



POKEGAMA GOLF COURSE BOARD MEETING AGENDA

**Tuesday, October 21, 2025
7:30 AM**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Pokegama Golf Course Board will be held on Tuesday, October 21, 2025 at 7:30 AM at City Hall Conference Room 2A, 420 N. Pokegama Avenue, Grand Rapids, Minnesota.

ROLL CALL:

PUBLIC INPUT:

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Board members present.)

APPROVE MINUTES:

1. Approve minutes for September 16, 2025 Golf Board meeting and September 23, 2025 Special meeting.

CLAIMS AND FINANCIAL STATEMENTS:

2. Consider approving verified claims.

VISITORS:

3. Presentation on hosting a major tournament - Matt Prokup

REPORTS:

BUSINESS:

4. Recommend selling used maintenance equipment

CORRESPONDENCE AND OPEN DISCUSSION:

ADJOURN:



POKEGAMA GOLF COURSE BOARD MEETING MINUTES

**Tuesday, September 16, 2025
7:30 AM**

Chair McDonald called the meeting to order at 7:30 AM.

PRESENT: Chair Rick McDonald, Board Member John Ryan, Board Member Tom Lagergren, Board Member Deb Godfrey, Board Member Gabrielle Jerulle

STAFF: Tom Beaudry, Steve Ross, Cody Alleman, Kim Gibeau

PUBLIC INPUT:

No one from the public wished to speak.

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Board members present.)

Motion made by Board Member Ryan, Seconded by Board Member Jerulle to approve the regular agenda as presented. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Godfrey, Board Member Jerulle

APPROVE MINUTES:

1. Approve minutes for Tuesday, August 19, 2025 Golf Board meeting.

Motion made by Board Member Lagergren, Seconded by Board Member Godfrey to approve the minutes for August 19, 2025 as presented. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Godfrey, Board Member Jerulle

CLAIMS AND FINANCIAL STATEMENTS:

2. Consider approving the verified claims in the amount of \$ 218,609.63.

Motion made by Board Member Lagergren, Seconded by Board Member Ryan to approve the verified claims as presented. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Godfrey, Board Member Jerulle

VISITORS:

3. John Bauer has been working to solidify a plan for bunker renovation and will be sharing details.

John Bauer presented plans for bunkers. There will be a special meeting scheduled for September 23, 2025 at 7:30 AM to review bunker renovation project and consider approval.

REPORTS:

Maintenance:

Reviewed various maintenance work including:

- * Short staffing due to beginning of school season
- * Greens work scheduled for end of September
- * Leaf pick-up season
- * Continued grub control
- * Options for disposal of old equipment, i.e. sell vs. trade in

Management:

- * Hit \$1M mark for first time, budget on track
- * Finance working on new system for board billing and financials
- * Survey was well received. Goal to use results as training aid

BUSINESS:

4. Consider recommending 2026 rate schedule

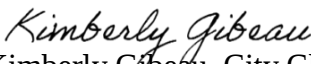
Reviewed current rate schedule and proposed changes for 2026. A 2-3% increase should cover the increase to expenses. Discussed discontinuing "piggy back" and recommended keeping the option and increasing cost to \$500.00.

Board Member Godfrey left the meeting at 8:22 AM.

Motion made by Board Member Ryan, Seconded by Chair McDonald to approve the 2026 rate schedule with the correction to continue the piggy back option and increase to \$500.00. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Jerulle

Motion made by Board Member Lagergren, Seconded by Board Member Jerulle to adjourn the meeting at 8:27 AM. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Jerulle

Respectfully submitted:


Kimberly Gibeau, City Clerk



POKEGAMA GOLF COURSE SPECIAL BOARD MEETING MINUTES

**Tuesday, September 23, 2025
7:30 AM**

Chair McDonald called the meeting to order at 7:30 AM.

PRESENT: Chair Rick McDonald, Board Member John Ryan, Board Member Tom Lagergren, Board Member Gabrielle Jerulle. ABSENT: Board Member Deb Godfrey.

STAFF: Tom Beaudry, Kimberly Gibeau

BUSINESS:

1. Consider approving fall bunker renovation project.

John Bauer was present to discuss two options for renovating bunkers. The recommendation is to plan for renovation of a set number of bunkers each year. Jim Columbus has been hired to do the renovation work with access to city equipment.

Motion made by Board Member Ryan, Seconded by Board Member Lagergren to approve Option 2 of the bunker renovation project. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Jerulle

ADJOURN:

There being no further business, the meeting adjourned at 7:40 AM.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk

POKEGAMA GOLF COURSE BILL LIST - October 21, 2025
DEPARTMENT SUMMARY REPORT

Item 2.

VENDOR NAME	AMOUNT
ACHESON TIRE INC	842.93
APG MEDIA OF MINNESOTA, LLC	480.00
BURGGRAF'S ACE HARDWARE	19.36
CLUB PROPHET SYSTEMS	993.70
COLE HARDWARE INC	27.48
DAVIS OIL INC	1,958.52
ECK DESIGNS LLC	448.88
GOVCONNECTION INC	275.59
GREAT ENGRAVINGS	30.00
L&M SUPPLY	96.11
MINNESOTA TORO	844.80
NAPA SUPPLY OF GRAND RAPIDS	370.86
NORTHERN LAKES WINDOW CLEANING	171.00
NORTHERN MN WATER COND DBA	83.00
NORTHLAND PORTABLES	401.46
PLAISTED COMPANIES INC	3,424.69
ROGER'S TWO WAY RADIO INC	1,104.07
ROSS GOLF COURSE GROUNDS CONSULTING	5,215.50
SEPTIC CHECK	1,517.66
STOKES PRINTING & OFFICE SUPPLY INC.	431.52
THE TESSMAN COMPANY	1,608.47
TURFWERKS	305.21
VESTIS GROUP, INC	249.95

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 20,900.76

CHECKS ISSUED-PRIOR APPROVAL

AT&T	September	\$ 44.89
CANON	September	\$ 45.48
CITY OF COHASSET	September	\$ 100.21
GRAND RAPIDS PAYROLL	9/5/2025	\$ 25,307.53
GRAND RAPIDS PAYROLL	9/19/2025	\$ 20,941.37
GRAND RAPIDS PAYROLL	9/27/2025	\$ 19,903.19
MARCO	May	\$ 32.46
MARCO	June	\$ 48.55
MARCO	July	\$ 29.86
MARCO	August	\$ 37.99
MARCO	September	\$ 9.08
METROPOLITAN LIFE	October	\$ 67.37

POKEGAMA GOLF COURSE BILL LIST - October 21, 2025**DEPARTMENT SUMMARY REPORT**

METROPOLITAN LIFE	September	\$	67.37
METROPOLITAN LIFE	August	\$	67.37
OPERATING ENGINEERS	November	\$	3,544.00
PAUL BUNYAN	October	\$	174.06
PUC	August	\$	4,199.67
WASTE MANAGEMENT	September	\$	487.05

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 75,107.50

TOTAL ALL DEPARTMENTS: \$ 96,008.26



REQUEST FOR BOARD ACTION

AGENDA DATE: 10/21/25

AGENDA ITEM: Recommend selling used maintenance equipment

PREPARED BY: Tom Beaudry

BACKGROUND:

With new maintenance equipment coming for the 2026 season there is some trade in/sale value to some of the items. There is a local golf course that has expressed interest in purchasing two pieces of equipment as well as a possible buyer for an additional piece.

REQUESTED BOARD ACTION:

Make a motion to recommend pursuing the sealed bid process to sell two RM3550's and one GM4000.