GRAND RAPIDS AREA LIBRARY BOARD MEETING AGENDA

Wednesday, August 10, 2022
5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, August 10, 2022 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

APPROVAL OF AGENDA:

PUBLIC COMMENT (if anyone wishes to address the Board):

APPROVAL OF MINUTES:

1. Consider approval of Library Board Meeting Minutes from 07-13-2022

COMMUNICATIONS:

2. Letter from Minnesota Department of Education certifying minimum local support requirement (City of Grand Rapids) for 2023.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

3. Consider a motion to approve financial reports and payment of bills as presented.

CONSENT AGENDA (Roll Call Vote Required):

4. Donation Resolution 2022-07

REGULAR AGENDA:

5. Unique Management Services - Recovery Statistics

6. Library Board Terms

7. RIVERFEST update

UPDATES:

Friends of the Library

Library Foundation

STAFF REPORTS:

8. Reports and Statistics

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR September 14, 2022, AT 5:00 PM.

VENUE: City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, MN 55744

ATTEST: Will Richter, Director of Library Services

CITY OF GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, July 13, 2022

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, July 13, 2022 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

Chair MacDonell called the meeting to order at 5:00 pm.

CALL OF ROLL:

Present: Blocker, MacDonell, Martin, Richards, Tabbert, Teigland

Absent: Kee, Lassen, Squadroni

APPROVAL OF AGENDA:

Motion to: approve agenda as presented

Mover: Martin

Seconder: Blocker

Result: Passed 6-0

PUBLIC COMMENT (if anyone wishes to address the Board):

None

APPROVAL OF MINUTES:

1. Consider approval of Library Board Minutes from 06-08-2022

Motion to approve June minutes as presented

Mover: Richards

Seconder: Teigland

Result: Passed 6-0

COMMUNICATIONS:

Non

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Library Financials

Motion to: approve financial reports and Bill List as presented

Mover: Teigland

Seconder: Blocker

Result: Passed 6-0 (roll-call)

CONSENT AGENDA (Roll Call Vote Required):

3. Consider Donation Resolution 2022-06 accepting donations as listed.

Motion to approve consent agenda – Donation Resolution 2022-06

Mover: Martin

Seconder: Richards

Result: Passed 6-0 (roll-call)

REGULAR AGENDA:

4. Consider Proposal for Professional Engineering Services from Encompass, Inc and authorize city staff to sign the proposal.

Motion to: authorize a Professional Services Proposal from Encompass, Inc. and forward to Council for Mayor's signature.

Mover: Teigland

Seconder: Richards

Result: Passed 6-0 (roll-call)

5. Review Library Director Goals

Informational – no action taken

6. Discuss 2023 Library Budget Process

Informational – no action taken

UPDATES:

Library Friends

Book sale a huge success! $1,500 profit.

Annual meeting well attended.

Next Friends Board meeting is 7-18.

Library Foundation

Received $1,000 grant from the Grand Rapids Area Community Foundation Anonymous Fund.

Next meeting is 9-15.

STAFF REPORTS:

7. Reports and Statistics

Library Director provided summary of Library reports and statistics.

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR August 10, 2022 AT 5:00 PM.

VENUE: City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, MN 55744

ATTEST: Lisa Tabbert, Library Board Secretary

Lisa Tabbert

DATE: 07/07/2022
TIME: 09:18:06
ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 07/13/2022

VENDOR #	NAME	AMOUNT DUE
PUBLIC LIBRARY		
0113100	AMAZON.COM	704.85
0118100	ARAMARK UNIFORM SERVICES	88.44
0118660	ARROWHEAD LIBRARY SYSTEM	274.25
0201428	BAKER & TAYLOR LLC	3,968.39
0212124	BLACKSTONE PUBLISHING	47.00
0514225	ENERGY PLUS INC	345.18
0609525	FINDAWAY WORLD LLC	339.95
0612550	FLOOR TO CEILING STORE	6,382.87
0618100	FRANTZAMATIC	300.00
0718010	CITY OF GRAND RAPIDS	3,941.20
0914325	INGRAM ENTERTAINMENT INC.	112.17
0914540	INNOVATIVE OFFICE SOLUTIONS LL	521.70
0914800	INVEST EARLY PROJECT	400.00
1201730	LATVALA LUMBER COMPANY INC.	230.85
1605665	PERSONNEL DYNAMICS LLC	2,891.70
1901535	SANDSTROM'S INC	123.71
1915248	SHI INTERNATIONAL CORP	174.00
2114356	UNIQUE MANAGEMENT SERVICES	151.45
	TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	$20,997.71
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0100053	AT&T MOBILITY	54.21
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	58,837.25
1301146	MARCO TECHNOLOGIES, LLC	120.43
1305065	MEDTOX LABORATORIES INC	24.85
1309199	MINNESOTA ENERGY RESOURCES	56.54
1309335	MINNESOTA REVENUE	74.97
1516220	OPERATING ENGINEERS LOCAL #49	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS	317.37
1621130	P.U.C.	2,968.68
2209665	VISA	553.13
2301700	WM CORPORATE SERVICES, INC	137.47
	TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:	$72,313.80
	TOTAL ALL DEPARTMENTS	$93,311.51

RESOLUTION NO. 2022-06
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Library Foundation - $11,712.51 for:
Artastic Supplies -$169.86
Community Room Window Treatments - $6,382.87
Non-Fiction Collection Development - $496.30
Online Story Time - $400.00
Quiet Study Project - $4,000.85
Summer Reading Program - $262.63

Neal Nicolaus - $42.00 for a subscription to *The Sun Magazine*

Adopted this 13th day of July, 2022

Jean MacDonell
Jean MacDonell, President

Lisa Tabbert
Lisa Tabbert, Secretary

DEPARTMENT OF EDUCATION

August 1, 2022

Dear Minnesota City Clerks,

Thank you for your commitment to ensuring your city's residents have access to public library services. The attached documentation provides your city's state-certified level of library support for 2023. Minnesota Statutes, sections 134.34 and 275.761 establish the amount at 90% of the state-certified level of support set in 2011.

Please be advised that should a city fall below its state-certified level of library support, Minnesota Statutes, section 134.34, subdivision 4 requires removal of the city from State Library Services' funding formulas. This would greatly reduce the breadth and depth of library services available to the city's residents.

Thank you again for your continued support of Minnesota's libraries. Together, we can ensure that all Minnesota residents benefit from quality library services.

Sincerely,

Hannah Buckland
State Library Program Specialist

July 2022

CERTIFICATION OF MINIMUM LOCAL SUPPORT REQUIREMENT: 2023

This is to certify the 2023 minimum level of financial support to be provided for operating expenses for public library services and participation in the regional public library system programs pursuant to *Minnesota Statutes,* Chapter 134.34 for the city of:

Grand Rapids

The state-certified level of library support for 2023 is: **$391,618**

This amount represents the equivalent of 90% of the official 2011 state-certified level of library support.

Item 3.

DATE: 08/03/2022 CITY OF GRAND RAPIDS PAGE: 1
TIME: 14:34:22 DEPARTMENT SUMMARY REPORT
ID: AP443GR0.WOW

INVOICES DUE ON/BEFORE 08/10/2022

PUBLIC LIBRARY

VENDOR #	NAME	AMOUNT DUE
0113100	AMAZON.COM	611.26
0118100	ARAMARK UNIFORM SERVICES	88.44
0118660	ARROWHEAD LIBRARY SYSTEM	51.85
0201428	BAKER & TAYLOR LLC	2,964.72
0205350	BEIER'S GREENHOUSE	128.03
0609525	FINDAWAY WORLD LLC	335.70
0715808	GOVCONNECTION INC	144.60
0718010	CITY OF GRAND RAPIDS	8,054.00
0914325	INGRAM ENTERTAINMENT INC.	110.60
0914540	INNOVATIVE OFFICE SOLUTIONS LL	26.50
0914800	INVEST EARLY PROJECT	500.00
1309525	UNIVERSITY OF MN (MINITEX)	1,849.00
1605665	PERSONNEL DYNAMICS LLC	137.70
1901535	SANDSTROM'S INC	347.26
1903340	SVL SERVICE CORPORATION	2,735.00
1915248	SHI INTERNATIONAL CORP	1,169.88
1920555	STOKES PRINTING & OFFICE	689.60
2000522	TNT CONSTRUCTION GROUP, LLC	402.00
2114356	UNIQUE MANAGEMENT SERVICES	69.90
2209421	VIKING ELECTRIC SUPPLY INC	317.15
T001426	SUSAN HAWKINSON	99.90
	TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	$20,833.09

CHECKS ISSUED-PRIOR APPROVAL
PRIOR APPROVAL

VENDOR #	NAME	AMOUNT DUE
0100053	AT&T MOBILITY	54.21
0605191	FIDELITY SECURITY LIFE	13.80
0718015	GRAND RAPIDS CITY PAYROLL	61,545.65
1301146	MARCO TECHNOLOGIES, LLC	192.30
1305725	METROPOLITAN LIFE INSURANCE CO	222.24
1309199	MINNESOTA ENERGY RESOURCES	45.00
1309335	MINNESOTA REVENUE	35.61
1516220	OPERATING ENGINEERS LOCAL #49	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS	322.67
1621130	P.U.C.	3,278.03
2209665	VISA	63.95
2301700	WM CORPORATE SERVICES, INC	137.47
	TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:	$75,072.93

TOTAL ALL DEPARTMENTS $95,906.02

DATE: 08/03/22
TIME: 14:24:40
ID: AP441000.WOW

CITY OF GRAND RAPIDS
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 08/10/2022

VENDOR # / INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0100053 AT&T MOBILITY								
L	07/18/22	01	LIB JUL CELL SVC	999-99-00-00-1000 HOLDING ACCOUNT			08/10/22	54.21
						INVOICE TOTAL:		54.21
						VENDOR TOTAL:		54.21
0113100 AMAZON.COM								
456887599439-L	07/20/22	01	3 BOOKS	211-00-75-20-2110 BOOKS	20222175		08/10/22	32.06
						INVOICE TOTAL:		32.06
495956333786-L	07/26/22	01	WATERCOLOR PAPER	211-00-75-20-2100 OPERATING SUPPLIES	20222234		08/10/22	35.37
		02	JOURNAL PLANNER PENS	211-00-75-20-2100 OPERATING SUPPLIES	20222234			62.93
		03	36 SET BULK WATERCOLOR PAINT	211-00-75-20-2100 OPERATING SUPPLIES	20222234			143.96
		04	PACKAGING FLAT BROWN	211-00-75-20-2100 OPERATING SUPPLIES	20222234			31.98
						INVOICE TOTAL:		274.24
555463845676-L	07/01/22	01	18 BOOKS	211-00-75-20-2110 BOOKS	20222086		08/10/22	266.28
						INVOICE TOTAL:		266.28
678836565893-L	07/18/22	01	PREMIUM KEY TAG 3" SLIP-SLOT	211-00-75-20-2010 OFFICE SUPPLIES	20222176		08/10/22	38.68
						INVOICE TOTAL:		38.68
						VENDOR TOTAL:		611.26
0118100 ARAMARK UNIFORM SERVICES								
2630026663-L	07/12/22	01	MATS NYLON RUBBER	211-00-75-30-3070 LAUNDRY	20222009		08/10/22	29.88

DATE: 08/03/22
TIME: 14:24:40
ID: AP441000.WOW

CITY OF GRAND RAPIDS
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 08/10/2022

INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0118100 ARAMARK UNIFORM SERVICES								
2630026663-L	07/12/22	02	MOPS/TOWELS/CLOTHS/#350041513	211-00-75-20-2150 MAINTENANCE TOOLS/SUPPLIES	20222009		08/10/22	14.34
						INVOICE TOTAL:		44.22
2630032231-L	07/26/22	01	MAT NYLON RUBBER	211-00-75-30-3070 LAUNDRY	20222169		08/10/22	29.88
		02	MOPS/TOWELS/CLOTHS/#350041513	211-00-75-20-2150 MAINTENANCE TOOLS/SUPPLIES	20222169			14.34
						INVOICE TOTAL:		44.22
						VENDOR TOTAL:		88.44
0118660 ARROWHEAD LIBRARY SYSTEM								
14960-L	06/30/22	01	OVERDUE NOTICES-JUN	211-00-75-20-2010 OFFICE SUPPLIES	20222026		08/10/22	31.85
		02	LOST ILL-PRISON BREAK 4	211-00-75-20-2110 BOOKS	20222026			20.00
						INVOICE TOTAL:		51.85
						VENDOR TOTAL:		51.85
0201428 BAKER & TAYLOR LLC								
2036854040-L	06/30/22	01	12 BOOKS/#209977 L411199	211-00-75-20-2110 BOOKS	20222013		08/10/22	247.67
						INVOICE TOTAL:		247.67
2036855617-L	06/30/22	01	24 BOOKS/#209977 L025981	211-00-75-20-2110 BOOKS	20222013		08/10/22	307.38
						INVOICE TOTAL:		307.38
2036857728-L	07/01/22	01	37 BOOKS/#209977 L025981	211-00-75-20-2110 BOOKS	20221950		08/10/22	499.74
						INVOICE TOTAL:		499.74
2036873229-L	07/11/22	01	16 BOOKS/#209977 L025981	211-00-75-20-2110 BOOKS	20222027		08/10/22	275.57
						INVOICE TOTAL:		[illegible].57

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TIME: 14:24:40
ID: AP441000.WOW

CITY OF GRAND RAPIDS
DETAIL BOARD REPORT

Item 3.

INVOICES DUE ON/BEFORE 08/10/2022

VENDOR # / INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0201428 BAKER & TAYLOR LLC								
2036875196-L	07/12/22	01	9 BOOKS/#209977 L411199	211-00-75-20-2110 BOOKS	20222041		08/10/22	135.11
						INVOICE TOTAL:		135.11
2036878527-L	07/13/22	01	1 BOOK/#209977 L411199	211-00-75-20-2110 BOOKS	20222087		08/10/22	17.82
						INVOICE TOTAL:		17.82
2036886582-L	07/18/22	01	14 BOOKS/#209977 L025981	211-00-75-20-2110 BOOKS	20222107		08/10/22	215.82
						INVOICE TOTAL:		215.82
2036894232-L	07/20/22	01	71 BOOKS/#209977 L025981	211-00-75-20-2110 BOOKS	20222135		08/10/22	753.13
						INVOICE TOTAL:		753.13
2036894493-L	07/21/22	01	18 BOOKS/#209977 L411199	211-00-75-20-2110 BOOKS	20222141		08/10/22	512.48
						INVOICE TOTAL:		512.48
						VENDOR TOTAL:		2,964.72
0205350 BEIER'S GREENHOUSE								
5166-L	07/07/22	01	ANNUALS	211-00-75-30-4015 GROUNDS MAINTENANCE	20221948		08/10/22	128.03
						INVOICE TOTAL:		128.03
						VENDOR TOTAL:		128.03
0605191 FIDELITY SECURITY LIFE								
L	06/27/22	01	LIB VISION JULY	999-99-00-00-1000 HOLDING ACCOUNT			08/10/22	6.90
		02	LIB VISION AUG	999-99-00-00-1000 HOLDING ACCOUNT				6.90
						INVOICE TOTAL:		13.80
						VENDOR TOTAL:		13.80

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - AUGUST 10, 2022

INVOICES DUE ON/BEFORE 08/10/2022

INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0609525 FINDAWAY WORLD LLC								
394728-L	06/29/22	01	4 PLAYAWAYS	211-00-75-20-2120 AUDIO/VISUAL	20221842		08/10/22	263.46
						INVOICE TOTAL:		263.46
396523-L	07/12/22	01	LOCAL GONE MISSING PLAYAWAY	211-00-75-20-2120 AUDIO/VISUAL	20222006		08/10/22	72.24
						INVOICE TOTAL:		72.24
						VENDOR TOTAL:		335.70
0715808 GOVCONNECTION INC								
73009209-L	07/06/22	01	KINGSTON 240GB SSD (PHAROS)	211-00-75-20-2060 COMPUTER SUPPLIES	20221914		08/10/22	144.60
						INVOICE TOTAL:		144.60
						VENDOR TOTAL:		144.60
0718010 CITY OF GRAND RAPIDS								
22/393-L	07/27/22	01	LIBRARY FUN PAD MUSIC PARK	211-00-75-30-3100 OTHER CONTRACTED SERVICES	20222173		08/10/22	8,054.00
						INVOICE TOTAL:		8,054.00
						VENDOR TOTAL:		8,054.00
0718015 GRAND RAPIDS CITY PAYROLL								
L	07/01/22	01	LIB 7/1 PAYROLL	999-99-00-00-1000 HOLDING ACCOUNT			08/10/22	20,522.76
		02	LIB 7/15 PAYROLL	999-99-00-00-1000 HOLDING ACCOUNT				20,500.13
		03	LIB 7/29 PAYROLL	999-99-00-00-1000 HOLDING ACCOUNT				20,522.76
						INVOICE TOTAL:		61,545.65
						VENDOR TOTAL:		61,545.65
0914325 INGRAM ENTERTAINMENT INC.								

DATE: 08/03/22
TIME: 14:24:40
ID: AP441000.WOW

CITY OF GRAND RAPIDS
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 08/10/2022

INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0914325 INGRAM ENTERTAINMENT INC.								
4453705-L	07/25/22	01	5 DVDS/#3206981	211-00-75-20-2120 AUDIO/VISUAL	20222189		08/10/22	110.60
						INVOICE TOTAL:		110.60
						VENDOR TOTAL:		110.60
0914540 INNOVATIVE OFFICE SOLUTIONS LL								
IN3852949-L	07/07/22	01	COVER FASTNR POLY	211-00-75-20-2010 OFFICE SUPPLIES	20221949		08/10/22	26.50
						INVOICE TOTAL:		26.50
						VENDOR TOTAL:		26.50
0914800 INVEST EARLY PROJECT								
3354-L	06/30/22	01	JUNE STORY TIME	211-00-75-30-3100 OTHER CONTRACTED SERVICES	20222123		08/10/22	500.00
						INVOICE TOTAL:		500.00
						VENDOR TOTAL:		500.00
1301146 MARCO TECHNOLOGIES, LLC								
L	07/18/22	01	LIB JUL COPIER LEASE	999-99-00-00-1000 HOLDING ACCOUNT			08/10/22	192.30
						INVOICE TOTAL:		192.30
						VENDOR TOTAL:		192.30
1305725 METROPOLITAN LIFE INSURANCE CO								
L	08/01/22	01	LIB JUN SUPP/CITY LIFE PREM	999-99-00-00-1000 HOLDING ACCOUNT			08/10/22	74.08
		02	LIB JUL SUPP/CITY LIFE PREM	999-99-00-00-1000 HOLDING ACCOUNT				74.08
		03	LIB AUG SUPP/CITY LIFE PREM	999-99-00-00-1000 HOLDING ACCOUNT				74.08
						INVOICE TOTAL:		222.24
						VENDOR TOTAL:		[illegible].24

INVOICES DUE ON/BEFORE 08/10/2022

VENDOR # / INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1309199 MINNESOTA ENERGY RESOURCES								
L	07/18/22	01	LIB JUN NTL GAS	999-99-00-00-1000 HOLDING ACCOUNT			08/10/22	45.00
						INVOICE TOTAL:		45.00
						VENDOR TOTAL:		45.00
1309335 MINNESOTA REVENUE								
L	07/20/22	01	LIB JUN SALES TAX PAYABLE	999-99-00-00-1000 HOLDING ACCOUNT			08/10/22	35.61
						INVOICE TOTAL:		35.61
						VENDOR TOTAL:		35.61
1309525 UNIVERSITY OF MN (MINITEX)								
2180000641-L	07/12/22	01	AUG-DEC 2022 B&T ONLINE	211-00-75-30-4030 ONLINE SERVICES	20221997		08/10/22	770.42
		02	JAN-JUL2023 B&T ONLINE/5010060	211-00-00-00-1550 PREPAID ITEMS	20221997			1,078.58
						INVOICE TOTAL:		1,849.00
						VENDOR TOTAL:		1,849.00
1516220 OPERATING ENGINEERS LOCAL #49								
L	07/11/22	01	LIB JUL HEALTH INS PREMIUM	999-99-00-00-1000 HOLDING ACCOUNT			08/10/22	9,162.00
						INVOICE TOTAL:		9,162.00
						VENDOR TOTAL:		9,162.00
1601750 PAUL BUNYAN COMMUNICATIONS								
L	07/05/22	01	LIB JUL SERV & LINE CHARGES	999-99-00-00-1000 HOLDING ACCOUNT			08/10/22	322.67
						INVOICE TOTAL:		322.67
						VENDOR TOTAL:		322.67

INVOICES DUE ON/BEFORE 08/10/2022

VENDOR # / INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1605665 PERSONNEL DYNAMICS LLC								
52223-L	05/28/22	01	J BEHM 6 HRS WE 5/28	211-00-75-10-1050 CONTRACTED SERVICES	20222106		08/10/22	137.70
						INVOICE TOTAL:		137.70
						VENDOR TOTAL:		137.70
1621130 P.U.C.								
L	07/18/22	01	LIB JUN UTILITIES	999-99-00-00-1000 HOLDING ACCOUNT			08/10/22	3,278.03
						INVOICE TOTAL:		3,278.03
						VENDOR TOTAL:		3,278.03
1901535 SANDSTROM'S INC								
416596-L	07/11/22	01	TOWEL ROLL	211-00-75-20-2150 MAINTENANCE TOOLS/SUPPLIES	20221985		08/10/22	51.70
		02	TOIL TISS	211-00-75-20-2150 MAINTENANCE TOOLS/SUPPLIES	20221985			40.10
		03	URINAL SCREEN/#320023	211-00-75-20-2150 MAINTENANCE TOOLS/SUPPLIES	20221985			23.99
						INVOICE TOTAL:		115.79
419883-L	08/01/22	01	WHITE TISSUE	211-00-75-20-2150 MAINTENANCE TOOLS/SUPPLIES	20222241		08/10/22	60.69
		02	TOWEL ROLL WHT	211-00-75-20-2150 MAINTENANCE TOOLS/SUPPLIES	20222241			51.70
		03	TOIL TISS	211-00-75-20-2150 MAINTENANCE TOOLS/SUPPLIES	20222241			40.10
		04	FOAM HAND SOAP/#320023	211-00-75-20-2150 MAINTENANCE TOOLS/SUPPLIES	20222241			78.98
						INVOICE TOTAL:		231.47
						VENDOR TOTAL:		347.26
1903340 SVL SERVICE CORPORATION								

DATE: 08/03/22
TIME: 14:24:40
ID: AP441000.WOW

CITY OF GRAND RAPIDS
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 08/10/2022

VENDOR # / INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1903340 SVL SERVICE CORPORATION								
SVC-200494-L	07/15/22	01	ANNUAL CONTRACT HVAC JUN-DEC22	211-00-75-30-4000 MAINTENANCE CONTRACTS	20222112		08/10/22	1,595.42
		02	ANNUAL CONTRACT HVAC JAN-MAY23	211-00-00-00-1550 PREPAID ITEMS	20222112			1,139.58
						INVOICE TOTAL:		2,735.00
						VENDOR TOTAL:		2,735.00
1915248 SHI INTERNATIONAL CORP								
B15554773-L	07/22/22	01	STAR TSP 654IIU PRINTER	211-00-75-20-2070 COMPUTER INVENTORY	20222080		08/10/22	296.14
						INVOICE TOTAL:		296.14
B15555097-L	07/22/22	01	WATCHGUARD M270 SUB RENEW	211-00-75-30-4020 COMPUTER MAINT/REPAIR	20222083		08/10/22	873.74
						INVOICE TOTAL:		873.74
						VENDOR TOTAL:		1,169.88
1920555 STOKES PRINTING & OFFICE								
118872-L	07/23/22	01	3 1/8 THERMAL ROLLS	211-00-75-20-2010 OFFICE SUPPLIES	20222122		08/10/22	179.90
						INVOICE TOTAL:		179.90
118896-L	07/27/22	01	3 1/8 THERMAL ROLLS	211-00-75-20-2010 OFFICE SUPPLIES	20222191		08/10/22	509.70
						INVOICE TOTAL:		509.70
						VENDOR TOTAL:		689.60
2000522 TNT CONSTRUCTION GROUP, LLC								
2011-L	06/23/22	01	SLAB JACK AT LIBRARY	211-00-75-30-4010 BUILDING MAINT/REPAIRS	20221987		08/10/22	402.00
						INVOICE TOTAL:		402.00
						VENDOR TOTAL:		402.00

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CITY OF GRAND RAPIDS
DETAIL BOARD REPORT

Item 3.

INVOICES DUE ON/BEFORE 08/10/2022

INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
2114356 UNIQUE MANAGEMENT SERVICES								
6102374-L	06/30/22	01	JUN PLACEMENTS	211-00-75-30-3300 PROFESSIONAL SERV-COLLECTI	20221954		08/10/22	128.15
		02	CREDIT FOR ACCTS CLOSED/#1634	211-00-75-30-3300 PROFESSIONAL SERV-COLLECTI	20221954			-58.25
						INVOICE TOTAL:		69.90
						VENDOR TOTAL:		69.90
2209421 VIKING ELECTRIC SUPPLY INC								
S005976470.001-L	07/07/22	01	36W POWER SELECT EX39 5K	211-00-75-20-2100 OPERATING SUPPLIES	20221996		08/10/22	147.51
		02	27W POWER SELECT E26 5K/V27287	211-00-75-20-2100 OPERATING SUPPLIES	20221996			169.64
						INVOICE TOTAL:		317.15
						VENDOR TOTAL:		317.15
2209665 VISA								
L	07/18/22	01	IMAGESTUFF.COM SCHL LIFE	999-99-00-00-1000 HOLDING ACCOUNT			08/10/22	63.95
						INVOICE TOTAL:		63.95
						VENDOR TOTAL:		63.95
2301700 WM CORPORATE SERVICES, INC								
L	07/11/22	01	LIB JUNE SERVICE	999-99-00-00-1000 HOLDING ACCOUNT			08/10/22	137.47
						INVOICE TOTAL:		137.47
						VENDOR TOTAL:		137.47
T001426 SUSAN HAWKINSON								
072022-L	07/20/22	01	TIMBER CONN: THE JOYCE LUMBER	211-00-75-20-2110 BOOKS	20222115		08/10/22	99.90
						INVOICE TOTAL:		99.90
						VENDOR TOTAL:		99.90
						TOTAL ALL INVOICES:		95,9[illegible].02

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CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 7 PERIODS ENDING JULY 31, 2022

PAGE: 1
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FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
REVENUES							
TAXES							
211-00-31-00-0100	CURRENT	0.00	697,007.57	370,502.79	0.00	326,504.78	53
211-00-31-00-0200	DELINQUENT	0.00	0.00	2,398.48	0.00	(2,398.48)	100
211-00-31-00-0210	ANNEXATION	0.00	0.00	0.00	0.00	0.00	0
211-00-31-00-4055	FISCAL DISPARITIES	0.00	62,323.43	62,323.43	0.00	0.00	100
211-00-31-00-9100	PENALTIES & INTEREST-DELINQUEN	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	759,331.00	435,224.70	0.00	324,106.30	57
TOTAL TAXES		0.00	759,331.00	435,224.70	0.00	324,106.30	57
INTERGOVERNMENTAL							
211-00-33-00-0210	ANNEXATION	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4025	MARKET VALUE HOMESTEAD CREDIT	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4060	SUPPLEMENTAL AID	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4250	STATE OF MINNESOTA	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-6300	LIBRARY CONTRACTS	86,972.54	128,000.00	91,772.54	0.00	36,227.46	72
211-00-33-00-6310	ALS REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		86,972.54	128,000.00	91,772.54	0.00	36,227.46	72
TOTAL INTERGOVERNMENTAL		86,972.54	128,000.00	91,772.54	0.00	36,227.46	72
CHARGES FOR SERVICES							
211-00-34-00-7960	ALS CROSS-OVERS	0.00	5,281.00	8,045.00	0.00	(2,764.00)	152
211-00-34-00-7970	PHOTO COPIES	254.09	2,000.00	1,261.16	0.00	738.84	63
211-00-34-00-7975	INTERNET	75.10	2,000.00	827.31	0.00	1,172.69	41
211-00-34-00-7980	LIBRARY FEES-PROCTORING	0.00	100.00	100.00	0.00	0.00	100
211-00-34-00-7982	PASSPORT PROCESSING FEE	2,200.00	18,200.00	13,505.00	0.00	4,695.00	74
211-00-34-00-7985	POSTAGE REIMBURSEMENTS-TESTS	0.00	0.00	0.00	0.00	0.00	0
211-00-34-00-7990	FAX MACHINE USE	55.20	500.00	275.06	0.00	224.94	55
TOTAL		2,584.39	28,081.00	24,013.53	0.00	4,067.47	86
TOTAL CHARGES FOR SERVICES		2,584.39	28,081.00	24,013.53	0.00	4,067.47	86

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CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 7 PERIODS ENDING JULY 31, 2022

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
REVENUES							
FINES & FORFEITS							
211-00-35-00-1030	LIBRARY FINES	0.00	0.00	13.20	0.00	(13.20)	100
TOTAL		0.00	0.00	13.20	0.00	(13.20)	100
TOTAL FINES & FORFEITS		0.00	0.00	13.20	0.00	(13.20)	100
MISCELLANEOUS REVENUE							
211-00-37-00-2310	DONATIONS	0.00	1,500.00	7,378.65	0.00	(5,878.65)	492
211-00-37-00-2320	DONATIONS-MEMORIAL BOOKS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2336	DONATIONS-CHILDRENS LIBRARY	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2337	DONATION-LIBRARY PROGRAMS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2365	ENDOWMENT FUND INCOME	0.00	1,300.00	1,422.64	0.00	(122.64)	109
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATIN	11,712.51	0.00	20,409.63	0.00	(20,409.63)	100
211-00-37-00-2368	DONATIONS-ADA PROJECT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2375	MEETING ROOM RECEIPTS	0.00	2,000.00	0.00	0.00	2,000.00	0
211-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2421	MIRC GRANT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2450	MISCELLANEOUS	72.47	0.00	1,601.43	0.00	(1,601.43)	100
211-00-37-00-2455	ENERGY REBATES	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2460	BOARD FUNDRAISER	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-5100	INVESTMENT INCOME	0.00	3,000.00	479.24	0.00	2,520.76	16
TOTAL		11,784.98	7,800.00	31,291.59	0.00	(23,491.59)	401
TOTAL MISCELLANEOUS REVENUE		11,784.98	7,800.00	31,291.59	0.00	(23,491.59)	401
OTHER SOURCES							
211-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5010	SALES OF GENL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5030	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5500	FUND BALANCE USAGE	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SOURCES		0.00	0.00	0.00	0.00	0.00	0

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CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 7 PERIODS ENDING JULY 31, 2022

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
TOTAL REVENUES:		101,341.91	923,212.00	582,315.56	0.00	340,896.44	63
EXPENSES							
GENERAL ADMINISTRATION							
211-00-75-00-7200	OPERATING TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
PERSONNEL							
211-00-75-10-1010	SALARY-FULL TIME	46,952.45	387,168.00	218,199.89	0.00	168,968.11	56
211-00-75-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1030	SALARY-PARTTIME	8,805.52	80,820.00	37,579.54	0.00	43,240.46	46
211-00-75-10-1040	SALARY-PARTTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1050	CONTRACTED SERVICES	137.70	8,510.00	9,889.77	137.70	(1,517.47)	118
211-00-75-10-1210	PERA	4,010.90	35,099.00	19,012.51	0.00	16,086.49	54
211-00-75-10-1220	FICA	3,287.23	29,015.00	15,584.21	0.00	13,430.79	54
211-00-75-10-1250	MEDICARE	768.76	6,786.00	3,644.63	0.00	3,141.37	54
211-00-75-10-1310	HEALTH INSURANCE	9,162.00	116,541.00	64,134.00	0.00	52,407.00	55
211-00-75-10-1330	LIFE INSURANCE	2.08	232.00	126.61	0.00	105.39	55
211-00-75-10-1347	VISION INSURANCE	0.52	0.00	3.64	0.00	(3.64)	100
211-00-75-10-1420	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1510	WORKERS COMPENSATION	212.34	3,018.00	1,486.38	0.00	1,531.62	49
TOTAL PERSONNEL		73,339.50	667,189.00	369,661.18	137.70	297,390.12	55
SUPPLIES & MATERIALS							
211-00-75-20-2010	OFFICE SUPPLIES	754.78	8,500.00	4,202.61	58.35	4,239.04	50
211-00-75-20-2020	COPY SUPPLIES	71.87	1,500.00	189.94	0.00	1,310.06	13
211-00-75-20-2030	PRINTING/BINDING	0.00	1,000.00	438.68	0.00	561.32	44
211-00-75-20-2043	BINDINGS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2060	COMPUTER SUPPLIES	144.60	3,000.00	1,859.29	144.60	996.11	67
211-00-75-20-2070	COMPUTER INVENTORY	296.14	2,500.00	296.14	296.14	1,907.72	24
211-00-75-20-2075	ASSETS BETWEEN $700-$4999	0.00	12,000.00	13,360.60	0.00	(1,360.60)	111
211-00-75-20-2090	INVENTORIAL SUPPLIES	0.00	1,000.00	1,046.06	0.00	(46.06)	105
211-00-75-20-2095	PRGM SUP & MATERIALS	0.00	500.00	721.89	0.00	(221.89)	144

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CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 7 PERIODS ENDING JULY 31, 2022

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
EXPENSES							
GENERAL ADMINISTRATION							
SUPPLIES & MATERIALS							
211-00-75-20-2100	OPERATING SUPPLIES	591.39	2,000.00	2,708.21	317.15	(1,025.36)	151
211-00-75-20-2110	BOOKS	2,807.91	39,000.00	31,352.10	1,985.39	5,662.51	85
211-00-75-20-2120	AUDIO/VISUAL	182.84	9,000.00	5,124.23	335.70	3,540.07	61
211-00-75-20-2130	NEWSPAPERS	0.00	2,000.00	1,227.52	0.00	772.48	61
211-00-75-20-2140	PERIODICALS	0.00	7,500.00	26.00	0.00	7,474.00	0
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	144.47	3,000.00	899.16	130.13	1,970.71	34
211-00-75-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	359.98	0.00	(359.98)	100
211-00-75-20-2210	EQUIPMENT PARTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL SUPPLIES & MATERIALS		4,994.00	92,500.00	63,812.41	3,267.46	25,420.13	73
OTHER SERVICES & CHARGES							
211-00-75-30-3000	PROFESSIONAL SERVICES	0.00	500.00	374.85	0.00	125.15	75
211-00-75-30-3010	ACCOUNTING SERVICES	0.00	1,500.00	0.00	0.00	1,500.00	0
211-00-75-30-3040	LEGAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3070	LAUNDRY	59.76	1,000.00	427.46	29.88	542.66	46
211-00-75-30-3090	JANITORIAL SERVICES	0.00	20,400.00	8,075.00	0.00	12,325.00	40
211-00-75-30-3100	OTHER CONTRACTED SERVICES	8,054.00	26,323.00	13,153.26	0.00	13,169.74	50
211-00-75-30-3210	TELEPHONE	376.88	6,000.00	2,668.28	0.00	3,331.72	44
211-00-75-30-3220	POSTAGE/FREIGHT	0.00	3,500.00	1,220.93	0.00	2,279.07	35
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3255	STAFF TRAINING	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3260	COMMUNITY ED PROMOTION	0.00	0.00	216.00	0.00	(216.00)	100
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	0.00	2,000.00	886.50	128.15	985.35	51
211-00-75-30-3310	AUTO MILEAGE/TRAVEL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3510	PUBLISHING & ADVERTISING	0.00	600.00	420.00	0.00	180.00	70
211-00-75-30-3610	GENERAL INSURANCE	0.00	9,000.00	10,302.00	0.00	(1,302.00)	114
211-00-75-30-3810	ELECTRICITY	0.00	35,000.00	16,142.76	0.00	18,857.24	46
211-00-75-30-3840	GARBAGE REMOVAL	0.00	2,000.00	824.82	0.00	1,175.18	41
211-00-75-30-3860	HEAT-NATURAL GAS	0.00	8,000.00	2,484.53	0.00	5,515.47	31
211-00-75-30-4000	MAINTENANCE CONTRACTS	1,595.42	9,500.00	3,735.38	1,595.42	4,169.20	56
211-00-75-30-4010	BUILDING MAINT/REPAIRS	0.00	15,000.00	15,340.27	402.00	(742.27)	105
211-00-75-30-4015	GROUNDS MAINTENANCE	128.03	1,000.00	669.23	128.03	202.74	80
211-00-75-30-4020	COMPUTER MAINT/REPAIR	873.74	9,000.00	2,126.74	873.74	5,999.52	33

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CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 7 PERIODS ENDING JULY 31, 2022

PAGE: 5
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FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
EXPENSES							
GENERAL ADMINISTRATION							
OTHER SERVICES & CHARGES							
211-00-75-30-4025	COMPUTER LEASES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4030	ONLINE SERVICES	770.42	3,500.00	1,753.34	770.42	976.24	72
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	0.00	8,000.00	1,671.18	0.00	6,328.82	21
211-00-75-30-4100	EQUIPMENT LEASES	120.43	1,500.00	843.01	0.00	656.99	56
211-00-75-30-4150	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4200	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4300	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4330	DUES & SUBCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4545	INTERLIBRARY LOAN CHARGES	0.00	200.00	0.00	0.00	200.00	0
211-00-75-30-4560	GRANDNET COSTS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4600	ENDOWMENT FUND EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4650	FACILITY MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4900	TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SERVICES & CHARGES		11,978.68	163,523.00	83,335.54	3,927.64	76,259.82	53
CAPITAL OUTLAY							
211-00-75-50-5500	EQPT/MACH/FURN/FIX	0.00	0.00	0.00	0.00	0.00	0
211-00-75-50-5900	BUILDING/BLDG IMPROV	0.00	0.00	0.00	0.00	0.00	0
TOTAL CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00	0
TOTAL GENERAL ADMINISTRATION		90,312.18	923,212.00	516,809.13	7,332.80	399,070.07	57
TOTAL EXPENSES:		90,312.18	923,212.00	516,809.13	7,332.80	399,070.07	57
TOTAL FUND REVENUES		101,341.91	923,212.00	582,315.56	0.00	340,896.44	63
TOTAL FUND EXPENSES		90,312.18	923,212.00	516,809.13	7,332.80	399,070.07	57
FUND SURPLUS (DEFICIT)		11,029.73	0.00	65,506.43			
TOTAL ALL FUND REVENUES		101,341.91	923,212.00	582,315.56	0.00	340,896.44	63
TOTAL ALL FUND EXPENSES		90,312.18	923,212.00	516,809.13	7,332.80	399,070.07	57
ALL FUND SURPLUS (DEFICIT)		11,029.73	0.00	65,506.43			

CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY
SCHEDULE OF CHANGES IN REVENUE, EXPENDITURES, AND FUND BALANCE
FOR THE SEVEN MONTHS ENDING JULY 31, 2022
With Comparative Totals for July 31, 2021

	2021 Actual	2022 Actual	2022 Budget	Percent of Budget
Fund Balance 1/1/XX:				
Cash Flow	436,094	455,970	455,970	
Compensated Absences	39,408	46,367	46,367	
Emergency/unanticipated Expenditures	61,708	64,625	64,625	
Major Equipment Replacement	79,702	89,566	89,566	
TOTAL FUND BALANCE 1/1/XX	616,912	656,528	656,528	
Revenues:				
Taxes	397,200	435,225	759,331	57%
Intergovernmental	85,827	91,773	128,000	72%
Charges for Services	14,692	24,014	28,082	86%
Fines & Forfeits	128	13	-	0%
Blandin Grant	-	-	-	0%
GR Library Foundation	1,800	20,410	-	0%
Miscellaneous	4,964	10,882	7,800	140%
Other Sources-Operating Transfer	-	-	-	0%
Other Sources-Fund Balance Usage	-	-	-	0%
TOTAL REVENUES	504,611	582,316	923,213	63%
Expenditures:				
Personnel	333,117	369,661	667,190	55%
Supplies/Materials	39,451	63,812	92,500	69%
Other Services/Charges	66,839	83,336	163,523	51%
Blandin Grant	-	-	-	0%
TOTAL EXPENDITURES	439,407	516,809	923,213	56%
OPERATING SURPLUS (DEFICIT)	65,204	65,506	-	
Gr Rapids Library Foundation Captl Grant	-	-	-	0%
Capital Outlay	5,410	-	-	0%
Fund Balance 7/31/XX				
Cash Flow	495,888	521,476	455,970	
Compensated Absences	39,408	46,367	46,367	
Emergency/unanticipated Expenditures	61,708	64,625	64,625	
Major Equipment Replacement	79,702	89,566	89,566	
TOTAL FUND BALANCE 7/31/XX	$ 676,706	$ 722,034	$ 656,528	

The Grand Rapids Public Library Endowment Fund of Minnesota Foundation has a balance of $42,033 as of 7/31/21. This endowment is not available for current operations.

Accumulated Energy Rebates $4,533

DATE: 08/03/2022
TIME: 14:50:07
ID: GL450000.WOW

CITY OF GRAND RAPIDS
DETAILED BALANCE SHEET

PAGE: Item 3.
F-YR:

FUND: PUBLIC LIBRARY
FOR 7 PERIODS ENDING JULY 31, 2022

ACCOUNT #	DESCRIPTION	BALANCE 01/01/22	NET DEBITS	NET CREDITS	BALANCE 07/31/22
ASSETS					
211-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
211-00-00-00-0110	DUE TO OTHER FUNDS	0.00	301,847.03	301,847.03	0.00
211-00-00-00-1010	CASH	644,391.81	592,289.17	558,731.92	677,949.06
211-00-00-00-1019	PETTY CASH FUND	20.00	0.00	0.00	20.00
211-00-00-00-1020	CHANGE FUND	70.00	0.00	0.00	70.00
211-00-00-00-1050	TAXES RECEIVABLE-CURRENT	0.00	0.00	0.00	0.00
211-00-00-00-1070	TAXES RECEIVABLE-DELINQUENT	30,777.00	0.00	0.00	30,777.00
211-00-00-00-1150	ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00
211-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
211-00-00-00-1313	DUE FROM ALS	0.00	0.00	0.00	0.00
211-00-00-00-1314	GR AREA LIB FND ENDOWMENT	0.00	0.00	0.00	0.00
211-00-00-00-1315	DUE FROM MN FOUNDATION	42,033.00	0.00	0.00	42,033.00
211-00-00-00-1320	DUE FROM OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
211-00-00-00-1321	DUE FROM US GOV'T	0.00	0.00	0.00	0.00
211-00-00-00-1550	PREPAID ITEMS	3,122.88	2,218.16	3,122.88	2,218.16
211-00-00-00-1551	PREPAID INSURANCE	9,181.35	23,151.00	20,969.73	11,362.62
211-00-00-00-1620	BUILDINGS	0.00	0.00	0.00	0.00
211-00-00-00-1621	ACCUMULATED DEPRECIATION	0.00	0.00	0.00	0.00
211-00-00-00-1630	IMPROVEMENTS	0.00	0.00	0.00	0.00
211-00-00-00-1800	ENCUMBRANCES	0.00	45,843.11	38,595.56	7,247.55
TOTAL		729,596.04	965,348.47	923,267.12	771,677.39
TOTAL ASSETS		729,596.04	965,348.47	923,267.12	771,677.39

ACCOUNT #	DESCRIPTION	BALANCE 01/01/22	NET DEBITS	NET CREDITS	BALANCE 07/31/22
LIABILITIES AND FUND EQUITY					
LIABILITIES					
211-00-00-00-2020	ACCOUNTS PAYABLE	32,186.33	559,104.18	538,505.63	11,587.78
211-00-00-00-2030	SALES TAX PAYABLE	0.00	231.60	262.98	31.38
211-00-00-00-2040	USE TAX PAYABLE	0.00	0.00	0.00	0.00
211-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
211-00-00-00-2070	DUE TO OTHER FUNDS	0.00	0.00	0.00	0.00
211-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
211-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
211-00-00-00-2170	ACCRUED WAGES PAYABLE	10,105.46	10,105.46	0.00	0.00
211-00-00-00-2200	DEFERRED REVENUES-TAXES	30,777.00	0.00	0.00	30,777.00
211-00-00-00-2220	DEFERRED REVENUES	0.00	0.00	0.00	0.00
TOTAL		73,068.79	569,441.24	538,768.61	42,396.16

CITY OF GRAND RAPIDS
DETAILED BALANCE SHEET

FUND: PUBLIC LIBRARY
FOR 7 PERIODS ENDING JULY 31, 2022

ACCOUNT #	DESCRIPTION	BALANCE 01/01/22	NET DEBITS	NET CREDITS	BALANCE 07/31/22
TOTAL LIABILITIES		73,068.79	569,441.24	538,768.61	42,396.16
FUND EQUITY					
211-00-00-00-2530	FUND BALANCE-UNRESV & UNDESG	656,527.25	0.00	0.00	656,527.25
211-00-00-00-2950	RESERVE FOR ENCUMBRANCE	0.00	38,595.56	45,843.11	7,247.55
TOTAL		656,527.25	38,595.56	45,843.11	663,774.80
	FUND SURPLUS (DEFICIT)	0.00	0.00	65,506.43	65,506.43
TOTAL FUND EQUITY		656,527.25	38,595.56	111,349.54	729,281.23
TOTAL LIABILITIES AND FUND EQUITY		729,596.04	608,036.80	650,118.15	771,677.39

RESOLUTION NO. 2022-07
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Library Foundation - $5,000.00 for McCarty Park concrete

Adopted this 10th day of August, 2022

____
Jean MacDonell, President

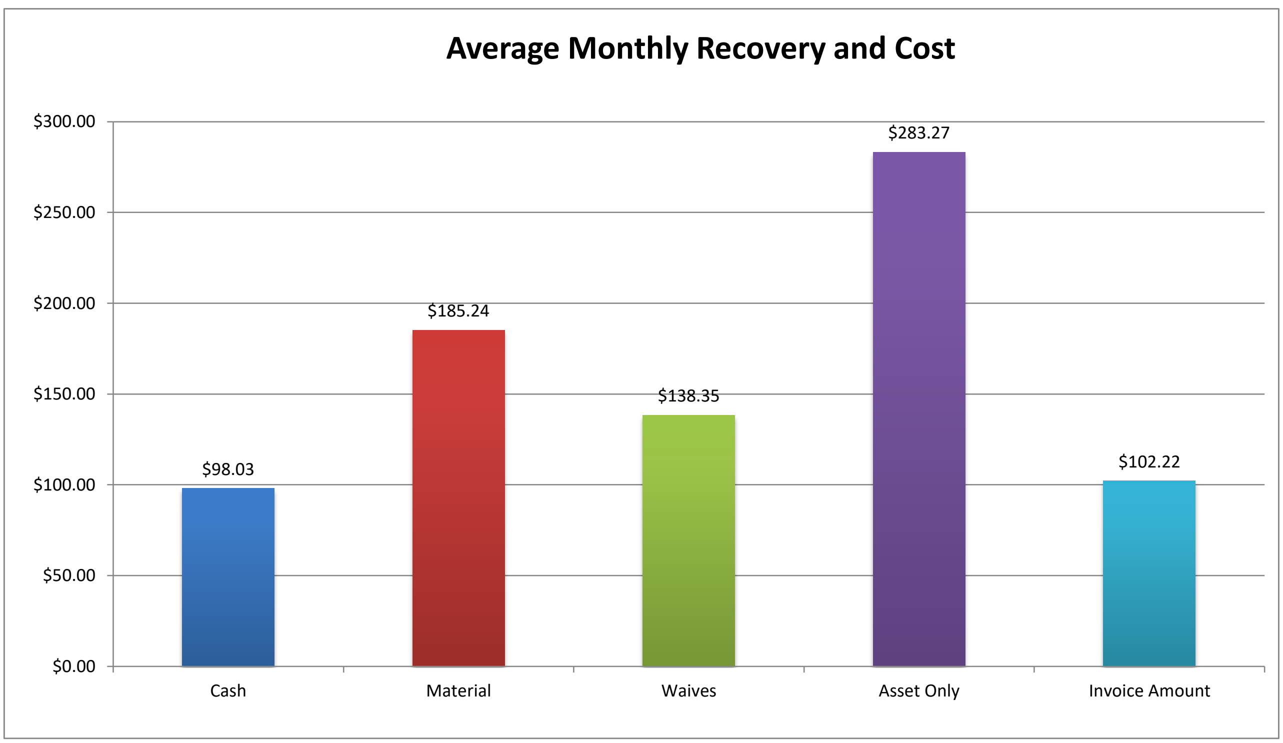
____
Lisa Tabbert, Secretary

UNIQUE

Monthly Recovery Statistics: Grand Rapids Area Library

7/2021 Through 6/2022

Month	Cash	Material	Waives	Total	Assets Only	Invoice Amount
June-22	$0.00	$753.05	$135.00	$888.05	**$753.05**	$69.90
May-22	$244.86	$434.84	$134.30	$814.00	**$679.70**	$151.45
April-22	$225.85	$235.68	$62.20	$523.73	**$461.53**	$128.15
March-22	$227.83	$187.93	$147.00	$562.76	**$415.76**	$205.85
February-22	$10.00	$112.33	$35.00	$157.33	**$122.33**	$161.10
January-22	$0.00	$388.59	$114.00	$502.59	**$388.59**	$170.05
December-21	$20.00	$29.00	$85.30	$134.30	**$49.00**	$187.95
November-21	$96.87	$24.00	$73.99	$194.86	**$120.87**	$152.15
October-21	$52.98	$0.00	$139.32	$192.30	**$52.98**	$0.00
September-21	$150.95	$12.99	$296.25	$460.19	**$163.94**	$0.00
August-21	$22.00	$0.00	$130.54	$152.54	**$22.00**	$0.00
July-21	$125.00	$44.47	$307.28	$476.75	**$169.47**	$0.00
Total	$1,176.34	$2,222.88	$1,660.18	$5,059.40	**$3,399.22**	$1,226.60
Average	$98.03	$185.24	$138.35	$421.62	**$283.27**	$102.22
					Total ROI: $4:1	



Grand Rapids Area Library
Board Roster

Name	Email	Residency	Term Ends	Term Number	Notes
Elias Blocker	emblocker@ci.grand-rapids.mn.us	City	2023	1	
Deb Kee	dkee@ci.grand-rapids.mn.us	Township	2024	3	
Lisa Lassen	llassen@ci.grand-rapids.mn.us	Township	2023	1	
Jean MacDonell	jmacdonell@ci.grand-rapids.mn.us	Township	2022	3	
Cyndy Martin	cmartin@ci.grand-rapids.mn.us	Township	2024	2	
Sheena Richards	srichards@ci.grand-rapids.mn.us	City	2022	1	
Aaron Squadroni	asquadroni@ci.grand-rapids.mn.us	City	2024	1	
Lisa Tabbert	ltabbert@ci.grand-rapids.mn.us	City	2022	2	
Ellen Teigland	eteigland@ci.grand-rapids.mn.us	City	2023	1	

CITY OF GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

APPLICATION FOR CITY BOARDS AND COMMISSIONS

Return to:
City Administration Office
420 N. Pokegama Avenue
Grand Rapids, MN 55744
218-326-7600

Personal Information:

Name:	Date:
Address:	Day Phone:
Employer:	Evening Phone:
Occupation:	E-Mail

Please rank in order the Boards/Commissions on which you would like to serve (leave blank any on which you do not wish to serve):

- ☐ Arts & Culture Commission
- ☐ Economic Development Authority
- ☐ Golf Course Board
- ☐ Human Rights Commission
- ☐ Library Board
- ☐ Parks, Recreation & Civic Center Board
- ☐ Planning Commission
- ☐ Police Community Advisory Board
- ☐ Public Utilities Commission

Do you have special qualifications that you feel would help you be particularly effective on a City Board or Commission? (i.e. work experience, volunteer experience, education, hobbies, etc?)

How did you become interested in serving on a Board or Commission?

Are you related to any City employee or elected official? YES ☐ NO ☐
If yes, to whom and how are you related? ______________________________

Are you a Resident_☐_ or Non-Resident_☐_?

Do you own property or own a business within the Grand Rapids city limits?
YES _☐_ NO_☐_ If yes, please explain: ____

Data Authorization:

If appointed, I, ________________________________, authorize the City of Grand Rapids to release the following private data upon request made to the City (check all that apply).

Home Phone #___________________________

Work Phone# _______________________

Cell Phone # ________________________

I also authorize the City of Grand Rapids to release such authorized private data referenced above to members of the general public, City staff, Mayor and City Council members upon request for such data. The person(s) receiving such private data must use it only for lawful purposes.

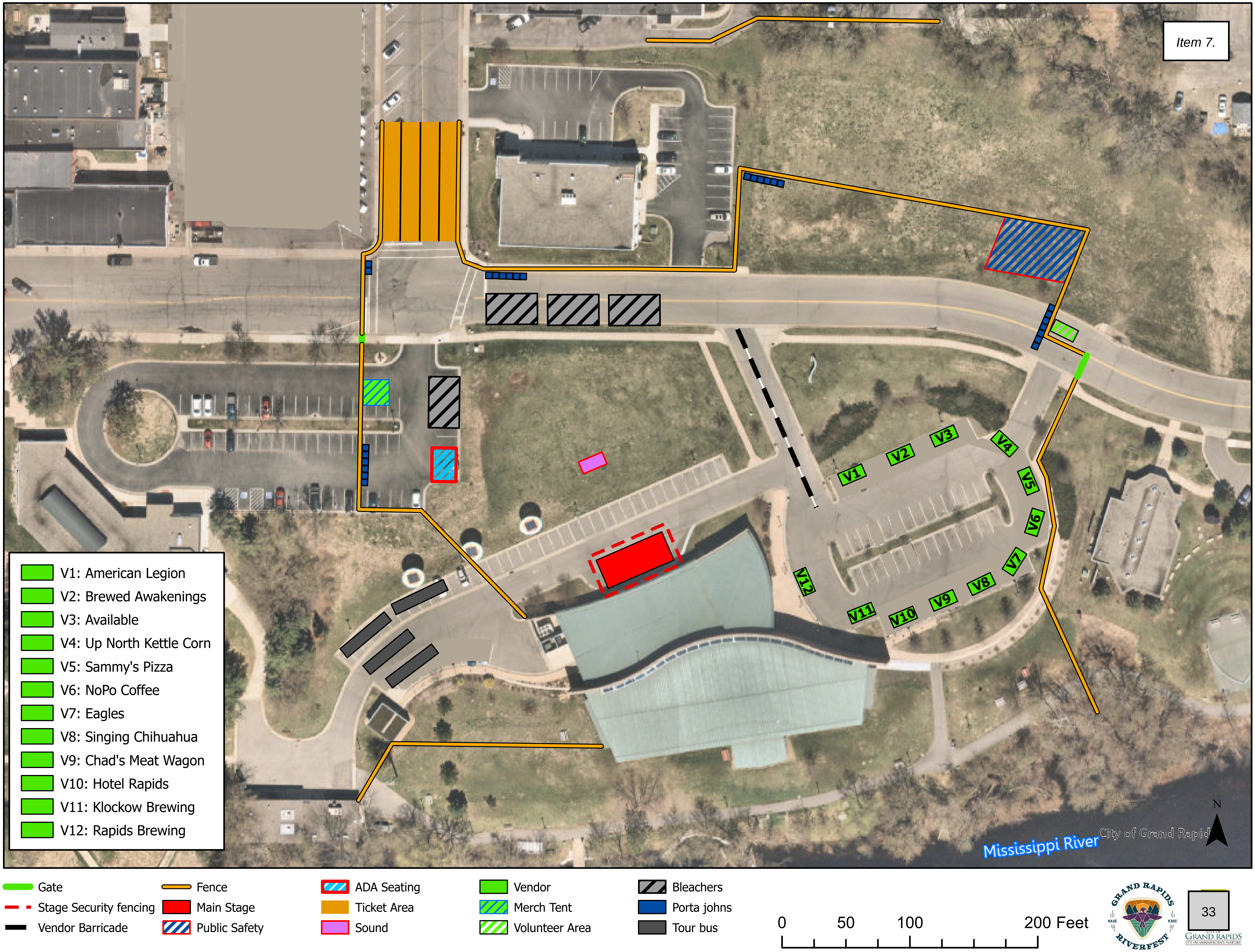
This authorization shall be modified or cancelled only upon written notice to the City Clerk, City of Grand Rapids.

I agree to inform the City Clerk's office of any change indicated above.

I agree to relinquish and waive all claims that may arise against the City, its agents or employees for releasing any and all authorized data referenced above relating to this agreement.

I recognize and agree that I will be issued a City of Grand Rapids official email and will utilize it for official business of Boards & Commissions only.

______________________________ ___________________________________
Date Signature


V1: American Legion
V2: Brewed Awakenings
V3: Available
V4: Up North Kettle Corn
V5: Sammy's Pizza
V6: NoPo Coffee
V7: Eagles
V8: Singing Chihuahua
V9: Chad's Meat Wagon
V10: Hotel Rapids
V11: Klockow Brewing
V12: Rapids Brewing
V1
V2
V3
V4
V5
V6
V7
V8
V9
V10
V11
V12
Mississippi River
City of Grand Rapids
N
Gate
Stage Security fencing
Vendor Barricade
Fence
Main Stage
Public Safety
ADA Seating
Ticket Area
Sound
Vendor
Merch Tent
Volunteer Area
Bleachers
Porta johns
Tour bus
0
50
100
200 Feet

GRAL Director's Report

AUGUST 2022

ADVOCACY

-State Legislature (Regional Library Basic System Support et al.)

Hopes for a Special Session did not pan out. Lawmakers left St. Paul without passing major bills or making plans for a special session. This means no action on Regional Library Basic System Support (RLBSS) or other Minnesota Library Association (MLA) legislative initiatives until next session.

I am monitoring Minnesota Library Association meetings and will have an update when 2023 Legislative priorities come out.

-Local Elections (especially County Board of Commissioners)

The Library is locally funded by City and County property tax levies. Three County Board seats are open – with no incumbents running. The outcome of these races could influence our goal of an equitable funding scenario.

-Capital Projects Fund (American Rescue Plan)

I have been in touch with a member of the Governor's staff. The Facilities Maintenance Manager has obtained quotes for electrical upgrades in anticipation of this grant opportunity being available. No word on how this process will work from the Governor's Office at this time.

-Arrowhead Library System Request to Itasca County

At the direction of the ALS Board, Executive Director Jim Weikum is submitting a funding request to Itasca County seeking a $10,000 increase over the FY 2022 support amount.

LIBRARY MANAGEMENT

-IT issues

An AC failure in the server room at Itasca County disrupted the Library Catalog computers and PHAROS public computer network for most of the day 8/1.

-Music Park Collaboration with KAXE

Concrete was poured 7/5. The instruments are on order and will ship directly to the Public Works Department for installation. At this time, I am optimistic for the park to be 'up and running' this summer.

-RIVERFEST update

I have an RIVERFEST update on the Agenda.

FACILITIES MAINTAINANCE / SPACE

-Encompass Engineering visit

On 7/25, the City Council authorized Mayor Christy to sign a Professional Services Proposal with Encompass, Inc. for exterior façade evaluation at the Library based on the recommendation of the Library Board and Facilities Maintenance Manager. Staff from Encompass were at the Library the next morning for an inspection – results are pending.

-Book drop

The Catholic Community Foundation has agreed to support this project! New book drop hardware is on site and the Facilities Maintenance Manager is in contact with a local mason.

-New Flag Pole

Public Works and Public Utilities crews installed a new flagpole (salvaged from the sports complex during the East Elementary constructions) near the bike rack.

FIRE RESPONSE

I made 14 fire calls during July with 4 responses from the Library.

END OF REPORT

July in Children's

Oh my, heavens to Betsy! This summer will forever be, in my world, the summer of Online Storytime. When I started this endeavor, I always said we would reconsider when views fell below 20 per episode. Well, as you can see from the statistics, that may be awhile. We put up Moose Storytime last Thursday, and it has garnered over 2800 YouTube views in 5 days. Our top video remains Squirrel Storytime, which has over 34,000 views! I invite you to play the game with me...check the views every, oh, 2 hours or so around the clock. Sleep deprivation aside, you will also be filled with wonder. Who is actually watching these things? ☺ I don't know what's happening, but I'm riding this wave as far as it will take us. (And, although prep time for each storytime is about 6-8 hours, it still is, in my eyes, time well spent.)

Scavenger hunts have also proved a popular summer pastime for our patrons. (Wow! What alliteration!) We have families waiting with excitement for the beginning of the week, so they can pick up their next scavenger hunt. It has been great fun for us, too, and I'm eager to get participation numbers in late August.

Artastic continues to be a highlight of the summer, with patrons eagerly scooping up 150 kits each month. Zoom workshops continue to be the norm, but we are joining other ALS children's librarians for an in-person picnic in August. Hooray!

We have been extraordinarily busy, particularly in the last two weeks. So many families, so many books! Last Thursday, I was sitting at the children's desk, marveling at the busy-ness. I counted heads, just those I could see, not including folks sitting on the floor in the stacks, or those too short for me to see over the bins. We had 35 people finding books, reading, playing, scavenger hunting, and just, seemingly, having a great time at GRAL. While it felt a bit of a madhouse, it was so joyful! (I don't know what was happening in the rest of the library, but never let it be said that the Children's Library doesn't know how to have a good time.☺)

I am in a mad scramble to get my ducks in a row for our Summer Celebration on August 17. Ordering, organizing, planning, and putting out fires is how I'm spending my time over the next two weeks. Thank you, from the bottom of my heart, to you who are joining me for this day of fun! Remember, the Kona Ice is free, and will be flowing fast! Happy Reading!

Monthly Report - Overview for Jul 2022

Locations on this report: Grand Rapids Area Library

Checkout

Description	Jul 2022	Jun 2022	%chg	Jul 2021	%chg	2022 YTD	2021 YTD	%chg
1st Time	10791	11284	-5	10199	5	67002	42659	57
Phone Renewal	413	247	67	344	20	2124	1121	89
Renewal	105	137	-24	231	-55	1259	859	46
Opac Renewal	713	558	27	677	5	4532	3661	23
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	12022	12226	-2	11451	4	74917	48300	55

Checkout Stock Rotation

Description	Jul 2022	Jun 2022	%chg	Jul 2021	%chg	2022 YTD	2021 YTD	%chg
1st Time	0	0	0	0	0	0	0	0
Phone Renewal	0	0	0	0	0	0	0	0
Renewal	0	0	0	0	0	0	0	0
Opac Renewal	0	0	0	0	0	0	0	0
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Checkin

Description	Jul 2022	Jun 2022	%chg	Jul 2021	%chg	2022 YTD	2021 YTD	%chg
Normal	9710	8760	10	9288	4	59908	38820	54
Late	1919	1963	-3	1759	9	12891	6395	101
Offline Normal	0	0	0	0	0	0	0	0
Offline Late	0	0	0	0	0	0	0	0
Total	11629	10723	8	11047	5	72799	45215	61

Requests Placed

Description	Jul 2022	Jun 2022	%chg	Jul 2021	%chg	2022 YTD	2021 YTD	%chg
Placed	1774	1730	2	1629	8	12951	17835	-28
Total	1774	1730	2	1629	8	12951	17835	-28

Requests Resolved

Description	Jul 2022	Jun 2022	%chg	Jul 2021	%chg	2022 YTD	2021 YTD	%chg
Cancelled	79	69	14	56	41	580	928	-38
Filled	2604	2744	-6	2509	3	19412	25777	-25
Expired	0	2	-100	2	-100	21	14	50
Total	2683	2815	-5	2567	4	20013	26719	-26

Holds Resolved

Description	Jul 2022	Jun 2022	%chg	Jul 2021	%chg	2022 YTD	2021 YTD	%chg
Picked Up	1659	1600	3	1604	3	11658	17861	-35
Cancelled	3	6	-50	1	200	25	25	0
Expired	103	149	-31	109	-6	907	990	-9
Total	1765	1755	0	1714	2	12590	18876	-34

Overdues

Description	Jul 2022	Jun 2022	%chg	Jul 2021	%chg	2022 YTD	2021 YTD	%chg
1st Notice	550	489	12	385	42	3240	1269	155
2nd Notice	1	0	100	1	0	16	8	100
3rd Notice	0	1	-100	1	-100	2	6	-67
4th Notice	1	0	100	0	100	2	1	100
5th Notice	0	0	0	0	0	0	0	0
Final Notice	0	0	0	0	0	0	0	0
Notice # 7	0	0	0	0	0	0	0	0
Notice # 8	0	0	0	0	0	0	0	0
Notice # 0	154	200	-23	92	67	896	317	182
Total	706	690	2	479	47	4156	1601	159

Borrower Delta

Description	Jul 2022	Jun 2022	%chg	Jul 2021	%chg	2022 YTD	2021 YTD	%chg
New (Manual)	106	167	-37	77	37	621	268	131
Deleted (Manual)	8	12	-34	9	-12	63	38	65
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	114	179	-37	86	32	684	306	123

Bib Delta

Description	Jul 2022	Jun 2022	%chg	Jul 2021	%chg	2022 YTD	2021 YTD	%chg
New (Manual)	153	216	-30	122	25	1250	866	44
Deleted (Manual)	336	385	-13	130	158	2495	1023	143
New (Batch)	41	142	-72	33	24	449	284	58
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	530	743	-29	285	85	4194	2173	93

Auth Delta

Description	Jul 2022	Jun 2022	%chg	Jul 2021	%chg	2022 YTD	2021 YTD	%chg
New (Manual)	0	0	0	0	0	0	0	0
Deleted (Manual)	0	1	-100	0	0	5	2	150
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	0	1	-100	0	0	5	2	150

Item Delta

Description	Jul 2022	Jun 2022	%chg	Jul 2021	%chg	2022 YTD	2021 YTD	%chg
New (Manual)	377	519	-28	369	2	3518	2741	28
Deleted (Manual)	600	545	10	413	45	5339	3420	56
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	977	1064	-9	782	24	8857	6161	43

Acquisitions Activities

Description	Jul 2022	Jun 2022	%chg	Jul 2021	%chg	2022 YTD	2021 YTD	%chg
Lines Ordered	0	0	0	0	0	0	0	0
Items Ordered	0	0	0	0	0	0	0	0
Lines Received	244	354	-32	204	19	2052	1620	26
Items Rcvd by Ven	248	357	-31	205	20	2079	1651	25
Claims	0	0	0	0	0	0	0	0
Total	492	711	-31	409	20	4131	3271	26

Grand Rapids Area Library

Reference Statistics

July 2022

	July 2022	YTD 2022
Door Count	6391	31950
Reference Questions	283	1952
Computer Help Over 5 Minutes	30	229
Tests Proctored	0	9
Public Computer Use: Sessions	275	2177
Public Computer Use: Hours Used	161	1511
Special Computer Sessions	131	767
Passports Accepted	60	398

July 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 419 / 210 2	2 2
3	4 *CLOSED*	5 894 / 447 3	6 600 / 300 4	7 [illegible] 4	8 466 / 233 3	9 14
10	11 806 / 403 4	12 708 / 354 2	13 653 / 327 0	14 638 / 319 2	15 [illegible] 5	16 10
17	18 774 / 387 4	19 640 / 320 1	20 660 / 330 4	21 549 / 274 5	22 403 / 201 3	23 17
24	25 8 5 / 408 2	26 740 / 370 6	27 661 / 330 1	28 796 / 398 3	29 398 / 199 5	30 17
31						

July 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 10 NP C	2
3	4	5 6+12 NP C	6 4+14 NP C	7 15 NP C	8 11 NP C	9
10	11 20 NP C	12 8+12 NP C	13 8 NP C	14 14 NP C	15 11 NP C	16
17	18 5+13 NP C	19 5+11 NP C	20 2+12 NP C	21 4+10 NP C	22 7 NP C	23
24	25 4+14 NP C	26 3+15 NP C	27 1+14 NP C	28 1+11 NP C	29 7 NP C	30
31						

Item 8.

Children's Stats

Month July **20** 22

Online Storytime

Programs: 4

7.07.22- Squirrels *34,729 YouTube views!

Facebook views: 240

YouTube views: 43,811

Total views: 44,051

Summer Reading Scavenger Hunt

Programs: 4

Brag tags given out: 158

Facebook views: 556

YouTube views: 188

Total views: 744

Artastic

Programs: 1

Facebook views: 94

YouTube views: 44

Total views: 138

Kits handed out: 156

Reference Questions: 534

Reference Questions 2021: 353

Item 8.

July 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 11	2 11
3	4 CLOSED	5 19	6 22	7 26	8 19	9 86
10	11 41	12 19	13 26	14 40	15 13	16 133
17	18 38	19 32	20 31	21 24	22 16	23 141
24	25 34 No Madi	26 33	27 29	28 46	29 21	30 143
31						534

GRAND RAPIDS AREA LIBRARY: 2022 Volunteer Report

Month	Regular Volunteers		RSVP Volunteers		Library Board		Program Committee		Teen Advisory Board		Friends of the Library		Library Foundation		Total	Total
	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours
January	26	124.75	5	125.25	8	8.00	0	0.00	0	0.00	3	39.00	9	27.00	31	250.00
February	23	94.00	7	109.00	9	9.00	0	0.00	0	0.00	8	46.00	2	10.00	30	203.00
March	18	112.50	9	128.00	7	7.00	0	0.00	0	0.00	8	60.50	1	4.00	27	240.50
April	31	160.00	7	85.25	6	6.00	0	0.00	0	0.00	13	72.50	9	29.00	38	245.25
May	25	131.25	8	101.50	8	8.00	0	0.00	0	0.00	12	69.00	2	6.50	33	232.75
June	35	224.75	10	112.25	7	7.00	0	0.00	0	0.00	25	156.50	1	5.00	45	337.00
July	22	132.50	9	91.00	6	6.00	0	0.00	0	0.00	11	73.00			31	223.50
August																
September																
October																
November																
December																
Total		**979.75**		**752.25**		**51.00**		**0.00**		**0.00**		**516.50**		**81.50**	*	**1,732.00**