



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY COUNCIL MEETING AGENDA

Monday, June 10, 2024

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids City Council will be held on Monday, June 10, 2024 at 5:00 PM in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

PROCLAMATIONS/PRESENTATIONS:

1. Proclamation for Juneteenth

POSITIVE HAPPENINGS IN THE CITY:

PUBLIC FORUM:

COUNCIL REPORTS:

APPROVAL OF MINUTES:

2. Approve Council minutes for Tuesday, May 28, 2024 Worksession and Regular meeting minutes.

VERIFIED CLAIMS:

3. Approve the verified claims for the period May 21, 2024 to June 3, 2024 in the total amount of \$717,999.33.

CONSENT AGENDA:

4. Consider adopting a resolution approving LG230 Application for Off-Site Gambling for Confidence Learning Center
5. Consider approving temporary liquor license for Bemidji Brewing Company LLC for service at Grand Rapids Riverfest on September 7, 2024.
6. Consider adopting a resolution authorizing a grant application to the IRRR Development Partnership Grant Program
7. Consider hiring staff for Pokegama Golf Course for 2024 Golfing season and discontinue employment relationship with seasonal golf employee.
8. Consider request to hire a paid summer intern for the Finance Department.

- [9.](#) Consider hiring temporary Library employee through Personnel Dynamics
- [10.](#) Consider new pay grade and salary for Public Works Seasonal Employee for the 2024 Spring/Summer Maintenance Season
- [11.](#) Consider adopting a resolution approving updated City-wide fee schedule
- [12.](#) Consider authorizing quotes and awarding a contract to Bloomers Garden Center for the Rain Garden Planting Project
- [13.](#) Consider approval of Change Order #1 for CP 2010-1, 3rd Avenue & 7th Street NE Project.
- [14.](#) Consider hiring Public Works Summer Maintenance I employee.
- [15.](#) Consider authorizing Staff to solicit quotations for steel handrails at Yanmar Arena
- [16.](#) Consider accepting quotation for acoustical panels at Yanmar Arena
- [17.](#) Consider approving change orders for Yanmar Arena Project

SET REGULAR AGENDA:

CITY COUNCIL:

- [18.](#) Consider appointing Julee Jackson to the Human Rights Commission

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR JUNE 24, 2024 AT 5:00 PM

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

MEETING PROTOCOL POLICY: Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct all City meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

ATTEST: Kimberly Gibeau, City Clerk

Proclamation

A PROCLAMATION COMMEMORATING JUNETEENTH

WHEREAS, Juneteenth is the oldest celebration of the emancipation of African-American slaves, and is so named for the June 19, 1866 adoption of the Black Independence Day in Galveston, Texas; and

WHEREAS, news of the end of slavery did not reach the frontier areas of the United States until months after the conclusion of the Civil War, more than 2 ½ years after President Abraham Lincoln issued the Emancipation Proclamation on January 1, 1863; and

WHEREAS, Juneteenth celebrates America's commitment to liberty and equality in accordance with the Constitution of the United States; and

WHEREAS, Juneteenth Independence Day began as a holiday in the State of Texas and is now celebrated in 47 States and the District of Columbia as a special day of observance in recognition of the emancipation of all slaves in the United States; and

WHEREAS, the faith and strength of character demonstrated by former slaves and the descendants of former slaves remain an example for all people of the United States, regardless of background, religion, or race; and

WHEREAS, in the GROW Grand Rapids 2040 Comprehensive Plan, a comprehensive system of community values and guiding principles were identified describing what is right, good and desirable and provides a foundation for making Grand Rapids a positive place to live for ALL people.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Grand Rapids, Itasca County, Minnesota, recognizes the historical significance of Juneteenth Independence Day and supports the continued nationwide celebration of Juneteenth to provide an opportunity for the people of the United States to learn more about the past and to better understand the experiences that have shaped our collective histories.

IN WITNESS WHEREOF, I have hereto subscribed my name and the seal of the City of Grand Rapids, Minnesota, this 10th day of June, Two thousand twenty-four.

Tasha Connelly, Mayor
City of Grand Rapids



CITY OF
GRAND RAPIDS
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CITY COUNCIL WORKSESSION MINUTES

Tuesday, May 28, 2024

4:30 PM

Mayor Connelly called the meeting to order at 4:01 PM.

PRESENT: Mayor Tasha Connelly, Councilor Dale Adams, Councilor Molly MacGregor, Councilor Tom Sutherland, Councilor Rick Blake

STAFF: Tom Pagel, Chad Sterle, Matt Wegwerth, Rob Mattei

DEPARTMENT HEAD REPORT:

1. Public Works / Engineering Department Head Report

Matt Wegwerth, City Engineer/PW Director, presented overview of annual department activities including:

- ~ Staffing
- ~ 2023 CIP Projects
- ~ Permit Overview
- ~ Airport Projects
- ~ Public Works projects

A full report is available in Administration upon request.

REVIEW OF REGULAR AGENDA:

Upon review no additions or changes were made.

There being no further business, the meeting adjourned at 4:49 PM.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF
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CITY COUNCIL MEETING MINUTES

Tuesday, May 28, 2024

5:00 PM

Mayor Connelly called the meeting to order at 5:00 PM.

PRESENT: Mayor Tasha Connelly, Councilor Dale Adams, Councilor Molly MacGregor, Councilor Tom Sutherland, Councilor Rick Blake

STAFF: Tom Pagel, Chad Sterle, Rob Mattei, Andy Morgan

PROCLAMATIONS/PRESENTATIONS:

1. Presentation of Certificates of Completion for 2024 City Government Academy

Participants were awarded Certificates of Completion for their participation in the City Government Academy. Bill Schnell, academy attendee, noted that he was very impressed with the staff and program and encouraged the Council to continue the program on an annual basis.

POSITIVE HAPPENINGS IN THE CITY:

Mayor Connelly:

- ~ Commissioner of Minnesota Housing will be attending the open house for the Forest Lake Single Family development on June 18, 2024.
- ~ Military Honors conducted throughout the City for to commemorate Memorial Day.
- ~ Acknowledged participants for City Government Academy and encouraged involvement in local government.

Councilor Adams:

- ~ PUC is conducted further open discussion regarding mitigation of Legionella at YANMAR Arena on June 4th. This is open to the public.
- ~ Thanked participants of the academy and encourages them to get involved, noting that there will be open seats on the City Council in the November election.

Councilor MacGregor:

- ~ ICTV will be hosting a series in which the Mayor will do on camera interviews with City of Grand Rapids department heads.

Councilor Blake:

- ~ Notes that as well as elections, the City has several Boards and Commissions that offer opportunity for civic involvement.

PUBLIC FORUM:

Brian Anderson, 1390 County Road, Cohasset, MN, expressed concerns about the City possibly promoting, supporting or sponsoring the Itasca Pride event.

Beth Wilson, 35046 Foxtail Lane, Cohasset, requested that the City address issues with 911 dispatch related to response for Emerald's Assisted Living and Nursing Home.

COUNCIL REPORTS:

Councilor Blake attended the Cable Commission meeting where there is ongoing discussion regarding future funding impacted by many viewers changing from cable based service to streaming.

APPROVAL OF MINUTES:

2. Approve Council minutes for Monday, May 13, 2024 Worksession and Regular meetings.

Motion made by Councilor Adams, Second by Councilor Sutherland to approve Council minutes as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

VERIFIED CLAIMS:

3. Approve the verified claims for the period May 7, 2024 to May 20, 2024 in the total amount of \$927,263.46.

Motion made by Councilor Sutherland, Second by Councilor MacGregor to approve the Verified Claims as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

CONSENT AGENDA:

4. Consider discontinuing the employment relationship with seasonal golf employee.
5. Consider Removal of Appointment to Part-Time Hospital Security Officer Roster.
6. Act on withdrawal of job acceptance from GRPD Police Officer Candidate; Authorize Human Resources to repost, interview, and hire for the open position of Police Officer.
7. Consider entering into an agreement with Yanmar North America
8. Consider reviewing and approving updates to Data Access Policy
9. Consider adopting a resolution establishing a variance for utility connections along County Road 63

Adopted Resolution 24-48

10. Consider approving temporary liquor licenses for MacRostie Art Center First Friday Events.

11. Consider renewal of annual service agreement with SVL for library chiller.
12. Consider authorizing the Community Development Department to solicit quotes and accept the low quote for the demolition of the hazardous buildings located at 914 Clover Lane.
13. Consider entering into a developer agreement with Grand Partners, LLC
14. Consider approving an agreement with SEH for a Taxiway North planning study and authorizing a grant request to the FAA
15. Consider authorizing the Fire Department to apply for a DNR Grant.
16. Consider accepting the resignation of Peggy Clayton from the Human Rights Commission
17. Consider approving temporary liquor license for Thunderhawk Lighting Blueline Club
18. Consider Voiding Lost Accounts Payable Check and Issue a Replacement Check
19. Consider agreements with KAXE and Blandin Foundation related to Grand Rapids Riverfest
20. Consider accepting high bid for patio furniture for sale by the Pokegama Golf Course.

Motion made by Councilor Blake, Second by Councilor Adams to approve the Consent Agenda as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

SET REGULAR AGENDA:

Motion made by Councilor MacGregor, Second by Councilor Sutherland to approve the Regular Agenda as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

ADMINISTRATION:

21. Consider the appointment of Sarah Phillips to the position of Police Department Summer Intern with the Grand Rapids Police Department

Motion made by Councilor MacGregor, Second by Councilor Sutherland to appoint Sarah Phillips to the position of Summer intern with the Grand Rapids Police Department. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

22. Consider a request to become a member of the TH 169 Range Gateway Coalition

Loren Solberg addressed the Council regarding update on current highway construction status and the coalition.

Motion made by Councilor Sutherland, Second by Councilor Blake to become a member of the TH 169 Range Gateway Coalition as requested. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

COMMUNITY DEVELOPMENT:

23. Consider approval of a resolution awarding the sale of, and providing the form, terms, covenants and directions for the issuance of a tax increment financing revenue note and approving the Contract for Private Development with HWY 35, LLC and a Business Subsidy Agreement

Motion made by Councilor Blake, Second by Councilor MacGregor to **adopt Resolution 24-49**, awarding sale, providing forms, terms, covenants and directions for issuance of tax increment financing revenue note, approve Contract for Private Development and Business Subsidy Agreement with HWY 35 LLC.

Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

CITY COUNCIL:

24. Consider making an appointment to the Pokegama Golf Board

The Golf Board currently had one opening with a requirement of city residency. Councilor MacGregor contacted applicant Deb Godfrey and makes a recommendation for appointment to fill the unexpired term vacated by Roger Mischke.

Motion made by Councilor MacGregor, Second by Councilor Sutherland to appoint Deb Godfrey to the Pokegama Golf Board to fill an unexpired term through March 1, 2027. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

PUBLIC HEARINGS: (scheduled to begin no earlier than 5:00 PM)

25. Conduct a public hearing to consider changes to City of Grand Rapids Municipal Chapter 62, Article 62-II Lodging Tax

Mayor Connelly stated the reason for the public hearing, Clerk Gibeau indicated that all appropriate notices have been made and the clerk's office did not receive any correspondence in regard to this issue.

Mr. Pagel provided background information relative to lodging tax and proposed change to ordinance.

Motion made by Councilor Adams, Second by Councilor MacGregor made a motion to open the public hearing. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

No one wished to speak, therefore the following motion was made.

Motion made by Councilor MacGregor, Second by Councilor Sutherland to close the public hearing. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

ADMINISTRATION:

26. Consider adopting an ordinance amending Chapter 62, Article 62-II, Lodging Tax and authorize publication in summary form.

Following the public hearing and further discussion, the following motion was made.

Motion made by Councilor MacGregor, Second by Councilor Blake to **adopt Ordinance 24-05-03**, amending Chapter 62, Article 62-II, Lodging Tax. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

PUBLIC HEARINGS: (scheduled to begin no earlier than 5:00 PM)

27. Conduct a public hearing to consider changes to City of Grand Rapids Municipal Chapter 46, Article 3, Alcohol Consumption

Mayor Connelly stated the reason for the public hearing, Clerk Gibeau indicated that all appropriate notices have been made and the clerk's office did not receive any correspondence in regard to this issue.

Mr. Pagel provided background information relative to alcohol consumption on public property, and proposed change to ordinance.

Motion made by Councilor Adams, Second by Councilor Blake to open the public hearing. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

Dustin Witkofsky, suggests working with Central Square Mall to possibly use the parking lot and generate business from mall shops as well.

No one else wished to speak, therefore the following motion was made.

Motion made by Councilor Sutherland, Second by Councilor MacGregor to close the public hearing. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

ADMINISTRATION:

28. Consider adopting an ordinance amending Chapter 46, Article 3 Alcohol Consumption of the Grand Rapids City Code and authorize publication in summary form.

Following a public hearing and further discussion, the Council made the following motion.

Motion made by Councilor Blake, Second by Councilor MacGregor to **adopt Ordinance 24-05-04**, amending Chapter 46, Article 3 Alcohol Consumption of the Grand Rapids Municipal Code and authorized publication in summary form. Voting Yea: Councilor Adams, Councilor Sutherland, Councilor Blake, Councilor MacGregor, Mayor Connelly.

There being no further business, the meeting adjourned at 5:50 PM.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk

DATE: 06/07/2024
 TIME: 11:21:28
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 06/10/2024

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
CITY WIDE		
0305510	CENTRAL LANDSCAPE SUPPLY INC	439.35
1405215	NEARMAP US, INC	6,500.00
1915248	SHI INTERNATIONAL CORP	395.00
	TOTAL CITY WIDE	7,334.35
SPECIAL PROJECTS-NON BUDGETED		
1105530	KENNEDY & GRAVEN, CHARTERED	3,382.00
	TOTAL SPECIAL PROJECTS-NON BUDGETED	3,382.00
ADMINISTRATION		
1215630	LOREN SOLBERG CONSULTING, LLC	1,929.17
	TOTAL ADMINISTRATION	1,929.17
BUILDING SAFETY DIVISION		
0118100	VESTIS GROUP, INC	64.86
0221525	BUNES SEPTIC SERVICE INC	285.00
0221650	BURGGRAF'S ACE HARDWARE	19.98
0920060	ITASCA COUNTY TREASURER	1,925.65
	TOTAL BUILDING SAFETY DIVISION	2,295.49
FINANCE		
0405450	DELUXE	2,077.67
	TOTAL FINANCE	2,077.67
FIRE		
0118100	VESTIS GROUP, INC	43.65
0513231	EMERGENCY APPARATUS	408.53
1200500	L&M SUPPLY	134.25
1618565	PRO HYDRO-TESTING, LLC	1,353.00
	TOTAL FIRE	1,939.43
INFORMATION TECHNOLOGY		
1915248	SHI INTERNATIONAL CORP	5,368.00
	TOTAL INFORMATION TECHNOLOGY	5,368.00

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/10/2024

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
PUBLIC WORKS		
0103325	ACHESON TIRE INC	355.00
0112450	ALL FLAGS, LLC	157.35
0221650	BURGGRAF'S ACE HARDWARE	180.93
0301685	CARQUEST AUTO PARTS	7.85
0305510	CENTRAL LANDSCAPE SUPPLY INC	1,847.15
0315455	COLE HARDWARE INC	187.38
0400720	D&S STUMP GRINDING LLC	975.00
0401420	DAKOTA FLUID POWER, INC	380.98
0501650	EARL F ANDERSEN	58.65
0601690	FASTENAL COMPANY	1,251.15
0718010	CITY OF GRAND RAPIDS	260.08
1200500	L&M SUPPLY	139.12
1201730	LATVALA LUMBER COMPANY INC.	80.00
1205110	LEASE LANDSCAPING INC	2,216.57
1415545	NORTHLAND LAWN & SPORT, LLC	2,221.18
1421700	NUSS TRUCK GROUP INC	330.03
1809154	RICHARD F RYSAVY	40.00
2018560	TROUT ENTERPRISES INC	450.00
	TOTAL PUBLIC WORKS	11,138.42
FLEET MAINTENANCE		
0301685	CARQUEST AUTO PARTS	152.78
1415030	NAPA SUPPLY OF GRAND RAPIDS	22.29
1415484	NORTHERN LIGHTS TRUCK	44.56
1421155	NUCH'S IN THE CORNER	32.00
	TOTAL FLEET MAINTENANCE	251.63
POLICE		
0103325	ACHESON TIRE INC	35.00
0121721	AUTO VALUE - GRAND RAPIDS	170.99
0205725	BETZ EXTINGUISHER COMPANY	40.00
0409501	JOHN P. DIMICH	4,583.33
0601346	FAIRVIEW HEALTH SERVICES	1,427.00
1618125	PRAXAIR DISTRIBUTION INC	102.45
1800149	RCB COLLECTIONS	25.00
1920233	STREICHER'S INC	2,084.90
2001150	TACTICAL SOLUTIONS	825.00
2018225	TREASURE BAY PRINTING	94.00
	TOTAL POLICE	9,387.67

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/10/2024

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
RECREATION		
0118100	VESTIS GROUP, INC	92.38
0221650	BURGGRAF'S ACE HARDWARE	65.94
1421155	NUCH'S IN THE CORNER	26.00
TOTAL RECREATION		184.32
CENTRAL SCHOOL		
0118100	VESTIS GROUP, INC	64.09
0218745	ASHLEY BRUBAKER	224.30
0221525	BUNES SEPTIC SERVICE INC	0.00
0221650	BURGGRAF'S ACE HARDWARE	21.99
0701650	GARTNER REFRIGERATION CO	1,193.32
0718010	CITY OF GRAND RAPIDS	4,625.01
1908248	SHERWIN-WILLIAMS	274.93
TOTAL		6,403.64
AIRPORT		
0221650	BURGGRAF'S ACE HARDWARE	28.26
0315455	COLE HARDWARE INC	254.95
0501650	EARL F ANDERSEN	101.30
0504825	EDWARDS OIL INC	820.05
TOTAL		1,204.56
CIVIC CENTER		
GENERAL ADMINISTRATION		
1915248	SHI INTERNATIONAL CORP	980.00
2305125	WEBSTaurant STORE LLC	934.57
TOTAL GENERAL ADMINISTRATION		1,914.57
CEMETERY		
0103325	ACHESON TIRE INC	25.00
0221650	BURGGRAF'S ACE HARDWARE	72.93
1200500	L&M SUPPLY	32.98
1301213	MARTIN'S SNOWPLOW & EQUIP	79.77
1415545	NORTHLAND LAWN & SPORT, LLC	373.23
TOTAL		583.91

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/10/2024

VENDOR #	NAME	AMOUNT DUE

DOMESTIC ANIMAL CONTROL FAC		
0118100	VESTIS GROUP, INC	30.00
	TOTAL	30.00
GO IMPRV RECONST BONDS 2017A		
1920240	CHAD B STERLE	338.50
	TOTAL	338.50
TIF 1-6 OLD HOSP HSING PAYGO		
1105530	KENNEDY & GRAVEN, CHARTERED	117.50
	TOTAL	117.50
TIF 1-11 SAWMILL INN REDEVELOP		
1105530	KENNEDY & GRAVEN, CHARTERED	23.50
	TOTAL	23.50
2024 INFRASTRUCTURE BONDS		
CP2010-1 3RD AVE NE RECON		
2000522	TNT CONSTRUCTION GROUP, LLC	258,106.78
	TOTAL CP2010-1 3RD AVE NE RECON	258,106.78
PIR-PERMANENT IMPRV REVOLV FND		
NO PROJECT		
1920240	CHAD B STERLE	241.00
	TOTAL NO PROJECT	241.00
STORM WATER UTILITY		
0212554	BLOOMERS GARDEN & LANDSCAPING	680.00
0401425	DAKOTA SUPPLY GROUP	29.30
0514798	ENVIRONMENTAL EQUIPMENT AND	3,403.38
1309495	MINUTEMAN PRESS	592.06

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/10/2024

VENDOR #	NAME	AMOUNT DUE

STORM WATER UTILITY		
1621125	PUBLIC UTILITIES COMMISSION	2,200.00
1809154	RICHARD F RYSAVY	60.00
1903341	SCHWARTZ REDI-MIX INC	1,703.00
1908248	SHERWIN-WILLIAMS	-11.68
T001264	LEA FRIESEN	22.73
	TOTAL	8,678.79
	TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	\$322,930.90
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0100053	AT&T MOBILITY	4,936.24
0113105	AMAZON CAPITAL SERVICES	260.74
0305530	CENTURYLINK QC	50.40
0315543	CONSTELLATION NEWENERGY -GAS	11,756.54
0409655	TIMOTHY DIRKES	20.00
0514730	ENTERPRISE FM TRUST	57,806.32
0605191	FIDELITY SECURITY LIFE	99.64
0718015	GRAND RAPIDS CITY PAYROLL	297,685.97
0805358	JACKIE HEINRICH	12.22
0815440	HOLIDAY STATIONSTORES LLC	269.50
0900060	ICTV	9,348.72
0920055	ITASCA COUNTY RECORDER	92.00
1105230	CHAD KEECH	1,948.80
1305725	METROPOLITAN LIFE INSURANCE CO	2,177.28
1309199	MINNESOTA ENERGY RESOURCES	1,365.54
1309302	MN DEPT OF PUBLIC SAFETY	32.50
1315630	ASHLEY MORAN	20.00
1321750	MUTUAL OF OMAHA	474.58
1601305	THOMAS J. PAGEL	1,126.94
1601750	PAUL BUNYAN COMMUNICATIONS	1,673.52
1913344	HEATH SMITH	17.05
1920700	STORM COMBATIVES TRAINING	1,099.00
2305825	WEX INC	2,619.93
T001151	ENBRIDGE	175.00
	TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:	\$395,068.43
	TOTAL ALL DEPARTMENTS	\$717,999.33



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REQUEST FOR COUNCIL ACTION

AGENDA DATE: June 10, 2024

AGENDA ITEM: Consider adopting a resolution approving LG230 Application for Off-Site Gambling for Confidence Learning Center

PREPARED BY: Kimberly Gibeau

BACKGROUND:

Confidence Learning Center has submitted an application to conduct off-site gambling at the Grand Rapids Eagles club, located at 1776 South Pokegama Avenue. Minnesota State Gambling Board requires adoption of a Resolution by the City Council prior to issuing permit. Confidence Learning Center meets all required conditions for requested permit.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution approving LG230 Application for Off-Site Gambling for Confidence Learning Center.

Councilor _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 24-_____

RESOLUTION APPROVING CONFIDENCE LEARNING CENTER OF MINNESOTA
LG230 APPLICATION FOR OFF-SITE GAMBLING

WHEREAS, Confidence Learning Center has presented the City Council of Grand Rapids a LG230 Application to Conduct Off-Site Gambling application to conduct gambling at the Eagles Aerie 2469, 1776 Pokegama Avenue South, Grand Rapids, Minnesota; and

WHEREAS, the Gambling Control board may not issue a Off-Site Gambling without City Council approval.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Grand Rapids approves the LG230 Application to Conduct Off-Site Gambling for Confidence Learning Center to conduct gambling at the Eagles Aerie 2469, 1776 Pokegama Avenue South, Grand Rapids, Minnesota.

Adopted by the City Council this 10th day of June, 2024.

Tasha Connelly, Mayor

ATTEST:

Kimberly Gibeau, City Clerk

Councilor _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against the same: , whereby the resolution was declared duly passed and adopted.



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REQUEST FOR COUNCIL ACTION

AGENDA DATE: June 10, 2024

AGENDA ITEM: Consider approving temporary liquor license for Bemidji Brewing Company LLC for service at Grand Rapids Riverfest on September 7, 2024.

PREPARED BY: Kimberly Gibeau

BACKGROUND:

Bemidji Brewing Company submitted an application for a 1 – 4 day temporary on-sale liquor license for the Grand Rapids Riverfest event. Fees and insurance have been received.

REQUESTED COUNCIL ACTION:

Make a motion to approve 1-4 temporary liquor license for Bemidji Brewing Company LLC for September 7, 2024.



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REQUEST FOR COUNCIL ACTION

AGENDA DATE: June 10th, 2024

AGENDA ITEM: Consider adopting a resolution authorizing a grant application to the IRRR Development Partnership Grant Program

PREPARED BY: Matt Wegwerth

BACKGROUND:

The City of Grand Rapids, in support of GoMarti, is proposing to submit grant application to the Minnesota Department of Iron Range Resources and Rehabilitation Development Partnership Grant Program. The application is to support operations and community engagement/route planning during the transition from GoMarti 1.0 (MNDOT funded grant) to GoMarti 2.0 (FHWA). The grant request is for \$100,000.

REQUESTED COUNCIL ACTION:

Make a motion adopting a resolution authorizing a grant application to the IRRR Development Partnership Grant Program

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 24-__

**A RESOLUTION OF SPONSORSHIP
FOR DEVELOPMENT PARTNERSHIP GRANT APPLICATION
(GOMARTI PROJECT)**

WHEREAS, the City of Grand Rapids supports the grant application made to the Minnesota Department of Iron Range Resources and Rehabilitation Development Partnership Grant Program. The application is to support operations and community engagement/route planning during the transition from GoMarti 1.0 (MNDOT funded grant) to GoMarti 2.0 (FHWA); and

NOW, THEREFORE, BE IT RESOLVED, if the City of Grand Rapids is awarded a grant by the Minnesota Department of Iron Range Resources and Rehabilitation, the City of Grand Rapids agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. The City of Grand Rapids will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED, the City Council of the City of Grand Rapids names the fiscal agent for the City of Grand Rapids for this project as:

Matt Wegwerth
Public Works Director / City Engineer
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744

Adopted by the Council this 10th day of June, 2024.

Tasha Connelly, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof; and the following voted against same: ; whereby the resolution was declared duly passed and adopted.



THE PLUM CATALYST

FUTURE MOBILITY | SMART COMMUNITIES

Scope of Work for City of Grand Rapids

Presented on May 15, 2024



THE PLUM CATALYST

FUTURE MOBILITY | SMART COMMUNITIES

Project: goMARTI Community Engagement and 2.0 preparation

Page 1 of 2

JOINT OBJECTIVE

Continue the ongoing operations and engagement efforts during the bridge period while preparing for the goMARTI 2.0 expanded service

SCOPE OF WORK

The PLUM Catalyst will provide the following services:

1) goMARTI 2.0 Communications and Outreach Plan

This task is associated with creating the goMARTI 2.0 Communications plan including key messaging and media relations process. This task is also associated with creating the goMARTI 2.0 Outreach Plan including engagement tactics, community events, and tracking activities

Deliverables: goMARTI 2.0 Communications Plan; goMARTI 2.0 Outreach Plan

2) goMARTI 2.0 Community Listening Sessions (part 1 and part 2)

This task is associated with executing Community Listening Session data gathering (within June and July) related to gathering information to help allow for Community input into the goMARTI 2.0 service.

Deliverables: Community Listening Surveys; Community Listening Data Report

3) goMARTI 2.0 Communications Committee Launch (GRAIT-Grand Rapids Accessibility Institute Team)

This task is associated with launching the goMARTI 2.0 Communications Committee "GRAIT".

Deliverables: goMARTI 2.0 Communications Committee Meeting presentations and GRAIT member list

4) Finalize community derived goMARTI 2.0 service

This task is associated with finalizing the goMARTI 2.0 service including the community derived stops and hours of operation adjusted based on community feedback.

Deliverables: Summary report to City Council on the new goMARTI 2.0 service

CONTRACT PERIOD

Jun 11-Oct 31, 2024

CONTRACT COST

\$100,000 total

All tasks will be supported by the PLUM Catalyst team members:

Tammy Meehan Russell, President & Chief Catalyst

Justin Johnson, Director of Technology

Heidi Corcoran, Outreach & Engagement Catalyst

Trisha Peterson, Community Catalyst



THE PLUM CATALYST

FUTURE MOBILITY | SMART COMMUNITIES

Project: goMARTI Community Engagement and 2.0 preparation

Page 2 of 2

additional terms & conditions

Fees - \$100,000 total

Travel expenses - Travel expenses are included in the project cost.

Payment terms - The payments shall be split into 5 equal monthly payments of \$20,000 invoiced approximately the 5th of every month. Payment shall be by check within 14 days of the receipt of an invoice.

Milestone 1: Finalize the goMARTI 2.0 Communications & Outreach Plans (v1) - June 11

Milestone 2: Execute goMARTI 2.0 Community Listening data gathering (part 1) - July 5

Milestone 3: Launch the goMARTI 2.0 Communication Committee (GRAIT) - August 5

Milestone 4: Execute goMARTI 2.0 Community Listening data gathering (part 2) - September 5

Milestone 5: Finalize the goMARTI 2.0 service including community derived route stops and hours of operation - October 5

Duration - The term of this agreement shall be June 1, 2024-October 31, 2024. The term may be extended by our mutual agreement at any time.

Cancellation - If the City should decide to no longer pursue program development efforts based on this proposal, payment in full is still required per the terms above.

Best effort - Due to the nature of assignments and work to be carried out, specific results cannot always be guaranteed. We agree that we and City of Grand Rapids employees will carry out work toward our joint objectives using our own best efforts and that immediate feedback is warranted if either of us feels the other is not utilizing their best effort.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: June 10, 2024

AGENDA ITEM: Consider hiring staff for Pokegama Golf Course for 2024 Golfing Season and discontinue employment relationship with seasonal golf employee.

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

The Pokegama Golf Course hires part-time and seasonal workers for the 2024 Golfing Season. Below, there are three (3) new hires for the Pokegama Golf Course listed below. Their employment shall begin no sooner than June 11, 2024, and end no later than October 31, 2024.

The position, approximate start date and ending date, and rate of pay are listed below:

<u>Name</u>	<u>Position</u>	<u>Start Date</u>	<u>End Date</u>	<u>ROP</u>
Michael Fleischhacker	Outside Services Attendant	June 11, 2024	October 31, 2024	\$15.00 per hour
DiMarco Rolle	Outside Services Attendant	June 11, 2024	October 31, 2024	\$15.00 per hour
Aubry Leach	Golf Shop Attendant	June 11, 2024	October 31, 2024	\$15.00 per hour

On March 11, 2024, the City Council approved hiring Kada Puddicombe as a seasonal golf course employee. She has accepted an internship in Fargo and will not be filling this role at this time but is eligible for re-hire in the future.

REQUESTED COUNCIL ACTION:

Make a motion to hire the three (3) new hires, as listed above, with the correlating position, approximate starting date and ending date, and rate of pay; and approve ending the employment relationship with Kada Puddicombe effective June 1, 2024.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: June 10, 2024

AGENDA ITEM: Consider request to hire a paid summer intern for the Finance Department.

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

The Finance Department would like to request authorization to hire a paid summer intern, Preston Jorland, to begin on or around June 17, 2024, and end no later than August 30, 2024. The rate of pay for the summer intern is \$18.00 per hour and the intern will work up to 3-4 hours per week for the Finance Department.

The Finance Department 2024 budget does support this position.

REQUESTED COUNCIL ACTION:

Make a motion to authorize the Finance Department to hire a paid summer intern to begin on or around June 17, 2024, and end no later than August 30, 2024, with a rate of pay of \$18.00 per hour, for 3-4 hours per week.

Preston Jorland

Summary

Emerging Talent in Financial Technology, with a Double Major in Finance & Management Information Systems. Seeking an internship to apply and enhance analytical skills. Eager to contribute to a dynamic team environment, bringing a strong work ethic and a passion for learning. Excited to gain practical experience and make a valuable contribution.

Core Competencies

- Strategic Planning
- Self-Motivation
- Research Skills
- Presentation Skills
- Professional Demeanor
- Excel Proficiency
- Networking
- Attention to Detail
- Adaptability
- Ethical Decision-Making
- Time Management
- Interpersonal Skills

Education

University of Minnesota, Duluth, MN

2022 - 2026

Bachelor of Business Administration - Finance & Management Information Systems

- GPA 3.72 - Dean's List all semesters
- UMD Abha Raj Memorial & Blandin Foundation Scholarship Recipient
- Dedicated Contributor in Investment & Sales Club
- Executive Officer of Professional Business Fraternity Delta Sigma Pi

Experience

The Home Depot, Grand Rapids, MN

Speciality Representative

2022 - 2023

- Created over \$100,000 of sales in under three months in my summer designing custom design orders
- Built strong, professional relationships through the identification of client needs, which increased overall sales
- Assisted customers during the selection process and helped them choose products to meet individual needs.

Minnesota State High School League, Grand Rapids, MN

Hockey Student Operations Manager

2021 - 2022

- Orchestrated readiness by managing equipment and retrieving team supplies for 25 games across Minnesota
- Administered leadership, insight, and mentoring to players, supplying them with knowledge of team expectations
- Operated audio and visual equipment for team meetings to strategic game planning for competitive advantage.

L&M Fleet Supply, Grand Rapids, MN

Sales Floor Representative

2021 - 2021

- Educated customers on promotions, sales incentives, and other offerings to enable savings and promote loyalty
- Arranged new merchandise with signage and appealing displays to encourage customer sales
- Addressed customers' questions in a friendly, professional dialogue to determine needs.

Pokegama Grill, Grand Rapids, MN

Food Service Professional

2019 - 2019

- Executed order and cleanliness of work areas to conform with health codes.
- Developed outstanding team spirit with other personnel by pitching in and helping with task completion.
- Supported kitchen team members during heavy work periods to maximize team coverage.

Additional Information

- Cultural Experiences: Traveled all over the United States including trips to Mexico and Canada
- Social Impact: Volunteered for Ronald McDonald House, Salvation Army, Food Shelf, and St. Joseph's
- Personal Interests: Avid golfer, chess player, traveler, bodybuilder, fantasy football analyst



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: June 10, 2024

AGENDA ITEM: Consider hiring temporary Library employee through Personnel Dynamics

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

The Library occasionally utilizes temporary employees hired through Personnel Dynamics to cover for regular staff who are using FTO. These temporary employees allow the Library to maintain service levels until regular staff return from FTO. The Library Director and Library Board are recommending hiring Alaina Mousel as a temporary employee, for the Library, hired through Personnel Dynamics.

REQUESTED COUNCIL ACTION:

Make a motion to hire Alaina Mousel as a temporary employee for the Library, through Personnel Dynamics at a rate of \$17.00 per hour, effective June 11, 2024.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: June 10, 2024

AGENDA ITEM: Consider new pay grade and salary for Public Works Seasonal Employee for the 2024 Spring/Summer Maintenance Season

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

On April 22, 2024, the City Council approved hiring Michael Holte for a seasonal spring/summer maintenance position at Public Works.

Since that time, Michael has shown that he has experience and the ability to complete work as directed without further instruction. We would like to move Michael to a Maintenance II pay grade with a rate of pay of \$18.00 per hour effective June 11, 2024.

All costs associated with this employment are included in the 2024 budget.

REQUESTED COUNCIL ACTION:

Make a motion to move Michael Holte to a Maintenance II pay grade with a rate of pay of \$18.00 per hour effective June 11, 2024.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: June 10, 2024

AGENDA ITEM: Consider adopting a resolution approving updated City-wide fee schedule

PREPARED BY: Kimberly Gibeau

BACKGROUND:

The City of Grand Rapids periodically reviews fee schedules and updates as necessary. City staff has completed this review and adjusted fees listed for City Wide. The updated fee schedule is attached as Exhibit A to the resolution.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution approving updated City-wide fee schedule.

Councilor introduced the following resolution and moved for its adoption:

RESOLUTION NO. 24 -

A RESOLUTION AMENDING THE GRAND RAPIDS CITY-WIDE FEE SCHEDULE FOR CITY SERVICES

WHEREAS, Minnesota Law establishes that all municipalities establish fees that are commensurate with service, and that they be fair, reasonable, and proportionate to the actual cost of the service for which the fee is imposed; and

WHEREAS, consistent with Minnesota Law, the Grand Rapids City Council establishes the rates to be applied, or charges for, specific areas of service, provided by the City, through the adoption and periodic amendment of a fee schedule; and

WHEREAS, from time to time, staff reviews the department fee schedule to ensure consistency with fees charged, for City services provided; and

NOW THEREFORE, BE IT RESOLVED, that the Grand Rapids City Council hereby amends the Grand Rapids’ City-Wide Fee Schedule for City Services as noted in “Exhibit A.”

Adopted this 18th day of December 2023.

Tasha Connelly, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilor seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

DEPARTMENTAL FEE SCHEDULE FOR CITY SERVICES

Effective Date: 6/10/24

Item 11.

CITY WIDE FEES	
Photo copy – material provided by the person making request	\$1.00 1 st page - .10 cents each additional page
Data Charges:	
Hourly Rate (charged by ¼ hour)	\$20.00
911 Call Transcript	\$25.00/hour
Physical Copies - up to 100 pages	\$0.25/page
Physical Copies - 101 pages or more	\$0.10/page
CD/DVD	\$5.00/disk
Notary Service	\$1.00
Certification Service	\$5.00/instance
3.5" x 5" Photo Prints	\$10.00 base plus \$0.25/photo
8" x 12" Photo Prints	\$10.00 base plus \$0.25/photo
ADMINISTRATION DEPARTMENT	
Amusements (theatre)	\$75.00 per screen per year
Circus	\$75.00 event
Fortune Telling	\$35.00 per day
Rollerskating License	\$200.00 per year
Intoxicating Liquor	
Private On-Sale	
Investigation Fee	\$150.00
Annual License Fee	\$2,500.00
Annual On-Sale Wine	\$550.00
Sunday On-Sale	\$200.00
Limited Season On-Sale	\$100.00 For licensees with service of less than thirty (30) days in a seasonal period less than six (6) months in duration.
Club On-Sale	
Club with under 200 members	\$300.00
201- 500 members	\$500.00
501- 1,000 members	\$650.00
1,001 – 2,000 members	\$800.00
More than 2,000	\$1,000.00
Sunday On-Sale	\$150.00
Private Off-Sale	\$150.00
Temporary On-Sale	\$20.00
Convention Facilities Transfer On-Sale	
City issued on-sale license	\$25.00
Adjacent municipality	\$100.00

Non-intoxicating malt liquor 3.2		
Annual on-sale		\$275.00
Annual off-sale		\$100.00
Temporary on-sale		\$25.00
Brewer Taprooms/Brewpubs		
Taproom/Brewpub Annual On-Sale		\$350.00 includes Sunday sales
Brewer Annual Off-sale (Growlers)		\$200.00
Synthetic Drug Establishments		\$600.00 annually
Sidewalk Café		\$25.00
Taxicabs		\$25.00 each vehicle
Fireworks		350.00 – tents, etc.) 100.00 – retail buildings (in store)
Peddlers, Solicitors and Transient Merchant <small>(Resolution No. 06-110)</small>		\$150.00 per year
Permit to keep Chickens		\$20.00 per year
AIRPORT		
Landing Fees		\$1.00 per 1,000 lbs
CENTRAL SCHOOL BUILDING		
Monthly Rental Fees		
Garden Level		\$Varies by Suite
1 st Floor		\$12.31 *
2 nd Floor		\$11.88 *
CIVIC CENTER		
Icetime		\$154.00/per hour
		\$75.00 per hour – Miner’s Pavilion (non-GRAHA)
Dryfloor space	East Venue	\$700.00 per day – receptions/parties
		\$1,300.00 per day - commercial
		\$1,850.00 – Wedding Receptions
	West Venue	\$600.00 per day – receptions/parties
		\$1,200.00 per day – commercial
	Miner’s Pavilion	\$20.00 per hour – sports
		\$100.00 half day event
		\$200.00 full day event
Lobby space		\$30.00 per hour (minimum 2 hours)
Tables		\$9.00 each
Chairs		\$1.00 each
Linens		TBD
Staging		\$20.00 per 4’ x 8’ section
Skate Sharpening		\$5.00
Public Skating		\$2.00 children & seniors

	\$3.00 adults	Item 11.
Open Hockey	\$7.00	
Wall Advertising	\$600.00 per year	
In-Ice Advertising	\$1,250.00 per year	
Resurfacers Advertising	\$300 - \$1,500.00 per year	
Dasher Advertising	\$800.00 per year for 1, \$1,200.00 per year for 2	
Scoreboard Advertising	\$700.00 per year	
Banner Advertising	\$750.00 per year	
Wall Sign & 1 Dasher	\$1,200.00 per year	
Wall Sign & 2 Dashers	\$1,600.00 per year	
COMMUNITY DEVELOPMENT		
Building Permits		
\$1.00 - \$500.00	\$23.50 *	
\$501.00 - \$2,000.00	\$23.75 * for the first \$500.00 plus \$3.50 for each additional \$100.00 or fraction thereof, to and including \$2,000.00	
\$2,001.00 - \$25,000.00	\$70.00 * for the first \$2,000.00 plus \$14.20* for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	
\$25,001.00 to \$50,000.00	\$391.65* for the first \$25,000.00 plus \$10.20* for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	
\$50,001.00 to 4100,000.00	\$650.20* for the first \$50,000.00 plus \$7.10* for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	
\$100,001.00 to \$500,000.00	\$1,003.70* for the first \$100,000.00 plus \$5.66* for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00	
\$500,001.00 to \$1,000,000.00	\$3,266.10* for the first \$500,000.00 plus \$4.80* for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00	
\$1,000,001.00 and up	\$5,664.85* for the first \$1,000,000.00 plus \$3.18* for each additional \$1,000.00 or fraction thereof	
	Projects valued at greater than \$5,000,000.00 the City may, at its own discretion, negotiate this component of the building permit fee with the project owner/developer.	
Annual building Permit (as per MN Rule 1300.0120, Subparts 2 and 3)	\$505.00*	
Plan Review Fee	65% of the Permit fee	
Plan Review Fee (Similar Plans)	25% of the Permit fee	
State Surcharge	(As per MN Statute 16B.70)	
Other Inspections and Fees:		
1. Outside of normal business hours	\$55.55/hour*	
2. Re-inspection fees	\$55.55/hour*	

3. Inspections for which no fee is specifically indicated	\$55.55/hour*			
4. Additional plan review required by changes, additions, or revisions to plans	\$55.55/hour*			
5. Investigation Fee	\$55.55/hour*			
6. Work commencing without building permit.	Investigative Fee/Double building permit fee. (as per MN Rule 1300.0160, Subpart 8).			
7. For use of outside consultants for plan checking and inspections or both.	Actual costs, including administrative and overhead			
8. Investigating and resolving Property Maintenance Code violations	\$55.55/hour*			
Flat fees for small Residential projects	Base Permit Fee	Plan Check Fee	State Surcharge Fee	Total Fee
Re-roofing	\$60.00		\$1.00	\$61.00
Garage Door	\$40.00		\$1.00	\$41.00
Siding Replacement	\$60.00		\$1.00	\$61.00
All Regulated Signs-requiring structural review.	\$57.88	\$37.62	\$1.00	\$96.50
Detached Steps/Deck over 30" high (non-enclosed)	\$40.30	\$26.20	\$1.00	\$67.50
Attached Steps/Deck (non-enclosed)	\$79.70	\$51.80	\$1.00	\$132.50
Covered porch (non-enclosed)	\$113.03	\$73.47	\$1.00	\$186.50
Fence over 6 feet in height	\$57.88	\$37.62	\$1.00	\$96.50
Retaining Wall -Over 4 feet in height	\$57.88	\$37.62	\$1.00	\$67.50
Egress Windows (new)	\$40.30	\$26.20	\$1.00	\$67.50
Residential Window replacement	\$60.00		\$1.00	\$61.00
Furnace-Replacement	\$40.30	\$26.20	\$1.00	\$67.50
Water Heater/Softener	\$40.30	\$26.20	\$1.00	\$67.50
Replace sink, toilet, faucet, tub (minor repairs)	\$14.50		\$1.00	\$15.50
Residential & Commercial Demolitions	\$40.00*		\$1.00	\$41.00
Fireplaces -& free standing stoves (Gas or Wood)	\$54.85*	\$35.65	\$1.00	\$91.50
Emergency Number Sign	\$75.00 each			
Comprehensive Plan	\$15.15* each			
Comprehensive Plan Appendix	\$25.25* each			
Zoning Letter	\$35.35* each			
Zoning Map	\$15.15*each			
Zoning Ordinance	\$30.30* each			
Subdivision Ordinance	\$5.05* each			
Zoning Permit (Residential)	\$55.55*			
Zoning Permit (Commercial)	\$65.65*/hour (actual cost)			
Fill Permit	\$75.75*			
Sign permit (for signs not requiring structural review)	\$55.55*			

Conditional Use Permit	\$505.00*	Item 11.
Conditional Use Permit-General Sales and Service with a building footprint greater than 70,000 s.f. (Res. 07-35)	Total Actual Cost Incurred by the City (\$3,500 deposit required via escrow agreement)	
Environmental Assessment Worksheet preparation, review and processing	Total Actual Cost Incurred by the City (\$10,000 deposit required via escrow agreement)	
Subdivision	\$2,525.00*	
Minor Subdivision (Res: 13-71)	\$1,200.00	
Payment in Lieu of Commercial Land Dedication	\$135.00 per Worker	
Planned Unit Development	\$2,525.00*	
Rezoning or zoning Text Amendment	\$505.00*	
Variance	\$252.50*	
Right-of-Way/Easement	\$505.00*	
Rental Permit Fees (Annually)		
1 unit residential	\$100.00	
Duplex residential (2 units)	\$150.00	
Multi-Unit Residential Buildings		
3 – 6 units	\$200.00/building	
7 – 10 units	\$300.00/building	
11 – 12 units	\$360.00/building	
13 – 24 units	\$500.00/building	
25 units & up	\$700.00/building	
Other fees charged when incurred:		
Re-inspection fee for 3 rd and each additional inspection require for compliance	\$100.00/each	
Complaint-based inspection (with validated violation)	\$100.00/each	
Late Rental Registration Penalty	\$100.00/each	
Reinstatement Fee of Suspended Rental License	\$500.00/each	
First-time Rental Registration Fee (Rental Initiation Fee)	\$400.00/each	<i>Not including first year registration.</i>
Failure to Transfer Ownership of Penalty	\$100.00/each	
Operating without a License Penalty	\$500.00/each	
Appeal (Rate applies to each structure involved in the appeal.)	\$200.00/each	
Failure to Designate a Local Manager	\$100.00/each	
ENGINEERING DEPARTMENT		
Right of Way Improvement permit	\$50.00	
After-the-Fact ROW Permit	Two times original permit fee	
Bench Pad	\$900.00	
Small Wireless Facility Fees		
Permit Application Fee	\$1,000.00/unit (new structure); \$500 (existing structure)	

Co-location Rent	\$175.00 per year per site	Item 11.		
Monthly Fee for Electrical Service per radio node less than or equal to 100 max watts	\$73.00 per radio node			
Monthly Fee for Electrical Service per radio node over 100 max watts	\$182.00 per radio node			
Stormwater Permit Application				
Residential	\$25.00			
Commercial/Industrial (0 ac – 1 ac)	\$100.00			
Commercial/Industrial (1 ac – 3+ ac)	\$175.00			
Commercial/Industrial (3+ ac)	\$300.00			
Stormwater Pollution Prevention Deposit				
Residential	\$500.00			
Commercial/Industrial	\$1,000.00/\$100,000 or project cost			
Stormwater Utility Rates		As of 5/1/2024	As of 1/1/2025	As of 1/1/2026
Single-Family	\$9.25	\$9.75	\$10.25	
Multi-Family	\$33.82	\$35.64	\$37.46	
Commercial	\$51.78	\$54.58	\$57.38	
Industrial	\$51.78	\$54.58	\$57.38	
Institutional	\$45.92	\$48.41	\$50.89	
City Map	\$10.00			
Prints:				
24/24	\$3.50 each			
24/36	\$5.00 each			
36x48	\$10.00			
Aerials contours (hard copies)	\$40.00 first copy - \$5.00 additional copy of same			
Aerial electronic photos (1 photo 160 acres)	\$150.00			
Aerial prints 8 ½ x 11 with property and utility	\$10.00 per parcel			
GIS Technician	\$32.47/Hour			
FINANCE DEPARTMENT				
Assessment Certificates	\$15.00			
Fax	\$2.00 first page (10¢ each additional page)			
Worthless Check	\$30.00			
FIRE DEPARTMENT				
Fire report	See City wide fees relative to photo copies			
Itasca Cty false alarm ordinance – 4 th false alarm and up	\$500.00			
Yearly Day Care/Foster Care	\$50.00			
Inspection fees	\$50.00			

Inspection Fees:	
First Fire Inspection	.00
Second Inspection only if violation isn't fixed or substantial progress is not made on violations	\$125.00
Each additional inspection	\$100.00 increments up to \$500.00
Complaint based inspections (considered a first inspection)	.00
Requested fire inspection	\$50.00/hour (\$50.00 minimum)
Storage of Flammable Liquids:	
Bulk storage of flammable liquids	\$150.00/year
Bulk storage of liquefied petroleum (LP)	\$150.00/year
Each station dispensing liquefied petroleum (LP)	\$50.00/year
Above or underground fuel tank installation	\$50.00
Underground tank removal	\$50.00
Hotel Inspection Fees:	
Base fire inspection fee (includes one follow-up inspection)	\$435.00
• Up to 35 rooms	\$6.00/room
• 36 to 100 rooms	\$7.00/room
• 101 or more rooms	\$8.00/room
Follow-up inspection fee (if more than one)	\$225.00

ITASCA CALVARY CEMETERY		
Standard Grave	Resident	Non-Resident
Grave Site Purchase	\$350.00	\$600.00
Casket Burial		
Interment/Grave Excavation	\$600.00	\$600.00
Interment/Grave (after hours & Saturdays)	\$900.00	\$900.00
Interment (holidays & Sundays)	\$1,250.00	\$1,250.00
Disinterment	\$1,500.00	\$1,500.00
Re-Interment	\$600.00	\$600.00
Cremaains Burial		
Interment	\$150.00	\$150.00
Interment (after hours, weekends, holidays)	\$250.00	\$250.00
Disinterment	\$200.00	\$200.00
Infant Grave		
¼ Grave Site Purchase	\$190.00	\$310.00
Interment	\$170.00	\$170.00
Interment (after hours, weekends & holidays)	\$270.00	\$270.00
Disinterment	\$350.00	\$350.00
Stone Setting Fee		
Single	\$75.00	\$75.00
Double	\$100.00	\$100.00
Forms		
2" Border	\$100.00	\$150.00

4" Border	\$150.00	\$200.00	Item 11.
Military	VA Designates price		
PARKS AND RECREATION			
User Fees (softball, baseball & soccer leagues)	\$10.00 per player		
Veteran's Park Pavilions	\$25.00 per day per pavilion (no fee for non-profit)		
POLICE DEPARTMENT			
Pound Fee	\$10.00/day		
Disposal of Animals:			
Dog	100% Vet Charges		
Cat	100% Vet Charges		
Vehicle Tow Fees	Rate charged by towing company to City		
Funeral Escort	\$50.00		
CBD Parking Permits	\$25.00 annually		
Golf Cart Permit Fee	\$25.00 annually		
False Alarm	N/C 1 st through 3 rd false alarm \$50.00 4 th false alarm \$75.00 5 th false alarm \$100.00 6 th false alarm \$125.00 7 th false alarm \$150.00 8 th false alarm \$175.00 9 th false alarm \$500.00 10 th false alarm \$500.00 all calls after 10 th		
POLICE ADMINISTRATIVE PENALTIES			
Alcohol – Consuming Alcohol in unauthorized places	\$60.00		
Animals:			
Vicious animal	\$50.00		
All other animal violations	\$25.00		
Registration of a Dangerous Dog	\$500.00		
Fireworks:			
Illegal Use, Possession	\$250.00		
Miscellaneous:			
Curfew	\$25.00		
Failure to apply for license	\$100.00		
Golf cart and all terrain vehicle violations	\$60.00		
Illegal Dumping	\$50.00		
Noise complaints	\$50.00		
Noise complaints second violation in 12 months	\$100.00		
Park ordinance violations	\$25.00		
Public nuisance	\$100.00		

Snowmobile Violations	\$60.00	Item 11.
Skateboard violations	\$40.00	
Trespassing	\$50.00	
Display for sale vehicles (Ord. 23.7-D1)	\$50.00	
Parking:		
Fire Lane	\$50.00	
Blocking Fire Hydrant	\$50.00	
Failure to pay all parking fines after 30 days	50.00	
Traffic:		
Exhibition Driving (Prohibited)	\$60.00	
Speed (1-10 mph over posted limit)	\$60.00* (as required by State Statute 5-21-09)	
Stop Signs Violation	\$60.00* (as required by State Statute 5-21-09)	
Unreasonable Acceleration	\$60.00* (as required by State Statute 5-21-09)	
Mufflers 169.69 (Add) Hitching 169.46 (Add) Unsafe Equipment 169.47 Headphones/TV Screen 169.471 Use of Wireless Comm. Device 169.475 Vehicle Lighting 169.48 Headlamps 169.49 Rear lamps 169.50 Clearance & Marker Lamps 169.51 Projecting load; light or flag 169.52 Slow moving vehicle, no sign 169.522 Lights for parked vehicles 169.53 Lights on all vehicles 169.53 Auxiliary lights 169.56 Vehicle Signals 169.57 Identification lamps 169.58 Warning Lights 169.59 Distribution of light 169.60 Composite Beam 169.61 Number of lamps 169.63 Prohibited lights 169.64 Specs for lightning & other devices 169.65 Brakes 169.67 Horn, siren 169.68 Motor vehicle noise limits 169.693 Rear view mirror 169.70 Windshield 169.71 Tire surface; metal studs 169.72 Tires considered unsafe 169.723/169.724 Bumpers, safeguards 169.73 Wheel flaps on truck & trailer 169.733 Automobile fenders 169.734 Safety glass 169.74 Flares, flags or reflectors required 169.75	\$60.00* (as allowed by State Statute 5-21-09)	

Citation Hearing Fee	\$30.00	Item 11.
Weapons:		
Discharge of Display of Pellet/Guns	\$50.00	
PUBLIC WORKS		
Equipment Hourly rates: **		
Pickups	\$25.00	
Trucks / Plows	\$45.00	
Heavy equipment	\$80.00	
Mowing Equipment	\$25.00	
Chipper, compressor, steamer	\$25.00	
Lawn movers/weed eaters	\$15.00	
Ice Resurfacer (Zamboni)	\$175.00	
Materials: **		
Cold Mix	\$130.00/ton	
Sand	\$15.00/yard	
Straight Salt	\$75.00/yard	
Treated Salt	\$90.00/yard	
Paint	\$13.37/gal.	
Magnesium Chloride	\$1.50/gal.	
Mailbox installation	\$275.00 (includes post and mailbox)	
<p>** Rates apply to contract services provided for Intergovernmental agencies such as Itasca County, MNDOT, ICC, School District 318, and the DNR. Hourly wage and benefits to be included in addition to listed hourly equipment rates. The only exception is the fee for the ice resurfacer</p>		



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: June 10th, 2024

AGENDA ITEM: Consider authorizing quotes and awarding a contract to Bloomers Garden Center for the Rain Garden Planting Project

PREPARED BY: Matt Wegwerth

BACKGROUND:

The City recently requested quotes for the Rain Garden Planting Project at the Crystal Lake Roundabout. The project includes replacement of topsoil, plants and mulch. Quotes were requested and one was received:

Bloomers Garden Center - \$25,132.00

This is a budgeted project for 2024 and will be funded with the SWU account.

REQUESTED COUNCIL ACTION:

Make a motion authorizing quotes and awarding a contract to Bloomers Garden Center, in the amount of \$25,132.00, for the Rain Garden Planting Project and make deposit of \$2,513.20

From: [Holli](#)
To: [Matt Wegwerth, PE](#)
Subject: Rain garden plantings
Date: Wednesday, June 5, 2024 10:25:53 AM

Hi Matt,

Thanks for thinking of us. Unfortunately we don't have the time. Have a great day.

Holli
New Sight Landscape & Design

Sent from my iPhone



1037 Golf Course Road
Grand Rapids, MN 55744

	City of GR Raingardens @ Fairgrounds	ASV Accessible Yes	
Bloomer's Garden Center and Landscaping INC			
Quantity		unit price	line total
Labor/Equipment			
1.0	MOB Equipment	\$800.00	\$800.00
8.0	hrs asv	\$150.00	\$1,200.00
1.0	Shipping of plants-special order	\$400.00	\$400.00
Labor/Materials			
	Soils: New Soil for beds 4" thick		
58.0	cyds Planting Mix 75% Sand, 15% compost, 10% topsoil	\$125.00	\$7,250.00
	Planting Beds		
4700.0	sqft shredded dark mulch	\$1.75	\$8,225.00
	Repair Construction TBD		
1.0	cyds topsoil	\$85.00	
1.0	sy seed / hydromulch	\$2.70	
1.0	sod	\$9.00	
planting			
66.0	Asclepias syriaca	\$7.50	\$495.00
18.0	Baptisia australis	\$7.50	\$135.00
78.0	Eupatorium maculatum	\$7.50	\$585.00
108.0	Achillea millefolium	\$7.50	\$810.00
42.0	Andropogon gerardii	\$7.50	\$315.00
126.0	Anemone sylvestres	\$7.50	\$945.00
114.0	Bouteloua curtipendula	\$7.50	\$855.00
54.0	Echinacea purpurea	\$7.50	\$405.00
36.0	Helianthus pauciflorus	\$7.50	\$270.00
102.0	Iris versicolor	\$7.50	\$765.00
66.0	Lobelia siphilitica	\$7.50	\$495.00
60.0	Monarda fistulosa	\$7.50	\$450.00
misc			
3%	fuels, travel, incidentals	\$732.00	\$732.00
NOTES	Sorry, we do not accept credit cards cash or check only please Plants have limited warranty for 1 year		

Quantity		unit price	line total
	Customer responsibility to water and properly maintain plant material		
BOTTOM LINE	BOTTOM LINE	BOTTOM LINE	BOTTOM LINE
		Total	\$25,132.00
TERMS		DEPOSIT	\$2,513.20
		COMMENCEMENT:	\$7,539.60
		50% COMPLETION:	\$7,539.60
		COMPLETION:	\$7,539.60
		Total:	\$25,132.00
SUBMITTED BY:	_____		
	Dave Clark	date	_____



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: June 10, 2024

AGENDA ITEM: Consider approval of Change Order #1 for CP 2010-1, 3rd Avenue & 7th Street NE Project.

PREPARED BY: Matt Wegwerth

BACKGROUND:

Due to poor subgrade materials and unknown location of three water services in the alley between 6th & 7th Street NE and 3rd & 4th Avenue NE the Engineer has determined that a subgrade correction and three new water service lines are to be placed.

REQUESTED COUNCIL ACTION:

Make a motion approving Change Order #1 for CP 2010-1, 3rd Avenue & 7th Street NE Project.

	Change Order No.	1
--	------------------	---

Project Location	3 rd Avenue NE & 7 th Street NE		
Local Agency	City of Grand Rapids	Local Project No.	CP 2010-1
Contractor	TNT Construction Group, LLC	Contract No.	CP 2010-1
Address/City/State/Zip	40 County Road 63 / Grand Rapids / MN / 55744		
Total Change Order Amount	\$68,675.04		

The Engineer has determined that due to poor subgrade materials and unknown location of three water services in the alley between 6th Street NE/7th Street NE and 3rd Avenue NE/4th Avenue NE it has been determined that a subgrade correction and three new water services lines are to be placed.

Contractor will not be compensated for: T&M for finding additional services, temporary water, removals, or material prices of the 1" CURB STOP AND BOX (\$1077.03) as the three were supplied by GRPU.

As per Standard Specification 1901, the Engineer has determined that the additional items in the table below will be necessary based on pricing agreed upon between the Owner and Contractor.:

Contract Time – extended by 2 days.

Estimate Of Cost: (Include any increases or decreases in contract items, any negotiated or force account items.)						
Group/Funding Category**	Item No.	Description	Unit	Unit Price	+ or – Quantity	+ or – Amount \$
Alley / ALLEY - Sanitary	2105.504	GEOTEXTILE FABRIC TYPE 5	S Y	\$1.48	623	\$922.04
Alley / ALLEY - Sanitary	2105.507	SELECT GRANULAR BORROW (CV)	CU YD	\$17.00	215	\$3,655.00
Alley / ALLEY - Sanitary	2106.507	SUBGRADE EXCAVATION	CU YD	\$15.00	215	\$3,225.00
Alley / ALLEY - Sanitary	2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	\$300.00	6	\$1,800.00
Alley / ALLEY - Sanitary	2504.602	1" CURB STOP AND BOX	EACH	\$291.00	3	\$873.00
Alley / ALLEY - Sanitary	2504.602	1" CORPORATION STOP	EACH	\$200.00	6	\$1,200.00
Alley / ALLEY - Sanitary	2504.603	1" TYPE K COPPER PIPE	LIN FT	\$100.00	570	\$57,000.00
Net Change this Change Order						\$68,675.04

*All items are funded 100% from Group 4
4 - Alley / ALLEY - Sanitary (100% GRPUC-Sanitary)*

City of Grand Rapids:
Print Name:

Date:
Phone:

Contractor: TNT Construction Group LLC
Print Name: *Dominic Ellison*

Date: 5/30/2024
Phone: 218-244-4166



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: June 10, 2024

AGENDA ITEM: Consider hiring Public Works Summer Maintenance I employee.

PREPARED BY: Dale Anderson, Director of Parks & Recreation

BACKGROUND:

I am proposing the hiring of Ian Salmela as a Public Works Summer Maintenance I employee to work ballfields from June 11, 2024, through September 30, 2024, at a pay rate of \$15.25 per hour. This is included in the 2024 Public Works budget.

REQUESTED COUNCIL ACTION:

Make a motion to hire a Public Works Summer Maintenance I employee.



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: June 10, 2024

AGENDA ITEM: Consider authorizing Staff to solicit quotations for steel handrails at Yanmar Arena

PREPARED BY: Glen Hodgson

BACKGROUND:

As part of the original work scope at Yanmar Arena a new steel handrail was fabricated and installed in the southwest corner of the bleachers in the west venue. The new handrail functions quite well to improve spectator comfort and safety going up and down the bleachers.

There are similar bleacher steps at 4 locations in the northwest and northeast corners of the venue. Staff believe that spectators would be well-served by adding handrails at these locations. The estimated cost of this proposed work meets the threshold in the City Procurement Policy that requires prior Council approval to solicit quotations.

This proposed work and cost would be outside the original project budget of \$15.5 million. If this work is eventually approved and completed, the Staff will recommend that the added expense be included in the final project bonding amount which will ultimately be paid for with facility rental rates.

REQUESTED COUNCIL ACTION:

Make a motion authorizing Staff to solicit quotations for the fabrication and installation of steel handrails at four locations in the Yanmar Arena.



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: June 10, 2024

AGENDA ITEM: Consider accepting quotation for acoustical panels at Yanmar Arena

PREPARED BY: Glen Hodgson

BACKGROUND:

At the 3/25/2024 meeting the Council authorized Staff to solicit quotations for the installation of acoustical panels to improve sound quality in the west venue of the Yanmar Arena.

Staff worked with ICS and acoustical design professionals to identify a scope of work which is expected to significantly improve the acoustical qualities of the venue. ICS estimated that the cost of this work scope would be on the order of \$165,000.

Quotations were requested from the two Minnesota-based contractors who perform this type of work. A single quotation was received from St. Cloud Acoustics, Inc. in the amount of \$140,460.00.

This proposed work and cost are outside the original project budget of \$15.5 million. Staff recommends that the added acoustical expense be included in the final project bonding amount which will ultimately be paid for with facility rental rates.

The quotation submitted by St. Cloud Acoustics did not precisely follow the format requested. As is typically done, the City retained the right to “waive any informalities” in the quotation. The “imprecision” is inconsequential, so Staff recommends that the Council opt to waive those informalities.

REQUESTED COUNCIL ACTION:

Make a motion waiving any informalities in and accepting the quotation from St. Cloud Acoustics in the amount of \$140,460.00.

Proposal

Page 1 of 1



St. Cloud Acoustics, Inc.
 30762 Pearl Drive, P.O. Box 758
 St. Joseph, MN. 56374
 phone: 320-363-8585 fax: 320-363-8586

No. **024511**
 Date 6/3/2024

PROPOSAL SUBMITTED TO Kimberly Gibeau - City Clerk		PHONE	OTHER PHONE
ADDRESS		E-MAIL ADDRESS	FAX NUMBER
CITY, STATE AND ZIP CODE		JOB NAME Yanmar Arena Acoustical Panel Project	
ARCHITECT	DATE OF PLANS	JOB LOCATION Grand Rapids, MN.	

We hereby submit specifications and estimates for:

Acoustical Panles.

- As per RFQ dated 5-23-24.
- Install acoustic panels on North, South, East and West walls.
- Install acoustic panels on 3 standing seam roof areas.
- Install hanging baffles under sprinkler pipe on East and West sides.
- Owner to select colors as per RFQ.

Base Bid = \$133,460.00

Alternate #1 - Provide 1,250 sf of 2" thick acoustic material only for the Conferance Room. Owner to install.

Alternate #1 Add = \$7,000.00

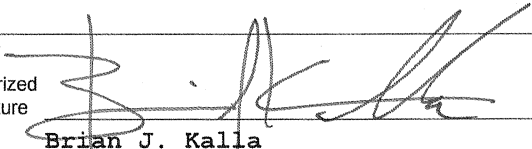
We Propose hereby to furnish material and labor complete in accordance with the above specifications, for the sum of:

ZERO DOLLARS _____ dollars (\$ _____)

Payment to be made as follows:

Terms and Conditions:

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

Authorized Signature: 
 Brian J. Kalla

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ Signature: _____

Signature: _____



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: June 10, 2024

AGENDA ITEM: Consider approving change orders for Yanmar Arena Project

PREPARED BY: Glen Hodgson

BACKGROUND:

Two change orders related to the Yanmar Arena project are presented for Council approval.

Change Order 28 for Work Scope 3 (General Construction) with TNT:

- Is a credit change order reflecting savings due to a decrease in the amount of new cabinetry in the east lobby concession area.
- Decreases TNT's by \$6,640.00.

Change Order 29 for Work Scope 3 (General Construction) with TNT:

- Is a credit change order reflecting savings due to the elimination of painting in the ice plant room.
- Decreases TNT's by \$490.00.

The total decrease to TNT's contract and the project cost due to these change orders is \$7,130.00.

REQUESTED COUNCIL ACTION:

Make a motion approving these change orders.



ICS
104 Park Ave N, Suite 201
Park Rapids, Minnesota 56470
Phone: (763) 354-2670

Project: S19041C - IRA Civic Center- Grand Rapids
1401 NW 3rd Ave
Grand Rapids, Minnesota 55744

Contract Change Order #028: CE #115 - TNT Deduct CO - Eliminating Concession Casework, per PR 53 R1

CONTRACT COMPANY:	TNT Construction Group, LLC 40 County Road 63 Grand Rapids, Minnesota 55744	CONTRACT FOR:	SC-S19041C-003:Work Scope 03 - General Construction - TNT
DATE CREATED:	5/30/2024	CREATED BY:	Austin May (ICS - Park Rapids, MN)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Client Request
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	(\$6,640.00)

DESCRIPTION:
CE #115 - TNT Deduct CO - Eliminating Concession Casework, per PR 53 R1
It was discovered that the casework in the concession stands was **NOT** needed. This credit reflects this.

ATTACHMENTS:
[48463 IRA Civic Center Renovation CO7.PDF](#)

CHANGE ORDER LINE ITEMS:
CCO #028

#	Cost Code	Description	Type	Amount
1	5--5.03 - Work Scope 03	TNT Deduct CO - Eliminating Concession Casework, per PR 53 R1	Other	(\$6,640.00)
Subtotal:				(\$6,640.00)
Grand Total:				(\$6,640.00)

The original (Contract Sum)	\$ 2,370,100.00
Net change by previously authorized Change Orders	\$ 602,488.36
The contract sum prior to this Change Order was	\$ 2,972,588.36
The contract sum would be changed by this Change Order in the amount of	(\$6,640.00)
The new contract sum including this Change Order will be	\$ 2,965,948.36
The contract time will not be changed by this Change Order by 0 days	

ICS
104 Park Ave N, Suite 201
Park Rapids, Minnesota 56470

TNT Construction Group,
LLC
40 County Road 63
Grand
Rapids Minnesota 55744

City of Grand Rapids
420 North Pokegama Ave
Grand Rapids Minnesota
55744

City of Grand Rapids
420 North Pokegama Ave
Grand Rapids Minnesota
55744

SIGNATURE	DATE	SIGNATURE	DATE	SIGNATURE	DATE	SIGNATURE	DATE	DA	53
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Change Order

Order#: 7

Order Date: 05/21/2024

To: TNT Construction Group, LLC
40 Co Rd 63
Grand Rapids MN 55744

Project: 48463
IRA Civic Center Renovation
1401 NW 3rd Ave
Grand Rapids MN 55744

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached

Ordered By: 189 Christian Heifner

Customer Order:

Specifications Attached

Description of Work	Amount
DEL 102 Concession Casework	-5,775.00
DEL Install	-865.00

Notes

RFP 53R1
DEL 102 Concession Casework

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Change

-\$6,640.00

The original Contract Sum was	\$74,765.00
Net change by previous Change Orders	\$101,600.00
The Contract Sum prior to this Change Order	\$176,365.00
The Contract Sum will be changed by this Change Order	-\$6,640.00
The new Contract Sum including this Change Order will be	\$169,725.00
The Contract Time will be changed by	0 Days

Owner: _____ Date: _____
Contractor: _____ Date: _____



ICS
104 Park Ave N, Suite 201
Park Rapids, Minnesota 56470
Phone: (763) 354-2670

Project: S19041C - IRA Civic Center- Grand Rapids
1401 NW 3rd Ave
Grand Rapids, Minnesota 55744

Contract Change Order #029: CE #107 - PR 68 CREDIT for omitting Painting at Ice Plant Room 142

CONTRACT COMPANY:	TNT Construction Group, LLC 40 County Road 63 Grand Rapids, Minnesota 55744	CONTRACT FOR:	SC-S19041C-003:Work Scope 03 - General Construction - TNT
DATE CREATED:	5/30/2024	CREATED BY:	Austin May (ICS - Park Rapids, MN)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Value Engineering
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	(\$490.00)

DESCRIPTION:
CE #107 - PR 68 CREDIT for omitting Painting at Ice Plant Room 142
This CO deduct is for omitting the painting in RM 142.

ATTACHMENTS:
[17073.3 - RFP 68 - Ice Plant Room 142.pdf](#)

CHANGE ORDER LINE ITEMS:
CCO #029

#	Cost Code	Description	Type	Amount
1	5--5.03 - Work Scope 03	PR 68 CREDIT for omitting Painting at Ice Plant Room 142	Other	(\$490.00)
Subtotal:				(\$490.00)
Grand Total:				(\$490.00)

The original (Contract Sum)	\$ 2,370,100.00
Net change by previously authorized Change Orders	\$ 602,488.36
The contract sum prior to this Change Order was	\$ 2,972,588.36
The contract sum would be changed by this Change Order in the amount of	(\$490.00)
The new contract sum including this Change Order will be	\$ 2,972,098.36
The contract time will not be changed by this Change Order by 0 days	

ICS
104 Park Ave N, Suite 201
Park Rapids, Minnesota 56470

TNT Construction Group,
LLC
40 County Road 63
Grand
Rapids Minnesota 55744

City of Grand Rapids
420 North Pokegama Ave
Grand Rapids Minnesota
55744

City of Grand Rapids
420 North Pokegama Ave
Grand Rapids Minnesota
55744

SIGNATURE _____ DATE _____ SIGNATURE _____ DATE _____ SIGNATURE _____ DATE _____ SIGNATURE _____ DATE _____ 55

CHANGE ORDER REQUEST

Steinbrecher Painting Company
1408 7th Street North
PO Box 159
Princeton MN 55371

Change Order # Pending
Change Order Date 03/14/2024
Submitted By

TO TNT Construction Group, LLC
40 County Rd 63
Grand Rapids MN 55744

PROJECT # 9064271
IRA Civic Center-Grand Rapids
1401 NW 3rd Ave
Grand Rapids MN 55744

Description of Work	Amount
Labor	-425.00
Material	-65.00

Notes
CE #107

Requested Amount of Change -490.00



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: June 10, 2024

AGENDA ITEM: Consider appointing Julee Jackson to the Human Rights Commission

PREPARED BY: Kimberly Gibeau

BACKGROUND:

The Human Rights Commission currently has one vacancy with a term to expire March 1, 2027. We received one application from Julee Jackson. Mayor Connelly has conducted an interview and recommends the appointment of Ms. Julee Jackson to fill the term.

REQUESTED COUNCIL ACTION:

Make a motion to appoint Julee Jackson to the Human Rights Commission to fill an unexpired term through March 1, 2027.



APPLICATION FOR CITY BOARDS AND COMMISSIONS

Return to:
City Administration Office
420 N. Pokegama Avenue
Grand Rapids, MN 55744
218-326-7600

Personal Information:

Name: Julee Jackson	Date: 05/30/2024
Address: [REDACTED], Grand Rapids	Day Phone: [REDACTED]
Employer: Grace House, Itasca Area Homeless	Evening Phone: [REDACTED]
Occupation: Outreach Coordinator	E-Mail: [REDACTED]

Please rank in order the Boards/Commissions on which you would like to serve (leave blank any on which you do not wish to serve):

- | | | |
|---|---------------------------------|-------------------------------------|
| <input type="checkbox"/> Arts & Culture Commission | Civic Center Advisory Board | <input type="checkbox"/> |
| <input type="checkbox"/> Economic Development Authority | Planning Commission | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Golf Course Board | Police Community Advisory Board | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> Human Rights Commission | Public Utilities Commission | <input type="checkbox"/> |
| <input type="checkbox"/> Library Board | | |

Do you have special qualifications that you feel would help you be particularly effective on a City Board or Commission? (i.e. work experience, volunteer experience, education, hobbies, etc?) Six years of experience working in human services (mental health, victim services, homelessness, individuals with disabilities). UMD alumna and currently attending Walden (Masters of Counseling).

How did you become interested in serving on a Board or Commission?
Attending the City Governance Academy sparked my interest and ideas on ways to get involved.

Are you related to any City employee or elected official? YES NO
If yes, to whom and how are you related? _____

Are you a Resident or Non-Resident ?

Do you own property or own a business within the Grand Rapids city limits?

YES NO If yes, please explain: _____

Data Authorization:

If appointed, I, Julee Jackson, authorize the City of Grand Rapids to release the following private data upon request made to the City (check all that apply).

Home Phone # _____

Work Phone# _____

Cell Phone # _____

I also authorize the City of Grand Rapids to release such authorized private data referenced above to members of the general public, City staff, Mayor and City Council members upon request for such data. The person(s) receiving such private data must use it only for lawful purposes.

This authorization shall be modified or cancelled only upon written notice to the City Clerk, City of Grand Rapids.

I agree to inform the City Clerk's office of any change indicated above.

I agree to relinquish and waive all claims that may arise against the City, its agents or employees for releasing any and all authorized data referenced above relating to this agreement.

I, Julee Jackson, as a member of a City of Grand Rapids Commission/Board do understand that as a Commission/Board member I will be utilizing my private email address for official City business. I further understand that pursuant to *Minnesota Statutes Chapter 13* (Data Practices), that upon request from City Administration that I must provide emails relative to City business to fulfill all Data Practices requests. Failure to do so could be deemed a Misdemeanor pursuant to Minnesota Law.

5/30/24
Date

Julee Jackson
Signature