Total City Tax | Yearly | Monthly |
| Inc./\$100k | \$726 | \$61 |
| Median \$207.8k | \$1,509 | \$126 |
| Mean \$269.6k | \$1,958 | \$163 |

RECAP SHEET
CITY OF GRAND RAPIDS
2025 RECAP OF REVENUES, EXPENDITURES AND LEVY REQUIREMENTS

Item 21.

| | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed | Increase/ (Decrease) over 2023 | Percent Increase |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------------------------|---------------------|
| NON TAX REVENUES: | | | | | | | |
| Payment in Lieu of Taxes (PILOT) | 914,886 | \$ 924,990 | \$ 933,281 | \$ 918,000 | \$ 933,281 | \$ 15,281 | 1.64% |
| Licenses and Permits | 384,777 | 479,768 | 440,743 | 357,285 | 682,985 | 325,700 | 73.90% |
| Local Government Aid (LGA) | 1,695,670 | 1,752,003 | 1,820,524 | 2,222,621 | 2,228,263 | 5,642 | 0.31% |
| Intergovernmental Revenues | 1,353,606 | 963,334 | 1,091,871 | 699,870 | 566,000 | (133,870) | -12.26% |
| Charges for Services | 1,153,571 | 1,220,830 | 1,630,939 | 1,697,781 | 1,351,477 | (346,304) | -21.23% |
| Fines and Forfeitures | 73,726 | 69,678 | 65,645 | 69,000 | 69,000 | - | 0.00% |
| Interest Income | 43,266 | 35,748 | 49,901 | 35,000 | 36,000 | 1,000 | 2.00% |
| Miscellaneous | 71,208 | 61,426 | 46,873 | 37,200 | 36,000 | (1,200) | -2.56% |
| Other Financing Sources | 11,081 | (245,190) | - | - | 85,000 | 85,000 | 0.00% |
| Transfers In | - | - | - | - | - | - | 0.00% |
| Total non-tax revenues | <u>5,701,791</u> | <u>5,262,587</u> | <u>6,079,777</u> | <u>6,036,757</u> | <u>5,988,006</u> | <u>(48,751)</u> | <u>-0.81%</u> |
| EXPENDITURES: | | | | | | | |
| Administration | 653,438 | 581,906 | 599,596 | 700,487 | 691,268 | (9,219) | -1.32% |
| Building Safety Division | 348,397 | 466,599 | 472,975 | 481,897 | 304,781 | (177,116) | -36.75% |
| Community Development | 519,554 | 549,773 | 494,225 | 607,576 | 644,164 | 36,588 | 6.02% |
| Council/Boards | 99,597 | 144,153 | 139,162 | 132,295 | 101,283 | (31,012) | -23.44% |
| Engineering (Included with PW) | - | - | - | - | - | - | - |
| Finance | 568,551 | 570,244 | 575,405 | 627,910 | 652,776 | 24,866 | 3.96% |
| Fire | 688,814 | 698,937 | 701,908 | 854,617 | 941,697 | 87,080 | 10.19% |
| Fleet Maintenance | 258,882 | 260,401 | 273,300 | 298,721 | 310,037 | 11,316 | 3.79% |
| Information Technology | 295,899 | 298,165 | 371,298 | 425,756 | 433,527 | 7,771 | 1.83% |
| Police | 3,242,231 | 3,324,122 | 3,660,167 | 3,949,775 | 4,257,486 | 307,711 | 7.79% |
| Public Works | 2,500,731 | 2,464,296 | 2,487,023 | 2,463,761 | 2,350,135 | (113,626) | -4.61% |
| Recreation | 76,075 | 93,722 | 249,548 | 316,805 | 352,967 | 36,162 | 11.41% |
| City Wide | 527,999 | 325,763 | 475,302 | 368,032 | 420,995 | 52,964 | 14.39% |
| Special Projects-Council | 41,300 | 96,381 | - | - | - | - | - |
| Special Projects-Non-Budgeted | - | - | - | - | - | - | - |
| Total Department Expenditures | <u>9,821,468</u> | <u>9,874,462</u> | <u>10,499,909</u> | <u>11,227,631</u> | <u>11,461,115</u> | <u>233,484</u> | <u>2.08%</u> |
| Transfers Out | | | | | | | |
| Transfer to Capital Equipment | 130,622 | 30,000 | 346,000 | 100,000 | 247,500 | 147,500 | 147.50% |
| Vehicle Lease | - | - | 57,025 | 92,167 | 260,000 | 167,833 | 182.10% |
| Transfer to Itasca Historical Soc | 11,300 | 11,300 | 11,300 | 11,300 | 11,300 | - | 0.00% |
| Transfer to Debt Service | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | - | 0.00% |
| Transfer to Airport | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | - | 0.00% |
| Transfer to DACF | 37,778 | 34,657 | 34,753 | 37,950 | 40,936 | 2,986 | 7.87% |
| Transfer to Central School | 50,716 | 90,285 | 58,289 | 64,650 | 75,435 | 10,785 | 16.68% |
| Transfers-Other | - | - | - | - | - | - | - |
| Active Living Contribution | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | - | 0.00% |
| Fund Balance Payback | 87,500 | 87,500 | 87,500 | 87,500 | 87,500 | - | 0.00% |
| Vehicle Fleet Maintenance | - | - | - | - | - | - | - |
| Total Expenditures and Other Uses | <u>10,339,384</u> | <u>10,328,204</u> | <u>11,294,776</u> | <u>11,821,198</u> | <u>12,383,786</u> | <u>562,588</u> | <u>4.76%</u> |
| Net Levy Required for General Fund | 4,963,402 | 5,328,701 | 5,214,999 | 5,467,636 | 6,395,780 | 928,144 | 16.98% |
| Net Levy for Library | 711,010 | 759,331 | 759,331 | 825,128 | 830,187 | 5,059 | 0.61% |
| Net Levy for Cemetery | 212,812 | 226,157 | 226,157 | 238,199 | 252,892 | 14,693 | 6.17% |
| GREDA Levy Request | 60,000 | 80,000 | 80,000 | 100,000 | 125,000 | 25,000 | 25.00% |
| Abatement Levy | 25,000 | 20,000 | 20,000 | 25,000 | 25,000 | - | 0.00% |
| Capital Equipt Loan | 192,000 | 224,000 | 224,000 | 224,000 | 225,000 | 1,000 | 0.45% |
| Total Levy Required for Operations | <u>\$ 6,164,224</u> | <u>\$ 6,638,189</u> | <u>\$ 6,524,487</u> | <u>\$ 6,879,963</u> | <u>\$ 7,853,859</u> | <u>973,896</u> | <u>14.16%</u> |

CITY OF GRAND RAPIDS

PREVIOUSLY CERTIFIED AND 2024 PROPOSED CITY LEVIES

| | 2020 Levy Payable 2021 Amount | 2021 Levy Payable 2022 Amount | 2022 Levy Payable 2023 Amount | 2023 Levy Payable 2024 Amount | 2024 Levy Payable 2025 Amount | 2023 vs. 2024 Increase (Decrease) |
|----------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|---|
| 2009C Infrastructure Bonds | 308,262 | 303,548 | 303,482 | 303,007 | - | (303,007) |
| 2010 Debt Study Reduction | (125,000) | (150,000) | (150,000) | (135,000) | (80,000) | 55,000 |
| 2010A Infrastructure Bonds | 57,130 | 55,611 | 53,936 | 57,510 | 55,486 | (2,024) |
| 2011B Infrastructure Bonds | 56,943 | 55,779 | 54,615 | 58,407 | 56,972 | (1,435) |
| 2012A Infrastructure Bonds | 131,341 | 133,284 | 129,704 | 124,414 | 124,376 | (38) |
| 2013B Reconstruction Bonds | 102,160 | 104,470 | 106,465 | 108,145 | 109,510 | 1,365 |
| 2014A St Reconstruction | 232,886 | 234,356 | 235,301 | 235,700 | 162,032 | (73,668) |
| 2016A St Reconstruction | 149,344 | 151,759 | 148,819 | 151,129 | 153,334 | 2,205 |
| 2017A St Reconstruction | 167,933 | 169,245 | 170,400 | 171,398 | 172,238 | 840 |
| 2017B Refunding Bonds | 223,549 | 181,807 | 63,448 | - | - | - |
| 2018A St Recon & CIP Bonds | 139,995 | 142,454 | 139,506 | 141,808 | 143,953 | 2,145 |
| 2019A Infrastructure Bonds | 80,969 | 131,492 | 133,907 | 130,914 * | 63,422 | (67,492) |
| 2020A Infrastructure Bonds | 155,000 | 163,852 | 166,452 | 163,696 | 166,191 | 2,495 |
| 2021B GO/Abatement Bonds | - | 98,732 | 101,232 | 96,613 | 94,825 | (1,788) |
| 2021B Fire Hall GO Bonds | - | 306,268 | 307,809 | 310,315 | 309,845 | (470) |
| 2022A Txb GO Temp Bonds | - | - | - | - | - | - |
| 2023A GO Infrastructure Bonds | - | - | - | 200,000 | 205,900 | 5,900 |
| 2024B Eqpt Certificates | - | - | - | - | 65,222 | 65,222 |
| | - | - | - | - | - | - |
| TOTAL | 1,680,512 | 2,082,657 | 1,965,076 | 2,118,056 | 1,803,306 | (314,750) |
| | | | | | | |
| Interfund Cptl Equip Loan | 179,000 | 224,000 | 224,000 | 224,000 | 225,000 | - |

****2013B Reconstruction Bond levy reduced by \$150,000 for budgeted transfer from General Fund.**

***8/2/18 Changed 2017B to \$248,353 less \$50,000 per debt study.**

***8/5/21 Changed 2017B to \$181,807 less \$115,000 per debt study.**

***5/5/22 Changed 2017B to \$178,448 less \$115,000 per debt study.**

***6/26/24 Changed 2019A \$138,422 less \$75,000 for possible Arbitrage.**

10/23/24 Reduced 2014A by \$45,000 for CC abatement, it is paid in full.

City of Grand Rapids, Minnesota
 Amended Capital Improvement Plan
 2024 thru 2028

PROJECTS BY FUNDING SOURCE

| Source | Project # | Priority | 2024 | 2025 | 2026 | 2027 | 2028 | Total |
|-------------------------------------|-------------|----------|---------------|----------------|----------------|----------------|----------------|------------------|
| CIP Fund | | | | | | | | |
| Council Chambers Carpet Replacement | 2023/CH-2 | 2 | | | 15,000 | | | 15,000 |
| PW Vehicle Replacement - PW290 | 2024/Fleet2 | 1 | 15,000 | | | | | 15,000 |
| Airport Vehicle Replacement - AP85 | 2024/Fleet6 | 1 | 15,000 | | | | | 15,000 |
| PW Vehicle Replacement - PW 255 | 2024/Fleet7 | 1 | 25,000 | | | | | 25,000 |
| Cemetery Bathroom Upgrades | 2024/PW-2 | 1 | 20,000 | | | | | 20,000 |
| Airport Zoning Update | 2025/AP-1 | 2 | | | 10,000 | | | 10,000 |
| PW Vehicle Replacement - PW 259 | 2025/Fleet1 | 1 | | 16,000 | | | | 16,000 |
| PW Vehicle Replacement - PW 260 | 2025/Fleet2 | 1 | | 16,000 | | | | 16,000 |
| PW Vehicle Replacement - PW 261 | 2025/Fleet3 | 1 | | 16,000 | | | | 16,000 |
| Veeam Server Replacement | 2025/IT-1 | 1 | | 24,000 | | | | 24,000 |
| Virtual Server Stack Replacement | 2025/IT-3 | 1 | | 85,500 | | | | 85,500 |
| Refacing Outdoor Rink Boards | 2025/P&R-1 | 3 | | 20,000 | 20,000 | 25,000 | 25,000 | 90,000 |
| Large Surface Mower | 2025/PW-2 | 1 | | 70,000 | | | | 70,000 |
| Cemetery Plat | 2025/PW-3 | 1 | | | 15,000 | | | 15,000 |
| RWY 5/23 Slurry Seal | 2026/AP-1 | 2 | | | 12,500 | | | 12,500 |
| PW Vehicle Replacement - PW 265 | 2026/Fleet1 | 1 | | | 16,000 | | | 16,000 |
| PW Vehicle Replacement - PW 266 | 2026/Fleet2 | 1 | | | 16,000 | | | 16,000 |
| City Phone System Replacement | 2026/IT-2 | 2 | | | 140,000 | | | 140,000 |
| Blandin Beach House Demo | 2026/P&R-1 | 2 | | | 20,000 | | | 20,000 |
| Blandin Beach Restrooms | 2026/P&R-2 | 3 | | | 45,000 | | | 45,000 |
| Blandin Beach Pavilion | 2026/P&R-3 | 3 | | | 50,000 | | | 50,000 |
| Skidsteer Track Loader | 2026/PW-2 | 1 | | | 95,000 | | | 95,000 |
| Skidsteer Track Loader | 2028/PW-2 | 1 | | | | | 95,000 | 95,000 |
| CIP Fund Total | | | 75,000 | 247,500 | 454,500 | 25,000 | 120,000 | 922,000 |
| Equipment Certificates | | | | | | | | |
| Snowplow Truck w/Epoke | 2025/PW-1 | 1 | | 360,000 | | | | 360,000 |
| Snowplow Truck W/Epoke | 2026/PW-1 | 1 | | | 360,000 | | | 360,000 |
| PW Loader w/Plow & Wing | 2027/PW-1 | 1 | | | | 335,000 | | 335,000 |
| PW Grader | 2027/PW-2 | 1 | | | | 110,000 | | 110,000 |
| Snowplow Truck w/Epoke | 2028/PW-1 | 1 | | | | | 385,000 | 385,000 |
| Equipment Certificates Total | | | | 360,000 | 360,000 | 445,000 | 385,000 | 1,550,000 |
| GRAND TOTAL | | | 75,000 | 607,500 | 814,500 | 470,000 | 505,000 | 2,472,000 |

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| CITY OF GRAND RAPIDS | | | | | | |
|--|------------------|------------------|------------------|------------------|----------------|------------------|
| 2021-2023 Actual, 2024 Budget, and 2025 Proposed | | | | | | |
| General Fund Revenues | | | | | | |
| | 2021 | 2022 | 2023 | 2024 | Actual | 2025 |
| | Actual | Actual | Actual | Budget | YTD | Proposed |
| | | | | | 6/30/2024 | |
| TAXES | | | | | | |
| Current | 5,541,111 | 5,106,212 | 5,364,498 | 5,805,969 | | |
| Payment in Lieu of Tax-Other | | | | 50,000 | | |
| Annexation | - | - | | | | |
| TOTAL TAXES | 5,541,111 | 5,106,212 | 5,364,498 | 5,855,969 | - | - |
| LICENSES AND PERMITS | | | | | | |
| Liquor | 39,312 | 42,730 | 42,855 | 40,000 | 2,085 | 40,000 |
| Wine | 481 | - | 1,650 | - | 69 | - |
| Beer | 3,540 | 445 | 425 | 1,500 | | 1,500 |
| Fireworks | 550 | 550 | 450 | 550 | 550 | 550 |
| Taxicab | 150 | 175 | 175 | 125 | 25 | 125 |
| Theatre | 750 | 600 | 600 | 600 | | 600 |
| Peddlers & Transient Merchants | 750 | 1,350 | 1,050 | 760 | 750 | 760 |
| Building Permits | 321,643 | 419,393 | 382,805 | 300,000 | 220,288 | 625,000 |
| Zoning Permits | 3,086 | 2,939 | 3,383 | 3,000 | 1,278 | 3,000 |
| Variance Requests | 2,558 | 253 | 1,263 | 250 | 253 | 250 |
| Property Vacation Request | 1,515 | 1,205 | - | 1,500 | | 1,500 |
| Building Permits-City of LaPrairie | 692 | 1,778 | 762 | - | | 700 |
| Utility Cuts | 8,900 | 7,700 | 5,150 | 8,500 | 750 | 8,500 |
| Parking Permits | 850 | 650 | 175 | 500 | 25 | 500 |
| TOTAL LICENSES AND PERMITS | 384,776 | 479,767 | 440,743 | 357,285 | 226,072 | 682,985 |
| INTERGOVERNMENTAL | | | | | | |
| Local Government Aid | 1,695,670 | 1,752,003 | 1,820,514 | 2,222,621 | - | 2,228,263 |
| State Aid-Health Police Benefits | - | 756 | 18,627 | 20,377 | - | 21,400 |
| US Gas Tax Refund | 1,085 | 1,257 | 937 | 500 | - | 700 |
| Insurance Premium Tax-Fire | 143,391 | 134,495 | 146,629 | 135,000 | - | - |
| Fire Relief Supplemental | - | - | 2,000 | - | - | - |
| Municipal State Aid - Maintenance | 186,200 | 186,200 | 186,200 | 186,200 | 127,461 | 186,200 |
| VCET/Aitkin CTY Payroll Reimb | | | | | 593 | 1,000 |
| Police Training-Post Board | 20,607 | 18,267 | 19,194 | 19,000 | - | 19,000 |
| Insurance Premium Tax-Police | 174,659 | 190,312 | 203,269 | 173,000 | - | 235,000 |
| ST/MN Miscellaneous | 28,218 | 247,977 | 15,407 | 500 | 1,290 | - |
| Disaster Recovery | - | - | | | | |
| TZD/Op Nitecap Grant | 2,742 | 9,894 | 28,420 | 10,000 | 1,641 | 10,000 |
| School District #318-Liason Officer | 140,475 | 151,882 | 155,919 | 155,293 | - | 92,700 |
| Housing & Redevelopment/In Lieu of | 46,886 | 56,990 | 65,281 | 50,000 | - | 65,281 |
| PUC - Payment in Lieu of Tax | 434,000 | 434,000 | 434,000 | 434,000 | 180,833 | 434,000 |
| PUC - PILOT Street Lights | 434,000 | 434,000 | 434,000 | 434,000 | 180,833 | 434,000 |
| TOTAL INTERGOVERNMENTAL | 3,307,932 | 3,618,032 | 3,530,397 | 3,840,491 | 492,651 | 3,727,544 |

CITY OF GRAND RAPIDS

2021-2023 Actual, 2024 Budget, and 2025 Proposed

General Fund Revenues

| | 2021 | 2022 | 2023 | 2024 | Actual | 2025 |
|---------------------------------------|------------------|------------------|------------------|------------------|----------------|------------------|
| | Actual | Actual | Actual | Budget | YTD | Proposed |
| | | | | | 6/30/2024 | |
| CHARGES FOR SERVICES | | | | | | |
| Facility Maintenance Fees | 8,000 | 8,000 | 8,000 | 8,000 | | 8,000 |
| Janitorial Services | 38,400 | 34,400 | 38,400 | 39,460 | 11,612 | 39,460 |
| Rental Inspection Fees | 54,180 | 74,340 | 86,419 | 75,000 | 2,700 | 86,000 |
| Rental Inspection Late Fees | | | | | 300 | |
| Fleet Maintenance Fees | 32,531 | 46,354 | 37,068 | 35,000 | 8,989 | 35,000 |
| Miscellaneous Charges | 151 | 555 | 1,389 | - | | - |
| Cable Franchise Renewal Fees | 4,029 | 4,056 | 3,900 | 4,000 | 1,867 | 4,000 |
| Business Subsidy City Applic Fee | 498 | 20,843 | 37,877 | - | 12,435 | - |
| Assessment Certificates | 15 | - | 90 | - | 15 | - |
| Finance Charges-Other Funds | 19,895 | 25,940 | 9,907 | 26,175 | | 12,575 |
| Conduit Debt Fees | 3,967 | 1,246 | 947 | 900 | | 800 |
| Finance Charges-Construction Project | 36,018 | 20,000 | 172,691 | 78,105 | | 40,400 |
| Finance Charges-Golf Course Passes | 9,375 | 3,000 | 9,375 | 3,000 | | - |
| Lodging Tax Admin Fees | 18,640 | 19,367 | 22,411 | 17,000 | | 4,000 |
| Charges to PUC for Legal/Treasurer | 1,100 | 1,100 | 1,100 | 1,100 | | 1,100 |
| Rezoning & Subdivision Fees | 2,234 | 1,200 | 540 | 1,500 | 1,200 | 1,500 |
| Zoning Letters | | | | | 35 | - |
| CD Adm Chgs-Other Funds | 300 | 818 | 300 | 300 | | 300 |
| GIS Data Fees | 77,044 | 87,943 | 95,083 | 98,135 | | - |
| GRPU IT Fees | - | 6,032 | | 183,127 | | 45,000 |
| Human Resources Fees | - | 6,032 | 40,273 | 44,539 | | - |
| Engineering Fees-City Project | 36,018 | 20,000 | 79,937 | 78,105 | | 40,400 |
| Fire Inspector Fees | 400 | 200 | 300 | - | 200 | - |
| Township Fire Contract Fees | 211,147 | 208,081 | 241,064 | 241,064 | 15,799 | 238,238 |
| Township Fire Fee Unorganized | 119,117 | 124,184 | 170,478 | 110,000 | | 120,000 |
| Information Technology Charges | 10,400 | 10,400 | 12,400 | 10,400 | | 10,400 |
| Public Works Fees-Other | 17,395 | 30,048 | 25,119 | 20,000 | 3,378 | 20,000 |
| Grounds Maint. Fees-GR Sports Complex | 47,308 | 49,685 | 52,700 | 49,725 | 33,125 | 52,700 |
| Players Fees | 8,770 | 7,692 | 7,920 | - | | 5,000 |
| Grand Itasca Sec. Fees | 392,073 | 414,908 | 470,192 | 570,646 | 68,985 | 584,104 |
| Restitution for Damages | 1,593 | 249 | 12 | - | 194 | - |
| Police Accident Reports | - | 29 | 113 | - | 105 | - |
| Police Escort Fees | 2,550 | 2,150 | 1,950 | 2,000 | 800 | 2,000 |
| Police Towing Fees | 422 | 4,042 | 2,984 | 500 | 1,185 | 500 |
| TOTAL CHARGES FOR SERVICES | 1,153,571 | 1,232,894 | 1,630,937 | 1,697,781 | 162,924 | 1,351,477 |
| FINES AND FORFEITS | | | | | | |
| Court Fines | 54,626 | 46,358 | 54,775 | 55,000 | 27,458 | 55,000 |
| Parking Ticket Fines | 3,660 | 5,975 | 2,790 | 4,000 | 1,365 | 4,000 |
| Administrative Fines | 8,220 | 11,405 | 3,540 | 10,000 | 5,820 | 10,000 |
| Non-traffic Admin Fines | - | 100 | 100 | - | - | - |
| Diversion Funds | 500 | 200 | 1,300 | - | - | - |
| Diversion-Suspension/Revocation | | | | | 600 | |
| TOTAL FINES AND FORFEITS | 67,006 | 64,038 | 62,505 | 69,000 | 35,243 | 69,000 |

| CITY OF GRAND RAPIDS | | | | | | |
|--|----------------------|----------------------|----------------------|----------------------|-------------------|---------------------|
| 2021-2023 Actual, 2024 Budget, and 2025 Proposed | | | | | | |
| General Fund Revenues | | | | | | |
| | 2021 | 2022 | 2023 | 2024 | Actual | 2025 |
| | Actual | Actual | Actual | Budget | YTD | Proposed |
| | | | | | 6/30/2024 | |
| MISCELLANEOUS REVENUE | | | | | | |
| Special Assessments Collected | 11,080 | - | 3,202 | - | | - |
| Miscellaneous Revenue | 35,098 | 32,698 | 29,609 | 15,000 | 2,412 | 12,000 |
| 2% Com-Wkr Comp Agent Fee | 5,189 | 5,468 | 6,978 | 3,200 | 6,422 | 5,000 |
| Net (loss)/gain fair val invest | - | (214,589) | 56,517 | - | | - |
| Interest from Investments | 29,645 | 23,404 | 36,874 | 35,000 | 21,147 | 36,000 |
| Interest on Loans | 8,192 | 8,527 | 6,787 | 6,000 | | 6,000 |
| Lease Revenue | 2,840 | 3,480 | 3,190 | 2,500 | 2,750 | 2,500 |
| Donations | - * | - * | 2,000 | 10,000 | 12,000 | 10,000 |
| Contributions-Police | | | | | 800 | |
| Field/Ground Use Rent | 702 | - | 600 | 500 | 425 | 500 |
| TOTAL MISCELLANEOUS REVENUE | 92,746 | (141,011) | 145,756 | 72,200 | 45,957 | 72,000 |
| OTHER FINANCING SOURCES | | | | | | |
| Insurance Recovery | 41,847 | 49,416 | 51,334 | | 6,615 | |
| Sale of Gen'l Capital Assets | 11,038 | 6,476 | 1,414 | | | |
| Operating Transfer In | 92,775 | - | 41,707 | | | 85,000 |
| Fund Balance Usage | - | - | - | | | |
| TOTAL OTHER FINANCING SOURCE | 145,660 | 55,892 | 94,455 | - | 6,615 | 85,000 |
| GRAND TOTAL | \$ 10,692,803 | \$ 10,415,823 | \$ 11,269,292 | \$ 11,892,726 | \$ 969,461 | \$ 5,988,006 |

Department Increases by Category

| | PERSONNEL | | | SUPPLIES | | | OTHER CHGS/SVCS | | | Total | | |
|-------------|-----------|-----------|------------|----------|---------|-----------|-----------------|-----------|--------------|------------|------------|--------------|
| | 2024 | 2025 | INCREASE | 2024 | 2025 | INCREASE | 2024 | 2025 | INCREASE | 2024 | 2025 | INCREASE |
| Admin (1) | 615,592 | 626,373 | 1.75% | 1,850 | 1,850 | 0.00% | 83,045 | 63,045 | -24.08% | 700,487 | 691,268 | -1.32% |
| Bldg Safety | 379,072 | 198,706 | -47.58% | 9,800 | 12,550 | 28.06% | 93,025 | 93,525 | 0.54% | 481,897 | 304,781 | -36.75% |
| Comm Dev | 563,076 | 596,664 | 5.97% | 7,200 | 7,200 | 0.00% | 37,300 | 40,300 | 8.04% | 607,576 | 644,164 | 6.02% |
| Council | 45,270 | 45,258 | -0.03% | - | - | 0.00% | 87,025 | 56,025 | -35.62% | 132,295 | 101,283 | -23.44% |
| Fin | 572,780 | 592,646 | 3.47% | 3,800 | 3,800 | 0.00% | 51,330 | 56,330 | 9.74% | 627,910 | 652,776 | 3.96% |
| Fire | 559,457 | 646,537 | 15.57% | 55,600 | 55,600 | 0.00% | 239,560 | 239,560 | 0.00% | 854,617 | 941,697 | 10.19% |
| I.T. (2) | 357,601 | 371,772 | 3.96% | 6,750 | 7,650 | 13.33% | 61,405 | 54,105 | -11.89% | 425,756 | 433,527 | 1.83% |
| Police (3) | 2,946,989 | 3,224,462 | 9.42% | 121,500 | 124,500 | 2.47% | 310,640 | 324,420 | 4.44% | 3,379,129 | 3,673,382 | 8.71% |
| PW | 1,428,561 | 1,332,935 | -6.69% | 282,100 | 287,100 | 1.77% | 753,100 | 730,100 | -3.05% | 2,463,761 | 2,350,135 | -4.61% |
| Fleet Maint | 227,221 | 236,037 | 3.88% | 27,100 | 29,100 | 7.38% | 44,400 | 44,900 | 1.13% | 298,721 | 310,037 | 3.79% |
| Rec | 306,505 | 327,265 | 6.77% | 300 | 14,300 | 4666.67% | 10,000 | 11,402 | 14.02% | 316,805 | 352,967 | 11.41% |
| City Wide | - | 0 | 0.00% | - | 0 | 0.00% | 368,032 | 45,000 | -87.77% | 368,032 | 45,000 | -87.77% |
| Total | 8,002,124 | 8,198,655 | 2.46% | 516,000 | 543,650 | 5.36% | 2,138,862 | 1,758,712 | -17.77% | 10,656,986 | 10,501,017 | -1.46% |
| | | | \$ 196,531 | | | \$ 27,650 | | | \$ (380,150) | | | \$ (155,969) |

(1) No Elections in 2025
 (2) Currently includes three full-time employees
 (3) Does not include hospital security



**CITY OF GRAND RAPIDS
ADMINISTRATION DEPARTMENT**

ACTUAL 2021-2023 EXPENDITURES, 2024 BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGETS

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | ACTUAL YTD 10/31/2024 | PROPOSED 2025 BUDGET |
|-------------------------------------|----------------|----------------|----------------|----------------|-----------------------------|----------------------------|
| PERSONNEL | | | | | | |
| Salary-Fulltime | 410,652 | 382,016 | 417,251 | 451,260 | 345,953 | 466,959 |
| Salary-Overtime | 1,517 | 3,033 | 2,750 | - | 5,274 | - |
| Salary-Parttime | - | - | - | - | - | - |
| Contracted Services | - | - | - | - | - | - |
| Election Judges | - | 15,069 | - | 20,000 | 13,555 | - |
| PERA | 30,734 | 27,861 | 31,448 | 32,675 | 26,297 | 34,955 |
| FICA | 24,803 | 22,594 | 25,730 | 27,048 | 21,486 | 28,951 |
| Medicare | 5,801 | 5,284 | 6,018 | 6,326 | 5,025 | 6,771 |
| Health Insurance | 74,222 | 61,141 | 70,002 | 74,785 | 62,252 | 85,580 |
| Life Insurance | 918 | 791 | 830 | 692 | 722 | 692 |
| Unemployment | 43 | - | - | - | - | - |
| Workers Compensation | 2,285 | 2,266 | 2,832 | 2,805 | 2,033 | 2,465 |
| TOTAL PERSONNEL | 550,974 | 520,055 | 556,860 | 615,592 | 482,597 | 626,373 |
| SUPPLIES & MATERIALS | | | | | | |
| Office Supplies | 1,116 | 180 | 217 | 1,200 | 23 | 1,200 |
| Copy Supplies | 80 | 145 | 146 | 150 | - | 150 |
| Computer Supplies | - | - | - | - | - | - |
| Training Supplies | - | - | - | - | - | - |
| Assets between \$700-\$4,999 | - | - | - | - | - | - |
| Inventorial Supplies | 1,255 | 156 | - | 500 | - | 500 |
| Operating Supplies | - | - | - | - | - | - |
| TOTAL SUPPLIES/MATERIALS | 2,451 | 481 | 363 | 1,850 | 23 | 1,850 |
| OTHER CHARGES & SERVICES | | | | | | |
| Professional Services | 40,778 | 26,646 | 24,576 | 35,000 | 32,967 | 35,000 |
| Elections | 22 | 8,406 | - | 20,000 | 1,892 | - |
| Legal | 24,429 | - | 4,056 | 5,000 | 29,757 | 5,000 |
| Legal-Employment Negotiatio | 16,371 | 13,699 | 2,632 | 8,000 | - | 8,000 |
| Municipal Code Update | 10,320 | 2,995 | - | 2,995 | - | 2,995 |
| Postage/Freight | 413 | 389 | 137 | 500 | (20) | 500 |
| Seminar/Meetings/Schools | 86 | 2,358 | 3,031 | 3,000 | 4,698 | 3,000 |
| Staff Training | 2,565 | 2,340 | 1,905 | 2,500 | 2,020 | 2,500 |
| Auto Mileage | - | - | - | - | - | - |
| Publishing & Advertising | 1,586 | 801 | 123 | 1,500 | 904 | 1,500 |
| City Newsletter | - | - | - | - | - | - |
| General Insurance | 1,227 | 1,711 | 1,990 | 1,800 | 1,780 | 1,800 |
| Microfilming Services | - | - | - | - | - | - |
| Maintenance Contracts | 828 | 1,278 | 804 | 1,250 | - | 1,250 |
| Miscellaneous | 46 | 1 | 2,300 | - | - | - |
| Dues & Subscriptions | 1,341 | 746 | 788 | 1,500 | 845 | 1,500 |
| TOTAL OTHER CHARGES/SER | 100,011 | 61,369 | 42,342 | 83,045 | 74,844 | 63,045 |
| GRAND TOTAL | 653,437 | 581,905 | 599,565 | 700,487 | 557,464 | 691,268 |

**CITY OF GRAND RAPIDS
BUILDING SAFETY DIVISION**

ACTUAL 2021 - 2023 EXPENDITURES, 2024 BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGET

| | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | ACTUAL YTD 10/31/2024 | Proposed 2025 Budget |
|---------------------------------------|----------------|----------------|----------------|----------------|-----------------------------|----------------------------|
| EXPENDITURES: | | | | | | |
| PERSONNEL | | | | | | |
| Salary-Fulltime | 164,794 | 238,550 | 254,777 | 251,170 | 200,083 | 131,415 |
| Salary-Overtime | 929 | 1,931 | 2,125 | 1,000 | 1,369 | 1,000 |
| Salary-Parttime | - | - | - | - | - | - |
| PERA | 12,301 | 17,910 | 19,134 | 18,805 | 15,111 | 9,823 |
| FICA | 9,571 | 14,019 | 15,003 | 15,635 | 11,685 | 8,210 |
| Medicare | 2,238 | 3,278 | 3,509 | 3,656 | 2,733 | 1,920 |
| Health Insurance | 51,666 | 68,848 | 71,928 | 81,510 | 62,600 | 42,790 |
| Life Insurance | 108 | 111 | 53 | 103 | 97 | 52 |
| Healthcare Savings | 6,240 | 4,448 | 4,368 | - | 4,050 | - |
| Workers Compensation | 10,385 | 5,739 | 7,264 | 7,193 | 5,764 | 3,496 |
| TOTAL PERSONNEL | 258,232 | 354,835 | 378,161 | 379,072 | 303,492 | 198,706 |
| SUPPLIES & MATERIALS | | | | | | |
| Assets between \$700-\$4,999 | - | - | - | - | 1,906 | - |
| Inventorial Supplies | 180 | 4,752 | 4,820 | 2,000 | 625 | 2,000 |
| Operating Supplies | 2,606 | 3,342 | 3,391 | 2,300 | 2,622 | 3,000 |
| Motor Fuels | 2,391 | 4,023 | 2,926 | 2,100 | 2,067 | 2,700 |
| Maintenance Supplies | 1,657 | 1,928 | 1,779 | 2,000 | 2,798 | 2,000 |
| Uniforms/Clothing/Safety | 390 | 368 | 750 | 600 | 750 | 1,850 |
| Small Tools | 1,191 | 247 | 946 | 800 | 299 | 1,000 |
| TOTAL SUPPLIES & MATERIALS | 8,414 | 14,660 | 14,611 | 9,800 | 11,067 | 12,550 |
| OTHER CHARGES & SERVICES | | | | | | |
| Professional Services | - | - | - | 600 | 2,184 | 600 |
| Legal | - | - | - | 200 | - | 200 |
| Exterminator Service | 839 | 198 | 339 | 800 | 980 | 800 |
| Janitorial Service | 725 | 1,701 | - | 1,500 | 4,460 | 1,500 |
| Telephone | - | - | - | - | - | - |
| Postage/Freight | 6 | 16 | 122 | 100 | - | 100 |
| Seminar/Meetings/Schools | 676 | 3,436 | 4,005 | 4,500 | 4,788 | 5,000 |
| Auto Mileage | - | 58 | - | 800 | - | 800 |
| Auto License | - | - | - | - | 64 | - |
| Publishing & Advertising | - | 225 | 72 | 225 | - | 225 |
| General Insurance | 5,667 | 7,969 | 11,480 | 7,000 | 10,590 | 7,000 |
| Electricity | 22,661 | 22,861 | 22,896 | 23,700 | 19,008 | 23,700 |
| Garbage Removal | 1,832 | 2,498 | 2,431 | 2,600 | 1,389 | 2,600 |
| Heat | 7,670 | 11,753 | 8,404 | 8,300 | 4,320 | 8,300 |
| Maintenance Contracts | 11,262 | 16,883 | 15,603 | 17,000 | 12,057 | 17,000 |
| Building Maintenance/Repairs | 26,613 | 27,759 | 12,143 | 19,000 | 10,449 | 19,000 |
| Vehicle Maintenance/Repairs | 83 | 13 | 203 | 1,000 | 8,874 | 1,000 |
| General Eqpt Maint./Repairs | 70 | - | - | 2,000 | - | 2,000 |
| Miscellaneous | - | - | - | - | - | - |
| Dues/Subscriptions/License F | 3,646 | 1,735 | 2,504 | 3,700 | 2,474 | 3,700 |
| TOTAL OTHER CHARGES & SEF | 81,750 | 97,105 | 80,201 | 93,025 | 81,637 | 93,525 |
| TOTAL EXPENDITURES | 348,396 | 466,599 | 472,973 | 481,897 | 396,195 | 304,781 |

**CITY OF GRAND RAPIDS
COMMUNITY DEVELOPMENT DEPARTMENT
ACTUAL 2021-2023 EXPENDITURES, 2024 BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGET**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | ACTUAL YTD 10/31/2024 | PROPOSED 2025 BUDGET |
|-------------------------------------|----------------|----------------|----------------|----------------|-----------------------------|----------------------------|
| PERSONNEL | | | | | | |
| Salary-Fulltime | 356,429 | 363,678 | 334,738 | 402,900 | 319,446 | 428,270 |
| Salary-Fulltime/Overtime | 60 | 494 | 784 | 3,000 | 729 | 3,000 |
| Salary-Parttime | - | - | - | - | - | - |
| PERA | 26,628 | 26,187 | 24,147 | 30,418 | 23,909 | 32,308 |
| FICA | 21,372 | 20,916 | 19,617 | 25,166 | 19,354 | 26,739 |
| Medicare | 4,998 | 4,892 | 4,588 | 5,885 | 4,526 | 6,253 |
| Health Insurance | 83,120 | 78,571 | 70,698 | 92,717 | 75,601 | 97,347 |
| Life Insurance | 92 | 104 | 152 | 117 | 124 | 117 |
| Dental Insurance | - | - | - | - | - | - |
| Unemployment | - | - | - | - | - | - |
| Workers Compensation | 1,662 | 2,224 | 2,902 | 2,873 | 2,168 | 2,628 |
| TOTAL PERSONNEL | 494,361 | 497,065 | 457,625 | 563,076 | 445,858 | 596,664 |
| SUPPLIES & MATERIALS | | | | | | |
| Office Supplies | 590 | 115 | 442 | 600 | 135 | 600 |
| Copy Supplies | 135 | 154 | 205 | 300 | - | 300 |
| Printing & Binding | - | - | 221 | 400 | 100 | 400 |
| Computer Supplies | - | - | 418 | 200 | - | 200 |
| Assets between \$700-\$4,999 | - | 8,094 | - | - | - | - |
| Inventorial Supplies | - | 340 | 3,107 | 2,500 | - | 2,500 |
| Motor Fuels | 1,732 | 1,792 | 1,909 | 2,500 | 1,943 | 2,500 |
| Uniforms/Clothing/Safety | 119 | 204 | 135 | 400 | - | 400 |
| Other Supplies/Materials | 1,222 | - | - | 300 | - | 300 |
| TOTAL SUPPLIES/MATERIALS | 3,799 | 10,699 | 6,437 | 7,200 | 2,178 | 7,200 |
| OTHER CHARGES & SERVICES | | | | | | |
| Professional Services | - | 17,825 | 1,599 | 6,000 | 6,499 | 7,000 |
| Legal | 620 | 951 | - | 2,000 | - | 2,000 |
| Telephone | - | - | - | - | - | - |
| Postage/Freight | 354 | 322 | 373 | 400 | - | 400 |
| Seminar/Meetings/Schools | 1,690 | 5,309 | 6,387 | 9,000 | 6,726 | 10,000 |
| Board Member Training | - | - | - | - | 2,465 | - |
| Auto Mileage | - | - | - | - | - | - |
| Auto Licenses | - | - | - | 200 | - | 200 |
| Publishing & Advertising | 733 | 759 | 2,384 | 1,200 | 483 | 1,200 |
| General Insurance | 9,894 | 12,527 | 15,642 | 13,000 | 13,610 | 14,000 |
| Maintenance Contracts | 3,486 | 3,444 | 3,297 | 3,500 | 1,952 | 3,500 |
| Computer Maint/Upgrades | - | - | - | - | - | - |
| Vehicle Maint/Repairs | - | 8 | - | 500 | - | 500 |
| Equipment Rental | - | - | - | - | - | - |
| Miscellaneous | 4,025 | 155 | 180 | 700 | 66 | 700 |
| Dues & Subscriptions | 593 | 708 | 300 | 800 | 925 | 800 |
| TOTAL OTHER CHARGES/SERV | 21,395 | 42,007 | 30,160 | 37,300 | 32,726 | 40,300 |
| CAPITAL OUTLAY | | | | | | |
| Eqpt/Machinery/Furn/Fix | - | - | - | - | - | - |
| TOTAL EXPENDITURES | 519,555 | 549,771 | 494,223 | 607,576 | 480,762 | 644,164 |

**CITY OF GRAND RAPIDS
COUNCIL
ACTUAL 2021-2023 EXPENDITURES, 2024 BUDGET, YEAR TO DATE, PROPOSED 2025**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | ACTUAL YTD 10/31/2024 | PROPOSED 2025 BUDGET |
|---------------------------------------|----------------|----------------|----------------|----------------|-----------------------------|----------------------------|
| PERSONNEL | | | | | | |
| Salary-Fulltime | 42,240 | 42,240 | 42,240 | 42,240 | 34,540 | 42,240 |
| PERA | 1,716 | 1,716 | 1,683 | 1,716 | 1,397 | 1,716 |
| FICA | 491 | 491 | 531 | 491 | 409 | 491 |
| Medicare | 612 | 612 | 612 | 612 | 501 | 612 |
| Life Insurance | 108 | 103 | 91 | 129 | 69 | 129 |
| Workers Compensation | 79 | 69 | 82 | 81 | 59 | 70 |
| TOTAL PERSONNEL | 45,247 | 45,231 | 45,239 | 45,269 | 36,975 | 45,258 |
| SUPPLIES & MATERIALS | | | | | | |
| Office Supplies | 259 | - | - | | 278 | - |
| Copy Supplies | 19 | 17 | 56 | | - | - |
| Inventorial Supplies | - | - | - | | - | - |
| TOTAL SUPPLIES & MATERIALS | 278 | 17 | 56 | - | 278 | - |
| OTHER CHARGES & SERVICES | | | | | | |
| Community Celebrations | 16,500 | 54,800 | 55,000 | 41,000 | 60,150 | 10,000 |
| Legal | 560 | - | | | - | - |
| Telephone | - | - | | | - | - |
| Postage/Freight | - | - | | | - | - |
| Seminar/Meetings/Schools | 1,498 | 3,970 | 1,402 | 4,000 | 4,435 | 4,000 |
| Publishing & Advertising | - | - | 66 | | 216 | - |
| General Insurance | 2,221 | 2,528 | 3,339 | 2,400 | 2,960 | 2,400 |
| Maintenance Contracts | 188 | 123 | 294 | 125 | - | 125 |
| Gen'l Equipment Maint/Rprs | - | - | | | - | - |
| Miscellaneous | - | - | | | - | - |
| Dues & Subscriptions | 31,920 | 35,892 | 32,776 | 38,000 | 34,616 | 38,000 |
| Truth in Taxation | 1,186 | 1,592 | 989 | 1,500 | - | 1,500 |
| Volunteer Recognition | - | - | - | - | - | - |
| TOTAL OTHER CHARGES & SERV | 54,073 | 98,906 | 93,867 | 87,025 | 102,378 | 56,025 |
| TOTAL EXPENDITURES | 99,598 | 144,154 | 139,161 | 132,294 | 139,631 | 101,283 |

**CITY OF GRAND RAPIDS
FINANCE DEPARTMENT
ACTUAL 2021-2023 EXPENDITURES, 2024 BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGET**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | ACTUAL YTD 10/31/2024 | PROPOSED 2025 BUDGET |
|--------------------------------------|----------------|----------------|----------------|----------------|-----------------------------|----------------------------|
| PERSONNEL | | | | | | |
| Salary-Fulltime | 368,190 | 374,077 | 371,315 | 407,075 | 322,716 | 420,394 |
| Salary-Parttime | - | - | 180 | - | 1,080 | - |
| PERA | 27,387 | 27,970 | 27,700 | 30,396 | 23,966 | 31,327 |
| FICA | 22,035 | 22,503 | 22,333 | 25,239 | 19,439 | 26,064 |
| Medicare | 5,154 | 5,263 | 5,223 | 5,903 | 4,546 | 6,096 |
| Health Insurance | 91,620 | 91,716 | 92,166 | 101,887 | 83,300 | 106,975 |
| Life Insurance | 129 | 30 | 123 | 129 | 154 | 129 |
| Unemployment | - | - | - | - | - | - |
| Workers Compensation | 2,453 | 1,930 | 3,173 | 2,152 | 1,370 | 1,661 |
| TOTAL PERSONNEL | 516,967 | 523,487 | 522,213 | 572,781 | 456,571 | 592,646 |
| SUPPLIES & MATERIALS | | | | | | |
| Office Supplies | 550 | 684 | 486 | 700 | 832 | 700 |
| Copy Supplies | 248 | 326 | 296 | 450 | - | 450 |
| Printing/Binding | 192 | 204 | 187 | 250 | 250 | 250 |
| Computer Supplies | 1,507 | 2,073 | 175 | 2,000 | 2,078 | 2,000 |
| Assets between \$700-\$4,999 | - | - | - | - | - | - |
| Inventorial Supplies | - | - | 482 | 400 | 289 | 400 |
| TOTAL SUPPLIES & MATERIAL | 2,496 | 3,286 | 1,626 | 3,800 | 3,449 | 3,800 |
| OTHER CHARGES & SERVICES | | | | | | |
| Professional Services | 4,810 | 1,100 | 7,350 | 2,750 | 1,150 | 3,750 |
| Auditing/Accounting | 31,739 | 33,033 | 35,686 | 36,000 | 38,154 | 40,000 |
| Legal | - | - | 46 | - | - | - |
| Telephone | - | - | - | - | - | - |
| Postage/Freight | 1,363 | 1,247 | 1,377 | 1,500 | (18) | 1,500 |
| Seminar/Meetings/Schools | 1,009 | 716 | 801 | 3,500 | 3,592 | 3,500 |
| Publishing & Advertising | 929 | 962 | 1,001 | 1,000 | 1,013 | 1,000 |
| General Insurance | 1,232 | 1,841 | 2,195 | 2,000 | 1,840 | 2,000 |
| Maintenance Contracts | 6,466 | 3,109 | 1,869 | 3,000 | - | 3,000 |
| Miscellaneous | - | 4 | - | - | - | - |
| Dues & Subscriptions | 1,538 | 1,456 | 1,240 | 1,580 | 1,250 | 1,580 |
| TOTAL OTHER CHARGES & SE | 49,086 | 43,468 | 51,565 | 51,330 | 46,982 | 56,330 |
| CAPITAL OUTLAY | | | | | | |
| Computer Equipment | - | - | - | - | - | - |
| TOTAL EXPENDITURES | 568,549 | 570,242 | 575,404 | 627,910 | 507,002 | 652,776 |

**CITY OF GRAND RAPIDS
FIRE DEPARTMENT
ACTUAL 2021-2023 EXPENDITURES, 2024 BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGET**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | ACTUAL YTD 10/31/2024 | PROPOSED 2025 BUDGET |
|---------------------------------------|----------------|----------------|----------------|----------------|-----------------------------|----------------------------|
| PERSONNEL | | | | | | |
| Salary-Fulltime | 131,977 | 126,139 | 132,814 | 134,797 | 115,110 | 270,993 |
| Salary-Fulltime OT | - | - | - | - | - | - |
| Salary-Parttime | 149,548 | 134,795 | 113,550 | 172,040 | 90,628 | 172,711 |
| Salary-Parttime/Overtime | 20,740 | 20,755 | 23,436 | 17,000 | 24,862 | 22,000 |
| FICA | 13,777 | 12,285 | 11,420 | 14,727 | 9,654 | 23,232 |
| PERA/Fire Pension | 14,170 | 14,469 | 14,867 | 15,276 | 17,240 | 39,125 |
| Fire Pension-St of MN | 143,391 | 130,077 | 148,629 | 130,000 | 164,066 | - |
| Fire Relief-City contribution | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Medicare | 4,367 | 4,042 | 3,866 | 4,696 | 3,284 | 6,753 |
| Health Insurance | 18,324 | 18,324 | 19,074 | 20,377 | 16,660 | 64,185 |
| Life Insurance | 636 | 578 | 569 | 800 | 516 | 851 |
| Unemployment | (484) | - | - | - | - | - |
| Workers Compensation | 32,623 | 32,767 | 46,297 | 44,744 | 32,108 | 41,687 |
| TOTAL PERSONNEL | 534,071 | 499,231 | 519,522 | 559,457 | 479,128 | 646,537 |
| SUPPLIES & MATERIALS | | | | | | |
| Office Supplies | 98 | 281 | - | 500 | 89 | 500 |
| Copy Supplies | 8 | 24 | 57 | 200 | - | 200 |
| Computer Supplies | - | - | - | 500 | - | 500 |
| Training Supplies | 309 | 475 | 612 | 500 | 67 | 500 |
| Assets between \$700-\$4,999 | 6,099 | 1,147 | 4,500 | 7,000 | - | 7,000 |
| Inventorial Supplies | 1,363 | 879 | 5,770 | 7,000 | 1,206 | 7,000 |
| Operating Supplies | 5,539 | 7,173 | 9,759 | 7,000 | 4,773 | 7,000 |
| Motor Fuels | 11,130 | 12,091 | 7,730 | 10,500 | 6,167 | 10,500 |
| Lubricants | 8 | - | 181 | 400 | - | 400 |
| Uniforms/Clothing/Safety | 19,608 | 17,307 | 30,395 | 22,000 | 21,518 | 22,000 |
| TOTAL SUPPLIES & MATERIALS | 44,162 | 39,377 | 59,005 | 55,600 | 33,819 | 55,600 |
| OTHER CHARGES & SERVICES | | | | | | |
| Professional Services | - | - | 1,300 | 1,000 | - | 1,000 |
| Physicals | 1,050 | 3,668 | 2,329 | 2,500 | 1,346 | 2,500 |
| Legal | - | - | - | - | - | - |
| Janitorial | - | - | - | 600 | - | 600 |
| Telephone | - | - | - | - | - | - |
| Postage/Freight | 590 | 19 | 96 | 300 | - | 300 |
| Seminar/Meetings/Schools | 9,561 | 3,973 | 10,528 | 15,000 | 3,777 | 15,000 |
| Community Education/Promo | 5,066 | 4,884 | 4,599 | 5,000 | 4,259 | 5,000 |
| Auto Mileage-Inspector | - | - | - | - | - | - |
| Auto Licenses | - | - | - | - | - | - |
| Publishing & Advertising | 761 | - | 1,671 | 650 | - | 650 |
| General Insurance | 11,982 | 17,032 | 20,203 | 8,560 | 18,860 | 8,560 |
| Electricity | 10,917 | 11,398 | 10,241 | 10,000 | 8,364 | 10,000 |
| Garbage Removal | 1,467 | 1,214 | 1,492 | 1,200 | 1,329 | 1,200 |
| Heat-Natural Gas | 3,299 | 2,602 | 2,410 | 4,500 | 1,253 | 4,500 |
| Maintenance Contracts | 188 | 3,346 | 11,858 | 9,500 | 678 | 9,500 |
| Building Maint/Repairs | 7,321 | 2,697 | 1,798 | 4,000 | 7,918 | 4,000 |
| Television Service | - | 1,646 | 1,642 | 750 | 1,467 | 750 |
| Radio Maint/Repair | - | - | - | 1,000 | - | 1,000 |
| Vehicle Maint/Repair-Car #118 | 1,897 | 322 | 225 | 1,000 | 44 | 1,000 |
| Air Trailer Repairs & Maintenance | 1,038 | 1,080 | 1,040 | 500 | 1,243 | 500 |
| Vehicle Maint/Repair-Eng #115 | 4,571 | 22,565 | 3,417 | 4,000 | 2,066 | 4,000 |
| Vehicle Maint/Repair-Pickup #117 | 107 | 169 | 30 | 300 | 4,117 | 300 |
| Vehicle Maint/Repair-Ladder #119 | 8,120 | 14,542 | 12,680 | 8,000 | 27,390 | 8,000 |
| Vehicle Maint/Repair-Rescue #114 | 15,738 | 30,868 | 7,861 | 6,000 | 4,558 | 6,000 |
| Vehicle Maint/Repair-Engine #113 | 385 | 3,336 | 6,048 | 3,000 | 4,468 | 3,000 |
| Vehicle Maint/Repair-Engine #21 | 3,442 | 1,624 | 2,562 | 3,000 | 10,526 | 3,000 |
| Vehicle Maint/Repair-Engine #111 | 6,230 | 18,015 | 3,792 | 5,000 | 3,883 | 5,000 |
| Gen Equip Maint/Repair & SCBA Ser | 4,995 | 3,720 | 3,064 | 6,000 | 3,798 | 6,000 |
| Miscellaneous | - | - | - | - | - | - |
| Dues & Subscriptions | 1,836 | 1,521 | 1,555 | 2,000 | 1,398 | 2,000 |

**CITY OF GRAND RAPIDS
FIRE DEPARTMENT
ACTUAL 2021-2023 EXPENDITURES, 2024 BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGET**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | ACTUAL YTD 10/31/2024 | PROPOSED 2025 BUDGET |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------------|----------------------------|
| Copier lease | 1,211 | 1,277 | 720 | 1,200 | 1,056 | 1,200 |
| Depreciation | - | - | - | 125,000 | - | 125,000 |
| Radio Depreciation | 8,811 | 8,811 | 10,221 | 10,000 | 8,811 | 10,000 |
| TOTAL OTHER CHARGES & SERV | <u>110,582</u> | <u>160,330</u> | <u>123,382</u> | <u>239,560</u> | <u>122,608</u> | <u>239,560</u> |
| CAPITAL OUTLAY | | | | | | |
| Equip/Mach/Furn/Fix | - | - | - | - | - | - |
| TOTAL CAPITAL OUTLAY | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| TOTAL EXPENDITURES | <u><u>688,815</u></u> | <u><u>698,937</u></u> | <u><u>701,908</u></u> | <u><u>854,617</u></u> | <u><u>635,556</u></u> | <u><u>941,697</u></u> |

CITY OF GRAND RAPIDS
Fleet Maintenance

Actual 2021-2023 Expenditures, 2024 Budget, Year To Date Totals, Proposed 2025 Budget

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | YTD ACTUAL 10/31/2024 | PROPOSED 2025 BUDGET |
|--|----------------|----------------|----------------|----------------|-----------------------------|----------------------------|
| EXPENDITURES: | | | | | | |
| <i>Personnel</i> | | | | | | |
| Salary-Fulltime | 139,201 | 138,975 | 146,761 | 156,789 | 120,124 | 162,725 |
| Salary-Overtime | 1,878 | 5,413 | 7,477 | 1,000 | 4,147 | 1,000 |
| PERA | 10,082 | 10,730 | 11,469 | 11,730 | 9,310 | 12,169 |
| FICA | 8,241 | 8,376 | 8,960 | 9,783 | 7,210 | 10,151 |
| Medicare | 1,927 | 1,959 | 2,096 | 2,288 | 1,686 | 2,374 |
| Health Insurance | 30,235 | 32,200 | 33,780 | 40,755 | 29,280 | 42,790 |
| Life Insurance | 49 | 50 | 77 | 52 | 75 | 52 |
| Healthcare Savings | 4,886 | 4,448 | 4,368 | - | 4,040 | - |
| Workers Compensation | 5,925 | 3,857 | 4,872 | 4,824 | 3,939 | 4,776 |
| TOTAL PERSONNEL | 202,424 | 206,008 | 219,860 | 227,221 | 179,810 | 236,037 |
| <i>Supplies & Materials</i> | | | | | | |
| Office Supplies | 91 | 15 | - | 500 | 26 | 500 |
| Assets Between \$700-\$4999 | 1,595 | 1,456 | 6,465 | 4,000 | 1,624 | 4,000 |
| Operating Supplies | 3,159 | 3,953 | 5,931 | 6,800 | 5,273 | 6,800 |
| Motor Fuel | 662 | 903 | 1,263 | 2,200 | 648 | 2,200 |
| Lubricants | 6,520 | 10,379 | 8,293 | 8,000 | 8,968 | 10,000 |
| Uniforms/Clothing | 1,019 | 1,145 | 1,197 | 1,100 | 1,127 | 1,100 |
| Small Tools | 3,760 | 6,547 | 3,952 | 4,500 | 2,489 | 4,500 |
| TOTAL SUPPLIES & MATERIALS | 16,805 | 24,399 | 27,101 | 27,100 | 20,154 | 29,100 |
| <i>Other Charges & Services</i> | | | | | | |
| Seminars/Mtgs/School | 1,666 | 1,527 | 220 | 2,500 | 69 | 2,500 |
| General Insurance | 572 | 835 | 1,029 | 700 | 850 | 700 |
| Electricity | 11,850 | 10,625 | 12,305 | 13,500 | 7,751 | 13,500 |
| Hazardous Waste Disposal | 1,614 | 1,686 | 2,263 | 1,700 | 1,817 | 1,700 |
| Vehicle Equip Maint/Repair | 12,145 | 13,435 | 7,242 | 22,000 | 7,319 | 22,000 |
| Enterprise Lease Rental | - | - | - | - | - | - |
| Dues & Subscriptions | 2,360 | 1,887 | 3,280 | 4,000 | 4,258 | 4,500 |
| TOTAL OTHER CHGS & SERVICES | 30,206 | 29,995 | 26,339 | 44,400 | 22,064 | 44,900 |
| <i>Capital Outlay</i> | | | | | | |
| Equip/Mach/Furn/Fixtures | 9,445 | - | - | - | 10,228 | - |
| TOTAL CAPITAL OUTLAY | 9,445 | - | - | - | 10,228 | - |
| TOTAL EXPENDITURES | 258,881 | 260,402 | 273,300 | 298,721 | 232,258 | 310,037 |

**CITY OF GRAND RAPIDS
INFORMATION TECHNOLOGY DEPARTMENT
ACTUAL 2021-2023 EXPENDITURES, 2024 BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGET**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | ACTUAL YTD 10/31/2024 | PROPOSED 2025 BUDGET |
|---------------------------------------|----------------|----------------|----------------|----------------|-----------------------------|----------------------------|
| PERSONNEL | | | | | | |
| Salary-Fulltime | 172,455 | 178,927 | 235,565 | 255,241 | 202,828 | 264,618 |
| Salary-Fulltime Overtime | 960 | - | - | 1,000 | 841 | 1,000 |
| PERA | 12,938 | 13,256 | 17,453 | 19,143 | 15,157 | 19,846 |
| FICA | 10,469 | 10,717 | 14,179 | 15,887 | 12,305 | 16,468 |
| Medicare | 2,449 | 2,506 | 3,316 | 3,715 | 2,878 | 3,851 |
| Health Insurance | 36,648 | 36,648 | 50,964 | 61,132 | 49,980 | 64,185 |
| Life Insurance | 59 | 50 | 66 | 77 | 91 | 77 |
| Workers Compensation | 717 | 1,069 | 1,419 | 1,405 | 1,427 | 1,725 |
| TOTAL PERSONNEL | 236,694 | 243,173 | 322,961 | 357,601 | 285,507 | 371,772 |
| SUPPLIES & MATERIALS | | | | | | |
| Office Supplies | 167 | 160 | 205 | 400 | 39 | 400 |
| Copy Supplies | 5 | 18 | 13 | 50 | - | 50 |
| Computer Supplies | - | - | - | 500 | 192 | 300 |
| Assets between \$700-\$4,999 | 9,601 | 4,343 | - | 5,000 | 5,587 | 6,300 |
| Inventorial Supplies | - | - | 57 | - | - | - |
| Maint Tools/Supplies | 909 | 1,119 | 1,184 | 800 | 209 | 600 |
| TOTAL SUPPLIES & MATERIALS | 10,681 | 5,640 | 1,458 | 6,750 | 6,027 | 7,650 |
| OTHER CHARGES & SERVICES | | | | | | |
| Professional Service/Web Page | 4,166 | 7,780 | 6,325 | 6,000 | 6,325 | - |
| Legal | - | - | - | - | - | - |
| Telephone | - | - | - | - | - | - |
| Postage | - | 77 | 47 | 50 | - | 50 |
| Seminar/Meetings/Schools | - | 1,907 | 4,522 | 4,500 | - | 2,000 |
| Auto Mileage | 289 | 156 | 1,229 | 2,000 | 308 | 500 |
| Publishing/Advertising | - | - | 413 | - | - | - |
| General Insurance | 967 | 1,741 | 1,864 | - | 1,860 | - |
| Garbage Disposal | 211 | - | - | 300 | - | 200 |
| Dept Maintenance Contracts | 46 | 135 | 67 | - | - | - |
| System Maintenance Contracts | 28,666 | 22,327 | 16,102 | 26,000 | 34,297 | 38,300 |
| Telephone System Maint/Repair | 24 | 34 | - | 1,000 | - | - |
| Datacenter Maint/Repairs | 4,329 | 3,546 | 807 | 7,000 | 475 | 4,000 |
| Network Internet Services | 9,769 | 11,594 | 8,510 | 14,500 | 6,960 | 9,000 |
| Equipment Maint/Repairs | - | - | - | - | - | - |
| Miscellaneous | - | - | - | - | - | - |
| Dues/Subscriptions/License Fee | 55 | 55 | 60 | 55 | 60 | 55 |
| TOTAL OTHER CHARGES & SERV | 48,522 | 49,352 | 39,946 | 61,405 | 50,284 | 54,105 |
| CAPITAL OUTLAY | | | | | | |
| Computer Equipment | - | - | 6,931 | - | - | - |
| TOTAL CAPITAL OUTLAY | - | - | 6,931 | - | - | - |
| TOTAL EXPENDITURES | 295,897 | 298,166 | 371,297 | 425,756 | 341,818 | 433,527 |

**CITY OF GRAND RAPIDS
POLICE DEPARTMENT**

ACTUAL 2021-2023 EXPENDITURES, 2024 BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGET

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | ACTUAL YTD 10/31/2024 | PROPOSED 2025 BUDGET |
|---------------------------------------|------------------|------------------|------------------|------------------|-----------------------------|----------------------------|
| PERSONNEL | | | | | | |
| Salary-Fulltime | 1,540,258 | 1,617,881 | 1,714,251 | 1,853,822 | 1,387,146 | 2,044,319 |
| Salary-Overtime | 132,454 | 125,166 | 162,037 | 125,000 | 108,674 | 125,000 |
| Salary-Overtime TZD Grant | 5,145 | 7,742 | 13,055 | 10,000 | 17,231 | 10,000 |
| Salary-Parttime | 25,893 | - | 87 | - | 8,181 | - |
| Contracted Services | 1,810 | 413 | 2,600 | 4,000 | - | 4,000 |
| PERA | 10,138 | 9,832 | 9,174 | 10,575 | 8,217 | 11,173 |
| FICA | 8,267 | 8,028 | 7,575 | 8,835 | 7,323 | 9,376 |
| Police Pension | 265,377 | 285,034 | 311,316 | 326,798 | 244,786 | 358,974 |
| Medicare | 24,063 | 24,639 | 26,694 | 28,838 | 21,192 | 31,600 |
| Health Insurance | 394,516 | 406,182 | 426,111 | 458,492 | 348,018 | 492,086 |
| Life Insurance | 583 | 703 | 508 | 581 | 664 | 593 |
| Workers Compensation | 101,108 | 120,049 | 151,037 | 120,048 | 117,711 | 137,341 |
| TOTAL PERSONNEL | 2,509,612 | 2,605,669 | 2,824,446 | 2,946,989 | 2,269,143 | 3,224,462 |
| SUPPLIES & MATERIALS | | | | | | |
| Office Supplies | 796 | 764 | 1,500 | 1,500 | 771 | 1,500 |
| Copy Supplies | 434 | 578 | 623 | 500 | - | 500 |
| Printing & Binding | 691 | 767 | 591 | 500 | 277 | 500 |
| Computer Supplies | - | - | - | 1,000 | 111 | 1,000 |
| Assets between \$700-\$4,999 | 5,279 | - | 722 | - | 1,495 | - |
| Inventorial Supplies | 1,381 | 560 | 919 | 3,500 | 570 | 3,500 |
| Operating Supplies | 6,806 | 5,884 | 5,924 | 6,500 | 2,988 | 6,500 |
| Motor Fuels | 44,758 | 52,943 | 50,157 | 65,000 | 36,209 | 65,000 |
| Lubricants | - | - | - | - | - | - |
| Police Reserves Supplies-Dona | 3,162 | 2,784 | 659 | 3,000 | 1,302 | 3,000 |
| Uniforms/Clothing/Safety | 29,034 | 23,537 | 26,520 | 26,000 | 22,419 | 26,000 |
| Ammunition | 7,766 | 11,412 | 4,695 | 7,000 | 11,028 | 7,000 |
| SWAT | 3,879 | 5,778 | 4,700 | 7,000 | 7,000 | 10,000 |
| TOTAL SUPPLIES & MATERIALS | 103,986 | 105,009 | 97,009 | 121,500 | 84,170 | 124,500 |
| OTHER CHARGES & SERVICES | | | | | | |
| Professional Services | 45 | - | - | - | - | - |
| Legal | 560 | 10,786 | - | 2,000 | - | 2,000 |
| Legal - Prosecutions | 55,000 | 55,000 | 55,000 | 55,000 | 41,250 | 63,000 |
| Other Contracted Services | 881 | - | - | - | - | - |
| Telephone | - | - | - | - | - | - |
| Postage/Freight | 1,199 | 920 | 667 | 500 | 41 | 750 |
| Seminar/Meetings/Schools | 26,854 | 20,436 | 28,586 | 30,000 | 29,496 | 30,000 |
| Hiring Expense/Background | 912 | 1,343 | 4,321 | 2,000 | 5,205 | 2,000 |
| Subpeona Fees | - | - | - | - | - | - |
| Community Education/Promo | 2,495 | 2,610 | 2,393 | 2,500 | 3,575 | 3,000 |
| Auto Licenses | 86 | 199 | 100 | 200 | 49 | 200 |
| Post Brd License Fee Reimburs | 902 | 542 | - | 720 | - | 720 |
| Publishing & Advertising | 875 | 2,863 | 1,016 | 1,500 | 1,403 | 1,500 |
| General Insurance | 55,106 | 71,122 | 77,822 | 80,000 | 73,380 | 88,000 |
| Electricity | 1,309 | 2,268 | 2,231 | 2,500 | 1,851 | 2,500 |
| Heat-Natural Gas | 255 | - | - | 500 | - | - |
| Maintenance Contracts | 2,427 | 2,652 | 2,389 | 3,000 | 2,240 | 3,000 |
| Building Maint/Repairs | 904 | 624 | 41 | 1,000 | - | 1,000 |
| Body Worn Cameras | - | 166 | 67,521 | 80,000 | 75,687 | 90,000 |
| Radio Maint/Repair | - | 675 | 56 | - | - | 1,000 |

**CITY OF GRAND RAPIDS
POLICE DEPARTMENT**

ACTUAL 2021-2023 EXPENDITURES, 2024 BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGET

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | ACTUAL YTD 10/31/2024 | PROPOSED 2025 BUDGET |
|--|------------------|------------------|------------------|------------------|-----------------------------|----------------------------|
| Vehicle Maint/Repair | 40,939 | 23,850 | 18,385 | 20,000 | 11,724 | 8,000 |
| Gen Equip Maint/Repair | 1,704 | 1,947 | 15,570 | 3,500 | 2,423 | 3,500 |
| General Equipment | 4,799 | - | - | 2,600 | - | 2,000 |
| Miscellaneous | 60 | - | 201 | - | 200 | - |
| Dues & Subscriptions | 2,056 | 1,788 | 1,742 | 2,000 | 2,055 | 2,000 |
| Copier Lease | 1,616 | 1,787 | 2,202 | 1,700 | 1,885 | 1,700 |
| Safety Camp Expenditures | - | 28 | - | - | - | - |
| Towing Charges | 3,655 | 2,122 | 1,318 | 3,000 | 491 | 2,000 |
| Out of Town Court Expenses | - | - | - | - | - | - |
| Radio Deprecation | 16,649 | 16,420 | 16,420 | 16,420 | 16,190 | 16,550 |
| TOTAL OTHER CHARGES & SER | 221,287 | 220,148 | 297,983 | 310,640 | 269,144 | 324,420 |
| CAPITAL OUTLAY | | | | | | |
| Eqpt/Machinery/Furn/Fix | 42,614 | - | - | - | - | - |
| TOTAL POLICE EXPENDITURES | 2,877,500 | 2,930,825 | 3,219,437 | 3,379,129 | 2,622,457 | 3,673,382 |
| GRAND ITASCA SECURITY PERSONNEL | | | | | | |
| Salary-Fulltime | 186,048 | 197,607 | 222,980 | 270,548 | 210,265 | 291,294 |
| Salary-Overtime | 20,979 | 25,136 | 23,862 | - | 13,791 | 10,000 |
| Salary-Parttime | 23,078 | 26,680 | 29,519 | 45,395 | 15,732 | 20,010 |
| Salary-PT Overtime | - | 966 | 67 | - | - | - |
| PERA | 16,266 | 16,559 | 19,740 | 21,153 | 17,436 | 22,597 |
| FICA | 13,686 | 15,018 | 16,888 | 19,588 | 14,633 | 19,611 |
| Police Pension | 1,107 | 634 | 84 | - | 29 | - |
| Medicare | 3,288 | 3,563 | 3,956 | 4,581 | 3,425 | 4,659 |
| Health Insurance | 73,296 | 67,188 | 80,952 | 101,887 | 80,096 | 106,975 |
| Life Insurance | 95 | 111 | 105 | 232 | 122 | 129 |
| Unemployment | 15 | - | - | - | - | - |
| Workers Compensation | 13,335 | 17,503 | 27,570 | 35,006 | 21,175 | 25,380 |
| TOTAL PERSONNEL | 351,192 | 370,965 | 425,723 | 498,390 | 376,702 | 500,655 |
| SUPPLIES & MATERIALS | | | | | | |
| Office Supplies | - | - | - | 200 | - | 200 |
| Copy Supplies | 1 | 1 | 1 | - | - | - |
| * Assets between \$700-\$4,999 | 1,224 | - | - | - | - | - |
| Inventorial Supplies | - | 252 | 3,024 | 3,024 | 3,024 | 3,024 |
| Operating Supplies | - | 1,558 | - | - | - | - |
| Uniforms/Clothing/Safety | 3,586 | 4,098 | 3,109 | 3,000 | 2,937 | 3,000 |
| Taser Cartridges/Mace | - | - | - | - | - | - |
| TOTAL SUPPLIES & MATERIALS | 4,811 | 5,910 | 6,134 | 6,224 | 5,961 | 6,224 |
| OTHER CHARGES & SERVICES | | | | | | |
| Administrative Costs/Prof Svcs | - | - | - | 59,807 | - | 66,000 |
| Supervisor Costs | - | - | - | - | - | - |
| Other Contracted Services | - | - | - | - | - | - |
| Professional Services | - | - | - | - | - | - |
| Legal | - | - | - | - | - | - |
| Telephone | - | - | - | - | - | - |
| Postage/Freight | 10 | 6 | - | - | - | - |
| Seminar/Meetings/Schools | - | 113 | - | - | - | - |
| Hiring Expense/Background | 6,826 | 5,726 | 1,463 | 2,500 | 3,595 | 2,500 |
| 11/7/2024 | | | | | | 201 |

**CITY OF GRAND RAPIDS
POLICE DEPARTMENT**

ACTUAL 2021-2023 EXPENDITURES, 2024 BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGET

| | <u>2021 ACTUAL</u> | <u>2022 ACTUAL</u> | <u>2023 ACTUAL</u> | <u>2024 BUDGET</u> | <u>ACTUAL YTD 10/31/2024</u> | <u>PROPOSED 2025 BUDGET</u> |
|--------------------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------------|-------------------------------------|
| Staff Training | - | - | - | - | - | 5,000 |
| Publishing & Advertising | 812 | 819 | | 500 | - | 500 |
| General Insurance | 1,069 | 1,682 | 2,195 | 1,225 | 2,060 | 1,225 |
| Maintenance Contracts | 10 | 11 | 6 | - | - | - |
| Radio Maintenance | - | - | 688 | 2,000 | - | 2,000 |
| TOTAL OTHER CHARGES & SER | <u>8,727</u> | <u>8,357</u> | <u>4,352</u> | <u>66,032</u> | <u>5,655</u> | <u>77,225</u> |
| TOTAL SECURITY EXPENDITURE: | <u>364,730</u> | <u>385,231</u> | <u>436,208</u> | <u>570,646</u> | <u>388,318</u> | <u>584,104</u> |
| TOTAL POLICE/SECURITY EXPEN | <u>3,242,230</u> | <u>3,316,056</u> | <u>3,655,645</u> | <u>3,949,775</u> | <u>3,010,775</u> | <u>4,257,486</u> |

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**CITY OF GRAND RAPIDS
PUBLIC WORKS/ENGINEERING DEPARTMENT
ACTUAL 2021-2023 EXPENDITURES, 2024 BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGET**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | ACTUAL YTD 10/31/2024 | PROPOSED 2025 BUDGET |
|-------------------------------------|------------------|------------------|------------------|------------------|-----------------------------|----------------------------|
| PERSONNEL | | | | | | |
| Salary-Fulltime | 844,492 | 776,953 | 830,753 | 854,204 | 578,249 | 747,882 |
| Salary-Overtime | 23,183 | 23,452 | 29,473 | 22,000 | 17,177 | 22,000 |
| Salary-Parttime | 130,419 | 157,567 | 128,464 | 92,000 | 142,032 | 92,000 |
| Salary-Parttime/Overtime | 4,037 | 6,306 | 3,611 | 4,750 | 3,607 | 4,750 |
| Contracted Services | - | 14,786 | - | - | - | 59,000 |
| PERA | 65,549 | 59,587 | 63,918 | 65,737 | 43,550 | 57,645 |
| FICA | 59,349 | 57,063 | 58,721 | 59,967 | 42,907 | 53,375 |
| Medicare | 13,878 | 13,343 | 13,731 | 14,024 | 10,033 | 12,483 |
| Health Insurance | 209,072 | 214,205 | 217,800 | 255,789 | 188,215 | 225,691 |
| Life Insurance | 312 | 288 | 229 | 327 | 316 | 275 |
| HealthCare Savings | 16,923 | 15,103 | 14,270 | - | 16,142 | - |
| Unemployment | 4,611 | 5,039 | 15,962 | 7,510 | 7,959 | 7,510 |
| Workers Compensation | 47,777 | 46,311 | 53,185 | 52,253 | 49,554 | 50,324 |
| TOTAL PERSONNEL | 1,419,599 | 1,390,003 | 1,430,118 | 1,428,561 | 1,099,742 | 1,332,935 |
| SUPPLIES & MATERIALS | | | | | | |
| Office Supplies | 357 | 236 | 279 | 800 | 127 | 800 |
| Copy Supplies | 436 | 618 | 734 | 1,200 | 161 | 1,200 |
| Printing/Binding | - | - | 166 | 100 | 1,788 | 100 |
| Computer Supplies | 67 | - | 1,141 | 1,500 | 4,255 | 1,500 |
| Assets between \$700-\$4,999 | 5,049 | - | 1,100 | 6,000 | 1,862 | 6,000 |
| Inventorial Supplies | 881 | - | 1,508 | 400 | 3,591 | 400 |
| Operating Supplies | 463 | 688 | 560 | 1,300 | 1,589 | 1,300 |
| Motor Fuels | 43,271 | 75,312 | 57,296 | 70,000 | 40,210 | 65,000 |
| Lubricants | 881 | 27 | - | 1,000 | - | 1,000 |
| Maintenance Tools/Sup | 5,983 | 2,594 | 3,318 | 1,500 | 2,130 | 1,500 |
| Building Maint Supplies | 52 | 238 | 10 | 1,000 | 9,428 | 1,000 |
| Chemicals | 358 | 1,032 | 633 | 800 | 1,265 | 800 |
| Uniforms/Clothing/Safety | 9,247 | 10,612 | 8,478 | 7,500 | 9,183 | 7,500 |
| Cutting Edges | - | 2,970 | 9,283 | - | 7,380 | 5,000 |
| Sign Repair Materials | 8,198 | 13,930 | 11,717 | 15,000 | 14,051 | 15,000 |
| Bituminous/Pot hole patching | 74,015 | 25,519 | 41,889 | 45,000 | 45,565 | 45,000 |
| Concrete | 73 | 2,221 | 41 | 1,000 | - | 1,000 |
| Granular/Riprap/Dirt | 1,137 | 6,785 | 9,469 | 6,000 | 5,433 | 6,000 |
| Small Tools | 2,503 | 1,355 | 3,764 | 2,000 | 1,388 | 2,000 |
| Sand/Salt | 46,149 | 64,255 | 52,506 | 65,000 | 24,511 | 55,000 |
| Liquid De-Icer | 29,793 | 41,732 | 25,639 | 20,000 | - | 20,000 |
| Grounds Maint/Supplies | 58,089 | 40,484 | 58,336 | 35,000 | 35,261 | 50,000 |
| TOTAL SUPPLIES/ MATERIALS | 287,002 | 290,609 | 287,867 | 282,100 | 209,179 | 287,100 |
| OTHER CHARGES & SERVICES | | | | | | |
| Professional Services | 2,986 | - | 16,214 | 10,000 | 280 | 10,000 |
| Engineering Fees | 10,423 | 5,669 | 7,095 | 8,000 | 2,962 | 8,000 |
| Legal | 2,512 | - | 1,000 | 2,000 | - | 2,000 |
| Other Contracted Services | 188,904 | 89,253 | 96,501 | 90,000 | 50,284 | 90,000 |
| PUC Chgs Telephone Chgs | 629 | 149 | - | - | - | - |
| S/W Trip Haz Repairs | 15,760 | 17,887 | 8,547 | 20,000 | 11,872 | 20,000 |
| Postage/Freight | 227 | 118 | 1,058 | 1,600 | 1,564 | 1,600 |
| Seminar/Meetings/Schools | 2,084 | 5,582 | 5,794 | 11,000 | 2,473 | 6,500 |
| Auto Mileage | 1,232 | 1,704 | 1,932 | 1,500 | 1,173 | 1,500 |

11/7/2024

**CITY OF GRAND RAPIDS
PUBLIC WORKS/ENGINEERING DEPARTMENT
ACTUAL 2021-2023 EXPENDITURES, 2024 BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGET**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | ACTUAL YTD 10/31/2024 | PROPOSED 2025 BUDGET |
|------------------------------------|------------------|------------------|------------------|------------------|-----------------------------|----------------------------|
| Auto Licenses | - | 635 | - | 750 | 553 | 750 |
| Publishing & Advertising | 1,446 | 210 | - | 700 | 76 | 700 |
| General Insurance | 20,841 | 20,886 | 23,188 | 29,500 | 26,997 | 29,500 |
| Electricity | 43,670 | 56,734 | 39,364 | 50,000 | 30,029 | 50,000 |
| Water | 12,841 | 9,263 | 17,802 | 10,000 | 16,271 | 12,500 |
| Garbage Removal | 15,870 | 20,117 | 24,762 | 16,000 | 17,047 | 20,000 |
| Heat-Natural Gas | 626 | 1,096 | 967 | 1,000 | 570 | 1,000 |
| Maintenance Contracts | 3,521 | 3,121 | 3,033 | 3,500 | 2,440 | 3,500 |
| Building Maint/Repairs | 20,550 | 27,122 | 33,888 | 30,000 | 23,119 | 30,000 |
| Ground Maint/Repairs | 12,654 | 6,458 | 7,579 | 7,000 | 5,063 | 7,000 |
| Irrigation Maint/Repair | 8,074 | 4,566 | 8,534 | 7,500 | 10,568 | 7,500 |
| Vehicle Maint/Repair | 114,776 | 144,311 | 128,515 | 115,000 | 65,626 | 90,000 |
| Gen Equip Maint/Repair | 334 | 2,669 | - | 300 | 67 | 300 |
| Fixture Maint/Repair | 1,054 | 40 | 496 | 1,000 | 3,457 | 1,000 |
| Equipment Rental | 650 | - | 2,065 | 1,500 | - | 1,500 |
| Portable Restroom Rental | 15,917 | 13,644 | 12,671 | 15,000 | 13,666 | 15,000 |
| Miscellaneous | - | 5,685 | 46 | 500 | 187 | 500 |
| Dues & Subscriptions | 626 | 668 | 498 | 750 | 162 | 750 |
| Banner Replacement | 4,329 | 4,819 | 4,822 | 4,000 | - | 4,000 |
| Demo Dump Charges | 415 | - | 1,725 | - | 5,405 | - |
| Crack Sealing-ST Aid Maint | 35,520 | 63,755 | 47,125 | 60,000 | 60,795 | 60,000 |
| Striping-ROW Paint | 14,186 | 14,979 | 16,267 | 15,000 | 26,251 | 15,000 |
| Fleet Maintenance | 20 | - | 24 | - | - | - |
| Facility Maint Charges | 2,561 | - | 21,393 | - | 217 | - |
| Street Lighting | 122,573 | 119,930 | 114,802 | 120,000 | 79,407 | 120,000 |
| Street Lighting Supplies | 932 | - | - | - | - | - |
| Street Lighting Maint | 115,384 | 141,261 | 114,057 | 120,000 | 51,787 | 120,000 |
| TOTAL OTHER CHGS/SERV | 794,126 | 782,330 | 761,762 | 753,100 | 510,367 | 730,100 |
| CAPITAL OUTLAY-PUBLIC WORKS | | | | | | |
| Equipment/Mach/Furn & Fix | - | - | - | - | 15,565 | - |
| Building/Building Improvements | - | - | 7,275 | - | - | - |
| TOTAL CAPITAL OUTLAY | - | - | 7,275 | - | 15,565 | - |
| TOTAL EXPENDITURES | 2,500,727 | 2,462,942 | 2,487,022 | 2,463,761 | 1,834,852 | 2,350,135 |

**CITY OF GRAND RAPIDS
RECREATION DEPARTMENT**

ACTUAL 2021-2023 EXPENDITURES, 2024 BUDGET, YEAR TO DATE ACTUAL AND PROPOSED 2025 BUDGET

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | ACTUAL YTD 10/31/2024 | PROPOSED 2025 BUDGET |
|---------------------------------------|----------------|----------------|----------------|----------------|-----------------------------|----------------------------|
| PERSONNEL | | | | | | |
| Salary-Fulltime | 44,535 | 45,473 | 88,135 | 129,507 | 109,357 | 133,292 |
| Salary-Overtime | - | - | 1,839 | | 3,255 | |
| Salary-Parttime | 7,383 | 21,885 | 82,501 | 92,758 | 78,326 | 114,020 |
| Salary-Parttime Overtime | - | - | 559 | 2,010 | 356 | 2,010 |
| Contacted Services | - | - | 3,733 | | 8,046 | 2,010 |
| PERA | 3,340 | 3,410 | 8,606 | 14,341 | 11,896 | 13,303 |
| FICA | 3,138 | 4,096 | 10,533 | 13,905 | 11,503 | 15,458 |
| Police Pension | 734 | 938 | 31 | 3,281 | 241 | 356 |
| Medicare | - | - | 2,466 | - | 2,709 | 3,644 |
| Health Insurance | 9,162 | 9,162 | 22,863 | 40,755 | 31,300 | 32,093 |
| Life Insurance | 13 | 13 | 31 | 52 | 54 | 39 |
| Healthcare Savings | - | - | 1,092 | - | 2,020 | |
| Unemployment | 283 | - | 3,685 | 1,010 | 587 | 1,510 |
| Workers Compensation | 1,992 | 2,189 | 7,145 | 8,886 | 7,860 | 9,530 |
| TOTAL PERSONNEL | 70,580 | 87,166 | 233,220 | 306,505 | 267,509 | 327,265 |
| SUPPLIES & MATERIALS | | | | | | |
| Office Supplies | - | - | 76 | 300 | 35 | 300 |
| Copy Supplies | 0 | 1 | 25 | | - | |
| Printing/Binding | - | - | | | - | |
| Computer Supplies | - | - | | | - | |
| Assets \$700-\$4,999 | - | - | | | - | |
| Inventorial Supplies | - | - | | | 583 | |
| Operating/Program Supplies | 25 | - | 774 | | 5,986 | 10,000 |
| Motor Fuels | - | - | 4,165 | | 152 | |
| Maintenance Tools/Supplies | 12 | - | 1,952 | | 3,046 | 4,000 |
| Uniforms/Clothing/Safety | - | - | | | 300 | |
| Activity Passes | - | - | - | | - | |
| TOTAL SUPPLIES & MATERIALS | 37 | 1 | 6,991 | 300 | 10,102 | 14,300 |
| OTHER CHARGES & SERVICES | | | | | | |
| Auditing/Accounting Services | | | | | 1149.75 | 1,402 |
| Legal | - | - | 1,130 | 1,000 | - | 1,000 |
| Other Contracted Services | - | - | | | - | |
| Telephone | - | - | | | - | |
| Postage/Freight | 1 | 2 | 41 | | - | |
| Seminar/Meetings/Schools | - | - | 520 | - | - | - |
| Auto License | - | - | | | - | |
| Publishing & Advertising | 188 | - | | | - | |
| General Insurance | 329 | 417 | (750) | 1,000 | 1,340 | 1,000 |
| Maintenance Contracts | 1,764 | 3,068 | 3,504 | 5,000 | 5,323 | 5,000 |
| Computer Maint/Repair | - | - | 572 | | - | |
| Gen Equip Maint/Repair | 148 | - | 545 | | - | |
| Vehicle Maint/Repair | - | - | | | - | |
| Equipment Rental | 471 | 477 | 382 | | 432 | |
| MC/Visa Bank Charges | | | | | 323 | |
| Miscellaneous | 20 | - | 127 | | - | |
| Dues & Subscriptions | 37 | 71 | 625 | - | 560 | |
| Advertising Production | | | 269 | | - | |
| Snowmobile Trail Grooming | 2,500 | 2,500 | 2,500 | 3,000 | - | 3,000 |
| TOTAL OTHER CHARGES & SERV | 5,458 | 6,534 | 9,465 | 10,000 | 9,128 | 11,402 |

**CITY OF GRAND RAPIDS
CITY WIDE
ACTUAL 2021-2023 EXPENDITURES, 2024 BUDGET AND PROPOSED 2025**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | ACTUAL YTD 10/31/2024 | PROPOSED 2025 BUDGET |
|--------------------------------|----------------|----------------|----------------|----------------|-----------------------------|----------------------------|
| Software Upgrades | - | 8,750 | | | - | |
| Cash (over)/short | (5) | - | | | 0 | |
| Accounting Software Upgrades | | | | | 205 | |
| Work Comp Deductible | - | - | | | | |
| TZD Wave Participant Pmts | | | 10,632 | | 3,711 | |
| 49er's Health Co-Pay | - | - | | | - | |
| Employee Assistance Program | - | - | | | - | |
| Computer Replacement | 16,568 | 12,147 | 16,043 | 29,600 | 31,382 | 34,700 |
| Miscellaneous | - | - | | | - | |
| City Wide - Legal | - | - | 138 | | 488 | |
| Copy Supplies/Postage | - | - | | | 8,512 | |
| City Wide - Maintenance | 9,524 | 12,486 | 6,926 | 7,000 | 5,449 | 7,000 |
| Prof Services/COBRA/HRA | 592 | 370 | 385 | 380 | 339 | 380 |
| GIS - ELA | 27,500 | 32,500 | 27,500 | 32,500 | 29,300 | 32,500 |
| City Work - ELA | 13,800 | 14,950 | 15,674 | 15,675 | 21,988 | 51,638 |
| Flex Benefit Plan | 585 | 780 | 963 | 1,000 | 318 | 1,000 |
| Long Term Disability | 8,162 | 7,892 | 5,453 | 10,000 | 4,742 | 10,000 |
| City Wide Special Events | 5,616 | - | - | - | - | - |
| City Wide Cell/Land Phone | 49,194 | 49,360 | 47,218 | 50,000 | 42,407 | 50,500 |
| Arts & Culture Expenditures | 13,492 | 6,332 | 7,499 | 7,500 | 1,800 | 7,500 |
| Human Rights Commission | 10,431 | 4,995 | 9,542 | 7,500 | 4,942 | 7,500 |
| Bad Debt Expense | - | - | 75 | - | - | - |
| Payment to Comonent Unit-EDA | 230,000 | - | - | - | - | - |
| Software Maintenance Contracts | 70,019 | 115,611 | 133,566 | 131,000 | 136,578 | 142,400 |
| MC/VISA charges | 8,200 | 6,116 | 7,990 | 8,000 | 5,052 | 8,000 |
| Bank Charges | 780 | 2,323 | 2,034 | 2,500 | 1,859 | 2,500 |
| City Wide Miscellaneous | 189 | 2,550 | 5,250 | - | 5,468 | - |
| Bldg Condemnation/Judgements | 480 | 3,570 | 11,707 | - | 31,370 | - |
| Retirees Insurance | - | 296 | 680 | 20,377 | 16,724 | 20,377 |
| Retirees Ins Contribution | - | 30,000 | 45,000 | 45,000 | 45,000 | 45,000 |
| | <u>465,126</u> | <u>311,027</u> | <u>354,275</u> | <u>368,032</u> | <u>397,633</u> | <u>420,995</u> |

**CITY OF GRAND RAPIDS
ITASCA CALVARY CEMETERY
2021-2023 ACTUAL, 2024 ADOPTED BUDGET, YEAR TO DATE AND 2025 PROPOSED BUDGET**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | ACTUAL YTD 10/31/2024 | PROPOSED 2025 BUDGET |
|--------------------------------------|----------------|----------------|----------------|----------------|-----------------------------|----------------------------|
| TAXES | | | | | | |
| Current | \$ 181,161 | \$ 184,731 | \$ 196,557 | \$ 238,199 | \$ 117,374 | \$ 252,892 |
| Delinquent | 2,470 | 1,237 | 570 | - | 268 | |
| Fiscal Disparities | 15,679 | 22,412 | 15,774 | - | 17,132 | |
| TOTAL TAXES | 199,310 | 208,380 | 212,901 | 238,199 | 134,774 | 252,892 |
| INTERGOVERNMENTAL | | | | | | |
| Supplemental Aid | 10,084 | 9,757 | 10,481 | - | - | |
| State of Minnesota (Storm) | 13,539 | - | - | - | - | |
| Taconite Credit-Residential | - | - | - | - | - | |
| TOTAL INTERGOVERNMENTAL | 23,623 | 9,757 | 10,481 | - | - | - |
| CHARGES FOR SERVICES | | | | | | |
| Cohasset Cemetery Sexton | 5,721 | 5,625 | 5,906 | 5,000 | 4,598 | 5,000 |
| Restitution for Damages | 817 | - | - | - | - | - |
| Cemetery Lots | 13,000 | 16,500 | 8,250 | 13,000 | 15,750 | 10,000 |
| Grave Openings | 32,370 | 19,700 | 21,520 | 18,000 | 23,700 | 20,000 |
| TOTAL CHARGES FOR SERVICES | 51,907 | 41,825 | 35,676 | 36,000 | 44,048 | 35,000 |
| MISCELLANEOUS INCOME | | | | | | |
| Miscellaneous Income (Foundations) | 1,195 | 1,670 | 920 | 1,000 | 775 | 1,000 |
| Investment Income | 530 | 587 | 1,040 | 300 | 833 | 300 |
| TOTAL MISC REVENUE | 1,725 | 2,257 | 1,960 | 1,300 | 1,608 | 1,300 |
| OTHER FINANCING SOURCES | | | | | | |
| Insurance Recovery | - | - | - | - | - | |
| Sale of Fixed Assets | - | - | 1,341 | - | - | |
| Operating Transfer In | 82,585 | - | 34,672 | - | - | |
| Extraordinary Item | 7,743 | - | 3,757 | - | - | |
| TOTAL OTHER FINANCING SOURCES | 90,328 | - | 39,770 | - | - | - |
| TOTAL REVENUES | 366,893 | 262,219 | 300,788 | 275,499 | 180,429 | 289,192 |
| PERSONNEL | | | | | | |
| Salary-Full-time | 120,969 | 119,174 | 126,563 | 127,422 | 104,271 | 131,189 |
| Salary-Full-time-OT | 1,975 | 5,326 | 5,285 | - | 1,201 | - |
| Salary-Parttime | 28,761 | 22,680 | 18,549 | 25,010 | 18,784 | 25,010 |
| Salary-Parttime-OT | 281 | - | 394 | 775 | 263 | 775 |
| PERA | 9,146 | 9,264 | 9,804 | 9,472 | 7,911 | 9,755 |
| FICA | 8,956 | 8,573 | 8,786 | 9,499 | 7,256 | 9,732 |
| Medicare | 2,095 | 2,005 | 2,055 | 2,233 | 1,697 | 2,288 |
| Health Insurance | 28,404 | 28,980 | 30,402 | 36,679 | 26,352 | 38,511 |
| Life Insurance | 39 | 38 | 37 | 52 | 67 | 52 |
| Healthcare Savings | 4,579 | 4,003 | 3,931 | - | 3,636 | - |
| Unemployment | - | - | - | - | - | - |
| Workers Compensation | 9,749 | 9,439 | 11,176 | 11,067 | 8,825 | 10,699 |
| Total Personnel | 214,954 | 209,482 | 216,982 | 222,209 | 180,262 | 228,011 |

**CITY OF GRAND RAPIDS
ITASCA CALVARY CEMETERY
2021-2023 ACTUAL, 2024 ADOPTED BUDGET, YEAR TO DATE AND 2025 PROPOSED BUDGET**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | ACTUAL YTD 10/31/2024 | PROPOSED 2025 BUDGET |
|---|----------------|----------------|----------------|----------------|-----------------------------|----------------------------|
| SUPPLIES & MATERIALS | | | | | | |
| Office Supplies | 16 | 21 | - | - | 9 | - |
| Copy Supplies | 3 | 2 | 3 | - | - | - |
| Computer Supplies | - | - | - | - | - | - |
| Assets between \$700-\$4,999 | 4,395 | - | - | 5,000 | - | 5,000 |
| Operating Supplies | 251 | 128 | 218 | 1,000 | 110 | 1,000 |
| Motor fuels | 4,225 | 6,152 | 4,773 | 5,000 | 3,431 | 5,000 |
| Uniform/Clothing/Safety | 518 | 508 | 651 | 600 | 665 | 600 |
| Small Tools | 727 | 30 | 1,187 | 1,000 | 374 | 1,000 |
| Grounds Maint/Supplies | 243 | 595 | 781 | 3,000 | 1,345 | 3,000 |
| Total supplies and materials | 10,378 | 7,436 | 7,612 | 15,600 | 5,934 | 15,600 |
| OTHER CHARGES & SERVICES | | | | | | |
| Professional Services | - | - | - | - | - | - |
| Auditing/Accounting | 779 | 787 | 842 | 800 | 894 | 1,091 |
| Legal | - | - | - | - | - | - |
| Recording/Filing fees | 1,567 | 1,656 | 1,058 | 1,850 | 1,012 | 1,850 |
| Other contracted services | 3,610 | 255 | 265 | 3,000 | 4,092 | 3,000 |
| Telephone | 1,227 | 1,250 | 1,098 | 1,500 | 1,019 | 1,500 |
| Postage | 18 | 26 | 16 | 50 | - | 50 |
| Seminars/Meetings/School | 62 | 117 | 128 | 200 | - | 200 |
| Auto License | - | 39 | - | 100 | 21 | 100 |
| General Insurance | 4,001 | 3,210 | 4,311 | 4,500 | 3,980 | 4,500 |
| Electricity | 2,344 | 2,409 | 2,241 | 2,700 | 1,673 | 2,500 |
| Water | 774 | 530 | 612 | 500 | 491 | 500 |
| LP Gas | 5,394 | 6,844 | 4,978 | 6,000 | 3,500 | 6,000 |
| Garbage removal | 697 | 729 | 743 | 1,000 | 570 | 1,000 |
| Maintenance Contracts | 31 | 32 | 17 | 100 | - | 100 |
| Building Maint/Repairs | 49 | 3,238 | 267 | 3,500 | 23 | 3,500 |
| Grounds Maint/Repair | 4,541 | 55 | 512 | 3,500 | 107 | 3,500 |
| Computer Maintenance/Repairs | 400 | 924 | 400 | 500 | - | 500 |
| Internet Services | 1,671 | 1,643 | 1,803 | 1,500 | 1,689 | 1,800 |
| Vehicle Maint/Repair | 4 | 80 | - | 500 | 25 | 500 |
| General Equipment Maint/Repair | 3,183 | 3,198 | 1,803 | 5,500 | 5,437 | 5,500 |
| Lease Veh Accessories | - | - | 727 | - | - | - |
| Enterprise Lease Pmts | - | - | 2,345 | - | 7,344 | 7,500 |
| Lease Interest Expense | - | - | 673 | - | - | - |
| Miscellaneous | 2,620 | - | - | - | - | - |
| Dues and Subscriptions | 390 | 390 | 390 | 390 | 390 | 390 |
| Total Other Charges & Services | 33,359 | 27,410 | 25,230 | 37,690 | 32,268 | 45,581 |
| CAPITAL OUTLAY | | | | | | |
| Land Improvements | 56 | - | - | - | - | - |
| Cemetery Lots Repurchased | 300 | - | 275 | - | - | - |
| Equip/Machinery/Furn/Fix | 82,585 | - | 40,176 | - | - | - |
| Total Capital Outlay | 82,941 | - | 40,451 | - | - | - |
| TOTAL EXPENDITURES | 341,632 | 244,329 | 290,275 | 275,499 | 218,465 | 289,192 |
| REVENUE/(EXPENDITURES) | 25,261 | 17,891 | 10,513 | - | (38,035) | - |

**CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY
ACTUAL 2021-2023 EXPENDITURES, 2024 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGET**

| | <u>2021 ACTUAL</u> | <u>2022 ACTUAL</u> | <u>2023 ACTUAL</u> | <u>2024 BUDGET</u> | <u>YTD ACTUAL 10/31/2024</u> | <u>PROPOSED 2025 BUDGET</u> |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------------|-------------------------------------|
| REVENUES | | | | | | |
| Taxes | | | | | | |
| Current | \$ 605,929 | \$ 642,923 | \$ 661,419 | 825,128 | \$ 406,224 | \$ 830,187 |
| Delinquent | 8,908 | 4,460 | 1,867.29 | | 840 | |
| Fiscal Disparities | 52,442 | 78,000 | 53,079.69 | | 59,293 | |
| Total Taxes | <u>667,279</u> | <u>725,384</u> | <u>716,366</u> | <u>825,128</u> | <u>466,357</u> | <u>830,187</u> |
| Intergovernmental | | | | | | |
| Supplemental Aid | 33,728 | 33,956 | 35,268 | | - | |
| State of Minnesota | - | 707 | - | | - | |
| Library Contracts | 146,043 | 151,428 | 143,384 | 128,000 | 83,440 | 145,000 |
| Total Intergovernmental | <u>179,771</u> | <u>186,092</u> | <u>178,652</u> | <u>128,000</u> | <u>83,440</u> | <u>145,000</u> |
| Charges for Services | | | | | | |
| ALS Cross-overs | 8,045 | 8,045 | 8,045 | 5,281 | 8,045 | 5,281 |
| Photo Copies | 1,579 | 2,290 | 2,898 | 2,000 | 3,476 | 2,000 |
| Internet | 876 | 1,449 | 1,338 | 2,000 | 1,197 | 2,000 |
| Library Fees-Proctoring | 130 | 120 | 125 | 100 | 75 | 100 |
| Passport Processing Fee | 17,185 | 29,640 | 42,105 | 18,200 | 30,555 | 18,200 |
| Fax Machine Use | 367 | 436 | 693 | 500 | 562 | 500 |
| Total Charges for Services | <u>28,182</u> | <u>41,980</u> | <u>55,204</u> | <u>28,081</u> | <u>43,910</u> | <u>28,081</u> |
| Fines and Forfeits | | | | | | |
| Library Fines | 220 | 13 | 86 | | 37 | - |
| Total Fines and Forfeits | <u>220</u> | <u>13</u> | <u>86</u> | <u>-</u> | <u>37</u> | <u>-</u> |
| Miscellaneous Revenue | | | | | | |
| Donations | 4,089 | 12,302 | 17,529 | 1,500 | 11,392 | 1,500 |
| Memorial Books | - | - | 60 | - | - | - |
| Donations-Children's Library | - | 487 | - | - | - | - |
| Donations-Library Programs | 330 | - | - | - | - | - |
| Endowment Fund Income | 6,981 | (4,130) | 2,586 | 1,300 | 1,466 | 1,300 |
| Donations-ADA Project | - | - | - | - | - | - |
| Grand Rapids Lib Foundation | 3,400 | 34,777 | 24,486 | - | 27,801 | - |
| Meeting Room Receipts | - | - | - | - | - | - |
| Miscellaneous | 2,311 | 2,569 | 2,809 | - | 1,558 | - |
| Energy Rebates | - | - | - | - | - | - |
| Investment Income | 4,001 | 2,901 | 5,200 | 3,000 | 3,968 | 3,000 |
| Net (loss)/gain on net Investment | - | (23,611) | 7,028 | - | - | - |
| Total Miscellaneous Revenue | <u>21,112</u> | <u>25,295</u> | <u>59,698</u> | <u>5,800</u> | <u>46,186</u> | <u>5,800</u> |
| Other Sources | | | | | | |
| Insurance Recovery | - | - | - | - | - | - |
| Operating Transfer - In | - | - | 4,452 | - | - | - |
| Fund Balance Usage | - | - | - | - | - | - |
| Total Revenues | <u>896,564</u> | <u>978,765</u> | <u>1,014,459</u> | <u>987,009</u> | <u>639,930</u> | <u>1,009,068</u> |
| EXPENSES | | | | | | |
| Operating Transfer Out | - | - | - | - | - | - |

**CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY
ACTUAL 2021-2023 EXPENDITURES, 2024 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGET**

| | <u>2021 ACTUAL</u> | <u>2022 ACTUAL</u> | <u>2023 ACTUAL</u> | <u>2024 BUDGET</u> | <u>YTD ACTUAL 10/31/2024</u> | <u>PROPOSED 2025 BUDGET</u> |
|-------------------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------------|-------------------------------------|
| Personnel | | | | | | |
| Salary-Full time | 398,402 | 389,447 | 403,487 | 415,796 | 331,533 | 432,574 |
| Salary-Full time overtime | - | - | - | - | - | - |
| Salary-Part Time | 53,774 | 71,515 | 85,689 | 91,955 | 83,870 | 96,799 |
| Salary-Part time overtime | - | - | - | - | - | - |
| Contracted Services | 4,845 | 11,393 | 2,043 | 8,510 | 2,774 | 8,510 |
| PERA | 35,699 | 34,401 | 36,378 | 37,816 | 30,611 | 39,305 |
| FICA | 27,825 | 28,192 | 29,912 | 31,481 | 25,289 | 32,821 |
| Medicare | 6,508 | 6,593 | 6,996 | 7,362 | 5,914 | 7,676 |
| Health Insurance | 115,625 | 109,944 | 114,444 | 122,265 | 99,960 | 128,370 |
| Life Insurance | 199 | 218 | 222 | 232 | 203 | 232 |
| Unemployment | 8,787 | - | - | - | - | - |
| Worker's Comp | 2,954 | 2,496 | 3,062 | 3,032 | 1,992 | 2,413 |
| Total Personnel | <u>654,619</u> | <u>654,199</u> | <u>682,233</u> | <u>718,449</u> | <u>582,146</u> | <u>748,700</u> |
| Supplies and materials | | | | | | |
| Office Supplies | 3,732 | 7,754 | 3,803 | 8,000 | 4,834 | 8,000 |
| Copy Supplies | 450 | 637 | 1,118 | 1,500 | 381 | 1,500 |
| Printing/binding | 478 | 528 | 193 | 1,000 | 126 | 1,000 |
| Computer Supplies | 3,522 | 3,359 | 3,477 | 3,000 | 3,166 | 3,000 |
| Computer Inventory | 10,560 | 365 | 836 | 2,500 | 3,807 | 2,500 |
| Assets between 700 and 4999 | 1,529 | 13,361 | 7,873 | 10,000 | 14,663 | 10,000 |
| Inventorial Supplies Equip<700 | 790 | 3,514 | 750 | 1,000 | 860 | 1,000 |
| Volunteer Prgm Supplies & Mat | 414 | 3,593 | 6,197 | 1,000 | 4,913 | 1,000 |
| Operating Supplies | 2,744 | 2,812 | 2,894 | 2,000 | 3,193 | 2,000 |
| Books | 41,791 | 51,345 | 48,884 | 39,000 | 41,992 | 39,000 |
| Audio/Visual | 8,787 | 9,197 | 8,033 | 9,000 | 11,324 | 9,000 |
| Newspapers | 1,459 | 1,563 | 1,993 | 2,000 | 1,802 | 2,000 |
| Periodicals | 5,588 | 5,561 | 5,549 | 7,500 | 35 | 7,500 |
| Maintenance Tools/Supplies | 2,061 | 2,314 | 2,805 | 3,000 | 3,216 | 3,000 |
| Other Supplies/Materials | 90 | 360 | - | - | - | - |
| Equipment/Parts | - | - | - | - | - | - |
| Volunteer Coordinator Materials | - | - | - | - | - | - |
| Total supplies and materials | <u>83,995</u> | <u>106,264</u> | <u>94,404</u> | <u>90,500</u> | <u>94,311</u> | <u>90,500</u> |
| Services and Charges | | | | | | |
| Professional Services | - | 15,501 | - | 500 | - | 500 |
| Accounting Services | 1,113 | 1,124 | 1,203 | 1,500 | 1,278 | 1,600 |
| Legal | - | - | - | - | - | - |
| Laundry | 457 | 726 | 820 | 1,000 | 683 | 1,000 |
| Janitorial Services | 20,400 | 18,275 | 20,400 | 20,960 | 17,467 | 20,960 |
| Other Contracted Services | 4,289 | 16,023 | 6,325 | 12,000 | 5,945 | 12,000 |
| Telephone | 4,811 | 4,546 | 4,378 | 6,000 | 3,681 | 6,000 |
| Postage/Freight | 1,743 | 3,293 | 4,506 | 3,500 | 2,945 | 3,500 |
| Seminar/Meetings/School | - | - | 10,229 | 16,000 | 7,343 | 3,000 |
| Staff Training | - | - | - | - | - | - |
| Community Ed/Promotion | 216 | 216 | 216 | - | 227 | - |
| Professional Service-Collections | 343 | 1,877 | 1,922 | 2,000 | 1,153 | 2,000 |
| Auto Mileage/travel | - | - | 254 | - | 245 | 500 |
| Publishing and Advertising | 105 | 420 | - | 600 | - | 600 |
| General Insurance | 8,043 | 17,082 | 24,295 | 22,000 | 21,840 | 26,208 |

**CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY**

ACTUAL 2021-2023 EXPENDITURES, 2024 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGET

| | <u>2021 ACTUAL</u> | <u>2022 ACTUAL</u> | <u>2023 ACTUAL</u> | <u>2024 BUDGET</u> | <u>YTD ACTUAL 10/31/2024</u> | <u>PROPOSED 2025 BUDGET</u> |
|-------------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------------|-------------------------------------|
| Electricity | 34,158 | 33,292 | 31,682 | 35,000 | 25,774 | 35,000 |
| Garbage Removal | 1,766 | 1,675 | 1,797 | 2,000 | 1,868 | 2,000 |
| Heat-Natural Gas | 5,031 | 4,643 | 1,961 | 8,000 | 1,084 | 8,000 |
| Maintenance Contracts | 10,499 | 10,501 | 12,190 | 9,500 | 6,902 | 9,500 |
| Building Maintenance/Repairs | 7,006 | 17,733 | 9,977 | 15,000 | 5,460 | 15,000 |
| Grounds Maintenance | - | 1,536 | 3,683 | 1,000 | 1,907 | 1,000 |
| Computer Maintenance/Repairs | 8,766 | 9,847 | 10,440 | 9,000 | 3,510 | 9,000 |
| On-line Services | 2,564 | 1,753 | 1,849 | 3,000 | 1,871 | 3,000 |
| General Equip Maint/Repair | 5,525 | 11,624 | 6,664 | 8,000 | 5,819 | 8,000 |
| Equipment Leases | 1,451 | 1,445 | 1,512 | 1,500 | 1,217 | 1,500 |
| Miscellaneous | 20 | - | - | - | - | - |
| Dues & Subscriptions | 30 | 30 | 30 | - | 270 | - |
| Interlibrary Loan Charges | - | 20 | - | - | - | - |
| Fund Balance Payback | - | - | - | - | - | - |
| Total Other Services | <u>118,335</u> | <u>173,180</u> | <u>156,333</u> | <u>178,060</u> | <u>118,490</u> | <u>169,868</u> |
| Capital Outlay | | | | | | |
| Equipment/Mach/Furn/Fixture | - | - | 7,898 | - | - | - |
| Building/Bldg Improvements | - | - | - | - | - | - |
| Total Capital Outlay | <u>-</u> | <u>-</u> | <u>7,898</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| GRAND TOTAL | <u>856,949</u> | <u>933,644</u> | <u>940,868</u> | <u>987,009</u> | <u>794,947</u> | <u>1,009,068</u> |
| REVENUE/(EXPENDITURES) | <u>\$ 39,615</u> | <u>\$ 45,121</u> | <u>\$ 73,591</u> | <u>\$ -</u> | <u>\$ (155,016)</u> | <u>\$ -</u> |

**GRAND RAPIDS/ITASCA COUNTY AIRPORT
AIRPORT OPERATIONS FUND WORKSHEET
ACTUAL 2021-2023 EXPENDITURES, 2024 BUDGET AND 2025 PROPOSED BUDGET**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | ACTUAL YTD 10/31/2024 | PROPOSED 2025 BUDGET |
|-----------------------------------|----------------|----------------|----------------|----------------|-----------------------------|----------------------------|
| REVENUES: | | | | | | |
| INTERGOVERNMENTAL | | | | | | |
| State Operations Reimb | 66,231 | 132,462 | 66,231 | 66,231 | - | 66,231 |
| State Project Reimb | - | - | - | - | - | - |
| Federal Project | 24,158 | 27,472 | 45,898 | - | - | - |
| Itasca County | 20,000 | 20,000 | 62,833 | 20,000 | 22,163 | 20,000 |
| TOTAL INTERGOVERNMENTAL | 110,389 | 179,934 | 174,962 | 86,231 | 22,163 | 86,231 |
| CHARGES FOR SERVICES | | | | | | |
| Landing Fees | 783 | 2,441 | 7,629 | 2,500 | 4,191 | 5,000 |
| Gas Sales/Fuel Flowage | 8,031 | 6,850 | 8,055 | 5,500 | 6,764 | 6,500 |
| TOTAL CHARGES FOR SERVICES | 8,814 | 9,291 | 15,685 | 8,000 | 10,955 | 11,500 |
| MISCELLANEOUS | | | | | | |
| Private Lease Rental | 21,474 | 21,823 | 21,977 | 24,000 | 23,742 | 22,000 |
| Solar Lease Payment | - | 4,295 | 381 | 14,700 | 14,744 | 14,700 |
| Tie Down Area/Old T-Hangar | 7,258 | 7,330 | 7,403 | 7,000 | 6,513 | 7,000 |
| Rent-DNR Fire CACHE | 833 | 833 | 2,670 | 800 | 3,596 | 2,500 |
| FBO Rent | 21,029 | 21,239 | 21,451 | 21,400 | 18,055 | 29,481 |
| T-Hangar Rent | 69,515 | 67,815 | 70,853 | 68,000 | 66,525 | 68,000 |
| ACAR - Maint BLDG | 1,200 | 800 | - | - | - | - |
| Miscellaneous | 2,213 | - | 250 | - | - | - |
| Energy Rebates | 999 | - | - | - | - | - |
| Investment Income | 262 | 592 | 505 | 250 | 281 | 500 |
| Lease Interest Revenue | - | 3,557 | 14,218 | - | - | - |
| TOTAL MISCELLANEOUS | 124,782 | 128,285 | 139,709 | 136,150 | 133,456 | 144,181 |
| OTHER SOURCES | | | | | | |
| Sale of Fixed Assets | - | - | 16,362 | - | 82,820 | - |
| Insurance Recovery | 5,914 | - | 822 | - | - | - |
| Operating Transfers In - City | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| Fund Balance Usage | - | - | - | 27,625 | - | 27,209 |
| TOTAL OTHER SOURCES | 25,914 | 20,000 | 37,184 | 47,625 | 102,820 | 47,209 |
| TOTAL REVENUES | 269,899 | 337,510 | 367,539 | 278,006 | 269,394 | 289,121 |
| EXPENDITURES | | | | | | |
| PERSONNEL | | | | | | |
| Salary-Fulltime | 50,778 | 53,027 | 57,047 | 69,824 | 44,520 | 72,502 |
| Salary-Overtime | 2,709 | 5,328 | 6,628 | 1,000 | 2,010 | 1,000 |
| Salary-Parttime | 13,638 | 7,034 | 6,672 | 8,000 | 11,036 | 8,000 |
| Salary-Parttime Overtime | 23 | - | 218 | - | - | - |
| PERA | 3,976 | 4,337 | 4,752 | 5,270 | 3,490 | 5,470 |
| FICA | 3,973 | 3,871 | 4,183 | 4,887 | 3,386 | 5,053 |
| Medicare | 929 | 905 | 978 | 1,143 | 792 | 1,182 |
| Health Insurance | 11,046 | 19,320 | 20,268 | 18,340 | 17,568 | 19,256 |
| Life Insurance | 26 | 38 | 37 | 26 | 43 | 26 |
| Healthcare Savings | 1,781 | 2,669 | 2,621 | - | 2,424 | - |
| Unemployment | - | - | - | - | - | - |
| Workers Compensation | 1,714 | 3,004 | 3,552 | 3,517 | 2,872 | 3,483 |
| TOTAL PERSONNEL | 90,591 | 99,533 | 106,954 | 112,007 | 88,141 | 115,971 |

**GRAND RAPIDS/ITASCA COUNTY AIRPORT
AIRPORT OPERATIONS FUND WORKSHEET
ACTUAL 2021-2023 EXPENDITURES, 2024 BUDGET AND 2025 PROPOSED BUDGET**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | ACTUAL YTD 10/31/2024 | PROPOSED 2025 BUDGET |
|-------------------------------------|----------------|----------------|----------------|----------------|-----------------------------|----------------------------|
| SUPPLIES | | | | | | |
| Office Supplies | - | 7 | - | - | - | - |
| Copy Supplies | 15 | 12 | 14 | - | - | - |
| Computer Supplies | - | - | - | 500 | - | - |
| Assets between \$700-\$4,999 | - | - | - | - | - | - |
| Inventorial Supplies | - | 280 | - | 1,500 | 1,878 | 1,500 |
| Operating Supplies | 281 | 333 | 61 | - | 381 | - |
| Motor Fuels | 9,791 | 18,417 | 14,954 | 15,000 | 7,588 | 15,000 |
| Lubricants | 46 | - | - | 500 | - | 500 |
| Maintenance Tools/Sup | 703 | 365 | 121 | 500 | 322 | 500 |
| Uniforms/Clothing | 140 | 250 | 150 | 250 | 150 | 250 |
| Other Supplies/Materials | - | 193 | - | 250 | - | 250 |
| Equipment Parts | - | - | - | - | - | - |
| Tires | - | - | - | 1,000 | - | 1,000 |
| Small Tools (Shop) | 468 | - | 379 | 1,000 | 292 | 1,000 |
| Liquid Deicer | 20,239 | 26,738 | 636 | 26,000 | 25,686 | 26,000 |
| TOTAL SUPPLIES | 31,682 | 46,595 | 16,315 | 46,500 | 36,296 | 46,000 |
| OTHER CHARGES & SERVICES | | | | | | |
| Professional Services | - | 7,500 | - | - | - | - |
| Accounting Services | 779 | 815 | 842 | 1,200 | 1,012 | 1,200 |
| Engineering | - | 830 | - | 1,500 | - | 1,500 |
| Legal | 5,012 | 1,924 | - | 2,000 | - | 2,000 |
| Other Contracted Services | 3,000 | 1,955 | - | 3,500 | 300 | 3,500 |
| Telephone | 640 | 675 | 544 | 1,500 | 562 | 1,500 |
| Postage/Freight | 88 | 73 | 94 | 200 | - | 200 |
| Seminar/Meetings | 31 | 89 | 93 | 1,650 | - | 1,650 |
| Auto Mileage/Travel | - | 506 | 557 | 1,500 | 268 | 1,500 |
| Auto Licenses | - | 96 | - | 100 | 64 | 100 |
| Publishing/Advertising | - | - | - | 200 | 676 | 200 |
| General Insurance | 17,380 | 12,443 | 16,469 | 20,000 | 15,590 | 20,000 |
| Electricity | 15,834 | 13,393 | 11,069 | 15,000 | 7,633 | 15,000 |
| Garbage Removal | 1,247 | 1,038 | 1,355 | 2,000 | 859 | 2,000 |
| Heat-Natural Gas | 3,515 | 5,749 | 4,573 | 5,500 | 2,284 | 5,500 |
| Maintenance Contract | 159 | 131 | 90 | - | - | - |
| Building Maint/Repair | 18,162 | 13,967 | 112,384 | 15,000 | 5,032 | 15,000 |
| Grounds Maint/Repair | 11,782 | 9,687 | 7,374 | 10,000 | 3,885 | 10,000 |
| Pavement Maintenance | - | 23 | - | - | - | - |
| T Hangar Maintenance | 6,094 | 3,856 | 1,355 | 7,500 | 1,327 | 7,500 |
| Computer Maint/Repair | 300 | 300 | 300 | 500 | - | 500 |
| Lighting Maint/Repair | 4,145 | 2,545 | 9,550 | 5,000 | - | 5,000 |
| Radio Maint/Repair | - | - | - | - | - | - |
| Vehicle Maint/Repair | 6,360 | 5,095 | 7,397 | 5,000 | 2,824 | 5,000 |
| General Equip Maint/Repair | 18,699 | 65,149 | 19,558 | 20,000 | 10,487 | 20,000 |
| Land Rental | 1,163 | - | - | - | - | - |
| Enterprise Lease Rental | - | - | - | - | 16,274 | 8,000 |
| Miscellaneous | - | - | - | - | 58 | - |
| Drug Screening | - | - | - | - | - | - |
| Dues/Subscriptions/Lic Fee | 198 | 219 | 275 | 650 | 205 | 300 |
| TOTAL OTHER CHARGES | 114,588 | 148,060 | 193,879 | 119,500 | 69,339 | 127,150 |

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**GRAND RAPIDS/ITASCA COUNTY AIRPORT
AIRPORT OPERATIONS FUND WORKSHEET
ACTUAL 2021-2023 EXPENDITURES, 2024 BUDGET AND 2025 PROPOSED BUDGET**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | ACTUAL YTD 10/31/2024 | PROPOSED 2025 BUDGET |
|-----------------------------------|----------------|----------------|----------------|----------------|-----------------------------|----------------------------|
| CAPITAL OUTLAY | | | | | | |
| Equipment | 11,239 | - | 23,379 | | 10,898 | - |
| Bldg/Bldg Improvements | - | - | | | - | - |
| TOTAL CAPITAL OUTLAY | 11,239 | - | 23,379 | | 10,898 | - |
| TOTAL EXPENDITURES | 248,101 | 294,188 | 340,527 | 278,007 | 204,675 | 289,121 |
| Total Operating Revenue | 269,899 | 337,510 | 367,539 | 278,006 | 269,394 | 289,121 |
| Total Operating Expenditures | 248,101 | 294,188 | 340,527 | 278,006 | 204,675 | 289,121 |
| Revenue over (under) Expenditures | 21,798 | 43,322 | 27,012 | - | 64,719 | - |

CITY OF GRAND RAPIDS
Grand Rapids Domestic Animal Control Facility
Actual 2021-2022 Expenditures, 2024 Budget, Year to Date and 2025 Proposed Budget

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | ACTUAL YTD 10/31/2024 | PROPOSED 2025 BUDGET |
|---|-----------------|----------------|----------------|----------------|-----------------------------|----------------------------|
| Revenue: | | | | | | |
| Intergovernmental: County | \$ 3,262 | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 2,250 | \$ 3,000 |
| City of Cohasset | - | - | - | - | - | \$ - |
| Itasca County | 22,530 | 30,663 | 31,520 | 37,250 | 23,479 | 37,250 |
| City of Bovey | - | - | - | - | - | - |
| City of Coleraine | - | - | - | - | - | - |
| City of Hill City | - | - | - | - | - | - |
| City of LaPrairie | - | - | - | - | - | - |
| Dog License | - | - | - | - | - | - |
| Pound Fees | - | - | - | - | - | - |
| Miscellaneous | 0 | 10 | - | - | - | - |
| Operating Transfer - In | 37,778 | 34,657 | 34,753 | 37,950 | - | 40,936 |
| Total Revenue | 63,570 | 68,330 | 69,273 | 78,200 | 25,729 | 81,186 |
| Expenditures: | | | | | | |
| Personnel | | | | | | |
| Salary-Fulltime | 24,370 | 25,730 | 28,217 | 28,786 | 23,441 | 31,016 |
| Salary-Overtime | - | - | - | 2,000 | - | 2,000 |
| Salary-Parttime | 8,295 | 9,780 | 9,240 | 8,040 | 8,982 | 8,040 |
| Contracted Services | - | - | - | - | - | - |
| PERA | 1,827 | 1,929 | 2,105 | 2,889 | 1,736 | 3,045 |
| FICA | 2,007 | 2,183 | 2,303 | 2,416 | 1,995 | 2,564 |
| Medicare | 469 | 510 | 538 | 565 | 466 | 600 |
| Health Insurance | 9,162 | 9,162 | 9,537 | 10,189 | 8,330 | 10,698 |
| Life Insurance | 13 | 13 | 12 | 13 | 10 | 13 |
| Unemployment | 734 | - | - | - | - | - |
| Workers Compensation | 709 | 921 | 1,153 | 1,142 | 867 | 1,050 |
| Total Personnel | 47,587 | 50,228 | 53,105 | 56,040 | 45,828 | 59,026 |
| Supplies & Materials | | | | | | |
| Assets between \$700-\$4,999 | - | - | - | - | - | - |
| Inventorial Supplies | 330 | - | - | - | - | - |
| Supplies | 1,141 | 1,689 | 744 | 1,500 | 672 | 1,500 |
| Motor Fuel | 1,941 | 2,884 | 2,208 | 2,500 | 1,671 | 2,500 |
| Total Supplies & Materials | 3,411 | 4,573 | 2,952 | 4,000 | 2,343 | 4,000 |
| Other Charges & Services | | | | | | |
| Professional Services | 262 | - | 357 | 500 | 584 | 500 |
| Telephone | 584 | 542 | 478 | 1,080 | 452 | 1,080 |
| Seminars/Training | - | - | - | - | - | - |
| General Liability Insurance | 2,869 | 2,306 | 3,221 | 4,500 | 2,930 | 4,500 |
| Electric | 5,793 | 5,293 | 5,206 | 5,335 | 4,318 | 5,335 |
| Garbage Removal | 45 | 45 | 45 | 45 | 45 | 45 |
| Natural Gas | 1,616 | 2,561 | 1,991 | 3,000 | 1,301 | 3,000 |
| Maint Contracts | 769 | 990 | 1,202 | 700 | 404 | 700 |
| Building Maintenance | 1,131 | 1,220 | 163 | 2,000 | - | 2,000 |
| General Eqpt Maint/Repairs | - | 28 | 54 | 500 | 158 | 500 |
| Facility Maint Charge | 500 | 500 | 500 | 500 | - | 500 |
| Total Other Charges & Services | 13,570 | 13,484 | 13,216 | 18,160 | 10,192 | 18,160 |
| Total Operating Costs | 64,568 | 68,285 | 69,272 | 78,200 | 58,363 | 81,186 |
| REVENUES/(EXPENDITURES) | \$ (998) | \$ 44 | \$ 0 | \$ - | \$ (32,634) | \$ - |

**CITY OF GRAND RAPIDS
CENTRAL SCHOOL
ACTUAL 2020-2023 EXPENDITURES, 2024 BUDGET, PROPOSED 2025 BUDGET**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ACTUAL | 2024 BUDGET | ACTUAL YTD 10/31/2024 | PROPOSED 2025 BUDGET |
|--|----------------|----------------|----------------|----------------|-----------------------------|----------------------------|
| REVENUES: | | | | | | |
| Leases | \$ 47,609 | \$ 62,361 | \$ 58,185 | \$ 60,000 | \$ 46,658 | \$ 60,000 |
| Late Lease Payments | 42 | 40 | 30 | 100 | 2 | 100 |
| State of Minnesota-Grant | - | - | - | - | - | - |
| Blandin Foundation | - | - | - | - | - | - |
| Miscellaneous | 1,359 | 125 | - | - | 1,839 | - |
| Interest from Investment-Cap | 431 | 274 | \$ 572 | - | 400 | - |
| Insurance Recovery | 8,293 | - | - | - | - | - |
| Operating Transfer -In | 50,716 | 90,285 | 58,289 | 64,650 | - | 75,435 |
| TOTAL REVENUE: | 108,450 | 153,085 | 117,076 | 124,750 | 48,899 | 135,535 |
| EXPENDITURES: | | | | | | |
| Supplies & Materials: | | | | | | |
| Office Supplies | 13 | 15 | 10 | - | - | - |
| Inventorial Supplies | 116 | 1,006 | - | 500 | - | 500 |
| Maintenance Tools/Supplies | 1,553 | 754 | 1,803 | 800 | 2,166 | 800 |
| Total Supplies & Materials: | 1,682 | 1,775 | 1,813 | 1,300 | 2,166 | 1,300 |
| Other Charges & Services: | | | | | | |
| Professional Services | - | - | - | - | - | - |
| Accounting/Audit | 668 | 674 | 722 | 750 | 767 | 935 |
| Legal | - | - | - | - | - | - |
| Exterminator | 506 | 443 | 413 | 500 | 490 | 500 |
| Janitorial | 18,000 | 16,125 | 18,000 | 18,500 | 13,875 | 18,500 |
| Other Contracted Services | - | 2,551 | - | - | - | - |
| Management Contract Service | 2,423 | 3,932 | 3,528 | 4,000 | 2,435 | 4,000 |
| Telephone | 1,438 | 1,402 | 1,506 | 1,500 | 1,277 | 1,600 |
| Postage/Freight | - | - | 1 | - | - | - |
| Promotions/Advertising/Publishing | 649 | 450 | - | 1,000 | - | 1,000 |
| General Insurance | 10,336 | 17,723 | 26,398 | 18,000 | 23,830 | 28,000 |
| Electricity | 21,731 | 21,968 | 20,539 | 22,000 | 15,893 | 22,000 |
| Garbage | 3,620 | 3,821 | 4,194 | 4,000 | 3,194 | 4,200 |
| Heat-Natural Gas | 13,838 | 19,861 | 12,431 | 17,000 | 6,083 | 18,000 |
| Maintenance Contracts - Elevator | 1,682 | 6,375 | 1,363 | 4,500 | 3,312 | 4,500 |
| Building Maint/Repairs | 35,410 | 33,357 | 25,288 | 25,000 | 16,674 | 25,000 |
| Fire Alarm & Heating Contracts | 312 | 312 | 312 | 1,000 | 312 | 400 |
| Gen Equip Maint/Repair | 100 | 25 | 35 | 300 | - | 200 |
| Miscellaneous | 150 | - | 140 | - | - | - |
| Dues/Subscriptions | 120 | 120 | - | - | 120 | - |
| Building Maint/Cap Res | - | - | - | - | 25 | - |
| Total Other Charges & Services: | 110,983 | 129,138 | 114,870 | 118,050 | 88,286 | 128,835 |
| Capital Outlay: | | | | | | |
| Bldg Improvement | - | - | - | - | - | - |
| Bldg Imprv-Capital Reserve | 5,400 | 5,400 | 5,400 | 5,400 | - | 5,400 |
| Total Capital Outlay: | 5,400 | 5,400 | 5,400 | 5,400 | - | 5,400 |
| TOTAL EXPENDITURES: | 118,064 | 136,314 | 122,083 | 124,750 | 90,452 | 135,535 |
| Excess Revenue > Expenditures: | (9,614) | 16,772 | (5,006) | - | (41,553) | - |

**CITY OF GRAND RAPIDS
CIVIC CENTER DEPARTMENT
2022 ACTUAL, 2023 BUDGET, 2024 YEAR TO DATE, PROPOSED 2025 BUDGET**

| | <u>2022 ACTUAL</u> | <u>2023 ACTUAL</u> | <u>2024 BUDGET</u> | <u>ACTUAL YTD 10/31/2024</u> | <u>PROPOSED 2025 BUDGET</u> |
|--|------------------------|------------------------|------------------------|--------------------------------------|-------------------------------------|
| REVENUES: | | | | | |
| Star of the North Skating/Other Ice | 36,882 | 23,899 | 24,746 | 23,562 | 25,000 |
| GRAHA | 115,774 | 196,591 | 227,085 | 101,790 | 240,000 |
| ISD 318 | 174,606 | 165,078 | 185,240 | 153,910 | 187,977 |
| Miscellaneous-Ice Rnt | - | 29,646 | - | 62,425 | 82,000 |
| Rent-Summer Ice | - | - | 71,328 | - | 40,000 |
| Rent - Dry Floor | 24,178 | 16,471 | 9,000 | 18,740 | 27,000 |
| Rent - Table/Chair | 6,426 | 1,943 | 2,000 | 3,490 | - |
| Advertising Signs | 67,467 | 60,967 | 70,000 | 71,883 | 70,000 |
| Zamboni Advertising | 5,000 | 5,000 | 3,000 | 5,500 | 3,000 |
| Future Naming Rights/Sponsorships | - | - | 75,000 | - | 100,000 |
| Skate Sharpening | 605 | 390 | 1,000 | 110 | - |
| Miscellaneous | 2,575 | 5,103 | - | 1,451 | - |
| Video Game Vending | 1,313 | 554 | 600 | - | - |
| Investment Income | - | 935 | - | - | - |
| Lease Interest Revenue | - | 8,741 | - | - | - |
| TOTAL MISCELLANEOUS REVENUE | 434,825 | 515,317 | 669,000 | 442,862 | 774,977 |
| EXPENDITURES: | | | | | |
| Personnel | - | 124,112 | - | - | NO |
| Supplies | - | 9,189 | - | - | NO |
| Professional Service | 138 | - | - | - | - |
| Accounting/Auditing Services | 11,011 | 1,083 | - | - | - |
| Other Contract Services | 4,711 | 5,712 | 5,600 | 8,405 | 17,000 |
| Facilities Maintenance Charge | - | - | - | - | - |
| Telephone | 4,206 | 2,273 | 4,400 | 2,569 | 4,000 |
| Postage/Freight | 48 | - | 100 | - | - |
| Seminar/Meetings/Schools | 613 | - | - | - | 1,000 |
| General Insurance | 17,164 | 26,320 | 10,000 | 35,610 | 21,500 |
| Electricity | 167,330 | 104,759 | 100,000 | 100,834 | 150,000 |
| Water | 6,124 | 6,336 | 6,000 | 5,205 | 7,000 |
| Sewer | 6,103 | 5,515 | 6,000 | 4,283 | 5,000 |
| Garbage Removal | 8,030 | 10,303 | 6,000 | 5,696 | - |
| Heat-Natural Gas | 13,304 | 14,318 | 35,000 | 28,540 | 24,000 |
| Maintenance Contracts | 119 | 135 | - | - | - |
| Building Maint/Repairs | 58,216 | 34,306 | 20,000 | 33,946 | 45,000 |
| Computer Maintenance/Repair | 1,000 | - | 1,000 | 980 | 1,000 |
| Gen Equip Maint/Repair | 57,859 | 19,314 | 30,000 | 19,656 | 40,000 |
| MC/VISA Bank Charges | 841 | 434 | - | - | - |
| Dues & Subscriptions | 526 | 500 | - | 90 | - |
| Advertising Production | 757 | 132 | 1,000 | - | - |
| Summer Ice Programming | 19 | 20 | 3,500 | - | - |
| Marketing | - | - | - | - | - |
| Copy Machine Lease | 377 | 66 | 400 | - | - |
| Loan Repayment | 197 | 138 | - | - | - |
| Bond Interest Expense | - | 196,597 | - | - | - |
| Operating Transfer-Out | 24,437 | - | - | 113,274 | - |
| Total Other Charges & Services: | 383,132 | 561,561 | 229,000 | 359,087 | 315,500 |
| Debt Service | - | - | - | - | - |
| Equipment Certificates-Miscellaneous | - | 150,000 | 150,000 | - | - |
| Equipment Certificates-Ice Arena | 27 | 235,000 | 235,000 | - | - |

| | | | | | |
|--|---------|------------------|----------------|------------------|---------------------|
| Tax Abatement Bonds | - | <u>55,000</u> | <u>55,000</u> | <u>-</u> | <u>-</u> |
| Total Debt Service: | - | <u>440,000</u> | <u>440,000</u> | <u>-</u> | <u>-</u> |
| TOTAL ALLOWED ST EXPENDITURES | 383,132 | <u>1,001,561</u> | <u>669,000</u> | <u>359,087</u> | <u>315,500</u> |
| Allowable Expenditures Less Revenue | | | | <u>\$ 83,775</u> | <u>\$ (459,477)</u> |