



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY COUNCIL MEETING AGENDA

Monday, November 13, 2023

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids City Council will be held on Monday, November 13, 2023 at 5:00 PM in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

PROCLAMATIONS/PRESENTATIONS:

1. Yellow Ribbon Presentation

PUBLIC FORUM:

COUNCIL REPORTS:

APPROVAL OF MINUTES:

2. Approve Council minutes for Monday, October 23, 2023 Regular Meeting and Tuesday, October 17, 2023 Special meeting.

VERIFIED CLAIMS:

3. Approve the verified claims for the period October 17, 2023 to November 6, 2023 in the total amount of \$1,422,484.24.

ACKNOWLEDGE MINUTES FOR BOARDS AND COMMISSIONS:

4. September 28, 2023, October 12, 2023, October 16, 2023 GREDA meetings
October 3, 2023 Arts & Culture meeting
October 11, 2023 Library Board meeting
October 10, 2023, October 18, 2023, October 25, 2023 PUC meetings

CONSENT AGENDA:

5. Consider approving the continuation of general liability insurance through the League of Minnesota Cities Insurance Trust for calendar year 2024.

- [6.](#) Consider accepting the resignation of Ted Hubbes from the Planning Commission
- [7.](#) Consider approving and authorizing the retirement of surplus assets
- [8.](#) Consider entering into a Memorandum of Agreement with MN Army National Guard and renew the Annual Coordination Letter
- [9.](#) Consider adopting a resolution approving updated City-wide fee schedule
- [10.](#) Consider approving Public Works PT Eligibility List for Winter Maintenance
- [11.](#) Consider authorization to advertise for part-time Hospital Security Officers and authorize Human Resources to fill the vacancies.
- [12.](#) Approve hiring of PT Seasonal Warming House Attendants
- [13.](#) Consider approving change order for the IRA Civic Center project.

SET REGULAR AGENDA:

ADMINISTRATION:

- [14.](#) Appointment of Lance Kuschel to the position of Captain for the Grand Rapids Fire Department effective January 1, 2024.
- [15.](#) Consider creation of Maintenance II position and rate of pay at the Civic Center, hire Civic Center PT employees, and re-classify employee.

ARENA, PARKS & RECREATION:

- [16.](#) Consider assisting Kootasca with a fully accessible playground with in-kind services and \$5,000 from the City's Park Land Dedication account.
- [17.](#) Consider entering into an Equipment Lending Agreement with Yanmar Compact Equipment North America for use of a machine at Yanmar Arena.

PUBLIC HEARINGS: (scheduled to begin no earlier than 5:00 PM)

- [18.](#) Conduct a Public Hearing to consider the rezoning of 0.2 acres of land (Parcel 91-550-0340) from SR-2 (Shoreland One and Two Family Residential) to SPU (Shoreland Public Use)

COMMUNITY DEVELOPMENT:

- [19.](#) Consider the recommendation of the Planning Commission regarding adoption of an ordinance, amending the Official Zoning Map, by rezoning of 0.2 acres of land (Parcel 91-550-0340) from SR-2 (Shoreland One and Two Family Residential) to SPU (Shoreland Public Use)

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR NOVEMBER 27, 2023 AT 5:00 PM

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

MEETING PROTOCOL POLICY: Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct all City meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

ATTEST: Kimberly Gibeau, City Clerk



CITY OF
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CITY COUNCIL SPECIAL MEETING MINUTES

Tuesday, October 17, 2023

7:00 AM

Mayor Christy called the meeting to order at 7:14 am.

PRESENT: Mayor Dale Christy, Councilor Dale Adams, Councilor Tasha Connelly, Councilor Tom Sutherland. ABSENT: Councilor Molly MacGregor

STAFF: Rob Mattei

BUSINESS:

1. Consider the adoption of a resolution in support of the HWY35 LLC cannabis grow and manufacturing project.

Mr. Mattei provided overview of proposed Cannabis manufacturing project and IRRRB funding opportunities.

Motion made by Councilor Connelly, Second by Councilor Adams to **adopt Resolution 23-79**, in support of HWY 35 LLC Cannabis Grow & Manufacturing Project. Voting Yea: Mayor Christy, Councilor Adams, Councilor Connelly, Councilor Sutherland

There being no further business, the meeting adjourned at 7:43 AM.

Respectfully submitted:

Kimberly Gibeau

Kimberly Gibeau, City Clerk



CITY OF
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CITY COUNCIL MEETING MINUTES

Monday, October 23, 2023

5:00 PM

Mayor Pro-Tem Adams called the meeting to order at 5:00 PM.

PRESENT: Councilor Dale Adams, Councilor Tasha Connelly, Councilor Molly MacGregor.

ABSENT: Mayor Dale Christy, Councilor Tom Sutherland

STAFF: Barb Baird, Rob Mattei, Kevin Ott, Glen Hodgson, Chad Sterle

PROCLAMATIONS/PRESENTATIONS:

1. National Hunger and Homelessness Awareness Month

Mayor Pro-Tem Adams read the proclamation for National Hunger and Homelessness Awareness Month into the record.

PUBLIC FORUM:

No one from the public wished to speak.

COUNCIL REPORTS:

Councilor MacGregor stated that she had received a call regarding the Cannabis Manufacturing project and the caller expressed opposition to the project. Councilor MacGregor also provided an update on the Climate Change movement.

APPROVAL OF MINUTES:

2. Approve Council minutes for October 9, 2023 Worksession and Regular meetings and acknowledge Closed meeting summary.

Motion made by Councilor Connelly, Second by Councilor MacGregor to approve Council minutes as presented. Voting Yea: Councilor Adams, Councilor Connelly, Councilor MacGregor

VERIFIED CLAIMS:

3. Approve the verified claims for the period October 3, 2023 to October 16, 2023 in the total amount of \$1,902,271.55.

Motion made by Councilor Connelly, Second by Councilor MacGregor to approve the verified claims as presented. Voting Yea: Councilor Adams, Councilor Connelly, Councilor MacGregor

ACKNOWLEDGE MINUTES FOR BOARDS AND COMMISSIONS:

4. Council acknowledged approve minutes for the following meetings:
 1. August 2, 2023 Civic Center Board meeting
 2. September 7, 2023 Planning Commission meeting
 3. September 13, 2023 Library Board meeting
 4. September 14, 2023 GREDA meeting
 5. September 19, 2023 Golf Board meeting
 6. September 26, 2023 Arts & Culture meeting

CONSENT AGENDA:

5. Consider approving a donation agreement with Grand Itasca Clinic & Hospital
6. Consider accepting the resignation of Jillian Buck from the Police Community Advisory Board and authorize filling the vacancy.
7. Consider approving final payment for AP 2023-4, Airport Utility Extension project in the amount of \$7,831.38 and Balancing Change Order 1.
8. Consider authorizing staff to advertise with K-Bid the sale of miscellaneous office furniture and no longer used firefighting equipment from the Fire Department.
9. Consider selling an old Flamefighter hose tester and old positive pressure fan to the City of Finlayson Fire department for \$1,000 and donate old positive pressure fan and LED light bar to the Hill City Fire Department.
10. Consider approving a contract with Paul Shaffer for legal criminal prosecution services.
11. Consider adopting a resolution authorizing the City to make application to the MN Dept. of IRRR Commercial Redevelopment Grant program for the 316 N. Pokegama Ave. Redevelopment Project.

Adopted Resolution 23-80

12. Consider adoption of a resolution accepting a \$200,000 MN Dept. of IRRR Development Partnerships grant for the Workforce Housing Pre-Development Project.

Adopted Resolution 23-81

13. Consider accepting highest bids for bobcat attachments and generator.
14. Consider approving changer order related to Civic Center project.
15. Consider accepting proposal from Gartner Temperature controls for Civic Center Remote Thermostats.

Motion made by Councilor MacGregor, Second by Councilor Connelly to approve the Consent agenda as presented. Voting Yea: Councilor Adams, Councilor Connelly, Councilor MacGregor

SET REGULAR AGENDA:

Mayor Pro-tem Adams stated that staff requested Council pull item #16 and forward to Council meeting on November 13, 2023.

Motion made by Councilor Connelly, Second by Councilor MacGregor to approve the Regular agenda as amended, forwarding item #16 for consideration on November 13, 2023. Voting Yea: Councilor Adams, Councilor Connelly, Councilor MacGregor

CIVIC CENTER & PARKS:

16. Consider assisting Kootasca with a fully accessible playground with in-kind services and \$5,000 from the City's Park Land Dedication account.

Item pulled off agenda and forwarded to Council meeting on November 13, 2023.

COMMUNITY DEVELOPMENT:

17. Consider adoption of a resolution approving a Development Assistance Agreement with SE 7th Avenue Distribution LLC and providing the form, terms, covenants, and directions for the issuance of a Tax Increment Revenue Not in connection therewith.

Motion made by Councilor Connelly, Second by Councilor MacGregor to **adopt Resolution 23-82**, approving Development Assistance Agreement with SE 7th Avenue Distribution LLC as presented and directions for issuance of TIF. Voting Yea: Councilor Adams, Councilor Connelly, Councilor MacGregor

FINANCE:

18. Consider adopting a resolution awarding the sale of the \$2,250,000 General Obligation Street Reconstruction Bonds, Series 2023A.

Rebecca Kurtz, Ehlers, noted updated amount on Resolution is \$2,220,000 GO Street Reconstruction Bonds.

Motion made by Councilor Connelly, Second by Councilor MacGregor to **adopt Resolution 23-83**, awarding the sale of \$2,220,000 GO Street Reconstruction Bonds, Series 2023A as presented. Voting Yea: Councilor Adams, Councilor Connelly, Councilor MacGregor

19. Consider adopting a resolution awarding the sale of the \$4,755,000 General Obligation Utility Revenue Bonds, Series 2023B (Public Utilities Commission).

Updated bond amount is \$4,575,000.

Motion made by Councilor MacGregor, Second by Councilor Connelly to **adopt Resolution 23-84**, awarding sale of \$4,575,000 GO Utility Revenue Bonds, Series 2023B as presented. Voting Yea: Councilor Adams, Councilor Connelly, Councilor MacGregor

POLICE:

20. Consider adopting a resolution accepting the donations for 2023 National Night Out / Community BBQ supporters of SuperOne, Pinched Catering, Walmart, Pepsi, and Sandstroms.

Motion made by Councilor Connelly, Second by Councilor MacGregor to **adopt Resolution 23-85**, accepting donations for National Night Out/Community BBQ. Voting Yea: Councilor Adams, Councilor Connelly, Councilor MacGregor

CITY COUNCIL:

21. Consider appointing applicants to Board & Commission vacancies

Motion made by Councilor MacGregor, Second by Councilor Connelly to appoint Roger Mischke to the Pokegama Golf Board for an unexpired term through March 1, 2024, Ronald Grossman to the Human Rights Commission for an unexpired term through March 1, 2025 and Amanda Lamppa to the Planning Commission for an unexpired term through March 1, 2026. Voting Yea: Councilor Adams, Councilor Connelly, Councilor MacGregor

There being no further business, the meeting adjourned 5:37 PM.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk

DATE: 11/08/2023
 TIME: 15:50:52
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/13/2023

| VENDOR # | NAME | AMOUNT DUE |
|-------------------------------------|--------------------------------|------------|
| ----- | | |
| GENERAL FUND | | |
| 1901100 | SAAFE LLC | 375.00 |
| 1915248 | SHI INTERNATIONAL CORP | 8,488.00 |
| TOTAL | | 8,863.00 |
| CITY WIDE | | |
| 0715808 | GOVCONNECTION INC | 2,613.00 |
| 1415544 | NORTHLAND PORTABLES | 182.00 |
| 1915248 | SHI INTERNATIONAL CORP | 12,832.46 |
| 1920240 | CHAD B STERLE | 4,645.50 |
| TOTAL CITY WIDE | | 20,272.96 |
| SPECIAL PROJECTS-NON BUDGETED | | |
| 1105530 | KENNEDY & GRAVEN, CHARTERED | 3,651.00 |
| TOTAL SPECIAL PROJECTS-NON BUDGETED | | 3,651.00 |
| ADMINISTRATION | | |
| 1301020 | MADDEN GALANTER HANSEN, LLP | 220.00 |
| TOTAL ADMINISTRATION | | 220.00 |
| BUILDING SAFETY DIVISION | | |
| 0118100 | ARAMARK UNIFORM SERVICES | 103.70 |
| 0221650 | BURGGRAF'S ACE HARDWARE | 82.95 |
| 0920060 | ITASCA COUNTY TREASURER | 304.72 |
| 1801555 | RAPID PEST CONTROL INC | 72.00 |
| 1821700 | MICHAEL RUSSELL | 610.00 |
| 1901535 | SANDSTROM'S INC | 242.35 |
| TOTAL BUILDING SAFETY DIVISION | | 1,415.72 |
| COMMUNITY DEVELOPMENT | | |
| 0718060 | GRAND RAPIDS HERALD REVIEW | 69.00 |
| 0920060 | ITASCA COUNTY TREASURER | 129.07 |
| 1415522 | NORTHLAND CONSULTING ENGINEERS | 1,572.50 |
| TOTAL COMMUNITY DEVELOPMENT | | 1,770.57 |

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| VENDOR # | NAME | AMOUNT DUE |
|------------------------------|--------------------------------|------------|
| ----- | | |
| GENERAL FUND | | |
| FIRE | | |
| 0103325 | ACHESON TIRE INC | 180.00 |
| 0118100 | ARAMARK UNIFORM SERVICES | 31.68 |
| 0205725 | BETZ EXTINGUISHER COMPANY | 79.00 |
| 0321505 | CUMMINS INC | 531.56 |
| 0601690 | FASTENAL COMPANY | 923.71 |
| 0718060 | GRAND RAPIDS HERALD REVIEW | 1,671.10 |
| 0920060 | ITASCA COUNTY TREASURER | 151.84 |
| 1301014 | MACQUEEN EMERGENCY GROUP | 367.39 |
| TOTAL FIRE | | 3,936.28 |
| | | |
| INFORMATION TECHNOLOGY | | |
| 0715808 | GOVCONNECTION INC | 145.41 |
| 1915248 | SHI INTERNATIONAL CORP | 455.00 |
| TOTAL INFORMATION TECHNOLOGY | | 600.41 |
| | | |
| PUBLIC WORKS | | |
| 0103325 | ACHESON TIRE INC | 230.00 |
| 0114200 | ANDERSON GLASS | 325.32 |
| 0218115 | BRAUN INTERTEC CORPORATION | 7,540.00 |
| 0221650 | BURGGRAF'S ACE HARDWARE | 477.82 |
| 0301685 | CARQUEST AUTO PARTS | 526.24 |
| 0315455 | COLE HARDWARE INC | 122.46 |
| 0401420 | DAKOTA FLUID POWER, INC | 462.19 |
| 0501650 | EARL F ANDERSEN | 1,867.70 |
| 0601690 | FASTENAL COMPANY | 460.31 |
| 0609305 | FIGGINS TRUCK & TRAILER REPAIR | 494.08 |
| 0718215 | GREEN AGAIN LAWN & LANDSCAPE | 9,850.00 |
| 0801825 | HAWKINSON CONSTRUCTION CO INC | 1,223.82 |
| 0801836 | HAWKINSON SAND & GRAVEL | 2,288.00 |
| 0920060 | ITASCA COUNTY TREASURER | 626.00 |
| 1200500 | L&M SUPPLY | 270.93 |
| 1201730 | LATVALA LUMBER COMPANY INC. | 346.78 |
| 1205110 | LEASE LANDSCAPING INC | 670.00 |
| 1209735 | LITTLE FALLS MACHINE INC | 716.36 |
| 1301015 | MACQUEEN EQUIPMENT INC | 1,617.71 |
| 1301067 | MANGSETH PAINTING INC | 2,100.00 |
| 1415484 | NORTHERN LIGHTS TRUCK | 486.62 |
| 1415544 | NORTHLAND PORTABLES | 1,723.25 |
| 1421155 | NUCH'S IN THE CORNER | 48.00 |
| 1421700 | NUSS TRUCK GROUP INC | 155.74 |
| 1618570 | PRO-MAX MACHINE, LLC | 500.00 |
| 1621125 | PUBLIC UTILITIES COMMISSION | 10,358.96 |

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CITY OF GRAND RAPIDS
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| VENDOR # | NAME | AMOUNT DUE |
|-------------------------|-------------------------------|------------|
| ----- | | |
| GENERAL FUND | | |
| PUBLIC WORKS | | |
| 1801610 | RAPIDS PLUMBING & HEATING INC | 17,650.00 |
| 1815085 | ROAD MACHINERY & SUPPLIES CO | 4,326.30 |
| 1900225 | SEH | 173.75 |
| 1901336 | ST LOUIS MRO, INC | 50.00 |
| 1903341 | SCHWARTZ REDI-MIX INC | 436.00 |
| 1909700 | SIR LINES-A-LOT, LLC | 16,266.77 |
| 1920555 | STOKES PRINTING & OFFICE | 75.96 |
| 2018560 | TROUT ENTERPRISES INC | 4,674.00 |
| 2300763 | WW THOMPSON CONCRETE PRODUCTS | 376.75 |
| 2515225 | YODER BUILDING SUPPLIES INC | 621.69 |
| T000413 | RICK MACDONALD | 223.80 |
| TOTAL PUBLIC WORKS | | 90,363.31 |
| | | |
| FLEET MAINTENANCE | | |
| 0121721 | AUTO VALUE - GRAND RAPIDS | 281.97 |
| 0301685 | CARQUEST AUTO PARTS | 89.98 |
| 0315455 | COLE HARDWARE INC | 6.15 |
| 0601690 | FASTENAL COMPANY | 575.75 |
| 0920060 | ITASCA COUNTY TREASURER | 98.75 |
| TOTAL FLEET MAINTENANCE | | 1,052.60 |
| | | |
| POLICE | | |
| 0103325 | ACHESON TIRE INC | 1,397.76 |
| 0221650 | BURGGRAF'S ACE HARDWARE | 49.97 |
| 0301685 | CARQUEST AUTO PARTS | 7.90 |
| 0409501 | JOHN P. DIMICH | 4,583.33 |
| 0421725 | DUTCH ROOM INC | 221.54 |
| 0601346 | FAIRVIEW HEALTH SERVICES | 170.00 |
| 0920060 | ITASCA COUNTY TREASURER | 4,036.67 |
| 1309332 | MN STATE RETIREMENT SYSTEM | 1,856.09 |
| 1415048 | NORTH COUNTRY VET CLINIC | 204.29 |
| 1618125 | PRAXAIR DISTRIBUTION INC | 88.94 |
| 1901535 | SANDSTROM'S INC | 23.15 |
| 1920233 | STREICHER'S INC | 116.96 |
| 2000010 | 3 MONTHS SUN PHOTOGRAPHY | 40.00 |
| TOTAL POLICE | | 12,796.60 |
| | | |
| RECREATION | | |
| 0221650 | BURGGRAF'S ACE HARDWARE | 71.93 |
| 1901535 | SANDSTROM'S INC | 533.66 |

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| VENDOR # | NAME | AMOUNT DUE |
|--------------------------------|--------------------------------|------------|
| ----- | | |
| GENERAL FUND | | |
| RECREATION | | |
| 1920240 | CHAD B STERLE | 700.00 |
| 1920555 | STOKES PRINTING & OFFICE | 16.48 |
| TOTAL RECREATION | | 1,322.07 |
| GENERAL FUND-LIQUOR/CHART GAMB | | |
| 2001147 | TACTICAL RC LLC | 2,848.99 |
| TOTAL | | 2,848.99 |
| CENTRAL SCHOOL | | |
| 0118100 | ARAMARK UNIFORM SERVICES | 64.09 |
| 0218745 | ASHLEY BRUBAKER | 243.27 |
| 1801555 | RAPID PEST CONTROL INC | 70.00 |
| 1901535 | SANDSTROM'S INC | 44.57 |
| 2018680 | TRU NORTH ELECTRIC LLC | 766.80 |
| TOTAL | | 1,188.73 |
| AIRPORT | | |
| 0301685 | CARQUEST AUTO PARTS | 140.69 |
| 0920060 | ITASCA COUNTY TREASURER | 113.80 |
| 1303039 | MCCOY CONSTRUCTION & FORESTRY | 5,388.25 |
| 1608345 | PHILS GARAGE DOOR | 900.25 |
| 2015825 | MONROE TOWMASTER LLC | 746.97 |
| TOTAL | | 7,289.96 |
| CIVIC CENTER | | |
| GENERAL ADMINISTRATION | | |
| 0920062 | ITASCA CURLING CLUB | 500.00 |
| 1201430 | LAKE SUPERIOR CUTTING EDGE LLC | 150.00 |
| 1801517 | RANGE CORNICE & ROOFING CO | 480.00 |
| TOTAL GENERAL ADMINISTRATION | | 1,130.00 |
| STATE HAZ-MAT RESPONSE TEAM | | |

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INVOICES DUE ON/BEFORE 11/13/2023

| VENDOR # | NAME | AMOUNT DUE |
|--------------------------------|-------------------------------|------------|
| ----- | | |
| STATE HAZ-MAT RESPONSE TEAM | | |
| 0920060 | ITASCA COUNTY TREASURER | 127.24 |
| TOTAL | | 127.24 |
| CEMETERY | | |
| 0221650 | BURGGRAF'S ACE HARDWARE | 19.98 |
| 0301685 | CARQUEST AUTO PARTS | 259.25 |
| 0401804 | DAVIS OIL INC | 1,712.43 |
| 0920060 | ITASCA COUNTY TREASURER | 67.58 |
| 1200500 | L&M SUPPLY | 16.99 |
| 1301213 | MARTIN'S SNOWPLOW & EQUIP | 114.96 |
| T001498 | PATRICIA SABIN | 25.00 |
| TOTAL | | 2,216.19 |
| DOMESTIC ANIMAL CONTROL FAC | | |
| 0118100 | ARAMARK UNIFORM SERVICES | 30.00 |
| 0221650 | BURGGRAF'S ACE HARDWARE | 44.98 |
| 0920060 | ITASCA COUNTY TREASURER | 183.79 |
| TOTAL | | 258.77 |
| GENERAL CAPITAL IMPRV PROJECTS | | |
| 1115550 | KOOTASCA COMMUNITY ACTION INC | 41,549.66 |
| TOTAL | | 41,549.66 |
| GR/COHASSET IND PK INFRAST | | |
| 1900225 | SEH | 24,948.00 |
| 2000522 | TNT CONSTRUCTION GROUP, LLC | 105,570.57 |
| TOTAL | | 130,518.57 |
| PARK ACQUISITION & DEVELOPMENT | | |
| 1901100 | SAAFE LLC | 375.00 |
| TOTAL | | 375.00 |

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| VENDOR # | NAME | AMOUNT DUE |
|--------------------------------------|-------------------------------|------------|
| ----- | | |
| PARK ACQUISITION & DEVELOPMENT | | |
| SPORTS COMPLEX IMPROVEMENTS | | |
| 1105444 | KELLER FENCE COMPANY | 8,175.00 |
| TOTAL SPORTS COMPLEX IMPROVEMENTS | | 8,175.00 |
| CAPITAL EQPT REPLACEMENT FUND | | |
| CAPITAL OUTLAY-FIRE DEPT | | |
| 1015210 | JOES GARAGE ON 169 | 2,280.00 |
| 1920150 | STATT LLC | 925.00 |
| TOTAL CAPITAL OUTLAY-FIRE DEPT | | 3,205.00 |
| CAPITAL OUTLAY-PUBLIC WORKS | | |
| 0301685 | CARQUEST AUTO PARTS | 164.69 |
| 0513233 | EMERGENCY AUTOMOTIVE TECH INC | 77.17 |
| TOTAL CAPITAL OUTLAY-PUBLIC WORKS | | 241.86 |
| CAPITAL OUTLAY-POLICE | | |
| 0421480 | DTM FLEET SERVICE LLC | 61,634.46 |
| 0715808 | GOVCONNECTION INC | 397.84 |
| TOTAL CAPITAL OUTLAY-POLICE | | 62,032.30 |
| AIRPORT CAPITAL IMPRV PROJECTS | | |
| AP 2023-1 N BLDG TAXILANE REHB | | |
| 1900225 | SEH | 17,040.00 |
| TOTAL AP 2023-1 N BLDG TAXILANE REHB | | 17,040.00 |
| AP 2023-4 HANGAR UTILITIES | | |
| 1900225 | SEH | 1,582.80 |
| TOTAL AP 2023-4 HANGAR UTILITIES | | 1,582.80 |
| CIVIC CENTER CAPITAL IMP PJT | | |
| IRA CIVIC CENTER RENOVATION | | |
| 0118230 | ARENA WAREHOUSE, LLC | 36,934.66 |
| 0205153 | BECKER ARENA PRODUCTS INC | 7,093.74 |
| 0218115 | BRAUN INTERTEC CORPORATION | 1,185.00 |
| 0221650 | BURGGRAF'S ACE HARDWARE | 512.99 |

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 11/13/2023

| VENDOR # | NAME | AMOUNT DUE |
|--|-------------------------------|--------------|
| CIVIC CENTER CAPITAL IMP PJT | | |
| IRA CIVIC CENTER RENOVATION | | |
| 0315455 | COLE HARDWARE INC | 59.91 |
| 0421228 | DUET RESOURCE GROUP, INC | 30,309.12 |
| 0601690 | FASTENAL COMPANY | 600.82 |
| 0900054 | ICS CONSULTING LLC | 83,313.67 |
| 1301800 | MAVO SYSTEMS INC | 341.00 |
| 1618570 | PRO-MAX MACHINE, LLC | 1,875.00 |
| 2209421 | VIKING ELECTRIC SUPPLY INC | 840.04 |
| TOTAL IRA CIVIC CENTER RENOVATION | | 163,065.95 |
| 2022 INFRASTRUCTURE/ARPA | | |
| FOREST LK UTILITY EXTENSIONS | | |
| 1900225 | SEH | 3,234.00 |
| TOTAL FOREST LK UTILITY EXTENSIONS | | 3,234.00 |
| 2023 INFRASTRUCTURE BONDS | | |
| CP2015-1 SYLVAN BAY OVR/UTIL | | |
| 1000080 | J T SERVICES | 8,200.00 |
| 1900225 | SEH | 14,551.35 |
| TOTAL CP2015-1 SYLVAN BAY OVR/UTIL | | 22,751.35 |
| STORM WATER UTILITY | | |
| 0301685 | CARQUEST AUTO PARTS | 574.01 |
| 0315455 | COLE HARDWARE INC | 27.17 |
| 0401425 | DAKOTA SUPPLY GROUP | 308.24 |
| 0514798 | ENVIRONMENTAL EQUIPMENT AND | 47.44 |
| 0601690 | FASTENAL COMPANY | 100.19 |
| 0801836 | HAWKINSON SAND & GRAVEL | 1,114.56 |
| 0920060 | ITASCA COUNTY TREASURER | 500.49 |
| 1303039 | MCCOY CONSTRUCTION & FORESTRY | 91.83 |
| 1621125 | PUBLIC UTILITIES COMMISSION | 2,200.00 |
| 1815085 | ROAD MACHINERY & SUPPLIES CO | 4,326.30 |
| 1900225 | SEH | 51.87 |
| TOTAL | | 9,342.10 |
| TOTAL UNPAID TO BE APPROVED IN THE SUM OF: | | \$624,437.99 |
| CHECKS ISSUED-PRIOR APPROVAL | | |
| PRIOR APPROVAL | | |
| 0104095 | DALE ADAMS | 77.29 |

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 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/13/2023

| VENDOR # | NAME | AMOUNT DUE |
|------------------------------|--------------------------------|------------|
| ----- | | |
| CHECKS ISSUED-PRIOR APPROVAL | | |
| PRIOR APPROVAL | | |
| 0113105 | AMAZON CAPITAL SERVICES | 784.44 |
| 0121725 | AUTOMOTIVE ELECTRIC LLC | 1,000.00 |
| 0305530 | CENTURYLINK QC | 49.71 |
| 0315454 | TRAVIS COLE | 47.00 |
| 0315543 | CONSTELLATION NEWENERGY -GAS | 350.29 |
| 0405200 | CITY OF DEER RIVER | 102.47 |
| 0409655 | TIMOTHY DIRKES | 312.76 |
| 0605191 | FIDELITY SECURITY LIFE | 106.54 |
| 0701505 | JEREMY GAMBILL | 47.00 |
| 0705350 | GEISLER CONSTRUCTION | 500.00 |
| 0717988 | SHAWN GRAEBER | 47.00 |
| 0718015 | GRAND RAPIDS CITY PAYROLL | 585,765.09 |
| 0718070 | GRAND RAPIDS STATE BANK | 1,104.05 |
| 0815440 | HOLIDAY STATIONSTORES LLC | 181.50 |
| 0815500 | HOME DEPOT CREDIT SERVICES | 186.86 |
| 0900060 | ICTV | 36,206.01 |
| 0920055 | ITASCA COUNTY RECORDER | 184.00 |
| 0920059 | ITASCA COUNTY SHERIFFS DEPT | 381.21 |
| 1105225 | CITY OF KEEWATIN | 1,464.68 |
| 1121695 | LANCE KUSCHEL | 47.00 |
| 1201402 | LAKE COUNTRY POWER | 52.62 |
| 1215250 | LOFFLER COMPANIES INC | 221.53 |
| 1301145 | MARCO TECHNOLOGIES, LLC | 74.34 |
| 1305046 | MEDIACOM LLC | 156.90 |
| 1305725 | METROPOLITAN LIFE INSURANCE CO | 2,170.31 |
| 1309199 | MINNESOTA ENERGY RESOURCES | 725.01 |
| 1309332 | MN STATE RETIREMENT SYSTEM | 2,184.00 |
| 1309335 | MINNESOTA REVENUE | 6,946.00 |
| 1309338 | MN STATE TREAS/BLDG INSPECTOR | 3,770.98 |
| 1315630 | ASHLEY MORAN | 31.99 |
| 1315654 | NATHAN MORLAN | 30.30 |
| 1321750 | MUTUAL OF OMAHA | 447.36 |
| 1401705 | CITY OF NASHWAUK | 1,400.11 |
| 1415479 | NORTHERN DRUG SCREENING INC | 202.00 |
| 1516220 | OPERATING ENGINEERS LOCAL #49 | 124,374.00 |
| 1601305 | THOMAS J. PAGEL | 1,073.34 |
| 1601750 | PAUL BUNYAN COMMUNICATIONS | 1,696.11 |
| 1618600 | BRYCE PRUDHOMME | 396.84 |
| 1621130 | P.U.C. | 9,085.27 |
| 1903555 | ERIK SCOTT | 60.26 |
| 2000100 | TASC | 33.75 |
| 2018555 | CHAD TROUMBLY | 47.00 |
| 2100265 | U.S. BANK | 1,050.00 |
| 2301700 | WM CORPORATE SERVICES, INC | 6,320.67 |
| 2305825 | WEX INC | 4,550.66 |
| T001495 | LOGAN EIDE | 500.00 |

DATE: 11/08/2023
TIME: 15:50:53
ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

PAGE: 9

INVOICES DUE ON/BEFORE 11/13/2023

| VENDOR # | NAME | AMOUNT DUE |
|---|-----------------------------|----------------|
| ----- | | |
| CHECKS ISSUED-PRIOR APPROVAL | | |
| PRIOR APPROVAL | | |
| T001496 | JILL SHEPHERD | 500.00 |
| T001497 | NORTHLAND COUNSELING CENTER | 1,000.00 |
| TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: | | \$798,046.25 |
| TOTAL ALL DEPARTMENTS | | \$1,422,484.24 |



GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

**Thursday, September 28, 2023
4:00 PM**

NOTICE IS HEREBY GIVEN, that a regular meeting of the Grand Rapids Economic Development Authority will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Thursday, September 28, 2023 at 4:00 PM.

CALL TO ORDER

CALL OF ROLL

PRESENT

President Sholom Blake
Commissioner Tasha Connelly
Commissioner Tom Sutherland
Commissioner Bill Martinetto

ABSENT

Commissioner Al Hodnik
Commissioner Mike Korte
Commissioner Wayne Bruns

SETTING OF THE REGULAR AGENDA - *This is an opportunity to approve the regular agenda as presented, or to add/delete an agenda item by a majority vote of the Commissioners present .*

Approved without addition

APPROVE MINUTES

1. Consider approval of minutes from the September 14, 2023 regular meeting.

Motion by Commissioner Connelly, second by Commissioner Sutherland to approve the minutes from the September 14, 2023 regular meeting. The following voted in favor thereof: Connelly, Blake, Martinetto, Sutherland. Opposed: None, passed unanimously.

APPROVE CLAIMS

2. Consider approving claims in the amount of \$19,820.45.

Motion by Commissioner Sutherland, second by Commissioner Connelly to approve claims in the amount of \$19,820.45. The following voted in favor thereof: Sutherland, Martinetto, Blake, Connelly. Opposed: None, motion passed unanimously.

PUBLIC HEARING

3. Conduct a public hearing to consider the sale of land and a business subsidy to SE 7th Ave. Distribution, LLC.

Community Development Director Mattei provided a power point presentation with information on the project.

Recorder Groom noted all notices required by law had been met and no correspondence had been received.

Motion by Commissioner Connelly, second by Commissioner Sutherland to open the public hearing. The following voted in favor thereof: Sutherland, Martinetto, Blake, Connelly. Opposed: None, motion passed unanimously.

There was no public input.

Motion by Commissioner Martinetto, second by Commissioner Sutherland to close the public hearing. The following voted in favor thereof: Connelly, Blake, Martinetto, Sutherland. Opposed: None, motion passed unanimously.

4. Conduct a public hearing to consider approval of a Purchase and Development Agreement with and conveyance of property to Itasca County Habitat for Humanity.

Community Development Director Mattei provided background information.

Recorder Groom noted all required notices by law had been met and no correspondence had been received.

Motion by Commissioner Connelly, second by Commissioner Sutherland to open the public hearing. The following voted in favor thereof: Sutherland, Martinetto, Blake, Connelly. Opposed: None, motion passed unanimously.

There was no public input.

Motion by Commissioner Martinetto, second by Commissioner Sutherland to close the public hearing. The following voted in favor thereof: Connelly, Blake, Martinetto, Sutherland. Opposed: None, motion passed unanimously.

Motion by Commissioner Connelly, second by Commissioner Martinetto to adopt a resolution approving the conveyance of certain lots owned by the Economic Development Authority and Purchase and Development Agreement with the Itasca County Habitat for Humanity affiliate. The following voted in favor thereof: Sutherland, Martinetto, Blake, Connelly. Opposed: None, passed unanimously.

BUSINESS

5. Consider approval of a Commercial Building Improvement Loan with Kreklow Enterprises for improvements to the Kreklow Dental Clinic at 510 NW 2nd Ave.

Community Development Director Mattei provided background information on the project.

Motion by Commissioner Martinetto, second by Commissioner Sutherland to approve a Commercial Building Improvement Loan with Kreklow Enterprises in the amount of

\$40,000.00. The following voted in favor thereof: Connelly, Blake, Martinetto, Sutherland. Opposed: None, motion passed unanimously.

6. Consider approval of a Downtown Mandated Building Improvement Loan with Kreklow Enterprises for improvements to the Kreklow Dental Clinic at 510 NW 2nd Ave.

Motion by Commissioner Connelly, second by Commissioner Martinetto to approve a Downtown Mandated Building Improvement Loan with Kreklow Enterprises in the amount of \$50,000.00. The following voted in favor thereof: Sutherland, Martinetto, Blake, Connelly. Opposed: None, motion passed unanimously.

UPDATES

ADJOURN

There being no further business the meeting adjourned at 4:28 p.m.

MEMBERS & TERMS

Tom Sutherland - 12/31/2023 Council Representative

Tasha Connelly - 12/31/2023 Council Representative

Mike Korte - 3/1/24

Wayne Bruns - 3/1/25

Sholom Blake - 3/1/25

Al Hodnik - 3/1/27

Bill Martinetto - 3/1/27



GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

Thursday, October 12, 2023
4:00 PM

NOTICE IS HEREBY GIVEN, that a regular meeting of the Grand Rapids Economic Development Authority will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Thursday, October 12, 2023 at 4:00 PM.

CALL TO ORDER

CALL OF ROLL

PRESENT

Commissioner Mike Korte
President Sholom Blake
Commissioner Tasha Connelly
Commissioner Wayne Bruns
Commissioner Bill Martinetto

ABSENT

Commissioner Al Hodnik
Commissioner Tom Sutherland

SETTING OF THE REGULAR AGENDA - *This is an opportunity to approve the regular agenda as presented, or to add/delete an agenda item by a majority vote of the Commissioners present .*

APPROVE MINUTES

1. Consider approval of minutes from the September 28, 2023 regular meeting.

Motion by Commissioner Connelly, second by Commissioner Martinetto to approve the minutes from the September 28, 2023 regular meeting. The following voted in favor thereof: Martinetto, Blake, Bruns, Korte, Connelly. Opposed: None, motion passed unanimously.

APPROVE CLAIMS

2. Consider approval of claims in the amount of \$15,525.99.

Motion by Commissioner Korte, second by Commissioner Connelly to approve the claims in the amount of \$15,525.99. The following voted in favor thereof: Connelly, Korte, Bruns, Blake, Martinetto. Opposed: None, motion passed unanimously.

BUSINESS

3. Activities report from IEDC - Tamara Lowney

Tamara Lowney, President IEDC provided a power point that highlighted their 2023 activities

Item 4.

UPDATES

ADJOURN

There being no further business the meeting adjourned at 4:37 p.m.

MEMBERS & TERMS

Tom Sutherland - 12/31/2023 Council Representative

Tasha Connelly - 12/31/2023 Council Representative

Mike Korte - 3/1/24

Wayne Bruns - 3/1/25

Sholom Blake - 3/1/25

Al Hodnik - 3/1/27

Bill Martinetto - 3/1/27



GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY SPECIAL MEETING MINUTES

**Monday, October 16, 2023
7:30 AM**

NOTICE IS HEREBY GIVEN, that a special meeting of the Grand Rapids Economic Development Authority will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Monday, October 16, 2023 at 7:30 AM.

CALL TO ORDER

CALL OF ROLL

PRESENT

Commissioner Al Hodnik
Commissioner Mike Korte
President Sholom Blake
Commissioner Tasha Connelly
Commissioner Wayne Bruns
Commissioner Tom Sutherland
Commissioner Bill Martinetto

BUSINESS

1. Consider the adoption of a resolution in support of the HWY35 LLC cannabis grow and manufacturing project.

Community Development Director Mattei provided background information on the project.

Motion by Commissioner Bruns, second by Commissioner Hodnik to adopt a resolution in support of the HWY35 LLC cannabis grow and manufacturing project. The following voted in favor thereof: Sutherland, Korte, Martinetto, Blake, Connelly, Bruns, Hodnik. Opposed: None, motion passed unanimously.

ADJOURN

There being no further business the meeting adjourned at 7:52 a.m.

MEMBERS & TERMS

Tom Sutherland - 12/31/2023 Council Representative
Tasha Connelly - 12/31/2023 Council Representative
Mike Korte - 3/1/24
Wayne Bruns - 3/1/25
Sholom Blake - 3/1/25
Al Hodnik - 3/1/27
Bill Martinetto - 3/1/27



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

ARTS & CULTURE COMMISSION
MEETING MINUTES
Tuesday, October 03, 2023
3:45 PM

CALL TO ORDER:

The Grand Rapids Arts & Culture Commission was called to order by Commission Chair Hedlund at 3:49pm.

ROLL CALL:

PRESENT

Commissioner Ed Zabinski
Commissioner Jennifer Gorman
Commissioner Kari Hedlund
Commissioner Myrna Peterson
Commissioner Aaron Squadroni
Commissioner Amanda Lamppa
Commissioner Derek Fox

ABSENT

Commissioner Angie Miskovich

City Staff Present: City Engineer/Public Works Director Matt Wegwerth

PUBLIC INPUT: (if anyone wishes to address the Commission)

There was no public input.

SETTING THE AGENDA:

The Agenda was approved as presented.

CORRESPONDENCE:

1. Commissioner Gorman

Commissioner Gorman will give an update on the Nightmakers Market at the November 7th, Arts & Culture Commission Meeting.

APPROVE MINUTES:

2. Approve Special Meeting Minutes from September 26, 2023

Motion made by Commissioner Squadroni, Seconded by Commissioner Peterson to approve the Special Meeting Minutes from September 26, 2023. Voting Yea: Commissioner Zabinski, Commissioner Gorman, Commissioner Hedlund, Commissioner Peterson, Commissioner Squadroni, Commissioner Lamppa and Commissioner Fox.

FINANCIALS: There has been no change to the financials for September 2023.

The financials for the Arts & Culture Commission have not changed, there was no motion.

BUSINESS:

3. Review Scoresheets and Discuss Awarding

The Commission began their discussion of the the three artists who presented their art design for the NW Neighborhood Art Project. All three designs were very different and each has both pros and cons. The Commission also discussed how each design would offer public interaction, involvement and engage the community. As they reviewed and compared the artist's designs, Greg Mueller rated the highest of the three finalists on the scoresheets.

It was suggested by Matt Wegwerth that if the Commission were thinking of choosing Tom Page's artwork, for better visibility, it could be located on the berm across the street at the Yanmar Arena. The Commission would like to see the cost of a full scale bronze statue and after they have more info they would make a decision at the November 7th, Commission Meeting.

4. Mayor's Art Award
 - 1) Discuss and Score Nomination
 - 2) Determine Award

1) The Commission discussed narrowing the Mayor's Art Award Nominations to three of these five; Rapids Brewing Company, Klockow Brewing Company, Frame-Up/Eric Mann, the MacRostie Art Center and the NightMaker's Market. The MacRostie Art Center will be eliminated due to being an Art Gallery, whereas "Art" is what they do. Emily Carlson, Program Manager at the MacRostie Art Center will follow up by putting the Nominations on Facebook in order for the public to vote. Voting will be open until Halloween.

2) Commissioner Lamppa has ideas for the Art Award and will get quotes. The Art Award will stay the same each year, but will change the year and the winner name on the Award's plaque.

UPDATES:

5. Pokegama Band Map - Karen Noyce

The Band Map is progressing, Karen Noyce is meeting with another gal with information and she will be at the Indigenous People's Day Event.

SET AGENDA FOR NEXT MEETING:

BUSINESS:

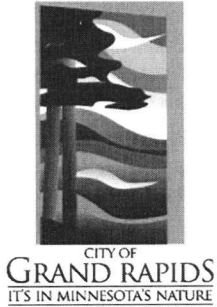
3. Review NW Neighborhood Art Project
4. Mayor's Art Award

UPDATES:

5. Pokegama Band Map - Karen Noyce
6. Nightmaker's Market

ADJOURN:

Motion made by Commissioner Peterson, Seconded by Commissioner Gorman to adjourn at 4:55pm. Voting Yea: Commissioner Zabinski, Commissioner Gorman, Commissioner Hedlund, Commissioner Peterson, Commissioner Squadroni, Commissioner Lamppa and Commissioner Fox.



GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, October 11, 2023

5:00 PM

CALL TO ORDER:

Chair Martin Called the meeting to order at 5:00 PM.

NOTICE IS HEREBY GIVEN, that a regular meeting of the Grand Rapids Area Library Board will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Wednesday, October 11, 2023 at 5:00 PM.

CALL OF ROLL:

Present: Barr, Blocker, Dobbs, Kee, Lassen, Martin, Richards, Squadroni

Absent: Teigland

APPROVAL OF AGENDA:

Motion to approve agenda as presented

Mover: Richards

Second: Blocker

Result: passed 8-0

PUBLIC COMMENT (if anyone wishes to address the Board):

None

APPROVAL OF MINUTES:

1. Consider approval of Library Board Meeting Minutes from 09-13-2023.

Motion to approve minutes as presented

Mover: Kee

Second: Richards

Result: passed 8-0

COMMUNICATIONS:

None

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review Library financials and consider a motion to approve payment of Bill List as presented.

Motion to approve financial reports and payment of Bill List as presented

Mover: Blocker

Seconded: Dobbs

Result: passed 8-0 on a roll-call vote

CONSENT AGENDA (Roll Call Vote Required):

3. Consider contract with Emily Lindner for six book club meetings.
4. Consider a contract with Madelyn Pratto for seven Lego programs.
5. Consider a contract with Isabella Pratto for seven Lego programs.
6. Consider accepting donations as listed on Resolution 2023-11.

Motion to approve consent agenda as presented

Mover: Dobbs

Seconded: Blocker

Result: passed 8-0 on a roll-call vote

REGULAR AGENDA:

7. Consider a resolution setting the Library calendar for 2024.

Motion to approve 2024 calendar resolution

Mover: Richards

Seconded: Blocker

Result: passed 8-0

8. Review 2024 Library Budget

Informational

9. Review Library Director report to City Council.

Informational

UPDATES:

Friends

By Lassen – look for a pop-up book sale in November

Foundation

By Barr – meeting in November

STAFF REPORTS:

10. Review staff reports and library statistics from September 2023.

Informational

ADJOURNMENT:

Chair Martin adjourned the meeting at 5:29 PM

NEXT REGULAR MEETING IS SCHEDULED FOR NOVEMBER 8, 2023, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

DATE: 10/05/2023
 TIME: 13:23:00
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 10/11/2023

| VENDOR # | NAME | AMOUNT DUE |
|----------------|--------------------------------|------------|
| ----- | | |
| PUBLIC LIBRARY | | |
| 0118100 | ARAMARK UNIFORM SERVICES | 112.48 |
| 0118660 | ARROWHEAD LIBRARY SYSTEM | 24.50 |
| 0201428 | BAKER & TAYLOR LLC | 2,721.74 |
| 0305485 | CENGAGE LEARNING INC | 1,027.28 |
| 0315455 | COLE HARDWARE INC | 59.47 |
| 0405500 | DEMCO INC | 318.52 |
| 0914325 | INGRAM ENTERTAINMENT INC. | 112.26 |
| 0914540 | INNOVATIVE OFFICE SOLUTIONS LL | 448.92 |
| 1015325 | JOHNSON CONTROLS FIRE | 600.00 |
| 1605665 | PERSONNEL DYNAMICS LLC | 137.70 |
| 1612225 | PLAYAWAY PRODUCTS LLC | 352.70 |
| 1801610 | RAPIDS PLUMBING & HEATING INC | 3,601.00 |
| 1801613 | RAPIDS PRINTING | 36.00 |
| 1901535 | SANDSTROM'S INC | 143.53 |
| 1915248 | SHI INTERNATIONAL CORP | 192.00 |

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$9,888.10

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

| | | |
|---------|--------------------------------|-----------|
| 0100053 | AT&T MOBILITY | 54.32 |
| 0605191 | FIDELITY SECURITY LIFE | 6.90 |
| 0718015 | GRAND RAPIDS CITY PAYROLL | 42,705.44 |
| 1301146 | MARCO TECHNOLOGIES, LLC | 119.08 |
| 1305725 | METROPOLITAN LIFE INSURANCE CO | 76.14 |
| 1309199 | MINNESOTA ENERGY RESOURCES | 59.77 |
| 1309265 | MN DEPT OF LABOR & INDUSTRY | 30.00 |
| 1309335 | MINNESOTA REVENUE | 60.38 |
| 1516220 | OPERATING ENGINEERS LOCAL #49 | 9,612.00 |
| 1601750 | PAUL BUNYAN COMMUNICATIONS | 319.94 |
| 1621130 | P.U.C. | 3,760.83 |
| 2209665 | VISA | 482.50 |
| 2301700 | WM CORPORATE SERVICES, INC | 141.62 |

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$57,428.92

TOTAL ALL DEPARTMENTS \$67,317.02

Board member
adoption:

introduced the following resolution and moved for its

RESOLUTION NO. 2023-12
SETTING 2024 LIBRARY CALENDAR

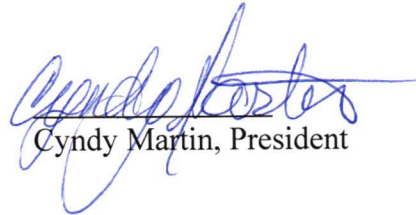
WHEREAS, THE Library Board is responsible for establishing the library calendar of dates open and closed and the time and location of its regular meetings,

NOW THEREFORE BE IT RESOLVED that the following calendar is established for 2024:

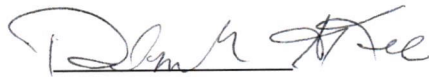
| | | |
|-------------------|------------------------|--------|
| H Mon January 1 | New Year's Holiday | Closed |
| H Mon January 15 | Martin Luther King Day | Closed |
| H Mon February 19 | President's Day | Closed |
| H Mon May 27 | Memorial Day | Closed |
| H Wed June 19 | Juneteenth | Closed |
| H Thu July 4 | Independence Day | Closed |
| H Mon September 2 | Labor Day | Closed |
| H Fri November 11 | Veteran's Day | Closed |
| H Mon November 28 | Thanksgiving | Closed |
| H Fri November 29 | Day after thanksgiving | Closed |
| H Tue December 24 | Christmas Holiday | Closed |
| H Wed December 25 | Christmas Holiday | Closed |

The Library Board will meet the in City Council Chambers the second Wednesday of the month at 5 p.m.

Adopted this 11th day of October 2023.


Cyndy Martin, President

Attest:


Deb Kee, Secretary

Board member
voted in favor thereof:

seconded the foregoing resolution and the following

And the following voted against same:

And the following abstained:

Whereby the resolution was declared duly passed and adopted.

RESOLUTION NO. 2023-11
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

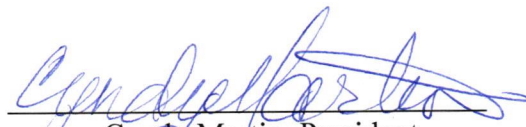
NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

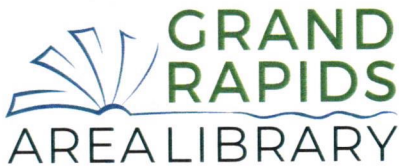
Bob and Ginny Wickman - \$200.00 undesignated

Library Foundation – \$1,308.61 Large Print Collection Enhancement

Adopted this 11th day of October 2023


Deb Kee, Secretary


Cyndy Martin, President



October 11, 2023

Emily Lindner
23222 Old Stones Throw Road
Grand Rapids, MN 55744

Dear Ms. Lindner:

I am pleased that you will be leading a series of six book club meetings developed for school age children. These programs will be held October 30, 2023; December 4, 2023; January 8, 2024; February 12, 2024; March 25, 2024, and April 29, 2024.

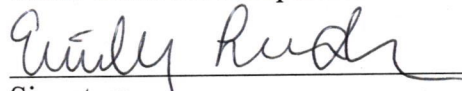
The Library will pay you \$100 for each program. This fee will include your prep time, as well as set-up, programming, and clean-up time. In addition, the Library will pay you \$50 for program materials and snacks, for a total payment of \$150 per program. Payments will be made monthly, after the programs are completed. If these arrangements are agreeable, please sign below, and return this contract to the library.

My e-mail is: wrichter@ci.grand-rapids.mn.us. Don't hesitate to contact me if you have questions or concerns about the arrangements for your programs.

Sincerely,

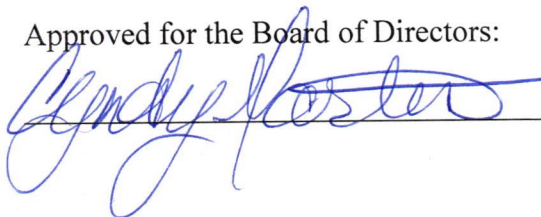
Will Richter
Library Director

These terms are acceptable:

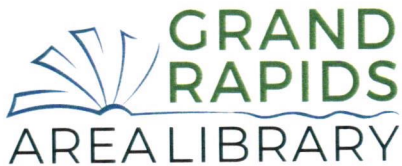

Signature

10/11/23
Date

Approved for the Board of Directors:



10/11/23



October 11, 2023

Madelyn Pratto
2004 Oak St.
Grand Rapids, MN 55744

Dear Ms. Pratto:

I am pleased that you will be leading a series of seven monthly Lego programs developed for school-age children. These programs will be held 10/12/2023; 11/9/2023; 12/14/2023; 1/11/2024; 2/8/2024; 3/14/2024; 4/11/2024.

The Library will pay you \$50 for each program. This fee will include your prep time, as well as set-up, programming, and clean-up time. Payments will be made weekly, after the programs are completed. If these arrangements are agreeable, please sign below, and return this contract to the library.

My e-mail is: wrichter@ci.grand-rapids.mn.us. Don't hesitate to contact me if you have questions or concerns about the arrangements for your programs.

Sincerely,

Will Richter
Library Director

These terms are acceptable:

Madelyn Rowen Pratto
Signature

10/11/2023
Date

Approved for the Board of Directors:

Gandy Martin

10/11/2023



October 11, 2023

Isabella Pratto
2004 Oak St.
Grand Rapids, MN 55744

Dear Ms. Pratto:

I am pleased that you will be leading a series of seven monthly Lego programs developed for school-age children. These programs will be held 10/12/2023; 11/9/2023; 12/14/2023; 1/11/2024; 2/8/2024; 3/14/2024; 4/11/2024.

The Library will pay you \$50 for each program. This fee will include your prep time, as well as set-up, programming, and clean-up time. Payments will be made weekly, after the programs are completed. If these arrangements are agreeable, please sign below, and return this contract to the library.

My e-mail is: wrichter@ci.grand-rapids.mn.us. Don't hesitate to contact me if you have questions or concerns about the arrangements for your programs.

Sincerely,

Will Richter
Library Director

These terms are acceptable:

A handwritten signature in black ink that reads "Isabella Pratto".

Signature

A handwritten date "10/11/2023" in black ink.

Date

Approved for the Board of Directors:

A handwritten signature in blue ink that reads "Will Richter".

A handwritten date "10/11/2023" in blue ink.



GRAND RAPIDS PUBLIC UTILITIES COMMISSION JOINT MEETING WITH CITY COUNCIL

MEETING MINUTES

Tuesday, October 10, 2023

4:00 PM

President Stanley called the meeting to order at 4:02PM.

PRESENT: President Tom Stanley, Commissioner Nancy Saxhaug, Commissioner Rick Smith, Commissioner Dale Adams

OTHERS PRESENT: Councilor Tasha Connelly, Councilor Molly MacGregor, Councilor Tom Sutherland, Julie Kennedy, Steve Mattson, Jean Lane, Megan Pehrson, Rob Mattei, Matt Wegwerth, Barb Baird, Kim Gibeau

ABSENT: Secretary Luke Francisco, Mayor Dale Christy, Tom Pagel

BUSINESS:

1. City-wide Bus Tour of Capital Projects

Took a tour of capital projects

2. Franchise Fee Update

Discussed the franchise fee update

3. Local Utility Preservation Ordinance

Discussed the Local Utility Preservation Ordinance

4. Capital Infrastructure Project Funding

GRPU and City Staff to work together on a proposed funding plan. Agreed to meet again for a joint meeting in April 2024.

ADJOURNMENT:

There being no further business, the meeting adjourned at 6:15 PM.

Respectfully Submitted,

Megan Pehrson

Megan Pehrson



GRAND RAPIDS PUBLIC UTILITIES COMMISSION SPECIAL MEETING MINUTES

Wednesday, October 25, 2023

8:00 AM

President Stanley called the meeting to order at 8:05 AM.

PRESENT: President Tom Stanley, Commissioner Nancy Saxhaug, Commissioner Rick Smith, Commissioner Dale Adams

ABSENT: Secretary Luke Francisco with notice

STAFF: Julie Kennedy, Steve Mattson, Jean Lane

BUSINESS:

1. Consider a motion to approve \$163,508.85 in verified claims for September and October 2023.

Motion made by Commissioner Adams, Seconded by Commissioner Saxhaug to approve \$163,508.85 in verified claims for September and October 2023.

Voting Yea: Commissioner Smith, Commissioner Adams, Commissioner Saxhaug

Voting Abstaining: President Stanley

2. Consider approving Resolution No. 10-25-23-15 Ratifying the Issuance and Sale of \$4,575,000 City of Grand Rapids, Minnesota (Public Utilities Commission) General Obligation Utility Revenue Bonds, Series 2023B

Motion made by Commissioner Smith, Seconded by Commissioner Saxhaug approving Resolution No. 10-25-23-15 Ratifying the Issuance and Sale of \$4,575,000 City of Grand Rapids, Minnesota (Public Utilities Commission) General Obligation Utility Revenue Bonds, Series 2023B

Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

ADJOURNMENT:

There being no further business, the meeting adjourned at 8:35 AM.

Respectfully Submitted,

Megan Pehrson



GRAND RAPIDS PUBLIC UTILITIES COMMISSION

MEETING MINUTES

Wednesday, October 18, 2023

4:00 PM

President Stanley called the meeting to order at 4:05PM

PRESENT: President Tom Stanley, Commissioner Nancy Saxhaug, Commissioner Rick Smith, Commissioner Dale Adams

ABSENT: Secretary Luke Francisco with notice

STAFF: Julie Kennedy, Steve Mattson, Chad Troumbly, Jean Lane and Megan Pehrson

PUBLIC FORUM:

No one from the public was present.

APPROVAL OF MINUTES:

1. Consider a motion to approve the September 18, 2023 Regular Commission Minutes, the September 26, 2023 Special Commission Minutes, and the September 27, 2023 Work Session Minutes.

Motion made by Commissioner Smith, Seconded by Commissioner Adams to approve the September 18, 2023 Regular Commission Minutes, the September 26, 2023 Special Commission Minutes, and the September 27, 2023 Work Session Minutes.

Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

VERIFIED CLAIMS:

2. Consider a motion to approve \$1,703,895.41 of verified claims for September 2023.

Motion made by Commissioner Adams, Seconded by Commissioner Smith to approve \$1,703,895.41 of verified claims for September 2023.

Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

COMMISSION REPORTS:

None

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

Motion made by Commissioner Adams, Seconded by Commissioner Saxhaug to approve the consent agenda as presented.

Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

3. Consider a motion to approve the City Treasurer's Report for September 2023

Approved on consent agenda.

4. Consider a motion to approve the first amendment to the New Cingular communication lease for the middle tower site and authorize the General Manager to sign the contract.

Approved on consent agenda.

5. Consider a motion to ratify the procurement contract with MN Pump Works for a sewage ejector system for the WTP for \$11,834.

Approved on consent agenda.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

Motion made by Commissioner Adams, Seconded by Commissioner Smith to approve the regular agenda as presented.

Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

SAFETY REPORT:

6. Review Safety Monthly Report

Reviewed Safety Monthly Report

BUSINESS SERVICES DEPARTMENT:

7. Consider approving a \$220,834 professional auditing service contract for 2023-2028 with CLA (Clifton Larson Allen) LLP for Grand Rapids Public Utilities and authorize the GM to sign the Agreement.

Motion made by Commissioner Smith, Seconded by Commissioner Saxhaug to approve a \$220,834 professional auditing service contract for 2023-2028 with CLA (Clifton Larson Allen) LLP for Grand Rapids Public Utilities and authorize the GM to sign the Agreement. Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

8. Consider a motion to approve Resolution No. 10-18-23-14 approving the issuance and sale of General Obligation (GO) Utility Revenue Bonds, Series 2023B (Public Utilities Commission) by the City of Grand Rapids, Minnesota in the Approximate Aggregate Principal Amount of \$4,755,000.

**Motion made by Commissioner Adams, Seconded by Commissioner Saxhaug to approve Resolution No. 10-18-23-14 approving the issuance and sale of General Obligation (GO) Utility Revenue Bonds, Series 2023B (Public Utilities Commission) by the City of Grand Rapids, Minnesota in the Approximate Aggregate Principal Amount of \$4,755,000.
Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams**

9. Review Business Services Monthly Report

Reviewed Business Services Monthly Report

ELECTRIC DEPARTMENT:

10. Review Electric Utility Monthly Report

Reviewed Electric Utility Monthly Report

WATER AND WASTEWATER DEPARTMENT:

11. Review Wastewater Utility Monthly Report

Reviewed Wastewater Utility Monthly Report

12. Review Water Utility Monthly Report

Reviewed Water Utility Monthly Report

DEPARTMENT HEAD PRESENTATION:

13. W & WW Department Head Presentation

Water & Wastewater Department Manager Steve Mattson gave the Water & Wastewater Department Head Presentation

ADJOURNMENT:

There being no further business, the meeting was adjourned at 4:55PM.

Respectfully submitted,

Megan Pehrson, Executive Assistant



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: November 13, 2023

AGENDA ITEM: Consider approving the continuation of general liability insurance through the League of Minnesota Cities Insurance Trust for calendar year 2024.

PREPARED BY: Barb Baird

BACKGROUND:

We are assisting Marsh McLennan Agency in the preparation of the City's general liability insurance coverage application for 2024 to the League of Minnesota Cities Insurance Trust. We have had our insurance coverage through the League for many years. The League's insurance coverage is very comprehensive, and they have for the past several years, given us a substantial refund check at the end of the year, which represents our portion of the refund to the cities insured by them because of lower than anticipated insurance claims.

Because of the volume of applications that the League receives at this time of year, they normally do not have a quote for our insurance back to us before the first of the year. However, Marsh McLennan Agency will provide us with a binder to indicate that we do have insurance coverage through the League even though we have not received the quote or paid the premium.

When the quote for the 2024 insurance is received, it will be placed on the agenda for your consideration.

REQUESTED COUNCIL ACTION:

Make a motion to approve the continuation of our general liability insurance through the League of Minnesota Cities Insurance Trust for the calendar year 2024.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: November 13, 2023

AGENDA ITEM: Consider accepting the resignation of Ted Hubbes from the Planning Commission

PREPARED BY: Kimberly Gibeau

BACKGROUND:

Mr. Ted Hubbes has submitted his resignation from the Grand Rapids Planning Commission. Mr. Hubbes was appointed to the Commission in 2019 and his service has been greatly appreciated. This resignation leaves an unexpired term through March 1, 2027. Staff would like to begin the process of filling the position as soon as possible.

REQUESTED COUNCIL ACTION:

Make a motion to accept the resignation of Ted Hubbes from the Planning Commission and begin the process of filling the position.

From: Hubbes, Ted <THubbes@braunintertec.com>

Sent: Wednesday, October 11, 2023 4:19 PM

To: Rob Mattei <rmattei@grandrapidsmn.gov>

Subject: Planning commission resignation

Rob: As I mentioned last week, I will be moving out of the City of Grand Rapids and will have to give up my seat. I suppose I am technically a resident until my house is sold, and am happy to attend meetings until that time if you'd like. Hopefully it won't take too long.

I really enjoyed working with the planning commission for the last 4 years or so, and if you are aware of any other opportunities to serve the community or Itasca County area, I would be interested. I will do my best to recruit a replacement.

Thanks, Ted



Ownership
@ Work

Ted R. Hubbes, PG, CHMM

Group Manager/Senior Scientist

218.263.8869 office | 218.969.5833 mobile

thubbes@braunintertec.com

braunintertec.com |  Twitter: Braun Intertec |



LinkedIn: Braun Intertec



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 11-13-2023

AGENDA ITEM: Consider approving and authorizing the retirement of surplus assets

PREPARED BY: Cynthia Lyman

BACKGROUND:

There are five vehicles that are due to arrive within the next month from the Enterprise Fleet Program. The Public Works Director/City Engineer Matt Wegwerth would like to retire and sell these assets at auction, please see below.

| PW# | Fixed Asset# | Description | Vin# |
|-------------------|--------------|---------------------------|-------------------|
| 204 | 101-70-0087 | 1990 Chevrolet Pickup 4WD | 2GCEK14H4L1220062 |
| 251 | 101-70-4014 | 2001 Dodge Quad Cab | 1D7HU18277S139789 |
| SWU# | Fixed Asset# | Description | Vin# |
| 242 | 655-70-1008 | 2017 RAM 1500 | 1C6RR7FT3HS801620 |
| Parks & Rec/Arena | Fixed Asset# | Description | Vin# |
| 401 | 101-80-3046 | 2005 Dodge Durango | 1D4HB38N75F616722 |
| Airport# | Fixed Asset# | Description | Vin# |
| AP85 | 226-00-4007 | 2001 Chevrolet Silverado | 1GCHK24GX1E282510 |

REQUESTED COUNCIL ACTION:

Make a motion to approve and authorize the retirement of surplus assets to be sold at auction from Public Works, Storm Water Utility and the Grand Rapids-Itasca County Airport.

11-13-2023 RETIREMENT LIST

| PW# | Fixed Asset# | Description | Vin# |
|-------------------|--------------|---------------------------|-------------------|
| 204 | 101-70-0087 | 1990 Chevrolet Pickup 4WD | 2GCEK14H4L1220062 |
| 251 | 101-70-4014 | 2001 Dodge Quad Cab | 1D7HU18277S139789 |
| SWU# | Fixed Asset# | Description | Vin# |
| 242 | 655-70-1008 | 2017 RAM 1500 | 1C6RR7FT3HS801620 |
| Parks & Rec/Arena | Fixed Asset# | Description | Vin# |
| 401 | 101-80-3046 | 2005 Dodge Durango | 1D4HB38N75F616722 |
| Airport# | Fixed Asset# | Description | Vin# |
| AP85 | 226-00-4007 | 2001 Chevrolet Silverado | 1GCHK24GX1E282510 |



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: November 13, 2023

AGENDA ITEM: Consider entering into a Memorandum of Agreement with MN Army National Guard and renew the Annual Coordination Letter

PREPARED BY: Chief Andy Morgan

BACKGROUND:

Grand Rapids Police Department was approached by local Minnesota Army National Guard D Troop 1-94 CAV with interest of renewing the Memorandum of Agreement (MOA).

Renewing such MOA ensure that each party recognizes that the Grand Rapids Armory has an address of 930 NE 1st Ave. Grand Rapids Police Department provides police service to this address. The required MOA details law enforcement's response to alarm calls. GRPD police services, such as alarm response, have always complied with the attached MOA.

MOA simply needs to be renewed.

REQUESTED COUNCIL ACTION:

Make a motion to renew Memorandum of Agreement with MN Army National Guard and renew the Annual Coordination Letter



DEPARTMENT OF THE ARMY
MINNESOTA ARMY NATIONAL GUARD 420 N POKEGAMA AVE
GRAND RAPIDS, MN 55744

NGMN-RBB-VDD

26 October 2023

MEMORANDUM OF AGREEMENT
BETWEEN
D Troop 1-94 CAV AND THE GRAND RAPIDS POLICE DEPARTMENT
SUBJECT: Annual Coordination Letter with Local Law Enforcement Agencies

1. References:

- a. AR 190-11 Physical Security of Arms, Ammunition, and Explosives, 05 September 2013
- b. AR 190-51 Security of Unclassified Army Property (Sensitive and Nonsensitive), 30 September 1993

2. Purpose: To increase the security for arms, ammunition, and explosives (AA&E) and other sensitive property, and assets and facilities during periods of limited operations, natural disasters, natural emergencies, or periods of increased threat from terrorist or criminal elements.

3. Problem: The D Troop Armory is located in a civilian community. Since the armory is not located on a military installation it does not fall under the protection of military security forces therefore coordination must be made with local law enforcement to be integrated into the Troop's security plan.

4. Scope: This agreement includes local law enforcement patrols around the D Troop Armory, periodic surveillance of the armory, and rapid response in the event of an activated alarm (Intrusion Detection System).

5. Additional Instructions:

- a. The term "Armory" for purposes of this memorandum includes the building, parking area, motor pool, and fencing.
- b. AR 190-11, paragraph 3-6a 4(b) states that in the event of an activated alarm: The response force should respond to an activated alarm as soon as possible, but in no case may arrival at the scene exceed 15 minutes. In the event of a 15 minute response being unattainable, a rapid response is acceptable.

NGMN-RBB-VDD

SUBJECT: Annual Coordination Letter with Local Law Enforcement Agencies

6. Effective Date: This agreement becomes effective upon the date of the Local Law Enforcement officials signature and remains in effect for 12 months.

JOSHUA P. SONNENBURG
Captain, AR
D Troop, Commanding

(date)

ANDY MORGAN
Chief of Police
Grand Rapids Minnesota

(date)

CF:
SQDN HQ 1-94CAV (1)
Unit File (1)
D Trp
Physical Security Binder (1)
Grand Rapids Police Department (1)



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: November 13, 2023

AGENDA ITEM: Consider adopting a resolution approving updated City-wide fee schedule

PREPARED BY: Kimberly Gibeau

BACKGROUND:

The City of Grand Rapids periodically reviews fee schedules and updates as necessary. City staff has completed this review and adjusted fees listed for City Wide. The updated fee schedule is attached as Exhibit A to the resolution.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution approving updated City-wide fee schedule.

Councilor introduced the following resolution and moved for its adoption:

RESOLUTION NO. 23 -

**A RESOLUTION AMENDING THE GRAND RAPIDS CITY-WIDE FEE SCHEDULE
FOR CITY SERVICES**

WHEREAS, Minnesota Law establishes that all municipalities establish fees that are commensurate with service, and that they be fair, reasonable, and proportionate to the actual cost of the service for which the fee is imposed; and

WHEREAS, consistent with Minnesota Law, the Grand Rapids City Council establishes the rates to be applied, or charges for, specific areas of service, provided by the City, through the adoption and periodic amendment of a fee schedule; and

WHEREAS, from time to time, staff reviews the department fee schedule to ensure consistency with fees charged, for City services provided; and

NOW THEREFORE, BE IT RESOLVED, that the Grand Rapids City Council hereby amends the Grand Rapids' City Wide Fee Schedule for City Services as noted in "Exhibit A."

Adopted this 13th day of November, 2023.

Dale Christy, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilor seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

DEPARTMENTAL FEE SCHEDULE FOR CITY SERVICES

Effective Date: 11/13/2023

Item 9.

CITY WIDE FEES

| | |
|---|--|
| Photo copy – material provided by the person making request | \$1.00 1 st page - .10 cents each additional page |
| Data Charges: | |
| Hourly Rate (charged by ¼ hour) | \$20.00 |
| 911 Call Transcript | \$25.00/hour |
| Physical Copies - up to 100 pages | \$0.25/page |
| Physical Copies - 101 pages or more | \$0.10/page |
| CD/DVD | \$5.00/disk |
| Flash Drive (4-8GB) | \$10.00 |
| Flash Drive (16-32GB) | \$15.00 |
| Notary Service | \$1.00 |
| Certification Service | \$5.00/instance |
| 3.5" x 5" Photo Prints | \$10.00 base plus \$0.25/photo |
| 8" x 12" Photo Prints | \$10.00 base plus \$0.25/photo |

ADMINISTRATION DEPARTMENT

| | |
|---|--|
| Amusements (theatre) | \$75.00 per screen per year |
| Circus | \$75.00 event |
| Fortune Telling | \$35.00 per day |
| Rollerskating License | \$200.00 per year |
| Intoxicating Liquor | |
| Private On-Sale | |
| Investigation Fee | \$150.00 |
| Annual License Fee | \$2,500.00 |
| Annual On-Sale Wine | \$550.00 |
| Sunday On-Sale | \$200.00 |
| Limited Season On-Sale | \$100.00 For licensees with service of less than thirty (30) days in a seasonal period less than six (6) months in duration. |
| Club On-Sale | |
| Club with under 200 members | \$300.00 |
| 201- 500 members | \$500.00 |
| 501- 1,000 members | \$650.00 |
| 1,001 – 2,000 members | \$800.00 |
| More than 2,000 | \$1,000.00 |
| Sunday On-Sale | \$150.00 |
| Private Off-Sale | \$150.00 |
| Temporary On-Sale | \$20.00 |
| Convention Facilities Transfer On-Sale | |
| City issued on-sale license | \$25.00 |
| Adjacent municipality | \$100.00 |

| | | |
|--|---|---------|
| Non-intoxicating malt liquor 3.2 | | Item 9. |
| Annual on-sale | \$275.00 | |
| Annual off-sale | \$100.00 | |
| Temporary on-sale | \$25.00 | |
| | | |
| Brewer Taprooms/Brewpubs | | |
| Taproom/Brewpub Annual On-Sale | \$350.00 includes Sunday sales | |
| Brewer Annual Off-sale (Growlers) | \$200.00 | |
| Synthetic Drug Establishments | \$600.00 annually | |
| Sidewalk Café | \$25.00 | |
| Taxicabs | \$25.00 each vehicle | |
| Fireworks | 350.00 – tents, etc.) 100.00 – retail buildings (in store) | |
| Peddlers, Solicitors and Transient Merchant (Resolution No. 06-110) | \$150.00 per year | |
| Permit to keep Chickens | \$20.00 per year | |
| AIRPORT | | |
| Landing Fees | \$1.00 per 1,000 lbs | |
| CENTRAL SCHOOL BUILDING | | |
| Monthly Rental Fees | | |
| Garden Level | \$Varies by Suite | |
| 1 st Floor | \$12.31 * | |
| 2 nd Floor | \$11.88 * | |
| | | |
| | | |
| CIVIC CENTER | | |
| Icetime | \$180.00/per hour | |
| | | |
| | | |
| | \$75.00 per hour – Miner's Pavilion (non-GRAHA) | |
| Dryfloor space East Venue | \$700.00 per day – receptions/parties | |
| | \$1,300.00 per day - commercial | |
| | \$1,850.00 – Wedding Receptions | |
| West Venue | \$600.00 per day – receptions/parties | |
| | \$1,200.00 per day – commercial | |
| Miner's Pavilion | \$20.00 per hour – sports | |
| | \$100.00 half day event | |
| | \$200.00 full day event | |
| Lobby space | \$30.00 per hour (minimum 2 hours) | |
| Tables | \$9.00 each | |
| Chairs | \$1.00 each | |

| | | |
|---|---|---------|
| Linens | TBD | Item 9. |
| Staging | \$20.00 per 4' x 8' section | |
| Skate Sharpening | \$5.00 | |
| Public Skating | \$2.00 children & seniors | |
| | \$3.00 adults | |
| Open Hockey | \$7.00 | |
| Wall Advertising | \$600.00 per year | |
| In-Ice Advertising | \$1,250.00 per year | |
| Resurfacers Advertising | \$300 - \$1,500.00 per year | |
| Dasher Advertising | \$800.00 per year for 1, \$1,200.00 per year for 2 | |
| Scoreboard Advertising | \$700.00 per year | |
| Banner Advertising | \$750.00 per year | |
| Wall Sign & 1 Dasher | \$1,200.00 per year | |
| Wall Sign & 2 Dashers | \$1,600.00 per year | |
| | | |
| COMMUNITY DEVELOPMENT | | |
| Building Permits | | |
| \$1.00 - \$500.00 | \$23.50 * | |
| \$501.00 - \$2,000.00 | \$23.75 * for the first \$500.00 plus \$3.50 for each additional \$100.00 or fraction thereof, to and including \$2,000.00 | |
| \$2,001.00 - \$25,000.00 | \$70.00 * for the first \$2,000.00 plus \$14.20* for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00 | |
| \$25,001.00 to \$50,000.00 | \$391.65* for the first \$25,000.00 plus \$10.20* for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00 | |
| \$50,001.00 to \$100,000.00 | \$650.20* for the first \$50,000.00 plus \$7.10* for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00 | |
| \$100,001.00 to \$500,000.00 | \$1,003.70* for the first \$100,000.00 plus \$5.66* for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00 | |
| \$500,001.00 to \$1,000,000.00 | \$3,266.10* for the first \$500,000.00 plus \$4.80* for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00 | |
| \$1,000,001.00 and up | \$5,664.85* for the first \$1,000,000.00 plus \$3.18* for each additional \$1,000.00 or fraction thereof | |
| | Projects valued at greater than \$5,000,000.00 the City may, at its own discretion, negotiate this component of the building permit fee with the project owner/developer. | |
| Annual building Permit (as per MN Rule 1300.0120, Subparts 2 and 3) | \$505.00* | |
| Plan Review Fee | 65% of the Permit fee | |
| Plan Review Fee (Similar Plans) | 25% of the Permit fee | |
| State Surcharge | (As per MN Statute 16B.70) | 53 |

| Other Inspections and Fees: | | Item 9. | | |
|---|--|----------------|---------------------|-----------|
| 1. Outside of normal business hours | \$55.55/hour* | | | |
| 2. Re-inspection fees | \$55.55/hour* | | | |
| 3. Inspections for which no fee is specifically indicated | \$55.55/hour* | | | |
| 4. Additional plan review required by changes, additions, or revisions to plans | \$55.55/hour* | | | |
| 5. Investigation Fee | \$55.55/hour* | | | |
| 6. Work commencing without building permit. | Investigative Fee/Double building permit fee. (as per MN Rule 1300.0160, Subpart 8). | | | |
| 7. For use of outside consultants for plan checking and inspections or both. | Actual costs, including administrative and overhead | | | |
| 8. Investigating and resolving Property Maintenance Code violations | \$55.55/hour* | | | |
| Flat fees for small Residential projects | Base Permit Fee | Plan Check Fee | State Surcharge Fee | Total Fee |
| Re-roofing | \$60.00 | | \$1.00 | \$61.00 |
| Garage Door | \$40.00 | | \$1.00 | \$41.00 |
| Siding Replacement | \$60.00 | | \$1.00 | \$61.00 |
| All Regulated Signs-requiring structural review. | \$57.88 | \$37.62 | \$1.00 | \$96.50 |
| Detached Steps/Deck over 30" high (non-enclosed) | \$40.30 | \$26.20 | \$1.00 | \$67.50 |
| Attached Steps/Deck (non-enclosed) | \$79.70 | \$51.80 | \$1.00 | \$132.50 |
| Covered porch (non-enclosed) | \$113.03 | \$73.47 | \$1.00 | \$186.50 |
| Fence over 6 feet in height | \$57.88 | \$37.62 | \$1.00 | \$96.50 |
| Retaining Wall -Over 4 feet in height | \$57.88 | \$37.62 | \$1.00 | \$67.50 |
| Egress Windows (new) | \$40.30 | \$26.20 | \$1.00 | \$67.50 |
| Residential Window replacement | \$60.00 | | \$1.00 | \$61.00 |
| Furnace-Replacement | \$40.30 | \$26.20 | \$1.00 | \$67.50 |
| Water Heater/Softener | \$40.30 | \$26.20 | \$1.00 | \$67.50 |
| Replace sink, toilet, faucet, tub (minor repairs) | \$14.50 | | \$1.00 | \$15.50 |
| Residential & Commercial Demolitions | \$40.00* | | \$1.00 | \$41.00 |
| Fireplaces -& free standing stoves (Gas or Wood) | \$54.85* | \$35.65 | \$1.00 | \$91.50 |
| Emergency Number Sign | \$75.00 each | | | |
| Comprehensive Plan | \$15.15* each | | | |
| Comprehensive Plan Appendix | \$25.25* each | | | |
| Zoning Letter | \$35.35* each | | | |
| Zoning Map | \$15.15*each | | | |
| Zoning Ordinance | \$30.30* each | | | |
| Subdivision Ordinance | \$5.05* each | | | |
| Zoning Permit (Residential) | \$55.55* | | | |

54

| | | |
|--|---|--|
| Zoning Permit (Commercial) | \$65.65*/hour (actual cost) | Item 9. |
| Fill Permit | \$75.75* | |
| Sign permit (for signs not requiring structural review) | \$55.55* | |
| Conditional Use Permit | \$505.00* | |
| Conditional Use Permit-General Sales and Service with a building footprint greater than 70,000 s.f. (Res. 07-35) | Total Actual Cost Incurred by the City (\$3,500 deposit required via escrow agreement) | |
| Environmental Assessment Worksheet preparation, review and processing | Total Actual Cost Incurred by the City (\$10,000 deposit required via escrow agreement) | |
| Subdivision | \$2,525.00* | |
| Minor Subdivision (Res: 13-71) | \$1,200.00 | |
| Payment in Lieu of Commercial Land Dedication | \$135.00 per Worker | |
| Planned Unit Development | \$2,525.00* | |
| Rezoning or zoning Text Amendment | \$505.00* | |
| Variance | \$252.50* | |
| Right-of-Way/Easement | \$505.00* | |
| Rental Permit Fees (Annually) | | |
| 1 unit residential | \$100.00 | |
| Duplex residential (2 units) | \$150.00 | |
| Multi-Unit Residential Buildings | | |
| 3 – 6 units | \$200.00/building | |
| 7 – 10 units | \$300.00/building | |
| 11 – 12 units | \$360.00/building | |
| 13 – 24 units | \$500.00/building | |
| 25 units & up | \$700.00/building | |
| Other fees charged when incurred: | | |
| Re-inspection fee for 3 rd and each additional inspection require for compliance | \$100.00/each | |
| Complaint-based inspection (with validated violation) | \$100.00/each | |
| Late Rental Registration Penalty | \$100.00/each | |
| Reinstatement Fee of Suspended Rental License | \$500.00/each | |
| First-time Rental Registration Fee (Rental Initiation Fee) | \$400.00/each | Not including first year registration. |
| Failure to Transfer Ownership of Penalty | \$100.00/each | |
| Operating without a License Penalty | \$500.00/each | |
| Appeal (Rate applies to each structure involved in the appeal.) | \$200.00/each | |
| Failure to Designate a Local Manager | \$100.00/each | |
| ENGINEERING DEPARTMENT | | |
| Right of Way Improvement permit | \$50.00 | |
| After-the-Fact ROW Permit | Two times original permit fee | |

| | | | | |
|---|---|----------------|----------------|--|
| Bench Pad | \$900.00 | Item 9. | | |
| Small Wireless Facility Fees | | | | |
| Permit Application Fee | \$1,000.00/unit (new structure); \$500 (existing structure) | | | |
| Co-location Rent | \$175.00 per year per site | | | |
| Monthly Fee for Electrical Service per radio node less than or equal to 100 max watts | \$73.00 per radio node | | | |
| Monthly Fee for Electrical Service per radio node over 100 max watts | \$182.00 per radio node | | | |
| | | | | |
| Stormwater Permit Application | | | | |
| Residential | \$25.00 | | | |
| Commercial/Industrial (0 ac – 1 ac) | \$100.00 | | | |
| Commercial/Industrial (1 ac – 3+ ac) | \$175.00 | | | |
| Commercial/Industrial (3+ ac) | \$300.00 | | | |
| Stormwater Pollution Prevention Deposit | | | | |
| Residential | \$500.00 | | | |
| Commercial/Industrial | \$1,000.00/\$100,000 or project cost | | | |
| Stormwater Utility Rates | As of 5/1/2020 | As of 1/1/2021 | As of 1/1/2022 | |
| Single-Family | \$8.00 | \$8.50 | \$8.75 | |
| Multi-Family | \$29.24 | \$31.07 | \$31.98 | |
| Commercial | \$44.78 | \$47.58 | \$48.98 | |
| Industrial | \$44.78 | \$47.58 | \$48.98 | |
| Institutional | \$39.72 | \$42.20 | \$43.44 | |
| City Map | \$10.00 | | | |
| Prints: | | | | |
| 24/24 | \$3.50 each | | | |
| 24/36 | \$5.00 each | | | |
| 36x48 | \$10.00 | | | |

| | | |
|---|--|---------|
| Aerials contours (hard copies) | \$40.00 first copy - \$5.00 additional copy of sa | Item 9. |
| Aerial electronic photos (1 photo 160 acres) | \$150.00 | |
| Aerial prints 8 ½ x 11 with property and utility | \$10.00 per parcel | |
| GIS Technician | \$32.47/Hour | |
| FINANCE DEPARTMENT | | |
| Assessment Certificates | \$15.00 | |
| Fax | \$2.00 first page each additional page 10 cents | |
| Worthless Check | \$30.00 | |
| FIRE DEPARTMENT | | |
| Fire report | See City wide fees relative to photo copies | |
| It. County false alarm ordinance – 4 th false alarm and up | \$500.00 | |
| Yearly Day Care/Foster Care | \$50.00 | |
| Inspection fees | \$50.00 | |
| Inspection Fees: First Fire Inspection Second Inspection only if violation isn't fixed or substantial progress is not made on violations Each additional inspection Complaint based inspections (considered a first inspection) Requested fire inspection | .00 \$125.00 \$100.00 increments up to \$500.00 .00 \$50.00/hour (\$50.00 minimum) | |
| Storage of Flammable Liquids: Bulk storage of flammable liquids Bulk storage of liquefied petroleum (LP) Each station dispensing liquefied petroleum (LP) Above or underground fuel tank installation Underground tank removal | \$150.00/year \$150.00/year \$50.00/year \$50.00 \$50.00 | |
| Hotel Inspection Fees: Base fire inspection fee (includes one follow-up inspection) • Up to 35 rooms • 36 to 100 rooms • 101 or more rooms Follow-up inspection fee (if more than one) | \$435.00 \$6.00/room \$7.00/room \$8.00/room \$225.00 | |
| | | |

| | | |
|--|---|---------|
| PARKS AND RECREATION | | Item 9. |
| | | |
| User Fees (softball, baseball & soccer leagues) | \$\$10.00 per player | |
| | | |
| Veteran's Park Pavilions | \$25.00 per day per pavilion *** | |
| | | |
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| | | |
| | | |
| POLICE DEPARTMENT | | |
| | | |
| Pound Fee | \$10.00/day | |
| | | |
| Disposal of Animals: | | |
| Dog | 100% of Vet Charges | |
| | | |
| Cat | 100% of Vet Charges | |
| | | |
| Vehicle Tow Fees | Rate charged by towing company to the City. | |
| Funeral Escort | \$50.00 | |
| | | |
| | | |
| CBD Parking Permits | \$25.00 annually | |
| Golf Cart Permit Fee | \$25.00 annually | |
| False Alarm | N/C 1 st through 3 rd false alarm \$50.00 4 th false alarm \$75.00 5 th false alarm \$100.00 6 th false alarm \$125.00 7 th false alarm \$150.00 8 th false alarm \$175.00 9 th false alarm \$500.00 10 th false alarm \$500.00 all calls after 10 th | |
| POLICE ADMINISTRATIVE PENALTIES | | |
| Alcohol – Consuming Alcohol in unauthorized places | \$60.00 | |
| Animals: | | |
| Vicious animal | \$50.00 | |

| | | |
|---|-----------------|--|
| All other animal violations | \$25.00 | Item 9. |
| Registration of a Dangerous Dog (Res. 06-61) | \$500.00 | |
| Fireworks: | | |
| Illegal Use, Possession | \$250.00 | |
| Miscellaneous: | | |
| | | |
| Curfew | \$25.00 | |
| | | |
| Failure to apply for license | \$100.00 | |
| Golf cart and all terrain vehicle violations | \$60.00 | |
| Illegal dumping | \$50.00 | |
| Noise complaints | \$50.00 | |
| Noise complaints second violation in 12 months | \$100.00 | |
| Park ordinance violations | \$25.00 | |
| Public nuisance | \$100.00 | |
| Snowmobile Violations | \$60.00 | |
| Skateboard violations | \$40.00 | |
| Trespassing | \$50.00 | |
| Display for sale vehicles (Ord. 23.7-D1) | \$50.00 | |
| Parking: | | |
| | | |
| Fire Lane | \$50.00 | |
| Blocking Fire Hydrant | \$50.00 | |
| Failure to pay all parking fines after 30 days | 50.00 | |
| | | |
| Traffic: | | |
| Exhibition Driving (Prohibited) | \$60.00 | |
| Speed (1-10 mph over posted limit) | \$60.00* | (as required by State Statute 5-21-09) |
| Stop Signs Violation | \$60.00* | (as required by State Statute 5-21-09) |
| Unreasonable Acceleration | \$60.00* | (as required by State Statute 5-21-09) |
| Mufflers 169.69 (Add) Hitching 169.46 (Add) Unsafe Equipment 169.47 Headphones/TV Screen 169.471 Use of Wireless Comm. Device 169.475 Vehicle Lighting 169.48 Headlamps 169.49 Rear lamps 169.50 Clearance & Marker Lamps 169.51 Projecting load; light or flag 169.52 Slow moving vehicle, no sign 169.522 Lights for parked vehicles 169.53 Lights on all vehicles 169.53 | \$60.00* | (as allowed by State Statute 5-21-09) |

| | | |
|---|--------------------------------------|---------|
| Auxiliary lights 169.56 Vehicle Signals 169.57 Identification lamps 169.58 Warning Lights 169.59 Distribution of light 169.60 Composite Beam 169.61 Number of lamps 169.63 Prohibited lights 169.64 Specifications for lightning & other devices 169.65 Brakes 169.67 Horn, siren 169.68 Motor vehicle noise limits 169.693 Rear view mirror 169.70 Windshield 169.71 Tire surface; metal studs 169.72 Tires considered unsafe 169.723/169.724 Bumpers, safeguards 169.73 Wheel flaps on truck & trailer 169.733 Automobile fenders 169.734 Safety glass 169.74 Flares, flags or reflectors required 169.75 | | Item 9. |
| Citation Hearing Fee | \$30.00 | |
| Weapons: | | |
| Discharge of Display of Pellet/Guns | \$50.00 | |
| PUBLIC WORKS | | |
| Equipment Hourly rates: ** | | |
| Pickups | \$25.00 | |
| Trucks / Plows | \$45.00 | |
| Heavy equipment | \$80.00 | |
| Mowing Equipment | \$25.00 | |
| Chipper, compressor, steamer | \$25.00 | |
| Lawn movers/weed eaters | \$15.00 | |
| Ice Resurfacer (Zamboni) | \$175.00 | |
| Materials: ** | | |
| Cold Mix | \$130.00/ton | |
| Sand | \$15.00/yard | |
| Straight Salt | \$75.00/yard | |
| Treated Salt | \$90.00/yard | |
| Paint | \$13.37/gal. | |
| Magnesium Chloride | \$1.50/gal. | |
| Mailbox installation | \$275.00 (includes post and mailbox) | |
| ** Rates apply to contract services provided for Intergovernmental agencies such as Itasca County, MNDOT, ICC, School District 318, and the DNR. Hourly wage and benefits to be included in addition to listed hourly equipment rates. The only exception is the fee for the ice resurfacer | | |



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: November 13, 2023

AGENDA ITEM: Consider approving Public Works PT Eligibility List for Winter Maintenance

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

The Public Works Department utilizes part-time intermittent employees to facilitate snow removal during the winter snow plowing season. The following list of part-time employees will work on an “as needed” basis.

The following employees are re-hires and will work from November 20, 2023 through April 30, 2024, with a salary of \$21.00 per hour: Scott Holm, Roger Bumgarner, Bob Lindahl, Richard Swann.

The following employee is a re-hire and will work from December 4, 2023 through April 30, 2024, with a salary of \$21.00 per hour: Marlon Lewandowski.

The following employees are new hires and will work from November 20, 2023 through April 30, 2024, with a salary of \$21.00 per hour: Dan Wilson and Zeb Rabey.

All costs associated with their employment have been included in the 2023 and 2024 budget.

REQUESTED COUNCIL ACTION:

Make a motion to approve the Public Works PT Eligibility List for Winter Maintenance, as listed above, with specified dates and rate of pay, for winter maintenance for the 2023-2024 winter maintenance season.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: November 13, 2023

AGENDA ITEM: Consider authorization to advertise for part-time Hospital Security Officers and authorize Human Resources to fill the vacancies.

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

City staff are requesting authorization to advertise for part-time Hospital Security Officers to add to our roster and request authorization to fill the vacancies. These part-time positions will cover for our full-time Security Officers in their absence. Human Resources will bring recommendations for hire to City Council at a later date.

These hires will be subject to background checks, drug screening, pre-employment medical exams, and psychological exams. These are budgeted positions and will help reduce overtime costs.

REQUESTED COUNCIL ACTION:

Make a motion to approve advertising for part-time Hospital Security Officers and authorize Human Resources to fill the vacancies and bring recommendations for hire to City Council at a later date.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: November 13, 2023

AGENDA ITEM: Approve hiring of PT Seasonal Warming House Attendants

PREPARED BY: Chery Pierzina, Human Resources Director

BACKGROUND:

The following will be hired as PT Seasonal Warming House Attendants. They will work from November 28, 2023 – March 20, 2024, at the wage specified below:

Re-Hires:

Matt Brenny, rehire \$15.50/hour

Eli Rohloff, rehire \$15.50/hour

Doug Jespersen, rehire \$15.50/hour

Calvin Johnson, rehire \$15.50/hour

New Hires:

Rece Kuschel, new hire @ \$15.00/hour

Zach Lagergren, new hire @ \$15.00/hour

Joshua Andrews, new hire @ \$15.00/hour

Andrew Fox, new hire @ \$15.00/hour

REQUESTED COUNCIL ACTION:

Make a motion to hire PT Seasonal Warming House Attendants as listed above, with specified dates and rates of pay, for the 2023-2024 winter season.



REQUEST FOR COUNCIL ACTION

AGENDA DATE: November 13, 2023

AGENDA ITEM: Consider approving change order for the IRA Civic Center project.

PREPARED BY: Kimberly Gibeau for Glen Hodgson

BACKGROUND:

Change Order 21 for Work Scope 3 (General Construction) with TNT Construction Group:

- Has 5 components.
- “Component 1” approves additional work in Room 128 (lower level just off the southwest corner of the rink.) The extra work includes wall framing and hard surfacing to enable this room to be used as a “puck shooting room.” This change increases TNT’s contract by \$9,846.00.
- “Component 2” is related to the construction of concrete stoops at the emergency exits on the west side of the building. Through value engineering and utilization of existing structures, we were able to decrease the amount of work required to provide stoops, so a credit is due. This change decreases TNT’s contract by \$6,084.00.
- “Component 3” provides for the installation of “panic” hardware on the 2 doors to the refrigeration room. This hardware was added both as a safety enhancement and because the hardware is required by code. This change increases TNT’s contract by \$6,861.00.
- “Component 4” approves the installation of additional vinyl base in the East Lobby. The base was installed in conjunction with the new epoxy flooring. This change increases TNT’s contract by \$1,934.00.
- “Component 5” approves additional weatherproofing/caulking on the interior sides of the columns supporting the trusses. This change increases TNT’s contract by \$1,298.00.
- In total, this change order increases TNT’s contract by \$13,855.00.

Change Order 15 for Work Scope 8 (Electrical) with Hart Electric:

- Approves the installation of electric heaters in Vestibule 104 (south entrance to the lower level.) The old vestibule heaters were removed during demolition, but new heaters were omitted from the electrical drawings.
- This change increases Hart Electric’s contract by \$3,607.37.

The total net change to the project cost for these 2 change orders is an increase of \$17,462.37. Sufficient funds remain in the project contingency to cover these costs.

REQUESTED COUNCIL ACTION:

Make a motion to approve change orders as presented.



ICS
104 Park Ave N, Suite 201
Park Rapids, Minnesota 56470
Phone: (763) 354-2670

Project: S19041C - IRA Civic Center- Grand Rapids
1401 NW 3rd Ave
Grand Rapids, Minnesota 55744

DRAFT**Contract Change Order #015: CE #093 - PR 64 Vestibule 104 Electric Heaters**

| | | | |
|-------------------------------|---|-------------------------|---|
| CONTRACT COMPANY: | Hart Electric 1959 Highway 37 Hibbing, Minnesota 55746 | CONTRACT FOR: | SC-S19041C-008:WS 08 Electrical - Hart Electric |
| DATE CREATED: | 11/03/2023 | CREATED BY: | Sean Lewis (ICS - Park Rapids, MN) |
| CONTRACT STATUS: | Draft | REVISION: | 0 |
| REQUEST RECEIVED FROM: | | LOCATION | |
| DESIGNATED REVIEWER: | Sean Lewis (ICS - Park Rapids, MN) | REVIEWED BY: | |
| DUE DATE: | 11/14/2023 | REVIEW DATE: | |
| INVOICED DATE: | | PAID DATE: | |
| REFERENCE: | PR 64 Vestibule 104 Heater | CHANGE REASON: | Client Request |
| PAID IN FULL: | No | EXECUTED: | No |
| ACCOUNTING METHOD: | Amount Based | SCHEDULE IMPACT: | 0 days |
| FIELD CHANGE: | No | TOTAL AMOUNT: | \$3,607.37 |

DESCRIPTION:
CE #093 - PR 64 Vestibule 104 Electric Heaters
See the attached PR. Provide a Quote with a detailed cost breakdown.

ATTACHMENTS:
[Estimate 1543-R.pdf](#) [17073.3 - RFP 64 - Vestibule Electric Heat.pdf](#)

CHANGE ORDER LINE ITEMS:
CCO #015

| # | Cost Code | Description | Type | Amount |
|--------------|-------------------------|--------------------------------------|-------|-------------|
| 1 | 5--5.08 - Work Scope 08 | PR 64 Vestibule 104 Electric Heaters | Other | \$ 3,607.37 |
| Subtotal: | | | | \$3,607.37 |
| Grand Total: | | | | \$3,607.37 |

| | |
|---|---------------|
| The original (Contract Sum) | \$ 917,315.00 |
| Net change by previously authorized Change Orders | \$ 53,570.26 |
| The contract sum prior to this Change Order was | \$ 970,885.26 |
| The contract sum would be changed by this Change Order in the amount of | \$ 3,607.37 |
| The new contract sum including this Change Order will be | \$ 974,492.63 |
| The contract time will not be changed by this Change Order by 0 days | |

ICS
104 Park Ave N, Suite 201
Park Rapids, Minnesota 56470

Hart Electric
1959 Highway 37
Hibbing Minnesota 55746

City of Grand Rapids
420 North Pokegama Ave
Grand Rapids Minnesota
55744

City of Grand Rapids
420 North Pokegama Ave
Grand Rapids Minnesota
55744

| | | | | | | | |
|-----------|------|-----------|------|-----------|------|-----------|------|
| SIGNATURE | DATE | SIGNATURE | DATE | SIGNATURE | DATE | SIGNATURE | DATE |
|-----------|------|-----------|------|-----------|------|-----------|------|



ICS
104 Park Ave N, Suite 201
Park Rapids, Minnesota 56470
Phone: (763) 354-2670

Project: S19041C - IRA Civic Center- Grand Rapids
1401 NW 3rd Ave
Grand Rapids, Minnesota 55744

DRAFT

Contract Change Order #021: CE56 - PR 40 Room 128 Mech Chase Wall | CE88 - CREDIT for 1 less concrete stoop | CE92 - PR 63 Refrigeration Room Door Hardware | CE95 - Vinyl base in East Lobby (related to PR 53) | CE96 - FWO; Interior Caulking of existing CMU gap at columns

| | | | |
|------------------------|---|------------------|---|
| CONTRACT COMPANY: | TNT Construction Group, LLC 40 County Road 63 Grand Rapids, Minnesota 55744 | CONTRACT FOR: | SC-S19041C-003:Work Scope 03 - General Construction - TNT |
| DATE CREATED: | 11/03/2023 | CREATED BY: | Sean Lewis (ICS - Park Rapids, MN) |
| CONTRACT STATUS: | Draft | REVISION: | 0 |
| REQUEST RECEIVED FROM: | LOCATION | | |
| DESIGNATED REVIEWER: | Sean Lewis (ICS - Park Rapids, MN) | REVIEWED BY: | |
| DUE DATE: | 11/14/2023 | REVIEW DATE: | |
| INVOICED DATE: | | PAID DATE: | |
| REFERENCE: | | CHANGE REASON: | No Change Reason |
| PAID IN FULL: | No | EXECUTED: | No |
| ACCOUNTING METHOD: | Amount Based | SCHEDULE IMPACT: | |
| FIELD CHANGE: | No | TOTAL AMOUNT: | \$13,855.00 |

DESCRIPTION:

CE #056 - PR 40 Room 128 Mech Chase Wall

See the attached PR. Provide a Quote with a detailed cost breakdown.

CE #088 - CREDIT for 1 less concrete stoop

CE #092 - PR 63 Refrigeration Room Door Hardware

See the attached PR. Provide a Quote with a detailed cost breakdown. Please expedite ordering this urgent door hardware.

CE #095 - Vinyl base in East Lobby (related to PR 53)

CE #096 - FWO; Interior Caulking of existing CMU gap at columns

ATTACHMENTS:

[10-10-23 room 128 total 2333.00.pdf](#) [9-20-23 finish sheeting room 128.pdf](#) [10-9-23 rm 128 total 861.00.pdf](#) [TNT Proposal.pdf](#) [9-19-23 fire treat plywood rm 128.pdf](#) [T&M for framing in room 128.pdf](#) [West side.pdf](#) [East side.pdf](#) [TNT, Caulk interior columns.pdf](#) [TNT CE 95.pdf](#) [RFP No. 053 \(Vinyl Base Add\).pdf](#) [TNT proposal 2 stoop.pdf](#) [TNT Revised 3 stoop Proposal.pdf](#) [7203 IRA Civic Center RFP#63.doc](#) [TNT RFP 69.pdf](#) [17073.3 - RFP 63 - Refrigeration Room Door Hardware.pdf](#) [17073.30 - RFP 40 Multi-Use Room 128 Wall.pdf](#)

CHANGE ORDER LINE ITEMS:



CCO #021

| # | Cost Code | Description | Type | Amount |
|--------------|-------------------------|---|-------|--------------|
| 1 | 5--5.03 - Work Scope 03 | PR 40 Room 128 Mech Chase Wall | Other | \$ 9,846.00 |
| 2 | 5--5.03 - Work Scope 03 | CREDIT for 1 less concrete stoop | Other | (\$6,084.00) |
| 3 | 5--5.03 - Work Scope 03 | PR 63 Refrigeration Room Door Hardware | Other | \$ 6,861.00 |
| 4 | 5--5.03 - Work Scope 03 | Vinyl base in East Lobby (related to PR 53) | Other | \$ 1,934.00 |
| 5 | 5--5.03 - Work Scope 03 | FWO; Interior Caulking of existing CMU gap at columns | Other | \$ 1,298.00 |
| Subtotal: | | | | \$13,855.00 |
| Grand Total: | | | | \$13,855.00 |

| | |
|---|-----------------|
| The original (Contract Sum) | \$ 2,370,100.00 |
| Net change by previously authorized Change Orders | \$ 435,440.36 |
| The contract sum prior to this Change Order was | \$ 2,805,540.36 |
| The contract sum would be changed by this Change Order in the amount of | \$ 13,855.00 |
| The new contract sum including this Change Order will be | \$ 2,819,395.36 |
| The contract time will not be changed by this Change Order by | |

ICS
104 Park Ave N, Suite 201
Park Rapids, Minnesota 56470

TNT Construction Group,
LLC
40 County Road 63
Grand
Rapids Minnesota 55744

City of Grand Rapids
420 North Pokegama Ave
Grand Rapids Minnesota
55744

City of Grand Rapids
420 North Pokegama Ave
Grand Rapids Minnesota
55744



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: November 13, 2023

AGENDA ITEM: Appointment of Lance Kuschel to the position of Captain for the Grand Rapids Fire Department effective January 1, 2024.

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

With the recent resignation of Jeff Ingle from his role as Captain with the Grand Rapids Fire Department, City staff posted the Captain position internally and received three (3) letters of interest. The applicants were interviewed, and the interview committee is recommending appointing Lance Kuschel to the position of Captain with the Grand Rapids Fire Department effective January 1, 2024.

Lance Kuschel started with the Fire Department in March 2015. He has been a firefighter for close to nine (9) years. Lance currently serves as the President of the Grand Rapids Fire Relief Association. Lance holds his Firefighter 1 and Firefighter 2 certification, along with Fire Inspector 1 and Fire Instructor 1 certification. Lance is also certified as a Hazmat Technician.

REQUESTED COUNCIL ACTION:

Make a motion to appointment of Lance Kuschel to the position of Captain for the Grand Rapids Fire Department effective January 1, 2024, with a monthly salary of \$574.14.



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: November 13, 2023

AGENDA ITEM: Consider creation of Maintenance II position and rate of pay at the Civic Center, hire Civic Center PT employees, and re-classify employee

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

The Civic Center would like to create a PT Maintenance II position. Currently, the Civic Center has a PT Maintenance I position, which is more of an entry to mid-level position. Dale Anderson, Director of Parks and Recreation, is requesting a PT Maintenance II position be created to accommodate a maintenance position at the Civic Center with additional duties and responsibilities. Part-time employees placed in this position would have five (5) years of maintenance experience, which will be reviewed and determined by Human Resources, and the rate of pay set at \$18.00 per hour.

Dale Anderson is recommending hiring the following employees:

John Arnold as Civic Center PT Maintenance II worker beginning November 14, 2023, at \$18.00 per hour;

Jack Hoover as Civic Center PT Maintenance I worker retroactive to October 1, 2023, at \$15.00 per hour.

Also, with the creation of a PT Maintenance II position, beginning November 14, 2023, we would like to move James Carlson from a PT Maintenance I position to a PT Maintenance II position at \$18.00 per hour.

These salaries are included in the 2023 and 2024 Civic Center and Parks and Recreation budgets.

REQUESTED COUNCIL ACTION:

Make a motion to create a PT Maintenance II position at the Civic Center with a starting salary of \$18.00 per hour, approve hiring John Arnold as Civic Center PT Maintenance II worker beginning November 14, 2023, at \$18.00 per hour, and Jack Hoover as Civic Center PT Maintenance I worker retroactive to October 1, 2023, at \$15.00 per hour.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 23, 2023

AGENDA ITEM: Consider assisting Kootasca with a fully accessible playground with in-kind services and \$5,000 from the City's Park Land Dedication account.

PREPARED BY: Dale Anderson, Director of Parks & Recreation

BACKGROUND:

Referencing City Administrator Pagel's letter of support (attached), I am proposing that we assist Kootasca with in-kind services from our Public Works Department and \$5,000 from our Park Land Dedication account to help fund the project.

REQUESTED COUNCIL ACTION:

Make a motion to assist Kootasca with a fully accessible playground with in-kind services and \$5,000 from the City's Park Land Dedication account.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

ADMINISTRATION DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

February 23, 2023

To Whom It May Concern:

This letter is written in support of KOOTASCA Community Action's application for the IRRRB Culture and Tourism grant. The City of Grand Rapids looks forward to partnering with KOOTASCA in the development of a fully accessible playground at the former Murphy elementary school location.

The location and the accessibility of the playground will reach a population of underserved children and families. Currently, a community playground does not exist within several city blocks of the former Murphy school and the accessibility of our community's existing playgrounds is limited.

To support KOOTASCA in their efforts the City of Grand Rapids is ready to commit \$5,000 to the project and assist with in-kind services. We strongly support KOOTASCA Community Action's plans for a fully accessible playground and hope that you will look favorably upon their application.

Regards,

A handwritten signature in black ink, which appears to read "Tom Pagel", is positioned above the printed name.

Tom Pagel
City Administrator



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: November 13, 2023

AGENDA ITEM: Consider entering into an Equipment Lending Agreement with Yanmar Compact Equipment North America for use of a machine at Yanmar Arena.

PREPARED BY: Dale Anderson, Director of Parks & Recreation

BACKGROUND:

As part of the Naming Rights Agreement for Yanmar Arena that we entered into as of November 1, 2023, Yanmar CENA is providing Arena staff the use of a track machine for snow removal at no charge. The Agreement is attached for your review.

REQUESTED COUNCIL ACTION:

Make a motion to enter into an Equipment Lending Agreement with Yanmar Compact Equipment North America for use of a machine at Yanmar Arena.

AGREEMENT FOR EQUIPMENT LENDING

This Equipment Lending Agreement (the “Agreement”) is by and between YCENA Compact Equipment North America, Inc. (hereinafter referred to as “YCENA” or “Released Parties”) and the City of Grand Rapids (hereinafter referred to as “Releasor”), (collectively referred to herein as the “Parties”), to establish the terms and conditions of equipment lending activities.

In consideration of the terms of this Agreement outlined below, and for further good and valuable consideration, the receipt and sufficiency of being hereby acknowledged and agreed, the Parties hereto agree as follows;

1. YCENA and Releasor expressly agree, represent and covenant that Releasor shall borrow and conduct operation activities on TL100 with bucket and snow blower attachments, Machine Serial #_____ (the “Equipment”) as an independent party for a one-year period (the “Term”). Releasor shall utilize the Equipment for maintenance and snow removal of Yanmar Arena and showcase it outside during the games.

- i. Releasor shall be fully responsible for any damage incurred on the Equipment from point of departure from YCENA facilities to point of return to YCENA facilities, including but not limited to any intervening transit to and from activities during the Term;
 - ii. Releasor shall provide insurance coverage for the Equipment during the lending period;
 - iii. Modifications to the Equipment shall not be allowed;
 - iv. The Equipment is to be used for maintenance, snow removal and showcasing purposes only;
 - v. The Equipment may not be sold;
 - vi. The Equipment shall remain under the ownership of YCENA at all times, and possession of Releasor in no manner conveys any ownership interest;
 - vii. Within fifteen (15) days of the end of the Term, Releasor shall deliver the Equipment to YCENA. Releasor shall be fully responsible for any and all repairs or cosmetic damage to the Equipment, and shall reconcile any repairs or damage within thirty (30) days of notice by YCENA;
 - viii. YCENA expressly reserves the right, and Releasor agrees, that YCENA may require return of the Equipment at any time prior to the end of the Term, for any reason whatsoever.
2. Releasor acknowledges and agrees that YCENA has properly advised on the Equipment. Releasor acknowledges and agrees that it fully understands the operation details of the Equipment.
3. Releasor does hereby release, remise, quitclaim and further discharge YCENA and its successors and assigns from any and all manner of action, causes of action, suits, debts, dues, sums of money, contracts, controversies, administrative claims, agreements, promises and demands whatsoever, both at law and equity, against any of them that Releasor might now have or ever had arising out of the borrowing and operation of the Equipment or by any reason or any other cause or matter whatsoever.

4. Releasor recognizes and acknowledges that there are risks of physical injury and agrees to assume the full risk of any injuries (including death), damages or loss which may be sustained as a result of participating in any and all activities arising out of, connected with, or in any way associated with borrowing and operating the Equipment. Releasor understands and agrees that, before commencing any activity, the Equipment operator will need to adjust the settings and controls to testing specifications for each use of the equipment. Releasor understands that there is an inherent risk of injury when choosing to participate in any Equipment operation activities. Releasor assumes all risks of injury and illness that may result from such Equipment operation. Releasor understands and agrees that it is its responsibility to ensure Equipment operator is medically and physically safe to operate the Equipment.

Releasor covenants not to sue YCENA or its successors and assigns for any alleged liabilities, claims, or causes of action released hereunder.

6. Authority.

a. YCENA expressly warrants, represents and covenants that YCENA is authorized and empowered to enter into and effectuate this Agreement, and that this Agreement shall be fully binding upon and inure to the benefit of each of the parties and each of the parties' predecessors, successors, affiliates, subsidiaries and assigns.

b. Releasor expressly warrants, represents and covenants that Releasor is authorized and empowered to enter into and effectuate this Agreement, and that this Agreement shall be fully binding upon and inure to the benefit of each of the parties and each of the parties' predecessors, successors, affiliates, subsidiaries and assigns.

7. Waiver. The Parties hereto specifically acknowledge and agree that by agreeing to the terms herein, each has and hereby does forever waive any and all right to additional payments or other compensation arising from or out of the independent contractor relationship between the Parties.

8. Confidentiality. The parties acknowledge and agree that any and all information, pictures, descriptions, circumstances and communications surrounding the Equipment, Releasor's testing and terms of this Agreement shall remain strictly confidential. Neither party shall discuss, communicate, or imply, directly or indirectly, any of the circumstances surrounding the borrowing and testing of the Equipment unless ordered by a court of competent jurisdiction, or otherwise required by law.

9. Understanding and Execution. The signatories hereto represent and warrant that they have read this Agreement, that they are fully authorized in the capacities shown, they understand the terms of this Agreement, and that they are executing the same voluntarily and upon their best judgment, solely for the consideration described herein.

10. Severability. The various provisions of this Agreement are severable from each other and from the other provisions of the Agreement, and in the event that any provision in this Agreement shall be held to be invalid or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall be fully effective, operative and enforceable.

11. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, personal representatives, executors, administrators, successors and assigns.

12. Entire Agreement. This instrument contains the entire agreement of the parties and may be changed only by an agreement in writing signed by YCENA and Releasor.

13. Counterparts. This Agreement may be executed in one or more counterparts each of which shall be deemed an original and all of which together shall be deemed to be one and the same instrument.

14. Cooperative Effort. This Agreement has been drafted through a cooperative effort of all parties, and no party shall be considered the drafter of this Agreement so as to give rise to any presumption or convention regarding construction of this document.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals and caused their corporate officers to do so this ____ day of _____, 2023.

CITY OF GRAND RAPIDS

**YANMAR COMPACT EQUIPMENT
NORTH AMERICA, INC,**

By: _____

By: _____

Title: _____

Title: _____

Address:



REQUEST FOR COUNCIL ACTION

AGENDA DATE: November 13, 2023

AGENDA ITEM: Conduct a Public Hearing to consider the rezoning of 0.2 acres of land (Parcel 91-550-0340) from SR-2 (Shoreland One and Two Family Residential) to SPU (Shoreland Public Use)

PREPARED BY: Dan Swenson, Assistant Director of Community Development

BACKGROUND:

Staff will present the attached PowerPoint presentation as background for this item.

REQUESTED COUNCIL ACTION:

Conduct a Public Hearing to consider the rezoning of 0.2 acres of land (Parcel 91-550-0340) from SR-2 (Shoreland One and Two Family Residential) to SPU (Shoreland Public Use)

**Petition for Rezoning (Zoning Map Amendment)**

Community Development Department
 420 North Pokegama Ave.
 Grand Rapids, MN 55744
 Tel. (218) 326-7601 Fax (218) 326-7621
 Web Site: www.cityofgrandrapidsmn.com

The undersigned do hereby respectfully request the following be granted by support of the following facts herein shown:

| | | | | | |
|--|-------|-------|---|--------------|-------|
| Grand Rapids Public Utilities Commission | | | Ryan and Kaelyn Hoshal | | |
| Name of Applicant | | | Name of Owner (If other than applicant) | | |
| 500 SE 4th St | | | 902 NW 6th Ave | | |
| Address | | | Address | | |
| Grand Rapids | MN | 55744 | Grand Rapids | MN | 55744 |
| City | State | Zip | City | State | Zip |
| 218-326-7024 | | | 218-360-9941 | 218-360-9912 | |
| Business Telephone/e-mail | | | Business Telephone/e-mail | | |

Parcel Information:

Tax Parcel # 91-550-0340 Property Size: 0.2 Acres, 7700 sq ft

Existing Zoning: SR-2 Requested Zoning: SPU

Existing Use: Shoreland one and two family residence

Proposed Use: SPU - Shoreland Public Use

Property Address/Location: 902 NW 6th Ave, Grand Rapids, MN 55744

LegalDescription: Township 55N Range 25W Section 17 - W 5' OF LOT 8 ALL OF LOT 9 BLK 3
 (attach additional sheet if necessary)

I(we) certify that, to the best of my(our) knowledge, information, and belief, all of the information presented in this application is accurate and complete and includes all required information and submittals, and that I consent to entry upon the subject property by public officers, employees, and agents of the City of Grand Rapids wishing to view the site for purposes of processing, evaluating, and deciding upon this application.

| | |
|---|-------------------|
|  | <u>09/07/2023</u> |
| Signature(s) of Applicant(s) | Date |
|  | <u>09/08/23</u> |
|  | <u>09/08/23</u> |
| Signature(s) of Owner(s)-(If other than applicant) | Date |

Office Use Only

Date Received _____ Certified Complete _____ Fee Paid _____

Planning Commission Recommendation Approved _____ Denied _____ Meeting Date _____

City Council Action Approved _____ Denied _____ Meeting Date _____

Summary of Special Conditions of Approval: _____

Required Submittals (5 copies of each & electronic versions of all pertinent information):

- ☐ Application Fee - \$505.00 *¹ ☐ Location Map ☐ Map Showing Surrounding Zoning
- ☐ Proof of Ownership – (a copy of a property tax statement or deed will suffice)

**¹The application fees charged are used for postage to mail the required notices to adjacent properties, publication of the public hearing notice in the Grand Rapids Herald Review, and for a small portion of staff time for case review and preparation of documents. It is the policy of the City of Grand Rapids to require applicants for land use approvals to reimburse the City for costs incurred by the City in reviewing and acting upon applications, so that these costs are not borne by the taxpayers of the City.*

Justification of Proposed Rezoning: Please answer all of the following questions (attach additional pages if needed). The Planning Commission will consider these questions and responses, and other issues (see attached list) in making their findings of fact and recommendation on the proposed rezoning.

A. What are the Surrounding land uses? Describe the existing uses and zoning classifications in the area surrounding the subject property.

The surrounding land uses are shoreland one and two family residences and shoreland public use. The subject site is adjacent to the Grand Rapids Public Utilities (GRPU) water treatment facility which is zoned shoreland public use.

B. Would the uses permitted by the proposed zoning map change be appropriate for the surrounding area?

Yes, it will match the property immediately to the west of the subject property.

C. Is the property adequately served by public infrastructure (streets, sidewalks, utilities, etc)?

Yes the property is served by streets and utilities.

D. Demonstrate the need for additional property in the proposed zoning district.

In order to meet the future growth needs of the community, GRPU is renovating the existing facility to be able to meet the projected future water needs. This additional site will provide the real estate needed to be able to provide viable options for expansion.

E. What effect will the proposed rezoning have on the growth and development of existing neighborhoods, other lands in the proposed district, commercial and industrial neighborhoods? Being that the existing property to the west is already zoned shoreland public use, it should have minimal impact.

F. Demonstrate that the proposed rezoning is the minimum change needed to allow a reasonable use of the property. The current operating GRPU water treatment plant is already zoned shoreland public use next to the subject property.

G. How does the proposed rezoning conform to the City's Comprehensive Plan? Chapter 4 of the comprehensive plan states that as development occurs, existing infrastructure and future planning should be factored into decision making process (for utilities). Additionally, the goals and objectives as stated in chapter 9 (public infrastructure and services) are to sustainably operate and maintain drinking water infrastructure and facilities. Rezoning the subject property falls right in line with the City's comprehensive plan.

H. Is the timing proper for the proposed rezoning? The subject property is currently listed for sale.

- I.** Any additional information that the Petitioner would like to supply. _____
- _____
- _____
- _____
- _____
- _____

Additional Instructions:

Prior to submitting your Petition to Rezone, you will need to arrange for one or more preliminary meetings with the Director of Community Development. This meeting is intended to ensure that the proposed application is complete, to answer any questions the applicant may have, discuss meeting schedules and, if applicable, the scope of the required submittals. Completed applications required to be submitted to the Grand Rapids Community Development Department by the 15th of the month.

Findings for Approval:

The Planning Commission, in formulating its recommendation, and the City Council, in support of its action will make findings of fact based on their responses to the following list of considerations:

- Will the change affect the character of the neighborhoods?
- Would the change foster economic growth in the community?
- Would the proposed change be in keeping with the spirit and intent of the ordinance?
- Would the change be in the best interest of the general public?
- Would the change be consistent with the Comprehensive Plan?

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

More information may be requested by the City of Grand Rapids Planning Commission or City Council, if deemed necessary to properly evaluate your request. The lack of information requested may be in itself sufficient cause to deny an application.



Public Hearing Zoning Map Amendment Grand Rapids Public Utilities Commission

**SR-2 (Shoreland One and Two Family)
to
SPU (Shoreland Public Use)**

November 13, 2023



Zoning Map Amendment

- **Petitioner:** Grand Rapids Public Utilities Commission (buyer) and Ryan and Kaelyn Hoshal (property owner)
- **Requested Zoning Map Amendment:** rezoning from current SR-2 (Shoreland One and Two Family Residential) to SPU (Shoreland Public Use)
- **Subject Property:** 0.2 acres – W 5' of Lot 8 and all of Lot 9, Block 3 Houghton's Addition to Grand Rapids
- **Present Use:** Single Family Home
- **Intended Use:** The additional SPU zoning will expand the site for the Grand Rapids Water Treatment Plant to accommodate its renovation and future expansion.



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Zoning Map Amendment

Item 18.

Surrounding Zoning:

SR-2 (Shoreland One and Two Family Residential) adjacent to the east.

R-2 (One and Two Family Residential) to the south.

Shoreland Public Use (Shoreland Public Use) to the west and north.

Grand Rapids PUC Rezone Surrounding Zoning



40 20 0 40 80 120 160
Feet



Zoning Map Amendment

Section 30-512 Table-1 Permitted Uses

A sample listing of the uses permitted by right in the requested SPU (Shoreland Public Use) zoning district are as follows:

- **daycare/nurseries- 14 or fewer persons, accessory buildings, schools, water and sewage treatment, power substations, fleet storage, health and fitness, and public athletic facilities.**

A sampling of other uses permitted in SPU with additional restrictions includes:

- **emergency housing facilities, clinics, general warehouse, essential service structures.**



Zoning Map Amendment

Section 30-512 Table 2A *Development Regulations*

Yard and Bulk Requirement comparison between requested zoning and existing:

| | SR-2 (existing) | SPU (requested) |
|---------------------------|--|--|
| Min. Lot Size | gross area-11,000 s.f. area (unit)-5,000 s.f., width- 60 ft. | gross area- 1 acre width- 200 ft. |
| Min. Yard Setbacks | front-30 ft., int. side-6- 9 ft., street side-15 ft., rear- 30 ft. | front-30 ft., int. side-10 ft., street side-15 ft., rear- 10 ft. |
| Max. Lot Coverage | total surface -35% | total surface-85% |
| Building Size | max. height- 25 ft., min. dimension- 24 ft. | max. height- 60 ft., min. dimension- 24 ft. |



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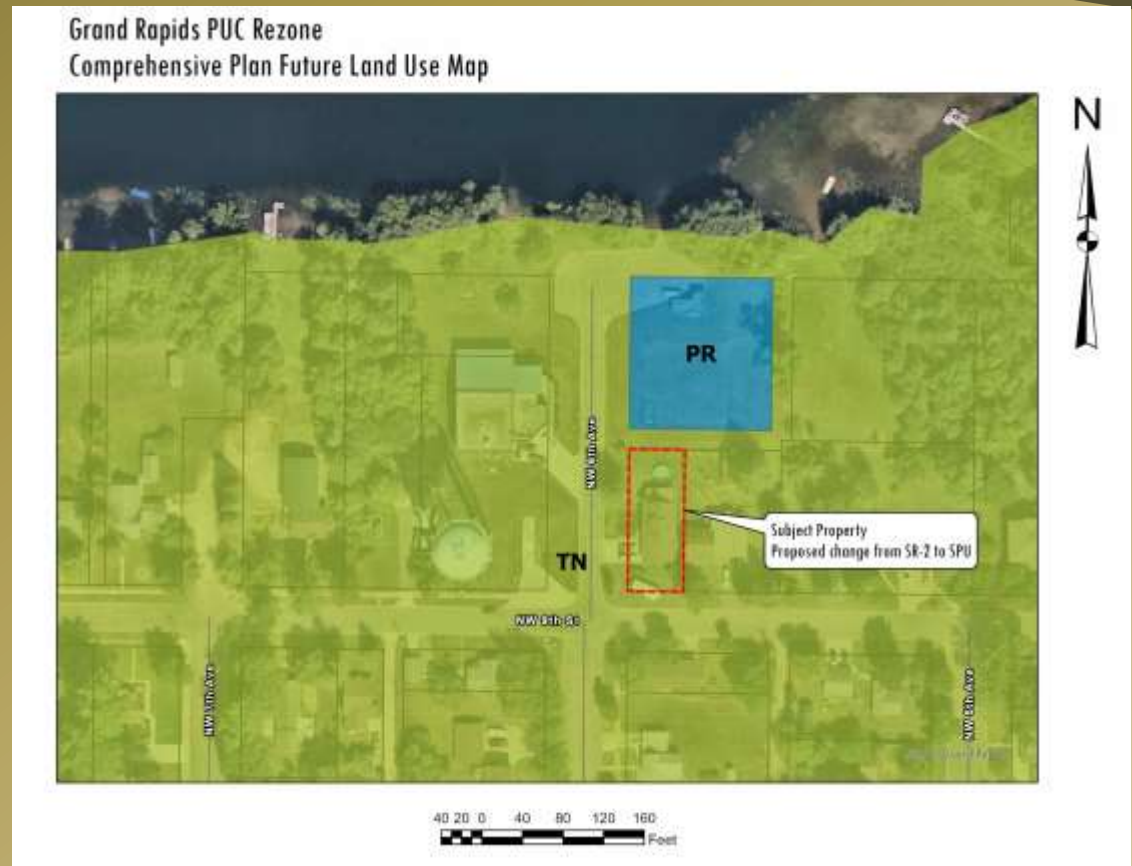
Zoning Map Amendment

Comprehensive Plan Future Land Use Map:

The Future Land Use map contained within the 2020 Comprehensive Plan shows the subject properties located within an area indicated as “Traditional Neighborhood. This designation was intended to provide for housing types.

Primary Land Uses: One and two family residential.

Secondary Land Uses: Neighborhood scale institutions such as churches, parks and limited home based businesses.



**It should be noted that the Future Land Use Map is intended to show the long-range desired future condition of an area, on a generalized basis, and is less geographically specific.*



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Zoning Map Amendment

Comprehensive Plan:

Excerpts from:

Chapter 4 – Land Use
Chapter 9 – Public
Infrastructure

| Implementation Strategy | On-Going Action | Short Term Action | Long Term Action | Responsible Parties |
|---|---|--|--|---|
| Development and Land Use Regulation: Zoning | Continue to evaluate rezoning proposals for compatibility with surrounding existing and planned uses and connections to infrastructure systems. | Pursue zoning amendments for use and development standards as warranted. Examples include updates to building height requirements. | Continue to utilize evaluation criteria through the rezoning process. Update the criteria as needed. | Primary: Community Development, Engineering Secondary: Planning Commission |

Utilities and Infrastructure

Utilities and infrastructure are key elements of a city's fabric that aren't necessarily displayed on a future land use map. Parcels containing infrastructure elements, treatment facilities or an electric substation, may be called out, but the location and capacity of the physical infrastructure should be considered. Chapters 8 and 9 highlight the existing transportation and utility infrastructure within Grand Rapids. As development occurs, this existing infrastructure, and future planning, should be factored into the decision making process. Future land uses have been defined in a manner that responds to existing infrastructure, but the impacts to its capacity should continue to be monitored as development occurs.

Goal 1: Provide cost-effective and high-quality City services. The City's gray infrastructure of built utilities and facilities, enhanced by the City's natural and economic infrastructure, is critical to sustaining economic stability and community health. Providing high quality services in the most efficient and sustainable manner is a primary goal of the Comprehensive Plan. Decisions of where and how to expand infrastructure capacity and upgrade services must be aligned with development objectives.

- a. **Sustainably operate and maintain drinking water infrastructure and facilities.** Protection of water supply, delivery of quality potable water, and appropriate demand-side management of water usage will help sustain the community over time.



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Zoning Map Amendment

Planning Commission Considerations:

The Planning Commission reviewed the proposed zoning map amendment at their October 5th meeting.

Based upon their review of these considerations and their finding of fact, the Planning Commission approved a motion recommending approval of the proposed zoning map amendment.

The Planning Commissions Findings of Fact are incorporated into the draft Ordinance to be considered following the Public Hearing.

PLANNING COMMISSION

Considerations

ZONING MAP AMENDMENT

1. Will the change affect the character of neighborhoods?

Why/Why not?

2. Would the change foster economic growth in the community?

Why/Why not?

3. Would the proposed change be in keeping with the spirit and intent of the ordinance?

Why/Why not?

4. Would the change be in the best interest of the general public?

Why/Why not?

5. Would the change be consistent with the Comprehensive Plan?

Why/Why not?



CITY OF
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Item 18.

Questions?



CITY OF
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REQUEST FOR COUNCIL ACTION

AGENDA DATE: November 13, 2023

AGENDA ITEM: Consider the recommendation of the Planning Commission regarding adoption of an ordinance, amending the Official Zoning Map, by rezoning of 0.2 acres of land (Parcel 91-550-0340) from SR-2 (Shoreland One and Two Family Residential) to SPU (Shoreland Public Use)

PREPARED BY: Dan Swenson, Assistant Director of Community Development

BACKGROUND:

After the public hearing on this matter, the City Council will want to consider the public testimony received and review the recommendation put forward by the Planning Commission.

The Council can accept the recommendation of the Planning Commission, if they agree with it, and adopt the ordinance as prepared, or the Council can make its own findings to support its reasons for approving or denying the Zoning Map Amendment.

REQUESTED COUNCIL ACTION:

Make a motion regarding adoption of an ordinance, amending the Official Zoning Map, by rezoning of 0.2 acres of land (Parcel 91-550-0340) from SR-2 (Shoreland One and Two Family Residential) to SPU (Shoreland Public Use) authorize its publication in summary form.

Council member _____ introduced the following Ordinance and moved for its adoption:

Item 19.

ORDINANCE NO. 23-_____

AN ORDINANCE OF THE CITY OF GRAND RAPIDS, MINNESOTA, APPROVING THE REZONING OF 0.2 ACRES OF LAND FROM SR-2 (SHORELAND ONE AND TWO FAMILY RESIDENTIAL) TO SPU (SHORELAND PUBLIC USE)

WHEREAS, on October 5, 2023, the Planning Commission approved a motion forwarding a favorable recommendation to the City Council regarding the rezoning of property legally described as,

Township 55N Range 25W Section 17 - W 5' OF LOT 8 ALL OF LOT 9 BLK 3

from its current zoning designation SR-2 (Shoreland One and Two Family Residential) to SPU (Shoreland Public Use), and

WHEREAS, the City Council conducted a public hearing on that request at their regular meeting on November 13, 2023 and all were heard, and

WHEREAS, the City Council did concur with the recommendations of the Planning Commission, and determined that the Zoning Map Amendment would be in the best interest of the community.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

That the property legally described above and as shown on the attached "Exhibit A", is rezoned from its current designation of SR-2 (One and Two Family Residential) to SPU (Shoreland Public Use) based on the following findings of fact:

- The proposed rezoning would not have an adverse effect on the character of the neighboring area because the area is already in a park-like setting adjacent to the current Hale Lake Boat landing. This may allow for more green space and the possible future expansion of public water infrastructure and off-street parking in the area.
- The change would foster economic growth by allowing for the future development of public water infrastructure to help with demand-side management of water usage that will help sustain the community over time.
- The change would be in keeping with the spirit and intent of the Zoning Ordinance by providing the public with the possible expansion of the public water infrastructure system and allowing for possible expansion of additional off-street parking within the area.
- The change would be in the best interest of the general public by providing possible expansion of the public water infrastructure and off-street parking.
- That the change would be consistent with the Comprehensive Plan, as this zoning change supports the need for enhancing the city's natural and economic infrastructure, to sustain economic stability and community health.

This Ordinance shall become effective after its passage and publication.

Adopted by the City Council on the 13th day of November 2023.

Dale Christy, Mayor

ATTEST:

Kim Gibeau, City Clerk

Council member _____ seconded the foregoing Ordinance and the following voted in favor thereof _____; and the following voted against same _____; whereby the Ordinance was declared duly passed and adopted.

“Exhibit A”

Grand Rapids PUC Rezone Surrounding Zoning

