



# GRAND RAPIDS PUBLIC UTILITIES COMMISSION REGULAR WORK SESSION MEETING AGENDA

Wednesday, January 08, 2025

8:00 AM

**CALL TO ORDER:** Pursuant to due notice and call thereof, a Work Session Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, January 8, 2025 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

**CALL OF ROLL:**

**BUSINESS:**

1. Consider a motion to ratify \$276,490.35 in verified claims for December 2024.
2. 2025 Updates

**ADJOURNMENT:**

The next Regular Meeting of the Commission is scheduled for Wednesday, January 22, 2025 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Special meeting/Work Session is scheduled for Wednesday, February 12, 2025 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 and we will provide you with a copy of the policy.



# GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

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**AGENDA DATE:** January 8, 2025

**AGENDA ITEM:** Consider a motion to ratify \$276,490.35 in verified claims for December 2024.

**PREPARED BY:** Jean Lane, Business Services Manager

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**BACKGROUND:**

See attached check registers:

Computer check register \$276,490.35

Total \$276,490.35

**RECOMMENDATION:**

Consider a motion to ratify \$276,490.35 in verified claims for December 2024.

Grand Rapids Public Utilities  
Accounts Payable  
December 2024  
(Meeting Date: 1/8/2025)

Item 1.

<b>NAME</b>	<b>AMOUNT</b>
Baldwin Supply	33,688.96
Cannon Technologies	17,642.56
Clifton Skate	300.00
CliftonLarsonAllen	1,365.00
Cole Hardware	256.98
Compass Minerals	9,197.24
Emerald Transformer	4,558.22
Fastenal	11,862.79
Fronteir Energy	6,551.75
Grainger	2,471.57
Hawkins	2,054.38
Herc-U-Lift	213.35
Innovative	50.79
Lake States Construction	39,057.55
Lovett Technology	4,800.00
McMaster-Carr	7,270.14
MN Municipal Utilities	34,133.00
North Central Laboratories	2,410.34
Northeast Technical Services	19,497.00
Northwest Gas	85.05
Novaspect	21,805.95
OPG-3	10,250.00
Quality Flow	32,350.00
Rapids Welding	582.18
Resco	86.36
RMB	1,118.00
Sandstroms	580.07
Stuart Irby	1,650.00
TNT Construction	9,935.00
Vestis	126.42
Viking Electric	409.70
Energy Efficiency Rebate:	
Balogh, Taylor	25.00
Lamppa, Justin & Amanda	70.00
Smith, Larry	35.00
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	276,490.35



# GRAND RAPIDS PUBLIC UTILITIES COMMISSION AGENDA ITEM

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**AGENDA DATE:** January 8, 2025  
**AGENDA ITEM:** 2025 Updates  
**PREPARED BY:** Julie Kennedy, General Manager

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## **BACKGROUND:**

Management to provide updates on 2025 projects:

- 2025 Annual Operating Plan & Budget Book
- Commission Meeting Agenda Planning
- Management Reporting Review
- IT Transition
- Finance / ERP Planning

## **RECOMMENDATION:**

No action needed. Discussion only.

# Grand Rapids Public Utilities

January 8, 2025

Commission Meeting Presentation

GRPU Management Team



# 2025 Commission Meeting Agenda Planning

Item 2.

2025 GRPUC Commission Meetings  
Agenda Planning

DRAFT - WORKING DOCUMENT

## Work Sessions

<b>8-Jan</b> Commission Agenda planning, project updates, AP List <b>No RB, LF</b>	<b>12-Feb</b> Water Heater Control, ERP Policy Impacts, AP List
<b>12-Mar</b> AP List	<b>9-Apr</b> Preliminary Audit Review, AP List
<b>14-May</b> AP List	<b>11-Jun</b> AP List
<b>9-Jul</b> Rate Study Preliminary Findings, AP List	<b>13-Aug</b> Strategic Plan prep (customer/industry reviews), Fiscal Policy Review, AP List
<b>10-Sep</b> 2023-2028 Strategic Plan review, AP List,	<b>8-Oct</b> 2026 Operating Plan review, AP List
<b>12-Nov</b> 2025 EOY Forecast, 2026 Annual Plan & Budget, AP List	<b>12-?</b> AP List

## Regular Meetings

<b>22-Jan</b> 2025 Q4 Scorecard, AP List, LG/CK employment, Contracts-Cogsdale, Yukon	<b>26-Feb</b> AP List
<b>26-Mar</b> Reorg & Committees, Water Heater Control, AP List	<b>23-Apr</b> 2026 Q1 Scorecard, 2024 audit approval, AP List
<b>28-May</b> AP List	<b>25-Jun</b> AP List
<b>23-Jul</b> 2026 Q2 Scorecard, AP List,	<b>27-Aug</b> Rate Study Adoption, Fiscal Policy Action, AP List
<b>24-Sep</b>	<b>22-Oct</b> 2026 Q3 Scorecard
<b>26-Nov</b>	<b>17-Dec</b> 2026 Annual Plan & Budget

## SPECIAL MEETINGS

April Joint Meeting w/ Council - updates to collaborative MOU  
October Joint Meeting - updates on 2026 strategic planning

# 2025 Commission Meeting Agenda Planning

## Existing Agenda Structure

- CALL OF ROLL:
- PUBLIC FORUM:
- APPROVAL OF MINUTES:
- VERIFIED CLAIMS:
- COMMISSION REPORTS:
- CONSENT AGENDA:
- SETTING OF REGULAR AGENDA:
- SAFETY REPORT:
- ADMINISTRATION:
- BUSINESS SERVICES DEPARTMENT:
- ELECTRIC DEPARTMENT:
- WATER AND WASTEWATER DEPARTMENT:
- DEPARTMENT HEAD REPORT:
- ADJOURNMENT:

## Proposed Agenda

- CALL OF ROLL:
- PUBLIC FORUM:
- APPROVAL OF MINUTES:
- BILL LIST:
- COMMISSION REPORTS:
- CONSENT AGENDA:
- SETTING OF REGULAR AGENDA:
- CONTRACTS:
- OPERATIONS & CAPITAL UPDATES:
- MONTHLY REPORTS:
- ADJOURNMENT:



# Uninterrupted, High-Quality Utility Services (US)

Item 2.

Operations:





# Uninterrupted, High-Quality Utility Services (US)

Item 2.

Capital:



# Strategic and Sustainable Fiscal Management (FM)

Item 2.

Operations:



# Strategic and Sustainable Fiscal Management (FM)

Item 2.

Capital:

The background of the slide is a soft-focus photograph of a wide, calm lake. The water is a pale, milky blue, reflecting the light from the sky. In the distance, rolling mountains are visible, their peaks shrouded in a light mist or fog. The overall color palette is muted and serene, with shades of blue, green, and white. In the top left corner, there is a small orange icon of a classical building with columns.

# Engaging and Educating the Community (EC)

Item 2.

Operations:

# Engaging and Educating the Community (EC)

Item 2.

Capital:



# Use and Stewardship of the Natural Environment (NE)

Item 2.

Operations:



# Use and Stewardship of the Natural Environment (NE)

Item 2.

Capital:





# Operational Excellence (OE)

Item 2.

Operations:





# Operational Excellence (OE)

Item 2.

Capital:

# Grand Rapids Public Utilities

## Upcoming Commission Meetings

**Regular Meeting: January 22, 2025**

**Work Session: February 12, 2025**

