



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY COUNCIL MEETING AGENDA
Monday, May 23, 2022
5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids City Council will be held on Monday, May 23, 2022 at 5:00 PM in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

PUBLIC FORUM:

COUNCIL REPORTS:

APPROVAL OF MINUTES:

1. Approve Council minutes for Monday, May 9, 2022 Worksession and Regular meetings.

VERIFIED CLAIMS:

2. Approve the verified claims for the period May 3, 2022 to May 16, 2022 in the total amount of \$625,289.25.

ACKNOWLEDGE MINUTES FOR BOARDS AND COMMISSIONS:

3. Review and acknowledge minutes for the following meetings:

February 15, 2022 Planning Commission
April 5, 2022 Arts & Culture
April 7, 2022 GREDA
April 13, 2022 Library Board
April 19, 2022 Golf Board

CONSENT AGENDA:

4. Consider entering into Joint Powers Agreement Minnesota Internet Crimes Against Children Task Force
5. Consider entering into a cooperative construction agreement with Itasca County
6. Consider a second amendment with Waste Management for refuse and recycling
7. Consider accepting Grand Rapids EDA Annual Report for the year 2021.

- [8.](#) Consider approving final payment in the amount of \$4,112.61 for AP 2021-3, Airport Ramp Lighting Project.
- [9.](#) Consider adopting a resolution amending the Grand Rapids' City Wide Fee Schedule for City Services as noted in "Exhibit A."
- [10.](#) Consider adopting a resolution approving plans and specifications and order advertisement for bids for CP 2022-4, 7th Avenue SE Overlay Project.
- [11.](#) Consider making a motion to add to and hire from the Public Works Part-Time Eligibility List for the 2022 Spring/Summer Maintenance Season.
- [12.](#) Consider appointing Tony Clifton to the Fire Department – Custodian position.
- [13.](#) Consider the termination of Mike Klabough from the Pokegama Golf Course.
- [14.](#) Consider approving temporary liquor for VFW
- [15.](#) Consider approving golf course employment for grounds maintenance.
- [16.](#) Consider a resolution authorizing the City to make application to and accept funds from the Minnesota Department of IRRR Development Infrastructure Program for the proposed Cambium Development mixed-use commercial building at 14 NW 3rd St.
- [17.](#) Consider a resolution authorizing the City to make application to the IRRR Commercial Redevelopment Grant Program for the Cambium Development Project – Janicke Bakery Demo Project

SET REGULAR AGENDA:

ADMINISTRATION:

- [18.](#) Consider adopting a resolution accepting a bench donation from Carol Anderson.

CIVIC CENTER & PARKS:

- [19.](#) Consider rejecting Best Value Proposals (BVP) for Bid Package 1 of IRA Civic Center Improvements and Approve re-bidding Bid Package 1.

PUBLIC HEARINGS: (scheduled to begin no earlier than 5:30 PM)

- [20.](#) Conduct a public hearing to consider the vacation of platted street and alley right-of-way within Reynolds' Addition to Grand Rapids.

COMMUNITY DEVELOPMENT:

- [21.](#) Consider the adoption of a resolution either approving or denying the vacation of platted street and alley right-of-way within Reynolds' Addition to Grand Rapids.

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR JUNE 13, 2022, AT 5:00 PM

Hearing Assistance Available: This facility to equipped with a hearing assistance system.

MEETING PROTOCOL POLICY: Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct all City meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

ATTEST: Kimberly Gibeau, City Clerk



CITY OF
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CITY COUNCIL WORKSESSION MINUTES

Monday, May 09, 2022

4:30 PM

Mayor Christy called the meeting to order at 4:30 PM.

ROLL CALL:

PRESENT: Mayor Dale Christy, Councilor Dale Adams, Councilor Rick Blake

ABSENT: Councilor Michelle Toven, Councilor Tasha Connelly

Staff: Tom Pagel, Chad Sterle, Steve Schaar, Kevin Ott, Rob Mattei

BUSINESS:

DEPARTMENT HEAD REPORT:

1. Community Development Department Head Report

Rob Mattei, Director of Community Development, provided annual update on department activities, executed projects and planned development.

REVIEW OF REGULAR AGENDA:

Addition of Community Action Proclamation. No other additions or changes are noted.

ADJOURN:

There being no further business, the meeting adjourned at 4:52 PM.

Respectfully submitted:

Kimberly Gibeau

Kimberly Gibeau, City Clerk



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CITY COUNCIL MEETING MINUTES
Monday, May 09, 2022
5:00 PM

Mayor Christy called the meeting to order at 5:00 PM.

PRESENT: Mayor Dale Christy, Councilor Dale Adams, Councilor Rick Blake

ABSENT: Councilor Michelle Toven, Councilor Tasha Connelly

STAFF: Tom Pagel, Chad Sterle, Barb Baird, Lynn DeGrio, Will Richter, Steve Schaar

PROCLAMATION:

1. National Police Week Proclamation

Mayor Christy read proclamations into the record.

PUBLIC FORUM: No one from the public wished to speak.

PUBLIC COMMENT:

2. Allow for public comment regarding GRPD Portable Audio / Video Recorder (Body Worn Camera BWC)

No one from the public wished to speak.

APPROVAL OF MINUTES:

3. Approve Council minutes for Monday, April 25, 2022 Worksession and Regular meetings.

Motion made by Councilor Adams, Second by Councilor Blake to approve Council minutes as presented. Voting Yea: Mayor Christy, Councilor Adams, Councilor Blake

VERIFIED CLAIMS:

4. Approve the verified claims for the period April 19, 2022 to May 2, 2022 in the total amount of \$367,542.49.

Motion made by Councilor Blake, Second by Councilor Adams to approve the Verified claims as presented. Voting Yea: Mayor Christy, Councilor Adams, Councilor Blake

CONSENT AGENDA:

5. Consider adopting a resolution accepting a bench donation from the Grand Rapids Public Utilities in honor and memory of Harry Hutchins.

Adopted Resolution 22-47

6. Approve temporary liquor license for IEDC event for June 3, 2022.
7. Consider accepting the resignation of Jake Barsness from the Grand Rapids Fire Department Janitor position.
8. Consider authorizing the Fire Department to apply for a DNR Grant.
9. Consider making a motion to increase the hourly Hazmat rate of pay.
10. Consider adopting a resolution supporting a grant application for US Highway 169

Adopted Resolution 22-48

11. Consider accepting the notice of resignation from John Strey, Jr.
12. Consider approving temporary liquor permit for Klockow Brewing event on June 9, 2022.
13. Consider approving golf course employment start and end dates
14. Consider entering into Revised Independent Contractor Agreement/Golf
15. Consider a motion to hire Public Works Part-Time Employees for the 2022 Spring/Summer Maintenance Season.
16. Consider entering into Merchant Processing Agreement with First Data.

Motion made by Councilor Adams, Second by Councilor Blake to approve Consent agenda as presented. Voting Yea: Mayor Christy, Councilor Adams, Councilor Blake

SET REGULAR AGENDA:

Motion made by Councilor Blake, Second by Councilor Adams to approve the Regular agenda as presented. Voting Yea: Mayor Christy, Councilor Adams, Councilor Blake

ADMINISTRATION:

17. Consider the appointment of Christa Roerick to the position of Library Public Services Clerk I at the Grand Rapids Area Library.

Motion made by Councilor Blake, Second by Councilor Adams appointing Christa Roerick to the position of Library Public Service Clerk. Voting Yea: Mayor Christy, Councilor Adams, Councilor Blake

ADJOURNMENT:

There being no further business, the meeting adjourned at 5:19 PM.

Respectfully submitted:

Kimberly Gibeau

Kimberly Gibeau, City Clerk

DATE: 05/18/2022
 TIME: 13:53:45
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 05/23/2022

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
CITY WIDE		
1900225	SEH	1,590.00
TOTAL CITY WIDE		1,590.00
SPECIAL PROJECTS-NON BUDGETED		
0508450	EHLERS AND ASSOCIATES INC	397.50
1900225	SEH	950.00
TOTAL SPECIAL PROJECTS-NON BUDGETED		1,347.50
ADMINISTRATION		
1215630	LOREN SOLBERG CONSULTING, LLC	1,951.50
1309332	MN STATE RETIREMENT SYSTEM	1,871.41
1915150	SOCIETY FOR HUMAN RESOURCE	229.00
TOTAL ADMINISTRATION		4,051.91
BUILDING SAFETY DIVISION		
0114200	ANDERSON GLASS	5,428.00
0118100	ARAMARK UNIFORM SERVICES	52.89
0315455	COLE HARDWARE INC	25.97
0701650	GARTNER REFRIGERATION CO	1,447.00
1901535	SANDSTROM'S INC	39.14
TOTAL BUILDING SAFETY DIVISION		6,993.00
COMMUNITY DEVELOPMENT		
0718060	GRAND RAPIDS HERALD REVIEW	62.61
1105530	KENNEDY & GRAVEN, CHARTERED	44.00
TOTAL COMMUNITY DEVELOPMENT		106.61
FINANCE		
1903225	SCENIC RANGE NEWS FORUM	25.00
TOTAL FINANCE		25.00
FIRE		
0118100	ARAMARK UNIFORM SERVICES	27.56
0401804	DAVIS OIL INC	49.32

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 05/23/2022

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
FIRE		
0504825	EDWARDS OIL INC	166.57
1801615	RAPIDS WELDING SUPPLY INC	23.11
TOTAL FIRE		266.56
PUBLIC WORKS		
0221650	BURGGRAF'S ACE HARDWARE	547.19
0301685	CARQUEST AUTO PARTS	12.94
0315455	COLE HARDWARE INC	55.93
0401804	DAVIS OIL INC	1,229.64
0501650	EARL F ANDERSEN	90.95
0601690	FASTENAL COMPANY	1,149.67
0615658	FORSEEN LOGGING LLC	14,500.00
0718060	GRAND RAPIDS HERALD REVIEW	210.00
0815730	HOTSY EQUIPMENT OF MINNESOTA	511.23
1105470	KELLY'S IRRIGATION LLC	8,965.00
1200500	L&M SUPPLY	33.24
1201425	LAKES STATES EVERGREEN CO, LLC	1,798.00
1303039	MCCOY CONSTRUCTION & FORESTRY	95.23
1405810	NEVCO SPORTS LLC	2,267.18
1415545	NORTHLAND LAWN & SPORT, LLC	716.82
1621125	PUBLIC UTILITIES COMMISSION	4,252.50
1900225	SEH	900.00
1915751	SOUTHERN SOURCE INDUSTRIES INC	698.42
2209421	VIKING ELECTRIC SUPPLY INC	4,506.85
TOTAL PUBLIC WORKS		42,540.79
FLEET MAINTENANCE		
0301685	CARQUEST AUTO PARTS	244.06
0315455	COLE HARDWARE INC	0.80
0415529	DONDELINGER FORD	518.85
1301720	MATCO TOOLS	84.95
1621125	PUBLIC UTILITIES COMMISSION	338.94
TOTAL FLEET MAINTENANCE		1,187.60
POLICE		
0205725	BETZ EXTINGUISHER COMPANY	40.00
0301685	CARQUEST AUTO PARTS	42.31
0415525	DONDELINGER DODGE	703.56
0601346	FAIRVIEW HEALTH SERVICES	1,236.00
1920233	STREICHER'S INC	4,445.47

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 05/23/2022

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
POLICE		
2001150	TACTICAL SOLUTIONS	796.00
2018225	TREASURE BAY PRINTING	84.00
TOTAL POLICE		7,347.34
CENTRAL SCHOOL		
0118100	ARAMARK UNIFORM SERVICES	55.73
TOTAL		55.73
AIRPORT		
0221650	BURGGRAF'S ACE HARDWARE	279.67
0301685	CARQUEST AUTO PARTS	12.58
0315455	COLE HARDWARE INC	35.94
0504825	EDWARDS OIL INC	863.87
1303039	MCCOY CONSTRUCTION & FORESTRY	91.30
TOTAL		1,283.36
CIVIC CENTER		
GENERAL ADMINISTRATION		
0118100	ARAMARK UNIFORM SERVICES	121.92
1615423	POKEGAMA ELECTRIC INC	2,854.00
1920555	STOKES PRINTING & OFFICE	62.87
2000400	T J TOWING	92.00
TOTAL GENERAL ADMINISTRATION		3,130.79
CEMETERY		
0205725	BETZ EXTINGUISHER COMPANY	60.00
0221650	BURGGRAF'S ACE HARDWARE	15.98
0315455	COLE HARDWARE INC	44.48
1301213	MARTIN'S SNOWPLOW & EQUIP	488.30
TOTAL		608.76
DOMESTIC ANIMAL CONTROL FAC		

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 05/23/2022

VENDOR #	NAME	AMOUNT DUE

DOMESTIC ANIMAL CONTROL FAC		
0118100	ARAMARK UNIFORM SERVICES	30.00
	TOTAL	30.00
GO STATE-AID ST BONDS 2007B		
0508450	EHLERS AND ASSOCIATES INC	1,000.00
	TOTAL	1,000.00
GO IMPROVEMENT BONDS 2012A		
0508450	EHLERS AND ASSOCIATES INC	1,000.00
	TOTAL	1,000.00
GO STATE-AID BONDS 2012B		
0508450	EHLERS AND ASSOCIATES INC	1,000.00
	TOTAL	1,000.00
GENERAL CAPITAL IMPRV PROJECTS		
	2022-1 HIGHWAY 2 LIGHTING	
1900225	SEH	256.00
	TOTAL 2022-1 HIGHWAY 2 LIGHTING	256.00
MAY MOBILITY		
1612745	PLUM CATALYST LLC, THE	7,137.50
	TOTAL MAY MOBILITY	7,137.50
GR/COHASSET IND PK INFRAST		
1900225	SEH	19,753.22
T001171	FIRST AMERICAN TITLE	10,450.00
	TOTAL	30,203.22

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 05/23/2022

VENDOR #	NAME	AMOUNT DUE

CAPITAL EQPT REPLACEMENT FUND		
CAPITAL OUTLAY-IT DEPT		
1915248	SHI INTERNATIONAL CORP	30,225.97
TOTAL CAPITAL OUTLAY-IT DEPT		30,225.97
AIRPORT CAPITAL IMPRV PROJECTS		
2021-3 LAMP LIGHTING PROJECT		
1601685	PARSONS ELECTRIC LLC	4,112.61
TOTAL 2021-3 LAMP LIGHTING PROJECT		4,112.61
GR ARTS & CULTURE CPTL PRJS		
0718010	CITY OF GRAND RAPIDS	188.29
TOTAL		188.29
2022 INFRASTRUCTURE/ARPA		
21ST STREET IMPROVEMENTS		
1105530	KENNEDY & GRAVEN, CHARTERED	274.00
1900225	SEH	20,906.40
TOTAL 21ST STREET IMPROVEMENTS		21,180.40
STORM WATER UTILITY		
0103325	ACHESON TIRE INC	50.00
0401804	DAVIS OIL INC	218.04
0514798	ENVIRONMENTAL EQUIPMENT AND	337.89
1809154	RICHARD F RYSAVY	50.00
1900225	SEH	150.00
2000522	TNT CONSTRUCTION GROUP, LLC	77.50
2018225	TREASURE BAY PRINTING	921.00
TOTAL		1,804.43
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$ 168,673.37
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0104095	DALE ADAMS	69.03
0113105	AMAZON CAPITAL SERVICES	130.39
0300225	CEF SAFETY SERVICES	5,030.46
0305530	CENTURYLINK QC	259.00

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/23/2022

VENDOR #	NAME	AMOUNT DUE

CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0309600	CIRCLE K/HOLIDAY	110.33
0315543	CONSTELLATION NEWENERGY -GAS	286.37
0718015	GRAND RAPIDS CITY PAYROLL	260,969.58
0718070	GRAND RAPIDS STATE BANK	65.00
0900060	ICTV	1,233.24
0920055	ITASCA COUNTY RECORDER	598.00
1201402	LAKE COUNTRY POWER	44.35
1209516	LINCOLN NATIONAL LIFE	2,389.62
1301145	MARCO TECHNOLOGIES, LLC	68.82
1301146	MARCO TECHNOLOGIES, LLC	199.44
1305046	MEDIACOM LLC	136.90
1305065	MEDTOX LABORATORIES INC	74.55
1309098	MINNESOTA MN IT SERVICES	453.21
1309332	MN STATE RETIREMENT SYSTEM	2,184.00
1315630	ASHLEY MORAN	1,817.70
1516220	OPERATING ENGINEERS LOCAL #49	115,395.00
1520720	KEVIN OTT	79.99
1621130	P.U.C.	36,465.35
2209665	VISA	8,390.68
2209705	VISIT GRAND RAPIDS INC	17,407.88
2301700	WM CORPORATE SERVICES, INC	2,464.49
2305300	MATTHEW WEGWERTH	292.50

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 456,615.88

TOTAL ALL DEPARTMENT 625,289.25



CITY OF
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ARTS & CULTURE COMMISSION
MEETING MINUTES
Tuesday, April 05, 2022
3:45 PM

CALL TO ORDER:

The meeting was called to order at 3:50pm.

ROLL CALL:

PRESENT:

Commissioner Anne-Marie Erickson
Commissioner Gail Otteson
Commission Chair Kari Hedlund
Commissioner Tom Sippola
Library Director, Will Richter

ABSENT:

Commissioner Jennifer Gorman
Commissioner Myrna Peterson
Commissioner Ed Zabinski
City Administrator, Tom Pagel

PUBLIC INPUT: (if anyone wishes to address the Commission)

None

SETTING THE AGENDA:

Motion made by Commissioner Otteson and second by Commissioner Erickson to approve the agenda. All in favor, motion passed.

CORRESPONDENCE:

The only correspondence noted was the emails that were included in the Agenda packet and they to be addressed during the agenda.

APPROVE MINUTES:

1. Approve March 31, 2022 Minutes

Motion made by Commissioner Erickson and second by Commissioner Otteson to accept the minutes with the noted changes. All in favor, motion passed.

FINANCIALS:

2. March 31, 2022 Financials

Motion to approve the financials from March 31, 2022 was made by Commissioner Otteson and Second by Commissioner Erickson. All in favor, motion passed.

BUSINESS:

3. Commission Size - Recruitment

Discussion regarding the Commission Size and as stated in the language of the by-laws, the commission should be nine members. If the Commission wants to change that, it has to go to the City Council.

If any of the Commissioners knows of anyone who would like to join the Commission, they need to fill out an application and let City Administrator Tom Pagel know. Library Director Will Richter stated that there is a common application form that Kim has and it is in pdf format. It was suggested that all of the Commission members should have a copy at the ready. Commission Chair Hedlund said she would contact the City Clerk, Kim Gibeau as the City Council will review applications and make a determination.

4. Art Plan & Goal Setting

Discussion regarding the neighborhood city quadrants and who to talk to per each neighborhood. Commission Chair Hedlund to talk to the Mayor for who will be the representative for the SW neighborhood. Commissioner Erickson has not heard back from Lea Friesen in the SE. The Councilmember for the NE is Rick Blake and Jennifer was going to try to contact him. In the NW, it is Councilmember Tasha Connelly, who is already on board with this.

The neighborhood idea isn't too narrow and the Board should stick with this idea. What types of questions should be asked? For instance, what they would like for a piece of art? Where should it be located? Also if they have any ideas of having some sort of neighborhood meeting and where could it be held? There could be a survey online or the information could get out via radio, paper, Facebook or can it be posted on the city's website. The Commission needs to brainstorm with the four neighborhood representatives and generate ideas to move forward.

5. KAXE Art Project

Library Director Will Richter gave an update on the KAXE Art Project that John Bauer has envisioned and talked to the Commission about, the music theme park. They are waiting on the cost of the project, checking property lines between the Library and the radio station and checking that the Library will carry the insurance costs. Public works will install it, which will keep the stretch the money fore the project further. Discussion ensued regarding the multiple uses of the area when it is cleaned up and with the addition of the music theme park is in place.

UPDATES:

6. Artist in Residence - David Dobbs

The deadline for the Artist in Residence is April 22, 2022, there are some interested artist, but no applications as of yet.

7. Mayor's Art Award

Discussion regarding the Mayor's Art Award. The deadline is Memorial Day. It was stated that the advertisement that was in the paper was too large, and that the Commission should have something designed on the city's website, which would be much cheaper. Encourage people to reach out and try to get more submittals, so that the Commission has more options-nominations to choose from.

There will be a vote after Memorial Day, the venue is still yet to be determined, possibly Riverfest. It was noted that there should be another advertisement. Commission needs to check with City Administrator Tom Pagel and City Clerk Kim Gibeau to put on the Facebook

page. On the advertisement, the Mayor's Art Award criteria needs to be spelled out and that the nominations are good for one year.

8. Duane Goodwin
Note that the email sent by City Administrator Tom Pagel on Duane Goodman stated that he has housing at the Forest Lake Motel for June and July of this year and that he plans on starting the sculpture on June 1st.
9. Public Art Design Workshop - Stormwater Art Design Class
The Public Art Design Workshop is almost full from the email from Katie Marshall. The Commission noted that it was full at the time of this meeting.

ANNOUNCEMENTS:

The Arts Liaison could be partially funded by the MacRostie, to be added to next meeting's Agenda.

SET AGENDA FOR NEXT MEETING:

1. Approve Minutes
2. Approve Financials

BUSINESS:

3. Commission Size - Recruitment
4. Art Plan & Goal Setting
5. KAXE Art Project

UPDATES:

6. Artist in Residence - David Dobbs
7. Mayor's Art Award
8. Duane Goodwin
9. Public Art Design Workshop - Stormwater Art Design Class
10. Art Liaison

ADJOURN:

Motion was made to adjourn meeting at 4:40pm by Commissioner Sippola, second by Commissioner Otteson. All in favor, motion passed.

Respectfully Submitted by Cynthia Lyman



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**POKEGAMA GOLF COURSE BOARD
 MEETING MINUTES**

**Tuesday, April 19, 2022
 7:30 AM**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Pokegama Golf Course Board will be held on Tuesday, April 19, 2022 at 7:30 AM at Pokegama Golf Course, 3910 Golf Course Road, Grand Rapids, Minnesota.

ROLL CALL: Rick McDonald, Kelly Kirwin, John Bauer, Bob Cahill, Steve Ross. Absent: John Ryan and Pat Pollard

PUBLIC INPUT: None

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Board members present.) Bob Cahill added Trackman Funds discussion under Business as #4. Rick made a motion to approve the addition to the agenda as stated. John Second. Motion Carried

APPROVE MINUTES: Rick made a motion to approve the Minutes. Kelly Second. Motion Carried

1. Approve minutes for March 15, 2022 Golf Board Meeting.

CLAIMS AND FINANCIAL STATEMENTS: A review of the financials took place. Rick made a motion to approve the bills in the amount of \$63,109.50. Kelly Second. Motion Carried.

Bob Cahill had an additional expense for approval. Range balls are ordered in bulk in cooperation with Eagle Ridge, so Pokegama Golf Course owes Eagle Ridge for 504 dozen range balls in the amount of \$3,820. Rick made a motion for the approval of the amount of \$3,820 due to Eagle Ridge. John Second. Motion Carried.

2. Review financials and approve claims.

VISITORS: No visitors today

REPORTS: Steve Ross Report: Steve has walked the course in between snowfalls and everything is looking OK so far. We will have set days to ask for volunteers and high school golf team volunteers to help us come clear the course. There is a lot of debris down from the heavy snowfalls and we will need to clean up the course quickly when the weather turns. Cody is busy working on all equipment and the ball picker for the driving range. Fertilizer is ordered and no ETA on the greens mower. Steve shared the plans to upgrade the bathroom between #2 green and #3 tee box. New toilet pedestals have been ordered and updated sidewalls for easier cleaning. Northland Portables has also been involved to help us maintain these throughout the summer. The maintenance building project continues to move along.

BUSINESS:

3. Discuss security system needs and potential purchase. This has been identified as a need and Bob will work with City Information Services on next steps.
4. Trackman Funds. A discussion took place and will continue at the next meeting around the Trackman Funds and the budget that needs to be created to outline annual maintenance, future investments and the intent of any additional funds available. Teaching golf in the schools, junior rental sets, junior leased clubs were all ideas that came up in this discussion.

CORRESPONDENCE AND OPEN DISCUSSION:

ADJOURN: Motion made by Rick. Second by John. Motion Carrie.

Minutes prepared by Recording Secretary Kelly Kirwin



CITY OF
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PLANNING COMMISSION MEETING MINUTES
Tuesday, February 15, 2022
4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting of the Grand Rapids Planning Commission will be held on Tuesday, February 15, 2022 at 4:00 PM in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

PRESENT

Commissioner Betsy Johnson
 Commissioner Patrick Goggin
 Commissioner Ted Hubbes
 Chairperson Molly MacGregor

ABSENT

Commissioner Lester Kachinske
 Commissioner Mark Gothard

APPROVAL OF MINUTES:

1. Consider approval of the minutes of the November 4, 2021, 4:00 pm regular meeting.

Motion by Commissioner Goggin, second by Commissioner Hubbes to approve the minutes of the November 4, 2021 regular meeting. The following voted in favor thereof: Johnson, MacGregor, Goggin, Hubbes. Opposed: None, passed unanimously.

PUBLIC HEARINGS:

2. Conduct a public hearing to consider the preliminary plat of My Place Hotel Maturi Addition.

A proposed minor subdivision entitled My Place Hotel Maturi Addition was submitted by Mr. Craig Larsen, Legacy Design Group, and Mr. Craig Maturi, manager Maturi Properties LLC. (property owner) and filed with the City on January 7, 2022. The property included within the preliminary plat is 8.67 acres in area and its location can generally be described as: the remaining undeveloped portion former K-Mart property. A complete legal description of the subject property is included with the proposed minor subdivision documents.

The plat petitioner has indicated that of the four proposed lots within this minor subdivision:

- Lot 1 will be occupied by the existing Anytime Fitness/Rapid Nutrition & Coffee building.

- Lots 2 and 4 will be marketed for sale/future development.
- Lot 3 will be developed with a My Place Hotel.

The current GB (General Business) zoning designation is appropriate for intended uses, thus no additional changes are needed. The Comprehensive Plan's general vision for land use in the area of this proposed minor subdivision is that of Highway Commercial, which is consistent with the current zoning and proposed uses of the property.

Motion by Commissioner Johnson, second by Commissioner Hubbes to open the public hearing. The following voted in favor thereof: Hubbes, Goggin, MacGregor, Johnson. Opposed: None, passed unanimously.

Deb Passari, Grand Rapids is concerned about the additional traffic on SW 2nd Avenue and there are not any sidewalks for pedestrians.

David Chessness, Grand Rapids has concerns about the parking and cross access easements.

Wendy Uzalac, Grand Rapids has concerns about parking and cross access easements.

Cliff Tabke, Grand Rapids has concerns about parking and a drive lane for deliveries.

Motion by Commissioner Goggin, second by Commissioner Johnson to close the public hearing. The following voted in favor thereof: Hubbes, Goggin, MacGregor, Johnson. Opposed: None, passed unanimously.

The Commissioners reviewed the following considerations for the record:

1. Has there been a change in the development policies of the community?
No, there has not.
2. Was there a mistake in the original zoning ordinance?
No, there has not been a mistake in the zoning ordinance.
3. Is the Zoning Ordinance up to date?
Yes, it is up to date.
4. Is the proposed subdivision compatible with adjacent land uses?
Yes, the zoning is not changing and it is zoned General Business (GB).
5. Will the proposed subdivision cause undue traffic congestion?
This is yet to be determined.
6. Will the proposed subdivision affect public utilities?
No, the required utility easements have been addressed.
7. Will the proposed subdivision be detrimental to public health, morals, or general welfare?
No, however there is concern for public safety due to the lack of sidewalk on SW 2nd Avenue.
8. Will the proposed subdivision impede orderly development of other property in the area?

No, it will actually allow for more orderly development.

9. Will the proposed subdivision cause a decrease in value of adjacent property?
No, it should increase the value of adjacent property.
10. Will the proposed subdivision increase tax revenues?
Yes, the new development will increase tax revenues.
11. Will the proposed subdivision impose an excessive burden on parks and other public facilities?
No, it will not impose an excessive burden however there is concern for lack of trails and sidewalks for pedestrians.
12. Is the proposed subdivision consistent with the Comprehensive Plan?
Yes, it is consistent with the Comprehensive Plan.

Motion by Commissioner Johnson, second by Commissioner Hubbes that, based on the findings of fact presented here today, and in the public's best interest, the Planning Commission does hereby forward to the City Council a recommendation to approve the minor subdivision of My Place Hotel Maturi Addition; (Contingent upon the applicant making the following corrections/clarifications):

Execution of the associated subdivision agreement

Addresses the relocation of water line (Lot 4)

Addresses the future storm water infrastructure needs

Addresses placement of survey monuments

Recommend the City Engineer address the lack of sidewalks and trails for public safety

The following voted in favor thereof: Johnson, MacGregor, Goggin, Hubbes. Opposed: None, passed unanimously.

PUBLIC INPUT:

Individuals may address the Planning Commission about any non-public hearing item or any item not included on the Regular Meeting Agenda. Speakers are requested to come to the podium, state their name and address for the record and limit their remarks to three (3) minutes.

Wendy Uzalac, Grand Rapids asked if there would be another opportunity for the public to give input on the proposed plat.

REPORTS/ANNOUNCEMENTS/UPDATES:

Mr. Trast announced there are two vacancies on the Planning Commission if anyone is interested in serving on the board.

ADJOURNMENT:

Motion by Commissioner Goggin, second by Commissioner Hubbes to adjourn the meeting at 5:05 p.m. The following voted in favor thereof: Hubbes, Goggin, MacGregor, Johnson. Opposed: None, passed unanimously.

NEXT REGULAR MEETING IS SCHEDULED FOR MARCH 3, 2022 AT 4:00 PM.

Hearing Assistance Available: This facility is equipped with a ready assistance system.

ATTEST:

Aurimy Groom, Recorder



GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

Thursday, April 07, 2022
3:00 PM

NOTICE IS HEREBY GIVEN, that a special meeting of the Grand Rapids Economic Development Authority will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Thursday, April 7, 2022 at 3:00 PM.

CALL TO ORDER

CALL OF ROLL

PRESENT

Commissioner Al Hodnik
Commissioner Cory Jackson
Commissioner Mike Korte
President Sholom Blake
Commissioner Rick Blake

ABSENT

Commissioner Tasha Connelly
Commissioner Wayne Bruns

SETTING OF THE REGULAR AGENDA - *This is an opportunity to approve the regular agenda as presented, or to add/delete an agenda item by a majority vote of the Commissioners present .*

BUSINESS

1. Consider a request for a survey by Cambium Development and approve a proposal from SEH for an ALTA survey.

Cambium Development has submitted a request for GREDA to contract for an ALTA survey for the continued design of the proposed building. The proposal from SEH for the work is not to exceed \$6,500

Motion by Commissioner Jackson, second by Commissioner R. Blake to approve a request for an ALTA survey and a proposal from SEH for the survey not to exceed \$6,500. The following voted in favor thereof: R. Blake, Jackson, Korte, S. Blake, Hodnik. Opposed: None, passed unanimously.

2. Reconvene consideration of a resolution in support of assisting ISD #318 in financing an adaptive reuse of the former Southwest Elementary School for the School District's program and facility consolidation and approve the cover letter to be submitted with it to the ISD #318 Board of Education.

Mr. Mattei routed a draft cover letter to the Commissioners for their review. The following edits were suggested. The School District acknowledge they received the cover letter with the resolution, they cover all costs incurred by GREDA past, present and future, they will notify the GREDA if they decide to move forward with the project.

Motion by Commissioner Korte, second by Commissioner Jackson to adopt a resolution in support of assisting ISD 318 in financing an adaptive reuse of the former Southwest Elementary School for the School District's program and facility consolidation and approve the cover letter to be submitted with the edits to the ISD 318 Board of Education. The following voted in favor thereof: Hodnik, Jackson, Korte, S. Blake, R. Blake. Opposed: None, passed unanimously.

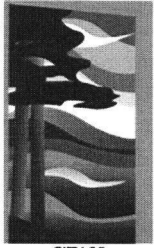
UPDATES

ADJOURN

There being no further business the meeting adjourned at 3:22 p.m.

MEMBERS & TERMS

- Rick Blake - 12/31/2022 (with Council term)
- Tasha Connelly - 12/31/2022 (with Council term)
- Cory Jackson - 3/1/23
- Mike Korte - 3/1/24
- Wayne Bruns - 3/1/25
- Sholom Blake - 3/1/25
- Al Hodnik - 3/1/27



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, April 13, 2022
5:00 PM

CALL TO ORDER: Meeting called to order at 5:00 pm by Chari MacDonell

CALL OF ROLL:

Present: MacDonell, Martin, Richards, Squadroni, Tabbert, Teigland

Absent: Blocker, Kee, Lassen

APPROVAL OF AGENDA:

Motion to approve the agenda with the addition of item 6A Music Park Collaboration with KAXE

Mover: Richards

Secunder: Martin

Result: Passed unanimously

PUBLIC COMMENT (if anyone wishes to address the Board):

None

APPROVAL OF MINUTES:

1. Library Board Meeting Minutes 03-09-2022

Motion to approve the minutes with correction to Approval of Agenda noting Teigland was the Secunder.

Mover: Richards

Secunder: Teigland

Result: Passed unanimously

COMMUNICATIONS:

None

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Library Financials

Motion to approve financials and bill list as presented.

Mover: Martin

Secunder: Richards

Result: Passed unanimously on a roll-call vote

CONSENT AGENDA (Roll Call Vote Required):

3. Consider Donation Resolution 2022-03

Motion to approve consent agenda as presented.

Mover: Teigland

Secunder: Squadroni

Result: Passed unanimously on a roll-call vote

REGULAR AGENDA:

4. Consider quotes for new window treatments in the Community Room.

Motion to accept quote from Floor to Ceiling.

Mover: Richards

Secunder: Martin

Result: Passed unanimously on a roll-call vote

5. Authorize Library Director to apply for Catholic Community Foundation grant opportunity.

Motion to authorize Library Director to apply for Catholic Community Foundation grant.

Mover: Richard

Secunder: Teigland

Result: Passed unanimously

6. New GRAL YouTube Page

Information – no action taken

6A: Music Park Collaboration with KAXE

Motion to authorize Music Park collaboration with KAXE on Library grounds.

Mover: Richards

Secunder: Martin

Result: Passed unanimously

UPDATES:

Friends update

Book sale coming in May at Community Presbyterian

Working on Memory Kits

Annual meeting is 6/8 (5 pm) at Methodist Church

Foundation update

Next meeting is April 21 (5 pm) at Community Presbyterian

STAFF REPORTS:

7. Reports and Statistics

Informational – no action taken

ADJOURNMENT:

Meeting adjourned at 5:41 pm by Chair MacDonell

NEXT REGULAR MEETING IS SCHEDULED FOR MAY 11, 2022, AT 5:00 PM.

VENUE: City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, MN 55744.

A handwritten signature in cursive script that reads "Lisa Tabbert". The signature is written in black ink and is positioned above the printed name in the attestation line.

ATTEST: Lisa Tabbert, Library Board Secretary

DATE: 04/06/2022
 TIME: 14:51:31
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 04/13/2022

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0113100	AMAZON.COM	1,750.01
0118100	ARAMARK UNIFORM SERVICES	132.66
0118660	ARROWHEAD LIBRARY SYSTEM	14.30
0201428	BAKER & TAYLOR LLC	4,013.47
0212124	BLACKSTONE PUBLISHING	83.20
0218550	BRODART COMPANY	346.66
0405500	DEMCO INC	1,716.21
0609525	FINDAWAY WORLD LLC	1,103.55
0914325	INGRAM ENTERTAINMENT INC.	114.27
0914540	INNOVATIVE OFFICE SOLUTIONS LL	254.30
0914800	INVEST EARLY PROJECT	4,000.00
1605665	PERSONNEL DYNAMICS LLC	3,276.43
1608100	PHAROS SYSTEMS INT'L INC	1,079.00
1801613	RAPIDS PRINTING	125.00
1901535	SANDSTROM'S INC	230.17
1915248	SHI INTERNATIONAL CORP	344.00
2114356	UNIQUE MANAGEMENT SERVICES	161.10

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$18,744.33

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.27
0205640	LEAGUE OF MN CITIES INS TRUST	2,548.00
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	41,039.75
1209516	LINCOLN NATIONAL LIFE	78.00
1301146	MARCO TECHNOLOGIES, LLC	120.43
1309199	MINNESOTA ENERGY RESOURCES	606.68
1309335	MINNESOTA REVENUE	43.85
1516220	OPERATING ENGINEERS LOCAL #49	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS	450.22
1621130	P.U.C.	2,314.21
2114750	UNUM LIFE INSURANCE CO OF AMER	38.70
2209665	VISA	807.48
2301700	WM CORPORATE SERVICES, INC	137.47

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$57,407.96

TOTAL ALL DEPARTMENT \$76,152.29

RESOLUTION NO. 2022-03
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

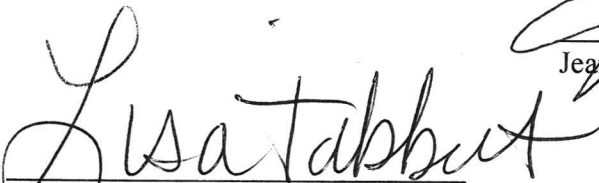
NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

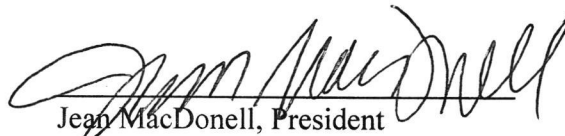
**Grand Rapids Area Library Friends - \$1764.10 – Book Club Kits
(GRACF Grant)**

Kathy McCarty - \$50.00 – In memory of Kathy Dodge

Matthew Knealing - \$201.66 – Whiteboards and markers for the quiet study rooms

Adopted this 13th day of April, 2022


Lisa Tabbert, Secretary


Jean MacDonell, President



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: May 23, 2022

AGENDA ITEM: Consider entering into Joint Powers Agreement Minnesota Internet Crimes Against Children Task Force

PREPARED BY: Captain Andy Morgan

BACKGROUND:

The purpose of the Minnesota Internet Crimes Against Children (ICAC) Task Force is to work with local law enforcement agencies to investigate and prosecute crimes committed against children and the criminal exploitation of children that is committed and / or facilitated by or through the use of computers, and disrupt and dismantle organizations engaging in these activities.

Grand Rapids Police has a considerable history working with ICAC as cases present. This is a pivotal partnership, committed to successfully criminal investigation, which then brings prosecutions of these heinous crimes against our children.

This agreement expires five (5) years from the date it is effective unless terminated earlier as detailed with the attached contract.

REQUESTED COUNCIL ACTION:

Make a motion to enter into Joint Powers Agreement Minnesota Internet Crimes Against Children Task Force



STATE OF MINNESOTA

JOINT POWERS AGREEMENT MINNESOTA INTERNET CRIMES AGAINST CHILDREN TASK FORCE

This Joint Powers Agreement ("Agreement") is between the State of Minnesota, acting through its Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension ("BCA"), and the "City of Grand Rapids on behalf of its Police Department, 420 N Pokegama Ave, Grand Rapids, MN 55744" ("Governmental Unit").

Recitals

Under Minnesota Statutes, § 471.59, the BCA and the Governmental Unit are empowered to engage in agreements that are necessary to exercise their powers. The parties wish to work together to investigate and prosecute crimes committed against children and the criminal exploitation of children that is committed and/or facilitated by or through the use of computers, and to disrupt and dismantle organizations engaging in these activities. The Governmental Unit wants to participate in the Minnesota Internet Crimes Against Children (ICAC) Task Force and be provided reimbursement of the following: equipment, training, and expenses (including travel and overtime) as are incurred by law enforcement as a result of ongoing investigations.

Agreement

1. Term of Agreement

- 1.1 **Effective Date.** This Agreement is effective on the date BCA obtains all required signatures pursuant to Minnesota Statutes, § 16C.05, subdivision 2.
- 1.2 **Expiration Date.** This Agreement expires five years from the date it is effective unless terminated earlier pursuant to clause 12.

2. Purpose

The Governmental Unit and BCA enter into this Agreement to implement a three-pronged approach of prevention, education and enforcement to combat internet crimes against children. This Agreement provides the mechanism to reimburse the Governmental Unit for equipment, training and expenses (including travel and overtime), which are incurred by law enforcement as a result of these investigations.

3. Standards

The Governmental Unit will adhere to the ICAC Program standards identified below.

- 3.1 Investigate activities related to internet crimes and the exploitation of children through the use of computers.
- 3.2 Investigate organizations to disrupt and dismantle crimes committed against children.
- 3.3 Investigators will follow appropriate state and/or federal laws in obtaining arrest warrants, search warrants and civil and criminal forfeitures. Investigators will follow proper legal procedures in securing evidence, including electronic devices.
- 3.4 Investigators will understand and use appropriate legal procedures in the use of informants including

documentation of identity, monitoring of activities, and use and recordation of payments.

- 3.5 Investigators will use, as appropriate, the most current investigative technologies and techniques.
- 3.6 Investigators must be licensed Minnesota peace officers.
- 3.7 Investigators will comply with the guidelines of the Department of Justice Internet Crimes Against Children Program Operational and Investigative Standards.

4. Responsibilities of the Governmental Unit and the BCA

4.1 The Governmental Unit will:

- 4.1.1 Assign a Governmental Unit point of contact to act as the liaison between it and the BCA ICAC Project Commander to assist in reimbursement deadlines.
- 4.1.2 Submit an ICAC reimbursement request for pre-approval of funds. This request shall include a description of the item requested for reimbursement and an explanation of how it qualifies under the required criteria in Clauses 3.1 and 3.2 and an operational plan.
- 4.1.3 Conduct investigations in accordance with provisions of the ICAC Operational and Investigative Standards, identified in Clause 3.7 above, and conclude the investigations in a timely manner.
- 4.1.4 Allow BCA to inform participating agencies of potential case connections based on data submitted to BCA through the ICAC Program.
- 4.1.5 Not commingle ICAC funds with any other existing federal or state grant funded overtime or additional local Governmental Unit funding.

4.2 The BCA will:

- 4.2.1 Provide a Senior Special Agent who will serve as the Commander of the Task Force.
- 4.2.2 Review and approve or decline reimbursement requests under clause 4.1.2 within seven (7) business days of the reimbursement request.

- 4.3 Nothing in this Agreement shall otherwise limit the jurisdiction, powers, and responsibilities normally possessed by a Governmental Unit acting through its employees.

5. Payment

- 5.1 To receive reimbursement for an expense, Governmental Unit must make a request for reimbursement to the BCA Authorized Representative under the required criteria for operational and investigative standards.
- 5.2 To receive approved reimbursement, Governmental Unit must submit an expense form no later than 15 business days after the end of the month during which the expense is incurred.
- 5.3 The BCA will pay the Governmental Unit within thirty (30) calendar days of the submission of the expense form.
- 5.4 In the event Governmental Unit breaches this Agreement, it will not be eligible to receive reimbursement for any expenses.

6. Authorized Representatives

The BCA's Authorized Representative is the following person or his successor:

Name: Joshua Florell, Commander of MN ICAC
 Address: Department of Public Safety; Bureau of Criminal Apprehension
 1430 Maryland Street East
 Saint Paul, MN 55106
 Telephone: 651.793.7000
 E-mail Address: Joshua.Florell@state.mn.us

The Governmental Unit's Authorized Representative is the following person or his/her successor:

Name: Steve Schaar, Chief
 Address: Grand Rapids Police Department
 420 N Pokegama Avenue
 Grand Rapids, MN 55744
 Telephone: 218-326-3464
 Email: sschaar@ci.grand-rapids.mn.us

If the Governmental Unit's Authorized Representative changes at any time during this Agreement, the Governmental Unit must immediately notify the BCA.

7. Assignment, Amendments, Waiver, and Agreement Complete

- 7.1 Assignment.** The Governmental Unit may neither assign nor transfer any rights or obligations under this Agreement.
- 7.2 Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 7.3 Waiver.** If the BCA fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 7.4 Agreement Complete.** This Agreement contains all negotiations and agreements between the BCA and the Governmental Unit. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

8. Liability

The BCA and the Governmental Unit agree each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. The BCA's liability shall be governed by provisions of the Minnesota Tort Claims Act, Minnesota Statutes, § 3.736, and other applicable law. The Governmental Unit's liability shall be governed by provisions of the Municipal Tort Claims Act, Minnesota Statutes, §§ 466.01-466.15, and other applicable law.

9. Audits

Under Minnesota Statutes, § 16C.05, subdivision 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the BCA and/or the State Auditor and/or Legislative Auditor, as appropriate, for a minimum of six (6) years from the end of this Agreement.

10. Government Data Practices

The Governmental Unit and the BCA must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 and other applicable law, as it applies to all data provided by the BCA under this Agreement and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this Agreement. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the Governmental Unit or the BCA.

If the Governmental Unit receives a request to release the data referred to in this Clause, the Governmental Unit must immediately notify the State. The State will give the Governmental Unit instructions concerning the release of the data to the requesting party before the data is released.

11. Venue

The venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

12. Expiration and Termination

- 12.1** Either party may terminate this Agreement at any time, with or without cause, upon 30 days written notice to the other party. To the extent funds are available, the Governmental Unit shall receive reimbursement in accordance with the terms of this Agreement through the date of termination.
- 12.2** In the event that federal funding is no longer available, the BCA will email the Governmental Unit's Authorized Representative and terminate the Agreement. The termination will be effective two (2) business days after email notification to the Governmental Unit; and the Governmental Unit shall receive reimbursement in accordance with the terms of this Agreement through the date of termination.

13. Continuing Obligations

The following clauses survive the expiration or cancellation of this Agreement: 8, Liability; 9, Audits; 10, Government Data Practices; and 11, Venue.

The parties indicate their agreement and authority to execute this Agreement by signing below.

GOVERNMENTAL UNIT

Governmental Unit certifies that the appropriate person(s) has(have) executed this Agreement on behalf of the Governmental Unit and its jurisdictional government entity as required by applicable articles, laws, by-laws, resolutions, or ordinances.

By and Title: _____
Governmental Unit

_____ Date

By and Title: _____
Governmental Unit

_____ Date

By and Title: _____
Governmental Unit

_____ Date

By and Title: _____
Governmental Unit

_____ Date

By and Title: _____
Governmental Unit

_____ Date

DEPARTMENT OF PUBLIC SAFETY, BUREAU OF CRIMINAL APPREHENSION

By and Title: _____
(with delegated authority)

_____ Date

COMMISSIONER OF ADMINISTRATION

As delegated to the Office of State Procurement

By: _____

_____ Date

RESOLUTION NO. _____

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF _____ ON BEHALF OF ITS POLICE DEPARTMENT REGARDING THE MINNESOTA INTERNET CRIMES AGAINST CHILDREN TASK FORCE (ICAC)

WHEREAS, the City of _____ on behalf of its Police Department desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to utilize applicable state and federal laws to investigate and prosecute crimes committed against children and the criminal exploitation on children that is committed and/or facilitated by or through the use of computers.

NOW, THEREFORE, BE IT RESOLVED by the City Council of _____, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the City of _____ on behalf of its Police Department, are hereby approved. A Copy of the Joint Powers Agreement is attached to this Resolution and made a part of it.

2. That the [title]_____, [name]_____, or his or her successor, is designated the Authorized Representative for the Police Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.

3. That _____, the Mayor for the City of _____, and _____, the City Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

Passed and Adopted by the Council on this ____ day of _____, _____.

CITY OF _____

By: [name of mayor]
Its Mayor

ATTEST: _____
By: [name]
Its City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: May 23, 2022

AGENDA ITEM: Consider entering into a cooperative construction agreement with Itasca County

PREPARED BY: Matt Wegwerth

BACKGROUND:

The City and Itasca County have been working on a project that improves the intersection of 7th Avenue SE (Airport Road) and CSAH 3 (River Road). The County has designed and bid the project, and is ready to move ahead. The proposed project include pavement and sidewalk improvements for the length of the project, as well as the installation of a roundabout at the intersection of 7th Ave SE and River Road. At the completion of the project, this will eliminate the only fully City owned traffic signal. The attached agreement covers the City's responsibility with the project, including financial contributions. The City's share of the project will be covered by Municipal State Aid funds.

REQUESTED COUNCIL ACTION:

Make a motion entering into a cooperative construction agreement with Itasca County for the CSAH 3 improvement project.

**ITASCA COUNTY
And
CITY OF GRAND RAPIDS
COOPERATIVE CONSTRUCTION
AGREEMENT**

State Aid Highway Number: C.S.A.H 3
Itasca County State Aid Project: 031-603-018
Grand Rapids State Aid Project: 129-119-009

This Agreement is between Itasca County acting through its Board of Commissioners ("County") and the City of Grand Rapids acting through its City Council ("City").

Recitals

1. SP 031-603-018 project limits on CSAH 3 extend from TH 169 to Mornes Road; and
2. SP 031-603-018 includes grading, aggregate base, plant mixed bituminous, concrete curb and gutter, ADA improvements, roundabout, storm sewer, street lighting, landscaping related improvements; and
3. SAP 129-119-009 is associated with the proposed roundabout at CSAH 3 / 7th Ave; and
4. City will fund 50% of the improvements for the roundabout; and
5. City will maintain the street lighting and sidewalk; and
6. Minnesota Statutes § 162.17, authorizes the County and City to make arrangements with and cooperate with any county and city authority for the purposes of constructing, maintaining and improving CSAH's and City streets.

Agreement

1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits

- 1.1. *Effective date:*** This Agreement will be effective on the date the County obtains all signatures required.
- 1.2. *Expiration date:*** This Agreement will expire when all obligations have been satisfactorily fulfilled.
- 1.3. *Survival of terms:*** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 9. Liability; Worker Compensation Claims; 11. State Audits; 12. Government Data Practices; 13. Governing Law; Jurisdiction; Venue; and 15. Force Majeure. The terms and conditions set forth in Article 3. Maintenance Responsibilities will survive the expiration of this Agreement but may be terminated by another Agreement between the parties.
- 1.4. *Plans, Specifications, Special Provisions:*** Plans, specifications and special provisions designated by the SP 031-603-018, when completed, will be on file in the office of the County Highway Engineer, and incorporated into this Agreement by reference. ("Project Plans")
- 1.5. *Exhibits:*** Schedule "I" (Cost participation and funding breakdown) is on file in the office of the County Highway Engineer and incorporated into this Agreement by reference.

2. Construction by the County

- 2.1. *Contract Award:*** The County will advertise for bids and award a construction contract to the lowest responsible bidder according to the Project Plans.
- 2.2. *Bid Documents furnished by County:*** The County is responsible for all bid documents necessary to advertise, bid and construct the project.
- 2.3. *Performance of Construction Engineering:*** The County will perform the construction inspection and material inspection for the construction project in accordance with the state aid manual for construction, the state aid for local transportation schedule of materials control and project plans.
- A.** The County will provide all labor, equipment, and materials necessary to perform the construction inspection and material inspection for the contract.
 - B.** All inspection, control of materials, and associated documentation for the construction to be performed in accordance with the construction plans, specification, and/or special provisions will be performed by County's engineer assigned to the construction.
 - C.** The County will make changes in the Project Plans and contract construction which may include City participation covered under this Agreement and will enter into any necessary addenda, change orders and supplemental agreements with the County's contractor that are necessary to cause the contract construction to be performed and completed in a satisfactory manner. The County Engineer's authorized representative will inform the City Engineer of any proposed addenda, change orders and supplemental agreements to the construction contract that will affect the City participation covered under this Agreement and get concurrence from the City Engineer prior to approval of the addenda, change orders and supplemental agreements.
 - D. *Inspection by City:*** Roundabout and street lighting construction covered under this Agreement that is within county right-of-way will be open to inspection by the City. If City believes the County construction covered under this Agreement has not been properly performed or that the construction is defective, City will inform the County Engineer's authorized representative in writing of those defects. The County will have the exclusive right to determine whether the County's contractor has satisfactorily performed the City portion of the construction covered under this Agreement.
 - E.** City may request additional work or changes to the work in the plans as part of the construction contract. Such request will be made by an exchange of letter(s) with the County. If the County determines that the requested additional work or plan changes are necessary or desirable and can be accommodated without undue disruption to the project, the County will cause the additional work or plan changes to be made.
- 2.4. *Compliance with Laws, Ordinances, Regulations:*** The County will comply and cause its contractor to comply with all Federal, State and Local laws, and all applicable ordinances and regulations.
- A.** The County will obtain all necessary permits to complete the improvements.

3. Maintenance Responsibilities

- 3.1. *Storm Sewers:*** Maintenance and ownership of any storm sewers are as follows:
- A. *County*** – Any storm sewer located within county right-of-way.
 - B. *City*** – Storm sewer located outside county right-of-way.

C. Storm sewer outlets that serve both County and City storm sewer shall be a shared responsibility.

3.2. **Sidewalks:** Maintenance and ownership of any sidewalks are as follows:

A. **County** – None.

B. **City** – All sidewalks located on the project.

Maintenance includes but is not limited to; snow and debris removal and any other maintenance activities necessary to perpetuate the walkways in a safe and useable condition.

3.3. **Street Lighting:** Maintenance and ownership of the street lighting facilities is as follows:

A. **County** – None.

B. **City** – Any street lighting located on the project.

Maintenance includes but is not limited to; replacing faulty luminaries, knocked down or otherwise damaged poles, repairing or replacing underground facilities and wiring, repairing service cabinets, photocells, and all other miscellaneous hardware to keep the street lighting facilities in working order, cleaning and re-lamping the luminaries and if needed, painting the street lighting facilities. The City will be responsible for the hook-up cost and application to secure an adequate power supply to the service pad or pole and will pay all monthly electrical service expenses necessary to operate the street lighting facilities.

3.4. **Additional Drainage:** Neither party to this Agreement will drain any additional drainage into the storm sewer facilities constructed under the construction contract that was not included in the drainage for which the storm sewer facilities were designed, without first obtaining written permission to do so from the other party.

4. Basis of Funding

4.1. **SCHEDULE "I":** SCHEDULE "I" includes all anticipated County and City participation construction items and the design and construction engineering cost share covered under this Agreement.

5. Project Costs

5.1. **Estimated County Costs:** \$5,003,230.40 is the County's estimated share of the costs of the contract construction labeled as SP 031-603-018 and shown in SCHEDULE "I".

5.2. **Estimated City Costs:** \$731,303.00 is the City's estimated share of the costs of the contract construction labeled as SAP 129-119-009 as shown in SCHEDULE "I".

5.3. **Conditions of Payment by the County:** The County will invoice City for all costs incurred to date for items covered by City. City will pay the County within 30 days of receipt of the invoice.

6. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

6.1. The City's Authorized Representative will be:

Name/Title: Matt Wegwerth, City Engineer (or successor)
 Address: 420 North Pokegama Avenue, Grand Rapids, MN 55744
 Telephone: (218) 326-7625
 Fax: (218) 326-7621
 E-Mail: mwegwerth@ci.grand-rapids.mn.us

6.2. The County's Authorized Representative will be:

Name/Title: Karin Grandia, County Highway Engineer (or successor)
 Address: 123 4th Street NE, Grand Rapids, MN 55744
 Telephone: (218) 327-2853
 E-Mail: Karin.Grandia@co.itasca.mn.us

7. Assignment; Amendments; Waiver; Contract Complete

- 7.1. *Assignment:*** Neither party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 7.2. *Amendments:*** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 7.3. *Waiver:*** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 7.4. *Contract Complete:*** This Agreement contains all prior negotiations and agreements between the County and City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

8. Liability; Worker Compensation Claims; Insurance

- 8.1.** Each party is responsible for its own acts, omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of others and the results thereof. Minnesota Statutes Chapter 466 and other applicable law govern liability of the County and City. Notwithstanding the foregoing, The City and the County shall each at their own sole cost and expense defend, indemnify, save and hold harmless the other and all of its agents, officers and employees of and from all
- 8.2.** claims, demands, proceedings, actions or cause of action of whatsoever nature or character arising out of or by reason of contract construction, construction engineering and/or maintenance covered under this agreement, including an action or claim which alleges negligence of the One Party, its agents, officers and employees.
- 8.3.** Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.
- 8.4.** To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes, Section 471.59, Subd. 1a, provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Party.

9. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

10. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

11. Government Data Practices

The County and City, must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the County and City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the County and City.

12. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Itasca County, Minnesota.

13. Termination.

13.1. *By Mutual Agreement.* This Agreement may be terminated by mutual agreement of the parties.

14. Force Majeure

Neither party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

ITASCA COUNTY

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions or ordinances.

Approved:

By: _____
(County Board Chair)

Date: _____

By: _____
(Clerk to the County Board)

Date: _____

By: _____
(County Engineer)

Date: _____

CITY OF GRAND RAPIDS

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions or ordinances.

Approved:

By: _____
(Mayor of Grand Rapids)

Date: _____

By: _____
(City Clerk)

Date: _____

By: _____
(City Engineer)

Date: _____

SCHEDULE I
CSAH 3 ROAD REHAB & 7TH AVENUE ROUNDABOUT
ITASCA COUNTY, MINNESOTA
S.P. 031-603-018 (CSAH 3), S.A.P. 129-119-009 (7th Avenue)

May 16, 2022

Table with columns: ITEM, MNDOT SPEC., ITEM, UNIT, UNIT PRICE, S.A.P. 129-119-009, S.P. 031-603-018, S.P. 031-603-018 (STORM SEWER), TOTAL QUANTITY, TOTAL COST. Rows include various construction items like mobilization, clearing, paving, and pipe installation.

SCHEDULE I
CSAH 3 ROAD REHAB & 7TH AVENUE ROUNDABOUT
ITASCA COUNTY, MINNESOTA
S.P. 031-603-018 (CSAH 3), S.A.P. 129-119-009 (7th Avenue)

May 16, 2022

ITEM	MNDOT SPEC.	ITEM	UNIT	UNIT PRICE	S.A.P. 129-119-009		S.P. 031-603-018		S.P. 031-603-018 (STORM SEWER)		TOTAL QUANTITY	TOTAL COST
					QUANTITIES	BID COST	QUANTITIES	BID COST	QUANTITIES	BID COST		
61	2540.602	INSTALL BENCH	EACH	\$690.00	0.5	\$250.00		\$250.00			1	\$500.00
62	2540.602	INSTALL MAIL BOX SUPPORT	EACH	\$150.00				\$6,000.00			40	\$6,000.00
63	2545.501	LIGHTING SYSTEM "A"	LUMP SUM	\$70,645.00				\$70,645.00			1	\$70,645.00
64	2545.501	LIGHTING SYSTEM "B"	LUMP SUM	\$107,980.00	0.5	\$53,990.00		\$53,990.00			1	\$107,980.00
65	2545.501	LIGHTING SYSTEM "C"	LUMP SUM	\$123,270.00				\$123,270.00			1	\$123,270.00
66	2545.501	LIGHTING SYSTEM "D"	LUMP SUM	\$99,975.00				\$99,975.00			1	\$99,975.00
67	2537.502	VEHICULAR GATE - DOUBLE	EACH	\$5,455.00	0.5	\$2,727.50		\$2,727.50			1	\$5,455.00
68	2557.503	WIRE FENCE DESIGN SPECIAL VINYL COATED	LIN FT	\$47.15	77	\$3,630.35		\$3,630.35			154	\$7,261.10
69	2563.601	TRAFFIC CONTROL	LUMP SUM	\$9,150.00	0.10	\$9,150.00		\$9,150.00			1	\$9,150.00
70	2564.502	INSTALL SIGN TYPE SPECIAL	EACH	\$300.00				\$4,800.00			16	\$4,800.00
71	2564.502	INSTALL SIGN	EACH	\$225.00	6	\$1,350.00		\$5,625.00			31	\$6,975.00
72	2564.602	DELINEATOR / MARKER	EACH	\$100.00	5	\$500.00					5	\$500.00
73	2564.618	SIGN	SQ FT	\$110.00	240	\$26,400.00		\$3,740.00			274	\$30,140.00
74	2571.524	CONIFEROUS TREE 6 HT 888	EACH	\$690.00	4	\$2,600.00		\$2,600.00			8	\$5,200.00
75	2571.524	DECIDUOUS TREE 6 HT 888	EACH	\$550.00	4	\$2,200.00					7	\$3,850.00
76	2573.502	SILT FENCE, TYPE MS	LIN FT	\$4.50	188	\$846.00		\$846.00			376	\$1,692.00
77	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$140.00	14	\$1,960.00		\$14,700.00			119	\$16,660.00
78	2573.501	STABILIZED CONSTRUCTION EXIT	LUMP SUM	\$5,000.00	0.10	\$500.00		\$4,500.00			1	\$5,000.00
79	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LIN FT	\$5.25	5	\$26.25		\$656.25			130	\$682.50
80	2574.505	SOIL BED PREPARATION	ACRE	\$500.00	0.3	\$150.00		\$1,200.00			2.7	\$1,350.00
81	2574.507	COMMON TOPSOIL BORROW	CU YD	\$60.00	300	\$18,000.00		\$12,000.00			500	\$30,000.00
82	2574.508	FERTILIZER TYPE 3	LB	\$4.00	67	\$268.00		\$1,972.00			560	\$2,240.00
83	2575.505	SEEDING	ACRE	\$1,200.00	0.3	\$360.00		\$2,880.00			2.7	\$3,240.00
84	2575.505	RAPID STABILIZATION METHOD 3	M GAL	\$590.00	12	\$6,600.00		\$39,600.00			84	\$46,200.00
85	2575.508	SEED MIXTURE 25-151	LB	\$6.50	100	\$650.00		\$6,194.50			1053	\$6,844.50
86	2575.508	HYDRAULIC REINFORCED FIBER MATRIX	LB	\$1.90	1269	\$2,411.10		\$18,209.60			10853	\$20,620.70
87	2575.604	ROLLED EROSION PREVENTION CATEGORY 20	SQ YD	\$2.50	223	\$557.50		\$1,965.00			1009	\$2,522.50
88	2575.605	TURF ESTABLISHMENT	ACRE	\$2,000.00	0.3	\$600.00		\$4,800.00			2.7	\$5,400.00
89	2582.503	6" SOLID LINE MULTI-COMPONENT	LIN FT	\$0.58	641	\$371.78		\$945.00			1282	\$743.56
90	2582.503	8" SOLID LINE MULTI-COMPONENT	LIN FT	\$10.90				\$209.00			90	\$945.00
91	2582.503	12" SOLID LINE MULTI-COMPONENT	LIN FT	\$11.00	19	\$209.00					38	\$418.00
92	2582.503	6" BROKEN LINE MULTI-COMPONENT	LIN FT	\$0.58	20	\$11.60		\$11.60			40	\$23.20
93	2582.503	12" DOTTED LINE MULTI-COMPONENT	LIN FT	\$17.00	104	\$1,768.00		\$1,768.00			208	\$3,536.00
94	2582.503	6" DOUBLE SOLID LINE MULTI-COMPONENT	LIN FT	\$1.16	245	\$284.20		\$21,963.44			19179	\$22,247.64
95	2582.503	6" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	LIN FT	\$1.10	739	\$812.90		\$39,678.10			36810	\$40,491.00
96	2582.518	PAVEMENT MESSAGE PREFORM THERMOPLASTIC GROUND IN	SQ FT	\$26.00	99	\$2,574.00		\$1,736.00			161	\$4,310.00
97	2582.518	CROSSWALK PREFORM THERMOPLASTIC GROUND IN	SQ FT	\$21.00	390	\$8,190.00		\$8,190.00			780	\$16,380.00
98	2582.618	PAVEMENT MARKING SPECIAL	SQ FT	\$17.00	71	\$1,207.00		\$1,207.00			142	\$2,414.00
					\$669,442.74		\$4,216,264.01		\$368,293.25		\$5,254,000.00	
					Construction Total		\$4,216,264.01		\$368,293.25		\$5,254,000.00	
					Design Engineering		\$30,031.58		\$205,665.62		\$235,697.20	
					Construction Engineering		\$31,828.68		\$213,007.32		\$244,836.00	
					City of GR Participation		\$731,303.00		\$5,003,230.40		\$5,734,533.40	
					Itasca County Participation							



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: May 23, 2022

AGENDA ITEM: Consider a second amendment with Waste Management for refuse and recycling

PREPARED BY: Matt Wegwerth

BACKGROUND:

The City and Waste Management have had a license agreement for refuse and recycling within the City since 2007. In 2017, amendment one was processed in 2017 which extended the agreement 5 years and adjusted rates. This amendment expires on July 31, 2022. The attached amendment two extends the current agreement, while adjusting rates to match industry standards.

Attached is the proposed amendment two and amendment one for reference.

REQUESTED COUNCIL ACTION:

Make a motion approving a second amendment with Waste Management for refuse and recycling within the City

**SECOND AMENDMENT TO THE
LICENSE AGREEMENT**

This Second Amendment (the “Amendment”) to the License Agreement is made and entered into this ___ day of _____, 2022, between the City of Grand Rapids, Minnesota (“Licensor”) and Waste Management of Minnesota, Inc. (“Licensee”).

Recitals

- A. The Licensor and Licensee entered into the License Agreement on August 1, 2012 and amended on April 10, 2017 (the “License”).
- B. The Licensor and Licensee each desire to amend the License to provide for the following changes:

Agreement

The parties agree to amend the License in the following manner:

- 1. The term of the License shall be extended for the second additional five (5) year term commencing August 1, 2022 through and including July 31, 2027 (“Term”).
- 2. The License may be extended for an additional 5 year term upon mutual written agreement between the Licensor and Licensee notifying the other party ninety (90) days in advance of the end of the License.
- 3. The pricing information contained in Attachment A to the License shall be replaced entirely by the Attachment A attached hereto and incorporated into the License by reference.

Except as aforementioned herein, all other terms of the License would continue in full force and effect.

IN WITNESS WHEREOF, Licensor and Licensee have entered into this Second Amendment to License Agreement that was executed on August 1, 2012. All terms of said License remain in full force and effect unless modified by this Amendment.

CITY OF GRAND RAPIDS

WASTE MAMANGEMENT OF MINNESOTA, INC.

BY: _____
Mayor Dale Christy

BY: _____

Its: _____

ATTEST:

BY: _____

Kim Gibeau-Johnson
City Clerk

Its: _____

By: _____
Chad B. Sterle, City Attorney
Approved as to Form and Content

Monthly Refuse and Recycling Rates Per Household

	<u>Cart Sizes</u>	
32 -35 Gallon (Senior Rate)		\$9.38* per month
32-35 Gallon		\$16.99* per month
60-65 Gallon		\$20.99* per month
90-96 Gallon		\$25.99* per month
Recycling, Any Size		\$5.11 per month
Recycling, Additional Cart		\$0.00

*All refuse prices are exclusive of Tax, and would begin as shown August 1, 2022.

Licensee shall provide a 32, 64, or 96 gallon recycling cart at the \$5.11 per month rate to each customer who purchases trash collection. If a larger or additional recycling cart is needed, the larger or extra cart will be provided at no additional charge.

Residential trash and recycling collection shall be scheduled on the same day of the week.

Waste Management will implement an annual price adjustment on the anniversary of the contract starting with first adjustment on 8/1/2023. The scheduled increase per cart will be 100% of the change in the Consumer Price Index (“CPI”) Water, Sewer, Trash (“WST”) 12 month rolling average published by the Bureau of Labor Statistics.

In addition, the charges shall be adjusted to reflect any new or increases in disposal costs, federal, state, county, or local taxes or fees.

Waste Management’s Donations to the City of Grand Rapids

- Curbside Spring and Fall yard waste clean ups
- Riverfest garbage and recycling up to five 8-yard containers (5 trash/3 recycling) and 40 carts
- Grand Jam garbage and recycling up to five 8-yard containers (5 trash/3 recycling) and 40 carts
- Grand Rapids High School two \$500.00 Scholarships Annually

Fuel Surcharge Table for the City of Grand Rapids

The published index for determining monthly diesel prices will be the Department of Energy’s (DOE) “Weekly Retail On-Highway Diesel Prices” for the Midwest region. The price published for the first Monday of the month will be used as that month’s diesel fuel price. The prices can be viewed at the DOE’s website: (“EIA/DOE”). If diesel fuel is below \$5.00 per gallon, the fuel surcharge will be 0 percent. If diesel fuel is at or above \$5.00 per gallon, the following percentages will apply to Waste Management’s base rate.

<u>Diesel Fuel Price per Gallon</u>	<u>Fuel Surcharge</u>
<\$5.00	0%
\$5.00 to \$5.24	2%
\$5.25 to \$5.49	4%
\$5.50 to \$5.74	5%

For every \$0.25 per gallon increase above \$5.75 The Fuel Surcharge will increase by 1%

Kim Gibeau

From: Tom Pagel
Sent: Monday, July 22, 2019 2:47 PM
To: Kim Gibeau
Subject: FW: Grand Rapids Rates: Disposal Cost Increases

Tom Pagel
City Administrator
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662
Office: 218-326-7626
Mobile: 218-398-0584
Fax: 218-326-7608

From: Siebels, Diana <dsiebels@wm.com>
Sent: Tuesday, September 4, 2018 12:20 PM
To: Tom Pagel <tpagel@ci.grand-rapids.mn.us>
Subject: Grand Rapids Rates: Disposal Cost Increases

Good morning Tom,

I hope things have been well with you, and that you had an enjoyable Labor Day weekend.

It has been an exceptionally busy last few months in the Itasca County area. We have been working hard with Itasca County on an extension for the Transfer Station, along with a new disposal pricing system at a single rate instead of the volume based tiers.

This project is coming to a close, and WM will continue to operate the Transfer Station. However, during this process, the waste transportation costs from our contracted hauler increased a very large percentage. We will be adjusting the customer rates in relation in the area, which will affect the pricing for Grand Rapids. These changes are expected for 10/1/2018.

With the new Contract and rate schedule for Grand Rapids, I wanted to notify you of the pricing changes for the carted services. All three sizes are affected, and outlined below.

<i>Service Level</i>	<i>Monthly Service Rate Change</i>
32T	\$0.32/mo
64T	\$0.53/mo
96T	\$0.79/mo

This is what the actual billed pricing will look like:

	Size	Rate	9.75% MN Tax	Monthly	Quarterly
Current Pricing					

8/1/17 - 9/30/2018	32 Gal Limited	6.81	0.66	7.47	22.41
	32 Gal	13.83	1.35	15.18	45.54
	64 Gal	17.33	1.69	19.02	57.06
	96 Gal	21.24	2.07	23.31	69.96
	Recycling	3.15	N/A	3.15	9.45
Disposal Increase Pricing					
10/1/2018 - 7/31/2020	32 Gal Limited	7.13	0.70	7.83	23.49
	32 Gal	14.15	1.38	15.53	46.59
	64 Gal	17.86	1.74	19.60	58.80
	96 Gal	22.03	2.15	24.18	72.54
	Recycling	3.15	N/A	3.15	9.45

If you have any questions, please do not hesitate to ask.

Diana Siebels
Public Sector Rep II
dsiebels@wm.com

Waste Management
3101 W Superior St
Duluth, MN 55806
Cell 218-206-1712

Recycling is a good thing. Please recycle any printed emails.

AMENDMENT
TO THE
LICENSE AGREEMENT

This amendment (“Amendment”) to the License Agreement is made and entered into this 10th day of April, 2017, between the City of Grand Rapids, Minnesota (“Licensor”) and Waste Management of Minnesota, Inc. (“Licensee”).

Recitals

The Licensor and Licensee entered into the License Agreement on August 1, 2012 (“License”). The Licensor and Licensee each desire to amend the License to provide for the following changes:

1. The term of the License shall be extended for the first additional five (5) year term commencing August 1, 2017 to July 31, 2022 (“Term”).
2. The pricing information contained in Attachment A to the License shall be replaced entirely by the Attachment A attached hereto and incorporated into the License by reference.
3. Both paragraphs of Section F.4 (a) shall be entirely deleted because rate increases for the term of the extension are set forth in Attachment A attached hereto.
4. Section J. shall be enhanced to include Subsection 3: Termination Without Cause: On or after August 1, 2019 through the remaining Term, either party may terminate this License for any reason by providing 365 days’ written notice to the other party. Each party shall diligently pursue its obligations under this License until the date of termination.

Except as aforementioned herein, all other terms of the License would continue in full force and effect.

IN WITNESS WHEREOF, Licensor and Licensee have entered into this Amendment to License Agreement that was executed on August 1, 2012. All terms of said License remain in full force and effect unless modified by this Amendment.

CITY OF GRAND RAPIDS

BY: Dale Adams
Mayor Dale Adams

**WASTE MANAGEMENT OF MINNESOTA,
INCORPORATED**

BY: Chuck Byh
Its: VP - Area Controller

ATTEST:
Tom Pagel
Tom Pagel
City Administrator

BY: Miana Siebke
Its: Public Sector Rep.

ATTACHMENT A

Monthly Refuse and Recycling Rates Per Subscribed Household

Cart Sizes	August 1, 2017 - July 31, 2020	August 1, 2020 - July 31, 2022
32 – 35 Gallon (Senior Rate)	\$7.47* per month	\$7.63* per month
32 – 35 Gallon	\$15.18* per month	\$15.49* per month
60 – 65 Gallon	\$19.02* per month	\$19.40* per month
90 – 96 Gallon	\$23.31* per month	\$23.77* per month
Recycling, Any Size	\$3.15 per month	\$3.21 per month
Recycling, Additional Cart	\$0.00 per month	\$0.00 per month

*All refuse prices are inclusive of Tax, and would begin as shown August 1, 2017.

Licensee shall provide a 32, 64, or 96 gallon recycling cart at the \$3.15 per month rate to each customer who purchases trash collection. If a larger or additional recycling cart is needed, the larger or extra cart will be provided at no additional charge.

Residential trash and recycling collection shall be scheduled on the same day of the week.

Collection of trash from the Central Business District cans one time per week: \$130.00

Metered Per Bag Rate \$5.00 (includes tax).

Extra tags: \$3.00 (includes tax) per tag. Available in packages of 10 (ten).

Licensee will also operate a Saturday Recycling Drop Off Facility located at:
 Super One Foods (Formerly Cub Foods)
 2410 Pokegama Avenue South
 Grand Rapids
 *or any other mutually agreed upon location in the City of Grand Rapids

Above rates reflect a scheduled fixed price adjustment on August 1, 2020 of the License. The scheduled increase will be at a rate of 2%. In addition, the charges shall be adjusted to reflect any new or increases in disposal costs, federal, state, county, or local taxes or fees. If disposal cost increases equal \$0.50 per home per month or more, Waste Management will notify the City in advance.

Additional Items

Item Description	Cost per Item
Appliances (washers, dryers, stoves, dishwashers, hot water heaters)	\$40.00
Air Conditioners	\$40.00
Mattress	\$25.00
Sofa	\$30.00
Chair, Kitchen	\$ 5.00
Chair, Stuffed	\$20.00

Tax is not included in per item cost



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: May 23, 2022

AGENDA ITEM: Consider accepting Grand Rapids EDA Annual Report for the year 2021.

PREPARED BY: Community Development Department

BACKGROUND:

The Bylaws of the Grand Rapids Economic Development Authority establish that: "GREDA shall prepare an annual report describing its activities and providing an accurate statement of its financial condition, together with additional matters and recommendations it deems advisable for the economic development of the City of Grand Rapids".

The attached GREDA 2021 Annual Report is provided to fulfill that obligation.

REQUESTED COUNCIL ACTION:

Make a motion to accept the Grand Rapids EDA Annual Report for the year 2021.

Grand Rapids Economic Development Authority

2021 Annual Report



Prepared by:

Rob Mattei
Director of Community Development
GREDA Executive Director

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2022 GREDA Work Plan	16-20



Mission

The Mission of the Grand Rapids Economic Development Authority (GREDA) is to advance the growth of our local economy through efforts focused on business recruitment, retention and expansion.

As the City's economic development agent, GREDA strives to provide a high level of service, in order to encourage economic investment and prosperity in the City of Grand Rapids and the surrounding region. GREDA works closely with businesses to: identify creative solutions to challenging problems, generate enhanced opportunities for growth, and help them achieve their short- and long-term goals.

Governance

The Grand Rapids Economic Development Authority is a public body governed by Minnesota Statute chapter 469, and Enabling Resolutions enacted by the City Council of the City of Grand Rapids.

The management of all of the affairs, property and business of GREDA is vested in a Board of Commissioners consisting of 7 persons, 2 of which must be members of the City Council. GREDA annually elects its Officers, which include a President, Vice President, Secretary/Treasurer, and Asst. Treasurer. Staff support is provided to GREDA primarily through the Community Development Department, with the Director of Community Development acting as the GREDA Executive Director, and with the Community Development Administrative Assistant acting as the Recorder.

The GREDA Board of Commissioners includes the following volunteers:

Member	Position	Affiliation/Occupation	Term Expires
Sholom Blake	President	Private Business Owner/CPA	3/1/25
Tasha Connelly	Commissioner	City Council/Student Support Specialist	12/31/22 Concurrent with Council Term
Wayne Bruns	Commissioner	Banking Executive	3/1/25
Al Hodnik	Vice President	Ret. Business Executive	3/1/27
Cory Jackson	Secretary/Treas.	Business Financial Officer	3/1/23
Mike Korte	Commissioner	Economic Development Loan Officer	3/1/24
Rick Blake	Commissioner	City Council/Retired Elec. Engineer	12/31/22 Concurrent with Council Term

*The Director of City Finance serves as the Asst. Treasurer

Also providing valued service to the GREDA during 2021 was John O'Leary (serving on the GREDA from 2019-2021).

Article VII, Section 1, of the Bylaws of the Grand Rapids Economic Development Authority establishes that: "GREDA shall prepare an annual report describing its activities and providing an accurate statement of its financial condition, together with additional matters and recommendations it deems advisable for the economic development of the City of Grand Rapids."

This report summarizes GREDA's activities and financial condition for the year ending December 31, 2021.

Respectfully submitted,



 Sholom Blake, Grand Rapids EDA President



Development Property and Leasable Assets

Beginning in 1969, GREDA and its predecessor organization, the Grand Rapids Industrial Park Commission, have invested in the creation of four industrial park areas in Grand Rapids. Those industrial parks have become the home for 24 businesses, providing over 1,000 jobs in our community.

The attraction and location of industrial business in our community is pursued by GREDA within a competitive environment. Communities in the Arrowhead Region, including Grand Rapids, have had to counterbalance weaknesses, such as our distance from major market areas, by providing incentives to businesses for locating in our community. A primary means of providing that incentive involves providing development sites for business location at a competitive rate, most often below actual cost.

GREDA has also actively pursued the development of underutilized properties in the Downtown and Mississippi Riverfront areas. As examples, the GREDA has sold land, which has led to the development of the Glorvigen office building, KAXE Northern Public Radio station, and the Rapids Brewing project. The GREDA also exercised their authority to purchase and sell lands in support of the private redevelopment of Block 37, located at the corner of TH 2 and TH 169. The GREDA currently owns property in Blocks 20 & 21, immediately north of the Library, which they continue to market to developers interested in creating professional office, residential and other compatible uses. The GREDA also owns and markets for sale and development the former North Country Recycling property, a site referred to as the Block 5 Site. GREDA also acquired the VFW/Rose properties within Block 18 downtown, following the fire that destroyed those buildings in March of 2020.

Land Inventory Summary:

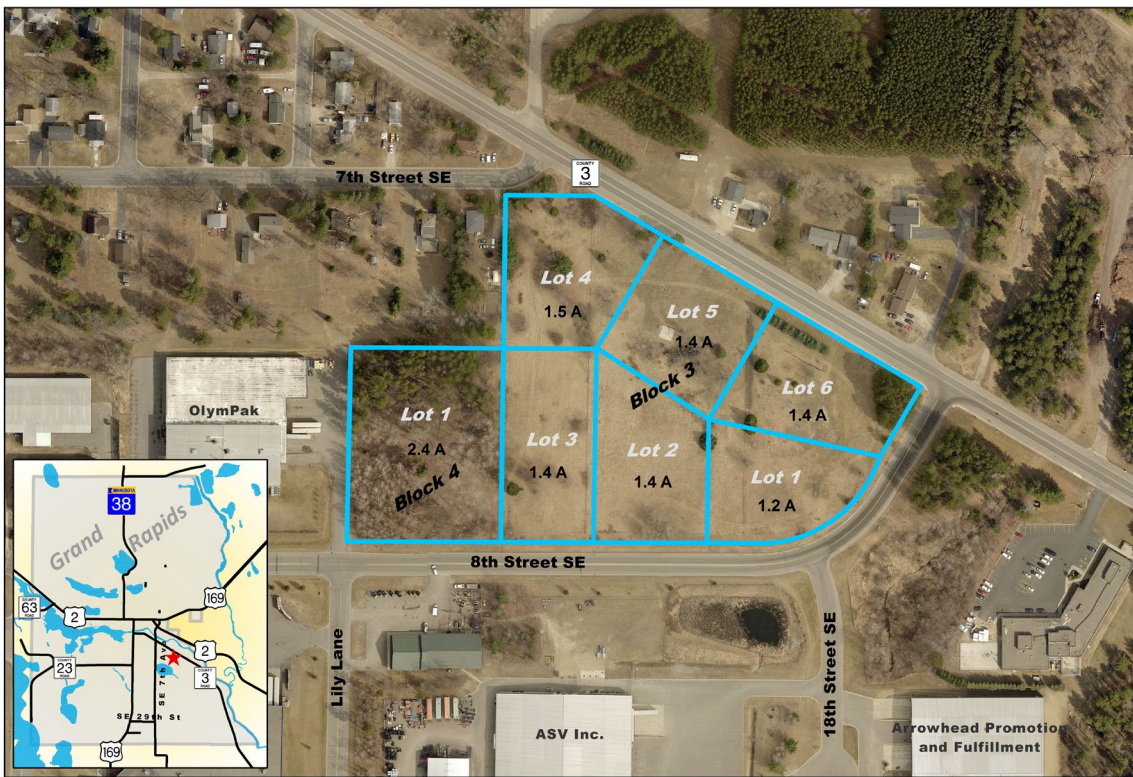
Site Description	Number of Developable Lots (GREDA Owned)	Acreage Total
Industrial Park Two	1	2.38
Industrial Park East	6	8.30
Airport South Industrial Park — Phase 1 & 2	11	17.61
Airport Property (unplatted)	1	20.0
Blocks 20 & 21 Riverfront Dev. Site	1	1.46
Block 5 Riverfront Dev. Site	1	1.8
Block 18 — Downtown Site	1	0.16
Totals:	22	51.71

Central School:

The City redeveloped Central School in 1983 and has since operated it as a multi-tenant leased space for a mixture of commercial retail and office uses. Central School contains 15 suites totaling 10,250 square feet of leasable space. In 2014, the City Council tasked GREDA with the management of leasing. At the time of this report, 49% of the Central School space is occupied.

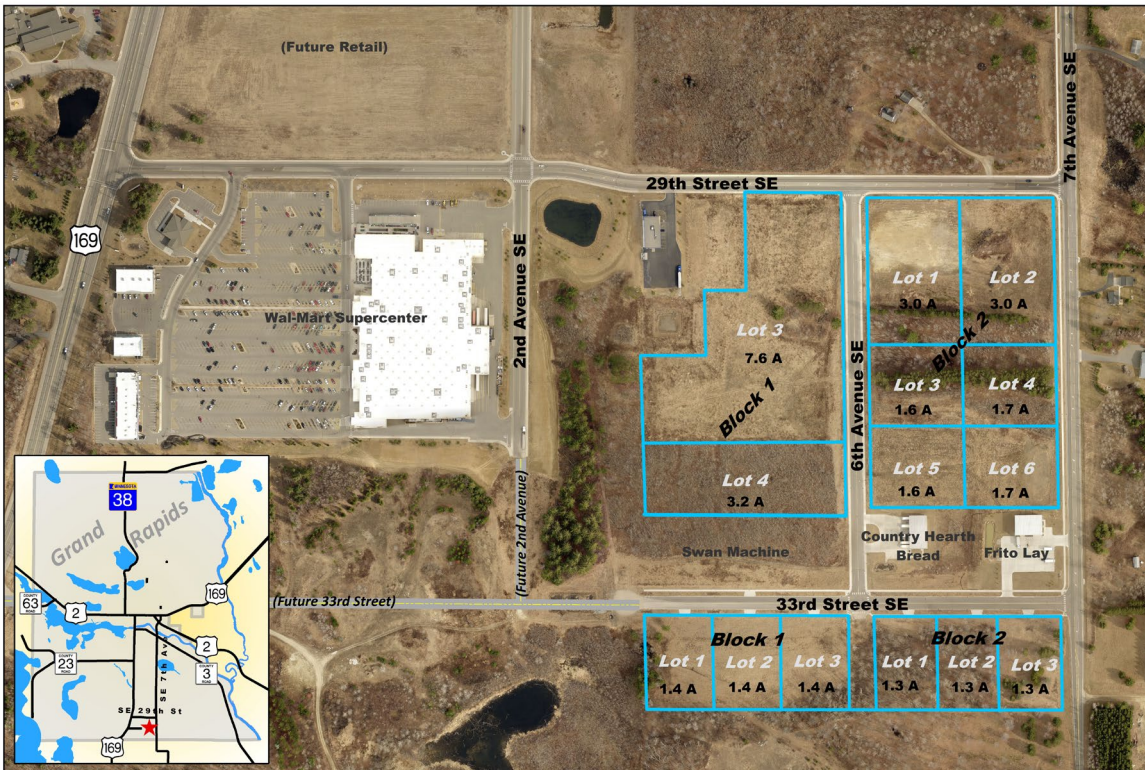


Grand Rapids Industrial Park East



Legend
 Available Lot(s)

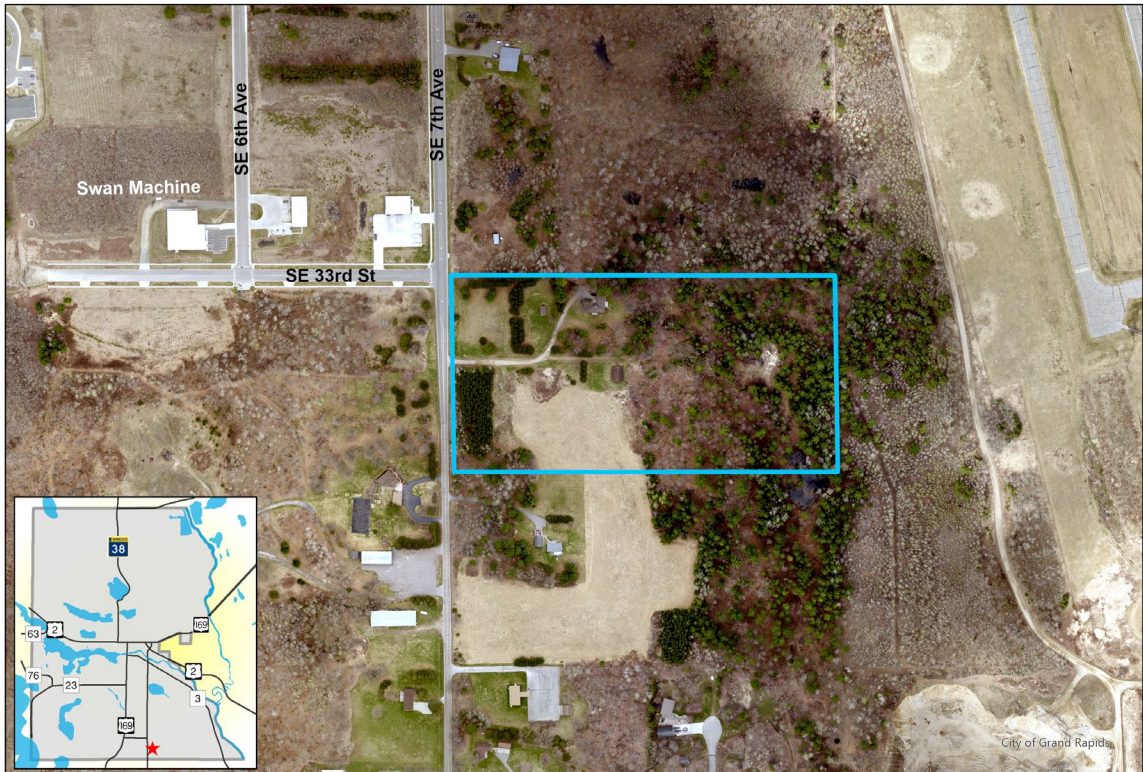
Grand Rapids Airport South Industrial Park: Phases I & II



Legend
 Available Lot(s)



Grand Rapids Airport Property (unplatted)



0 125 250 500 750 1,000 Feet

Legend

Available Lot(s)

Grand Rapids "Blocks 20 & 21" and "Block 5" Commercial Sites

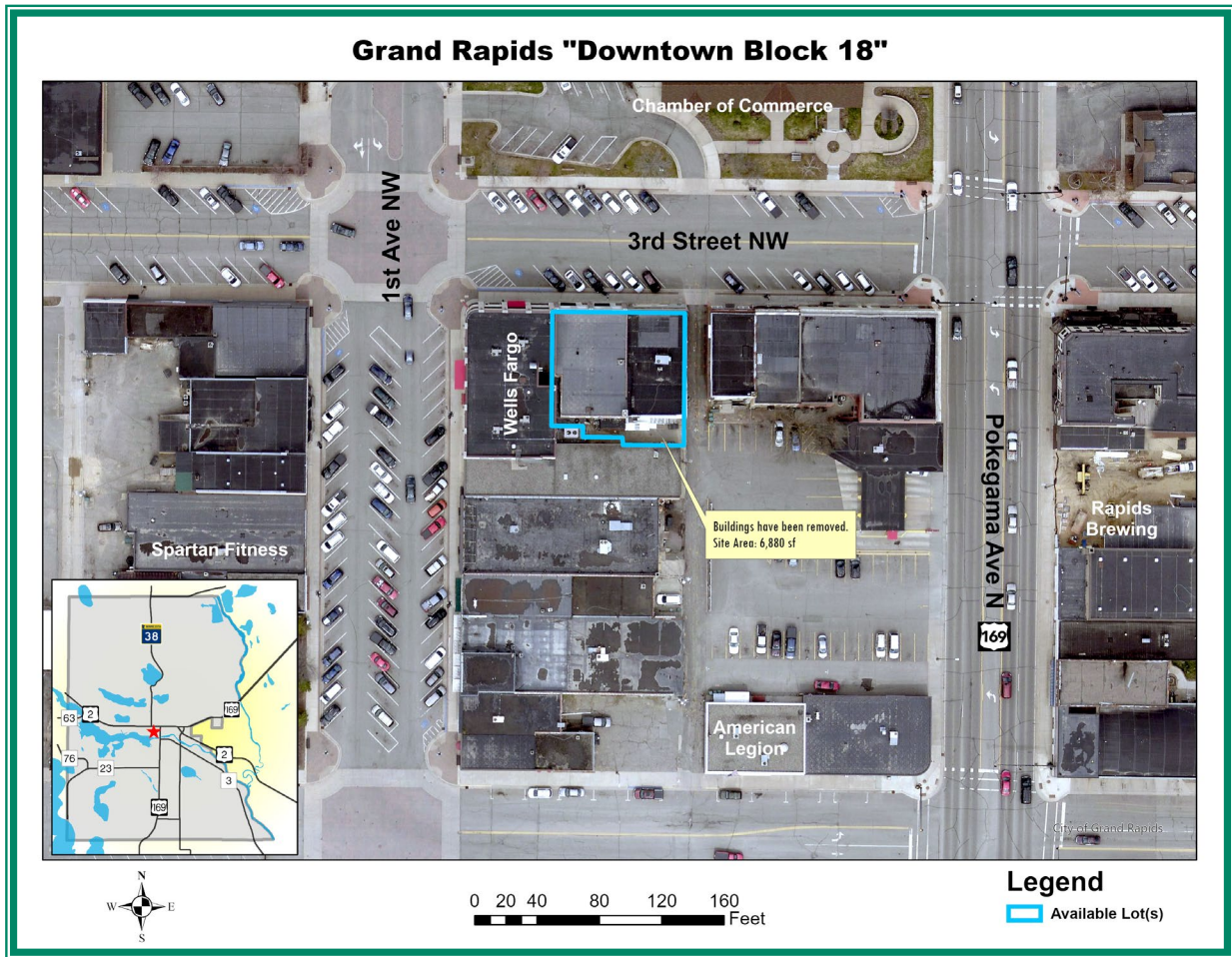


0 50 100 200 300 400 Feet

Legend

Available Lot(s)





Business Assistance Programs

In order to meet business' needs, GREDA commonly pools their resources together with those of other local, state and federal economic development agencies. Examples of those business assistance programs are listed in the following table:

Source	Program
Federal EDA	<ul style="list-style-type: none"> ▪ Public Works Grant ▪ Economic Adjustment Grant ▪ Economic Development Planning Grant
Iron Range Resources and Rehabilitation Board	<ul style="list-style-type: none"> ▪ Commercial Redevelopment Program ▪ Development Infrastructure Program ▪ Business Financing
Department of Employment and Economic Development (DEED)	<ul style="list-style-type: none"> ▪ Business Development Public Infrastructure Grant ▪ Minnesota Investment Fund ▪ Small Cities Development Program ▪ Job Creation Fund ▪ Redevelopment Grant Program ▪ Contamination Investigation and Cleanup ▪ Job Skills Partnership Program
Itasca Economic Development Corporation (IEDC)	<ul style="list-style-type: none"> ▪ Building Development Loan Program
City of Grand Rapids	<ul style="list-style-type: none"> ▪ Tax Increment Financing ▪ Tax Abatement

Commercial Building Improvement Loan (CBIL) Program - In certain situations, the underwriting standards used by private financial institutions would constrain their willingness or ability to provide a complete, attractive, financing package to a small business seeking to invest in property improvements. GREDA has created and maintains a revolving loan fund, named the Commercial Building Improvement Loan (CBIL) Program, which is intended to leverage private sector investment. The GREDA CBIL Program fills this capital market void by providing below market rate financing to eligible commercial enterprises within the City of Grand Rapids.

The CBIL is intended primarily to help building owners and tenants improve the appearance and function of their existing buildings. Secondary benefits of the CBIL program include: the removal of blight, increased competitiveness, strengthening of the tax base and improved viability of small businesses in the Grand Rapids commercial districts.

Eligible improvements to any retail/commercial building or site are qualified for consideration under the CBIL, within the following business zones: (LB, GB, CBD, SGB, SLB, I-1, SI-1). Program funds may be used for: building construction and expansion, building renovation and remodeling, landscaping and parking lot improvements and signage.

Thousand Lakes Sporting Goods

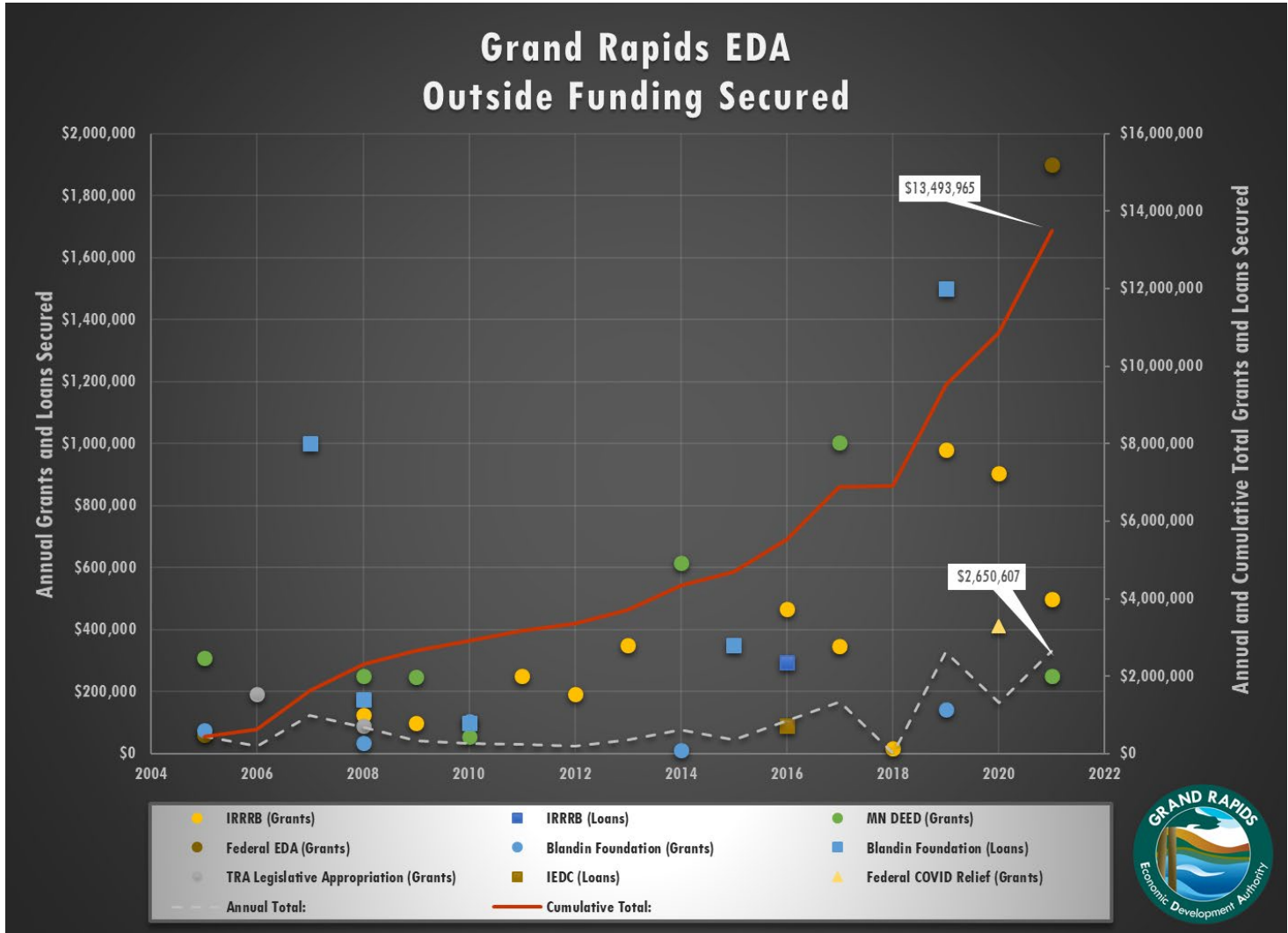


The Commercial Building Improvement Loan Program funds may finance up to 75% of the project cost, or \$40,000, which ever may be less. The interest rate for improvement loans is currently set at two percent (2%), with a maximum term of 5 years. Loans are amortized over a twenty year period with a balloon payment due at the end of the term, with no penalty for early payment.

There currently is a portfolio of nineteen loans with a combined principal loan amount of \$613,693.



The following chart provides an sixteen year history of the outside funding secured by GREDA:



GREDA views regular interaction with resident companies, such as through a Business Retention and Expansion (BRE) program of structured interviews, as an important component of the Grand Rapids area economic development action plan. The importance of BRE is highlighted by a well-known statistic: “up to 80 percent of new jobs and capital investment in any community is generated by existing businesses”.¹

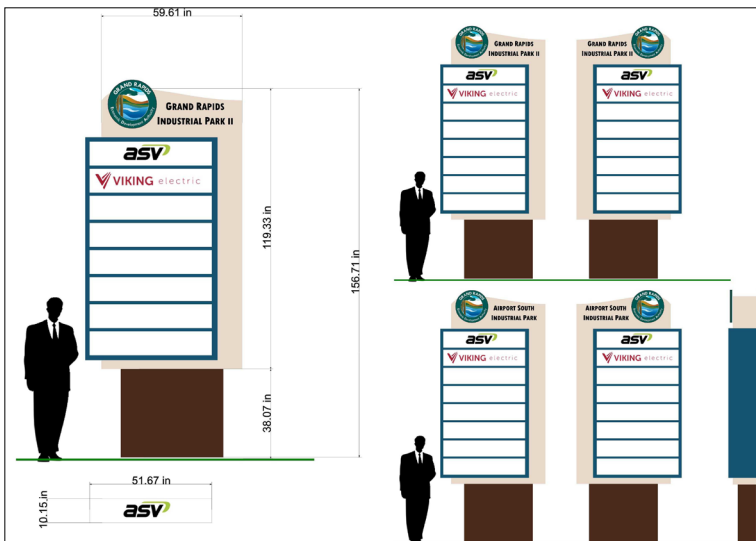
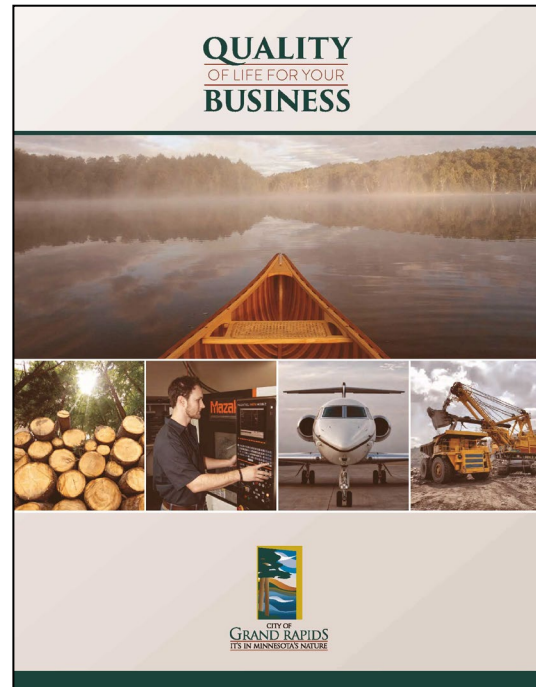
GREDA supports and is directly involved in renewed efforts between the Grand Rapids Area Chamber of Commerce and Itasca Economic Development Corporation in the expanded implementation of their “Grow Itasca” BRE program. The information collected through the business interviews done by the Grow Itasca group, assist GREDA in better understanding and serving our local business’ needs.

This is not to say, however, that GREDA disregards the value of business attraction efforts, as evidenced by their expanding industrial park areas. With a well-rounded inventory of sites to offer, GREDA has begun to dedicate additional resources to their marketing efforts, including:

- ❖ Updated electronic and printed brochures featuring their property
- ❖ An increased presence on the *northlandconnection.com* regional business portal
- ❖ The GREDA website launched in September 2011 at www.grandrapidseda.com with updated property listing/mapping functions added in 2018.
- ❖ GREDA twitter account launched October 2012: @GR_EconDevAuth
- ❖ Industrial Park entrance signs proposed in 2022



¹ “The Job Generation Process.” Dr. David Birch, MIT Economist



DEED Small Cities Development Program (SCDP) Grant

- ❖ GREDA completed implementation of their third DEED Comprehensive SCDP grant, awarded to the City over the last 10 years.
- ❖ In combination, these three SCDP grants have allowed GREDA to provide an additional \$665K of deferred/forgivable loans of up to \$32,000 to 23 commercial building rehabilitation projects in targeted areas of Grand Rapids.
- ❖ The recently completed SCDP program assisted in the rehabilitation of 10 commercial buildings and 23 owner-occupied single-family homes.



Redevelopment Loan Fund

- ❖ The Blandin Foundation has re-established a \$1,000,000 Program Related Investment (PRI) with GREDA for the Redevelopment Loan Fund.
- ❖ This fund allows timely access to short-term bridge and gap financing for commercial acquisitions and activities that lead the redevelopment of blighted/substandard/underutilized commercial property.
- ❖ The interest on each loan will be within a range of 0% to 0.25% over Prime, depending on project specifics and whether the loan is being made to GREDA or if GREDA is using the funds to make a loan to a private developer.

ASV/Yanmar Expansion Project

- ❖ For the past fourteen months staff has been in discussions with ASV/Yanmar officials, IRRR and DEED regarding business assistance to support a potential expansion that would add significant employment and capital investment in the Grand Rapids facility over the next four years.
- ❖ As authorized previously by the Council, staff has submitted a \$350,000 Development Infrastructure grant request to IRRR and supported a DEED Job Creation Fund request of \$850,000. GREDA has submitted a \$450,000 DEED Minnesota Investment Fund (MIF) request, which would come to GREDA as a grant for the purpose of providing a low interest loan with forgivable terms to ASV/Yanmar for equipment purchases.
- ❖ On April 5, 2022, IRRR approved the \$350,000 grant request and \$1,000,000 of low interest financing for equipment.
- ❖ This project is estimated to add over 300 direct jobs in the next four years and be a \$9.5M capital investment.



Voyageur Capital - Redevelopment of former Ainsworth OSB Plant

- ❖ Actively working with Voyageur Capital to coordinate the City's design of public infrastructure (sanitary sewer and water) to serve the 130-acre site and 400,000 sf facility, which will facilitate Voyageur's plans to redevelop the facility into a multi-tenant industrial/warehousing/distribution facility.
- ❖ Actively working with a prospective tenant, together with DEED and IRRR, on potential business assistance for the redevelopment and occupancy of space for a wood product industry.

Grand Rapids/Cohasset Infrastructure Extension

- ❖ Funding for the \$3.9M infrastructure project, which will extend sanitary sewer and water infrastructure to serve the former Ainsworth OSB Plant in Grand Rapids, as well as approximately 60 acres of undeveloped property in Cohasset owned by IEDC, came together in 2021.



Grants	Contributions		
Federal EDA	\$1,901,000	City of Cohasset	\$297,000
MN DEED	\$250,000	GRPUC	\$291,000
MN IRRR	\$500,000	IEDC	\$169,000
Totals:	\$2,651,000		\$757,000

- ❖ Surveying and design work, which began in the fall of 2021, is well underway. Permitting for the projects as well as the necessary easements will soon be at a point when project plans will be submitted for review by the Federal Economic Development Administration. We expect to gain approval to bid the project spring of 2022.

GREDA Commercial Building Improvement Loan Program

- ❖ The objective of the CBIL is to fill the financing gap between project costs and private debt financing and private equity by making direct, below market interest, loans to building owners and leaseholders improve the appearance and function of their buildings.
- ❖ Since the restructuring of the program in 2006, GREDA has provided \$976K loans to 30 projects.
- ❖ The CBIL program can provide up to \$40,000 per project. Loans are amortized over 20 years with a 5-year balloon.
- ❖ The interest rate has been lowered from 4% to 2% through the use of PRI funds from the Foundation.

Downtown Plan Update Project

- ❖ Consistent with the Work Plan for 2021 & 2022, GREDA has begun the process of engaging the community in preparing an updated master plan and strategies for the Downtown.
- ❖ The current Downtown Redevelopment Master Plan was completed in 2006. It was encouraging to look back on that plan and see that the majority of the strategies and redevelopment priorities have been implemented. With this plan, we will build upon those successes.

Plat of Great River Acres

- ❖ GREDA continues to market the 13 remaining single-family home sites and one large multi-family site.
- ❖ Two single-family home sites sold and been developed to date, and there has been interest in the multi-family site.
- ❖ Properties are listed on www.grandrapidseda.com

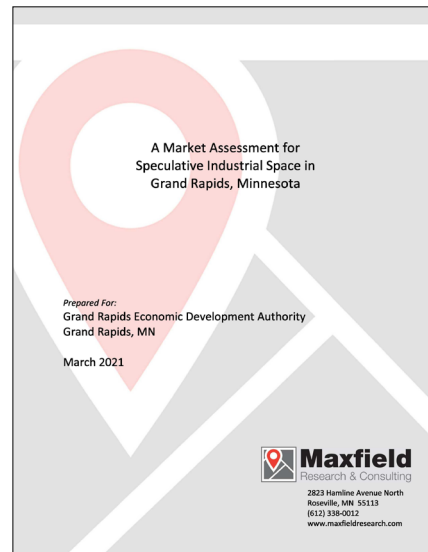
Cambium Development Project/Downtown Block 18 Site

- ❖ GREDA recently extended its Preliminary Development Agreement with Cambium Development for six months.
- ❖ Cambium is pursuing the purchase the GREDA-owned former site of the VFW and Rose buildings on 3rd St. N. and the development of a multiple story, mixed use, commercial building including a restaurant and hospitality component.
- ❖ GREDA submitted this project in a regional request to the DEED Minnesota Main Street Economic Revitalization Program, which may qualify it for a grant of up to \$750,000.



Industrial Market Analysis

- ❖ GREDA hired Maxfield Research to conduct a market analysis examining the unmet need for additional industrial/warehouse/distribution building space.
- ❖ The research confirmed a need for 80,000 sf of additional new, modern, flexible building space over the next five years. The research also examined lease rates in our competing area and proposed a list of building features that would best capture and serve the demand.
- ❖ GREDA followed this research with an architectural study examining the cost of building a 30,000 sf industrial spec. building.
- ❖ This work is being used to attract potential private development interest in a facility that would have Minnesota Flexible as a tenant, when they move from their existing space on the Airport Rd.



Single Family Housing – Redevelopment of former Forest Lake School Site

- ❖ GREDA received title to the site of the former Forest Lake School in 2021. Staff is working with the Greater Minnesota Housing Fund and LHB Architects to prepare a design concept and funding structure for redevelopment of the cleared site as affordable, owner-occupied, single-family housing.
- ❖ Once the concept has and budget has been completed, the public will be engaged for comment, prior to seeking a lead developer.



CITY OF GRAND RAPIDS
ECONOMIC DEVELOPMENT AUTHORITY
 COMBINING STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
 FOR THE TWELVE MONTHS ENDING DECEMBER 31, 2021
 With Comparative Totals for the Year Ending December 31, 2020

	2020 TOTAL	2021 YTD ACTUAL	2021 ANNUAL BUDGET
Fund Balance 1/1/XX:	\$17,096	\$2,880	\$2,880
REVENUES:			
Taxes			
Supplemental Aid		30,000	30,000
Interest - Investments	164	95	400
Interest - Loans	-	-	-
Mortgage Payment	-	-	-
Fund Balance Usage	-	-	-
TOTAL REVENUES	164	30,095	30,400
EXPENDITURES:			
Supplies/Materials	13	12	50
Other Services/Charges	14,367	14,867	15,900
TOTAL EXPENDITURES	14,380	14,879	15,950
REVENUES > EXPENDITURES	(14,216)	15,216	14,450
FUND BALANCE			
Fund Balance Usage	(14,216)	15,216	
FUND BALANCE 12/31/XX	\$2,880	\$18,096	\$17,330



**CITY OF GRAND RAPIDS
ECONOMIC DEVELOPMENT AUTHORITY**
SCHEDULE OF CHANGES IN REVENUE, EXPENDITURES, AND FUND BALANCE
FOR THE TWELVE MONTHS ENDING DECEMBER 31, 2021

Fund Balance 1/1/21 \$872,494

REVENUES:

Taxes	25,175
Supplemental Aid	2,827
ST/MN-DEED Grant	163,590
ST/MN-IRRRB Grant	-
Interest- Investments	6,836
Interest- Loans	6,057
Miscellaneous	472
Natural Gas CIAC Fee	3,705
Manufacturing Hanger Rent	19,064
Rent- EDA House	18,502
Payment from Govt Unit	
Principal-Loan Payments	296,042
Program Related Investment	140,000
Sale of Land held in Inventory	25,500
Loan Proceeds- EW Cap Loan	

TOTAL REVENUES \$707,770

EXPENDITURES:

Blandin Foundation PRI Loan	168,288
Legal	
Ainsworth Facility Redevelopment	13,817
Miscellaneous Projects	10,957
Downtown Block 18-21	149,382
Airport South Industrial Parks	43,127
Comm. Building Improvement Loan Program	121,407
DEED Development Programs	163,590
Manufacturing Hanger Expenses	60,220
Great River Acres Development	28,371
CARES Grant Payments	

TOTAL EXPENDITURES \$759,159

2021 REVENUES > EXPENDITURES (\$51,389)

FUND BALANCE 12/31/21 \$821,105

Please Note:

(1) The Fund Balance includes designations for the Comm Bldg Imprv Loans of \$



The GREDA Board of Commissioners recently completed the development of their 2022 Work Plan. The work plan development process first involved a review of the unfinished business from the 2021 Work Plan, and a review of the goals stated within Economic Development Element of the Comprehensive Plan. From that exercise, the GREDA Commissioners identified a list of potential objectives for 2022. Those potential objectives were examined and ranked by the individual GREDA members, and, through additional group discussion, GREDA approved a list of priorities and a work approach for the issues they will take a lead role in completing and those that they will partner with others on.

In developing the list of priority issues, the GREDA considered the following criteria:

Community impact: If the goal is achieved, will the impact be substantial in the community?

Chances of success: Is the objective reasonably attainable?

Resource availability: Does EDA/City of Grand Rapids possess adequate resources to achieve this goal?

EDA ownership: But for the EDA, will any other entity, commission or department achieve this objective?

The resulting work plan is shown on the following four pages of this report.





Grand Rapids Economic Development Authority 2022 Work Plan

Item 7.

* Results of Issue Identification and Ranking			* Desired Outcomes/Work Approach/Schedule			
Issue/Task/Work Item	Role	Term (years) Short 1-2 Med. 3-5 Long 6+	Q1	Q2	Q3	Q4
Support the needs of industries looking to occupy portions of the Voyager Capital building	Lead	S	<ul style="list-style-type: none"> Work with IRRR, DEED and others to support the new industries with low interest financing for equipment and tenant improvements. 	→		
Market GREDA Services	Lead	S	<ul style="list-style-type: none"> Communicate the many GREDA successes and raise awareness of GREDA programs. 	<ul style="list-style-type: none"> CBIL program marketing with focus on COVID related improvements. 	Consider comprehensive updates to the GREDA website under a new platform	→
Ensure an adequate inventory of industrial sites and facilities exist to accommodate full industrial, warehousing & distribution business expansion and relocation potential.	Lead	S	<ul style="list-style-type: none"> Continue our work with Voyager Capital and APEX in the rehabilitation and leasing of the former Ainsworth factory as a multi-tenant industrial-warehouse-distribution hub. Based upon the results of GREDA's industrial market analysis continue pursuit of an industrial spec building in 2022. 	<ul style="list-style-type: none"> Consider and advise the City on any request for establishment of a TIF Redevelopment District at the Voyager Capital site. 	→	



* Results of Issue Identification and Ranking			* Desired Outcomes/Work Approach/Schedule			
Issue/Task/Work Item	Role	Term (years) Short 1-2 Med. 3-5 Long 6+	Q1	Q2	Q3	Q4
Support the development or redevelopment/infill of strategic commercial sites to achieve growth in the retail sales and service sector.	Lead	S	<ul style="list-style-type: none"> Promote the sale and development of GREDA sites in the Downtown (Block 5, Block 20-21, VFW/Rose) Continue to work with 4A Management group in their plan for a mixed use building on the VFW site, analyze TIF request and advise the City Council, prepare & execute Purchase & Dev. Agreement. 	<ul style="list-style-type: none"> Welcome and support investment interest in the redevelopment of infill sites such as the former K-Mart site, former Ray's Sport and Marine, and former Sawmill Inn site. Monitor the proposed further subdivision of the K-Mart site and development of a 64 unit extended stay hotel. 	<ul style="list-style-type: none"> Identify retail gaps and more actively recruit businesses and developers. 	
Support the retention and growth of existing industries	Lead	S	<ul style="list-style-type: none"> Collaborate with local, regional and state EDO partners to provide support to existing industry, such as ASV/Yanmar, growth plans including grants, loans and workforce recruitment. Prepare/administer grant applications to IRRR Development Infrastructure, DEED JCF & MIF. Analyze TIF and advise City Council 			



* Results of Issue Identification and Ranking			* Desired Outcomes/Work Approach/Schedule			
Issue/Task/Work Item	Role	Term (years) Short 1-2 Med. 3-5 Long 6+	Q1	Q2	Q3	Q4
Pursue initiatives that would support existing and new wood product industries	Lead	M	▪	▪ Support any efforts by Northstar Pellets to re-introduce legislation to establish production incentives for wood pellet production.	▪ Research and consider advocacy for U.S. EPA rule changes that would define wood as carbon neutral so it can be used as an alternative fuel source applicable to a future conversion of MP Unit from coal.	▪
Collaborate with regional EDOs, communities and state agencies to achieve common goals that directly and indirectly benefit the Grand Rapids area.	Partner	S	▪ Provide necessary advocacy/support for the Huber Engineered Wood Products project in Cohasset.	▪ Support local and regional efforts focused on workforce attraction/residential recruitment. Support the development of childcare facilities.	▪	▪
Consider the next steps in supporting local businesses with changes caused by the COVID-19 pandemic	Lead	S	▪	▪ Consider establishing additional incentives, through the GREDA Commercial Building Improvement Loan Program, for improvements aimed at upgraded HVAC/air quality.	▪	▪
Seek out opportunities to support our medical service providers to ensure that Grand Rapids maintains and grows its position as a regional hub.	Lead	M	▪	▪	▪ Communicate with major providers, Grand Itasca and Essentia, about trends toward a stay at home rural health care model and the buildout of services and jobs to support that growth potential.	▪



* Results of Issue Identification and Ranking			* Desired Outcomes/Work Approach/Schedule			
Issue/Task/Work Item	Role	Term (years) Short 1-2 Med. 3-5 Long 6+	Q1	Q2	Q3	Q4
Collaborate with ISD318 to consider appropriate redevelopment of sites following a decision to consolidate and relocate administrative services.	Lead	S	<ul style="list-style-type: none"> Keep in contact with ISD318 administration on the status of their planning and consider if GREDA or others should be involved in the redevelopment of sites. 			
Investigate and advocate for highway transportation route improvements to improve linkages between Grand Rapids and the interstate, the Duluth port and the Iron Range	Partner	L		<ul style="list-style-type: none"> Establish a GREDA sub-committee to work with staff. Discuss with appropriate agencies, government and elected officials the prioritization of divided highways between Grand Rapids and Duluth via Highway 2 as well as completion of the Cross Range Expressway between Taconite and Pengilly. 		





CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: May 23, 2022

AGENDA ITEM: Consider approving final payment in the amount of \$4,112.61 for AP 2021-3, Airport Ramp Lighting Project.

PREPARED BY:

BACKGROUND:

The project is completed and the contractor is requesting final payment. The original contract amount was \$15,322.00 and the final contract amount is \$15,288.70. Approval of this payment will close out the project.

REQUESTED COUNCIL ACTION:

Make a motion to approve final payment in the amount of \$4,112.61 for AP 2021-3, Airport Ramp Lighting Project.

CITY OF GRAND RAPIDS
420 N POKEGAMA AVE
GRAND RAPIDS MN 55744-2662
218-326-7612 FAX#218-326-7608
Email:ap@ci.grand-rapids.mn.us

Item 8.

PARSONS ELECTRIC LLC
5960 NE MAIN ST
MINNEAPOLIS MN 55432

=====
P U R C H A S E O R D E R
=====
P.O. NUMBER: 20221413
P.O. DATE: 04/21/2022
P.O. AMT: \$4,112.61
VENDOR NUMBER: 1601685
REQ. NUMBER:

DELIVER GRAND RAPIDS ITASCA CO AIRPORT
TO: 1500 SE 7TH AVE
GRAND RAPIDS MN 55774
PHONE: 218-326-0893 FAX: 218-326-7608
VENDOR PHONE: 800-403-4832 FAX: 763-571-7210

ATTENTION:
MATT WEGWERTH PAY APP 2-FINAL

DESCRIPTION	ACCOUNT #	HOURS/QTY	COST/UNIT	AMOUNT
AP 2021-3 RAMP LIGHTING FINAL	413-99-00-00-3150	1.00000	4,112.6100	4,112.61
				===== \$4,112.61

ID #41-6005201 ST ID #8022490

E.O.E.\A.A.

REQUESTED
BY: AURIMY GROOM

APPROVED
BY:

 DATE: 5/17/22



Application for Payment
(Unit Price Contract)
No. 2 - Final

Eng. Project No.: GRAIT 159843

Location: Grand Rapids-Itasca County Airport

Contractor	Parsons Electric	Contract Date	May 24, 2021
	4615 Grand Avenue	Pay This Amount	\$ 4,112.61
	Duluth, MN 55807	Contract Amount	\$ 15,322.00

Contract for 2021 Apron Lighting Project

Application Date 4.21.22

For Period Ending 4.15.22

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
Base Bid						
1	Mobilization	LS	1	1	1,393.00	\$1,393.00
2	Remove and Install Luminaire Type	EA	8	8	618.00	\$4,944.00
3	Inspect Pole Components (All A & B	EA	8	8	111.00	\$888.00
4	Remove and Replace Wire, Install	LF	3000	3000	1.05	\$3,150.00
5	Inspect Pole Components (All C Poles)	HR	3	3	111.00	\$333.00
6	Remove and Install Lighting Unit Type	EA	3	3	1,020.00	\$3,060.00
Alternate 1						
7	As-built Apron Lighting	HR	10	10	111.00	\$1,110.00
8	Inspect Underground Circuitry	HR	4	3.7	111.00	\$410.70
Total Contract Amount						\$15,288.70

Application for Payment (continued)

Total Contract Amount	\$ 15,322.00	Total Amount Earned	\$ 15,288.70
Contract Change Order No. _____		Material Suitably Stored on Site, Not Incorporated Into Work	_____
Contract Change Order No. _____		Percent Complete	_____
Contract Change Order No. _____		Percent Complete	_____
Less Previous Applications:		Percent Complete	_____
AFP No. 1: 11,176.09	AFP No. 6: _____	GROSS AMOUNT DUE	\$ 15,288.70
AFP No. 2: _____	AFP No. 7: _____	LESS 0 % RETAINAGE	\$ _____
AFP No. 3: _____	AFP No. 8: _____	AMOUNT DUE TO DATE	\$ 15,288.70
AFP No. 4: _____	AFP No. 9: _____	LESS PREVIOUS APPLICATIONS	\$ 11,176.09
AFP No. 5: _____		AMOUNT DUE THIS APPLICATION	\$ 4,112.61

CONTRACTOR'S AFFIDAVIT

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Payment under said contract, 2021 Apron Lighting Project, Grand Rapids-Itasca County Airport, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date May 6, 20 22

Parsons Electric (Contractor) By [Signature] Project Manager (Name and Title)

COUNTY OF St. Louis) STATE OF Minnesota) SS

Before me on this 6th day of May, 20 22, personally appeared

Tory George known to be, who being duly sworn did depose and say that he is the Project Manager (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein

My Commission expires January 31st, 2023



[Signature] (Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

Short Elliott Hendrickson Inc.

By Lindsay Reidt Date 5.17.22

City of Grand Rapids

By [Signature] Date 5/17/22



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: May 23, 2022

AGENDA ITEM: Consider adopting a resolution amending the Grand Rapids' City Wide Fee Schedule for City Services as noted in "Exhibit A."

PREPARED BY: Matt Wegwerth

BACKGROUND:

The GPZ – Grand Rapids / Itasca County Airport has had a landing fee set for larger aircraft since the late 90’s/early 2000’s. This fee, set at \$3.234 per day, has not been changed since its’ inception. The general theory behind landing fees, is that larger aircraft due more damage to the runway and surrounding pavements, and thus should be responsible to help cover maintenance costs. It is typical for most airports now to charge based on total weight, and not by day. Below is a summary of other regional airports and the fees they currently charge.

Airport	\$ / 1,000 lbs	Est. based 7,500 lbs
Bemidji	\$ 0.68	\$ 5.10
Brainerd	\$ 0.90	\$ 6.75
Duluth	\$ 2.50	\$ 18.75
Hibbing	\$ 1.00	\$ 7.50
Lacrosse	\$ 3.00	\$ 22.50
Grand Rapids	\$ -	\$ -
Average	\$ 1.62	
Proposed	\$ 1.00	

Based on the regional costs, the proposed new landing fee will be \$1.00 per 1,000 lbs. This would be in line with other airports of our size. Attached is a resolution amending the fee schedule.

REQUESTED COUNCIL ACTION:

Make a motion adopting a resolution amending the Grand Rapids' City Wide Fee Schedule for City Services as noted in "Exhibit A."

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 22-

A RESOLUTION AMENDING THE GRAND RAPIDS CITY-WIDE FEE SCHEDULE FOR CITY SERVICES

WHEREAS, Minnesota Law establishes that all municipalities establish fees that are commensurate with service, and they be fair, reasonable, and proportionate to the actual cost of the service for which the fee is imposed; and

WHEREAS, consistent with Minnesota Law, the Grand Rapids Council establishes the rates to be applied, or charges for, specific areas of service, provided by the City, through the adoption and periodic amendment of a fee schedule; and

WHEREAS, from time to time, staff reviews the department fee schedule to ensure consistency with fees charged, for City services provided; and

NOW THEREFORE, BE IT RESOLVED, the Grand Rapids City Council hereby amends the Grand Rapids' City Wide Fee Schedule for City Services as noted in "Exhibit A."

Adopted this 23rd day of May, 2022.

Dale Christy, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

EXHIBIT A

Annual off-sale	\$100.00	Item 9.
Temporary on-sale	\$25.00	
Rollerskating License	\$200.00 per year or fraction thereof	
Brewer Taprooms/Brewpubs		
Taproom/Brewpub Annual On-Sale	\$350.00 includes Sunday sales	
Brewer Annual Off-sale (Growlers)	\$200.00	
Synthetic Drug Establishments	\$600.00 annually	
Sidewalk Café	\$25.00	
Taxicabs	\$25.00 each vehicle	
Fireworks	350.00 – tents, etc.) 100.00 – retail buildings (in store)	
Peddlers, Solicitors and Transient Merchant (Resolution No. 06-110)	\$150.00 per year	
Permit to keep Chickens	\$20.00 per year	
<u>AIRPORT</u>		
<u>Landing Fees</u>	<u>\$1.00 per 1,000 lbs</u>	
CENTRAL SCHOOL BUILDING		
Monthly Rental Fees		
Garden Level	\$11.02 *	
1 st Floor	\$11.97 *	
2 nd Floor	\$11.49 *	
3 rd Floor	\$ 8.58 *	
CIVIC CENTER		
Icetime	\$115.00 per hour – non prime	
	\$168.00 per hour – prime	
	\$200.00 per hour – tournament/competition	
	\$75.00 per hour – Miner’s Pavilion (non-GRAHA)	
Dryfloor space	East Venue	\$700.00 per day – receptions/parties
		\$1,300.00 per day - commercial
		\$1,850.00 – Wedding Receptions
	West Venue	\$600.00 per day – receptions/parties
		\$1,200.00 per day – commercial
	Miner’s Pavilion	\$20.00 per hour – sports
		\$100.00 half day event
		\$200.00 full day event
Lobby space		\$30.00 per hour (minimum 2 hours)
Tables		\$9.00 each
Chairs		\$1.00 each
Linens		TBD
Staging		\$20.00 per 4’ x 8’ section



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: May 23, 2022

AGENDA ITEM: Consider adopting a resolution approving plans and specifications and order advertisement for bids for CP 2022-4, 7th Avenue SE Overlay Project.

PREPARED BY: Matt Wegwerth

BACKGROUND:

City Project 2022-4 involves the milling and overlaying of 10th Street SE from Pokegama Avenue to 7th Avenue SE as well as the milling and overlaying of 7th Avenue SE from the roundabout to the Horn Bridge. Plans and specifications are complete and the project is ready for advertisement. This project will be funded by Municipal State Aid funds.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution approving plans and specifications and order advertisement for bids for CP 2022-4, 7th Avenue SE Overlay Project.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 22-__

A RESOLUTION TO APPROVE PLANS AND SPECIFICATIONS AND ORDER ADVERTISEMENT FOR BIDS FOR 7th Avenue SE Overlay City Project 2022-4

WHEREAS, plans and specifications have been prepared for CP 2022-4, the 7th Avenue SE Overlay Project, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

1. The plans and specification for this project, copies of which were presented to the City Council and on file in the City Engineer’s office, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 10 days, shall specify the work to be done, shall state that bids will be received by the City Engineer until 10:00 a.m., on Thursday, June 23, 2022, at which time they will be publicly opened in the Council Chambers of the City Hall by the City Engineer, will then be tabulated, and will be considered by the Council at the regular meeting of the Council at 5:00 p.m., Monday, June 27th, 2022, in the Council Chambers. Any bidder whose responsibility is questioned during consideration of the bids will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless received and accepted via the online electronic bid service and accompanied by a cash deposit, cashier’s check, bid bond, or certified check payable to the Clerk for 5 percent (5%) of the amount of such bid.

Adopted by the Council this 23rd day of May, 2022.

Dale Christy, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof; and the following voted against same: ; whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: May 23, 2022

AGENDA ITEM: Consider making a motion to add to and hire from the Public Works Part-Time Eligibility List for the 2022 Spring/Summer Maintenance Season.

PREPARED BY: Cynthia Lyman

BACKGROUND:

The Public Works Department hires part-time workers for the Spring/Summer Maintenance Season to work on all city owned property such as parks, athletic fields, right-of-ways, the Itasca Calvary Cemetery and the Itasca County Airport. Ratification for the start of employment for the Eligibility List will be May 24th, 2022 and continue until October 29th, 2022.

There are five new hires to add to the Eligibility List and they will receive wages of \$15.00 per hour. There is one part-time employee who will be retuning this year and he qualifies for the 4th year plus rate at \$16.25 per hour. The cost of these part-time Spring/Summer employees is included in the 2022 Budget.

REQUESTED COUNCIL ACTION:

Make a motion to approve additions to and hire from the Public Works Part-Time Eligibility List for the 2022 Spring/Summer Maintenance Season.

PW 5-23-22 Additions to the Spring/Summer PT Eligibility List:

<u>New Hires: \$15.00</u>	<u>2nd Year Hires: \$15.25</u>	<u>3rd Year Hires: \$15.50</u>	<u>4th Year Hires: \$16.00</u>	<u>4th Year +: \$16.25</u>
McKenzie Cole				Tanner Shepard
Benjamin Bonner				
Miya Storlie				
Caden Hofstad				
Joseph Lessin				



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 5/23/2022

AGENDA ITEM: Consider appointing Tony Clifton to the Fire Department – Custodian position.

PREPARED BY: Lynn DeGrio

BACKGROUND:

At the May 9, 2022 City Council meeting, the Council authorized City staff to begin the process of filling the vacant Custodian position at the Grand Rapids Fire Department. The position was posted internally, and the process has been completed. Fire Chief Travis Cole, 1st Assistant Fire Chief John Linder, and 2nd Assistant Fire Chief Shawn Graeber are recommending the appointment of Tony Clifton to the position effective June 1, 2022.

REQUESTED COUNCIL ACTION:

Make a motion to appoint Tony Clifton to the Custodian position at the Grand Rapids Fire Department effective June 1, 2022 at a rate of \$307.32 per month.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 5/23/2022

AGENDA ITEM: Consider the termination of Mike Klabough from the Pokegama Golf Course.

PREPARED BY: Lynn DeGrio

BACKGROUND:

Mike Klabough has been seasonally employed at the Pokegama Golf Course as a cashier since 3/27/2018. His last day of employment was May 17, 2022.

REQUESTED COUNCIL ACTION:

Make a motion to terminate Mike Klabough from the Pokegama Golf Course position effective May 17, 2022.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: May 23, 2022

AGENDA ITEM: Consider approving temporary liquor for VFW

PREPARED BY: Kimberly Gibeau

BACKGROUND:

The VFW has submitted an application for a temporary liquor permit for event scheduled for June 17-18, 2022. Insurance information and fees have been received.

REQUESTED COUNCIL ACTION:

Make a motion to approve temporary liquor permit for VFW event on June 17-18, 2022.



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization: VFW Post 1720 Vietnam 50th Commemorative Dinner Date organized: 1929 Tax exempt number:

Address: 1212 NW 4th street City: Grand Rapids State: Minnesota Zip Code: 55744

Name of person making application: Joel Kvilvang Adjutant Signature: Business phone: 2182445301 Home phone:

Date(s) of event: June 17-18th 2022 Type of organization: Club Charitable Religious Other non-profit

Organization officer's name: Mike Randall commander City: Grand Rapids State: Minnesota Zip Code: 55744

Organization officer's name: Joel Kvilvang SrVice City: Grand Rapids State: Minnesota Zip Code: 55744

Organization officer's name: James Mozey Quartermaster City: Grand Rapids State: Minnesota Zip Code: 55744

Organization officer's name: City: State: Minnesota Zip Code:

Location where permit will be used. If an outdoor area, describe.

1212NW 4th street and asking that we can have 14th ave nw by Goodwill the part of road that is dead ended by tracks. and Parking lot by Herculift, with both parties permission.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the
N/A

service. If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

FOUNDERS INSURANCE CO. PO# 2018000183
\$300K PER OCCURRENCE. \$600K ASS. APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Grand Rapids
 City or County approving the license
\$20
 Fee Amount
May 19, 2022
 Date Fee Paid

May 23, 2022
 Date Approved
June 17-18, 2022
 Permit Date
kgibeau@ci.grand-rapids.mn.us
 City or County E-mail Address
218-326-7600
 City or County Phone Number

Kimberly Gibeau
 Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: May 23, 2022

AGENDA ITEM: Consider approving golf course employment for grounds maintenance.

PREPARED BY: Bob Cahill

BACKGROUND:

Seasonal employment for our grounds maintenance crew. Many of our seasonal employees are only 10-15 hours per week. Funded by the council approved 2022 Golf Course operating budget. Employment to begin no sooner than May 24 and end no later than November 15, 2022.

REQUESTED COUNCIL ACTION:

Make a motion to approve the attached list of seasonal employees and their hourly wages.

Jensen	Shelly	30 PT	\$14.00	Maintenance
Sterle	Samuel	30 PT	\$14.00	Maintenance
Sterle	Henry	30 PT	\$14.00	Maintenance
Kerr	Justin	30 PT	\$14.00	Maintenance
Ziemski	Ben	30 PT	\$15.00	Maintenance
Garski	Jacob	30 PT	\$14.00	Maintenance
Gunderson	Myles	30 PT	\$14.50	Maintenance
Langlois	Nathan	30 PT	\$14.00	Maintenance
Huson	Bill	30 PT	\$14.00	Starter/Ranger



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: May 23, 2022

AGENDA ITEM: Consider a resolution authorizing the City to make application to and accept funds from the Minnesota Department of IRRR Development Infrastructure Program for the proposed Cambium Development mixed-use commercial building at 14 NW 3rd St.

PREPARED BY: Rob Mattei, Director of Community Development

BACKGROUND:

GREDA has a Preliminary Development Agreement with Cambium Development, which addresses the sale of the GREDA owned property that was the former location of the VFW and Rose buildings prior to the fire, which destroyed them in March of 2020. Cambium is a group of local investors that is pursuing the development of a multi-story building on the site.

The proposed grant request of \$150,000 from the IRRR Development Infrastructure program would cover a portion of the estimated site development costs for construction of sewer and water services and grading.

REQUESTED COUNCIL ACTION:

Make a motion to adopt resolution authorizing the City to make application to and accept funds from the Minnesota Department of IRRR Development Infrastructure Program for the proposed Cambium Development mixed-use commercial building at 14 NW 3rd St.

Councilor _____ introduced the following resolution and moved for its adoption:

**City of Grand Rapids, Minnesota
RESOLUTION NO. 22-__**

**RESOLUTION AUTHORIZING THE CITY OF GRAND RAPIDS TO MAKE APPLICATION TO AND
ACCEPT FUNDS FROM THE MINNESOTA DEPARTMENT OF IRRR DEVELOPMENT
INFRASTRUCTURE GRANT PROGRAM**

WHEREAS THE authorizing authority approves of the attached application for the City of Grand Rapids, Minnesota for development infrastructure costs associated with the Cambium Development project to construct a multi-level, mixed use, commercial building in downtown Grand Rapids at 14 NW 3rd St., Grand Rapids, MN 55744; and

WHEREAS THE authorizing authority hereby agrees to accept funding for the underlying project if approved by the IRRRB.

NOW THEREFORE BE IT RESOLVED that the authorizing authority of the City of Grand Rapids, Minnesota, does hereby adopt this resolution.

Adopted by the Council this 23rd day of May, 2022.

Dale Christy, Mayor

ATTEST:

Kimberly Gibeau, City Clerk

Councilor _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: _____; whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

- AGENDA DATE:** May 23, 2022
- AGENDA ITEM:** Consider a resolution authorizing the City to make application to the IRRR Commercial Redevelopment Grant Program for the Cambium Development Project – Janicke Bakery Demo Project
- PREPARED BY:** Rob Mattei, Director of Community Development
-

BACKGROUND:

Staff has been working with Blandin Paper Co. on their intended demolition of the abandoned former Janicke Bakery building on 1st Ave. NW. Through those discussions with Blandin and with Cambium Development who is in the planning phases of developing a mixed-use commercial building at the GREDA owned site of the former VFW, a mutually beneficial plan has emerged. The City will apply for the IRRR grant to fund the demolition. Blandin then is in discussions with Cambium who will expand and lease the Blandin owned private parking adjacent to the Janicke building for parking that would be available to the Cambium Development's customers.

The IRRR Commercial Redevelopment Grant request is for \$48,000.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution authorizing the City to make application to the IRRR Commercial Redevelopment Grant Program for the Cambium Development Project – Janicke Bakery Demo Project.

CITY OF GRAND RAPIDS, MINNESOTA
RESOLUTION NO. 22-

STATE OF MINNESOTA)
COUNTY OF ITASCA)
CITY OF GRAND RAPIDS)

**RESOLUTION AUTHORIZING THE CITY TO MAKE APPLICATION TO THE
IRRRB COMMERCIAL REDEVELOPMENT GRANT PROGRAM FOR THE
CAMBIUM DEVELOPMENT-JANICKE BUILDING DEMOLITION PROJECT**

WHEREAS THE Grand Rapids City Council approves of the above application, because it supports community and economic development that is consistent with the Comprehensive Plan.

NOW THEREFORE BE IT RESOLVED that the City Council of Grand Rapids, Minnesota does hereby adopt this resolution.

Upon vote taken thereon, the following voted:

For:

Against:

Whereupon said Resolution No. _____ was declared duly passed and adopted this 23rd day of May 2022

Mayor

Attest: _____
City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: May 23, 2022

AGENDA ITEM: Consider adopting a resolution accepting a bench donation from Carol Anderson.

PREPARED BY: Matt Wegwerth

BACKGROUND:

Carol Anderson would like to donate a bench to be placed by Forest Lake between 13th & 14th Avenue NW.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution accepting a bench donation from Carol Anderson.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 22-

A RESOLUTION ACCEPTING A \$2,040.24 DONATION FOR THE COST OF ONE
PARK BENCH

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members.

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- An area resident donated \$2040.24 for the cost of a park bench to be placed between 13th & 14th Avenue NW on Forest Lake .

Adopted this 23rd day of May, 2022.

Dale Christy, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 5-23-22

AGENDA ITEM: Consider rejecting Best Value Proposals (BVP) for Bid Package 1 of IRA Civic Center Improvements and Approve re-bidding Bid Package 1.

PREPARED BY: Tom Pagel, City Administrator

BACKGROUND:

Best Value Procurement proposal were received for the material supply of trusses and wood decking for the IRA Civic Center. The preferred supplier was \$427,055.59 lower than the seconded preferred supplier. Unfortunately, the preferred supplier did not submit a bid bond nor all the necessary documentation. As a result, it is recommended you reject all proposals and rebid Bid Package 1 under the traditional method of low bid submittal where the price includes supply and installation of materials.

REQUESTED COUNCIL ACTION:

Make a motion to approve a resolution rejecting BVP proposals and authorize re-bidding of Bid Package 1 for the IRA Civic Center.

Councilor _____ introduced the following resolution and moved for its adoption:

Item 19.

RESOLUTION NO. 22-__

**A RESOLUTION TO REJECT THE BEST VALUE PRECURMENT (BVP) BIDS FOR
 BID PACKAGE 1 AND
 APPROVE PLANS AND SPECIFICATIONS AND
 AUTHORIZE THE ADVERTISEMENT FOR BIDS FOR BID PACKAGE 1 FOR
 IRA CIVIC CENTER IMPROVEMENTS
 CITY PROJECT 2021/P&R-1**

WHEREAS, Resolution 22-__, ordered in the project and directed the preparations of plans and specifications for the IRA Civic Center Improvements Project under City Project 2021/P&R-1, and

WHEREAS, Resolution 22-__, approved the plans and specifications for Bid Package 1 and directed the advertisement for BVP for the truss/roof system for the IRA Civic Center Improvements Project under City Project 2021/P&R-1, and

WHEREAS, three material providers provided proposals for the supply of trusses and decking as follows:

Project:	IRA Civic Center Renovations				
Owner:	City of Grand Rapids, MN				
Program/Construction Manager:	ICS Consulting				
Work Scope 1 (Bid Package 1):	Glu-Lam Trusses and Wood Decking Materials ONLY				
Bid Date:	5/5/2022				

Contractor	Base Bid	Alternates	Total	Delta \$s	Delta %
RLD Company	\$ 2,007,406.41	\$ 158,910.00	\$ 2,166,316.41		
Almco Wood Products	\$ 2,483,172.00	\$ 110,200.00	\$ 2,593,372.00	\$ 427,055.59	20%
Timber Systems	\$ 2,536,467.00	\$ 110,200.00	\$ 2,646,667.00	\$ 480,350.59	19%

Bid Criteria Matrix	Points Available	RLD Company	Almco Wood Products	Timber Systems
Local based	5	3	3	0
References	5	0	5	5
Project Team	15	15	15	15
Phasing/Schedule/Safety	15	15	15	15
Potential Cost Issues	10	10	10	10
Value management / VE	10	10	10	10
Bid Form / Cost of Work	40	39	0	0
	100	92	58	55

WHEREAS, RLD Company scored the highest in the BVP process but did not submit all necessary documentation, including a bid bond, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

1. All three BVP proposals are rejected.
2. Bid Package 1 shall be advertised to include the removal, supply, and replacement of the truss/roof and decking system. The plans and specifications for Bid Package 1 of this project, copies of which were presented to the City Council and on file in the Building Officials office, are hereby approved.
3. The Building Official shall solicit Request for Proposals from wood truss suppliers for the supply of trusses and wood decking. The proposals shall be received by the Building Official until 2:00 pm., on Wednesday, June 15, 2022, at which time they will be publicly opened in the Council Chambers of the City Hall by the Building Official. The recommended low bidder shall be considered by the Council at their regular meeting of the Council at 5:00 p.m., Monday, June 27, 2022, in the Council

Chambers. Any bidder whose responsibility is questioned during consideration of the proposals will be given an opportunity to address the Council on the issue of responsibility. No proposal will be considered unless received and accepted via the online electronic bid service and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the Clerk for 5 percent (5%) of the amount of such bid.

Adopted by the Council this 23rd day of May, 2022.

Dale Christy, Mayor

ATTEST:

Kimberly Gibeau, City Clerk

Councilor _____ seconded the foregoing resolution and the following voted in favor thereof;; and the following voted against same: None; whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: May 23, 2022

AGENDA ITEM: Conduct a public hearing to consider the vacation of platted street and alley right-of-way within Reynolds' Addition to Grand Rapids.

PREPARED BY: Eric Trast, Zoning Administrator

BACKGROUND:

Matt Grose, Superintendent of ISD #318, on behalf of the School District Board submitted a valid petition, on April 15, 2022 requesting the vacation of the following described public right-of-ways:

6th Avenue East Lying Between Lot 6, Block 1 and Lot 1, Block 2, Reynolds' Addition to Grand Rapids;

And;

N/S alley in Block 1 and the N/S alley in Block 2, Reynolds' Addition to Grand Rapids, Itasca County, Minnesota.

The three publically, unimproved segments of platted right-of-way (2-alley, and 1-street) petitioned for vacation, terminate at the northern edge of the plat of Reynolds' Addition to Grand Rapids (platted in 1948). The remaining northern 2/3's of the city block, is an unplatted 3.8 acre parcel of land, occupied by the majority of the (former) Edna I Murphy elementary school and play ground, constructed in approximately 1953.

The subject segments of right-of-way petitioned for vacation are currently used for/occupied by:

- Western most alley: 140 ft. of sidewalk.
- 6th Ave. E. R-O-W: entrance to east side of the former school for parking/deliveries, and 2,200 sq. ft. of building is located in the R-O-W.
- Eastern most alley: extends through/under the ice hockey rink and into ball field/playground area.

The School District is the owner of the of the former Murphy Elementary School property. The vacation request, if approved, would remove the unimproved right-of-ways from the property, providing a clean title to the site, for potential future sale.

As described in the attached email correspondence, the Engineering/Public Works Department have no objections to the petitioned vacation, however Matt Wegwerth, City Engineer/Public Works Director,

noted the ownership of the sidewalk along the east side of 5th Avenue appears to be fully on ISD 318 property, which would require the walk to be the responsibility of the District. With the vacation, this would eliminate all public ownership of this walk.

Historically, the sidewalk along the east side of 5th Avenue (between 9th Street NE and 8th Street NE) has been maintained by the school district. During the schools operational years, snow removal was taken care of by the districts grounds maintenance department, as the school busses unloaded and picked up on the west side of the school, for the majority of its time open. The northern 2/3's of the sidewalk, on this side of the school, remain on the School District's property.

On May 5, 2022, the Planning Commission formally reviewed the proposed street and alley right-of-way vacations, and recommended to the City Council approval of the vacations as petitioned, based on certain findings of fact, which are incorporated into the draft resolution.

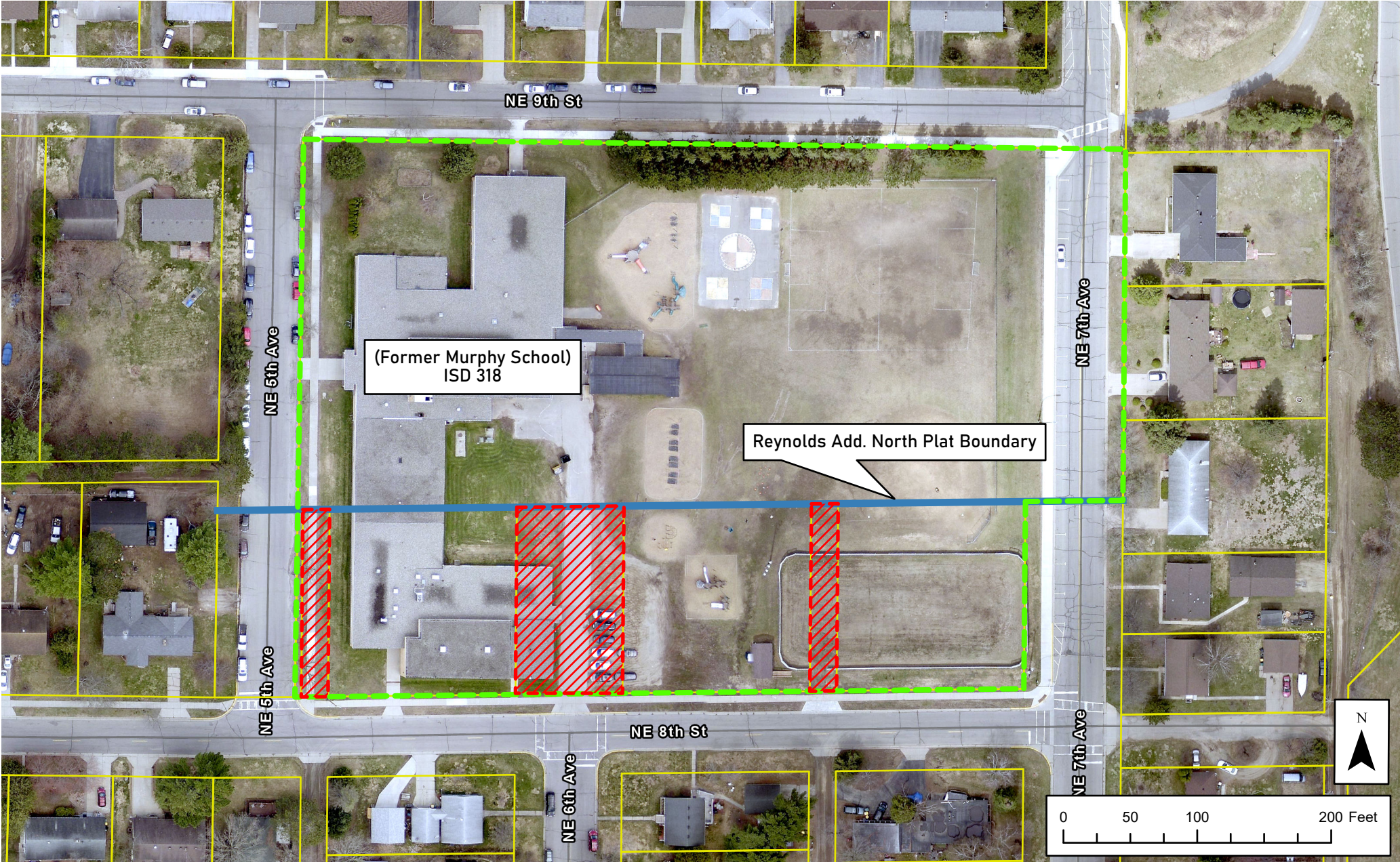
REQUESTED COUNCIL ACTION:


Conduct a public hearing to consider the vacation of platted street and alley right-of-way within Reynolds' Addition to Grand Rapids.

ISD #318 Vacation Request

(6th Ave. E and the N/S Alleys within Blocks 1 and 2, Reynolds' Addition)

Item 20.



 Area of Interest

 Grand Rapids Parcels

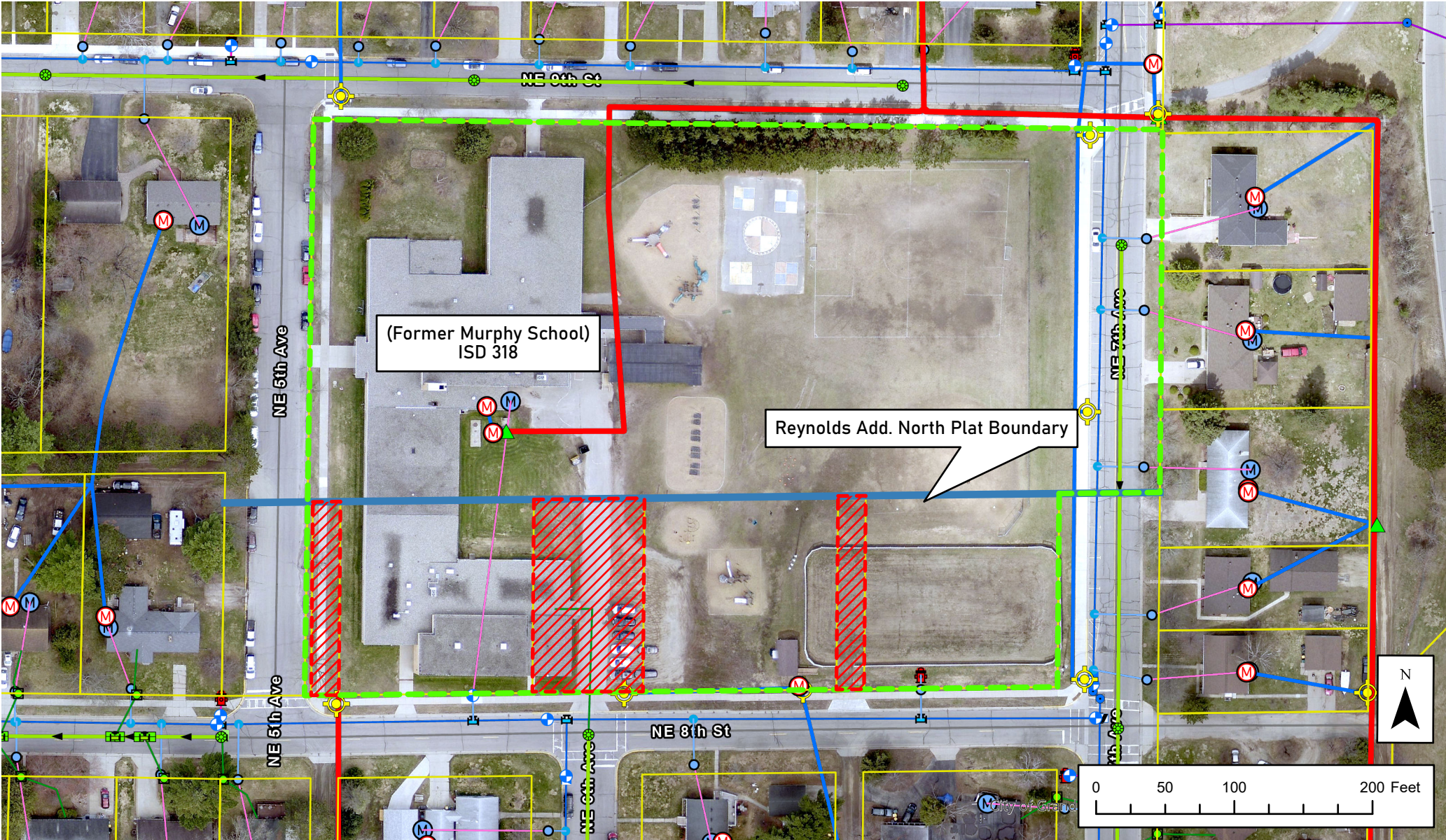
 Area of Requested Vacation

 Plat Boundary Line

ISD #318 Vacation Request

(6th Ave. E and the N/S Alleys within Blocks 1 and 2, Reynolds' Addition)

Item 20.



- | | | | | | | |
|---|--|---|--|---|--|--|
| <ul style="list-style-type: none"> ■ Area of Interest ■ Area of Requested Vacation Grand Rapids Parcels Grand Rapids Parcels Service Meters M Low Voltage Service | <ul style="list-style-type: none"> Streetlights ⊙ Low Voltage Lighting Transformers ▲ Medium Voltage Transformer Electric Line — Secondary Line | <ul style="list-style-type: none"> — Primary Line Sanitary Manholes ● Manhole Sanitary Fittings — End Cap ■ Joint ■ ROW | <ul style="list-style-type: none"> ⊕ Wye Sanitary Services — Sanitary Services Sanitary Mains — Lateral Water Valves ⊕ Gate | <ul style="list-style-type: none"> ● Service Water Service Lines — Domestic — Customer Fire Hydrants ■ Fire Hydrants | <ul style="list-style-type: none"> Water Fittings ● Bend ⊕ Cross ⊕ Plug ⊕ Reducer ⊕ Tee ● Corporation | <ul style="list-style-type: none"> Water Customer Meter M Water Customer Meter Water Mains — Distribution — Transmission — Lead |
|---|--|---|--|---|--|--|

REYNOLDS' ADDITION TO GRAND RAPIDS

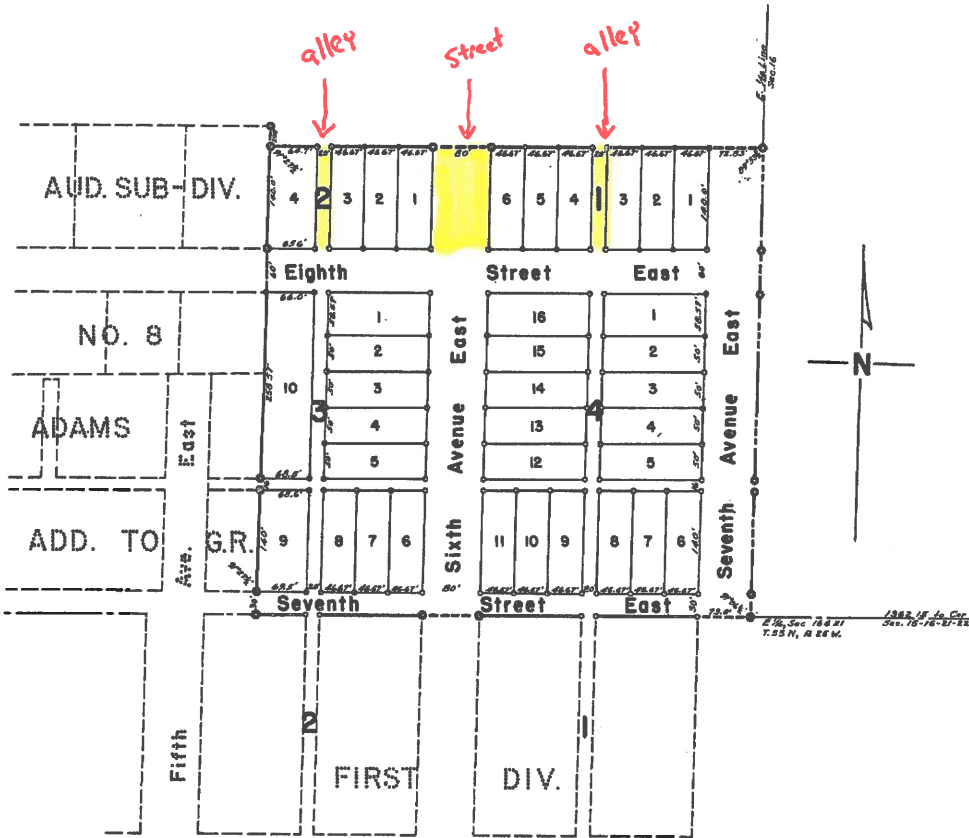
ITASCA COUNTY, MINNESOTA

TOWNSHIP 55 NORTH, RANGE 25 WEST, OF 4th P. M.

10 Acres in the SW 1/4, SE 1/4, of Section 16

Scale 1" = 100'

Sam Bensing, Jr., Surveyor



Dedication

Know All Men by These Presents:

That Theodore T. Reynolds and Sodie A. Reynolds, his wife, are the sole owners of a tract of land in the Southwest Quarter of the Southeast Quarter (SW 1/4 of SE 1/4), of Section Sixteen (16), Township Fifty-five North (T. 55 N.), Range Twenty-five West (R. 25 W.) of the 4th Principal Meridian, more particularly described as follows, to-wit:

Beginning at the East 1/16 corner on the line common to Sections 16 and 21, Township 55 North, Range 25 West of the 4th P. M., Itasca County, Minnesota; Thence West along the Section line a distance of 882.05 feet; Thence North at an angle of 91° 27' 1/2" from West to North a distance of 644.57 feet; Thence East at an angle of 89° 33' 1/2" from North to East a distance of 677.60 feet, to the East 1/16 line of said Section 16; Thence South along the East 1/16 line of said Section 16, a distance of 644.57 feet, to the point of beginning.

And being desirous of platting the same into Lots, Blocks, Streets, Avenues and Alleys, have caused the same to be surveyed, and the annexed plat thereof to be made in accordance with the statutes of this State in such cases made and provided.

NOW, THEREFORE, We do hereby ratify and confirm said survey and plat thereof as "REYNOLDS' ADDITION TO GRAND RAPIDS", and sign, and execute said plat, and hereby dedicate to the public use forever, the Streets, Avenues, and Alleys therein delineated, expressly reserving and excepting therefrom, however, all iron ores, metals, minerals, fossils, mineral oils, and mineral paints, on within or under said land and each and every part thereof, together with the right, license and authority to enter upon said land to explore for, mine and remove the same.

IN WITNESS WHEREOF, we have hereunto set our hands and seals, this 18th day of Sept. A. D., 1948.

Theodore T. Reynolds
Sodie A. Reynolds

IN THE PRESENCE OF:

Sam Bensing, Jr.
Ben Hammett

STATE OF MINNESOTA
County of Itasca

On this 18th day of Sept. A. D., 1948, personally appeared before me, Theodore T. Reynolds and Sodie A. Reynolds, his wife, to me well known to be the persons who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

Ben Hammett

STATE OF MINNESOTA
County of Itasca

BEN GRUSSENDORF, Notary Public, Itasca County, Minn.
My Commission Expires July 4, 1951.

I, Sam Bensing, Jr., do hereby certify that I am a Registered Land Surveyor of Itasca County, Minnesota; that I have at the request of the proprietors thereof made a careful survey of the property described in the foregoing certificate of the proprietors and have platted the same into Lots, Blocks, Streets, Avenues, and Alleys; that the plat is a correct representation of the survey; that all distances are correctly shown; that monuments for the guidance of future surveys have been correctly placed in the ground as shown; that the outside boundary lines are correctly designated on the plat; that there are no wet or swampy lands except as designated; that no public highways or thoroughfares had been laid out, opened, traveled or existed before such platting was done except as are delineated upon said plat.

Subscribed and sworn to before me this 18th day of Sept. A. D., 1948

Sam Bensing, Jr.

Ben Hammett
Notary Public, Itasca County, Minn.
My Commission Expires July 4, 1951.

On this 14th day of October A. D., 1948, the annexed plat of "REYNOLDS' ADDITION TO GRAND RAPIDS" was approved by the Village Council of the Village of Grand Rapids, Itasca County, Minnesota at a regular meeting of said Council, held in the Village Hall, at Grand Rapids, Minnesota.

Frank M. Van...
Village President
Samuel...
Village Recorder

This is to certify that the taxes on the above described property for the year 1947 are paid this 20th day of September A. D., 1948.

Samuel...
Treasurer of Itasca County, Minnesota.

This is to certify that on this 20th day of September A. D., 1948, there are no unpaid bank taxes on the above described property.

William...
Auditor, Itasca County, Minnesota.

170550

This is to certify that the annexed plat of "REYNOLDS' ADDITION TO GRAND RAPIDS" was filed for record in my office on this 26th day of October A. D., 1948.

William...
Register of Deeds, Itasca County, Minnesota.

Eric Trast

From: Matt Wegwerth, PE
Sent: Friday, April 22, 2022 10:52 AM
To: Eric Trast
Cc: Rob Mattei
Subject: RE: ISD #318 Right-of-way Vacation Request

Eric,

I have no objections to the vacation request. My only comment is the ownership of the sidewalk along the east side of 5th Avenue. It appears to be fully on ISD 318 property, which would require the walk to be the responsibility of the District. With the vacation, this would eliminate all public ownership of this walk. No concerns, just want this to be noted.

Thanks

Matt Wegwerth, PE
 Public Works Director / City Engineer
 City of Grand Rapids
 420 North Pokegama Avenue
 Grand Rapids, MN 55744-2662
Office: 218-326-7625
Mobile: 218-244-1987
Fax: 218-326-7621

From: Eric Trast <ETrast@ci.grand-rapids.mn.us>
Sent: Thursday, April 21, 2022 2:37 PM
To: Matt Wegwerth, PE <mwegwerth@ci.grand-rapids.mn.us>; Julie Kennedy <jakennedy@grpuc.org>; Travis Cole <tcole@ci.grand-rapids.mn.us>; Steve Schaar <sschaar@ci.grand-rapids.mn.us>
Cc: Rob Mattei <rmattei@ci.grand-rapids.mn.us>; Steven Mattson <srattson@grpuc.org>; Jeremy Goodell <jjgoodell@grpuc.org>
Subject: ISD #318 Right-of-way Vacation Request

To All-

Please see the attached memo requesting your review and comment on a petitioned public right-of-way vacation request, from ISD #318, on the former Murphy School property.

Feel free to reach out with any questions.

Thanks,

Eric

Eric Trast
 Zoning Administrator
 City of Grand Rapids
 420 North Pokegama Avenue
 Grand Rapids, MN 55744-2662

Eric Trast

From: Jeremy Goodell
Sent: Thursday, April 21, 2022 3:01 PM
To: Eric Trast; Matt Wegwerth, PE; Julie Kennedy; Travis Cole; Steve Schaar
Cc: Rob Mattei; Steven Mattson
Subject: RE: ISD #318 Right-of-way Vacation Request

There are no issues with GRPU Electric.

Thanks,

Jeremy Goodell, Electric Department Manager
 Grand Rapids Public Utilities Commission
 500 SE 4th St., Grand Rapids, MN 55744
 W: 218.326.7182, F: 218.326.7499, jjgoodell@grpuc.org
www.grpuc.org "GRPUC – Service is Our Nature"

From: Eric Trast [mailto:ETrast@ci.grand-rapids.mn.us]
Sent: Thursday, April 21, 2022 2:37 PM
To: Matt Wegwerth, PE <mwegwerth@ci.grand-rapids.mn.us>; Julie Kennedy <jakennedy@grpuc.org>; Travis Cole <tcoble@ci.grand-rapids.mn.us>; Steve Schaar <sschaar@ci.grand-rapids.mn.us>
Cc: Rob Mattei <rmattei@ci.grand-rapids.mn.us>; Steve Mattson <srattson@grpuc.org>; Jeremy Goodell <jjgoodell@grpuc.org>
Subject: ISD #318 Right-of-way Vacation Request

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

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Thanks,

Eric

Eric Trast
 Zoning Administrator
 City of Grand Rapids
 420 North Pokegama Avenue
 Grand Rapids, MN 55744-2662
Office: 218-326-7650
Fax: 218-326-7621

Eric Trast

From: Steven Mattson
Sent: Thursday, April 21, 2022 3:31 PM
To: Eric Trast; Matt Wegwerth, PE; Julie Kennedy; Travis Cole; Steve Schaar
Cc: Rob Mattei; Jeremy Goodell
Subject: RE: ISD #318 Right-of-way Vacation Request

No issues with GRPU Water and Sanitary.

Steve R Mattson | Water and Wastewater Manager
 Grand Rapids Public Utilities Commission
 500 SE 4th St | Grand Rapids, MN 55744
 W: 218.326.7195 | M: 218.244.5092
www.grpuc.org | "GRPUC - Service Is Our Nature"

From: Eric Trast [mailto:ETrast@ci.grand-rapids.mn.us]
Sent: Thursday, April 21, 2022 2:37 PM
To: Matt Wegwerth, PE <mwegwerth@ci.grand-rapids.mn.us>; Julie Kennedy <jakennedy@grpuc.org>; Travis Cole <tcoble@ci.grand-rapids.mn.us>; Steve Schaar <sschaar@ci.grand-rapids.mn.us>
Cc: Rob Mattei <rmattei@ci.grand-rapids.mn.us>; Steve Mattson <srmatton@grpuc.org>; Jeremy Goodell <jjgoodell@grpuc.org>
Subject: ISD #318 Right-of-way Vacation Request

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Feel free to reach out with any questions.

Thanks,

Eric

Eric Trast
 Zoning Administrator
 City of Grand Rapids
 420 North Pokegama Avenue
 Grand Rapids, MN 55744-2662
Office: 218-326-7650
Fax: 218-326-7621

Eric Trast

From: Steve Schaar
Sent: Thursday, April 21, 2022 2:41 PM
To: Eric Trast; Matt Wegwerth, PE; Julie Kennedy; Travis Cole
Cc: Rob Mattei; Steven Mattson; Jeremy Goodell
Subject: RE: ISD #318 Right-of-way Vacation Request

No issues with the Police Department.

Steve Schaar

Chief of Police
 Grand Rapids Police Department
 420 North Pokegama Avenue
 Grand Rapids, MN 55744-2662
Office: 218-326-3464
Mobile: 218-244-5039
Fax: 218-326-7610

From: Eric Trast <ETrast@ci.grand-rapids.mn.us>
Sent: Thursday, April 21, 2022 2:37 PM
To: Matt Wegwerth, PE <mwegwerth@ci.grand-rapids.mn.us>; Julie Kennedy <jakennedy@grpuc.org>; Travis Cole <tcole@ci.grand-rapids.mn.us>; Steve Schaar <sschaar@ci.grand-rapids.mn.us>
Cc: Rob Mattei <rmattei@ci.grand-rapids.mn.us>; Steven Mattson <smattson@grpuc.org>; Jeremy Goodell <jjgoodell@grpuc.org>
Subject: ISD #318 Right-of-way Vacation Request

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Feel free to reach out with any questions.

Thanks,

Eric

Eric Trast

Zoning Administrator
 City of Grand Rapids
 420 North Pokegama Avenue
 Grand Rapids, MN 55744-2662
Office: 218-326-7650
Fax: 218-326-7621

Eric Trast

From: Travis Cole
Sent: Thursday, April 21, 2022 4:10 PM
To: Eric Trast; Matt Wegwerth, PE; Julie Kennedy; Steve Schaar
Cc: Rob Mattei; Steven Mattson; Jeremy Goodell
Subject: RE: ISD #318 Right-of-way Vacation Request

Fire Department has no issues with proposed Right-of-way vacation request.

Travis Cole

Fire Chief
 City of Grand Rapids
 104 SE 11th St.
 Grand Rapids, MN 55744-2662
Office: 218-326-7639
Mobile: 218-360-9702
Fax:

From: Eric Trast <ETrast@ci.grand-rapids.mn.us>
Sent: Thursday, April 21, 2022 2:37 PM
To: Matt Wegwerth, PE <mwegwerth@ci.grand-rapids.mn.us>; Julie Kennedy <jakennedy@grpuc.org>; Travis Cole <tcole@ci.grand-rapids.mn.us>; Steve Schaar <sschaar@ci.grand-rapids.mn.us>
Cc: Rob Mattei <rmattei@ci.grand-rapids.mn.us>; Steven Mattson <srattson@grpuc.org>; Jeremy Goodell <jjgoodell@grpuc.org>
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Feel free to reach out with any questions.

Thanks,

Eric

Eric Trast

Zoning Administrator
 City of Grand Rapids
 420 North Pokegama Avenue
 Grand Rapids, MN 55744-2662
Office: 218-326-7650
Fax: 218-326-7621



Public Vacation Application
Community Development Department
420 North Pokegama Ave.
Grand Rapids, MN 55744
Tel. (218) 326-7601 Fax (218) 326-7621
Web Site: www.cityofgrandrapidsmn.com

General Information:

Matt Grose

Independent School District #318

Name of Applicant

Name of Owner (If other than applicant)

820 NW First Avenue

820 NW First Avenue

Address

Address

Grand Rapids. MN 55744

Grand Rapids. MN 55744

City

State

Zip

City

State

Zip

218-327-5704 mgrose@isd318.org

218-327-5704 mgrose@isd318.org

Business Telephone/e-mail address

Business Telephone/e-mail address

Please check which of the following you are applying for:

Street Vacation

Alley Vacation

Easement Vacation

Provide a legal description of the property to be vacated (for example, the North-South alley adjacent to lots 8-12, block 5, Grand Rapids 5th Division). Attach an exhibit and/or electronic file if the legal description is lengthy.

The north-south alley contained within LOTS 1-6 BLK 1 LOTS 1-3 BLK 2 LESS W 60', REYNOLDS ADD. TO GRAND RAPIDS; AND the portion of NE 6th AVE contained within this same property.

I(we) certify that, to the best of my(our) knowledge, information, and belief, all of the information presented in this application is accurate and complete and includes all required information and submittals, and that I consent to entry upon the subject property by public officers, employees, and agents of the City of Grand Rapids wishing to view the site for purposes of processing, evaluating, and deciding upon this application.

Matt Grose

4-4-2022

Signature(s) of Applicant(s)

Date

Melissa Bohannon Board Chair

4-4-2022

Signature(s) of Owner(s) (if other than applicant)

Date

Date Received 4/15/22 Certified Complete 4/15/22 **Office Use Only** Fee Paid \$505⁰⁰

Does the boundary of the requested vacation terminate at or abut a public water body: Yes No

Planning Commission Recommendation Approved _____ Denied _____ Meeting Date _____

City Council Action Approved _____ Denied _____ Meeting Date _____

Summary of Special Conditions of Approval: _____

Required Submittals:

Application Fee - \$505.00 *1 Location Map Petition for Vacation

Proof of Ownership – (a copy of a property tax statement or deed will suffice)

**1 The application fees charged are used for postage to mail the required notices to adjacent properties, publication of the public hearing notice in the Grand Rapids Herald Review, and for a small portion of staff time for case review and preparation of documents. It is the policy of the City of Grand Rapids to require applicants for land use approvals to reimburse the City for costs incurred by the City in reviewing and acting upon applications, so that these costs are not borne by the taxpayers of the City.*

Justification of Proposed Vacation: Please answer the following question (attach additional pages if needed). The Planning Commission and City Council will consider these questions and responses, and other issues (see attached list) in making their findings of fact and recommendation on the proposed rezoning.

1. Explain why the proposed vacation would be in the public’s best interest. Please refer to the factors being considered by the Planning Commission and City Council that are listed on the final page of this application.

The current land designated as street or alley is not used by the public. In the case of the street, it is the entrance to a parking lot that has no egress to the north. In the case of the alley, it runs underneath an ice rink. Neither serves a public purpose and neither has served the purpose of street or alley for decades.

Additional Instructions:

Prior to submitting your Petition for Vacation, you will need to arrange for one or more preliminary meetings with the Director of Community Development. This meeting is intended to ensure that the proposed application is complete, to answer any questions the applicant may have, discuss meeting schedules and, if applicable, the scope of the required submittals.

Findings for Approval:

The Planning Commission, in formulating its recommendation, and the City Council, in support of its action will make findings of fact based on their responses to the following list of considerations:

- Is the street right-of-way needed for traffic purposes?
- Is the street right-of-way needed for pedestrian purposes?
- Is the street right-of-way needed for utility purposes?
- Would vacating the street right-of-way place additional land on the tax rolls?
- Would vacating the street right-of-way facilitate economic development in the City?

In cases where a street/alley or public right-of-way is adjacent to a public water (lake or river), the City will also give consideration to comments submitted by the Minnesota Department of Natural Resources.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Complete applications shall be submitted to the Community Development Department one month prior to the Planning Commission’s review of the vacation. More information may be requested by the City of Grand Rapids Planning Commission or City Council, if deemed necessary to properly evaluate your request. The lack of information requested may be in itself sufficient cause to deny an application.

Petition for Vacation

NE 6th Ave and alley between
NE 6th and NE 7th Ave

PETITION FOR VACATION OF (PART OF) _____ (STREET/ALLEY/EASEMENT) IN THE CITY OF GRAND RAPIDS.

To the City Council of Grand Rapids, Minnesota:

The undersigned, a majority of the owners of property as set forth opposite their respective names, abutting on _____ (Street/Alley/Easement), respectfully petition the City Council to vacate the aforesaid (part of) _____ (Street/Alley/Easement).

Names (If not owner, describe nature of the interest in this property)

Description of Property

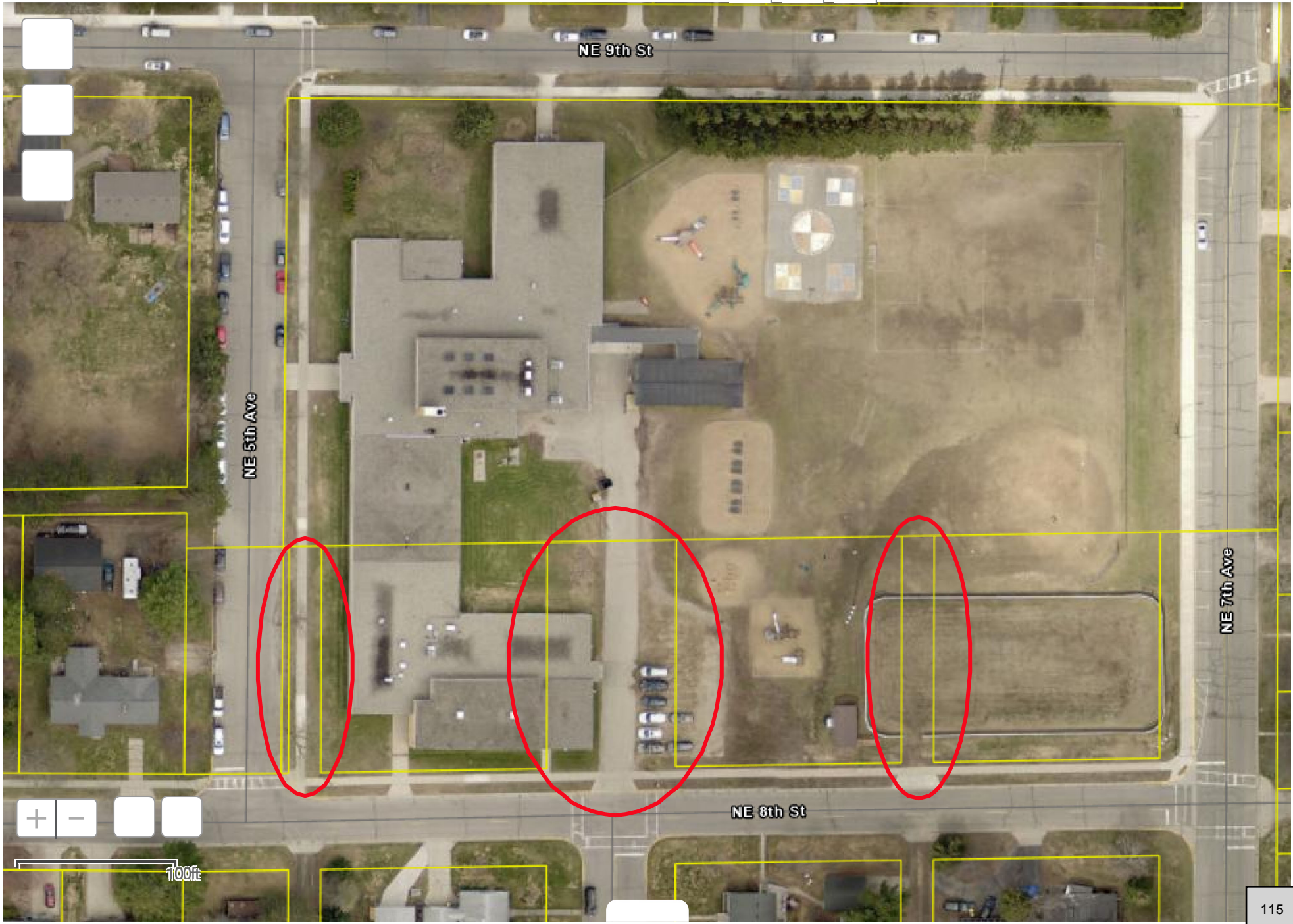
Independent School District #318, owner of sole abutting property

Sole abutting property on the east and west

Received on the 15 day of April, 2022.


City Clerk

*This petition must be signed by at least **FIFTY PERCENT (50%)** of the property owners, or those with property interests abutting the property (street, alley or easement) to be vacated. Please provide the appropriate number of names and addresses and signatures, as needed to meet this requirement (attach additional sheet if necessary).*





CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: May 23, 2022

AGENDA ITEM: Consider the adoption of a resolution either approving or denying the vacation of platted street and alley right-of-way within Reynolds' Addition to Grand Rapids.

PREPARED BY: Eric Trast, Zoning Administrator

BACKGROUND:

After the public hearing on this matter, the City Council will want to consider the public testimony received and review the recommendation put forward by the Planning Commission.

The Council can accept the recommendation of the Planning Commission, if they are in agreement with it, and adopt the resolution as prepared, or the Council can make its own findings to support its reasons for approving or denying the petitioned segments of street and alley right-of-way vacations.

REQUESTED COUNCIL ACTION:

Conduct a public hearing to consider the vacation of platted street and alley right-of-way within Reynolds' Addition to Grand Rapids.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 22-__

A RESOLUTION VACATING SEGMENTS OF PLATTED STREET AND ALLEY RIGHT-OF-WAY WITHIN THE PLAT OF REYNOLDS’ ADDITION TO GRAND RAPIDS

WHEREAS, the City Planning Commission, at their regular meeting on May 5, 2022 reviewed the vacation request for segments of public right-of-ways described as:

6th Avenue East Lying Between Lot 6, Block 1 and Lot 1, Block 2, Reynolds’ Addition to Grand Rapids;

And;

N/S alley in Block 1 and the N/S alley in Block 2, Reynolds’ Addition to Grand Rapids, Itasca County, Minnesota.

WHEREAS, the Planning Commission found the vacations to be in the best interest of the public’s health, safety, and general welfare; and

WHEREAS, the Planning Commission forwarded a recommendation for approval of the requested vacations; and

WHEREAS, the City Clerk’s affidavit of publication of Notice of Public Hearing and of mailing notices to area residents were provided; and

WHEREAS, the Grand Rapids City Council conducted a public hearing on May 23, 2022, to consider the vacation of the public right-of-ways described above; and

WHEREAS, all persons who wished to voice their opinion in regard to the above mentioned vacations were allowed to be heard; and

WHEREAS, it appears that it will be in the best interest of the City to approve such petition;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA: that the City Council does concur with the Planning Commission’s findings that the vacations are in the best interest of the public’s health, safety, and general welfare, and hereby vacate the above described segments public right-of-ways based on the following findings of fact:

- The right-of-ways are not, and have not been needed for traffic purposes.
- The right-of-ways are not needed for pedestrian purposes. A public easement will be acquired for the sidewalk on the east side of 5th Avenue NE.
- The right-of-ways are not needed for utility purposes, as stated by the staff review committee.
- Vacating the right-of-ways may possibly put additional land on the tax rolls in the future.
- Vacating right-of-ways will help allow the property to be put to another use after the school is formally closed.

AND BE IT FURTHER RESOLVED, that;

1. The City Council instructs City Staff to submit a copy of this resolution to the Itasca County Assessor, Itasca County Recorder, and the Itasca County Auditor.

Adopted by the Council this 23rd day of May, 2022.

Dale Christy, Mayor

ATTEST:

Kim Gibeau, City Clerk

Council member seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: ; whereby the resolution was declared duly passed and adopted.

This document was drafted by:
Eric Trast, Zoning Administrator
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744