



## **POKEGAMA GOLF COURSE BOARD MEETING AGENDA**

**Tuesday, March 15, 2022  
7:30 AM**

**CALL TO ORDER:** Pursuant to due notice and call thereof, a Regular Meeting of the Pokegama Golf Course Board will be held on Tuesday, March 15, 2022 at 7:30 AM at Pokegama Golf Course, 3910 Golf Course Road, Grand Rapids, Minnesota.

**ROLL CALL:**

**PUBLIC INPUT:**

**SETTING THE AGENDA:** (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Board members present.)

**APPROVE MINUTES:**

1. Approve Golf Board minutes for Tuesday, February 15, 2022.

**CLAIMS AND FINANCIAL STATEMENTS:**

2. Consider approval of claims.

**VISITORS:**

**REPORTS:**

**BUSINESS:**

3. Discuss on-course restroom options.
4. Consider approving the purchase of Toro Verti-Cutter.

**CORRESPONDENCE AND OPEN DISCUSSION:**

**ADJOURN:**



CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

**POKEGAMA GOLF COURSE BOARD  
MEETING MINUTES**

**Tuesday, February 15, 2022  
7:30 AM**

**CALL TO ORDER:** Pursuant to due notice and call thereof, a Regular Meeting of the Pokegama Golf Course Board will be held on Tuesday, February 15, 2022 at 7:30 AM at Pokegama Golf Course, 3910 Golf Course Road, Grand Rapids, Minnesota.

**ROLL CALL:** Present- John Bauer, Pat Pollard, Rick McDonald Absent- Kelly Kirwin, Brad Pollard

Also in attendance Director of Golf Bob Cahill

**PUBLIC INPUT:** None

**SETTING THE AGENDA:** (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Board members present.)

No additions or deletions to the Agenda

Motion to approve by Pat Pollard, Second by Rick McDonald. Motion Approved

**APPROVE MINUTES:**

1. Approve Golf Board minutes for January 18, 2022 Motion to approve by Rick McDonald, Second by John Bauer. Motion approved

**CLAIMS AND FINANCIAL STATEMENTS:**

2. Review bills and consider approval of payment Motion to Approve Bill List by Pat Pollard, Second by John Bauer. Motion Approved.

**REPORTS:**

**BUSINESS:**

3. Discuss Course Restroom Needs Bob to follow up with Jeff's Restroom Rentals

**CORRESPONDENCE AND OPEN DISCUSSION:** None

**ADJOURN:** Motion to Adjourn by John Bauer, Second by Rick McDonald. Motion Approved

Minutes prepared by substitute Secretary Bob Cahill

DATE: 03/10/2022  
 TIME: 14:51:40  
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 03/15/2022

VENDOR #	NAME	AMOUNT DUE
-----		
POKEGAMA GOLF COURSE		
0114900	ANY WAY YOU WANT IT MOVING &	213.76
0401804	DAVIS OIL INC	115.32
1200500	L&M SUPPLY	297.17
1309355	MINNESOTA TORO	4,512.15
1815711	ROSS GOLF COURSE	4,889.67
1920555	STOKES PRINTING & OFFICE	62.48
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$10,090.55

CHECKS ISSUED-PRIOR APPROVAL  
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.27
0113216	AMERICAN BANK	175.76
0301328	ROBERT CAHILL	516.21
0315329	CITY OF COHASSET	949.09
0718015	GRAND RAPIDS CITY PAYROLL	18,638.16
1309335	MINNESOTA REVENUE	1,177.56
1516220	OPERATING ENGINEERS LOCAL #49	1,527.00
1601750	PAUL BUNYAN COMMUNICATIONS	160.26
1621130	P.U.C.	2,158.20
2000490	TDS Metrocom	120.75
2209665	VISA	195.22
2301700	WM CORPORATE SERVICES, INC	-684.83

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$24,987.65

TOTAL ALL DEPARTMENTS \$35,078.20

DETAILED POKEGAMA GOLF COURSE BILL LIST - MARCH 15, 2022

Item 2.

DATE: 03/10/22  
 TIME: 14:46:02  
 ID: AP441000.WOW

CITY OF GRAND RAPIDS  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/15/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
-----								
0100053	AT&T MOBILITY							
G	02/14/22	01	GC FEB CELL SERVICE	999-99-00-00-1000			03/15/22	54.27
				HOLDING ACCOUNT				
							INVOICE TOTAL:	54.27
							VENDOR TOTAL:	54.27
0113216	AMERICAN BANK							
G	01/31/22	01	GC JAN CR CARD FEES	999-99-00-00-1000			03/15/22	175.76
				HOLDING ACCOUNT				
							INVOICE TOTAL:	175.76
							VENDOR TOTAL:	175.76
0114900	ANY WAY YOU WANT IT MOVING &							
119843-G	01/31/22	01	20FT CONTAINER RENTAL-JAN	613-00-50-30-4025	20220619		03/15/22	100.00
				GOLF SIMULATOR EXPENSES				
		02	STAX #POKEGAMA GC	613-00-50-30-4025	20220619			6.88
				GOLF SIMULATOR EXPENSES				
							INVOICE TOTAL:	106.88
120186-G	02/28/22	01	20FT CONTAINER RENTAL FEB 2022	613-00-50-30-4025	20220620		03/15/22	100.00
				GOLF SIMULATOR EXPENSES				
		02	STAX # POKEGAMA GC	613-00-50-30-4025	20220620			6.88
				GOLF SIMULATOR EXPENSES				
							INVOICE TOTAL:	106.88
							VENDOR TOTAL:	213.76
0301328	ROBERT CAHILL							
G	03/07/22	01	REIMB-LAMP PROJECTOR PPLE	999-99-00-00-1000			03/15/22	516.21
				HOLDING ACCOUNT				
							INVOICE TOTAL:	516.21
							VENDOR TOTAL:	516.21
0315329	CITY OF COHASSET							

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 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/15/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0315329 CITY OF COHASSET								
G	02/14/22	01	GC JAN NTL GAS	999-99-00-00-1000			03/15/22	454.86
				HOLDING ACCOUNT				
		02	GC FEB NTL GAS	999-99-00-00-1000				494.23
				HOLDING ACCOUNT				
							INVOICE TOTAL:	949.09
							VENDOR TOTAL:	949.09
0401804 DAVIS OIL INC								
4448-G	03/09/22	01	LUBE & SUPPLIES	613-00-50-20-2130	20220675		03/15/22	107.90
				LUBRICANTS				
		02	TAX	613-00-50-20-2130				7.42
				LUBRICANTS				
							INVOICE TOTAL:	115.32
							VENDOR TOTAL:	115.32
0718015 GRAND RAPIDS CITY PAYROLL								
G	01/28/22	01	GC 01/28/22 PAYROLL	999-99-00-00-1000			03/15/22	6,148.24
				HOLDING ACCOUNT				
		02	GC 02/11/22 PAYROLL	999-99-00-00-1000				5,954.78
				HOLDING ACCOUNT				
		03	GC 02/25/22 PAYROLL	999-99-00-00-1000				6,535.14
				HOLDING ACCOUNT				
							INVOICE TOTAL:	18,638.16
							VENDOR TOTAL:	18,638.16
1200500 L&M SUPPLY								
10712444-G	03/02/22	01	10712444 FLOOR DRY OIL ABSORB	613-00-50-20-2150	20220647		03/15/22	21.98
				MAINT/EQUIPMENT SUPPLIES				
		02	ZEP CHERRY BOMB CLEANER	613-00-50-20-2150	20220647			19.98
				MAINT/EQUIPMENT SUPPLIES				
		03	FAST ORANGE BAR	613-00-50-20-2150	20220647			3.98
				MAINT/EQUIPMENT SUPPLIES				

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1200500 L&M SUPPLY								
10712444-G	03/02/22	04	3/8" DR 6 PT 3/4" SOCKET	613-00-50-20-2150	20220647		03/15/22	1.99
				MAINT/EQUIPMENT SUPPLIES				
		05	3/8" DR 6 PT DEEP WALL 3/4" SO	613-00-50-20-2150	20220647			3.49
				MAINT/EQUIPMENT SUPPLIES				
		06	TRAP MOUSE REGULAR	613-00-50-20-2150	20220647			2.97
				MAINT/EQUIPMENT SUPPLIES				
		07	GREASED LIGHTNING GALLON CLNR	613-00-50-20-2150	20220647			7.69
				MAINT/EQUIPMENT SUPPLIES				
		08	DISCCLEANER W/BLEACH 1GAL MAIN	613-00-50-20-2150	20220647			12.88
				MAINT/EQUIPMENT SUPPLIES				
		09	SHOP TOWEL ROLL BLUE 6PK	613-00-50-20-2150	20220647			11.99
				MAINT/EQUIPMENT SUPPLIES				
		10	FLUORESCENT BULB 4' T-8 F32T8S	613-00-50-20-2150	20220647			23.94
				MAINT/EQUIPMENT SUPPLIES				
		11	HODGMAN CASTER NEO CHEST	613-00-50-20-2150	20220647			99.99
				MAINT/EQUIPMENT SUPPLIES				
		12	STAX #1000002171	613-00-50-20-2150	20220647			14.50
				MAINT/EQUIPMENT SUPPLIES				
							INVOICE TOTAL:	225.38
10720295-G	03/09/22	01	10720295 AIR FILTER/PRECLEANER	613-00-50-20-2210	20220673		03/15/22	67.17
				EQUIPMENT PARTS				
		02	STAX #1000002171	613-00-50-20-2210	20220673			4.62
				EQUIPMENT PARTS				
							INVOICE TOTAL:	71.79
							VENDOR TOTAL:	297.17
1309335 MINNESOTA REVENUE								
G	02/22/22	01	JAN SALES & USE TAX	999-99-00-00-1000			03/15/22	1,177.56
				HOLDING ACCOUNT				
							INVOICE TOTAL:	1,177.56
							VENDOR TOTAL:	1,177.56
1309355 MINNESOTA TORO								

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 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/15/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1309355 MINNESOTA TORO								
1331107-00-G	02/03/22	01	1331107 242-50 NUT LUG	613-00-50-20-2210	20220607		03/15/22	1.48
				EQUIPMENT PARTS				
		02	110-9049 FILTER-SPIN ON FUEL/W	613-00-50-20-2210	20220607			18.44
				EQUIPMENT PARTS				
		03	86-3010 FILTER-OIL	613-00-50-20-2210	20220607			13.01
				EQUIPMENT PARTS				
		04	108-3841 FILTER-OIL	613-00-50-20-2210	20220607			8.90
				EQUIPMENT PARTS				
		05	ISO46 HYDRAULIC OIL 46 QUART	613-00-50-20-2210	20220607			52.00
				EQUIPMENT PARTS				
		06	15W40 SER15W-40 M/O BULK QUART	613-00-50-20-2210	20220607			13.00
				EQUIPMENT PARTS				
		07	ANTIFREEZE SHELL ZONE 50/50 PR	613-00-50-20-2210	20220607			28.80
				EQUIPMENT PARTS				
		08	LABOR	613-00-50-20-2210	20220607			770.00
				EQUIPMENT PARTS				
		09	L720 SHOP SUPPLIES/ENVIRON	613-00-50-20-2210	20220607			35.00
				EQUIPMENT PARTS				
		10	L709 PICKUP & DEL/MILEAGE PER	613-00-50-20-2210	20220607			250.00
				EQUIPMENT PARTS				
		11	STAX #161280	613-00-50-20-2210	20220607			9.32
				EQUIPMENT PARTS				
							INVOICE TOTAL:	1,199.95
1331108-00-G								
	02/04/22	01	1331108 119-4151 SCREW-BEDKNIF	613-00-50-20-2210	20220607		03/15/22	22.20
				EQUIPMENT PARTS				
		02	121-3167 BEDKNIFE-LOW CUT	613-00-50-20-2210	20220607			510.00
				EQUIPMENT PARTS				
		03	115-0894 BELT-BRUSH 5 INCH	613-00-50-20-2210	20220607			18.75
				EQUIPMENT PARTS				
		04	LABOR	613-00-50-20-2210	20220607			1,750.00
				EQUIPMENT PARTS				
		05	L720 SHOP SUPPLIES/ENVIRON	613-00-50-20-2210	20220607			25.00
				EQUIPMENT PARTS				

DETAILED POKEGAMA GOLF COURSE BILL LIST - MARCH 15, 2022

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1309355 MINNESOTA TORO								
1331108-00-G	02/04/22	06	STAX #161280	613-00-50-20-2210	20220607		03/15/22	37.88
				EQUIPMENT PARTS				
							INVOICE TOTAL:	2,363.83
1331109-00-G	02/04/22	01	1331109 110-9049 FILTER-SPIN O	613-00-50-20-2210	20220607		03/15/22	18.44
				EQUIPMENT PARTS				
		02	86-3010 FILTER-OIL	613-00-50-20-2210	20220607			13.01
				EQUIPMENT PARTS				
		03	108-3841 FILTER-OIL	613-00-50-20-2210	20220607			8.90
				EQUIPMENT PARTS				
		04	ISO46 HYDRAULIC OIL 46 QUART	613-00-50-20-2210	20220607			52.00
				EQUIPMENT PARTS				
		05	15W40 SER 15W-40 M/O BULK QUAR	613-00-50-20-2210	20220607			13.00
				EQUIPMENT PARTS				
		06	ANTIFREEZE SHELL ZONE 50/50 PR	613-00-50-20-2210	20220607			28.80
				EQUIPMENT PARTS				
		07	L720 SHOP SUPPLIES/ENVIRON	613-00-50-20-2210	20220607			35.00
				EQUIPMENT PARTS				
		08	LABOR	613-00-50-20-2210	20220607			770.00
				EQUIPMENT PARTS				
		09	STAX #161280	613-00-50-20-2210	20220607			9.22
				EQUIPMENT PARTS				
							INVOICE TOTAL:	948.37
							VENDOR TOTAL:	4,512.15
1516220 OPERATING ENGINEERS LOCAL #49								
G	02/14/22	01	GC MAR HEALTH INS PREMIUM	999-99-00-00-1000			03/15/22	1,527.00
				HOLDING ACCOUNT				
							INVOICE TOTAL:	1,527.00
							VENDOR TOTAL:	1,527.00
1601750 PAUL BUNYAN COMMUNICATIONS								
G	03/07/22	01	GC MAR SERVICE	999-99-00-00-1000			03/15/22	160.26
				HOLDING ACCOUNT				
							INVOICE TOTAL:	160.26
							VENDOR TOTAL:	160.26



DETAILED POKEGAMA GOLF COURSE BILL LIST - MARCH 15, 2022

Item 2.

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CITY OF GRAND RAPIDS  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/15/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1621130 P.U.C.								
G	02/14/22	01	GC JAN UTILITIES	999-99-00-00-1000			03/15/22	2,158.20
				HOLDING ACCOUNT				
							INVOICE TOTAL:	2,158.20
							VENDOR TOTAL:	2,158.20
1815711 ROSS GOLF COURSE								
2022-1-G	03/02/22	01	PRINTER	613-00-50-20-2150	20220629		03/15/22	44.00
				MAINT/EQUIPMENT SUPPLIES				
		02	WALL CALENDAR	613-00-50-20-2150	20220629			10.62
				MAINT/EQUIPMENT SUPPLIES				
		03	STAX #STEVE ROSS REIMBURSE	613-00-50-20-2150	20220629			3.76
				MAINT/EQUIPMENT SUPPLIES				
							INVOICE TOTAL:	58.38
2022-2-G	03/03/22	01	10FT PNTRCBL	613-00-50-20-2150	20220651		03/15/22	10.98
				MAINT/EQUIPMENT SUPPLIES				
		02	AIR FILTER	613-00-50-20-2150	20220651			10.96
				MAINT/EQUIPMENT SUPPLIES				
		03	AIR FILTER	613-00-50-20-2150	20220651			10.96
				MAINT/EQUIPMENT SUPPLIES				
		04	STAX #SROSS REIMBURSEMENT	613-00-50-20-2150	20220651			2.26
				MAINT/EQUIPMENT SUPPLIES				
							INVOICE TOTAL:	35.16
APR2022-G	04/01/22	01	APR 2022 GC MNT SERV CONT	613-00-50-30-3100	20220092		03/15/22	4,796.13
				OTHER CONTRACTED SERVICE				
							INVOICE TOTAL:	4,796.13
							VENDOR TOTAL:	4,889.67
1920555 STOKES PRINTING & OFFICE								
118473-G	03/02/22	01	DESK CALENDAR	613-00-50-20-2010	20220636		03/15/22	27.18
				OFFICE SUPPLIES				

DETAILED POKEGAMA GOLF COURSE BILL LIST - MARCH 15, 2022

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1920555 STOKES PRINTING & OFFICE								
118473-G	03/02/22	02	RM COPY PAPER	613-00-50-20-2010	20220636		03/15/22	5.99
				OFFICE SUPPLIES				
		03	SET DRY ERASE MARKER	613-00-50-20-2010	20220636			17.69
				OFFICE SUPPLIES				
		04	SHARPIES	613-00-50-20-2010	20220636			7.60
				OFFICE SUPPLIES				
		05	STAX #POKEGAMA GC	613-00-50-20-2010	20220636			4.02
				OFFICE SUPPLIES				
							INVOICE TOTAL:	62.48
							VENDOR TOTAL:	62.48
2000490 TDS Metrocom								
G	02/22/22	01	GC FEB PHN SERVICES	999-99-00-00-1000			03/15/22	120.75
				HOLDING ACCOUNT				
							INVOICE TOTAL:	120.75
							VENDOR TOTAL:	120.75
2209665 VISA								
G	02/14/22	01	MGCSA ALLEMAN MBRSP 2022	999-99-00-00-1000			03/15/22	165.00
				HOLDING ACCOUNT				
		02	MNDOA ALLEMAN PEST APPLC	999-99-00-00-1000				10.22
				HOLDING ACCOUNT				
		03	SQUARESPACE DOMAIN RENEW	999-99-00-00-1000				20.00
				HOLDING ACCOUNT				
							INVOICE TOTAL:	195.22
							VENDOR TOTAL:	195.22
2301700 WM CORPORATE SERVICES, INC								
G	02/07/22	01	GC DEC SRV CREDIT PRO-RATED	999-99-00-00-1000			03/15/22	-684.83
				HOLDING ACCOUNT				
							INVOICE TOTAL:	-684.83
							VENDOR TOTAL:	-684.83
							TOTAL ALL INVOICES:	35 10 20

DATE: 03/10/2022  
 TIME: 14:49:42  
 ID: AP442000.WOW

CITY OF GRAND RAPIDS  
 VENDOR SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 03/15/2022  
 INVOICES IN BATCH GC0315

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
0100053	AT&T MOBILITY	7,980.28	54.27
0113216	AMERICAN BANK	0.00	175.76
0114900	ANY WAY YOU WANT IT MOVING &	106.88	213.76
0301328	ROBERT CAHILL	3,235.71	516.21
0315329	CITY OF COHASSET	1,348.35	949.09
0401804	DAVIS OIL INC	31,133.08	115.32
0718015	GRAND RAPIDS CITY PAYROLL	1,102,480.76	18,638.16
1200500	L&M SUPPLY	2,489.97	297.17
1309335	MINNESOTA REVENUE	3,251.63	1,177.56
1309355	MINNESOTA TORO	87.56	4,512.15
1516220	OPERATING ENGINEERS LOCAL #49	222,915.00	1,527.00
1601750	PAUL BUNYAN COMMUNICATIONS	5,520.95	160.26
1621130	P.U.C.	118,064.77	2,158.20
1815711	ROSS GOLF COURSE	9,592.26	4,889.67
1920555	STOKES PRINTING & OFFICE	119.45	62.48
2000490	TDS Metrocom	1,138.47	120.75
2209665	VISA	13,161.93	195.22
2301700	WM CORPORATE SERVICES, INC	7,571.39	-684.83
TOTAL ALL VENDORS:			35,078.20



CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

## REQUEST FOR BOARD ACTION

**AGENDA DATE:** March 15, 2022

**AGENDA ITEM:** Consider approving the purchase of Toro Verti-Cutter.

**PREPARED BY:** Kim Gibeau

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### **BACKGROUND:**

The original request for purchase of the Toro Verti-Cutter was approved in January 2022. We are revisiting the purchase due to a change in pricing and the need to obtain another quote. Quotes will be available at the meeting for public viewing.

### **REQUESTED BOARD ACTION:**

Make a motion to approve the purchase of Toro Verti-Cutter.