



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

**POLICE COMMUNITY ADVISORY
BOARD MEETING AGENDA**
Thursday, March 30, 2023
4:00 PM

The Purpose of the Grand Rapids Police Community Advisory Board (The Board) shall be to establish and enhance communication between Grand Rapids residents, Police Department and City Council. Together, the Advisory Board and Police Department will identify and focus on public safety issues and collaborate with community leaders, community organizations and stakeholders in developing solutions to multi-faceted community concerns. The Board provides recommendations to the Chief of Police and City Council as to how issues should be addressed.

CALL TO ORDER: Pursuant to due notice and call thereof, the Police Community Advisory Board will hold a regular meeting on Thursday, March 30th , 2023 at 4:00PM in City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids.

ROLL CALL:

PUBLIC INPUT (if anyone wishes to address the Board):

SETTING THE AGENDA:

CORRESPONDENCE:

APPROVE MINUTES:

- [1. January 19th, 2023 Minutes](#)

BUSINESS:

2. 2022 Department report
3. Example Of newsletter from Apple Valley Police Digest. Action our sub-committee discussed for support for our GRPD to consider.
4. Continued discussion on PCAB garments
5. Print out with Current and Updated Emails and Phone Numbers
6. Discussing possible Advertising. Along with a photo of PCAB members

UPDATES:

ANNOUNCEMENTS:

SET AGENDA FOR NEXT MEETING:

ADJOURN:

ATTEST:

MEETINGS AND ATTENDANCE

The Board shall meet at minimum, four times each year as determined by the chair. A regular meeting may be cancelled by the chair or a majority of the Board. Every Board member shall be required to attend at least 75% of all meetings each calendar year. Board members who are unable to meet the attendance requirements may be removed by a majority vote of the Board. Prior to a vote considering the potential removal of a member, the member shall be afforded an opportunity to explain his or her reason for non-attendance.

BOARD MEMBERS AND TERM EXPIRATION

Jillian Buck	12/31/2024	Dan Butterfield	12/31/2023
Stephen Connolly	12/31/2023	Dana Butler	12/31/2024
Pam Dowell	12/31/2023	Kerry Clausen	12/31/2025
Tom Nuestrom	12/31/2025	Richy Pederson	12/31/2024
Wendy Uzelac	12/31/2025		



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The Purpose of the Grand Rapids Police Community Advisory Board (The Board) shall be to establish and enhance communication between Grand Rapids residents, Police Department and City Council. Together, the Advisory Board and Police Department will identify and focus on public safety issues and collaborate with community leaders, community organizations and stakeholders in developing solutions to multi-faceted community concerns. The Board provides recommendations to the Chief of Police and City Council as to how issues should be addressed.

Chair Connolly called the meeting to order at 4:05pm.

ROLL CALL:

PRESENT

Board Member Dan Butterfield
 Board Member Pam Dowell
 Board Member Stephen Connolly
 Board Chair Wendy Uzelac
 Board Member Jillian Buck
 Board Member Dana Butler
 Board Member Richy Pederson
 Board Member Kerry Clausen

ABSENT

Board Member Tom Neustrom

Staff: Kevin Ott, Andy Morgan, and Steve Schaar

PUBLIC INPUT (if anyone wishes to address the Board):

No one from the Public was present.

SETTING THE AGENDA: This is the time to for a Board Member to request addition or removal of a item to the agenda.

Motion made by Board Member Butterfield, Seconded by Board Member Dowell, however vote was never taken.

APPROVE MINUTES:

- 1. Approve of October 20, 2022

Correction to minutes; Addition of statement by Member Butler offered to host any officers who would be interested in learning more about the communities she represents to contact her for a sit-down and visit.

Motion made by Board Member Dowell, Seconded by Board Member Pederson, To approve minutes as amended. Voting Yea: Board Member Butterfield, Board Member Dowell, Board Member Connolly, Board Chair Uzelac, Board Member Buck, Board Member Butler, Board Member Pederson, Board Member Clausen

BUSINESS:

- 2. Election of Officer's for 2023

Chair

Vice Chair

Secretary

Motion made by Board Member Butterfield, Seconded by Board Member Dowell to elect Member Uzelac as Chair. Voting Yea: Board Member Butterfield, Board Member Dowell, Board Member Connolly, Board Chair Uzelac, Board Member Buck, Board Member Butler, Board Member Pederson, Board Member Clausen

Motion made by Board Member Butterfield, Seconded by Board Member Connolly to Elect Member Dana Bulter as Vice Chair. Voting Yea: Board Member Butterfield, Board Member Dowell, Board Member Connolly, Board Chair Uzelac, Board Member Buck, Board Member Butler, Board Member Pederson, Board Member Clausen

Motion made by Board Member Dowell, Seconded by Board Chair Uzelac to Elect Member Dowell as Secretary. Voting Yea: Board Member Butterfield, Board Member Dowell, Board Member Connolly, Board Chair Uzelac, Board Member Buck, Board Member Butler, Board Member Pederson, Board Member Clausen

- 3. Consider setting meeting schedule.

Board discussed additional meeting for the year, concluding meeting will be conducted 6 times a year. Additional meetings dates are recommended for March 16th, 2023 and September 21st, 2023.

Motion made by Board Member Dowell, Seconded by Board Member Pederson to approve additional meetings as recommended. Voting Yea: Board Member Butterfield, Board Member Dowell, Board Member Connolly, Board Chair Uzelac, Board Member Buck, Board Member Butler, Board Member Pederson, Board Member Clausen

4. GRPD K9 Hangs up his leash

Discussed K-9 retirement and plans for replacement. Board Members made a request for letter of support to Council.

Motion made by Board Member Dowell, Seconded by Board Member Butler to submit a letter of support to Council encouraging K-9 replacement. Voting Yea: Board Member Butterfield, Board Member Dowell, Board Member Connolly, Board Chair Uzelac, Board Member Buck, Board Member Butler, Board Member Pederson, Board Member Clausen

5. Proposed New Officer

Captain Morgan provided background information on current status of new Police Officer hire.

6. Alice Training / School Safety - Robert J Elkington Middle School - January 23, 2023

Captain Morgan discussed presentation provided to Middle School Staff regarding Alice Training.

7. Upcoming Community Presentation

Grand Rapids Hotel / Motel Interdiction Presentation January 31, 2023

Captain Morgan spoke about the upcoming presentation for the local Hotels and Motels regarding safety concerns.

8. Upcoming Community Event

Polar Plunge March 18, 2023

Captain Morgan talked about the upcoming events; Polar Plunge set for March 18th, 2023 and Dare Spaghetti fundraiser set for March 26th, 2023 11-6pm.

9. Officer Wellness Program

Officer Wellness Program was successful and Police Department is requesting council to continue the services.

10. AIM VCET - YTD Snapshot

Board was advised of the AIM VCET and their roll with other County Origination.

11. Public awareness of Police Community Advisory Board.

Board discussed ways to raise public awareness of PCAB, hats, shirts and flyers, etc. Subcommittee created consisting of Members Dowell, Bulter, Uzelac, and Connolly. Meeting date set for January 23, 2023.

Motion made by Board Member Dowell, Seconded by Board Member Butler to approve subcommittee and Members. Voting Yea: Board Member Butterfield, Board Member Dowell, Board Member Connolly, Board Chair Uzelac, Board Member Buck, Board Member Butler, Board Member Pederson, Board Member Clausen

There being no further business, meeting was adjourned at 5:47pm.

Respectfully submitted by:

Jackie Heinrich, Recorder