



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY COUNCIL MEETING AGENDA

Monday, October 12, 2026

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids City Council will be held on Monday, October 12, 2026 at 5:00 PM in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

POSITIVE HAPPENINGS IN THE CITY:

PUBLIC FORUM:

COUNCIL REPORTS:

APPROVAL OF MINUTES:

1. Approve minutes for Monday, September 28, 2026 Worksession and Regular meetings.

VERIFIED CLAIMS:

2. Approve the verified claims for the period September 22, 2026 to October 5, 2026 in the total amount of \$606,630.53.

CONSENT AGENDA:

3. Consider renewing the Memorandum of Understanding between Minnesota North College, Itasca and the Grand Rapids Police Department.
4. Consider adopting a resolution accepting a 2026-2027 Toward Zero Death (TZD) grant from the Minnesota Department of Public Safety- Office of Traffic Safety in the amount of \$23,500.00.
5. Consider rehiring Jackson Horn as Seasonal Arena Attendant II at Yanmar Arena.
6. Consider Voiding Lost Accounts Payable Check and Issue Replacement Check.
7. Consider awarding a quote to Joy's Greenhouse for the 2027 downtown flowers
8. Consider adopting a resolution authorizing a grant application to the IRRR Public Works Grant Program for the Block 19 Improvements project
9. Consider updates to seasonal employment.

- [10.](#) Adopt a resolution accepting a State Airport Fund Grant for the Grand Rapids/Itasca County Airport and authorize the Mayor and City Clerk to execute.
- [11.](#) Consider Voiding Lost Accounts Payable Check and Issue Replacement Check.
- [12.](#) Consider entering into a Cleaning Services Agreement with Northwoods Cleaning Company at Yanmar Arena.
- [13.](#) Consider entering into an Advertising Agreement with a business at Yanmar Arena.
- [14.](#) Consider approval of installing epoxy flooring in the Police Department squad room.
- [15.](#) Consider approving the continuation of general liability insurance through the League of Minnesota Cities Insurance Trust for calendar year 2027.
- [16.](#) Consider authorizing staff to develop an RFP for design and engineering services for the Blandin Beach improvement project.

SET REGULAR AGENDA:

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR OCTOBER 26, 2026 AT 5:00 PM

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

MEETING PROTOCOL POLICY: Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct all City meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

ATTEST: Aurimy Groom, Administrative Assistant



CITY COUNCIL WORKSESSION MINUTES

Monday, September 28, 2026

4:00 PM

Mayor Connelly called the meeting to order at 4:00 PM.

PRESENT: Mayor Tasha Connelly, Councilor Molly MacGregor, Councilor Tom Sutherland, Councilor Rick Blake, Councilor Dan Mertes

STAFF: Tom Pagel, Kimberly Gibeau, Chad Sterle, Matt Wegwerth

VISITORS: Renee Ducharme

BUSINESS:

1. Review of Street Franchise Fees and Storm Water Utility Rates

Matt Wegwerth provides overview of both street franchise fees and storm water utility, current rates and proposed increases.

DEPARTMENT HEAD REPORT:

2. Engineering/Public Works - Matt Wegwerth

Matt Wegwerth provided a department head report highlighting information and annual activities related to Engineering and Public Works. A full report is available upon request.

REVIEW OF REGULAR AGENDA:

Upon review, no changes or additions are noted.

There being no further business, the meeting adjourned at 4:53 PM.

Respectfully submitted,

Kimberly Gibeau, City Clerk



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CITY COUNCIL MEETING MINUTES

Monday, September 28, 2026

5:00 PM

Mayor Connelly called the meeting to order at 5:00 PM.

PRESENT: Mayor Tasha Connelly, Councilor Molly MacGregor, Councilor Tom Sutherland, Councilor Rick Blake, Councilor Dan Mertes

STAFF: Tom Pagel, Kimberly Gibeau, Chad Sterle, Carl Babich, Matt Wegwerth, Chery Pierzina, Amy Dettmer, Will Richter, Travis Cole, Rob Mattei

VISITORS: Linda Harringer, Renee Ducharme

POSITIVE HAPPENINGS IN THE CITY:

Mayor Connelly acknowledged years of service for City staff and reminded residents that the Local Sales tax is ending December 31, 2026.

PUBLIC FORUM:

No one from the public wished to speak.

COUNCIL REPORTS:

Councilor Sutherland noted that the Annual National Rough Grouse hunt is in Grand Rapids next week, there are good things happening with Mesabi Metallics.

Councilor Blake reviewed attendance at various organizational meetings and provided overview for ITASCAP, RAMS, and Chamber of Commerce.

Mayor Connelly discussed recent public open house regarding block 19 updates, and Range Gateway Coalition for highway 169 update.

APPROVAL OF MINUTES:

1. Approve minutes for Monday, September 14, 2026 Worksession and Regular meetings and Closed meeting summary.

Motion made by Councilor MacGregor, Seconded by Councilor Mertes to approve Council minutes as presented. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

VERIFIED CLAIMS:

2. Approve the verified claims for the period September 9, 2026 to September 21, 2026 in the total amount of \$1,971,547.18 of which \$4,095.00 are debt service payments.

Motion made by Councilor Mertes, Seconded by Councilor Blake to approve to approve the verified claims as presented. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

CONSENT AGENDA:

3. Adopt a Resolution Accepting two FAA Grants totaling \$547,104 for the Snow Removal Equipment purchase at the Grand Rapids/Itasca County Airport and authorize the Mayor and City Clerk to execute.

Adopted Resolution 26-70

4. Consider approving City Council meeting date change from December 21, 2026 to December 14, 2026 and close City Hall to public December 23, 30, 31.
5. Consider authorizing public works staff to solicit quotes for the 2027 downtown flowers
6. Adopt Resolutions Accepting three State Airport Fund Grants for the Grand Rapids/Itasca County Airport and authorize the Mayor and City Clerk to execute.

Adopted Resolutions 26-71, 26-72 and 26-73

7. Consider adopting an ordinance regulating the retail sale and registration of Lower-Potency Hemp Edible products.

Adopted City Ordinance 26-09-07

8. Consider hiring Alex Stuber as PT Arena Attendant II at Yanmar Arena.
9. Consider adopting a resolution approving updated City-wide fee schedule

Adopted Resolution 26-74

Motion made by Councilor Blake, Seconded by Councilor Sutherland to approve the Consent agenda as presented. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

SET REGULAR AGENDA:

Motion made by Councilor MacGregor, Seconded by Councilor Mertes to approve the Regular agenda as presented. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

ADMINISTRATION:

10. Consider a resolution adopting the 2026 Preliminary Levy payable 2027

Motion made by Councilor Blake, Seconded by Councilor MacGrego to **adopt Resolution 26-75**, adopting proposed 2026 levies payable in 2027. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

FIRE:

11. Consider adopting a resolution accepting a \$2,000 donation from the Grand Rapids Speedway to the Grand Rapids Fire Department.

Motion made by Councilor Sutherland, Seconded by Councilor Mertes to **adopt Resolution 26-76**, accepting donation from Grand Rapids Speedway. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

12. Consider adopting a resolution accepting a \$100 donation from members of the YMCA to the Grand Rapids Fire Department's Public Safety Education Fund.

Motion made by Councilor MacGregor, Seconded by Councilor Mertes to **adopt Resolution 26-77**, accepting donation from YMCA. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

CITY COUNCIL:

13. Consider appointment to the Library Board.

Motion made by Councilor Sutherland, Seconded by Councilor Blake to appoint Frieda Hall to the Grand Rapids Area Library Board to fill an unexpired term through December 31, 2027. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

PUBLIC HEARINGS: (scheduled to begin no earlier than 5:00 PM)

14. Conduct a Public Hearing to consider the adoption of Ordinance amending Municipal Code Chapter 30 - Land Development Regulations.

Will Richter, Zoning Administrator, reviewed proposed changes.

Mayor Connelly stated the purpose of the public hearing, confirmed proper notices have been made, and no correspondence has been received regarding this issue.

Motion made by Councilor MacGregor, Seconded by Councilor Mertes to open the public hearing.

Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

No one from the public wished to speak, therefore the following motion was made.

Motion made by Councilor Mertes, Seconded by Councilor MacGregor to close the public hearing. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

COMMUNITY DEVELOPMENT:

15. Consider the recommendation of the Planning Commission regarding the adoption of an Ordinance amending and updating sections of Municipal Code Chapter 30 - Land Development Regulations.

Motion made by Councilor Blake, Seconded by Councilor Sutherland to **adopt City Ordinance 26-09-08**, amending and updating sections of chapter 30 Land Development Regulations. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

There being no further business, the meeting adjourned at 5:22 PM.

Respectfully submitted:

Kimberly Gibeau, City Clerk

Summary Report

Item 2.

VENDOR NAME/INVOICE #	AMOUNT
ACHESON TIRE INC	\$ 70.00
ALERT ALL CORPORATION	\$ 3,012.00
ASHLEY BRUBAKER	\$ 533.80
BOLTON & MENK, INC	\$ 18,405.50
BOREALIS HEALTH PLLC	\$ 60.00
BURGGRAF'S ACE HARDWARE	\$ 119.60
CARQUEST AUTO PARTS	\$ 245.27
COMMERCIAL REFRIGERATION	\$ 920.15
DANIEL SKOGLUND	\$ 1,745.31
EARL F ANDERSEN	\$ 159.55
ECOLAB PEST ELIMINATION	\$ 73.75
EMERGENCY APPARATUS	\$ 1,641.55
ENVIRONMENTAL EQUIPMENT & SERVICES	\$ 5,013.65
FASTENAL COMPANY	\$ 709.50
FLAGSHIP RECREATION	\$ 2,695.00
GRAND RAPIDS HERALD REVIEW	\$ 86.25
HAWKINSON SAND & GRAVEL	\$ 993.38
ITASCA COUNTY SHERIFFS DEPT	\$ 595.30
ITASCA SWCD	\$ 5,113.50
KNOWBE4, INC	\$ 4,104.53
L&M SUPPLY	\$ 151.82
LATVALA LUMBER COMPANY INC.	\$ 79.91
MCCOY CONSTRUCTION & FORESTRY	\$ 550.23
MES SERVICE COMPANY, LLC	\$ 2,317.26
MICHELS LAW	\$ 8,750.00
MINUTEMAN PRESS	\$ 456.06
MN BUREAU OF CRIMINAL	\$ 1,560.00
MN DEPT OF LABOR & INDUSTRY	\$ 145.00
MOMENTUM ADVOCACY LLP	\$ 2,200.00
NORTHLAND PORTABLES	\$ 3,645.00
NUCH'S IN THE CORNER	\$ 25.00
NUSS TRUCK GROUP INC	\$ 974.77
OERTEL ARCHITECTS	\$ 104,124.20
PUBLIC UTILITIES COMMISSION	\$ 6,900.00
SANDSTROM'S INC	\$ 606.21
SCHWARTZ REDI-MIX INC	\$ 663.00
STREICHER'S INC	\$ 3,777.98
TNT CONSTRUCTION GROUP LLC	\$ 20,000.00
TROUT ENTERPRISES INC	\$ 1,288.80

CITY OF GRAND RAPIDS BILL LIST - OCTOBER 12, 2026

Item 2.

Summary Report

ULINE, INC	\$	61.50
VESTIS GROUP, INC	\$	193.64
WILLOW LEAF COMMERCIAL CLEANING LLC	\$	3,140.00
WW THOMPSON CONCRETE PRODUCTS	\$	279.00

TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	\$	208,186.97
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CHECKS ISSUED/PRIOR APPROVAL:

CANON FINANCIAL SERVICES, INC	43839544-G	\$	46.11
CATHY GANNON	OVERPAYMENT OF GANNON BURIAL	\$	100.00
CENTURYLINK QC	333508017/SEP26-C	\$	55.48
CITY OF COHASSET	1.00651.002/SEP26-G	\$	93.27
CONSTELLATION NEWENERGY-GAS DIV	4694407	\$	363.90
EMILY LINDNER	092126-L	\$	175.00
EVERETT BAUMGARNER	92226	\$	50.00
FIDELITY SECURITY LIFE	3356782	\$	102.09
HUNTINGTON NATIONAL BANK, THE	2949242-G	\$	5,725.99
ICTV - Grand Rapids	5082	\$	600.00
ICTV - Grand Rapids	5081	\$	100.00
JEREMY GAMBILL	92426	\$	88.43
LANCE KUSCHEL	92426	\$	73.02
LOFFLER COMPANIES INC	42933534	\$	447.80
LOFFLER COMPANIES INC	5475049	\$	178.43
MARCO TECHNOLOGIES, LLC	INV15779749	\$	7.76
MARCO TECHNOLOGIES, LLC	INV15784254	\$	101.72
MINNESOTA ENERGY RESOURCES	0502903931-02/AUG26	\$	48.77
MINNESOTA ENERGY RESOURCES	0506372672-01/AUG26-C	\$	485.93
MINNESOTA ENERGY RESOURCES	0507783569-01/AUG26-L	\$	45.00
MINNESOTA ENERGY RESOURCES	0502380460-01/AUG26	\$	442.56
MINNESOTA ENERGY RESOURCES	0508787492-07/SEP26	\$	54.13
MINNESOTA ENERGY RESOURCES	0502552454-01/SEP26-A	\$	51.56
MINNESOTA ENERGY RESOURCES	0508787492-09/SEP26	\$	8.40
MINNESOTA ENERGY RESOURCES	0615241258-01/SEP26-A	\$	19.51
MINNESOTA ENERGY RESOURCES	0506528413-02/SEP26	\$	19.51
MINNESOTA ENERGY RESOURCES	0503250588-01/SEP26	\$	169.39
MINNESOTA ENERGY RESOURCES	0502809781-03	\$	18.00
MN DEPT OF NAT'L RESOURCES	1977-2142	\$	661.95
MN NORTH COLLEGE	1381959	\$	490.00
MUTUAL OF OMAHA	2216630368	\$	651.71
NORTHERN DRUG SCREENING INC	17888	\$	30.00
NORTHERN STAR COOPERATIVE	93026	\$	7,068.28

09/22/26 - 10/05/26

CITY OF GRAND RAPIDS BILL LIST - OCTOBER 12, 2026

Item 2.

Summary Report

NORTHERN STAR COOPERATIVE	093026-A	\$	564.50
OPERATING ENGINEERS LOCAL #49	NOV26 HEALTH/HRA	\$	141,169.00
PAUL BUNYAN COMMUNICATIONS	6464100/OCT26	\$	1,258.11
PAUL BUNYAN COMMUNICATIONS	8293800/OCT26-G	\$	158.32
PAUL BUNYAN COMMUNICATIONS	4205000/OCT26-C	\$	78.10
PAUL BUNYAN COMMUNICATIONS	8798300/OCT26	\$	70.00
PAUL BUNYAN COMMUNICATIONS	4026700/OCT26-L	\$	250.00
Public Employees Retirement Association	PERA ID: 4952-00	\$	153.90
SEAN SMALLEN	91526	\$	36.00
SHAWN GRAEBER	92426	\$	74.89
THE TITLE TEAM	KELLIN PROPERTY PURCHASE	\$	152,759.46
THE TITLE TEAM	CARGILL/STEFFENSON PROPERTY PL	\$	69,893.53
THOMAS J PAGEL	100526	\$	1,907.00
TRAVIS COLE	92426	\$	93.14
TRAVIS COLE	82626	\$	57.09
US BANK	8344751	\$	500.00
US BANK	8344111	\$	600.00
US BANK	8344750	\$	500.00
US BANK	8344287	\$	600.00
WEX INC	115323547/FD	\$	733.67
WEX INC	115323547/GRPD	\$	8,413.15

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 398,443.56

TOTAL ALL DEPARTMENTS: \$ 606,630.53



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REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 12, 2026

AGENDA ITEM: Consider renewing the Memorandum of Understanding between Minnesota North College, Itasca and the Grand Rapids Police Department.

PREPARED BY: Police Chief Andy Morgan

BACKGROUND:

The Grand Rapids City Police Department and the College have a long history of cooperation regarding their shared mutual interests in a strong, safe, and vibrant community. The Minnesota Legislature passed legislation, Minn. Stat. § 135A.15, 2015 Minn. Laws, Ch. 69, Art. 4, Sec. 2, addressing campus sexual assault that, among other things, requires postsecondary institutions and local law enforcement agencies to enter a memorandum of understanding that delineates responsibilities and requires certain information sharing, in accordance with applicable state and federal privacy laws, about certain crimes.

This MOU replaces the recently expired MOU between the same above-mentioned parties. The updated agreement is intended to be effective October 1, 2026 through December 31, 2028.

City attorney Chad Sterle approved this agreement.

Memorandum of Understanding has been attached.

REQUESTED COUNCIL ACTION:

Make a motion to renew the Memorandum of Understanding between Minnesota North College, Itasca and the Grand Rapids Police Department.



MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (MOU) is entered into on October 1, 2026, by Minnesota North College, Itasca and the Grand Rapids Police Department.

The City Police Department and the College have a long history of cooperation regarding their shared mutual interests in a strong, safe, and vibrant community. The Minnesota Legislature passed legislation, Minn. Stat. § 135A.15, 2015 Minn. Laws, Ch. 69, Art. 4, Sec. 2, addressing campus sexual assault that, among other things, requires postsecondary institutions and local law enforcement agencies to enter into a memorandum of understanding that delineates responsibilities and requires certain information sharing, in accordance with applicable state and federal privacy laws, about certain crimes.

The College is responsible for investigating complaints of discrimination, harassment, and sexual assault, domestic violence, dating violence, and stalking.

The City Police Department and the College agree that crime occurring on campus, and in certain areas off campus, is a serious problem that warrants the parties' continued cooperation, collaboration, and communication to assist crime victims and to ensure appropriate prosecution of responsible persons when a crime affecting a College student or employee occurs within the municipal boundary of the City of Grand Rapids.

The purpose of this MOU is to acknowledge shared interests between the City Police Department and the College and to promote and maintain a continued harmonious working relationship and cooperative effort between the parties. It is not intended to make one entity responsible or liable for the actions or omissions of any personnel from the other entity, and any such liability or responsibility is expressly denied by the parties. Additionally, this MOU is not intended to have one entity direct the activities of the other entity.

The Grand Rapids Police Department and Minnesota North College, Itasca agree as follows:

1. To cooperate, to the extent permitted by law, regarding incidents of sexual violence involving a College student-victim or student-suspect. For purposes of this MOU sexual violence means a continuum of conduct that includes sexual assault, sexual battery, dating and relationship violence, stalking, as well as aiding acts of sexual violence. Nothing in this MOU shall be construed as requiring PD to share information with the College if PD reasonably believes that doing so would jeopardize its criminal investigation.

- a. The College and PD will communicate regularly during their respective investigations, to the extent permitted by law. The parties recognize the need to balance the interests of the criminal process and the College's obligations under state and federal law.
- b. If necessary to prevent interference with its criminal investigation, PD will provide the College a summary of sexual violence involving a College student-victim. PD will provide College with the victim's name and basic information about the incident upon the written consent of the victim(s), in accordance with Minnesota law. In some cases, the College may need to take immediate interim action to protect the victim(s) and keep the campus safe. However, upon PD's request, College will delay taking action to the extent reasonably possible to prevent interference with the criminal investigation. Upon such notice by PD, the College will limit information regarding the incident to only those administrative units with a need to know to protect the campus community. In such cases, PD will notify College when it has completed its initial investigation and notification to the parties by College will not interfere with the criminal investigation.
- c. When College receives a report of sexual violence, it will inform the victim of its coordination with PD and will make the victim aware of the victim's right to make a criminal report, if the victim desires. If the victim requests, the College will coordinate and assist the victim in contacting PD.
- d. If requested, the College will provide PD with copies of policies and procedures and the College's Sexual Violence prevention brochure regarding the College's administrative complaint process, protective measures, campus resources, and information provided to victims regarding preservation of evidence. PD agrees that its investigators will strive to provide this information to student-victims interviewed in cases involving sexual violence, when requested to do so by the victim.
- e. Upon request, the parties will provide one another with information and records to the extent allowed or required by law and in accordance with applicable policy.

2. Collection of Crime Statistics. The College is required by federal law to collect and publish statistics for reports of certain crimes, including crimes that occur on and around campus. As part of that obligation, the College must request crime statistics from PD annually. PD agrees to cooperate with the College and undertake reasonable efforts to respond to the College's request for crime statistics in a timely manner.

3. Emergency Notification and Crime Alerts.

- a. The parties acknowledge that the College is required by federal law to have an emergency notification process to alert the campus community about significant emergencies or dangerous situations that pose an immediate threat to the health or safety of students or employees occurring on campus. The College is also required by federal law to issue timely warnings to alert the campus community about crimes that pose a serious or continuing threat to safety when a crime is ongoing or may be repeated.

b. If PD is aware of a significant emergency, dangerous situation, or ongoing crime that poses an immediate threat to the health and safety of the College's students, faculty or staff, PD will notify the College so that the College can determine whether an emergency notification or timely warning should be issued by the College.

4. The parties agree to meet periodically, as needed, to discuss matters relating to this MOU.
5. This MOU shall remain in effect until December 31, 2028. The parties shall endeavor to examine this MOU as the end date approaches to ensure compatibility and effectiveness with any changes in laws, policies, or circumstances.
6. Either party may terminate the MOU prior written notice without necessity of demonstrating cause; provided, however, that either party may terminate this MOU immediately upon written agreement to the other party in the event that such action is necessary for significant health or safety issues or to comply with applicable law.
7. This MOU may be modified only in writing and must be signed by both parties.
8. Each party is responsible for its own acts and behavior and the results thereof. College's liability is governed by the Minnesota Tort Claims Act, Minn. Stat. §3.736, and other applicable law.
9. The City and the College must comply with the Minnesota Government Data Practice Act, Minnesota Statutes Chapter 13, as it applies to this MOU.

The undersigned have executed this Memorandum of Understanding this 1st day of October 2026.

Name and _____

Grand Rapids Police Department

Name and Title _____

Minnesota North College, Itasca



CITY OF
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REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 12, 2026

AGENDA ITEM: Consider adopting a resolution accepting a 2026-2027 Toward Zero Death (TZD) grant from the Minnesota Department of Public Safety- Office of Traffic Safety in the amount of \$23,500.00.

PREPARED BY: Police Chief Andy Morgan

BACKGROUND:

Grand Rapids Police Department has again applied for another year of Toward Zero Deaths (TZD) grant from the Minnesota Department of Public Safety for extra traffic enforcement.

The purpose of the TZD grant is to provide funding for additional enforcement activities targeted toward distracted driving, speed, seat belt violations and impaired driving during the fiscal year of 2026-2027. The goal is to reduce the number and severity of vehicle crashes in Grand Rapids and throughout Itasca County. The Grand Rapids Police Department is a member of the TZD-Itasca County Coalition consisting of community members, public health, court services and others committed to reducing deaths on our roadways. The TZD grant is a very important piece of funding for these efforts, and we have been a grant recipient for over 25 years.

The Police Department was notified by the Department of Public Safety that our grant proposal will be funded in the award amount of \$23,500.00.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution accepting a 2026-2027 Toward Zero Death (TZD) grant from the Minnesota Department of Public Safety- Office of Traffic Safety in the amount of \$23,500.00.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 26-

A RESOLUTION ACCEPTING A \$23,500.00 GRANT FROM THE MINNESOTA DEPARTMENT OF PUBLIC SAFETY /OFFICE OF TRAFFIC SAFETY FOR A TOWARDS ZERO DEATH GRANT FOR THE GRAND RAPIDS POLICE DEPARTMENT

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donor as terms of the donor as follows:

- The Minnesota Department of Public Safety/Office of Traffic Safety has granted the Grand Rapids Police Department a \$23,500.00 Towards Zero Death Grant for the October 1, 2026 - September 30, 2027 year.

Adopted this 12th day of October 2026

Tasha Connelly, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk



REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 12, 2026

AGENDA ITEM: Consider rehiring Jackson Horn as Seasonal Arena Attendant II at Yanmar Arena.

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

We are recommending rehiring Jackson Horn as Seasonal Arena Attendant II at Yanmar Arena at a rate of \$18.00 per hour, beginning October 13, 2026 through May 31, 2027.

This position is budgeted for 2026 and 2027.

REQUESTED COUNCIL ACTION:

Approve rehiring Jackson Horn for the position, rate of pay and employment dates as outlined above.



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REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 12, 2026

AGENDA ITEM: Consider Voiding Lost Accounts Payable Check and Issue Replacement Check.

PREPARED BY: Laura Pfeifer

BACKGROUND:

Accounts payable check #160068 issued to Renee Ducharme on May 5, 2025 for \$3.50 is lost. Payee has completed the required Affidavit of Lost Check.

REQUESTED COUNCIL ACTION:

Make a motion to void lost accounts payable check #160068, issue new check and waive bond requirements for the check to Renee Ducharme in the amount of \$3.50.

AFFIDAVIT

STATE OF) Minnesota

) SS

COUNTY OF) Itasca

Renee Ducharme, being first duly sworn on oath, states that he/she resides at **706 SW 5th Ave, Grand Rapids, MN, 55744** and that he/she is the payee named in a check number **160068**, issued to **Renee Ducharme**, drawn by **City of Grand Rapids** dated **May 5, 2025**, for the sum of **\$3.50**; that to my knowledge this check was never endorsed by me, that I did not authorize anyone to endorse it for me, and that the circumstances of the loss or destruction of the check are as follows:

Accounts Payable lost check

I am making this Affidavit in conjunction with my request that the **City of Grand Rapids** issue a duplicate check. I understand that I make this Affidavit under oath and that I may be subject to criminal penalty if my statements in this Affidavit are false.

SIGNED



Subscribed and sworn to before me

This 5 day of October, 2026

Angela Hill
Notary Public





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REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 14th, 2026

AGENDA ITEM: Consider awarding a quote to Joy's Greenhouse for the 2027 downtown flowers

PREPARED BY: Matt Wegwerth

BACKGROUND:

At the September 28th, 2026 meeting, council authorized staff to solicit quotes for the downtown flowers, which include hanging baskets and planters. Two quotes were received and are summarized below.

2027 Hanging Baskets and Planters Quote					
Item	Quantity	Joy's Greenhouse		Grand Rapids Greenhouse	
		Price	Total	Price	Total
Hanging Baskets	86	\$ 70.00	\$6,020.00	\$ 120.00	\$ 10,320.00
Planters - Round (Kramer's Lot)	10	\$ 50.00	\$ 500.00	\$ 74.99	\$ 749.90
Planters - Rectangular (Kramer's Lot)	4	\$ 60.00	\$ 240.00	\$ 100.00	\$ 400.00
Planters (Fairgrounds RAB)	10	\$ 50.09	\$ 500.90	\$ 74.99	\$ 749.90
Planters (Yanmar Arena)	4	\$ 50.00	\$ 200.00	\$ 74.99	\$ 299.96
Planters (City Hall)	4	\$ 50.00	\$ 200.00	\$ 74.99	\$ 299.96
Total Bid			\$7,660.90		\$ 12,819.72

Staff recommend awarding the 2027 flower quote to Joy's Greenhouse, in the total amount of \$7,660.90

REQUESTED COUNCIL ACTION:

Make a motion awarding the 2027 flower quote to Joy's Greenhouse, in the total amount of \$7,660.90

**Joy's
Greenhouse**

Item 7.

Company Name: _____

2027 QUOTATION

Contact Person: Joy Gould _____
HANGING BASKETS

Phone #: 218 301 9036 _____ **&**
PLANTERS

General Specifications:

Hanging baskets are 16" Weekender baskets. Planting media will be provided and delivered by the City. Hanging baskets are to be planted no later than mid-March and are to be in hanging condition by May 1st. Delivery of hanging baskets to a specified City location will be determined at the award of quote. Quote should also reflect delivery cost. The City will be responsible for hanging the baskets on the street light poles and placing planters in early June, date to be determined. Confirm plant schedule upon award of quote.

Quotes need to be received by **2:00 pm, Friday October 2nd 2026**. The City reserves the right to reject any and/or all quotes. Any questions should be directed to Matt Wegwerth, Public Works Director/City Engineer at 218-326-7625, mwegwerth@ci.grand-rapids.mn.us.

86 Hanging Baskets: **\$70.00** **Price Per Basket:** \$ _____

Trailing petunias – minimum of 8 plugs (Proven Winners – preferred brand).

Various colors to be determined by bidder, but must be approved by City.

Planters for Kramer's Lot*:

10 16" Round Planters
\$ _____ **\$50.00**

Price Per Planter:

4 9"x43" Rectangular Planters
\$ _____ **\$60.00**

Price Per Planter:

Planters for the Fairgrounds R-A-B*:

10 16" Round Planters
\$ _____ **\$50.09**

Price Per Planter:

Planters for the IRA Civic Center*:

4 16" Round Planters
\$ _____ **\$50.00**

Price Per Planter:

Planters for city hall*:

4 16" Round Planters
\$ _____ **\$50.00**

Price Per Planter:

***Note:**

Please use the space provided on Pages 2-3 to identify types of plants and the quantity per each planter.

TOTAL PRICE PER 86 HANGING BASKETS:

\$_____

Item 7.

TOTAL PRICE 28 - 16" ROUND PLANTERS:

\$_____

TOTAL PRICE 4 - 9"X43" RECTANGULAR PLANTERS:

\$_____

Include any applicable delivery costs:
(City is tax-exempt)

\$_____

TOTAL FOR ALL BASKETS & PLANTERS:

\$_____

28 - 16" Round Planters (Kramer’s, Fairgrounds RAB, City Hall, & Civic Ctr) – Minimum of 5 plants each

Name or Type of Plant	Quantity	Name or Type of Plant	Quantity
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



4 - 9"x43" Rectangular Planters (Kramer's Lot) – Minimum of 10 plants (see photos below)
Previous years have been King Tut ornamental Grass with filler plants. Bottom photo is just an example, please feel free to use your creativity.

<u>Name or Type of Plant</u>	<u>Quantity</u>	<u>Name or Type of Plant</u>	<u>Quantity</u>



Item 7.



Company Name: Grand Rapids Greenhouse**2027 QUOTATION****Contact Person: Chelsey Otero****HANGING BASKETS****Phone #: 218-256-9967****& PLANTERS****General Specifications:**

Hanging baskets are 16" Weekender baskets. Planting media will be provided and delivered by the City. Hanging baskets are to be planted no later than mid-March and are to be in hanging condition by May 1st. Delivery of hanging baskets to a specified City location will be determined at the award of quote. Quote should also reflect delivery cost. The City will be responsible for hanging the baskets on the street light poles and placing planters in early June, date to be determined. Confirm plant schedule upon award of quote.

Quotes need to be received by **2:00 pm, Friday October 2nd 2026**. The City reserves the right to reject any and/or all quotes. Any questions should be directed to Matt Wegwerth, Public Works Director/City Engineer at 218-326-7625, mwegwerth@ci.grand-rapids.mn.us.

86 Hanging Baskets:**Price Per Basket: \$120.00**

Trailing petunias – minimum of 8 plugs (Proven Winners – preferred brand).

Various colors to be determined by bidder, but must be approved by City.

Planters for Kramer's Lot*:**10 16" Round Planters****Price Per Planter: \$_74.99****4 9"x43" Rectangular Planters****Price Per Planter: \$100.00****Planters for the Fairgrounds R-A-B*:****10 16" Round Planters****Price Per Planter: \$_74.99****Planters for the IRA Civic Center*:****4 16" Round Planters****Price Per Planter: \$74.99****Planters for city hall*:****4 16" Round Planters****Price Per Planter: \$_74.99*****Note:**

Please use the space provided on Pages 2-3 to identify types of plants and the quantity per each planter.

TOTAL PRICE 86 HANGING BASKETS:**\$_10,749.14****TOTAL PRICE 28 - 16" ROUND PLANTERS:****\$_2,099.72****TOTAL PRICE 4 - 9"X43" RECTANGULAR PLANTERS:****\$_400.00**

**Include any applicable delivery costs:
(City is tax-exempt)**

\$ TBD Item 7.

TOTAL FOR ALL BASKETS & PLANTERS: **\$ 13,248.86**

28 - 16" Round Planters (Kramer's, Fairgrounds RAB, City Hall, & Civic Ctr) – Minimum of 5 plants each

Name or Type of Plant	Quantity	Name or Type of Plant	Quantity
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Each 16" RND planter will be planted with a full, balanced combination consisting of a central focal plant, approximately 3-4 filler plants, and 204 trailing plants. Focal plants may include ornamental grasses, salvia, or other upright flowering varieties. Fillers may include varieties such as sunpatiens, petunias, calibrachoa, heliotrope, foliage plants and other complementary annuals, with trailing varieties selected to complete each container.

Plant varieties and colors will be selected based on availability and performance. Our primary plant order for the 2027 growing season has already been placed, as this bid was received after our seasonal ordering was completed. Once the bid is awarded, we would be happy to work with the city to finalize specific color preferences and combinations based on available inventory and any additional plant material we are able to source. The 28 planters may be produced in one combination or a mixture of complementary combinations, depending on the city's preference.

Each rectangle planter will contain approximately 2-3 focal plants, complementary filler plants, and approximately 4 trailing plants to create a full, balanced finished container. All four planters may be planted to match, or two coordinating combinations may be used. Exact plant varieties and color combinations can be finalized with the city once the bid has been awarded and availability is confirmed.

Delivery pricing will be determined once final delivery details are provided and will be based on delivery location (s), number of trips required, accessibility, and additional labor needed to safely load, transport, and unload containers.



4 - 9"x43" Rectangular Planters (Kramer's Lot) – Minimum of 10 plants (see photos below)
Previous years have been King Tut ornamental Grass with filler plants. Bottom photo is just an example, please feel free to use your creativity.

Name or Type of Plant	Quantity	Name or Type of Plant	Quantity



Item 7.





CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 12, 2026

AGENDA ITEM: Consider adopting a resolution authorizing a grant application to the IRRR Public Works Grant Program for the Block 19 Improvements project

PREPARED BY: Matt Wegwerth

BACKGROUND:

The Public Works Grant Program assists communities with infrastructure funding that provides essential services and promotes economic development.

The Block 19 Improvements project includes the reconstruction of streets, parking and utilities. It is also an integral part in the revitalization of the downtown into a destination for all. The preliminary project costs are shown below with a total project amount of \$2,461,774.

Uses	Budget
Parking Lot Improvements	\$ 750,000
Street Improvements	\$ 500,000
Storm Sewer & Treatment	\$ 476,536
Water and Sanitary Sewer	\$ 97,000
Engineering/Administration	\$ 455,884
Contingency (10%)	\$ 182,354
	\$ 2,461,774

The grant request is for \$300,000 and will help fund street and storm improvements.

REQUESTED COUNCIL ACTION:

Make a motion adopting a resolution authorizing a grant application to the IRRR Public Works Grant Program for the Block 19 Improvements project

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 26-__

**A RESOLUTION OF SPONSORSHIP
FOR PUBLIC WORKS PROGRAM GRANT APPLICATION
(BLOCK 19 IMPROVEMENTS, C.P. 2027-1)**

WHEREAS, the City of Grand Rapids supports the grant application made to the Minnesota Department of Iron Range Resources and Rehabilitation Public Works Grant Program. The application is for the infrastructure costs related to the Block 19 Improvements Project, and

NOW, THEREFORE, BE IT RESOLVED, if the City of Grand Rapids is awarded a grant by the Minnesota Department of Iron Range Resources and Rehabilitation, the City of Grand Rapids agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. The City of Grand Rapids will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED, the City Council of the City of Grand Rapids names the fiscal agent for the City of Grand Rapids for this project as:

Matt Wegwerth
Public Works Director / City Engineer
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744

Adopted by the Council this 12th day of October, 2026

Tasha Connelly, Mayor

ATTEST:

Kim Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: ; whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 12, 2026

AGENDA ITEM: Consider updates to seasonal employment.

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

Several employees were hired for seasonal positions. Due to extended seasonal operating schedules, the employment dates for the following employees need to be updated to accurately reflect their actual seasonal employment.

William Kenowski – Seasonal Golf Shop Assistant: April 6, 2026, through October 31, 2026
 Jack Johnson – Seasonal Golf Shop Assistant: April 7, 2026, through October 31, 2026
 Peyton Emerson – Seasonal Outside Services: April 14, 2026, through October 14, 2026
 Tom Grundmeyer – Seasonal Outside Services: April 14, 2026, through October 14, 2026
 Zachary Roy – Seasonal Golf Shop Assistant: April 24, 2026, through October 24, 2026
 Thomas Carlson – Seasonal Outside Services: April 27, 2026, through October 27, 2026
 Kent Baril – Seasonal Golf Shop Assistant: April 30, 2026, through October 30, 2026
 Benjamin Peterson – Seasonal Outside Services: July 7, 2026, through October 31, 2026
 Rebecca LaPlant – Seasonal Golf Shop Assistant: May 7, 2026, through October 31, 2026
 Brady Mattson – Seasonal Maintenance I: June 15, 2026, through December 15, 2026
 Reid Johnson – Seasonal Maintenance I: April 14, 2026, through October 31, 2026

There are no changes to the hourly rates of pay for any of these employees.

REQUESTED COUNCIL ACTION:

Make a motion to approve the revised seasonal employment dates for the employees listed above.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 12, 2026

AGENDA ITEM: Adopt a resolution accepting a State Airport Fund Grant for the Grand Rapids/Itasca County Airport and authorize the Mayor and City Clerk to execute.

PREPARED BY: Matt Wegwerth

BACKGROUND:

A grant has been awarded to the Grand Rapids / Itasca County Airport from the State Airport Fund grant program by the Minnesota Department of Transportation. These are the companion grants to the previously approved FAA grants for the projects.

Grant Agreement 1064629: AIP – Taxiway A Reconstruction Phase 2 and Runway 523 Extension & Slurry Seal

These are budgeted projects for 2026/27.

REQUESTED COUNCIL ACTION:

Make a motion adopting a resolution accepting a State Airport Fund Grant for AIP - Taxiway A Reconstruction Phase 2 and Runway 523 Extension & Slurry Seal (A3101-108) at the Grand Rapids/Itasca County Airport and authorize the Mayor and City Clerk to execute.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 26-

A RESOLUTION APPROVING STATE AIRPORT FUND GRANT AGREEMENT WITH
THE MINNESOTA DEPARTMENT OF TRANSPORTATION AT THE GRAND
RAPIDS/ITASCA COUNTY AIRPORT

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members; and

WHEREAS, the City of Grand Rapids (“City”) has applied for and been awarded a State Airport Fund grant by the Minnesota Department of Transportation, Agreement Number 1064629 (“Agreement”); and

WHEREAS, the City hereby agrees to the terms and conditions of the Agreement; and

WHEREAS, the proper signing officers are hereby authorized to execute the above-referenced Agreement and any amendments thereto on behalf of the City; and

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts a State Grant for the AIP - Taxiway A Reconstruction Phase 2 and Runway 523 Extension & Slurry Seal (A3101-108) at the Grand Rapids/Itasca County Airport and furthermore authorizes the Mayor and City Clerk to execute the associated grant agreement.

Adopted this 12th day of October 2026

Tasha Connelly, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof ;
and the following voted against same: None, whereby the resolution was declared duly passed
and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 12, 2026

AGENDA ITEM: Consider Voiding Lost Accounts Payable Check and Issue Replacement Check.

PREPARED BY: Laura Pfeifer

BACKGROUND:

Accounts payable check #163871 issued to O'Day Equipment, LLC. on August 25, 2026, for \$535.40 is lost. An authorized representative of payee has completed the required Affidavit of Lost Check.

REQUESTED COUNCIL ACTION:

Make a motion to void lost accounts payable check #163871, issue new check and waive bond requirements for the check to O'Day Equipment, LLC. for the amount of \$535.40.

AFFIDAVIT

STATE OF) NORTH DAKOTA

) SS

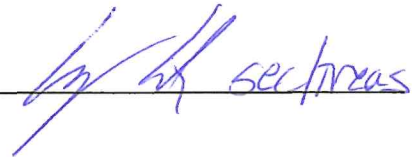
COUNTY OF) CASS

Wendy Simek of O'Day Equipment, being first duly sworn on oath, states that he/she resides at **1301 40th Street N, Fargo, ND 58102**, and that **O'Day Equipment** is the payee named in a check number **#163871**, issued to **O'Day Equipment**, sent to **4981 Lightning Drive, Hermantown, MN 55811** or drawn by the **City of Grand Rapids** dated **8/25/26**, for the sum of **\$535.40**; that to my knowledge this check was never endorsed by me, that I did not authorize anyone to endorse it for me, and that the circumstances of the loss or destruction of the check are as follows:

Accounts Payable lost check

I am making this Affidavit in conjunction with my request that the **City of Grand Rapids** issue a duplicate check. I understand that I make this Affidavit under oath and that I may be subject to criminal penalty if my statements in this Affidavit are false.

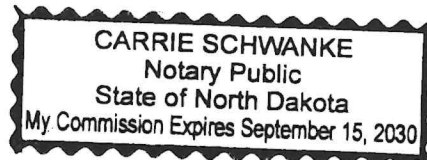
SIGNED: _____



Subscribed and sworn to before me

This 7th day of October, 2026.


Notary Public





CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 12, 2026

AGENDA ITEM: Consider entering into a Cleaning Services Agreement with Northwoods Cleaning Company at Yanmar Arena.

PREPARED BY: Dale Anderson, Director of Parks & Recreation

BACKGROUND:

For the previous three ice seasons, we've hired Northwoods Cleaning Company to perform routine cleaning services at Yanmar Arena. They deep-cleaned restrooms, showers, and glass while our Arena staff performed general cleaning and building maintenance. Northwoods has offered their services at the same price as last year, which is \$790.00 per week. With being the low quote the previous three years and offering the same price, I did not solicit a second quote. We budget this for the months of November through March.

REQUESTED COUNCIL ACTION:

Make a motion to enter into a Cleaning Services Agreement with Northwoods Cleaning Company at Yanmar Arena.

CLEANING SERVICES AGREEMENT

This Agreement is between the City of Grand Rapids (“City”) and Northwoods Cleaning Company, 18064 Danson Road, Grand Rapids, MN 55744.

WHEREAS, City wishes to hire Northwoods Cleaning Company to provide janitorial services at Yanmar Arena; and

NOW, THEREFORE, in exchange for the promises and other consideration set forth below, the parties agree as follows:

1. Scope of Work.

Bathrooms

- Main Lobby Bathrooms – Men’s (3U, 2T, 3S) and Women’s (5T, 3S)
- Upper Lobby Bathrooms – Men’s (2U, 1T, 2S) and Women’s (4T, 3S)
- Upper Lobby Family Bathroom (1T, 1S)
- South Lobby Family Bathroom (1T, 1S)
- North Lobby Family Bathrooms (2) – (1T, 1S each)
- Locker Room Bathrooms (10) – (1U, 1T, 1S each)
- Locker Room Showers (10) – (3 are 1-head, 4 are 4-head, 3 are 6-head)

Glass

- All Entry Door Glass
 - East – 8 doors
 - South – 8 doors
 - West – 2 doors
- Interior Door Glass
 - East Rink Entry – 4 doors
 - West Rink Entry (2) – 6 doors
- Upper Lobby Viewing Glass
- Upper Lobby Garage Door Glass
- Viewing Suite Glass
- Glass behind Players Benches
- Glass around handicap bump-out

2. Schedule. Duties will be performed three (3) times per week. Janitorial services will begin on November 2, 2026, and run through February 26, 2027. Either party may cancel this contract for any reason by providing the other party 30 days written notice.

3. Compensation. Northwoods Cleaning Company will receive \$790.00 per week for November 2, 2026 - February 26, 2027.

4. Insurance. Northwoods Cleaning Company will provide the City with a Certificate of Insurance.

IN WITNESS WHEREOF the parties have signed this Agreement as of the date set forth below.

City of Grand Rapids:

Northwoods Cleaning Company:

By:_____

Name:_____

Printed Name:_____

By:_____

Name:_____

Printed Name:_____



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 12, 2026

AGENDA ITEM: Consider entering into an Advertising Agreement with a business at Yanmar Arena.

PREPARED BY: Dale Anderson, Director of Parks & Recreation

BACKGROUND:

Advertising is a great source of revenue at the Arena. The following businesses wish to have dasher board ads and/or a wall sign:

- Bolton & Menk, Inc.

REQUESTED COUNCIL ACTION:

Make a motion to enter into an Advertising Agreement with a business at Yanmar Arena.

AGREEMENT FOR RENTAL OF ADVERTISING SIGN

WHEREAS, the City of Grand Rapids, acting through Yanmar Arena, Lessor, owns a multi-purpose facility; and

WHEREAS it will be beneficial to certain business to acquire the privilege of using the advertising signs contained on the interior walls and/or dasherboard in Yanmar Arena for a certain period of years; and

WHEREAS the Lessor desires to lease the available advertising sign to certain Lessees.

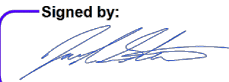
NOW, THEREFORE, IT IS HEREBY AGREED by Yanmar Arena only, Lessor, and **Bolton & Menk, Inc.**, Lessee, that the Lessee shall lease for a period of 2 (two) years according to the terms set forth herein and upon the following terms and conditions:

1. Signs will be placed on the interior walls and/or dasherboard of Yanmar Arena only, and Lessor shall have the final decision as to exact location of each sign. The choice of each sign and location shall be on a "FIRST COME, FIRST SERVED" basis. Lessor reserves the right to take into consideration actual placement of signs to insure maximum utilization of all advertising areas on the interior walls and/or dasherboard of Yanmar Arena.
2. The Lessee shall pay to the Lessor in consideration of the sign and/or dasherboard, the sum of \$600.00 in cash to the Lessor at the commencement of the rental term as set forth below.
3. The Lease term for the advertising space shall be as follows: July 1, 2026, to June 30, 2028. This contract will automatically be renewed by the Lessor and Lessee yearly unless the Lessee provides written notice to the Lessor of their intent not to renew said lease. This written notice must be provided no later than December 1 of the year prior to the Lessee's cancellation. For example, if the lease has been automatically renewed for a third year, which would end June 30, 2028, the Lessee must notify the Lessor in writing no later than June 1, 2028, for cancellation effective June 30, 2028.
4. Lessee shall have the first right to rent the advertising signs to Lessee for successive years. Although the signed contract is due within 30 days, lessee will be invoiced and payment in full is due November 30, 2026. The Lessor reserves the right to sell sign space if the payment is not received by November 30, 2026.
5. The Advertising logo and design to be used on the signs shall be provided by the Lessee and subject to approval by the Lessor. The Lessor will not unreasonably withhold its approval of any design submitted by Lessee; however, Lessor reserves the right to set standards for the substance and appearance of any advertising to be placed in Yanmar Arena pursuant to this Agreement.
6. The expense of setup and artwork of the sign shall be borne by the Lessee.
7. This agreement shall not be changed unless done so in writing by the Lessee.

- 8. The Lessee’s advertising space cannot be sublet or resold.
- 9. All signs and materials are the property of the Lessor.
- 10. All maintenance of the signs will be the responsibility of Yanmar Arena.
- 11. Lease rates and terms are \$600.00 for 2026-27 and \$600 for 2027-28 for one acoustic wall advertisement.

BY:

Signed by:



358EAA79875C45B...

Lessee

DATE: September 29, 2026

CITY OF GRAND RAPIDS (Lessor)

BY: _____
Mayor

DATE: _____

Tom Pagel, City Administrator

Dated this _____ day of _____, 20__.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 12, 2026

AGENDA ITEM: Consider approval of installing epoxy flooring in the Police Department squad room.

PREPARED BY: Jon Peterson

BACKGROUND:

The carpet in the Police Department squad room at City Hall is worn and in need of replacement. The room receives heavy foot traffic and has an exterior door that opens directly into the space, making carpet difficult to maintain and less suitable for the area.

Staff recommends removing the existing carpet and installing an epoxy floor, which will provide a more durable and easier-to-maintain surface.

Staff obtained two quotes for the work:

- Polar Insulation LLC: \$7,680.00
- Duluth Floor Coatings: \$6,778.80

Duluth Floor Coatings provided the lowest quote. Staff recommends awarding the work to Duluth Floor Coatings for \$6,778.80.

REQUESTED COUNCIL ACTION:

Make a motion to approve the removal of the existing carpet and installation of epoxy flooring in the Police Department squad room by Duluth Floor Coatings for \$6,778.80.

**Prepared For**

Grand Rapids PD C/O Jon Peterson
Grand Rapids , MN
(218) 326-7621

Duluth Coating Solutions

4785 South Shore Drive
Duluth , Minnesota 55811
Phone: (218) 729-4585
Email: tyler@duluthcoating.com
Fax: (218) 729-9330
Web: www.duluthcoating.com

Estimate # 2014

Date 08/25/2026

PO # TS26-0825-03

Description	Total
-------------	-------

Squad and Evidence Rooms--Themec Deco Fleck 224 full flake system	\$6,778.80
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Approx. 504 SF

*Includes- Carpet and Tile removal

** Includes 4" integral cove base

Subtotal	\$6,778.80
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Total	\$6,778.80
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TERMS AND CONDITIONS:

- Customer shall have the project site swept clean and made free of all obstructions, and shall remove all food items, organic materials and other products stored at or near the project site to prevent any contamination or spoilage that may occur and shall make the project site available for Duluth Coating Solutions, Inc. at the agreed upon date and time in which the contract work is to commence.
 - Customer shall provide Duluth Coating Solutions, Inc., at no charge, all necessary utility services required for the proper execution of the contract work.
 - Customer shall provide a warm dry area for storage of products and equipment during the course of work.
 - In the event any payments due hereunder become in default, the customer agrees that any and all such sums shall accrue Interest at the rate of eighteen percent (18%) per annum.
- *If customer chooses to pay invoice with a credit card a 3.62% processing fee will be added.

TERMS AND CONDITIONS:

Item 14.

Project Start-

Customers shall have the project site swept and clean and made free of all obstructions, and shall make the project site available for Duluth Coating Solutions, Inc. at the agreed upon date and time in which the contract work is to commence.

Color & Appearance-

Color samples are provided as a guide. Final color may look slightly different once installed due to lighting, concrete condition, and material variations.

Unforeseen Conditions-

Once a project has started, unforeseen circumstances may arise that prevent the coating from being applied. The most common reasons include concrete failure and excessive moisture. If it is determined that the coating cannot be completed, the customer will be contacted and alternative options will be discussed. The customer may be responsible for all labor and material fees incurred up until production was ceased.

Cure Time & Temperature Requirements-

Once the project is completed, the treated surface area must not be walked on or driven on for a minimum of forty eight (48) hours. The area must be maintained at a minimum temperature of sixty five (65) degrees Fahrenheit during this curing period.

Surface Imperfections-

Existing imperfections in the concrete substrate may remain visible after the coating is applied. The homeowner acknowledges and accepts this condition.

Moisture & Substrate Conditions-

Duluth Coating Solutions Inc. shall not be held responsible for failures, delamination, bubbling, or defects resulting from moisture vapor transmission, hydrostatic pressure, soil conditions, or deficiencies in the underlying concrete slab.

Grand Rapids PD C/O Jon Peterson

**PROPOSAL
POLAR INSULATING LLC
51041 STATE HWY 46
SQUAW LAKE, MN 56681
218 659 4351 OFFICE
218 659 4641 FAX
218 244 1297 CELL
9/17/26**

City of Grand Rapids

Bid # 3037

Attention: Jon
420 N Pokegama Ave.
Grand Rapids, MN 55744
218 910 0991 Jon Peterson cell
218 office

Job: City Hall Grand Rapids, MN

Remove existing floor coating and dispose

Grind concrete and repair cracks and spalding

Apply MVP primer to concrete, because of age of concrete

Apply base coat with quartz granules

Apply 2 top clear coats of polyaspartic

Total 7680.00



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 12, 2026

AGENDA ITEM: Consider approving the continuation of general liability insurance through the League of Minnesota Cities Insurance Trust for calendar year 2027.

PREPARED BY: Carl Babich

BACKGROUND:

We are assisting Marsh Agency in the preparation of the City's general liability insurance coverage application for 2027 to the League of Minnesota Cities Insurance Trust. We have had our insurance coverage through the League for many years. The League's insurance coverage is very comprehensive, and they have for the past several years, given us a substantial refund check at the end of the year, which represents our portion of the refund to the cities insured by them because of lower than anticipated insurance claims.

Because of the volume of applications that the League receives at this time of year, they normally do not have a quote for our insurance back to us before the first of the year. However, Marsh Agency will provide us with a binder to indicate that we do have insurance coverage through the League even though we have not received the quote or paid the premium.

When the quote for the 2027 insurance is received, it will be placed on the agenda for your consideration.

REQUESTED COUNCIL ACTION:

Make a motion to approve the continuation of our general liability insurance through the League of Minnesota Cities Insurance Trust for the calendar year 2027 and authorize the mayor to sign the statutory tort liability waiver.



**League of Minnesota Cities Insurance Trust
Liability Coverage Waiver Form**

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage. Use the submit button below, otherwise, print and email to pstech@lmc.org, or fax to 651.281.1298.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. *The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.* The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

Select one of the options below.

- ☐ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#)
- ☒ The member **WAIVES** monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#), to the extent of the limits of the liability coverage obtained from LMCIT

LMCIT Member Name: City of Grand Rapids

Date of member's governing body meeting: 10/12/2026

Name and title of person completing this form: Tasha Connelly, Mayor

Signature of person completing this form: _____

SUBMIT



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 12, 2026

AGENDA ITEM: Consider authorizing staff to develop an RFP for design and engineering services for the Blandin Beach improvement project.

PREPARED BY: Dale Anderson, Director of Parks & Recreation

BACKGROUND:

It's time to start the Blandin Beach improvement project! Our first step is to hire a firm to complete design and engineering services related to the project. I will work with City Engineer, Matt Wegwerth to develop an RFP and solicit bids from local firms. These expenses are part of the project's budget.

REQUESTED COUNCIL ACTION:

Make a motion authorizing staff to develop an RFP for design and engineering services for the Blandin Beach improvement project.