



**POLICE COMMUNITY ADVISORY
BOARD MEETING AGENDA**
Thursday, January 18, 2024
4:00 PM

The Purpose of the Grand Rapids Police Community Advisory Board (The Board) shall be to establish and enhance communication between Grand Rapids residents, Police Department and City Council. Together, the Advisory Board and Police Department will identify and focus on public safety issues and collaborate with community leaders, community organizations and stakeholders in developing solutions to multi-faceted community concerns. The Board provides recommendations to the Chief of Police and City Council as to how issues should be addressed.

CALL TO ORDER: Pursuant to due notice and call thereof, the Police Community Advisory Board will hold a regular meeting on Thursday, January 18, 2024 at 4:00 PM in City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids.

ROLL CALL:

PUBLIC INPUT (if anyone wishes to address the Board):

SETTING THE AGENDA:

CORRESPONDENCE:

APPROVE MINUTES:

- [1.](#) Approval of the Minutes of November 16, 2023.

BUSINESS:

2. Winter Parking Struggles
- [3.](#) 2024 Dept. Goals
4. GRPD Structure History
- [5.](#) Recognition of Officers
6. Appointing this year's president and vice president.
7. Meeting Frequency and Times

8. Update on any PD volunteer opportunities for PCAB

UPDATES:

ANNOUNCEMENTS:

SET AGENDA FOR NEXT MEETING:

ADJOURN:

ATTEST:

MEETINGS AND ATTENDANCE

The Board shall meet at minimum, four times each year as determined by the chair. A regular meeting may be cancelled by the chair or a majority of the Board. Every Board member shall be required to attend at least 75% of all meetings each calendar year. Board members who are unable to meet the attendance requirements may be removed by a majority vote of the Board. Prior to a vote considering the potential removal of a member, the member shall be afforded an opportunity to explain his or her reason for non-attendance.

BOARD MEMBERS AND TERM EXPIRATION

Dan Butterfield	12/31/2023	Wendy Uzelac	12/31/2025
Stephen Connolly	12/31/2023	Cassey Casteel	12/31/2024
Pam Dowell	12/31/2023	Kerry Clausen	12/31/2025
Tom Neustrom	12/31/2025	Nicolette Roberts	12/31/2024
Jessica Malmquist	12/31/2024		



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

**POLICE COMMUNITY ADVISORY
 BOARD MEETING MINUTES**
Thursday, November 16, 2023
4:00 PM

The Purpose of the Grand Rapids Police Community Advisory Board (The Board) shall be to establish and enhance communication between Grand Rapids residents, Police Department and City Council. Together, the Advisory Board and Police Department will identify and focus on public safety issues and collaborate with community leaders, community organizations and stakeholders in developing solutions to multi-faceted community concerns. The Board provides recommendations to the Chief of Police and City Council as to how issues should be addressed.

CALL TO ORDER: Pursuant to due notice and call thereof, the Police Community Advisory Board will hold a regular meeting on Thursday, November 16, 2023 at 4:00 PM in City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids.

Second Chair Connolly called meeting to order at 4:05.

SETTING THE AGENDA:

Nothing added.

ROLL CALL:

PRESENT

Board Member Dan Butterfield, Board Member Pam Dowell, Board Member Stephen Connolly, Board Member Tom Neustrom, Board Member Nikki Roberts

ABSENT

Board Chair Wendy Uzelac, Board Member Jillian Buck, Board Member Kerry Clausen
 Board Member Cassey Casteel

Staff Present: Captain Ott and Captain Nelson

PUBLIC INPUT (if anyone wishes to address the Board):

No one from the public was present.

CORRESPONDENCE:

APPROVE MINUTES:

1. Approval of the Minutes of September 21, 2023.

Motion made by Board Member Dowell, Seconded by Board Member Butterfield.
Voting Yea: Board Member Butterfield, Board Member Dowell, Board Member Connolly,
Board Member Neustrom, Board Member Roberts

BUSINESS:

2. Jillian Buck Resignation / Open Application

Captain Ott explained the reason for the resignation of Board Member Buck.

3. Upcoming Expiring Board Member Terms:

Stephen Connolly	12/31/2023
Dan Butterfield	12/31/2023
Pam Dowell	12/31/2023

Board members discussed 'reupping', acknowledging their intent to continue as PCAB members.

4. Meth Dealer/VCET Press Release

Captain Ott talked about the drug investigation.

5. Tactical RC 4 Sight Robot

In the last couple weeks, we purchased and received a Tactical RC 4 Sight robot. We feel that this tool has the potential of improving officer safety in a wide variety of police calls. Our AXON BWCs simply attach to the front of the robot allowing operator the ability to real-time (slight delay) view what the BWC records through *AXON Respond* cell phone application. Simply "Pair" the BWC to your City issued cell phone and secure the phone on the r/c remote control.

Captain Ott explained the background of the robot, showed a video and demonstrated how it works.

Board Members talked of innovative technology that would benefit the police department.

UPDATES:

There are no updates.

ANNOUNCEMENTS:

There are no announcements.

SET AGENDA FOR NEXT MEETING:

Next meeting will be Thursday, January 18th at 4:00 p.m.

ADJOURN:


Following PCAB meeting, members will proceed to the Itasca County Jail for a tour.

Motion made by Board Member Connolly, Seconded by Board Member Dowell.

Voting Yea: Board Member Butterfield, Board Member Dowell, Board Member Connolly, Board Member Neustrom, Board Member Roberts

Meeting adjourned at 4:26 p.m.

Respectfully submitted by:



Amanda Mitchell, Administrative Assistant

MEETINGS AND ATTENDANCE

The Board shall meet at minimum, four times each year as determined by the chair. A regular meeting may be cancelled by the chair or a majority of the Board. Every Board member shall be required to attend at least 75% of all meetings each calendar year. Board members who are unable to meet the attendance requirements may be removed by a majority vote of the Board. Prior to a vote considering the potential removal of a member, the member shall be afforded an opportunity to explain his or her reason for non-attendance.

BOARD MEMBERS AND TERM EXPIRATION

Jillian Buck	12/31/2024	Dan Butterfield	12/31/2023
Stephen Connolly	12/31/2023	Cassey Casteel	12/31/2024
Pam Dowell	12/31/2023	Kerry Clausen	12/31/2025
Tom Nuestrom	12/31/2025	Nicolette Roberts	12/31/2024
Wendy Uzelac	12/31/2025		

2024 GRPD Goals

1. Continue efforts to improve partnerships (Inside and Out)
2. Review Staffing Levels
 - a. Historic Review of GRPD Staffing Levels
 - b. External Comparison
3. Resume and expand GRPD community events / presentations.
 - a. Resume all from previous (~~Polar Plunge~~, National Nite Out, Citizen Academy, Safety Camp, Shop with a Hero)
 - i. Recruit staff to assume lead positions
 - b. Expand
 - i. Active Threat / Situational Awareness Presentations
 - ii. GR Hotel Interdiction Presentation
 - iii. Gas Station
 - iv. Senior Identity Safety
4. Explore the viability of Flock Technology
5. Explore expanding the GRPD Officer Wellness Program
 - a. Mental Health (Neck up Checkups- already established)
 - i. MBTI II Testing
 - b. Consider adding additional elements to Wellness Program
 - i. Physical Fitness
 - ii. Additional Presentations



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Item 5.

GRAND RAPIDS POLICE DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

12-23-23

To: Chief Andy Morgan

Re: Officer Sam Hussman

From Sgt. Jeff Carlson

Letter of Accommodation

Chief Morgan,

This is to inform you of the outstanding performance of Officer Sam Hussman who is currently in the FTO phase and his performance on ICR: 23008709 & 23008674. His investigation led to the arrest and conviction of a known criminal in the City of Grand Rapids of a serious felony offense.

During his investigation, Officer Hussman identified the suspect in a 1st Degree Burglary as a non-compliant POR and took the initiative to work with investigators and start the process of a non-compliant POR violation. Officer Hussman completed the investigation in an expedited manner to hold the subject in custody as he had continued to commit numerous crimes in our community over the last several weeks. This suspect was surely a threat to the public safety of our community.

Officer Hussman's thorough investigation led to the conviction and 24 month prison term of the suspect which undoubtedly has made our community and citizens safer.

The investigation done by Officer Hussman was above and beyond the skill level expected of a new officer in training and should be realized as an exceptional effort on his behalf.

I am requesting this letter be placed in his personnel file.

Sgt. Jeff Carlson



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

GRAND RAPIDS POLICE DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

To: Chief Andy Morgan

From: Captain Jeremy Nelson

Date: January 5, 2024

RE: CSO Carl Fischer Commendation

Itasca County Health and Human Services Adult Protection had received a report of a person, who was residing in a trailer house on River Rd in Grand Rapids, who was unable to care for himself, had horrible living conditions, and had numerous cats and a dog in the house.

On 01/02/2024, CSO Carl Fischer and Officer Ashley Moran accompanied an ICHHS Adult Protection Investigator to the home. CSO Fisher advised that he counted 15 cats in the home. A rental inspector from the City of Grand Rapids was also called in and found the home uninhabitable.

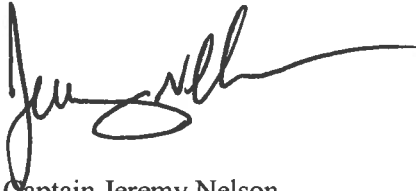
Officer Moran was able to get the resident of the home to go with her to the hospital to get checked out. CSO Fischer offered to take the resident's dog and care for it at the pound, until he was done at the hospital. The resident also agreed that he could not care for the cats and agreed to surrender them.

CSO Fischer worked very diligently to find placement for the cats, knowing that one organization would most likely not be able to take care of all the cats themselves. CSO Fischer was able to make arrangements with Paws and Claws Animal Rescue in Hackensack MN to take 5 of the cats.

On 01/03/2024 CSO Fischer and Officer Sam Hussman went to the trailer house and attempted to capture 5 of the cats. They found that the cats were mostly feral and capturing them was very difficult. CSO Fischer advised that the Rescues he had previously contacted would most likely not be able to take the cats due to them not being manageable.

CSO Fischer then contacted the Minnesota Federated Humane Society and spoke with an Investigator. It just so happened that the investigator was in Itasca County on another case and agreed to meet with CSO Fischer and assess the situation in the evening hours of 01/03/2024. CSO Fischer volunteered to stay late at work to be able to accompany the Investigator to the residence. On 01/04/2024, a team from the MN Federated Humane Society came to the trailer and was able to collect 24 cats and kittens. The resident of the trailer also signed over his dog to them. CSO Fischer had originally taken 01/04/2024 off but requested to change that so he could be here to assist since he was familiar with the incident.

CSO Fischer went above and beyond in locating suitable placement for these animals. CSO Fischer has developed strong relationships with many of the animal rescue organizations and animal shelters in northern Minnesota. I applaud him for looking outside the area and contacting the MN Federated Humane Society, in this case, and developing them as another partner/resource for dealing with situations like this. CSO Fischer truly cares about animals and helping people.

A handwritten signature in black ink, appearing to read 'Jeremy Nelson', with a long horizontal flourish extending to the right.

Captain Jeremy Nelson
January 5, 2024

ISD #318 Dec 11 Meeting Presentation



Andy Morgan

To: Troy Scott; Michelle Norris; Jeremy Nelson; Tom Pagel; mgrose@isd318.org; Chery Pierzina; Kevin Ott

You forwarded this message on 12/14/2023 5:25 PM.



Wed 12/13/2023 2:21 PM

SRO Troy and Michelle,

Thanks a bunch for providing ISD #318 School Board, and the viewing community, a thorough update of the great police work that each of you SROs provide daily. We greatly appreciate your understanding and application of both the "traditional" aspects of law enforcement along with your commitment to the importance of relationship building with area youth.

"Building collaborative relationships to keep our community safe through service, education and enforcement"



<https://drive.google.com/file/d/1fmQrx15IoMI1P1LzC5Iz-p1O2pTvcENR/view>

Greatly appreciated,

Andy Morgan | Chief of Police

Grand Rapids Police Department

amorgan@grandrapidsmn.govcityofgrandrapidsmn.com

Office: 218-326-3464 • Fax: 218-326-7610

420 North Pokegama Avenue • Grand Rapids • MN • 55744-2662

January 11 K9 Presentation



Andy Morgan

To Tom Pagel; Chery Pierzina; Justin Edmundson; Kevin Ott; Jeremy Nelson; Matt O'Rourke

Reply

Reply All

Forward

Wed 12/20/2023 3:33 PM



K9 Officer Justin Edmundson,
Thanks a bunch for providing a community presentation to the local Civil Air Patrol Squadron 010 on December 11, 2023. You did a great job representing yourself, MN K9 handlers, GRPD, and this profession. You detailed the role and responsibilities of GRPD K9 Murphy well and the cadets certainly enjoyed Murph’s drug searching demo.

We greatly appreciate your continued commitment to building relationships with our area youth.

“Building collaborative relationships to keep our community safe through service, education and enforcement” ✓

Thank you Justin,

Andy Morgan | Chief of Police

Grand Rapids Police Department
amorgan@grandrapidsmn.gov
cityofgrandrapidsmn.com
Office: 218-326-3464 • Fax: 218-326-7610

Riding along with Murphy and GRPD K9 Officer Justin Edmundson

Pam Dowell Freelance Contributor

Dec 24, 2023



GRPD Handler Officer Justin Edmundson and K9 Murphy with a favorite Kong toy

Ahoj (Greetings) from Murphy, the newest K9 cop to join the Grand Rapids Police Department. “Murph” is the non-noisy partner of Officer Justin Edmundson. The polite and even-tempered German Shepherd is a two and half year-old native of the Czech Republic, a country known for providing over a half of all police dogs to American police forces (Newsweek – Sept 2016) ...

Read the complete article here: https://www.grandrapidsmn.com/news/riding-along-with-murphy-and-grpd-k9-officer-justin-edmundson/article_efbc1df2-a107-11ee-a7cc-3bb985c7a9e1.html